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Alabama Department of Public Safety

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1991-1992

57TH ANNUAL REPORT

Letter to the Governor

Alabama Department of **Public Safety**



The Honorable Jim Folsom
Governor
State of Alabama
Montgomery, Alabama 36130

Dear Governor Folsom:

It is my pleasure to submit the annual report of the Department of Public Safety for fiscal year 1991-1992.

I am proud to report that Public Safety's 57-year commitment to courtesy, service and protection of the people of Alabama has been fulfilled by the continuous efforts of the arresting officers and civilian staff. This report provides a synopsis of the duties and accomplishments of our six divisions during the fiscal year.

I also wish to express our sincere appreciation for your support of our efforts and pledge our continued commitment to fulfilling our obligation to the public with the highest level of service.

Sincerely,

George T. McMinn
Director

Alabama Department of Public Safety

WE ARE COMMITTED TO

COURTESY

We believe the dignity of each individual is central in the way we carry out our responsibilities. We strive to treat all persons fairly, decently and with courtesy and respect.

SERVICE

We are dedicated to improving the quality of life in our state through spirited and quality service. We are responsive to the concerns of our citizens by striving for personal and professional excellence. Our integrity, as a department and as individuals, will always be without question.

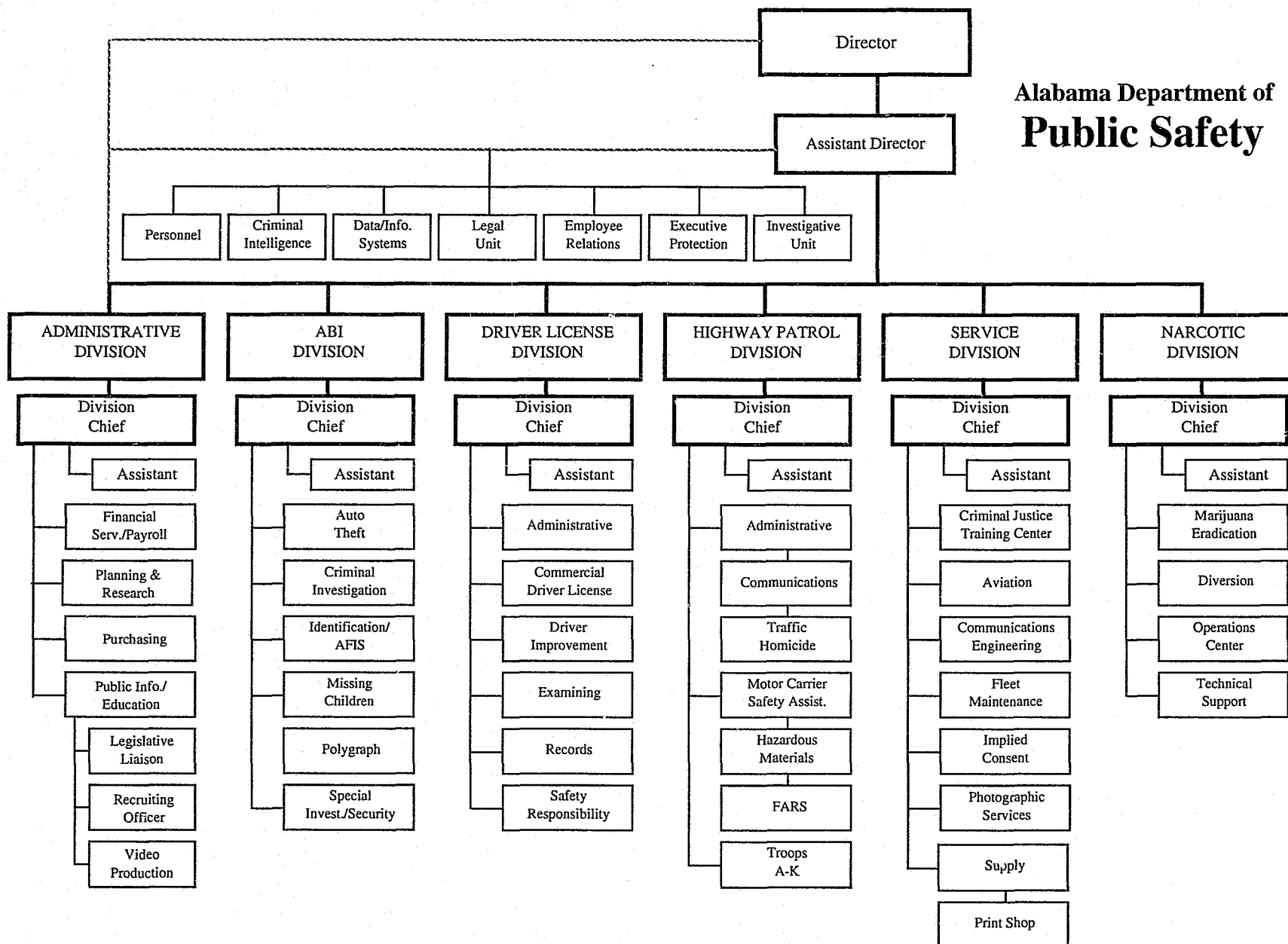
PROTECTION

We are committed to protecting life and property, preventing crime, reducing fear and providing for a safe environment. We will respect and protect the rights of all citizens. We are dedicated to protecting the rights of our employees by providing equal employment opportunities and enhancing their work life through fair and equitable treatment.

Mission

The mission of the Alabama Department of Public Safety is to enhance the enjoyment of life and property in the State of Alabama, and ensure a safe environment by providing courteous service to the public, investigating criminal activities, facilitating the safe movement of traffic and issuing driver licenses, while respecting the rights and dignity of all persons.

Alabama Department of Public Safety



Administrative Division

The Administrative Division serves all other divisions of the Department of Public Safety by implementing policies and procedures and providing a variety of functions necessary to the smooth operation of the department.

Employee Relations Unit

The Employee Relations Unit serves as a liaison regarding equal employment opportunities and employee relations and also coordinates management and career development training.

During the fiscal year, this unit conducted classes for in-service training, a career development course covering study techniques for the department's new promotional exams, and a management course for supervisors on the Americans with Disabilities Act. The unit also coordinated departmental efforts towards ADA compliance and assisted the state Personnel Department with administration of the sergeant and lieutenant promotional exams.

In addition, the office investigated and resolved nine EEO complaints.

Executive Protection Unit

This unit is responsible for the safety and protection of certain state officials as mandated by Title 36, Chapters 13 and 33, of the Alabama State Code.

