

REPORT ON EMPLOYMENT & TRAINING PROGRAMS FOR ADULT OFFENDERS IN WASHINGTON STATE

VOLUME II

RESOURCES DIRECTORY & PROGRAM DESCRIPTIONS



**Washington State
Employment Development
Services Council**

STAFF REPORT

Dixy Lee Ray - Governor

Eugene Wiegman - Chairman

62251

REPORT ON EMPLOYMENT AND TRAINING PROGRAMS
FOR ADULT OFFENDERS IN WASHINGTON STATE

VOLUME II
RESOURCES DIRECTORY AND PROGRAM DESCRIPTIONS

Christine E. Gowdey
George C. Turnbull, Jr.

NCJRS

NOV 9 1979

ACQUISITIONS

This study was conducted at the request of the House Institutions Committee, Washington State Legislature, and is in accordance with P.L. 93.203, Sec. 107(b)(3) of the Comprehensive Employment and Training Act, with funds made available thereunder.

October, 1978

TABLE OF CONTENTS

	<u>PAGE</u>
INTRODUCTION	i
INVENTORY OF EMPLOYMENT AND TRAINING ASSISTANCE RESOURCES	4
State Agency Programs	5
Community-Based Programs	17
PROGRAM DESCRIPTIONS	75
CETA	76
State Agency Programs	93
Community-Based Programs	153
APPENDIX A: GLOSSARY OF ACRONYMS	226
APPENDIX B: WASHINGTON VOCATIONAL-TECHNICAL INSTITUTES	229
APPENDIX C: WASHINGTON REGIONAL APPRENTICESHIP COORDINATORS	232
APPENDIX D: VETERANS BENEFITS SERVICE FIELD OFFICES	234
APPENDIX E: WASHINGTON COMMUNITY COLLEGES	237

INTRODUCTION

This volume, Resources Directory and Program Descriptions, is divided into two sections: 1) an inventory of employment and training assistance resources and 2) program descriptions. This volume is the second of the two-part Report on Employment and Training Programs for Adult Offenders in Washington State. The first volume of this study contains a discussion of the characteristics of offenders, an assessment of current program planning, and suggested criteria for program evaluation.

SECTION I

Inventory of Employment and Training Assistance Resources

This is an annotated list of agencies and organizations in Washington providing employment and training services to offenders. Included in the inventory are the names and addresses of the programs, the names of the program directors or managers, the geographical areas served by the programs, the client eligibility criteria, and synopses of the services offered by the programs.

Some of these agencies and organizations specialize in working with offenders or have project components aimed at unemployed members of this group. Most of these programs serve a general population of disadvantaged and unemployed, and therefore, many offenders are eligible for these services. Most of the programs are funded or otherwise influenced by the state.*

*Several county work release programs are included in the inventory because they receive LEAA funds.

For convenience, Section I is subdivided into two parts. The first, State Agency Programs, lists agencies that can provide direct employment and training services to offenders or are involved in the planning and development of employment and training programs. Many of these programs, although not specifically aimed at offenders, encompass this population because of their general eligibility criteria. These programs are listed by administrative agency.

Part II is an inventory of community-based programs. Included in this category are local public and private, profit and nonprofit programs that provide services for which offenders may be eligible. Not all are designed specifically for offenders. The programs in this category are listed alphabetically under the county in which they are located. Many programs providing only support services, such as housing, childcare, and drug and alcohol treatment, are omitted. Instead, the list emphasizes those programs that provide employment and training services directly. Only programs in operation as of June, 1978, are listed. An asterisk by the program indicates that the organization or agency has a special project directed at offender clients.

SECTION II

Program Descriptions

This second section of the Report on Employment and Training Resources for Adult Offenders in Washington State consists of program descriptions divided into three categories:

1. CETA: This section provides a detailed summary of the various Comprehensive Employment and Training Act (CETA) programs. CETA is an important funding source for many programs and provides training and work experience for participants throughout the state. Due to the variety and complexity of its program, CETA is treated separately from the other programs.

2. State Agency Programs: These are descriptions of state agency programs, concentrating on aspects that could effect the delivery of employment and training services to the offender population.
3. Community-Based Programs: Descriptions of these programs include client eligibility criteria, services available, relationships with other agencies, and evaluation criteria. Most of the programs described in this section are funded or otherwise influenced by the state.

INVENTORY OF EMPLOYMENT AND TRAINING

ASSISTANCE RESOURCES

STATE AGENCY PROGRAMS

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Community College Education, State Board for 319 East Seventh Ave. WEA Building Olympia, WA 98504 Phone (206)753-7412 SCAN 234-7412 (see appendix for community colleges statewide)	John C. Mundt Director	Statewide	Postsecondary students	Counseling and assessment; vocational and academic instruction; adult basic education; GED preparation; high school completion; job development.
Employment Security, Department of 212 Maple Park Olympia, WA 98504 Phone (206)753-5114 SCAN 234-5114	Eugene Wiegman Commissioner	Statewide		
* Corrections Clear- inghouse Project Airdustrial Park, Building #17 Olympia, WA 98504 Phone (206)753-1362 SCAN 234-1362	Merritt Long Director	Statewide	Adult offenders	Career counseling and assessment; skill training; job referral and development; supportive services.
* Career Awareness Project 1718 Broadway Seattle, WA 98122 Phone (206)464-6466 SCAN 576-6466	Phyllis Maltos Program Specialist	Seattle, Tacoma, and Yakima	Adult offenders released from adult institutions; proba- tioners	Four- to six-week course: career counseling and assessment; employment orientation; motivational training; job sampling; training and employment referrals and placement.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Cooperative Career Exploration for Youth Program 2367 Tacoma Ave. South Tacoma, WA 98402 Phone (206)593-2204 SCAN 462-2204	Bob Jones Clearinghouse Coordinator	Pierce County	Juvenile offenders Pierce County	Eight- to twelve-week course: career counseling and assessment; employment orientation; work experience; training and employment referral and placement.
* Job Assistance for Offenders (Ex-Offender Project) Airdustrial Park, Building #17 Olympia, WA 98504 Phone (206)753-1362 SCAN 234-1362		Olympia, Seattle, Tacoma, and Yakima	Adult offenders	Employment counseling; job referrals and placement.
Employment and Training Section 208 General Admin. Bldg. Olympia, WA 98504 Phone (206)753-5250 SCAN 234-5250	John Swannack Administrator	Statewide		
Balance of State Prime Sponsor	Walt Wong Assistant Administrator	All Washington counties ex- cluding king, Pierce, Spokane, and Yakima	Unemployed/ economically disadvantaged	Variety of CETA Title I, II, III, and VI employment and training programs.
State Prime Sponsor	Wendy Holden Assistant Administrator	Statewide	Unemployed/ economically disadvantaged	Variety of employment and training programs for un- employed/economically dis- advantaged youth and adults; special manpower services funds; Governor's 5% Youth fund.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Federal Bonding Program, Statewide Local Employment Security Offices Phone (206)753-5196 SCAN 234-5196	Myra Liphart Bonding Coordinator	Statewide	Persons refused fidelity bonding by conventional bonding firms	Fidelity bonding for up to \$10,000.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Job Corps Recruitment (Centers in Eastern Washington, Oregon, and Montana)		Statewide	Disadvantaged youth (16 - 21 years of age)	Remedial and basic training; GED preparation; skill train- ing; job referral and place- ment.
Job Service, Statewide Local Employment Security Offices		Statewide	Unemployed/ underemployed	Aptitude testing; coun- seling; job listings.
Work Incentive Program, Statewide Local Employment Security Offices Phone (206)754-1255 SCAN 235-1255	Pam Lodefink Program Administrator	Statewide	AFDC recipients	Skill training; job coun- seling and development; supportive services.
Work Orientation Program, Statewide Dawley Building Olympia, WA 98504 Phone (206)753-1197 SCAN 234-1197	Kathy Friedt Manager			
Career Change Program		Statewide	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Orientation Program		Statewide	Unemployed	Employment counseling and orientation; job referrals.
Severely Disabled/ Mentally Retarded Program		Statewide	Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.
Young Adult Conservation Corp 212 Maple Park Olympia, WA 98504 Phone (206)753-7341 SCAN 234-7341	Dave Reynaud Youth Resources Coordinator	Statewide	Unemployed (16 - 23 years of age)	Provide employment in conservation field. Both residential and non- residential programs.
Financial Management, Office of 101 House Office Building Olympia, WA 98504 Phone (206)753-5450 SCAN 234-5450	Orin Smith Director			
* Law and Justice Planning Division General Admin. Bldg. Olympia, WA 98504 Phone (206)753-2235 SCAN 234-2235	Keith Weaver Acting Director	Statewide	Varies by project	Varies by project. Can include career awareness, training and employment assistance, residential treatment, etc.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Labor and Industries, Department of General Admin. Bldg. Olympia, WA 98504 Phone (206)753-6307 SCAN 234-6307	John C. Hewitt Director	Statewide	Eligible apprentices	Establishes standards for private and registered apprenticeship agreements; approve local and state youth apprenticeship programs; ascertains qualifications of educational institutions to conduct courses for apprenticeship and other training on the job; on-the-job training for veterans.
Apprenticeship Division 318 East Fourth Olympia, WA 98504 Phone (206)753-6306 SCAN 234-6306	Edwin S. Detray Assistant Director			
Occupational Information Service, Washington State The Evergreen State College Olympia, WA 98505 Phone (206)866-6740	Elton Chase Director	Statewide at various community colleges, public schools, and correctional institutions	High school and postsecondary students	Supply Washington State occupational information in printed and computer form in order to enable persons to make career choices. Specific services depend on user agency.
Parks and Recreation Commission, State P. O. Box 1128 Olympia, WA 98504 Phone (206)753-5757 SCAN 234-5757	Charles H. Odegaard Director			

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Youth Development Conservation Corp	Dave Reynaud Youth Resources Coordinator	Statewide	Youth (14.- 21 years of age)	Provide employment of youth in conservation pro- grams. Camps located in Auburn and Port Townsend.
Personnel, Department of 600 South Franklin P. O. Box 1789 Olympia, WA 98504 Phone (206)753-5358 SCAN 234-5358	William Wright Section Manager	Statewide	Persons applying for state employment	Information on application procedures; job announce- ments.
Postsecondary Education, Council for 908 East Fifth Avenue Olympia, WA 98504 Phone (206)753-3571 SCAN 234-3571	Lew Dibble Director Statewide Programs	Statewide		
State Need Grant Program	Terri May Program Assistant	Statewide	Students with financial need who are accepted by an institution of higher education	Cash grants to eligible students. Application made through college or university.
State Work/Study Program	Cindy Clark Program Assistant	Statewide	Students with financial need who are accepted by an institution of higher education	Jobs provided at school. Application made through college or university.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Public Instruction, Superintendent of Old Capitol Building Olympia, WA 98504 Phone (206)753-6717 SCAN 234-6717	Frank B. Brouillet Superintendent	Statewide		
Adult Basic Education (community colleges statewide) Phone (206)753-6748 SCAN 234-6748	Elmer Clausen Director	Statewide	General students (over 16 years of age)	Remedial and basic ed- ucation programs.
Vocational Technical Institutes (five statewide - see appendix) Phone (206)753-2588 SCAN 234-2588	Philip Medgard Administrator	Statewide	General students (over 16 years of age)	Counseling and assessment; skill training in a variety of occupations; job development assistance. Training varies by school.
Social and Health Services, Department of Olympia, WA 98504 Phone (206)753-3395 SCAN 234-3395	Gerald Thompson Secretary	Statewide		
* Adult Corrections Division 5000 Capitol Center Building Olympia, WA 98506 Phone (206)752-2500 SCAN 234-2500	Douglas Vinzant Director	Statewide	Adult offenders	

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Institutional Industries Phone (206)753-1221 SCAN 234-1221	John Shaughnessy Acting Supervisor	Statewide	Residents of major adult correctional institutions	Work experience and train- ing in several production areas.
* Prison Education Program Phone (206)753-1503 SCAN 234-1503	Ray Hunt Education Program Specialist	Statewide	Residents of adult correctional insti- tutions	Basic academic and vocational skills. Services vary by institution in variety and sophistication.
* Work/Training Release Program Phone (206)753-1507 SCAN 234-1507	Ray Messegee Work/Training Release Supervisor	Statewide	Residents of adult correctional insti- tutions; some probationers	Residential facilities for released residents; employ- ment and training counseling and referrals; 24-hour supervision.
Division of Vocational Rehabilitation DSHS - OB #2 Olympia, WA 98504 Phone (206)753-2544 SCAN 234-2544	Peter Jamero Director	Statewide	Severely disabled, vocationally handi- capped, public offenders	Intake testing and assess- ment; job counseling and job-finding assistance; training; supportive services; training subsidy.
	Law Risken Program Manager	Statewide	Institutional residents, probation- ers and parolees	Intake testing and assess- ment; job counseling and job-finding assistance; training; supportive services; training subsidy.

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Community Services Division Phone (206)753-1034 SCAN 234-1034	Neil Peterson Director			
Work Incentive Program (WIN) Phone (206)753-7045 SCAN 234-7045	Ken Krull Supervisor, Self- Support Services Unit	Statewide	AFDC recipients	Skill training; job counsel- ing and development; supportive services.
Comprehensive Social Services Program (Title XX) Phone (206)753-4652 SCAN 234-4652	Frank Russell Planning Coordinator	Statewide	Public assistance recipients/econ- omically disad- vantaged and other disadvantaged persons	Information and referral to community resources/day care/sheltered workshop; special training, job development and placement, vocational education for refugees, etc. Direct services provided through various local service agencies (contact local DSHS offices for information).
Veterans Affairs, Department of P. O. Box 9778 Olympia, WA 98504 Phone (206)753-5586 SCAN 234-5586	Lewis Belcher, Jr. Director	Statewide	Veterans	Inform veterans of oppor- tunities and assistance available to them as a result of their military service. Counseling available through Veterans Benefits Service Field Offices (see appendix for addresses).

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Vocational Education, Commission for Airdustrial Park, Building #17 Olympia, WA 98504 Phone (206)753-5660 SCAN 234-5660	Holmer Halverson Executive Director	Statewide	Secondary/post- secondary vocational students	Part-time employment for youth who can supplement earnings to continue their vocational education; over- come sex discrimination and stereotyping in vocational education programs; extend and improve vocational education; job forecast. (Service agencies include community colleges and vocational-technical institutions statewide).

COMMUNITY-BASED PROGRAMS

WASHINGTON STATE COUNTIES LISTED IN INVENTORY

County	Major City	County	Major City
Benton	Kennewick	Lewis	Chehalis
Chelan	Wenatchee	Okanogan	Okanogan
Clallam	Pt. Angeles	Pacific	Raymond
Clark	Vancouver	Pierce	Tacoma
Cowlitz	Kelso	Skagit	Mt. Vernon
Ferry	Republic	Snohomish	Everett
Franklin	Pasco	Spokane	Spokane
Grant	Moses Lake	Stevens	Colville
Grays Harbor	Aberdeen	Thurston	Olympia
King	Seattle	Walla Walla	Walla Walla
Kitsap	Bremerton	Whatcom	Bellingham
Kittitas	Ellensburg	Whitman	Pullman
Klickitat	White Salmon	Yakima	Yakima

Benton County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Trend Systems 127 West Kennewick Avenue Kennewick, WA 99336 Phone (509)582-5115				
Career Change Project	Joe Jarrell Director	Benton, Franklin, and Walla Walla Counties	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project	Joe Jarrell Director	Benton and Franklin Counties	Unemployed	Job finding workshop; job referrals.

Chelan County

CETA Center 412A North Mission St. P. O. Box 2898 Wenatchee, WA 98801 Phone (509)662-3578	Wanda Forhan Director	Chelan, Douglas, and Okanogan Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center				
215 Bridge Street P. O. Box 1927 Wenatchee, WA 98801 Phone (509)662-8167 SCAN 565-1297 SCAN 565-1298	Robert Menegelos Manager	Chelan and Douglas Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and screening for public service employment positions.

Clallam County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 630 East Front, Suite A Port Angeles, WA 98362 Phone (206)457-9201 SCAN 632-1267	Lawrence Coffey Director	Clallam and Jefferson Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center 1601 East Front P. O. Box 992 Port Angeles, WA 98362 Phone (206)457-9407 SCAN 632-1260	Herbert Hellgren Manager	Clallam and Jefferson Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and screening for public service employment positions.
* Offender Services Program Port Angeles Work Release P. O. Box 2004 Port Angeles, WA 98362 Phone (206)452-9749	Tom Morgan Director	Clallam County	Adult offenders	Residential facility; job counseling and referral.
Olympic Educational Service Career Change Project P. O. Box 910 Port Angeles, WA 98362 Phone (206)452-9277	Harriet Buchmann	Clallam County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.

Clark County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 1801 "D" Street Vancouver, WA 98663 Phone (206)699-2492	Jim Massey Director	Clark County	Unemployed/ disadvantaged	Vocational counseling and assessment; work experi- ence; on-the-job training; classroom training; public service employment; support- ive services; job placement.
* Clark County Department of Corrections 703 West 15 Street Vancouver, WA 98665 Phone (206)699-2342	Richard Lee Director	Clark County	Adult offenders	Vocational counseling and assessment; training re- ferrals; employment assis- tance and placement.
Department of Social and Health Services Division of Vocational Rehabilitation 613 West Evergreen Blvd. P. O. Box 88 Vancouver, WA 98666 Phone (206)696-6611 SCAN 476-6611	Richard D. Nickeson Supervisor	Clark County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
Employment Security Job Service Center 603 West Evergreen Blvd. P. O. Box 1209 Vancouver, WA 98666 Phone (206)696-6511 SCAN 476-6511	Edwin S. Harding Manager	Clark County	All persons	Job counseling; aptitude testing; job listings.

Clark County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Prevention-Rehabilitation Council of Clark County 410 West 12 Vancouver, WA 98660 Phone (206)699-2216	George Miller Director	Clark County	Adult offenders	Employment and educational referral; residential facility; drug service.
Trend Systems Employment Orientation Project 1010 Washington Vancouver, WA 98665 Phone (206)695-8423	Sue Josephson Instructor, Employment Orientation Project	Clark County	Unemployed	Job seeking skills work- shop; job referrals.
* Vancouver Work/Training Release 914 Esther Street Vancouver, WA 98660 Phone (206)696-6564	Chris Dulis Supervisor	Clark County	Adult offenders released from adult institutions	Residential facility; employment and training referrals.
Work Incentive Program (WIN)				
P. O. Box 1209 Vancouver, WA 98660 Phone (206)696-6664 SCAN 476-6664	Kermit Fossand Supervisor	Clark County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Cowlitz County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 1407 Delaware Longview, WA 98632 Phone (206)636-2382	Killeen Spangler Director	Cowlitz and Wahkiakum Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center 1516 Hudson Street P. O. Box 849 Longview, WA 98632 Phone (206)577-2250 SCAN 239-2250	Joe A. Johnson Manager	Cowlitz and Wahkiakum Counties	All persons	Job counseling; aptitude testing; job listings.
* Longview Work/Training Release P. O. Box 1216 Longview, WA 98632 Phone (206)577-2211 SCAN 239-2211	Alan Shaw Supervisor	Cowlitz County	Adult offenders released from adult institutions	Residential facility; job counseling and referral.
Lower Columbia Community Action Council Career Change Project 1516 Hudson P. O. Box 2126 Longview, WA 98632 Phone (206)425-3430	Marilyn Melville Career Change Counselor Judi Raiter Career Change Counselor	Cowlitz and Wahkiakum Counties	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.

Cowlitz County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Offender Services Program 312 South First Hall of Justice, Third Floor Kelso, WA 98626 Phone (206)577-3087	Bill Weiss Director	Cowlitz County	Adult offenders	Job counseling and referrals; referrals to supportive service agencies/training institutions.
Public Service Employment				
1405 Delaware Longview, WA 98632 Phone (206)577-3039	Frank Schubert Program Agent Administrator	Cowlitz County	Unemployed/ disadvantaged	Intake and referral for public service employment positions.
Trend Systems Employment Orientation Project 737 Vandercook Way Suite 6 Longview, WA 98632 Phone (206)577-0235	Rebecca Raught Director, Employment Orientation Project	Cowlitz County	Unemployed	Job seeking skills work- shop; job referrals.
<u>Ferry County</u>				
Curlew Job Corps Center Star Route Curlew, WA 98859 Phone (509)779-2611	Edward Allen Director	Statewide	Disadvantaged youth (14-21 years of age)	Remedial and basic educa- tion; GED preparation; skill training; job counseling and placement; referrals through Employment Security.

Franklin County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center/OIC 512 West Lewis P. O. Box 161 Pasco, WA 99301 Phone (509)545-8991	Dan Becker Director, Acting	Benton and Franklin Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center 527 West Court P. O. Box 2567 Pasco, WA 99301 Phone (509)545-2333 SCAN 526-2333	Donna Boster Manager	Benton and Franklin Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
Northwest Rural Opportunities 110 North Second Street Pasco, WA 99301 Phone (509)545-8922	Pedro Riojas Regional Administrator	Southeast Washington (Pasco and Walla Walla)	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricul- tural related employment.
* Tri-Cities Work/ Training Release 527 West Bonneville Pasco, WA 99301 Phone (509)545-2439	Lane Merryman Supervisor	Statewide with pref- erence for Benton and Franklin Counties	Adult offenders released from adult institutions	Residential facility; job counseling and referral.

Franklin County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Work Incentive Program (WIN)				
P. O. Box 2567 Pasco, WA 99301 Phone SCAN 526-2310	Frances Humphries Supervisor	Franklin County	AFDC recipients	Vocational counseling; on-the-job training; public service employment; work experience; placement.
<u>Grant County</u>				
CETA Center 502 South "C" Street Moses Lake, WA 98837 Phone (509)765-1721	Jerry Hill Director	Adams, Grant, and Lincoln Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; supportive services; job placement.
Columbia Basin Job Corps Center 2402 24th Street Moses Lake, WA 98837 Phone (509)762-5581	Ronald Robertson Director	West Coast	Disadvantaged youth (14-21 years of age)	Remedial and basic education; GED preparation; skill training; job counseling and placement; referrals through Employment Security.
Employment Security Job Service Centers				
64 Basin Street SW P. O. Box 1176 Ephrata, WA 98823 Phone (509)754-3553 SCAN 423-1164	Orval Wood Acting Manager	Northern Grant County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.

Grant County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
506 West Broadway P. O. Box 1249 Moses Lake, WA 98837 Phone (509)765-4554 SCAN 664-1263 SCAN 664-1264	William C. Burman Acting Manager	Adams and southern Grant Counties	All persons	Job counseling; aptitude testing; job listings.
		Adams, Grant, and Lincoln Counties	Unemployed/ disadvantaged	Intake and referral for public service employment positions.
Grant County Community Action Council Employment Orientation Project 604 West Third Avenue Moses Lake, WA 98837 Phone (509)765-9206 (509)754-4052	Cherie Beuckman Executive Director	Adams, Grant, and Lincoln Counties	Unemployed	Job seeking skills workshop; job referral.
Northwest Rural Opportunities Highway 17 and Nelson P. O. Box 839 Moses Lake, WA 98837 Phone (509)765-8839	Rolando Adame Regional Manager	Northeast Washington	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricul- tural related employment.

Grays Harbor County

CETA Center 117 South "H" Street Aberdeen, WA 98520 Phone (206)532-6724	Ann Daniels Director	Grays Harbor and Pacific Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
--	-------------------------	---	------------------------------	---

Grays Harbor County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Che-Ho-Qui-Sho P. O. Box 1228 Taholah, WA 98587 Phone (206)276-4442	Manuel Quadrado Director	Clallam, Jefferson, Pacific, and Grays Harbor Counties	Native Americans of Chehalis, Hoh, Quinault, Quileutte, and Shoalwater Tribes	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
Employment Security Job Service Center 2700 Simpson Avenue P. O. Box 1747 Aberdeen, WA 98520 Phone (206)532-7733 SCAN 325-1301	Edwin Bliss Manager	Grays Harbor and southwest Jefferson Counties	All persons	Job counseling; aptitude testing; job listings.
		Grays Harbor County	Unemployed/ disadvantaged	Intake and screening for public service employment positions.
Employment Orientation Project		Grays Harbor County	Unemployed	Job finding workshop; job referrals.
Work Incentive Program (WIN) 2700 Simpson P. O. Box 1747 Aberdeen, WA 98520 Phone (206)533-9324 SCAN 325-1324	Kent Dasso Supervisor	Grays Harbor and southwest Jefferson Counties	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Active Mexicanos 501 Dexter Avenue North Seattle, WA 98109 Phone (206)624-3662	Cary Kamarat Executive Director	King County and state correctional institutions	Hispanic/ex-offenders	Job counseling, referrals, and placement; legal aid assistance.
* Adult Probation and Parole Presentence Unit 200 United Pacific Bldg. 1000 Second Avenue Seattle, WA 98104 Phone (206)464-6140	Tandra DeCuir Job Developer	King County	Adult offenders	Job counseling; resource and job referral; resource identification.
Alternatives for Women 3018 South Oregon Seattle, WA 98118 Phone (206)722-7130	Cheryl Reed Director	King County; Seattle central area	Low-income, un- skilled, or limited skilled women (men also welcomed)	Placement in nontraditional and apprenticeship positions; job preparation training; vocational counseling; emer- gency services; affirmative action counseling.
* Attica 407 Broad Street Seattle, WA 98109 Phone (206)624-6610	Glenn Williams Director	King County	Adult offenders and their families	Provide transportation to families visiting residents at Washington State Pen- itentiary; some job referrals.
Blue Sky Severely Disabled/ Mentally Retarded Proj. 4135 Bagley North Seattle, WA 98103 Phone (206)632-1073	Paul Wright	King County	Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment ori- entation; job development and placement.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Campion Tower Work/ Training Release 914 East Jefferson Seattle, WA 98122 Phone (206)464-6320	Ralph Ensign Supervisor	King County	Adult offenders released from adult institutions	Residential facility; job counseling and referrals.
Central Area Motivation Program				
* Re-Entry Assistance Project 340 15th Avenue East Suite 320 Seattle, WA 98122 Phone (206)323-4700	Abdul Rashid Director	King County	Offenders	Training and employment referrals; job counseling.
Comprehensive Manpower Programs				
Auburn 705 Auburn Way North Auburn, WA 98002 Phone (206)931-3910	Ilene Norbeck Supervisor	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Bellevue 10860 NE Third Place Bellevue, WA 98004 Phone (206)455-7162	LaRue Krumm ES Specialist	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
El Centro de la Raza 2524 16th Avenue South Seattle, WA 98144 Phone (206)464-7572	Hugo Torres Supervisor/ Counselor	King County	Unemployed/ disadvantaged/ Hispanic	Intake, assessment, and enrollment for CETA Title I programs.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Opportunities Center 4726 Rainier Avenue South Seattle, WA 98118 Phone (206)721-4205	Vicki Asakura Manager/Supervisor	King County	Unemployed/ disadvantaged/ Asians	Intake, assessment, and enrollment for CETA Title I programs.
Renton 211 Morris Avenue South Renton, WA 98055 Phone (206)764-4200 SCAN 443-4200	Dick Warric Assistant Manager	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Seattle 120 Sixth Avenue North Seattle, WA 98109 Phone (206)464-6940	Lee Burns Supervisor	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Seattle OIC 315 22nd Avenue South Room 241 Seattle, WA 98144 Phone (206)464-7748	Oscar Jordan ES Specialist	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Seattle Urban League 105 14th Avenue Seattle, WA 98122 Phone (206)464-5364	Beverly Gregory ES Specialist	King County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs; on-the-job training.
SER/Jobs for Progress 9826 14th Avenue SW Seattle, WA 98106 Phone (206)464-6996	Roger Schmidt ES Specialist	King County	Unemployed/ disadvantaged/ migrant workers	Intake, assessment, and enrollment for CETA Title I programs; public service employment job listings.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Cooperative Services Consortium 1000 Second Avenue Room 200 Seattle, WA 98104 Phone (206)464-7484	Letitia Weir Office Manager	King County	Adult offenders	Consortium of King County agencies involved in employment of ex-offenders; coordination of services and job referrals.
* Corrections Clearinghouse 1718 Broadway Seattle, WA 98122 Phone (206)464-6295	Cliff Thurmond Coordinator	Northwest Washington (King, Snohomish, Skagit, and Whatcom Counties)	Adult offenders	Services available through Corrections Clearinghouse Project and Career Awareness Project; career counseling and assessment; motivational counseling; employment and training referrals; vocational training; job placement.
Court Order Advisory Committee, Inc. 105 14th Avenue Annex Seattle, WA 98122 Phone (206)329-9922	Glenwood Buxton Project Director	King and Snohomish Counties	Economically disadvantaged/minorities 18-30 years of age	Assistance in developing skills/attitudes for entrance into construction trades.
* Criminal Justice Project (Dysfunctional Offender Project) King County Courthouse Third and James Seattle, WA 98105 Phone (206)344-5210	Langston Tabor Director	King County	Adult offenders impaired by mental illness, drug addiction, or developmental disabilities	Coordinate delivery of services, such as: legal assistance, development of treatment program, housing assistance, medical and financial assistance.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Department of Social and Health Services Division of Vocational Rehabilitation				
800 Fourth Street NE Auburn, WA 98002 Phone (206)464-6001 SCAN 576-6001	John G. Rothgeb Supervisor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
149 South 140 P. O. Box 66532 Burien, WA 98166 Phone (206)464-6523 SCAN 576-6523	Winifred M. Duncan Supervisor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
Cherry Hill Building 1700 East Cherry Seattle, WA 98122 Phone (206)464-7049 SCAN 576-7049	Rebecca L. Mudgett Supervisor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
9501 Fifth Avenue NE Seattle, WA 98115 Phone (206)464-6243 SCAN 576-6243	Richard Workman Vocational Rehabilitation Counselor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
909 Smith Tower Room 1023 Seattle, WA 98104 Phone (206)464-6577 SCAN 576-6577	Wally Green Vocational Rehabilitation Counselor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
4208 Stone Way North Seattle, WA 98103 Phone (206)464-5367 SCAN 576-5367	Roland Hairston Supervisor	King County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
Employment Security Job Service Centers				
Auburn 705 Auburn Way North P. O. Box 547 Auburn, WA 98002 Phone (206)931-3900 SCAN 477-3900	Richard Sawyer Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Ballard 8746 Mary Avenue NW Seattle, WA 98117 Phone (206)545-7051	Cecil Ivy Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Bellevue 13133 Bel-Red Road Bellevue, WA 98005 Phone (206)455-7100	Paul Hosoda Acting Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Lake City 11536 Lake City Way NE Seattle, WA 98125 Phone (206)545-7003	Dan Medonich Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Pioneer Square 610 Western Avenue Seattle, WA 98104 Phone (206)464-5366	Lloyd Williams Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Rainier 2531 Rainier Avenue South Seattle, WA 98144 Phone (206)721-4488	Floyd Richardson Acting Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Renton 200 South Second Street P. O. Box 478 Renton, WA 98055 Phone (206)764-4210 SCAN 443-4210	Warren Coates Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.
Employment Orientation Project		King County (emphasis in Renton, Tukwila, and North Kent)	Unemployed	Job seeking skills work- shop; job referrals.
Southwest Seattle 8830 25th Avenue SW Seattle, WA 98106 Phone (206)764-4312	Richard Thompson Manager	King County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Public service employment job listings.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Griffin Business College Employment Orientation Project 2005 Fifth Avenue Seattle, WA 98121 Phone (206)624-7154	Mike Griffin Vice-President	King County	Unemployed	Job seeking skills class; job referrals.
Human Resource Development Institute 2800 First Avenue, Km. 208 Seattle, WA 98121 Phone (206)623-5393	George Williams Area Representative	Seattle	Unemployed/ disadvantaged/ handicapped/ veterans	AFL-CIO affiliate; job referral and placement.
Interaction 1148 NW Leary Way Seattle, WA 98107 Phone (206)784-7744	Mike McManus Director	King County		
Career Change Project	Lyman Geis Director		Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project	Kathy Kiddwell Director		Unemployed	Job finding workshop; job referrals.
Severely Disabled/ Mentally Retarded Project	Debra Shubat Director		Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Job Therapy, Inc. 205 Smith Tower Seattle, WA 98104 Phone (206)624-3406	Dave Blackmer Director	King County	Offenders/ disadvantaged	Job counseling and orientation; referral and placement; supportive services; on-the-job training.
* King County Work/Training Release Program King County Courthouse 516 Third Avenue Seattle, WA 98104 Phone (206)344-2540	John L. King Superintendent	King County	Adult offenders at King County Jail	Motivational training; employment counseling; employment and training referrals; supportive services.
National Alliance of Business 215 Denny Building Seattle, WA 98121 Phone (206)622-2391	Roger Merritt Director	Northern Washington (King, Snohomish, Whatcom, and Spokane Counties)	Unemployed/ disadvantaged/ veterans	Liaison with business and industry; development of jobs and on-the-job training positions for placement by Employment Security.
North Community Service Center 3410 Fremont Avenue North Seattle, WA 98103 Phone (206)632-1285	Frank Chopp Executive Coordinator	King and Snohomish Counties	Unemployed/ disadvantaged	Public service employment job listings.
Northshore Multi-Service Center 13400 Northeast 175 P. O. Box 646 Woodinville, WA 98072 Phone (206)485-6521	Larry Fraley Director	North King County and Snohomish County	Unemployed/ disadvantaged	Vocational and career counseling; job referrals and referrals to other community agencies; supportive services.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Northwest Rural Opportunities 2524 16th Avenue South P. O. Box 24861 Seattle, WA 98144 Phone (206)325-4919	Ronaldo Delgado Project Coordinator	Puget Sound area	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricultural related employment.
Operational Emergency Center 3230 Rainier Avenue South Seattle, WA 98144 Phone (206)725-1600	Ted Daniels Director	King County	Disadvantaged/ minorities	Emergency supportive ser- vices/food bank.
Career Change Project		King County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project		King County (emphasis in central and Rainier Valley areas)	Unemployed	Job finding workshop; job referrals.
* Ex-Offender Project		King County	Adult Offenders	Employment counseling; job referrals and placement.
Pioneer Cooperative Affiliation 4714 Rainier Avenue South Seattle, WA 98118 Phone (206)722-2436	Norman F. Chamberlain Director	King County		

