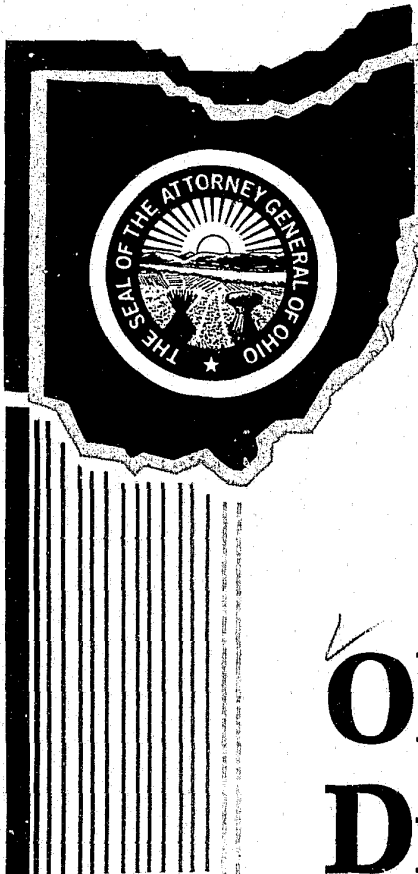


135

CR-Sept-12-29-86



# Ohio Domestic Dispute/Violence Reporting Handbook

Bureau of Criminal Identification and Investigation  
P.O. Box 365  
London, Ohio 43140

102717

U.S. Department of Justice  
National Institute of Justice

This document has been reproduced exactly as received from the person or organization originating it. Points of view or opinions stated in this document are those of the authors and do not necessarily represent the official position or policies of the National Institute of Justice.

Permission to reproduce this copyrighted material has been granted by  
Ohio Bureau of Criminal Identification and Investigation

to the National Criminal Justice Reference Service (NCJRS).

Further reproduction outside of the NCJRS system requires permission of the copyright owner.

102717



Attorney General  
Anthony J. Celebrezze, Jr.



Attorney General  
Anthony J. Celebrezze, Jr.

To Ohio's Law Enforcement Community:

Domestic violence is a critical issue facing Ohioans today. More law enforcement officers are injured on domestic dispute or domestic violence runs than any other type of call. Yet, despite these injuries and countless others inflicted on average citizens it is difficult to identify, analyze or respond to the problem.

To protect all Ohioans and increase our understanding of domestic violence, the legislature requires law enforcement officers to report all incidents of domestic dispute and domestic violence.

This handbook is designed to assist officers in preparing the required monthly reports. If you have questions which are not answered in this booklet, please call the Bureau of Criminal Identification and Investigation at 614-466-8204.

Sincerely,

*Anthony J. Celebrezze, Jr.*  
Anthony J. Celebrezze, Jr.  
Attorney General

NCJRS

SEP 29 1986

ACQUISITIONS

## TABLE OF CONTENTS

	Page
Definition of Terms .....	1
Requirements for Report (ORC) .....	3
Officer's Reports .....	4
Section I .....	4
Section II .....	5
Section III .....	6
Section IV .....	8
Section V .....	8
Section VI .....	8
Monthly Summary .....	9
Section I .....	9
Section II .....	10
Section III .....	11
Section IV .....	12
Section V .....	13
Section VI .....	13
Examples .....	14
Officer's Reports .....	14
Monthly Summary .....	22

DEFINITION OF TERMS

DEFINED IN OHIO REVISED CODE § 2919.25:

- (A) No person shall knowingly cause or attempt to cause physical harm to a family or household member.
- (B) No person shall recklessly cause serious physical harm to a family or household member.
- (C) Whoever violates this section is guilty of domestic violence, a misdemeanor of the first degree. If the offender has previously been convicted of domestic violence or a violation of section 2903.11, 2903.12, or 2903.13 of the Revised Code involving a person who was a family or household member at the time of such violation, domestic violence is a felony of the fourth degree.
- (D) As used in this section and section 2919.26 of the Revised Code:
  - (1) "Family or household member" means a spouse, a person living as a spouse, a former spouse, or a parent, a child or another person related by consanguinity or affinity to a spouse, person living as a spouse, or former spouse, who is residing or has resided with the offender.
  - (2) "Person living as a spouse" means a person who is living with another in a common law marital relationship or who is otherwise cohabiting with another.

