



◆ Building Organizational Financial Management Capacity ◆

RESPECT ◆ RESPONSE ◆ RESULTS

Tribal Financial Management Center Newsletter

Note From the Project Director



As we welcome the fall season and a new fiscal year, I'm filled with excitement about the opportunities ahead. With the closeout of existing grants and a new class of awards coming on October 1st, this time represents both reflection and renewal. We're excited about our continued partnership with you as we further strengthen our technical assistance efforts.

This year promises a wealth of opportunities to connect. We're looking forward to hosting onsite visits, open office hours, regional

events, and DOJ certification training sessions-all designed to support and engage our grantees.

Recently at the VOCA Conference, we had the privilege of participating in a panel discussion alongside the Michigan Victims of Crime Administration. We explored how states can collaborate with tribal nations to extend resources and shared best practices for tribal engagement. It was an insightful exchange that reinforced the importance of partnership.



As we continue this collaborative journey, we want to remind you that TFMC is here to support you in every way throughout the awarding process. We have valuable resources to assist you, and you can always contact us to request technical assistance. We are here to help you succeed!



Lanisha Bell, TFMC Project Director (center) pictured with Jenny Stancel, Grants Manager (left) and April Bird, TFMC Assistant Project Director (right)

TFMC Announcements

TGFMT Is Underway

The latest TGFMT training kicked off on August 20th with an incredible 165 participants. We want to say thank you to everyone who registered and joined us. Registration is now closed, but each one-hour virtual session is designed to help participants meet the DOJ's certification requirements and further their knowledge.

For those who couldn't attend, don't worry- additional TGFMT sessions will be available, so stay tuned for future opportunities.



Onsite Grantee Events

Our dedicated TFMC Specialists will be onsite to provide training and technical assistance on key topics, including Grant Award Modifications (GAMs), Preparing for Enhanced Desk Reviews, Preparing for an OIG Audit, Budget Modifications, and Budget Clearance for 2024 applications.

Our onsite schedule is as follows:

- **September 23-27, 2024**, and **November 4-8, 2024** – Phoenix, AZ
- **October 21-25, 2024** – Seattle, Washington

In addition to the group sessions, our specialists will be available for one-on-one meetings to address grantees' questions, provide resources, and collaborate on specific needs. We look forward to supporting you with the expertise and guidance you need to succeed.

On-site Office Hours

If you would like to attend on-site office hours, please reach out to your Financial Specialist or email TFMC@OVCTFMC.org at any time or schedule a virtual session to work on the financial aspects of your OVC awards.

OCFO 2024 Grant Financial Management Seminars

Upcoming [seminar registration dates](#) will be announced in an email notification to all OJP grantees a few days before each registration opens.

- October 2-3, 2024
- November 6-7, 2024

Latest Tools and Resources

Find the following new TFMC tools and resources for your use by visiting [TFMC's site](#) to view. Explore and download files, step-by-step guides, examples, visuals, resources, and references.

Preparing for Success: Desk Reviews, Site Visits, and Other Monitoring Activities



Ever wonder about the difference between an on-site review and a desk review? Let's break it down! If the grantor decides to visit your site for an on-site evaluation, that's an on-site review. On the other hand, if they're asking for documents or information

remotely, you're looking at a desk review, where everything happens via email or other virtual means.

But why one over the other? It all boils down to your grant's risk rating and level of importance. Factors like being a new grantee, the size of your award, report timeliness, and managing subawards can all influence which review you'll face. High risk or high importance? Expect a personal visit. Lower risk? The desk review will likely be sufficient. Want to dive deeper? We've got you covered! Join us for our training this September, where we'll walk you through the ins and outs of both types of reviews. And don't forget to check out our handy [guide sheet](#) available now on the TFMC website!

Job Announcement

Grant Financial Specialist-Tribal Victim Services

We are searching for a Grant Financial Specialist to support American Indian and Alaska Native communities. In this role, you'll provide technical assistance to U.S. Department of Justice grantees, helping them enhance their financial management capacity to better serve victim services and justice programs. This position is 100% remote with up to 25% travel, requiring expertise in federal grants, financial management and a deep understanding for Native cultures.

For a full description of this position and to apply please click [here](#).

TFMC Spotlight

Meet Amanda Moore

Amanda Moore may have only been with TFMC for two months, but she's already making an impact as a Financial Specialist. Based in Richmond, VA, Amanda brings seven years of experience in grants work, backed by an MBA, to her role. She provides both virtual and in-person technical assistance to grantees, helping them navigate the complexities of financial management with ease and confidence.



When asked about her time with TFMC so far, Amanda had nothing but positive feedback. "The team here is extremely helpful and engaging," she says, reflecting on her first two months. A standout moment for her was during her first monitoring visit, where she met her grantees face-to-face—a rewarding experience that reinforced the importance of building strong relationships.

Amanda's advice for grant recipients is simple: "Reach out for help if you need it, and make sure you fully understand your award before spending." With her approachable and supportive style, Amanda is here to ensure that every grantee has the tools and knowledge they need to succeed.

Upcoming Events and Deadlines

From the Director's Desk

OVC **Director Kristina Rose** briefs the field about OVC programs and initiatives to improve options, access, and information for all victims and survivors of crime. The calls are scheduled for the second Thursday of the month at 3 p.m. eastern time. The field is encouraged to email any questions to askovc@ncjrs.gov.

Listen to recordings of previous sessions [here](#), including [special edition](#). In recognition of the second anniversary of her appointment, Director

Rose provides a longer briefing that explores OVC's efforts to increase options, access, and information for all crime victims and survivors over the past 2 years.

