

CR-Sent  
1-8-87

MF-1



Law Department  
Victoria

# Courts Needs Study

102858

May, 1985  
Courts Management Change Program

COURTS MANAGEMENT CHANGE PROGRAMME

✓  
COURTS NEEDS STUDY  
"

A : EXISTING CONDITIONS SURVEY : METROPOLITAN  
AND COUNTRY COURTHOUSES

**NCJRS**

**OCT 3 1985**

**ACQUISITIONS**

PUBLIC WORKS  
DEPARTMENT

BUILDING & PROPERTIES DIVISION  
LAW DEPARTMENT

JANUARY 1985

**U.S. Department of Justice  
National Institute of Justice**

102858

This document has been reproduced exactly as received from the person or organization originating it. Points of view or opinions stated in this document are those of the authors and do not necessarily represent the official position or policies of the National Institute of Justice.

Permission to reproduce this copyrighted material has been granted by

Law Department, Victoria

AUSTRALIA

to the National Criminal Justice Reference Service (NCJRS).

Further reproduction outside of the NCJRS system requires permission of the copyright owner.

(I)

PREFACE

The Courts Management Change Programme was initiated by the Law Department in early 1984. The identification of needs for court facility development and maintenance is an important element in the implementation of change proposals and should provide the basis for the more effective expenditure of capital resources available to the Law Department.

The objectives of the Courts Needs Study, as approved by the Attorney-General, are:

To document and assess critically the fabric, facilities, maintenance costs and usage of jury and non-jury court houses currently available in Victoria.

To determine what levels of reconstruction/refurbishment are needed to upgrade existing jury and non-jury court houses to an adequate standard.

To project future maintenance costs over a ten year period.

To review the location of court houses against projection(s) of community needs in the next decade.

To develop a model design for the location and operation of a multi-purpose and multi-jurisdictional court house anywhere in Victoria.

To recommend closure and new construction where appropriate.

Subject to decisions taken as to the direction of organisational change for courts management in Victoria, develop a detailed change strategy for court house maintenance and development. This will include:

- .identifying specific projects and establishing priorities for court house maintenance and development projects.

- .establishing organisational and management structures to ensure successful implementation of the court house maintenance and development plan.

The report on the Court Needs Study is presented in four parts:

- A. Existing Conditions Survey : Metropolitan and Country Courthouses.
- B. Existing Conditions Survey : Central Business District Court Facilities.
- C. Court Facility Standards and Requirements.
- D. Strategy for the Maintenance and Development of Court Facilities in Victoria.

The Buildings and Property Division, Law Department and Public Works Department have jointly undertaken the Courts Needs Study. Close

(II)

consultation with the Courts Management Change Programme, Organisational Options Team has been maintained at all times.

The Courts Needs Study team is responsible to a Steering Committee comprised of:

The Honourable Sir John McI Young, KCMG, Chief Justice of Victoria (Chairman)

The Honourable I Gray, Supreme Court

His Honour Judge Glenn Waldron, Chief Judge of the County Court

His Honour E J Cullity, County Court

Mr A Vale, Chief Stipendiary Magistrate

Mr J M Dugan, Deputy Chief Stipendiary Magistrate

Mr P Hayes, Bar Council Representative

Mr T Hargreaves, Clerk of Courts Group Representative

Mr M Thornton, Law Institute

Mr T O'Donaghue, Building & Property Division (Convenor)

(III)

ACKNOWLEDGEMENTS

Many have contributed in the development of the data within this report. Thanks are extended to all. In particular the assistance of Clerks of Court and P.W.D. Inspectors of Works is acknowledged.

Primary participants in the central team were:

LAW DEPARTMENT

Mr John King		Deputy Secretary (Courts)
Mr Terry O'Donaghue		Director, Buildings & Property Division
Mr Charlie Cockereil		Manager, Buildings & Property Division
Mr John Dugan	)	
Mr John Ardlie	)	
Mr Mick Spain	)	Courts Administration Division
Mr Brian Barrow	)	
Mr Bill Johnston	)	

PUBLIC WORKS DEPARTMENT

Ms Virginia Kirton	Project Manager
Mr Alan Nance	Architect
Mr Alan Black	Draughtsman

Special thanks to Ms Jenny Casey, P.W.D. for the typing of this report.

(IV)  
CONTENTS

Preface  
Acknowledgements

1.0	INTRODUCTION	p. 1
1.1	Conduct of the Existing Conditions Survey : Metropolitan and Country Courthouses	
1.2	Data Validity	
2.0	COURTHOUSE LOCATIONS AND UTILISATION	p. 2
2.1	Current courthouse locations	
2.2	Current courthouse utilisation	
3.0	COMPARATIVE ASSESSMENT OF CURRENT COURTHOUSE BUILDING STOCK	p. 9
3.1	Introductions	
3.2	Functional adequacy	
3.3	Building Conditions	
3.4	Development potential	
3.5	Upgrading Costs	
4.0	CONCLUSIONS	p.21
APPENDIX A :	Minimum Standards for Metropolitan and Country Courthouses Functioning 1984 -	p.28
APPENDIX B :	BUILDING CONDITION QUESTIONNAIRE	p.40
APPENDIX C :	FUNCTIONAL ADEQUACY QUESTIONNAIRE	p.47
APPENDIX D :	COURTHOUSE CLOSURES PRIOR TO NOVEMBER 1984	p.56

## 1.0 INTRODUCTION

### 1.1 Conduct of the Existing Conditions Survey : Metropolitan and Country Courthouses

The Buildings and Property Division, Law Department commenced the systematic collection of data on the building condition of individual courthouses prior to the initiation of this Study. The collection of data was, however, slowed by the immediate workload requirements of the Division.

The Courts Needs Study provided a forum for extending the scope of data collected and a requirement to include all currently used buildings. As some 120 buildings were involved the data to be collected was considerable. Limited resources within the team lead to a choice of questionnaire distribution to seek the data required.

Questionnaires relating to building condition of each courthouse were distributed to Inspectors of Works of the Public Works Department. A sample of these questionnaires is provided in Appendix B.

Clerks of Courts in charge of each courthouse were requested to complete questionnaires related to the functional adequacy of the existing buildings - see Appendix C.

On the return of questionnaires the data was collated, checked against information held centrally in both the Law and Public Works Department and assembled to provide a comprehensive overview of current court facilities. Visits to specific courthouses by members of the Courts Needs Study team also provided a review of data collected.

The existing conditions survey provides a basis from which the strategy for facility development to satisfy future court needs can be formulated.

### 1.2 Data Validity

The data collected in the survey is indicative rather than specific. Detailed studies of some individual buildings will have to be undertaken to confirm the scope of works required for upgrading.

The survey data provides, however, an indication of the relative current worth and potential of all buildings currently used for court purposes. Buildings worthy of further study are identified whether on the basis of location, functional adequacy or current condition.

During the analysis of the data provided in questionnaires it was recognised that the subjective nature of the questions influenced diversity in response.



## 2.0 COURTHOUSE LOCATION AND UTILISATION

### 2.1 Current courthouse locations

Victorian Supreme, County and Magistrates' Court hearings are currently conducted in 121 locations throughout the State. Of these 6 are within the Central Business District of Melbourne and the subject of a separate and detailed investigation.

This study is concerned with the remaining 115 locations.

Map 1 shows the distribution of 47 courthouses or court hearing locations within the Melbourne Metropolitan Area. The Hawthorn Courthouse location is also shown although use of the facility ceased in June 1984.

Map 2 shows the total distribution including 68 country facilities. Lorne, Winchelsea and Queenscliff are also noted although operations at those locations ceased in July 1984.

As would be expected, court hearing facilities are concentrated within the inner suburban area of Melbourne. In some cases, the distance between currently operating courthouses is as little as 1 or 2 kilometres. In general, court locations relate to major commercial centres and transport routes in both the metropolitan and country areas. No real pattern can be derived, however, from the present placement of court facilities.

It is reasonable to state that no comprehensive planning for courts has occurred in the past and current locations are largely related to individual determinations made at varying times during the last 150 years. In pragmatic terms the retention of operations in existing buildings or siting of new court facilities has been reactive to political and social pressures rather than to the fundamental needs of the courts administration system.

It should be noted that some 55 court locations have been closed in the last two decades (as listed in Appendix D). Whilst such courthouses have not been included in this study cognisance was taken of their potential re-use in considering strategy options.

### 2.2 Current Courthouse Utilisation

The utilisation of courthouse facilities throughout Victoria is an important factor in determining appropriate expenditure levels to maintain/upgrade either functional adequacy or building condition.

Victoria's court system has three jurisdictional levels comprising:

- Supreme Court
- County Court
- Magistrates' Court

Each deals with both criminal and civil matters under varying trial modes.

Magistrates' Courts deal with summary and minor indictable offences and matters before a Stipendiary Magistrate are dealt with summarily, i.e. without jury. The Children's and Coroner's Courts are special Magistrates' Courts.

The County and Supreme Courts are the higher courts within the State of Victoria. (The High Court of Australia may override decisions of the State Supreme Court on matters of law.) In both higher courts matters are heard before a judge and jury.

The existing court facilities provided in metropolitan and country areas cater to a number of needs both directly and indirectly related to the hearing of cases. Activities within the courthouses include:-

- hearings within the civil and criminal jurisdictions of the Supreme, County and/or Magistrates' Court (including Children's and Coroner's cases)
- hearings of the Family Law Court of Australia and specialised Tribunals
- administration including the issuing of warrants and writs, fines payments, family law applications and maintenance registers, licencing
- administration of the poor box
- advice to the public through the Clerk of Courts
- document referencing by the legal profession.

For the purposes of this Study, however, the hearings functions only have been used as an indicator of the level of facility use. Whilst the Law Department has undertaken detailed analysis of utilisation in terms of cases heard and actual sittings time, the use rate registered in Tables 2.1.1 and 2.1.2 is based on scheduled sitting days as documented in the Law Calendar 1984. It is recognised that this provides only a 'loose' indication and tends to overstate the use rate. It does, however, provide a sufficient measure for the purposes of court facility investigations.

The use rate levels have been categorised as:

- (1) HIGH : Scheduled court sittings for 3 or more days per week
- (2) MEDIUM : Scheduled court sittings for 1-2½ days per week
- (3) LOW : Scheduled court sittings for less than 1 day per week (or 4 days per month).

It should be noted that the length of Supreme and County Court sittings are not specified in the Law Calendar and dependent on workload on the Courts in various country areas. It has been assumed, however, that country courthouse facilities used by higher courts have an average workload of 10 days' per higher court sitting session.

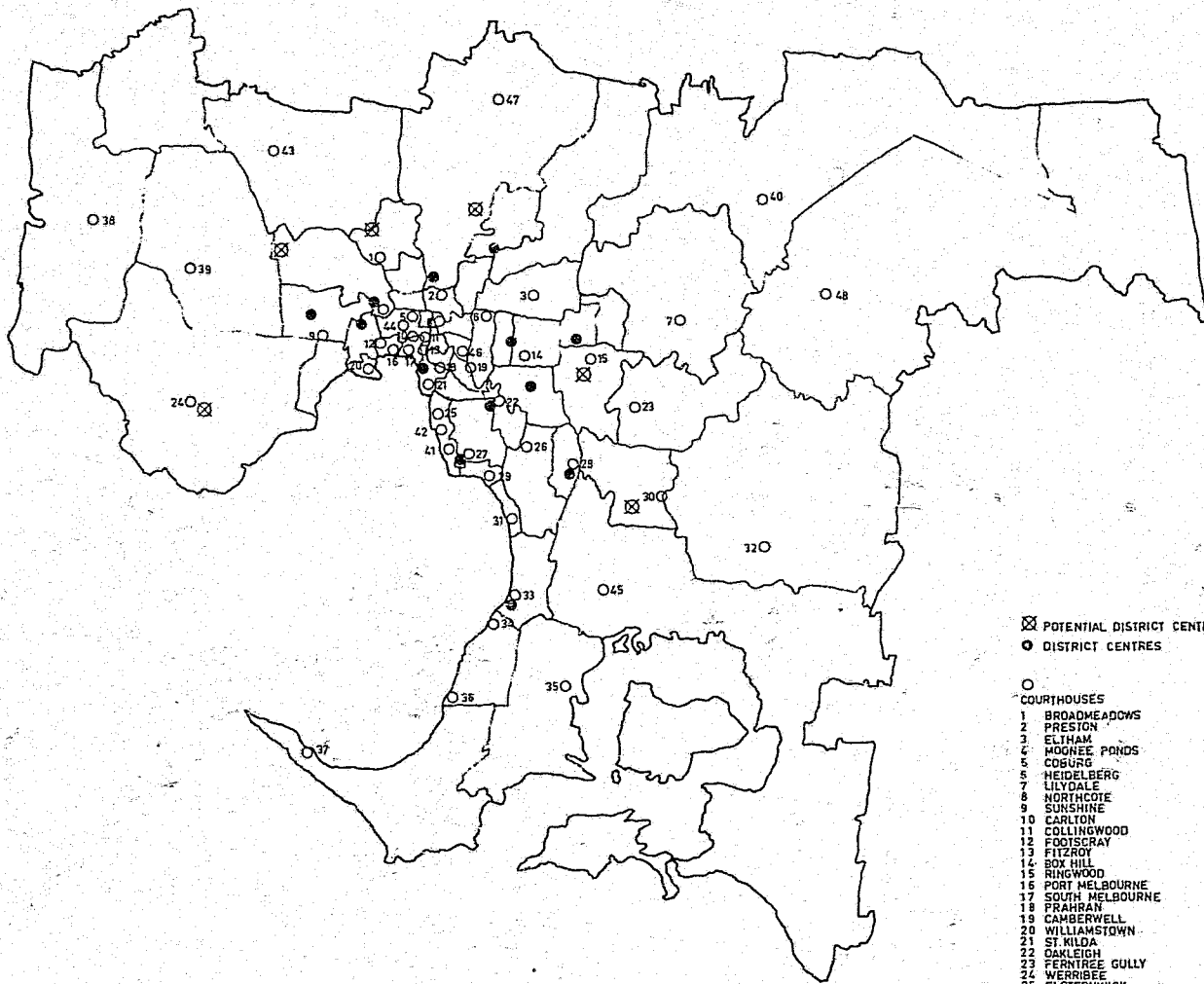
In essence the analysis shown in the Tables illustrates that Metropolitan courthouse facilities are utilised primarily by the Magistracy. 17 have a high use rate, 8 a low use rate and the remaining 21 are used 1 - 2 days per week.

