



***FY 1999
County and
Municipal Agency
Domestic
Preparedness
Equipment
Support Program***

***Program Guidelines
and
Application Kit***

Foreword

The Office of the Assistant Attorney General, Office of Justice Programs (OJP), working closely with the U.S. Department of Justice's National Domestic Preparedness Office (NDPO), is providing funds to State and local emergency response agencies to purchase specialized equipment for fire services, emergency medical services, hazardous materials response units, and law enforcement agencies to enhance their capability to respond to acts of terrorism involving chemical and biological agents, as well as radiological, nuclear, and improvised explosive devices. The threat of potential terrorist incidents in our Nation presents an enormous challenge to all levels of government, but most significantly to the first response personnel at the city and county levels.

Beginning in Fiscal Year (FY) 1998, OJP initiated a limited equipment acquisition program, which formed the basis for the FY 1999 equipment program. The FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program is an integral part of this effort and provides a means of direct support to counties and cities to enable them to purchase equipment. OJP is pleased to announce the opportunity for jurisdictions to submit their application electronically through the Grant Management System (GMS) on the OJP Web site. Instructions regarding electronic submissions are provided within this application kit.

The Attorney General delegated the responsibility for developing and implementing a national program to provide grant funding for equipment purchases and overseeing the development and delivery of training and technical assistance for State and local jurisdictions to the Office of Justice Programs, again working closely with NDPO. The Attorney General strongly supports the concept of a coordinated Federal program that is built on a viable and active partnership with State and local officials who know best what they need to respond effectively and efficiently if a terrorist incident occurs. This collaborative partnership is critical to our collective success to prepare our Nation's communities and will guide OJP in its efforts to strengthen the Nation's capacity to respond to terrorism.

We also look forward to building on the positive relationships that currently exist between OJP and the State and local emergency response community in the implementation of this program.

Sincerely,

Laurie Robinson
Assistant Attorney General
Office of Justice Programs

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I. Background

The Office of the Assistant Attorney General, Office of Justice Programs (OJP), in coordination with the National Domestic Preparedness Office (NDPO), is providing funding to targeted jurisdictions for equipment purchases to enhance their capacity to respond to weapons of mass destruction and terrorist incidents involving the use of chemical or biological agents, radiological explosives, and incendiary devices. Authority to administer the grant program was delegated by the Attorney General to OJP, resulting in the Fiscal Year (FY) 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program, which provides funding to the Nation's largest 157 metropolitan jurisdictions and includes both cities and counties.

II. Scope of the FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program

A. Authorized Program Purpose

Funding is authorized by Public Law 105–119; the U.S. Departments of Commerce, Justice, and State; the Judiciary; and related Agencies Appropriations Act of 1999. As a part of the Office of Justice Programs' first responder domestic preparedness initiative, the Conference Report (H.R. 1141, H. Rept. 106–143) accompanying the U.S. Department of Justice's (DOJ's) Fiscal Year 1999 Emergency Supplemental Appropriations Act provides funding to assist State and local first responders in becoming properly equipped and trained to respond to incidents of domestic terrorism involving chemical and biological agents, as well as radiological explosives and incendiary devices. Pursuant to the Conference Report language, the Office of Justice Programs will distribute FY 1999 funding to provide the maximum number of communities with a basic defensive capability to respond to domestic terrorism incidents. Grant funds will be available to the Nation's 157 largest jurisdictions, as well as to the 50 States under a separate grant program. Grant applications submitted under this program must reflect the jurisdiction's prioritized equipment needs for fire services, emergency medical services, hazardous materials response units, and law enforcement agencies operating within the eligible jurisdictions.

B. Unauthorized Program Expenditures

Funds for this program may be used to enhance the capabilities of first responders through the acquisition of personal protective; chemical, biological, and radiological detection; and communications equipment in accordance with Appendix D, the FY 1999 Authorized Equipment Purchase List. Training in the use of the equipment purchased may be obtained through the equipment manufacturers or the Office for State and Local Domestic Preparedness Support (OSLDPS). Expenditures for equipment such as vehicles and trailers, general-use laptop computers, computer monitors and printers, and video-monitoring equipment, as well as arms and ammunition, are not allowable under this grant.

III. Eligible Applicants and Funding Availability

Eligible applicants are the chief executive officers (CEOs) in the cities and counties listed on the following pages. However, if the county or municipal government is not responsible for the fire services, emergency medical services, hazardous materials response units, and/or law enforcement agencies in its jurisdiction, then the appropriate State or local agency that provides that service must be consulted in the development of the application. All eligible applicants are grouped by a population index based on 1992 census data. Specific funding allocations for each group are provided on the following pages.

Certain county jurisdictions may not provide any qualifying services or have authority to apply for this program. In those instances, an appropriate State- or municipal-level agency must apply on behalf of the jurisdictions within the county. If your county falls into this category, please contact OJP at 202-305-9887 for guidance in meeting the application requirements.

GROUP A (up to \$300,000)

1-Los Angeles County, CA
2-New York City, NY
3-Cook County, IL
4-City of Los Angeles, CA
5-Harris County, TX
6-City of Chicago, IL
7-San Diego County, CA
8 Orange County, CA
9-Maricopa County, AZ
10-Wayne County, MI
11-Dade County, FL
12-Dallas County, TX
13-City of Houston, TX
14-King County, WA
15-Philadelphia City/County, PA
16-San Bernardino County, CA
17-Santa Clara County, CA
18-Cuyahoga County, OH
19-Middlesex County, MA
20-Alameda County, CA
21-Allegheny County, PA
22-Suffolk County, NY
23-Broward County, FL
24-Nassau County, NY
25-Riverside County, CA
26-Bexar County, TX
27-Tarrant County, TX
28-City of San Diego, CA
29-Oakland County, MI
30-Sacramento County, CA
31-Hennepin County, MN
32-City of Dallas, TX
33-City of Phoenix, AZ
34-City of Detroit, MI
35-St. Louis County, MO
36-City of San Antonio, TX
37-Franklin County, OH
38-Erie County, NY
39-Milwaukee County, WI
40-Palm Beach County, FL
41-Westchester County, NY
42-Hamilton County, OH
43-Pinellas County, FL
44-Honolulu City/County, HI
45-Hillsborough County, FL
46-Fairfax County, VA
47-Clark County, NV
48-Shelby County, TN
49-Contra Costa County, CA
50-Bergen County, NJ

GROUP B (up to \$200,000)

