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U.S. DEPARTMENT OF JUSTICE
LAW ENFORCEMENT ASSISTANCE ADMINISTRATION
NATIONAL CRIMINAL JUSTICE REFERENCE SERVICE
WASHINGTON, D.C. 20531

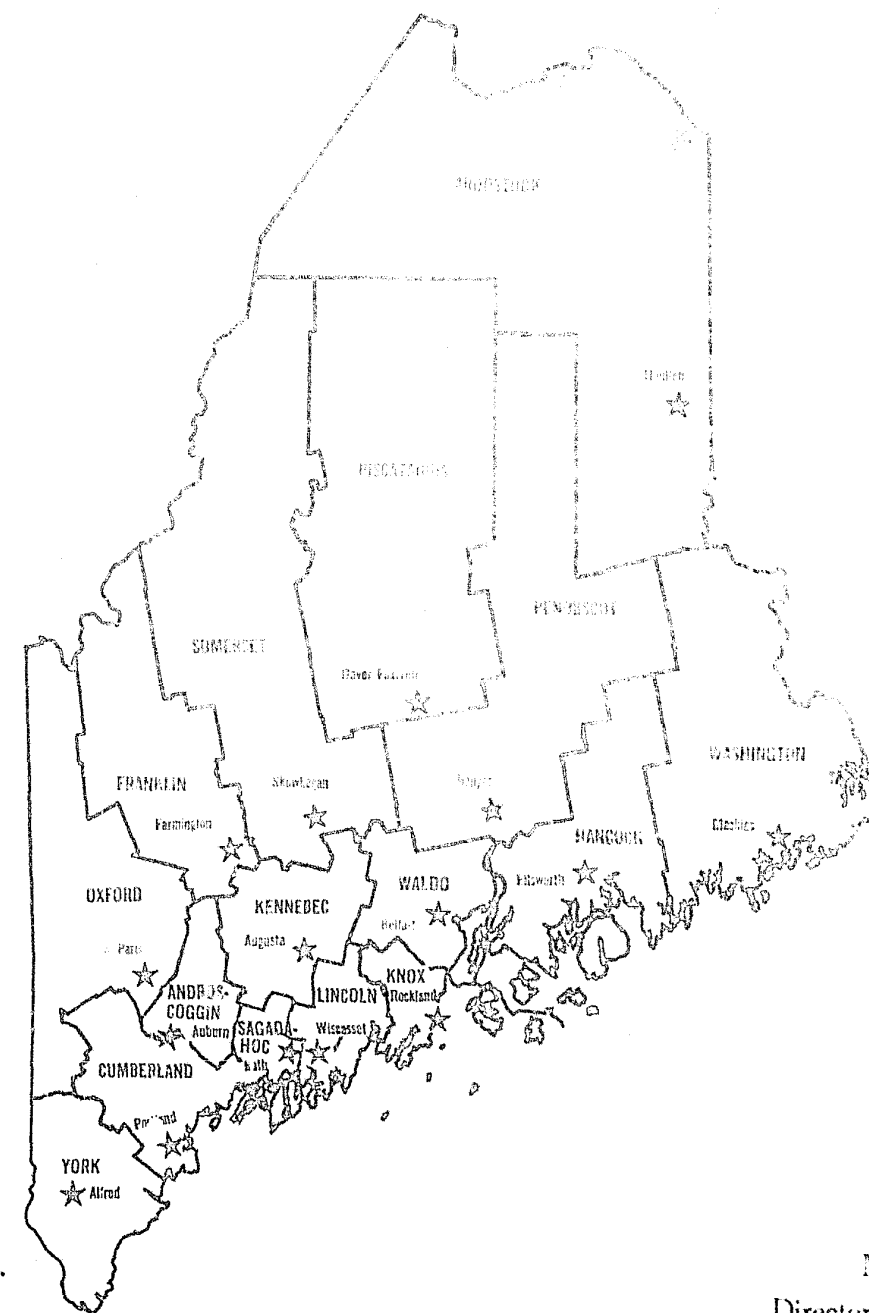
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J. J. J. J.



COUNTY JAIL INSPECTION REPORT

December 1974



William F. Kearns, Jr.
Commissioner

Miss Ward Murphy
Director, Bureau of Corrections

January 31, 1975

Honorable Governor James B. Longley
and Members of the Executive Council
State House
Augusta, Maine 04330

Gentlemen:

The enclosed County Jail Report is submitted in compliance with Title 34, M.R.S.A. 1964 and amended by P.S. 1967 C 248, P.L. 1969 C 258, and regulations set forth relating to "Standards for County Jails" established by the Department of Mental Health and Corrections.

The Inspection Report was prepared by Mr. Joseph McClay, State Jail Inspector for the Bureau of Corrections. Mr. McClay has had considerable experience in the field of Corrections. He has served as a Brig Warden, Security Officer, trained Counselor and was Chief Deputy (Jail Administrator) at one of the largest County Jails in the State of Maine, and has been an Inspector both in this country and overseas.

This Inspection was based upon updating information presented in the 1973 County Jail Inspection Report, to determine what areas of recommendation had been acted upon, and to give a general account of conditions present at the time of inspection of each jail.

Respectfully submitted,

Ward E. Murphy
(Miss) Ward E. Murphy, Director
Bureau of Corrections

December 1, 1973

State of Maine
County Commissioners and Sheriffs

Gentlemen:

During 1974 your county jails were inspected by various state agencies, as well as by the State Jail Inspector and the results of those inspections are contained in the following individual county reports.

The authority for inspections of county jails is contained in Title 34, M.R.S.A., 1964, § 3, which reads as follows:

"The department may make frequent inspections of all county jails and shall inspect all county jails at least twice in each year and report annually, before December 1st, to the Governor and Executive Council in respect to the conditions of said jails.

The commissioner shall establish standards for all county jails. Such standards shall approximate, insofar as possible, those established by the Inspector of Jails, Federal Bureau of Prisons.

Failure on the part of the county commissioners to maintain standards established under this section, discovered during any jail inspection conducted under this section, shall be reported by the commissioner in writing to the county commissioners of the county in which such jail is located, specifying deficiencies and departures from such standards and ordering their correction. It shall be the responsibility of the county commissioners to cause such deficiencies to be corrected and such standards to be restored, within 6 months from receipt of the report and order of the commissioner. For failure of the county commissioners to comply with such order, the commissioner may order the county jail to be closed and the prisoners transferred to the nearest county jail or jails meeting the prescribed standards and having available room for prisoners. The cost of transfer, support and return of such prisoners shall be paid by the county from whose jail the prisoners are transferred as provided in this section for other transfers. The commissioner may contract with any qualified person to serve as consultant to the department for the purpose of inspections under this section and to inspect the county jails, and any law to the contrary notwithstanding, such qualified person may be an officer or employee of the department.

The department, upon request of the sending sheriff and approval of the county commissioners, may transfer any prisoner

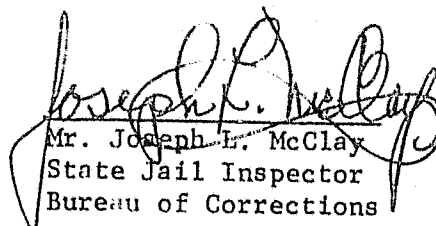
serving a sentence in his jail to any other county jail to serve the balance of his sentence, or any part thereof, upon the approval of the sheriff and county commissioners of the receiving county. Cost of transfer or return of such prisoner shall be paid by the sending county. The amount to be paid for the support of the prisoner in the receiving county shall be at a rate agreed upon by the county commissioners party to the transfer, and shall be paid by the sending county.

P.L. 1967, c. 248; P.L. 1969, c. 258.

Particular attention should be given to Paragraph 3. During 1975 there will be new and more complete standards written.

The Work Release Program has been very successful in thirteen of the fourteen county jails and appears to be gaining more favorable acceptance in the communities all the time. The participants in the program earned \$105,021.48 from July 1, 1973 to June 30, 1974 and paid the respective counties \$43,311.00 in board during the same period. As the figures indicate, the program not only benefits the inmate but the county as well. It is hoped that the program will be expanded during 1975.

The Bureau of Corrections takes this opportunity to commend the County Commissioners and Sheriff of each of the fourteen counties where jails are operated, for the cooperation given during 1974 in the correcting of deficiencies as well as for the planning for future renovations or new construction of jails. This type of teamwork approach will help bring about a better correctional system for the State of Maine.


Mr. Joseph L. McClay
State Jail Inspector
Bureau of Corrections

1974

COUNTY JAIL

INSPECTION REPORT

MAINE

DEPARTMENT OF MENTAL HEALTH

AND CORRECTIONS

December 1974

Joseph L. McClay
Jail Inspector
Bureau of Corrections

I N D E X

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County Jail Inspection Report

September 4, 1974

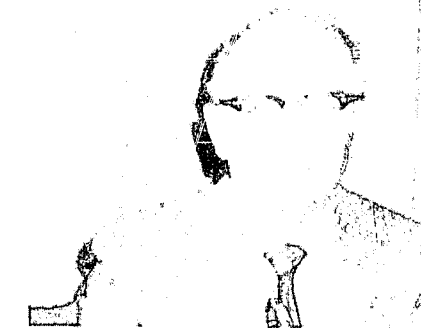
Androscoggin County Jails

Auburn, Maine

Rosaire Martel, Sheriff



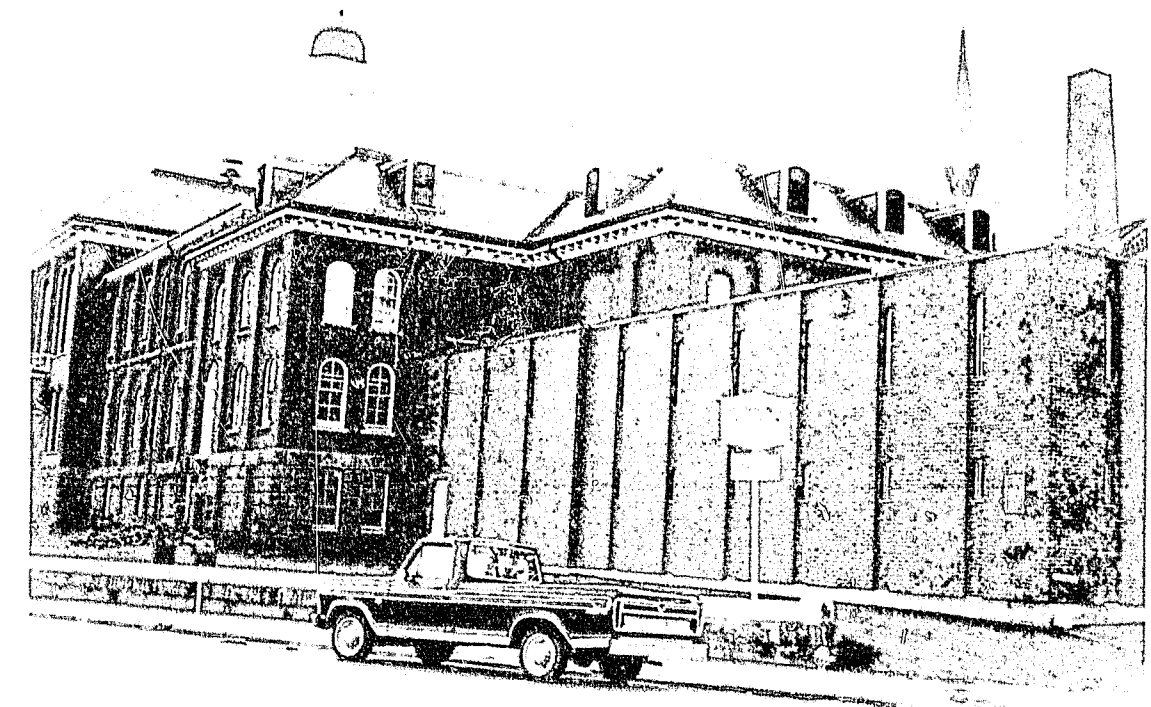
Paul A. Couture
Commissioner



Donia J. Girard
Chairman



Roland D. Landry
Commissioner



Androscooggin County Jail

Ronald E. Bartol, Sheriff



Androscoggin County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male				23	10		
Female				02	05		

Average Overnight Population:

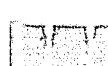
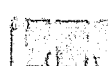
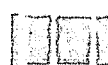
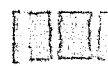
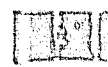
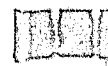
	Adult	Juvenile
Male	18	1
Female	1	0
total	19	1

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	1,195	122
Female	35	26
Total	1,230	148

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	215	21
Females	7	4
Total	222	25



Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services
Department of Mental Health and Corrections

Date of Inspection - March 27, 1974

DEFICIENCIES:

1. Changes in the printed menu should be recorded and filed for sixty (60) days.
2. Recipes for twenty-five (25) portions should be made available and adjusted as the population changes.
3. The evening meal should be served later than 4:15 P.M.
4. Only officially inspected meat should be served. Deer and moose meat are not certified.

REMARKS:

1. Deficiencies noted in the 1973 report have not been corrected, except that no foods stored in other than the original container, not labeled, were noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 4, 1974.

Deficiencies 1, 2 and 3 noted by the Director of Nutritional Services have been corrected since her inspection. Of the four (4) deficiencies noted in the 1973 report, two (2) have been corrected to date, those being foods stored in other than original containers should be clearly marked, and the use of plastic, disposable liners in rubbish and garbage cans.

DEFICIENCIES: Noted by Jail Inspector.

1. Hand washing facilities should be separate from food preparation sinks. (This is a deficiency noted for the second time).
2. A full set of cutlery, knife, fork and spoon, should be given inmates unless they are suicidal, etc. (This is a deficiency noted for the second time).
3. All inmate food handlers shall wear aprons and hair restraints or caps.

REMARKS:

It is felt by the Bureau that a complete renovation of the present kitchen would not be feasible, but that a new kitchen be designed in a new addition of the present jail.

Area of Report - SANITATION

Inspectors - Philip Oliver and Milton Ashcraft
Department of Health and Welfare

Date of Inspection - April 17, 1974

DEFICIENCIES: Sanitation (Food Related)

1. Food preparation surfaces are rough, and uneasy to clean.
2. Pots and pans need better sanitization.
3. Cracked and chipped dishes should be thrown out.
4. Pots and pans are pitted and dented and should be removed from service.
5. Knives with broken or repaired handles should be done away with.
6. A commercial-type dishwasher should be purchased.
7. There should be a thermometer to test washing and rinse water for dishes.
8. A separate vegetable washing sink is needed.
9. A hand washing lavatory is needed in the kitchen area.
10. Dishes, pots, pans, etc., should not be towel dried.
11. Cleaning materials should be stored in an enclosure by themselves.
12. Each refrigerator must have a thermometer.
13. Overhead pipes in kitchen are dirty, and paint is peeling.
14. Garbage can should be cleaned after being emptied, and a tight-fitting cover placed on it.
15. Walls, ceiling and overhead pipes need cleaning and painting.
16. Windows were not screened.
17. Meat slicer needs cleaning after each use.
18. Rinse water is 150°F instead of 170°F.
19. A hood should be installed over the stove and grill.

20. Sugar should be served in pour-type containers and not from an open dish.
21. Foods should not be stored in open tin cans.
22. Single-compartment sink should be replaced with at least a three-compartment one.
23. Food storage shelves need dusting.
24. Kitchen needs complete renovation.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. The deficiencies noted by the inspection in the old section of the jail will not be addressed as this section was condemned in 1974 and is still in that status.
2. The cells in the new section of the jail need a general improvement in housekeeping.

Area of Report - SANITATION (Plumbing)

Inspector - Richard W. Bean, Supervising Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - July 3, 1974

DEFICIENCIES:

None noted.

REMARKS:

Sixteen (16) combination closet and lavatory fixtures were checked and found to be in good working order. All showers were in good working order. All water service to fixtures are protected by vacuum breakers.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 4, 1974.

Deficiencies 2, 3, 7, 11, 12, 13, 17, 18, 20, 21 and 23 noted under Sanitation (Food-Related) have been corrected since the inspection. In reference to deficiency twenty-four (24) requests for bids were put out on October 29, 1974 for the complete renovation of the kitchen, including new equipment.

Deficiency 2 under Sanitation (Non-Food-Related) has been corrected by the adoption of a set of housekeeping rules for the inmates, enforced by the jail personnel.

DEFICIENCIES: Noted by Jail Inspector.

1. Inmate kitchen help should wear aprons and hair restraints.
2. The entire cell block needs to be repainted; a light color such as yellow is recommended.

REMARKS:

Much closer supervision must be maintained over the housekeeping of the cell block in order to meet the standards of sanitation.

Area of Report: FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection - conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 31, 1974

DEFICIENCIES: Fire Prevention

1. Female section, first floor, to be provided with a second exit.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

1. All emergency lighting to be operative, and generator should be self-starting.
2. Discontinue use of extension cords in cell block.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 4, 1974.

Deficiencies 1 and 2 under Electrical have been corrected since the inspection by the Department of Public Safety.

DEFICIENCIES: Noted by Jail Inspector

1. A written fire plan with the local fire department, as well as an evacuation plan shall be provided. (This is a deficiency noted for the second year).

REMARKS:

A second means of exit should be provided from the female section.

Area of Report - PHYSICAL PLANT

REMARKS:

Serious consideration must be given to adding another floor to the present structure, or building an addition on in place of the old portion, as the population now at times exceeds the capacity of the present jail.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering, and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

A file folder system, which contains everything pertaining to the inmate while he is incarcerated, has been set up at this facility and is being well-maintained.

Area of Report - FEMALE AND JUVENILE AREA

ADULT FEMALE:

No deficiencies noted.

FEMALE JUVENILE:

A shower will be installed in the juvenile detention area of the facility. Presently a juvenile must be taken to the next area for a shower, unless he or she is being held in the adult female section.

MALE JUVENILE:

Same as above.