This unit coordinates all protective activities and provides protection and assistance to visiting dignitaries and officials upon request of other law enforcement agencies or the director of Public Safety.

Financial Services Unit

The Financial Services Unit has four areas of responsibility in the operation of the department.

- Budget preparation: The budget is prepared to meet the financial needs of the department. The \$49,100,605 budget is analyzed and converted into an operation plan to meet each division's needs on a

quarterly basis. Proration of 5 percent and .5 percent made it necessary to revise the fiscal year operations plan for a reduction of \$2,705,618.

- Expenditure control: Invoices are audited and warrants issued for departmental expenditures. These are analyzed and reports prepared reflecting DPS' financial status.

- Payroll distribution: Payroll preparation ensures employees are paid the correct amount in a timely manner. An automated system was instituted.

- Federal grants: These are processed to ensure accurate and timely reimbursements.

The unit operates as part of the statewide Governmental Financial System.

Legal Unit

The Legal Unit represents the department in all litigation of any nature affecting the department. The unit represents DPS employees in administrative hearings and court litigation resulting from actions taken in the scope of employment.

The unit handled approximately 450 driver license appeal cases.

The Legal staff successfully concluded a number of civil actions against DPS and its employees.

During the fiscal year, the unit expanded its role in in-service training and also expanded the scope and content of the unit's legal library.

Legal Cases

	Filed	Disposed	Pending
Administrative hearings	8	7	1
Bd./Adjustment claims	19	13	8
Civil suits	16	11	18
Miscellaneous	8	1	8

Office of Information Systems and Technology

The Office of Information Systems and Technology directs and manages the department's computer resources and services. This office provides all aspects of software development and management and supports all divisions with automated information services. OIST is responsible for the purchase, installation and maintenance of all computer hardware and communication components.

The office's programming staff maintains a variety of software support activities such as driver license automated testing; issuance through probate and license commissioners offices; updating and maintenance of a central data base to support driver improvement actions while providing computer support of driver license information to law enforcement agencies throughout Alabama.

OIST supports mainframe applications which interface with other agencies and provide information for other state departments including Revenue, Medicaid, Human Resources, Education, Criminal Justice and the Administrative Office of Courts.

The technical staff supports hardware systems consisting of 105 minicomputers, 32 laptop computers, 179 microcomputers and printers, 36 mobile terminals, seven hand-held pin-based computers, two mainframe computers with 114 mainframe terminals and 43 mainframe printers and four area networks.

The operations staff supports mainframe computers in the department's facilities, the Remote Job Entry connection to the DSMD data center and the AFIS computer. It also provides support for communication services of DPS terminals and computers connecting to a variety of systems including National Driver Register, Commercial Driver License Information System, Criminal Justice Information Center and Mobile Data Terminal base stations.

The data entry staff inputs traffic citations, failure-to-appear notices, accident reports, driver license applications and MVR requests.

OIST management staff serves on several associations and committees within the state, as well as regional and international, and also hosted the annual AAMVA MVIS Workshop.

OIST accomplished and/or supported the following activities:

- developed CDLIS and CDL action/control systems;
- implemented budget management and inventory systems;
- provided PC software systems including violation

tally reports, ABI monthly activity reporting system, aviation fuel and flight reporting system;

- provided more than 1,100 hours of training;
- supported 2,277 user support requests;
- provided 6,260 hours of programming activity for new applications and ad hoc requests;
- delivered 1,265,818 electronic MVRs;
- processed 751,645 traffic citations and 1,181,277 accidents records.

Public Information/Education

The Public Information/Education Unit provides information to the public, media, law enforcement agencies and others concerning departmental operations; conducts safety programs and campaigns statewide; and is responsible for recruiting, legislative liaison, video production, archives, and headquarters information/security. The unit also produces the departmental newsletter, *The Blue Light*, and assists in the production of forms and other materials.

Recruiting • The recruiter is responsible for enlisting qualified trooper trainee and cadet applicants. The office distributes information to prospective applicants and maintains a system for indexing and retrieving recruiting data. The recruiter represents the department at career days, military job fairs and other events. The recruiter also coordinates the department's Boy Scouts of America Explorers Post.

Video Production • This section provides audio and videotape production, duplication and enhancement services for Public Safety and other state agencies upon request. Daily broadcasts of law enforcement training programming provided by a satellite television service are taped, and selected material is duplicated for distribution to headquarters, the trooper posts and training center.

PI/E Activities

Miles traveled	153,562
Talks	1,244
Safety literature distributed	66,286
Written news releases	25
Statewide media interviews	502
Radio and TV spots	371
Radio and TV programs	111
Miscellaneous details	1,599
Recruiting contacts	1,555
Driver Improvement Course	119
Emergency Vehicle Operators Course	97

Special projects during the year include:

- conducting and coordinating media interviews concerning the effects of proration on DPS services;
- conducting news conferences concerning the posting of "Buckle Up" signs throughout the state and the beginning of full enforcement of Alabama's safety belt law;
- conducting and coordinating interviews and publicity concerning efforts to license the state's commercial drivers before the April 1, 1992, deadline;
- formatting the newly revised departmental manual prior to publication.

Legislative Liaison • The unit's legislative liaison works toward enactment of legislation which supports department objectives. Legislation passed during the special session included bills establishing a criminal history processing fee and allowing the department to provide authorized persons criminal history information for a fee. A third bill affecting department finances involved cost-saving changes in driver license renewal notification.

Personnel

The Personnel Unit coordinates and processes all personnel actions in coordination with the state Personnel Department. These actions include appointments, Workers' Compensation claims, performance appraisals, probationary reports, military leave, promotions, transfers, resignations, suspensions, dismissals, retirements, monthly manpower reports, sick and annual leave, administrative hearings, leave without pay and service awards.

The unit maintains official personnel files on approximately 1,300 active and 5,100 inactive employees.

The department's Policy Order No. 100 (assignment and training) is supported by this unit in conjunction with the Employee Relations Office. The policy provides for the announcement of vacant law enforcement positions/duties and ensures that equal consideration is given to all employees who are interested and who meet the minimum qualifications. A total of nine positions and 17 additional duty assignments were announced during the year.

Projects initiated during the fiscal year include:

- converting personnel/payroll to a new computerized system, which coordinates personnel actions of all state agencies;
- coordinating revision of 2,038 job descriptions to include all essential functions and physical requirements in accordance with the Americans With Disabilities Act;

- providing performance appraisal in-service training to 86 arresting officer supervisors;
- teaching Workers' Compensation and safety procedures to 171 officers during in-service training.

