

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

ANNUAL REPORT

1974 - 75 FISCAL YEAR

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85952

THE SECURITY SERVICES DEPARTMENT  
OF THE  
DADE COUNTY PUBLIC SCHOOLS

This annual report reflects a totally new approach to the Security Services Department's reporting system.

In previous years the Security Services Department reported only those incidents in which an officer was directly involved. The new reporting system receives, analyzes, and records all incidents. Previously, some types of incidents were reported to Area Offices, some to Security and some to local police agencies with little coordination in the reporting system. The Fiscal Year 1974-75 saw a major change in the reporting approach. All incidents were reported to the Security Department which, in turn, became the disseminator of information throughout the system, with teletype contact to the Superintendent's Office, the Area Superintendent's Office, and the Security Services Area Offices. Additionally, all incidents handled initially by local police agencies had copies referred to the Security Services Department for further investigation.

NCJRS

AUG 19 1976

ACQUISITIONS

DADE COUNTY PUBLIC SCHOOLS  
 SECURITY SERVICES DEPARTMENT  
 STAFF ORGANIZATIONAL CHART

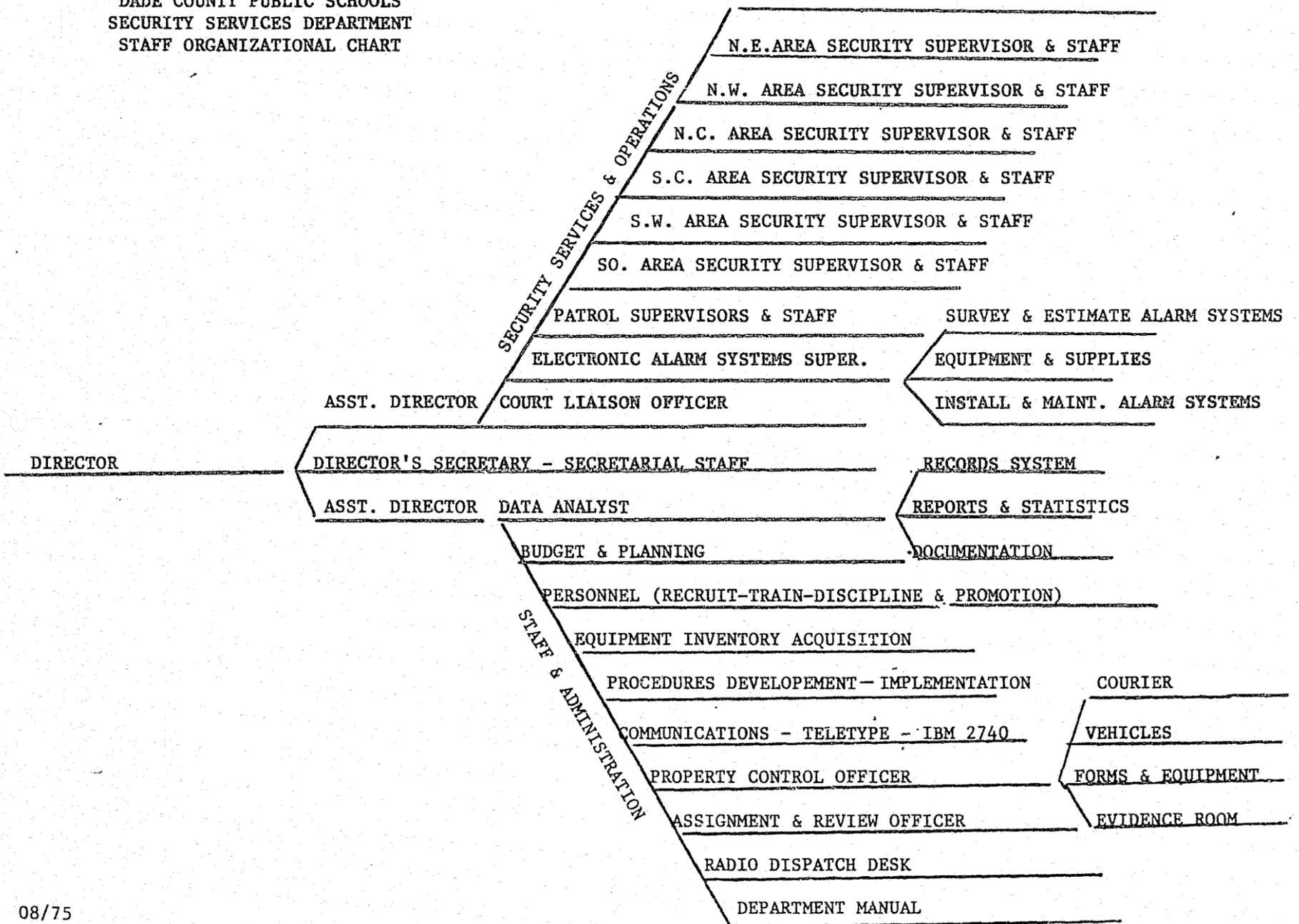


TABLE OF CONTENTS

INTRODUCTION  
ORGANIZATIONAL CHART

I. INCIDENTS REPORTED AND DISPOSITION

II. TABLE OF INCIDENTS AND DISPOSITIONS

III. INCIDENTS - TIME OF OCCURRENCE

IV. TABLE OF INCIDENTS TIME OF OCCURRENCE

V. ESTIMATED VALUE OF PROPERTY LOSS & RECOVERIES

VI. TABLE OF ESTIMATED PROPERTY LOSS & RECOVERY

VII. OFFENDERS BY AGE AND ETHNIC CLASSIFICATION

VIII. TABLE OF OFFENDERS BY AGE AND ETHNIC CLASSIFICATION

IX. DECENTRALIZATION

X. JUVENILE OFFENDERS REFERRED TO DIVISION OF YOUTH SERVICES  
COURT ATTENDANCE  
EMPLOYEE APPLICANT BACKGROUND INVESTIGATION

XI. AUTOMATED ALARM SYSTEMS  
PATROL DIVISION ACTIVITIES

XII. PLANT SECURITY REPORTS  