REMARKS:

In the event there are female adults and female juveniles incarcerated at the same time, there is no way under the present set-up to segregate one from the

other. This is a serious deficiency, which has not been addressed in the past, and should be included by the Commissioners in renovation plans. Juveniles should be entirely separated from adults so there is no audio or visual contact.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

All physical and mental health records must be treated in a confidential manner.

An effort should be made to have a doctor visit the facility on a regular basis to give physicals and hold 'sick call'.

Area of Report - SECURITY:

No deficiencies noted.

REMARKS:

Since the 1973 report, a closed circuit television system has been installed, which adds to the security of the whole jail complex.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

No deficiencies noted.

LIBRARY:

Since the library in the old jail was burned in 1973, the library consists of some books and magazines received through donations which may be checked out and taken to the cells for reading. It is suggested that the room right off of the dispatching office could be made into a library and consultation room without too much expense.

COMMISSARY:

No deficiencies noted.

RECREATION:

The outside recreation area is much too small for any real physical activity and should be enlarged. Inside recreation activities are satisfactory.

PROGRAMS:

There are some programs offered such as General Education Development, High School Equivalency Program, counselling by Mental Health Clinic personnel, sessions with RAP and Rescue members, and a representative from Health and Welfare visits the jail once a week. With a little more effort, many more programs could be set up as there are many organizations and service clubs in the area that would give of their services if they were approached.

REMARKS:

This facility is attempting to employ the concept of a Jail Program coordinator who could expand not only the inmate activities and programs, but the Work Release Program as well.

Perhaps one of the most outstanding education programs in the nation is the Culinary Arts Center (COCAC) at the Spring Street Correctional Institute. Located one of the major industries in Maine is tourism, there is a large demand for qualified cooks and chefs. This program trains students in the culinary arts, pays them to attend the classes, and then places them in a job. This program has the potential of offering a very effective educational study release for offenders at the Androscoggin County Jail. In fact, offenders from all over the state could be sentenced to the Androscoggin Jail so that they can participate in this program.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$4,043.00

Board per day.....\$5.00

Total Board Paid County.....\$5,750.00

REMARKS:

The earnings from the Work Release Program showed a 100% increase in a period of one year.

County Jail Inspection Report

September 6, 1974

Aroostook County Jail

Houlton, Maine

Darrell O. Crandall, Sheriff



Joel LeBlanc
Commissioner



John F. Hoyt
Chairman



G. Ronald McCluskey
Commissioner



Aroostook County Jail

Darrell O. Grandall, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Aroostook County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male	1			1			
Female				1			

Average Overnight Population:

	Adult	Juvenile
Male	29	.002
Female	.005	.003
Total	29.005	.005

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	255	12
Female	11	
Total	266	12

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	466	3
Female	7	1
Total	453	3

AROOSTOOK COUNTY JAIL - HOULTON, MAINE

Built 1889

HOLDING FACILITY AND LOCKUP "ADEQUATE"

This facility has a cell block consisting of two floors, with the cell breakdown as follows: fourteen (14) double capacity (adult male) cells, eighteen (18) cells (adult male) with a capacity of four (4) each, six (6) single capacity (adult female) cells, and two (2) single capacity (juvenile male) cells for a total of one hundred and eight (108) inmates.

On September 30, 1974 a halfway house was opened in Houlton, utilizing the former living quarters of the sheriff. Inmates from the State Prison, Men's Correctional Center and the Aroostook County Jail on the work or educational release programs are the residents. The Commissioners and the Sheriff are to be commended for their allowing the first county-operated halfway house to be opened in Aroostook County.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A. 1964, § 3 in regard to deficiencies noted in the following report.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - March 22, 1974

DEFICIENCIES:

1. Write each day's menu as it was served and keep on file for sixty (60) days.

REMARKS: By M. Morse

It would be well for the cook to take the responsibility of checking food intake on those prisoners who will remain for more than a few weeks; this to ensure that they will maintain their health.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 6, 1974.

DEFICIENCIES:

1. Hair restraints and aprons should be worn by the inmate kitchen help.
2. A full cutlery service should be given each inmate unless he is suicidal, etc. (This deficiency noted for the second year).

REMARKS:

The quality and quantity of food at this facility is very good.

Area of Report - SANITATION

Inspector - Kevin Coperthwaite, Department of Health and Welfare

Date of Inspection - March 29, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Frozen food should be thawed under refrigeration and not out in open room.
2. Sugar should be dispensed from pour-type dispensers.
3. Common butter dishes should not be used.
4. Cleaning supplies will be clearly marked when stored in other than original container.
5. Food in cases, bags, cans, etc., shall not be stored on the floor.
6. Food handlers will not smoke while handling food.
7. Hand-washing lavatory adjoining the food handling area should be cleaned daily.
8. Food handlers should wear hair restraints.
9. Can opener blade worn and dirty should be replaced.
10. Counters and cutting board have holes and cracks in them.
11. There should be a thermometer to check the temperature of wash and rinse water.
12. There should be a separate vegetable prep sink.
13. Metal drinking cups were stored in cardboard box on the drain board.
14. Cleaning chemicals stored on same shelf as food products.
15. Inadequate refrigeration space available.
16. Walls, tops of cabinets and refrigerators dirty.
17. Overhead pipes have peeling paint in food service area.
18. Sink can not be properly sanitized due to a repaired section along bottom seam.

19. Refrigerator in female section not working.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Showers in cell block were dirty and paint peeling from the shower walls.
2. Mattresses with holes being used.

REMARKS: By K. Coperthwaite

New Flooring has been ordered for food preparation area.

Area of Report - SANITATION (Plumbing)

Inspector - George A. McDonald, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - May 7, 1974

On May 7, 1974, I visited the subject jail in connection with the request forwarded by the Bureau of Corrections. Chief Deputy Ralph Nickerson assisted me with the inspection and I might add was very helpful.

I will list the number of fixtures according to the areas that are designated by name.

Cell Block - Right side, first floor:

There exists eight cells with one water closet and one lavatory in each cell. Cell No. 5 water closet is not functioning; it appears that the water service is blocked.

Cell Block - Left side, first floor:

Eight cells with one water closet and one lavatory in each cell. Cells No. 1, 2 and 3 lavatories run constantly. Cell No. 7 has extremely low flushing velocity and reports from prisoners indicate that it sometimes does not work at all.

Basement cell block:

Three cells with one water closet and one lavatory each, O. K.

Cell Block - Left side, second floor:

Cook's Residence. 10 cells, water closet in No. 1 cell is missing (not occupied).

Trustees' Residence:

10 cells - water closet and lavatories missing in Cells No. 1 and 2. Cell No. 5 lavatory missing (not occupied). In addition, each of the five cell blocks have one shower each.

Women's Section

6 cells, 2 with water closet and lavatories. One water closet, lavatory and shower for common use.

The Sheriff's residence consists of 2 water closets, 2 lavatories, 1 bathtub, a kitchen sink, two-bay deep sinks and a washing machine. There is also a deep sink located in the basement of the Sheriff's apartment.

The jail kitchen consists of 1 water closet, 1 lavatory, a two-bay sink, two washers, 1 extractor with 3/4" service and 2" waste.

The guard room consists of 1 water closet and 1 lavatory.

The water service line to the building is 3 inches; the service lines to the lavatories are 1/2" with 1 1/2" waste and the service lines to the water closets are 1" with 4" wastes.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 6, 1974.

Deficiencies 2, 4, 5, 7, 9, 14, 16, 17 and 19 noted under Sanitation (Food-Related) have been corrected since K. Cowperthwaite's inspection.

DEFICIENCIES: Noted by Jail Inspector

SANITATION: (Food Related)

1. There should be a dish-washing machine to properly sanitize tableware and kitchenware.

SANITATION (Non-Food Related)

1. The whole cell block area including the female section was dirty at the time of the inspection.
2. The toilets in the cell block area were dirty and should have a daily cleaning. (This deficiency is noted for the second year).

REMARKS:

A daily routine for the overall cleaning of the cell block should be established and enforced under the supervision of jail personnel. The cell block was in the process of being painted. Since the final inspection the County Commissioners have hired a man, through a Federal-funded program, to assume the janitorial duties of the jail.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - June 3, 1974

DEFICIENCIES: Fire Prevention

1. Building to be certified as fire-resistive construction or to be 100% sprinkled.
2. Kitchen to be enclosed in at least one-hour, fire-resistive material with self-closing one-hour doors at all openings into the balance of the building.
3. Doors to boiler room to be self-closing, one-hour doors.
4. Stairways in cell block section to dining area to be enclosed in at least one-hour, fire-resistive construction with self-closing, one-hour doors at all openings into stairway.
5. Stairway from cell block area to lead to an approved exit for emergency release of inmates.
6. Front stairway in jail section to be equipped with at least one-hour rated doors, self-closing at all openings into stairway.
7. Opening between boiler room and generator room to be sealed up with at least one-hour construction. Air for boiler room through this area to be piped to the outside air.
8. Basement and cell area to have an approved second exit for release of inmates in an emergency.
9. Ambulance room, top floor of jail, to be provided with approved second means of exit or this area to be used for storage only.
10. To have evacuation plan with local fire department and fire drills with fire department for release of inmates in case of emergency.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

1. Generator to be put into service or all corridors to stairways to be equipped with automatic emergency lighting.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 6, 1974.

Deficiency 10 under Fire Prevention has been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. Extension cords and temporary wiring throughout the cell block to be removed. (This deficiency is noted for the second year).

REMARKS:

Deficiencies 2, 3 and 8 under fire prevention were noted for the third year. (See Paragraph 3, Title 34, M.R.S.A. 1964 § 3). It was recommended to the Sheriff that the existing generator be made operational for emergency lighting when needed.

Area of Report - PHYSICAL PLANT

The present structure could and should be renovated to include more program and activity space, which is practically non-existent now. Segregated quarters for female and male juveniles is a must at this jail and should be taken under consideration at once.

Area of Report - ADMINISTRATION

RECORD KEEPING:

DEFICIENCIES:

There is no uniform record-keeping system at this jail. All information about an individual inmate is available, but it is not kept together in one place. A file folder system is recommended; under this system anything and everything pertaining to an individual is placed in one folder for present and future reference. This system is working out very well at other jails.

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

DEFICIENCIES:

There should be a printed set of rules outlining the duties of jailers so that the operation will run smoothly and the duties will be performed the same way by each and every person involved.

REMARKS:

Once a file folder system is set up and in daily use, I am sure it will cause less work in the long run, as all information will be readily available with no searching process to go through.

Area of Report - FEMALE AND JUVENILE AREA

DEFICIENCIES:

1. There are no provisions at the present time to segregate juveniles both female and male from adult inmates, unless the adult female area is unoccupied. (This deficiency is noted for the third year).
2. The female section should have a daily cleaning.

REMARKS:

The female section is certainly adequate in size and available utilities and comfort needs, but can only house one class of inmate at a time. At the present time juvenile males are transported to Boy's Training Center and female juveniles to Stevens School.

Due to the great distances that have to be traveled and the cost involved in the transporting of juveniles it would be a saving over a period of time to provide quarters for juveniles at this facility.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

The Commissioners and Sheriff should engage the services of a doctor who would visit the jail regularly for sick call and giving physicals to the inmates. All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

No deficiencies noted.

REMARKS:

Under the present regulations, hourly checks of the cell block are made; it is suggested that checks be made at least every half hour and at non-scheduled times. The population of this jail is large enough to warrant the services of a jailer inside the cell block at all times.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

No deficiencies noted.

LIBRARY:

No deficiencies noted.

COMMISSARY:

No deficiencies noted.

RECREATION:

There should be an exercise or recreation area outdoors for the inmates to work off tensions, etc. (This is a deficiency of long-standing).

PROGRAMS:

No deficiencies noted.

REMARKS:

This facility has a full-time Director of Treatment, whose responsibility is to maintain ongoing programs as well as providing new ones.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$11,615.94

Board per day.....\$1.75

Total board paid county.....\$1,552.75

REMARKS:

There was more than a 100% increase in the amount of money realized by both the inmate and the county over 1973.

County Jail Inspection Report

September 5, 1974

Cumberland County Jail

Portland, Maine

Charles Sharpe, Sheriff



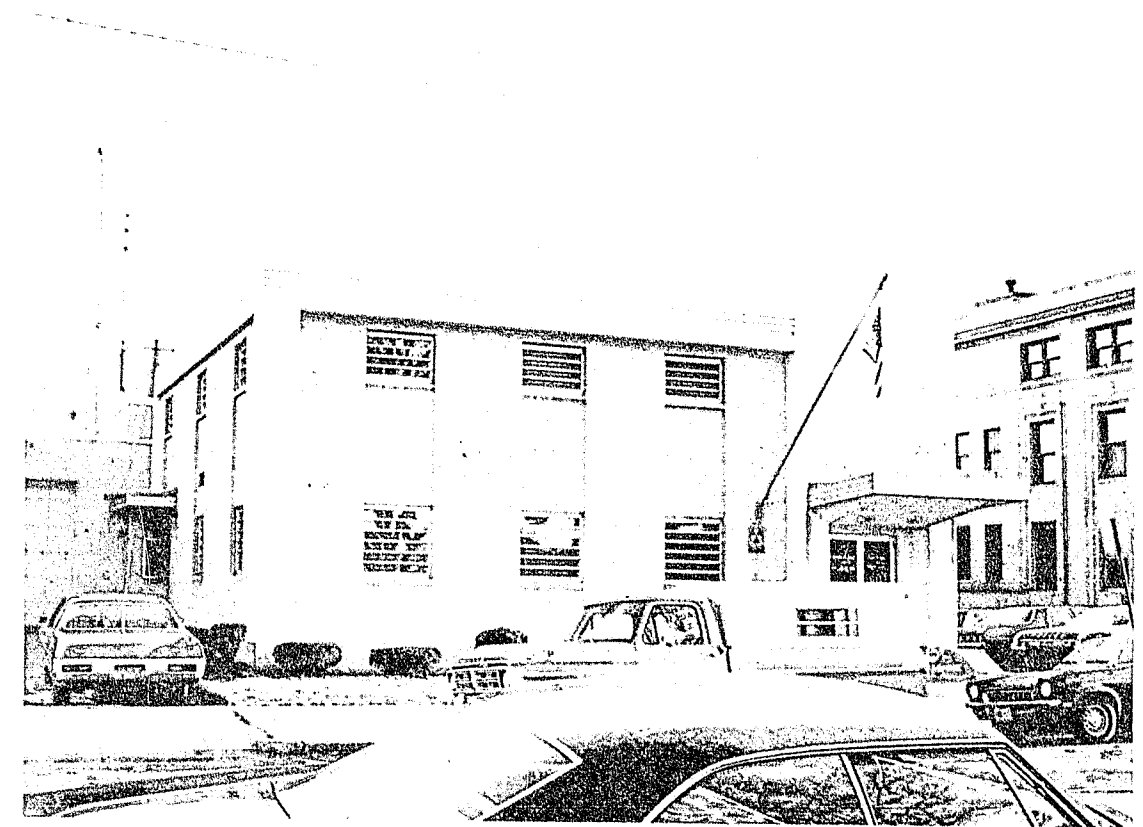
Ralph Amergian
Commissioner



Arthur Chapman, Jr.
Chairman



Arthur H. Charles
Commissioner



Cumberland County Jail

Charles Sharpe, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Cumberland County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL.	FT	PT	PT	PT
Male				18	6	2	1
Female				2	1		

Average Overnight Population:

	Adult	Juvenile
Male	57.6	.4
Female	1.5	.28
total	59.1	.68

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	2,399	75
Female	157	10
Total	2,556	85

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	680	None
Female	22	"
Total	702	"

CUMBERLAND COUNTY JAIL - PORTLAND, MAINE

Built 1964

HOLDING FACILITY AND LOCKUP "ADEQUATE"

The cell breakdown of this facility is as follows: eighteen (18) single capacity (adult male) cells, nine (9) with a capacity of six (6) or more (adult male) for a total of seventy (70), five (adult female) cells with a capacity of eight (8) and two (2) single capacity (male juveniles) cells for a grand total of ninety-eight (98) inmates.

Even though this facility was built in 1964, some of correctional philosophies have changed considerably, therefore some of the then up-to-date features have become obsolete.

At the present time the physical structure is the best in the state, and meets the standards set by the Bureau of Corrections for county jails.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - March 26, 1974

DEFICIENCIES:

1. Changes in printed menu should be recorded and filed for sixty (60) days.
2. Additional quantity recipes should be made available and adjusted as the population changes.
3. The evening meal should be served later than 4:15 p.m.
4. Caps and hair restraints should be worn during preparation and serving of food.

REMARKS:

Deficiencies noted in the 1973 report have been corrected.

FINAL 1974 INSPECTION: Conducted by Jail Inspector September 5, 1974.

Deficiencies 1, 2 and 3 noted by the Director of Nutritional Services have been corrected since her inspection.

DEFICIENCIES: Noted by Jail Inspector

Aprons should be worn by inmate kitchen help.

Area of Report - SANITATION

Inspector - Milton Ashcraft, Department of Health and Welfare

Date of Inspection - April 19, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Cutting boards should be replaced.
2. Dishes and utensils dirty.
3. Chipped dishes, pitted pots and pans should be replaced.
4. Dish racks should not be stored on the floor.
5. A thermometer should be furnished for testing rinse water in the pot sink.
6. A hand-washing sink should be provided for the kitchen.
7. No foods should be stored on the floor.
8. All foods should be covered when stored.
9. Foods should not be stored in open tin cans.
10. Food in walk-in should be stored on shelves or pallets and not on the floor.
11. The hot carts for transporting food should be cleaned more frequently.

DEFICIENCIES: Sanitation (Non-Food Related)

The water faucets located outside of the security cells with the floor toilets should have vacuum breakers installed, a hose is attached to these faucets for flushing purposes.