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Pioneer House 1102 East Spruce Seattle, WA 98122 Phone (206)464-5472	Bill Stough Supervisor		Adult offenders released from adult institutions	Residential facility; job counseling and referral.
* Bishop Lewis Work/ Training Release 703 Eighth Avenue Seattle, WA 98104 Phone (206)464-5847	Joe Rinaldi Supervisor		Adult offenders released from adult institutions	Residential facility; job counseling and referral.
Pioneer Industries 504 Yale North Seattle, WA 98109 Phone (206)622-5273	Arnold Berkey Manager		Socially disadvantaged	Sheltered workshop; voca- tional rehabilitation; job counseling and placement.
* Pivot 3627 First Avenue South Seattle, WA 98134 Phone (206)464-5465	Stanton Barnes Director	King County area	Offenders/ disadvantaged	Supported work project; work experience and train- ing in several occupational areas for up to one year; job counseling and referrals.
Seattle Indian Center, Inc. 121 Stewart Street Seattle, WA 98101 Phone (206)624-8700	Don Bonds Executive Director	King County	Native Americans	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
* Seattle/King County Public Defender Association 623 Second Avenue Seattle, WA 98104 Phone (206)447-3900	W. Kirkland Taylor Director	King County	Economically dis- advantaged persons pending trial	Vocational counseling and assessment; training; supportive services; job referrals. Only for clients they are representing.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Seattle Veterans Action Center Prison Outreach 1300 Madison Street Seattle, WA 98104 Phone (206)625-4656	W. C. Jones Coordinator	King County	Veterans/offenders (residents of correctional institutions)	General benefits counseling and assistance; medical/ dental and compensation/ pension claims; discharge review.
South King County Multi- Service Center 2450 Star Lake Road Federal Way, WA 98003 Phone (206)839-8150	Stephanie Eldringhoff Director	South King County	Unemployed/ disadvantaged	Vocational and career counseling; job referrals and referrals to other community agencies; support- ive services.
* United Indians of All Tribes Foundation 619 Second Avenue Seattle, WA 98104 Phone (206)682-2374	Ben Stiffarm Employment Program Director	Statewide	Native Americans/ offenders	Employment counseling, referrals, and placement.
* University of Washington Work/Training Release Project 551 McMahon Hall Seattle, WA 98008 Phone (206)543-4781 (206)543-7124	Linda Willenberg Supervisor	Residents of state and federal correctional institutions	Adult offenders released from adult institutions	Residential facility; academic training at university.
* Women's Community Center 1118 Fifth Avenue Seattle, WA 98101 Phone (206)624-9239	Sharon Johnson Director	King, Pierce, and Snohomish Counties	Women offenders diverted from Purdy	Residential facility; training and employment counseling and orientation; job/training referrals.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Work Incentive Program (WIN)				
Auburn/Kent 1425 West Meeker Street P. O. Box 967 Kent, WA 98031 Phone (206)872-6310 SCAN 252-6310	Dick Proctor Office Manager	South King County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; CETA public service employment job listings; work experi- ence; placement.
Ballard 1231 North Allen Place Seattle, WA 98103 Phone (206)464-5439 SCAN 576-5439	Del Blanks ES Supervisor, Acting	King County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.
Bellevue K-Mart Plaza 15027 Main Street Bellevue, WA 98007 Phone (206)455-7105 SCAN 658-7105	Irene Tennison Supervisor	King County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.
Burien 149 South 140 Burien, WA 98166 Phone (206)464-7108 SCAN 576-7108	Jesse Valdez Supervisor	King County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.
Capitol Hill 1700 East Cherry Seattle, WA 98122 Phone (206)464-5433 SCAN 576-5433	Calvin Newborn Supervisor	King County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

King County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Rainier 2809 26th Avenue South Seattle, WA 98144 Phone (206)721-4452 SCAN 339-4452	Katheryn Clark Supervisor	King County	AFDC recipients	Vocational counseling; on-the-job training; public service employment; work experience; placement.
West Seattle 6330 35th Avenue SW Seattle, WA 98126 Phone (206)464-7107 SCAN 576-7107	Audrey Southern Supervisor	King County	AFDC recipients	Vocational counseling; on-the-job training; public service employment; work experience; placement.
<u>Kitsap County</u>				
CETA Center 1200 Elizabeth Street Bremerton, WA 98310 Phone (206)478-4620 SCAN 356-4620	Bart Poulsen Manager	Kitsap County	Unemployed/ disadvantaged	Vocational counseling and assessment; work experience; on-the-job training; classroom training; public service employment; supportive services; job placement.
* Continued Progress Association 509 Fourth Street Room 40 Bremerton, WA 98310 Phone (206)377-3768	Ray Lauderback Director	Kitsap County	Adult offenders	Assessment and counseling; job development and placement; supportive services.
* Bremerton Work/ Training Release 509 Fourth Street Room 11 Bremerton, WA 98310 Phone (206)876-4099	Jerry Guthrie Assistant Director	Kitsap County	Adult offenders	Residential facility; job counseling and referral.

Kitsap County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Center 4980 Auto Center Way P. O. Box 519 Bremerton, WA 98310 Phone (206)478-4941 SCAN 356-4941	Patrick E. Thon Manager	Kitsap County	All persons	Job counseling; aptitude testing; job listings.
Kitsap County Community Action Program 1200 Elizabeth Street Bremerton, WA 98310 Phone (206)377-0053	Bonnie Loop Director	Kitsap County	Unemployed/ disadvantaged	CETA on-the-job training, work experience, and supportive services.
* Training Leadership for Communities/Consolidated Adult Corrections Program P. O. Box 1056 Silverdale, WA 98310 Phone (206)692-5504	Richard Callentine Diagnostic Coordinator	Kitsap County	Adult offenders referred from superior court	Diagnostic evaluation; training, employment, and supportive service refer- rals; follow-up.
Work Incentive Program (WIN) P. O. Box 519 Bremerton, WA 98310 Phone SCAN 356-4941	Linda Larson Supervisor	Kitsap County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Kittitas County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 708 East Eighth Ellensburg, WA 98926 Phone (509)925-6928 SCAN 453-1125	Hilda Salter Director	Kittitas County	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center 521 Mountain View Road P. O. Box 38 Ellensburg, WA 98926 Phone (509)925-6166	Eugene Johnson Manager	Kittitas County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
Employment Orientation Project			Unemployed	Job seeking skills workshop; job referrals.

Klickitat County

CETA Center 315 West Steuben P. O. Box 306 Bingen, WA 98605 Phone (509)493-3611 SCAN 476-6465	Tom Kennedy Director	Klickitat and Skamania Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
--	-------------------------	---------------------------------------	------------------------------	---

Klickitat County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Center				
114 West Steuben P. O. Box 387 Bingen, WA 98605 Phone (509)493-1210 SCAN 476-6329	Maxine Dirksen Manager	Klickitat and Skamania Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
Employment Orientation Project			Unemployed	Job seeking skills workshop; job referrals.

Lewis County

CETA Center County Courthouse Basement Chehalis, WA 98532 Phone (206)748-9121 Ext. 247	Julie McGrew Clerk Typist III	Lewis County	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center				
2015 North Kresky Road P. O. Box 1187 Chehalis, WA 98532 Phone (206)748-8653 SCAN 365-1284	M. Gene McCaw Manager	Lewis County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.

Okanogan County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center P. O. Box 727 Okanogan, WA 98840 Phone (509)442-5294 SCAN 336-1269	Byron McClanahan Supervisor	Okanogan County	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center 219 South Second P. O. Box 980 Okanogan, WA 98840 Phone (509)442-2640 SCAN 336-1260	Myra T. Burns Manager	Okanogan County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
<u>Pacific County</u>				
Employment Security Job Service Center 515 Third Street P. O. Box 392 Raymond, WA 98577 Phone (206)942-2486 SCAN 234-0404	Elias P. Stinson Manager	Pacific County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and screening for public service employment positions.

Pacific County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Career Change Project	Ken Bale Assistant Manager	Pacific County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
CETA			Unemployed/ disadvantaged	Information on CETA pro- grams; prescreening and referral to Aberdeen CETA Center.
Employment Orientation Project	Molly Crumet Interviewer		Unemployed	Job finding workshop; job referrals.

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Comprehensive Mental Health 1202 South "K" Street Tacoma, WA 98404 Phone (206)597-8203	Arron Lee Therapist/ Manager	Pierce County	Adult offenders	Mental health counseling; referrals to other support- ive services.
* Corrections Clearinghouse 2367 Tacoma Avenue South Tacoma, WA 98402 Phone (206)593-2204	Bob Jones Coordinator	Pierce County	Juvenile and adult offenders	Services available through Corrections Clearinghouse Project, Career Awareness, and Cooperative Career Exploration for Youth Projects; career counseling and assessment; motivational counseling; employment and training referrals; voca- tional training; job place- ment.
Department of Social and Health Services Division of Vocational Rehabilitation 1305 Tacoma Avenue South Room 302 Tacoma, WA 98402 Phone (206)593-2356 SCAN 462-2356	Wayne E. Cunningham Supervisor	Pierce County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Educational Opportunity and Resource Center 515 South 'M' Street Tacoma, WA 98405 Phone (206) 572-5960	Marsha Longtin Interagency Coordinator	Pierce County	All persons	Career counseling and assessment; resource and information on training and financial aid programs.
* EL CID 631 County City Bldg. 930 Tacoma Avenue South Tacoma, WA 98402 Phone (206) 593-4990	Lee Kichen Director	Pierce County	Offenders diverted through court process	Job counseling and assess- ment; employment and train- ing referrals; supportive services; classroom training.
Employment Security Job Service Center				
Lakewood 4908 112th Street SW P. O. Box 99848 Tacoma, WA 98499 Phone (206) 552-3782 SCAN 654-3782	Al Justice Manager	Pierce County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake for Pierce County and City of Tacoma CETA classroom training programs.
Puyallup 1430 East Main Street P. O. Box 799 Puyallup, WA 98371 Phone (206) 593-2452 SCAN 462-2452	Dale Chinn Manager	Pierce County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake for Pierce County and City of Tacoma CETA classroom training programs.
Tacoma 1313 Tacoma Avenue South P. O. Box 2116 Tacoma, WA 98401 Phone (206) 593-2406 SCAN 462-2406	Bob Roegner Manager	Pierce County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake for Pierce County and City of Tacoma CETA classroom training programs.

CONTINUED

1 OF 4

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
National Alliance of Business 302 Broadway Terrace Bldg. Tacoma, WA 98402 Phone (206)593-6520	Genevieve Tucker Metro Director	Southern Washington (Pierce, Clark, Benton, Franklin, and Yakima Counties)	Unemployed/ disadvantaged/ veterans	Liaison with business and industry; development of jobs and on-the-job train- ing positions for placement by Employment Security.
* Progress House Association 5601 Sixth Avenue Tacoma, WA 98406 Phone (206)752-6252	Rev. Leo Brown Director	Pierce County		
* Ex-Offender Project	Don Brice Job Placement Specialist		Adult offenders	Employment counseling; job referral and placement.
* Progress House Work/ Training Release Program	Bill McHatton Work Release Supervisor		Adult offenders	Residential facility for work release residents, probationers, and parolees; job counseling, referral, and placement.
* Dorcus House 601 South "K" Tacoma, WA 98405	Odessa White Program Director		Adult offenders	Residential facility for men released from federal institutions.
Public Service Employment				
City of Tacoma CETA 705 South Nineth Street Room 202 Tacoma, WA 98405 Phone (206)593-4870	Ruby Gray Assistant Director	City of Tacoma	Unemployed/ disadvantaged	Intake and referral for City of Tacoma public ser- vice employment positions.

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Pierce County CETA Pierce County Annex 2401 South 35 Tacoma, WA 98409 Phone (206) 593-4940	Dolores Bucklew Personnel Technician	Pierce County	Unemployed/ disadvantaged	Certify eligibility for public service employment positions in Pierce County.
Puyallup Tribe 2215 East 32 Tacoma, WA 98404 Phone (206) 572-6376	Michael Reichert Director	Puyallup Tribe	Native Americans	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
Small Tribes of Western Washington (STOWW) 520 Pacific Avenue P. O. Box 578 Sumner, WA 98390 Phone (206) 593-2894	Gary Johnson Director	Off-reservation tribes in Western Wash- ington exclu- sive of King County	Native Americans	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
Tacoma Comprehensive Employment Services Office 705 South Ninth Room 202 Tacoma, WA 98405 Phone (206) 593-4870	Dave Garabato Programs Operations Manager	City of Tacoma	Unemployed/ disadvantaged	Assessment and counseling; City of Tacoma work exper- ience.
* Tacoma Indian Center Ex-Offender Program 2212 East 28th Tacoma, WA 98404 Phone (206) 572-6425	John Landrie Ex-Offender Program Director	Statewide	Native Americans	Vocational counseling and assessment; training re- ferrals; on-the-job training; work experience; job develop- ment and placement.

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Tacoma/Pierce County Ex-Offender Consortuim 302 Broadway Plaza Bldg. Tacoma, WA 98402 Phone (206)593-6521 (Information only)	Genevieve Tucker Director, National Alliance of Business	Pierce County	Adult offenders	Consortium of offender employment assistance organizations organized to impact the coordination of employment services for offenders in Pierce County. (Incorporated but not currently operational).
Tacoma/Pierce County OIC 1712 Sixth Avenue Tacoma, WA 98405 Phone (206)272-0386	Vi Arsenault Director	Pierce County	General students/ unemployed/ disadvantaged	Remedial and basic education; prevocational job orientation for Pierce County CETA.
* TASC Treatment Alternatives for Street Crime 1201 South 11 Tacoma, WA 98405 Phone (206)572-4750	Dennis Flannigan Director	Pierce County	Offenders/drug related charges/ in need of drug treatment	Drug treatment (diagnosis and monitoring); employment and career counseling; referrals to GED/ABE pro- grams; job development and placement; supportive ser- vice referrals.
Tacoma Urban League, QJT 2550 South Yakima Avenue Tacoma, WA 98405 Phone (206)572-5005	Barbara White City of Tacoma Coordinator	City of Tacoma	Unemployed/ disadvantaged	CETA on-the-job training and classroom training in secretarial improvement program.

Pierce County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Phone (206)572-5002	Bill Anderson Pierce County Project Coordinator	Pierce County	Unemployed/ disadvantaged	CETA on-the-job training and classroom training in secretarial improvement program.
* Adult Offender Assistance Project 2550 South Yakima Ave. Tacoma, WA 98405 Phone (206)383-4004	Mary Harper Project Director	Pierce County	Adult Offenders	Job counseling; vocational training and job referrals; supportive services.
* Tacoma Work/Training Release P. O. Box 1038 Steilacoom, WA 98388 Phone (206)552-3515	Terry Doty Supervisor	Pierce County	Adult offenders released from adult institutions	Residential facility; job counseling; employment and training referrals.
Trend Systems Career Change Project 1113 "A" Street Tacoma, WA 98402 Phone (206)383-1759	Shirley Melsh Director	Pierce County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Work Incentive Program (WIN)				
514 South 13 P. O. Box 2116 Tacoma, WA 98401 Phone (206)593-2412 SCAN 462-2412	Nolan Norman Supervisor	Pierce County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Skagit County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 217 South Garl Street P. O. Box 429 Burlington, WA 98233 Phone (206)755-9341 SCAN 456-1218	Patricia Parker Director	Island, San Juan, and Skagit Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Counseling Services NW 604 South Third Mount Vernon, WA 98273 Phone (206)336-3136	William Meagher Director	Island, San Juan, and Skagit Counties		
Career Change Project			Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project			Unemployed	Job finding workshop; job referrals.
Severely Disabled/ Mentally Retarded Project			Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.

Skagit County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Centers				
2801 Commercial Avenue P. O. Box 487 Anacortes, WA 98221 Phone (206)293-3191 SCAN 241-3280 SCAN 241-3281	Mary Meyer Acting Manager	San Juan and northern Island and Skagit Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and screening for public service employment positions.
2021 College Way P. O. Box 160 Mount Vernon, WA 98273 Phone (206)424-3141 SCAN 542-1213	Jose Ruiz Manager	Island and Skagit Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and screening for public service employment positions.
* Job Therapy, Inc. 112 Kincaid Mount Vernon, WA 98273 Phone (206)336-5569	Don Moser Supervisor	Skagit and Island Counties	Offenders/ disadvantaged	Job counseling and orien- tation; referral and place- ment; supportive services; on-the-job training.
Northwest Rural Opportunities 417 Bates P. O. Box 69 Mount Vernon, WA 98273 Phone (206)336-9676	Dave Alcorta Regional Administrator	Northwest Washington	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricul- tural related employment.

Snohomish County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Comprehensive Manpower Programs				
Everett 2724 Rucker Avenue Everett, WA 98201 Phone (206)259-5723 SCAN 265-5723	Richard Skates ES Specialist	Snohomish County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Lynnwood 20215 64th Avenue West Lynnwood, WA 98036 Phone (206)775-5527	Winifred Burland ES Specialist	Snohomish County	Unemployed/ disadvantaged	Intake, assessment, and enrollment for CETA Title I programs.
Counseling Services NW Severely Disabled/ Mentally Retarded Proj. 6605 202nd Southwest Lynnwood, WA 98036 Phone (206)775-3661	Katherine Meeks Project Director	Snohomish County	Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.
Department of Social and Health Services Division of Vocational Rehabilitation				
302 Central Building Everett, WA 98201 Phone (206)259-5736 SCAN 265-5736	Richard Anderson Supervisor	Snohomish County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.

Snohomish County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Center 3015 Oakes Avenue Everett, WA 98201 Phone (206)259-8501 SCAN 265-8444	James Roland Assistant Manager	Snohomish, southern Island County, and Skykomish and vicinity in King County	All persons	Job counseling; aptitude testing; job listings.
		King and Snohomish Counties	Unemployed/ disadvantaged	Public service employment job listings.
* Everett Work/Training Release 2940 Oakes Avenue Everett, WA 98201 Phone (206)259-5711	Tom Cornish Supervisor	Snohomish County	Adult offenders released from adult institutions	Residential facility; job counseling and referral.
Griffin Business College Career Change Project 1615 1/2 Hewitt Street Everett, WA 98201 Phone (206)259-6001	Ardis Pielow Job Developer	Snohomish County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
* Job Therapy, Inc. 2924 Lombard Everett, WA 98201 Phone (206)258-2453	Don Moser Supervisor	Snohomish County	Offenders/ disadvantaged	Job counseling and orien- tation; referral and place- ment; supportive services (Employment Security ex- offender contract).

Snohomish County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Northwest Intertribal Council (NOW Tribes) 2731 Tenth Street Everett, WA 98201 Phone (206)258-3464	Linda Day Director	Clallam, Whatcom, Skagit, and Snohomish Counties	Native Americans of Makah, Lummi, Swinomish, and Tulalip Tribes	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
* Pre-Prosecution Diversion, Snohomish County Courthouse Everett, WA 98201 Phone (206)259-9456	Roger W. Wolfe Director	Snohomish County	Clients eligible for pretrial diversion	Referral to employment and training placement programs.
* Snohomish County Work/ Training Release 500 County Courthouse Everett, WA 98201 Phone (206)259-9431	D. Kathleen Deviny Director	Snohomish County	County jail res- idents eligible for work release	Employment counseling/GED preparation; employment and training supportive service referrals; job placement.
Trend Systems Employment Orientation Project 2933 Rockefeller Everett, WA 98201 Phone (206)252-4401	Linda Larsen Director, Employment Orientation Project	Snohomish County	Unemployed	Job finding workshop; job referral.
Work Incentive Program (WIN)				
3024 Wetmore P. O. Box 870 Everett, WA 98206 Phone (206)259-5733 SCAN 265-5733	Dolores Jagoditsch Supervisor	Snohomish County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Spokane County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
American Indian Community Center 1007 North Columbus Spokane, WA 99202 Phone (509)489-2370	Bob Archey Director	Spokane County	Native Americans	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.
Department of Social and Health Services Division of Vocational Rehabilitation 510 Hutton Building Spokane, WA 99204 Phone (509)456-3160 SCAN 545-3160	Leon R. Ross Supervisor	Spokane County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; supportive services; job placement.
Employment Security Job Service Centers Spokane North 1206 Howard St. Spokane, WA 99201 Phone (509)456-2700 SCAN 545-2700	Tina McClung Manager	Spokane and Lincoln Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake, screening, and re- ferral for public service employment positions.
Spokane Valley East 11530 Sprague Ave. Spokane, WA 99206 Phone (509)456-7070 SCAN 545-7070	Rudy Arellano Manager	Spokane County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake, screening, and referral for public service employment positions.

Spokane County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Northwest Human Resources Ex-Offender Project Room 711 Hutton Building South Nineth Washington Spokane, WA 99204 Phone (509)747-1327	Robert Streng Director	Spokane, Stevens, and Pend Oreille Counties	Adult offenders	Employment counseling; job referrals and placement.
Project WEA (Disadvantaged Adult Program) North 108 Washington Spokane, WA 99201 Phone (509)838-4271	W. J. Marchioro Director	Spokane County	Disadvantaged adults (over 21 years of age)	Counseling and assessment; CETA classroom training, on- the-job training, and work experience; supportive services.
Project TYE			Disadvantaged high school dropouts (17-21 years of age)	Counseling and assessment; CETA classroom training and work experience; job referral and placement.
Spokane OIC North 852 Summit Blvd. Spokane, WA 99206 Phone (509)327-3381	Charles Bridges Director	Spokane County	General students/ disadvantaged	Remedial and basic education; skill training; CETA on-the- job training and classroom training.
Employment Orientation Project			Unemployed	Job finding workshop; job referrals and placement.
* Ex-Offender Project			Adult offenders	Employment Counseling; job referrals and placement.

Spokane County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Spokane WARC Severely Disabled/ Mentally Retarded Proj. North 2927 Monroe Spokane, WA 99205 Phone (509)328-6326	Frank Noren Executive Director	Spokane County	Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.
* Spokane Work/Training Release West 1115 Broadway Room 202 Spokane, WA 99201 Phone (509)456-3131 SCAN 545-3131	John Heffernan Supervisor	Spokane County	Adult offenders from adult institu- tions; probationers	Residential facility; job referral and placement.
Trend Systems North 214 Wall Street Spokane, WA 99201 Phone (509)747-3071		Spokane County		
Career Change Project	Doug Huigen Coordinator		Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project	Mary Jean Cronin Director		General students/ unemployed	Job finding skills workshop; job referral and placement.

Spokane County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Washington Community College District #17 Work Release Program North 1216 Superior Spokane, WA 99202 Phone (509)456-5019	Cary Heth Director	Spokane County	Misdemeanants and felons detained at Spokane Deten- tion Center	Employment orientation; counseling; CETA on-the- job training and vocational education.
Work Incentive Program (WIN)				
P. O. Box 2947 Spokane, WA 99220 Phone (509)456-2750 SCAN 545-2750	Lee McGourin Supervisor	Spokane County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.
<u>Stevens County</u>				
CETA Center 358 Birch Colville, WA 99114 Phone (509)684-5039	Gary Lichorowic Director	Ferry, Pend Oreille, and Stevens Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Eastern Washington Indian Consortium P. O. Box 2000 Wellpinit, WA 99040 Phone (509)258-4682	Cliff Sijohn Director	Service areas by tribal representation	Native Americans of Yakima, Colville, Spokane, and Kalispell Indian Reservations	Vocational counseling and assessment; training and employment assistance; Title III Prime Sponsor.

Stevens County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Center 790 South Main Street P. O. Box 112 Colville, WA 99114 Phone (509)684-2557 SCAN 545-6380	Marvin L. Ray Manager	Portion of Ferry (ex- cluding Colville Reservation), Pend Oreille, and Stevens Counties	All persons	Job counseling; aptitude testing; job listings.
		Ferry, Pend Oreille, and Stevens Counties	Unemployed/ disadvantaged	Intake and screening for public service employment positions.
Northwest Human Resources c/o Local ES offices in Colville/Newport	Robert Streng Director (509)747-1327	Pend Oreille and Stevens Counties		
Employment Orientation Project			Unemployed	Job finding skills workshop; job referrals.

Thurston County

CETA Center 423 West Fourth Avenue Suite C Olympia, WA 98501 Phone (206)753-8088	Cheryl Phillips Director	Lewis, Mason, and Thurston Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement; intake and referral for public service employment positions.
--	-----------------------------	---	------------------------------	---

Thurston County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Corrections Clearinghouse Airdustrial Park, Building 17 Olympia, WA 98504 Phone (206)753-1362 SCAN 234-1362	Vincent Ortiz Program Specialist	Southwest Washington	Adult offenders	Administrative offices provide some counseling, referral, training, and follow-up to clients in southwest Washington.
Department of Social and Health Services Division of Vocational Rehabilitation P. O. Box 2487 Olympia, WA 98507 Phone (206)753-2766 SCAN 234-2766	Al Landis Administrator	Thurston County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; support- ive services; job placement.
Employment Security Job Service Center 5000 Capitol Blvd. Olympia, WA 98504 Phone (206)753-7282 SCAN 234-7282	Paul Claypool Manager	Mason and Thurston Counties	All persons	Job counseling; aptitude testing; job listings.
* Friendship, Inc. 416 South Washington Olympia, WA 98507 Phone (206)357-8021	Ernie Raynor Program Coordinator	Lewis, Mason, and Thurston Counties	Offenders	Employment counseling and orientation; job referral and placement; supportive services (Employment Security ex-offender con- tract).