HISTORY: 140 v H 587. Eff 9-25-84.

DEFINITION OF TERMS (cont'd.)

**Domestic Dispute:** Is defined, for reporting purposes only, as any quarrel, altercation or strife, including domestic violence, between "family or household members."

**Domestic Violence:** As defined in ORC §3113.31, means the occurrence of one or more of the following acts between family or household members who reside together or have resided together:

- (a) Attempting to cause or recklessly causing bodily injury;
- (b) Placing another person by the threat of force in fear of imminent serious physical harm;
- (c) Committing any act with respect to a child that would result in the child being an abused child, as defined in section 2151.031 [2151.03.1] of the Revised Code.

**Complaint(s):** A written statement or charge that is signed for or filed by an officer at the scene of a domestic incident.

**Complainant(s):** Is defined as either (1) a victim or other "family or household member" who signs a written complaint for an officer at the time of a domestic incident; or (2) the responding law officer who himself makes a charge at the scene of a domestic incident.

REQUIREMENTS FOR REPORTING DOMESTIC VIOLENCE PROBLEMS

OHIO REVISED CODE

**§3113.32 ORC [Records of domestic dispute and violence problems; annual statistical report.]**

(A) The sheriff of a county, constable or chief of police of a township, and chief of police of a city or village shall keep a separate record of domestic dispute and domestic violence problems on a form prepared and distributed by the Superintendent of the Bureau of Criminal Identification and Investigation. The forms shall contain spaces for the reporting of all information that the superintendent determines to be relevant to domestic dispute and domestic violence problems, including, but not limited to, the number of domestic dispute and domestic violence problems reported to the law enforcement agency for which the record is kept, the relationship of the complainant and the person allegedly the victim of the domestic violence, if different, to the alleged offender, and the relationship of all other persons involved in the domestic dispute or domestic violence problem, and the action taken by the law enforcement officers who handled the domestic dispute or domestic violence problem. A copy of the record shall be submitted to the Bureau each month.

(B) The Superintendent of the Bureau of Criminal Identification and Investigation shall receive copies of monthly records of domestic dispute and domestic violence problems kept by local law enforcement agencies and submitted to him under division (A) of this section. The superintendent shall compile the data and annually produce a statistical public report on the incidence of domestic disputes and violence in this state and its political subdivisions. The report shall be prepared in such a manner that there is no identifying data, including the names and addresses of the persons involved in the domestic dispute and domestic violence problems, that would enable any person to determine the identity of any of the persons involved.

(C) The Attorney General shall oversee the statistical reporting required pursuant to this section to ensure that it is complete and accurate.

HISTORY: 140 v H 587. Eff 9-25-84.

**OFFICER'S REPORT**

This form contains the basic information needed for the preparation of the Monthly Summary report. It is a **suggested form** and should be locally reproduced or modified to include additional information that may be required by your local agency. It is to be maintained by your agency and **should not** be submitted to BCI.

**SECTION I**

**DO NOT FORWARD TO BCI**

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

I.  
**Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Instructions for Completing the Officer's Report:

**Section I. "Name and Location of Domestic Dispute/Violence Call":**

This block is for agency use in data collection. It reflects the location of the call, run or police activity for each domestic dispute/violence that becomes known to the police.

OFFICER'S REPORT

SECTION II

**II. Complaints - (Check the Appropriate Box)**

- A. Complaint filed under Sec. 2919.25
- B. Complaint filed under Other Section
- C. No Complaint filed

[If C is  omit Section III, go to Section IV]

This section is used to record the category under which the domestic incident call was filed.

Check Box A - if a statement charging a violation of DVP Section 2919.25 ORC is signed by a family member or filed by an officer at the time of the domestic incident.

Check Box B - if a statement charging violation of other sections of the ORC (example: assault, disorderly conduct) is signed by a family member or filed by an officer at the time of the domestic incident.

Check Box C - if no statement charging a violation is signed by a family member or filed by an officer at the time of the domestic incident.

If Box C is checked, omit Section III and proceed to Section IV.