RESTITUTION FOR DAMAGES

XIII. INTERN PROGRAM  
TRAINING

XIV. SCHOOLS AND SEMINARS ATTENDED

XV. GLOSSARY

INCIDENTS REPORTED AND DISPOSITIONS

The following table groups the incidents reported to the Security Services Department during the 1974-75 Fiscal Year by three categories: OFFENSES AGAINST PERSONS, OFFENSES AGAINST PROPERTY and OTHER OFFENSES. Figures for the dispositions of the reported offenses by offense category cover only the eight month period from November, 1974 through June, 1975. Prior to November of 1974 the count of dispositions of offenses was collected as an overall total.

The overall total of the dispositions of reported offenses is given as the last item in the table.

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

INCIDENTS REPORTED FISCAL YEAR 1974-75  
DISPOSITION OF INCIDENTS NOVEMBER THRU JUNE, 1974-75

OFFENSE AGAINST PERSON		DISPOSITION			
OFFENSE	NUMBER	UNFOUND	ARREST ADULT	ARREST JUVENILE	EXCEPTION CLEARED
RAPE	25	3	2	1	4
ROBBERY	195	-	6	40	34
ASSAULTS:	-	-	-	-	-
ON PERSONNEL	226	1	4	60	56
ON STUDENTS	930	11	8	194	297
OTHER	264	1	6	36	75
SEX OFFENSE	34	4	-	4	6
GROUP I. TOTAL	1674	20	26	335	472

OFFENSES AGAINST PROPERTY		DISPOSITION			
OFFENSE	NUMBER	UNFOUND	ARREST ADULT	ARREST JUVENILE	EXCEPTION CLEARED
AUTO THEFT	16	1	-	3	4
BREAKING AND ENTERING	1814	17	27	175	86
LARCENY	2430	20	10	80	134
ARSON	73	-	-	7	6
POSSESSION: STOLEN PROP.	21	-	3	8	7
VANDALISM	1380	8	3	32	218
GROUP II. TOTAL	5734	46	43	305	455

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

INCIDENT - TIME OF OCCURRENCE

The following table summarizes incidents reported to the Security Services Department by time of day. Of the total number of incidents reported there were 5051 that did not occur during regular school hours. During the school day, extending from 7:00 A.M. until 5:00 P.M., 6181 incidents were reported. This last is a composite figure for incidents reported with the actual time of occurrence known, and those that occurred during the day but the exact time not known.

