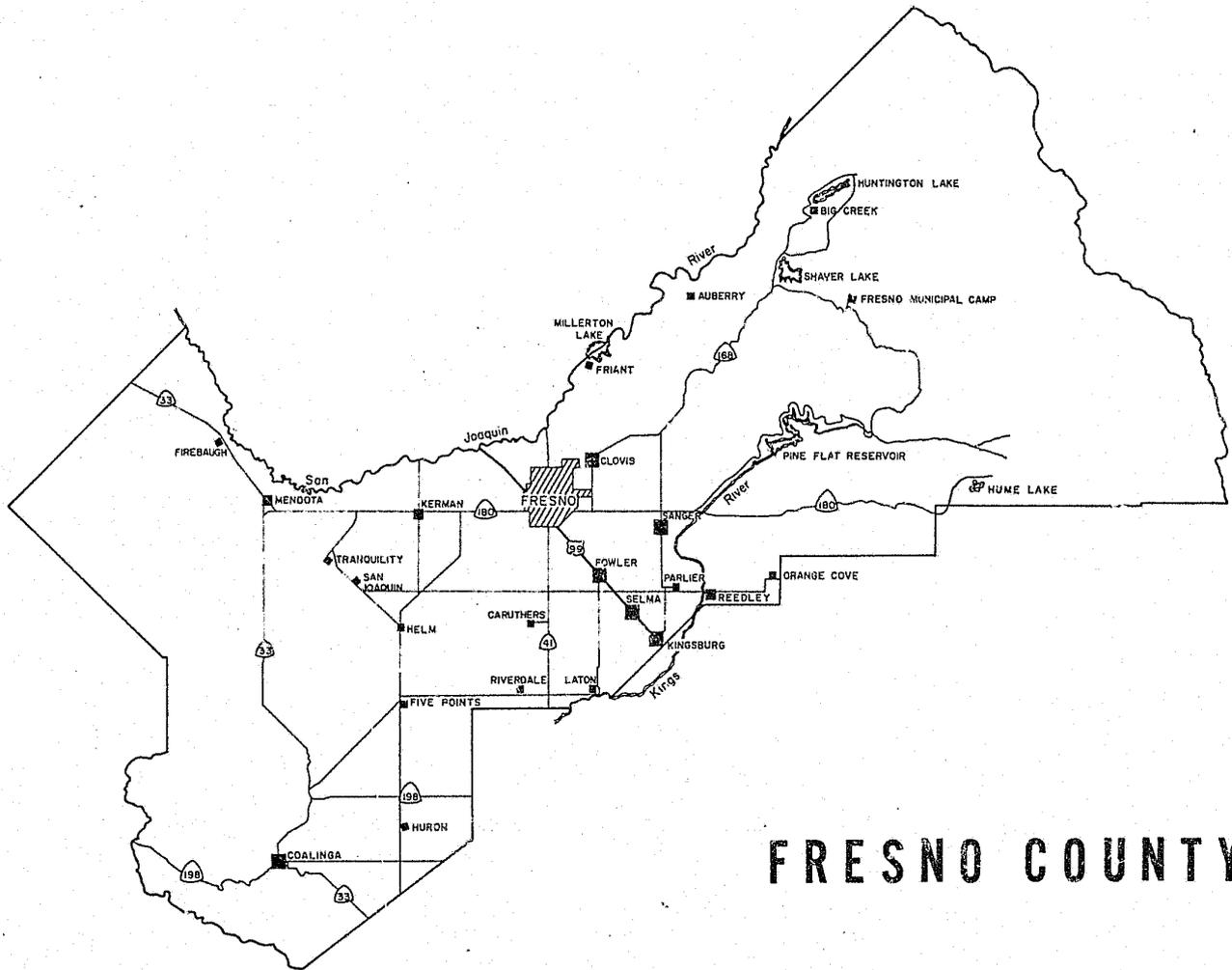


SHERIFF'S DEPARTMENT



FRESNO COUNTY

FISCAL YEAR 1973 - 1974

MELVIN A. WILLMIRTH
SHERIFF---CORONER

19189
68161

ANNUAL REPORT

7



FRESNO COUNTY SHERIFF'S DEPARTMENT

Fiscal Year 1973 - 1974 ~~Fiscal Period~~

MELVIN A. WILLMIRTH
Sheriff-Coroner

2200 Fresno Street

Fresno, California 93717



SHERIFF'S DEPARTMENT



MELVIN A. WILLMIRTH
SHERIFF-CORONER

P. O. BOX 1788
2200 FRESNO STREET
FRESNO, CALIFORNIA 93717

HAROLD C. MCKINNEY
UNDERSHERIFF

A. PAPAEO
ASSISTANT SHERIFF

Honorable Board of Supervisors
County of Fresno
Hall of Records
Fresno, California 93721

Gentlemen:

Submitted herewith is the annual report of the Fresno County Sheriff's Department covering the fiscal period of 1973 and 1974. This report documents the functions for the various divisions within the department and discusses in a comprehensive manner the level of demand, services provided, accomplishments and a brief managerial review of the department.

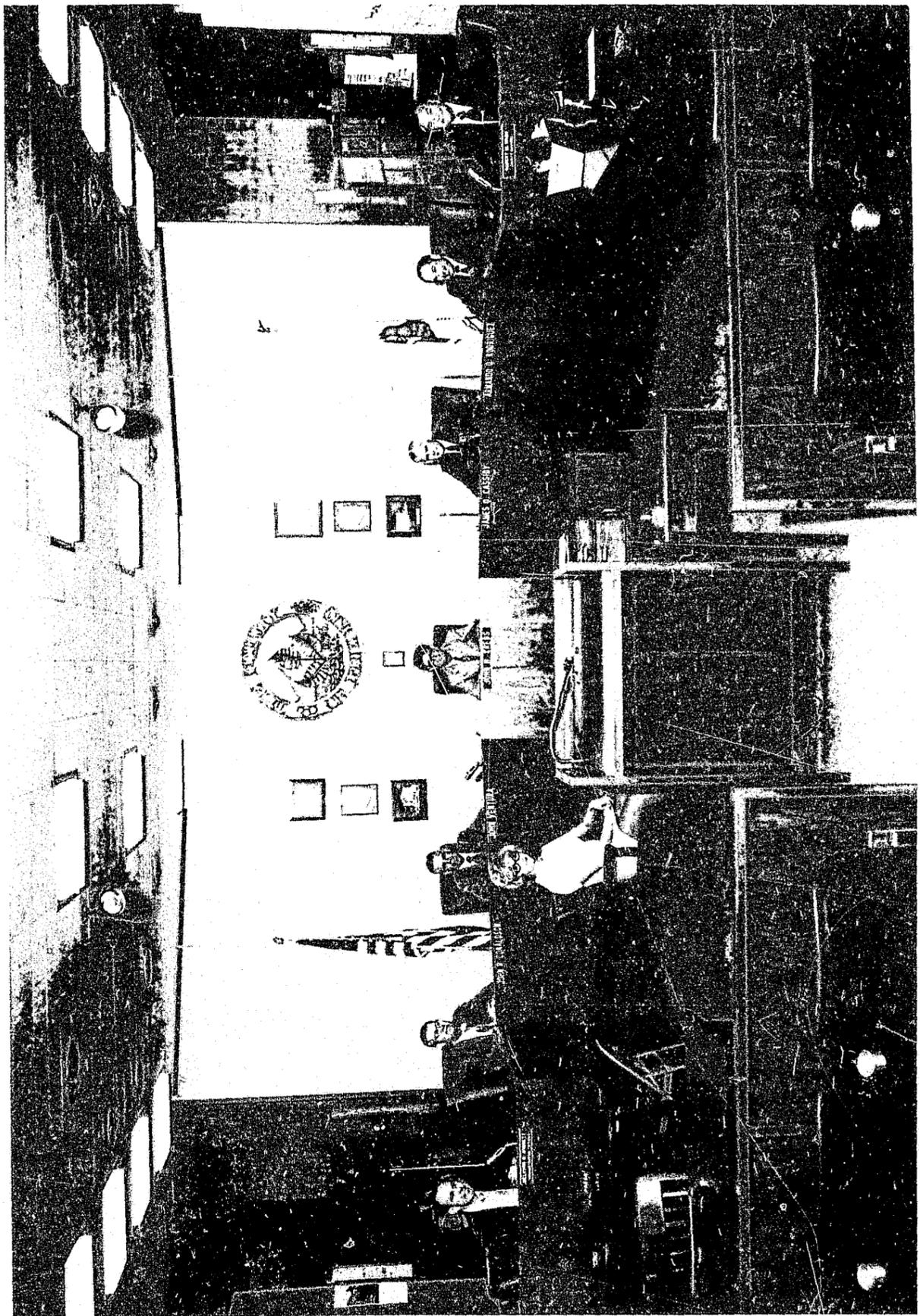
The Sheriff's Department, like other members of the law enforcement community, has had to study, evaluate and supplement innovative concepts in order to maintain a high level of protective and related services to the community.

