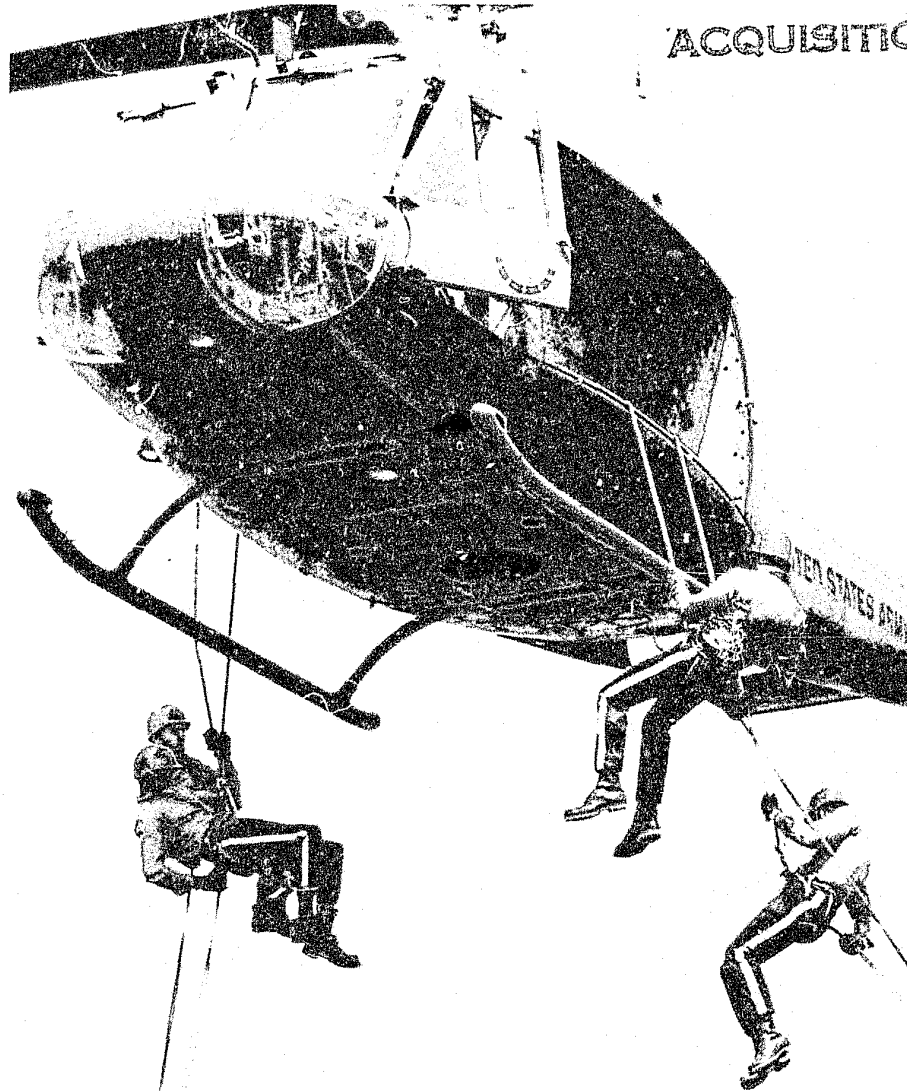


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ACQUISITIONS



56th Annual Report

45986 NJ STATE POLICE



GOVERNOR BRENDAN T. BYRNE



ATTORNEY GENERAL WILLIAM F. HYLAND



## State of New Jersey

### DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF STATE POLICE

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WILLIAM F. HYLAND  
Attorney General

COLONEL C. L. PAGANO  
Superintendent

December 31, 1977

The Honorable William F. Hyland  
Attorney General of the  
State of New Jersey

Sir:

I respectfully submit the Annual Report of the Division of State Police for the fiscal year July 1, 1976 through June 30, 1977, our fifty-sixth year of service to the people of New Jersey.

I wish to express our gratitude to you for your confidence and support.

Sincerely,

A handwritten signature in cursive script that reads "Clinton L. Pagano".

C. L. Pagano, Colonel  
Superintendent



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Colonel Clinton L. Pagano



Major George R. Quinn



Major Raymond J. Brennan



Captain William A. Zaninelli



Captain Joseph E. Petuskey



Captain Thomas A. Lawson

## HEADQUARTERS OFFICERS

Colonel Clinton L. Pagano	Superintendent
Major George R. Quinn	Deputy Superintendent
Major Raymond J. Brennan	Administration Officer
Major LeRoy F. Umholtz	Records and Identification Officer
Major William J. Baum	Investigation Officer
Major Donald L. Smalley	Records and Identification Section
Captain Frank Wladich	Deputy Superintendent's Office
Captain Walter Krech	Assistant Administration Officer
Captain Robert C. Dalton	Asst. Records and Ident. Officer
Captain Walter Y. King	Assistant Investigation Officer
Captain William A. Zaninelli	Acting Operations Officer
Captain Justin J. Dintino	Intelligence Bureau
Captain Thomas P. Tyrrell	Internal Affairs Bureau
Captain John P. McGann	Planning and Research Bureau
Captain Ronald E. Ayres	Computer Bureau
Captain Edward Flesher	Budget Bureau
Captain Joseph P. Babick	Training Bureau
Captain Robert H. Saunders	Fingerprint Records Bureau
Captain John P. Burke	Forensic Sciences Bureau
Captain Peter J. Dunn	Criminal Investigation Bureau
Captain Anthony Scalzone	Organized Crime Task Force Bureau
Captain William J. Kennedy, Jr.	Narcotics Bureau
Captain George J. Thomas	Highway Traffic Patrol Bureau
Captain Gabriel Mistichelli	Communications Bureau
Captain Robert Sloss	Civil Defense-Disaster Control Bureau

## TROOP COMMANDERS

Captain Joseph E. Petuskey	Troop A (South Jersey)
Captain Thomas A. Lawson	Troop B (North Jersey)
Captain Joseph A. Rogalski	Troop C (Central Jersey)
Captain William Galik	Troop D (Turnpike)
Captain Harold S. Cain	Troop E (Parkway)



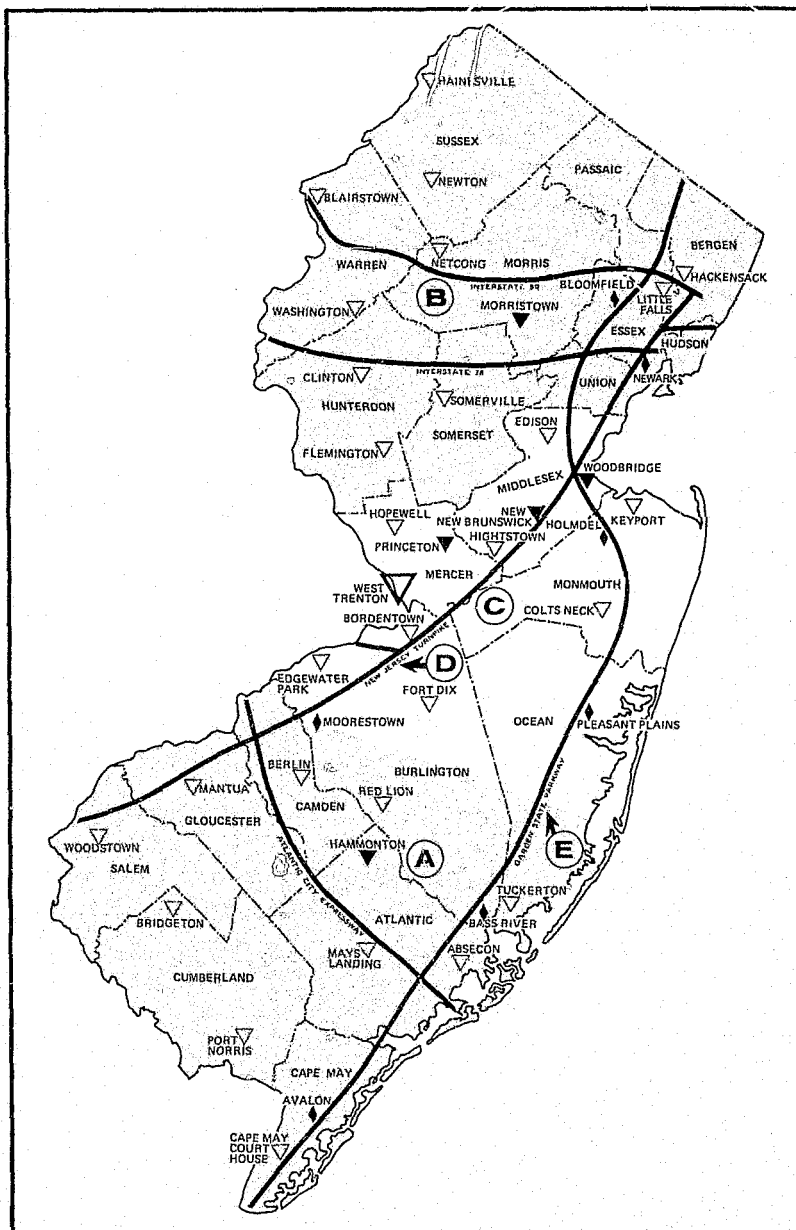
Major LeRoy F. Umholtz



Major William J. Baum



Major Donald L. Smalley



Captain Joseph A. Rogalski



Captain William Galik

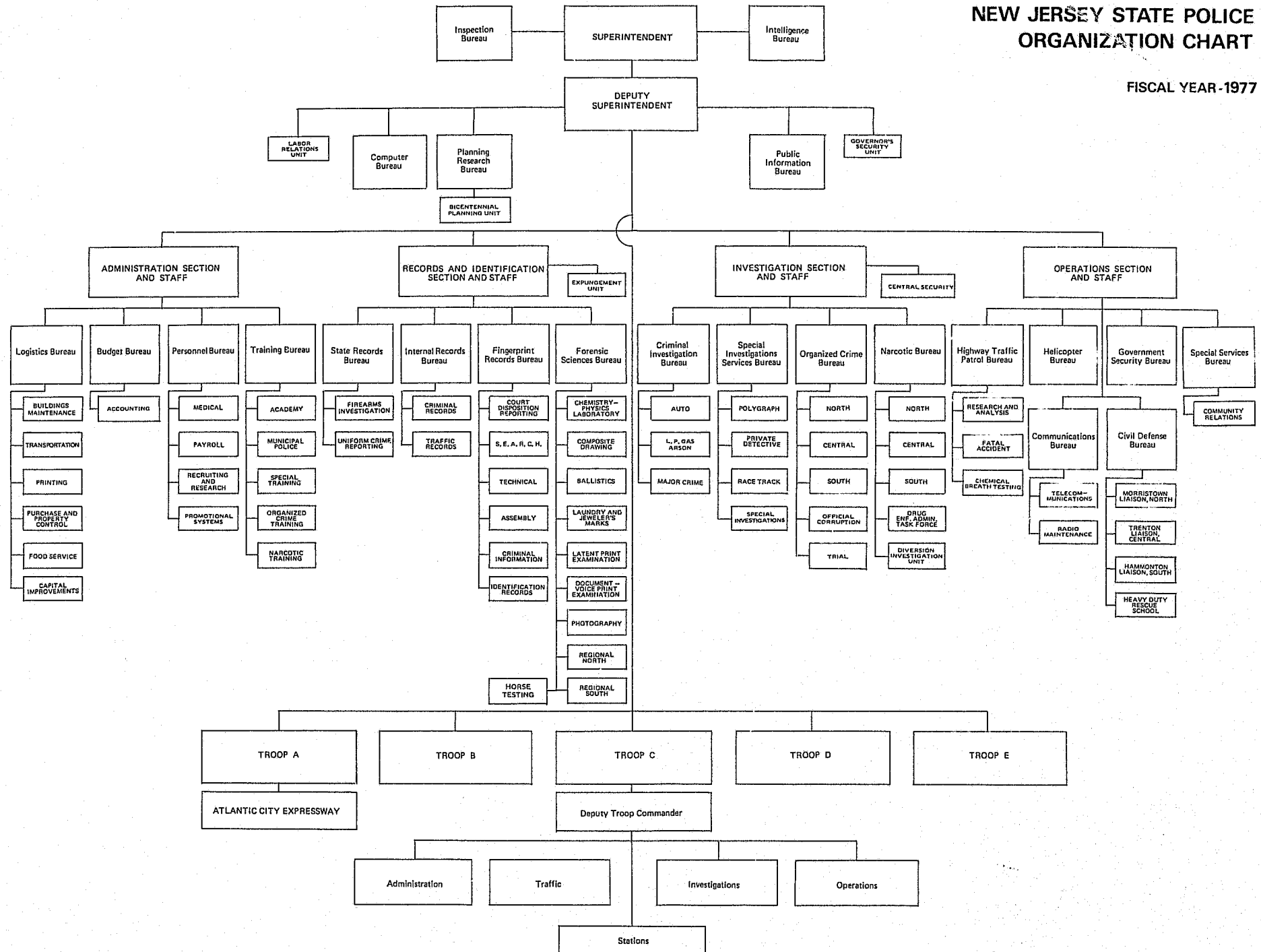


Captain Harold S. Cain

# NEW JERSEY STATE POLICE ORGANIZATION CHART

FISCAL YEAR -1977

III







# ORGANIZATION

The Division of State Police, one of eight Divisions of the Department of Law and Public Safety, was established in 1921. The Division is headed by a Superintendent and supported by a Deputy Superintendent and staff whose areas of responsibilities are divided into four categories: Administration, Records and Identification, Investigation and Operations. Through his staff, the Superintendent directs the activities of the five police commands which are: Troop A (Southern New Jersey), Troop B (Northern New Jersey), Troop C (Central New Jersey), Troop D (New Jersey Turnpike) and Troop E (Garden State Parkway).

