OMB No. 1121-006
Approval Expires 09/30/2026

BJS FY 2026 Annual Surveys of Probation and Parole (ASPP), 2026-2030

Grants.gov Funding Opportunity Number: O-BJS-2026-172682

Application Deadlines in Eastern Time (ET):

1. Complete SF-424 and submit in Grants.gov: **September 21, by 11:59 PM ET**
2. Submit full application in JustGrants: **September 28, 2026, by 8:59 PM ET**

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1. BASIC INFORMATION

Purpose of the Funding

The Office of Justice Programs (OJP) is committed to advancing work that furthers the U.S. Department of Justice's (DOJ) mission to keep our country safe and secure and uphold the rule of law and protect the rights of American citizens. OJP provides federal leadership, funding, and other critical resources to directly support law enforcement, combat violent crime, protect American children, provide services to American crime victims, and address public safety challenges, including human trafficking and the opioid crisis.

This is a notice of funding opportunity (NOFO) for the **Annual Surveys of Probation and Parole (ASPP), 2026–2030**. This opportunity seeks a data collection and analysis agent to conduct the collection, analysis, and dissemination activities for the Annual Surveys of Probation and Parole (ASPP) for the data years 2026 through 2030. The ASPP are two separate data collections, independently referred to as the Annual Probation Survey and Annual Parole Survey. The ASPP are core BJS data collections and are the only national data collections that describe the size, change, movements, outcomes, and characteristics of the community supervision populations at the national, federal, and state levels.

During this 5-year project, the recipient of funds will complete ASPP data collection activities and analytic work annually, improve data quality and produce high-quality data on the community supervision populations, enhance efficiencies in file production and data dissemination, and make significant progress in the development of strategies for implementing additional community corrections data collections related to the organization, practices, and policies of probation and parole agencies.

The successful applicant will collect data on behalf of BJS from state-level respondents in an effort to reduce burden whenever possible. BJS uses the term "central reporter" for respondents who are in a state-level agency and correspond to one of the following:

- are supervising agencies responsible for all felony and misdemeanant probation supervision in the state (consequently they report the state's total probation population to BJS through the Annual Probation Survey);
- are supervising agencies responsible for a portion of probation supervision in the state and report that population to BJS through the Annual Probation Survey; or
- are not supervising agencies but are located in a state-level agency that collects data from locally operated probation agencies.

In some states, in addition to the central reporter, the successful applicant will also be expected to obtain data directly from local probation agencies to ensure that the collection accounts for the state's entire probation population, including both felons and misdemeanants. Because these surveys measure the vast majority of the U.S. correctional population, the ASPP—and the Annual Probation Survey in particular—are the most complex and difficult of BJS's annual correctional surveys.

Copies of data collection instruments for the 1999 to 2024 ASPP can be found here.

Data from the ASPP collection have been published in an annual series of bulletins with the name "Probation and Parole in the United States, [year]". See the Methodology section of *Probation and Parole in the United States, 2023*, for additional information on the respondent universe for the surveys.

ASPP data from 1994–2018 have been archived for public use at the National Archive of Criminal Justice Data. Newer data tools include 1994–2022 ASPP data in the probation and parole portions of the Corrections Statistical Analysis Tool on the BJS website.

BJS anticipates making one award to cover the data collection, processing, and analysis activities for five reference years of ASPP data, 2026–2030. It is likely that this will be one award covering all five years. The project will begin October 1, 2026, and end September 30, 2031. Each project year will run for 12 months, beginning on October 1 and ending on September 30 of the following year.

Applicants should refer to Application Contents, Submission Requirements, and Deadlines: Budget Detail Form for information on allowable and unallowable costs that may inform the development of their project design.

See the Eligible Applicants section for eligibility details.