OFFICER'S REPORT

SECTION III

**III. Victim and Complainant Relationship to Offender**

Enter the number of Victims & Complainants from Section II A & B

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total
1. Wife				
2. Husband				
3. Mother				
4. Father				
5. Child(ren)				
6. Other Family Member				
<b>Totals</b>				

**B. Complainant(s)**

1. Wife	
2. Husband	
3. Mother	
4. Father	
5. Child(ren)	
6. Other Family Member	
7. Law Officer	
<b>Total</b>	

VICTIM AND COMPLAINANT RELATIONSHIP TO OFFENDER

This section is used to record that information for which a complaint was signed under Section 2919.25 ORC at the time of the domestic dispute/violence. (From Section II, A & B).

**A - Victims** (as related to offender): enter **all** victims, as identified by the actual signed or filed "complaints" taken at the scene of the DD/DVP incident.

**B - Complainant(s)** (as related to offender): enter **all** persons signing or filing "complaints" at the scene of the DD/DVP incident.

Lines 1 & 2 - **wife-husband** includes persons living together as wife-husband, or who have lived together as wife-husband.

Lines 3 & 4 - **mother-father** also means stepparents who are residing or have resided with the offender.

Line 5 - **child(ren)** includes stepchild, adopted child and foster child who is or has resided with the offender.

OFFICER'S REPORT

SECTION III (cont'd.)

Line 6 - other family member includes a person who is related to the offender by blood or marriage and is residing or has resided with the offender, or a person living as a spouse.

Line 7 - law officer would be indicated as the complainant (for reporting purposes) when signing or filing a complaint under 2919.25 ORC (DD/DVP) or utilizing other sections of the Ohio Revised Code at the time of the incident. Line 7 would also be used if a neighbor, unrelated witness, etc. originated the call. The officer in this case would still serve as the complainant, for he would be establishing the probable cause and initiating the action.

IF NO COMPLAINT WAS SIGNED, DO NOT COMPLETE THE INFORMATION REQUIRED IN SECTION III. PROCEED TO SECTION IV.

OFFICER'S REPORT

SECTION IV

IV. Action Taken by Officer: (Check the appropriate box)

- A. Arrest under Sec. 2919.25
- B. Arrest under Other Sections
- C. Referred to Other Agency
- D. None

This section is used to record the action taken by the officer(s) responding to each domestic incident reported. This section should be completed whether or not a complaint has been signed.

BOX A - checked when an arrest for violation of Section 2919.25 ORC results from this DD/DVP.

BOX B - checked when an arrest for violation of other sections results from this DD/DVP as found in the ORC (example: assault, disorderly conduct, etc.).

BOX C - checked when the DD/DVP incident results in counseling or referrals to some other agency; such as social service agencies, prosecutors, clerk of courts offices, etc.

BOX D - checked if the officer took no action, other than responding.

SECTIONS V & VI

V. _____	VI. _____	_____
Officer's Name	Date	Agency Incident #

These sections are self-explanatory

**MONTHLY SUMMARY REPORT**

This monthly summary is designed to meet reporting requirements set forth in ORC §3113.32 (A) for all law enforcement agencies in the State of Ohio. The information requested on this summary is in accordance with Ohio domestic dispute/violence legislation, which was first enacted on March 27, 1979. This form is to be completed and submitted by the individual law enforcement agencies on a **monthly** basis to BCI&I. The information is summarized from all the **Officer's Reports** made out during the reporting month.

The Ohio Domestic Dispute/Violence (DD/DVP) reporting is a separate record system from the BCI/FBI Uniform Crime Reporting Program. Therefore, any domestic dispute that would involve violation of a UCR index crime, should be reported in both the UCR and DD/DVP systems, without threat of duplication.

Your agency may have months in which there are no domestics to report. A **monthly DD/DVP form** should be sent to BCI each month to insure a complete record for an agency.

**SECTION I**

Office of the Attorney General  
Anthony J. Celebrezze, Jr.

**MONTHLY SUMMARY**

(Forward to BCI&I/DVP)

Bureau of Criminal Identification & Investigation  
Domestic Dispute/Domestic Violence Problems

I. Domestic Dispute/Domestic Violence Calls

A. Number of Calls

**Section I. "Domestic Dispute/Domestic Violence Calls"**

Enter the total number of domestic dispute/violence calls which have become known to the police for the month. This number is a tally of all agency calls, runs or activity in response to domestics. Even in calls in which no formal complaint was signed or filed, these calls should be scored in this box.