51-DuPage County, IL
52-Indianapolis/Marion County, IN
53-City of San Jose, CA
54-Montgomery County, MD
55-Essex County, NJ
56-Salt Lake County, UT
57-Prince George's County, MD
58-Macomb County, MI
59-San Francisco City/County, CA
60-City of Baltimore, MD
61-Monroe County, NY
62-Orange County, FL
63-Fresno County, CA
64-Baltimore County, MD
65-Jacksonville/Duval County, FL
66-Pima County, AZ
67-Montgomery County, PA
68-Ventura County, CA
69-Middlesex County, NJ
70-Essex County, MA
71-Jefferson County, KY
72-Fulton County, GA
73-San Mateo County, CA
74-Jefferson County, AL
75-City of Columbus, OH
76-Jackson County, MO
77-El Paso County, TX
78-Norfolk County, MA
79-Pierce County, WA
80-City of Milwaukee, WI
81-City of Memphis, TN
82-Travis County, TX
83-Oklahoma County, OK
84-Multnomah County, OR
85-Kern County, CA
86-Washington, DC
87-Montgomery County, OH
88-Monmouth County, NJ
89-De Kalb County, GA
90-Bucks County, PA
91-Boston/Suffolk County, MA
92-Hudson County, NJ
93-City of El Paso, TX
94-Delaware County, PA
95-Lake County, IL
96-Worcester County, MA
97-Mecklenburg County, NC
98-Summit County, OH
99-City of Seattle, WA
100-Tulsa County, OK

GROUP C (up to \$100,000)

101-Nashville/Davidson County, TN
102-Kent County, MI
103-Bristol County, MA
104-Camden County, NJ
105-San Joaquin County, CA
106-City of Cleveland, OH
107-Snohomish County, WA
108-City of Austin, TX
109-Bernalillo County, NM
110-Union County, NJ
111-New Orleans/Orleans Parish, LA
112-Ramsey County, MN
113-Denver City/County, CO
114-Lake County, IN
115-Cobb County, GA
116-Onondaga County, NY
117-City of Portland, OR
118-Passaic County, NJ
119-City of Fort Worth, TX
120-Lucas County, OH
121-Wake County, NC
122-Jefferson Parish, LA
123-Jefferson County, CO
124-Oklahoma City, OK
125-Kansas City, MO
126-City of Long Beach, CA
127-City of Charlotte, NC
128-City of Tucson, AZ
129-City of Virginia Beach, VA
130-City of Albuquerque, NM
131-City of Atlanta, GA
132-City of St. Louis, MO
133-City of Sacramento, CA
134-City of Fresno, CA
135-City of Tulsa, OK
136-City of Oakland, CA
137-City of Pittsburgh, PA
138-City of Minneapolis, MN
139-City of Miami, FL
140-City of Cincinnati, OH
141-City of Omaha, NE
142-City of Toledo, OH
143-City of Buffalo, NY
144-City of Wichita, KS
145-City of Mesa, AZ
146-City of Las Vegas, NV
147-City of Colorado Springs, CO
148-City of Santa Ana, CA
149-City of Tampa, FL
150-City of Anaheim, CA

GROUP C (up to \$100,000) *continued*

- 151-City of Newark, NJ
- 152-City of Arlington, TX
- 153-City of St. Paul, MN
- 154-City of Louisville, KY
- 155-City of Corpus Christi, TX
- 156-City of Birmingham, AL
- 157-City of Norfolk, VA

IV. Application Guidelines

In addition to the application forms provided in Appendix A of this application kit, applicants must submit a grant project narrative containing a problem statement regarding the general threat and capability needs of their jurisdiction to respond to incidents of terrorism. The applicant must also describe the specific goals and objectives the jurisdiction would like to achieve through the equipment procurement project, discuss its implementation and evaluation plan, and present the program management structure that will be used to oversee the administration of grant funds. Sensitive information that may have an adverse impact on the jurisdiction's response plans should be clearly identified as **"For Official Use Only."** Instructions for submission of a completed application are contained in the Project Narrative topic in the Application Contents section of this application kit.

Application narratives must not be longer than 15 pages, not including appendices and/or annexes. To be favorably considered, applications must include a description of how they were developed in consultation with representatives of the four disciplines (fire services, emergency medical services, hazardous materials response, and law enforcement) for which the jurisdiction has a response role. All applications must be received by **5:00 p.m. ET on September 30, 1999**. The application (Standard Form 424) must be submitted and signed by the CEO of the applicant jurisdiction (county or city). The application must include an Equipment Coordination Certification (Appendix F), also signed by the CEO. Copies of the OJP standard application forms are located in Appendix A, and may be downloaded from the OJP Web site at www.ojp.usdoj.gov/oc/sforms.htm.

An **original and two unbound copies** of the application must be mailed to: Office of Justice Programs, Office for State and Local Domestic Preparedness Support, 810 Seventh Street NW., Washington, DC 20531. Applications will not be eligible for consideration if they are received after the due date. Applications **may not** be submitted by fax. Please note that the ZIP Code 20001 should be used if applications are sent by commercial mail carriers such as Federal Express (FedEx) and United Parcel Service (UPS). The U.S. Postal Service uses ZIP Code 20531.

The Office of Justice Programs is offering eligible applicants the opportunity to submit their jurisdiction's application electronically through the Grant Management System (GMS) on the OJP Web site. To submit electronic applications, applicants must possess a user I.D. and a GMS password, which can be obtained by contacting the Office for State and Local Domestic Preparedness Support at 202-305-9887 or by creating a new account online. Instructions regarding electronic submissions are provided on the OJP Web site at www.ojp.usdoj.gov/fundopps.htm.

Notice of the availability of funds under the FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program will be published in the *Federal Register*. This program is eligible for coverage under Executive Order 12372, Intergovernmental Review of Federal Programs. Additional application guidelines and forms are available by contacting the National Criminal Justice Reference Service (NCJRS) at 1-800-851-3420 or the DOJ Response Center at 1-800-421-6770.

A. Program Coordination Through the Office of Justice Programs and the National Domestic Preparedness Office

Inquiries regarding the application process and the types of equipment that jurisdictions may purchase under the FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program may be directed to the following agencies:

Agency	Topic
OJP	Questions regarding the application process and equipment procurement issues, as well as questions of a programmatic nature involving application submission requirements, application forms and their uses, due dates, and other administrative inquiries, should be directed to the Office of Justice Programs, Office for State and Local Domestic Preparedness Support, at 202-305-9887.
NDPO	NDPO should be contacted to obtain information regarding eligible equipment purchases and Federal Bureau of Investigation (FBI) Weapons of Mass Destruction (WMD) Field Office Coordinators, by calling 202-324-8186.
FBI Field Offices	Questions regarding equipment purchases may also be directed to your local FBI WMD Field Office Coordinator. Appendix G contains a list of FBI WMD Coordinators who may be contacted to discuss the equipment procurement options in your jurisdiction. These contacts may be particularly helpful if the Coordinator in the Field Office has worked closely with your jurisdiction in the past to revise, update, or exercise emergency response plans.