The Board's close cooperation and invaluable assistance was a major factor in assuring the success of meeting the demands for service and enabling the department to continue to upgrade the qualitative and quantitative aspects of law enforcement in Fresno County.

Respectfully submitted,

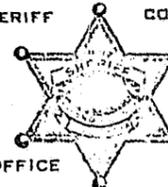

Melvin A. Willmirth
Sheriff - Coroner

1925



Fresno County Board of Supervisors With Administrative Officer and County Counsel

MELVIN A. WILLMIRTH
SHERIFF CORONER



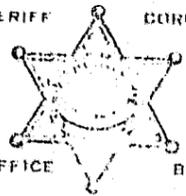
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FRESNO, CALIFORNIA 93717

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MELVIN A. WILLMURTH
SHERIFF CORONER



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FRESNO, CALIFORNIA

SECTION ONE

DEPARTMENTAL MANAGEMENT



Melvin A Willmirth
Sheriff-Coroner



YOUR SHERIFF . . .

Your Sheriff's duties and responsibilities are defined by the California Constitution State and County Codes. His primary responsibility is the preservation of peace, prevention of crime, and the protection of life and property. As the senior law enforcement officer of the county, his jurisdiction is county wide. In order to meet the increasing demand for service, Sheriff Willmirth has applied and implemented innovative concepts where feasible. Efforts in this area have enabled the department in providing the required level of service with maximum utilization of the tax dollar.



H McKinney

YOUR UNDERSHERIFF . . .

The Undersheriff is the Executive Officer and second in the command structure of the Department. He is the acting department head in absence of the Sheriff. Undersheriff McKinney's Office plays a critical role in the continuous upgrading of protective services to the community.

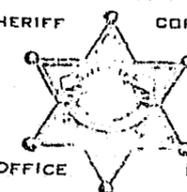
YOUR ASSISTANT SHERIFF . . .

The position of Assistant Sheriff is third in the command structure and is acting department head in the absence of the Sheriff and Undersheriff. Assistant Sheriff Papaleo directs all staff functions within the Sheriff's Department.



A Papaleo

MELVIN A. WILLMIRTH
SHERIFF CORONER



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LAW ENFORCEMENT CODE OF ETHICS

As A LAW ENFORCEMENT OFFICER, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality, and justice.

I WILL keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others; honest in thought and deed in both my personal and official life. I will be exemplary in obeying the laws of the land and the regulations of my department. What ever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit my personal feelings, prejudices, animosities or friendships to influence my decisions, with no compromise for crime and with relentless prosecution of criminals. I will enforce the law courteously and appropriately without fear or favor, malice or ill will; never employing unnecessary force or violence and never accepting gratuities.

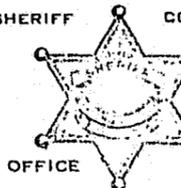
I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideas, dedicating myself before God to my chosen profession.....law enforcement.

MELVIN A. WILLMURTH
SHERIFF CORONER
POST OFFICE BOX 1000
FRESNO, CALIFORNIA 93717

SECTION TWO

RESOURCES, ALLOCATIONS, AND STRUCTURE

MELVIN A. WILLMIRTH
SHERIFF CORONER



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POPULATION

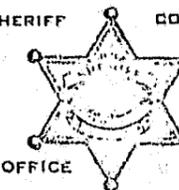
The County of Fresno has, over the past several years, experienced a steady growth in population. This has in turn generated a commensurate increase in demands for police services. Because of population density and other factors, a metropolitan-type police service is provided those persons living in the unincorporated fringe area. The population of the county in 1974 was 441,400. Fresno County is one of the largest in the state in area, with boundaries enclosing 5,968 square miles.

MANPOWER

In 1974, the total manpower of the Sheriff's Department was 445. This includes 334 peace officer personnel and 111 non-sworn or clerical employees. This means that there are approximately 1320 residents for each peace officer in the department. This ratio is below that of other comparable counties in the state and does reflect economical staffing formulae utilized in this area.

Fresno County continues to surpass the majority of California counties in the qualifications for the position of Deputy Sheriff. The average formal education among peace officer personnel in the department is equivalent to two and one-half years of college study. Department personnel attend both Fresno City College and California State University Fresno. Many members of the Sheriff's Department have Bachelors' Degrees and an equal or larger number have Associate Degrees. Six officers have Masters Degrees and several others are taking Graduate Courses on their own time, to complete the work towards a Masters. Administrators of the department have encouraged officers to continue their formal education and make efforts to adjust schedules and work assignments, to allow them to attend.