Personnel Transactions

Annual raises	590
Appointments	19
Deaths	4
Demotions	2
Dismissals	0
Injury-in-line-of-duty claims	115
Leave without pay	31
Merit raises	0
Name changes	17
Probationary raises	125
Promotions	11
Resignations	36
Retirements	29
Service pins	89
Suspensions	21
Transfers	81

Purchasing Unit

The Purchasing Unit serves all divisions in purchasing supplies, services or equipment by securing the best possible product or service available at the lowest possible price from a responsible vendor. Computerization has greatly improved the procurement process. This unit processes all requisitions in order to secure necessary services and products needed for personnel to perform their daily duties.

Special Investigative Unit

The Special Investigative Unit conducts background investigations on applicants for critical state positions and gubernatorial appointments, as well as confidential or complex investigations at the request of the Public Safety director or other law enforcement agencies.

At the request of federal, state, county and local agencies, the unit assisted with 102 investigations. These cases included applicant background investigations, rape, robbery, theft, harassment, murder and allegations of police misconduct.

The unit evaluated 61 inquiries involving such activities as impersonating a peace officer, theft, receiving stolen property, narcotic trafficking, homicide and threats against federal and state officials.

Alabama Bureau of Investigation

The Alabama Bureau of Investigation Division provides investigative support to the Department of Public Safety as well as to other law enforcement agencies. This support includes initiating investigations into criminal activity and investigative assistance to municipal, county, state, federal and foreign law enforcement agencies. In addition to field investigations, ABI assists in crime scene searches, latent print case work, polygraph examinations and maintaining and disseminating criminal information.

Auto Theft Service

The mission of Auto Theft Service is to seek out, identify and investigate automobile theft offenders who operate either independently or in an organized commercial theft ring.

In February 1992, Auto Theft agents were temporarily placed under the administration of the Criminal Investigative Service during a time of budget restraints caused by proration. The reorganization was designed to make the best use of division personnel, but it resulted in a decrease in service statistics compared to previous years.

The Auto Theft Service works closely with the Criminal Intelligence Center, which provides two intelligence technicians to support the service by following leads and tracing ownership of vehicles. Leads on suspected stolen vehicles originate from VIN match programs, which involve matching stolen vehicles reported to the National Crime Information Center and the National Insurance Crime Bureau (formerly National Auto Theft Bureau) against Alabama registration and title files. This program involves coordination with the Alabama Criminal Justice Information Center.

The agents provide investigative support to municipal, county, state, and federal law enforcement agencies. Field agents are located in trooper posts in Huntsville, Decatur, Evergreen, Jacksonville, Montgomery, Mobile, Gadsden and Dothan.

The service recovered 233 vehicles and property valued at \$1,683,988. In addition, 91 assistance and/or intelligence reports were completed, and 104

persons were charged with 262 offenses relating to recovery of stolen vehicles.

Auto Theft Activity

Vehicles reported stolen	16,210*
Total investigations	349
Total assistance and intelligence reports	91
Total offenses	262
Total persons arrested	104
Stolen vehicles recovered	233
Value of vehicles recovered	\$1,683,988

*Reported to ACJIS

Criminal Intelligence Center

The Criminal Intelligence Center is charged with collecting, extracting, summarizing and disseminating criminal intelligence data received from numerous sources. The Missing Children Bureau and Polygraph Examiners Board function as part of the Criminal Intelligence Center.

CIC coordinates the indexing of case data into the mainframe computer located in the CIC office. The program "Capture" allows computer searches utilizing 62 indices. Personal computers in all the other services of the ABI Division are connected to this mainframe computer.

Reports are filed via computer, providing speedy documentation necessary for the effective sharing of information. In addition, the retrieval and storage of information is much quicker and allows agents to

query the system at the start of an investigation for suspect/subject information.

After a statewide Street Gang Intelligence Network was initiated in 1990, CIC was designated and continues to function as the centralized computer repository for the network. Information on street gangs is contributed by municipal, county and state law enforcement agencies throughout Alabama.

In January 1992, CIC came under the direction and supervision of the assistant director of Public Safety as CIC was being phased into the Gulf States Counterdrug Initiative Project. The initiative encompasses the computerized networking of three states (Alabama, Mississippi, Louisiana) for the collection of narcotics data. This will enhance the automation of current data in CIC as well as future data generated in the Department of Public Safety.

CIC Activity

Intelligence reports	205
Assistance reports	2,570
Criminal inquiries	8,534

Missing Children Bureau

Created by a legislative act in 1985, the bureau functions as a central repository for information on children missing in Alabama and other states.

The bureau works with the National Center for Missing and Exploited Children and all other missing children clearinghouses. It provides additional resources necessary to locate and recover missing children.

The bureau also:

- distributes fliers, posters and other forms of information containing descriptions and photographs of missing children;
- provides informational and safety materials to law enforcement agencies, parents and interested citizens upon request;
- works with the Alabama state departments of Education, Human Resources and Youth Services, and juvenile services of all law enforcement agencies regarding missing children issues; and
- assists in identifying unidentified living and deceased persons.

Missing Children Bureau Activity

Assists	171
Cases	88
Special projects	6
Media releases	11

Polygraph Examiners Board

In April 1989 the Polygraph Examiners Board was transferred to the Department of Public Safety. The board consists of three professional polygraph examiners appointed to staggered terms by the governor.

The board enforces all provisions of the law regulating and licensing polygraph examiners. It administers tests to determine qualified applicants and collects all fees prescribed by law. The board grants internship licenses to those persons training to become polygraph examiners and also has the power to refuse, suspend and revoke a license after a board hearing.

During the fiscal year, the board administered four licensing examinations, issued four licenses to new examiners, renewed the licensing for 78 examiners and issued intern licenses to four examiners.

Criminal Investigative Service

The Criminal Investigative Service initiates investigations into criminal activity and assists local, county, state and federal agencies in criminal investigations.

The service conducts applicant investigations for state trooper trainees and cadets, out-of-state applicants for various law enforcement positions and certain non-merit and merit positions within state government.

Investigative Activity

New investigations opened	365
Assistance-type investigations	555
Intelligence reports submitted for review by field agents	462
Value/stolen property recovered	\$52,880
Persons arrested	182

Identification Service

The Identification Service is divided into three sections, the Criminal Record Section, Latent Print Section and the AFIS Section.