B. Coordination Issues To Be Addressed by Each Applicant Jurisdiction

1. The CEO (i.e., city mayor, city manager, county executive, or chair of the board of supervisors) will be required to sign and return the Equipment Coordination Certification contained in Appendix F. By signing the certification, the CEO ensures that:

- *The application has been coordinated and developed in consultation with representatives of the various fire services, emergency medical services, hazardous materials response units, and law enforcement agencies operating within this jurisdiction.*
- *Equipment obtained with this grant is consistent with and will be deployed as a part of this jurisdiction's and the State's existing Terrorism Consequence Management Plan.*
- *Equipment acquired under this grant program will be deployed consistent with the mutual aid agreements currently in effect for this jurisdiction and to assist smaller, more rural jurisdictions as appropriate.*

2. Applicants requesting OJP grant funding should, to the extent possible, integrate their jurisdiction's equipment purchase plan(s) with the planning guidelines set forth in the State's Terrorism Consequence Management Plan, for which the State may have received planning grant funding from the Federal Emergency Management Agency (FEMA) in FY 1999.

3. The application must demonstrate coordination of the planning for these equipment purchases with geographically contiguous jurisdictions, as well as with the response disciplines—fire services, emergency medical services, hazardous materials response units, and law enforcement agencies—within the jurisdiction. Applicants must also ensure that the equipment obtained through this grant program will be used in conjunction with the mutual aid agreements that apply to the jurisdiction. See Appendix C for a list of the jurisdictions eligible to receive funding in each State. Applicants are encouraged to coordinate with the appropriate jurisdictions to maximize the benefits of funding on a metropolitan basis.

V. Application Contents

- A. **Standard Form 424:** Jurisdictions should identify their submissions as new, nonconstruction applications. These noncompetitive project grants are offered by the U.S. Department of Justice, Office of Justice Programs. The program title listed in the

Catalog of Federal Domestic Assistance (CFDA) is “Office of Justice Programs FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program.” When referring to this title, please use the following CFDA number: 16.007. The project period is not to exceed 12 months.

- B. Budget Detail Worksheet:** Using the forms provided in Appendix D, submit a complete line-item budget and accompanying detailed budget narrative describing the costs for which funding is requested. Provide sufficient information to document the costs associated with each item of equipment. Provide a list of requested equipment according to the authorized categories: personal protective; chemical, biological, and radiological detection; and communications equipment. Separate forms have been provided for each authorized category. For all equipment requests, please include the item name and vendor identification, the quantity of the item, the unit and total costs of the item, and the response discipline(s) (e.g., fire services, emergency medical services, hazardous materials response units, or law enforcement agencies) that will receive and use this equipment.
- C. Assurances:** Submit a signed and dated assurances statement certifying compliance with all Federal statutes, regulations, policies, guidelines, and requirements.
- D. Certifications:** Submit two certification statements: 1) Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements; and 2) Equipment Coordination Certification (Appendix F).
- E. Disclosure of Lobbying Activities:** Any applicant requesting a grant of more than \$100,000 should review and sign the lobbying certification form, if applicable, after carefully reading the instructions provided in the form. Signing this form commits the applicant to compliance with the certification requirements under 28 CFR part 69, New Restrictions on Lobbying, and 28 CFR part 67, Governmentwide Debarment and Suspension (Nonprocurement) and Governmentwide Requirements for Drug-Free Workplace (Grants). The certification will be treated as material representing the fact and relied on by the U.S. Department of Justice in awarding grants.
- F. Project Narrative:** Using the format set forth in sections 1 through 8 below, the project narrative must include information on the following: 1) the jurisdiction’s vulnerability and needs assessment; 2) the jurisdiction’s current response capabilities; 3) the equipment procurement plan, which includes goals and objectives, coordination, and an implementation plan; and 4) the reporting requirements.

1. Problem Statement: Jurisdictions applying for funding must include a description of their terrorist vulnerability and needs assessments in this section. The information provided will identify the factors they considered in their assessments, including: the proximity and number of chemical, industrial, or electric-generating plants within urban areas; a description of the transportation infrastructure (railheads, interstate highways and tunnels, subways, airports, seaports, etc.) and its connectivity to outlying areas; a description of the civilian facilities situated within the jurisdiction (such as convention centers, tourist sites and attractions, hospitals and emergency medical centers, government facilities, embassies and consulates, scientific research facilities, and universities); and the names and locations of military installations and telecommunication facilities. The applicant should provide a direct correlation between the vulnerability and needs assessment (the scope of the problem as perceived by the applicant) and the jurisdiction's current response capability. The applicant should identify smaller jurisdictions to which it currently provides support and the extent to which such assistance will be strengthened by the receipt of requested equipment.

2. Overview of Jurisdiction's Capability: Applicants must provide a short description of the jurisdiction's ability to mitigate a terrorist incident based on the training received, practical exercise experience, and equipment currently on-hand. Keep in mind that this assessment must take into account the status of all four response disciplines—fire services, emergency medical services, hazardous materials response units, and law enforcement agencies—for which the jurisdiction has response authority. This overview of the jurisdiction's current capability to operate in a WMD incident should provide a foundation for the identification of additional resource needs, including gaps in training, practical exercises, and equipment.

3. Fiscal Year 1999 Equipments Requests: The applicant must demonstrate a need for durable, nonexpendable equipment in the following categories: personal protective; chemical, biological, and radiological detection; and communications equipment. The request for equipment to be purchased should be based on a review of the equipment the jurisdiction currently has on hand. The equipment assessment should reflect the needs of the fire services, emergency medical services, hazardous materials response units, and law enforcement disciplines for the entire jurisdiction to achieve a basic defensive capability level, as described below.

Basic Defensive Capability Level: This category is described as the basic level of equipment and operational capabilities that jurisdictions require to conduct certain defensive operations to perform in a contaminated environment. This level will be evidenced by Occupational Safety and Health Administration (OSHA 29 CFR 1910.120 levels) certification, which agencies must meet to operate in hazardous environments, and by the status of current operations-level training. In these

instances, applicants should know when to take self-protective measures and when to take steps to protect the general population from further contamination. The ability to make on-scene assessments and call for aid, as needed, is also consistent with the requirements at this capability level.

This capability level will also involve equipment needed for hazardous materials teams that are appropriately trained to use personal protective equipment (PPE) and are highly competent in using advanced personal protective measures and hazard mitigation techniques. They will have the ability to implement evacuation measures, use decontamination and basic detection equipment, perform basic life-support functions, and recognize and preserve crime scene conditions. This level will also require teams or individuals to know how to operate in a unified command environment.

4. Goals and Objectives: The applicant must provide a description of the goals and objectives of the jurisdiction's equipment procurement plan, particularly describing how the equipment will enhance the jurisdiction's overall level of operating proficiency. The objectives should be clear and contain mechanisms to measure the applicant's ability to attain the goal(s). For example, the acquisition of five Level A suits with in-suit communications capabilities will allow the hazardous materials (HAZMAT) team to operate in a contaminated area to conduct chemical agent detection and sampling operations.