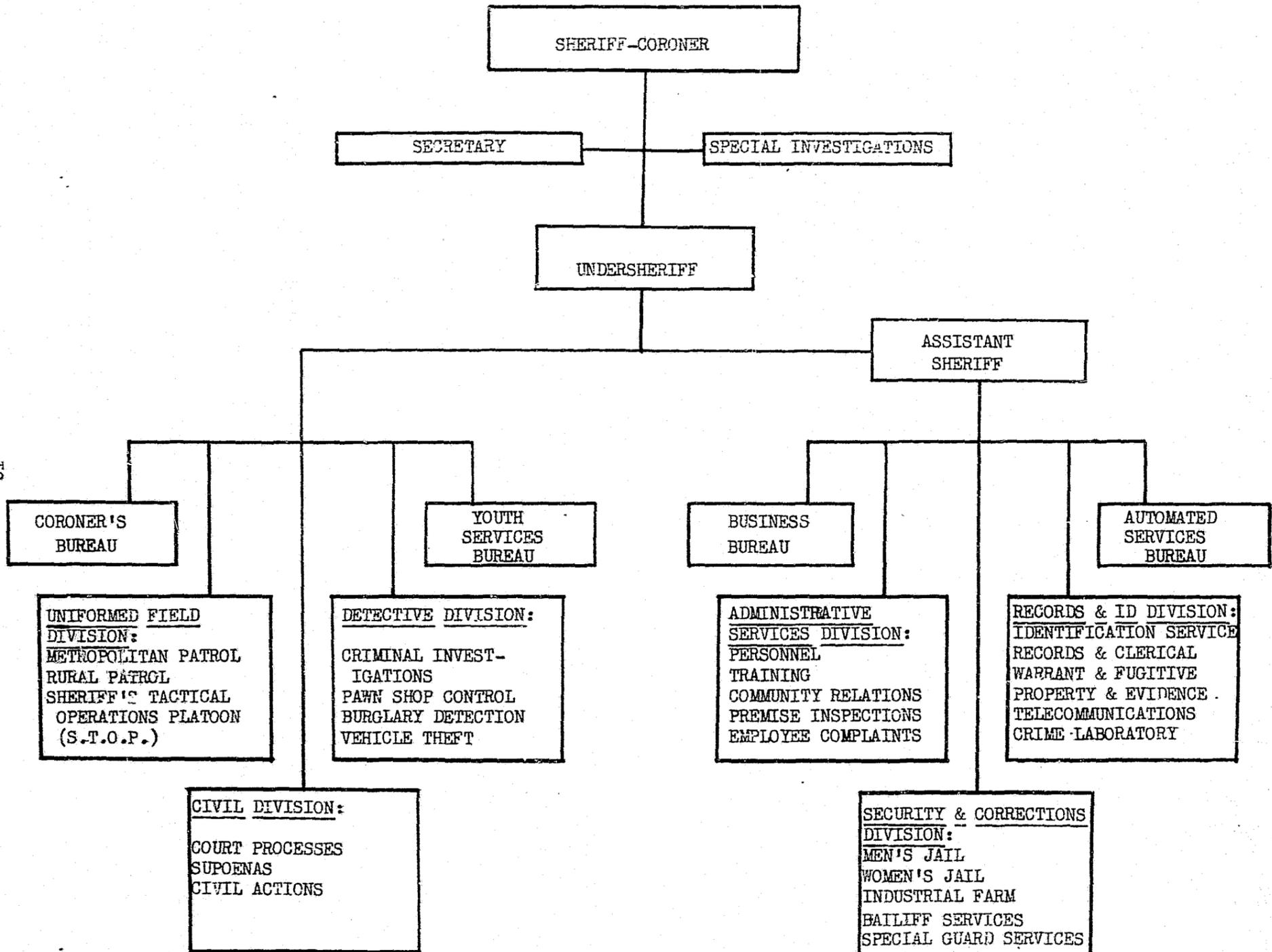
MELVIN A. WILLMIRTH
SHERIFF CORONER



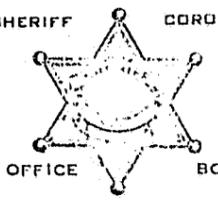
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SHERIFF'S DEPARTMENT PERSONNEL

<u>Position</u>	<u>Number</u>
Sheriff	1
Undersheriff	1
Asst. Sheriff	1
Sheriff's Captain	7
Criminalist	1
Business Manager	1
Lieutenant	15
Sergeant	37
Criminologist	8
Deputy Sheriff	184
Female Youth Guid. Off.	1
Correctional Officer	77
Deputy Coroner	4
Ident. Tech. II	3
Ident. Tech. I	7
Photo Tech.	1
Sr. Jail Cook	2
Jail Cook	6
Chief Clerk	1
Secretary	1
Sr. Acct. Clerk	2
Account Clerk	4
Sr. Clerk	3
Sr. Commo. Oper.	4
Commo. Oper. Receptionist	13
Recreational Therapist	1
Receptionist	4
Steno. Clerk	8
Key Punch Operator	1
Typist Clerk	24
Storekeeper	1
Stock Clerk	7
Bldg. Mtce. Engineer	1
Laundry Supervisor	1
Jail Records Clerk	11
Senior Janitor	1
	<u>445</u>
	Total Personnel



MELVIN A. WILLMIRTH
SHERIFF CORONER

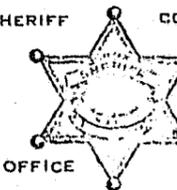


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SECTION THREE

LINE FUNCTIONS AND STATISTICS

MELVIN A. WILLMIRTH
SHERIFF CORNER



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UNIFORMED FIELD DIVISION

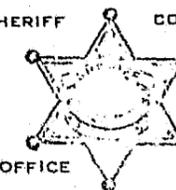
The Police Patrol is the basic tool of law enforcement and is the foundation upon which all other police functions rest. While it is not as spectacular as the many interesting and valuable laboratory techniques, and lacks the glamour of 'shadowing' or investigations, it is the backbone of the department.

Careful patrol by intelligent and well-trained officers is the first line defense against crime. The man on the beat performs day to day work that makes or breaks a law enforcement agency, that controls the vast majority of criminal activity, and is the major basis of the police function of the protection of life and property.

While on patrol, the officers watch for violations of statutes and ordinances; suppress disturbances; give aid and relief as circumstances require. Because of their position in the community, patrolmen are the first to arrive at the scene of a disaster or of a crime. As the men of this division perform the initial investigation on most of the crimes occurring in the unincorporated areas, their competence determines the eventual solution of the case.

As the landscape of Fresno County is continuously changing and as some of the population of Fresno is migratory in nature, continuous evaluation and rearrangement of beats and personnel is required in order to remain abreast of current problems.

MELVIN A. WILLMIRTH
SHERIFF CORONER



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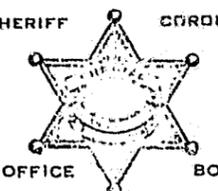
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UNIFORMED FIELD DIVISION STATISTICS

The Uniformed Field Division averaged approximately 10.3 calls per-hour for the fiscal period 1973-74. Increase in the total activity of this division over last reporting period is 51%. A large portion of increase in activity can be attributed primarily to the farm labor strife, especially during the last half of 1973.

Number of calls for service	1972-73	1973-74	Increase or Decrease
Number of calls for service	80,331	90,812	13% Increase
Felony Crime Reports Written	5,436	7,979	147.7% Increase
Felony Arrests	938	1,404	49.6% Increase
Misdemeanor Reports	5,046	5,576	10.5% Increase
Misdemeanor Arrests	2,310	2,636	12.6% Increase
Time expended on calls	44,352 hours	67,236 hours	51.5% Increase
Total Miles driven	1,396,339	2,051,619	47.1% Increase
Miscellaneous Reports	4,229	6,960	64.5% Increase
Hours spent on Labor Disputes			
Regular hours	3,023	13,278	339% Increase
Over-Time "	339	11,429	3,040% Increase
Hours spent on Rescues		3,829 Reg. 567 O-T	