Registration is not required. To join call: 415-655-0003, enter the Access Code 161 381 0700 # and press # when prompted for the attendee ID.

2024 NIJ National Research Conference

The 2024 National Research conference will be held September 16-18, 2024, in Pittsburgh, Pennsylvania. The theme this year will be Advancing Justice Through Science.

The goal of the conference is to bring researchers, practitioners, and policymakers together from the fields of law enforcement, forensic science, community safety and violence intervention, data-driven research, and victims of crime to discuss the latest evidence and how to implement these findings to promote safety, equity, and justice for all. Registration will be \$50 for students and \$75 for all others.

[To learn more about the conference please visit the link here.](#)

National Indian Nations Conference

Starting December 10-13, 2024, the 18th National Indian Nations Conference: Justice for Victims of Crime will be held at the Agua Caliente Band of Cahuilla Indians Reservation.



This conference unites professionals and community leaders, all dedicated to advancing crime victim services for AI/AN survivors. Attendees will share successes, challenges, and best practices, fostering collaboration and shaping the future of support for Tribal victims and communities. This conference is an invaluable opportunity to learn, connect, and inspire change together.

Reporting Requirements

Federal Financial Reports (known as the "SF-425" or the "FFR") are due quarterly as follows:

Reporting Quarter

January 1 — March 31

April 1 — June 30

July 1 — September 30

October 1 — December 31

Due No Later Than

April 30

July 30

October 30

January 30

Semi-Annual Progress Reports are usually due as follows or as listed in the solicitation:

Reporting Period

January 1 — June 30

July 1 — December 31

Due No Later Than

July 30

January 30

JustGrants Support Phone: 833-872-5175

JustGrants Help Desk Email: JustGrants.Support@usdoj.gov

Quarterly PMT and Financial Status Reports are usually due as follows or as listed in the solicitation:

Reporting Period

January 1 — March 31

April 1 — June 30

July 1 — September 30

October 1 — December 31

Due No Later Than

April 30

July 30

October 30

January 30

OVC PMT Help Desk Phone Number: 844-884-2503

OVC PMT Helpdesk Email: ovcpmt@usdoj.gov

OVC PMT Website: <https://ojpsso.ojp.gov/> using your email and password

Requesting a draw down in ASAP? Remember to enter DOJ's ALC Code: 15040001.

Important Information

This Presidential, OMB and Treasury requirement will prevent public users from logging into ASAP.gov. **Recipient organization users will not be able to log into ASAP.gov until they enroll and register multi-factor authentication in either [ID.me](#) or [Login.gov](#).** Please see [Login.gov's Frequently Asked Questions](#) if you have any further questions.

The ASAP team is hosting free webinars for recipient organization users to learn more. Upcoming webinar dates are listed below. Register at www.fiscal.treasury.gov/asap.

- ASAP.gov: How ASAP.gov Recipients Enroll
 - **09/18/2024 - 2:00 – 4:00 pm ET**
 - **09/25/2024 - 2:00 – 4:00 pm ET**

Helpful Resources

JustGrants Virtual Q&A and Training Sessions

The JustGrants team facilitates weekly sessions covering the following topics:

- Post-Award Management Virtual Q&A
- Entity Management Virtual Q&A
- Application Mechanics: Submitting an Application Training
- Award Acceptance Virtual Q&A

Participants receive topic-specific training, direct technical assistance, and support on JustGrants system functionality. [Register](#) for an upcoming session.

- [TFMC](#) is available to assist! Reach out to your Financial Specialist or submit a request to [our Virtual Support Center](#). We want to hear from you!

Reminder: JustGrants Account Management and Security Policy

Don't forget to log in to your JustGrants account **at least once every 90 days!** Accounts that are inactive for 90 days are disabled. You also must also change your password every 90 days. You can [reset your password](#) at any time while your account is active.

If your account is disabled and you need to reactivate it, you must contact the [JustGrants service desk](#) to first reactivate your account. The service desk will then email you to initiate your password reset. Only the Entity Administrator [can assign appropriate roles](#) to all users from your organization in JustGrants. An active Entity Administrator is critical for timely application submission and management of awards. An entity cannot apply for DOJ funding opportunities if an Entity Administrator's account is disabled due to inactivity, so it is critical to keep the account active.



Bookmark the new TFMC OJP webpage for **updates, news, tools, resources** and to **request individualized grant financial management technical assistance**.

[OJP.gov/TFMC](https://www.ojp.gov/TFMC) 



Contact the TFMC Virtual Support Center

Ask questions or request individualized grant financial management training and technical assistance by calling the Tribal Financial Management Center (TFMC) Virtual Support Center at 703-462-6900 or emailing TFMC@OVCTFMC.org.

The **Tribal Financial Management Center (TFMC)** provides **training, technical assistance, and resources** to support American Indian and Alaska Native communities as they successfully manage the financial aspects of their federal awards. TFMC also offers support via our Virtual Support Center (VSC) to Office for Victims of Crime (OVC) grantees and those seeking federal funding from OVC for the first time. **Email questions or requests for grant financial management technical assistance to TFMC@OVCTFMC.org.** Visit [OJP.gov/TFMC](https://www.ojp.gov/TFMC) for additional resources and information.

To change how you receive these emails [update your preferences](#).
If you no longer wish to receive any emails from TFMC, [unsubscribe from this list](#).

Contact the Virtual Support Center TFMC@OVCTFMC.org or 703-462-6900

Header Photo by [Casey Horner](#) on [Unsplash](#)