5. Implementation and Evaluation Plan: The applicant must provide a program implementation plan that includes a schedule of milestones of significant tasks for the procurement plan. The implementation and evaluation plan should be presented as a chart, identifying the steps the applicant will undertake to implement the program and deadlines for completing each increment of the equipment procurement process. The applicant should evaluate the process by documenting each step of the procurement process, the time of procurement completion, and any training requirements for new equipment.

6. Project Management Structure: The applicant should describe how the project will be structured, organized, and managed within the recipient organization. The applicant must provide an organizational chart of the agency and describe how the project fits into the organizational structure.

7. Equipment Coordination Certification: The CEO (i.e., city mayor, city manager, county executive, or chair of the board of supervisors) will be required to sign the Equipment Coordination Certification found in Appendix F. Funding may be delayed for applications that do not include this certificate.

8. Equipment Reporting Requirements: The form in Appendix E requires that applicants account for the agencies, jurisdictions, and personnel that would benefit from this equipment grant program based on the following:

a. Agency: Indicate the number of agencies in each discipline (i.e., fire services, emergency medical services, hazardous materials response units, and law enforcement agencies) that will receive any benefit through this equipment grant program in your jurisdiction. For example, if your jurisdiction has five local hazardous materials teams that respond to incidents for the jurisdiction, but only three will actually receive equipment, then indicate that three local hazardous materials teams will be enhanced by this equipment grant program. If an agency is not listed, please provide the name of each agency under **“Other.”**

b. Jurisdiction: Indicate the number of cities and counties in your jurisdiction that will receive any benefit through this equipment grant program. Benefit can be obtained either by directly receiving equipment or by potentially receiving first responder support in a terrorist incident. If there are other areas in your jurisdiction not listed, please provide the name of each area under **“Other.”**

c. Personnel: Indicate the number of personnel in each discipline (i.e., fire services, emergency medical services, hazardous materials response units, and law enforcement agencies) that will directly benefit from receiving equipment through this equipment grant program, as applicable. For example, five law enforcement officers will be equipped with personal protective Level A suits.

Note: It may be difficult to determine the number of personnel that will benefit from receiving chemical, biological, and radiological detection and communications equipment. However, you can indicate the total number of personnel for each discipline that would likely respond to terrorist incidents involving nuclear, biological, and/or chemical agents.

VI. Application Review

Grant applications will be rated and scored numerically to: 1) assess the completeness of each application; 2) evaluate the application’s strengths and weaknesses; and 3) determine the relative value of the information provided by the applicants regarding such items as problem statements, equipment needs, goals and objectives, and reporting requirements. For a detailed explanation of the information that is required for the application narrative, see the Application Contents section.

The Assistant Attorney General, Office of Justice Programs, has the statutory authority to issue

grants to State and local units of government. Investing this authority with a sense of fairness is extremely important; therefore, the following point system will be used to rate individual sections within the application narrative and determine the rank ordering of grant awards to be issued by the Assistant Attorney General. To receive grant funding without delaying the grant award process, applicants are strongly encouraged to closely follow the guidance provided in the application kit.

Review Criteria:

1.	Problem Statement (Jurisdiction's Capability)	20 points
2.	Equipment Needs (Basic Defensive Capability Level)	50 points
3.	Goals and Objectives	5 points
4.	Implementation and Evaluation Plan	5 points
6.	Project Management Structure	5 points
7.	Equipment Coordination Certification	10 points
8.	Equipment Reporting Requirements	5 points
	Total	100 points

VII. Administrative Requirements for All Applicants

A. General Requirements

1. Single Point of Contact (SPOC) Review: Executive Order 12372 requires applicants from State and local units of government or other organizations providing services within a State to submit a copy of the application to the State SPOC, if one exists and if this program has been selected for review by the State. Applicants must contact their State SPOC to determine if the program has been selected for State review. The date that the application was sent to the SPOC or the reason such submission is not required should be entered in block 16 on the *Application for Federal Assistance*, Standard Form 424. If the SPOC requires a copy of the application, the applicant should provide the SPOC with a copy and send the original and two **unbound** copies to OJP. **Do not staple copies mailed**

to OJP.

2. Civil Rights: All recipients of Federal grant funds are required to comply with nondiscrimination requirements contained in various Federal laws. All applicants should consult the assurances to review the applicable legal and administrative requirements of the statute that governs OJP-funded programs or activities. Section 809(c)(1), Omnibus Crime Control and Safe Streets Act of 1968 (hereafter referred to as the Act), as amended, 42 U.S.C. 3789(d) of the Act provides that “no person in any State shall on the grounds of race, color, religion, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under or denied employment in connection with any programs or activity” in which Federal law enforcement assistance is provided under this chapter. Recipients of assistance under the OJP Office for State and Local Domestic Preparedness Support are subject to the provisions of Section 809(c) of the Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; and the U.S. Department of Justice Non-Discrimination Regulations, 28 CFR part 42, subparts C, D, E, and G.

If any court or administrative agency makes a finding of discrimination on the grounds of race, color, religion, national origin, gender, disability, or age against a recipient of funds after a due process hearing, the recipient must agree to forward a copy of the finding to the OJP Office of Civil Rights. If the applicant is applying for a grant of \$500,000 or more, U.S. Department of Justice regulations (28 CFR 42.301) require an Equal Employment Opportunity Plan. The plan should be included with the application submission if it is not already on file.

3. Administrative Provisions: For the purposes of the FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program, the limitations cited in this section and all other administrative provisions authorized under sections 801–809 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, shall apply.

a. Land acquisition: No funds shall be used for land acquisition.

b. Civil justice: No funds or other assistance shall be used with respect to civil justice matters except to the extent that such civil justice matters bear directly and substantially on criminal justice matters or are inextricably intertwined with criminal justice matters.

c. Federal law enforcement personnel: Nothing in the enabling legislation authorizes the use of Federal law enforcement personnel to investigate violations

of criminal law other than violations with respect to which investigation is authorized by other provisions of the law.

d. Direction, supervision, and control: Nothing in the enabling legislation shall be construed to authorize the Attorney General or the Federal law enforcement community to exercise any direction, supervision, or control over any police force or other criminal justice agency of an applicant for Federal law enforcement assistance.