In country areas use rate is, on average, low, only 9 of the 68 courthouses having a high rating. These 9 facilities are all utilised by Supreme and County Courts in addition to Magistrates' Court and located in the major country towns and sites, viz:

Ballarat  
Bendigo  
Geelong  
Mildura  
Morwell  
Sale  
Shepparton  
Wangaratta  
Warrnambool

19 other country courthouses, some of which accommodate higher court hearings, have a medium utilisation.

It should be noted that the courthouse number registered in Tables 2.1.1 and 2.1.2 is that assigned by the Courts Administration Division for the purposes of statistics collection.



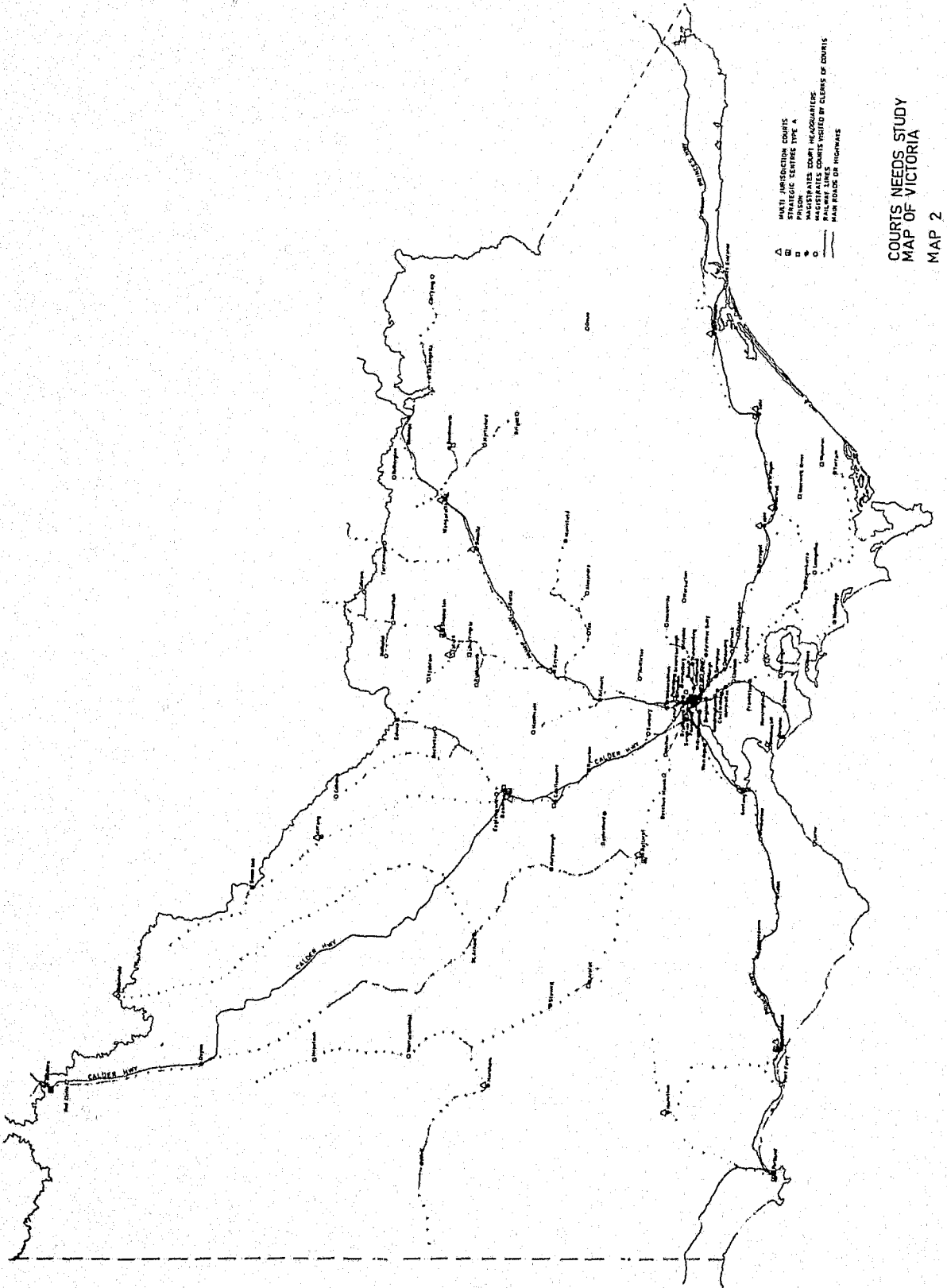
X POTENTIAL DISTRICT CENTRES  
 ● DISTRICT CENTRES

○ COURTHOUSES

- 1 BROADMEADOWS
- 2 PRESTON
- 3 ELTHAM
- 4 MOGGIE PONDS
- 5 COBURG
- 6 HEIDELBERG
- 7 LILYDALE
- 8 NORTHCOTE
- 9 SUNSHINE
- 10 CARLTON
- 11 COLLINGWOOD
- 12 FOOTSCRAY
- 13 FITZROY
- 14 BOX HILL
- 15 RINGWOOD
- 16 PORT MELBOURNE
- 17 SOUTH MELBOURNE
- 18 PRAHRAN
- 19 CAMBERWELL
- 20 WILLIAMSTOWN
- 21 ST KILDA
- 22 OAKLEIGH
- 23 FERNTREE GULLY
- 24 WERRIBEE
- 25 ELSTERNWICK
- 26 SPRINGVALE
- 27 CHELTENHAM
- 28 DANDENONG
- 29 MORDIALLOC
- 30 BERWICK
- 31 CHELSEA
- 32 PAKENHAM
- 33 FRANKSTON
- 34 MORNINGTON
- 35 HASTINGS
- 36 DROMANA
- 37 SORRITO

- 38 BACCHUS MARSH
- 39 MELTON
- 40 HEALESVILLE
- 41 SANDRINGHAM
- 42 BRIGHTON
- 43 SUNBURY
- 44 BRUNSWICK
- 45 CRANBOURNE
- 46 HAWTHORN
- 47 WITTLESEE
- 48 WARBURTON

COURTS, NEEDS STUDY  
 MAP OF METROPOLITAN AREA  
 MAP 1



COURTS NEEDS STUDY  
MAP OF VICTORIA  
MAP 2

TABLE 2.1.1 COURTHOUSE USE RATE IN METROPOLITAN AREAS

No.	LOCATION Suburb	JURISDICTION				No. of Courtrooms	USE RATE		
		Supreme	County	Magistrate	Family Law Misc. Tribunals		High	Medium	Low
77	Bacchus Marsh			x		1			x
78	Berwick			x		2			x
12	Box Hill			x		2	x		
46	Brighton			x		2		x	
11	Broadmeadows (Old)			x		1	x		
-	Broadmeadows (New)			x		(6)	Not in use		
33	Brunswick			x	x	2			
47	Camberwell			x		1		x	
22	Carlton			x		1		x	
67	Chelsea			x		2			x
100	Cheltenham			x		2	x		
34	Coburg			x		1		x	
35	Collingwood			x		2		x	
80	Cranbourne			x		1		x	
9	Dandenong			x		2	x		
83	Dromana			x		2		x	
89	Elsternwick			x		1		x	
48	Eltham			x	x	2	x		
23	Ferntree Gully			x		1		x	
36	Fitzroy			x		1		x	
15	Footscray			x		2	x		
8	Frankston			x		2	x		
82	Hastings			x		2		x	
101	Healesville			x		1			x
24	Heidelberg			x		3	x		
37	Lilydale			x		1		x	
45	Melton			x		1		x	
7	Moonee Ponds			x		2	x		
55	Mordialloc			x		2		x	
68	Mornington			x		1		x	
49	Northcote			x		2		x	
14	Oakleigh			x		2	x		
73	Pakenham			x		1			x
56	Port Melbourne			x		1		x	
3	Prahran			x		5	x		
6	Preston			x		3	x		
17	Ringwood			x		2	x		
75	St. Kilda			x		1		x	
38	Sandringham			x		2	x		
86	Sorrento			x		1			x
16	Sth. Melbourne			x		1		x	
25	Springvale			x	x	2	x		
84	Sunbury			x		1		x	
13	Sunshine			x		1	x		
109	Warburton			x		1			x
54	Werribee			x		3		x	
85	Williamstown			x		3	x		
96	Whittlesea			x		1			x

TABLE 2.1.2 COURTHOUSE USE RATE IN COUNTRY AREAS

No.	LOCATION Suburb	JURISDICTION				No. of Courtrooms	USE RATE		
		Supreme	County	Magistrate	Family Law Misc. Tribunals		High	Medium	Low
105	Alexandra			x					x
57	Ararat			x		2		x	
39	Bairnsdale		x	x		1		x	
10	Ballarat	x	x	x	x	5	x		
88	Beechworth			x		1			x
40	Benalla			x	x	2		x	
21	Bendigo	x	x	x	x	3	x		
79	Bright			x		1			x
69	Camperdown			x		2		x	
70	Castlemaine			x		1		x	
71	Cobram			x		1			x
100	Cohuna			x		1			x
72	Colac			x		2		x	
91	Corryong			x		1			x
60	Cowes			x					x
112	Daylesford			x		1			x
110	Eaglehawk			x		1			x
50	Echuca			x		1		x	
61	Euroa			x		1			x
4	Geelong	x	x	x	x		x		
62	Hamilton	x	x	x		2		x	
120	Heathcote			x		1			x
121	Hopetoun			x		1			x
41	Horsham	x	x	x	x	2		x	
63	Kerang		x	x		1		x	
51	Kilmore			x		1		x	
64	Korumburra			x		2			x
104	Kyabram			x		1			x
65	Kyneton			x		1			x
111	Lakes Entrance			x					x
115	Leongatha			x		1			x
102	Mansfield			x		1			x
81	Maryborough			x		1			x
27	Mildura	x	x	x	x	2	x		
42	Moe			x	x	3		x	
43	Morwell		x	x	x	2	x		
92	Myrtleford			x		1			x
116	Nathalia			x					x
107	Nhill			x		1			x
117	Numurkah			x		1			x
113	Orbost			x					x
118	Omeo			x		1			x
119	Ouyen			x		1			x
87	Port Fairy			x		1			x
58	Portland			x		1		x	
122	Red Cliffs			x		1			x
108	Robinvale			x		1			x
93	Rochester			x		1			x
94	Rushworth			x		1			x
74	Rutherglen			x		1			x
114	St. Arnaud			x		1			x
44	Sale	x	x	x	x	2	x		
32	Seymour			x	x	1		x	
20	Shepparton	x	x	x	x	1	x		
76	Stawell			x		1		x	
52	Swan Hill			x		2		x	
98	Tallangatta			x		1			x
99	Tatura			x	x	1			x
28	Traralgon			x				x	
30	Wangaratta	x	x	x	x		x		
95	Warracknabeal			x		1			x
53	Warragul			x		1		x	
31	Warrnambool	x	x	x	x	2	x		
29	Wodonga			x		2		x	
59	Wonthaggi			x		2			x
103	Yarrawonga			x		1			x
123	Yarrawonga			x		1			x
124	Yea			x					x

### 3.0 COMPARATIVE ASSESSMENT OF CURRENT COURTHOUSE BUILDING STOCK

#### 3.1 Introduction

The determination of the required extent and worth of upgrading current building stock must be based on an understanding of existing conditions and predictions of future requirements. In this section existing conditions are considered from a number of viewpoints:

- (a) Functional adequacy for today's needs.
- (b) Building fabric conditions.
- (c) Development potential.

The assessments presented are necessarily subjective. As the courthouses included are all operational (or operational until recently) they are obviously "adequate" for the functions performed. It is fair to say, however, that the majority are regarded as functionally inconvenient or unsatisfactory in many respects and some require urgent building repair work. A number of assumptions on functional adequacy have therefore had to be developed as a basis for providing assessment and order of cost comparisons.

#### 3.2 Functional Adequacy

Tables 3.2.1 and 3.2.3 show the functional adequacy of the Metropolitan and Rural court facilities for today's needs, as determined by the minimum standards cited below.

The analysis presented in the Tables shows the adequacy rating for various accommodation components as well as a summary. In each case the ratings used are 'good', 'fair' or 'poor' and have been applied subjectively based on Clerks of Courts reports, the analysis of rooms/spaces within each courthouse and random inspections. Space analyses are provided in Tables 3.2.2 and 3.2.4.

The minimum standards against which adequacy has been measured are itemised in Appendix A. These standards have been developed on the basis of current and immediately predictable court needs. They do not represent the ideal standards of accommodation for court services but define the items on which compromise will not be deemed acceptable.

The minimum standards have been prepared in conjunction with those developing organisational options for court change and with reference to current operations.

From the data shown in the Tables it can be seen that few courthouses currently utilised are adequate to today's needs for court services. Many are poor and in need of substantial upgrading to meet the minimum standards.