REMARKS: By Milton Ashcraft

Individual reading lights are being provided; they are made of non-breakable material and give good light. The female section is maintained in a clean and sanitary condition; it is attended by a matron who has living quarters in this section of the jail.

Area of Report - SANITATION (Plumbing)

Inspector - Arthur Fournier, State Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - June 12, 1974

DEFICIENCIES:

There should be back-flow preventers installed in the two (2) hose connectors outside of the security cells.

REMARKS:

A total of 131 fixtures were inspected and found to be in good working order.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 5, 1974.

Deficiencies 2, 3, 4, 5, 7, 8, 9, 10 and 11 noted by Mr. Ashcraft have been corrected since his inspection.

DEFICIENCIES: Noted by Jail Inspector

1. Throughout the cell block area there were a number of push button valves on the lavatories that were not working.
2. The cleanliness of the cell block area could be improved considerably.

REMARKS:

Since the inspection by Mr. Ashcraft, there has been a change in cooks and the present one seems to be more aware of the importance of maintaining sanitary conditions.

In 1973 there were eight (8) deficiencies noted in the area of sanitation and all eight (8) have been corrected.

The services of the plumber should be utilized more often to assure that all plumbing is in good working condition.

Although a systematic cleaning program has been established in this facility, it is felt by this inspector that it is not being properly enforced. It is recommended that a daily routine of the work necessary to keep all parts of the jail clean should be established and a system devised whereby work is assigned for this purpose. The responsibility of each prisoner in reference to this routine should be included in the overall rules or regulations of the jail. It is evident that the success of any rule or regulation depends entirely upon the enforcement of the same by the custodial staff.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 28, 1974

DEFICIENCIES: Fire Prevention

None noted.

DEFICIENCIES: Electrical

Discontinue use of extension cords in female section.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 5, 1974.

The deficiency noted under Electrical has been corrected since the inspection by the State Fire Marshal.

REMARKS:

This facility is 99% fireproof. There is an evacuation plan in case of emergency.

Area of Report - PHYSICAL PLANT

No deficiencies noted.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The file folder record-keeping system is now being well-maintained and includes all the information pertaining to the individual inmate; there has been a secretary employed to keep records and other administrative functions up-to-date under the supervision of the Jail Administrator.

Area of Report - FEMALE AND JUVENILE AREA

ADULT FEMALE:

No deficiencies noted.

FEMALE JUVENILE:

Under the present structural layout of the female section, the female juvenile must be housed in the adult section; this is a serious deficiency.

MALE JUVENILE:

If there are more than two male juveniles incarcerated at one time, the overflow have to be locked up in the adult, male segregated area. Every effort is made to keep adult males separated from the juvenile, but the possibility of them intermingling is great.

REMARKS:

The possibility of the county purchasing an adjacent building for female and male juveniles, as reported in the 1973 report, has apparently fallen through. Unless a male juvenile is sentenced to the county jail, he is immediately transferred to the Boys Training Center.

Area of Report - MEDICAL AND HEALTH

No deficiencies noted.

Area of Report - SECURITY

No deficiencies noted.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

No deficiencies noted.

LIBRARY

As directed by the court.

REMARKS

As directed by the court.

REMARKS

As directed by the court.

REMARKS

As directed by the court.

REMARKS

The court has ordered that the defendant be released on bail in the sum of \$10,000.00, to be paid by the defendant or a surety. The court has also ordered that the defendant be released on bail in the sum of \$10,000.00, to be paid by the defendant or a surety.

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REMARKS

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County Jail Inspection Report

September 9, 1974

Franklin County Jail

Farmington, Maine

Kenneth L. French, Sr., Sheriff



Warren S. Votter
Commissioner



Eben R. Farrington
Chairman

East Franklin

Joseph W. Small
Commissioner



Franklin County Jail

Samuel L. French, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Franklin County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male	0		3	7	2		
Female	0	0	0	1	4		

Average Overnight Population:

	Adult	Juvenile
Male	2	0
Female	0	0
total	2	0

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	514	24
Female	15	7
Total	529	31

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	22	0
Female	0	0
Total	22	0

FRANKLIN COUNTY JAIL - FARMINGTON, MAINE

Bo 11 1389

HOLDING FACILITY AND LOCKUP "ADEQUATE"

The cell breakdown of this facility is as follows: three (3) single capacity (adult male) cells, five (5) double capacity (adult male) cells, one (1) single capacity (adult or juvenile female) cell, and two (2) double capacity juvenile cells for a total of eighteen (18) inmates.

Even though this facility is well-maintained and can probably meet the needs for the county for a few more years, a plan should be formulated for the construction of a new jail.

The sheriff advised that there had been talk of taking over and renovating the present civil defense area for jail expansion.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to deficiencies noted in the following report.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - May 10, 1974

DEFICIENCIES:

1. Changes in the printed menu should be recorded and filed for sixty (60) days.
2. All inmates should be issued a full cutlery service.

FINAL 1974 INSPECTION: conducted by Jail Inspector September 9, 1974.

Deficiency 2 is noted for the second year.

Area of Report - SANITATION

Inspectors - Philip Oliver and Milton Ashcraft,
Department of Health and Welfare

Date of Inspection - April 9, 1974

DEFICIENCIES: SANITATION (Food-Related)

1. Rinse water was 150°F and should be 180°F.
2. Cups are stained and should be bleached out.
3. Trays were dirty.
4. Food should be stored in open tin cans.
5. The kitchen stove needs more attention.
6. The washing machine for clothes should be removed from the kitchen and soiled linen should not pass through the kitchen.
7. The prisoners are given only a spoon to eat with.

DEFICIENCIES: SANITATION (Non-Food-Related)

1. The flush and shower are located near the area where the new dining table will be located; this toilet and shower are not enclosed.
2. The dining table will be located under the steps and dirt will fall onto it, making this an undesirable location.
3. Some mattresses are dirty and stained and should be covered with a washable, waterproof covering and then covered with a clean, launderable mattress cover.
4. The plastic mattress covers that are opened at the seams should be resealed.
5. The mattress in the female and juvenile cell should be cleaned or replaced and bed made up with clean sheets and blankets.
6. The tub, flush and lavatory in the female cell should be replaced with a shower and a jail-type toilet, lavatory and drinking fountain in one unit.
7. The Civil Defense section should have a thorough house cleaning. This area, including the wash room, should be left in a clean condition after each use.
8. The emergency generator was not operational at the time of inspection.

REMARKS: By M. Ashcraft

Jail-type toilets, wash basins and drinking fountains are recommended to replace the present toilets. The office space is undergoing remodeling at this time. This project, when completed, should eliminate a lot of overcrowded space now in use. It is recommended that the gas stove located next to the female cell be removed, as this area is poorly ventilated and the possibility of the open flame depleting the oxygen supply is great.

Area of Report - SANITATION (Plumbing)

Inspector - Arthur Fournier, State Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - June 11, 1974

DEFICIENCIES:

None noted.

REMARKS:

A total of eleven (11) fixtures were inspected and found to be in good working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 9, 1974.

Deficiencies 1, 2, 3, 4 and 5, noted under Sanitation (Food-Related), have been corrected since the inspection by Mr. Oliver and Mr. Ashcraft. Deficiency 7 is noted for the second year.

Deficiencies 2, 3, 5, 7 and 8, noted under Sanitation (Non-Food-Related), have been corrected since the inspection by Mr. Oliver and Mr. Ashcraft.

REMARKS: By Jail Inspector

The bathtub in the female cell should be replaced with a shower for reasons of safety. An intoxicated or drugged person could easily drown in the tub.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 31, 1974

DEFICIENCIES - Fire Prevention

1. Building to be 100% sprinkled.

DEFICIENCIES - Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 9, 1974.

Provide a written fire plan with local fire department; also work out a plan with the local school system in case buses are needed temporarily to hold inmates. (This deficiency is noted for the second year).

Area of Report - PHYSICAL PLANT

The remodeling of space for the sheriff's office, dispatching room, I.D. room and waiting room has been completed, but will not be occupied until the new communication equipment arrives. Some of the vacated space can be utilized for consultation room, visiting, library, etc.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

There should be a written set of rules for the jail personnel to carry out. In the absence of set rules to follow, no task is performed the same way by two different individuals.

REMARKS:

Even though there has been a file folder system of record-keeping set up, it does not contain all the information pertaining to the inmate. Anything and everything pertaining to the inmate while he is incarcerated should be placed in his individual folder.

Area of Report - FEMALE AND JUVENILE AREA

If this facility is to be a holding facility, there will have to be space for the housing of females (adult and juvenile) and male juveniles. Under existing conditions, none of the above-listed can be detained for more than twenty-four (24) hours. The County Commissioners and Sheriff should start planning for improvement in this area at once.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds, or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

Even though the average daily population for 1974 was only two (2), there should be one man on duty other than the dispatcher at all times. When the dispatcher is moved to the new communications room, the need for the additional man on each shift will be even greater. The dispatcher should not act as a jailer.

REPORT:

There was a discussion with the visiting board for the hiring of additional personnel; therefore, the County Commissioners and Sheriff should explore the possibilities.

Account of Report - DEBATE ACTIVITIES AND PROGRAM

DEBATE:

Debate program is active.

DEBATE:

Debate program is active.

DEBATE:

Debate program is active.

DEBATE:

There is a debate program in progress, including basketball, etc., and the program is active.

DEBATE:

There is a debate program in progress, including basketball, etc., and the program is active. At the present time, some members of the Alcoholism Anonymous meetings and there is a discussion of the various problems.

DEBATE:

A well known and active program is in progress, including basketball, etc., and the program is active. It may be possible to obtain more information from the University of Maine, including the various problems. Many service clubs and civic organizations often have free time for programs.

Account of Report - BOARD REPORT

Board meeting 7/1/74 - 9/30/74.....\$400.00

Board meeting 10/1/74.....\$400.00

Board meeting 11/1/74.....\$400.00

DEBATE:

There is a debate program in progress, including basketball, etc., and the program is active. The program is active and the regular daily board.

County Jail Inspection Report

September 10, 1974

Hancock County Jail

Ellsworth, Maine

Merritt P. Fitch, Sheriff



John E. Jordan, Jr.
Commissioner



Dwight A. Brown
Chairman



Roland W. Harriman
Commissioner



Hancock County Jail

Merritt P. Fitch, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Hancock County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male				3	3		
Female							

Average Overnight Population:

	Adult	Juvenile
Male	2.1	
Female		
Total	2.1	

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	773	
Female		
Total	733	

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	70	
Female		
Total	70	

HANCOCK COUNTY JAIL - ELLSWORTH, MAINE

Built 1856

HOLDING FACILITY AND LOCKUP "TEMPORARILY ADEQUATE"

This facility consists of two tiers of cells broken down as follows: eleven (11) single capacity (adult male) cells and one (1) cell (adult male) with a capacity of three (3) for a total of fourteen (14) adult male inmates.

Plans are being developed for the construction of a new facility, which is badly needed. A complex of administrative offices has been built on the ground floor in the rear of the courthouse to be used in conjunction with the new jail; these offices will be utilized by the Sheriff and his staff.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A. 1964, § 3 in regard to deficiencies noted in the following report.

The County Commissioners and Sheriff are to be commended for realizing the need for a new jail in Hancock County and for the progress made thus far in the planning of it.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R. D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 21, 1974

DEFICIENCIES:

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 10, 1974.

The two deficiencies noted in the 1973 report have been corrected.

Area of Report - SANITATION

Inspector - Milton Ashcraft, Department of Health and Welfare

Date of Inspection - May 8, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. A thermometer should be provided at the pot sink for testing rinse water.
2. A hand-washing lavatory should be provided in the kitchen.
3. All foods should be stored off the floor.
4. Cleaning supplies, lighter fluid, etc., should not be stored in the food storeroom.
5. All bulk foods such as butter, oil, etc., should be removed from the cell block and only individual servings of food should be served.
6. A metal or plastic garbage container should replace the paper carton used for a trash and garbage container.
7. All animals should be excluded from the kitchen.
8. The hot water heater in the kitchen was 140°F and should be 130°F.
9. Commode draining cans should be removed from cells and eating areas.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. The prisoner cell block area had not been cleaned at the time of this inspection and some prisoners still in their bunks.
2. Open trash container in cell block.
3. Clothes-washing machine should be moved out of the kitchen to a location where food is not prepared or served.

REMARKS: By Milton Ashcraft

It is recommended consideration be given to holding reveille at a given time each morning and requiring the inmates stay out of their bunks until after breakfast has been served and all areas of the cell block given a daily cleaning.

Twenty (20) new flame-resistant and waterproof mattresses and pillows have been purchased to replace old ones. Cell block has old-type light fixtures with exposed bulbs.

Area of Report - SANITATION (Plumbing)

Inspector - George A. McDonagh, Department of Health and Welfare

Date of Inspection - June 3, 1974

DEFICIENCIES:

None noted.

REMARKS:

The first floor left has 1 shower, 1 water closet, and 1 lavatory, as does the right. The second floor is identical to the first floor. These facilities serve all the cells.

The Sheriff's residence consists of 1 tub, 1 lavatory, 1 water closet, 1 two bay sink in the kitchen. Meals to the jail are served from the Sheriff's residence.

The laundry room consists of 1 washing machine and 1 extractor. The water service is 1/2", drain is 4", lavatory service is 1/2", drain is 1 1/2". The building service is 3/4", the building sewer is 4".

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 10, 1974.

Deficiencies 1 and 2 noted under Sanitation (Non-Food-Related) have been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. Although the cell block was clean at the time of the final inspection, it has been found dirty during other visits; therefore, a daily cleaning routine should be established and enforced by jail personnel. (This is a deficiency noted for the second year).
2. Due to the age of plumbing fixtures, a systematic maintenance schedule should be set up to assure that all fixtures are in working condition.

REMARKS:

The purchase of fire-resistant mattresses and pillows and the discarding of old mattresses has certainly improved the sanitary conditions for the inmates.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - September 10, 1974

DEFICIENCIES: Fire Prevention

1. Entrance to be enclosed in room having at least one-hour, fire-resistive rating with self-closing, one-hour doors at all openings into the balance of the building.
2. Kitchen to be enclosed in construction having a fire-resistive rating of at least one hour with self-closing, one-hour doors at all openings into the balance of the building.
3. Door opening into attic area over cell block to be approved fire door.
4. Entire building to be 100% sprinkled.
5. Basement area not to be used for other than storage area, unless second exit is provided.
6. Plans shall be formulated with local fire department for the evacuation of inmates in fire emergency.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 10, 1974.

Deficiency 1 under Fire Prevention is reported for the third year; this deficiency could be corrected at a very small cost and should be done as soon as possible.

Remove extension cords from cell block. (This is a deficiency noted for the second year).

Area of Report - PHYSICAL PLANT

DEFICIENCIES:

1. Catwalk railings around second tier of cells are unsafe and shall be repaired at once. (This is a deficiency noted for the second year).

REMARKS:

It is recommended that cyclone fencing be installed along railings on catwalks to prevent the slipping or pushing of an inmate or guard off the walk.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record keeping, statistical data gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

This facility does not have written rules and regulations pertaining to the overall operation of the jail for the jail staff. (This is a deficiency noted for the third year).

REMARKS:

A file folder system, which contains everything pertaining to the inmate while he is incarcerated, has been set up at this facility and is being well-maintained.

The County Commissioners and Sheriff should explore the possibility of hiring an additional man for each shift, who could assume some of the administrative duties, booking of inmates, etc., as well as provide cell block coverage, which is lacking at the present time. There are various ways that funds can be realized for these positions. It is very important that additional personnel be hired, especially for cell block coverage.

Area of Report - FEMALE AND JUVENILE AREA

No deficiencies noted.

REMARKS:

As of 1973, no adult or juvenile females or male juveniles have been incarcerated in this facility; they are transferred to other jails that have approved facilities for such incarcerations.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

All medication shall be kept locked up at all times and dispensed only in accordance with the instructions of the doctor.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

The dispatcher should not act as the jailer; there should be, as previously noted, a second employee on duty at all times to oversee the operation of the jail.

REMARKS:

The attention of the County Commissioners and Sheriff should be directed to the above deficiency as it is very serious; the addition of a second man on duty could possibly avert an escape, a serious injury, or a law suit.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The visiting area is located in the dispatching office and offers no privacy and is a potential security risk.

LIBRARY:

There is no library in this facility.

COMMISSARY:

No deficiencies noted.

RECREATION:

There is no outside recreation area at this jail. Indoor recreation is confined to television, radio and card playing.

PROGRAMS:

Programs are non-existent at this facility. This is a very serious deficiency.

REMARKS:

A visiting area could be set up in one of the rooms in the new office complex in the rear of the courthouse; this would require the services of extra guards but would relieve the situation until such time as a new jail is built.

A library could be maintained in the same area where visiting was held. There are many sources from which books, paperbacks, etc., may be obtained at no cost to the county. At the present time, cards for the public library are available to the inmates.

An outside recreation area should be part of any plan for renovation or new construction.

There are many service and civic organizations in the area who, if they were approached, could and would give of their time and effort to install programs within the jail. Alcoholic inmates are, providing they are not security risks, allowed to attend AA meetings.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$775.00

Board per day.....\$3.25

Total board paid county.....\$295.25

REMARKS:

The Work Release Program is being accepted more and more in this area of the state.