OTHER OFFENSES	DISPOSITION				
	NUMBER	UNFOUNDED	ARREST ADULT	ARREST JUVENILE	EXCEPTION CLEARED
WEAPONS: CARRY/POSS.	85	1	5	23	42
NARCOTIC - MISCELLANEOUS	40	1	3	-	9
COCAINE	1	-	-	-	-
MARIJUANA	109	1	8	28	35
BARB./AMPHET.	5	-	-	-	2
INHALANTS	3	-	-	-	2
GAMBLING	1	-	-	-	1
LIQUOR LAW VIOLATION	10	-	-	-	5
DRUNKENNES	9	-	-	1	5
DISORDERLY CONDUCT	123	1	1	11	63
OTHER - MISC. OFFENSE	1351	33	11	32	691
BOMB THREATS	147	-	-	2	34
TRESPASSING	363	4	12	51	177
GRU ALARMS	1823	3	1	9	1406
VEHICLE ACCIDENTS	83	2	3	-	31
BUS INCIDENTS	43	-	-	-	14
PERSONNEL INVESTIGATIONS	71	3	-	-	11
GROUP III. TOTAL	4267	49	44	157	2528
TOTAL	11675	115	113	797	3455

TOTAL DISPOSITION OF INCIDENTS FOR FULL FISCAL YEAR

UNFOUNDED	160
ARREST	1140
EXCEPTIONALLY CLEARED	4102
TOTAL	5402

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

INCIDENT - TIME OF OCCURRANCE  
FISCAL YEAR 1974-75

	N.EAST	N.WEST	N.CENTRAL	S.CENTRAL	S.WEST	SOUTH	DISTRICT
00:01 to 01:00	20	24	38	46	8	25	161
01:01 to 02:00	6	15	31	30	13	31	126
02:01 to 03:00	9	30	27	17	18	15	116
03:01 to 04:00	7	10	13	14	11	6	61
04:01 to 05:00	5	8	17	14	5	4	53
05:01 to 06:00	1	12	10	12	8	5	48
06:01 to 07:00	7	17	18	16	21	15	94
07:01 to 08:00	40	32	40	19	39	37	207
08:01 to 09:00	82	83	126	55	63	49	458
09:01 to 10:00	136	68	117	34	68	76	499
10:01 to 11:00	119	82	142	46	72	85	546
11:01 to 12:00	117	140	116	49	99	110	631
12:01 to 13:00	127	119	139	60	119	100	664
13:01 to 14:00	108	123	151	62	73	79	596
14:01 to 15:00	113	119	134	74	94	87	621
15:01 to 16:00	82	107	152	81	87	81	590
16:01 to 17:00	63	79	105	58	93	92	490
17:01 to 18:00	33	54	111	63	94	88	443
18:01 to 19:00	18	37	76	54	43	35	263
19:01 to 20:00	28	49	90	62	52	36	317
20:01 to 21:00	36	40	109	70	67	61	383
21:01 to 22:00	47	45	102	76	51	47	368
22:01 to 23:00	44	67	106	77	47	46	387
23:01 to 24:00	29	42	44	82	46	46	289
WEEKEND	45	73	164	72	76	116	546
NIGHT	53	65	151	103	85	96	553
DAY	193	103	114	34	221	214	879
UNKNOWN	210	232	252	299	181	112	1286
TOTAL	1778	1875	2695	1679	1854	1794	11675

ESTIMATED VALUE OF PROPERTY LOSS AND RECOVERY

The estimated total value of property loss during the 1974-75 Fiscal Year is shown on the following table. Both school and personal property losses are listed. These values are determined by the investigating officer from the victim, Maintenance Department cost figures, and school property control records.