The Deputy Superintendent is the Chief of Staff and serves as Acting Superintendent in the absence of the Superintendent. He is responsible for the execution of staff tasks, the efficient and prompt response of the staff, and the coordinated efforts of its members. In addition, he directs and coordinates the activities of the Planning, Research and Computer Bureau, Public Information Bureau and Governor's Security Unit.

The organizational structure of the Division of State Police, as depicted in the Table of Organization, is designed to provide maximum efficiency in the performance of the diversified functions of the Division.

## Powers & Duties

Under the executive leadership of the Superintendent, the Division has full police powers and is authorized to enforce any law or ordinance anywhere within the State. Members of the Division of State Police are subject to the call of the Governor. They are peace officers of the State, and are empowered to furnish police protection; to render first aid to the injured and succor the helpless; and to exercise, in general, the same powers and authority as are conferred by law upon police officers and constables.

The Division of State Police has the power to prevent crime; to pursue and apprehend offenders; and to obtain legal evidence necessary to insure the conviction of such offenders in the courts. Division members are authorized by law to execute any lawful warrant or order of arrest issued against any person, and to make arrests without warrant for violations of the law in their presence, and for felonies committed, the same as are or may be authorized by law for other peace officers.

Members of the Division of State Police are authorized to cooperate with any State department, or any state or local authority in detecting crime, apprehending criminals and/or preserving law and order. The Division of State Police may not, however, be used as a posse in any municipality except upon order of the Governor when requested by the governing body of such municipality. This does not preclude the assignment of Division personnel to aid election superintendents on election day in the enforcement of the election laws of this State. Division members may also act as motor vehicle inspectors, and as wardens in the protection of the forests and the fish and game of the State. As directed by the Governor, the Division assists local police authorities in controlling civil riots and other unlawful civil disturbances of major proportions.

## INVESTIGATIONS AND ACTIVITIES

The functions of the Division of State Police are many and varied; however, they can be divided into six basic areas of responsibility: traffic, criminal, general police, special activity, emergency and technical service. A statistical recapitulation and analysis of the total investigations and activities for the Division of State Police during the fiscal year, July 1, 1976 through June 30, 1977, are as follows:

### INVESTIGATIONS

Traffic	103,429	22.7%
Criminal	149,319	32.7%
General Police	70,099	15.4%
Special Activities	32,017	07.0%
Emergencies	1,331	0.3%
Technical Services	100,141	21.9%
Total	456,336	100.0%

### ACTIVITIES

Accidents	16,823
Summonses	240,127
Criminal Arrests	31,319
Warnings	150,520
Aids to Travelers	229,386
Pedestrian Contacts	30,194
Recovered Cars	1,502
Recovered Car Value	\$ 4,388,265
Recovered Property Value	\$ 8,506,446

In an effort to reduce motor vehicle accidents and to ensure the safe and efficient movement of persons and goods on the publicly travelled highways of New Jersey, traffic enforcement continued at a high level. Division personnel issued 240,127 summonses, of which 185,605 or 77.3% were for hazardous driving violations which contribute to or cause the majority of motor vehicle accidents. The Division continued its diligent effort against the drinking driver by arresting 7,080 persons for drunken driving. Division personnel rendered assistance to 229,386 motorists who were stranded on New Jersey highways, and effected 30,194 pedestrian contacts in order to alleviate possible traffic hazards.

During this year, Division personnel investigated 11,134 Class I offenses and 15,166 Class II offenses. There were 2,659 Class I offenses cleared by arrest and 12,489 Class II offenses cleared by arrest.

*NOTE: A new Management Information System was instituted on January 1, 1977 which affected the reporting of activities for the last six months of the fiscal year; therefore, a comparison of productivity from last fiscal year to this fiscal year should not be considered.*

## **INTERNAL AFFAIRS BUREAU**

The Internal Affairs Bureau is directly responsible to and reports only to the Superintendent. The Bureau coordinates the efforts of the Staff Inspection Unit and Internal Investigation Unit in performing assigned missions and reaching established goals. The Bureau reports on the status of all complaints against members of the Division to the Superintendent and ensures the maintenance of records and coordination of the functional responsibilities. The duties of each unit are designed to assure that Division members meet the highest standards of integrity and ethical performance.

**STAFF INSPECTION UNIT** – The Unit conducts field inspections to assure the activities of the Division are conducted in accordance with its policies, procedures, rules, regulations and orders. Inspection procedures are reviewed to ensure that commands, installations and activities of the Division are inspected in accordance with Division policy. The Unit conducts periodic audit inspections to ensure compliance with policies and procedures and if necessary, remedial recommendations are made in an effort to provide needed improvements identified through the inspection program.

**INTERNAL INVESTIGATION UNIT** – A new system of conducting and managing internal investigations of misconduct complaints against sworn members was implemented in January 1977. The new program is designed to strike an equitable balance between the rights of the complainants and the rights of the members. The system is designed to provide controls which ensure thorough and objective investigations followed by proper dispositions. The requirement to inform the complainant of the outcome is an important feature of this system.

The Unit controls registering, monitoring, and investigations conducted on all complaints received. The Unit itself conducts investigations involving criminality and civil rights matters. Other cases are handled by the Troop or section to which the member involved is assigned. The necessary briefings and guidance are provided the various commands for carrying out internal investigations activities.

The efficient, complete and objective investigations which this system provides enables the Division to defend the lawful and proper conduct of its members against unwarranted charges or misinformed criticism. The investigations which produce evidence of wrongdoing enable the Division to take the appropriate disciplinary or criminal action to preserve the necessarily high standards of integrity required for State Police service.

## **INTELLIGENCE BUREAU**

The Intelligence Bureau is directly responsible to the Superintendent of State Police and performs a staff function for the Division. Its primary function is to gather intelligence data used in the formulation of strategic public policy issues designed to provide criminal justice practitioners and administrators with a more accurate assessment of "organized crime" and the major criminal "problems" confronting the State of New Jersey. To fulfill this mandate, the Intelligence Bureau advises the Superintendent of any pertinent changes in the current structure of organized crime's legitimate and/or illegitimate enterprises. In addition, the Bureau projects future trends in organized crime movement in order to develop strategies for the effective and efficient allocation of resources. To accomplish this goal, the Bureau, in collaboration with the Division of Criminal

Justice and the Division of Law, undertook a comprehensive study focusing on casino gambling and its related problems. The final report provided the basis for the present casino gambling legislation in Atlantic City, New Jersey. Moreover, the Bureau has continued to initiate strategic and tactical studies examining and recommending new methods of reducing and/or controlling organized criminal involvement in the areas of: auto theft; labor racketeering; organized crime violence; and political corruption.

In an effort to expand the professional expertise of the analytical function, the Intelligence Bureau applied for and was awarded a discretionary grant that provided for the training of Intelligence Analysts in the New York/New Jersey area. Anacapa Sciences Inc. conducted this two week series of seminars. To date, approximately 78 personnel from state, local and county law enforcement agencies have been trained in the analysis of organized crime intelligence.

The Intelligence Bureau applied for and was the recipient of a discretionary grant from the Law Enforcement Assistance Administration. The grant will provide for an additional six intelligence analysts who will conduct intensive studies of the narcotic and dangerous drug "problem" in New Jersey.

The secondary responsibility of the Intelligence Bureau is to collect tactical data focused on assisting the operational units of the Division. Tactical analysts assigned to the various regional units will collate and assess the incoming raw intelligence data on a daily basis, and provide recommendations for further investigation. This provides a mechanism whereby the analytical unit can be apprised of any significant changes in the criminal structure and operations of organized crime within the State.

**STATEWIDE INTELLIGENCE SYSTEM (SWIS)** — To combat organized crime most effectively, the Statewide Intelligence System was initiated in 1970 to establish liaison with state, local and federal law enforcement agencies throughout New Jersey. SWIS representatives assure that a coordinated effort at collecting, analyzing and disseminating intelligence information is maintained. Currently 415 law enforcement agencies participate in this program.

**LABOR RACKETEERING UNIT** — The Labor Racketeering Unit was established in 1976 to examine organized crime's involvement in labor unions in New Jersey. To partially fulfill this function, a comprehensive analytical study was undertaken scrutinizing the existing labor laws. The five field detectives assigned to this unit have collected an extensive amount of intelligence data which currently is in the process of being analyzed. Several investigations have been initiated in cooperation with the U.S. Department of Labor and the U.S. Attorney's Office.

**ANALYTICAL UNIT** — The Analytical Unit is currently comprised of six civilian and two state police analysts. An additional six intelligence analysts will be funded through a discretionary grant awarded by LEAA. The primary function of this unit is to conduct complex strategic studies which will provide law enforcement administrators with a more accurate assessment of the major crime problems affecting the State. A comprehensive data collection plan has been initiated which will focus on the major narcotic traffickers in the State. The study will examine every facet of the narcotic and dangerous drug "problem" and will provide both strategic and tactical recommendations. To fulfill the unit's responsibility for inservice training, several seminars on gambling and narcotics were scheduled. The telephone toll analysis unit is responsible for analyzing illicit telephonic communication in the State. During the past year, this unit processed 824 toll requests and 22,963 individual listings.

**INTER-AGENCY LIAISON UNIT (LEIU)** – This Unit assists the out-of-state law enforcement agency in its investigations to combat organized crime. Consisting of one enlisted personnel, one civilian analyst and one typist, requests for information both verbal and written are answered daily. During the past year, this unit processed 2,659 information requests from numerous law enforcement agencies throughout the country.

**ELECTRONIC SURVEILLANCE UNIT** – This unit is primarily responsible for maintaining an inventory of all electronic surveillances conducted by the Division, and is responsible for the installation of electronic surveillance equipment for the operational units. During the fiscal year, this unit installed 42 court-authorized wiretaps; 3 electronic eavesdrops; 12 government security checks; 1,843 technical services performed; 23 composites; 931 official copies of tapes; 1,109 consent copy tapes; 2,267 duplicates of any tapes; 199 daily investigator reports transcribed and 13 illegal wiretap investigations.

**COLLATION AND EVALUATION UNIT** – This unit is responsible for reviewing all the reports submitted to the Intelligence Bureau. The primary function of the collator is to determine if the data meets the criteria set forth in the Intelligence Bureau Manual and to assign priorities to the data for further investigation. In addition, the collator records and answers any queries received from other agencies. During the past year, this unit processed 102 incoming investigations from the State Attorney General's Office; 1,130 intelligence reports submitted by the regional field units; 377 reports forwarded to other agencies, including out-of-state law enforcement agencies on a local, state and federal level.