County Jail Inspection Report

September 9, 1974

Kennebec County Jail

Augusta, Maine

Stanley Jordan, Sheriff

Not Available

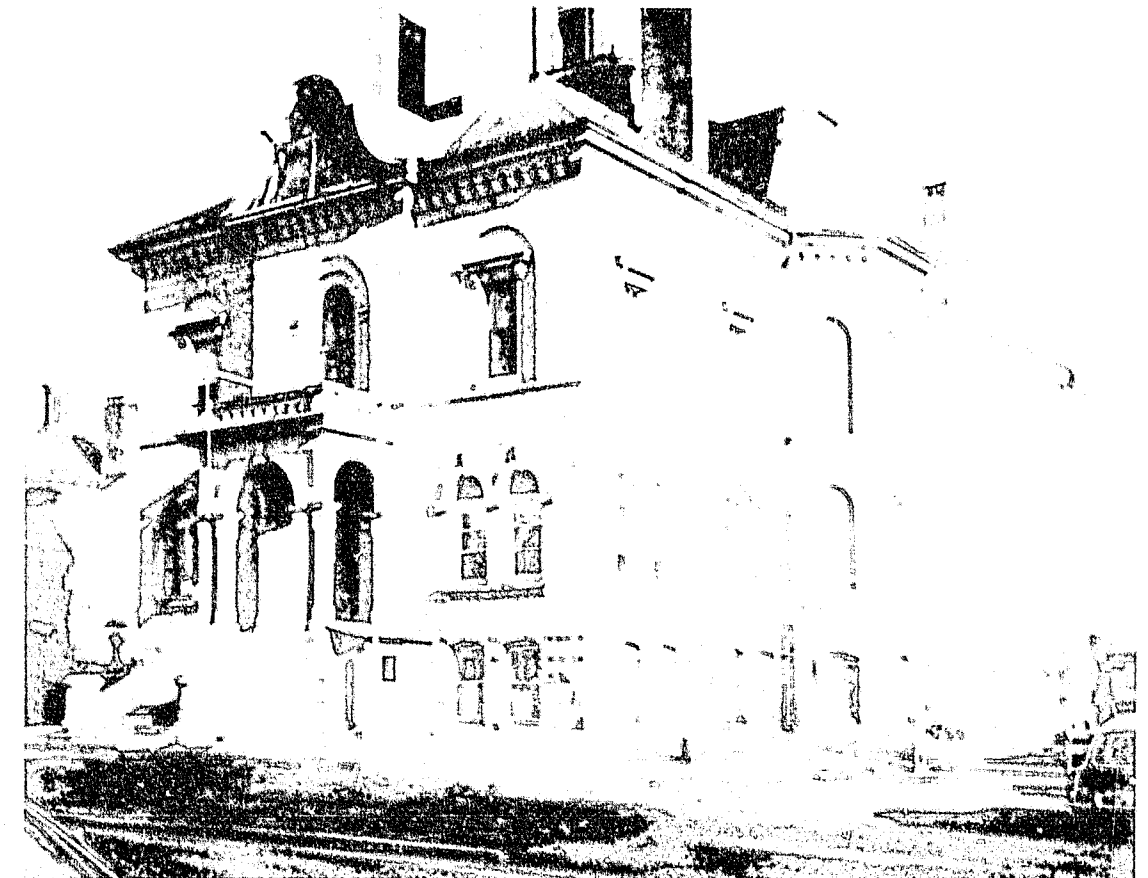
Not Available

Not Available

Paul F. McClay
Commissioner

Erskine L. Dodge
Chairman

Charles E. Moreshead
Commissioner



Kennebec County Jail

Stanley Jordan, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Kennebec County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male	1	1	9	6	6		
Female			5		1		

Average Overnight Population:

	Adult	Juvenile
Male	30	1
Female	1	0
Total	31	1

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	1,095	17
Female	27	0
Total	1,122	17

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	221	5
Female	10	0
Total	231	5

KENNEBEC COUNTY JAIL - AUGUSTA, MAINE

Built 1890

HOLDING FACILITY AND LOCKUP "ADEQUATE"

The cell breakdown of this facility is as follows: twenty-seven (27) double capacity (adult male) cells, two (2) cells (adult male) with a capacity of four (4) each, three (3) double capacity (female adult and juvenile) cells and six (6) double capacity (male juvenile) cells for a total of eighty (80) inmates.

The County Commissioners and Sheriff are to be commended for the many improvements that have been made and for the prompt action taken to correct the deficiencies that existed at this jail.

The hiring of a Director of Treatment during 1974 certainly has had a positive effect on the moral and rehabilitative process of the inmates.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to deficiencies noted in the following report.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - April 24, 1974

DEFICIENCIES:

1. Changes in printed menu should be recorded and filed for sixty (60) days.
2. Recipes for twenty-five (25) or fifty (50) portions should be made available.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 9, 1974.

Deficiencies 1 and 2 have been corrected. The two deficiencies noted in the 1973 report have been corrected. A full-time cook was employed by the county during the past year.

Area of Report - SANITATION

Inspector - Milton Ashcraft, Department of Health and Welfare

Date of Inspection - April 23, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Utensils need to be washed cleaner to remove all food.
2. All chipped and cracked dishes should be removed from service.
3. All pitted pots and pans should be replaced.
4. There should be a thermometer at pot sink.
5. A separate sink is needed for preparation of vegetables.
6. All towel drying of utensils should be discontinued.
7. Can opener needs new blade.
8. Sugar should be dispensed from pour type dispenser.
9. All toilet articles should be removed from kitchen.
10. The lock on the walk-in should be so that it can be opened from the inside as well as the outside.

REMARKS: By M. Ashcraft

A new dish-washing machine is ready to be installed. It is recommended that emergency lighting as an alarm system, be installed to guard against anyone getting locked in the walk-in.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. The cells used by work release inmates had an accumulation of common drinking cups, food, trash and garbage in them, and were generally in an unsanitary condition.

REMARKS: By M. Ashcraft

It is recommended that fire-resistant, covered mattresses be purchased to replace the plain cloth-covered ones; also they would be much easier to sanitize after use by inmates.

Area of Report - SANITATION (Plumbing)

Inspector - Kerwin L. Keller, District Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - May 25, 1974

DEFICIENCIES:

1. The two (2) water heaters in the boiler rooms need to have vacuum breakers installed.
2. The water closet in the boiler room should have an anti-siphon ballcock installed.

REMARKS:

A total of thirty-six (36) fixtures were inspected and found to be in good working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 9, 1974

Deficiencies 1, 2, 3, 4, 7, 8 and 9 under Sanitation (Food-Related) have been corrected since the inspection by M. Ashcraft. The deficiency listed under Sanitation (Non-Food Related) has been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. The pipe railings on the outside of the protective wire running along the catwalks had a thick coating of dust all along them.
2. Aprons and hair restraints should be worn by kitchen help.

REMARKS:

A daily routine of work necessary to keep all parts of the cell block clean should be established and a system devised whereby work is assigned for this purpose. Responsibility for each prisoner in reference to this routine should be included in the overall rules and regulations of this facility, keeping in mind no inmate should be given authority to assign work to another prisoner.

A dish-washing machine has been installed. New fire-resistant mattresses are now being used. The sheriff has made provisions in the jail budget for the purchase and installation of combination water closet and lavatories for part of the jail.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Regan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 28, 1974

DEFICIENCIES: Fire Prevention

1. Furnace room door to be kept closed at all times.
2. Air for combustion of furnace to come directly from outside.
3. Door at top of cellar stairs to be kept closed to protect vertical openings.
4. Ceiling in officer's mess to be one hour fire rated.
5. All holes in walls where new conduit passes through to be sealed in fire-resistant material.
6. Provide second means of egress from cell block area remote from present and without passing through any hazardous area.
7. Entire building complex to be 100% sprinkled.
8. All ventilating system throughout cell block area and library storage to be sealed off or provided with automatic fire damper and approved smoke detectors.
9. Locks on women's and juvenile's section to be remote-controlled for quick release of inmates. Also provide second means of egress from this area.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

1. Electrical receptacle in investigation office not to be overloaded.
2. Discontinue use of all extension cords in sheriff's quarters.
3. Television in jail release section to plug directly into approved outlet.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 9, 1974.

Deficiencies 1 and 3 under Fire Prevention have been corrected since the inspection. All deficiencies under Electrical have been corrected since the inspection.

REMARKS:

A second means of egress from the female area should be provided; this could also serve the rest of the cell block in case of an emergency.

Area of Report - PHYSICAL PLANT

The only deficiency with the physical set-up of the jail is that the way it is laid out, there is not enough space for things other than cells.

Area of Report: ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The file folder record system at this facility contains all pertinent information about the individual inmate and the file is very well-maintained.

Area of Report - FEMALE AND JUVENILE AREA

DEFICIENCIES:

This facility has got to have a completely segregated area for its adult women and juveniles. At the present time the area for adult women and juvenile males is a good area, except movement to and from cannot be accomplished without going through the adult male section. If an adult woman is in confinement, there is no place to properly confine a juvenile female. This is a serious deficiency and should be corrected as soon as possible. (This deficiency is noted for the second year).

REMARKS:

Due to the number of juveniles and females brought to this facility from other counties, it is imperative that consideration be given to the correction of the above deficiency.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

The county commissioners should explore the possibility of hiring a doctor to visit the jail at least twice a week to hold "sick call" and give physicals to inmates who will be spending any length of time in the jail. All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

DEFICIENCIES:

1. There should be at least one deputy inside the cell block at all times.

REMARKS:

The population of this jail averages thirty (30) plus throughout the year, so the need for a deputy in the cell block twenty-four hours a day for security, safety and inmate well-being purposes is very important. This added security could prevent escapes, injuries, deaths and possible law suits. A gang lock system has been installed at this jail.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The present area is very small, poses a security risk and disrupts the communications operations of the department. This is a very serious deficiency noted for the second year and should be corrected as soon as possible.

LIBRARY:

No deficiencies noted.

COMMISSARY:

No deficiencies noted.

RECREATION:

No deficiencies noted.

PROGRAMS:

No deficiencies noted.

REMARKS:

This facility has one of the best rehabilitation program set-ups in the state, under the guidance of the Sheriff, John Finnegan, Director of Treatment and Ralph Nichols, Work Release Coordinator. A list of available programs is as follows:

General Educational Development (High School Equivalency)
Arts and Crafts (three times a week)
Consulting Psychiatric Services (one night a week)
General Interest Movie Program (twice a week)
Recreation at gym at Stevens Training Center/Women's Correctional Center (when available)
Educational Release (Post Secondary)
Veteran Counseling at Veteran's Services Office
Vocational Rehabilitation Services (weekly)
Augusta Family Practice Medical Services (24 hour emergency basis)
Day One Drug Rehabilitation Program
Augusta Chapter, Community Action Program
The Crisis and Counseling Center (to assist released inmates)
The American Red Cross (First Aid courses)

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74\$16,579.89

Board per day.....\$5.00

Total board paid county.....\$6,405.00

REMARKS:

This county employ Ralph Nichols as a Work Release Coordinator. Mr. Nichols has been able to find employment for nearly all of the inmates who are eligible to participate in the program.

County Jail Inspection Report

September 12, 1974

Knox County Jail

Rockland, Maine

Carlton V. Thurston, Sheriff

Not Availalbe

Not Available

Not Available

Robert H. Heald
Commissioner

Raymond E. Ludwig
Chairman

Robert C. McIntosh
Commissioner



Knox County Jail

Carlton V. Thurston, Sheriff



CONTINUED

1 OF 2

Departmental Statistics 7/1/73 - 6/30/74

Knox County

Employees:

Counseling and Guidance			Custodial		Other	
PT	PT	VOL	FT	PT	PT	PT
			5	3		
			1	3		

Average Overnight Population:

	Adult	Juvenile
Male	9	.5
Female	1	.5
total	10	1

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	654	
Female	27	
Total	681	

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	520	
Female		
Total	520	

KNOX COUNTY JAIL - ROCKLAND, MAINE

Built 1885

HOLDING FACILITY AND LOCKUP - "ADEQUATE"

The cell block of this facility consists of two tiers of cells. The cell breakdown is as follows: fifteen (15) double capacity (adult male) cells and one (1) single capacity female cell for a total capacity of thirty-one inmates.

Planning for either a new facility or the renovation of the present one is now underway. It is the recommendation of the Bureau of Corrections that a new jail be built, rather than renovating the present structure; it is felt that it would be less expensive over the long run. A new building could be built so it could be added onto, whereas there is no room for expansion if the present building is renovated.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A. 1964, § 3, in regard to deficiencies noted in the following report.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 17, 1974

DEFICIENCIES:

None noted.

REMARKS: By M. Morse

There should be no more than 14 hours between supper and breakfast-- the timing, here, is close to this requirement and the servings at this meal, as observed, are large enough so that no one should go hungry.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 12, 1974.

No deficiencies noted.

Area of Report - SANITATION

Inspectors - Philip Oliver and Milton Ashcraft,
Department of Health and Welfare

Date of Inspection - June 18, 1974

DEFICIENCIES: SANITATION (Food-Related)

There should be a thermometer in each refrigerator and freezer.

DEFICIENCIES: SANITATION (Non-Food Related)

1. Floor drains in cell block should be covered.
2. Plaster in upper cell area needs repair.
3. Windows should be screened with not less than number 16 mesh wire.
4. Lavatories in cell block should be replaced.
5. Cells are poorly ventilated.

REMARKS:

It is recommended that light fixtures be placed in each cell. This jail is antique and it is recommended that consideration be given to new construction.

Area of Report - SANITATION (Plumbing)

Inspector - Arthur Fournier, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - June 18, 1974

DEFICIENCIES:

1. Lavatories on first and second floors of cell block should have anti-siphon traps installed.
2. Floor drains in cell block should have strainers installed.

REMARKS:

A total of nineteen (19) fixtures were inspected and found to be in working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 12, 1974.

The deficiency noted under Sanitation (Food-Related) has been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. Although a systematic cleaning program has been established in this facility, it is felt by this inspector that it is not being properly enforced. It is recommended that a daily routine of the work necessary to keep all parts of the jail clean should be established and a system devised whereby work is assigned for this purpose. The responsibility of each prisoner in reference to this routine should be included in the overall rules or regulations of the jail. It is evident that the success of any rule or regulation depends entirely upon the enforcement of the same by the custodial staff.
2. The ceiling inside the cell block needs to be repaired.

REMARKS:

It is recommended that the plumber make regular inspections of all fixtures to insure that they are in good working condition.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - June 11, 1974

DEFICIENCIES: Fire Prevention

1. Building to be 100% sprinkled.
2. Provide second means of egress from cell block second floor level. (This deficiency is noted for the third year).
3. Stairway to basement by sheriff's quarters to have one-hour, self-closing fire door. (This deficiency is noted for the second year).
4. Provide two deputies on duty at jail at all times for quick release of inmates.
5. To have evacuation plan worked out with local fire department.
6. All emergency exit doors to be able to be opened from the outside.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

1. Electrical outlet second floor cell block to be repaired.
2. Provide sufficient emergency lighting to cover all exits and routes of travel to the outside.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 12, 1974.

Deficiencies 5 and 6 noted under Fire Prevention have been corrected since the inspection by the Fire Marshal. Deficiency 2 under Electrical has been corrected.

REMARKS:

The addition of a second man on duty on each shift to assume the duties of jailer would assure more frequent cell block checks, therefore lessen the possibility of injury or even death to inmates in the event of fire.

Area of Report - PHYSICAL PLANT

The inside layout of this structure does not allow for any space other than cells; this does not lend itself to any rehabilitation process. Renovation of this jail would be very costly; it is recommended that a new structure be built.

Area of Report - ADMINISTRATION

RECORD KEEPING:

No deficiencies noted.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The file folder system of record-keeping at this jail contains all of the information pertaining to the individual inmate and is very well-maintained.

Area of Report - FEMALE AND JUVENILE AREA

No deficiencies noted.

REMARKS:

Females (adult and juvenile) and male juveniles are taken to Kennebec County Jail. A completely segregated area for the above classes of inmates will be a part of the proposed new or renovated facility.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

This is one of the few jails in the state where a doctor makes periodic visits. All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

There should be an additional man, other than the dispatcher, on duty each shift to further insure the security of the jail against escape attempts, possible injury to jail personnel as well as inmates' possible suicide attempts or any other emergency that might arise. The dispatcher should not act as the jailer.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

There has been a change in the location of the visiting area since the last report and even though the present area is more secure, there is still a possible security risk.

LIBRARY:

During the inspections this past year the inmates at this facility had no access to a library; the only reading material they had was some magazines and newspapers. A small library within the facility would help in the daily routine of inmates. A call to the community should fulfill this deficiency.

COMMISSARY:

No deficiencies noted.

RECREATION:

Due to the location of this facility there is no space for an outside recreation area. This is a serious deficiency.

PROGRAMS:

There is a need for more programs for inmates at this jail. At present the personnel of the Mid-Coast Mental Health come to the jail when called to counsel inmates; AA members come to the jail when called, and the facilities of the detoxification unit in Rockland are utilized; this is the extent of programs offered at this jail.

REMARKS:

When the population is large enough, the inmates are taken to the Community Building by deputies to use the recreation facilities. By contacting the various service and civic organizations in the community, the possibility of added programs and greater participation by the public in the rehabilitative process could be realized.

Area of Report - WORK RELEASE

Inmate Earnings 7/1/73 - 6/30/74.....\$708.45

Board per day.....\$5.00

Total board paid county.....\$176.00

REMARKS:

The work release program is being accepted by the community more and more and the earnings show an increase over last year.

County Jail Inspection Report

October 8, 1974

Oxford County Jail

South Paris, Maine

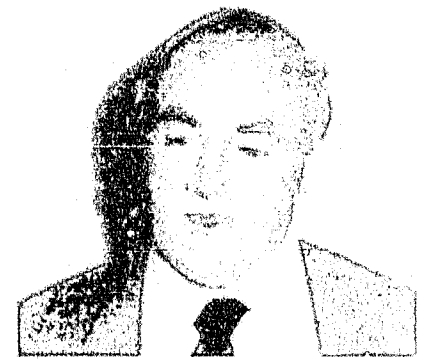
Alton Howe, Sheriff



Stuart F. Martin
Commissioner



Norman K. Ferguson, Jr.
Chairman



Leo W. MacDonald
Commissioner



Oxford County Jail

Alton Howe, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Oxford County

Employees:

	Counseling and Guidance			Custodial		Other	
	FT	PT	VOL	FT	PT	FT	PT
Male	2	1		4	4		
Female		2			3		

Average Overnight Population:

	Adult	Juvenile
Male	10	1
Female	1	1
total	11	2

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	157	15
Female	12	3
Total	169	18

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	72	0
Female	0	0
Total	72	0

OXFORD COUNTY JAIL - SOUTH PARIS, MAINE

Built 1895

HOLDING FACILITY AND LOCKUP "ADEQUATE"

This facility consists of two floors in the cell block with the cell breakdown as follows: thirteen (13) double capacity (adult male) cells and one (1) double capacity (adult female) cell for a total of twenty-eight (28) inmates.