TABLE 3.2.1 : CURRENT FUNCTIONAL ADEQUACY OF  
COURTHOUSE ACCOMMODATION, METROPOLITAN AREA

No.	LOCATION Suburb	ADEQUACY Court	RATING BY Mag./ Judge	ACCOMMODATION COMPONENT						Higher Court Ancillary	Carparks	FUNCTIONAL ADEQUACY
				Office	Interview	Public	Telephone	Security	Staff			
	Bacchus Marsh	Fair	Fair	Poor	Poor	Poor	Fair	Fair	Poor			Fair
	Berwick	Fair	Fair	Poor	Poor	Poor	Fair	Fair	Fair		4	Poor
	Box Hill	Fair	Fair	Poor	Poor	Fair	Fair (2x5)	Poor	Poor		6	Fair
	Broadmeadows (Old)	Fair	Poor	Fair	-		Fair					Poor
	Broadmeadows (New)	Not in operation										
	Brunswick	Fair	Good	Good	Poor	Poor	Fair (2)	Good	Fair		3	Fair
	Camberwell	Poor	Fair	Poor	Poor	Fair	Fair (1x2)	Fair	Fair		5	Poor
	Carlton	Fair	Fair	Poor	Poor	Poor	Fair	Poor	Poor		-	Poor
	Chelsea	Fair	Fair	Fair	Poor	Poor	Fair	Poor	Fair			Poor
	Cheltenham	Poor	Poor	Poor	Poor	Poor	Fair	Poor	Poor		12	Poor
	Coburg	Fair	Fair	Poor	Poor	Poor	Fair (2)	Poor	Poor		2	Poor
	Collingwood	Poor	Fair	Fair	Poor	Poor	Fair (2)	Poor	Fair		5	Poor
	Cranbourne	Fair	Fair	Fair	Poor	Fair	Fair (1)	Poor	Poor			Fair
	Dandenong	Fair	Fair	Fair	Poor	Poor	Fair (4)	Poor	Poor		18	Fair
	Dromana	Fair	Fair	Fair	Poor	Fair	Fair (1)	Poor	Fair		-	Fair
	Elsternwick	Poor	Poor	Poor	Poor	Poor	Fair (1)	Poor	Poor		4	Poor
	Eltham	Fair	Poor	Poor	Poor	Poor	Fair	Poor	Poor		-	Poor
	Ferntree Gully	Fair	Fair	Fair	-	Fair	Fair 2+1	Fair	Fair		-	Fair
	Fitzroy	Fair	Fair	Fair	Fair	Poor	Fair	Fair	Poor		-	Fair
	Footscray	Poor	Poor	Poor	Poor	Poor	Fair	Poor	Poor		-	Poor
	Frankston	Fair	Fair	Fair	Poor	Poor	Fair (2)	Poor	Fair		-	Fair
	Hastings	Poor	Poor	Poor	Poor	Good	Fair	Poor	Poor		-	Poor
	Healesville	Fair	Fair	Fair	Poor	Poor	Fair	Poor	Poor			Fair
	Heidelberg	Good	Fair	Good	Fair	Fair	Good (6)	Poor	Fair		-	Good
	Lilydale	Poor	Fair	Poor	Poor	Poor	Fair (1)	Poor	Poor		-	Poor
	Melton	Fair	Fair	Poor	Poor	Poor	Poor	Fair	Poor			Poor
	Moonee Ponds	Good	Fair	Good	Fair	Fair	Fair	Fair	Good		8	Fair
	Mordialloc	Good	Fair	Fair	Fair	Fair	Fair (1x3)	Poor	Poor		4	Fair
	Mornington	Fair	Poor	Fair	Fair	Fair		Poor	Poor		-	Fair
	Northcote	Poor	Poor	Fair	Poor	Poor	Fair (2+6)	Poor	Poor		-	Poor
	Oakleigh	Good	Fair	Fair	Poor	Poor	Fair (2x5)	Poor	Poor		6	Fair
	Pakenham	Good	Good	Fair	Fair	Poor	Fair (2)	Fair	Fair		4	Fair
	Port Melbourne	Fair	Good	Poor	Fair	Poor	Fair (1)	Poor	Poor		-	Poor
	Prahran	Fair	Good	Fair	Good	Fair	Good (14)	Poor	Fair	-	18	Good
	Preston	Good	Good	Fair	Fair	Poor		Poor	Fair	-	9	Good
	Ringwood	Fair	Fair	Fair	Poor	Poor	Good (3)	Poor	Poor	-	-	Fair
	St. Kilda	Fair	Fair	Fair	Poor	Poor	Fair (2x5)	Poor	Poor	-	-	Poor
	Sandringham	Poor	Poor	Poor	Poor	Poor	Fair (3x7)	Poor	Poor		6	Poor
	Sorrento	Fair	Poor	Fair	Poor	Poor	-	Poor	Poor	-	-	Poor
	Sth. Melbourne	Fair	Fair	Poor	Poor	Poor		Poor	Poor	-	-	Poor
	Springvale	Fair	Fair	Fair	Good	Fair	Fair (2)	Poor	Poor	-	8	Fair
	Sunbury	Poor	Fair	Poor	Poor	Poor	Fair (1)	Poor	Poor		3	Poor
	Sunshine	Fair	Fair	Poor	Poor	Poor		Poor	Poor			Poor
	Warburton	Poor	Poor	Poor	Poor	Poor	Poor	Poor				Poor
	Werribee	Good	Fair	Good	Fair	Good	Good 16+2	Fair	Fair	-	3	Good
	Williamstown	Good	Good	Fair	Fair	Fair	Good 3+1	Poor	Fair	-	12	Good
	Whittlesea	Fair	Poor	Poor	Poor	V. Poor		Poor	Poor		-	Poor

TABLE 3.2.2 : SPACE ANALYSIS OF COURTHOUSES, METROPOLITAN AREA

LOCATION Suburb	SPACES/ROOMS											Mother's room	Disabled toilet	
	Court rooms	Jury room	Judges/ Mag. Chambers	Jury Pool	Clerks Office	General Office	Conf./ Library	Other	Interview	Store	Cells			Other Occupants
Bacchus Marsh	1	-	1	-	-	1	-	1	-	1	-	Lands Dept.	-	-
Berwick	1	-	1	-	-	1	-	-	-	1	-	-	-	-
Box Hill	2	-	1	-	1	1	-	-	1	-	-	-	-	-
Brighton	2	-	1	-	-	1	-	-	-	-	-	-	-	-
Broadmeadows (Old)	1	-	1	-	1	1	-	1	-	2	-	-	-	-
Broadmeadows (New)	(6)	-	-	-	-	-	-	-	-	-	-	-	-	-
Brunswick	2	-	1	-	1	1	-	-	1	1	1	-	-	-
Camberwell	1	-	1	-	-	1	-	-	1	-	-	-	-	-
Carlton	1	-	1	-	-	1	-	-	-	1	-	-	-	-
Chelsea	2	-	1	-	-	1	-	-	-	2	1	-	-	-
Cheltenham	2	-	1	-	-	1	-	-	-	1	-	-	-	-
Coburg	1	-	1	-	-	1	-	-	-	1	-	-	-	-
Collingwood	2	-	1	-	-	1	-	1	-	-	-	-	-	-
Cranbourne	1	-	1	-	-	1	-	1	-	1	-	-	-	Yes
Dandenong	2	-	1	-	1	1	-	1	1	1	1	-	-	-
Dromana	1	-	1	-	1	1	-	-	1	2	-	-	-	-
Elsternwick	1	-	1	-	-	1	-	-	-	2	-	-	-	-
Eltham	2	-	1	-	-	1	-	-	-	-	-	-	-	-
Ferntree Gully	1	-	1	-	1	1	-	1	-	1	-	-	-	-
Fitzroy	1	-	1	-	1	1	-	3	-	-	-	-	-	-
Footscray	1(2)	-	1	-	1	1	-	-	-	1	-	-	-	-
Frankston	2	-	1	-	1	1	-	1	-	2	-	-	-	-
Hastings	2	-	-	-	-	1	-	-	-	-	-	-	-	-
Healesville	1	-	1	-	-	1	-	-	-	-	-	-	-	-
Heidelberg	3	-	3	-	1	1	-	3	4	1	-	-	-	Yes
Lilydale	1	-	1	-	-	1	-	-	-	-	-	-	-	-
Melton	1	-	1	-	-	1	-	-	-	-	-	-	-	-
Moonee Ponds	2	-	1	-	1	1	-	2	1	-	-	-	-	-
Mordialloc	2	-	1	-	-	1	-	1	1	1	-	-	-	-
Mornington	1	-	1	-	1	1	-	-	3	-	-	-	-	-
Northcote	2	-	1	-	1	1	-	1	-	-	-	-	-	-
Oakleigh	2	-	1	-	1	1	-	1	-	1	-	-	-	-
Pakenham	1	-	1	-	-	1	-	1	-	-	-	-	-	-
Port Melbourne	1	-	1	-	-	1	-	-	-	-	1	-	-	-
Prahran	5	-	5	-	1	1	-	5	6	-	1	-	-	Yes
Preston	3	-	3	-	1	1	-	2	3	-	-	-	-	Yes
Ringwood	2	-	1	-	1	1	-	-	-	1	-	-	-	-
St. Kilda	1	-	1	-	1	1	-	-	-	1	-	-	-	-
Sandringham	2	-	1	-	1	1	-	-	1	2	-	-	-	-
Sorrento	1	-	-	-	-	1	-	-	-	-	-	-	-	-
Sth. Melbourne	1	-	1	-	1	1	-	1	-	-	-	-	-	-
Springvale	2	-	1	-	1	1	-	-	2	-	-	-	-	-
Sunbury	1	-	1	-	-	1	-	-	-	-	-	-	-	-
Sunshine	1	-	1	-	-	1	-	2	-	-	-	-	-	-
Warburton	1	-	-	-	-	-	-	-	-	-	-	-	-	-
Werribee	3	-	3	-	1	1	-	-	3	-	-	-	-	Yes
Williamstown	3	-	2	-	1	1	-	-	2	2	-	-	-	Yes
Whittlesea	1	-	-	-	-	1	-	-	-	-	-	-	-	-

TABLE 3.2.3 : CURRENT FUNCTIONAL ADEQUACY OF  
COURTHOUSE ACCOMMODATION, COUNTRY AREA

No.	LOCATION Suburb	ADEQUACY		RATING BY		ACCOMMODATION COMPONENT				Security	Staff	Higher Court Ancillary	Carparks	FUNCTIONAL ADEQUACY
		Courts	Mag./ Judge	Office	Interview	Public	Telephone							
	Alexandra	Poor	Poor	Poor	Poor	Poor	Fair (1)	Poor	Poor			-	Poor	
	Ararat	Fair	Fair	Poor	Good	Poor	Fair (1)	Poor	Poor				Fair	
	Bairnsdale	Fair	Fair	Poor	Poor	Poor	Good (4)	Poor	Poor				Fair	
	Ballarat	Fair	Fair	Fair	Fair	Poor		Fair	Fair	Fair			Fair	
	Beechworth	Good	Good	Good	Good	Good	Fair (1)	Good	Good		Fair		Good	
	Benalla	Good	Fair	Good	Poor	Poor	Fair (1)	Fair	Fair				Fair	
	Bendigo	Fair	Fair	Fair	Poor	Fair	Fair (5)	Poor	Poor	Fair			Fair	
	Bright	Good	Good	Fair	Poor	Poor	Poor	Fair	Poor				Fair	
	Camperdown	Poor	Fair	Fair	Fair	Poor	Fair (1)	Fair	Poor			-	Poor	
	Castlemaine	Fair	Fair	Fair	Poor	Fair	Fair (2)	Good	Fair			-	Fair	
	Cobram	Good	Fair	Fair	Poor	Fair		Poor	Fair				Fair	
	Cohuna	Fair	Fair	Fair	Poor	Good	Poor	Fair	Poor		3		Poor	
	Colac	Good	Good	Good	Fair	Fair		Fair	Fair				Good	
	Corryong	Fair	Fair	Fair	Poor	Poor	Fair (1)	Fair	Poor			-	Fair	
	Cowes	Fair											Poor	
	Daylesford	Fair	Fair	Fair	Poor	Poor	Poor	Fair	Poor				Poor	
	Eaglehawk	Fair	Fair	Fair	Fair	Poor	Fair (1)	Poor	Poor			-	Poor	
	Echuca	Fair	Poor	Fair	Poor	Poor		Poor	Poor			(1)	Poor	
	Euroa	Fair	Fair	Fair	Poor	Poor	-	Fair	Poor			-	Poor	
	Geelong	Fair	Fair	Fair	Fair	Poor	Fair	Poor	Poor	Poor	9		Fair	
	Hamilton	Fair	Fair	Fair	Poor	Poor	Good (3)	Poor	Fair	Poor	12		Fair	
	Heathcote	Fair	Poor	Fair	Poor	Poor	Poor (0)	Poor	V.Poor		(6)		Poor	
	Hopetoun	Good	Good	Fair	Fair	Good	Poor	Fair	Poor		-		Fair	
	Horsham	Good	Good	Poor	Fair	Fair	Good (3)	Fair	Poor	Good	2		Good	
	Kerang	Good	Good	Good	Fair	Good	Fair (1)	Fair	Good	-	5		Fair	
	Killmore	Good	Fair	Good	Fair	Good		Fair	Poor	-	-		Fair	
	Korumburra	Good	Good	Good	Poor	Good		Fair	Good		20		Good	
	Kyabram	Fair	Fair	Poor	Poor	Poor		Poor	Poor		-		Poor	
	Kyneton	Good	Fair	Fair	Poor	Poor	Fair (1)	Poor	Poor				Poor	
	Lakes Entrance	Good	Fair	Poor	Poor	Fair		Fair	Poor				Fair	
	Leongatha	Fair	Fair	Fair	Poor	Fair		Poor	Poor				Poor	
	Mansfield	Poor	Poor	Poor	Poor	Poor		Poor	Poor				Poor	
	Maryborough	Fair	Fair	Fair	Fair	Poor		Fair	Fair		10		Poor	
	Mildura	Poor	Poor	Poor	Poor	Poor	Fair (3)	Poor	Poor	Poor	9		Poor	
	Moe	Good	Good	Good	Good	Good		Fair	Good	Good	16+15		Fair	
	Morwell	Fair	Fair	Good	Fair	Fair	Good (9)	Poor	Fair	Good	9		Fair	
	Myrtleford	Good	Fair	Fair	Fair	Fair	Fair (1)	Fair	Fair		2		Fair	
	Nathalia	Fair	Fair	Fair	Fair	Fair		Fair	Fair				Fair	
	Nhill	Fair	Fair	Fair	Fair	Fair	Fair (1)	Poor	Poor		-		Poor	
	Nunmurkah	Fair	Fair	Fair	Fair	Fair		Fair	Fair				Fair	
	Orbost	Good	Good	Good	Poor	Fair	-	Poor	Good	-			Fair	
	Omeo	Good	Fair	Fair	Poor	Fair		Fair	Poor				Fair	
	Ouyen	Fair	Poor	Fair	Fair	Poor	Fair (1)	Fair	Poor		8		Poor	
	Port Fairy	Fair	Fair	Poor	Poor	Poor	Fair	Poor	Poor	-			Poor	
	Portland	Fair	Fair	Fair	Fair	Fair	Fair (1)	Poor	Fair		-		Fair	
	Red Cliffs	Fair	Poor	Fair	Fair	Poor		Poor	Poor				Poor	
	Robinvale	Good	Good	Fair	Fair	Fair	Fair (1)	Fair	Poor	-	4		Fair	
	Rochester	Fair	Poor	Poor	Poor	Poor		Poor	Poor	-			Poor	
	Rushworth	Fair	Fair	Fair	Poor	Poor		Poor	Poor	-	-		Fair	
	Rutherglen	Fair	Fair	Fair	Fair	Poor	-	Fair	Poor	-			Fair	
	St. Arnaud	Fair	Fair	Fair	Fair	Fair	Fair (1)	Fair	Fair	-	50		Fair	
	Sale	Fair	Fair	Fair	Poor	Poor	Good	Poor	Poor	Fair	3		Poor	
	Seymour	Good	Fair	Good	Fair	Good		Fair	Fair		8		Fair	
	Shepparton	Fair	Poor	Fair	Poor	Poor		Poor	Good	Poor	-		Poor	
	Stawell	Fair	Fair	Fair	Poor	Fair	Fair (1)	Fair	Poor		1		Fair	
	Swan Hill	Fair	Fair	Fair	Fair	Fair	Fair (1)	Fair	Poor				Fair	
	Tallangatta	Good	Good	Good	Good	Fair	Fair (1)	Fair	Poor	-	-		Fair	
	Tatura	Fair	Good	Fair	Poor	Poor		Poor	Poor	-	-		Poor	
	Traralgon	Fair	Poor	Poor	Fair	Poor	Fair (6)	Poor	Poor	-	2		Poor	
	Wangaratta	Poor	Poor	Poor	Poor	Poor		Poor	Poor	Poor			Poor	
	Warracknabeal	Good	Fair	Fair	Fair	Fair	Fair (1)	Fair	Poor				Fair	
	Warragul	Poor	Poor	Fair	Poor	Poor		Fair	Poor	Poor			Poor	
	Warrnambool	Poor	Fair	Poor	Poor	Poor	Fair (3)	Poor	Poor	Fair	-		Poor	
	Wodonga	Fair	Good	Fair	Fair	Fair	Good (4)	Poor	Poor	-	10		Fair	
	Wonthaggi	Fair	Fair	Fair	Fair	Fair	Fair (2)	Fair	Fair	-	4		Fair	
	Yarram	Fair	Fair	Good	Fair	Fair	Fair (1)	Poor	Poor	-	-		Fair	
	Yarrawonga	Fair	Fair	Fair	Poor	Fair		Fair	Poor	-	4		Fair	
	Yea	Fair	Good	Fair	Poor	Poor		Poor	Poor	-	2		Poor	