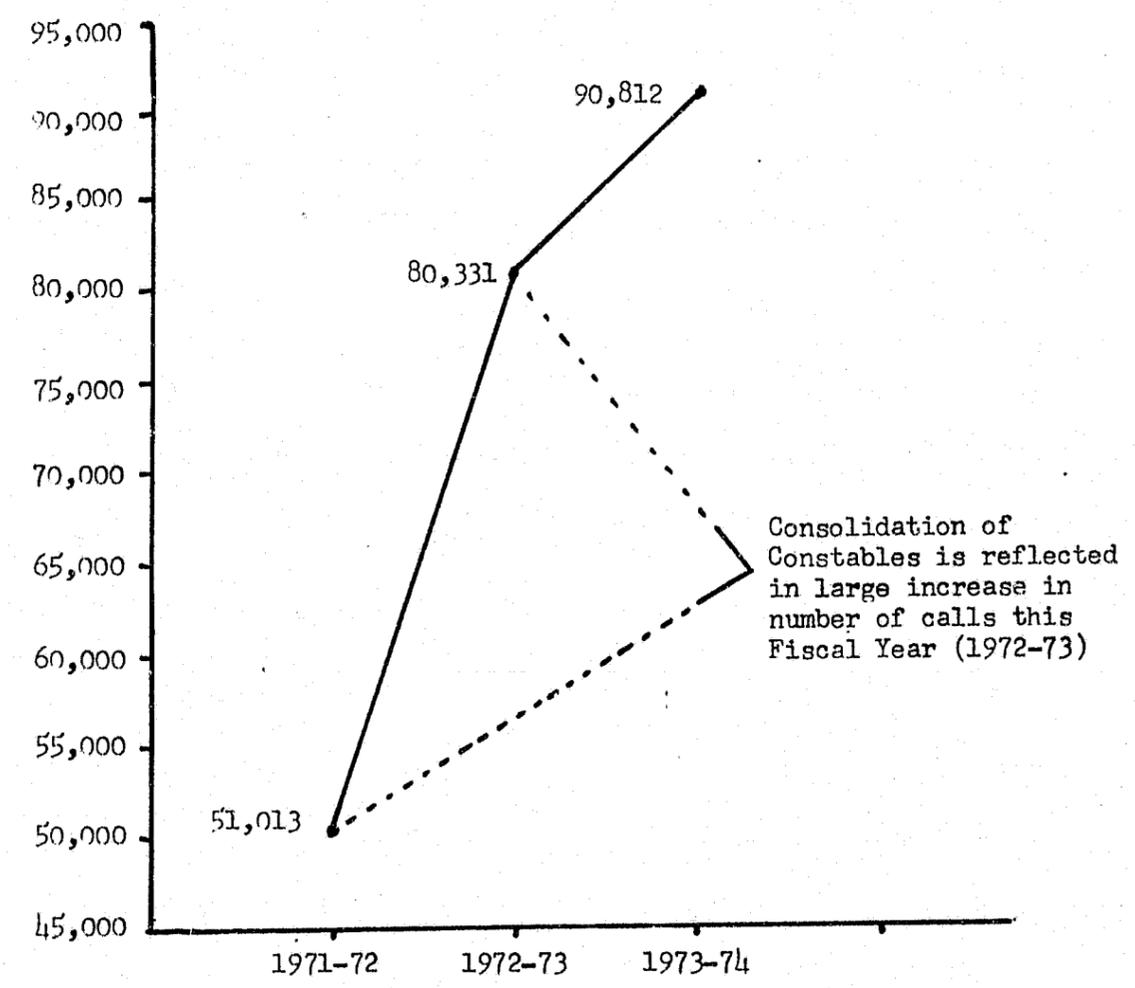
MELVIN A. WILLMIRTH
SHERIFF CORONER



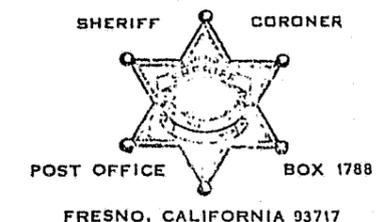
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UNIFORM FIELD DIVISION

Calls - Answered



MELVIN A. WILLMIRTH
SHERIFF CORONER



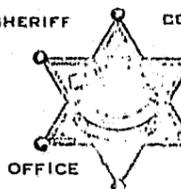
DETECTIVE DIVISION

The Detective Division has the basic function of investigating all crimes and criminal activity occurring within the unincorporated areas of the County. Investigations by this division would lead to the recovery of stolen property and the arrest and conviction of the offender. These investigations result when cases initiated by the patrolmen are not cleared on the spot and require a more thorough study of the case to identify and apprehend the offender.

The offenses investigated include all Part I type of crimes; Homicides, Rapes, Robberies, Assaults, Burglaries, Thefts, Check and Sex Offenses. The cases are not limited to felonies, but to misdemeanors as well, except for those cases assigned to the vice or juvenile bureau.

The Fiscal Year 1973-74 followed the trend of the past, in that crimes being committed in the unincorporated areas of the County continue to increase, with a corresponding need for increased investigation. The increased criminal activity and a growing population serve to add to the burden of the Detective Division. The greatest increase was in crimes against Property, as opposed to crimes of violence, and reflects the national trend. Suburban areas felt the greatest impact, however, all areas, rural, urban and suburban, suffered from the unrelenting rise in criminal acts.

MELVIN A. WILLMIRTH
SHERIFF CORONER

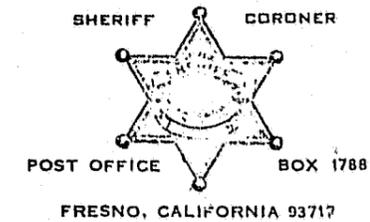


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DETECTIVE STATISTICS

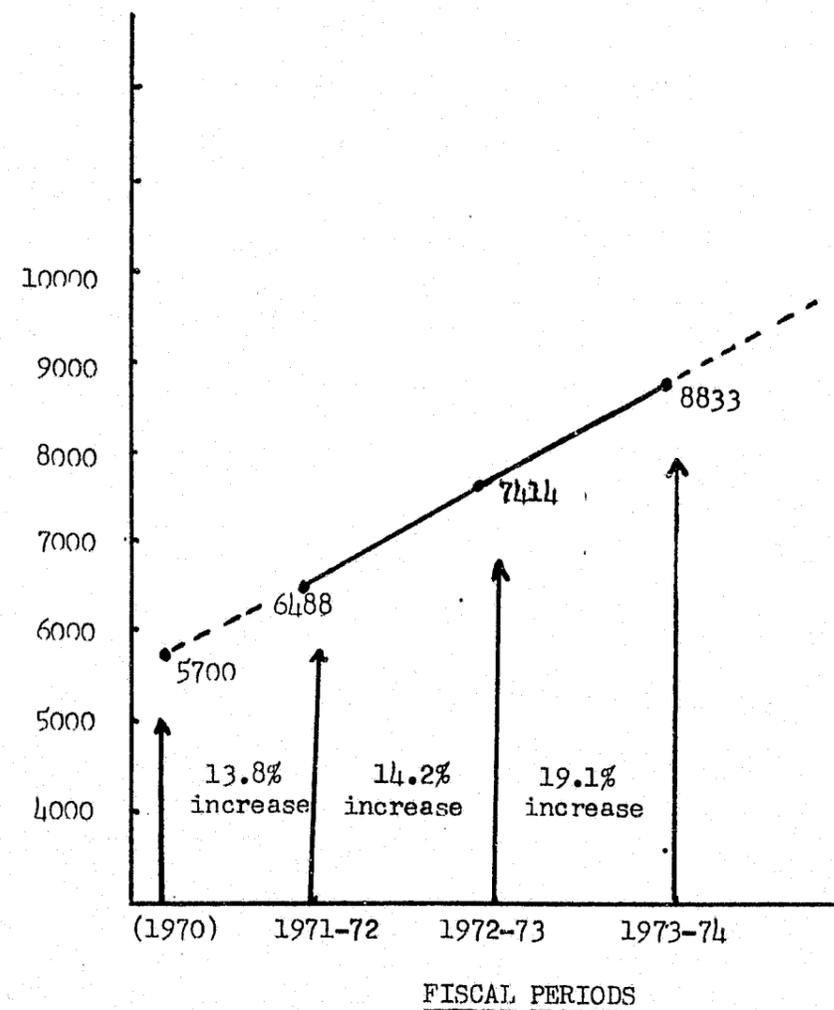
	1972-1973	1973-1974	% Increase or Decrease
Felony Cases	6,663	8,035	20.5% Increase
Misdemeanor Cases	751	798	6.2% Increase
Loss of Dollars	\$138,100.00	\$331,943.00	140% Increase
Property Loss Reported Dollar Value	\$2,017,914.00	\$2,371,105.00	17.5% Increase
Cases Closed	1,951	2124	8.8% Increase
Total Number of Cases Investigated	7,414	8833	19.1% Increase

MELVIN A. WILLMIRTH
SHERIFF CORONER

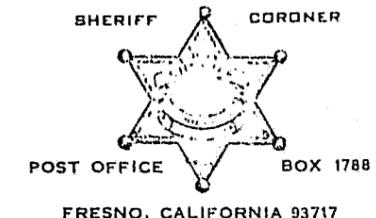


DETECTIVE DIVISION
TOTAL CASES INVESTIGATED

NUMBER
OF
CASES



MELVIN A. WILLMIRTH
SHERIFF CORONER



SPECIAL INVESTIGATIONS DETAIL

The Special Investigations Detail (S.I.D.) is staffed by five investigators, including and under the supervision of a sergeant. The expertise required in this particular detail is well above normal due to the sensitive and some times perilous situations encountered by the personnel.