MONTHLY SUMMARY REPORT

SECTION II

**II. Complaint**

Enter calls in which:

- A. Total complaint filed under Sec. 2919.25 O.R.C.
- B. Total complaint filed under Other Section(s)
- C. Total "No Complaint Filed"

For calls in Box C, omit Section III, go to Section IV.

**Section II - Complaint**

AT THE TIME OF THE DOMESTIC DISPUTES REPORTED IN SECTION I:

**BOX A** - Enter how many incidents were complaints charging violations of 2919.25 ORC signed by a family member or filed by a law officer.

**BOX B** - Enter how many incidents were complaints charging violations of other sections of the ORC (example: assault, disorderly conduct) signed by a family member or filed by a law officer.

**BOX C** - Enter how many incidents were no complaints signed by a family member or filed by a law officer.

For calls entered in BOX C, do not record information in Section II, but move on to Section IV.

Note: Unless some special circumstances exist, in the majority of monthly summary reports, Section II - Box A + Box B + Box C equals Section I total calls.

MONTHLY SUMMARY REPORT

SECTION III

---

**III. Victim and Complainant Relationship to Offender**

Enter all Victims and Complainants resulting from Section II, A&B

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total
1. Wife				
2. Husband				
3. Mother				
4. Father				
5. Child(ren)				
6. Other Family Member				
<b>Total</b>				

**B. Complainant(s)**

1. Wife	
2. Husband	
3. Mother	
4. Father	
5. Child(ren)	
6. Other Family Member	
7. Law Officer	
<b>Total</b>	

---

VICTIM AND COMPLAINANT RELATIONSHIP TO OFFENDER

This section is used to record that information for which a complaint was signed under Section 2919.25 ORC or another section of the ORC (from Section II A&B).

The entries in Section III of the individual Officer's Reports for the reporting month should be tallied and entered in the corresponding blocks in Section III of the Monthly Summary Report.

**A. Victims** (as related to offender): enter all victims, as identified by signed or filed complaints (Section II, A&B) taken at the times of the DD/DVP incidents.

**B. Complainants** (as related to offender): enter all persons signing or filing the complaints (Section II, A&B) at the times of the DD/DVP incidents.

MONTHLY SUMMARY REPORT

SECTION IV

<b>IV. Action Taken by Officer:</b> (Check appropriate box) Enter calls in which; A. Arrest under Section 2919.25 <input type="checkbox"/> B. Arrest under Other Sections <input type="checkbox"/> C. Referred to Other Agency <input type="checkbox"/> D. None <input type="checkbox"/>	<b>For Office Use Only</b>	
	Initials	
	Recorded	<input type="text"/>
	Edited	<input type="text"/>
	Punched	<input type="text"/>
	Verified	<input type="text"/>
	Adjusted	<input type="text"/>

**Section IV - Action Taken by Officer**

This section is used to record the total actions taken by the officer responding to the domestic incident calls dispatched during the reporting month.

The entries from Section IV of the individual Officers Report's for the reporting month should be tallied and entered in the corresponding blocks in Section IV of the Monthly Summary Report.

**BOX A** - enter the number of DD/DVP's that resulted in arrests for violation of Section 2919.25 ORC.

**BOX B** - enter the number of DD/DVP's that resulted in arrests for violation of other sections found in the ORC (example: assault, disorderly conduct, etc.).

**BOX C** - enter the number of DD/DVP's that resulted in counseling, or referrals to the other agencies such as social service agencies, prosecutors, clerk of courts offices, etc.

**BOX D** - enter the number of DD/DVP's that resulted in no action by the officer (other than responding).

**Note:** For the majority of monthly summaries: **Section I**, total calls = **Section II**, boxes A,B,C = **Section IV**, boxes A,B,C,D. It is possible that an agency would not have these totals match, due to the particular circumstances of the DD/DVP case or cases.

**MONTHLY SUMMARY REPORT**

**SECTIONS V & VI**

V.	_____	_____	_____
	Signed	Date	Agency
VI.	_____	_____	
	Month and Year of Report	Agency Identifier (O.R.I. Number)	

These sections are self-explanatory.



## EXAMPLES FOR FILLING OUT OFFICER'S REPORTS

The following pages contain examples of how to fill out the Officer's Reports.