## **PLANNING AND RESEARCH BUREAU**

This Bureau is responsible for planning Division operations, both short and long range, and for coordinating and preparing Division orders, instructions and procedures, which insures that they are not in conflict with existing orders or rules and regulations. Members of this Bureau conduct studies and research to assist in the solving of police problems, and lend assistance to other Sections in the preparation and improvement of their plans as may be required.

All legislative bills and appellate court decisions pertaining to the Division are reviewed and brought to the attention of the personnel concerned. All legislation that is enacted, which is of interest to or has a direct or indirect bearing on the Division, is brought to the attention of the Superintendent. A member of this Bureau serves as coordinator between the Division of State Police and the Division of Administrative Procedures in the promulgation of rules affecting the general public, and maintains liaison with the New Jersey Lobby in Washington, D.C. concerning pending legislation bearing upon our Division.

The Planning Bureau is responsible for the preparation of the quarterly accomplishments reports and the annual reports, calendar and fiscal, for the Division of State Police. These reports are submitted to the Attorney General as required.

During this year, members of the Bureau updated the station consolidation plan that was implemented on April 23, 1976.

Division work schedules were reviewed, revised and prepared for the five troops and an on-line squad scheduling program was developed by members of this Bureau and S.A.C. personnel.

Bureau personnel conducted research projects into various planning activities, including but not limited to the review and updating of the transportation reporting system, completing development of plans and submitting draft of a new Policy and Procedure Manual, embryonic development of an Employee Assistance Program and initiated research and planning activities toward the creation of a State Emergency Service Bureau with the Division of State Police. This Bureau will coordinate predisaster and post disaster emergency service activities of the state, federal, county and municipal government.

**BICENTENNIAL PLANNING AND COORDINATING UNIT** — This Unit was established in July of 1975 under a grant from the Law Enforcement Assistance Administration, U.S. Department of Justice. The purpose of the Unit is to plan coordinated law enforcement efforts for the control of crowds and traffic at bicentennial events and historic sites.

This Unit was terminated at the end of February 1977, after the successful completion of its assigned task.

## **COMPUTER BUREAU**

The State Police Computer Bureau, SAC Criminal Justice Task Force, is responsible for the planning, coordinating, and direction of data processing activities for the entire Division of State Police. This group also performs data processing services for many other Criminal Justice Agencies within the State of New Jersey. Computer Bureau personnel perform systems analysis tasks and program sophisticated computerized systems to assist users in the planning and implementation of automated data processing applications.

Personnel assigned to this Bureau have the responsibility of defining the data processing needs of the various Criminal Justice Agencies throughout the State, and insuring that these needs are satisfied in the most expeditious manner. This includes liaison with both State Criminal Justice Agencies and out-of-state agencies. Bureau personnel have regular communications with agencies such as the National Crime Information Center, the Federal Bureau of Investigation, SEARCH Group Incorporated, and various other progressive out-of-state computer centers.

The major State Police areas of involvement were Communications, Records and Identification, Criminal Investigation, Transportation, Logistics, Uniform Crime Reporting, and Traffic.

The New Jersey Criminal Justice Information System is available to all Criminal Justice Agencies on a real time basis through on-line terminals and computer interfaces located throughout New Jersey. The following information is available from Computer files; wanted persons, stolen vehicles, stolen license plates, stolen articles, stolen securities, stolen boats, stolen firearms, plus immediate access to the Division of Motor Vehicle's driver record information.

The New Jersey Criminal Justice Information System continues to be interfaced with the National Law Enforcement Telecommunication System located in Phoenix, Arizona. Through the utilization of this computer-to-computer interface, driver's license and registration information can be obtained from any state in this country. Administrative messages may also be sent via this system to any law enforcement agency in the United States.

The CJIS network was expanded to include 43 Municipal Police Terminals, 10 County Terminals, 8 State Police Regional Terminals, 4 Federal Terminals, 3 State Police Turnpike Terminals, 1 State Police Auto Unit Terminal, 1 Division of Criminal Justice Terminal, and 3 Terminals used for training and administrative purposes. In addition to the 73 terminals just mentioned, there are ten other computers which are presently interfaced with the CJIS computer. Through these ten computers another 95 terminals can access the CJIS network.

The Offender Based Tracking System/Computerized Criminal History (OBTS/CCH), an on-line processing system, was successfully implemented with test terminals located in three county agencies. All processing contained within the system is now available to the State Records and Identification Bureau for dissemination to Criminal Justice Agencies throughout New Jersey. Records on over 250,000 individuals are now available through this on-line system.

Bureau personnel initiated a systems analysis and design effort for automating the manual processes of the State Police Private Detective Unit within the Investigation Section. The conceptual design work has been completed and preprinted application forms for employee registration have been designed. This system should be tested and implemented by the Winter of 1977.

During this year, an Activity Reporting System was implemented to provide management and operational groups various statistics for use in decision making and resource allocation. Each day's activities of all members of the State Police from the rank of Trooper through Sergeant First Class is collected on a special form. Weekly, this information is entered into the data base from which periodic reports are generated to satisfy the requirements of management and operational personnel.

Computer Bureau Personnel coordinated with Investigation Section personnel during the installation of the Ragen Microfilm Information Storage/Retrieval System. Approximately 180,000 source documents were converted to microfilm. This conversion effort has established a data base compatible with those documents referenced in the Investigation Section Records Management Index and are searchable by case number. This new system has allowed Investigation Section personnel to enhance their existing automated Records Management System by eliminating most of the manual storage requirements which had existed. It has provided all users with a more efficient and rapid method of retrieving desired information on persons, places, and vehicles. In addition, the Investigation Section will be able to do multiple criteria searches. With the use of the Automatic Combinational Search (ACS), a special feature built within the Ragen software, Investigation Section personnel will be able to enter various parameters within a search criteria. The total amount of "hits" and subsequent retrievals of all documents that match the desired criteria will appear on the inquiry terminal.

Personnel from the Computer Bureau continued to assist SLEPA staff in reviewing various grant applications from county and local Law Enforcement Agencies. These comprehensive reviews are required whenever Criminal Justice Agencies request funding for data processing equipment or services. This minimizes the risk of redundancy and insures conformity to State requirements.

During the fiscal year, personnel from the Computer Bureau made modifications and improvements to the Automated Transportation System and the Traffic Summons System. The modifications and improvements provide more useful, accurate and timely statistical data.



## **PUBLIC INFORMATION BUREAU**

This Bureau is responsible for the proper dissemination of information concerning the functions and activities of the Division of State Police in an effort to maintain good public relations. During the year, there were 536 official news releases and 2,922 photographs issued from the Public Information Bureau at Division Headquarters. News of a general police nature was issued daily from all State Police stations upon request from local newspapers and radio stations. The dissemination of spot news regarding events of special interest was supervised by the Public Information Bureau Officer. Material for 223 feature articles was prepared for magazine and newspaper publication. Spot broadcasts and taped messages concerning special events and safety campaigns were supplied to radio and television stations. Exhibits depicting various phases of police work were monitored and shown at many county fairs and other large public gatherings. Brochures and other Division publications were designed, edited and distributed by the Public Information Bureau. There were 46 graphic arts and 107 photographic assignments completed this year.

The New Jersey Committee on Public Information, representing all recognized news gathering agencies in the State, meets regularly to screen applicants for New Jersey press credentials. The Division of State Police prints, registers and issues both wallet and visor cards to all qualified applicants. There were 3,600 credentials issued this year.

A news clipping file is maintained in this Bureau. News of a general nature is clipped, mounted, identified by publication and date, bound and filed by month. News of a specific nature is similarly processed and filed by topic. This file, plus special reports and periodic surveys, affords a good means of evaluating the effects of our program.

# ADMINISTRATION

The Administration Section is comprised of four bureaus: Logistics Bureau, Budget Bureau, Personnel Bureau and Training Bureau. The Supervisor of the Administration Section is an Assistant Chief of Staff who supervises and coordinates the activities of the preceding bureaus, and is directly responsible to the Chief of Staff.

## LOGISTICS BUREAU

The Logistics Bureau is responsible for providing logistical support as required by the Division of State Police in everyday operations and during civil disturbances and emergencies. This responsibility encompasses the procurement and maintenance of transportation, equipment, supplies and facilities that are necessary for the Division to complete its mission. The Logistics Bureau is comprised of the following units: Capital Improvement, Transportation, Purchase and Property Control, Buildings and Grounds, Printing, and Food Service.

**CAPITAL IMPROVEMENT UNIT** – The Capital Improvement Unit is responsible for the preliminary planning and technical specifications for the construction of new facilities and for the continual renovation of buildings to meet the needs of the Division. Liaison is maintained with the Division of Buildings and Construction from the inception of a project through the project close-out and subsequent occupancy of the building. The Unit acts as the administrator of all warranty conditions as related to the guarantee period, and provides representation for the Division at all job site meetings during construction. The Capital Improvement Budget is prepared and submitted by this Unit.

This Unit also maintains records of all real property and construction projects, administers and coordinates with the Bureau of Special Services on all leased facilities and associated insurance coverages.

This Unit is also responsible for maintaining records of all real property and construction projects, including administration and coordination with the Bureau of Real Estate and Insurance Management on all leased facilities and associated insurance coverages.

The construction on the Records and Identification/Systems and Communications Building was completed and the building was occupied during this year. In addition, architectural services were obtained for the design of Regional Laboratory East and the replacement facility for Troop B Headquarters, plus planning and design for the renovation of the Forensic Science Building in West Trenton was completed.

**TRANSPORTATION UNIT** – The Transportation Unit is responsible for the acquisition, replacement and maintenance of the entire State Police fleet of 1,171 vehicles, and of approximately 75 stationary generators and other combustion engines utilized by the Division. The updating of vehicle and equipment specifications, operational procedures and practices, as well as continuous testing and evaluations of vehicle components and equipment are also the responsibilities of this Unit. Through this effort, the Division is able to keep abreast of all new modifications and changes, and operationally maintain the fleet at its required peak efficiency.

The present maintenance program, rebuilding of engines and transmissions, and the repair of vehicles, has saved "downtime" and money for the Division. The acquisition of fuel, necessary replacement parts and their maintenance for continued operation of the fleet, generators and combustion engines are also handled by this Unit.

Processing of all correspondence, reports, forms and related clerical duties pertaining to all the vehicles presently in the fleet, new vehicle purchases, sale of old vehicles and maintenance records are handled by this Unit. There were 338 replacement and new vehicles processed during this year.

**PURCHASE AND PROPERTY CONTROL UNIT** — This Unit is responsible for the acquisition, storage and distribution of all uniforms and related equipment for members of the Division of State Police as well as all stationery, janitorial and office equipment and supplies required and utilized by the entire Division. Inventories are maintained on all permanent articles and equipment, clothing, weapons, janitorial and office equipment, stationery and supplies on hand. During this year, 35,697 items were received, inventoried and stored, and 33,585 items were issued.

The Unit is also responsible for the storage, distribution, inventory transferring and disposing of all police and riot equipment, tires, office furniture and related office equipment, and mechanical tools and equipment for the entire Division of State Police. There were 13,370 items received, inventoried, issued, transferred and/or disposed of during this year.

**BUILDINGS AND GROUNDS UNIT** — Programmed preventative maintenance, improvements, alterations, renovations and the upkeep of all State Police owned and leased buildings within the Division, comprise the major areas of responsibility of this Unit. This encompasses 54 State owned and 24 leased buildings. The recently completed Records and Identification/Systems and Communications Building, with its sophisticated design and equipment, added 125,000 square feet to the maintenance responsibility.

This Unit was responsible for completing 1,290 projects during the past year, including a complete new sewage system at Troop "A" Headquarters in Hammonton, and the upgrading of several complex heating and ventilating systems at Division Headquarters and other Troop Command buildings.

The successful accomplishment of these projects was realized through planning and coordination with internal units, bureaus, sections and the Division of Building and Construction and other State agencies.

**PRINTING UNIT** — The Printing Unit composes, prints and provides all standard forms, guides, booklets, manuals, reports and training materials used by the Division of State Police. One of the greatest assets the Unit provides the Division is its capability to immediately produce local and regional maps of areas which are in various stages of civil unrest or emergency situations. The Unit also prints composite drawings of suspected criminals, missing persons and wanted persons for immediate distribution which has been very effective.