Funding Details

Announcement Type	Initial
Assistance Listing Number	16.734 – Special Data Collections and Statistical Studies
Statutory Authority	34 U.S.C. § 10132
Grants.gov Opportunity Number	O-BJS-2026-172682
Expected Total Amount of Funding	$2,250,000
Anticipated Number of Awards	1
Award Type(s)	Cooperative Agreement
Anticipated Award Amount	Up to $2,250,000
Expected Award Period(s)	60 months starting on October 1, 2026

Key Dates and Times

NOFO Release Date	August 13, 2026
SAM.gov Registration/Renewal	Begin the process by as soon as possible
Step 1: Grants.gov Deadline	11:59 p.m. ET on September 21, 2026
Step 2: JustGrants Deadline	8:59 p.m. ET on September 28, 2026
Anticipated Notification Date	By December 1, 2026

See Questions? at the end of this NOFO for agency contact information.

2. ELIGIBILITY

Eligible Applicants

The types of entities that are eligible to apply are:

Government Entities
- State governments
- County governments
- City or township governments
- Special district governments
- Native American Tribal governments (federally recognized)

Educational Organizations
- Public and state-controlled institutions of higher education
- Private institutions of higher education

Nonprofit Organizations

- Nonprofits having a 501(c)(3) status with the Internal Revenue Service (IRS), other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education

For-Profit Organizations

- Organizations other than small businesses
- Small businesses

Individuals

Other

- State government entities
- Other units of local government
- Small businesses

"Other" Entities Definition:

- **State government entities:** For the purposes of this NOFO, "state" means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.
- **Other units of local government:** For the purposes of this notice of funding opportunity, other units of local government include towns, boroughs, parishes, villages, or other general purpose political subdivisions of a state.
- **Small businesses:** Small business grants may be awarded to companies meeting the size standards established by the U.S. Small Business Administration (SBA) for most industries in the economy.

Limit on Number of Applications: You may submit more than one application if each application proposes a different project.

If a project will be carried out by two or more entities (project partners), only one entity may submit the application. The other entities (project partners) must be proposed as subrecipients rather than co-applicants. An entity may be proposed as a subrecipient in more than one application. For additional information regarding subawards, see the Application Resource Guide.

3. PROGRAM DESCRIPTION

Statutory Authority

BJS is authorized to issue this solicitation under 34 U.S.C. § 10132.

Agency Funding Priorities

To help meet its mission, OJP may give priority consideration to applications proposing (as applicable within the scope of this NOFO) projects designed to advance the goals listed below:

(a) Directly supporting law enforcement operations (including immigration law enforcement operations);
(b) Combatting violent crime;
(c) Supporting services to American citizens;
(d) Protecting American children; and
(e) Supporting American victims of trafficking and sexual assault.

Note: Addressing these priorities is one of many factors that OJP considers in making funding decisions. Receiving priority consideration does not guarantee funding.

Unallowable Activities: The following are certain unallowable costs and certain activities that are out of the program scope and will not be funded.

1. Out of program scope is any program or activity, at any tier that, directly or indirectly, violates (or promotes or facilitates the violation of) federal immigration law (including 8 U.S.C. § 1373) or impedes or hinders the enforcement of federal immigration law—including by failing to comply with 8 U.S.C. § 1373, give access to DHS agents, or honor DHS requests and provide requested notice to DHS agents.

2. Out of program scope is any program or activity, at any tier that violates any applicable Federal civil rights or nondiscrimination law. This includes violations that (1) indirectly violate the law, including by promoting or facilitating violations; or (2) unlawfully favor individuals in any race or protected group, including on a majority or minority, or privileged or unprivileged, basis, within a given area, population, or sector.

3. As specified in Chapter 3.13 of the DOJ Grants Financial Guide, "Unallowable Costs" ("Legal Services for Aliens"), any obligations of funds, at any tier, under this award to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs for purposes any award made under this notice, but the foregoing shall not be understood to apply: (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

Goals and Objectives of This Funding Opportunity

Goal 1: Obtain and report on the movement and year-end populations of persons supervised in the community on probation or parole at national and jurisdictional levels, and state community corrections population movements, entries and exits, and detailed characteristics data.