B. Financial Requirements

1. Grant Funds Must Supplement and Not Supplant Existing Funds: The application package must include a cover letter addressed to the Assistant Attorney General, OJP, certifying that Federal funds will be used to supplement existing funds for equipment purchases and will not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be addressed in the application review as well as in the preaward review, postaward monitoring, and the audit. Applicants or grantees may be required to supply documentation certifying that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

2. Audit Requirement: Jurisdictions must comply with the organizational audit requirements of OMB Circular A-128, which states that a recipient that receives more than \$25,000 in Federal funds during a fiscal year is required to submit an audit report to its cognizant Federal agency. Recipients that receive less than \$25,000 in Federal funds are exempt from audit requirements. The Attorney General and the Comptroller General of the United States shall have access, for audit and examination, to any books, documents, and records of recipients of the FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program assistance provided under this subdivision that, in the opinion of the Attorney General or the Comptroller General, are related to the receipt or use of such assistance. The grantee will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

3. Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements: Applicants should review and sign the form included in this application kit after carefully reading the instructions provided with the form. Signing this form commits the applicant to compliance with the certification requirements under 28 CFR part 69, New Restrictions on Lobbying, and 28 CFR part 67, Governmentwide Debarment and Suspension (Nonprocurement) and Governmentwide Requirements for Drug-Free Workplace (Grants). The certification will be treated as a material representation of the fact upon

which reliance will be placed by the U.S. Department of Justice in awarding grants.

4. Suspension or Termination of Funding: The Office of Justice Programs may suspend or terminate funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failing to comply substantially with the requirements or statutory objectives of the Violent Crime Control and Law Enforcement Act of 1994, program guidelines issued thereunder, or other provisions of Federal law.
- Failing to make satisfactory progress toward the goals or strategies set forth in this application.
- Failing to follow grant agreement requirements or standard or special conditions.
- Proposing or implementing substantial plan changes to the extent that, if originally submitted, the application would not have been selected for funding.
- Failing to submit reports.
- Filing a false certification in this application or other report or document.

Before taking action, OJP will provide the grantee reasonable notice of intent to impose measures and will make efforts to resolve the problem informally. Hearing and appeal procedures must comport with U.S. Department of Justice regulations in 28 CFR part 18.

VIII. Reporting Requirements

A. Progress Reports

Grantees are required to submit a Categorical Assistance Progress Report (OJP Form 4587) after the first full quarter of the grant period. Following the first submission, all subsequent progress reports are due on a semiannual basis. The progress reports should describe activities for the reporting period and the status or accomplishment of objectives set forth in the approved grant application. *Progress reports are due on the 30th day following the end of the initial three-month period and each six-month period thereafter.* For example, if the start date of the award is October 1, the first report would cover the period from October through December and would be due January 30. The next report would cover the period of January through June and would be due July 30. If the start date of the award is November 1, the first report would cover the period of November through March (January through March being the first full quarter the award is active) and would be due April 30. The next report would cover the period of April through September and would be due October 30. A report would then be due every six (6) months through the end of the grant period. A final report that provides a summary of progress toward achieving the goals and objectives of the grant, significant results, and any products developed as a result of the grant, is due 120 days after the end of the grant. A copy of this form will be provided in the initial award package.

B. Financial Status Reports

Financial status reports (Standard Form 269A) are due on the 45th day following the end of each calendar quarter. A report must be submitted every quarter the award is active. The final financial report is due 120 days after the end date of the award. The Office of the Comptroller will provide a copy of this form in the initial award package. The grantee is responsible for submitting financial status reports. Future awards and fund drawdowns may be withheld if the progress and financial reports are delinquent.

C. Emergency Response Enhancement Reports

Applicants must complete the Equipment Reporting Requirements form (Appendix E) identifying the types and numbers of response disciplines enhanced through the equipment purchased under this grant program. This information will assist OJP with future program planning and budget forecasting.



Appendix A
Application Forms



APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: <i>Application</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	<i>Preapplication</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED Applicant Identifier
		3. DATE RECEIVED BY STATE State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY Federal Identifier

5. APPLICANT INFORMATION

Legal Name:	Organizational Unit:
Address (give city, county, state, and zip code):	Name and telephone number of the person to be contacted on matters involving this application (give area code)

6. EMPLOYER IDENTIFICATION NUMBER (EIN): <table style="width:100%; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: none; text-align: center;">-</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>			-									7. TYPE OF APPLICANT: (enter appropriate letter in box) <input type="checkbox"/> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify): _____
		-										

8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____	9. NAME OF FEDERAL AGENCY:
---	----------------------------

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: <table style="width:100%; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: none; text-align: center;">-</td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table> TITLE:			-						11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
		-							
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):									

13. PROPOSED PROJECT: <table style="width:100%; border: none;"> <tr> <td style="border: 1px solid black; width: 50%;">Start Date</td> <td style="border: 1px solid black; width: 50%;">Ending Date</td> </tr> </table>	Start Date	Ending Date	14. CONGRESSIONAL DISTRICTS OF: <table style="width:100%; border: none;"> <tr> <td style="border: 1px solid black; width: 50%;">a. Applicant</td> <td style="border: 1px solid black; width: 50%;">b. Project</td> </tr> </table>	a. Applicant	b. Project
Start Date	Ending Date				
a. Applicant	b. Project				

15. ESTIMATED FUNDING:	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?																					
<table style="width:100%; border: none;"> <tr> <td style="border: 1px solid black; width: 15%;">a. Federal</td> <td style="border: 1px solid black; width: 15%;">\$</td> <td style="border: 1px solid black; width: 15%; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">b. Applicant</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">c. State</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">d. Local</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">e. Other</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">f. Program Income</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> <tr> <td style="border: 1px solid black;">g. TOTAL</td> <td style="border: 1px solid black;">\$</td> <td style="border: 1px solid black; text-align: right;">.00</td> </tr> </table>	a. Federal	\$.00	b. Applicant	\$.00	c. State	\$.00	d. Local	\$.00	e. Other	\$.00	f. Program Income	\$.00	g. TOTAL	\$.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE _____ b. NO. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
a. Federal	\$.00																				
b. Applicant	\$.00																				
c. State	\$.00																				
d. Local	\$.00																				
e. Other	\$.00																				
f. Program Income	\$.00																				
g. TOTAL	\$.00																				
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation. <input type="checkbox"/> No																						

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative	b. Title	c. Telephone number
d. Signature of Authorized Representative		e. Date Signed

Instructions for Completion of the Application for Federal Assistance (SF 424)

The Application for Federal Assistance is a standard form used by most Federal agencies. This form contains 18 different items, which are to be completed before submission. All applications should include a completed and signed SF 424.