During the year, the Printing Unit designed and/or revised 1,907 various forms and printed material in addition to providing the Division of State Police with nearly 6.5 million forms and copies. Printing projects included the following: operational maps, missing and wanted persons fliers and posters, composite drawings and instructional materials for use in training courses, manuals and booklets.

**FOOD SERVICE UNIT** — This Unit, which is staffed by civil service employees, provides meals for all enlisted members of the Division, civil service employees, county and municipal police, other governmental agency personnel and visitors at Division Headquarters. Unit personnel also provide rations during emergencies such as civil disturbances, riots, storms and floods.

## **BUDGET BUREAU**

The Budget Bureau is responsible for the preparation of the annual budget for the Division of State Police and the maintenance of a progressive record of expenditures and balances in the various accounts. This Bureau also processes receipts from the New Jersey Turnpike and the Garden State Parkway Authorities, the licensing of private detectives, firearms registration and permits, and the reproduction of reports. Records are kept of all leases, contracts, bills of sale, orders and invoices.

The expenditures for the Division for this year are as follows:

Salaries	\$ 29,272,015
Materials and Supplies	2,403,056
Services other than personal	2,414,692
Maintenance and Replacements	2,154,426
Extraordinary	7,108,797
Additions and Improvements	154,287
Total	\$ 43,507,273

## **PERSONNEL BUREAU**

The Personnel Bureau maintains records of all enlisted members of the Division of State Police as well as all Civil Service employees working for the Division. Bureau personnel are responsible for payroll, health benefits, insurance, pension, interviewing and hiring applicants for all civilian positions.

During the past year, 1,328 personnel action requests were prepared and forwarded to the Department of Civil Service. Additionally, interviews were arranged and conducted for 820 individuals certified to the Division by the Department of Civil Service as eligible for employment.

Written examinations for Trooper applicants and Division of Alcoholic Beverage Control applicants are conducted by Bureau personnel.

The selection process of candidates for the 92nd State Police Class was commenced on September 21, 1974, when the written examination was administered. However, budgetary restrictions required the process to be temporarily discontinued. The selection process was reinstituted during fiscal year 1977, and all individuals who previously passed the examination were notified.

In keeping with an Affirmative Action Plan and the Federal Consent Decree, a concerted program to contact minorities was instituted on August 3, 1976.

On May 20, 1977, eighty-four recruits successfully completed training and graduated as members of the 92nd State Police Class.

The Division's authorized strength at the close of the year was 1,851, although the actual strength was 1,756. There were 798 Civil Service employees working for the Division which represent an increase of 37 employees or 4.8%. The distribution of personnel is as follows: Division Headquarters — 514 enlisted, 648 Civil Service; Troop A — 306 enlisted, 49 Civil Service; Troop B — 326 enlisted, 55 Civil Service; Troop C — 271 enlisted, 46 Civil Service; Troop D — 174 enlisted; Troop E — 142 enlisted; Atlantic City Expressway — 23 enlisted.

## **TRAINING BUREAU**

The New Jersey State Police Training Bureau is located at Sea Girt, New Jersey. Bureau personnel train state police as well as personnel from municipal, county and other law enforcement agencies. The Training Bureau is divided into four academic departments. The departmental plan has enabled the Training Bureau to better utilize instructors and facilities, present new and improved programs and add to the prestige of the Training Bureau.

**POLICE SCIENCE DEPARTMENT** — There is a three-phase program for state police recruits who strive for trooper positions. This program is of 33 weeks duration, and consists of 20 weeks of resident basic training; 12 weeks of trooper-coach training; and one week of in-service training at the Academy. Accredited college courses are offered as part of the program and are conducted by qualified members of the Division of State Police. Nine semester hours of credit are earned upon successful completion of the program.

Basic police training programs consisting of a ten-week resident course are offered for newly appointed police officers, as well as for other law enforcement agencies. In cooperation with the Police Training Commission and the New Jersey State Association of Chiefs of Police, this course was extended to 10 weeks duration to meet the demands of police role and duties required of officers in today's society. This year three municipal pre-service classes were conducted consisting of 166 graduates. Basic police related subjects as well as college accredited courses were given by qualified State Police personnel. Trainees received six college credits upon successful completion.

The annual in-service training program for the entire Division was again conducted on a decentralized troop level basis. The Training Bureau administered and coordinated the program and trained personnel assigned to Division Headquarters. A one-day program consisting of firearms qualifications and physical was administered to Division personnel to keep members at peak organizational efficiency.

Teenagers from the Ocean Residential Group Center, Forked River, New Jersey, visited the Training Center at Sea Girt to participate in a program with municipal and state police recruits. The youths joined group sessions with police trainees where ideas and information were exchanged through group interaction. As a result of these group sessions, both the youths and the trainees developed a better understanding of each other.

**CRIMINAL SCIENCE DEPARTMENT** — The Basic Drug Enforcement Course, offered by the Training Bureau, is an intensive one-week session, which is directed at drug identification, conducting drug investigations, handling informants, undercover drug investigations and the ever-increasing problem of alcohol in our society. The course was attended by municipal, county and state drug investigators from New Jersey as well as many drug investigators from other states. The instructions are enhanced by lectures from pharmacists and members of federal agencies.

The four-day Advanced Drug Enforcement Course has been attended by many graduates of the Basic Drug Course. The advanced course deals primarily with the psychological characteristics of the drug abusers and the drug abuse problem.

A Criminal Investigation Course is offered for municipal and state police personnel. This eight-day course was established in cooperation with the New Jersey State Association of Chiefs of Police and is conducted by Training Bureau personnel. Guest lecturers include eminent psychologists and a chief medical examiner selected from a prominent eastern seaboard city.

The complex operations and activities of organized crime are explored thoroughly by municipal, state, and federal police personnel attending the Organized Crime Seminar offered by the Training Bureau. The course deals with the effective means available to law enforcement in their concerted effort to suppress crime at its most sophisticated level. State and federal agency representatives lecture on combating conspiracy, corruption, counterfeiting and conducting tax investigations. Other areas covered are the history and patterns of organized crime, security and stock frauds, corruption of officials and the social impact on the community.

An advanced course in Sex Crimes Investigation and Analysis offered by the Training Bureau continues to be very well received by those attending. This course of instruction is directed primarily at officers assigned to this field specialty. The analytical methods of evaluating investigation data are covered as well as the psychological aspects of working with the victim, family, witnesses and accused.

Analysis training stresses the use of files and electronic data processing systems for the storage and retrieval of information on sex offenses and offenders. This course was designed for criminal justice personnel, including state, county, municipal officers and prosecuting attorneys.

Domestic Terrorist groups; international implications of terrorism, hostage negotiations and tactical team training are a few of the concepts discussed at the Terrorism/Civil Disorders Seminar. The federally funded project lasts one week and is open to all law enforcement agencies in the Eastern United States. The program is designed to combat the current problem thrust upon the police community by terrorist activities. Speakers include college professors, F.B.I. Agents, and experienced police officials as well as members of the Division.

**TRAFFIC SCIENCE DEPARTMENT** — The function of this department is to instruct the State Police Recruit Classes and the Basic Municipal Police Training Classes in traffic-related subjects. Instruction is presented in motor vehicle law, accident investigation, traffic control, courtroom procedures, and defensive driving. In consonance with the basic program is the Traffic Management Institute, also conducted by the Traffic Science Department. The Institute conducts programs of an advanced nature to municipal police officers and administrators. The courses provided are in the following areas: a twelve-day Accident Investigation — Crash Injuries Management Course, geared to explore the in-depth investigative role of the police officer at accident scenes, as well as advanced training in emergency medical procedures; a one-week course in Traffic Law Enforcement which presents a detailed study of our continually changing Motor Vehicle Code, with emphasis on selective enforcement, case preparation and presentation, and the psychology of the traffic violator; and a one-week course entitled D.W.I. (Driving While Under the Influence). This particular course concentrates on the

detection and apprehension of the drunk driver, the problems encountered with a drunk driver, controlled exercises and chemical testing of intoxicated subjects, and the psychophysical analysis and evaluation of the D.W.I. suspect.

The courses presented through the Traffic Management Institute are designed for municipal police officers from the entire State. The primary objective of these federally funded programs is to provide additional information to the police officer and improve the skills he possesses in an overall attempt to make the highways of the State of New Jersey safer and to reduce the accident death rate.

**SOCIAL SCIENCE DEPARTMENT** — Police Supervision Courses are conducted for State Police supervisors. This two-week course consists of an in-depth study into the principles of police supervision. Various theoretical concepts of management are explored in such areas as Psychology of Supervision, Leadership, Organization, Planning and Research, Decision Making, and Communications. Workshops and case studies are coupled with theory to give the supervisor a better understanding of his role in the managerial process.

Supplementing the Police Supervision Course are advanced State Police Management Seminars conducted in cooperation with Rutgers University. This course consists of twenty-four hours of training in the area of Personnel Performance Evaluation. Subject matter included Developing and Writing Performance Standards, Grievances, and Interviewing and Counseling. The program is designed to train State Police Supervisors in contemporary management techniques.

Police Supervision Courses are conducted for all levels of management in municipal and county police departments. This course gives a broad overview of the principles of police supervision. Subjects include Supervisor-Subordinate Relationships, Theories of Motivation, Principles of Organization and Leadership, and Discipline and Ethics. Workshops and case studies are strategically placed throughout the course to reinforce theories taught.

A Chiefs of Police Management Seminar for Chiefs of Police and Deputy Chiefs of Police from municipal and county agencies is offered. This course is conducted to meet the growing demands and complexities of modern police managers. The objectives are the development of executive and organizational skills at the administrative level of law enforcement agencies. Instruction is supplied by college and graduate school professors.

An Instructor Training and In-Service Development Program is offered. This program is designed to provide qualified police instructors to municipal and county police departments, followed by the development of the in-service training modules for statewide use. The combining of these goals will provide the capability for a process and system by which continuous training can be accomplished to maintain police employee effectiveness and improve job knowledge and skills. The course consists of subjects such as Psychology of Learning, Preparation of Training Aids, Lesson Plan Construction, and Fundamentals of Guidance. Coupled with the subject matter are a series of five, ten, twenty, and forty minute student presentations to give them practical experience in instructing.

The Trooper Youth Week Program is designed to give the youth of our state an insight and better understanding of the police officers' role and the training needed to meet the challenges of today's society. Boys and girls participate in a

six-day, fast-moving program consisting of simulated police training, which includes lectures and demonstrations in traffic laws, narcotics, police procedures, first aid, and other pertinent police related subjects. This year, two classes consisting of 160 high school juniors were conducted. These courses were offered in cooperation with the New Jersey Department of Education and Municipal Police Departments throughout New Jersey who assist by supplying personnel who actively participate in these programs.

A five-day Juvenile Justice Training course has been developed as a means to assist law enforcement personnel in dealing with the delinquency problems.

The objectives of this program are to provide for the establishment and continuance of a comprehensive training program which will be available and accessible to all law enforcement personnel throughout the State, designed to develop, in policemen, those skills and knowledge pertinent to the handling of juveniles in a uniform, unbiased, helpful, understanding, and preventive manner. This course covers such topics as law enforcement's legal role, the history and philosophy of juvenile delinquency, theories of delinquent causation, therapeutic and corrective services, and neglected and abused children. In addition, students will participate in therapy group sessions with known delinquents in an attempt to further understand the nature and causes of delinquency.

Nine Classes have been conducted up to July 1, 1977; 221 students have been trained in these classes.

**SUMMARY OF ACTIVITIES** — During this year, the Training Bureau conducted 50 various classes for State Police personnel, training a total of 1,784. Classes were conducted in annual in-service training, State Police Management Seminars, Instructor Training, Helicopter Rappelling, N.C.O. Supervision, State Police Recruit class and Troop "C" in-service training.