The Criminal Record Section maintains accurate criminal fingerprint files of individuals arrested in Alabama. This section also maintains repeat offender files and arrest dispositions, classifies fingerprint cards and provides criminal history information to law enforcement agencies

throughout the nation. Approximately 300 arresting and judicial agencies in Alabama submit criminal history information to the Criminal Record Section.

Identification Unit personnel received 197,217 fingerprint arrest cards and 76,642 transcripts during the 1991-92 fiscal year. The unit also answered 568,621 requests for criminal history information.

The Latent Print Section processes crime scene evidence for latent fingerprints and compares these prints with the fingerprints of individuals who may have been at the scene of the crime. Latent Print personnel also provide court testimony for state and federal agencies statewide. The section also provides professional training and lectures in the science of fingerprints to law enforcement agencies.

The Automated Fingerprint Identification System is a computer system designed to analyze, store, match and retrieve fingerprint images and the matching features extracted from those images. AFIS increases the department's enforcement capabilities to quickly identify criminal suspects and provide more efficient management of more than a million 10-print fingerprint cards currently on file. The system is located in the division's headquarters.

The department received delivery of AFIS in February 1991. Installation and testing of the system was completed in August 1992. During the test period the system identified 181 latent fingerprints and solved 49 cases, including one homicide and 11 robberies. The AFIS Section was fully operational on Nov. 1, 1992.

Identification Activity

Latent fingerprint cases	1,828
Total cases identified	375
Court testimonies	40
Field operations	16
Requests for information	568,621
Cards received	197,217
Transcripts	76,642
Lectures	7

Special Investigation & Security Service

The Special Investigation & Security Service is responsible for fugitive investigations, special investigations and security-related matters involving ABI. This service also contains the INTERPOL State Liaison function, the Financial Crimes Enforcement Network function and the Leviticus

Project Association function.

During the year, the Fugitive Unit initiated 79 investigations and was responsible for the arrests of 67 fugitives. SISS processed 127 special inquiry investigations including police-related shootings, prisoner deaths and applicant investigations and crimes such as public corruption.

In February 1992, proration caused a temporary reorganization which placed all investigative manpower within the Criminal Investigative Service. SISS continues to ensure, however, that special investigations and fugitive-related cases are conducted when they arise.

The commander of SISS serves also as the ABI Division's career development and training officer.

SISS Activity

Fugitive investigations initiated	79
Alabama fugitive arrests	54
Fugitive arrests from other states	13
SISS special inquiry investigations	127

Polygraph Service

The Polygraph Service was transferred to SISS from the Criminal Intelligence Center during the fiscal year. The examiners are located at ABI offices throughout the state, and during the fiscal year they conducted 183 polygraph examinations, the majority of which were conducted for local police and sheriff departments.

Driver License Division

Testing and keeping records on Alabama's licensed drivers is the responsibility of the Driver License Division. The division's six units include Administrative, Commercial Driver License, Driver Improvement, Examining, Records, and Safety Responsibility. Records kept by the division include accident reports, traffic arrest forms, driver license applications and traffic violation convictions. In addition to administering the written and road skills driver license examinations, the division is responsible for the application of penalties that may result in the revocation or suspension of a driver license.

Administrative Unit

This unit implements policies and procedures for the operation of the Driver License Division. The division budget is maintained by this unit, and unit personnel handle in-service training schools for the division and revise division manuals, policies and procedures. The unit also is responsible for formulating driver license legislation.

The department adopted a classified driver license effective April 1, 1992. This is a result of the commercial driver license program.

Due to budget restraints, no training classes for examiners and hearing officers were held.

Fee receipts collected by the Driver License Division resulted in \$27,507,005.42 being deposited into the state's General Fund.

Division Receipts FY 1991-1992

Renewal/New licenses	\$14,287,855
Identification cards	\$422,322
Accident reports	\$156,525
Driving records	\$7,369,752
Reinstatement fees	\$3,692,400
Examination fees	\$1,569,516

Commercial Driver License/Medical Unit

The Commercial Driver License Unit met the April 1, 1992, deadline for testing all commercial

drivers under a national CDL licensing effort. Then, in a cost-cutting move, several CDL offices throughout the state were closed or merged and personnel moved to other driver license examining offices.

The CDL Unit successfully processed and licensed 115,811 commercial drivers between October 1990 and the April 1, 1992, deadline under requirements that a commercial driver must have a valid CDL to operate a commercial motor vehicle. A CDL is a privilege added to a regular operator's license.

During the fiscal year the CDL Unit was merged with the Medical Unit with the goal of incorporating commercial driver license medical review procedures into existing commercial and non-commercial driver licensing issuance. This will ensure all commercial driver license applicants meet current U.S. Department of Transportation standards.

This merger allows the CDL/Medical Unit to participate in a federally funded "prototype State Medical Review Program." This program provides funding for an imaging system for the CDL/Medical Unit to help the unit establish procedures to ensure commercial motor vehicle drivers are medically qualified; to review completed physicals and collect data to determine if physicians are knowledgeable of current DOT medical standards; to educate physicians issuing DOT medical cards to unqualified drivers; to train driver license personnel to review DOT physicals; to teach employers and drivers concerning their responsibility in adhering to new procedures; and to use

medical license number and random telephone checks to physicians in order to maintain medical control and ensure medical cards and physicals are not being forged.

Federal funding for this project is approximately \$178,147.

Driver Improvement Unit

The Driver Improvement Unit updates computerized records on Alabama's 3.5 million licensed drivers and maintains records on unlicensed drivers convicted of traffic offenses.

Computerized driver records are updated with driver license and car tag information and proof and termination of mandated insurance coverage. Notices for suspension, revocation and disqualification removal are automatically generated once a traffic conviction is entered into the computer. Other functions of the unit include cancellation removal notices for fraudulently obtaining a license; suspension due to the termination of required insurance; and removal notices to correct an erroneous removal action.

In compliance with the Commercial Driver License law, new computer programs were implemented for the purpose of disqualifying commercial driving privileges. Disqualifications affect only the privilege to drive a commercial vehicle, although most offenses which mandate a disqualification also mandate suspension or revocation of all driving privileges.

The Review Officers Section of the unit handles requests for hearings, interviews and investigations; responds to telephone and written inquiries; and assists walk-in clients.

The Reinstatement Section of the unit processes an average of 260 reinstatements per day, including approximately 90 walk-ins. Additionally, this office issues letters of hearing results and updates the computer records.

During the fiscal year, 63,767 reinstatements of driving privilege were processed. There were 156,438 removal notices of suspension, revocation, cancellation and disqualifications mailed, with some drivers receiving multiple notices.