Item	Instructions
1	Type of Submission: If this proposal is not for construction or building purposes, check “Non-Construction”.
2	Date Submitted: Indicate the date you sent the application to OJP. The “Application Identifier” is the number assigned by your jurisdiction, if any. If your jurisdiction does not assign an identifier number, leave this space blank.
3	Date Received by State: Leave blank. This block is completed by the State single point of contact, if applicable.
4	Date Received by Federal Agency: This item will be completed by OJP.
5	Applicant Information: The “Legal Name” is the unit of government of the parent organization. For example, the primary or parent organization of a law enforcement agency is the name of the city or township. Thus the city or township should be entered into the Legal Name box and the name of the law enforcement agency would be entered into the Organizational Unit box. Designate one person as the contact, and include their telephone number.
6	Employer Identification Number: Each employer receives an employer identification number from the Internal Revenue Service. Generally, this number can be easily obtained from your agency’s accountant or comptroller.
7	Type of Applicant: Enter the appropriate letter in this space. If the applicant is representing a consortium of agencies, specify by checking Block N and entering “consortium”.
8	Type of Application: Check either “new” or “continuation”. Check new if this will be your first award for this purpose described in the application, even if the applicant has received prior awards for other purposes. Check “continuation”, if the project will continue activities of a project, that was begun under a prior award.
9	Name of Federal Agency: Type in the name of the awarding agency, such as “Bureau of Justice Assistance”.
10	Catalog of Federal Domestic Assistance Number: This would be contained in the program announcement. An example would be 16.____.
11	Descriptive Title of Applicants Project: Type in the: (1) title of the program as it appears in the solicitation or announcement; (2) name of the cognizant Federal agency, ex. U. S. Department of Education; and (3) applicant’s fiscal year, i.e. twelve month audit period, ex: 10/1/95 - 9/30/96.
12	Areas Affected by Project: Identify the geographic area(s) of the project. Indicate “Statewide” or “National”, if applicable.
13	Proposed Project Dates: Fill in the proposed begin and end dates of the project.
14	Congressional Districts: Fill in the Congressional Districts in which the project will be located as well as the Congressional District(s) the project will serve. Indicate “Statewide” or “National”, if applicable.
15	Estimated Funding: In line “a,” enter the Federal funds requested, not to exceed the dollar amount allocated in the program announcement. Indicate any other resources that will available to the project and the source of those funds on lines “b-f,” as appropriate.
16	State Executive Order 12372: Some states require you to submit your application to a State “Single Point of Contact” (SPOC) to coordinate applications for Federal funds. If your State requires a copy of your application, indicate the date submitted. If a copy is not required, indicate the reason. (Refer to the “Administrative Requirements” section of the program announcement, for more information.) The SPOC is not responsible for forwarding your application.
17	Delinquent Federal Debt: This question applies to the applicant organization. Categories of debt include delinquent audit allowances, loans, and taxes.
18	Authorized Representative: Type the name of the person legally authorized to enter into agreements on behalf of your agency. This signature on the original application must be signed in blue ink and/or stamped as “original” to help identify the original.

ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements—28 CFR, Part 66, Common Rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)
4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.
5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
7. It will comply with all requirements imposed by the Federal Sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed in the Environmental protection Agency's (EPA-list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that had been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.
12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.
13. It will comply, and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.
14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.
16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

Signature

Date



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

Disclosure of Lobbying Activities

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse side for Instructions.)

Public Reporting Burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
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4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: _____	5. If Reporting Entity in No. 4 is Subawardee, enter Name and Address of Prime: Congressional District, if known: _____
---	---

6. Federal Department/Agency: CFDA Number, if applicable: _____	7. Federal Program Name/Description: CFDA Number, if applicable: _____
---	--

8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____
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10a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): _____	b. Individuals Performing Services (including address if different from No. 10a.) (last name, first name, MI): _____
--	--

11. Information requested through this form is authorized by Sec.319, Pub. L. 101-121, 103 Stat. 750, as amended by sec. 10; Pub. L. 104-65, Stat. 700 (31 U.S.C. 1352). This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____
---	--

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient, include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.



Appendix B
Application Checklist

Application Checklist

- G Standard Form 424, *Application for Federal Assistance*, including the supporting budget and project narratives.
- G An application narrative that addresses subsections 1 through 8 in the Project Narrative and Application Review sections.
- G Equipment Coordination Certification (Appendix F) signed by the CEO.
- G OJP Form 4000/3, Assurances.
- G OJP Form 4061/6, Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.
- G Standard Form–LLL, Disclosure of Lobbying Activities.

Application Mailing Instructions. Mail an original and two copies of the application to:

For U.S. Mail: Office of Justice Programs
Office for State and Local Domestic Preparedness Support
810 Seventh Street NW.
Washington, DC 20531

For FedEx, UPS, and other commercial carriers, use the following ZIP Code: 20001

OJP Electronic Filing Instructions. Visit the OJP Web site at www.ojp.usdoj.gov/fundopps.htm.

Appendix C

Eligible Jurisdictions Listed by State

**(Jurisdictions That Will Receive Funding
Directly From OJP in FY 1999)**

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
ALABAMA	Jefferson County City of Birmingham
ALASKA	N/A
ARIZONA	Maricopa County Pima County City of Mesa City of Phoenix City of Tucson
ARKANSAS	N/A
CALIFORNIA	Alameda County Contra Costa County Fresno County Kern County Los Angeles County Orange County Riverside County Sacramento County San Bernardino County San Diego County San Joaquin County San Mateo County Santa Clara County Ventura County City of Anaheim City of Fresno City of Long Beach City of Los Angeles City of Oakland City of Sacramento City of San Diego City and County of San Francisco City of San Jose City of Santa Ana
COLORADO	City and County of Denver Jefferson County City of Colorado Springs
CONNECTICUT	N/A

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
DELAWARE	N/A
DISTRICT OF COLUMBIA	Washington, DC
FLORIDA	Broward County Dade County Hillsborough County Orange County Palm Beach County Pinellas County City of Jacksonville and Duval County City of Miami City of Tampa
GEORGIA	Cobb County De Kalb County Fulton County City of Atlanta
HAWAII	City and County of Honolulu
IDAHO	N/A
ILLINOIS	Cook County DuPage County Lake County City of Chicago
INDIANA	Lake County City of Indianapolis and Marion County
IOWA	N/A
KANSAS	City of Wichita
KENTUCKY	Jefferson County City of Louisville
LOUISIANA	Jefferson Parish City of New Orleans and Orleans Parish
MAINE	N/A

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
MARYLAND	Baltimore County Montgomery County Prince George's County City of Baltimore
MASSACHUSETTS	Bristol County Essex County Middlesex County Norfolk County Worcester County City of Boston and Suffolk County
MICHIGAN	Kent County Macomb County Oakland County Wayne County City of Detroit
MINNESOTA	Hennepin County Ramsey County City of Minneapolis City of St. Paul
MISSISSIPPI	N/A
MISSOURI	Jackson County St. Louis County Kansas City City of St. Louis
MONTANA	N/A
NEBRASKA	City of Omaha
NEVADA	Clark County City of Las Vegas
NEW HAMPSHIRE	N/A

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
NEW JERSEY	Bergen County Camden County Essex County Hudson County Middlesex County Monmouth County Passaic County Union County City of Newark
NEW MEXICO	Bernalillo County City of Albuquerque
NEW YORK	Erie County Monroe County Nassau County Onondaga County Suffolk County Westchester County City of Buffalo New York City
NORTH CAROLINA	Mecklenburg County Wake County City of Charlotte
NORTH DAKOTA	N/A
OHIO	Cuyahoga County Franklin County Hamilton County Lucas County Montgomery County Summit County City of Cincinnati City of Cleveland City of Columbus City of Toledo
OKLAHOMA	Oklahoma County Tulsa County Oklahoma City City of Tulsa