Planning for the renovation of this facility has already been started. During 1975 a plan should be submitted to the National Clearinghouse for Criminal Justice Planning and Architecture for final approval.

The County Commissioners and Sheriff are to be commended for their cooperation in the correcting of deficiencies during the past year.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A. 1964, § 3 in regard to deficiencies noted in the following report.

Consideration is being given by the Commissioners, Sheriff and the Bureau of Corrections to using the Sheriff's quarters for a halfway house to be utilized by Oxford, Androscoggin and Franklin counties.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - May 2, 1974

DEFICIENCIES:

1. Changes in the printed menu should be recorded and filed for sixty (60) days.
2. Only officially inspected meat should be served. Deer and moose are not certified fit for human consumption.

REMARKS: By N. Martin

A full-time cook has not been employed. Other deficiencies noted in the 1973 report have been, or are in the process of being corrected.

FINAL 1974 INSPECTION: Conducted by Jail Inspector

Since the inspection conducted by N. Martin, the County Commissioners have hired a full-time, professional cook.

Area of Report - SANITATION

Inspectors - Philip Oliver and Milton Ashcraft,
Department of Health and Welfare

Date of Inspection - April 17, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Cutting board open at the seams and should be replaced.
2. Dishes and utensils are being washed in 100°F water and rinsed in 128°F water. Rinse water to be 170°F.
3. It is recommended consideration be given to employing a full-time cook and kitchen supervisor.
4. All cracked and chipped dishes should be removed from service.
5. All pitted and dented pots and pans should be replaced.
6. Thermometers needed to test rinse water at sink.
7. A separate vegetable prep sink should be provided.
8. A hand-washing lavatory should be provided.
9. Dishes and utensils should be air dried rather than towel dried.
10. Utensils should not be stored on floor in storeroom cabinets.
11. Thermometers should be provided in refrigerators.
12. All foods stored in refrigerator should be covered.
13. A weevil infestation was noted in a bin of meal.
14. All containers of food should be clearly labeled.
15. The counter covering around the sink needs repair.
16. Butter is served and stored in an open dish; should be served in individual servings.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Urinal on first floor of cell block was broken.
2. The old type toilets in cell block are chipped and corroded, making them difficult to clean.
3. Wash basins in cell are not operational.
4. Paint is peeling on the shower walls.
5. All missing light bulbs in cells should be replaced.
6. Female cell needs cleaning and painting.

REMARKS: By inspectors

A new dish-washing machine is on premises and ready to be installed. The new type jail toilet, wash basin and drinking fountain in one single unit is recommended.

Area of Report - SANITATION (Plumbing)

Inspector - Richard W. Bean, Supervising Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - July 11, 1974

DEFICIENCIES:

1. Laundry tubs in basement need vacuum breakers on water service.
2. Kitchen sink needs back flow preventer on spray.
3. Vacuum breakers are needed on eight (8) cell lavatories.
4. Drain outlet where a urinal used to be in the rear cell on second floor should be capped.

REMARKS:

A total of twenty-five (25) fixtures were inspected and all but one were in working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector

Deficiencies 1, 2, 3, 4, 6, 9, 10, 11, 12, 13, 14 and 16 noted under Sanitation (Food-Related) have been corrected. Deficiencies 5 and 6 noted under Sanitation (Non-Food-Related) have been corrected.

REMARKS:

Since a full-time cook has been hired, there has been a 100% improvement in the sanitary conditions in the food preparation and food service areas. This inspector was informed by the sheriff that a request for bids has been put out for new toilet fixtures.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 31, 1974

DEFICIENCIES: Fire Prevention

1. Waste receptacles in cell block and kitchen should be metal.
2. Kitchen door to be provided with electro magnetic hold back, interconnected to sprinkler system.
3. Provide written fire plan with local department.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector October 8, 1974.

All the deficiencies noted under Fire Prevention have been corrected.

REMARKS:

The one deficiency noted under Electrical in the 1973 report has been corrected.

Area of Report - PHYSICAL PLANT

A study has been started by the Commissioners, Sheriff, Bureau of Corrections and Maine Law Enforcement Planning and Assistance Agency to determine whether or not renovation of the present jail or the construction of a new one is more feasible.

A plan has already been finalized to renovate the present administrative section and when this has been done there will be some added space for inmate activities.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The file folder system of record-keeping at this facility contains all of the information pertaining to the individual inmate and is well-maintained.

Area of Report - FEMALE AND JUVENILE AREA

DEFICIENCIES:

This jail does not have any suitable area for the detention of juveniles, male or female. (This deficiency is noted for the third year).

REMARKS:

The plans for renovating the jail call for a completely segregated area for adult females and juveniles, both male and female. This should be of top priority, as it is one of the most serious deficiencies at this facility. Juveniles will continue to be transported to a facility that meets the standards for incarceration of juveniles.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds, or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

Provisions should be made to have a doctor visit the jail at least twice a week to hold sick call and give physicals to inmates who are going to be incarcerated for any length of time. All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

DEFICIENCIES:

1. There should be at least one person in addition to the dispatcher on duty during each shift, to act as jailer. The dispatcher should not act as jailer.
2. The windows on the second floor should have security screening as well as tempered glass.

REMARKS:

By having a second man on duty during each shift, the possibility of an escape, suicide, injury or other unusual happening, would be greatly reduced. The person acting as jailer should spend most of the shift inside the cell block.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The present visiting facilities are not adequate insofar as security and privacy are concerned. (This deficiency is noted for the second year).

LIBRARY:

No deficiencies noted.

COMMISSARY:

No deficiencies noted.

RECREATION:

There should be a basketball hoop and volleyball net, in addition to horse shoes for outdoor recreation.

PROGRAMS:

There is a lack of programs for inmates at this facility.

REMARKS:

When the administration offices are moved, there could be a more suitable visiting area established. Existing programs are weekly group counseling, individual AA counseling and the clergy at the request of the inmate. A call to any of the various civic or service organizations could be a means of getting more programs for the jail.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$6,622.64

Board per day.....\$3.00

Total board paid county.....\$2,200.00

REMARKS:

The work release program at this facility showed a slight increase over 1973.

County Jail Inspection Report

October 3, 1973

Penobscot County Jail

Bangor, Maine

Otis N. LaBree, Sheriff



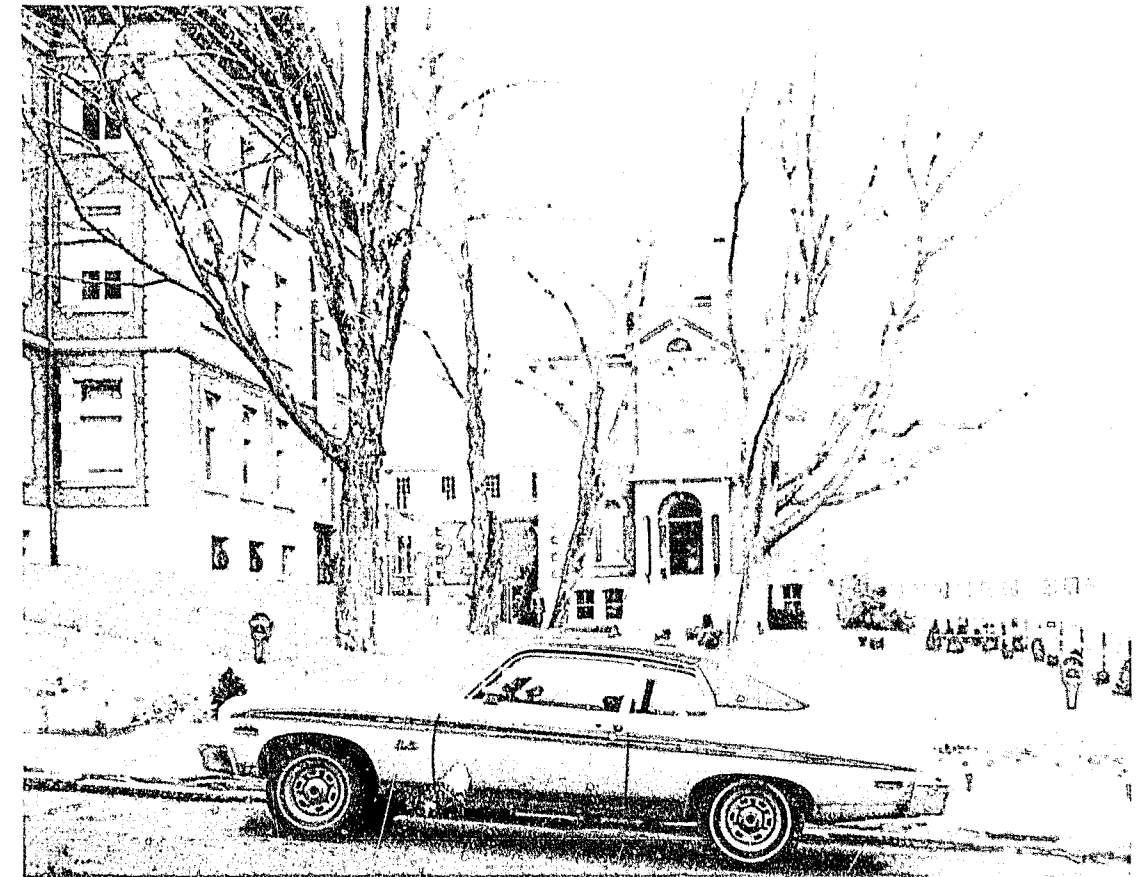
Raynor I. Crosman
Commissioner



Earl C. Banks
Chairman



John J. Mooney
Commissioner



Penobscot County Jail

Otis N. LaBree, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Penobscot County

Employees:

Counseling and Guidance			Custodial		Other	
PT	PT	VOL	FT	PT	PT	PT
Male		6	6			
Female	1					

Average Overnight Population:

	Adult	Juvenile
Male	38.4	.5
Female	.5	.4
total	38.9	.9

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	1,105	21
Female	.30	4
Total	1,135	25

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	875	1
Female		
Total	875	1

PENOBSCOT COUNTY JAIL - BANGOR, MAINE

Boilt 1870

HOLDING FACILITY AND LOCKUP "ADEQUATE"

This facility consists of four tiers of cells and the capacity breakdown is as follows: twenty-two (22) double capacity (adult male) cells, twenty-six (26) (adult males) cells with a capacity of four (4) each, one (1) room (female adult or juvenile) with a capacity of three (3) for a total of one hundred and twenty-two (122) inmates.

The proposed renovations of this facility were divided into three phases. Phase one, which was the construction of an enclosed bridgeway from the jail proper to the old broom factory that is now being used as a security visiting area, and the renovating of the communications area, has been completed. Phase two, which is the renovation of one floor of the broom factory for female and juvenile quarters, has been funded and should be completed in 1975. Phase three is in the planning stage. When the renovations are completed, this will be the largest of the county jails in the state.

The County Commissioners and Sheriff are to be commended for the many improvements already completed as well as for the future improvements already funded.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 9, 1974

DEFICIENCIES:

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector October 3, 1974.

Aprons and hair restraints should be worn by inmate kitchen help. All inmates should receive a full cutlery service unless he is suicidal, etc. (This deficiency is noted for the second year).

Area of Report - SANITATION

Inspectors - Philip Oliver and Milton Ashcraft, Department of Health and Welfare

Date of Inspection - April 30, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Meat block needs refinishing.
2. Pots and pans found with food residual left on them and badly stained.
3. Pots and pans dented, pitted and rusted; should be replaced.
4. Cutlery has loose and broken handles and should be replaced.
5. Common drinking cups should not be permitted.
6. A commercial dish-washing machine is needed.
7. A thermometer is needed at dish-washing sink.
8. A separate vegetable sink is needed.
9. A hand-washing lavatory is needed in the kitchen.
10. All food should be stored off of the floor.
11. All food spillage in the walk-in refrigerator should be cleaned up; shelves, walls, ceiling and floor should be cleaned.
12. All foods in refrigerator should be covered.
13. Salt pork was freezer-burned and should be thrown out.
14. Storeroom is hot, infested with bugs and shows signs of rodents.
15. Fruit juices were mixed in a galvanized sprinkler can.
16. The cook should not smoke while working around and preparing food.
17. Meat slicer and can opener found to be dirty.
18. All cleaning compounds should be stored separate from food.
19. All mouldy beef should be removed from walk-in so that the box is not seeded with mould.
20. The kitchen and storerooms need a good cleaning.

21. A hood is needed over the range.
22. Storage space for small utensils unclear.
23. Sugar and coffee creamer should be in pour-type dispensers.
24. All food service personnel should wear clean aprons and hair coverings.
25. All perishable foods such as french dressing should be refrigerated once they have been opened.
26. Any utensils or materials no longer used or needed should be removed.
27. The walk-in has the type of handle on it that does not allow opening from the inside if it is accidentally shut while someone is inside. An alarm system or a handle that works from both sides is recommended.
28. The open pit in the floor of the storeroom is no longer used and it is infested with bugs and should be cemented up.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Showers are dirty with slime buildup.
2. Torn, dirty and stained mattresses should be replaced.
3. All cells need a general cleaning.
4. Toilets have a residual of feces and stain on them.

Area of Report - SANITATION (Plumbing)

Inspector - George A. McDonald, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - July 31, 1974

DEFICIENCIES:

1. The wash-down hose in the kitchen should have a vacuum breaker installed.

REMARKS:

The jail consists of three floors with six walks. Walks 1, 2 and 3 are on the south side of the building. Walks 4, 5 and 6 are on the north side of the building.

First Floor - Walk One has 7 cells with a water closet and lavatory in all but cell number 2. The water closet is missing in this cell. Consequently cell number 2 is not being used.

Walk Four has 6 cells and 1 shower. There are water closets and lavatories in all cells except cell number 2. Here the water closet is missing. This cell is used for storage. At the end of Walk Four is the doctor's office which contains 1 water closet and a lavatory.

Second Floor - Walk Two has 6 cells with a water closet and lavatory in each cell. At the end of Walk Two is the women's area with 1 water closet and 1 lavatory. Walk Five has 6 cells with 1 water closet and 1 lavatory in each. At the entrance to the Walk is 1 shower. At the end of the Walk is the ping-pong room which has 1 water closet and 1 lavatory.

Third Floor - Walk Three has 7 cells with a water closet and lavatory in each cell. Walk Six has 6 cells and 1 shower. Each cell has 1 water closet and 1 lavatory. At the end of the Walk is the Trustee Day Room which contains 1 water closet and 1 lavatory.

Basement - The basement cell areas are called Bricks. The Left Brick consists of 5 cells with a water closet and lavatory in all but Cell No. 2. The water closet and lavatory were broken by an inmate on July 28, 1974.

The Right Brick consists of 5 cells with a water closet and lavatory in each cell. There is a slop sink at the beginning of this Walk.

The admitting room has 1 water closet and 1 lavatory, as does the control office.

The laundry consists of 1 washer with a 3/4" service and a 3" drain, an extractor with a 1 1/2" drain and two deep sinks.

The kitchen has 4 stainless steel sinks. There also is a wash-down hose which should have a vacuum breaker.

The water closet waste line is 4" cast iron with 1" copper and galvanized service. The lavatories have a 1 1/2" galvanized drain with 1/2" service lines.

The water entrance to the building and the sewer exit from the building could not be located.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 3, 1974.

Deficiencies 1, 2, 3, 4, 7, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 22, 23, 25, 26 and 28 under Sanitation (Food-Related) have been corrected since the April 30, 1974 inspection.

All deficiencies under Sanitation (Non-Food Related) have been corrected.

DEFICIENCIES: Noted by Jail Inspector

SANITATION: (Food-Related)

1. The area under the meat slicer was found to be dirty.
2. The movable cutting block had dirt under it.

REMARKS:

The cell block was in the process of being painted and was about 90% done at the time of the inspection by the Jail Inspector.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal, Department of Public Safety.

Date of Inspection - September 10, 1974.

DEFICIENCIES: Fire Prevention

1. Jail building and attached buildings to be 100% sprinkled.
2. Cell block section to have remote exit for use in emergency to release inmates.
3. Kitchen to have self-closing, one-hour doors at all openings into balance of the building, and food service opening to be equipped with fire shutter.
4. All oil-fired heating units to be enclosed in rooms having at least one-hour, fire-resistive rating with self-closing, one-hour doors at openings.
5. Gasoline storage in annex to be discontinued.
6. To have evacuation plan worked out with local fire department.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

1. All temporary wiring throughout cell area to be removed.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 3, 1974.

Deficiencies 6 and 7 under Fire Prevention have been corrected. The deficiency noted under electrical has been corrected.

REMARKS:

There is always at least one member of the jail staff in the cell block, not only for security but for safety as well.

Area of Report - PHYSICAL PLANT

No deficiencies noted.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women prisoners. This would allow for easier record-keeping, statistical data gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile could be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for males, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

A file folder record-keeping system has been set up at this facility, and contains all the information pertaining to the individual inmate. Due to the important part this jail would have in any correctional plan of the future, it is recommended that consideration be given to establishing the position of Jail Administrator.

Area of Report - FEMALE AND JUVENILE AREA

The phase two portion of planned renovations for the jail will be a new section for females (adult and juvenile) and male juveniles; this will be completed in 1975.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

No deficiencies noted.