There were 94 police training classes conducted which totalled 3,647 federal, state, county and municipal trainees; of which the majority were municipal police officers. The courses included basic Pre-service, Drug Enforcement, Advanced Drug, Criminal Investigation, Sex Crimes Investigation, Supervision, Accident Investigation and Emergency Medical Procedures, Traffic Law Enforcement, Driving While Intoxicated, Instructor Training, Terrorism, Chiefs Management Seminar, and Juvenile Justice courses.

Training Bureau personnel conducted 18 tours at Sea Girt for 620 people of diversified groups, including students and scouting organizations. Also conducted were two Trooper Youth Week programs with a total of 184 attending. There is an ongoing program to improve the facilities of the Training Bureau. The firearms range has been refurbished and equipped with automatic targets for better control by the instructor and an overall improved program for the trainee.



# RECORDS AND IDENTIFICATION

The Records and Identification Section is comprised of four bureaus: State Records Bureau, Internal Records Bureau, Fingerprint Records Bureau and Forensic Sciences Bureau. The Supervisor of the Records and Identification Section is an Assistant Chief of Staff who supervises and coordinates the activities of the preceding Bureaus, and is directly responsible to the Chief of Staff.

## STATE RECORDS BUREAU

The State Records Bureau is comprised of two units: Firearms Investigation Unit and Uniform Crime Reporting Unit. The Firearms Investigation Unit administers the Firearms Control Program which is designed to prevent persons prohibited by statute from obtaining firearms. The Uniform Crime Reporting Unit develops statistical data on crime in the State of New Jersey, and indicates crime trends to identify various problems and suggests possible solutions. The function of each unit is designed to eventually provide the State of New Jersey with a total information system.

**FIREARMS INVESTIGATION UNIT** — In administering the state firearm control laws; the Firearms Investigation Unit is required to promulgate standards and qualifications for the manufacture and sale of firearms as well as develop forms, applications, licenses, etc. and maintain supplies for distribution to firearm dealers, police departments and county courts. The Unit maintains a central repository of registration forms relating to the acquisition of firearms in the State. The forms provide pertinent information as to manufacturer, serial number, caliber and owner of firearms. As of July 1, 1976, 528,031 firearms have been registered and are recorded in the Unit files. This represents an increase of 23,967 over the preceding year. The Unit also maintains a file of all applications processed by municipal and State Police departments, which includes Permits to Purchase a Pistol or Revolver, Firearms Purchaser Identification Cards, Permits to Carry a Pistol or Revolver, and dealer applications. A total of 672,993 applications have been processed and recorded, which reflects an increase of 54,108 over the preceding year. Of this number 1,457 applications were denied.

The Unit has the total responsibility to investigate applicants for a New Jersey license to retail, wholesale, and manufacture firearms, and to investigate those employees of a licensed dealer who will conduct firearm transactions. During this period there were 1,051 investigations of retail and wholesale licenses and employees' licenses. In addition, the Unit is required to investigate illegal firearm transactions occurring throughout the state and also NCIC "hits" on stolen firearms, as well as to assist other law enforcement agencies in firearm investigations. In the past year, the Unit conducted 204 firearm related criminal investigations resulting in 170 arrests, an increase of 34 arrests over the preceding year. A grand total of 10,476 investigations were handled by the Unit. Through the efforts of Unit detectives, information was developed which led to the apprehension of several persons in three separate cases involving stolen firearms in Pennsylvania including the breaking, entering and larceny at the Valley Forge Historical Museum. Articles taken from the Museum which included priceless historical artifacts, some of which were once owned by early American Presidents, were recovered.

The statutes require each dealer to keep a permanent record of the acquisition and disposition of firearms. Unit detectives periodically check these records to assure that the dealer is complying with existing statutes, and with standards and qualifications promulgated by the Superintendent. During the past year 448 dealer inspections were conducted. Inspections are also made of the dealers' security system to assure their operability and effectiveness in safeguarding against the theft of firearms and ammunition. The security requirements applicable to all dealers have kept firearm thefts to a minimum. New Jersey is the only state with such requirements.

The Unit prepares a list of names of persons who have reported their Firearms Purchaser Identification Card lost or stolen. Statewide distribution of the list is made annually to police departments and firearms dealers. During each sale, the dealer is required to compare the displayed Firearms Purchaser Identification Card against the list to detect and prevent any misuse of the card. Since enactment of our Firearms Control Program, 5,510 identification cards have been reported lost or stolen to municipal police agencies and State Police.

Inquiries from various law enforcement agencies resulted in 102,576 searches of the Unit files, an increase of 5,619 over the preceding year. This number includes subpoenas for 656 affidavits received from county prosecutors. The affidavit concept was implemented to alleviate the need for personnel assigned to the Unit to testify in grand jury proceedings and at trials.

**UNIFORM CRIME REPORTING UNIT** – The Uniform Crime Reporting Unit is responsible for the collection, compilation, and analysis of crime statistics reported by all police agencies in the State. As required by law, each police agency in the State submits prescribed reports to the Uniform Crime Reporting Unit. Each report received by the Unit is recorded, examined and reviewed for mathematical accuracy and for reasonableness as to the interpretation of offense classifications. Personal contacts are made with the reporting agencies by Field Representatives to correct discrepancies appearing in their UCR reports. A copy of the corrected report is forwarded to the Federal Bureau of Investigation for each contributor to the program.

During this year, members of the Unit made 5,512 contacts with the contributing agencies. These contacts were mainly for the purpose of report corrections, instructions for new reporters, surveying and updating internal records systems, verification of statistics submitted and conducting statistical crime analyses. In the never-ending educational programs, the Uniform Crime Reporting Unit delivered lectures to police officers attending instructional classes at the Burlington, Camden, Monmouth, Ocean and Union County Police Academies.

In July, 1976 the ninth annual "Crime in New Jersey" publication was presented to the Governor, the Legislature, the news media, police departments, various libraries and other related law enforcement agencies. This report presents an equitable and accurate account of the status of crime in the State. During this year, the Unit also compiled and released three reports depicting crime index trends.

The Uniform Crime Reporting Unit received a second year grant through the State Law Enforcement Planning Agency (SLEPA), and the Law Enforcement Assistance Administration, U.S. Department of Justice. The funds are for the purpose of assisting in the expansion of the Uniform Crime Reporting Program in the area of monthly crime trend feedback reports concerning all municipalities in

New Jersey and to improve its capabilities to provide individual crime analyses and modern Law Enforcement Internal Record Keeping Systems (LEIRS). Since the inception of the second year grant, the Uniform Crime Reporting Unit has implemented over 50 additional record keeping systems that will effectively complement the 300 law enforcement agencies presently utilizing the State Police reporting format.

## **INTERNAL RECORDS BUREAU**

The Internal Records Bureau is responsible for processing all police investigation reports submitted by members of the Division. There have been 441,560 reports of this nature processed by our personnel over the past twelve months. The reports were an amalgamation of motor vehicles accidents, criminal investigations, criminal arrests, recovered vehicles, recovered property, monthly work activity and miscellaneous others.

The Bureau is responsible for document life perpetuation through microfilming. The Division has seen, through the efforts of this small unit, the value of document storage and retrieval via this system. This unit has prepared and filmed 757,568 documents during the past year. The services of this Unit are available to the entire division.

The Bureau is designated as the agent for the reproduction of reports for the Division. It is guided by the dictates of the New Jersey State Statutes as to what reports are recoverable by other than police agencies. The Bureau reproduces, certifies and releases these applicable internal records and photographs for pre-set fees. There were 87,366 reports reproduced at a recovery of \$92,780.00. There were requests filled for 440 photographs at a recovery of \$4,480.00. Through the efforts of this Bureau \$97,260.00 was returned to the state treasury.

This Bureau provides criminal arrest information for other units within the Division as well as to outside police agencies. There were 16,245 inquiries on criminal records handled by this Bureau during the year. Personnel assigned to the Bureau have cooperated with other units within the Division as well as outside state and local agencies in providing statistical data when requested.

The administrative unit of the Internal Records Bureau has processed 362 requests for discovery received from the courts during the past fiscal year. Additionally, statistical reports are prepared on a monthly, calendar and fiscal year basis which provide information to top management on Division activities.

## **FINGERPRINT RECORDS BUREAU**

The Fingerprint Records Bureau is comprised of six units, i.e., Identification Records Unit, Technical Unit, Criminal Information Unit, Assembly Unit, Court Disposition Reporting Unit and Data Reduction Unit. This Bureau serves as the clearinghouse for all New Jersey criminal justice agencies on the submission of fingerprints and disposition reports, and return of criminal record information. In addition, the Bureau serves all agencies requesting data on careers in crime and related criminal profiles. The protection of society requires that this service be maintained at a high level of efficiency.

**IDENTIFICATION RECORDS UNIT** — This Unit is responsible for receiving, reviewing and recording incoming fingerprints. Unit personnel also type new

entries on rap sheets, produce copies of rap sheets as requested and mail all outgoing documents. During this year, the Unit received 206,484 fingerprints *i.e.*, 101,747 criminal, 71,430 non-criminal and 33,307 firearms, which brings the total fingerprints on file to 4,983,481, *i.e.* 2,914,938 criminal, 1,621,323 non-criminal and 447,220 firearms. There were 763,331 criminal records forwarded to various criminal justice agencies this year, and 54,326 narcotics records sent to the Department of Health, Drug Abuse Control.

**TECHNICAL UNIT** — This Unit is responsible for classifying incoming fingerprints, conducting searches by classification (machine and manual), filing and related duties necessary for maintaining the master print file. During this year, there were 69,383 criminal identifications made from previous records and 28,599 non-criminal identifications made by the Unit.

**CRIMINAL INFORMATION UNIT** — This Unit is responsible for maintaining the name index file and history jacket file. Unit personnel conduct name searches, update index cards and pull and refile history jackets. There are 934,112 record jackets presently on file, 913,511 in the active file and 20,601 in the dead file. Unit personnel conducted 629,974 criminal record searches this year.

**ASSEMBLY UNIT** — This Unit is responsible for the verification of identifications and the collecting of criminal histories. Unit personnel prepare work sheets for typists, indicating additions, deletions and/or corrections to be made to a particular record and the desired distribution of the record.

**COURT DISPOSITION REPORTING UNIT** — This Unit is responsible for processing all court disposition reporting documents and penal release notices received from municipal and county courts, county prosecutors, probation departments and institutions. Unit personnel initiate court disposition reporting forms to prosecutors, municipal and county courts and probation departments, and provide reporting agencies with the necessary forms and technical field support required to maintain the desired level of reporting. This Unit maintains control files, updates histories and performs related duties necessary for the tracking of offenders through the criminal justice system. There were 312,824 court disposition reports received, an increase of 3,374 over the previous fiscal year. Unit representatives effected 9,007 field contacts this year.

**DATA REDUCTION UNIT** — This Unit is responsible for the data reduction and related preparation required for transposition of information to machine readable form as related to computerized criminal histories and offender tracking. The Unit, which had been federally funded since January 1972, has converted data concerning 433,802 arrests, 763,550 interim and final dispositions. In addition, 96,215 criminal histories have been converted. The system became operational on an "in-house" basis during the second quarter of 1977. Automated criminal history summary information, as well as, full detail criminal history information are available on an "off-line" basis and forwarded via mail to all authorized requestors. It is anticipated that the system will reach "on-line" status and provide rapid transmittal of criminal history summary information via SCIS field terminals by the first quarter of 1978.

## **FORENSIC SCIENCES BUREAU**

The nine units of the Forensic Sciences Bureau provides scientific analysis of specimens related to the investigation of criminal matters submitted by the varied criminal justice agencies of the State. The Bureau provides expert testimony in all

of the county and municipal courts of the State relative to the forensic analyses conducted. The Bureau also provides a wide range of instruction and training to members of law enforcement agencies of the State relative to evidence collection, police photography, identification skills and in other related fields.

**CHEMISTRY—BIOLOGY LABORATORY UNIT** — This nationally accredited Unit provides full crime laboratory services in the inspection and analysis of crime related evidence. Narcotics, dangerous drugs, criminalistics, and toxicology examinations are conducted in this Unit. Our chemists continue to provide vital information to the Forensic Sciences community throughout the United States. This is being done through the publishing of papers written on procedures that have been developed for a more refined treatment of evidential material; publishing of these papers is done in Forensic Journals.