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
OREGON	Multnomah County City of Portland
PENNSYLVANIA	Allegheny County Bucks County Delaware County Montgomery County City and County of Philadelphia City of Pittsburgh
RHODE ISLAND	N/A
SOUTH CAROLINA	N/A
SOUTH DAKOTA	N/A
TENNESSEE	Shelby County City of Memphis City of Nashville and Davidson County
TEXAS	Bexar County Dallas County El Paso County Harris County Tarrant County Travis County City of Arlington City of Austin City of Corpus Christi City of Dallas City of El Paso City of Fort Worth City of Houston City of San Antonio
UTAH	Salt Lake County
VERMONT	N/A
VIRGINIA	Fairfax County City of Norfolk City of Virginia Beach
WASHINGTON	King County Pierce County

ELIGIBLE JURISDICTIONS LISTED BY STATE

STATES	ELIGIBLE JURISDICTIONS UNDER THE FY 1999 COUNTY AND MUNICIPAL AGENCY DOMESTIC PREPAREDNESS EQUIPMENT SUPPORT PROGRAM
	Snohomish County City of Seattle
WEST VIRGINIA	N/A
WISCONSIN	Milwaukee County City of Milwaukee
WYOMING	N/A

Appendix D

FY 1999 Authorized Equipment Purchase List

FY 1999 Authorized Equipment Purchase List

The authorized equipment purchase list was derived from the Standardized Equipment List (SEL), which was developed by the InterAgency Board (IAB) for Equipment Standardization and Interoperability. IAB compiled SEL on behalf of the National Domestic Preparedness Office (NDPO) to determine the types of equipment that are available to terrorist-incident emergency response teams. Because SEL contains lists of general use and support equipment, an authorized purchase list was derived from SEL to identify specific types of equipment in four limited categories that are authorized for purchase under the OJP FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program. The categories of equipment are: personal protective, chemical and biological detection, and communications. A cross-section of officials representing the Public Health Service (PHS); the Federal Emergency Management Agency (FEMA); the U.S. Department of Energy (DOE); the U.S. Department of Justice, Office of Justice Programs (OJP) and Federal Bureau of Investigation (FBI); and State and local hazardous materials experts assisted by identifying unallowable equipment purchases and developing an allowable/authorized equipment purchase list.

Using the attached sample budget charts as a guide, please list your jurisdiction's equipment purchase requests for FY 1999. Authorized equipment purchases may be made in the following categories:

1. Personal Protective Equipment (PPE).
2. Chemical, Biological, or Radiological Detection Equipment.
3. Communications Equipment.

1. Personal Protective Equipment: Equipment that is worn to protect the individual from hazardous materials and contamination. Protection may vary and is divided into four levels based on the degree of protection afforded.

Level A: Selected when the greatest level of skin, respiratory, and eye protection is required. The following items constitute Level A equipment and should be considered for use:

- Reusable or limited-use fully encapsulated chemical resistant suit ensemble
- Butyl hoods and gloves
- Reusable fully encapsulated training suits
- Testing equipment for fully encapsulated suits
- Closed circuit rebreather* or open circuit Self-Contained Breathing Apparatus (SCBA) or, when appropriate, Supplied Air Breathing Apparatus (SABA)
- Spare cylinders for rebreathers or SCBA and service/repair kits
- Chemical resistant gloves, including thermal, as appropriate to hazard

-
- Personal Cooling System, vest or full suit with support equipment
 - Chemical resistant boots, steel or fiberglass toe and shank
 - Two-Way Local In-suit Communications
 - Personnel Accountability System to alert for downed personnel (specific to SCBA use only)
 - HAZMAT gear bag

* Due to cost and utility of closed circuit rebreathers, a full and complete justification must be provided to obtain approval to purchase the equipment.

Level B: Should be used when the highest level of respiratory protection is necessary but a lesser level of skin protection is required. The following items constitute Level B equipment and should be considered for use:

- Hooded chemical resistant clothing or Full Coverage Level B Suits
- Butyl hoods and gloves
- Closed circuit rebreather* or open circuit SCBA or, when appropriate, SABA
- Spare cylinders for rebreathers, SCBA or SABA, and service/repair kits
- Chemical resistant gloves, including thermal, as appropriate to hazard
- Personal Cooling System, vest or full suit with support equipment
- Chemical resistant boots, steel or fiberglass toe and shank
- HAZMAT gear bag

* Due to cost and utility of closed circuit rebreathers, a full and complete justification must be provided to obtain approval to purchase the equipment.

Level C: Should be used when the concentration(s) and type(s) of airborne substances are known and the criteria for using air-purifying respirators are met. The following items constitute Level C equipment and should be considered for use:

- Hooded chemical resistant clothing
- Butyl hood and gloves
- Full-Face Air Purifying Respirators with appropriate cartridges or positive pressure units (Powered Air Purifying—PAPR)
- Personal Cooling System, vest or full suit with support equipment
- Chemical resistant boots, steel or fiberglass toe and shank
- HAZMAT gear bag
- Emergency Escape Breathing Apparatus (EEBA) 10 minutes or longer

Level D: Selected when no respiratory protection and minimal skin protection are required, the atmosphere contains no known hazard, and work functions preclude splashes, immersion, or the potential for unexpected inhalation of, or contact with, hazardous levels of any chemicals.

- Escape mask for self-rescue

Decontamination Equipment. Equipment used to clean, remediate, remove, or mitigate chemical or biological contamination of first responders.

Note: During WMD response operations, the incident commander determines the appropriate level of personal protective equipment. As a guide, Levels A, B, and C are applicable for chemical/biological/radiological contaminated environments. Personnel entering protective postures must undergo medical monitoring before and after entry.

2. Chemical, Biological, or Radiological Detection Equipment: Equipment to monitor, sample, identify, and observe chemical, biological, or radiological contamination throughout area or at specific points, and those items to support detection activities.

Chemical and Radiological

- M-8 Detection Paper for Chemical Agent (weapons-grade) detection
 - M-9 Detection Paper (Roll) for Chemical Agent (weapons-grade) detection
 - M-256 Detection Kit for Chemical Agent (weapons-grade—blister: CX/HD/L; blood: AC/CK; and nerve: GB/VX) detection
 - M-256 training kit
 - Hazard Categorizing (HAZCAT) Kit
 - Point Chemical Agent Detector and Alarm
 - Stand-Off Chemical Detector, FTIR (infrared)
 - Handheld Chemical Agent Monitor with training set
 - Container Sample Transfer/Small Infectious Substance
 - Air and Liquid Detector Tube System
 - Colorimetric tube/chip kit with additional tubes/chips
 - Multigas meter
 - Combustible gas indicator
 - Photoionization Detector (PID)
 - Flame Ionization Detector (FID)
 - Radiation monitoring equipment (pancake probes and gigometer tubes)
 - Electronic Radiation Detection
-
- Radiological dosage meter such as self-reading dosimeters, chargers, and film

-
- badges
 - Pesticide screening kit

Biological

- Specific Bioimmunoassay Test Kit
- Biological Sampling Kit with Aerosol Collector

3. Communications Equipment. Equipment and systems providing connectivity and electrical interoperability between local and interagency organizations to coordinate WMD response operations.