Failure to appear in court after being issued a traffic citation accounts for the majority of suspensions, with 66,204 being processed during the fiscal year. Suspensions due to first conviction of DUI accounted for 16,783 suspensions. Revocations due to a second or subsequent DUI conviction totaled 11,845; refusing the chemical test accounted for 4,891 suspensions; and an accumu-

lation of points accounted for 7,862 suspensions.

Driver Record Unit

Records for 3.5 million persons who have been licensed to drive in Alabama are kept by the Driver Record Unit. About 2.9 million of these have active driver licenses.

Approximately 4 million documents were processed by unit personnel during the fiscal year, including new license applications, name changes, reported accidents, convictions of traffic violations, as well as requests for information from other department units, law enforcement agencies, courts, insurers, and individuals.

The unit is responsible for the timely and accurate delivery of centrally issued driver licenses and also provides information to the public concerning driver licenses. The unit also provides license status information obtained from the Alabama Criminal Justice Information System.

Records are maintained using a computer system which has increased efficiency and created a more complete record for the use of courts, police agencies and insurers.

Unit personnel audit new and renewal applications and receive and process money received from the sale of records, duplicate driver license applications, accident reports and reinstatement fees. Unit personnel also distribute all mail received by the department. The unit is responsible for ordering and maintaining all supplies for driver license issuance by probate judges and license commissioners.

Some 1,297,126 driving records and 31,305 accident reports were processed through the unit during the fiscal year. Fees received were \$16,007,307.50 for 1,033,129 driver licenses and ID's issued; \$156,525 for 31,305 accident reports; \$7,369,752 for 1,297,126 driving records; and \$3,692,400 for 73,848 reinstatement fees. Monies collected are forwarded to the state Comptroller's Office for deposit.

Examining Unit

The Examining Unit personnel, located in 11 districts throughout the state, administer the driver license examination to all applicants wishing to obtain an Alabama driver license, Alabama motor-driven cycle license or learner license. This unit also provides identification cards for those who do not drive.

During the fiscal year, 376,405 driver license

examinations were administered with 86,828 applicants failing some part and 37,310 not completing the examination. The number of applicants who obtained a driver license and motorcycle license was 144,939; learner licenses were obtained by 56,740 applicants. There were 30,634 non-driver identification cards issued during the fiscal year; 27,849 people obtained a duplicate license. A total of \$975,210 was received in testing fees.

The hearing officers and supervisors of the Examining Unit are responsible for administering hearings and investigations at the request of Driver Improvement and Safety Responsibility units. There were 4,346 hearings and investigations during this period.

In addition, district suspension and revocation officers picked up 31,591 driver licenses and 850 license plates from drivers who were notified by mail that they failed to comply with the state's safety responsibility law.

Unit personnel issued 53,742 Class A licenses, 18,494 Class B licenses and 2,175 Class C licenses. There were 289,147 knowledge tests administered. Testing fees from CDL applicants totalled \$506,700. Unit personnel administered 3,644 skill tests for CDL.

Licenses Issued
(Including duplicates)

October 1991	84,739
November 1991	66,522
December 1992	76,960
January 1992	84,330
February 1992	79,280
March 1992	103,057
April 1992	86,606
May 1992	76,982
June 1992	80,439
July 1992	86,320
August 1992	93,015
September 1992	79,400

Safety Responsibility Unit

The purpose of the Safety Responsibility Unit is "to require and establish financial responsibility for every owner and/or operator involved in an accident in this state, when they are answerable for injures and/or damages resulting from their liability."

During the fiscal year, 185,066 reports were received as the result of 118,087 accidents reported to the unit. Claims made to the unit resulted in the issuance of 15,276 suspension notices for failure to respond financially to the claim.

Security posted with this unit totalled \$476,699, and disbursements totalled \$337,936. There were 3,359 record searches made for insurance verification or department action, and receipts for these services totalled \$19,314.

The unit received more than 36,900 phone calls and mailed more than 14,600 letters as the result of correspondence inquiring on accident files. The unit received and answered 74 circuit court appeals. Its two commissioned officers traveled statewide attending circuit and federal courts in defense of the director's action to suspend driving and registration privileges for failure to comply with the safety responsibility law.

SR-13 Accident Reports

Received FY 1991-1992

October 1991	14,900
November 1991	13,643
December 1991	17,145
January 1992	16,470
February 1992	12,819
March 1992	15,779
April 1992	16,335
May 1992	14,453
June 1992	16,614
July 1992	16,492
August 1992	15,051
September 1992	15,365

Highway Patrol Division

The Highway Patrol Division comprises seven troops made up of 18 Highway Patrol posts, communications centers, tactical teams, traffic homicide investigations, and the Motor Carrier Safety Unit which includes Fatal Accident Reporting System and Hazardous Materials response personnel. The division also includes the State Trooper Reserves and Honor Guard.

Headquarters

During the year, Highway Patrol focused on continuing a concentrated DUI enforcement program and a comprehensive drug enforcement/interdiction program, and utilizing the DUI video program.

K-9

The division has five trained and certified narcotic detection dogs assigned to troopers trained as dog handlers. These teams support the department's drug interdiction efforts, including the Felony Awareness Program, as well as assist other law enforcement agencies in their drug enforcement efforts.

Communications

The division is responsible for maintaining 24-hour radio communications and data transmission for the department through communications centers at headquarters and the posts.

Tactical Operations Teams

The seven Highway Patrol Division tactical operations teams — based in Decatur/Quad Cities, Birmingham, Montgomery, Selma, Evergreen, Dothan and Mobile — are coordinated through headquarters. Three hostage negotiators, who train with the teams, are utilized as necessary. The teams were utilized on a variety of departmental details

including large-scale drug raids, high-risk warrant service, hostage situations, manhunts and surveillance. Teams also responded to requests for assistance from other agencies.

Motor Carrier Safety/Hazardous Materials Unit

The Motor Carrier Safety Unit is responsible for commercial motor vehicle enforcement, responding to hazardous material incidents, administering the Fatal Accident Reporting System, and correcting and updating traffic accident reports. The unit's goal is to reduce the number and severity of traffic accidents and hazardous material incidents on Alabama's highways. The unit comprises nine inspection teams and 11 weight teams, which are assigned to geographic areas commensurate with the Highway Patrol troops. The unit weighed approximately 2,520 trucks and inspected more than 1,000 vehicles each month. The unit also conducted 301 safety reviews on interstate carriers and administered 400 road tests for CDL waivers.