- **Objective 1:** Collect, securely maintain, and process ASPP data each year throughout the collection period; provide statistical support to BJS through the preparation of ad hoc tables and datasets.
- **Objective 2:** Improve the quality, timeliness, and reliability of ASPP data.
- **Objective 3:** Provide final data files and documentation needed to support the dissemination of the ASPP.

Goal 2: Assist BJS's efforts to use the ASPP to foster strong working relations with data providers and community corrections stakeholders, and advance local and national research on community corrections policies and practices.

Objective 1: Encourage the use of ASPP data by external researchers through the development and dissemination of research.

- **Objective 2:** Expand partnerships and knowledge outreach with local and state community corrections networks and associations.

For a description of how awards under this NOFO will contribute to achieving these goals and objectives, see the Performance Reports section below.

Expected Outcomes

OJP expects recipients to submit deliverables and performance reports, as described below. Read the Application Resource Guide for more information. OJP will measure success by reviewing a recipient's submission of performance reports and data and the extent to which project implementation reflects progress toward the goals and objectives of this NOFO.

Deliverables

Deliverables for Year 1 of the project include:

1. *A web-based data-collection tool that minimizes burden in data submission*. The tool should:
    a. Implement a user-friendly interface for the survey that is based on proven methods for enhancing responses and reducing burden.
    b. Provide respondents with a web-based format for reporting data that is based on state-of-the-art approaches to web collection of establishment survey data.
    c. Build in server-based error-checking mechanisms that minimize the need for follow-up contact on critical items and that simplify data submission.

   d. Ensure that upon completing data entry, users can obtain a PDF version of the completed survey form that reflects their data and notes as entered.
   e. Be an integral component of a possible data management system that provides for the storage and maintenance of longitudinal data (including notes) and preparation of standard and ad hoc statistical tables.
   f. Have the capacity to export all data elements, including agency identification numbers, respondents' names and contact information, and all substantive data variables directly into a variety of data formats (*e.g.*, pre-formatted data dumps, SAS datasets, SPSS system files, Excel, XML).
   g. Provide historical data to the data provider in a user-friendly data dashboard. When logging in, respondents should be able to view previous submissions of their data back at least five years. This dashboard should allow for data downloads and data visualizations where appropriate.
   h. Be written using nonproprietary software and entirely implemented on a website that can be readily transferred to BJS or its designated data collection agent. It is important that the software selected and programming style used to develop the web collection tool allow for easy and rapid modification without the need for extensive testing to ensure reliability. The data collection tool must be able to readily adapt to changes in one or more of the data collection instruments. These include common changes such as the addition, deletion, or rearrangement of items; the insertion, deletion, and modification of notes to users that are closely associated with particular items; and the display of data from the previous year. The website should include all necessary software needed to implement the web-based data collection tool.
2. *Efficient data collection mechanisms*. The survey format should be able to take advantage of information system capacities to share data using various formats, such as XML or other exchange models. BJS is committed to these methods (where appropriate) to reduce the burden on respondents and to facilitate the sharing of information among agencies. The data collection agent should also be ready to accept emailed, faxed, or posted versions of the data submission.
3. *A survey management system that will maintain the ASPP data and meta-data, and provide ongoing, real-time status of the current year's collection.*
   a. Real-time tracking systems that allow for efficient allocation of follow-up efforts, imputation for missing data, and assessments of data quality.
   b. Within the database, include current information about response modes, initial and final submission dates, follow-up response contacts, and other specific information that can be used to reduce the burden on respondents. Information should be accessible to the

BJS project manager at all times without requesting it from the agent.

c. As survey responses are received, complete the review, assessment, data entry, and edit check for each survey within two weeks of receiving the response. This should include a report that highlights major changes in responses to survey items that can be used during callbacks to document the reasons for changes in reporting. Within that period, address survey response issues such as clarifying discrepancies in responses, correcting data entry errors, and addressing item nonresponse. Use the database to provide BJS with data quality information, such as item nonresponse and other information to be determined in conjunction with the BJS project manager. Maintain electronic copies of notes from survey respondents that address issues related to their data submission.
d. Provide a real-time platform for BJS to generate and store ad hoc statistical tables and methodological notes using the full database.
e. Via appropriate means (*e.g.*, web-based downloads, FTP), provide BJS with ongoing ability to download Excel data files containing survey responses and notes.
f. At the end of the collection, provide BJS with a final, analytic version of the dataset that includes reported and imputed data. Imputed or estimated items should be flagged and denoted, and complete documentation of missing values should be provided.