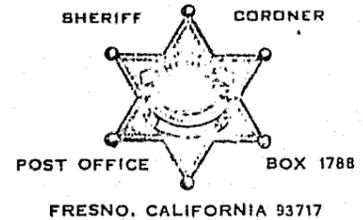
A great amount of time is spent in court by the S.I.D. personnel, testifying in cases that they have investigated. During the 1973/1974 fiscal period, the five men in the detail spent a total of 780 hours in court.

Summary of Cases:

The following list indicates the types and numbers of cases investigated, and the number of cases that were filed with the District Attorney for prosecution.

TYPE OF CASE	INVESTIGATED	FILED
Drug Investigations	109	76
Marijuana Investigations	142	89
Heroin Investigations	122	56
Prostitution Investigations	96	14
Gambling Investigations	6	0
Pornography Investigations	2	0
Miscellaneous	170	57
Assists to Other Agencies	155	0
TOTAL INVESTIGATED	802	
TOTAL FILED WITH D.A.		292

MELVIN A. WILLMIRTH
SHERIFF CORONER



CIVIL DIVISION

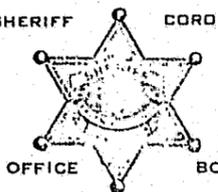
The Civil Division provides the services of many thousands of general processes in the nature of summons, subpoenas, notices, claims, garnishments, execution, foreclosures, attachments, etc.

Primary function includes:

1. The acceptance, authentication, and serving of any and all processes issued by a court of justice, judicial officer, or other competent authority in any county of this state, or other state.
2. The computation and collection of fees, as set by law, for the service of processes, summoning of jurors, and the computation of fees and costs to partially or fully satisfy writs.
3. The proper completion and filing of affidavits.

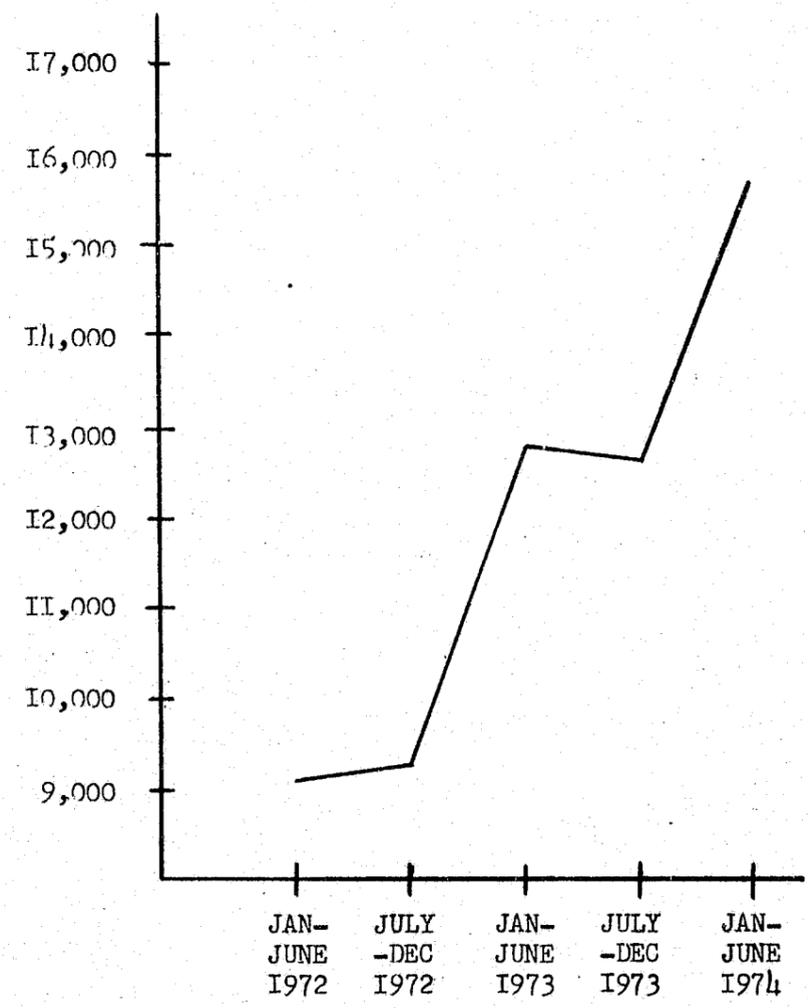
As the numerous legal processes are received each day, they are thoroughly screened as to their legality, for a misinterpretation here would involve the county and the Sheriff in a costly litigation. The deputies are required to be thoroughly familiar with the civil processes and to be especially watchful on the legislative years as these codes may be amended, deleted or added to. Availing itself of modern methods, keeping its personnel abreast of new developments, continuously expanding its capabilities, the Division has been able to perform its function in above average manner.

MELVIN A. WILLMIRTH
SHERIFF CORONER



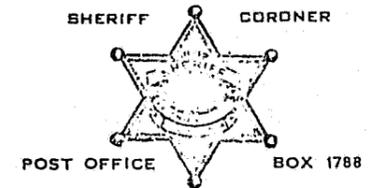
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As an example of the increasing Civil Division workload, the following chart illustrates the numbers of civil cases processed in recent six-month intervals:



Thus, in a period of two years, the number of civil cases has increased by over 73%. The total number of civil cases serviced during the 1973/1974 fiscal period was 28,563. The number of all individual services rendered during this same period was 50,887, an increase of 9,438 over the previous fiscal year.

MELVIN A. WILLMIRTH
SHERIFF CORONER



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YOUTH SERVICES BUREAU

The function of the Youth Services Bureau is to investigate crimes perpetrated by or against minors under the age of eighteen years. Investigations include cases of neglected and/or abandoned children; children whose behavior implies a tendency towards delinquency and violations of a criminal code of the state or county. The Bureau is a line function and under the supervision of the Undersheriff.

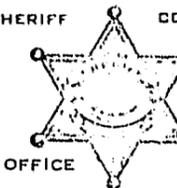
The members of the Bureau also assist on matters of investigations for other county agencies and incorporated agencies upon their request.

Included in the Youth Services Bureau are the Deputies assigned to the School Visitation Program. This particular program has proven to be of great value in discussing law enforcement problems with students and receiving input from them on pending community problems as well as other related issues.

The following statistics have been compiled of both 1972-73 and 1973-74 fiscal periods, to show the continuing increase in the work-load of the Youth Services Bureau.

	<u>1972-73</u>	<u>1973-74</u>	<u>% Increase</u>
Total number of cases handled	2,516	2,758	9.6%
Total persons handled	3,125	3,659	17.0%
Felonies investigated	514	614	19.4%
Misdemeanors investigated	1,895	2,038	7.0%
Other (Miscellaneous)	98	106	8.0%
Male Juveniles (of total handled)	1,953	2,289	17.0%
Female " " " "	1,014	1,230	21.0%

MELVIN A. WILLMIRTH
SHERIFF CORONER



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SCHOOL RESOURCE PROGRAM

During the last decade, there has been a tremendous rise in the incidence of juvenile delinquency - juveniles from all walks of life are becoming involved in the judicial process for committing violations such as drugs and narcotic violations, burglary and theft. The California Youth Authority has become so crowded, they reject many youths referred to it by the courts. The basic responsibility for handling these chronic juvenile law violators has reverted back to the counties from which the juveniles originated.