Thurston County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Thurston County Work Release P. O. Box 1937 Olympia, WA 98507 Phone (206)753-8222 (206)753-8149	Don Robbins Supervisor	Thurston County	Adult offenders	Residential facility; job counseling and referrals.
Trend Systems 815 East Olympia Ave. Olympia, WA 98506 Phone (206)357-9309		Thurston County		
Career Change Project	Linda Bondurant Coordinator		Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project	Peggy Harris Director		Unemployed	Job seeking skills work- shop; job referrals.
Work Incentive Program (WIN)				
P. O. Box 1848 Olympia, WA 98504 Phone (206)753-3124 SCAN 234-3124	Susan Kuhlman Supervisor	Thurston County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Walla Walla County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center 343 South Third Walla Walla, WA 99362 Phone (509)529-8050	James Hedley Director	Columbia and Walla Walla Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Department of Social and Health Services Division of Vocational Rehabilitation	Dale Jordan Supervisor	Walla Walla County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; support- ive services; job placement.
206 West Poplar Walla Walla, WA 99362 Phone (509)526-4325 SCAN 736-4325				
Employment Security Job Service Center	Keith Koeppe Acting Manager	Asotin, Columbia, Garfield, and Walla Walla Counties	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
321 East Main Street Drawer "H" Walla Walla, WA 99362 Phone (509)527-4393 SCAN 736-4393				

Walla Walla County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Northwest Rural Opportunities Eight West Poplar Street Walla Walla, WA 99362 Phone (509)529-0350	Fred Urtaza Coordinator	Southeast Washington	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricul- tural related employment.
* Trend Systems Employment Orientation Project P. O. Box 520 Walla Walla, WA 99362 Phone (509)525-3610 Ext. 405 SCAN 645-1405	Ted McLean Director	Residents of Washington State Penitentiary	Adult offenders at Washington State Penitentiary	Prerelease class at penitentiary; job seeking skills workshop; job training referrals.
<u>Whatcom County</u>				
* Bellingham Work/Training Release 729 High Street Bellingham, WA 98225 Phone (206)676-2150 SCAN 738-2150	Mark Lehmann Supervisor	Whatcom County	Adult offenders released from adult institutions	Residential facility; job counseling and referrals.
CETA Center 2300 James Street Bellingham, WA 98225 Phone (206)676-2218	Michaele Meredith Director	Whatcom County	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.

Whatcom County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Counseling Services NW 302 Flora Street #4 Bellingham, WA 98225 Phone (206)734-4789 (206)734-1822	David Narsico Counselor	Whatcom County		
Career Change Project			Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project			Unemployed	Job finding workshop; job referrals.
Severely Disabled/ Mentally Retarded Project			Severely disabled/ mentally retarded; physically, mentally, emotionally, or sensorially impaired	Tutoring; employment orien- tation; job development and placement.
Employment Security Job Service Center				
216 Grand Avenue P. O. Box 938 Bellingham, WA 98225 Phone (206)676-2060 SCAN 738-2060	Neil A. Morrison Manager	Whatcom County	All persons	Job counseling; aptitude testing; job listings.

Whatcom County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Northwest Rural Opportunities 509 Front Street P. O. Box 139 Linden, WA 98264 Phone (206)354-5651	Kay Axelson Assistant Manager	Whatcom County	Hispanic/migrant workers	Vocational training; career counseling; employment assistance provided to per- sons whose prior employment income came from agricul- tural related employment.
Public Service Employment				
217 Grand Avenue Bellingham, WA 98225 Phone (206)676-6755	Cloyd Campbell Program Administrator	Whatcom County	Unemployed/ disadvantaged	Intake and referral for public service employment positions.
* Women's Community House YWCA 1520 North State Bellingham, WA 98225 Phone (206)671-9111	Susan Cosgriffe Director	Whatcom County	Women offenders	Preemployment counseling; job development services; supportive services.
Women's Trade Center 1020 North Forest Street Bellingham, WA 98225 Phone (206)676-0375	Joan Carlyle Director	Whatcom County	Economically disadvantaged/ unemployed and underemployed women	Career counseling with orientation to non- traditional jobs; employ- ment orientation; tutoring and remedial education; job placement; supportive services.

Whitman County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
CETA Center South 130 Grand Pullman, WA 99163 Phone (509)332-1517	James Hedley Director	Asotin, Garfield, and Whitman Counties	Unemployed/ disadvantaged	Vocational counseling and assessment; on-the-job training; work experience; classroom training; support- ive services; job placement.
Employment Security Job Service Center NW 1230 Nye Street P. O. Box 549 Pullman, WA 99163 Phone (509)332-6549 SCAN 545-6359	Daryl Campbell Manager	Whitman County	All persons Unemployed/ disadvantaged	Job counseling; aptitude testing; job listings. Intake and referral for public service employment positions.
* Offender Services Whitman County Sheriff's Department P. O. Box 470 Colfax, WA 99111 Phone (509)397-4262 (509)397-4546	Bruce Kuennen Coordinator	Whitman County	Adult offenders	Counseling and referrals; job counseling; referrals to other community agencies.
<u>Yakima County</u>				
* Adult Probation and Parole P. O. Box 9606 Yakima, WA 98909 Phone (509)575-2182	Loy Estes Job Developer	Yakima County	Adult offenders supervised by Adult Probation and Parole	Job counseling, assessment, referral, and placement.

Yakima County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
* Ahtanum View Inmate Work/Training Release Center 2009 South 64 Avenue Yakima, WA 98903 Phone (509)575-4352	David Savage Director	Yakima and Kittitas Counties	Adult offenders released from adult institutions	Residential facility; job counseling; job and train- ing referrals.
* Corrections Clearinghouse 24 South Third Avenue Yakima, WA 98902 Phone (509)575-2211	Alfonso Dabalos Coordinator	Yakima, Benton, Franklin, and Spokane Counties	Adult offenders	Services available through Corrections Clearinghouse Project and Career Awareness Project; career counseling and assessment; motivational counseling; employment and training referrals; voca- tional training; job placement.
Department of Social and Health Services Division of Vocational Rehabilitation P. O. Box 9788 Yakima, WA 98909 Phone (509)565-2170 SCAN 526-2170	Edward L. Fund Supervisor	Yakima County	Handicapped/ severely disabled	Medical/psychological evaluation; counseling and guidance; physical and mental aids; training; living allowance; support- ive services; job placement.

Yakima County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Employment Security Job Service Centers				
Sunnyside 206 South 13 P. O. Box 747 Sunnyside, WA 98944 Phone (509)837-2302 SCAN 558-2515	Barry Dunn Acting Manager	Yakima County	All persons	Job counseling; aptitude testing; job listings.
Toppenish 516 West First Avenue P. O. Box 832 Toppenish, WA 98948 Phone (509)865-4911 (509)865-2225 SCAN 558-2311	Charles E. Baldwin Manager	Yakima County	All persons	Job counseling; aptitude testing; job listings.
Yakima 306 Division Street Yakima, WA 98902 Phone (509)575-2688 SCAN 558-2688	Jesse Farias Manager	Yakima County	All persons	Job counseling; aptitude testing; job listings.
Fort Simcoe Job Corps Civilian Conservation Center Route 1 White Swan, WA 98952 Phone (509)874-2244	Bill F. Abella Director	West Coast	Disadvantaged youth (14-21 years of age)	Remedial and basic educa- tion; GED preparation; skill training; job counseling and placement; referrals through Employment Security.

Yakima County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Northwest Rural Opportunities 120 Sunnyside Avenue P. O. Box 340 Granger, WA 98932 Phone (509)854-1092	Manuel Leon Regional Manager	Yakima Valley	Hispanic/migrant workers	Vocational training; career counseling; employ- ment assistance provided to persons whose prior income came from agricul- tural related employment.
People for People CETA Intake 2002 Englewood Avenue P. O. Box 1665 Yakima, WA 98902 Phone (509)248-6726	Susan Hansen Director	Yakima County	Disadvantaged adults (18 and over)	CETA intake and assessment; vocational counseling; CETA classroom training, on-the- job training, work experi- ence, and supportive ser- vices; job placement.
Trend Systems Employment Orientation Project 111 Pierce Avenue Yakima, WA 98902 Phone (509)248-0058	Leslie Gray Coordinator	Yakima County	Unemployed	Job seeking skills work- shop; job referral.
Work Incentive Program (WIN)				
Sunnyside P. O. Box 747 Sunnyside, WA 98944 Phone SCAN 558-2513	Maximo Ramirez Supervisor	Yakima County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.
Toppenish P. O. Box 832 Toppenish, WA 98948 Phone SCAN 558-2311	Keith Bruner Supervisor	Yakima County	AFDC recipients	Vocational counseling; on- the-job training; public service employment; work experience; placement.

Yakima County

Programs Geographically by County

Agency & Address	Program Manager/ Supervisor	Geographical Area Served	Clients Served	Services Available
Yakima 306 Division Street Yakima, WA 98902 Phone SCAN 558-2132	Bill Hopkins Supervisor	Yakima County	AFDC recipients	Vocational counseling; on-the-job training; public service employment; work experience; placement.
Yakima P. O. Box 10708 Yakima, WA 98909 Phone SCAN 558-2680	Camille Turner Supervisor	Yakima County	AFDC recipients	Vocational counseling; on-the-job training; public service employment; work experience; placement.
* Yakima/Kittitas Work/ Training Release Program 1704 Grant Street Yakima, WA 98902 Phone (509)575-2620 SCAN 558-2620	Ken Benjamin Supervisor	Yakima and Kittitas Counties	Probationers	Residential facility; job counseling; job and training referrals.
Yakima OIC 201 South First Street Yakima, WA 98901 Phone (509)248-6751	Henry Beauchamp Director	Yakima County		
Career Change Project	Doreen Wolf Coordinator	Yakima County	Unemployed persons in need of career change due to health problems/economic technological changes	Career counseling services; orientation and testing; job finding workshop; training referrals; job placement.
Employment Orientation Project	Lonie Jones Coordinator	Northern and rural Yakima County	Unemployed	Job seeking skills workshop; job referrals.
* Ex-Offender Project	John Riggins Coordinator	Yakima County	Adult offenders	Employment counseling; job referrals and placement.

PROGRAM DESCRIPTIONS

CETA

COMPREHENSIVE EMPLOYMENT AND TRAINING ACT

- Overview
- Prime Sponsors
- Description of CETA Titles

EMPLOYMENT DEVELOPMENT SERVICES COUNCIL

STATE PRIME SPONSOR

BALANCE OF STATE PRIME SPONSOR

COMPREHENSIVE EMPLOYMENT AND TRAINING ACT

Funding Amount = \$127,866,267

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = U.S. Department of Labor; CETA Titles I, II,
III, VI, and VIII

OVERVIEW

The Comprehensive Employment and Training Act (CETA) was enacted into law in December, 1973, and consolidated various federal employment and training programs. The major goal of CETA is to assist disadvantaged and unemployed people to find full-time unsubsidized employment. Programs include job restructuring, job development, work experience, and public service employment. Other activities include counseling, classroom training, on-the-job training, basic education, and support services, such as child care and transportation.

PRIME SPONSORS

CETA funding is distributed by the U.S. Department of Labor to governmental units, designated as prime sponsors, that have a minimum population of 100,000. Each prime sponsor establishes its own administrative mechanisms and appoints advisory councils to plan its employment and training efforts.

In Washington State, there are currently eight local prime sponsors:

<u>Prime Sponsor</u>	<u>Area of Responsibility</u>
Clark	Clark County
King-Snohomish Manpower Consortium	King and Snohomish Counties
Kitsap	Kitsap County

<u>Prime Sponsor</u>	<u>Area of Responsibility</u>
City of Tacoma	Tacoma city limits
Pierce	Balance of Pierce County
Spokane	Spokane County
Yakima	Yakima County
Balance of State	Thirty-two counties not included within the other seven prime sponsor areas

In addition to the above prime sponsors, there are eight organizations designated as Title III prime sponsors, which provide specially targeted services to Native Americans and migrant and seasonal farm workers.

The State Prime Sponsor is designated to administer special CETA discretionary funds and perform a number of other required functions, which are discussed in the next section of this report. In this state, the Governor has designated Employment Security as the State Prime Sponsor.

DESCRIPTION OF CETA TITLES

CETA consists of eight separate titles, four of which include the bulk of the CETA funds allocated to this state. These are Titles I, II, III, and VI. The remaining titles provide for national rather than state or local employment and training activities.

Title I

This is the primary CETA program. It allows for the development and creation of job opportunities and training, education, and other services needed to enable individuals to obtain and retain employment.

The design and mix of these activities are the responsibility of the local prime sponsor .

CETA Title I funds are distributed to prime sponsors on a formula based on the number of unemployed persons from low-income families in each area as well as the amount of funds the prime sponsor received the previous year. The major activities included under Title I are as follows:

Classroom Training is training conducted in an institutional setting designed to provide individuals with the technical skills and information required to perform a specific job or group of jobs. It may also include training designed to enhance the employability of individuals by upgrading their basic skills. The maximum length of training is 104 weeks.

On-The-Job Training is training conducted in a work environment designed to enable individuals to learn a skill or qualify for a particular occupation through demonstration or practice. For a specific period of time, employers can be compensated for that portion of the employee's wages considered training costs. In turn, employers agree to retain the employee at the completion of the training period. Since the economy has picked up in the last several months, prime sponsors have placed more emphasis on this program.

Work Experience is short-term or part-time work assignment with public employers or private, nonprofit agencies. It is designed to enhance the employability of individuals who have either never worked or who have not been working recently in the competitive labor market. The objective is to provide participants with job experience and assist their transfer into unsubsidized employment (when youth are enrolled, a second objective might be their return to or continuance in school).

Support Services can include, but are not limited to, assistance with childcare, transportation, medical and dental care, clothing, tools, and counseling. These services complement the above programs, although recipients need not be enrolled in other CETA activities to receive these services.

Title II

Public Service Employment is unsubsidized employment with public and private, nonprofit employers. Participants can work in such fields as conservation, crime prevention and control, education, childcare, fire protection, health care, manpower services, parks, water treatment, and transportation. Funds are distributed to counties with an unemployment rate of 6.5 percent or more for three consecutive months; the exact amount is based upon the number of unemployed persons residing in each county's jurisdiction. The primary goal of Title II is for CETA employees to move into permanent, unsubsidized non-CETA employment. Locally, the income level of the unsubsidized position should be such that it allows the former CETA participant to be self-sufficient.

Title III

Title III provides employment development and training programs for Indians, migrants, seasonal farm workers, and other specific target groups, such as offenders, older workers, and persons with limited English speaking ability. Special provisions are also made under Title III for youth programs.

The programs for Native Americans and migrant farm workers are administered by the national office of the U.S. Department of Labor.

Funds are allocated to various Native American and migrant farm worker organizations, which are designated as Title III prime sponsors. There are presently seven Title III prime sponsors receiving funds in this state.

<u>Title III Prime Sponsor</u>	<u>Area of Responsibility</u>
Che-Ho-Qui-Sho	Tribal members of Chehalis, Hoh, Quinault, Quilette, and Shoalwater.
Colville	Colville tribal members.
Northwest Intertribal Council (NOW Tribes)	Off-reservation tribes in Western Washington exclusive of King County.
Seattle Indian Center	King County.
Eastern Washington Indian Consortium Incorporated	Yakima, Spokane, and Kalispell Indian Reservations.
American Indian Community Center	Spokane/Spokane County.
Puyallup	Puyallup Tribe.
Northwest Rural Opportunities	Statewide services to migrant and seasonal farm workers.

Title III also established a national Summer Program for Economically Disadvantaged Youth (SPEDY), which provides temporary full-or part-time employment for youth during the summer. It is designed to provide low-income youth, age 14 through 21, with exposure to a work environment; to provide the opportunity to develop effective work habits, skills, and experience in various occupational opportunities; and to provide income support enabling participants to return to school in the fall. This title was amended in 1977 to include more youth-

oriented programs. Four new programs were added under the Youth Employment Development Act for youth from 14 to 22 years of age. These programs provide for the establishment of a variety of part-time and full-time employment opportunities for participants as well as career counseling, job search instruction, and training. These youth funds are distributed to Title I prime sponsors.

Title III also designates residents and ex-residents of correctional institutions, older workers, and persons with limited English speaking ability as special target groups. Title III funds were used to start the EL CID diversion program in Tacoma. In general, this state's prime sponsors have not actively pursued these funds for offender projects.

Title VI

Title VI was initially authorized under the Emergency Jobs Unemployment Assistance Act of 1975 as an emergency program to alleviate the crucial needs of the people and communities during periods of escalating unemployment. It was a countercyclical employment program designed to keep money circulating in the economy by keeping people employed. It placed emphasis on the long-term unemployed or the disadvantaged. It was continued under the Emergency Jobs Program Extension Act of 1976, which provided funds to sustain regular Public Service Employment levels as well as to undertake new project activities.

The size of the programs in the various titles of CETA generally correspond to the size of the population being served. Some deviation from this rule is possible due to higher levels of unemployment in a particular prime sponsor area.

Prime sponsors generally have some latitude in the mix of program activity. They also have some latitude in determining the significant population groups, such as handicapped and offenders, who will be served under the various titles. During Fiscal Year 1978, Clark County, Kitsap County, and Pierce County Prime Sponsors designated offenders as a target group for Title I programs. The percentage of offenders involved in Title I programs by prime sponsor area for Fiscal Year 1977 were reported as follows:

Fiscal Year 1977*

<u>Prime Sponsor</u>	<u>Percentage of Offenders Enrolled in Title I Programs</u>
Clark	25.4%
King-Snohomish	7.8%
Kitsap	17.1%
Tacoma	28.5%
Pierce	15.3%
Spokane	17.6%
Yakima	8.0%
Balance of State	2.7%

With the exception of the Balance of State Prime Sponsor and funds administered by the State Prime Sponsor, the prime sponsors' program selections are not subject to direct influence by the state (further information on Balance of State and State Prime Sponsor programs follow). CETA dollars are allocated on the federal fiscal year from October 1 to September 30.

*Data provided by U.S. Department of Labor, Region X.

EMPLOYMENT DEVELOPMENT SERVICES COUNCIL

STATE PRIME SPONSOR

BALANCE OF STATE PRIME SPONSOR

Funding Amount = Balance of State \$53,820,000; State Prime
Sponsor: Special Manpower Services \$1,330,000,
Youth 5% \$670,000, Voc-Ed 5% \$1,660,000

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = U.S. Department of Labor

Employment Development Services Council

CETA calls for a State Manpower Services Council as an advisory body to the State Prime Sponsor, the Governor, and the public on all matters pertaining to employment and training. In 1977, Governor Dixy Lee Ray, by executive order (EO 77-6), created the Employment Development Services Council (EDSC) to fulfill this function.

The EDSC is mandated by the CETA legislation to develop and recommend statewide policy which will enhance the coordination, efficiency, and effectiveness of employment and training activity throughout the state. It is important to note in the area of employment policy, the Services Council is not limited to CETA. Its mandate encompasses the entire range of employment and training activity throughout the State of Washington. The Council reviews and comments on selected employment and training plans made by state agencies and CETA prime sponsors. The Council also has begun to monitor the activities of the agencies involved in the employment and training system.

State Prime Sponsor Activities

The State Prime Sponsor is responsible for staffing and serving the Employment Development Services Council. It also is responsible for

administering and monitoring State Manpower Services funds and the Governor's 5% Youth Grant. The Governor has designated Employment Security as the State Prime Sponsor.

State Manpower Services Funds

The State Manpower Services funds are to be used by the State Prime Sponsor for certain required activities and may also be used for certain optional activities. The required activities include the following:

- Assurance that state agencies that have employment and training programs will cooperate with prime sponsors in the implementation of the employment and training program.
- Development of methods for sharing resources and facilities to carryout manpower programs throughout the state in the most efficient and economical manner.
- Coordination of programs financed under the Wagner-Peyser Act* for the purpose of providing coordinated and comprehensive assistance to clients.
- Coordination of the manpower and related services to be provided by the state in areas to be served by prime sponsors other than the state.
- Provision for the establishment of mechanisms to:
 - Provide for the exchange of information between state and local governments on planning for such areas as economic development and human resources development;
 - Provide for the coordination of all manpower plans in the state to eliminate conflict, duplication, and overlapping of services.

*Wagner-Peyser Act establishes funding for basic Employment Security activities.

State Manpower Services funds have been used to fund manpower programs for which there is an identified need. During Fiscal Year 1978, funding categories included:

- Statewide employment and training programs for special target groups or for filling gaps in services,
- Prime sponsor model research or staff training, and
- Limited statewide experimental or research projects focusing on programs that combine economic development with employment and training projects, with preference given to projects that operate in rural areas.

Individual programs received funding on a competitive basis. Recommendations are made to the Governor on funding allocations. The Governor has the final decision on how these funds will be spent. Offenders have been a target group for these funds during the past several years. The Corrections Clearinghouse and other offender programs have received funding from this source.

These funds are sometimes referred to as the Governor's 4% fund, as they represent four percent of all the CETA Title I funds allocated to the prime sponsors in Washington State. It is anticipated that during Fiscal Year 1979, fewer 4% dollars will be used for the actual delivery of services and more will be used for coordination activities.

Special Grant to Governors 5%

Five percent of all CETA Title I dollars awarded to the prime sponsors are to be utilized to provide statewide vocational education. These funds are administered by the Commission for Vocational Education and allocated to the individual prime sponsors on a formula basis. The prime sponsors are then free to negotiate nonfinancial agreements

with the Commission for the delivery of vocational education services. These funds are utilized to supplement Title I vocational training services.

Governor's Grant 5% Youth - Title III-C

The new Title III of CETA provides for five percent of Washington's total youth allocations to fund special research and demonstration youth projects around the state. The Employment Development Services Council Youth Committee has responsibility for identifying youth program needs and making recommendations to the Governor on programs to be funded. As with the 4% funds, the Governor has final approval on funding allocations.

Funding priorities for Fiscal Year 1978 included:

- Model programs providing employment and training for handicapped youth and juvenile offenders under supervision of the state,
- Development of innovative programs and research projects to out-of-school or non-job-ready youth,
- Research projects and/or client services in the area of new private sector employment initiatives and career exploration in industry, and
- Research initiatives that address improved coordination between CETA and cooperative education/work experience programs in secondary and postsecondary institutions.

The majority of the programs funded through September, 1978, were in the first two priority categories. Funds were awarded in a competitive bid process.

Balance of State Prime Sponsor

Programs under Titles I, II, III, and VI are administered through the Balance of State (BOS) Prime Sponsor for a 32-county area not covered by other prime sponsor jurisdictions.

Title I Programs

1. CETA Centers

The Balance of State has divided its 32 counties into 14 planning districts. Each planning district has a local Employment and Training Advisory Council which makes recommendations on program mix and priorities for the use of Title I funds in their respective areas. In each of the 14 areas, a CETA Center has responsibility for the actual delivery of services. Each CETA Center provides a variety of services, including resource information and referral, training, job placement, and follow-up. Training options include placement in an on-the-job training position or vocational training at a public or private training institution. GED instruction or Adult Basic Education can be obtained in conjunction with a vocational training program.

Clients who are job-ready are referred to the local Employment Security Job Service Centers for 30 days for placement assistance. After 30 days, the CETA Centers can also actively assist in the placement of participants. Through a cooperative agreement with the Division of Vocational Rehabilitation, CETA Centers can work jointly with the Division in serving handicapped individuals.

The Employment Security Department has responsibility for operating seven CETA Centers; community-based, nonprofit organizations operate the other six. Funds are allocated to each CETA Center by a formula which considers unemployment and population factors.

2. In-School Work Experience

The In-School Work Experience program provides part-time employment to disadvantaged secondary students during the school year. The purpose of the program is to provide an orientation to a work situation through meaningful work experience. The In-School Work Experience program is granted to the following program operators:

<u>Program Operators</u>	<u>Area Served</u>
Northwest Services Council P. O. Box 2009 Bellingham, WA 98225 (206)671-1660	Clallam, Jefferson, Island, Skagit, San Juan, and Whatcom Counties.
Grant County Community Action Council 604 West Third Moses Lake, WA 98337 (509)765-9206	Grant, Adams, Lincoln, Chelan, Douglas, Okanogan, and Kittitas Counties.
Blue Mountain Action Council P. O. Box 1555 Walla Walla, WA 98362 (509)529-4980	Benton, Franklin, Columbia, Walla Walla, Garfield, Asotin, and Whitman Counties.
Educational Services District #113 503 West Fourth Olympia, WA 98501 (206)753-8142	Thurston, Mason, Lewis, Cowlitz, Wahkiakum, Pacific, Grays Harbor, Klickitat, and Skamania Counties.

Program Operators

Area Served

Northwest Washington
Rural Resources
Development, Assoc.
103 South Oak
Colville, WA 99114
(509)684-5276

Ferry, Stevens, and Pend
Oreille Counties.

Because enrollees have to be between 16 and 18 years old and enrolled in a school program, this is not a program option for most adult offenders.

3. Summer Program for Economically Disadvantaged Youth (SPEDY)

This program provides part-time employment in public or private, nonprofit agencies during the school year for low-income youth 16 to 18 years of age. Services provided include personal development, career and education planning, labor market information, job finding skills, and ongoing counseling.

A youth subcommittee of the BOS Planning Advisory Committee reviews the SPEDY grant application and indicates priorities for each area served. For Fiscal Year 1978, offenders are designated as a target group for the Balance of State area. SPEDY is subgranted to the same contractors who operate the In-School Work Experience project.

Title II and III - Public Service Employment

Essentially, BOS administers two Public Service Employment (PSE) programs: the regular PSE programs under Titles II and VI and the PSE Title VI projects. General descriptions of these titles are included under the previous section on CETA.

BOS subgrants to Employment Security to operate PSE in all 32-BOS counties except Thurston, Whatcom, Cowlitz, and Skagit, which operate separately as program agents.

The application process for Fiscal Year 1979 Title VI projects for Balance of State began in June. Specific groups of individuals targeted for services include veterans, welfare recipients, minorities, former manpower trainees, female heads of households, the handicapped, and offenders.

Title III

Balance of State administers three major Title III projects for youth: the Youth Community Conservation Improvement Project, the Youth Employment and Training Programs, and the Summer Program for Economically Disadvantaged Youth. All Balance of State Title III youth programs have offenders as a target. While these programs are directed to youth, some of the younger adult offenders could be eligible.

STATE AGENCY PROGRAMS

STATE AGENCY PROGRAMS

COMMUNITY COLLEGE EDUCATION, STATE BOARD FOR
EMPLOYMENT SECURITY, DEPARTMENT OF

- Corrections Clearinghouse
- Federal Bonding Program
- Job Corps Recruitment
- Job Service
- Work Incentive Program
- Work Orientation Program
- Young Adult Conservation Corps

FINANCIAL MANAGEMENT, OFFICE OF

- Law and Justice Planning Division

LABOR AND INDUSTRIES, DEPARTMENT OF

- Apprenticeship and Training Division

OCCUPATIONAL INFORMATION SERVICE, WASHINGTON STATE (WOIS)

PARKS AND RECREATION COMMISSION, STATE

- Youth Development Conservation Corps

PERSONNEL, DEPARTMENT OF

POSTSECONDARY EDUCATION, COUNCIL FOR

- State Need Grant Program
- State Work/Study Program

PUBLIC INSTRUCTION, SUPERINTENDENT OF

- Adult Basic Education
- Vocational-Technical Institutes

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF

- Adult Corrections Division
- Prison Education Programs
- Institutional Industries
- Work/Training Release Program
- Division of Vocational Rehabilitation
- Comprehensive Social Service Program (Title XX)

VETERANS AFFAIRS, DEPARTMENT OF

VOCATIONAL EDUCATION, COMMISSION OF

COMMUNITY COLLEGE EDUCATION, STATE BOARD FOR

Funding Amount = \$123,000,000

Funding Period = July 1, 1977, to June 30, 1978

Funding Source = Federal Vocational Education Act; State
(specific allocations for correctional
programs listed in Prison Education Section)

Vocational Education Programs

The major responsibilities of vocational education systems in community colleges are to provide academic (college transfer credit) and vocational training for Washington residents over the age of 18. Training is available to Washington State residents in 90 different occupations in 22 community college districts. Adult Basic Education, GED programs, counseling, and financial aid services are available at all of the community colleges statewide.

The State Board for Community College Education system within the state is operated predominately with state funds. Eighty percent of the funding for the state in vocational training is obtained from this source, fifteen percent from local districts, and five percent from federal expenditures. Statewide planning is accomplished by the State Board for Community College Education with input from the local community college boards. New programs desired by a community college district are subject to veto by the State Board. Other decisions, such as modification of program emphasis or revising training techniques, are generally made by the local boards.

Correctional clients residing in the community have access to the various community college programs and financial aid resources at the colleges through the regular application process. As indicated in the section on prison education and training, the community colleges within proximity to correctional facilities are becoming involved through contractual relationships in conducting the various prison education programs.

EMPLOYMENT SECURITY, DEPARTMENT OF

CORRECTIONS CLEARINGHOUSE

Funding Amount = \$1,057,135 (only administrative costs of Job Assistance for Ex-Offender Project funds are included in this amount)
Funding Period = Varies with contract -- September 1, 1977, to June 1, 1979
Funding Source = U.S. Department of Health, Education, and Welfare; U.S. Department of Commerce; CETA Special Manpower Services; State

The Corrections Clearinghouse provides a variety of training and employment-related services to correctional clients throughout the state. The Clearinghouse has offices located in Olympia,* Seattle, Tacoma, and Yakima. By utilizing a number of different funding sources, the Clearinghouse has implemented the following program components:

Corrections Clearinghouse Project

This project is funded through the Special Manpower Services fund of CETA. Its objective is the development of individualized vocational training programs for persons being released from the state's correctional institutions on work/training release or parole. Clearinghouse staff periodically visit the institutions and work with the work release coordinators and prerelease supervisors to identify persons eligible for release. Through an intake, assessment, and counseling process, several outcomes could be achieved.

1. Enrollment in a vocational training program with tuition and living allowance provided by CETA or generated through other funding sources. Actual training is subcontracted with community colleges and public and private vocational technical institutes.

*Olympia office provides limited service delivery for southwest portion of state.

EMPLOYMENT SECURITY, DEPARTMENT OF

2. Referral and enrollment into the Clearinghouse Career Awareness Project.
3. Referral to other training or employment assistance agencies that could meet the identified needs of the clients.