- In-suit or handheld communication systems for long-range/two-way, encrypted, voice, video, and data transmission, capable of cross-band repeat
- Personnel Accountability System to alert for downed personnel (specific to SCBA use only)

SAMPLE
County and Municipal Agency Domestic Preparedness
Equipment Support Program
FY 1999 BUDGET

Jurisdiction Name:

COMMUNICATIONS EQUIPMENT

Item	Quantity	Unit Price	Total Cost	Discipline
Portable Radios	10	\$2,000	\$20,000	(5) HAZMAT Units (5) Fire Services
		TOTAL	\$20,000	

Appendix E

Equipment Reporting Requirements

**FY 1999 County and Municipal Agency Domestic Preparedness
Equipment Support Program**

The following information is required to assist OJP with program planning and budget forecasting.

1. Agency _____
 - A. Number of local HAZMAT Teams _____
 - B. Number of State HAZMAT Teams _____
 - C. Number of Tactical Units (SWAT, bomb squad, etc.) _____
 - D. Number of Emergency Medical Services _____
 - E. Number of Law Enforcement Agencies _____
 - F. Number of Fire Service Agencies _____
 - G. Other (list all other agencies that will be enhanced by this equipment)

2. Jurisdiction _____
 - A. Number of cities _____
 - B. Number of counties _____
 - C. Other (list all other jurisdictions that will be enhanced by this equipment)

3. Personnel
 - A. Number of local HAZMAT personnel _____
 - B. Number of State HAZMAT personnel _____
 - C. Number of Tactical Unit personnel _____
 - D. Number of Emergency Medical personnel _____
 - E. Number of Law Enforcement personnel _____
 - F. Number of Fire Service personnel _____



Appendix F

Equipment Coordination Certification

Equipment Coordination Certification

FY 1999 County and Municipal Agency Domestic Preparedness Equipment Support Program

I certify that:

- *The application has been coordinated and developed in consultation with representatives of the various fire services, emergency medical services, hazardous materials response units, and law enforcement agencies operating within this jurisdiction.*
- *Equipment obtained with this grant is consistent with and will be deployed as a part of this jurisdiction's and the State's existing Terrorism Consequence Management Plan.*
- *Equipment acquired under this grant program will be deployed consistent with the mutual aid agreements currently in effect for this jurisdiction and to assist smaller, more rural jurisdictions as appropriate.*

Chief Executive Officer

Name

Title

Jurisdiction

Date

Appendix G

List of FBI WMD Field Office Coordinators

FBI WMD Field Office Coordinators

Name	Field Office	Telephone Number
O'Brian, Michael	Albany	518-465-7551
Gneckow, Gail	Albuquerque	505-224-2000
Lynch, Thomas	Anchorage	907-265-9547
Haldemann, Don	Atlanta	404-679-9000
Kolko, Richard	Atlanta	404-679-9000
Stewart, William	Atlanta	404-679-9000
Barry, James T.	Baltimore	410-265-8080
Evans, Frank	Birmingham	205-715-0251
Chisholm, Russ	Boston	617-223-6223
Colhane, John P.	Buffalo	716-856-7800
Wilson, Roger	Cincinnati	513-562-5740
Vaughns, Sylvester	Charlotte	704-331-4651
Kaeding, Howard	Chicago	312-431-1333
Zupan, Aloysius	Cleveland	216-522-1400
Pitts, William	Columbia	803-254-3011
Fraga, John	Dallas	214-720-2200
Strauss, Stan	Dallas	214-922-7351
Tabb, J.	Dallas	214-720-2200
Airey, Joseph	Denver	303-629-7171/3088
Perdue, Timothy	Detroit	313-237-4181
Jones, Vincent	El Paso	915-533-7451/915-566-4310
Mohajerin, Thatcher	Honolulu	808-566-4310
Harris, Michael	Houston	713-693-5000
Smith, Thomas	Indianapolis	317-639-3301
Farhart, Michael	Jackson	601-948-5000
Olshack, David	Jacksonville	904-721-1211
Chornyak, William	Kansas City	816-221-6100
Cole, William	Knoxville	423-544-0751
Timmis, Brian	Knoxville	423-544-0751
Smythe, Lance	Little Rock	501-221-9100
Salvador, Robin	Las Vegas	702-385-1281
Miles, Kevin G.	Los Angeles	310-477-6565
Lane, Kenneth D.	Louisville	502-583-3941
Brown, John W., III	Memphis	901-747-4300
Belamy, John	Miami	305-787-6236
Formico, Michelle	Milwaukee	414-276-4684

FBI WMD Field Office Coordinators (continued)

Name	Field Office	Telephone Number
Adie, John	Minneapolis	612-376-3444
Briese, M. Chris	Minneapolis	612-376-3200
English, Charles	Mobile	334-415-3242
Doyle, Michael	Newark	201-622-5613
Moss, Mark	New Haven	203-777-6311
Curtis, Ronald D.	New Orleans	504-522-4671
Ledbetter, Howard	New York	212-384-1000
Jackolski, John	Norfolk	757-455-0100
Alexander, Frank	Oklahoma City	405-290-7770
Clark, Steven	Omaha	402-493-8688
Loveless, Jim	Omaha	402-493-8688
Baker, Michael	Philadelphia	215-418-4000
Everett, Henry	Phoenix	602-471-2000
Rogers, Dick	Phoenix	602-471-2000
Freilino, Earl P.	Pittsburgh	412-471-2000
Smith, Phil	Pittsburgh	412-471-2000
Kouchi, Gerald	Portland	503-224-4181
Steiler, Thomas	Richmond	804-261-1044
Diroma, Michael	Sacramento	916-481-9110
Parker, Ronald	St. Louis	314-241-5357
Klinevachter, Kelly	Salt Lake City	801-579-4883
Hatfield, Howard	San Antonio	210-225-6741
Rose, Robert	San Antonio	210-225-6741
Sylvester, John	San Diego	619-565-1255
Lightfoot, John	San Francisco	415-558-2571
Wall, Ken	San Francisco	415-553-7400
Maese, Lydia T.	San Juan	787-754-6000
Murray, Owen	Seattle	206-622-0460
Tobin, Barry	Seattle	206-622-0460
Brown, Robert	Springfield	217-522-9675
Killham, Kenyne	Springfield	217-522-9675
Myers, Kerry L.	Tampa	813-273-4566
Rice, Jim	Washington, D.C.	202-252-7801