TABLE 3.2.4 : SPACE ANALYSIS OF COURTHOUSES, COUNTRY AREA

No.	LOCATION Suburb	SPACES/ROOMS		Jury Pool	Clerks Office	General Office	Conf./ Library	Other	Interview	Store	Cells	Other Occupants	Mother's room	Disabled toilet
		Court rooms	Jury room											
	Alexandra	1	-	1	-	-	1	-	1	-	-	-	-	-
	Ararat	1	1	1	-	-	1	1	3	-	-	-	-	-
	Bairnsdale	2	1	2	-	-	1	1	-	-	2	-	-	-
	Ballarat	5	1	5	1	1	1	1	7	12	1	-	-	Yes
	Beechworth	1	1	1	-	-	1	1	2	-	2	-	-	-
	Benalla	2	-	1	-	1	1	-	1	-	-	-	-	-
	Bendigo	3	1	2	-	1	1	1	5	-	2	-	-	Yes
	Bright	1	-	1	-	-	1	-	3	-	-	-	-	Yes
												Nat.Parks Service (Lands Dept) (Mortuary)	-	-
	Camperdown	1	-	1	-	-	1	-	1	-	-	-	-	-
	Castlemaine	1	-	1	-	-	1	1	3	1	1	1	-	-
	Cobram	1	-	1	-	-	1	-	-	-	-	-	-	-
	Cohuna	1	-	1	-	-	1	-	1	-	-	-	-	-
	Colac	2	1	2	-	1	1	1	3	2	-	-	-	-
	Corryong	1	-	1	-	-	1	-	-	-	-	-	-	-
	Cowes	1	-	-	-	-	1	-	-	-	-	-	-	-
	Daylesford	1	-	1	-	-	1	-	2	-	1	-	-	-
												Forest Commission	-	-
	Eaglehawk	1	-	1	-	-	1	-	-	1	-	-	-	-
	Echuca	1	-	1	-	-	1	1	1	1	-	1	-	-
	Euroa	1	-	1	-	-	1	-	-	-	1	-	-	-
	Geelong	7	1	5	-	1	1	1	4	7	-	-	-	-
	Hamilton	2	1	1	-	1	1	1	1	-	1	1	-	-
	Heathcote	1	-	1	-	-	1	-	-	-	1	1	-	-
	Hopetoun	1	-	1	-	-	1	-	-	1	1	-	-	-
	Horsham	2	1	2	-	1	1	1	4	1	1	-	-	-
	Kerang	1	-	1	-	-	1	-	1	1	1	-	-	-
	Kilmore	1	1	1	-	1	1	-	1	1	1	1	-	Yes
	Korumburra	2	1	2	-	1	1	1	3	1	-	-	-	-
												PWD Lands & Survey Lands Dept.	-	-
	Kyabram	1	-	1	-	-	1	-	1	-	-	-	-	-
	Kyneton	1	-	1	-	-	1	-	1	-	1	1	-	-
	Lakes Entrance	1	-	1	-	-	-	-	-	-	-	-	-	Yes
	Leongatha	1	-	1	-	-	1	-	1	-	-	-	-	-
	Mansfield	1	-	1	-	-	1	-	2	-	1	-	-	-
	Maryborough	1	1	1	-	-	1	1	4	-	1	-	-	-
	Mildura	1(2)	1	1	-	1	1	1	5	1	-	-	-	-
	Moe	3	-	3	-	1	1	-	2	4	2	-	-	-
	Morwell	2	2	2	-	1	1	1	3	2	2	1	-	Yes
	Myrtleford	1	-	1	-	-	1	-	-	1	1	-	-	-
	Nathalia	1	-	-	-	-	-	-	-	-	-	-	-	-
	Nhill	1	-	1	-	-	1	-	-	-	1	1	-	-
	Numerkah	1	-	1	-	-	1	-	1	-	1	1	-	-
	Orbost	1	-	1	-	1	1	-	1	-	-	-	-	-
	Oneco	1	-	1	-	-	1	-	-	-	-	-	-	-
	Ouyen	1	-	1	-	-	1	1	-	-	1	-	-	-
	Port Fairy	1	-	1	-	1	1	-	3	-	1	1	-	-
	Portland	1	-	1	-	-	1	1	1	-	1	-	-	-
	Red Cliffs	1	-	1	-	-	1	-	1	-	-	-	-	-
	Robinvale	1	-	1	-	-	1	-	-	1	2	-	-	-
	Rochester	1	-	1	-	-	1	-	-	-	-	-	-	-
	Rushworth	1	-	1	-	-	1	-	-	-	-	-	-	-
	Rutherglen	1	-	1	-	-	-	-	1	-	1	1	-	-
	St. Arnaud	1	-	1	-	-	1	-	5	-	-	-	-	-
												Forests (Police)	-	-
	Sale	1	1	2	-	1	1	1	5	1	1	3	-	-
	Seymour	2	-	1	-	1	1	-	-	2	1	-	-	-
	Shepparton	1(2)	1	1	-	1	1	1	4	-	1	1	-	-
	Stawell	1	-	1	-	1	1	1	4	-	2	1	-	-
	Swan Hill	2	-	1	-	1	1	-	1	-	1	-	-	Yes
	Tallangatta	1	-	1	-	-	1	-	2	-	1	-	-	-
	Tatura	1	-	1	-	-	1	-	-	-	-	-	-	-
	Traralgon	1	-	1	-	1	1	1	-	1	-	1	-	-
	Wangaratta	1(3)	1	2	-	1	1	1	3	1	-	-	-	-
	Warracknabeal	1	-	1	-	1	1	-	3	-	-	-	-	-
	Warragul	1	1	1	-	1	1	-	1	-	1	-	-	-
	Warrnambool	2	1	2	-	1	1	1	4	2	1	-	-	-
	Wodonga	2	-	1	-	1	1	-	1	-	-	-	-	Yes
	Wonthaggi	2	-	1	-	-	1	-	1	-	1	1	-	-
	Yarram	1	-	1	-	-	1	-	1	-	1	-	-	-
	Yarrawonga	1	1	1	-	1	1	-	2	-	1	-	-	-
	Yea	1	-	1	-	-	1	-	-	-	-	-	-	-
												S.R.W.S.C. Agric,Dept Lands Dept.	-	-

### 3.3 Building fabric and services conditions

Tables 3.3.1 and 3.3.2 describe the building condition for courthouses in the Metropolitan and country areas respectively.

In most cases the structural condition of the buildings is good. Maintenance of finishes varies considerably and, in particular, in many of the older courthouses floor coverings are poor. In many cases heating/cooling and courtroom acoustics were primary concerns in relation to the use of the building.

TABLE 3.3.1 : PHYSICAL CONDITION OF COURTHOUSES IN THE METROPOLITAN AREA

No.	LOCATION Suburb	Building Date	Site Feature & External Condition	Structural & External Condition	Internal Condition	Furniture & Fittings	Heating & Cooling	Building Services	Existing Physical
	Bacchus Marsh	c.1880	Fair	Fair	Fair	Fair	Fair	Fair	Fair
78	Berwick	1880	Fair	Good	Good	Fair	Poor	Fair	Fair
12	Box Hill	1969	Good	Good	Good	Fair	Fair	Good	Good
46	Brighton	1930	Good	Good	Good	Fair	Fair	Fair	Fair
11	Broadmeadows (Old)	1962	Poor	Good	Fair	Fair	Fair	Fair	Poor
	Broadmeadows (NEW COMPLEX UNDER CONSTRUCTION)								
33	Brunswick	1965	Good	Poor	Fair	Poor	Good	Good	Poor
47	Camberwell	1939	Good	Good	Good	Fair	Poor	Fair	Fair
22	Carlton	1880	Fair	Fair	Fair	Fair	Fair	Fair	Fair
67	Chelsea	c.1940	Good	Good	Good	Good	Poor	Good	Good
100	Cheltenham	c.1880's	Fair	Fair	Fair	Fair	Poor	Fair	Fair
34	Coburg	1929	Good	Good	Fair	Good	Fair	Good	Good
35	Collingwood	c.1857	N.A.	Good	Fair	Fair	Fair	Good	Poor
80	Cranbourne	1960	Good	Good	Good	Good	Fair	Good	Good
9	Dandenong	1964	Good	Fair	Fair	Good	Poor	Fair	Fair
83	Dromana	1969	Good	Good	Good	Good	Fair/Good	Good	Good
89	Elsternwick	1958	Fair	Fair	Fair	Fair	Fair	Good	Fair
48	Eltham	c.1860	Fair	Poor	Poor	Fair	Poor	Poor	Poor
23	Ferntree Gully	1961	Good	Good	Good	Good	Good	Good	Good
36	Fitzroy	1890	-	Fair	Fair	Poor	Poor	Fair	Poor
15	Footscray	1936	Fair	Poor	Poor	Fair	Poor	Poor	Poor
8	Frankston	1957	Good	Good	Good	Good	Poor	Good	Good
82	Hastings	c.1937	Fair	Fair	Fair	Fair	Poor	Fair	Fair
101	Healesville	1910	Good	Good	Good	Poor	Fair	Good	Good
24	Heidelberg	1979	Fair	Good	Good	Good	Good	Good	Good
37	Lilydale	1870	Good	Good	Good	Good	Good	Fair	Good
45	Melton	1892	Good	Fair	Fair	Fair	Poor	Poor	Good
7	Moonee Ponds	1973	Good	Good	Fair	Good	Good	Good	Fair
55	Mordialloc	1965	Good	Good	Good	Good	Good	Good	Good
68	Mornington	1860	Good	Good	Good	Good	Fair	Good	Good
49	Northcote	c.1920	Good	Fair	Fair	Fair	Fair	Fair	Fair
14	Oakleigh	c.1930	Good	Good	Good	Good	Fair	Good	Good
73	Pakenham	c.1958	Good	Good	Good	Good	Fair	Good	Good
56	Port Melbourne	1860	Good	Fair	Good	Good	Fair	Fair	Fair
3	Prahran	1978	Good	Good	Good	Good	Fair	Good	V.Good
6	Preston	1975	Good	Good	Good	Good	Good	Good	V.Good
17	Ringwood	1962	Fair	Poor	Poor	Fair	Poor	Poor	Poor
75	St. Kilda	c.1923	Fair	Fair	Fair	Fair	Fair	Fair	Fair
38	Sandringham	1944	Poor	Poor	Poor	Poor	Poor	Poor	Poor
86	Sorrento		Good	Good	Good	Good	Fair	Good	Good
16	Sth. Melbourne	1924	N.A.	Fair	Fair	Fair	Fair	Fair	Fair
25	Springvale	1960	Good	Good	Good	Good	Fair	Fair	Good
84	Sunbury	1885	Good	Good	Fair	Good	Fair	Good	Fair
13	Sunshine	c.1960	Fair	Fair	Poor	Poor	Poor	Poor	Fair
109	Warburton	-	Good	Good	Good	Good	Good	Good	Good
54	Werribee	1978	Good	Fair	Fair	Good	Good	Good	Good
85	Williamstown	1974	Fair	Fair	Fair	Good	Good	Good	Good
96	Whittlesea	1864	Fair	Poor	Fair	Poor	Poor	Poor	Poor