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

ESTIMATED VALUE OF PROPERTY LOST  
FISCAL YEAR 1974-75

RECOVERABLE LOSSES	
ROBBERY:	
SCHOOL PROPERTY	765.29
PERSONAL PROPERTY	3,136.60
TOTAL	3,901.89
THEFT:	
SCHOOL PROPERTY	278,194.38
PERSONAL PROPERTY	158,510.52
TOTAL	436,704.90
OTHER:	
SCHOOL PROPERTY	4,247.17
PERSONAL PROPERTY	840.20
TOTAL	5,087.37
TOTAL RECOVERABLE LOSSES	445,694.16
RECOVERED PROPERTY	
SCHOOL PROPERTY	32,613.24
PERSONAL PROPERTY	15,001.73
TOTAL RECOVERED PROPERTY	47,614.97
UNRECOVERABLE LOSSES	
ARSON:	
SCHOOL PROPERTY	328,887.15
PERSONAL PROPERTY	5,000.00
TOTAL	333,887.15
VANDALISM:	
SCHOOL PROPERTY	13,988.48
PERSONAL PROPERTY	3,909.81
TOTAL	17,898.29
TOTAL UNRECOVERABLE LOSSES	351,785.44
TOTAL RECOVERABLE AND UNRECOVERABLE LOSSES	797,479.60

OFFENDERS BY AGE AND ETHNIC CLASSIFICATION

The following table summarizes by age and ethnic classification all offenders processed by the department during the 1974-75 Fiscal Year.

DADE COUNTY PUBLIC SCHOOLS  
SECURITY SERVICES DEPARTMENT

FISCAL YEAR 1974-75

ANALYSIS OF OFFENDERS BY AGE & ETHNIC CLASS

	< 5	5	6	7	8	9	10	11	12	13	14	15	16	17	18	> 18	TOTAL
WHITE MALE STUDENT	1	1	4	7	5	11	34	69	79	134	195	202	147	100	30	24	1043
WHT MALE NON-STUDENT	1	-	-	-	2	1	1	2	6	6	9	14	18	20	27	79	186
WHITE FEMALE STUDENT	-	-	1	1	1	5	2	-	12	24	43	25	14	8	-	3	139
WHT FEMALE NON-STU	-	-	-	-	-	-	-	-	1	1	2	4	1	2	1	17	29
BLACK MALE STUDENT	-	-	9	7	26	30	52	69	115	185	321	373	266	157	56	48	1714
BLK MALE NON-STUDENT	1	-	-	-	1	5	7	7	20	29	26	61	39	38	43	130	407
BLACK FEMALE STUDENT	-	-	2	4	2	6	13	13	47	51	77	59	44	28	7	13	366
BLK FEMALE NON-STU	1	-	-	-	-	-	-	-	1	1	1	3	2	2	1	23	35
SLO MALE STUDENT	-	-	-	-	-	2	5	10	11	31	48	49	27	23	9	8	223
SLO MALE NON-STUDENT	-	-	-	-	-	-	-	-	2	1	4	10	10	10	2	24	63
SLO FEMALE STUDENT	-	-	-	-	-	-	1	-	4	2	6	5	6	-	-	-	24
SLO FEMALE NON-STU	-	1	-	-	-	-	-	-	-	-	-	-	1	-	-	7	9
OTHER MALE STUDENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1
OTHER MALE NON-STU	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1
OTHER FEMALE STUDENT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER FEMALE NON-STU	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTALS</b>	<b>4</b>	<b>2</b>	<b>16</b>	<b>19</b>	<b>37</b>	<b>60</b>	<b>115</b>	<b>170</b>	<b>298</b>	<b>465</b>	<b>732</b>	<b>805</b>	<b>575</b>	<b>388</b>	<b>176</b>	<b>378</b>	<b>4240</b>

VIII

DECENTRALIZATION

During the 1974-75 Fiscal Year the Security Services Department was decentralized according to the recommendations of the Comprehensive Study of Security Services of September, 1973.