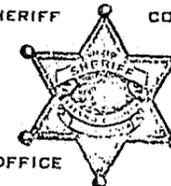
It is felt by law enforcement and probationary personnel alike, that effective prevention services must occur if there is to be a significant reduction in juvenile delinquency. Large numbers of children are coming to the attention of law enforcement and probationary personnel for crimes such as malicious mischief, vandalism, (school property, residences, etc.), as well as for those more serious crimes noted previously. Many of the children are not committing crimes as such, but are out of the control of their parents, and are habitual truants from school, or runaways.

Juvenile delinquency traits begin to appear most often in the transition period between the elementary school where the child has a one parent-teacher and the junior high school, where the child finds he is now under the control of numerous teachers and is allowed the freedom sought by most juveniles. It is logical to assume that if the outward symptoms of delinquency are most noticeable at the school level, then it is the logical place to reach them with preventive measures. It has been found that juvenile crime can sometimes be reduced by as much as 20 percent by early detection. This then would appear to make it imperative that attempts be made to reach the delinquent-prone child before he becomes vulnerable to delinquent patterns.

Four Deputy Sheriffs of the Youth Service Bureau are assigned as School Resource Officers. Listed below is the summation of their activities for fiscal 1973-74.

Classroom Presentations	942
Tours (Law Enforcement Adm. Bldg., etc.)	61
Adult Speeches (PTAs, Booster Clubs, etc.)	32
Youth Speeches (DeMolay, Boy Scouts, Eagle Scouts, etc.)	62

MELVIN A. WILLMIRTH
SHERIFF CORONER



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CORONER'S BUREAU

The Coroner's Bureau investigates all cases of death as specified in the Government Code, Section 27491. These cases come about as a result of violence, suicide, vehicle accidents, miscellaneous accidents, or suspicious circumstances. It is also necessary to investigate those cases of natural death where a doctor has not been in attendance ten days prior to death.

The Bureau is line function and under the supervision of the Undersheriff.

The Coroner's Bureau impounds all monies and valuables from the deceased at the time of death. This property is released to the next of kin, Public Administrator, or to the County Treasurer, in cases where there are no surviving family members.

Autopsies are ordered by the Coroner's Bureau and performed by one of several licensed pathologists.

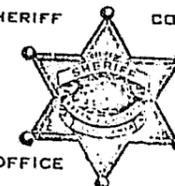
The Coroner's Bureau, during the 1973/1974 fiscal year, investigated 1,683 deaths. Of these deaths, 455, or 27% were non-coroner cases.

MELVIN A. WILLMARTH
SHERIFF CORNER
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FRESNO, CALIFORNIA 93712

SECTION FOUR

STAFF FUNCTIONS AND STATISTICS

MELVIN A. WILLMIRTH
SHERIFF CORONER



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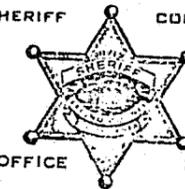
ADMINISTRATIVE SERVICES DIVISION

The Administrative Services Division functions as the central coordinating and support unit to the Line and Staff operation of the department. Here is where the complex responsibility of policy making lies - where each department must look for its rules. Here, also, are established the standards of discipline. Vacancies for all positions in the department, and the requests for promotional examinations are additional responsibilities of the Administrative Services Division.

Training is a significant responsibility of this division. Not limited to new recruits, training is conducted throughout the entire department. Refresher courses are needed to keep the personnel informed on new law enforcement methods and changes in policy. Basic recruit training and supervisory training for new sergeants are provided at the State Center Peace Officers Academy. In-service training is provided through the use of training bulletins, department seminars, F.B.I. courses, California Highway Patrol class instruction, Valley Regional Training Center workshops, as well as Fresno City College and California State University, Fresno, sponsored courses of instruction.

In 1972, the length of the Peace Officers Standards and Training Commission (P.O.S.T.) sponsored Basic Police Academy was increased from 200 hours to 240 hours and then increased, again, to 280 training hours to provide a more comprehensive training for new officers. Recently, the course was expanded, again, to 400 hours, which is comparable to most other law enforcement agencies in California.

MELVIN A. WILLMIRTH
SHERIFF CORONER



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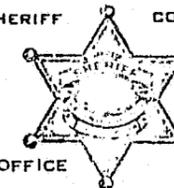
Additionally, pursuant to state law, PC 832, all reserve officers have been attending mandatory 40 hour courses including criminal evidence, laws of arrest, search and seizure, and firearms. This course is intended to raise the operational capabilities of law enforcement reserve units statewide and at the same time reduce agency liability and increase individual professionalism.

A new subsection of the above code, PC 832.4, will cause a significant increase in P.O.S.T. Basic training to be seen in next year's Annual Report. All officers first employed after January 1, 1974 are now required to obtain the Basic Certificate within 18 months of employment in order to exercise the powers of a peace officer after the expiration of the period.

With the labor relations activity of the past few years, formal training has decreased somewhat during the summer months and picked up to the normal level around the first of October. In-service training for short periods daily during briefings at each shift has continued uninterrupted.

Training topics cover a wide spectrum, preparing the line officer for all circumstances one might encounter in our changing society, or preparing the executive with the most efficient and expert administrative techniques available. Topics have included such things as crime laboratory practices, forgery investigation, self protection for women, mountain search and rescue, middle management techniques, and child abuse. A complete listing of all training for the 1973/1974 fiscal year, indicated by course title, is on the following page.

MELVIN A. WILLMIRTH
SHERIFF CORONER



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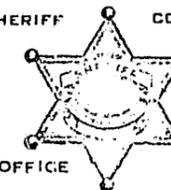
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1973/1974 DEPARTMENTAL TRAINING

COURSE TITLE	PERSONNEL ATTENDING	TOTAL HOURS INVESTED	AVERAGE HOURS PER PERSON
Advanced Officer Training	136	2720	20
Auto Theft Investigation	8	380	47.5
Auto Theft Investigation, Advanced.	2	80	40
Basic Training	4	1100	275
Bomb and Explosive Seminar	12	480	40
Cardio-Pulmonary Resuscitation, Red Cross	300	900	3
Criminal Justice Information Systems Seminar	1	24	24
Delinquency Control Institute	1	384	384
District Attorney Sponsored Training (Varied Topics).	23	46	2
Field Evidence Technician.	2	240	120
Firearms, In-service	110	880	8
Grantsmanship Seminar	1	24	24
Jail Management	3	132	44
Jail Operations	6	240	40
Juvenile Law Enforcement.	1	51	51
Livestock Rustling Enforcement	1	40	40
Middle Management Training	6	608	101.3
Mentally Ill Workshop	1	24	24
Rescue Training, United States National Park Service.	8	192	24
Reservist Tear Gas Training	68	544	8
Reservist Training (per PC 832).	68	2720	40
School Resource Officers Course.	4	96	24
Total Immersion Spanish	1	92	92

COURSES TAKEN 22
PERSONNEL ATTENDING 767
HOURS INVESTED. 11,997

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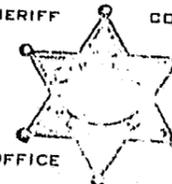
BUSINESS BUREAU

The Business Bureau was established in 1973. This Bureau is under the staff supervision of the Assistant Sheriff and is headed by the Business Manager who, under general direction, manages the business and fiscal functions of the Sheriff's Department, and performs related work as required.

The Business Bureau is responsible for all activities relating to the business and fiscal functions of the Sheriff's Department, including the Coroner's Bureau, County Security Facility, and for coordination of these activities with State, Federal, and other local agencies. Major areas of responsibility include budget preparation and control, payroll, accounting, billing and collection of fees, as well as data processing coordination.

The Business Manager assists other divisions in formulating and implementing policies and procedures relative to fiscal, data processing and other general business activities. This person further supervises, trains, and evaluates assigned staff personnel.