REMARKS:

There is always one or two jail personnel in the cell block, depending on the number of inmates incarcerated, to maintain security.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The visiting area is a secure partitioned area with one-on-one phone communications.

LIBRARY:

There is a well-stocked library which is opened to the inmates at various times during the day.

COMMISSARY:

No deficiencies noted.

RECREATION:

For indoor recreation there is a ping-pong room, television, radio and games. The outdoor recreation area is used for volleyball once or twice a day, weather permitting.

PROGRAMS:

The following programs and services are offered: GED four times weekly, fourteen (14) certificates issued. Counseling Center two times weekly or when needed. Librarian from public library in once a week. Religious services each Sunday. Intern program, Mental Health Technician, University of Maine. Student Action Corps once a week from University of Maine. Bangor Mental Health Institute go-between for counseling on admitting of inmates.

REMARKS:

Serious consideration should be given to the hiring of a Jail Program Coordinator who could oversee the Work Release Program, as well as rehabilitation programs for the inmates.

County Jail Inspection Report

Amount paid for food and supplies for 10/1/74.....\$9,764.65

Amount paid for other services for 10/1/74.....\$1.50

Amount paid for other services for 10/1/74.....\$5.00

Total amount paid for food and supplies for 10/1/74.....\$15,531.15

Frank H. Murch

County Jail Inspection Report for 10/1/74. Prepared by: Frank H. Murch, Sheriff

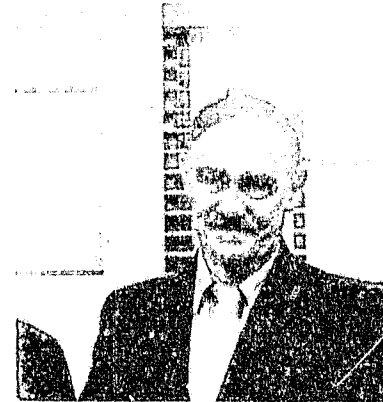
County Jail Inspection Report

October 1, 1974

Piscataquis County Jail

Dover-Foxcroft, Maine

Frank H. Murch, Sheriff



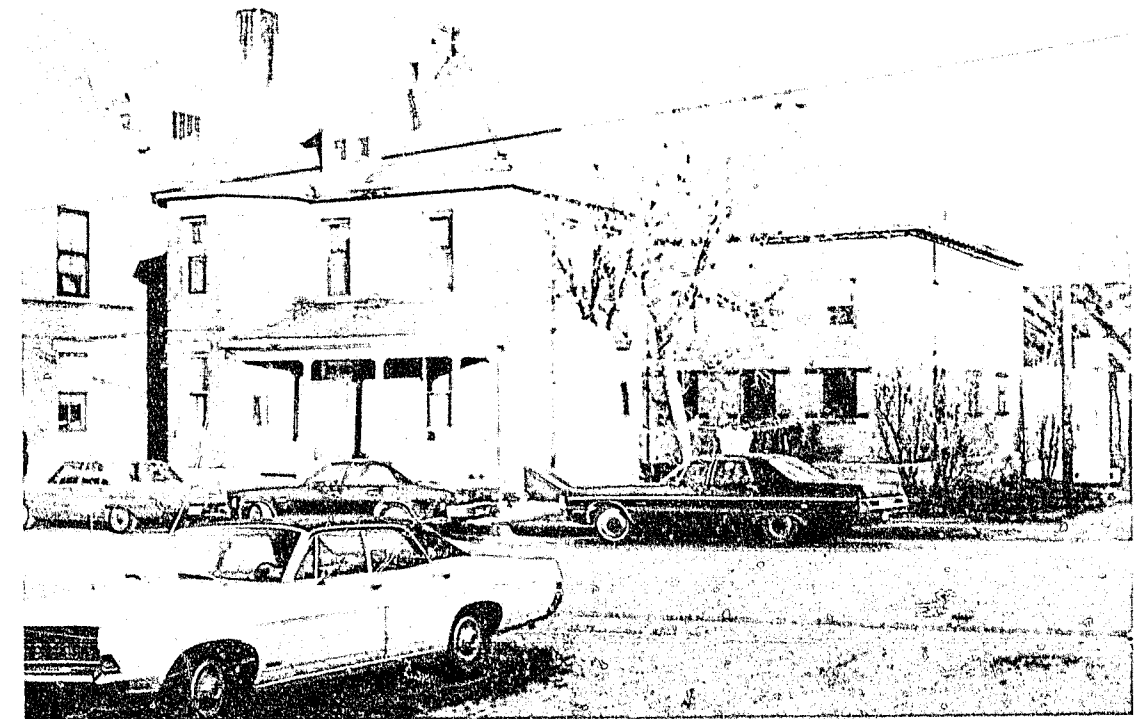
Rodney W. Ross
Commissioner



Franklin B. Titcomb
Chairman



Philip S. Annis
Commissioner



Piscataquis County Jail

Frank H. Murch, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Piscataquis County

Employees:

Counseling and Guidance			Custodial		Other	
FT	PT	VOL	FT	PT	FT	PT
			6			
			1	2		

Average Overnight Population:

	Adult	Juvenile
Male	4.5	
Female		
Total	4.5	

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	495	
Female	63	
Total	558	

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	67	
Female		
Total	67	

PISCATAQUIS COUNTY JAIL - DOVER-FOXCROFT, MAINE

CHIEF OF POLICE

HOLDING FACILITY AND LOCKUP "ADEQUATE"

This facility presently has only one floor, which contains the cell block and the departmental offices; the cell breakdown is as follows: one (1) single capacity (adult male) cell and eight (8) double capacity (adult male) cells for a total of seventeen (17) adult male inmates.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to deficiencies noted in the following report.

The final plans for the renovation of this facility are being drawn up and will be put out for bid as soon as they are completed. The plan has been cleared through the National Clearinghouse and MLEPAA has funded the project. The project should be completed during 1975.

The County Commissioners and Sheriff are to be commended for the realization of the need and then going out and working to get the project funded.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 15, 1974

DEFICIENCIES:

None noted.

REMARKS: By M. Morse

They use single service divided trays, paper cups, and plastic implements, knife, fork and spoon at every meal. Jello was served in a paper cereal-size dish. When soup or hot cereal is served, metal or plastic bowls (which need be washed) are used. THIS IS A GOOD FEATURE, I FEEL.

More kinds of food were served at this meal than I saw anywhere else: Baked beans, 2 hot dogs, cole slaw, bread, margarine, fruit jello, a bar-mock shortbread, plus a beverage.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 1, 1974.

No deficiencies noted.

Area of Report - SANITATION

Inspector - Milton Ashcraft, Department of Health and Welfare

Date of Inspection - May 1, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Pitted pots and pans should be disposed of and replaced.
2. Thermometer should be provided at dish-washing sink.
3. A vegetable prep sink should be provided.
4. A separate hand-washing lavatory should be provided in the kitchen.
5. All food should be stored off of the floor, either on shelves or duck boards.
6. A booster hot water heater should be provided for the kitchen to provide a constant supply of 180°F water.
7. Thermometers are needed in all refrigerators.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. The wood duck boards in the shower should be removed.
2. A utility sink and a trapped washing machine should be provided in the cell block.

REMARKS: By M. Ashcraft

A dish-washing machine is recommended. It is recommended that consideration be given to installing at least in the maximum and medium security cells, the jail-type flush, lavatory and drinking fountain all in one unit.

Area of Report - SANITATION (Plumbing)

Inspector - Carl Champine, Plumbing Inspector,
Department of Health and Welfare.

Date of Inspection - June 28, 1974

DEFICIENCIES:

Tankless water heaters in basement need safety valves.

REMARKS:

A total of thirty (30) fixtures were inspected and found to be in working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector.

Deficiencies 1, 2, 5, 6 and 7 noted under Sanitation (Food-Related) have been corrected.

Deficiency 1 noted under Sanitation (Non-Food-Related) has been corrected.

REMARKS:

There should be a storeroom for the storage of inmate's excess clothing, rather than allowing them to be hung in the cell.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety.

Date of Inspection - May 31, 1974

DEFICIENCIES: Fire Prevention

None noted.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 1, 1974.

All deficiencies noted in the 1973 report under this section have been corrected.

Area of Report - ADMINISTRATION

RECORD KEEPING:

No deficiencies noted.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

A file folder system of record-keeping on each inmate is maintained at this jail.

Area of Report - FEMALE AND JUVENILE AREA

Females and juveniles still are being transported to facilities that meet the standards for such incarcerations.

REMARKS:

The proposed renovations, when completed, will provide segregated space for this class of inmate.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds, or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

DEFICIENCIES:

There should be one man in addition to the dispatcher on duty during each shift; this person could act as the jailer as well as perform some

administrative duties. The dispatcher should not act as the jailer.

REMARKS:

The addition of one man on each shift would allow security checks more often than hourly, which is the rule at the present time.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

Adequate space should be provided for visiting and consultation between inmates and their families, friends, lawyers, ministers, etc. Visiting facilities should be planned and located so as not to jeopardize the security of the jail. This county jail has no suitable area and the present system is inadequate. This is another serious deficiency.

LIBRARY:

There is no existing space for a library.

COMMISSARY:

No deficiencies noted.

RECREATION:

There is still no outside exercise area; this is a serious deficiency.

PROGRAMS:

Religious services, AA meetings and counseling from the Counseling Center are still the only programs offered at this facility.

REMARKS:

Provisions for more adequate visiting facilities are included in the upcoming renovations. Although books, magazines and newspapers are furnished through donations, there is no space for a library; this situation could possibly be remedied with the completion of the renovations.

An outside exercise area is very important as it affords a way to work off tensions, etc. By contacting local civic and service organizations there is a possibility of getting more programs.

Area of Report - WORK RELEASE

Income earnings 7/1/74 - 6/30/74None

Bond per day\$0.00

Total bond paid countyNone

REMARKS

The work release program is now in force at this jail. It is understandable that the job market in town which is very bad, but a call to the district director of the area and made making assistance from their job developer, could possibly get the program started. The program has been very successful and rewarding at other county jails.

County Jail Inspection Report

September 30, 1974

Somerset County Jail

Skowhegan, Maine

Francis B. Henderson, Sheriff



Merle L. Lloyd
Commissioner



Charles J. Carpenter
Chairman

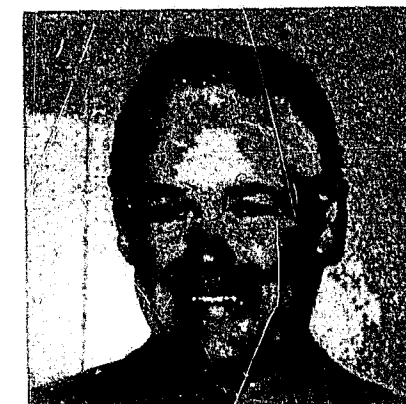


James E. MacMichael
Commissioner



Somerset County Jail

Francis B. Henderson, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Somerset County

Employees:

	Counseling and Guidance			Custodial		Other	
	PT	PT	VOL	FT	PT	PT	PT
Male			1	6	3	Good	
Female							

Average Overnight Population:

	Adult	Juvenile
Male	12	1
Female		1
Total	12	2

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	851	30
Female	19	
Total	870	30

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	1.08	
Female		
Total	1.08	

SOMERSET COUNTY JAIL - GEOWHEGAN, MAINE

Built 1900

HOLDING FACILITY AND LOCKUP "TEMPORARILY ADEQUATE"

The cell block of this facility consists of two (2) floors with the cell breakdown as follows: twelve (12) double capacity (adult male) cells, three (3) cells (adult male) with a capacity of four (4), one (1) double capacity (adult female) cell, and one (1) double capacity juvenile cell, for a total capacity of forty (40) inmates.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3, in regard to deficiencies noted in the following report.

The Bureau of Corrections, MEPPA and the Regional Coordinator for the North Kennebec Regional Planning Commission have had several meetings with the County Commissioners and Sheriff regarding the renovation of the present jail or the construction of a new one.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - May 3, 1974

DEFICIENCIES:

1. Changes in the printed menu should be recorded and filed for sixty (60) days.
2. The time span from supper to breakfast should be shortened.
3. Only officially inspected meat should be served. Deer and moose meat are not certified fit for human consumption.
4. Fruit should be added to the menu.
5. Coffee, tea or milk should be served in lieu of kool-aid.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 30, 1974.

Deficiencies 1, 2, 4 and 5 have been corrected since the inspection by M. Martin.

REMARKS: By Jail Inspector

There has been a change in cooks since the food service inspection, and it appears that there is a marked improvement in all phases of this area.

Area of Report - SANITATION

Inspectors - Philip H. Oliver and Milton Ashcraft,
Department of Health and Welfare

Date of Inspection - April 9, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. The entire kitchen needs a thorough cleaning.
2. The single compartment sink should be replaced by a multi-compartment sink and a hand-wash lavatory should be provided.
3. Newspapers should not be used for shelf or table coverings.
4. Utensils and dishes that are chipped, broken, pitted and dented where they cannot be sanitized, should be taken out of service. Dishes should not be washed in the cell block. Common cups and common eating utensils should be eliminated and not washed in the all-purpose sink in the cell block.
5. No dish-washing machine on premises at time of inspection.
6. Thermometers should be provided for testing hot water.
7. Rinse water 128°F should be 180°F.
8. All foods should be stored off of floor.
9. Cleaning materials and food should not be stored together.
10. Thermometer should be provided for refrigerator.
11. All foods in refrigerator should be covered.
12. Foods should not be stored in open tin cans.
13. Kitchen should not be used as a lounge area for inmate help.

14. Meat saw stored without being sanitized.

15. Old cutting and dough board should be replaced.

16. Inmate dining tables need to be covered and repaired.

17. Kitchen sink should not be used by inmates for toiletry purposes.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Bed linen is unclean.
2. Mattresses should be covered with an impervious material.
3. Mattresses are dirty and stained.
4. All mattresses should have mattress covers.
5. The women's and juvenile cell needs the window casing back of the window screen cleaned.
6. Toilets in cells are chipped.
7. Lavatories in cells do not work.
8. Open sewer line in laundry should be capped.
9. Laundry tubs should be trapped.
10. All hoses should have vacuum breakers or back flow preventers.
11. The shower made from an air cleaner and a hose should be discontinued.
12. All linens should be stored in suitable containers off of the floor.
13. Washing machine should be plumbed into sewer line and not be allowed to drain onto floor.
14. Floor drain in laundry should be trapped and covered to exclude rodents from entering basement through the sewer line.

Area of Report - SANITATION (Plumbing)

Inspector - Carl A. Champagne, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - June 28, 1974

DEFICIENCIES:

1. Hot water tank in basement needs a vacuum breaker and drain pipe on safety.
2. Tankless heaters in basement need safety valves.
3. Sewer pipe in basement needs clean-out cover; pipe should be replaced.

REMARKS:

A total of forty (40) fixtures were inspected and found to be in working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 30, 1974.

Since the hiring of the new cook, all of the deficiencies under Sanitation (Food-Related) have been corrected except the installation of a vegetable prep sink and hand-washing lavatory for kitchen help.

Deficiencies 1, 4, 5, 7 and 11 under Sanitation (Non-Food-Related) have been corrected since the Health and Welfare inspection.

DEFICIENCIES: Noted by Jail Inspector

Screens for keeping out insects should be installed on all windows. (This deficiency is noted for the third year).

REMARKS:

A plumber was engaged to estimate the cost of the purchase of, and installation of, new fixtures throughout the facility.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

DEFICIENCIES: Fire Prevention

1. Kitchen door to be one hour, self-closing and kept closed.
2. Building complex to be 100% sprinkled with the exception of cell block area.
3. All "B" label doors from office to jail section to be self-closing and kept closed.
4. Provide written fire plan with local department.

5. Provide two full-time deputies on duty between 3:00 P.M. and 7:00 A.M.

6. All waste receptacles to be metal.

7. Provide second means of egress from cell block, second level. Second exit on first floor to be operable.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

Provide sufficient emergency lighting to cover entire facility, cell block area and exitways, either by automatic generator or rechargeable type batteries.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 30, 1974.

Deficiencies 4, 5 and 6 noted under Fire Prevention have been corrected since the inspection by the Fire Marshal.

The deficiency noted under Electrical has been corrected.

REMARKS:

The County Commissioners and Sheriff are considering the possibility of installing a fire escape from the second floor of the cell block. The county hired additional personnel under the CETA Program to increase the cell block coverage between the hours of 3:00 P.M. and 7:00 A.M.

Area of Report - PHYSICAL PLANT

As stated earlier in this report, the Commissioners and Sheriff are laying plans for new construction or renovation of the present structure, either of which is badly needed. By correcting any major deficiencies and maintaining the building at the present standards will allow the continued operation of this facility until renovations or new construction is completed.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering, and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

This facility does not have any set system of record-keeping at the present time. (This is a serious deficiency).

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

A file folder system of record-keeping should be set up at this jail; the folder should contain anything and everything pertaining to the individual inmate from the time he enters the jail until the time he leaves. A file of this type is a ready reference for the past, present and future information on any individual who is or has been an inmate in the jail.

Area of Report - FEMALE AND JUVENILE AREA

The female and juvenile accommodations at this jail are very inadequate at the present time and over a period of time could become very expensive to the county in transportation and boarding costs. Both female and juvenile inmates must go through the adult male section to get to the cells where they will be incarcerated.

REMARKS:

It is strongly recommended that half of the second floor be converted to a juvenile and female holding and dayroom area, and the harsh security hardware be removed and the area be refitted with more normative materials. The addition of a private exterior stairs to the female and juvenile area could also function as a fire escape for all inmates on the second floor. All doors to this area should be electric release locking doors; control of the electric lock system should be located in the turnkey office, along with a light indicating whether the doors are open or closed.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new

admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

The windows of this facility have ordinary window glass in them which could be broken and used as a weapon against a deputy or another inmate as well as used in a suicide attempt. (This is a very serious deficiency).