4. *An up-to-date ASPP frame with accurate respondent information.*
    a. Maintain an accurate and up-to-date contact list of the survey respondents by verifying and continually updating respondents' names, titles, addresses, and contact information, including telephone, fax numbers, and email addresses.
    b. Continually update the ASPP frame by documenting new, closed, and merged agencies. Develop a frame tracking system that will allow BJS to monitor these changes.
    c. If needed, consult with BJS against other corrections projects to confirm frame and respondent information is correct.
5. *Timely collection and submission of ASPP data to BJS.* Minimize the time between the ASPP data collection start and the delivery of the ASPP files without compromising data quality.
    a. Prepare correspondence that will inform respondents about the launch of the ASPP collection and encourage them to provide data by expressing the importance of these data as well as correspondence that should continue through data collection closeout.
    b. Develop and implement strategies for data retrieval to maximize a timely and complete response while minimizing respondent burden. Provide follow-up as needed for respondents who need assistance, clarification, or encouragement to complete the survey. Develop

and implement strategies for follow-up based on knowledge of response patterns, respondent behavior, and respondent preferences for follow-up while minimizing the burden on respondents associated with completing the data collection and being cost-effective.

c. Streamline data file preparation and verification for efficient turnaround and reliability.

6. *High-quality and reliable ASPP data*. Balancing timeliness and the need for high-quality and reliable data is critical to the ASPP. Applicants should describe their approaches and recommendations for enhancing quality and reliability, including:
    a. Develop and implement strategies to minimize both unit and item nonresponse, with the objective of obtaining 100% participation by identified agencies, reducing burden on respondents, decreasing item nonresponse, and reducing the time to complete the collection.
    b. Implement quality control methods to ensure internal consistencies in the data submitted.
7. *Deliver ASPP files to BJS on an annual basis.* Per BJS specifications, the data collection and analysis agent will prepare annual state and respondent-level data files and all accompanying documentation, including respondent- and state-level notes.
8. *Deliver a core set of state-level tables*. See *Probation and Parole in the United States, 2023* for the set of tables to be produced. See *Probation and Parole in the United States, 2010* for additional statistical tables to be included as well. Use replicable and flexible methods for generating the tables. Ensure that all tables meet BJS data quality guidelines. Include relevant notes to be updated each year.
9. *Identify enhancements to the data collection process*. Review and assess the ASPP collection activities and provide BJS a summary of this review annually. The review should also propose enhancements to the ASPP collection that address all aspects of the collection, including but not limited to the design of the survey content; methods to be used for administration, data collection, nonresponse adjustment, and for engaging stakeholder participation; and statistical reports to be developed from the collections.
10. *Assist in preparing OMB clearance package for administration of the ASPP collection*. Assist BJS in the preparation of the package, including research, ad hoc analysis, and additional documentation.
11. *Ad hoc data analysis of the ASPP as requested by BJS*. BJS may request additional analyses of the ASPP. The data collection and analysis agent should expect to conduct three of these short-turnaround (an average of 2 days) analyses per year.
12. *Research for future community corrections data collections.* Propose strategies for the implementation of additional data collections or supplements with the goal of linking agency characteristics to the

probation and parole populations and outcomes to add to community corrections knowledge.