If enrolled in a vocational training program funded by the Clearinghouse, follow-up on the client is continued throughout the duration of the training program (averaging nine months) and one year following program termination and/or job placement. Persons enrolled in the program also have access to support service funds for such things as emergency housing, medical and dental care, work-related clothing, and tools. Attempts are made to match CETA training dollars with other sources of financial assistance, such as DVR, BEOG, and local CETA funds.

During this current funding period, the Corrections Clearinghouse has limited new enrollments to 16. This limitation on new enrollments was the result of a change in the type of contract being operated and the amount of obligated funds carried over from the previous contract. Clearinghouse staff continue to visit the correctional institutions to provide resource information, and to enroll persons into the Career Awareness Project.

The Corrections Clearinghouse Project was formerly entitled Statewide Individual Referral Project. The Statewide Individual Referral Project terminated in February, 1978. In addition, the Clearinghouse Project incorporates the project previously referred to as the Alternatives to Incarceration Project, which will be discussed next.

Alternatives to Incarceration Project

Also funded through the Special Manpower Services Funds, the Alternatives Project provides training and employment services to persons

EMPLOYMENT SECURITY, DEPARTMENT OF

in preprosecution diversion programs or for probationers as a sentencing alternative.

This program was terminated in April, 1978, but provision for continuing services to this target group is provided in the current Corrections Clearinghouse Project.

The Alternatives to Incarceration Project provides services similar to those mentioned under the Corrections Clearinghouse Project. Individuals were referred by preprosecution diversion units, pre-sentence units, district courts, prison and parole offices, and other community-based organizations to the various Clearinghouse offices. Selected individuals were enrolled in vocational training programs with funding for tuition and living allowances. Emphasis of this project was also placed on generating additional training dollars and placements by utilizing other service delivery programs in the area. Follow-up on clients lasted up to one year after program termination or completion.

Career Awareness Project

Funded through the HEW fund for the Improvement of Postsecondary Education, the Career Awareness Project was developed to complement the other Clearinghouse projects.

Selected clients are enrolled in a specialized four- to six-week career-sampling prevocational course developed to help persons choose among possible career goals. This course, through a series of short-term experiences, exposes the participant to a variety of educational programs, training programs, and/or job skills. During this career-sampling course, clients have access to the Washington Occupational Information Service (WOIS) Career Information System, which utilizes a client-operated terminal to match clients' interests with up-to-date information on many career areas, labor market information, and

EMPLOYMENT SECURITY, DEPARTMENT OF

listings of courses available in the various educational institutions throughout the state. In addition to the utilization of the Career Information System and first-hand experiences in different occupational areas, the course curriculum includes components in survival skills, communication skills, motivation consumer education, GATB testing, attitude adjustment, and job-seeking skills.

Persons completing this course could be enrolled in the Corrections Clearinghouse Project, placed on a job or in an on-the-job training position, or secure other sources of financial aid, such as Basic Educational Opportunities Grant, to pursue vocational training or academic education. Persons being released from the state correctional institutions or those on probation or parole are eligible for the program. During the first year, the project operated only in Seattle; it now operates in Seattle, Tacoma, and Yakima. Minority participants are to comprise no less than 60 percent of the project enrollment. During the first year of the project, maintenance dollars were arranged through DVR for those being released on work release whenever possible. Persons on parole received the parolee stipend until the stipend program was discontinued in September, 1977. Support service dollars from the Corrections Clearinghouse Project are currently being utilized for participant stipends.

Current HEW funding for the Seattle program expires in September, 1978. Funding from the Law Enforcement Assistance Administration has been secured to continue the Seattle project as well as establish new projects in the Yakima and Pierce County areas. These new programs will be modeled after the Seattle program and utilize basically the same curriculum.

Cooperative Career Exploration for Youth Project

This project serves youth in the Pierce County area. Funding through the Pacific Northwest Regional Commission currently runs through

EMPLOYMENT SECURITY, DEPARTMENT OF

February, 1979. This project is available to disadvantaged youth, but emphasis is placed on enrolling juveniles on probation or parole. The Career Exploration for Youth Project provides the five basic curriculum components of the Career Awareness Project: self-assessment/self-esteem, communications, job readiness, decision making, and planning for action. The objective is to allow the individual to choose the most suitable means of approaching a career choice.

The program is available to youth 16 to 18 years of age. The course lasts eight to twelve weeks. Living stipends are provided through project funds. One of the staff positions is provided through the City of Tacoma's Public Service Employment program. Individuals completing the program are placed in jobs or training programs.

Job Assistance for Ex-Offenders (Ex-Offender Project)

The Corrections Clearinghouse assumed administrative responsibility of the ex-offender component of the State Work Orientation Project on April 1, 1978. (The three additional components of the Work Orientation Project continue to be administered by another unit of Employment Security). The Clearinghouse is responsible for the monitoring of state dollars awarded to private, profit and nonprofit agencies through a competitive bid process.

Contracts with agencies were originally negotiated through June, 1978, to provide employment assistance and job placement to offenders in designated geographical areas. The organizations that received contracts and the geographical areas they serve are listed on the next page.

EMPLOYMENT SECURITY, DEPARTMENT OF

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Job Therapy, Inc.	King and Snohomish Counties
Operational Emergency Center	King County
Northwest Human Resources	Spokane, Stevens, and Pend Oreille Counties
Progress House	Pierce County
Friendship	Lewis, Mason, and Thurston Counties
Yakima Valley OIC	Yakima County
Spokane OIC	Spokane County
United Indians of All Tribes Foundation	King County

It is anticipated that the contracts will be renegotiated with most of the same agencies through June, 1979.

In addition, one contract was awarded to Trend Systems, Inc., to conduct prerelease classes at the Washington State Penitentiary. Since this project was not included in the original bid process, a new request for proposal was issued June 23 for the WSP prerelease program.

Under these contracts, agencies are responsible for:

- Client identification and intake;
- Employment counseling/employment orientation;
- Development of an employment plan;
- Job placement; and
- Follow-up for a minimum of 90 days.

Agencies are reimbursed on a fee-for-service basis with one-third of the payment coming after intake, one-third after job placement, and one-third after program completion. Completion is defined as

EMPLOYMENT SECURITY, DEPARTMENT OF

verification of 90 days of employment. Support services have not been utilized directly under this contract. A 60 percent completion rate is the established minimum performance objective. Criteria for the prerelease program requires that 60 percent of the clients be placed or accepted into an employment assistance or training program.

Eligible participants include ex-offenders on probation or released from state correctional institutions who are unemployed and have not completed a state-funded ex-offender program within the past year. Other ex-offenders, such as federal releasees, can be provided services on a walk-in basis but are not to be recruited.

The role of the Clearinghouse is to:

- Monitor payments to agencies;
- Monitor attainment of individual agency program objectives;
- Provide technical assistance to agencies if needed, and
- Modify and/or renegotiate contracts and contract objectives as appropriate.

The Corrections Clearinghouse also periodically publishes a newsletter entitled Outside Insight, which is distributed to program operators, institutional residents, and administrators. The Corrections Clearinghouse has a statewide advisory board which consists of representatives from business, labor, corrections, and education. The advisory board does not set policy but is advisory only.

EMPLOYMENT AND TRAINING DIVISION

For a description of the Employment and Training Division of the Employment Security Department, Balance of State Prime Sponsor, and State Prime Sponsor, refer to the CETA section of this volume.

EMPLOYMENT SECURITY, DEPARTMENT OF

FEDERAL BONDING PROGRAM

Funding Amount = No direct funding is received
Funding Period = Not applicable
Funding Source = U.S. Department of Labor (no direct
funding comes to Washington State)

The Federal Bonding Program, administered by the Employment Security Department, offers fidelity bonding coverage to qualified job applicants who cannot otherwise obtain it. This bonding coverage is available to persons who cannot obtain suitable employment because they have police, credit, or other records that prevent their being covered by usual commercial bonds.

Bonding assistance is provided to any individual making direct application through a local Employment Security office. To be bonded under this program a persons must:

- Be qualified and suitable for employment in question; and
- Not be commercially bondable under ordinary circumstances.

Bonds are issued in units of \$500 up to \$10,000. Either the job seeker or prospective employer may seek bonding coverage at a Job Service office.

EMPLOYMENT SECURITY, DEPARTMENT OF

JOB CORPS RECRUITMENT

Funding Amount = \$326,763
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = U.S. Department of Labor

EMPLOYMENT SECURITY, DEPARTMENT OF

The Employment Security Department, under contract with the U.S. Department of Labor, provides recruiting services for the Job Corps. Within each ESD service area, one staff member is delegated the position of Job Corps recruiter, whose specific function is to provide job information, recruitment, and screening services.

Job Corps provides residential training, education, and personal services to disadvantaged youth 16 to 21 years of age. The program provides counseling, medical and dental service, and offers motivational and supportive encouragement to youth. About 1,200 enrollees are recruited each year within the four-state region of Washington, Alaska, Oregon, and Idaho. Students in the program receive GED preparation and testing and are enrolled in vocational training classes, such as health, forestry, carpentry, telephone technology, welding, food service, and building maintenance.

Job Corps is funded by Title IV of CETA. Offenders are not a specific target group of the Job Corps, although they may be eligible to participate if they have completed court or state supervision requirements.

EMPLOYMENT SECURITY, DEPARTMENT OF

JOB SERVICE

Funding Amount = \$11,500,000
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = U.S. Department of Labor

The Employment Security Department has 30 Job Service offices state-wide, 35 suboffices, 4 itinerant offices, and 13 mobile units. A labor exchange provides placement assistance for workers and employees.

EMPLOYMENT SECURITY, DEPARTMENT OF

Job orders are received at the local Job Service offices and transferred to microfilm. These job listings are available to all local offices on a daily basis. If a job opening is not filled by a suitable applicant, the order then may be referred to an interstate clearance system for out-of-state recruitment.

Vocational counseling is available in most offices to assist applicants who have special employment problems, such as career indecision, occupational change due to injury, or lack of vocational training. Testing is limited to clerical proficiency tests and the General Aptitude Test Battery (GATB). Some Employment Security Department offices also administer Public Service Employment programs under CETA and Job Corps recruitment under contract with Department of Labor. The Employment Security Department performs testing, job placement assistance, and other services for other agencies and offices, such as Balance of State CETA Centers, Division of Vocational Rehabilitation, State Department of Labor and Industries, National Alliance of Business, Apprenticeship and Training Division, and CETA Local Prime Sponsors.

While policy direction and guidelines are decided by the central office in Olympia, each Job Service manager is given latitude to develop an annual plan based upon the employment market in his area. Modifications are made during the year according to circumstances and unforeseen fluctuations. Direct supervision of the local offices rests with regional directors.

EMPLOYMENT SECURITY, DEPARTMENT OF

WORK INCENTIVE PROGRAM

Funding Amount = \$11,820,000

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = U.S. Department of Labor; HEW; State

EMPLOYMENT SECURITY, DEPARTMENT OF

The Work Incentive Program (WIN) provides training and employment services for persons receiving Aid to Families with Dependant Children (AFDC) funds. AFDC recipients must register for WIN services unless specifically exempt. The objective of the program is to assist AFDC recipients in becoming wage earners by providing transitional employment services, such as on-the-job training, classroom training, work experience, and public service employment. In addition, a variety of support services are available to participants. At least one-third of WIN funds must be spent on on-the-job training and public service employment programs. While the WIN program terminology is similar to CETA's, there are differences between program components, such as on-the-job training and public service employment.

Registered AFDC recipients are thoroughly screened prior to enrollment into the WIN program. Selected participants work jointly with DSHS caseworkers and Employment Security counselors to develop an employability plan. Employment Security staff are responsible for determining the vocational ability of the participant and developing the necessary training or employment program to implement this plan. Employment Security is also responsible for the transition of persons into unsubsidized employment. The DSHS staff provide intake services and whatever other services are necessary to enable the participant to work. These support services can include counseling, child care, purchase of work clothing, medical and dental care, and other employment-related services. The program also provides tuition costs and an incentive allowance to participants involved in a training program.

All persons receiving AFDC funds are also eligible for CETA services. Coordination efforts between WIN and CETA have developed in the various prime sponsor areas. There are 21 WIN offices around the state. All but one of the WIN offices are collocated with Employment Security offices.

EMPLOYMENT SECURITY, DEPARTMENT OF

There is no estimate as to the number of WIN eligible clients who are offenders, as this is not one of the client characteristics the program is required to collect.

WIN legislation requires that an annual state WIN plan be jointly developed by DSHS and Employment Security, which is submitted to the Governor's office and the Employment Development Services Council for review and comment.

EMPLOYMENT SECURITY, DEPARTMENT OF

WORK ORIENTATION PROGRAM

Funding Amount = See program components
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

The Work Orientation Program has four major program components:

- Career Change;
- Employment Orientation;
- Job Placement Assistance Project for Ex-Offenders ("Ex-Offender Project"); and
- Severely Disabled/Mentally Retarded.

Three of these program components are administered by one unit of the Employment Services Section of Employment Security. The fourth, the Ex-Offender Project, is administered by the Corrections Clearinghouse (and is discussed in the Corrections Clearinghouse section), which is a distinct unit of the Employment Security Department's Employment Services Section. All services are delivered through contacts with community-based, private and public agencies.

EMPLOYMENT SECURITY, DEPARTMENT OF

Career Change

Funding Amount = \$940,100
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

The Employment Security Department contracts with 12 agencies throughout the state to conduct Career Change projects. Eleven of those agencies are private; only one, the Renton Job Service Center, is public.

To be eligible for a Career Change project, an applicant must have been previously employed but be unemployed at the time of enrollment. The applicant must need to make a career change in order to become employable. A person must have become unemployed for any of the following reasons:

1. Economic -- the occupation or industry in which the applicant was employed is suffering from a long-range economic decline that has created an excess labor supply.
2. Technological -- the skills of the applicant have been made obsolete by the creation of new techniques and methods that the applicant cannot perform. Here, the emphasis of these programs is on people whose occupation, industry, or skills were made obsolete not by the applicant but by new techniques and methods.
3. Health -- an applicant is no longer able to perform former occupational duties due to health problems.
4. Discharge from armed forces and displaced homemakers -- persons who have been discharged from the armed forces and displaced homemakers who have been forced by separation, divorce, or death of a spouse to seek employment are eligible.

EMPLOYMENT SECURITY, DEPARTMENT OF

Career Change staff develop individualized plans for service for each participant. These plans include short- and long-range employment goals, ways to realize these goals, academic or vocational training needs, and support services needs. Testing needs and compilation of test results are provided by ESD.

Other services provided by the projects include one-to-one counseling, group counseling, and job search strategies workshops, which are between 20 and 40 hours long. Support services, such as child care and transportation, are provided for participants when approved by ESD. Placement is credited when the participant is placed in a competitive, full-time job that is commensurate with his or her employment history. Follow-up support lasts 60 days. Sixty percent must be placed within this period and remain in the same job for at least 60 days.

Offenders are not a target group for this program. Based on criteria for enrollment, few offenders are eligible. In most cases, offenders need an upgrading of their basic skills rather than retraining. Following is a list of contractors and the geographical areas they serve:

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Trend Systems	Benton, Franklin, Walla Walla, Thurston, Pierce, and Spokane Counties
Lower Columbia Community Action Council	Cowlitz and Wahkiakum Counties
Interaction	King County (general)
Operational Emergency Center	King County (minorities)
Raymond Job Service Center	Pacific County
Yakima Valley OIC	Yakima County

EMPLOYMENT SECURITY, DEPARTMENT OF

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Griffin Business College	Snohomish County
Counseling Services Northwest	Skagit, Whatcom, Island, and San Juan Counties
Olympic Education Service	Clallam County

Employment Orientation

Funding Amount = \$537,178
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

Employment Orientation (EO) projects provide job-finding workshops without charge to anyone who is 16 years old or more, unemployed, looking for work, and who has not completed a state-sponsored EO program within the past year. Employment Orientation projects are operated by 14 private, profit or nonprofit agencies and local Employment Security Job Service Centers in 22 locations around the state as follows:

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Aberdeen Job Service Center	Grays Harbor County
Bingen Job Service Center	Klickitat and Skamania Counties
Counseling Services Northwest	Skagit, Whatcom, Island, and San Juan Counties
Ellensburg Job Service Center	Kittitas County
Grant County Community Action Council	Grant, Adams, and Lincoln Counties

EMPLOYMENT SECURITY, DEPARTMENT OF

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Griffin Business College	King County (emphasis in Bellevue)
Interaction	King County
Northwest Human Resources	Stevens and Pend Oreille Counties
Operational Emergency Center	King County (emphasis in central and Rainier Valley areas)
Raymond Job Service Center	Pacific County
Renton Job Service Center	King County (emphasis in Renton, Tukwila, and North Kent)

Contractors are required to provide the following services to enrollees:

- Motivate job seekers and give advice on how to retain a job;
- Inventory skills and match them to available jobs and training opportunities;
- Develop jobs;
- Provide career counseling;
- Counsel enrollees on how to develop their own career goals;
- Provide instruction on job search techniques and how to conduct their own job search;
- Conduct mock job interviews; and
- Provide instruction on effective resume writing.

The length of EO sessions differs with each program, but the maximum is 40 hours in a two-week period. Most projects offer morning classes so that enrollees may look for jobs in the afternoon. Payments are made by ESD on a per-hour, per-client basis, and no payment is made for a client unless s/he has attended at least half of the classes. The per-hour, per-client payment varies from program to program.

EMPLOYMENT SECURITY, DEPARTMENT OF

Contractors are required to do 30- and 60-day follow-ups. Free job assistance is available to clients during that period. A minimum of 35 percent placement in unsubsidized employment must be achieved by the end of the 60-day period. Employed clients must be receiving at least the minimum wage.

Employment Orientation is not a program specifically for offenders, and records are not kept on how many participate in the program. The thrust of EO is to help job seekers who are unemployed and are motivated to enroll in a self-help program. Referrals from local ESD offices provide some clients, but most clients learn of the program by advertisements in local newspapers.

The total allotted budget for EO programs in Fiscal Year 1978 was \$537,178. Job Service centers received 13 percent (\$72,160) of this sum with the remaining 87 percent of the funds going to private contractors.

Severely Disabled/Mentally Retarded Program

Funding Amount = \$125,168
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

Four private agencies around the state contract with Employment Security to operate Severely Disabled/Mentally Retarded projects. The contracting agencies and areas they serve are as follows:

<u>CONTRACTOR</u>	<u>GEOGRAPHICAL AREA SERVED</u>
Counseling Services Northwest	Island, San Juan, Whatcom, Skagit and Snohomish Counties
Blue Sky	King County

EMPLOYMENT SECURITY, DEPARTMENT OF

CONTRACTOR

GEOGRAPHICAL
AREA SERVED

Interaction
Spokane WARC

King County
Spokane County

The target population and major source of participants in this program are severely disabled and/or mentally retarded persons who are clients of the State Division of Vocational Rehabilitation and who are working in sheltered workshops or activity centers, who are in special education programs, or working with other community agencies dealing with this population. Persons eligible for the program must have physical, mental, emotional, or sensory impairments that impede their obtaining employment or promotional opportunities but not affect their successful performance on the job. The impairments must be material rather than slight, static and permanent in that they are seldom fully corrected by medical replacement, therapy, or surgical means. Only unemployed persons are eligible for enrollment.

The program has several components:

- Recruitment and assessment of eligible clients;
- Development of an individualized plan of service for each participant; and
- Employment orientation and tutoring to upgrade functional ability in reading, writing, and mathematics.

Employer orientation is an important ingredient of the projects. An effort is made to educate prospective employers regarding the difficulties and advantages inherent in employing severely disabled or mentally retarded persons.

The performance standard for this program is 50 percent, which means that of the individuals enrolled, at least 50 percent must find suitable employment and remain employed for a minimum of 90 days.

EMPLOYMENT SECURITY, DEPARTMENT OF

YOUNG ADULT CONSERVATION CORPS

Funding Amount = \$1,110,431 (includes state portion of funds)
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = CETA Title VIII

The purpose of the Young Adult Conservation Corps (YACC) is to give youth an opportunity to work on conservation and other projects on federal and nonfederal lands and waters. Youth aged 16 to 23, unemployed, and out of school are eligible for this program. Persons under 18 must not have left school to join YACC. Young Adult Conservation Corps is authorized under Title VIII of CETA. In Washington, there is a federally-operated component of the program and a state-operated component. The state YACC program is administered by Employment Security.

Enrollees can be involved in all types of conservation work: preservation, management, and improvement of vegetation and wildlife; development, rehabilitation, and maintenance of recreational facilities; prevention and control of insects and disease; and natural disaster damage control and cleanup. They can also be assigned to clerical and other work to support conservation efforts. Enrollees are generally paid at least minimum wage. Higher rates are paid to those assigned more responsibility, such as leading a work crew.

Programs operate on a nonresidential and residential basis. Non-residential programs are operating statewide. Residential enrollees are charged for food and lodging. There are two residential camps operated under the state portion of the program:

1. Saint Edwards State Park, Kirkland, and
2. Rock Island Dam, Wenatchee.

EMPLOYMENT SECURITY, DEPARTMENT OF

Employment Security is responsible for program administration and for recruiting and referring candidates to the program. Employment Security subcontracts with other state agencies, such as Parks and Recreation and the Department of Natural Resources, to manage their respective work sites and in selecting, assigning, training, and terminating employees.

The Young Adult Conservation Corps has no educational or vocational training component, although persons gain work experience in the conservation field. Support services for program participants are limited to emergency medical treatment. The maximum length of employment is 12 months.

FINANCIAL MANAGEMENT, OFFICE OF

LAW AND JUSTICE PLANNING DIVISION

Funding Amount = \$842,000 for planning; remainder distributed
to state and local programs
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = Department of Justice; State Match; Local
Match

The Law and Justice Planning Division was transferred from the Office of Community Development to the Office of Financial Management on May 1, 1978, by executive order. The Law and Justice Division is primarily responsible for the administration of the following two acts:

1. Omnibus Crime Control and Safe Streets Act of 1968 as amended

This law was enacted to assist state and local governments in strengthening and improving law enforcement and criminal justice on every level of the system. Specific purposes include:

FINANCIAL MANAGEMENT, OFFICE OF

- Encouraging the development of comprehensive plans to deal with identified law enforcement and criminal justice needs;
- Authorizing grants to state and local governments to improve law enforcement and criminal justice; and
- Encouraging the development of research projects for the improvement of law enforcement and the development of new methods for the prevention and reduction of crime and the rehabilitation of criminals.

2. Juvenile Justice and Delinquency Prevention Act of 1974

It was the intent of this Act to provide resources to accomplish the following activities:

- Develop methods to prevent and reduce juvenile delinquency;
- Divert juveniles from the traditional juvenile system; and
- Provide research, evaluation, and training services in the field of juvenile delinquency prevention.

The Omnibus Crime Control Act requires that a supervising board representing various elements of the criminal justice system be appointed to set policy and priorities for the improvement of law enforcement and criminal justice and to develop an annual state plan.

Members to this state's Governor's Committee on Law and Justice are appointed by the Governor. The Juvenile Justice Act, in turn, requires that a Juvenile Justice Advisory Committee be established to carry out similar functions.

In addition to the state planning office, there are nineteen regional planning units and two local units. These 21 planning units are autonomous; staff are employed by local government and are subject to their area's supervisory boards. The state planning office

FINANCIAL MANAGEMENT, OFFICE OF

allocates funds to these regional and local planning offices according to a formula based on population and incidence of crime.

LEAA dollars can be used for a number of different purposes. In Fiscal Year 1978, funding allocations included, but were not limited to, neighborhood watch, burglary prevention, rape reduction, law enforcement communication, crisis intervention, evidence collection, work release, and employment projects. LEAA dollars require a percentage match by the state or local governments. Projects can be funded for a maximum five-year period with a decrease in federal dollars over this time. Funds for employment- and training-related projects for adult offenders during Fiscal Year 1978 amounted to approximately 18 percent of the total appropriations.

LABOR AND INDUSTRIES, DEPARTMENT OF

APPRENTICESHIP AND TRAINING DIVISION

Funding Amount = \$798,000

Funding Period = July 1, 1977, to June 30, 1979

Funding Source = U.S. Veterans Administration; State

Apprenticeship is a legal, formal agreement between an individual and either a trade union or an employer. The individual agrees to work for a specified period of time at less than journeyman's wages in return for the opportunity to learn a trade. At the end of that period of time and after supplementing his or her training with related studies, an apprentice becomes a journeyman. In order to be a part of a Washington State apprenticeship program, the participant must be registered with the Apprenticeship and Training Division, which is ultimately responsible for the provisions of individual apprenticeship programs in each community.

LABOR AND INDUSTRIES, DEPARTMENT OF

Locally, programs are administered by Joint Apprenticeship and Training Committees (JATCs). Each trade has its own committee. Applicants to an apprenticeship program are screened and selected by the JATCs. Each individual trade or craft has its own entrance and training requirements, which are uniform throughout the state. Most require that a participant be at least 18 years old, although the state allows 16-year-olds to participate. There is usually an upper age limit, and a GED or a high school diploma is required by most trades. The average length of an apprenticeship is four years; some are as short as two years and some are as long as five. Throughout this period, apprentices must also attend evening classes once or twice a week and study mathematics and other subjects related to their trade. State law requires an apprentice to complete a minimum of 144 academic hours of related course work per year. Some trades require 200-hours per year.

The Apprenticeship and Training Division is supervised by the State Apprenticeship Council. This Council is comprised of members chosen from employee representative and business management groups. There is also a representative from ESD and one appointed from the Commission of Vocational Education. The Council establishes standards for apprenticeship agreements. These are written agreements between the employer and the apprentice describing conditions of training and employment. The Council also approves the establishment of the local Joint Apprenticeship and Training Committees. In turn, the Joint Committees establish standards for specific apprenticeship agreements.

The apprenticeship agreements vary from trade to trade, but they do share some common requirements. There must be a minimum of 4,000 hours of reasonably continuous employment. The trade must submit a statement to the state declaring the process by which the apprentice is to be taught and the approximate amount of time that is to be spent in each subject area. Also required is a probationary period where the State Apprenticeship Council may terminate the agreement.

LABOR AND INDUSTRIES, DEPARTMENT OF

Although there are presently apprenticeable training programs in approximately 200 trades and crafts, there are only nine in state correctional institutions, all of them at the Reformatory. These are as follows:

Automotive Body and Fender	Machinists
Automotive Mechanics	Meatcutting
Baking	Printing
Dry Cleaning	Recreation and Small Implement
Industrial Drafting	Mechanics

The Apprenticeship and Training Division is also responsible for on-the-job training for veterans. The Division ascertains the qualifications of educational institutions to provide courses of education for apprenticeship and other on-the-job training. Veterans who were discharged or released under a status other than dishonorable are eligible for participation.

OCCUPATIONAL INFORMATION CONSORTIUM, WASHINGTON STATE

WASHINGTON STATE OCCUPATIONAL INFORMATION SERVICE

Funding Amount = \$451,000
Funding Period = August 3, 1977, to August, 1978
Funding Source = U.S. Department of Labor; CETA Governor's 5% Youth; user services fees

Washington State Occupational Information Service (WOIS) is an information delivery system designed to disseminate occupational training and employment information. Utilizing a computer terminal or a manual system, individuals have access to the following types of information:

OCCUPATIONAL INFORMATION CONSORTIUM, WASHINGTON STATE

- Career, job market, and related information;
- Current labor market information; and
- Training opportunities at the state's public and private institutions, including financial assistance information.

Individuals obtain the information through a questionnaire process called "Quest." The system has been most widely used in the common school districts and at community colleges. All but two of the state's 24 community college districts have contracted for these services.

WOIS operates with a board that is a result of an interlocal agreement between seven state agencies: Employment Security, Commission for Vocational Education, Superintendent of Public Instruction, State Board for Community College Education, Department of Vocational Rehabilitation, and Office of Financial Management.

While other states have used similar occupational information systems in their correctional institutions, there has been limited use of WOIS within this state's institutions. Washington Correction Center has access to the system through Centralia Community College and the Washington State Penitentiary has access to it through Walla Walla Community College.

PARKS AND RECREATION COMMISSION, STATE

YOUTH DEVELOPMENT CONSERVATION CORPS

Funding Amount = \$250,000
Funding Period = July 1, 1977, to June, 1978
Funding Source = State

The Youth Development Conservation Corps is administered through the State Parks and Recreation Commission. This program provides short-term employment to youth between the ages of 14 and 21. Participants

PARKS AND RECREATION COMMISSION, STATE

enroll in six-week programs conducted in two locations on a year-around basis. These camps are located at Flaming Glacier State Park at Auburn and Fort Warden at Port Townsend. Participants engage in work projects and educational activities directly related to conservation efforts. Participants in the camps receive a weekly living stipend plus free room and board. An individual can enroll in the program more than once. During the school year, recruitment is geared to special education students and potential dropouts. During the summer, all youth within the specified age limits can apply. The majority of the participants are between 16 and 17. Applications for the program can be obtained directly from the State Parks and Recreation Commission.

PERSONNEL, DEPARTMENT OF

Funding Amount = \$3,000,000
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

The Washington State Department of Personnel is responsible for the processing of state job applications and establishment and monitoring of state personnel policies. In turn, the Department provides the following services which result in the hiring of persons for state positions:

- Establishment of job classifications;
- Publication of state job announcements;
- Processing of state job applications;
- Establishment of examination procedures and conducting of exams;

CONTINUED

2 OF 4

PERSONNEL, DEPARTMENT OF

- Establishment of state registers; and
- Establishment of fair preemployment inquiry guidelines for state applications and examinations.

There is no estimate as to the number of state positions that are filled by correctional clients, but state jobs are a potential placement resource for offenders as well as all other persons who might qualify for the positions. The fair preemployment inquiry guidelines published by the Department indicate that, with respect to convictions, fair inquiries are those "...concerning specific convictions which relate reasonably to fitness to perform the particular job being applied for, provided that such inquiries be limited to convictions for which the date of conviction or prison release is within seven years of the job application."