REMARKS:

A heavy mesh security screening placed over the windows would deter the breaking of the glass and the possibility of injuries or suicide attempts. There is now more adequate coverage in the cell block with the funding of additional personnel by CETA.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

Adequate space should be provided for visiting and consultation between inmates and their families, friends, lawyers, ministers, etc. Visiting facilities should be planned and located so as not to jeopardize the security of the jail. This county jail visiting area is inadequate in reference to security. (This deficiency is noted for the second year).

LIBRARY:

There is no library for the inmates at this facility. (This deficiency is noted for the second year).

COMMISSARY:

No deficiencies noted.

RECREATION:

There should be an outside recreation or exercise area for the working off of tensions, etc. (This deficiency is noted for the third year).

PROGRAMS:

There are no programs either for rehabilitation or the relieving of boredom at this jail. (This deficiency is noted for the third year).

REMARKS:

A call to the public library, as well as asking for donations, are two sources of getting books and magazines, etc., to start a library.

An outside area for basketball, volleyball, etc., is very instrumental in the working off of energy and tension, thus possibly avoiding unrest by the inmates. Weekly visits from various disciplines, community mental health clinic, clergy, education group and the Employment Security Commission, etc., would be a beginning for this facility in establishing programs for the inmates.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$5,900.00

Benefit per day.....\$4.00

Total benefit paid inmates.....\$1,320.00

COMMENTS:

Inmate earnings on the work release program increased 100% over 1973.

General Inspection Report

July 4, 1974

Waldo County Jail

Belfast, Maine

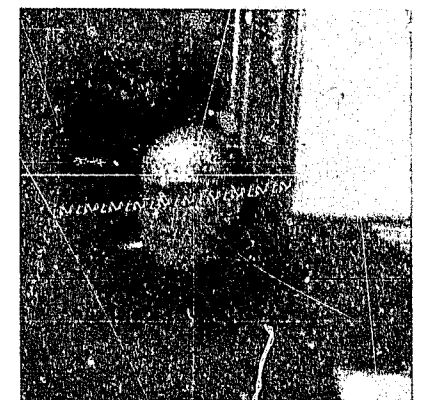
Stanley Knox, Sheriff



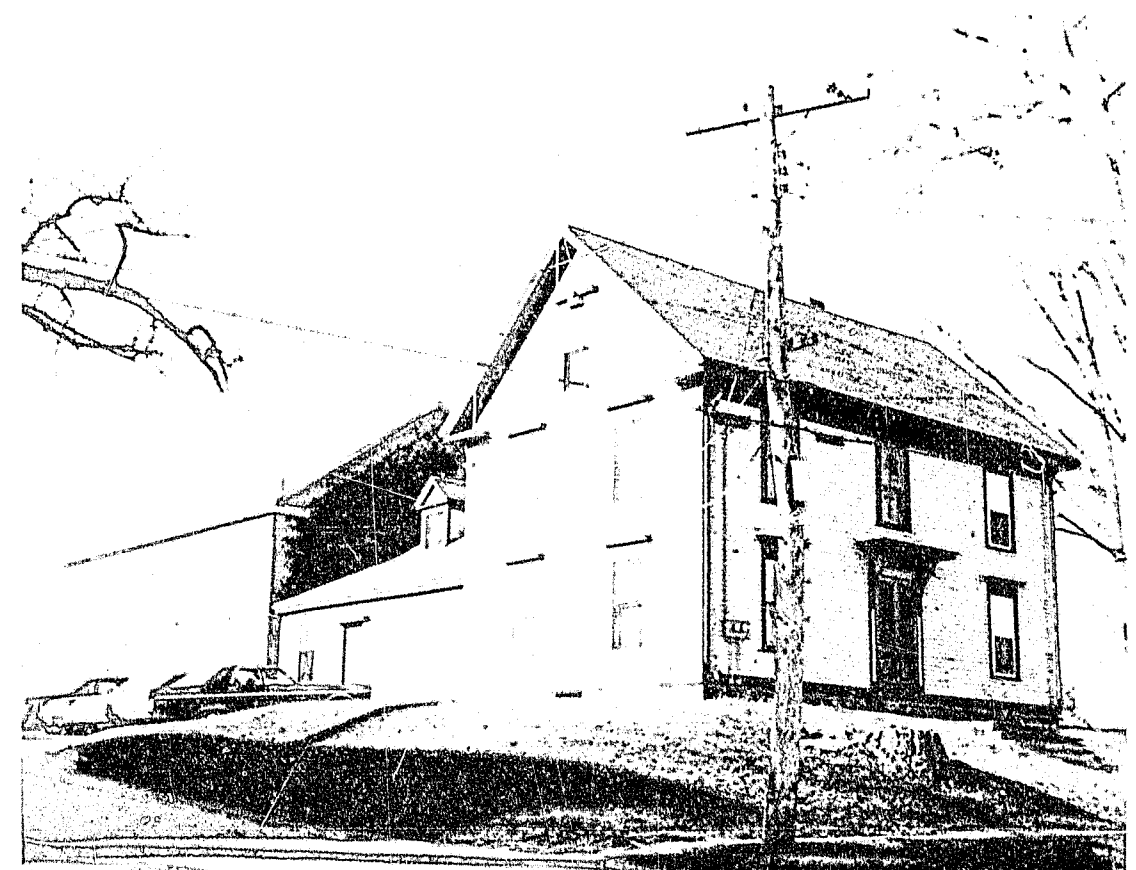
Laurance E. Dow
Commissioner



Edward A. Kobs
Chairman



Kenneth M. Murch
Commissioner



Waldo County Jail

Stanley Knox, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Waldo County

Employees:

	Counseling and Guidance			Custodial		Other	
	PT	PT	VOL	PT	PT	PT	PT
Male					1		
Female							

Average Overnight Population:

	Adult	Juvenile
Male	1	
Female		
Total	1	

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	59	61
Female	27	2
Total	86	63

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	49	
Female	2	
Total	51	

WALDO COUNTY JAIL - BELFAST, MAINE

Bill 1871

HOLDING FACILITY OR LOCKUP "INADEQUATE"

The cell breakdown of the present facility is as follows: One (1) single capacity (adult male) cell, seven (7) double capacity (adult male) cells, one (1) double capacity (female adult) cell, and one (1) double capacity juvenile cell for a total capacity of nineteen (19) inmates.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to deficiencies noted in the following report.

The County Commissioners and Sheriff are to be commended for having corrected the numerous, very serious deficiencies during 1974; thus allowing this jail to remain open until the new facility is built, provided the present standards are met.

As of this date, the plans for the new jail have been cleared by the National Clearinghouse, and the project will put out for bid in the very near future.

Area of Report - FOOD SERVICE

Inspector - Mary Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 16, 1974

DEFICIENCIES:

None noted.

REMARKS: By M. Morse

Fruit has been added to the breakfast menu since previous visit.
The menu is well-planned; dinner is served at the evening meal.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 4, 1974.

DEFICIENCIES:

All inmates should be given a full cutlery service. (This deficiency is noted for the second year).

REMARKS:

The quality and quantity of food served at this jail is certainly adequate.

Area of Report - SANITATION

Inspector - Milton G. Ashcraft, Department of Health and Welfare

Date of Inspection - May 7, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Common drinking cups should not be allowed in the cell block.
2. No thermometer provided at the pot sink for testing rinse water.
3. A vegetable preparation sink should be provided.
4. A hand washing lavatory should be provided in the kitchen.
5. Flour had an infestation of weevils in it. Bins should be emptied and cleaned.

REMARKS: By M. Ashcraft

Recommend the Department of Agriculture be notified and request an investigation regarding flour purchase that had weevils in it.

A commercial-type dish-washing machine should be purchased so that inmate as well as family dishes can be washed and sanitized.

DEFICIENCIES: Sanitation (Non Food Related)

1. Some cells need better cleaning.
2. Windows in cell block should be screened. (This deficiency noted for the second year).

Area of Report - SANITATION (Plumbing)

Inspector - Kerwin Keller, Plumbing Inspector, Department of Health and Welfare

Date of Inspection - May 29, 1974

DEFICIENCIES:

1. Water heater in basement should have a vacuum breaker installed.
2. Water closet on second floor of cell block should have an anti-siphon ballcock installed.

REMARKS: By Kerwin Keller

A total of 12 fixtures were inspected and found to be in good working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 4, 1974.

Deficiency 5 under Sanitation (Food-Related) has been corrected.
Deficiency 1 under Sanitation (Non-Food-Related) has been corrected.

REMARKS: By Jail Inspector

This facility was due to be closed during 1974 if certain deficiencies were not corrected. There were ten such deficiencies listed in the 1973 report and all but one, (that being screens for the windows) have been corrected.

The entire cell block has been painted a light yellow color. If the present sanitary conditions are maintained, this facility may remain open until the new one is built.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshall,
Department of Public Safety

Date of Inspection - June 20, 1974

DEFICIENCIES: Fire Prevention

1. Boiler to be enclosed in one hour, fire-resistive construction with all openings to be one hour, self-closing and kept closed. Air for combustion to come from outside.
2. Oil-fired hot water heater to meet same requirements as number 1.
3. Provide approved metal locker for storage of flammables.
4. Stairway from basement to first floor to be cut off or enclosed with one half hour, fire-resistive material.
5. Building to be 100% sprinkled, including barn.
6. Stairway to women's and juvenile's section to be cut off with one-hour material. Door from visitor's room to cell block to be Class A.

7. Provide second means of egress from women's and juvenile's area
8. Generator to be enclosed in one-hour, fire-resistive room.
9. Barn to be cut off from balance of building by two-hour fire wall.
10. Kitchen to be enclosed with one-hour, fire-resistive construction and all openings to be one-hour, self-closing and kept closed.
11. Provide two (2) deputies on duty between hours of 3:00 P.M. and 7:00 A.M. for prompt release of inmates.

DEFICIENCIES: Oil Burner

1. Provide thermal safety in fuel lines at burner of furnace and water heater.

DEFICIENCIES: Electrical

1. Provide thermal safety in electrical circuit of water heater.
2. Fuses not to exceed 20 amp. in regular service.
3. Electrical wiring to be checked by a Maine licensed master electrician and certified as being in compliance with the national electrical code.
4. Generator to be fully automatic or provide emergency lighting for entire building.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 4, 1974.

Deficiency 3 under Fire Prevention has been corrected. Deficiencies 1, 2, 4, 6, 7, 8, 9 and 10 under Fire Prevention are noted for the third year. (County Commissioners please refer to Paragraph 3, Title 34, M.R.S.A. 1964, § 3).

REMARKS: By Jail Inspector

Deficiency 11 under Fire Prevention is very serious and will be elaborated upon under the Administration area of this report.

Area of Report - PHYSICAL PLANT

Plans have been formulated and approved by the National Clearinghouse for the construction of a new facility and requests for bids have been sent out. The present structure can remain open for the housing of inmates until the new jail is built, so long as the present conditions are maintained.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

There has been a file folder system setup at this facility, but it should contain more information; anything and everything that pertains to the individual while he is incarcerated should be placed in his individual folder for present or future reference.

RULES FOR INMATES:

There is a written set of rules for inmates. It is recommended that a copy be given to each inmate when he enters the jail; this could be a part of the booking process.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The County Commissioners and Sheriff should explore the possibility of hiring an additional man for each shift, who could assume some of the administrative duties, booking of inmates, etc., as well as provide cell block coverage, which is lacking at the present time. There are various ways that funds can be realized for these positions. It is very important that additional personnel be hired, especially for cell block coverage.

Area of Report - FEMALE AND JUVENILE AREA

Even though all of the deficiencies with the exception of one, the closing off of the stairway to the area, have been corrected, no females or juveniles are housed at this facility; they are transported to the nearest jail that has suitable housing conditions.

REMARKS:

It is recommended that the policy of no females or juveniles being locked up at this facility be carried out until the new jail is ready.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds, or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

All medications should be kept under lock and key.

REMARKS:

All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

The dispatcher should not act as the jailer; there should be, as previously noted, a second employee on duty at all times to oversee the operation of the jail.

REMARKS:

The attention of the County Commissioners and Sheriff should be directed to the above deficiency as it is very serious; the addition of a second man on duty could possibly avert an escape, a serious injury, or a law suit.

Windows throughout the cell block have had safety glass installed.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The present facilities are inadequate and pose somewhat of a security risk, but with the proper coverage by jail personnel during visiting hours, the present setup can continue to be used until the new jail is built.

LIBRARY:

There is no library in this jail. Newspapers, magazines and paperbacks are available through donations of the public. Jail Personnel pick up books from the public library at the request of the inmates.

COMMISSARY:

Cigarettes are sold at the jail and deputies make periodic visits to stores for other authorized items as they are needed or requested by inmates.

RECREATION:

Inmates are taken outside in the exercise yard when the weather permits, and there are security personnel available. Football, basketball and volleyball are played during recreation periods.

Television, radio and some games are available for indoor recreation.

PROGRAMS:

At the present time this facility has no rehabilitation program. A call to the various disciplines within the community, Mental Health Clinic, clergy, Supplement Security Commission, Job Developers, Probation and Parole, etc., could be a beginning for the facility to obtain some type of program. This is another serious deficiency at this facility. Locking a person in a cell without treatment and counseling accomplishes nothing except to turn a person into a bitter individual. (This deficiency is noted for the second year).

REMARKS:

A small library could be set up in the present visiting room and made available to inmates certain times during the day.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$5,889.00

Board per day.....\$2.00

Total board paid county.....\$1,000.00

REMARKS:

There has been a 50% increase over last year in inmate earnings in the work release program.

County Jail Inspection Report

October 10, 1974

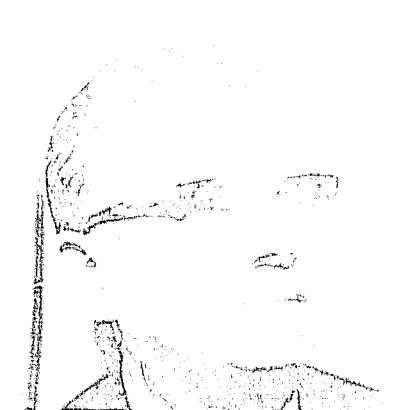
Washington County Jail

Machias, Maine

David R. Clemons, Sheriff



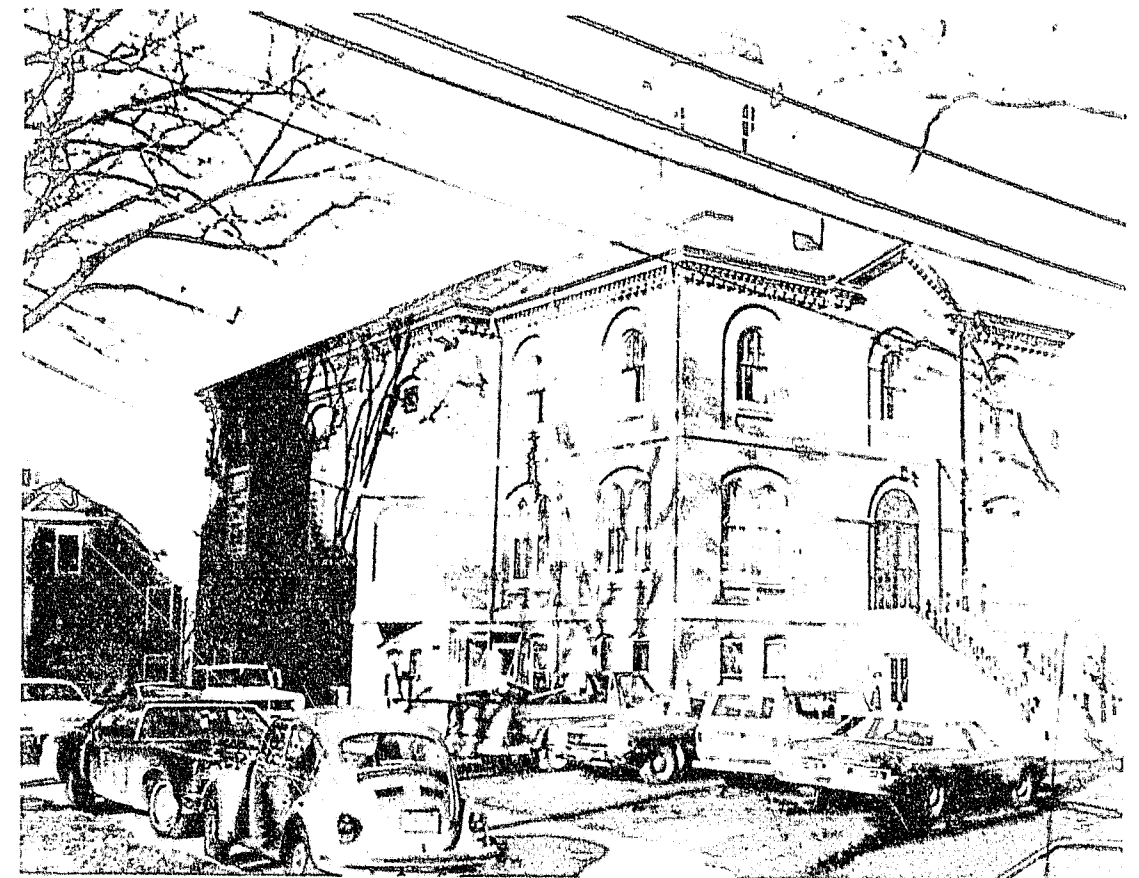
Theone F. Cook
Commissioner



Hollis C. Fickett
Chairman



Charles F. Gillis
Commissioner



Washington County Jail

David R. Clemons, Sheriff



Departmental Statistics 7/1/73 - 6/30/74

Washington County

Employees:

Counseling and Guidance			Custodial		Other	
FT	PT	VOL	FT	PT	FT	PT
			3	3	2	
			1	1		

Average Overnight Population:

	Adult	Juvenil
Male	11	1
Female	1	0
total	11	1

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	21	11
Female	21	0
Total	42	11

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	10	0
Female	1	0
Total	11	0

WASHINGTON COUNTY JAIL - LACHTAS, MAINE

Built 1826

HOLDING FACILITY AND LOCKUP "TEMPORARILY ADEQUATE"

The cell block consists of three tiers of cells. The cell breakdown is as follows: eighteen (18) single capacity (adult male) cells, one (1) double capacity (female adult or juvenile) cell and one (1) double capacity (juvenile male) cell for a total capacity of twenty-two (22) inmates.