The Unit is staffed by 81 chemists and technicians and 20 clerical persons. There were 21,070 cases submitted; 4,199 cases were State Police and 16,871 cases from other agencies. There were 21,911 cases completed this year. Personnel completed 214,894 examinations on 87,117 specimens submitted. This Unit's personnel received 6,034 subpoenas which subsequently led to 911 court appearances and a total of 3,061 court hours was accumulated.

**DOCUMENT—VOICEPRINT EXAMINATION UNIT** — The Document Voiceprint Examination Unit provides a highly specialized service to all law enforcement agencies in the State. Cases dealing with forgery, fraud, homicide and holdup and robbery requiring handwriting, typewriting, and paper identifications are examined in an effort to aid the investigator and the courts in arriving at a successful conclusion.

There were a total of 513 document examination cases received during this year; 51 State Police cases and 462 cases from other agencies. A total of 644 cases were completed; 63 State Police and 581 other agencies. Examinations totaled 33,239; 5,358 State Police and 27,881 other agencies. Photographic reproductions numbered 1,132; 240 State Police and 892 other agencies.

Voice identification cases totaled 13 for the year; 2 State Police and 11 other agencies, with a total of 1,734 examinations. Court appearances totaled 35 during this year.

**PHOTOGRAPHY UNIT** - The Photography Unit provides a support service to the Forensic Sciences Bureau with its many varied photographic capabilities.

There were 1,094 forensic photography requests completed this year which required 47,862 applications in the photographic recording of weapons, bullets, explosives, arsons, powder marks, criminalistic comparisons, indented writing, laundry, jewelry, latent prints and narcotics. The applications require all phases of black and white, color, ultra-violet, infra-red and x-ray photography.

Operational photography, logistics support, training and repair services are provided to all bureaus and units within the Division in addition to limited requests of State and municipal law enforcement agencies. The processes required to fulfill these requests included 14,635 black and white negatives 16,955 color film negatives, 26,612 black and white prints, and 18,667 color photograph prints. Also required were photographic equipment repairs to 50 units of equipment and photographic instruction in the use of the 35mm camera to 105 Division personnel.

A sex offender file is also maintained within the Unit with photographs and methods of operation described. These photographs and descriptions are available to all law enforcement agencies. There were 1,934 sex cases received during the year which brings the total number of sex cases on file to 63,429. The 305 sex offender photographs received increases the total number of such photographs on file to 33,613.

**COMPOSITE DRAWING UNIT** — The Composite Drawing Unit is responsible for answering requests received from law enforcement agencies throughout the State and adjoining states. Requests are accomplished by rendering freehand sketches of descriptions given by victims or eyewitnesses involved in criminal investigations. The sketches drawn by the artist far exceed in quality and accuracy those rendered with the aid of mechanical composite kits.

The Unit is additionally responsible for the reconstruction of unidentified decomposed bodies, drawing the facial features from unidentifiable skeletal remains with the aid of an anthropologist; alterations of wanted person mug photos, crime scene sketches and preparation of wanted fliers. Lectures and tours to law enforcement agencies to enhance their knowledge in the proper handling of victims and/or eyewitnesses are also given.

Courtroom testimony, necessary to substantiate the victim or eyewitness description of the perpetrator, and the resulting sketch quality and suspect likeness is one other function provided.

During the year, there were 553 composite drawings made; 4,700 polaroid photos of sketches distributed and 11,200 wanted fliers printed and circulated.

**BALLISTICS UNIT** — The Ballistics Unit provides technical services to all law enforcement agencies in matters which pertain to the use of firearms during the commission of crimes. Highly trained specialists conduct tests of all types of firearms and perform microscopic examinations of discharged bullets and shells to determine from which firearm they were fired. Other related services include the restoration of obliterated serial numbers, the examination of powder-marked clothing and the performance of tests to determine the distance from which a shot was fired. Expert testimony is provided during criminal trials. Ballistics personnel also receive, inventory and destroy contraband firearms which are confiscated during investigations throughout the State.

During the year, there were 2,863 cases received for examination and 2,097 cases completed. Unit personnel tested 2,325 firearms, made 46,978 microscopic comparisons and examined 4,880 specimens of evidence. There were 70 obliterated serial numbers on weapons restored and test patterns were fired to determine the distance from which shots were fired in 52 investigations. There were 744 subpoenas received and Ballistics experts appeared and testified in 106 trials. A total of 5,859 contraband firearms were received, inventoried and destroyed during the year.

On July 1, 1976 a regional ballistics laboratory was opened at Hammonton to provide services to the southern part of the state. The opening of the South Regional Ballistics Laboratory eliminated the need for law enforcement agencies from the Southern counties to travel to West Trenton to obtain laboratory services pertaining to firearms evidence.

**LATENT PRINT UNIT**— The Latent Print Unit examines specimens for latent traces when submitted in conjunction with other laboratory examinations. The

processing of documents, firearms and other specimens from which latent prints might be obtained is accomplished by this Unit.

During the year, there were 154 cases completed; 53 latent prints obtained; 905 specimen examinations; 2,505 suspect comparison examinations and 5,324 elimination comparison examinations conducted; 16 suspect prints and 5 elimination prints identified. There were 105 applicants fingerprinted by the Unit this year along with the print processing of two dead men.

**LAUNDRY—JEWELRY MARK UNIT** — The Laundry-Jewelry Mark Unit retains an extensive file of the identifying marks of cleaning establishments in this and adjacent states, maintained through personal contact and correspondence. The file is of great value to law enforcement agencies. Many times it has been the dominant factor leading to the solution of crimes and the identification of unknown dead, amnesia or mental cases.

A Jeweler's Mark File is similarly updated and constantly enlarged through personal contact and correspondence, with jewelers in this and other states. Jewelers scribe identifying marks on repaired articles, which correspond to their repair records, for the purpose of guaranty. Checking watches against this file eliminates many hours of investigative work.

The Unit received 46 laundry-dry cleaning identification requests this year, (10 State Police, 36 other agencies), which resulted in 14 identifications. There were 37 jewelry mark requests received during this year, (9 State Police, 28 other agencies), which resulted in 28 identifications. A total of 2,058 examinations were performed by Unit personnel during the year.

**FORENSIC ANALYSIS EQUINE UNIT** — The Forensic Analysis Equine Unit was established during this fiscal year. The Unit is comprised of two laboratories, one at Freehold Raceway and one at the Meadowlands. Each laboratory is staffed by 6 technical personnel. The laboratory at Freehold started pre-race and post-race testing of standardbreds June 7, 1976. The laboratory at the Meadowlands started pre-race and post-race testing of standardbreds on September 1, 1976. Both laboratories have done all the post-race testing of the thoroughbred races held at Monmouth, Atlantic City, and Garden State race tracks.

A total of 19,024 pre-race specimens were examined at both laboratories resulting in 37 positive findings. Of the 10,033 post-race specimens that were examined, 60 were found to be positive.

# INVESTIGATION

The Investigation Section is comprised of four bureaus: Criminal Investigation Bureau, Special Investigations and Services Bureau, Organized Crime Bureau and Narcotic Bureau. The Supervisor of the Investigation Section is an Assistant Chief of Staff who supervises and coordinates the activities of the preceding bureaus, and is directly responsible to the Chief of Staff.

## CRIMINAL INVESTIGATION BUREAU

The Criminal Investigation Bureau is comprised of three units: Auto Unit, Arson Unit and Major Crime Unit.

**AUTO UNIT** — The primary purpose of the Unit is the investigation of auto thefts and related activities, *i.e.*, altered and/or replaced serial numbers, larceny, receiving stolen property, fraud and title violations. Detectives assigned to the Unit have expertise in examining, identifying motor vehicles, and documents that have been converted, by professional auto thieves, for sale and profit. Unit personnel are experienced in restoring changed and obliterated serial numbers, by use of acid and heat processes. Vehicles are traced to owners, manufacturers or assembly points. Personnel are thoroughly familiar with agency/agencies computer systems containing vehicle data; filing systems and procedures utilized by Divisions of Motor Vehicles. In addition to assisting Division personnel in identifying stolen and abandoned vehicles, assistance is rendered to federal, state and local agencies. Continued membership and liaison is maintained with international, national and state association members involved in complex auto theft investigations, to keep abreast of new or improved theft techniques.

Unit personnel conducted 2,445 auto theft investigations during the year, effected 426 arrests related to auto theft, and recovered 170 stolen vehicles valued at \$ 752,900.00. In addition to recovered vehicles, \$ 66,000.00 in stolen property was recovered. Identification of 1,252 vehicles that were abandoned, mutilated or burned was made for Division personnel and other agencies.

**ARSON UNIT** — The Arson Unit provides the State of New Jersey with statewide arson investigation capabilities. Unit personnel coordinate, conduct and/or assist other agencies in the detection and investigation of arson; provide expertise in the determination of the cause and origin of fires, which are the most critical areas in arson investigations; and appear in court as expert witnesses. During this year, the Unit received 674 arson complaints which is an increase of 123 complaints or 22.3% over last year. Unit personnel conducted 3,067 arson investigations which is an increase of 1,282 investigations or 71.8% over the preceding year. In addition to conducting arson investigations, the Unit has experienced an increase in calls from local agencies for assistance with scene investigations involving bombings.

Members of the Arson Unit continue to attend seminars and schools throughout the country so as to increase and update their knowledge in the arson investigation field. During this year four members of this Unit have attended the Hazardous Devices School, Redstone Arsenal, Alabama. This brings the total to five men in this Unit who have attended this school which deals exclusively with bomb scene investigations and the dismantling of clandestine devices. Unit



members continue to be involved in the training and updating of arson investigation procedures for local police and fire departments throughout the State and have participated in lectures outside of the State of New Jersey.

Many lectures have also been provided to civic groups to make them aware of the seriousness of the arson problem in New Jersey. Unit personnel are active members of and hold office in the State and National Chapter of the International Association of Arson Investigators and Arson Advisory Committee, and belong to the International Association of Bomb Technicians and Investigators, Fire Marshall Association of North America and the New Jersey State Fire Prevention Association. The Unit is instrumental in the program planning and actively participates in the Annual Arson and Fire Conference held at Rutgers University.

The Unit maintains one of the most comprehensive and up-to-date data systems on all fires as well as on convicted arsonists in the nation. The Arson Unit continues to employ the services of an analyst. The services of this analyst were made available to all local police agencies to assist in determining dates, times, locations and fire patterns, and has proven to be an invaluable aid to arson investigations. The systems information is available and is utilized by all law enforcement agencies. Information for the system is received from various sources, as well as contributing members of the Statewide Arson Network System which was initiated by and managed by the New Jersey State Police Arson Unit. Several states have inquired about this system and are now attempting to duplicate this program in their respective states.

The Unit continues to solicit data for an Annual Fire-Arson Survey in an effort to determine the amount of fires which occur in the State and classify them as either arson, suspicious, undetermined or accidental. These are the only meaningful figures for the State of New Jersey at the present time and provide this Unit and others with pertinent information concerning the fire problem throughout the State. This information is available to all law enforcement agencies and State Police Units. A quarterly "Newsletter" is printed and distributed by this Unit. This "Newsletter" gives information concerning the crime of arson as well as listing dates and locations of upcoming seminars dealing with arson investigation and is in the process of being expanded.

The Liquefied Petroleum Gas Squad of the Arson Unit is responsible for the enforcement of the State statutes and the rules and regulations pertaining to the domestic use and transportation of liquid petroleum gases. The Squad assists municipal police and fire agencies in the interpretation of the liquefied petroleum gas rules and regulations through lectures and safety programs, and provides investigative assistance at the scene of propane gas fires, explosions and accidents.

This year the Squad investigated 140 complaints involving liquefied petroleum gas, and investigated 4 motor vehicle accidents and 7 fires and/or explosions.

**MAJOR CRIME UNIT** — The Unit is staffed with personnel that are specially trained and equipped to provide assistance in the investigation of homicides and kidnappings. There has been an increasing rise in homicide over the past years. The area of organized crime and violent attacks upon public officials and other celebrities have seen marked increases. These types of investigations require highly trained investigators. The Major Crime Unit provides this type of expertise to all law enforcement agencies upon request. The support rendered has resulted in the solution of many homicides which heretofore would have remained unsolved.