13. *Recommendations to enhance BJS partnerships with a network of state and local community corrections associations, including:*
    a. Leveraging existing relationships with the American Probation and Parole Association and other local associations; creating a growing network of associations that BJS can partner with; and proposing new training or learning opportunities BJS can be involved in with existing groups around the country to increase response rates and disseminate information.
    b. Participating with BJS in major conferences or meetings of a major association of probation and parole or corrections professionals to present on issues related to ASPP. Proposing topics and roles that the applicant's staff will play during these events.

Deliverables for years 2 through 5 will be similar, but they will be determined after the solicitation is awarded and will rely on completion of those tasks expected in year 1. The general schedule for the ASPP is as follows (with Reference Year 2026 as example):

Task	2026	
	Start	End
Collection introduction (pre-notification of survey launch and designation form)	Oct-26	Dec-26
Data collection	Jan-27	May-27
Notification of impending due dates, nonresponse follow-up, thank you letters	Jan-27	May-27
Data editing, verification, final callbacks	Jan-27	May-27
Analysis (data cleaning, editing, verification, and final callbacks)	May-27	Jun-27
Data collection agent delivers analytic data files	Jun-27	Jul-27
Data collection agent delivers tables for report, all state-level tables, notes, and other documentation for archiving and BJS webtool files	July-27	Aug-27
Annual Report and lessons learned	Sep-27	Sep-27

- **Data Management Plan:** Recipients are required to develop and maintain a BJS-approved data management plan (DMP). The DMP will provide general program information and describe the specific procedures and controls that will be used during the award period for data collected or acquired, received, handled, processed, stored, transferred, and/or disposed of under BJS's authority.

For programs including information identifiable to a private person or personally identifiable information (PII), the DMP should complement the information provided in the Privacy Certificate (28 C.F.R. § 22.23) to describe data security and confidentiality controls.

The recipient will complete the DMP in collaboration with the BJS Program Manager and must submit it to BJS for review and approval **no later than 60 days** after the award start date. The recipient must receive written BJS approval before changing the approved plan. The recipient must submit, as applicable, an updated copy of the DMP for review with its semi-annual performance reports and at any time upon BJS's request. A model DMP template is available on the BJS website at Human Subjects Protection, Confidentiality, and Data Management Plan Requirements.

Performance Reports

OJP requires recipients to submit regular performance reports that communicate progress toward achieving Program Goals and Objectives. Read information on performance reporting.

Award recipients will receive further guidance on post award reporting requirements.

Substantial Involvement of Federal Agency: OJP expects to make some or all awards under this NOFO as cooperative agreements, which allows OJP to have substantial involvement in carrying out the project. Read the Application Resource Guide for a discussion of this involvement and related award conditions.

4. APPLICATION CONTENTS AND FORMAT

Application Contents List

OJP will only consider applications that contain all required parts, which are marked ***Required*** below. Refer to the DOJ Grant Application Submission Checklist for application instructions.

Application Item	Submission Type
Step 1: Grants.gov	
Application for Federal Assistance: SF-424 ***Required***	Online Form
Step 2: JustGrants	
Standard Applicant Information ***Required***	Online Form
Proposal Abstract	Text Box

Data Requested With Application • Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status) • Agency Funding Priorities Inventory	Online Form
Proposal Narrative ***Required***	Attachment
Budget ***Required***	Attachment
Other Budget/Financial Attachments • Indirect Cost Rate Agreement (if applicable) • Consultant Rate (if applicable) • Limitation on Use of Award Funds for Employee Compensation for Awards Over $250,000; Waiver (if applicable) • Disclosure of Process Related to Executive Compensation (if applicable)	Attachment
Memorandum of Understanding	Attachment
Additional Application Components • Privacy Certification	Attachment

In addition to the items marked ***Required*** in the table above, the following are considered basic minimum requirement elements that are considered in the responsiveness review:

- The application is submitted by an eligible applicant.
- The requested award amount does not exceed the award ceiling.
- The application is responsive to the scope of the NOFO.

Standard Applicant Information *Required*

Review and edit as needed the information imported from the SF-424 submitted in Grants.gov. Add ZIP codes for areas affected by the project.