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SHERIFF CORONER



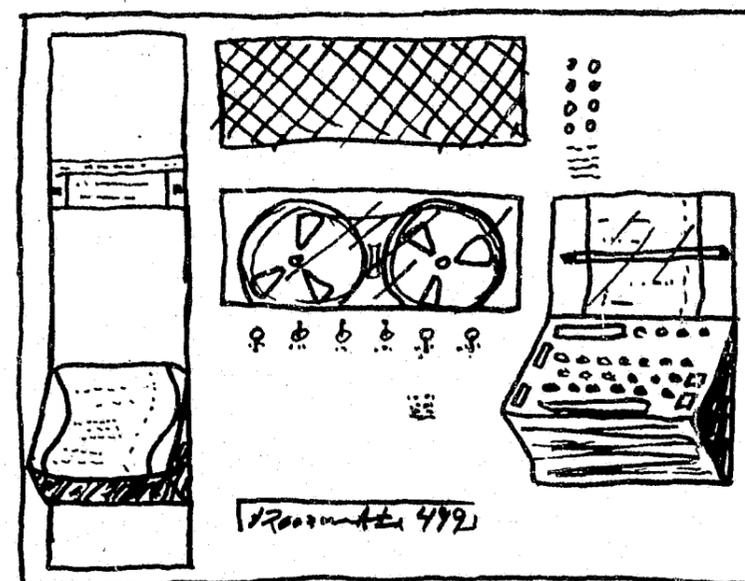
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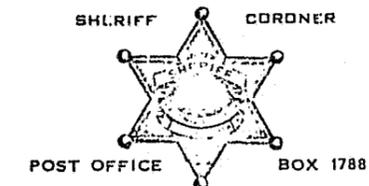
AUTOMATED SERVICES BUREAU

The Automated Services Bureau is a relatively new subdivision, having been created in the Summer of 1973, to coordinate the Department's efforts toward automation of records. The Bureau is under the staff supervision of the Assistant Sheriff and is headed by a Captain.

Currently, the Sheriff's Department and Fresno Police Department are working together on a federally funded project to consolidate the wants/warrants of both departments into a single automated file. The completion in early 1975 of the first year of this three year project, will allow both agencies much more rapid access to warrant information, currently obtained by a slow manual search. The second year of this project will make this system available to other jurisdictions within Fresno County, and the third year will extend the system to surrounding counties.



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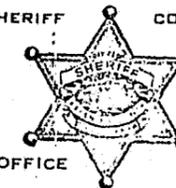
Also a part of the Automated Services Bureau is the Inter-County Information System (I.C.I.S.). The I.C.I.S. system was developed and funded over a three year period on monies provided by the Office of Criminal Justice Planning, but is now locally funded. The I.C.I.S. system serves as an automated depository of criminal activity information for five counties participating in the system.

Another function of the Bureau is the writing, management, and evaluation of federal grant projects. Grant projects currently in operation or approved by the regional board of the Office of Criminal Justice Planning include:

1. Crime Specific/Vehicle Theft
2. Sheriff's Tactical Operations Platoon
3. Wants/Warrants
4. Communications/Dispatch System

The Bureau also serves as the depository of departmental statistics, and as such, prepares the Annual Report.

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RECORDS AND IDENTIFICATION DIVISION

An adequate records system is necessary for the analysis of problems that confront the modern law enforcement administrator. The problems of law enforcement, today, are far more complex than they were only a few years ago. Modern law enforcement agencies have far more duties and far more contact with the public it serves. This increase in duties is accompanied by an increase in police reports.

It is estimated that each field officer will add about 150 reports per year or about eight inches of file space to the current files. The information collected must be readily available to the officers in the field. In order to serve the field men, the records division must continuously evaluate their procedures, discarding those methods that are found to be inefficient. As can be seen, there is a direct relationship between the efficiency of a department and the quality of its records procedures.

Complete information is essential to effective police work. Analysis of this information can be used by commanding officers when making decisions relating to the distribution of their forces, the assignment of men to particular tasks, the expenditure of funds for one purpose or another, or the revision of plans of operations in relation to the changing crime picture.

Much of this information necessary to formulate sound decisions may be gleaned from administrative records or reports which give a picture of present conditions and problems faced by the department. The task of identification has steadily kept pace with the expansion faced by the other divisions within the department.

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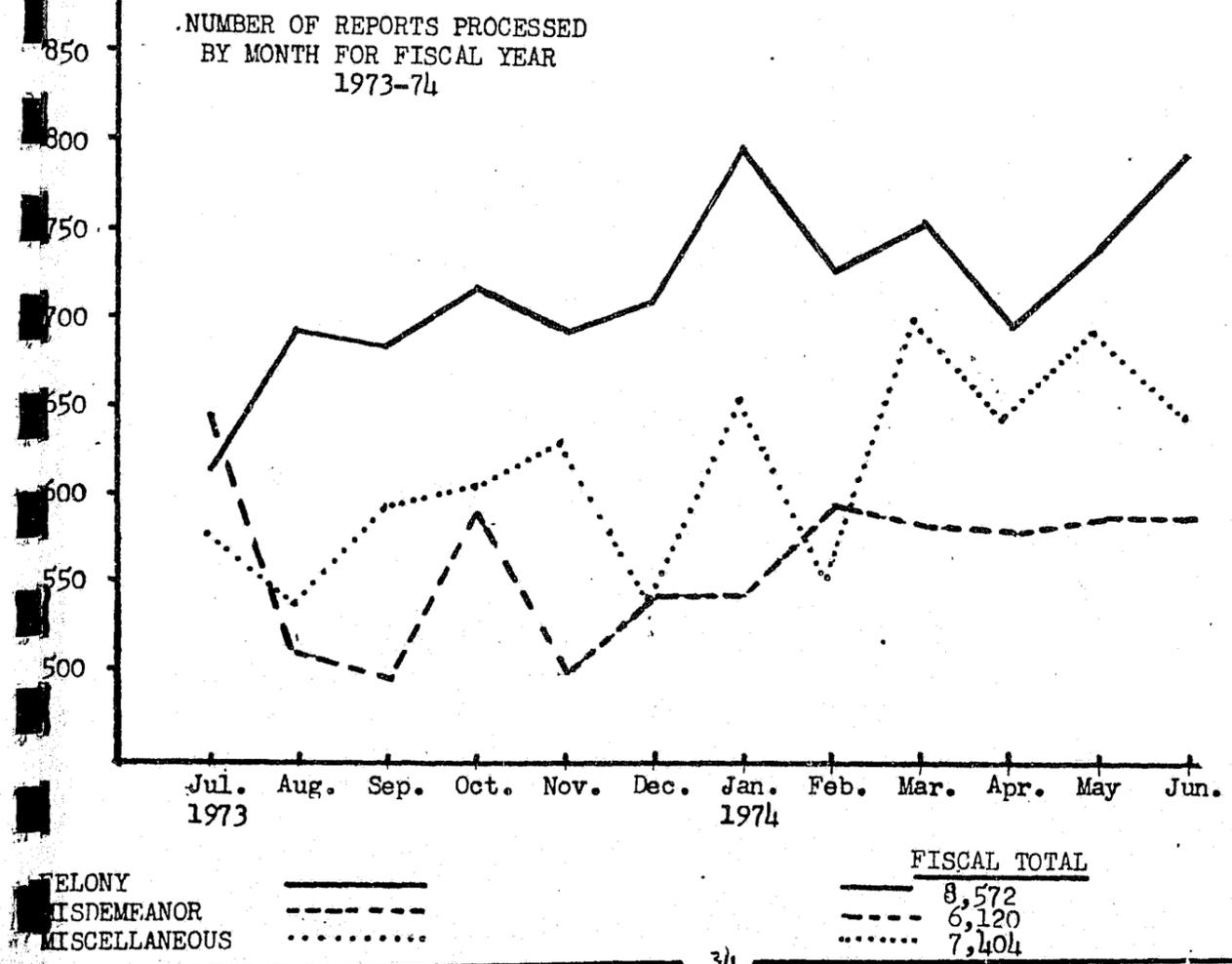


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RECORDS

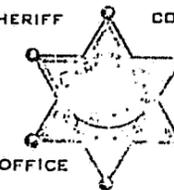
The record keeping system of the Fresno County Sheriff's Department is of the single integrated type. All reports of activities of the Department are filed in the Master Index File.