The Unit provides expertise in the proper care and evaluation of the crime scene, and the proper handling of evidence. Unit members assist and give guidance at autopsies, and assure that all medico-legal aspects of the investigation are covered. The Unit is solely responsible to investigate all shootings and incidents resulting in the death of or by sworn members of the Division of State Police.

Personnel of the Unit continually update their knowledge by attending medico-legal and other homicide investigation schools and seminars. They are kept abreast of all the new and modern techniques and scientific equipment available. All Unit personnel are active members of the Harvard Associates of Police Science. Because of the increasing number of kidnap/hostage situations, Unit personnel have received specialized training to properly cope with these occurrences.

The Unit members have given numerous lectures at law enforcement training schools and seminars. During the past year, the Major Crime Unit received and investigated 100 homicide complaints and 5 investigations having to do with State Police personnel.

## **SPECIAL INVESTIGATIONS AND SERVICES BUREAU**

The Special Investigations and Services Bureau is comprised of four units: Polygraph Unit, Private Detective Unit, Race Track Unit and Special Investigations Unit. The activities of these units for this year are enumerated upon in the following paragraphs.

**POLYGRAPH UNIT** — The Polygraph Unit makes available to all law enforcement agencies within the State the unique service of lie detection. This service is used by these various agencies as an aid to their criminal investigations by eliminating suspects or identifying guilty individuals. With the court's acceptance of the polygraph under stipulated conditions, many hours of courtroom procedures have been saved as well as many cases being prosecuted that lacked sufficient evidence prior to the polygraph examination being conducted.

All members of the Polygraph Unit received specialized training in the field at the Keeler Polygraph Institute, Chicago, Illinois. This training consists of eight weeks of instruction prior to being returned to New Jersey to serve an internship under the auspices of an experienced examiner. After this internship, two more weeks are spent at the Institute before final certification. All members of the Unit are court accepted experts as well as active members of the New Jersey Polygraph Association and the American Polygraph Association which sets standards for the polygraph profession.

**PRIVATE DETECTIVE UNIT** — The Private Detective Unit has the statutory responsibilities for the administration and enforcement of all laws regulating private detectives, railroad police and pursuers in the State of New Jersey. The Unit maintains files of all licensed private detective agencies, agency employees, inspections, complaints and arrests pertaining to licensed and/or unlicensed agencies. Unit personnel screen all applicants for licensure, process the required documents, issue and/or deny licenses, in accordance with the Private Detective Act of 1939 and the New Jersey Administrative Code. Licenses are issued for a period of two years.

There are 451 licensed private detective agencies in New Jersey. Unit personnel conducted 491 investigations and inspections during the year. The Unit, through complaint investigations, arrested 3 individuals for violations of the statutes. There were 237 licenses issued this year; 147 corporations, 9 partnerships, and 81 individuals. Also, 20 applications for licensure were denied or withdrawn. Unit personnel conducted 11,220 record checks on agency employees. A total of \$ 241,875.00 in license and employee fees were received, recorded and forwarded to the Budget Bureau. There were 224 railroad police commissions approved with \$ 1,120.00 in fees forwarded to the Secretary of State.

**RACE TRACK UNIT** – The Race Track Unit is charged with the responsibility of investigation of criminal acts committed on the licensed premises of the five pari-mutuel wagering race tracks in the State. It is also the investigative arm of the New Jersey Racing Commission. All persons that are licensed by the New Jersey Racing Commission are required to be fingerprinted, and the results are evaluated by members of the Unit and forwarded to the Commission. The backgrounds of all persons purchasing stock in any licensed race track are checked and evaluated prior to their being allowed to make the purchase. In addition, the Unit services all requests for information from State, Federal and local authorities involving personnel or matters pertaining to racing.

The Unit conducted 4,251 criminal background and other investigations during this year. There were an additional 142 criminal investigations which resulted in 67 arrests, and 523 miscellaneous requests were fulfilled during the year.

**SPECIAL INVESTIGATIONS UNIT** – This Unit conducts special investigations for the Governor, Attorney General and the Superintendent. Unit personnel conduct various types of security clearance investigations, process requests for assistance or information from out-of-state agencies, federal authorities and local law enforcement agencies, and investigate crimes of an unusual nature that are not normally handled by other investigative units of the Division of State Police.

The Special Investigations Unit also conducts investigations of applicants for a New Jersey Private Detective License. Unit personnel conduct investigations of persons being considered for police positions with the railroads operating within the State, and of those being considered for security positions at educational institutions. In addition, surveys have been conducted at various State agencies relating to security, and members have participated in special details providing security for dignitaries.

This Unit conducted a total of 4,112 criminal and security clearance investigations, and 978 in-depth field investigations during this year.

## **ORGANIZED CRIME BUREAU**

The Organized Crime Bureau is charged with the responsibility of identifying, investigating and arresting individuals and/or groups engaged in organized crime, as well as other highly sophisticated criminals or groups of criminals who are not members of the traditional organized crime spectrum.

The Bureau is composed of three field Units located strategically at Hackensack, Edison and Berlin as well as a headquarters and administration section located at Division Headquarters, West Trenton. Additionally, within the Organized Crime Bureau there is a Corruption Control Unit and a Trial Unit. The former's responsibilities include the analysis and investigation of official corruption cases

from the initial stages through arrest and indictment. The Trial Unit works in conjunction with the Criminal Justice Division in preparing Organized Crime Bureau cases for trial.

During this year, the Organized Crime Bureau conducted 1,052 investigations with 127 raids for diverse organized criminal activities. A total of 171 arrests were effected, and \$,273,392.83 of monies and property were recovered or confiscated.

## **NARCOTIC BUREAU**

The Narcotic Bureau continues to cooperate with all State Police Stations, local, county and federal enforcement agencies. This posture of extensive communication and cooperation provides the Bureau with an excellent capability to collect, evaluate and properly disseminate significant intelligence data.

The Bureau presently has a complement of sixty-five (65) Detectives and five (5) civilian clerks. The bureau is administered from Division Headquarters, West Trenton, with regional offices strategically located at the Hackensack Station for North Jersey, Keyport Station for Central Jersey, and Berlin Station for South Jersey.

During this fiscal period, the Bureau established a Patrol Drug Response Unit (PDRU) consisting of three (3) Detectives with an office located at the Newark Station Troop "D". The PDRU is responsible for assisting all State Police Road Stations, toll roads and interstate highways regarding substantial seizures of drugs. The ability of the PDRU to respond immediately facilitates the gathering and dissemination of vital intelligence information.

In addition to the PDRU the bureau also initiated an intelligence function to coordinate the efforts of the various units and provide liaison with local, county and federal narcotic enforcement agencies.

The Drug Enforcement Administration, a federal enforcement agency with a regional office located in Newark, N.J., once again funded the assignment of three (3) Narcotic Bureau personnel to their program. The expertise and ability of these men have complimented the efforts of the Newark Task Force, which continues to be regarded as one of the most successful in the country.

The Diversionary Investigation Unit (D.I.U.), which was established two years ago and funded under D.E.A. auspices, continues to be one of the most successful such programs in the country. The expertise of the eight (8) Narcotic Bureau personnel assigned to the D.I.U. has played a major roll in the success of that program. Their investigations of drug abuse associated with those legally sanctioned to possess, administer, sell, or distribute (doctors, nurses, wholesalers, manufacturers, hospitals and pharmacies) has disclosed the enormity of a source problem. Their successful prosecution of this type violator has created a constant referral from various enforcement agencies to this unit of complaints and information inferring criminal activities.

This past fiscal year saw the D.I.U. initiate 127 investigations resulting in the arrest of 39 violators (9 Doctors, 1 Pharmacist, 1 Distributor, and 28 others, e.g., Nurses). The total value of all drugs confiscated by D.I.U. amounted to \$ 320,873.00. The D.I.U. also executed thirteen (13) Criminal Warrants and seven (7) Administrative Warrants.

During this fiscal year the Narcotic Bureau received 587 complaints which resulted in a total of 17,851 investigations. Bureau personnel effected 1,084 arrests; confiscated various controlled dangerous substances valued at \$ 2,590,775.98; and recovered other property *e.g.*, firearms, vehicles, monies and paraphernalia valued at \$ 47,777.00. The Narcotic Bureau conducted 122 raids throughout the State during this year.

**CENTRAL SECURITY UNIT** — The Central Security Unit is charged with the responsibility of collecting and maintaining intelligence information necessary to permit this Division to discharge its duties to maintain public order, protect citizens from unlawful disruption and interference with their legally protected civil rights and insure the orderly function of the State and public agencies. This includes any threats directed against State officials and their respective offices. The Central Security Unit reports directly to the Supervisor of the Investigation Section.

# OPERATIONS

The Operations Section is comprised of six bureaus: Highway Traffic Patrol Bureau, Helicopter Patrol Bureau, State Governmental Security Bureau, Special Services Bureau, Communications Bureau and Civil Defense-Disaster Control Bureau. The Operations Section is responsible for the coordination of inter-troop and inter-agency operations dealing with special events, crowd control, prison riots, disasters, traffic programs, Interstate Highways and other police related activities as they apply to the Division. The Supervisor of the Operations Section is an Assistant Chief-of-Staff who is responsible for the activities of the preceding bureaus and functions.

## HIGHWAY TRAFFIC PATROL BUREAU

The Highway Traffic Patrol Bureau, composed of Operational Units functioning in Troop areas, and an Administrative Unit at Division Headquarters has as its primary purpose the supplementing of existing police patrols at locations throughout the state where high accident rates or special traffic hazards exist.

The Operational Units are an integral part of the Traffic Sections at the Troop Headquarters and are the responsibility of the Troop Commander. These units consist of Radar Teams, Mobile Task Force Patrols, Tactical Patrol Units, Weigh Teams and Commercial Truck Inspection Teams.

The Highway Traffic Patrol Bureau, through the five (5) Troop Traffic Sections, directs and coordinates all Traffic related activities within the Division of State Police. This includes formulating plans, orders, instructions and conducting the necessary training related thereto concerning traffic direction, enforcement and accident investigation.

The implementation of a Division Traffic Accident Reduction Plan directs selective patrol assignments to accident prone areas identified by Troop Traffic Analysts in an effort to reduce highway carnage. The Bureau is guided by analysis of current programs together with continuing research of new concepts and philosophies.

Our units who are directly concerned with traffic, as well as those who serve in a support capacity, are continually striving for results both individually and collectively. Our efforts to date can only be described as exemplary. For example; although the Division of State Police comprise only 6.9% of the State's total police population, we issue 32.2% of all summonses and account for 33.8% of drinking driver arrests. The vitally important field of traffic safety cannot be neglected. To achieve a total Division goal, priority of needs must be established, with the loss of life, serious injuries and property damage on our streets and highways, the priority for highway traffic safety is self-evident.

The Tactical Patrol Unit consists of specially trained men who are assigned to each Troop Headquarters. This Unit is dedicated to enforcing traffic laws, reducing motor vehicle accidents and providing police services. They are assigned to patrol areas identified as having a high accident experience to concentrate on specific violations which contributed toward these accidents. Manpower priorities required a reduction of personnel assigned to this Unit.

During the year, members of the Tactical Patrol Units issued 26,378 summonses and 16,300 warnings. They also effected 1,430 other arrests that included narcotics violations, weapons violations, possession of stolen property and stolen motor vehicles. Tactical patrols also effected 797 drinking driver arrests.

The Tactical Patrol Units also assisted 9,137 motorists disabled on the highways of the State.

**FATAL ACCIDENT INVESTIGATION UNIT** — The Fatal Accident Investigation Unit reinvestigates all fatal accidents initially investigated by municipal police departments and reviews all fatal accidents investigated by the Division of State Police. There were 951 fatal accidents in the State this year that resulted in 1,059 fatalities. In 36% of the assignments completed by this Unit, recommendations were made to the Driver Improvement Section in the Division of Motor Vehicles for further action to be taken against negligent drivers.