A synopsis of calls that could be received by an agency are listed followed by a duplicate of the Officer's Report and the scoring is indicated in circled numbers.

Please refer to these examples, if you are unsure as to the correct way to fill out these forms.

OFFICER'S REPORT

EXAMPLE I

A man calls the police and indicates a loud family disturbance at his neighbor's house. A law officer is dispatched to the residence on the domestic call. He finds a man who has inflicted injuries on his wife and child. A complaint under 2919.25 is filed and signed by the wife of the offender. The law officer makes an arrest under Section 2919.25 of the ORC.



Attorney General  
Anthony J. Celebrezze, Jr.

DO NOT FORWARD TO BCI

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

BCI-19 (Rev. 10-84)

1. Name and Location of Domestic Dispute/Domestic Violence Call:

Name: John Doe  
Address: 198 N. Walnut St.  
City: Anytown, USA

II. Complaints

Check the Appropriate Box:

- A. Complaint filed under Sec. 2919.25   
B. Complaint filed under Other Section (s)   
C. No Complaint filed

If C is [x], omit Section III. Go to Section IV.

III. Victim and Complainant Relationships to Offender

Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)
1. Wife		1		1	1. Wife 1
2. Husband					2. Husband
3. Mother					3. Mother
4. Father					4. Father
5. Children		1		1	5. Child
6. Other Family					6. Other Family Member
<b>Total</b>		<b>2</b>		<b>2</b>	7. Law Officer
					<b>Total</b> 1

IV. Action Taken by Officer:

Check the Appropriate box:

- A. Arrest under Sec. 2919.25   
B. Arrest under Other Sections   
C. Referred to Other Agency   
D. None

v. Paul L. Lee  
Officer's Name

vi. 9-21-79  
Date

17  
Agency Incident No.

OFFICER'S REPORT

EXAMPLE II

Officer Jones is dispatched to a residence on a domestic call. A woman has fatally injured her husband and has injured her two children non-fatally. A complaint is signed under other sections of the ORC at the scene by the mother-in-law of the offender, who resides at the residence. Officer Jones arrests the woman under other sections of the ORC.



Attorney General  
Anthony J. Celebrezze, Jr.

DO NOT FORWARD TO BCI

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

BCI-19 (Rev. 10-84)

1. Name and Location of Domestic Dispute/Domestic Violence Call:

Name: Thomas Felding

Address: 198 E. Lincoln

City: Anytown, USA

II. Complaints

Check the Appropriate Box:

A. Complaint filed under Sec. 2919.25

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is (x), omit Section III. Go to Section IV.

III. Victim and Complainant Relationships to Offender

Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)	
1. Wife					1. Wife	
2. Husband	①			①	2. Husband	
3. Mother					3. Mother	
4. Father					4. Father	
5. Child(ren)		②		②	5. Child	
6. Other Family					6. Other Family Member	①
<b>Totals</b>	①	②		③	7. Law Officer	
					<b>Total</b>	①

IV. Action Taken by Officer:

Check the Appropriate box:

A. Arrest under Sec. 2919.25

B. Arrest under Other Sections

C. Referred to Other Agency

D. None

v. William Jones  
Officer's Name

vi. 9-25-79  
Date

18  
Agency Incident No.

OFFICER'S REPORT

EXAMPLE III

Officer Jones is dispatched to a residence on a domestic call. He finds a woman with non-fatal injuries. She indicates that she has been beaten by her husband, who has fled the scene. She will not sign a complaint and there are no other witnesses. Officer Jones refers her to the county prosecutor's office.



Attorney General  
Anthony J. Calabrezza, Jr.

DO NOT FORWARD TO SCI

Officer's Report  
For  
Domestic Dispute Calls  
*(see reverse for explanation)*

DCI-19 (Rev. 10-84)

**I. Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: Andrew Jackson

Address: 1979 President Lane

City: Anytown, USA

**II. Complaints**  
Check the Appropriate Box:

A. Complaint filed under Sec. 2919.25

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is (x), omit Section III. Go to Section IV.