POSTSECONDARY EDUCATION, COUNCIL FOR

STATE NEED GRANT PROGRAM

Funding Amount = \$4,300,000
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

This program was established to assist state residents who are economically disadvantaged and desire to continue their education beyond high school in one of the state's public or private colleges or universities or one of the public vocational technical institutions.

In order to qualify, an annual application must be submitted. If a student applies for financial aid from an institution, he or she is automatically considered for a State Need Grant. To have an application considered, the student must be a resident of Washington, applying to an accredited participating institution as a full-time undergraduate, and not pursuing a degree in theology. Necessary forms and information

POSTSECONDARY EDUCATION, COUNCIL FOR

on requirements and deadlines can be obtained at the institution to which the student is applying.

All nominees for a State Need Grant are ranked according to need, as determined by the institution's aid office. Need is judged according to the inability of the student and his or her parents, if appropriate, to meet the cost of education. After ranking the applicants according to their need, grants are assigned by the Council in rank order as far as the funding level permits. If the student leaves school for whatever reason at the end of the grade period, the unused portion of the grant will stay with the state. If the recipient withdraws from classes during the term in which the grant was awarded, the school must return the unused portion to the state.

POSTSECONDARY EDUCATION, COUNCIL FOR

STATE WORK-STUDY PROGRAM

Funding Amount = \$1,800,000
Funding Period = July 1, 1977, to June 3, 1978
Funding Source = State

Since 1974, the State Work-Study Program has subsidized employment for economically disadvantaged students attending public and private postsecondary schools in Washington. The state reimburses employers a portion of the student's wages. In return, employers provide students an opportunity to work in a job that is related to their field of interest and study. Students may be employed either by the institution they are attending in a capacity such as teaching or assisting research, or they may be employed by private business or government agencies, as for instance, social service counselors, legal interns, or data processors. If the student is attending a

POSTSECONDARY EDUCATION, COUNCIL FOR

public school, the state provides 80 percent of the wages for students employed by the school. For students working for nonschool employers or private schools, the state subsidizes 65 percent of their wages.

Application for this program is automatic upon application for financial aid at the institution the student attends. To be eligible for the program, the student must be in need of financial assistance, as determined by various scholarship and needs standards. Further, the student must be enrolled in at least one-half the credit hour load defined by the institute as a normal full-time program and maintain good academic standing. Institutions can place priority in job placement on full-time students. Employment may not be political nor can it be associated with a religious organization. Also, students pursuing a degree in theology are ineligible.

PUBLIC INSTRUCTION, SUPERINTENDENT OF

ADULT BASIC EDUCATION

Funding Amount = \$1,500,000 statewide; \$177,982 institutions
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = HEW; State (10%)

This is a general, statewide educational program established for the purpose of teaching basic understanding of arithmetic and the speaking, reading, and writing of English. Its primary target population is persons functioning at the eighth-grade level or below, or those whose ability to speak, read, or write limits their opportunities for finding or retaining employment commensurate with their real ability. The overall goal of Adult Basic Education (ABE) is to enable persons to secure suitable, unsubsidized employment. Funds for this program are allocated to community colleges, vocational technical institutes, and local school districts throughout the state.

PUBLIC INSTRUCTION, SUPERINTENDENT OF

Adult Basic Education also sponsors courses aimed at achieving equivalency for a certification of graduation from a secondary school. This is achieved through the General Education Development Test, designed for individuals who have not completed high school to show that they have knowledge equivalent to those who have graduated. Each person who passes the test receives a certificate of educational competence. The certificate is not the same as receiving a high school diploma. However, most employers request either a diploma or the GED certificate as an indication of educational achievement. Adult Basic Education and GED testing is available to anyone who does not have a high school diploma. Adult Basic Education also has a special program for adult corrections institutions aimed at preparing inmates for the GED. Funding for this program comes from Title I of the federal Elementary Secondary Education Act (ESEA). Under this title, HEW provides 90 percent of the funds while the state provides the remainder.

The emphasis of the program in the correctional institutions is on nonstandard teaching techniques: audio-visual aids, portable classrooms, and televised instructions, among other things. This is due to the fact that conventional teaching methods have been found to be unsuccessful in the institutional setting.

During the 1977 school year, approximately 207 inmates received GEDs through the Adult Basic Education Program.

PUBLIC INSTRUCTION, SUPERINTENDENT OF

VOCATIONAL TECHNICAL INSTITUTES

Funding Amount = \$28,375,000 (state only)
Funding Period = July 1, 1977, to June 30, 1979
Funding Source = State (81%); local school levies (12%); HEW (7%)

PUBLIC INSTRUCTION, SUPERINTENDENT OF

The five vocational-technical institutes provide publicly-sponsored vocational education and occupational training at the secondary and postsecondary levels in the state. Although administered by Superintendent of Public Instruction on the statewide level, the focus of each institution's program is determined locally by the public school boards of the areas in which they are located. This allows for a curriculum tailored specifically for a local market area.

The majority of the courses operated by the voc-techs are job related. A person can enter a program any time during the school year on a open-entry/open-exit basis. Instruction on technical vocabulary, tutoring assistance, and GED preparation are available at the voc-techs in addition to vocational training. Many of the voc-tech programs also include comparative work experience, which allows the student to be employed part-time in a training related job. The maximum length of a voc-tech course is two years.

There is no upper age limit for enrollment, and many adults attend classes as a means of upgrading their profession, as well as to learn an entirely new occupation. Flexibility of the vocational-technical institution's program is maintained by local control and by studying the economic and employment conditions of the area. Trade Advisory Boards provide input on employment trends and industry standards. Locations of the voc-techs are listed in the appendix.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF ADULT CORRECTIONS DIVISION

INSTITUTIONAL INDUSTRIES

Funding Amount = Entirely self-supporting
Funding Period = Not applicable
Funding Source = Sale of inmate produced products

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

Institutional Industries was established by RCW 72.60 and is directed by the Institutional Industries Commission comprised of the Director of Adult Corrections Division and six members appointed by the Governor. Two of these members represent organized labor, two represent industry, one represents agriculture, and the remaining person represents the general public. The declared purpose of Institutional Industries is to minimize or eliminate idleness among inmates and to promote rehabilitation by affording the inmates an opportunity to participate in industry and agriculture. Institutional Industries operates programs at Washington State Penitentiary, Washington State Reformatory, Purdy Treatment Center for Women, and Firlands Correctional Center. Following is a list of these programs by institution. Those starred operate cooperatively as vocational education programs providing approved courses of vocational training and instruction. Upon completion of the program, a vocational certificate is issued by the institution. Credits in these programs can be transferred to local community programs after a resident is released.

Washington State Penitentiary

Automotive*
Body Shop*
Drafting*
Furniture Refinishing*
Metal Shop
Office Machine Repair*
Sign Shop
Upholstery*
Warehousing/Shipping
Welding*

Washington State Reformatory

Dairy and Milk Processing
Furniture Manufacturing
Print Shop
Tab Shop
Upholstery
Warehousing/Shipping

Purdy Treatment Center for Women

Microfilm

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

Firlands

Furniture Refinishing
Signs/Engraving

Inmate-Owned Industries

Motorcycle Club - WSP
Seven-Arts Club - WSP
FUSE - WSP

Institutional Industries employs approximately 530 inmates. They are not regarded as employees of the state with all the attendant benefits nor are any of their civil rights restored by participation. They are eligible for Industrial Insurance benefits but only after they leave the institution, not while they are incarcerated. Wages are paid according to a stipend schedule beginning at \$.25 an hour and terminating at \$.74 an hour for exceptional workers. Hourly bonuses can be earned in addition to this amount and are awarded for being on the job for at least 125 hours during the 160-hour pay period. Step one bonuses are \$.10 and step four, \$.19. Earnings can be forfeited either in whole or in part if the inmate violates rules. After 1,200 successful hours in a specific industry, an employee is eligible to receive a certificate of proficiency issued by Institutional Industries.

Prices of products are fixed by the Institutional Industries Commission and are required by statute to be comparable to current open-market prices. The gross annual production is also set by the Commission, and a public hearing must be held to receive authorization to exceed it. The distribution of profits is clearly stipulated by the statute: 1) maintenance of facilities and equipment; 2) establishment of new industries; 3) vocational training of the industrial employees and other inmates. In addition, if the director of the budget, through periodic audits, determines that the money in the revolving fund exceeds that necessary for the reasonable, efficient running of the Institutional Industries program, the excess funds can be transferred to the general fund of the State Treasury. Anticipated gross revenues for Fiscal

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

Year 1978 are 2.9 to 3.2 million dollars (as of March, 1978). Net revenues are expected to be four to six percent. In the past, there have been approximately \$10,000 in sales generated per each resident employee.

Goods produced by inmate labor can be sold only for public use to state agencies and their subdivisions and to other government units. There can be no sales to private interests except for surplus agricultural supplies and products in order to prevent waste or spoilage. The state supervisor of purchasing is required to give preference to Institutional Industry products. Since 1975, private business has been allowed to establish operations within the institutions, employ resident labor, and sell the products on the open market. However, this has not been done to date.

Presently, the Adult Corrections Division has been experimenting with offender-owned industries. There are three inherent advantages to this type of institutional industry: 1) it can be started with minimal state funding; 2) products or services can be distributed or provided to the private open market; 3) participants of the industry are highly motivated. There are now three resident-owned industries, all at Walla Walla: a motorcycle and customizing club that does custom painting for private businesses and parties outside the Penitentiary and the "Seven-Arts Club," which produces original wood carvings sold at outside art fairs. The third inmate-owned industry, FUSE, is a nonprofit organization chartered and managed by residents. Their activities include a concession stand outside the Penitentiary and a component called the Mobile Labor Force, which has tried to develop opportunities for residents to work outside the institution, primarily in agriculture, for prevailing wages. Twenty percent of the wages will go to Adult Corrections to defray the costs of supervision and room and board. Presently, 750 inmates belong to FUSE.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

The Adult Corrections Division has also recently allocated \$10,000 from its budget to the Corporate Task Force to modify their original proposals, and to reinvestigate various means by which private enterprise may become involved in corrections' industries.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

PRISON EDUCATION AND TRAINING PROGRAMS

Funding Amount = \$576,646
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State; federal

At each of the adult corrections institutions, efforts are made to provide educational and training programs for the residents. Currently, there are education and/or training programs at eight of the Division's nine institutions and honor camps. Each of the institutions operates the programs autonomously under the management of the institution. A central office staff person has some program development and coordination responsibilities but has no direct line authority.

The programs offered at the various institutions are as follows:

Washington Corrections Center

Shelton's program is contracted to Centralia Community College District #12. Classes are conducted at the Garrett Heyns Education Center. The program includes vocational courses, remedial education courses, high school courses, GED preparation, and a two-year community college program. Vocational courses include:

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

	<u>Course Capacity</u>
Auto Body	(half-day only)
Auto Mechanics	12
Barbering	9
Blueprint Reading*	9
Carpentry	12
Drafting	9
Horticulture	12
Machine Technology	12
Meatcutting**	12
Welding	24

A certificate of proficiency is awarded to a vocational student completing a minimum of 900 hours in an approved vocational program, and who has been certified by the instructor as having attained job-entry level skills and is employable without additional training. Associate degrees in Technical Arts are also available to vocational students completing a minimum of 93 credits in specified skill areas. The Garrett Heyns Education Center also offers the degrees of Associate of Arts, Associate of Science, Associate of Applied Science, and Associate of General Studies.

Until June, 1978, career counseling and testing were available at the school through a counseling center staffed by two counselors and a secretary. Available career counseling tools included WOIS, GATB, and the California Aptitude Test. A career orientation course was taught on a quarterly basis by one of the counselors. Due to a

*90-hour course.

**Certificate of proficiency only.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

redistribution of funds from Title I of the federal Elementary and Secondary Education Act, effective June 23, 1978, members of the counseling center staff were terminated. The Career Orientation course will also be eliminated due to a loss of staff positions.

Class enrollments are on an open-entry/open-exit basis except for college classes that have new enrollments quarterly. All classes are free to residents. Vocational programs utilize Trade Advisory councils but are not approved for apprenticeship training. Instructors are not active in job development efforts for residents being released. The budget is prepared and negotiated by the contractor with the Adult Corrections Division. The budget, once approved, is under the control of the contractor. Funds cannot be dispersed for other institutional purposes.

Washington State Reformatory

The Monroe Reformatory's education program is operated by Reformatory staff. As DSHS employees, instructors, vocational supervisors, and the school principal, until recently, reported directly to the Reformatory's Associate Superintendent of Treatment. The budget was incorporated into the overall treatment budget of the institution and, thus, could be and was, on occasion, used for noneducational purposes. As of July 1, 1978, program responsibility for administering the education program at Monroe was transferred to Community College District #5.

This transfer of program responsibility was accomplished by a letter of agreement, with the community college assuming the portion of the Reformatory's Fiscal Year 1979 budget earmarked for educational programs. The Community College District is responsible for all aspects of the program, including program management, as of July 1, 1978.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

The education program staff will continue to conduct courses in the following areas:

Adult Basic Education
High School Completion
GED Preparation

<u>Vocational Programs</u>	<u>Course Capacity</u>
Auto Body*	12
Auto Mechanics*	12
Baking*	15
Barbering	9
Carpentry	14
Drafting*	10
Dry Cleaning*	15
Electronics	12
Food Service	15
Horticulture	15
Machine Shop*	12
Meatcutting*	15
Print Shop*	15
Welding*	12

All of the above vocational programs have Trade Advisory boards. Those with asterisks are approved apprenticeship programs. In addition, the Food Service and Electronics programs are approved as on-the-job training programs by the Department of Labor and Industries. The Machine Shop and Welding programs provide students with CETA stipends at a maximum of \$11 per week; the Food Service, Meatcutting, and Barbering courses provide students with a stipend comparable to that paid by Institutional Industries. The Print Shop is the only program at Monroe that is a joint vocational education and Institutional Industries program.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

At the Reformatory, one vocational counselor is available to residents, and GATB testing is available. Another type of aptitude test had previously been available to residents but has not been used for several months.

The vocational supervisor has also formed a Vocational Education Advisory Council which meets once a month with the hope of generating more dollars to support the institutional-vocational programs. Some of the vocational instructors are actively involved in job placement efforts for the students.

Washington State Penitentiary

The Washington State Penitentiary program is operated through the combined efforts of the Walla Walla Community College and Penitentiary staff. The community college has responsibility for the management of all educational staff except for the school principal. The principal, who currently runs the GED program, remains a DSHS employee and continues to report to the Associate Superintendent of Treatment. Courses are offered in Adult Basic Education, High School Completion, and GED Preparation. Degrees of Associate of Arts and Associate of Applied Arts and Sciences can be obtained through the community college. Courses are also offered through Washington State University's extension program. A person could feasibly obtain a Bachelor of Art Degree from Washington State University while incarcerated.

Vocational courses are offered in the following areas:

	<u>Course Capacity</u>
Auto Body	14
Auto Mechanics (maximum security)	14

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

	<u>Course Capacity</u>
Auto Technology* (minimum security)	30
Custodial Services	20
Drafting*	20
Office Machine Repair	14
Upholstery Shop*	15
Welding*	30

In addition, the vocational programs have two support classes; one in industrial first aid and another in electricity for students in the Office Machine Repair and automotive courses. Several of the classes utilize Trade Advisory Boards that were established for the Walla Walla Community College campus programs.

Institutional Industries and the community college work cooperatively with those programs having asterisks. Institutional Industries compensates the community college for tuition costs for persons enrolled in the combined programs.

Educational counseling is available for both academic and vocational areas. Each resident meets with an educational counselor prior to registration for classes.

Comprehensive vocational evaluation and assessment through a mobile classroom has been available on a limited basis for residents at the minimum security building. Although the mobile unit has an assessment unit which tests aptitudes for 22 occupations, it is not anticipated that this unit will remain at WSP through the 1978-1979 school year. Five to eight residents eligible for release can participate in the mobile unit program at any one time. The college has also purchased and installed a WOIS computer terminal at the Penitentiary, which will be available to residents.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

With the exception of those persons on the Industries' payroll, students generate their own tuition by utilizing BEOG funds, Veterans' Benefits, DVR, and private funding. The institution also has a tuition contingency fund for persons who are not eligible for any of the above funding. In fall quarter, a barbering/hair stylist program will also begin.

Purdy Treatment Center for Women

Purdy's educational program is contracted to the Peninsula School District and has program offerings in the following areas:

Adult Basic Education
High School Completion
GED Preparation

<u>Vocational Courses</u>	<u>Course Capacity</u>
Cosmetology	6
House and Family Life	12
Nursery School	3
Office Occupations	15

Courses are available on an open-entry/open-exit basis at no cost to the resident. When a woman enters the institution, staff try to develop an educational plan to support her occupational goals upon release. The school counselor conducts a Life Planning and Career Choice Workshop that all residents are required to complete. The course is designed to help students make realistic career decisions. Decision making is emphasized as students assess their aptitudes, interests, and life goals. The few vocational courses are, in most

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

cases, oriented to provide students with entry-level job skills. The Cosmetology program's objective is to have enrollees complete at least the first 400 hours toward license requirements (2,000 hours are required for a Cosmetology License). One or two college classes are offered by Tacoma Community College each quarter at no cost to the resident. In some individual cases, correspondence courses are arranged with a college or university for persons pursuing a degree beyond the community college level.

School staff are involved in assisting students to develop training and employment plans for release by providing information on available programs and making direct referrals to training and employment agencies.

Other Institutions

The smaller correctional facilities around the state have more limited educational programs concentrating on basic education and GED programs. Program responsibility varies with each institution, although plans to contract with the community college in the immediate vicinity have been discussed in most instances.

Programs offered at each institution are as follows:

Firlands Corrections Center

- GED Program
- Adult Basic Education Program
- Horticulture

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

The Adult Basic Education and GED programs are conducted by Shoreline Community College on a half-time basis. A DSHS employee provides instruction for the Horticulture program.

Indian Ridge Treatment Center

- Basic Skills
- GED Program
- High School Completion
- Custodial Maintenance

On July 1, 1978, a contract was signed with Community College District #5 to run the program. The Basic Skills/GED program has a full-time instructor.

Larch Corrections Center

- Basic Skills

Basic Skills classes are conducted by half-time instructors under contract with DSHS. Negotiations are being conducted with Clark Community College for possible assumption of program responsibility.

Pine Lodge

- GED Program
- Adult Basic Education Program

A contract has been negotiated with Spokane Community College District to develop Pine Lodge's program. The ABE/GED program was started using

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

community college support. It is expected that during next fiscal year, some Federal Elementary and Secondary Education Act dollars will go to Pine Lodge, and that several modular vocational programs will be established.

Clearwater

To date, Clearwater has not established an educational program, but negotiations have begun with Peninsula Community College to discuss future possibilities.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

WORK/TRAINING RELEASE PROGRAM

Funding Amount = \$2,281,125
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State (in addition to state funds, resident payments totaled approximately \$830,375 for Fiscal Year 1978)

Washington State passed work/training release legislation in 1967 (RCW 72.65), which allows individuals incarcerated in the adult correctional institutions to participate in a work/training program in a semistructured living environment prior to actual release on parole.

The Work/Training Release Program is under the jurisdiction of the Adult Corrections Division. Work/training release is viewed as a transition between institutionalization and parole to the community.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

At the present time, approximately 60 percent of those paroled from the institutions are offered work/training release within six months of parole. A person remains on work/training release until paroled by the Board of Prison Terms and Paroles or returns to the institution. As of June, 1978, there were 21 state work/training release facilities.

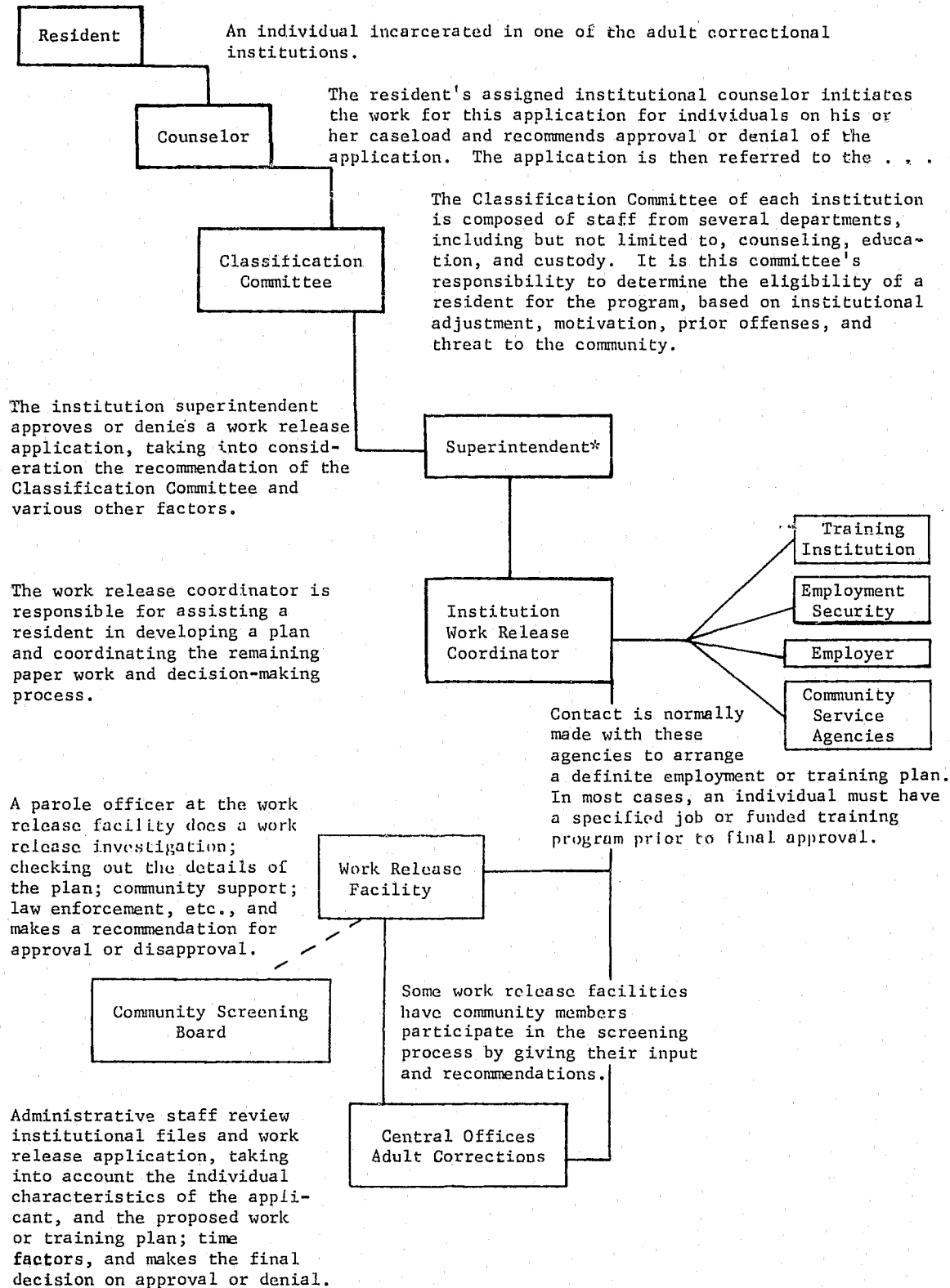
Residents are eligible for work release if 1) they have minimum security status; 2) their minimum term has been fixed by the Board of Prison Terms and Paroles; 3) they have less than two years to serve on the minimum term, including anticipated good-time credits. To qualify for enrollment, work release applicants are screened prior to release as the flowchart on the following page outlines.

Participants in work/training release can enter employment, vocational training programs, and/or an accredited college. Releasees are closely supervised, residing at a state-contracted work release facility which is staffed on a 24-hour basis. Individuals are required to be at the facility during all nonworking hours or when not in school except when otherwise authorized by a probation and parole officer.

Individuals have the opportunity to visit family and friends in their nonworking or nonschool hours by receiving furloughs and sponsored outings. A sponsor is a responsible citizen who is approved by a parole officer to escort and supervise an individual during official and social activities outside the work release facility. Presently, most of the facilities have a graduating "phase system" whereby an individual can earn more privileges and sponsored outing-time by demonstrating responsibility in the job or school situation and at the work/training release facility.

In addition to participating in a work or training program, some participants also engage in drug therapy or alcohol counseling, psychotherapy, group counseling, GED testing or tutoring. While some have group counseling or GED testing available at the facility to all residents, others rely on individual referrals to local community agencies as the need arises.

WORK-TRAINING RELEASE PROCESS



* The superintendent has the final approval for those individuals who are on work-training release status, but continue to reside on institution grounds. Purdy Treatment Center for Women and Indian Ridge Treatment Center are two institutions that utilize this procedure.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

Each program provides counseling and some job finding assistance. The emphasis on job development varies between facilities. In many cases, the individual participants are responsible for finding their own jobs.

Individuals who do not follow the regulations of the work/training release program are subject to disciplinary hearings and ultimate revocation of their work/training release status and return to an institution.

To help develop an employment or training plan, institutional residents can attend interviews at school and business through the use of furloughs, escorted trips with institutional staff, and/or "temporary work release." Temporary work release involves a person who is approved for release and transferred to a work/training release facility, but who does not have a specified plan. The person then has approximately ten days to develop a plan or be returned to the institution.

Approximately three-fifths of those who are released to the Work/Training Release Program enter on this temporary basis without having arranged either a job or a training program before release. Most do find employment within the allotted time.

It should also be noted that work release participants are subject to the same hiring and firing procedures, union membership, and fringe benefits as any other employee. The employers are not liable for their custody.

Capacity of the work/training release facilities range from 1 to 60 beds. Individuals pay their own room and board at the work release facility, which averages \$6.50 per day (an exception is the Tacoma Work/Training Release at Western State Hospital where residents do in-kind maintenance work). Failure to meet this financial responsibility can be grounds for return to an institution. Support of dependents is also arranged whenever possible for individuals with families.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
ADULT CORRECTIONS DIVISION

In most cases, the Adult Corrections Division contracts with nonprofit corporations to provide housing, maintenance, food, and the 24-hour staff. Adult Corrections provides probation and parole staff to supervise the facilities.

The majority of the individuals housed in state-contracted work release facilities are residents released from the state institutions. In addition, several facilities house probationers--individuals sentenced by the courts to a specified program in the community in lieu of incarceration. A small percentage of residents go on work release but continue to reside in local jails. Throughout the state, work/training release programs for probationers are operated independently by counties as authorized by legislation enacted in 1961.*

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
DIVISION OF VOCATIONAL REHABILITATION

Funding Amount = \$22,150,000 (\$260,443 for corrections program)
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = HEW; State

The Division of Vocational Rehabilitation's (DVR) primary purpose is the rehabilitation of handicapped persons and their placement in gainful, unsubsidized employment. DVR offers services to individuals who have physical or mental disabilities that constitute or result in a substantial handicap to their employment. These services are available only if vocational rehabilitation is expected to result in the future employment of the individual.

*Several county work release programs are listed in the program inventory due to the fact that they receive LEAA or some state dollars.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
DIVISION OF VOCATIONAL REHABILITATION

Services provided through DVR programs include physical restoration and therapy (including hospital and dental care); mental restoration and counseling, therapy, and guidance; diagnostic evaluation of vocational rehabilitative needs; vocational or other training; placement in suitable employment; and services necessary to assist in retention of employment. The Division of Vocational Rehabilitation has 6 district offices and 37 local offices.

The priority group to be served is the severely disabled. The program is 80 percent federally funded through the U.S. Department of Health, Education and Welfare (HEW) with 20 percent state match funds. Recently, HEW has placed renewed emphasis on the policy direction to serve the severely handicapped first, as mandated by Congress. Federal law requires that "in establishing the order of selection for services, the state plan shall provide for selecting the most severely handicapped individuals for the provision of vocational rehabilitation services prior to any other handicapped individuals who have applied for such services." Presently, the state's goal is to serve 50 percent of the severely disabled in Washington by 1980.

There is a statutory distinction between "severely handicapped" and "handicapped." The "severely handicapped" is defined as an individual:

- "(1) Who has a severe physical or mental disability which seriously limits his functional capacities (mobility, communication, self-care, self-direction, work tolerance, or work skills) in terms of employability; and
- (2) Whose vocational rehabilitation can be expected to require multiple vocational rehabilitation services over an extended period of time; and
- (3) Who has one or more physical or mental disabilities resulting from amputation, arthritis, blindness, cancer, cerebral palsy, cystic fibrosis, deafness, heart disease, hemiplegia, hemophilia, respira-

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
DIVISION OF VOCATIONAL REHABILITATION

tory or pulmonary dysfunction, mental retardation, mental illness, multiple sclerosis, muscular dystrophy, musculoskeletal disorders, neurological disorders (including stroke and epilepsy), paraplegia, quadriplegia, and other spinal cord conditions, sickle cell anemia, and end-stage renal disease, or another disability or combination of disabilities determined on the basis of an evaluation or rehabilitation potential to cause comparable substantial functional limitation."

On the other hand, a "handicapped" individual is one:

- "(1) Who has a physical or mental disability which for such individual constitutes or results in a substantial handicap to employment; and
- (2) Who can reasonably be expected to benefit in terms of employability from the provision of vocational rehabilitation services, or for whom an extended evaluation of rehabilitation potential is necessary for the purpose of determining whether he might reasonably be expected to benefit in terms of employability from the provision of vocational rehabilitation services."

In order to increase its services to the severely disabled, DVR has entered into a cooperative agreement with the Balance of State CETA Prime Sponsor. The Division of Vocational Rehabilitation will refer those clients who are less severely disabled to CETA Centers for classroom training, on-the-job training, job development, and placement. In turn, DVR will provide diagnosis, physical restoration, therapy, and counseling services. This agreement allows DVR local offices to concentrate their treatment on the more severely disabled. CETA Centers can concentrate on employment development efforts rather than use their funds for rehabilitative efforts that can be more efficiently accomplished by DVR.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
DIVISION OF VOCATIONAL REHABILITATION

Although offenders are eligible for all DVR programs if they meet the guidelines established for selection, DVR has specific dollars earmarked for correctional clients.