Proposal Abstract

In JustGrants, enter a proposal abstract (limited to 2,000 characters) summarizing the proposed project. As abstracts for funded projects are public, do not include any personally identifying information (*e.g.,* staff names). The abstract should include the following information:

- The name of the applicant's proposed project.

- The purpose of the proposed project (*i.e.*, what the project will do and why it is necessary).
- Where the project will take place (*i.e.*, the service area, if applicable).
- Who will be served by the project (*i.e.*, who will be helped or have their needs addressed by the project).
- What activities will be carried out to complete the project.
- The subrecipient(s)/partner organizations or entities, if known.
- Deliverables and expected outcomes (*i.e.*, what the project will achieve).

View an example of a proposal abstract.

Data Requested With Application

Financial Management and System of Internal Controls Questionnaire (including Applicant Disclosure of High-Risk Status)

Review information on this questionnaire.

Agency Funding Priorities Inventory

Applicants seeking priority consideration under the Agency Funding Priorities section should answer the inventory questions in their entirety in the web-based form in JustGrants.

BJS FY26 Annual Surveys of Probation and Parole (ASPP) RY 2026–2030

Proposal Narrative *Required*

Format of the Proposal Narrative

Submit the narrative as an attachment in JustGrants. The document should:

- Be double-spaced, using a standard 12-point size font.
- Have no less than 1-inch margins.
- Have numbered pages.
- Not exceed 30 pages.

If the Proposal Narrative does not follow this format, OJP may reduce the score/ranking of the application.

Sections of the Proposal Narrative

The Proposal Narrative must include the four sections listed below. If you want priority consideration, the Proposal Narrative must state which priority(ies) your project will advance and describe how it will do so.

1. Description of the Need (5% of application score): What critical issue or problem do you propose to address with this project? Please include:

- A brief explanation of the need, gap, or issue to be addressed by the proposed project.

- Supporting information, data, or evidence to demonstrate the need's existence, size, and impact on the target population and community.
- How the need relates to the purpose of the NOFO.

2. Project Goals and Objectives (15% of application score): How will the proposed project address the need identified and address the purpose of the NOFO? Please include:

- Project goals (goals are broad, visionary statements on what you hope to accomplish).
- Project objectives (objectives are specific outcomes you plan to achieve through project activities).
- How your project goals and objectives relate to the goals and objectives of the funding opportunity.

3. Project Design and Implementation (35% of application score): How will you implement project activities that meet the project goals and objectives? Please include:

- What activities you will conduct to achieve the proposed goals and objectives.
- How you will deliver or complete those activities.
- When the activities will take place.
- Who in your organization will staff the activities, including key staff.
- Who will participate in and benefit from the activity.
- What deliverables, reports, and other items will be produced as part of the project.
- If you plan to use subrecipients to help conduct the project, please name them (if they are known) or describe how you will identify them. Please describe their role in conducting project activities.

4. Capabilities and Competencies (30% of application score): What administrative and technical capacity and expertise do you bring to successfully complete this project? Please include:

- A short description of your capacity to deliver the proposed project and meet the post-award requirements, if funded.
- A description of projects or activities your organization has conducted, or is currently conducting, that demonstrates your ability to undertake the proposed project activities.
- A summary of relevant experience of team members with key responsibilities for implementing the project.
- A brief statement confirming that your organization can meet the information system security and privacy requirements and standards for providing information technology and publishing support to BJS as

described in Guidance for Applicants and Award Recipients | Bureau of Justice Statistics.

Project Evaluations: An applicant that proposes to use award funds to conduct project evaluations must follow the guidance on project evaluations.

Budget and Associated Documentation

Budget (15% of application score) *Required*

Use the Budget Narrative (attach file in JustGrants) to submit the budget. Read information on budget preparation and JustGrants Application Submission Training.