Eight state trooper hazardous materials specialists and a canine trained in explosives detection are assigned to the unit. In addition to their duties in commercial vehicle enforcement, these troopers handle incidents involving hazardous materials and serve as the bomb and explosives team.

Unit personnel conducted training for law enforcement personnel at various schools and seminars and implemented the Safetynet system, a computer link-up with the Federal Highway Administration's mainframe that connects states gathering and

disseminating data. The truck inspection and accident reports are used by FHWA and the unit for motor carrier profiles, workload reports and in answering requests for information on motor carriers. The Safetynet system also serves as a management information system for this unit's staff.

Motor Carrier Safety Activity FY 1991-1992

		Change (+/-) From 1990-1991
Total inspections	13,604	+1,340
Haz/mat vehicles	917	+281
Buses	117	+14
Violations	56,028	+12,424
Haz/mat vehicles	2,354	+1215
Buses	163	+42
Vehicles placed out of service	4,297	-439
Haz/mat vehicles	221	+33
Buses	6	-2
Drivers placed out of service	1,234	+47
Haz/mat	64	-1
Buses	6	+1

Weight Detail Activity FY 1991-1992

		Change (+/-) From 1990-1991
Trucks weighed	30,237	+5,640
State roads	27,313	+4,894
Interstates	2,924	+746
Total arrests	4,395	+251
Overweight	3,416	+454
Other	979	-203

Fatal Accident Reporting System

Alabama's Fatal Accident Reporting System is a census of data on all fatal traffic accidents occurring on Alabama roadways. Alabama is a part of the FARS network, along with all other states, the District of Columbia and Puerto Rico.

To be included in FARS statistics, an accident must involve a motor vehicle travelling on a roadway customarily open to the public and result in the death of a person (a vehicle occupant or a non-motorist) within 30 days of the accident.

Areas of increased emphasis and special studies for the year included impact of mandatory safety belt use, ages of fatalities in alcohol related accidents,

fatality rate by miles traveled by county, fatalities by highway classification, GMC pickups in fatal accidents, and fatal accidents in construction/work zones.

Motor Vehicle Deaths

Fatal crashes	891
Deaths	999
Deaths/100,000 registered vehicles	28
Deaths/100,000 licensed drivers	34

Hazardous Materials Responses

Highway incidents	7
Fixed site incidents	3
Railroad incidents	1
Total explosive responses	21

Explosives encountered	
Dynamite	90 sticks
Tovex	17 sticks
Improvised devices	11
Cast boosters	15
Hoax devices	3
Blasting caps	257
Blasting agent	50 lbs.
Military ordnance	
Hand grenades	1
Grenade fuses	1
40mm grenade	6

State Trooper Reserves

The Alabama State Trooper Reserves is a force of 38 volunteers who work and train with division personnel. Reservists donate their time, augmenting the state trooper force by accompanying troopers on routine patrol duty, assisting with traffic direction and crowd control at the Winston 500 and Talladega 500 races, major football games and other special events, and participating in searches and assisting during natural disasters.

Honor Guard

The 36-member Honor Guard participated in 12 funerals during the year. The honor guard details were curtailed due to proration.

Highway Patrol Activity

	FY 1991-1992	(+/-) Change from FY 1990-1991
Miles traveled	9,302,346	-2,657,545
Routine	7,627,157	-1,882,221
Special detail	1,675,189	-1,199,324
Duty hours	728,234	-53,529
Routine	461,427	-44,914
Other	266,807	+18,615
Motorists contacts	394,956	-19,449
Hazardous arrests	134,736	-23,416
Non-hazardous arrests	38,906	-3,872
Non-traffic arrests	3,628	+245
Warnings issued	175,888	+9,415
Motorists assisted	17,987	-1,330
Accidents investigated	27,439	-246
Traffic homicide	114	+7
DL and equipment checks	3,651	+2,414
Vehicles inspected	62,825	-32,380
Drivers arrested	4,110	-2,379
DUI	212	-146
No driver license	1,357	-777
Driving/license suspended	732	-386
Driving/license revoked	601	-662
Violation DL restriction	75	+12
Other DL violation	126	-163
Improper tag	428	-510
Child restraint	182	-153
Equipment violation	93	-82
Other	304	-22
Warnings issued	8,317	+1,252
Relays		
Emergency	130	-84
Other	40	-98
Relay miles travelled	12,073	-5,606
Hours	233	-97
Stolen vehicles recovered	184	-28
(approximate value)	\$1,102,969	-\$128,914
Traffic arrests		
Speeding	108,660	-20,172
DUI arrests	6,349	-1,797
No driver license	9,713	-1,362
Reckless driving	1,052	-202
Failing to stop	3,735	-159
Non-traffic arrests	3,628	+245
Troopers assaulted	20	0

Narcotic Division

Established in 1990, the Narcotic Division is responsible for investigating illegal drug activity and enforcing the Alabama Uniform Controlled Substances Act and other laws pertaining to the use, sale, possession, manufacture, growth, transport and diversion of controlled substances.

The division provides investigative and intelligence support to federal, state and local law enforcement agencies through the Joint Operations Center, which was established to help coordinate activities of the Narcotic Division, Alabama Alcohol Beverage Control Board, Alabama National Guard and federal Drug Enforcement Administration.

In 1991, a joint request was submitted by Alabama, Louisiana and Mississippi to the U.S. Congress, under provision of Title X - Military Drug Interdiction and Counterdrug Activities, Section 1004 - Additional Support for Counterdrug Activities for the FY92 National Defense Authorization Act.

Titled the Gulf States Counterdrug Initiative, its purpose is to target illicit narcotics production and trafficking along the U.S. Southern coast. The request, which was approved, identified four categories of service and equipment needed from the Department of Defense. They are :

- Training • The Regional Counterdrug Training Academy was established in Meridian, Miss. This has provided DPS and other state and local law enforcement agencies with drug-related training courses at no cost to the agencies.

- Communication, Command, Control and Computers (C4 Network) • The installation, equipping and staffing of a secure multi-media, digital information system has enhanced the department's Criminal Intelligence Center with an array of new and faster computers and related equipment.

- Operational Support • The Department of Defense resources available include the loan of equipment, aerial surveillance and use of military transportation.

- Tactical Communications • Reliable, secure handheld voice communications for counterdrug investigators and patrols provide critical connectivity for field operations and planned tactical employments by drug multi-agency task forces.