Division of Vocational Rehabilitation Corrections Program

This program operates in conjunction with the Adult Corrections Division. Offenders are referred to DVR by Adult Corrections' staff. To determine eligibility, a person must complete a physical and psychological exam.

Until recently, DVR assigned counselors to Adult Corrections' institutions and probation and parole offices to work specifically with residents. These staff had wide latitude in determining eligibility and expending needed case-service funds. While the eligibility criteria for all DVR services are standard in practice, client eligibility in corrections has for the last several years been given a more liberal interpretation. According to a DVR issue paper, most offenders have a primary diagnosis of passive-aggressive personality. This disorder, when coupled with the fact that the client needs supportive services or has no job, generally constitutes DVR eligibility.

Once determined eligible, DVR can provide a number of services including medical and dental care and supportive services including clothing, school supplies and tuition, work tools, and transportation.

At the Washington State Penitentiary, DVR has assisted with residents' tuition. However, the majority of the funds have been allocated to persons being released from the institutions on work/training release. Eligible work releasees are generally given funds for clothing, tools, and the first month's room and board at the work release facility.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
DIVISION OF VOCATIONAL REHABILITATION

DVR is currently taking a look at the eligibility criteria for offenders. Due to the federal mandate that they serve more "severely disabled" individuals, offenders will no longer be eligible for services unless they meet the stricter eligibility criteria of being handicapped or severely handicapped. Counselors are being removed from the institutions and probation and parole offices and placed in nearby community or regional DVR offices. Referrals from corrections' staff will be made to these district or local offices using a stricter determination for eligibility. Staff reassigned from corrections will be used in other program areas. It is anticipated that these policy changes will result in a decline in services to offenders.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
COMMUNITY SERVICES DIVISION

COMPREHENSIVE SOCIAL SERVICES PROGRAM (TITLE XX)

Funding Amount = \$79,542,851
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = HEW; State

Title XX of the Social Security Act replaces social services previously funded through Titles IV and VI of the Social Security Act. Title XX activities are primarily support services and activities for recipients of funds from various types of public assistance or income maintenance programs administered by the Department of Social and Health Services.

There are three major constraints imposed by federal law on the use of these funds:

1. Fifty percent of the federal funds under Title XX must be spent for services delivered to AFDC, Supplemental Security Income (SSI), or Medicaid recipients.

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
COMMUNITY SERVICES DIVISION

2. Eligibility for services under Title XX must be related either to categorical eligibility for the AFDC or SSI programs or based upon gross income adjusted for family size.
3. Eligibility must be determined on an individual or group basis.

Services related to employment and training fall into four categories:

Sheltered Workshops - Sheltered workshop services are provided to handicapped clients, with a goal of eventual placement and gaining full employment. This includes persons in various programs, such as public assistance recipients, public offenders, and physically disabled persons having significant disabilities. Services provided include work adjustment training; medical, dental, and psychiatric care; and transportation. These services are arranged through the Division of Vocational Rehabilitation. Job counseling and placement services are included to assist clients to become self-sufficient.

Employment-Oriented Casework - This program includes the registration of all employable public assistance applicants to assist them in gaining self-supporting employment. Services include supplying information and referrals, interviewing and placing applicants, and assisting in maintaining employment. The services make use of all other available community resources programs. There are no training or direct employment funds provided through DSHS for wages for recipients. Casework services are directed primarily toward supportive assistance for the client.

Information and Referral - The purpose of the information and referral services provided under Title XX are to help potential

SOCIAL AND HEALTH SERVICES, DEPARTMENT OF
COMMUNITY SERVICES DIVISION

or actual clients secure and make maximum use of community resources that may assist them to become fully self-sufficient.

Day Care - The goal of the Title XX day care service plan is to enable parents to work or prepare for employment. There are eight categories for eligibility for subsidized day care, including the following:

1. The parent is presently enrolled in an approved training program (not to exceed two years) or is completing secondary education or the GED program.
2. Children who require day care as part of a child's protective services case plan.
3. Child day care for an employed AFDC recipient.

Specific services to adult offenders were not included under the Fiscal Year 1978 state plan, although services for juvenile offenders were included. These services included parole planning with the juvenile parole counselors. Also, special educational programs and skill development courses in learning centers are mentioned.

WORK INCENTIVE PROGRAM (WIN) - For a description of this program, see WIN section under Employment Security.

VETERANS AFFAIRS, DEPARTMENT OF

Funding Amount = \$5,900,000
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = Veterans Affairs; State

VETERANS AFFAIRS, DEPARTMENT OF

The two major goals of the Department of Veterans Affairs (DVA) are:

1. To be a focal point of coordination with other agencies, both public and private, and of all programs and projects affecting veterans and their beneficiaries; and
2. To provide claim service and ancillary referral service.

The Department currently operates state or contract field offices at 13 locations throughout the state.* Field offices serve as a valuable resource for background information and linkages for veterans. Local office staff often become involved in the initial application stages for benefits under Veterans Affairs and may become involved in the initial inquiries concerning employment and re-employment rights. The DVA is also required to develop and maintain and effective liaison with Employment Security and the Department of Labor and Industries.

In addition to directing the state-funded veterans' homes at Retzil and Orting, DVA staff administers and coordinates a system of Veterans Affairs benefit services offices around the state. In the Department's delivery system are domiciliary, nursing care, guardianship, and claims processing services.

VOCATIONAL EDUCATION, COMMISSION FOR

Funding Amount = \$10,605,072 (excluding Vocational Education funds going to Superintendent of Public Instruction)
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = CETA Governor's 5%; State; HEW (Vocational Education funds)

* Appendix D provides a list of those local Veterans Service Field Offices.

VOCATIONAL EDUCATION, COMMISSION FOR

The Commission for Vocational Education is the primary agency responsible for vocational training management in the state. The Commission's responsibilities include development and maintenance of the Washington State Plan for Vocational Education, receipt and allocation of federal vocational dollars, and the adjudication of vocational disagreements arising between the Superintendent of Public Instruction and the State Board for Community College Education. Vocational Education funds are distributed to both these agencies.

The Commission for Vocational Education is responsible for approval of schools and courses for the training of veterans and their beneficiaries and for the administration of the state Fire Service Training Program. The Commission also administers the following programs:

Vocational Education Services Program

This program is responsible for the administration of the Governor's 5% Special Grant funds. Vocational training dollars are provided to CETA prime sponsors through nonfinancial agreements. These funds are used to supplement the primes' Title I vocational training programs.

Research Coordinating Unit

The Research Coordinating Unit is responsible for vocational research and demonstration funds under the Higher Education Act, which are distributed to school districts, colleges, and private, nonprofit organizations for special exemplary and demonstration projects. The Research Coordinating Unit also provides information services through a monthly newsletter, a library of research and development projects, and reports that were produced in- and out-of-state. Annotated bibliographies of documents are provided through the Computerized Education Resources Information Center.

VOCATIONAL EDUCATION, COMMISSION FOR

Curriculum Management Center

The Northwestern Vocational Curriculum Management Center serves a ten-state region. The purpose of the Center is to coordinate curriculum development efforts. It performs national curriculum searches upon request and provides information on curriculum activities planned nation-wide. The Center coordinates its curriculum searches with the Educational Resources Information Center mentioned above.

The Commission for Vocational Education is also involved with several other agencies in publishing a job opportunities forecast. The purpose of this forecast is to identify long-range vocational training needs based on forecasted employment demands. This forecasting is done by occupational categories.

COMMUNITY-BASED PROGRAMS

COMMUNITY PROGRAMS

CLALLAM COUNTY

Clallam County Offender Service

CLARK COUNTY

Clark County Department of Corrections

Prevention-Rehabilitation Council of Clark County

COWLITZ COUNTY

Cowlitz County Offender Services

KING COUNTY

Active Mexicanos

Adult Probation and Parole, King County (Adult Corrections Division)

Alternatives for Women

Attica

Central Area Motivation Program;

Re-Entry Assistance Project

Court Order Advisory Committee

Dysfunctional Offender Project

Human Resources Development Institute

Job Therapy, Inc.

King County Cooperative Service Consortium

King County Work/Training Release Program

National Alliance of Business

Northshore Multi-Service Center

Operational Emergency Center

Pioneer Cooperative Association

PIVOT Corporation

Seattle/King County Public Defender Association

Seattle Veterans Action Council

United Indians of All Tribes Foundation

Women's Community Center

KITSAP COUNTY

Continued Progress Association

Training Leadership for Communities,

Consolidated Adult Corrections

OKANOGAN COUNTY

Colville Reservation Project

COMMUNITY PROGRAMS

PIERCE COUNTY

Comprehensive Mental Health Center,
Corrections Mental Health Unit
Educational Opportunities Resource Center
Enforcement of Law through Correctional Intervention
and Diversion (EL CID)
National Alliance of Business
Progress House Association
Tacoma Ex-Offender Consortium
Tacoma Indian Center Ex-Offender Program
Tacoma Urban League, Adult Offender Assistance Project
Treatment Alternatives for Street Crime (TASC)

SNOHOMISH COUNTY

Snohomish County Pre-Prosecution Diversion
Snohomish County Work/Training Release

SPOKANE COUNTY

Northwest Human Resources
Spokane Opportunities Industrialization Center
Washington Community College District #17
Work Release Program

THURSTON COUNTY

Friendship
Thurston County Work Release

WALLA WALLA COUNTY

Trend Systems Pre-Release Program

WHATCOM COUNTY

YWCA
Women's Trade Center
Women's Community House

WHITMAN COUNTY

Whitman County Offender Services

YAKIMA COUNTY

Adult Probation and Parole, Yakima (Adult Corrections Division)
Yakima Valley Opportunities Industrialization Center

CLALLAM COUNTY

CLALLAM COUNTY OFFENDER SERVICES

Funding Amount = \$62,400
Funding Period = Varies by Contract
Funding Source = LEAA, State, Local

Clallam County Offender Services is primarily a work/training release program for state and local offenders. As such, it supervises and monitors residents while they complete mandatory programs of employment, training, or treatment. Clients are referred to Offender Services by the Superior, District, and Municipal Courts and state institutions. The agency also performs presentence investigations and evaluations for the courts and is responsible for supervising misdemeanants on probation.

Aside from supervision, Offender Services also offers employment counseling. Through referrals, clients can receive GED preparation, Adult Basic Education services, job development, and placement services. Offender Services also arranges such support as legal aid, stipends, and equipment needed for a job. Clients are referred to other community-based organizations for all career-vocational counseling and job development services. Offender Services maintains contact with Diversified Industries, DVR, Job Corps, Northwest Services Council, and the Community Action Center.

CLARK COUNTY

CLARK COUNTY DEPARTMENT OF CORRECTIONS

Funding Amount = \$436,179
Funding Period = Calendar Year 1978
Funding Source = LEAA, CETA Local Prime Sponsor Titles II, VI,
State, County

CLARK COUNTY

All individuals involved in the Clark County judicial system are potential clients of the Clark County Department of Corrections (CCDC). CCDC primarily delivers court services such as presentence investigation, probation supervision, restitution arrangements, and alternate community services. CCDC acts as a clearinghouse for all court-referred clients, determines the treatment needed for their rehabilitation, refers them to appropriate programs, and monitors their involvement. It reports to the courts on clients' progress within all the various correction-oriented programs available in Clark County. CCDC also provides job counseling, development, and placement services. The needs of the client are determined by aptitude and vocational testing and personal interviews. Based on their assessment, CCDC arranges for placement in a vocation training, GED preparation, on-the-job training, or work experience program. Staff works actively at developing jobs and promoting the hiring of offenders to area businesses. They also coordinate efforts with the CETA office and the local Employment Security Department office (ESD). Daily job orders are received from the local ESD. CCDC does almost all of the job development and placement for correctional clients in Clark County.

Presently, CCDC is divesting itself of all its direct treatment programs and intends to specialize in providing court services. It will refer clients to the Prevention-Rehabilitation Council of Clark County for needed behavior modifying programs - such as alcohol and drug treatment - and other support services, with the exception of employment. CCDC will continue to monitor the progress of those offenders recommended by the court for treatment and will administer the following programs:

Therapy and Treatment - This component is aimed at offenders with severe emotional problems requiring special therapy. CCDC provides diagnosis and limited treatment of inmates of the county jail. It refers some clients to local mental health centers. Close coordination is maintained between the courts and probation personnel.

CLARK COUNTY

Alternative Community Service - CCDC supervises offenders who have been ordered by the courts to work in public service jobs in lieu of a fine or incarceration. CCDC arranges employment with a local agency or organization, such as a hospital, and supervises the case.

District Court Probation - These services are supported by the District Court's budget. Services include presentence investigations and reports as well as monitoring and supervision of persons released on their own recognisance and those who are required to make restitution. Services are available to both misdemeanants and felons.

Employment and Training - This program provides job counseling, job development, referral, and follow-up. Job search techniques, such as resume writing, interview techniques, and the completion of job applications, are taught. The primary goal is to place both misdemeanants and felons in well-paying jobs that provide career opportunities.

CLARK COUNTY

PREVENTION-REHABILITATION COUNCIL OF CLARK COUNTY

Funding Amount = \$118,000
Funding Period = Calendar Year 1978
Funding Source = LEAA, CETA Local Prime Sponsor, State

The Prevention-Rehabilitation of Clark County (Prehab) is the contractor for the Vancouver Work/Training Release Program and provides treatment and support services to offenders in Vancouver and Clark County. Prehab also has a felony pretrial diversion program which provides supervision and counseling to eligible clients.

CLARK COUNTY

Prehab works closely with the Clark County Department of Corrections. Although each is a separate functioning entity, they often simultaneously provide services to the same clients. The Department of Corrections relies on Prehab to serve those offenders who require specialized treatment and counseling. Although the Clark County Department of Corrections presently provides some treatment, Prehab eventually will assume this function for all Clark County. The Department of Corrections will act as a referring unit and will provide Court services such as supervision and monitoring. In general, Prehab relies on the Department of Corrections for job development and placement, but it does maintain some of its own employment services. More specific descriptions of Prehab's program components follow:

Pretrial Diversion - First-time felons are referred by the prosecutor at the point of filing. Intake consists of client evaluation, evaluation of the court's needs, and the design of a specific plan of rehabilitation for the client. The plan might consist of employment, vocational training, or enrollment in a drug or alcohol program. Adult Basic Education or GED preparation is required if the client needs further education to become employable. For a client to be accepted into the program a plan must be formally agreed upon by the prosecutor, the offender, and Prehab.

Residential Treatment Facility - This program is for first-time and multiple-conviction felons who would be imprisoned if not diverted to this program by the court. A drug service unit provides drug abuse evaluation and counseling. This residential program was originally under the auspices of the Department of Corrections, which continues to provide out-patient counseling. The Department of Corrections also provides screening for the Drug Services Unit.

Half-Way House - Local or indigent misdemeanants are eligible for this program. Room and board, counseling, and some treatment are provided for correctional clients while they are under court supervision.

CLARK COUNTY

Alternative Community Service Program for Juvenile Diversion - This program is supported with funds allocated by the state. Prehab arranges for juveniles to meet their restitution commitments through community service.

COWLITZ COUNTY

COWLITZ COUNTY OFFENDER SERVICES

Funding Amount = \$38,317
Funding Period = March 31, 1977, to April 1, 1978
Funding Source = LEAA, State,

Offender Services performs a variety of functions for the prosecution and the courts of the City of Kelso and Cowlitz County. As a county work release program, it oversees the work plans and employment of both probationers and those who are confined to jail. It arranges and manages an alternative community service program. In addition, it conducts pretrial release investigations for the municipal and superior courts. Offenders at several stages of the criminal justice system--including pretrial detention, work release, and probation--participate in programs offered by Offender Services. This program cooperates directly with the police, prosecutor, and adult courts. It maintains informal relationships with business and volunteer organizations in the area. Participants are primarily county offenders, but occasionally a federal referral is received. There are no state offenders in the program.

Employment and vocational counseling are provided directly. Other services, such as testing, training, job development, and placement, are provided by referral to local service agencies such as Employment Security. Health care, housing, legal services, and other support services are also secured by referral.

COWLITZ COUNTY

Offender Services is accountable to the Cowlitz County Commissioners. The budget, policy, decisions and other plans must be submitted to the commissioners for approval. Staffed by a director and a receptionist (a CETA position), the program has been in existence for approximately three years. The original LEAA grant expired in March, 1978. The program is presently operating with county funds, which currently run through December 31. It is not known if the county will continue the program beyond this date.

KING COUNTY

ACTIVE MEXICANOS

Funding Amount = \$231,968
Funding Period = Calendar Year 1977
Funding Source = CETA Local Prime Sponsor, Local

Established in 1969 as a social club for Hispanic people in the Seattle-King County area, Active Mexicans reorganized in 1970 and became a volunteer social service organization. It now acts as a clearinghouse for information and referral assistance for Spanish-speaking people. Counseling assistance is provided as well as supportive services. These supportive services include emergency food, temporary housing, clothing, medical attention, and other important commodities and services. The employment department, which consists of a representative from the local ESD office, explores placement opportunities in the trades, industrial, professional, and public service fields. Of the approximate 4,000 client contacts per year, very few are identified as offenders. However, Active Mexicanos does offer parole assistance and legal aid to this target population.

KING COUNTY

Parole-related assistance is provided to inmates in the various federal, state, county, and city correctional facilities throughout the state. Services are provided not only to the parolees but also to their families. Clients can request assistance either by contacting the organization directly or by contacting one of its representatives who periodically visits the institution. Active Mexicanos served 64 parolees in 1977. The program provided employment services such as counseling, job development, and placement, and supportive services such as direct legal aid and referral for emergency care. The parole representative acts as a referral counselor for the clients by directing them to the most appropriate service department within Active Mexicanos. Legal assistance is provided for Hispanics at all levels of the judicial system. Legal counseling as well as court advocacy are provided.

KING COUNTY

ADULT PROBATION AND PAROLE, KING COUNTY (ADULT CORRECTIONS DIVISION)

Funding Amount = Portion of State Probation and Parole Budget
Funding Period = July 1, 1978, to June 30, 1979
Funding Source = State

The presentence unit of the King County Probation and Parole office is staffed with two Community Resource Specialists whose primary purpose is to develop and maintain contact with community-based services available to ex-offenders. The main function of pre-sentence investigation and evaluation is to design and recommend to the courts the best plan for an individual's rehabilitation. These duties necessitate the development of employment, training, and supportive services, such as treatment programs, testing, and counseling. The presentence unit in King County provides direct employment and career counseling, job placement, and follow-up. Indirectly by referral, they arrange vocational testing, GED

KING COUNTY

preparation, Adult Basic Education, vocational training, and apprenticeship. A full range of support services are also available by referral. Criteria for success include completion of an individualized employability plan and successful integration into the community.

The Probation and Parole Office works closely with the King County Cooperative Service Consortium and is one of its founding members. The Presentence Unit refers all of its clients who need jobs to the Consortium to be registered in its skills bank and matched with available job openings. A Community Resource Specialist in the Presentence Unit is also a member of the Consortium's Board of Directors.

KING COUNTY

ALTERNATIVES FOR WOMEN

Funding Amount = \$70,000 and Small Contributions
Funding Period = June 30, 1977, to July 1, 1978
Funding Source = CETA Local Prime Sponsor Titles VI and II, Private Donations

Alternatives for Women (AFW) provides services to low-income women with emphasis on unskilled or limited-skilled minorities and heads of households. Its target population includes women with alcohol or drug problems, physically handicapped, women re-entering the labor market, and offenders. Men can also apply for services. AFW attempts to place its participants into jobs that offer career opportunities with labor or management which have been historically either closed to women or unattractive to them. Approximately five percent of AFW's clients are offenders.

AFW's placement and counseling services consist of a series of training workshops that cover such topics as resume writing, interview techniques, career guidance, management training, and the legal rights of women in

affirmative action programs. For persons seeking blue-collar jobs, workshops are held on the identification and use of tools and physical preparedness. AFW also works with prospective employers to help them meet their affirmative action goals. Representatives from businesses, unions, and industry are invited to conduct sessions on employment opportunities in their respective fields. In addition, AFW also attempts to make both clients and employers more sensitive to careers traditionally held by men.

Support services are provided to those who need them. Child care, educational, vocational, mental health, drug and alcohol treatment, and other social programs are available on a referral basis.

On a periodic basis, AFW conducts a program at the Womens' Treatment Center, at Purdy. Women in minimum security and those eligible for work/training release are encouraged to participate. Discussions center around the problems of finding a job and how to overcome them. AFW has no specific funding for this component of their program, but Purdy sets aside some funds from its education budget.

The Purdy staff has the responsibility for recruiting participants, providing classroom space, and some of the required materials. AFW is paid \$6.90 per hour for the class, regardless of the number of enrollees. The course involves a general introduction to skilled trades, tool identification and use, and how to prepare for apprenticeship entry. Speakers are brought in to discuss in further detail those trades found to be of particular interest to the participants.

KING COUNTY

ATTICA, INC.

Funding Amount = \$12,000
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State, Private Donations

For the last seven years, this nonprofit corporation has been providing services to offenders and their families. Attica furnishes transportation to indigent families so that they may visit relatives incarcerated at the Washington State Penitentiary. A round trip is made each weekend for these visits and housing provisions are made for the families' overnight stay at Walla Walla. In addition, Attica provides counseling to spouses and other relatives of residents in the penitentiary. Some job development assistance is provided to relatives who are being released in the Puget Sound area. The major sources of funding are contributions from churches and a small grant from the State Department of Social and Health Services.

KING COUNTY

CENTRAL AREA MOTIVATION PROGRAM, RE-ENTRY ASSISTANCE PROJECT

Funding Amount = No Direct Funding for Placement of Adult Offenders
Funding Period = N/A
Funding Source = N/A

The Re-Entry Assistance Project is a component of the Central Area Motivation Program in Seattle. The Project was implemented several years ago to refer persons being released from the correctional institutions and offenders in the community to training and employment assistance agencies in King County. Visits were periodically made to the adult institutions to identify persons being released to the King County area

KING COUNTY

and to participate in prerelease orientation sessions. The staff of the Re-Entry Assistance Project still visits the Women's Treatment Center at Purdy and the Washington State Penitentiary but on a very limited basis. Referrals to community resources are still made for clients on a "walk-in" basis but recruitment and outreach is no longer conducted. The Re-Entry Assistance Project has restricted its services due to the fact that it has no direct funding to serve adult offenders. Organizational priorities have shifted to serving disadvantaged youth.

KING COUNTY

COURT ORDER ADVISORY COMMITTEE

Funding Amount = \$19,992.00
Funding Period = April 1, 1978, to September 30, 1978
Funding Source = CETA Special Manpower Services

The goal of the Court Order Advisory Committee is to increase the number of women and minorities placed in the following construction trades:

Iron Workers
Plumbers and Pipefitters
Operating Engineers
Sheet Metal Workers
Electrical Workers

An informal goal of the project is to provide a communication link among the minority community, trade unions, and employers. Services provided by this project include:

KING COUNTY

Selection and Referral - Applications are selected and referred to the Joint Apprenticeship and Training Committees (JATCs) based on criteria established by the Advisory Committee. Participants are assigned to jobs under the established procedures of the participating trade.

Training and Instruction - Selected apprentices receive work experience on the job and related classroom instruction under schedules approved by the JATCs. Apprentices receive wages at rates established in accordance with union and employer agreements. Basic remedial education is provided to participants on an "as needed" basis.

Follow-up - Participants placed in apprenticeship positions are monitored on a weekly basis.

KING COUNTY

DYSFUNCTIONAL OFFENDER PROJECT

Funding Amount = \$280,000

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = CETA Local Prime Sponsor Title VI

Essentially, this is a year-long experimental research project designed to match dysfunctional offenders to the services they need. The purpose of the program is threefold: (1) to facilitate the coordination and delivery of service that already exist in the community; (2) to evaluate the benefits of the program; and (3) to carefully document the deficiencies within the present service delivery system for this particular target population.

KING COUNTY

For the purpose of this program, "dysfunctional" is defined as a functional impairment caused by mental illness, drug addiction, or a developmental disability such as severe blindness, autism, epilepsy, or cerebral palsy. Mentally ill offenders are described as those who are accused or convicted of a crime and display a cognitive, emotional, or organic condition that requires intervention and treatment. Also included in this definition are persons with a self-perceived inability to function physically, emotionally, or intellectually, which may hinder adjustment to their social and economic environment.

Prospective participants are referred by the courts, jail, and the probation offices as well as directly by community agencies. Participation in the program is entirely voluntary and does not necessarily affect an offender's legal standing. However, the county may use the program as an alternative to incarceration or as a condition of a deferred or suspended sentence.

Each offender is evaluated to determine his or her social, personal, vocational, and legal needs. Upon acceptance into the project, the participant is provided services through referrals to community resources. Staff work with DVR and most of the mental health agencies in King County. The program offers case management services and helps the "dysfunctional" offender find a proper treatment program, a decent place to live, financial assistance, legal assistance, medical treatment, or whatever else is needed for his or her rehabilitation. The program coordinates and monitors these many services. Case managers, whose salaries are paid with CETA funds, are assigned to selected community mental health treatment centers around the county. Their job is to assess and analyze the treatment received by project enrollees and to recommend changes in the course of treatment whenever necessary.

KING COUNTY

Originally, this program was designed to deliver direct treatment services to dysfunctional and mentally ill offenders. However, it was found when negotiating contracts with community mental health centers that there were some potential liability problems. This aspect of the program was subsequently modified from treatment to case management.

The project terminates on August 31, 1978. The final result of the project will be a report explaining the effects of the program. This report will contain an analysis of client data compared with the total population of offenders in King County.

KING COUNTY

HUMAN RESOURCES DEVELOPMENT INSTITUTE

Funding Amount = No Information Available
Funding Period = No Information Available
Funding Source = No Information Available

A part of the AFL-CIO, the Human Resources Development Institute (HRDI) promotes training and employment opportunities for persons who are disadvantaged, unemployed, or underemployed. HRDI coordinates the efforts of trade unions in areas of skill training and jobs. It also lends support to programs trying to overcome employment barriers such as discrimination, language difficulties, and lack of skills. One of the main goals of HRDI is to enhance labor's involvement in employment and training and to provide technical assistance to unions and businesses that develop and maintain programs for the disadvantaged. HRDI acts as a clearinghouse for information of federal, state, and local funds available for such programs. It also develops job openings and provides placement services for disadvantaged persons.

KING COUNTY

Offenders are one of the groups for whom HRDI has a special program. HRDI assists employers in revising employment practices that needlessly exclude offenders from jobs. HRDI also advises and encourages closer cooperation among correctional institutions, courts, and local unions. HRDI often helps parolees continue apprenticeship or vocational programs begun in an institution. HRDI also works with other programs to plan for more effective programs for the offender.

KING COUNTY

JOB THERAPY, INC.

Funding Amount = \$561,260
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = CETA Local Prime Sponsor Titles I, II, and VI;
Governor's 5% Youth Fund; State; Local;
Private Contributions

Job Therapy, Inc., has been in operation in Washington since 1964. Primary emphasis is on the development of private sector jobs for adult and juvenile offenders. Any applicant with a misdemeanor or felony record or any participant in a pre- or post-trial diversion program, age 16 or over, is eligible for Job Therapy services. Job Therapy also serves some handicapped and other disadvantaged clients, but 98 percent of their client population are offenders. Geographical area of responsibility includes King, Snohomish, Skagit, and Island counties. Offices are located in Seattle, Everett, and Mount Vernon.

Job Therapy offers a variety of services, which fall into the following program components:

Department of Vocational Rehabilitation (DVR) Job Counseling and Placement - DVR clients who are at least 18 years old are given

assistance in obtaining employment. DVR clients need not be offenders but their disability must be sufficiently stabilized so that it will not affect their ability to perform at least a part-time job. Part-time employment is located for clients who may not be ready for a full-time job.

Employment Orientation Workshops - Two- and four-day employment orientation workshops are held each week. Training includes practice in interviewing, assertiveness in job-finding efforts, skills and goals identification, completion of employment applications, and instruction in the writing of resumes and other summaries of qualifications. In addition, one-week employment orientation sessions have been conducted at several of the adult institutions for residents being released on parole or work/training release. These sessions have been conducted at the following institutions: Washington State Reformatory, Washington Corrections Center, Purdy Treatment Center, Firlands Corrections Center, and Indian Ridge Treatment Center.

Employment Diversion Program - This component operates in conjunction with King County District and Superior Courts. It is available to King County Jail residents who have been sentenced to work release or have a work release option and are in need of employment. It is available only to King County Jail residents and court referrals. Its main goal is to provide a work alternative to the sentencing judge, offering job assistance and follow-up as a condition of probation. The program provides individual employment orientation counseling, job search, and referrals. It coordinates its activities with the King County courts and County or State probation and parole. Job counselors are available to do on-site interviewing in the jail as needed. Job counselors do not participate in parole officer functions, such as policing client's activities, but do maintain an account of a client's employment efforts and assist the client in getting and keeping a job. Restitution, remedial education,

and vocational training may also be a condition imposed by the sentencing judge prior to acceptance into this program. Some referrals to the diversion program are also received from the Snohomish County Pre-Prosecution Diversion Program.

Job Counseling, Development, and Direct Placement - Job counselors use a variety of methods to secure job interviews. As a subcontractor of the Employment Security Department, Job Therapy receives job orders from ESD on a daily basis. Follow-up after placement is done for a 90-day period, during which the client is required to maintain contact with the job counselor.

Base funding for job development activities in King and Snohomish Counties comes from the ex-offender portion of the State Work Orientation funds.

Youth Employment Program - This program develops employment in the private sector for young people between 16 and 24 years of age. The program is designed to provide career preparation and entry-level employment for young people who are technically "emancipated" but not yet self-sufficient. Job Therapy cooperates with local area youth service agencies including King County Department of Youth Services and the Washington State Bureau of Juvenile Rehabilitation. For King County youth between ages 16 and 21 years old, a specialized employment orientation class has been built in as a funding requirement.