TABLE 3.3.2 : PHYSICAL CONDITION OF COURTHOUSES IN THE COUNTRY AREA

LOCATION Suburb	Building Date	Site Feature Condition	Structural & External Condition	Internal Condition	Furniture & Fittings	Heating & Cooling	Building Services	Existing Physical
Alexandra	c.1880	Good	Fair	Poor	Poor	Poor	Poor	Good
Ararat	1866/67	Good	Good	Good	Good	Poor	Good	Good
Bairnsdale	c.1896	Good	Fair	Fair	Good	Good	Fair	Fair
Ballarat	c.1940	Good	Good	Fair	Good	Fair	Good	Fair
Beechworth	1858	Good	Good	Good	Fair	Fair	Good	Good
Benalla	1965	Good	Good	Good	Good	Good	Good	Good
Bendigo	1892-6	Good	Fair	Poor	Fair	Fair	Good	Fair
Bright	1861	Good	Fair	Fair	Fair	Fair	Fair	Fair
Camperdown	1890	Good	Fair	Fair	Good	Fair	Good	Fair
Castlemaine	1887	Good	Good	Good	Good	Poor	Good	Good
Cobram	c.1910	Fair	Fair	Fair	Fair	Fair	Fair	Fair
Cohuna	c.1912	Fair	Good	Fair	Good	Fair	Good	Fair
Colac	1964	Fair	Good	Good	Good	Fair	Good	Good
Corryong	c.1890	Good	Good	Good	Good	Fair	Good	Good
Cowes	-	Good	Good	Good	Good	Fair	Good	Good
Daylesford	1862	Good	Fair	Fair	Good	Fair	Poor	Fair
Eaglehawk	c.1869	Good	Fair	Poor	Good	Poor	Good	Fair
Echuca	c.1860	Fair	Poor	Poor	Poor	Poor	Poor	V. Poor
Euroa	1892	Fair	Fair	Fair	Good	Poor	Fair	Fair
Geelong	1937	Fair	Fair	Poor	Poor	Poor	Fair	Fair
Hamilton	1890	Fair	Fair	Good	Good	Fair	Good	Fair
Heathcote	1865	Good	Fair	Fair	Good	Poor	Fair	Fair
Hopetoun	c.1960	Good	Fair	Fair	Good	Fair	Fair	Fair
Horsham	c.1885	Good	Good	Fair	Good	Fair	Good	Good
Kerang	1912	Good	Good	Good	Good	Fair	Good	Good
Kilmore	1863	Fair	Poor	Poor	Fair	Fair	Fair	Poor
Korumburra	1960	Good	Good	Good	Good	Good	Good	Good
Kyabram	1912	Good	Good	Good	Good	Fair	Fair	Good
Kyneton	1856	Fair	Good	Good	Fair	Fair	Good	Good
Lakes Entrance	-	Good	Good	Good	Good	Fair	Good	Good
Leongatha	1912	Fair	Poor	Poor	Poor	Fair	Fair	Poor
Mansfield	c.1880	Fair	Fair	Poor	Fair	Poor	Poor	Fair
Maryborough	1892	Good	Good	Good	Good	Fair	Fair	Good
Mildura	c.1930	Fair	Fair	Poor	Poor	Fair	Good	Fair
Moe	1977	Good	Good	Good	Good	Good	Good	Good
Morwell	1955	Good	Fair	Fair	Fair	Fair	Fair	Fair
Myrtleford	1970	Good	Good	Fair	Fair	Fair	Fair	Fair
Nathalia		Good	Good	Good	Good		Good	Good
Nhill	1884	Fair	Fair	Fair	Fair	Fair	Fair	Fair
Numurkah	1888	Good	Good	Good	Good	Fair	Fair	Good
Orbost		Good	Good	Good	Good	Poor	Good	Good
Omeo	c.1900	Good	Fair	Fair	Fair	Poor	Fair	Fair
Ouyen	c.1900	Fair	Fair	Poor	Poor	Fair	Fair	Fair
Port Fairy	c.1850	Fair	Poor	Poor	Fair	Poor	Fair	Poor
Portland	1844	Good	Fair	Fair	Good	Fair	Good	Fair
Red Cliffs	1940	Good	Good	Fair	Fair	Fair	Fair	Fair
Robinvale	1971	Fair	Fair	Good	Good	Good	Good	Good
Rochester	c.1865	Fair	Fair	Fair	Fair	Poor	Fair	Fair
Rushworth	c.1890	Fair	Fair	Fair	Fair	Poor	Poor	Fair
Rutherglen	1880	Good	Poor	Fair	Fair	Poor	Poor	Fair
St. Arnaud	1885	Good	Good	Good	Good	Fair	Fair	Good
Salé	1889	Good	Poor	Poor	Good	Poor	Fair	Poor
Seymour	1972	Good	Good	Good	Good	Fair	Good	Good
Shepparton	1939	Fair	Fair	Fair	Fair	Poor	Fair	Fair
Stawell	c.1890	Good	Good	Fair	Good	Poor	Good	Fair
Swan Hill	1968	Good	Good	Good	Good	Fair	Good	Good
Tallangatta	1957	Fair	Good	Good	Fair	Fair	Fair	Good
Tatura	1920	Good	Good	Good	Good	Fair	Fair	Fair
Traralgon	1886	Fair	Good	Fair	Fair	Poor	Good	Fair
Wangaratta	1938	Good	Good	Good	Poor	Fair	Fair	Fair
Warracknabeal	1895	Good	Fair	Fair	Good	Fair	Good	Good
Warragul	1888	Fair	Fair	Fair	Poor	Poor	Poor	Poor
Warrnambool	c.1870	Good	Good	Fair	Good	Fair	Good	Fair
Wodonga	1960	Good	Good	Fair	Good	Good	Good	Good
Wonthaggi	1928	Fair	Poor	Poor	Good	Poor	Good	Poor
Yarram	1880	Good	Fair	Fair	Fair	Poor	Fair	Fair
Yarrawonga	c.1880	Good	Good	Fair	Good	Fair	Good	Good
Yea	c.1875	Good	Good	Good	Good	Poor	Fair	Fair

### 3.4 Development potential

Development potential has been assessed on 5 primary criteria:

- \* ownership constraints
- \* amount of site available for extension of building
- \* the degree of flexibility within the existing structure
- \* the community/social constraints on development in terms of historic classifications and importance in the streetscape

#### 3.4.1 Ownership

The Law Department owns the majority of courthouses in the metropolitan and rural areas of Victoria. There are, however, 9 locations in which Courts sit in properties owned by Local Councils, RSL etc. In addition, because of lack of space within owned facilities in some locations, additional space is leased (and, in the case of Sunshine, the land on which the Law Department courthouse is built is leased land.)

Leased properties are considered to have no development potential.

#### 3.4.2 Site Availability

Site availability for extension/redevelopment has two aspects. First the existing site usage, measured here in terms of the extent of building coverage. Second the potential to acquire and utilise adjacent properties.

Building coverage of sites was estimated by P.W.D. Inspectors of Works and checked against Law Department information. Whilst this information is indicative only it provides some basis for drawing later conclusions. It must be recognised however that in some instances an Inspector of Works may have had difficulty in identifying the actual extent of a site, particularly where no fences exist.

The potential to utilise adjacent sites has also been assessed on information supplied by Inspectors of Works and assembled within the Law Department. In many instances, Courthouses, in both metropolitan and rural areas are part of a civic complex comprising Police Station, Town Hall and/or Post Office. In such cases the potential to acquire adjacent properties has been assessed as low. In areas where vacant land, commercial properties or the like occur some potential is considered to apply. A detailed assessment would be required to determine the real extent of the potential in each location. However, this subjective assessment provides an indication of those sites worthy of additional research.

#### 3.4.3 Building flexibility

This is an assessment of the flexibility of the structure of the building and its space utilisation. A building with internal load-bearing walls and central single courtroom space has been assessed as having poor flexibility. Where a building has good potential for rearrangement of internal space it has been regarded as flexible.



#### 3.4.4 Historic Classification

The historic classification of a building mitigates against the potential for development. Current Government policies relating to the retention and restoration of structures with accepted significance severely reduce alteration options to match changing needs. Restoration is now considered to have to comply with the standards of the ICOMOS (International Council on Monuments and Sites) Charter, which in Australia is known as the Burra Charter. Alterations, adaptations and extensions to historic courthouses will be given stringent evaluation by outside experts.

In the case of courthouses there are three levels of historic significance rating:-

- \* National Trust classification
- \* Notation in The Register of Government Buildings, Victoria
- \* Registration on the National Estate Commonwealth of Australia

Any citation has been assessed as having significance in determining development potential.

#### 3.4.5 Development potential

Using the factors described above a rating of nil, fair or good potential has been applied to each courthouse. It is worth reiterating here that development potential relates to the capacity of the building to undergo alteration or extension. No relationship to current usage or organisational needs is taken into account in this assessment.

TABLE 3.4.1 : DEVELOPMENT POTENTIAL OF COURTHOUSES IN THE METROPOLITAN AREA

LOCATION Suburb	OWNERSHIP main building	SITE POTENTIAL Extra leased space	POTENTIAL Current Site Coverage	Expansion Potential	Building Flexibility Rating	Historic Classification	Development Potential
Bacchus Marsh	Owned		65%	Low	Poor	Yes	Fair
Berwick	Owned		80%	Low	Poor	No	Nil
Box Hill	Owned		80%	Low	Fair	No	Nil
Brighton	Owned		95%	Low	Poor	Yes	Nil
Broadmeadows (Old)	Owned		95%	Nil	Poor	No	Nil
Broadmeadows (New)	Owned		-	-	-	-	-
Brunswick	Owned		90%	Low	Poor	No	Nil
Camberwell	Owned		-	Low	Poor	No	Nil
Carlton	Owned		95%	Nil	Poor	Yes	Nil
Chelsea	Owned		70%	Fair	Low	No	Fair
Cheltenham	Owned		70%	Low	Poor	No	Fair
Coburg	Owned		99%	Nil	Poor	No	Nil
Collingwood	Leased		n.a.				Nil
Cranbourne	Leased		n.a.				Nil
Dandenong	Owned		40%		Poor	No	Good
Dromana	Owned		60%	Fair	Poor	No	Fair
Elsternwick	Owned		95%	Low	Poor	No	Nil
Eltham	Owned		45%	Low	Poor	Yes	Fair
Ferntree Gully	Owned		40%	Low	Fair	No	Good
Fitzroy	Leased		n.a.				Nil
Footscray	Owned		80%	Low	Poor	No	Fair
Frankston	Owned		-	Low	Low	No	Fair
Hastings	Leased		n.a.			No	Nil
Hawthorn	Owned						Fair
Healesville	Owned		30%	Fair	Poor	No	Good
Heidelberg	Owned		40%	Low	Fair	No	Fair
Lilydale	Owned		50%	Low	Low	Yes	Fair
Melton	Owned		50%	Low	Low	Yes	Fair
Moonee Ponds	Owned		80%	Low	Poor	No	Fair
Mordialloc	Owned		95%	Low	Poor	No	Nil
Mornington	Owned		50%	Good	Poor	Yes	Fair
Northcote	Owned		95%	Low	Poor	No	Fair
Oakleigh	Owned		65%	Poor	Poor	No	Fair
Pakenham	Owned		25%	Good	Fair	No	Good
Port Melbourne	Owned		90%	Poor	Poor	Yes	Nil
Prahran	Owned		60%	Low	Poor	No	Fair
Preston	Owned		90%	Low	Poor	No	Low
Ringwood	Owned		75%	Low	Poor	No	Nil
St. Kilda	Owned		95%	Low	Poor	No	Nil
Sandringham	Owned		95%	Low	Poor	No	Nil
Sorrento	Leased					No	Nil
Sth. Melbourne	Owned		100%	Low	Poor	No	Nil
Springvale	Owned		60%	Fair	Fair	No	Fair
Sunbury	Owned		70%	Low	Fair	No	Fair
Sunshine	Owned	(Land)		Low	Poor	No	Nil
Warburton	Leased						Nil
Werribee	Owned		80%	Low	Fair	No	Fair
Williamstown	Owned		35%	Low	Fair	No	Good
Whittlesea	Owned		10%	Fair	Poor	No	Fair

TABLE 3.4.2 : DEVELOPMENT POTENTIAL OF COURTHOUSES IN THE COUNTRY AREA

LOCATION Suburb	OWNERSHIP main building	SITE POTENTIAL		Expansion Potential	Building Flexibility Rating	Historic Classification	Development Potential
		Extra leased space	Current Site Coverage				
Alexandra	Owned		95%	Low	Low	Yes	Nil
Ararat	Owned		80%	Low	Low	Yes	Nil
Bairnsdale	Owned		60%	Low	Low	Yes	Fair
Ballarat	Owned		80%	Low	Fair	Yes	Fair
Beechworth	Owned		70%	Low	Low	Yes	Nil
Benalla	Owned		50%	Low	Low	No	Good
Bendigo	Owned	x	90%	Low	Low	Yes	Low
Bright	Owned		40%	Low	Low	Yes	Fair
Camperdown	Owned			Low	Low	Yes	Fair
Castlemaine	Owned		75%	Low	Low	Yes	Nil
Cobram	Owned		50%	Fair	Poor	No	Fair
Cohuna	Owned		70%	Low	Low	No	Fair
Colac	Owned		80%	Low	Low	No	Fair
Corryong	Owned		50%	Low	Low	No	Fair
Cowes	Leased		-	-	-	No	Nil
Daylesford	Owned		60%	Fair	Low	Yes	Fair
Eaglehawk	Owned		30%	Low	Low	Yes	Fair
Echuca	Owned		55%	Low	Low	Yes	Nil
Euroa	Owned		50%	Low	Low	Yes	Fair
Geelong	Owned	x	85%	Low	Low	No	Low
Hamilton	Owned	x	25%	Low	Low	No	Fair
Heathcote	Owned		80%	Low	Low	No	Nil
Hopetoun	Owned		40%	Fair	Low	No	Good
Horsham	Owned		75%	Low	Low	No	Fair
Kerang	Owned		50%	Low	Low	No	Good
Kilmore	Owned		70%	Low	Low	Yes	Fair
Korumburra	Owned		50%	Fair	Low	No	Fair
Kyabram	Owned		50%	Low	Low	No	Fair
Kyneton	Owned		33%	Low	Low	Yes	Nil
Lakes Entrance	Leased		-	-	-	-	Nil
Leongatha	Owned		45%	Low	Poor	No	Fair
Mansfield	Owned		75%	Low	Low	Yes	Fair
Maryborough	Owned		75%	Low	Low	Yes	Nil
Mildura	Owned		80%	Low	Low	No	Fair
Moe	Owned		80%	Low	Good	No	Good
Morwell	Owned		70%	Low	Low	No	Fair
Myrtleford	Owned		60%	Low	Low	No	Fair
Nathalia	Leased		-	-	-	-	Nil
Nhill	Owned		50%	Low	Low	No	Good
Numurkah	Owned		50%	Low	Low	Yes	Fair
Orbost	Owned		50%	Fair	Poor	Yes	Fair
Omeo	Owned		20%	Fair	Low	Yes	Fair
Ouyen	Owned		25%	Low	Low	No	Good
Port Fairy	Owned		80%	Low	Low	Yes	Nil
Portland	Owned		33%	Low	Low	Yes	Nil
Red Cliffs	Owned		20%	Low	Low	No	Good
Robinvale	Owned		40%	Fair	Low	No	Good
Rochester	Owned		65%	Low	Low	Yes	Nil
Rushworth	Owned		100%	Fair	Low	Yes	Nil
Rutherglen	Owned		20%	Low	Low	No	Good
St. Arnaud	Owned		50%	Low	Low	Yes	Fair
Sale	Owned		90%	Low	Fair	Yes	Fair
Seymour	Owned		75%	Fair	Fair	No	Good
Shepparton	Owned	x	20%	Fair	Low	No	Good
Stawell	Owned		75%	Fair	Low	No	Fair
Swan Hill	Owned		60%	Fair	Fair	No	Good
Tallangatta	Owned		70%	Low	Low	No	Fair
Tatura	Owned		50%	Fair	Low	No	Fair
Traralgon	Owned		80%	Low	Low	Yes	Nil
Wangaratta	Owned		80%	Low	Fair	No	Fair
Warracknabeal	Owned		30%	Fair	Fair	Yes	Fair
Warragul	Owned	x	10%	Low	Low	Yes	Nil
Warrnambool	Owned		60%	Low	Low	Yes	Fair
Wodonga	Owned		70%	Low	Low	No	Fair
Wonthaggi	Owned		40%	Low	Low	No	Good
Yarram	Owned		80%	Low	Low	Yes	Low
Yarrawonga	Owned		50%	Low	Poor	Yes	Fair
Yea	Owned			Fair	Fair	No	Nil

#### 4.0 CONCLUSIONS

##### 4.1 General

The existing conditions study of the current courthouse stock in Victoria has shown that few meet the minimum standards of accommodation needs.