County Commissioners and Sheriff please take note of Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to the deficiencies listed in the following report.

The Commissioners and Sheriff are to be commended for the steps taken to date in the planning of a new facility. The initial architectural plans have been completed, a cost comparison survey has been done, and an application for a grant has been approved to date.

In the meantime, the necessary steps must be taken to correct the existing deficiencies so that present standards are met.

Area of Report - FOOD SERVICE

Inspector - Mary E. Morse, R.D., Dietary Consultant,
Department of Health and Welfare

Date of Inspection - May 22, 1974

DEFICIENCIES:

1. A pint of milk, served from the original container, should be available to each person every day.
2. Vitamin C is lacking in the menus.

REMARKS: By Mary E. Morse

While there is nothing wrong with serving the same menu at noon and night, providing the proper sanitation techniques are used if food is to be kept from noon to night, it would be just as convenient to use a different menu for the two meals. At least, at the meal that I observed, there were not enough left-overs for the evening meal so that the same amount of time would be used to prepare the same meal over again at night. A good source of Vitamin C is from oranges, grapefruit, their juices, or tomato juice.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 10, 1974

A multi-vitamin capsule is given each inmate once a day. It is felt by this inspector that the menu does not offer enough variety during the period of a week, especially meat. There should be a yearly budget for food rather than so much per day, per inmate; this would allow for a more balanced menu.

Area of Report - SANITATION

Inspector - Philip H. Oliver, Department of Health and Welfare

Date of Inspection - May 1, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. There should be thermometers in all refrigerators.
2. There should be a thermometer to test the wash and rinse water.
3. Sugar should be served from pour-type dispensers.
4. Food should not be stored in open cans.
5. There should be a dish-washing machine for the proper sanitizing of dishes and utensils.
6. Hood over stove is not secured to wall.
7. There should be filters in the hood.
8. Pots and pans bent and enamelware chipped.
9. Storeroom w/ d repairs.
10. Newspaper should not be used as drawer liners.
11. There is no paid help in kitchen.
12. Inmate kitchen help needs food-handling training.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Toilet room near kitchen needs repairs to wall, ceiling and floor covering.
2. Some toilets need cleaning.
3. Showers are dirty - walls and floors peeling.
4. Some walls and ceilings throughout the jail need to be repaired.
5. There is a need for new mattresses, sheets and pillows.

6. The catwalk railing around the upper tier of cells is loose and very dangerous; needs immediate repair.
7. There is need for a clothes washer for the inmates.
8. The cast iron sink in the cell block should be replaced. (This deficiency is noted for the second year).

Area of Report - SANITATION: Plumbing

Inspector - George A. McDonald, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - July 31, 1974

DEFICIENCIES:

None noted.

REMARKS:

The first floor contains a community toilet and a lavatory. Sick bay contains 1 water closet and 1 lavatory. The women's section and juvenile cell contain 1 water closet and 1 lavatory. The washroom area contains 1 water closet and 1 lavatory. The shower room consists of two shower heads. The fixtures indicated above serve all 18 cells. They are all in working order.

The proposed laundry room has 1 deep sink and a wooden tub with two spigots.

The visiting room contains 1 lavatory. 1 water closet exists for employees and visitors.

The kitchen has a two-bay sink, a half bath with water closet and lavatory, and a full bath with water closet, lavatory and tub.

The furnace room has 1 water closet.

The building water service is 3/4" copper and the building sewer is 6" cast iron.

FINAL 1974 INSPECTION: Conducted by Jail Inspector October 10, 1974.

DEFICIENCIES 1, 3, 5, 6, 8, and 10 noted under Sanitation (Food-Related), have been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. Hair restraints and aprons should be worn by inmate kitchen help.
2. Tables in the dining area should be repainted. (This deficiency is noted for the second year).

3. The entire inside of the jail should be sand-blasted as there is a build-up of many coats of paint.

4. At least one sheet per inmate should be issued.

REMARKS:

Even though there is to be either a new jail or renovation of the present one, there will be a long period of time before either is completed; therefore, the listed deficiencies should be corrected to keep the jail up to the present standards so that it can remain open.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - July 1, 1974

DEFICIENCIES: Fire Prevention

1. Provide that the second exit from the cell block have a lock installed which can be opened from the outside of the building.
2. Provide that the building have a complete sprinkler coverage.
3. Provide that at least two personnel be available at all times for release of the prisoners during day and night.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, October 10, 1974.

Deficiency 1 under Fire Prevention has been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. Provide a written fire plan with local fire department.
(This deficiency is noted for the third year).

2. The buildup of many coats of paint poses a very serious hazard in the event there was a fire.

3. There must be at least one deputy other than the dispatcher on duty in the jail at all times for safety's sake. This is one of the most serious deficiencies at this jail and is noted for the third year.

REMARKS:

The addition of one extra person per shift to work in the jail could possibly mean the saving of lives as well as saving the county possible law suits that could materialize from inadequate coverage.

Area of Report - PHYSICAL PLANT

This facility is not adequate to meet the needs of the county in its present condition. The Bureau of Corrections recommends new construction rather than renovation of the present structure.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

The file folder system for record-keeping at this jail is one of the best in the state and is maintained under the supervision of the Jail Administrator.

Area of Report - FEMALE AND JUVENILE AREA

DEFICIENCIES:

1. When a female or juvenile is incarcerated, he or she must be taken through the adult male area to reach the juvenile or female section.

REMARKS:

The deficiencies noted in the 1973 report, with the exception of a communications system between the female and juvenile rooms and the desk, have been corrected. The lack of this system further substantiates the need for an additional man on duty on each shift to assure periodic checks of these areas. This inspector was informed that a communications system will be installed. This facility can only be used as a 72-hour lockup for females (adult and juvenile) and juvenile males.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

Efforts should be made to engage the services of a doctor who would visit the jail at least twice a week to hold sick call and give physicals. All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

DEFICIENCIES:

1. As has been noted previously in this report, the need for an additional man on each shift to assume the duties inside the cell block is one of the most serious deficiencies at this facility.
2. Keys, the welfare and safety of inmates should never be entrusted to an inmate, no matter how trustworthy.

REMARKS:

If additional personnel are employed, it would do away with the inmate turnkey system now in effect. There are numerous ways of getting funds for the hiring of personnel and it is recommended that the County Commissioners and Sheriff explore the different possibilities.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

Adequate space should be provided for visiting and consultation between inmates and their families, friends, lawyers, ministers, etc. Visiting facilities should be planned and located so as not to jeopardize the security of the jail. This facility has no suitable area and the present system is inadequate. This is another serious deficiency. (This deficiency is noted for the second year).

LIBRARY:

The library consists of books and magazines donated by the public. An appeal for library materials was made in the local newspaper and the public response was outstanding.

COMMISSARY:

Due to the small population there is no commissary maintained, but regular runs to the downtown area are made to supply the needs and wants of the inmates.

RECREATION:

There are no provisions for outdoor recreation at this facility. This is a serious deficiency. An area should be set aside for outdoor activities when the new or renovated facility is completed.

PROGRAMS:

A GED program has been instituted during the past year. A check with the various service organizations in the area and the University of Maine in Machias could be a source of added programs.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$560.00
Board per day.....\$5.00
Total board paid county.....\$180.00

REMARKS:

Due to the high unemployment in this area, the earnings on the work release program were only about one-half of what they were in 1973.

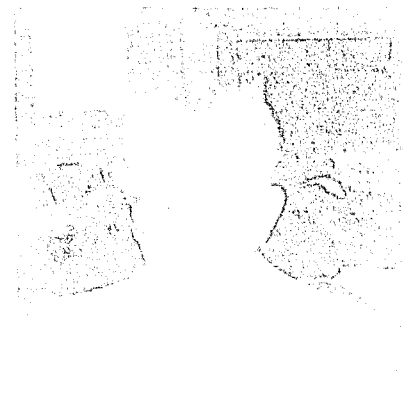
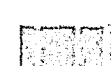
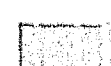
County Jail Inspection Report

September 24, 1974

York County Jail

Alfred, Maine

Richard Dutremble, Sheriff



CONTINUED

2 OF 3

Departmental Statistics 7/1/73 - 6/30/74

York County

Employees:

Counseling and Guidance			Custodial		Other	
PT	PT	VOL	FT	PT	PT	PT
			9	15		
				4		

Average Overnight Population:

	Adult	Juvenile
Male		
Female		
total		

Total Number Detained, County Jail: (Awaiting Trial, Bail, etc.)

	Adult	Juvenile
Male	1,331	17
Female	72	0
Total	2,023	17

Total Serving Sentence, County Jail:

	Adult	Juvenile
Male	135	0
Female	4	0
Total	139	0

YORK COUNTY JAIL - ALFRED, MAINE

Built 1889

HOLDING FACILITY AND LOCKUP TEMPORARILY "ADEQUATE"

This county jail consists of three tiers of cells, broken down as follows: fifteen (15) double capacity (male adults), eight (8) cells (male adult) with a capacity of four (4) each, and one (1) room (female adult) with a capacity of three (3) for a total of sixty-five (65) inmates.

The bids on the construction of a new facility will be opened on January 7, 1975.

If the present facility is maintained and kept up to the minimum standards, it will be allowed to remain open until the new jail is built; otherwise, at a great expense to the county, it will have to be closed.

The attention of the County Commissioners and Sheriff is directed to Paragraph 3, Title 34, M.R.S.A., 1964, § 3 in regard to deficiencies noted in the following report.

Area of Report - FOOD SERVICE

Inspector - Nancy P. Martin, Director of Nutritional Services,
Department of Mental Health and Corrections

Date of Inspection - April 4, 1974

DEFICIENCIES:

1. Raw milk should not be served.
2. Changes in the printed menu should be recorded and filed for sixty (60) days.
3. Recipes for twenty-five (25) portions should be made available and adjusted as the population changes.
4. The heavy meal should be served at 5:00 P.M. because of the long span of time until breakfast and because of work release programs, court sessions, etc.
5. Fruit and juices should be included more frequently.

REMARKS: By Nancy P. Martin

The deficiency noted in the 1973 report has not been corrected.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 24, 1974.

Deficiencies 1, 2, 4 and 5 have been corrected since the inspection by N. Martin.

DEFICIENCIES: Noted by Jail Inspector

Some type of hair restraint should be worn by inmate kitchen help.

REMARKS:

The quality, variety and amount served of food at this facility is above average.

Area of Report - SANITATION

Inspector - Milton G. Ashcraft, Department of Health and Welfare

Date of Inspection - April 24, 1974

DEFICIENCIES: Sanitation (Food-Related)

1. Some food residual left on pots and pans.
2. Chipped dishes and broken strainers should be removed.
3. Pots and pans that are pitted and enamel roaster should be removed from service.
4. Butcher knives with food under handles should be removed from service.
5. Meat slicer should be cleaned after each use.
6. There should be a separate vegetable prep sink.
7. There should be a separate hand-washing sink in the kitchen.
8. All food to be stored off of the floor.
9. Paint and fruit juice mix stored together in basement.
10. All foods should be covered.
11. No animals should be allowed in kitchen.
12. Sugar should be dispensed from pour-type dispenser rather than from an uncovered bowl.

DEFICIENCIES: Sanitation (Non-Food-Related)

1. Screens were not installed at the time of inspection.

REMARKS: By M. Ashcraft

This is a very old jail needing extensive repairs and remodeling; however, a new jail will be constructed within one year. With a new jail to be constructed within a year, it is recommended a maintenance program be continued to assure this jail does not fall below its present sanitary standards.

Area of Report - SANITATION (Plumbing)

Inspector - Carl Champagne, Plumbing Inspector,
Department of Health and Welfare

Date of Inspection - April 24, 1974

DEFICIENCIES:

None noted.

REMARKS:

A total of twenty-seven (27) fixtures were inspected and found to be in working condition.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 24, 1974.

Deficiencies 1, 2, 3, 4, 5, 8, 9, 10 and 12 noted under Sanitation (Food-Related) have been corrected since the inspection by Mr. Ashcraft. The deficiency noted under Sanitation (Non-Food-Related) has been corrected.

DEFICIENCIES: Noted by Jail Inspector

1. There should be a dishwasher to properly sanitize eating utensils.
2. The cell block was dirty at the time of the inspection.
3. The cell block should be painted as the walls are stained beyond the washable stage.

REMARKS:

A daily schedule for cleaning should be posted in the cell block, keeping in mind that schedules and rules are only as good as the supervision that is put forth to see that such schedules are followed and carried out. All old mattresses and pillows have been replaced with new ones. A plumber should be called in regularly to assure that all fixtures are in working condition.

Area of Report - FIRE PREVENTION

OIL BURNER

ELECTRICAL

Inspection conducted by the office of Charles Rogan, State Fire Marshal,
Department of Public Safety

Date of Inspection - May 23, 1974

DEFICIENCIES: Fire Prevention

1. Boiler room door to be kept closed.
2. Air for combustion of boiler to come directly from the outside.
3. Provide lever action on fuel line where it enters building.
4. Boiler room to be one-hour resistant, including ceiling.
5. All holes in plaster to be repaired.
6. All openings from kitchen communicating with other parts of the building to be one-hour, fire-resistant construction and self-closing. Doors to be kept closed.
7. Building complex to be 100% sprinkled.
8. All vertical openings to be enclosed in one-hour, fire-resistant material with one-hour, self-closing fire doors at each level.
9. Roof to be repaired to prevent birds and squirrels from entering to build nests.
10. To have written evacuation plan worked out with local fire department.
11. Women's cell to have quick release locking device to insure release of female prisoner.

DEFICIENCIES: Oil Burner

None noted.

DEFICIENCIES: Electrical

None noted.

FINAL 1974 INSPECTION: Conducted by Jail Inspector, September 24, 1974.

Deficiency 11 has been corrected.

DEFICIENCIES: Noted by Jail Inspector

Conduit pipe for electrical wiring should be raised up out of reach of inmates in cell block.

REMARKS:

An electrician should be called in regularly to assure that all fixtures, outlets and wiring are maintained in a safe and workable manner until the new facility is ready.

Area of Report - PHYSICAL PLANT

The catwalks around the second and third tiers of cells poses a real safety hazard and should be remedied at once.

REMARKS:

The bids for the construction of the new facility will be opened on January 7, 1975. Every effort should be made to keep the present jail up to standard so that it can be kept open; otherwise, at a great expense to the county, it will have to be closed.

Area of Report - ADMINISTRATION

RECORD KEEPING:

There should be a simplified, standardized record form in relation to juvenile and women offenders. This would allow for easier record-keeping, statistical data-gathering and easier transfer of information from one jail to another. The first step would be to create a folder in which all information pertaining to a particular woman or juvenile would be kept and which would be available to staff members working with this particular inmate. This file should contain the same basic, vital data as for adults, keeping in mind these records will be kept confidential.

MAIL:

No deficiencies noted.

RULES FOR INMATES:

No deficiencies noted.

RULES FOR JAIL PERSONNEL:

No deficiencies noted.

REMARKS:

A file folder system is not maintained at this jail on each inmate, but some informational records are still kept in other places. Everything pertaining to the inmate should be in his folder for ready reference.

Area of Report - FEMALE AND JUVENILE AREA

There should be a second means of egress from the female area.

REMARKS:

After the 1973 inspection, it was decided that due to the many deficiencies, this facility could no longer house females (adult or juvenile) and juvenile males. Since that time all of the serious deficiencies noted have been corrected. At the present time, this jail can be used as a lockup for female adults only. Juveniles, both male and female are still to be transferred to the nearest facility that meets the standards for incarceration.

Area of Report - MEDICAL AND HEALTH

A prisoner's physical condition should be very carefully observed by the receiving officer. A physician should be immediately called if there are any indications of injury or wounds or if the prisoner is dazed, or in a coma, or if he or she complains of illness. Whenever possible, new admissions should be examined by a physician before being permitted to have contact with other inmates. Physical condition should be recorded and treatment given as required.

REMARKS:

An effort should be made to have a doctor make regular calls at the jail to give physicals and hold "sick call". All medical and mental health records must be treated in a confidential manner.

Area of Report - SECURITY

DEFICIENCIES:

There should be a jail supervisor appointed to supervise the overall operation of the jail, especially the security phase. This would tend to

eliminate some of the problems that have arisen in the past.

REMARKS:

Since the inspection there has been more personnel added to the jail force for security reasons.

Area of Report - INMATE ACTIVITIES AND PROGRAMS

VISITING:

The visiting area is still not adequate space-wise, nor security-wise. This condition cannot be remedied until the new facility is ready.

LIBRARY:

No deficiencies noted.

COMMISSARY:

No deficiencies noted.

RECREATION:

The outside recreation area was used, weather permitting, during 1974.

PROGRAMS:

The lack of programs at this facility is a serious deficiency. York County Counseling Services, religious services, and a group called The Bible Speaks are the only programs offered. The GED program is no longer offered due to the program being run by SCAR members.

REMARKS:

The County Commissioners and Sheriff should hire a jail program coordinator to set up and operate a rehabilitation program at this facility.

Area of Report - WORK RELEASE

Inmate earnings 7/1/73 - 6/30/74.....\$11,792.56

Board per day.....\$2.00 (County inmates)

Board per day.....\$5.00 (Maine State Prison inmates)

Total board paid county.....\$2,986.00

REMARKS:

There was a slight increase in the earnings over 1973 even though there was a drop in the average overnight population indicating that there were more participants in the program.

END