On-The-Job-Training (OJT) - Through a contract with the King-Snohomish Manpower Consortium, Job Therapy can place juvenile and adult offenders in King and Snohomish Counties in on-the-job training positions. Under this program, employers are compensated an average of 50 percent of the participant wages for training costs. The average length of an OJT contract is ten weeks. Persons aged 16 and up, who are unemployed or underemployed, and who

KING COUNTY

meet lower family income standards, are eligible for this program.
Support services are also available to OJT participants.

Job Therapy utilizes many funding sources to maintain their aforementioned program components. The length of the required follow-up period, program objectives, client eligibility, and geographical target areas vary according to funding source. The following chart lists which program components are available in which geographical areas:

<u>Program Components</u>	<u>Geographical Responsibility</u>		
	<u>King</u> <u>County</u>	<u>Snohomish</u> <u>County</u>	<u>Skagit/Island</u> <u>Counties</u>
Department of Vocational Rehabilitation	X		
Employment Orientation Project	X	X	X
Employment Diversion	X	limited	
On-The-Job Training	X	X	
Youth Employment	X	X	X
Job Counseling, Development and Direct Placement	X	X	X
Ex-Offender Project	X	X	

Generally, follow-up is done for a 90-day period with random follow-up done at six months. Criteria for internal program evaluation are based on the number of job placements, job retention rates, and cost of services compared to services delivered by other private and public agencies.

KING COUNTY COOPERATIVE SERVICES CONSORTIUM

Funding Amount = \$74,128

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = CETA Local Prime Sponsor Title VI

The King County Cooperative was organized two years ago to coordinate the efforts of Seattle and King County area offender employment programs. Its primary goals are to prevent the duplication of effort of the various agencies and to match, as best as possible, the skills and aspirations of the offender with the needs of the employer.

The Consortium was established as a group of 17 separate agencies who signed a mutual agreement stating the need for a comprehensive plan for the delivery of employment services to offenders. Some of these agencies work exclusively with offenders while others occasionally provide job development services to offenders. Procedurally each member agrees to the following:

1. To provide the Consortium with unfilled job orders no later than 24 hours after receipt from an employer.
2. To provide the Consortium with a list of employers who are receptive to hiring offenders and are receptive to the concept of the Consortium.
3. To follow up on all job placements on a 30-60-90-day basis.
4. To attend membership meetings regularly.

If any of the agreed upon conditions are not met by a member agency, it may be expelled from the Consortium.

In return, the Consortium agrees to distribute all incoming job orders among member agencies, and to maintain a job bank and a skills bank for all members. Also, the Consortium reports the status of job orders to member agencies. On a monthly basis, it reports the number of job orders that were filled. The Consortium monitors the follow-up that the member agencies are required to provide and is available to provide technical assistance to member agencies.

Responsibilities of the Consortium and the member agencies are further delineated as follows: Member agencies interview and evaluate clients. When they are determined to be job-ready and the agency has no appropriate job listings, they are referred to the skills bank. When a job becomes available, all information on the client is reverified. The Consortium then matches the job with the abilities of the offender and he or she can be referred directly to the employer for an interview. Throughout the entire procedure, the participant remains a client of his or her sponsoring agency. If the agency that developed the job requests, they can screen the client prior to referral to the employer.

The Consortium is administered by a board of directors, which also determines policy. Members of the board are selected from employer groups and job service and correctional agencies. The Consortium also works closely with employers and other community-based organizations such as the National Alliance of Business (NAB). NAB has contacted a number of employers in the Seattle area to encourage them to inform the Consortium of job openings. The Consortium has negotiated a contract with the Employment Security Department to gain access to the department's job listings. Office space and supplies are supplied by the Region IV Adult Probation and Parole Office. The Consortium shares offices with the King County Pre-Sentence Investigation Unit. Staff positions are currently provided by CETA Public Service Employment. Following is a list of Consortium members.

KING COUNTY

King County Cooperative Service Consortium Members

Active Mexicanos	Job Therapy
Adult Probation & Parole	National Alliance of Business
Alternatives for Women	Northshore Multi-Service Center
Central Breakthrough Maintenance Program	Northwest Re-Entry
Center for Addictive Services	Operation Emergency Center
Corrections Clearinghouse	Pioneer Cooperative Association
Employment Opportunities Center	PIVOT
Employment Security	Public Defender
Human Resources Development Institute	

KING COUNTY

KING COUNTY WORK/TRAINING RELEASE PROGRAM

Funding Amount = Unknown-Not Separate from King County Jail Budget.
Funding Period = Calendar Year 1978
Funding Source = Local, Residents' Contributions

This county work release program has room for 88 residents: 78 men and 10 women. It presently operates out of the King County jail but tentative plans are being made to move elsewhere (the most likely site is the old U.S. Administration Building in South Seattle) and to expand the program to 300 residents. The program is now so overcrowded that it can assist only those offenders who have employment or are involved in a job development program prior to sentencing. Consequently, this program does very little job development or placement even though they would like to work with unemployed offenders as well. If an offender has a reasonable chance of securing a job before his court date, he may also be eligible for the program. Job Therapy provides most of the job development and placement for the King County Work Release Program. The

KING COUNTY

program has its own job counselor whose primary duty is to monitor the resident's work performance. If there are no openings in the work release facility, the work release staff will often recommend to the court other alternative programs in the community that would benefit the offender. Residents stay in the program for an average of one to six months. Costs for maintaining the program are borne, in part, by the participants, who pay \$5.50 per day for room and board. Participation in the program consists primarily of felons, five percent are misdemeanants.

KING COUNTY

NATIONAL ALLIANCE OF BUSINESS

The National Alliance of Business (NAB) is an independent, nonprofit corporation organized in 1968 with headquarters in Washington, D.C. NAB maintains a small permanent staff, but most of the administrators are executives who are "loaned" for periods of up to two years by private companies and governmental agencies. During this period, the companies continue to pay the loaned executives' salaries. The aim of NAB is to provide an organized private sector response to two major unemployment problems: high school youths from impoverished families and disadvantaged adults such as Vietnam-era veterans and offenders.

There are ten regional administration sections in the U.S., corresponding to the regional organization of the U.S. Department of Labor (DOL). The chairmen heading each region oversee the performance of each metro office in their region and coordinate information and operations between the field and national headquarters. The actual implementation of NAB programs is the responsibility of the metro offices. Metro chairmen are chosen from businesses in the community. Metro offices conduct an annual jobs pledge campaign in which local companies are contacted to persuade them to provide jobs for those NAB represents.

KING COUNTY

Aside from "in-kind" services received in the form of loaned executives, NAB also receives substantial administrative compensation such as office space, furniture, and travel from donations by participating companies. A large portion of the Alliance's funding is received from Department of Labor contracts. These funds also cover administrative expenses.

Veterans Programs - NAB's veterans program seeks to help veterans find jobs and OJT opportunities. They conduct seminar programs in cooperation with local business, government, and VA representatives. Seminars are designed to provide current information about local private sector job opportunities and training programs. Veterans are advised on how to transfer skills learned in the service, how to take advantage of veterans benefits, how to write a resume, and how to interview for a job.

Ex-Offender Program - To help offenders, NAB tries to make employers more sensitive to the needs of the offender and urges businesses to hire and train them. Wherever possible, jobs developed by NAB metro offices are made available to employment and training programs specializing in working with offenders. NAB is not a job placement program but acts as a liaison between the private and public sector. All jobs developed by NAB staff are referred to the Employment Security Job Service Offices for actual placement.

There are two NAB metro offices in Washington State, each serving different regions. It should be noted that the Portland, Oregon, NAB office serves the Vancouver and Clark County market area. The following is a description of the Seattle NAB program. Information on NAB's Tacoma office is included under Pierce County.

NATIONAL ALLIANCE OF BUSINESS, SEATTLE

Funding Amount = \$65,000, Plus Contributions From Private Business
Funding Period = October 1, 1977, to September 30, 1978
Funding Source = U.S. Department of Labor, Private Business

The Seattle Metro NAB office serves all of Northern Washington, with emphasis on King and Snohomish Counties. It has been in operation for six years. Like all metro offices, Seattle's is funded by donations, the value of executives loaned from private industry, and contributions from DOL. DOL funds amount to \$65,000, of which less than half is for salaries. They have only three permanent paid employees.

The Seattle NAB serves several kinds of clients: economically disadvantaged, disabled veterans, handicapped, youth, and offenders. Although they do not keep data on how many offenders are helped each year they estimate offenders make up one percent of the total clients. NAB does work with offenders who are either on probation or have already served their sentence and are out on parole, work training release, or unconditional release. Their primary function in this area is to work as a liaison between corrections programs and the business community and support existing transitional agencies for offenders. Although they mostly develop job openings that are filled by other community organizations, the Seattle NAB does directly provide employment and career counseling, vocational counseling, and job placement. Two-month follow-ups are done on job placements. They consider a client who has had successful employment for 60 days a success. There is no specific allocation of monies for an offender program.

The Seattle metro office maintains connections with the Mayor's office, the Veteran's Administration, DSHS and many other community agencies. It has two trained representatives from the local Employment Security Department office on their staff.

NORTHSHORE MULTI-SERVICE CENTER

Funding Amount = \$200,000

Funding Period = Calendar Year 1978

Funding Source = CETA Local Prime Sponsor Titles II and VI,
State, Local, Private Contributions, Private
Foundations, Community Service Administration

Northshore Multi-Service Center is a multi-faceted program that provides services to residents in the Northshore School District (Bothell and Woodinville). Approximately 23% of the Center's clients are offenders.

The Multi-Service Center provides employment and training-related services, emergency assistance, resource information, and supportive services to clients. Other services are also available to specific client groups such as youth and senior citizens. Direct services to offenders include employment and career counseling, job placement, follow-up, and supportive services (transportation, equipment, and emergency care). As an Employment Security contractor, staff can directly refer clients to the daily ESD job listings. CETA Public Service Employment job listings are also available. Staff can make direct referrals to CETA Title II positions, but not to CETA Title VI. Referrals are also made to other training programs such as OJT, work experience, GED preparation, Adult Basic Education, classroom training, and apprenticeship training.

Multi-Service Center staff participates regularly in the Washington State Reformatory prerelease program, providing counseling and resource information to residents being released. Many of the correctional clients are referred to the office by Adult Probation and Parole officers in King and Snohomish Counties. Other clients receive services on a walk-in basis.

OPERATIONAL EMERGENCY CENTER

Funding Amount = \$50,000 (for ex-offender project only)
Funding Period = November, 1977, to June, 1978
Funding Source = State

Approximately eight percent of Operational Emergency Center's (OEC) total clients are correctional clients. OEC manages three State Work Orientation Project contracts and provides basic health and welfare services such as emergency housing, food, maintenance, food stamp, and resource identification and referral. King County residents are eligible to apply for these services. The three State Work Orientation Projects are as follows:

1. Career Change
2. Employment Orientation
3. Ex-Offender Project

To be eligible for the Ex-Offender Project at OEC, a person must be:

1. Released from a state correctional institution within the past two years,
2. on parole, conditioned release, or work-release,
3. at least 18 years of age,
4. a King County resident, and
5. currently unemployed.

Services provided directly by the Ex-Offender Project include employment counseling, work experience, job development and placement, and follow-up. Supportive services are provided through other OEC projects and include housing, transportation, and emergency care. On occasion, staff also acts as client advocates with the courts and provide supportive assistance. An employability plan is developed for each client which

KING COUNTY

indicates the client's goal, skills, counseling and support needs, and services to be provided. The job placement plan includes information on education or training needed for the person to be employable. Follow-up is done for 90 days after job placement. In 1977, approximately 75 percent of OEC clients were minorities. Clients are generally in contact with the project from one to six months.

Project staff maintain contact with a number of other employment and training assistance agencies, treatment programs, and referral sources in the King County area. Project evaluation criteria includes the number of individuals placed and job retention over a 90-day period. The minimum performance objective is for 60 percent of the clients placed to maintain employment for a 90-day period.

As with other ex-offender project contractors, OEC is reimbursed on a fee-for-service basis. Payments are made for intake, placements, and completions.

KING COUNTY

PIONEER COOPERATIVE ASSOCIATION

Funding Amount = \$2,500,000
Funding Period = January 1, 1978, to December 31, 1978
Funding Source = Service Contracts Using Title XX Funds, State,
Federal, Local

Pioneer Cooperative Association operates a number of treatment and employment-related projects for socially disadvantaged persons. Target groups include alcoholics, drug addicts, and offenders.

As a contract agent for the Adult Corrections Division, Pioneer Cooperative manages two work/training release facilities in Seattle. Pioneer

Cooperative maintains the facilities, provides 24-hour a day staff, and can provide training and employment development assistance to the residents at both Bishop Lewis House and Pioneer House.*

Pioneer Industries is a sheltered workshop employing socially disadvantaged individuals. Work is supplied through a contract with the Boeing Company. Work orientation and counseling is provided on an ongoing basis. Job development assistance is provided to persons transitioning to the general labor force. Work release residents and other correctional clients can apply for positions at Pioneer Industries.

Other Pioneer Cooperative projects include alcohol and drug treatment. The alcohol program provides both residential and out-patient treatment for eligible clients. As of July 1, Pioneer Cooperative entered a contract with Department of Social and Health Services to coordinate the drug treatment and alcohol programs at the various correctional institutions; drug counseling will be provided at Washington State Reformatory and Washington Corrections Center.

Persons entering the state work/training release programs go through the regular institutional screening procedures.

*Prior to September, 1978, state work release residents will be moved from Bishop Lewis House to a facility on Madison Avenue in Seattle. Bishop Lewis will then be used strictly for federal releasees. Long-range plans call for a new work release facility to be constructed adjacent to Pioneer House, which will house approximately 60 state work release residents.

PIVOT CORPORATION

Funding Amount = \$935,434

Funding Period = March 1, 1977, to February 28, 1978

Funding Source = State, Private Contributions, Manpower Demonstration
Research Corporation

Pivot is one of 13 programs around the nation funded and administered by the Manpower Demonstration Research Corporation (MDRC), a management organization established to organize supported work demonstration programs directed toward helping specific groups of disadvantaged, unemployed people. MDRC is also responsible for evaluating these programs to determine whether or not this type of social intervention is an effective method of manpower programing. MDRC is funded by seven separate federal agencies and the Ford Foundation.

Established three years ago, Pivot manufactures oak furniture, which it retails through distributors to public agencies and some private outlets. Pivot has also done microfilming and upholstery work in the past. As a supported work program, Pivot provides transitional employment to participants. Persons can be employed at Pivot for a maximum of 12 months. Participants earn entry-level wages, with raises awarded for good performance and attendance. Supported work is intended to accustom participants gradually to the realities of competitive work situations so that when they join the job market, work habits are instilled and work demands do not come as a shock. Pivot tries to accomplish this goal by stressing peer support. It is felt that participants feel more at ease and perform at a higher level when supported by fellow workers who have the same fears and anxieties. Graduated stress is also an important component of Pivot; responsibility is carefully adapted to the individual worker and is increased as his or her production capacity increases. The work force is arranged in teams since this allows for peer support. Workers are able to advance at their own rate.

KING COUNTY

Although Pivot serves unemployed youth and parents who receive aid for dependent children, its primary target is offenders. To qualify for the program, an individual must have been convicted of a misdemeanor or a felony and be unemployed for more than three out of the last six months. Pivot does not accept persons who exhibit obvious violent or psychopathic behavior. Most of its participants are in a work/training release program. Pivot maintains a work force of between 50 and 85 employees with each individual staying in the program an average of four to six months. People who need the long-term environment of a sheltered workshop are not encouraged to remain but are referred elsewhere.

Placements, retention, attendance, revenues generated by employee, and the overall goals of Pivot are monitored against the 13 other supported work sites administered by MDRC in the U.S.

Pivot maintains connections with the Pioneer Corporative Affiliation, Re-entry Assistance, Job Therapy, Alternatives for Women, Seattle Opportunities Industrialization Center (SOIC), Correction Clearinghouse, and Private Sector Initiative, Inc.

Pivot does some employment exploration itself, although most job placement for their participants is done through referrals to other agencies.

KING COUNTY

SEATTLE/KING COUNTY PUBLIC DEFENDER ASSOCIATION

Funding Amount = \$1,717,772

Funding Period = Calendar Year 1977

Funding Source = LEAA, CETA Local Prime Sponsor, Local, Urban League

The Seattle/King County Public Defender Association is a private, non-profit organization whose main purpose is to provide legal aid and court

representation to indigent defendants. Through a contract with King County, the Public Defender Association works with clients referred by the courts. They also conduct research studies and occasionally advise the courts on cases that raise issues that concern them. The Public Defender Association provides services to clients at all stages of the criminal justice process--from pre-trial arrest to release from an institution. They work closely with the police, prosecution, local and corrections administrations, and probation and parole presentence units during the determination of a case.

The Public Defender Association is capable of offering a full range of education and vocational opportunities as well as support services for those defendants who need them. However, most of these services are provided through referrals to other programs and agencies. While they do a limited amount of job development and placement on their own, it is only provided for those defendants they legally represent. The Public Defender Association does not take referrals for employment counseling and job placement from other agencies, nor do they work with clients they are not representing.

In the past, the Public Defender Association has been active in developing employment opportunities and maintained contact with area businesses, organizations, and agencies in an effort to coordinate employment and placement. Although it no longer takes this initiative itself, the Public Defender Association remains a member of the King County Cooperative Services Consortium.

SEATTLE VETERANS' ACTION COUNCIL

Funding Amount= \$212,260

Funding Period = Calendar Year 1977

Funding Source = CETA Special Manpower Services, Local

Seattle Veterans' Action Council is a component of the Seattle Department of Human Resources and functions as a one-stop service center for all veterans residing in the greater Seattle and King and Snohomish County areas. All veterans needing services can participate in this program. Emphasis is placed upon those veterans who are disadvantaged socially, economically, or physically; including low-income, minority, disabled, and especially Vietnam veterans. Services include counseling on the general benefits available to veterans, discharge review, educational training, career goals and needs, and job referral and placement. Medical and dental referral treatment is also available, and referrals are made for clients who need other emergency services. SEAVAC also manages a CETA-funded program designed to provide part-time public sector jobs to veterans who are enrolled in approved educational training programs. SEAVAC has projects directed toward two specific groups of veterans: women and offenders.

The ex-offender component of SEAVAC, called Prison Outreach, provides services to veterans in county, state, and federal correctional institutions. Once a week, a counselor visits the King County jail, the Monroe Reformatory, McNeil Federal Penitentiary, and the Firlands Corrections Center. The Washington Corrections Center at Shelton is visited whenever necessary. Since its inception in mid-1976, this offender component has helped participants obtain all VA benefits, enroll in educational and vocational programs, and find employment. Discharge review procedures are also initiated for persons discharged from military service under other than honorable conditions. SEAVAC prepares and refers cases to the Military Discharge Review Board in an attempt to upgrade a person's

KING COUNTY

discharge status to either a general or an honorable discharge. If requested, the SEAVAC staff can represent a client going before the Review Board. Eighty-five percent of all the cases SEAVAC has referred to the Review Board have been successfully upgraded; this compares favorably to the national average of 55 percent. The review process is important because a veteran has to have either an honorable or a general discharge to be eligible for veterans' benefits. Since it takes from one to two years to change a person's discharge status, SEAVAC likes to start the review process while the veteran is still incarcerated.

Prison Outreach is still developmental, and funds are not specifically allocated for this project. Since 1976, approximately 400 offender veterans have been served by the program.

Two Employment Security Department job placement representatives are stationed in the SEAVAC office to provide job referral service. In addition, staff maintains contact with the Veterans' Administration, King County Veterans' Aid Bureau, and the Multi-Service Center at the Monroe Reformatory.

KING COUNTY

UNITED INDIANS OF ALL TRIBES FOUNDATION

Funding Amount = \$40,000 (For Ex-Offender Project Only)
Funding Period = February 1, 1978, to June 30, 1979
Funding Source = State, CETA Local Prime Sponsor PSE

The emphasis of the employment unit of the United Indians of All Tribes Foundation is on the placement of Native American clients. United Indians of All Tribes has operated this placement unit in cooperation with the Employment Security Department for the last several years.

KING COUNTY

Until May, 1978, Employment Security provided a position to help staff the unit. The unit is currently staffed with two CETA Public Service Employment positions and staff hired under an Ex-Offender Project contract with ESD.

In February, 1978, the United Indians of All Tribes Foundation was awarded funds through the State Work Orientation Program to develop jobs for offenders of Native American descent. Referrals to the program are made from the Indian Halfway Houses in the area as well as from the institutions. Project staff tries to visit all the major institutions periodically to inform the Indian residents being released to King County of the program.

The staff of the program provides employment counseling and job placement assistance as well as placement in Adult Basic Education, GED, and on-the-job training programs. The staff has been actively trying to gain access to apprenticeship training positions for their clients.

Staff can provide supportive services such as food, transportation, and living stipends through the Bureau of Indian Affairs. The Foundation works closely with the Bureau, Seattle Indian Center, Indian alcohol programs, and other Indian programs in the Puget Sound area. The employment unit receives daily Employment Security job order information and can send clients directly out on job interviews from these listings without referring the client back to a local Job Service Office. All individuals can utilize the Employment Security job listings on a walk-in basis.

The target group for the ex-offender project is unemployed residents of King County of Native American or Alaskan Indian descent. Follow-up is done for a 90-day period. Program success is determined by the percent of persons successfully employed for a fixed period of time.

WOMEN'S COMMUNITY CENTER

Funding Amount = \$147,847

Funding Period = December 1, 1977, to November 30, 1978

Funding Source = LEAA, State

The Women's Community Center is a residential program serving female felons from King, Pierce, and Snohomish Counties. The program provides an alternative to incarceration for eligible women. Nonviolent women who would otherwise be sentenced to the Purdy Treatment Center, but who instead are granted probation, are eligible for the program. The Center's stated objective is to reduce the necessity of sentencing female offenders to prison by facilitating access to community resources and activities, particularly employment and training opportunities. The project's reintegration process incorporates a graduated responsibility system. Women can have their children live with them at the center. Every resident agrees, before entering the program, to maintain a full-time work or school program. Clients make the decision as to whether to seek employment or enter a training program after an intake interview and a career development plan is developed.

Primary responsibility for training and employment assessment rests with the Center's vocational counselor. Employment and career counseling are provided. Based on an individual's aptitudes and interests, referrals are made to the appropriate community resource for assistance. The vocational counselor is essentially a "broker" of resources, referring residents to a variety of organizations that provide employment and training assistance and/or supportive services. Contacts with these organizations are basically on an informal basis. Some direct job placement is done by the staff, but mostly women are counseled on how to find their own jobs.

The capacity of the program is 22 women. Participants stay in the program up to six months. Each woman pays \$5.00 per day for room and

KING COUNTY

board. Applicants are screened by a team comprised of staff from the Adult Probation and Parole presentence unit, the project director, other project staff, and the court. Final decision for acceptance comes from the Women's Community Center with approval of the plan by Probation and Parole and the sentencing judge. On limited occasions, women being paroled from Purdy may be placed at the Center as part of a parole plan. Progress reports are periodically made on each woman's activities. These reports are available to the courts. The program also provides women training in the skills necessary for being a sound parent.

Program success is determined by (1) the degree of recidivism reduction for female offenders in the target area; (2) cost effectiveness; (3) number of clients served by the program; (4) program service as an alternative to prison; (6) extent of family involvement demonstrated by the residents; and (7) number of persons who become involved in school or training programs, types of positions, and income levels.

KITSAP COUNTY

CONTINUED PROGRESS ASSOCIATION

Funding Amount = \$129,872

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = CETA Local Prime Sponsor Title VI, State, Local

Continued Progress Association has a dual function: (1) operating the Kitsap County work release program and (2) providing training and job placement assistance to offenders in the Kitsap County area. The program is in its first year of operation. This nonprofit corporation was formed to provide the above services, which previously had been provided to Kitsap County residents through the Futures Clear program.

KITSAP COUNTY

The Kitsap county work release program provides residential facilities for both county and state work release residents. The facility, located in a wing of the county jail, has a maximum capacity of 25 residents: 20 men and 5 women. Participants pay a daily room and board fee of \$6.50 and must be participating in a school or work program.

The job development component of the program is funded by Kitsap County CETA funds. Direct services include employment counseling, job development, placement, and follow-up. Based on individual assessments, participants can also be referred to other CETA activities such as on-the-job training, work experience or classroom training, Adult Basic Education, GED preparation, and apprenticeship training programs. Counseling and emergency services are also available to the families of the clients. The staff works with the work/training release residents as well as persons referred from Consolidated Adult Corrections and the State and County Probation and Parole Departments.

Criteria for evaluation of the employment component of the project are based on CETA guidelines. These include placements, type of placements, and amount of hourly wage.

KITSAP COUNTY

TRAINING LEADERSHIP FOR COMMUNITIES, CONSOLIDATED ADULT CORRECTIONS

Funding Amount = \$20,000
Funding Period = March 1, 1978, to September 30, 1978
Funding Source = LEAA

The Consolidated Adult Corrections project is a new program in Kitsap County. The goal of the project is to assess the needs of individual clients who have been referred by the Superior Court and to coordinate

the development of a treatment program. Project staff directly provide diagnostic evaluations and follow-up on each referred client. Based on the diagnostic evaluation, persons are then referred to employment and to other available community programs that will meet the person's identified needs. Such referrals could include career counseling, employment or training, psychological counseling, legal services, or health care. Follow-up on services received and progress of the client are also maintained by project staff. The overall intent of the program is to provide a centralized assessment and referral point, to identify needs, and to maximize the utilization of existing community referrals. Additional program objectives include:

- Identification of gaps in services for the offender population;
- Identification of duplicative programs in the area;
- Development of community resources for the court to provide alternatives to incarceration; and
- Exploring the possibility of developing a pretrial diversion program in the Kitsap County area.

Clients are generally in contact with the program for more than 12 months; length of client contact is based on the time period designated by the court. Client follow-up is conducted for more than one year. Program evaluation criteria are based on the court's acceptance of program recommendations, timely and appropriate utilization of resources, impact of program on recidivism, and cost-effectiveness of the program.

OKANOGAN COUNTY

COLVILLE RESERVATION PROJECT

Funding Amount = \$33,855 (Plus residents' contributions and portion
of State Work/Training Release Budget)
Funding Period = September 15, 1978, to February 14, 1978
Funding Source = LEAA

The Colville Reservation Project serves Okanogan and Ferry Counties as well as the Colville Indian Reservation. It contracts with the state for two bed spaces, preferably for the use of Native Americans or previous residents of the area. Local participants must be 18 years of age or older, residents of the Colville Indian Reservation or a member of the Colville Confederated Tribes, have no violent tendencies, and have no escape history. Twenty-four-hour supervision is provided by the Colville Tribal Police. The department also pays all overhead costs as well as a portion of the food costs.

The Colville program directly provides employment and career counseling and job development and placement. A follow-up period of more than a year is maintained. For counseling and employment services, the program uses the services of the Bureau of Indian Affairs, U.S. Department of Public Health Mental Health Program, CETA, and Tribal Social Services. All residents in the program must find employment or enroll in an acceptable training program within ten days of entry into the project.

PIERCE COUNTY

COMPREHENSIVE MENTAL HEALTH CENTER, CORRECTIONS MENTAL HEALTH UNIT

Funding Amount = \$15,000
Funding Period = Calendar Year 1978
Funding Source = CETA Local Prime Sponsor Title I

PIERCE COUNTY

The Comprehensive Mental Health Center provides psychological counseling to adult offenders in the Pierce County area. While this program concentrates on dealing with the mental health problems of referred clients, they are listed in this report because they provide some employment-related referrals. In addition, it could be argued that such counseling services may be a prerequisite for some offenders to become job-ready. This program works closely with the Tacoma Urban League's Offender Assistance Project to identify clients in need of ongoing counseling. Referrals to the program are also made by Adult Probation and Parole staff in the area.

Services to the client include individual counseling and assessment as well as referrals to health care facilities, child care, legal aid, and emergency care. A standard test is utilized to assess severity of mental health problems and a counseling program is developed based on testing and personal interviews. A client is generally in contact with the program for seven to twelve months. The program is funded through the City of Tacoma CETA program. To be eligible for enrollment in the program, a client must be a resident of Pierce County, an offender, and unemployed.

PIERCE COUNTY

EDUCATIONAL OPPORTUNITY AND RESOURCE CENTER

Funding Amount = Not Available
Funding Period = Not Available
Funding Source = HEW

The Educational Opportunity and Resource Center (EORC) provides counseling, educational information, and other supportive services to persons wanting to continue their education past high school. EORC also provides

PIERCE COUNTY

OJT for a limited number of college and university students who want to become counselors. Clients who have needs that cannot be met by the EORC staff are referred to other community programs better suited to serve them. All services are provided free to Tacoma and Pierce County residents.

EORC encourages people to continue their education beyond high school by assisting them in designing their own education course and making available career and academic counseling, admissions and financial aid information, postsecondary program information, and support services. The original goal of the EORC was to be a "one-stop" resource of educational information. Community coordination was added to facilitate referral services.

A tutor bank is maintained by EORC to locate tutors for students in postsecondary institutions and pre-college enrollment programs. Tutoring is done on an individualized basis. The time and location for the tutoring sessions are arranged at the convenience of both the tutor and the client. A resource library contains current information of learning centers in the community, material on career planning, educational programs, and college catalogues. The library is free and open to the public.

PIERCE COUNTY

ENFORCEMENT OF LAW THROUGH CORRECTIONAL INTERVENTION AND DIVERSION
(Project EL CID)

Funding Amount = \$177,000

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = CETA Local Prime Sponsor Title I

EL CID is administered by the Pierce County Prosecuting Attorney as a pretrial intervention program for selected first-time adult offenders diverted from Pierce County's municipal, district, and superior courts. EL CID provides education, employment, training, and vocational services to selected participants. These include career counseling, direct job placement, support services, and referral to other resource agencies. Only first-time offenders are eligible for the program provided that they were not arrested for a violent offense. Persons with a drug or alcohol dependency are also ineligible.