In September 1992, the new Joint Operations Center was opened. The facility now houses representatives of the Narcotic Division, Alcohol Beverage Control Board, Drug Enforcement Administration, U.S. Marshals, Federal Bureau of Investigation, Alabama National Guard, Montgomery County Sheriff's Department, Montgomery Police Department and DPS Administrative Division's Criminal Intelligence Center.

Marijuana Eradication

The 1992 growing season was a bumper year for the eradication of marijuana in Alabama with 258,736 plants valued at \$517,472,000 being seized.

Spearheaded by the Narcotic Division, three teams of narcotic agents and Alabama National guardsmen flew each of the state's 67 counties twice during the growing season. The year's successful eradication effort places Alabama in the top five nationally.

Eradication Activity

Greenhouses	41
Sinsemilla plants	8,899
Plots	3,878
Value of assets seized	\$440,228
Arrests made	216
Weapons seized	25

Narcotic Division Statistics

Cases opened	251
Persons arrested	275
Charges filed	455

Drug Seizures	\$ Value
Cocaine	5,684,832
Marijuana	3,142,184
Marijuana plants	246,156,000
LSD	8,798
Other drugs	<u>158,781</u>

Total drug value	\$255,150,595
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Assets Seized	\$ Value
Vehicles (81)	770,940
Currency	1,214,957
Weapons (53)	11,670
Assorted jewelry	254,599
Other property	<u>2,414,792</u>

Total property value	\$4,666,958
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Service Division

The Service Division's nine units are responsible for providing training, supplies, equipment, assistance, research, information and other special services necessary to the effective operation of the Department of Public Safety. Many of these services are made available to other law enforcement agencies and state departments.

Alabama Criminal Justice Training Center

The Alabama Criminal Justice Training Center is the largest law enforcement training facility in the state. The 21-acre site in Selma includes a training building containing classrooms and an auditorium; a physical fitness center; a dining hall; two dormitories; a firing range; and a defensive driving course.

The center provides training for department personnel as well as training and/or accommodations for other law enforcement and government agencies.

During the fiscal year the center began the most comprehensive in-service training ever offered by the department. All sworn officers received training in defensive driving, firearms, stress management, communication strategies, time management, commercial driver license, first aid, weapon retention and legal liabilities. Supervisory personnel also received training in purchasing procedures, performance appraisal and the American With Disabilities Act.

Other agencies using the center's facilities included the Alabama Army National Guard, Alabama Air National Guard, Department of Education, Department of Youth Services, Pardons and Parole Board, Department of Mental Health, Forestry Commission, Administrative Office of Courts, Department of Conservation and Natural Resources, Department of Corrections, Marine Police and Alabama Power Company.

The training center assisted the Peace Officers Standards and Training Commission in revising the curriculum for basic police training in an effort to improve training for all law enforcement personnel.

The Alabama Police Academy conducted four training sessions, graduating a total of 126 law

enforcement officers. These officers represented various agencies across the state including local, county, state and other law enforcement agencies.

The Alabama Criminal Justice Library provides support for the Department of Public Safety and the Alabama Criminal Justice Training Center. The library also assists other law enforcement agencies in meeting training needs by lending films/videos and books, and by researching law enforcement related questions. Colleges, professional education and training programs, as well as high school and elementary schools, also use the library. Others using the library include rehabilitation agencies, business organizations and the general public.

ACJTC

Training sessions	84
Total students	1,845
DPS employees	775
Other agencies	944
Other agency officers taking basic police courses (minimum standards)	126

ACJTC Library

Audio visual requests	836
Films shipped	156
Videotapes issued	329
Slide presentations shipped	4
Showings	913
Viewers	18,248
Users (approximately)	3,979
Books checked out	987
Books returned	1,092
Research questions answered	451
New books received	45

Aviation Unit

The Aviation Unit, organized in 1974, provides general aviation support for law enforcement. This is accomplished by using single- and multi-engine airplanes and turbine helicopters. These aircraft are located in Montgomery and Decatur.

Trooper pilots have supported the state's Domestic Marijuana Eradication Program since its inception in 1977; however, due to budget constraints and proration of the state's General Fund the unit was relieved of that responsibility and its flying hours were reduced by 50 percent due to budgetary restrictions during the fiscal year.

The Aviation Unit continues its general law enforcement mission support and flew 1,034 hours in this effort during the fiscal year.

During the year, one pilot received the Department of Public Safety's Meritorious Service Award for bravery under fire, and two pilots have received nominations to the Alabama Peace Officers Hall of Fame.

Communications Engineering Unit

The Communications Engineering Unit is responsible for radio and telephone installation and maintenance for the Department of Public Safety as well as for 34 other state agencies.

The unit purchased and installed a 300-foot radio tower for use by the Huntsville Post and installed an 800 MHz trunking system in the Huntsville area.

Fleet Maintenance

Fleet Maintenance issues and maintains all vehicles operated by the Department of Public Safety. Other responsibilities include the installation, repair and removal of gas tanks and pumps owned by the department; supplying automotive parts to outlying posts; assisting other DPS units during special details; and assisting with the maintenance of vehicles owned by the Alcohol Beverage Control Board.

During the fiscal year, eight new vehicles were placed in service for the Narcotic Division. Several confiscated vehicles were issued and some vehicles were placed back into service.

Mechanical repairs, including general service, totaled 7,334 for the department and 58 for the ABC Board. Body work, ranging from minor repairs to major repairs, was done on 229 vehicles. Department wreckers made 225 trips for DPS vehicles,

and this service was provided for other state agencies when assistance was needed. A number of underground storage tanks and gas pumps were either repaired, replaced or removed.

Fleet Maintenance maintains a parts inventory which supplies outside shops and trooper posts located throughout the state.

It also assisted with the towing and inspections of privately owned vehicles involved in investigations by the ABI and Narcotic divisions.

Unit personnel also assisted with several conferences held in the state as well as the races at Talladega and June Jam at Fort Payne.

Selected personnel of this unit also attended training sessions to better perform their job duties for the department.

Implied Consent

The Implied Consent Unit is responsible for monthly inspection and maintenance of 226 Intoxilyzer 5000 alcohol breath-testing instruments located at various law enforcement agencies throughout the state. Unit personnel also are responsible for the maintenance and calibration of 507 Alco-Sensor portable alcohol breath-testing instruments.

Personnel of this unit frequently are called upon to testify in court as to the accuracy of instruments inspected, provide assistance upon request in the preparation of DUI prosecution, and assist the Public Information/Education Unit and other state departments in demonstrating Implied Consent equipment and the effects of alcohol. The unit also assisted various regional academies with basic police training schools, and personnel coordinated and furnished supplies for standardized field sobriety testing schools.