- List each cost needed to implement the project under the appropriate cost category.
- Clearly name and describe each cost.
- Show the computation of each cost (*e.g.*, cost per unit, number of units, and total cost).
- Enter narrative, as needed, to explain the cost calculations and connection to your project goals, objectives, and activities.
- Include only costs that are reasonable, allocable, and necessary to implement the project. They must be allowable under the funding statute and agency requirements.[1]

Budget/Financial Attachments

- **Indirect Cost Rate Agreement (if applicable):** If the budget includes indirect costs calculated using a current, federally approved indirect cost rate, upload your indirect cost rate agreement. Read information about indirect costs.
- **Consultant Rate (if applicable):** Read information on limits to consultant rates and whether you need to request approval to exceed those limits.
- **Limitation on Use of Award Funds for Employee Compensation for Awards Over $250,000; Waiver (if applicable):** Read information on this limitation and determine whether you need to submit a waiver.
- **Disclosure of Process Related to Executive Compensation (if applicable):** An applicant that is a nonprofit organization may be required to make certain disclosures relating to the processes it uses to determine the compensation of its officers, directors, trustees, and key employees. Read information about this disclosure and documentation to upload.

  Applicants to this funding opportunity are not required to provide this disclosure.

[1] See 2 C.F.R. Part 200, Subpart E and the DOJ Grants Financial Guide. Read information on unallowable costs that apply to all funding opportunities.

Memorandum of Understanding (MOU) and Supporting Documents

Attach a Memorandum of Understanding (MOU) or letter of intent between the applicant and each of the project partner(s). Read information on what to include in an MOU/letter of intent.

MOUs should be submitted as one separate attachment to the application. Unsigned draft MOUs may be submitted with the application, but you should describe in a cover page to the attachment why they are unsigned.

Additional Application Components

Attach these in JustGrants:

- **Privacy Certification:** Read information about BJS's confidentiality requirements on the BJS website, Human Subjects Protection, Confidentiality, and Data Management Plan Requirements.

Disclosures and Assurances

Read the disclosures and assurances and complete them in JustGrants:

- Disclosure of Lobbying Activities
- Disclosure of Duplication in Cost Items (if applicable)
- DOJ Certified Standard Assurances
- DOJ Certifications
- Applicant Disclosure and Justification – DOJ High-Risk Grantees (if applicable)

5. SUBMISSION REQUIREMENTS AND DEADLINES

The DOJ Grant Application Submission Checklist provides instructions for how to submit your application by the deadlines. Executive Order (E.O.) 12372 (Intergovernmental Review of Federal Programs) does not apply to this funding opportunity: read the Application Resource Guide for details. Read OJP's policy for applicants to request late submission due to technical difficulties, severe weather, or natural or manmade disasters.

6. APPLICATION REVIEW INFORMATION

The Application Resource Guide explains the responsiveness review, review criteria, and review and selection process, including risk review, and deciding official. Refer to the Application Contents List for all required application components and other basic minimum requirement elements that are considered in the responsiveness review. The Proposal Narrative and Budget sections of this NOFO indicates the weight of peer review criteria.

7. AWARD NOTICES

Read about the award notification process.

8. POST-AWARD REQUIREMENTS & ADMINISTRATION

Read the Application Resource Guide for more information about standard award terms and conditions, administrative and national policy requirements, and post-award reporting requirements.

9. QUESTIONS?

NOFO Contact	Name: Danielle Kaeble, Statistician Phone: 202-307-0765 Email: AskBJS@usdoj.gov (include “FY26 ASPP” in the subject line)
SAM.gov Help Desk	Website: sam.gov/help Hours: 8 a.m.–8 p.m. ET, Monday–Friday (closed federal holidays)
Grants.gov Help Desk	Phone: 800-518-4726 Email: support@grants.gov Website: grants.gov/support Hours: 24 hours a day, 7 days a week (closed federal holidays)
JustGrants Help Desk	Phone: 833-872-5175 Email: JustGrants.Support@usdoj.gov Hours: 7:00 a.m.–9:00 p.m. ET, Monday–Friday and 9:00 a.m.–5:00 p.m. ET on Saturday, Sunday, and federal holidays.