Five Area Security offices have been established in their respective areas with the remaining Area Security office moving to its new offices prior to the opening of the 1975-76 school year. The delay in physical decentralization was due to the unavailability of housing for Security Services.

JUVENILE OFFENDERS REFERRED TO THE DIVISION OF YOUTH SERVICES

As a result of action taken by officers of this department a total of seventeen hundred and seventy-six juvenile offenders were referred to the Division of Youth Services for disposition.

Under certain guidelines, security officers are allowed to use their discretion in the referral of juveniles to the Division of Youth Services. Criteria, such as severity of the offense, recent past involvement in illegal activities by the offender, attitude of the offender and his parents, and whether or not the victim elects to prosecute are some of the elements taken into consideration.

Charges brought against offenders are frequently resolved by personnel in the Division of Youth Services without a judicial hearing. Disposition of charges and results of trials are not normally communicated to this department by Division of Youth Services or the Judicial System.

COURT ATTENDANCE

Officers of this department have been subpoenaed to appear in court on seven hundred and fifty-two occasions. Two hundred and eighty-six of those were for juvenile court. The remaining four hundred and sixty-six subpoenas were for various divisions of circuit court in reference to adult offenders.

EMPLOYEE APPLICANT BACKGROUND INVESTIGATIONS

A new procedure for handling employee applicant background investigations was initiated during this Fiscal Year.

The names of all persons who are being considered for employment in the Dade County School System are listed by the personnel office and submitted to the Security Services Department for criminal background record checks.

An IBM 2740 inquiry terminal, tied into the Dade County Public Safety Department automated records system was installed in October, 1974 for this purpose. Office personnel were trained in the operation of this terminal and in the interpretation of the information retrieved.

AUTOMATED ALARM SYSTEMS

As of the beginning of the 1974-75 Fiscal Year, one-hundred and ninety-three automated alarm units had been installed in one hundred and thirty-eight schools. At the close of this fiscal year an additional eighty-four Digital Alarm units had been installed. During the next two years all of the schools scheduled to be protected by automated Digital Alarm systems by this department will be completed. Older Tape Alarm systems will be replaced by Digital Alarm systems during this same period of time.

A Digital Alarm Receiver to monitor Fire Alarm Systems in the schools has recently been installed in the Security Services Department. It is projected that all schools in the system will have fire alarm systems installed within the next five years in compliance with State Regulation 6A-2.

In addition to the automated building alarm systems one panic alarm, two elevator alarms, and the rounds of the Central Maintenance watchman are monitored by the Security Services Department. Twenty-two additional elevator alarms will be added upon completion of new schools under construction.

All alarm systems are monitored twenty-four hours a day, three-hundred sixty-five days a year by Security Services. Alarm signals are responded to by either Security Services Department officers or officers of other police agencies.

PATROL DIVISION ACTIVITIES

The reporting structure of the Patrol Division of the Security Services Department was revised in March of 1975. The following representative activities of the division were recorded during the last four months of the fiscal year.

RESPOND TO ALARM SIGNALS-----	1450
OFFICER INITIATED REPORTS-----	384
ASSIST OTHER POLICE AGENCIES-----	56
OPEN DOOR/WINDOW REPORTS-----	650
ARRESTS-----	221

During this period of time, seventeen hundred and seven alarm signals were received. Security Service Department officers responded to fourteen hundred and fifty, units of other police agencies responded when Security Services units were not available.

#### PLANT SECURITY REPORTS

Plant Security Reports are prepared and forwarded to the Security Services Department in all cases of vandalism, theft, building damage, property damage, illegal entry, accidental damage, fire and arson by the location suffering the loss.

During the 1974-75 Fiscal Year 9,396 Plant Security Reports were processed by the department. Requisitions for replacement of lost property are processed against these Plant Security Reports by this department.