The unit conducts chemical breath-testing operator schools at the training center. During the year, 11 Intoxilyzer 5000 training schools were held and 283 new operators certified. In addition, unit personnel administered and graded 914 pre-entrance I.Q. tests for prospective operators.

Additionally, Implied Consent personnel processed 26,182 blood alcohol content forms, with an average BAC of .16, and 5,534 refusals to take the blood alcohol test.

Annual retraining was held at 33 locations across the state with 2,201 law enforcement personnel attending.

Photographic Services

The Photographic Services Unit processes film and prints pictures of crime scenes, copies of fingerprints, accident scenes, publicity photos and criminal suspects. Photographers are available to support officers at the scene, and the unit provides processing and printing services to other law enforcement agencies upon request.

Preserving the chain of evidence, maintaining confidentiality and processing film from crime scenes are law enforcement requirements that must be fulfilled by this unit, rather than by a commercial photographic laboratory.

During the year the unit helped ABI and the FBI with an on-going case in which unit members copied more than 10,000 documents during a search.

The unit processed 2,368 rolls of film, developed 32,207 prints, (22,642 color and 9,565 black and white prints) and sold \$36,206.50 worth of photographs to attorneys and insurance companies.

Planning and Research Unit

Planning and Research is responsible for long-range and short-term planning for the department. This unit works closely with the director and division chiefs conducting surveys, research and inspection to enhance the effectiveness of this department.

During the year, this unit prepared eight legislative bills, reviewed 496 bills, applied for five federal grants, conducted two national and seven border state surveys, answered 69 surveys or questionnaires, and filed six death benefit claims for survivors of law enforcement officers in Alabama.

Unit members coordinated the department's 248 travel orders, steered the department's employee suggestion committee, through which nine department members received awards from the governor; chaired the Accident Review Board and the Administrative Review Board; supported and assisted the Governor's Highway Traffic Safety Programs, and directed the department's U.S. Savings Bond drive.

During the fiscal year, every DPS employee received a revised DPS manual.

Reproduction Service/Print Shop

This unit is responsible for maintaining and distributing printed material for the department. Materials totaling \$152,885 were printed and distributed, including approximately 200,000 driver

manuals and 50,000 CDL manuals.

Rental, placement and service of copy machines also are coordinated by the Print Shop.

Supply Unit

Supplies and equipment, other than that provided through Fleet Maintenance, Communications Engineering and the Office of Information Systems and Technology, are ordered by and distributed through the Supply Unit.

The Supply Unit assigns inventory control numbers to and maintains inventory records on all departmental equipment.

During the fiscal year the Supply Unit ordered office supplies and equipment, including uniforms and weapons for 595 arresting officers, 102 communication personnel, and 163 driver license examiners. A total of \$394,999.05 in equipment, supplies and uniforms was ordered and distributed.

Fund 100

Department of Public Safety
General Fund
Oct. 1, 1991 thru Sept. 30, 1992

Revenue Object Code	Amount Collected
0391 Driver license sales	14,083,697.75
0416 Commercial driver license	640,180.00
0470 Accident records	159,189.19
0472 Driver license reinstatement fees	3,645,912.21
0476 Certified driving records	7,264,670.50
0478 Driver license exam fees	930,139.00
0537 Other fees	9,368.54
0550 Fines & arrest fees	4,365.35
0684 Prior year refunds	15,536.42
0707 Recyclable materials	739.11
Total	26,753,798.07

ABC Transfer Fund 306

Department of Public Safety
FY 1991-92
As of Sept., 30, 1992
As per Comptroller's "P441" Report
Actual expenditures

	611 <u>Police Services</u>	616 <u>Administrative Services</u>	Total
Appropriation	4,400,000	2,491,658	6,891,658
Less:			
0100 Personnel cost	4,400,000	255,232	4,655,232
0200 Employee benefits			0
0300 Travel in-state			0
0400 Travel out-of-state			0
0500 Repairs & maint.			0
0600 Rentals & leases		394,000	394,000
0700 Utilities & comm.			0
0800 Professional services		1,802,646	1,802,646
0900 Supplies, mat. & op. exp.			0
1000 Transp. equip. op.			0
1100 Grants & benefits			0
1200 Capital outlay			0
1300 Transp. equip. purchases			0
1400 Other equip. purchases			0
Total Expenditures	4,400,000	2,451,878	6,851,878
"92E" Other expense amount encumbered	0	39,780	39,780
Balance Remaining	0	0	0

FEDERAL FUND 304

Department of Public Safety
Fiscal Year 1991-92
As of Sept. 30, 1992
As per Comptroller's "P441" Report
Actual Expenditures

	611 <u>Police Services</u>			614 <u>DPS Support Services</u>		616 <u>Administrative Services</u>		
	Highway Patrol 0291	ABI 0292	Narcotic 0293	Unit Services 0323	ACJTC Admin. 0325	Dept./Div. 0336	Licenses 0337	Total
Appropriation	1,517,288	0	589,015	950,076	0	63,911	47,301	3,167,591
Less:								
0100 Personnel cost	1,127,390		367,159				74,946	1,569,495
0200 Employee benefits	182,877		47,144					230,021
0300 Travel in-state	18,300		37,038			364		55,702
0400 Travel out-of-state	10,000	636	9,524				2,355	22,515
0500 Repairs/maintenance			5,098					5,098
0600 Rentals & Leases	14,213		63,162					77,375
0700 Utilities & Communications	5,286		22,683					27,969
0800 Professional services	1,024		21,106	99,117				121,247
0900 Supplies/materials/oper. expenses	5,349		12,200	141,028	28,278			186,855
1000 Transportation equip. operations				82,241				82,241
1100 Grants & benefits								0
1200 Capital outlay								0
1300 Transportation equip. purchases			8,277	5,115				13,392
1400 Other equipment purchases			34,880	348,660		33,546		417,086
Total expenditures	1,364,439	636	628,271	676,161	28,278	33,910	77,301	2,808,996
"92E" P.O. balance encumbered	0	0	84,660	17,741	0	0	0	102,401
"92E" Other exp. amount encumbered	0	0	6,600	9,260	0	0	0	15,860
Unrecognized federal funds	152,849	(636)	(130,516)	246,914	(28,278)	30,001	(30,000)	240,334

FUND 101

Department of Public Safety
Fiscal Year 1991-92
As of Sept. 30, 1992
As Per Comptroller's "P441" Report
Actual Expenditures

[illegible]