



**Office of Justice Programs  
AUDIT CONFIRMATION REQUEST  
AWARD INFORMATION**

**For OJP and COPS Grants Only**

(For OVW grants, email OVW Grant Financial Management Division at  
[OVW.GFMD@usdoj.gov](mailto:OVW.GFMD@usdoj.gov) for form/submission instructions)

Date: \_\_\_\_\_

Auditor Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Please include this completed form along with the official letter of request on letterhead. In addition, please ensure the letter is signed by an authorized representative with all audit confirmation requests. Send submission via email to [auditconfirmation@ojp.usdoj.gov](mailto:auditconfirmation@ojp.usdoj.gov)**

Grant Recipient Name: \_\_\_\_\_

DOJ ROID # (Not Required for BVP grants): \_\_\_\_\_

To be completed by grant recipient			To be completed by OJP	
Grant Number	CFDA #	Fiscal Year Audit Period	Total Award Amount	Total Amount Paid

*Note: Recipient Organization Identification Number (ROID#) can be found in JustGrants system under "Entity Profile".  
Use following date format for Fiscal Year Audit Period: (MM/DD/YY-MM/DD/YY)*

**For agency use only**

Confirmed by DOJ/OJP/OCFO

Processed by: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_