The assessment of courthouses has taken into account their present functional adequacy, building condition status and potential for upgrading. Four broad categories have been identified:

- A those which do not meet minimum standards and have no development potential
- B those which do not meet minimum standards and have only limited predictable development potential
- C those which do not meet minimum standards but have reasonable development potential
- D those which meet minimum standards or could do so with only minor alteration

It is significant to note that the majority of currently used court facilities fall within the first two categories. Particularly in terms of public and staff areas the accommodation provided within courthouses is sub-standard. In many the accommodation for Magistrates' and even court hearing spaces are very poor.

In addition to accommodation space problems, the state of building services and general building security is frequently poor. Heating provisions are usually minimal and many courthouses have no cooling services. In some instances no hot water is provided and toilet facilities for staff and public are crude or even non-existent.

The categorisation of individual facilities on the basis of the study assessment is presented below. Before addressing these however, it is worth exploring the factors contributing to the poor standard of current facilities.

The increasingly scarce capital works dollar is a significant factor. The number of courthouses, many of which are used only infrequently, means that monies available are spread thinly. Emphasis has therefore been on essential building works rather than on upgrading projects. This band-aid approach has led to a general reduction in the quality of the buildings and increasing disfunction as operational and community standards have changed.

Lack of any clear direction for courts organisation has also contributed to problems in the allocation of expenditure on court facilities. Until the advent of the Courts Management Change Programme no comprehensive facility requirement plan was available and decisions on expenditure were thus made in isolation.

Whilst this study addresses facility conditions only, the minimum standards have been derived through attention to the preliminary outcomes of the various programme study investigations. The conclusions on facility

potential will be reviewed once organisational options are ratified, mid 1985.

4.2 Courthouses which do not meet minimum standards and have no predictable potential for development

The courthouses listed below are considered to have no potential for redevelopment to suit current or future needs for court purposes. They include all presently leased premises and courthouses which are built into civic complexes (i.e. with Town Halls, Post Offices, etc) or on otherwise confined sites and thus have very limited expansion potential. Others are included because they are highly classified as of architectural importance and thus have limited potential for alteration or addition.

Metropolitan Area

Berwick  
Box Hill  
Brighton  
Broadmeadows (Old)  
Brunswick  
Camberwell  
Carlton  
Coburg  
Collingwood  
Cranbourne  
Elsternwick  
Fitzroy  
Hastings  
Mordialloc  
Port Melbourne  
Ringwood  
Sandringham  
St Kilda  
Sorrento  
South Melbourne  
Sunshine  
Warburton

Country Area

Alexandra  
Ararat  
Beechworth  
Castlemaine  
Cowes  
Echuca  
Heathcote  
Kyneton  
Lakes Entrance  
Maryborough  
Nathalia  
Port Fairy  
Portland  
Rochester  
Rushworth  
Traralgon  
Warragul  
Yea

In addition, the Melbourne Magistrates Court must be recognised as falling within this category. The city facility provides totally inadequate conditions for court hearings, the staff and public.

4.3 Courthouses which do not meet minimum functional standards but have a limited potential for redevelopment

The courthouses listed within this category have some recognisable potential. It should be noted, however, that detailed examination of each building would be required to verify the feasibility of redevelopment. Many are included here because they have considerable site areas available for extensions or new building work.

Metropolitan Area

Bacchus Marsh  
Cheltenham

Country Area

Bairnsdale  
Bright

Eltham  
Footscray  
Frankston  
Hawthorn  
Healesville  
Lilydale  
Melton  
Northcote  
Oakleigh  
Sunbury  
Whittlesea

Camperdown  
Cobram  
Cohuna  
Corryong  
Daylesford  
Eaglehawk  
Elmore (currently non-operational)  
Euroa  
Hamilton  
Kilmore  
Leongatha  
Mansfield  
Nhill  
Numurkah  
Orbost  
Omeo  
Ouyen  
St Arnaud  
Stawell  
Tallangatta  
Tatura  
Warracknabeal  
Warrnambool  
Yarrawonga

4.4 Courthouses which do not meet minimum functional standards but have a reasonable potential for redevelopment

Listed within this category are courthouses which have land available for some extension and/or are large enough to have scope for alteration. In each case individual feasibility studies would again be required to determine the scope of work to be undertaken. Compared to the courthouses listing in 4.3, however, these buildings are generally in better condition and less constrained by historic classification, building structure type, etc.

Metropolitan Area

Chelsea  
Dandenong  
Dromana  
Ferntree Gully  
Mornington  
Pakenham  
Springvale

Country Area

Benalla  
Hopetoun  
Kerang  
Kyabram  
Mildura  
Myrtleford  
Red Cliffs  
Robinvale  
Rutherglen  
Sale  
Seymour  
Shepparton  
Swan Hill  
Wangaratta  
Wodonga  
Wonthaggi

#### 4.5 Courthouses which meet minimum functional standards or could do so with only minor alteration

This category identifies the courthouses which are, in general terms, adequate facilities for today's needs (as defined in the minimum standards). Whilst some have inadequate facilities for the public (in terms of waiting and/or interview space) these could be easily provided within the building fabric.

##### Metropolitan Area

Broadmeadows (New)  
Heidelberg  
Moonee Ponds  
Prahran  
Preston  
Werribee  
Williamstown

##### Country Area

Ballarat  
Bendigo  
Colac  
Geelong  
Horsham  
Korumburra  
Moe  
Morwell

#### 4.6 Upgrading Costs

The cost predictions contained within this section provide indicative base data from which a target plan and strategy can be formulated. The predictions fall into two categories:

- (1) the order of cost to maintain individual buildings, without solution of functional inadequacies, for temporary use until new organisational and facility plans are put in place (5-10 years).
- (2) the order of cost to refurbish/upgrade individual buildings to achieve minimum functional standards as identified in Appendix A.

All costs shown are broad estimations only. In detailing the development strategy, individual feasibility studies will need to be conducted to confirm the cost of particular projects, as mentioned previously.

The inclusion of maintenance costs recognises that capital works will only be effected over an extended period of time and that some inadequate facilities will need to be retained whilst others are upgraded.

##### 4.6.1 Maintenance without alteration

The maintenance costs shown in Table 4.6.1 and 4.6.2 are estimations of the value of work required to bring the building, as it is, to a reasonable standard. Works included in these estimates encompass maintenance to structure, finishes (eg. painting) and fittings and include general cyclic maintenance/housekeeping works which would be expected to be performed on a regular basis.

Maintenance costs are not applicable to leased premises.

##### 4.6.2 Estimated Costs of Upgrading

The upgrading cost estimations shown in the Tables indicate, to some extent, the impact of limited potential for development. That is, buildings with historic classification or low site availability generally not only have higher costs associated with the potential problems of refurbishment/extension, but will offer particular difficulty in achieving architecturally acceptable solutions.

It should be noted that temporary relocation costs are not included. Nor is any allowance made for purchase of additional land for court purposes, although in many cases this would be necessary if carparking standards were to be met.

Upgrading costs are not applicable to courthouses which have no potential for upgrading to minimum standards.



TABLE 4.6.1 :MAINTENANCE AND UPGRADING COST ESTIMATES

LOCATION SUBURBAN	MAINTENANCE COST ESTIMATE 5-10 YEAR PERIOD	ESTIMATED COST TO UPGRADE TO MINIMUM STANDARD
Bacchus Marsh	25,000	\$1m
Berwick	15,000	N.A.
Box Hill	15,000	N.A.
Brighton	15,000	N.A.
Broadmeadows (Old)	15,000	N.A.
Broadmeadows (New)		
Brunswick	15,000	N.A.
Camberwell	15,000	N.A.
Carlton	15,000	N.A.
Chelsea	15,000	\$200,000
Cheltenham	15,000	N.A.
Coburg	15,000	N.A.
Collingwood	15,000	N.A.
Cranbourne	N.A.	N.A.
Dandenong	20,000	\$2.0m
Dromana	15,000	\$500,000
Elsternwick	15,000	N.A.
Eltham	20,000	\$1.5m
Ferntree Gully	20,000	\$500,000
Fitzroy	15,000	N.A.
Footscray	25,000	\$1.0m
Frankston	15,000	\$2.0m
Hastings	N.A.	N.A.
Hawthorn	20,000	\$500,000
Healesville	25,000	\$800,000
Heidelberg	20,000	\$100,000
Lilydale	25,000	\$800,000
Melton	25,000	\$1m
Moonee Ponds	15,000	\$ 80,000
Mordialloc	15,000	N.A.
Mornington	30,000	\$800,000
Northcote	20,000	\$800,000
Oakleigh	20,000	\$1.5m
Pakenham	15,000	\$800,000
Port Melbourne	15,000	N.A.
Prahran	20,000	\$ 50,000
Preston	15,000	\$ 50,000
Ringwood	15,000	N.A.
St Kilda	15,000	N.A.
Sandringham	15,000	N.A.
Sorrento	N.A.	N.A.
Sth Melbourne	15,000	N.A.
Springvale	15,000	\$200,000
Sunbury	25,000	\$1m
Sunshine	15,000	N.A.
Warburton	N.A.	N.A.
Werribee	10,000	\$ 40,000
Williamstown	20,000	\$100,000
Whittlesea	30,000	\$800,000

TABLE 4.6.2 :MAINTENANCE AND UPGRADING COST ESTIMATES

LOCATION COUNTRY	MAINTENANCE COST ESTIMATE 5-10 YEAR PERIOD	ESTIMATED COST TO UPGRADE TO MINIMUM STANDARDS
Alexandra	15,000	N.A.
Ararat	15,000	N.A.
Bairnsdale	25,000	\$1.5m
Ballarat	30,000	\$2.m
Beechworth	5,000	N.A.
Benalla	15,000	\$100,000
Bendigo	50,000	\$2.m
Bright	30,000	\$800,000
Camperdown	40,000	\$1m
Castlemaine	15,000	N.A.
Cobram	20,000	\$800,000
Cohuna	15,000	\$800,000
Colac	10,000	\$ 50,000
Corryong	25,000	\$500,000
Cowes	N.A.	N.A.
Daylesford	30,000	\$1m
Eaglehawk	20,000	\$1m
Echuca	80,000	N.A.
Euroa	20,000	\$1m
Geelong	40,000	\$1m
Hamilton	20,000	\$1m
Heathcote	15,000	N.A.
Hopetoun	20,000	\$500,000
Horsham	10,000	\$700,000
Kerang	20,000	\$500,000
Killmore	25,000	\$1.5m
Korumburra	20,000	\$ 50,000
Kyabram	25,000	\$800,000
Kyneton	15,000	N.A.
Lakes Entrance	N.A.	N.A.
Leongatha	15,000	\$800,000
Mansfield	25,000	\$1.2m
Maryborough	15,000	N.A.
Mildura	40,000	\$2m
Moe	10,000	\$100,000
Morwell	10,000	\$800,000
Myrtleford	20,000	\$500,000
Nathalia	N.A.	N.A.
Nhill	25,000	\$1m
Numurkah	15,000	\$1m
Orbost	20,000	\$500,000
Omeo	25,000	\$800,000
Ouyen	15,000	\$1m
Port Fairy	20,000	N.A.
Portland	20,000	N.A.
Red Cliffs	15,000	\$800,000
Robinvale	15,000	\$500,000
Rochester	20,000	N.A.
Rushworth	15,000	N.A.
Rutherglen	15,000	\$1m
St Arnaud	25,000	\$800,000
Sale	30,000	\$1.2m
Seymour	15,000	\$100,000
Shepparton	40,000	\$2m
Stawell	25,000	\$800,000
Swan Hill	15,000	\$100,000
Tallangatta	15,000	\$500,000
Tatura	20,000	\$800,000
Traralgon	15,000	N.A.
Wangaratta	25,000	\$1m
Warracknabeal	25,000	\$800,000
Warragul	20,000	N.A.
Warrnambool	30,000	\$1m
Wodonga	15,000	\$500,000
Wonthaggi	20,000	\$800,000
Yarrawonga	15,000	\$800,000
Yea	15,000	N.A.

APPENDIX A

MINIMUM STANDARDS FOR METROPOLITAN  
AND COUNTRY COURT FACILITIES  
DEVELOPED AS A BASIS FOR THE  
ASSESSMENT OF EXISTING BUILDINGS

Note: These minimum standards have been set as a basis for reviewing the existing building stock. They represent the minimum acceptable level of provision in courthouses for current and future needs.

As part of a later strategy formulation for courthouse development, functional briefs will be developed to express the preferred or model standards which should be applied to new facility construction.

PART 1 : MINIMUM STANDARDS FOR MAGISTRATES'  
COURT FACILITIES

Page 29

PART 2 : MINIMUM STANDARDS FOR MULTI-  
JURISDICTIONAL COURT FACILITIES  
IN COUNTRY CENTRES

Page 34

PART 1 : MINIMUM STANDARDS FOR MAGISTRATES' COURT FACILITIES

1.0 MAGISTRATES' COURT HEARING FACILITIES

PROVISION

- 1.1.1 A minimum of two dedicated courtrooms must be provided to permit Magistrates' Court sessions to be conducted in tandem.

ACCOMMODATION

- 1.2.1 Each Magistrate's courtroom must accommodate a Magistrate's bench, Bench Clerk's desk, witness box, bar table, court recording facilities, and seating for the press and at least 15 members of the public.

NOTE: The size for the No 1 Court should be approx 100 sq.m. Minimum acceptable size for other Courtrooms, 80 sq.m.

- 1.2.2 The Magistrate's bench must be placed on a raised podium and clear sightlines provided between Magistrate, witness and solicitors.
- 1.2.3 A small desk/table and chair must be provided for use by the press in each courtroom

RELATIONSHIPS

- 1.3.1 Each courtroom must be separately accessible to the public, magistracy and defendants in custody.

2.0 MAGISTRATES' FACILITIES

PROVISION

- 2.1.1 One Magistrate's room will be provided for each Magistrate's courtroom.

ACCOMMODATION

- 2.2.1 Each Magistrate's room will have adequate and suitable furniture and be of a size to accommodate up to 4 others for meetings with the Magistrate.

Note: The minimum size should be approx. 15m<sup>2</sup>.

- 2.2.2 Toilet facilities for Magistrates must be either ensuite or readily accessible and separate from public toilets.

RELATIONSHIPS

- 2.3.1 Each Magistrate's room must be located so that access from the outside and to the courtrooms is separate from the public.

### 3.0 OFFICE FACILITIES

#### PROVISION

- 3.1.1 There must be a separate; Clerk of Courts office, general office area, file storage area and library/multi-purpose room.

#### ACCOMMODATION

- 3.2.1 The Clerk of Courts office should be large enough to accommodate basic office furniture including space for 4 visitors.

Note: The space should be approx.  $15m^2$ .