**III. Victim and Complainant Relationships to Offender**  
Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)
1. Wife					1. Wife
2. Husband					2. Husband
3. Mother					3. Mother
4. Father					4. Father
5. Children					5. Child
6. Other Family					6. Other Family Member
Totals					7. Law Officer
					Total

**IV. Action Taken by Officer:**  
Check the Appropriate Box:

A. Arrest under Sec. 2919.25

B. Arrest under Other Sections

C. Referred to Other Agency

D. None

v. William Jones  
Officer's Name

vi. 9-26-79  
Date

19  
Agency Incident No.

OFFICER'S REPORT

EXAMPLE IV

Officer Law is dispatched to a residence on a domestic call. When he arrives, he finds by police preliminary investigation, that a murder/suicide has occurred, with no witnesses. A woman had shot her husband and leaving a note, turned the gun on herself. The officer referred the case to the county coroner.

In unusual cases or exceptions such as this, an asterik and note of explanation should be added, indicating the special circumstances of the case.



Attorney General  
Anthony J. Celebrezza, Jr.

DO NOT FORWARD TO BC

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

BCI-19 (Rev. 10-84)

**I. Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: Michael Doomsday

Address: 12 Nordingham Place

City: Anytown, USA

**II. Complaints**

Check the Appropriate Box:

A. Complaint filed under Sec. 2919.25

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is (x), omit Section III. Go to Section IV.

**III. Victim and Complainant Relationships to Offender**

Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)	
	1. Wife					1. Wife
2. Husband	(1)*			(1)*	2. Husband	
3. Mother					3. Mother	
4. Father					4. Father	
5. Child(ren)					5. Child	
6. Other Family					6. Other Family Member	
<b>Total</b>	(1)*			(1)*	7. Law Officer	
					<b>Total</b>	

**IV. Action Taken by Officer:**

Check the Appropriate Box:

A. Arrest under Sec. 2919.25

B. Arrest under Other Sections

C. Referred to Other Agency  Referred to Coroner

D. None

V. Paul Law  
Officer's Name

VI. 9-27-79  
Date

20  
Agency Incident No.

OFFICER'S REPORT

EXAMPLE V

An officer is dispatched to a domestic call. When he arrives, a husband and wife are in the midst of a heated argument, both with visible injuries. Both parties indicate that they want to sign formal complaints against each other at the scene, under section 2919.25. The officer arrests both, under section 2919.25.



Attorney General  
Anthony J. Celebrizzo, Jr.

DO NOT FORWARD TO BCI

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

BCI-19 (Rev. 10-84)

**I. Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: John Doe

Address: 12 Pleasant Drive

City: Anytown, USA

**II. Complaints**

Check the Appropriate Box:

A. Complaint filed under Sec. 2919.25   \*Counter complaint signed

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is [x], omit Section III. Go to Section IV.

**III. Victim and Complainant Relationships to Offender**

Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)								
						1. Wife	2. Husband	3. Mother	4. Father	5. Child	6. Other Family Member	7. Law Officer	Total
1. Wife		1		1		1							
2. Husband		1		1			1						
3. Mother													
4. Father													
5. Child(ren)													
6. Other Family													
<b>Totals</b>		2		2									2

**IV. Action Taken by Officer:**

Check the Appropriate Box:

A. Arrest under Sec. 2919.25   \*Counter complaint signed

B. Arrest under Other Sections

C. Referred to Other Agency

D. None

v. William Jones  
Officer's Name

vi. 9-29-79  
Date

21  
Agency Incident No.

OFFICER'S REPORT

EXAMPLE VI

Officer Williams is making his rounds and hears a loud commotion coming from one residence. As he approaches the house, he sees an apparently drunken man beating a small boy. He enters and apprehends the man and arrests him for assault. Questioning reveals the man is the youngster's stepfather.



Attorney General  
Anthony J. Celebrezza, Jr.

DO NOT FORWARD TO BCI

Officer's Report  
For  
Domestic Dispute Calls  
*(see reverse for explanation)*

BCI-19 (Rev. 10-84)

**I. Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: David Dennis

Address: 1215 Sycamore Place

City: Anytown, USA

**II. Complaints**  
Check the Appropriate Box:

A. Complaint filed under Sec. 2919.25

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is (x), omit Section III. Go to Section IV.