**BREATH TEST UNIT** — The Breath Test Unit is required to evaluate and recommend breath testing instruments for certification, instruct and recommend all breath test operators for certification, instruct and recommend members of the State Police as breath test coordinators, inspect certified breath testing instruments, maintain a file of certified, suspended and revoked operators, conduct periodic refresher courses, instruct in methods of detection and apprehension of the drinking driver and to continue an ongoing program that is necessary in taking the drinking driver off the highway.

Division personnel assigned to this Unit conducted 29 five-day courses with 734 graduates, and 92 one-day refresher courses with 1,896 graduates during the year. Unit personnel serviced, on a bimonthly basis, 70 State Police instruments and 497 instruments utilized by other law enforcement agencies.

This year, of all persons involved in a fatal accident, alcohol was a factor in 56.2%. Division personnel continued their diligent effort against the drinking driver by arresting 7,080 persons for that violation. During this year 14.7% of the persons arrested for drinking driving were involved in a motor vehicle accident.

**EDUCATIONAL SERVICES UNIT** — The Educational Services Unit is involved in various activities throughout the year, i.e., classroom and assembly instruction and lectures on safety procedures; inspections of outside patrols; trips with patrol members; school bus checks; and workshops for school bus drivers.

This Unit was organized in 1929 for the purpose of preventing pedestrian accidents at school crossings. The value of this program over the years can be measured by one significant fact; not one fatal or serious-injury accident has occurred at a school pedestrian crossing while a patrol member has been on duty. There are 20,276 students that are patrol members who protect 440,970 students at 928 schools throughout the state.

**TRAFFIC PROGRAMS** — The other traffic programs in operation within the Division and their activities for the year are enumerated in this section.

**Radar** — The use of radar in enforcement is directed toward the control of speeding since traffic violations of this nature are a major contributing cause of fatal and injury accidents. In view of the foregoing and in conjunction with the National 55 MPH speed enforcement emphasis, the State Police instituted a federally funded "Speed Compliance Accident Reduction Program." This project provided monies for the purchase of 294 "Moving Radar" devices.

A total of 793 radar operators and instructors have been trained and certified. Limited radar enforcement began during April 1977. By the end of the fiscal year, 191 units were in operation. As the transition from Vascar to Moving Radar takes place, participation by all personnel in our "Speed Compliance Accident Reduction Program" has been most encouraging. A total of 37,295 summonses have been issued by the use of radar during this fiscal year.

**Vascar** — The acronym VASCAR is defined as Visual Average Speed Computer and Recorder. They are in-car computerized speedometer devices that record the distance travelled and the time required to travel that distance, and compute the average speed over that distance. The Vascar units are in the process of being phased out and replaced with the "Moving Radars". There were 32,592 summonses issued by Vascar during this fiscal year.

**Mobil Task Force Patrol** — Mobile Task Force Patrol operations are confined to the New Jersey Turnpike and Garden State Parkway with assigned complements of 12 and 4 troopers respectively. These patrols, working in groups of two or four vehicles on a designated portion of roadway, provide concentrated patrol efforts in critical areas of high accident frequency with strict enforcement of all moving violations that cause accidents. There were 14,449 summonses issued by the Task Force Patrol during this fiscal year.

**Truck Weighing Program** — To insure compliance with State laws pertaining to weight and dimensional restrictions on trucks, the Division of State Police utilizes a truck weighing program. There are four sets of portable scales and five stationary scale installations in use throughout the State. This program is primarily employed on the New Jersey Turnpike and the Garden State Parkway. Division personnel checked 14,867 trucks during this year and weighed 2,087 of them which resulted in 1,454 total violations; 1,000 weight violations and 454 dimensional violations.

**Commercial Vehicle Inspection Program** — To further promote highway safety, the Division of State Police employs a Commercial Vehicle Inspection Program to insure compliance with the Self-Inspection Regulations effective in New Jersey in November, 1970. Trucks registered over 6,000 pounds are checked for compliance with both State Regulations and Title 49 of the Federal Regulations.

Presently, the Division of Motor Vehicles has total responsibility of insuring compliance in the areas encompassed by Troops "A", "B" and "C". The Division of State Police has total responsibility on the New Jersey Turnpike and the Garden State Parkway, and during this year, the following figures reflect the involvement of Division personnel. A total of 952 trucks were stopped and 757 were checked for compliance. Of these, 278 out-of-service violations resulted with 2,662 other violations of Title 49.

## **HELICOPTER PATROL BUREAU**

The Helicopter Patrol Bureau is responsible for maintaining liaison with and providing assistance to the ground patrol with the investigations of a criminal, traffic or general police nature. The services of this Bureau are also available to other departments within state government and also to other police departments at a county and municipal level.

The Bureau has five turbine powered helicopters which have a passenger capacity of five persons each including the pilot. The Bureau has a present complement of 14 enlisted personnel. Thirteen are qualified as commercial helicopter pilots and four have obtained the rating of Certified Flight Instructor. The Bureau is based at Mercer County Airport and serves the entire state from this location.



Bureau personnel logged 2,811 patrol flight hours; 1,157 observer flight hours and were involved in 57 traffic related activities; 129 criminal activities; 113 general police activities; 722 special activities; 19 emergencies; 174 technical services; 13 lecture/demonstrations or static displays.

## **STATE GOVERNMENTAL SECURITY BUREAU**

The State Governmental Security Bureau, consisting of troopers and state capitol police, is responsible for the security of all state capitol office buildings, and the direction of traffic, investigation of crime and patrolling of the grounds within and adjacent to the State Capitol Complex. Other responsibilities include the escorting of State monies and the policing of the Senate and Assembly Chambers during legislative sessions, public hearings and other public gatherings at the Capitol.

During the year, this Bureau conducted 4,520 traffic investigations; 124 criminal investigations; 733 general police investigations; and 16,038 special activity investigations.

## **SPECIAL SERVICES BUREAU**

The function of the Special Services Bureau is to provide a cooperating service to municipal police agencies regarding the preparation and coordination of riot control and civil disorder planning.

The Bureau also serves as State Police liaison with the Department of Defense and works jointly with the National Guard and other such agencies for the purpose of updating Civil Disturbance Preparation Survey Guides.

The Underwater Recovery Unit which is staffed by members of Troops "A", "B" and "C" is administered by the Bureau. The activities of the Unit during the year included 23 operations varying from recovery of drowning victims, vehicles and stolen property to that of searching for evidence and missing persons. The Bureau is also responsible under Executive Order #14 to coordinate and process the applications for surplus military weapons and equipment for local enforcement and fire fighting agencies.

The Community Relations Unit, which is assigned to the Special Services Bureau, maintains constant liaison with various city and state agencies and persons involved in promoting cooperation between police, minority and civil rights groups. The primary function of the Unit is to identify community problems and maintain open lines of communication between the disputing factions.

A new facet of the Unit is to coordinate the activities of the Statewide Association of Community Relations Officers.

## **COMMUNICATIONS BUREAU**

The Communications Bureau is comprised of the New Jersey Criminal Justice Information System, the Telecommunications Unit and the Radio Electronics Maintenance Unit. The Bureau is responsible to insure an efficient and expedient means of inter-state and intra-state communications.

**NEW JERSEY CRIMINAL JUSTICE INFORMATION SYSTEM** — The New Jersey Criminal Justice Information System (CJIS) is linked to the National Crime

Information Center (NCIC), Washington, D.C. via a high speed data circuit. This computerized police information system provides the law enforcement agencies of the State with instant access to records concerning stolen vehicles, stolen license plates, stolen/missing guns, stolen articles, wanted/missing persons, stolen/missing/counterfeit/embezzled securities and stolen boats on a 24-hour per day, seven day per week basis.

Regional SCIS terminals are presently operating in State Police installations at West Trenton, Edison, Morristown, Somerville, Fort Dix, Mantua, Newark, Little Falls, Netcong and Certificate of Ownership Bureau, Division of Motor Vehicles, Trenton, New Jersey.

CJIS terminals are located in sixty-six (66) federal, county and municipal agencies throughout the state. Included in this total are Camden, Plainfield, Atlantic City, Newark and Dover Township Police Departments, Bergen County REIN and the Union County Prosecutor's Office, which have implemented computer systems, interfaced with CJIS and support their own in-house and remote terminals.

The Communications Bureau is responsible for developing and updating administrative and operational procedures vital to all terminals. It is also responsible for preparation of all training material which is then provided to police and civilian communications operators.

During fiscal year 1977, a total of 104 persons attended a three day basic training course which includes all phases of New Jersey Criminal Justice Information System (NJ CJIS); New Jersey and National Law Enforcement Teletype Systems, Division of Motor Vehicles (DMV), State Crime Information Center (SCIC) and National Crime Information Center (NCIC). An additional 214 persons attended the one day course dedicated to record entry. Completion of this course has lead to direct on-line entry of records by twenty-seven terminals.

This year the total inquiries made of SCIC/NCIC data base were 1,753,434 which resulted in 38,633 "HITS".

**TELECOMMUNICATIONS UNIT** — The Telecommunications Unit is responsible for the operation of the computerized New Jersey State Law Enforcement Teletypewriter System as a service to the 28 state police stations and 228 municipal police departments on the network. An interface with the computerized National Law Enforcement Telecommunications System (NLETS) provides communications with an additional 48 states and 9 federal agencies. The Unit is also responsible for telephone communications for the Division of State Police, and for surveying the various telephone facilities for present and future needs.

#### TELECOMMUNICATIONS SUMMARY

Teletype Alarms Broadcasted	21,663
Teletype Alarms Cancelled	6,289
Teletype Miscellaneous Messages	365,017
Motor Vehicle Lookups	229,892
Telephone Calls Processed	390,270
Civil Defense Tests	1,448
Radio Transmissions	3,579,951
National LETS	827,302

**RADIO-ELECTRONICS MAINTENANCE UNIT** — The Radio-Electronic Maintenance Unit is comprised of 4 shops located in Troops A, B, C, and Division Headquarters. The Unit is responsible for the acquisition, installation, removal, repair and preventative maintenance on all of the following equipment; Mobile, portable and base radios, radar, sirens, visual-audible warning systems, public address systems and closed circuit television systems. Services are also extended to the Division of Criminal Justice, Division of Motor Vehicles, Department of Corrections and Parole, Department of Human Services, Department of Weights and Measures, Department of Health, Department of Defense and Department of Treasury.

During the past year, 35 C.B. base radios were purchased through a federal grant and installed in all of the stations throughout the state. These radios are used to monitor channel #9, the C.B. emergency channel. Also during the year, this Unit resumed the responsibility of repairing 300 moving radar sets that were purchased under the federally funded "Speed Compliance Accident Reduction Program".

A total of 10,240 service calls were performed by the Unit this year.

### **CIVIL DEFENSE-DISASTER CONTROL BUREAU**

The Division of State Police, in cooperation with the Division of Civil Defense-Disaster Control, New Jersey Department of Defense, maintains the State Emergency Operating Center at Division Headquarters on a 24 hour per day basis. All Civil Defense air raid alerts and tests are disseminated through the Communications Bureau at Division Headquarters. State Police installations at West Trenton, Hammonton, Netcong, Princeton, Mantua and Washington maintain a constant watch on the National Warning System. In addition, county and municipal warning points are maintained in Ocean and Cape May Counties and municipal locations in Atlantic City, Camden, Elizabeth, Jersey City, Newark and Paterson. The National Warning System also includes an alert to severe weather information, and both New York and Philadelphia Weather Service Offices are incorporated in the NAWAS System. The military at Fort Dix is also attached to this system.

Personnel assigned to the Civil Defense-Disaster Control Bureau serve as police liaison officers, state regional coordinators and deputy regional coordinators. Specialized personnel are instructors in the CD-DC Heavy Rescue School in Hammonton where instruction in rescue techniques has been given to students from many parts of the United States and to students from the Virgin Islands and Puerto Rico. Each year there is an International Competition of Rescue and First Aid Teams, and the predominate rescue winners are teams that have been trained at the Hammonton Rescue School.

During this year, Bureau members participated in 497 conferences and were involved in 32 civil defense exercises at municipal, county and state levels. Other activities included; 42 emergencies, 49 inspections of government property, and 22 lectures to various groups, e.g., police and auxiliary police. There were 535 students graduated from the CD-DC Heavy Rescue School in Hammonton during this year.



**END**