- 3.2.2 The general office must accommodate a minimum of 4 work stations and a public enquiry counter with ability to separate cash transactions from general enquiry business and to provide appropriate security/privacy. Photocopying facilities must be included.

- 3.2.3 Storage for current files, registers etc., must be adequate and readily accessible. (Approx  $15m^2$  as a minimum.)

- 3.2.4 The library must accommodate shelving for books plus meeting room facilities for up to 8 people.

#### RELATIONSHIPS

- 3.3.1 The general office must be directly accessible to the public waiting area.

- 3.3.2 The Clerk of Courts office must be readily accessible to members of the public.

- 3.3.3 The library must be accessible to both the staff and the public without the need for staff to enter the public waiting area.

### 4.0 INTERVIEW FACILITIES

#### PROVISION

- 4.1.1 There must be one interview room per courtroom, plus one adjacent to the general office.

- 4.1.2 There must be a room for use by 2 Prosecutors

- 4.1.3 There must be an additional interview room for use by a Duty Solicitor.

#### ACCOMMODATION

- 4.2.1 Each interview room should contain a small table and four chairs (approx  $10m^2$ .)

## RELATIONSHIPS

- 4.3.1 Interview rooms must be directly accessible from the public waiting area.
- 4.3.2 The Prosecutors room should be accessible to the public waiting area and separate from office areas.

## 5.0 PUBLIC FACILITIES

### PROVISION

- 5.1.1 There must be an enclosed waiting area which can accommodate up to 40 people and which can be accessed by disabled persons.
- 5.1.2 There must be separate male and female toilets and one toilet for disabled persons.
- 5.1.3 There must be a room available for use by nursing mother's and as a rest room for staff and/or public.

### ACCOMMODATION

- 5.2.1 The waiting area should contain seating for at least 20 people.
- 5.2.2 There must be a refrigerated drinking fountain and refreshment vending machine situated within or adjacent to the public waiting area.

## RELATIONSHIPS

- 5.3.1 Direct access from the street must be available.
- 5.3.2 There must be direct access to the courtrooms, interview spaces and the office area.

## 6.0 STAFF FACILITIES

### PROVISION

- 6.1.1 There must be a staff room for relaxation/recreation.
- 6.1.2 Male and female toilets must be provided for staff, separate from public toilets.
- 6.1.3 There must be provision for one locker per staff member.

### ACCOMMODATION

- 6.2.1 The staff room should accommodate tea-making facilities, a small table and 6 chairs.

## RELATIONSHIPS

- 6.3.1 Staff facilities should be readily accessible to the office areas and separated from public areas.

## 7.0 CARPARKING PROVISIONS

### PROVISION

- 7.1.1 There must be a minimum of 8 carparking spaces per courtroom except in cases where alternate public carparking is readily accessible in which case the minimum requirement will be 2 per courtroom.
- 7.1.2 Magistrates' carparking should be separated from public carparking.

## 8.0 SECURITY PROVISIONS

### PROVISION

- 8.1.1 The circulation within the building must provide acceptable separation between the Magistracy, public and prisoners with lockable doors, screen walls and any necessary warning devices to decrease the possibility of confrontation.
- 8.1.2 There must be a holding area for defendants in custody except where Police holding cells are immediately accessible.

### ACCOMMODATION

- 8.2.1 The holding area must be equipped with toilet facilities.

### RELATIONSHIPS

- 8.3.1 The holding area or entry from police cells must be directly and separately accessible from outside and to the courtrooms.

## 9.0 ENVIRONMENT & BUILDING SERVICES PROVISION

### 9.1 General services

All building services must meet accepted standards and regulatory requirements. This will include the provision of hot and cold water to all sinks and basins, acceptable sewerage provisions, etc.

### 9.2 Heating & cooling

The entire building must provide a comfortable environment for court hearing procedures and for staff and public throughout the year.

### 9.3 Lighting

Internal and external lighting must meet accepted current safety and task standards, as established in SAA codes, DLI regulations, etc.

### 9.4 Acoustics

The noise level within all areas of the courthouse will be contained within acceptable standards.

Within every courtroom all persons will be able to hear and be heard clearly at normal conversational levels.

Note: Carpeting or similar soft coverings to floors will generally be regarded as essential throughout the building.

9.5

Communications

One public telephone with STD facility will be provided for every courtroom.

A telephone system will be provided within every courthouse with a minimum provision of one telephone handset in each Magistrate's room, the Clerk of Courts office, on the Bench Clerks desk in each courtroom and to each workstation in the general office. The system should provide for intercommunication and a minimum of 4 incoming lines.

A buzzer system must connect the Magistrate's Bench with the General Office.

9.6

Fire Safety

Proper emergency egress routes and fire fighting equipment will be provided in accordance with Government regulations and requirements.



PART 2: MINIMUM STANDARDS FOR MULTIJURISDICTIONAL COURT  
FACILITIES ON COUNTRY CENTRES

1.0 COURT HEARING FACILITIES

PROVISION

- 1.1.1 A minimum of three courtrooms must be provided. One courtroom to be dedicated to a Magistrates Court hearings, one dedicated to higher court hearings and one for use by either.

ACCOMMODATION

- 1.2.1 Each Magistrate's courtroom must accommodate a Magistrate's bench, Bench Clerk's desk, witness box, bar table, court recording facilities, and seating for the press and at least 15 members of the public.

NOTE : The size for the No. 1 Court should be approx. 100 sq.m.  
Minimum acceptable size for other courtrooms, 80 sq.m.

- 1.2.2 The Magistrate's bench must be placed on a raised podium and clear sightlines provided between Magistrate, witness and solicitors.

- 1.2.3 Each higher court courtroom must accommodate a Judge's bench, Associates' desk, jury box, witness box, court recording workstation, bar table, dock and seating for up to 20 members of the public and for the press.

NOTE : Minimum size 100 sq.m.

- 1.2.4 The Judge's, jury, witness and dock furniture must be sited on podiums raised above general floor level to provide clear sightlines between all parties in the room.

- 1.2.5 A small desk/table and chair must be provided for use by the press in each courtroom.

RELATIONSHIPS

- 1.3.1 Each higher court hearing room must be separately accessible by the Judge, Staff, defendants in custody and the public.

- 1.3.2 Each Magistrate's courtroom must be separately accessible to the public, magistracy and defendants in custody.

2.0 JUDGES' & MAGISTRATES' FACILITIES

PROVISION

- 2.2.1 A Judge's Chamber will be provided for each courtroom suitable for higher court hearings.

- 2.1.2 A room close to the Judge's Chamber will be provided for the Judge's Associates.
- 2.1.3 One Magistrate's room will be provided for the dedicated Magistrate's courtroom.

#### ACCOMMODATION

- 2.2.1 Each Judge's Chamber and Magistrate's room will have adequate and suitable furniture and be of a size to accommodate up to 4 others for meetings.

Note: The minimum size should be approx. 15m<sup>2</sup>.

- 2.2.2 Toilet facilities for Magistrates must be either ensuite or readily accessible and separate from public toilets.
- 2.2.3 Toilet facilities for Judges must be ensuite.

#### RELATIONSHIPS

- 2.3.1 The Judge's staff must have access to general staff facilities.
- 2.3.2 Each Judge's Chamber and Magistrate's room must be located so that access from the outside and to the courtrooms is separate from the public.

#### 3.0 JURY FACILITIES

##### PROVISION

- 3.1.1 There must be a jury room for each higher courtroom.
- 3.1.2 There must be an enclosed space separate from the general waiting area available for the assembly of jury pools.

##### ACCOMMODATION

- 3.2.1 Each jury room must comfortably accommodate 12 people and have tea-making facilities and separate male and female toilets.
- 3.2.2 The jury pool assembly area must accommodate 50 people and have separate male and female toilets.

##### RELATIONSHIPS

- 3.3.1 The jury room must be secure and directly accessible from the courtroom.
- 3.3.2 The jury pool room must be readily accessible from the public waiting area and the courtroom.

#### 4.0 ANCILLARY HIGHER COURT FACILITIES

PROVISION

- 4.1.1 Separate spaces must be provided for Crown Prosecutors, Barristers and Court Reporters.

ACCOMMODATION

- 4.2.1 The Crown Prosecutors room must have provision for robing (including lockers) and a small workstation/interview space.
- 4.2.2 The Barristers' Room must have provision for robing (including lockers) and a small workstation/interview space.
- 4.2.3 The Court Reporting room must have provision for the preparation of court transcripts.

5.0 PUBLIC FACILITIES

PROVISION

- 5.1.1 There must be an enclosed waiting area which can accommodate up to 50 people and which can be accessed by disabled persons.
- 5.1.2 There must be separate male and female toilets and one toilet for disabled persons.
- 5.1.3 There must be a room available for use by nursing mother's and as a rest room for staff and/or public.

ACCOMMODATION

- 5.2.1 The waiting area should contain seating for at least 30 people.
- 5.2.2 There must be a refrigerated drinking fountain and refreshment vending machine situated within or adjacent to the public waiting area.

RELATIONSHIPS

- 5.3.1 Direct access from the street must be available.
- 5.3.2 There must be direct access to the courtrooms, interview spaces and the office area.

6.0 INTERVIEW FACILITIES

PROVISION

- 6.1.1 There must be one interview room per courtroom, plus one adjacent to the general office.
- 6.1.2 There must be a room for use by 2 Prosecutors
- 6.1.3 There must be an additional interview room for use by a Duty Solicitor.

## ACCOMMODATION

- 6.2.1 Each interview room should contain a small table and four chairs (approx 10m<sup>2</sup>.)

## RELATIONSHIPS

- 6.3.1 Interview rooms must be directly accessible from the public waiting area.
- 6.3.2 The Prosecutors room should be accessible to the public waiting area and separate from office areas.

## 7.0 OFFICE FACILITIES

### PROVISION

- 7.1.1 There must be a separate; Clerk of Courts office, general office area, higher courts office, file storage area and library/multi-purpose room.

## ACCOMMODATION

- 7.2.1 The Clerk of Courts office should be large enough to accommodate basic office furniture including space for 4 visitors.

Note: The space should be approx. 15m<sup>2</sup>.

- 7.2.2 The general office must accommodate a minimum of 4 work stations and a public enquiry counter with ability to separate cash transactions from general enquiry business and to provide appropriate security/privacy. Photocopying facilities must be included.
- 7.2.3 The higher courts office must accommodate 2 work stations and a public enquiry counter.
- 7.2.4 Storage for current files, registers etc., must be adequate and readily accessible. (Approx 15m<sup>2</sup> as a minimum.)
- 7.2.5 The library must accommodate shelving for books plus meeting room facilities for up to 8 people.

## RELATIONSHIPS

- 7.3.1 The general office and higher courts office must be directly accessible to the public waiting area.
- 7.3.2 The Clerk of Courts office must be readily accessible to members of the public.
- 7.3.3 The library must be accessible to both the staff and the public without the need for staff to enter the public waiting area.

## 8.0 STAFF FACILITIES

### PROVISION

- 8.1.1 There must be a staff room for relaxation/recreation.
- 8.1.2 Male and female toilets must be provided for staff, separate from public toilets.
- 8.1.3 There must be provision for one locker per staff member.

### ACCOMMODATION

- 8.2.1 The staff room should accommodate tea-making facilities, a small table and 6 chairs.

### RELATIONSHIPS

- 8.3.1 Staff facilities should be readily accessible to the office areas and separated from public areas.

## 9.0 CARPARKING PROVISIONS

### PROVISION

- 9.1.1 There must be a minimum of 8 carparking spaces per courtroom except in cases where alternate public carparking is readily accessible in which case the minimum requirement will be 2 per courtroom.
- 9.1.2 Judges' and Magistrates' carparking should be separated from public carparking and securable.

## 10.0 ENVIRONMENT & BUILDING SERVICES PROVISION

### 10.1 General services

All building services must meet accepted standards and regulatory requirements. This will include the provision of hot and cold water to all sinks and basins, acceptable sewerage provisions, etc.

### 10.2 Heating & cooling

The entire building must provide a comfortable environment for court hearing procedures and for staff and public throughout the year.

### 10.3 Lighting

Internal and external lighting must meet accepted current safety and task standards, as established in SAA codes, DLI regulations, etc.

### 10.4 Acoustics

The noise level within all areas of the courthouse will be contained within acceptable standards.

Within every courtroom all persons will be able to hear and be heard clearly at normal conversational levels.

Note: Carpeting or similar soft coverings to floors will generally be regarded as essential throughout the building.

10.5      Communications

One public telephone with STD facility will be provided for every courtroom.

A telephone system will be provided within every courthouse with a minimum provision of one telephone handset in each Magistrate's room, the Clerk of courts office, the Associate's/Bench Clerks desk in each courtroom and to each workstation in the general office. The system should provide for intercommunication and a minimum of 4 incoming lines.

A buzzer system must connect the Magistrate's Bench with the General Office.

10.6      Fire Safety

Proper emergency egress routes and fire fighting equipment will be provided in accordance with Government regulations and requirements.

11.0      SECURITY PROVISIONS

11.1.1    The circulation within the building must provide acceptable separation between the Judiciary/Magistracy, public and prisoners with lockable doors, screen walls and any necessary warning devices to decrease the possibility of confrontation.

11.1.2    There must be a holding area for defendants in custody except where Police holding cells are immediately accessible.

ACCOMMODATION

11.2.1    The holding area must be equipped with toilet facilities.

RELATIONSHIPS

11.3.1    The holding area or entry from police cells must be directly and separately accessible from outside and to the courtrooms.

# EXISTING BUILDING CONDITION SURVEY

COURTHOUSE:

PWD AREA:  
APPENDIX B

ADDRESS:

CONTACT: Clerk of Courts

BUILDING DATE:

tel. no.

GOVT. OWNED/RENTED:

HISTORIC IMPORTANCE:

FLOOR PLAN: attached/ please provide  
freehand sketch

Victorian register of govt. bldgs

PHOTOGRAPH: available/please provide  
min. of one  
external view.

Register of the National Estate

National Trust:  
classified/recorded

\*NOTE: FOR RENTED PROPERTIES PART A & D NEED NOT BE COMPLETED

INSTRUCTIONS: The questionnaire should be completed on site.  
Please arrange a convenient inspection time with the relevant  
Clerk of Courts and ensure that the date of inspection and name of  
the inspector is entered on P.2.

The questionnaire is divided into four major parts, each containing  
sub-sections:

- A. Site Conditions
- B. Building Conditions
- C. Services Conditions
- D. General Information

For those sections which require identification of condition,  
the following ratings are to be used:

- 1. currently under repair or being upgraded  
i.e. work actually taking place
- 2. in urgent or immediate need of repair or upgrading  
within 6-12 months
- 3. in need of repair or upgrading within 1-5 years
- 4. in sound condition need for repair or upgrading not  
likely for some years.