Police records serve three main purposes. They record all discovered facts relating to an incident and the action taken; they enable supervisors to exercise control over police operations; and they serve as a basis for statistics for future police action. There are many different report forms, but for record-keeping purposes they are grouped into three categories; Felony Reports, Misdemeanor Reports and Miscellaneous Reports. Anything that is not a Crime Report, is classified as a Miscellaneous Report.



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TECHNICAL SERVICES SECTION

The Identification Bureau is responsible for investigation of crime scenes, collection, preservation, analysis, and presentation of evidence in court. During the 1973/1974 fiscal year, the personnel from this unit investigated 4,411 field crime scenes and conducted 5,824 assignments. These figures represent a 20% and 22% increase, respectively, from the previous year.

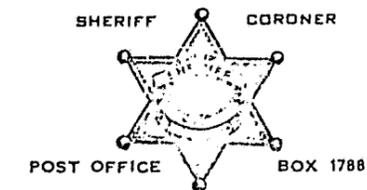
The Technical Services Section selects and trains its personnel in the examination of crime scenes. The purpose of the examination of the crime scene is to discover, identify, record and preserve evidence, to process this evidence and present it in court. From the processing of this evidence, the personnel shall derive their opinions and conclusions, and present these in court as expert witnesses.

Having once found such evidence, the criminologist establishes its exact location by measurements, sketches, and/or photographs, reproduces it by photographic and casting methods, preserves it in an unchanged and uncontaminated form, labels it in its proper sequence, and interprets its relationship to the crime.

After the evidence has been secured and returned to the Crime Laboratory, the next step takes the form of comparative analysis, i.e. the examination of glass fractures, nitrate tests, firearm identification, tool marks, fingerprints, shoe and tire tracks, blood, hairs, etc.

To assist the personnel in their work, such basic tools as the microscope, comparison microscope, macrophotography, infrared photography, ultraviolet lights, and basic chemistry paraphernalia are used during the examinations.

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M.O. AND FINGERPRINT SECTION

While the Records Section was processing a total of 14,692 Felony and Misdemeanor Reports, as well as 7,404 Miscellaneous Reports, the M.O. and Fingerprint Section processed 14,676 persons' fingerprints, as compared with 19,834 processed in the previous fiscal year. This 26% reduction reflects the reduced jail population this period.

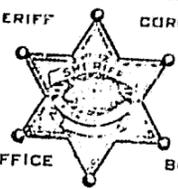
There were 21,208 crime reports and follow-up reports scanned by the personnel of the M.O. Section during fiscal 1973-74 and reflects an increase of 12.4% over the 18,852 scanned in 1972-73 period. The M.O. Section is a tremendous aid to the investigator who is trying to locate similar aspects of methods of operations among suspects. The members of this section also conducted 2,929 searches of property files, containing lost, found, pawned and stolen property.

WARRANT AND FUGITIVE SECTION

The Warrant Section received 28,850 warrants for service during this period and of the total warrants on file, 29,584 were cleared by all agencies. The personnel assigned to the Warrant Detail cleared a total of 6,078, or 43.2% of the 14,083 assigned to the Detail. The bail amount on those warrants cleared, totalled \$2,390,131.00.

The clearance of warrants is primarily either by arrest of the subject, or citation to court. But, a warrant may be recalled by the issuing court also. The high number of cleared warrants in fiscal 1973-74, above previous years, can be attributed to the fact that the Municipal Court dismissed a large number of old warrants and to the "grace" period granted by the Court for clearing warrants, during this same period.

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MENTAL HEALTH AND TRANSPORTATION

Two members of the Warrant and Fugitive Section, in the fiscal 1973/1974, spent 453 hours assigned as Mental Health and Transportation Officers. Records indicate that a total of 21,569 miles were covered in the 1973/1974 fiscal period in the course of performing duties in this area. The following list indicates the type of activities performed and the rates of occurrence:

OUTGOING

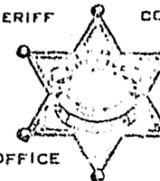
Subjects Picked Up Per 5150 W&I Code . . .	76
Patients Delivered to State Hospitals . . .	16
Prisoners to Institutions.	10
Mental Health Evaluations.	63
Conservatorships to Court.	97
Patients Delivered to Rest Homes	12
Prisoners Delivered to Chandler Field. . .	<u>13</u>
Total Picked Up and Delivered247

INCOMING

Patients Returned from State Hospitals . .	11
Prisoners Returned from Institutions . . .	19
Prisoners Delivered to Jail from VMC . . .	16
Prisoners Returned from Chandler Field . .	<u>8</u>
Total Picked Up and Returned.54

TOTAL NUMBER TRANSPORTED301

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TELETYPE AND COMMUNICATIONS SECTION

During the 1973/1974 fiscal period, there was an increase of 23.3% in the number of teletypes sent and received, over the prior year. The chart below will show the increase in volume of teletype traffic in the last three years. The large increase of 89.7% in the teletypes sent and the 91.1% increase in those received between the last half of 1972 and the end of the fiscal year in 1973 can be attributed to mandated requirements by the Department of Justice that all stolen, found, or recovered bicycles must be entered into their data bank. During that same time period, they also mandated that all firearms handled by the Department, including those pawned, must also be entered into the system, by serial number, complete description, etc. This, along with the on-going increased volume of traffic, sorely strains the capability of (4) teletype operators to maintain the workload and requirements of this section.

TELETYPES

Fiscal Year	1971-72	1972-73	1973-74
Messages Sent	45,597	86,499	106,702
Messages Received	52,854	101,042	124,628
Daily Average Sent/Rec.	269	513	633
Percentage Increase	---	90.4%	23.3%

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SECURITY DIVISION

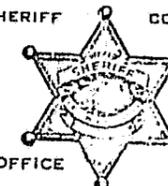
The Security Division is initially divided into the Main Jail and the Fresno County Industrial Farm facility. The Main Jail consists of the Men's and the Women's Jail. The Women's Jail is completely staffed and operated by female deputies, and it is, for the most part, self sufficient, except for certain functions such as kitchen and laundry facilities that are common to both jails.

To coincide with the newly completed construction is a continuing upgrading of internal programs which will benefit both the department and the inmates. The medical facilities have been improved with the addition of a well qualified doctor and nurse. Inmates requiring further medical assistance can be taken to Valley Medical Center on a 24-hour basis.

The department is making, on an increased basis, releases of persons arrested, on their own recognizances. This not only allows a person immediate release without posting a burden on the criminal justice system.

The Security Division is also responsible for the operation of the Superior and Municipal Courts. Deputy Sheriffs assigned as Bailiffs work in each courtroom to assure proper order and to assist the judge in the operation of the many court associated functions.

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SECURITY DIVISION STATISTICS

During the 1973/1974 fiscal period, the following statistics were compiled on persons booked into the Men's and Women's security facilities. These statistics reflect bookings made by all agencies using the Fresno County security facilities.

	BOOKINGS (EXCLUDING INTOXICATION ARRESTS)	INTOXICATION BOOKINGS	TOTALS
MEN'S SECTION	17,994	12,213	30,157
WOMEN'S SECTION	2,097	563	2,660
COMBINED	20,241	12,776	32,817