**III. Victim and Complainant Relationships to Offender**  
Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainant (s)	
1. Wife					1. Wife	
2. Husband					2. Husband	
3. Mother					3. Mother	
4. Father					4. Father	
5. Child(ren)		①		①	5. Child	
6. Other Family					6. Other Family Member	
<b>Totals</b>		①		①	7. Law Officer	①
					<b>Total</b>	①

**IV. Action Taken by Officer:**  
Check the Appropriate Box:

A. Arrest under Sec. 2919.25

B. Arrest under Other Sections

C. Referred to Other Agency

D. None

V. Michael Williams VI. 9-30-79 22  
Officer's Name Date Agency Incident No.

OFFICER'S REPORT

EXAMPLE VII

An officer is dispatched to a home on a domestic call. A couple, living together at the residence, are involved in a heated argument and the woman has visible bruises. Upon further questioning, the officer learns the couple has lived together for four years. The officer arrests the man and the woman signs a complaint under section 2919.25



Attorney General  
Anthony J. Celebrezza, Jr.

DO NOT FORWARD TO BCI

Officer's Report  
For  
Domestic Dispute Calls  
(see reverse for explanation)

BCI-19 (Rev. 10-84)

**I. Name and Location of Domestic Dispute/Domestic Violence Call:**

Name: Robert Jackson

Address: 21 South Main St.

City: Anytown, USA

**II. Complaints**

Check the appropriate box:

A. Complaint filed under Sec. 2919.25

B. Complaint filed under Other Section (s)

C. No Complaint filed  If C is (x), omit Section III. Go to Section IV.

**III. Victim and Complainant Relationships to Offender**

Enter the Number of Victims & Complainants from Section II, A & B:

A. Victims	Fatal	Non-	No	Total	B. Complainant (s)	
	Injury	Fatal	Injury			
1. Wife					1. Wife	
2. Husband					2. Husband	
3. Mother					3. Mother	
4. Father					4. Father	
5. Children					5. Child	
6. Other Family	①			①	6. Other Family Member	①
<b>Totals</b>	①			①	7. Law Officer	
					<b>Total</b>	①

**IV. Action Taken by Officer:**

Check the appropriate box:

A. Arrest under Sec. 2919.25

B. Arrest under Other Sections

C. Referred to Other Agency

D. None

v. Phillip Green  
Officer's Name

vi. 9-30-79  
Date


23  
Agency Incident No.



## MONTHLY SUMMARY REPORT

The Monthly Summary Report is completed and sent to the Bureau of Criminal Identification and Investigation. All the information is summarized from the Officer's Reports for the reporting month.

Correct procedure for completing the Monthly Summary Report for the seven example Officer's Reports is shown below.



**Attorney General**  
Anthony J. Calebrezze, Jr.

**Monthly Summary**

(Forward to BCI & I / DVP)

Bureau of Criminal Identification & Investigation

Domestic Disputes / Domestic Violence Problems

BCI-18 (Rev. 1-83)

**I. Domestic Disputes/Domestic Violence Calls**

A. Number of Calls 7

**II. Complaint**  
Enter calls in which:

A. Total complaint filed under Sec. 2919.25 O.R.C. 4 \*\*

B. Total complaint filed under Other Section(s) 2 For calls in Box C, omit Section III, go to Section IV.

C. Total - "No Complaint filed" 2 \*

**III. Victim and Complainant Relationships to Offender**  
Enter all victims and complainants resulting from Section II, A & B:

A. Victims	Fatal Injury	Non-Fatal	No Injury	Total	B. Complainants	
1. Wife		2		2	1. Wife	2
2. Husband	2	1		3	2. Husband	1
3. Mother					3. Mother	
4. Father					4. Father	
5. Children		4		4	5. Child	
6. Other Family Member	1			1	6. Other Family Member	2
<b>Total</b>	3	7		10	7. Law Officer	1
					<b>Total</b>	5

**IV. Action Taken by Officer:**  
Enter calls in which:

A. Arrest under Sec. 2919.25 4 \*\*

B. Arrest under Other Sections 1

C. Referred to Other Agency 2

D. None  

Do Not Write Here

Initials	
Recorded	
Edited	
Purified	
Verified	
Advised	

V. Signed \_\_\_\_\_ Date 10-1-79 Agency Anytown P.D.

VI. September, 1979 Agency Identifier (O.R.) Number OH0123400  
Month and Year of Report

**NOTE:** An agency should use an asterik and an explanation to clarify irregularities. \*Murder/Suicide  
\*\*Counter Complaints Signed

-22-