NOTE: IDENTIFY CURRENT CONDITION EVEN IF REPAIRS ARE PLANNED  
(SEE PART D, sub-section 10.0)

The estimated cost of repair/upgrading will be indicative only of  
the scope of work. It should be entered for all features/services  
identified as having a condition rating 2 or 3.

EXISTING BUILDING CONDITION SURVEY  
COURTHOUSE:  
A. SITE CONDITIONS

INSPECTON DATE

INSPECTOR

PHONE No.

1.0 SITE DESCRIPTORS: Tick relevant boxes (more than one may be applicable) or add specific notes as relevant

1.1 ENVIRONMENT      urban ☐  
                             rural ☐  
                             historic precinct ☐  
                             other -----

1.2 ADJACENT PROPERTIES      residential ☐  
   police station ☐  
   civic (P.O., shire office etc.) ☐  
   commercial (shops etc.) ☐  
   vacant land ☐  
   other -----

1.3 TOPOGRAPHY      flat site ☐  
                             sloping ☐  
                             steep slope ☐  
                             other -----

1.4 SITE COVERAGE      number of buildings  
   approximate site coverage of buildings  
   ----- %age

2.0 SITE FEATURES: Tick appropriate condition rating for each site feature (see P.1) and enter estimated cost for those with ratings 2 and 3

CONDITION RATING

1   2   3   4

COST OF REPAIR/UPGRADING

2.1 FENCING      timber paling ☐  
                             brick/block ☐  
                             post and wire ☐  
                             chain wire mesh ☐  
                             other -----

2.2 FOOTPATHS (on site)      concrete ☐  
   gravel/crushed rock ☐  
   other -----

2.3 DRIVEWAYS      concrete ☐  
   gravel/crushed rock ☐  
   other -----



## A. SITE CONDITIONS (cont.)

		CONDITION RATING				COST of REPAIR/ UPGRADING
		1	2	3	4	
2.4 LANDSCAPING	formal gardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	lawn/grass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	treed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.5 CARPARKING (on site)	no. of car spaces _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	bitumen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	gravel/crushed rock	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.6 CARPARKING (off site)	street parking only	<input type="checkbox"/>				
	council/shire allocated	<input type="checkbox"/>				
	street parking	<input type="checkbox"/>				
	access to of street carpk.	<input type="checkbox"/>				
	other _ _ _ _ _	<input type="checkbox"/>				

## 3.0 GENERAL COMMENTS ON THE SITE (OPTIONAL)

4  
EXISTING BUILDING CONDITION SURVEY  
COURTHOUSE:  
B. BUILDING CONDITIONS\* MAIN BUILDING/EXTENSION/OTHER

4.0 BUILDING FEATURES*		CONDITION RATING				COST OF REPAIR/UPGRADING	
	Tick appropriate condition rating for each building feature types and enter estimated cost for those with ratings 2 and 3	1	2	3	4		
4.1	STRUCTURE	loadbearing stone/brick	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		framed timber /	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.2	ROOF	slate clad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		tiled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		iron clad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other cladding _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		gutters & downpipes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.3	EXTERNAL FINISHES	face stone or brickwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		rendered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		painted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.4	INTERNAL WALLS	stud framed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		stone/brick hard plastered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.5	WALL FINISH	paint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		tiling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.6	CEILING	timber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		plaster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.7	CEILING FINISH.	paint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.8	FLOORS	timber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.9	FLOOR FINISHES	tiles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		linoleum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		carpet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		other _ _ _ _ _	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

\* NOTE: Where there is more than one building on site, or where an extension significantly different from the main building exists it may be necessary to repeat this part separately for each building. PLEASE IDENTIFY SEPARATION ON PLAN.

B BUILDING CONDITIONS (cont.) MAIN BUILDING/EXTENSION/OTHER

		CONDITION RATING				COST of REPAIR/UPGRADING
		1	2	3	4	
5.0	BUILDING CONTENTS Complete as for 4.0					
5.1	FIXED FURNITURE courtroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.2	LOOSE FURNITURE desks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	chairs (general)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	seating (courtroom)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	tables	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.3	PLUMBING FIXTURES sinks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	basins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other - - - - -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

6.0 GENERAL COMMENTS ON BUILDING(S) & BUILDING CONTENTS. (OPTIONAL)

6 EXISTING BUILDING CONDITION SURVEY  
COURTHOUSE:  
C. BUILDING SERVICES

7.0 HEATING, COOLING AND VENTILATION		CONDITION RATING				COST of REPAIR / UPGRADE
		1	2	3	4	
	Complete as for 4.0					
7.1 HEATING ONLY	electric radiators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	gas fires	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	hot water/hot oil radiators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	ducted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.2 AIR CONDITIONING	ducted, complete system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	wall/window mounted (limited rooms only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.3 VENTILATION/ COOLING	natural (opening windows)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	electric fans (ceiling)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	electric desk fans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	extractors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.0 SERVICES DESCRIPTION Complete as for 4.0						
8.1 DRAINAGE	stormwater system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	sewerage -sewered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	-septic tank	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	-other _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.2 WATER SUPPLY	mains connection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.3 ELECTRICAL	supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	internal wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	lighting -external	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	lighting -internal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.4 GAS SUPPLY	natural gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	l.p.g.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.5 TELEPHONE	no. of lines (office)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	public phones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	barriers phones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.6 FIRE SERVICE	hydrant/hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	extinguishers: type no.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.0 GENERAL COMMENTS ON BUILDING SERVICES (OPTIONAL)						

## 10.0 PROGRAMMED WORKS

FILE No.

WORK

ANTICIPATED START DATE

## 11.0 ADDITIONAL COMMENTS

In your opinion:

-are there any obvious functional problems in the building  
e.g. lack of waiting space, lack of storage, poor security etc.

-has the building potential for extension

- could the internal room layout be readily altered to provide additional or better court, administrative, storage etc. space

-are there any other issues relevant to future planning considerations concerning this courthouse

Respondent:

Date:

COURTS NEEDS STUDY

COURTHOUSE FUNCTIONAL SURVEY

APPENDIX C

- 1.0 Courtroom facilities: please complete this section separately for each designated courtroom (owned or rented) for statistical returns.

Courtroom no.

Location:

Use (strike out those inapplicable): Supreme Court

County Court

Magistrates Court

Other (give details).....

.....

.....

.....

Is there a noise problem in the courtroom?

YES/NO

What is the source? .....

.....

Is the noise problem constant or intermittent? .....

How many people can be seated in the public viewing area? .....

Approximately what is the maximum number of people to be accommodated in the public viewing area? .....

General comments on courtroom security: .....

.....

.....

General comments on accommodation and conditions for court hearings in this space: .....

.....

.....

2.0 Magistrates facilities: How many Magistrates/JP rooms  
are there? .....

Are any of the rooms shared by two  
or more Magistrates? YES/NO

Are the rooms accessible from an entry  
separate from the public and prisoners  
from the outside? YES/NO

Is the courtroom directly or separately  
accessible from the Magistrates rooms? YES/NO

Are there separate Magistrate toilet  
facilities? YES/NO

General comments on Magistrate  
facilities: .....  
.....

3.0 Facilities for Prosecutors: Is there a prosecutors  
room? YES/NO

How often is the room used? .....days/week .....hours/day

Is the room used for any other function? What? .....  
.....

4.0 Interview, witness, conference rooms, etc.

Designated room function	Alternate functions	Use - approx. hours per day
e.g. Witness Waiting	witness waiting interview	3 1

General comments of interview etc., facilities: .....  
.....

## 5.0 Prisoner facilities.

How many prisoners can be accommodated  
securely at any one time? .....

Is there separation for male & female?

YES/NO

Is access from the outside to the cell(s)  
or holding room secure?

YES/NO

Is access from the courtroom to the cell/holding  
room separate from the public and  
judiciary/magistracy?

YES/NO

General comments on prisoner facilities: .....  
.....

## 6.0 Office facilities.

How many workstations (i.e. desks etc) are  
there in the general office? .....

Is there a separate clerk of courts office?

YES/NO

Is there a separate cash office?

YES/NO

Are there other offices and  
who occupies them? .....

.....  
.....  
.....  
.....

Are current files sufficiently accessible?

YES/NO

General comments on office facilities: .....  
.....  
.....  
.....



7.0 Staff facilities.

Is there a tearoom/lunchroom? YES/NO

Are there toilet facilities allocated to staff use only? YES/NO

Are there separate M & F staff toilets? YES/NO

8.0 Public amenities.

About how many people can be seated in the public waiting area? .....

Is overcrowding in foyer/waiting areas a problem? YES/NO

If so, please give details of general periods of overcrowding, numbers involved, etc. ....

.....  
.....  
.....

Are there public toilet facilities for -

males	YES/NO
females	YES/NO
disabled	YES/NO

Is there a sick bay/mothers room available? YES/NO

If not, is there a room which could be used for such a purpose? .....  
.....

Are there any iced water dispensers, vending machines or other refreshment facilities available to the public? YES/NO

If so, what are they? .....  
.....  
.....

General comments on public amenities : .....  
.....  
.....

TO BE ANSWERED ONLY FOR COURTHOUSES WHICH ACCOMMODATE HIGHER COURT FUNCTIONS.

9.0 Jury facilities.

- Has the jury retiring rooms
- a locker door YES/NO
  - an openable window YES/NO
  - if so, does this breach security? YES/NO
  - direct/segregated access from courtrooms YES/NO
  - toilet facilities for jury only YES/NO
  - separate M & F toilet facilities YES/NO

Is there a jury pool room? YES/NO

If not, where does the jury pool assembly currently? .....

How many people can be accommodated in this space? .....

General comments in jury facilities: .....

10.0 Court reporting.

Which space/room is used for court reporting? .....

Is there any permanently installed (recording) wiring? YES/NO

General comments on court reporting: .....

11.0 Barristers facilities.

Is there a barristers room? YES/NO

Is it used for any other functions? .....

11.0 Barristers facilities: (Cont'd)

General comments on barristers accommodation: .....  
.....  
.....

12.0 Library.

What functions other than book holding  
and storage is the library room  
used for? .....  
.....

For what proportion of time is the library  
available to the legal profession? .....hours/day  
.....days/week

How frequently do members of the  
legal profession utilise the  
library? .....  
.....

13.0 Judiciary facilities.

How many rooms are available for use  
as Judges Chambers? .....

Is the Judges Chamber separately accessible  
from outside? (separate from public & prisoners) YES/NO

Is the courtroom directly accessible from the  
Judges Chamber? YES/NO

Is there an en-suite or private toilet for Judges? YES/NO

Is there an Associates Office? YES/NO

Is there other accommodation for Judges staff? .....  
.....  
.....

General comments re judicial facilities: .....  
.....  
.....

## APPENDIX D : COURTHOUSE CLOSURES PRIOR TO NOVEMBER 1984

COURT LOCATION	CLOSURE DATE	DATA ON GOVT. OWNED BUILDINGS		Current Owner or Controller
		Not Applicable	Building Classified Date	
Apollo Bay				
Avenel	25 March 1969		1856	Avenel Youth Club
Avoca	01 April 1979			P.W.D.
Ballan				
Balmoral	01 November 1981			
Bealiba	11 March 1969			P.W.D.
Beaufort				
Beech Forest	01 November 1981			
Benalla (Old)				
Bendoc				Police
Birchip				
Birregurra	01 November 1981			
Branxholme	31 December 1967	x		
Broadford	01 November 1981			
Bruthen	30 September 1969	x		
Buninyong	01 November 1981			
Bunyip	01 May 1981			
Casterton				
Charlton				
Chiltern			x	Dept Crown Lands & Surv
Clunes				
Cobden	01 November 1981			Demolished
Colac (Old)				
Coleraine	01 November 1981			Local Historical Society
Cressy	01 November 1981			Demolished
Creswick				
Culgoa	01 June 1966	x		
Dimboola				
Donald				
Dookie	01 November 1981			
Drouin				
Drysdale	01 November 1981			
Dunolly	01 August 1981		x	P.W.D.
Edenhope				
Elmore				
Erica (rented)	01 January 1968	x		
Foster				
Gisborne			x	
Glenroy				
Harrow	01 February 1966			R.S.L.
Heywood				
Heidelberg (Old)	16 June 1978			P.W.D.
Jamieson				
Jeparit				
Kaniva				
Koondrook	31 December 1967			Memorial Hall
Koroit	15 June 1977		1871	Koroit Lions Club
Lake Tyers	02 June 1968			Aboriginal Reserve Hut

APPENDIX D : COURTHOUSE CLOSURES PRIOR TO NOVEMBER 1984

COURT LOCATION	CLOSURE DATE	DATA ON GOVT. OWNED BUILDINGS		Current Owner or Controller
		Not Applicable Date	Building Classified	
Lancefield				Museum
Lang Lang				
Lorne (rented)		x		
Macarthur				
Maffra			x	
Maldon	11 November 1981		1860 x	
Malvern	31 December 1978			P.W.D.
Maryborough			x	
Meeniyah				
Merbein	11 November 1981			
Merino	01 February 1966			P.W.D.
Minyip				
Mirboo North				
Mitta Mitta				
Moe (Old)	16 November 1979			P.W.D.
Mooroopna	11 December 1981			
Mortlake			1864 x	
Murchison				
Murrayville				
Murtoa	25 November 1970	x		
Nagambie	01 March 1968	x		
Natimuk			x	
Neerim South	01 January 1968			P.W.D.
Newstead	11 November 1981		x	
North Melbourne	01 January 1968			Sold
Penhurst	01 November 1981			
Prahran (Old)	06 April 1978			
Pyramid Hill				
Queenscliff	09 July 1984	x		P.W.D.
Rainbow				
Richmond	31 December 1978			Richmond City Council
Rokewood	01 November 1981			
Romsey	01 January 1967			P.W.D.
Rosedale	01 July 1981			Rosedale Mechanics Hall Committee
Sea Lake				
Seymour (Old)				
Skipton				
Smythesdale			x	
Stratford	14 October 1975			Shire library
Streiglitz			1874 x	
Tarnagulla	08 June 1979			P.W.D.
Terang				
Toora	11 November 1981			
Tungamah	09 November 1976			P.W.D.
Ultima	01 March 1968			P.W.D.
Violet Town	31 May 1977	x		
Waiwa				
Wedderburn	01 November 1981			
Werribee (Old)	16 June 1980			P.W.D.
Willaura	31 May 1966			P.W.D.
Winchelsea	09 July 1984			
Woodend				
Woods Point	01 November 1981			
Woomelang	01 May 1981		x	
Wycheproof				
Yackandandah	16 December 1981		1864 x	
Yallourn	05 November 1980			Kernot Hall Committee