#### RESTITUTION FOR DAMAGES

Letters requesting restitution for theft and damage of school property under the provisions of the Florida Parent Responsibility law were sent to 605 parents or guardians of offenders. Restitution in the amount of \$31,511.39 was requested. Payments in the amount of \$5,634.91 were received.

Accounts totaling \$38,494.65 were submitted as uncollectable. This figure represents an accumulation of Restitution Requested accounts through late 1973. All efforts by this office to collect from the persons responsible for these accounts were unsuccessful.

#### INTERN PROGRAM

During this year two institutes of higher learning, Biscayne College and Florida State University expressed a desire to have some of their criminal justice students serve an internship with this department.

Arrangements were made and one young man from Biscayne College has finished two hundred and sixty hours of internship with this department.

Another young man from Florida State University began his internship on June 23 and will intern with this department for a total of three hundred and sixty hours.

This type of cooperative venture is in our opinion a positive approach in our endeavor to recruit bright young people as prospective employees.

#### TRAINING

A total of 24 security service officer recruits attended the Southeast Florida Institute of Criminal Justice (Miami-Dade Community College, N.C.). This is in compliance with the minimum standards for police officers in the State of Florida. The training consists of 480 hours of classroom instruction and field experience per security officer for a total of 11,520 man hours.

In addition a total of four thousand three hundred and fifty-five and one-half hours (4355.5) were devoted to specialized training for security officers of this department. This training is a continuing effort to upgrade the ability to better deal with police functions in today's changing society by the officers of this department.

The following list outlines the schools attended.

SCHOOLS AND SEMINARS ATTENDED

International Association of Chiefs of Police  
Campus Security Management Seminar  
Kansas City, Missouri

National Crime Prevention Institute  
University of Louisville  
Louisville, Kentucky

Florida Institute For Law Enforcement  
St. Petersburg Community College

- A) Interviewing and Interrogation
- B) New Criminal Statutes and Court Decisions For Florida Police
- C) Police Records Workshop

Bureau of State Fire College  
Arson Detection and Investigation  
Ocala, Florida

Federal Bureau of Investigation

- A) Crime Scene Search and Procedure School
- B) Outdoor Firearms Training

Public Safety Department

- A) Criminal Investigation Course
- B) Terrorism, Kidnapping, and Bomb School
- C) Robbery Seminar

Southeast Florida Institute of Criminal Justice

- A) Seminar on Current Trends in Drug Abuse Treatment and Education
- B) Polaroid Seminar

Drug Enforcement Administration

- A) National Training Institute - Two-week Law Enforcement Training School
- B) Narcotics and Dangerous Drug Seminar

Ademco Seminar - Alarm Systems

City of Miami Police Department

- A) Bomb Scene Procedures
- B) Rules of Evidence
- C) Courtroom Demeanor and Testifying
- D) Juveniles
- E) Internal Security
- F) Legal Advisor
- G) Psychology For Police Officers
- H) Transactional Analysis

GLOSSARY

ALARM SIGNAL - Electronic signal transmitted to the Central Security Office when any unauthorized entry is made into an alarm protected area.

ARREST - Suspect(s) charged with specific offense.

ASSIST OTHER AGENCY - Requested assistance rendered to police agency.

COMPLAINT - A formal allegation against a party.

EXCEPTIONALLY CLEARED - A case may be shown as exceptionally cleared due to the refusal to prosecute by the victim(s). A case may be exceptionally cleared by warning and dismissing juvenile offenders.

INCIDENT - An occurrence with connotations of probable illegal activity.

OFFICER INITIATED REPORT - Officer uncovers a violation of the law while on duty - initiates the first report of it.

OPEN DOOR/OPEN WINDOW REPORT - Officer discovers an unsecured school building.

QRU ALARM - Alarm signal received - but investigation revealed no criminal act occurred.

UNFOUNDED - No basis for complaint.

UNIT - Police radio equipped vehicle. Portion of a automated alarm system.

WARN AND DISMISS - Juveniles who have committed a violation of the law but released without being formally charged.

**END**

*7 also/more*