EL CID intake screeners work with both the Pierce County Prosecutor and the Tacoma Municipal Court to identify eligible offenders. One of the basic assumptions of EL CID is that meaningful employment is an effective method of rehabilitation and correction. Therefore, selection priority is given to persons who are underemployed or who do not have adequate education or training to secure employment that will improve their economic and self-worth. To be accepted into this program, the applicant must show some motivation toward self-improvement and rehabilitation. Also, the applicant must sign a statement of responsibility for the alleged offense, with the understanding that if he or she does not abide by the diversion agreement, or is convicted of a subsequent criminal offense while enrolled in the program, the prosecutor may file the original, deferred charges against him or her. Successful completion of the program results in a dismissal of the charges and no criminal conviction record.

When enrolled, the offender is assigned a counselor who assesses his or her needs: attention if given to vocational, educational, and emotional needs. When intake and assessment is completed, a diversion agreement is developed with the client. Specific services and expectations are stipulated in the agreement. This contractual aspect of the client's relationship to the program is emphasized, and it is fundamental that he or she abide by the diversion agreement.

PIERCE COUNTY

Each counselor has a minimum caseload of 60 clients and meets with each at least once a week. Counseling is primarily used to discuss the social and psychological problems of the enrollee that are barriers to employment. EL CID has a large network of referral sources to increase the availability of education and employment skills of their enrollees. They use the services of the Employment Security Department, Tacoma Urban League, and the Department of Vocational Rehabilitation. For those who lack a high school education, EL CID provides money and study materials to enable them to earn a GED.

EL CID maintains its own self-evaluation register and has a full-time data analyst for evaluation purposes. Reduction of recidivism is one of the programs' objectives. To track this, follow-up is conducted every six months for two years. EL CID has access to the Washington State Identification Section, an information system maintained by the Washington State Patrol containing arrest records.

EL CID is funded by the City of Tacoma and Pierce County CETA Title I program until September 30, 1978. The project director anticipates that due to increased eligibility restrictions for CETA enrollees, many of their clients will not meet CETA eligibility requirements after October. Although the primary mission of EL CID is to increase their clients' social-economic status, many of their participants do not come from families with incomes low enough to meet the new CETA Title I guidelines.

PIERCE COUNTY

NATIONAL ALLIANCE OF BUSINESS, TACOMA

Funding Amount = \$103,279

Funding Period = October 1, 1978, to September 30, 1977

Funding Source = U.S. Department of Labor, Private Contributions

PIERCE COUNTY

The Tacoma NAB serves Southern Washington, including Pierce County and the Tri-Cities area. The Tacoma Metro office has a program designed especially for offenders. Direct contact is maintained with the residents of Shelton, Monroe, Walla Walla, and the federal penitentiary at McNeil. Aside from those they contact inside the institutions, offenders are also referred to them from other agencies in the area. In addition to offenders, they also serve those who are disadvantaged, Vietnam-era veterans, handicapped, and needy youth.

Visits are made to Shelton every two weeks and to Walla Walla every three months. The main service they provide is apprising veterans of their earned benefits and giving short prerelease workshops that cover such subjects as job searching, setting of goals, motivation, and training opportunities.

As a general program, the Tacoma NAB directly provides some informal motivation and employment counseling to clients. But most counseling, testing, and support services are provided indirectly through referrals to appropriate agencies and organizations. They also work directly with local businesses and sensitize first-line supervisors to the problems veterans and offenders face.

For the purpose of planning, the Tacoma NAB works with local, state, and federal prison authorities, as well as probation and parole authorities.

Since this is primarily a referral program, NAB's main function is to develop jobs and turn the job orders over to another agency for placement. They have two full-time job developers, trained by the Employment Security Department, in their office and work with other community-based organizations such as EL CID and Progress House. (For further information on NAB, see the program description under King County.)

PROGRESS HOUSE ASSOCIATION

Funding Amount = \$482,670
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State (Adult Corrections Division and State Work Orientation Project), Federal Work Release, Revenue Sharing

Progress House Association provides a variety of services to adult offenders in Pierce County. Prior to May, 1978, Progress House Association operated several halfway houses in Tacoma, which worked with clients in various stages of the criminal justice system. These facilities were as follows:

Dorcus House: A residential facility for women on work/training release from Purdy Treatment Center. Capacity of the program, 16.

Progress House: A residential facility for men on probation or parole. Capacity of the program, 20.

Leo Charles House: A facility for men released from federal institutions. Capacity of the program, 10.

As of May, 1978, the above programs were consolidated with the acquisition of the old Remann Hall facility in Tacoma. This facility has a capacity of 90 persons. The state work/training release program at Remann Hall will be expanded to 50 and house both men and women. Dorcus House is still being utilized for men being released from the federal institutions.

In addition to providing the above residential programs, Progress House Association has provided employment assistance and job development services to the residents of these facilities in the past several years. The amount of staff work directed towards job development activities has varied over the years based on funds available for this particular

PIERCE COUNTY

function. Progress House is currently receiving a portion of the State Work Orientation dollars to develop jobs for offenders in the Pierce County area. The objective is to place 100 ex-offenders in unsubsidized employment by June 30, 1978. Services under this program include employment and career counseling, job development placement, and follow-up. A one-day job finding workshop is conducted for interested persons on a weekly basis. Referrals to a variety of supportive services are made on an as-needed basis.

Persons eligible to receive job finding assistance include Pierce County residents having a felony conviction or persons in the state's correctional institutions being released to Pierce County. Staff periodically visit Purdy Treatment Center, Washington Corrections Center, and Washington State Reformatory to identify potential clients. Transportation is provided to and from job interviews if necessary. Clients generally maintain contact with the employment project from one to six months; follow-up is conducted on a 90-day basis. The project works with several other agencies in the Pierce County area including Tacoma Urban League, Probation and Parole, Tacoma Work Release (Western State Hospital), and the state correctional facilities.

PIERCE COUNTY

TACOMA EX-OFFENDER CONSORTIUM

Funding Amount = Currently Inactive
Funding Period = Currently Inactive
Funding Source = Currently Inactive

The Tacoma Ex-offender Consortium was incorporated as a nonprofit organization in April, 1977. A group of agencies working with correctional clients in the Pierce County area formed the organization in an attempt

to coordinate job development activities for their clients. The original member agencies of the consortium were as follows:

1. Adult Probation and Parole
2. City of Tacoma Manpower Office
3. Comprehensive Mental Health
4. Conifer Developments
5. Corrections Clearinghouse
6. EL CID
7. Metropolitan Development Council
8. National Alliance of Business
9. Tacoma Urban League
10. Tacoma Work Release - Western State Hospital
11. Tacoma Indian Center

The Consortium is currently still in existence but in name only.

Feedback indicates that the consortium's inactivity is the result of the following factors:

1. Loss of interest by persons involved due to lack of tangible results.
2. "Turf" problems among several agencies regarding where consortium offices should be located and what various agencies' administrative roles would be.
3. Persons involved in the planning stages of the Consortium have moved on to other positions and no longer maintain interest or contact.

The continuing status of the Consortium is uncertain, although most persons who had been involved previously indicate that there is still a need for a coordinating agency in the Pierce County area. The project's

PIERCE COUNTY

incorporation status is being maintained by the Director of the National Alliance of Business in Tacoma. Presumably, any rejuvenation of the effort by the Consortium will be initiated through that office.

PIERCE COUNTY

TACOMA INDIAN CENTER EX-OFFENDER PROGRAM

Funding Amount = \$60,800

Funding Period = September 1, 1977, to September 30, 1978

Funding Source = CETA Title III, Community Services Administration

The Ex-offender Program at the Tacoma Indian Center provides services to offenders of Native American descent. Services are provided at all stages of the criminal justice system. Although the program is based in Tacoma, services are provided to eligible clients on a statewide basis with some placements also made in Canada. The project staff periodically visits the major state institutions to identify Native Americans being released. Services provided directly include employment counseling, on-the-job training, job development, and placement. Transportation and stipends can be provided through support services. Staff use the services of other Indian programs to place persons statewide.

Placement follow-up is done for six months; recidivism data is tracked for a one-year period. The program is in the first year of operation and is in the process of developing procedures and evaluation criteria.

TACOMA URBAN LEAGUE, ADULT OFFENDER ASSISTANCE PROJECT

Funding Amount = \$90,000 (Adult Offender Assistance Project only)
Funding Period = January 1, 1978, to December 31, 1978.
Funding Source = CETA Local Prime Sponsor Title I; Local

The Tacoma Urban League administers several CETA programs funded by the Pierce County Prime Sponsor and the City of Tacoma Prime Sponsor. The City of Tacoma funds the Adult Offender Assistance Project (AOAP), which has offenders as a target group. To be eligible for AOAP services, a person must have been convicted of a gross misdemeanor or a felony and have been on probation or incarcerated for a minimum of one year. Services are aimed at persons living in the city limits although residents of Western State Hospital Work/Release Program, Purdy Treatment Center, and McNeil Island are also eligible. The program has six basic components:

Intake and Assessment: Client eligibility and needs are determined through an individual interview process.

Services to Participants: Support services that contribute to job placement are available including health care, transportation, and equipment. Psychological counseling is provided through referral to the Comprehensive Mental Health Program in Tacoma.

On-the-Job Training: OJT is available to persons who meet the CETA eligibility guidelines and are in need of some training prior to placement. OJT contracts can be negotiated with employers for up to 28 weeks. Employers receive a portion of the trainees' salary to compensate for training costs.

Classroom Training and Work Experience: Referrals are made to the city's classroom training and work experience programs on an individual basis. Persons can be placed in full-time vocational

training. A stipend is available under classroom training. Persons on work experience are placed in subsidized jobs to obtain some job skills and develop work habits.

Job Counseling and Direct Job Placement: Individuals receive employment counseling and job development assistance. Job listings are available from Employment Security. Additional openings are identified by the AOAP staff and the client.

Follow-Up: Follow-up is conducted for a 90-day period after placement. Follow-up contacts are made with both the client and employers.

AOAP has an advisory council that has representatives from business, DVR, Probation and Parole, Police Department, and the offender population. The Advisory Board works as an advocate for the Offender Assistance Project.

The Tacoma Urban League also operates several other programs that are available to unemployed and economically disadvantaged persons. These include, but are not limited to:

On-the-Job Training: For City of Tacoma and Pierce County residents who are unemployed and economically disadvantaged. Training is available for up to 28 weeks; employers are compensated up to 50 percent of the trainee's wages for training costs.

Classroom Training: The Secretarial Improvement Program provides specialized upgrading of clerical and bookkeeping skills. The class is open to city and county residents.

Youth Comprehensive Development Program: This provides academic training leading to a high school diploma for economically disadvantaged youth between the ages of 14 and 22. Part-time employment,

counseling, pre-employment training, and job development are also provided to participants.

TREATMENT ALTERNATIVES FOR STREET CRIMES

Funding Amount = \$197,456
Funding Period = Calendar Year 1977
Funding Source = LEAA

Serving Pierce County, the primary goals of the Treatment Alternatives for Street Crimes (TASC) are the reduction of drug use and recidivism of drug-involved offenders by means of closely monitored treatment services. Clients in TASC's program may be diverted from the criminal justice system by deferred prosecution, pretrial release, or alternative sentencing. Persons on probation and parole can also receive treatment.

To become eligible for the program, clients go through several intake steps. Arrestees are prescreened by a TASC unit assigned to the jail to see if they have a present or potential drug problem. Those that do are referred to the TASC office for further screening. TASC is a voluntary program; therefore, an assessment is made of a person's desire to participate in the program prior to enrollment. Having successfully passed the above requirements, the client is interviewed by two TASC evaluators who arrange diagnosis and map out a tentative case plan. Persons who are charged with alcohol related offenses, violent offenses, or whose drug involvement is limited to marijuana are ineligible for TASC. The program is oriented only toward persons arrested on drug charges or for whom drugs were a factor in their arrest.

Once enrolled in the program, the client is assigned a case manager. The tentative case plan includes treatment (e.g., psychological testing)

PIERCE COUNTY

and medical diagnosis needed and a preliminary recommendation to the court. Such recommendations could include deferred prosecution, release on recognizance, or prosecution. This tentative case plan is then discussed with the prosecutor, counsel for the defense, and the potential treatment sources. If everyone, including the client, agrees to the final plan, prosecution may be deferred and treatment begun.

An automatic case review takes place after six months. The prosecution, defense, and the case manager all participate in this review. At this time, the prosecutor has three alternatives: (1) proceed with the prosecution, (2) drop the charges, and (3) continue deferred prosecution for another six months. A termination review occurs after six or twelve months.

For those offenders who go to trial, the TASC diagnosis and treatment plan can supplement the pre-sentence investigation report. TASC can also be a sentencing alternative, the offender given a deferred or a suspended sentence and assigned directly to the program by the court. After assignment to TASC, a monthly report to either the court or the Office of Probation and Parole is made until a termination review is completed. To make the transition from treatment into the community easier for the client, TASC has a Re-Entry Service Specialist. This person provides employment and training information and sets up interviews. He also arranges for any needed medical, psychological, or financial assistance or other important supportive services.

SNOHOMISH COUNTY

SNOHOMISH COUNTY PRE-PROSECUTION DIVERSION

Funding Amount = \$100,000

Funding Period = June 31, 1977, to July 1, 1978

Funding Source = State ("Pass Through" Adult Corrections)

SNOHOMISH COUNTY

This diversion program is administered by the Snohomish County Prosecuting Attorney's office for felons referred by the courts. Most of the program's participants have been convicted of a felony offense. Those offenders charged with violent crimes, such as armed robbery or rape, or involved in a notorious crime are ineligible. The program does, however, accept and refer for treatment some sex offenders. Similar to EL CID in Tacoma, the Snohomish County Pre-Prosecution Diversion Program consists of an intake procedure, where referrals are screened for eligibility. If eligible for the program, participants must sign a statement of responsibility for the offense with which they are charged, with the understanding that if they do not abide by the diversion agreement or are convicted of a subsequent criminal offense, the prosecutor may file the original, deferred charges against them. Successful completion of the program results in a dismissal of the charges.

Upon enrolling in the project, the offenders are counseled and evaluated and a specific program of employment or treatment is designed and agreed upon by the participants and the prosecutor. This diversion agreement might consist of specified services to the community, enrollment in a drug or alcohol treatment program, or continuous employment, depending upon the needs of the individual participant.

The primary function of the Snohomish County Pre-Prosecution Diversion Program is to develop rehabilitation plans, refer participants to programs that provide necessary services, and monitor and assess the progress of the enrollees. In this sense it acts much like a probation unit, as a "broker" of services. It does not deliver any training or employment services directly. Persons may be referred to community colleges, Employment Security Department, Department of Rehabilitation, vocational training centers, and other community-based agencies. Although the program is based in Snohomish County, the Diversion program relies to a great extent upon the services of King County agencies, especially for drug and psychological treatment.

SNOHOMISH COUNTY

SNOHOMISH COUNTY WORK/TRAINING RELEASE

Funding Amount = \$114,615

Funding Period = April 1, 1977, to March 31, 1978

Funding Source = LEAA, CETA Local Prime Sponsor PSE, Residents'
Contributions, Local

The Snohomish County Work/Training Release facility is one of several in the state to utilize Law Enforcement Assistance Administration funds to develop a county work release program. LEAA funding was terminated in March of this year and replaced by local funding. The Snohomish County program serves misdemeanants and felons residing in the Snohomish County jail. Maximum capacity of the program is currently 15 with facilities for two women. Persons participating in the program must be involved in a school or work program and contribute \$5.00 per day towards room and board. The majority of the residents are working rather than going to school. Many of the persons approved for the program already have jobs. The average length of stay in the program is three to four months. Employment, career counseling, job development, and transportation are provided to residents directly. GED preparation is also available on an individual basis. Other employment, training, and support services are provided by referral to community organizations including Job Therapy, Corrections Clearinghouse, Employment Security, Everett and Edmonds Community Colleges, and the County Human Resources Department (CETA).

Follow-up is conducted on each resident for a year. Program evaluation criteria include (1) subsequent arrests, convictions, and severity of the crime; (2) time that elapses before recidivism occurs; (3) employment status; and (4) cost-effectiveness.

SPOKANE COUNTY

NORTHWEST HUMAN RESOURCES

Funding Amount = \$3,600 Plus Placement Fees
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State, CETA Local Prime Sponsor Title I

Northwest Human Resources is a nonprofit corporation in its first year of operation in Spokane. The organization provides job finding assistance to unemployed persons through several different projects. The projects they currently administer and the geographical areas they serve are as follows:

Placement Assistance to the Division of Vocation Rehabilitation:

Unemployed persons approved for DVR services are referred to the program by a DVR counselor for counseling and job placement. Placements are made on a fee-for-service basis.

Employment Orientation: Funded by State Work Orientation funds, employment orientation classes are conducted for unemployed persons in Stevens and Pend Oreille Counties. The class is a one-week, four-hour program. One class is generally held each month in Newport and another in Colville. During the summer, a monthly class is held in Colville. Persons in need of employment orientation in Stevens and Pend Oreille counties are identified by the Employment Security offices and through outreach and recruitment efforts.

Ex-Offender Project: Also funded through State Work Orientation funds, this project was initiated on a small scale by Northwest Human Resources to determine if they could effectively place this target group. Contract obligations called for twelve offenders to be placed by June 30, 1978. Unemployed offenders from Spokane and Pend Oreille Counties are eligible for these job counseling, placement, and follow-up services.

SPOKANE COUNTY

Correctional clients make up approximately 20 percent of their total client population. Evaluation of services to correctional clients is based on the number of job placements and the number who remain employed for a 90-day period.

SPOKANE COUNTY

OPPORTUNITIES INDUSTRIALIZATION CENTERS OF AMERICA

Opportunities Industrialization Centers of America (OIC/A) is a private, nationwide, nonprofit employment and training organization that provides counseling, skill training, and job placement to economically disadvantaged persons. Local OICs coordinate with employers in their area to ascertain job market needs and the training necessary to meet them. A board of directors, comprised of local citizens involved in social work and business, is responsible for determining the policy of each local OIC. One member of each board is also on the council of the national OIC/A. OIC/A provides technical assistance and management training to the local OICs.

All OICs function basically the same. Upon intake, participants' needs are determined and a program of counseling and training is planned. If the OIC is unable to help an individual, he is referred to another agency. Once determined eligible, the enrollee follows one of two courses:

1. Immediate placement in one of a variety of vocational programs offered by OIC (welding, retail sales, culinary, secretarial, ect.).
2. Enrollment in a prevocational course to learn basic skills.

SPOKANE COUNTY

The prevocational program consists of individualized and group counseling in which attitude and motivation are discussed. Reading vocabulary, writing, and math skills are developed. Job finding skills such as resume writing, application procedures, and interview techniques are also covered. During this phase at OIC, the client's progress is assessed on the basis of individual performance, rather than in comparison to other trainees. Each person advances at his or her own pace. Participants must prove that they have mastered the above skills before going on to vocational training.

There are five OIC offices in Washington. They are located in Tacoma, Seattle, Pasco, Spokane, and Yakima. Only the Spokane and Yakima OIC both have offender projects for their respective areas. A description of the Spokane Center follows. For a description of the Yakima program, see the section under Yakima County.

SPOKANE COUNTY

SPOKANE OPPORTUNITIES INDUSTRIALIZATION CENTER

Funding Amount = \$48,000 (for Ex-Offender Project only)
Funding Period = November 10, 1977, to June, 30, 1979
Funding Source = State

Like all local OICs, Spokane's Center offers basic education courses including reading, writing, speech, and arithmetic. Employment counseling covers techniques of interviewing, applying for a job, and work attitude. GED preparation, aptitude testing, and motivational training are all provided directly. Vocation training is available in the following fields: bookkeeping, business education, hospital services, and culinary skills. They also provide OJT in electronics under contract with CETA. The Spokane OIC has working relationships with the Department of Vocational Rehabilitation, Project Outreach,

SPOKANE COUNTY

Adult Probation and Parole, and Northwest Human Resources. In Spokane, OIC is also able to supply its clients supportive services.

In addition to the above services, Spokane OIC received State Work Orientation funds to conduct an ex-offender project in November, 1977. Most of the clients in Spokane's ex-offender project are referred by the local Adult Probation and Parole office although the Center does do some of its own recruiting. In the future, it would like to work directly with residents leaving Pine Lodge. Many offenders are eligible to participate in all OIC programs if circumstances permit. However, most of their offender clients need immediate placement assistance to generate an income. Spokane contracted with ESD to place 100 offenders by June 30, 1979.

SPOKANE COUNTY

WASHINGTON COMMUNITY COLLEGE DISTRICT #17 WORK RELEASE PROGRAM

Funding Amount = \$81,391

Funding Period = October 1, 1977, to September 30, 1978

Funding Source = CETA Local Prime Sponsor Title I

Contracted by the Local Prime Sponsor to administer this work release program, Community College District #17 provides services to economically disadvantaged inmates of the Spokane Detention Center. Participants begin the program while they are still serving their sentence. Basic employment workshops are conducted at the jail for eligible inmates. The program also provides GED preparation and Adult Basic Education. Three weeks are spent on job orientation, including one week of actual job searching. Job services include individual counseling, employment and career counseling, vocational testing, on-the-job training, job development, and placement. Support services include transportation, equipment purchases, and often expenses incurred on job searches. To

SPOKANE COUNTY

monitor the effectiveness of their program, they have a six-month follow-up conducted at 30-day intervals.

Serving both misdemeanants and felons, the Spokane County program provides job placement for county residents as well as the State Spokane Work/Training Release Program. State work release residents are referred to the program routinely. Within the criminal justice system, they also work with the county public defender, adult courts, and the sheriff's department.

A working relationship is maintained with all of the Spokane County employment and training contractors, the Spokane Native Americans Center, the Project Outreach Apprenticeship Program, Alcohol and Treatment Center, Northwest Human Resources, the Spokane Technical Institute, Department of Vocational Rehabilitation, and Employment Security Department.

THURSTON COUNTY

FRIENDSHIP

Funding Amount = \$31,594
Funding Period = Calendar Year 1977
Funding Source = LEAA, CETA Balance of State Title VI,
State, Local, Private Foundation

Serving Thurston and Mason counties, Friendship is a nonprofit organization designed to re-integrate the offender into the community by utilizing a wide variety of resources. Employment is its most important component. Clients receive individual counseling and job development assistance. Support service referrals are made to local social service agencies. An employment plan is developed for each client.

THURSTON COUNTY

Friendship works only with offenders, most of whom are felons. Referrals are received from the courts and Probation and Parole for offenders at all stages of the judicial process: arrest, pretrial release, sentence, probation, and parole. Friendship also maintains contact with, and receives referrals from, the Thurston County Work Release Program. Over 50 percent of its participants are paroled from state correctional institutions.

Friendship also has a pretrial diversion program called Community Judicial Services. Eligibility is limited to first offenders who need services that can be best provided at the community level. Persons accused of an offense involving hard drugs or violence, or those who have a serious emotional disturbance, are not eligible. A screening interview is conducted to determine the client's background, needs, and personality. A person is accepted into the program upon approval of a screening committee. Staff design a service program and contract for the client once enrolled. In addition to its own resources, Friendship relies upon other agencies in the community to assist in the rehabilitation process. Successful completion of the program results in the dismissal of a deferred sentence or termination of a suspended sentence.

A 19-member advisory board sets policy for Friendship. The advisory board is comprised of citizens representing a cross-section of the community. The board is also involved in personnel and fiscal matters and screens participants for the pretrial diversion project. Volunteer staff are relied upon to accomplish many day-to-day activities.

THURSTON COUNTY

THURSTON COUNTY WORK RELEASE

Funding Amount = \$38,888 (Plus Residents' Contributions and a
Portion of the State Work/Training Release Budget)
Funding Period = Calendar Year 1977
Funding Source = LEAA

The Thurston County Work Release Program serves both Thurston and Mason counties. Local residents are assigned by the District or Superior Courts directly to the program. State residents are accepted only after being screened by an advisory board; the state maintains five bed spaces in the program. Program eligibility is based upon the type of crime committed and whether or not a person has a drug history. All residents assigned to the program must be employed or in a full-time educational program and have the necessary capital to defray the costs of room, board, books, tuition, and personal expenses.

Administered from the Thurston County Jail, the program provides motivational, vocational, career, and employment counseling directly to residents. Housing and emergency care are also provided. Other support services, such as transportation, health care, and psychological counseling, are available to residents on a referral basis. Also referrals are made for aptitude and vocational testing, GED preparation, Adult Basic Education, OJT, training, and other educational and employment services. The program refers many of its residents to the local Employment Security Department office and the Friendship program for job development and placement assistance.

TREND SYSTEMS, INC.

WASHINGTON STATE PENITENTIARY PRE-RELEASE PROGRAM

Funding Amount = \$20,000

Funding Period = March 1, 1978, to August 31, 1978

Funding Source = State

A contract for a prerelease program at the Washington State Penitentiary was awarded to Trend Systems, Inc., in March 1978. This program was funded on a short-term basis through August, 1978. Funding for the program came from the ex-offender portion of the State Work Orientation Program administered by Employment Security. Funded as a pilot project, assessment will be made to determine the impact such a program has on helping residents develop training and/or employment plans for release.

The prerelease employment program has two basic components. Phase I is a two-week employment orientation course mandatory for residents being released on parole or into a work/training program. This 30-to 40-hour class instructs a resident on job finding and job interviewing techniques, resume writing, completion of employment applications, and the identification of community resources. The employment orientation class is conducted twice a month with one session at the minimum security building, one in the maximum security unit. Guest speakers are invited to attend the class and discuss their program operations. Speakers represent agencies and programs such as CETA, Opportunities Industrialization Centers, Work/Training Release, Probation and Parole, Division of Vocational Rehabilitation, Corrections Clearinghouse, and Employment Security.

Phase II of the program concentrates on working with the client in the preparation of his parole or work/training release plan. Attempts are made to identify community resources or job openings in the geographical area the individual is being released to and to facilitate either training or job placement. The staff person for the program has

CONTINUED

3 OF 4

WALLA WALLA COUNTY

permission to transport residents with the appropriate custody status to job interviews on a case-by-case basis. A placement is credited if the resident secures employment or is accepted as a client by a community-based training or employment assistance agency or a rehabilitation treatment program. The program objective is for 80 residents to complete both phases of the program. A 60 percent completion rate is required. Of the total number completed and placed in the program, at least 40 percent must be minorities.

WHATCOM COUNTY

WOMEN'S TRADE CENTER, YWCA

Funding Amount = \$50,000

Funding Period = October 11, 1977, to September 30, 1978

Funding Source = CETA Balance of State Title I

The Women's Trade Center is affiliated with the YWCA in Whatcom County. The project is designed to assist economically disadvantaged, unemployed, and underemployed women in securing jobs in nontraditional areas. Nontraditional jobs for this project are defined as occupations in which women hold 25 percent or less of the positions.

In order to qualify for participation in the project, a person must be:

- Seventeen years of age or over;
- A resident of Whatcom County;
- Unemployed, underemployed, or economically disadvantaged; and
- Interested in nontraditional employment options.

The project provides the following services to participants:

Employment Counseling: This is done on an individual and group basis. The purposes of group counseling are to provide peer support and role models. Some of the methods used in the support group are role playing, presentations by outside speakers, and discussion.

Vocational Testing: Each enrollee is given vocational-interest tests and preparation sheets to take the GATB test the standard apprenticeship program test.

Tutoring and Remedial Education: If an individual interested in the skilled trades cannot pass the GATB test, she is given tutoring until she can pass. If needed, participants are referred to the proper agency for GED tutoring or English as the Second Language instruction.

Job Preparation Skills: Instruction is given on job finding skills such as interviewing, application forms, resumes, and preparation of a credential packet (i.e., high school diploma, birth certificate, and other information often required by employers and apprenticeship programs).

Supportive Services: Services necessary to make the participant job ready include transportation, child care, medical and mental health, and equipment. Referrals are made to other community agencies as appropriate. Direct funding for supportive services is also available.

Job Development: Job development and placement are done on an individual basis for program participants, based on the development of an employability plan. Follow-up is done during the first month after placement, at three months, and at six months. Follow-up visits are conducted on and off the work site.

WHATCOM COUNTY

YWCA WOMEN'S COMMUNITY HOUSE

Funding Amount = \$40,240

Funding Period = June 1, 1976, to December 30, 1978

Funding Source = LEAA, CETA Balance of State Title I (Staff Support),
VISTA, Older Workers Program, Residents' Contributions

The Women's Community House offers a residential facility as an alternative to jail for women offenders in Whatcom and Skagit Counties. The project originated in June, 1976, as the Women Offenders Project. This project provided a variety of services to women offenders, including, pre-employment counseling, legal aid assistance, job development, placement and supportive services. The program was expanded to include a residential facility in October, 1977. Approximately 60 percent of the program participants are felons, 40 percent have misdemeanor convictions. Outreach services are available to any woman in jail, on probation or parole who is in need of counseling, legal aid, and training information, job placement assistance, or support services. Residential services are available to women facing mandatory incarceration (in jail or at Purdy). Comfortable capacity of the facility is presently five. Acceptance into the residential facility is contingent on approval by a screening committee.

The Community House acts as the primary coordinating agency of community resources for women offenders in Whatcom County. The Community House works closely with the YWCA Women's Trade Center to motivate women toward, and place them in, nontraditional jobs.

Staffing of the program is achieved by utilizing a variety of funding sources as well as volunteers. Base dollars are provided by LEAA with additional staff support provided through CETA work experience positions, VISTA, and the Older Workers Program. The Women's Community House has an advisory board. In addition, the program reports to the YWCA Board of Directors, which is the administrative body. Criteria for determining

WHATCOM COUNTY

program success include (1) economic stability of the client and her ability to support her family adequately; (2) increase in the client's educational level to assure more adequate employment; (3) self-esteem and the ability to cope with problems; and (4) recidivism rate. Client follow-up is done for a six-month period.

WHITMAN COUNTY

WHITMAN COUNTY OFFENDER SERVICES

Funding Amount = \$20,000

Funding Period = October 31, 1976, to November 1, 1977

Funding Source = LEAA, State, Local

This program operates as an "umbrella" agency providing services to persons who are arrested, in pretrial detention, sentenced to jail, on probation, or in Whitman County's Release Program. These services are provided for the police, prosecutor, adult courts, and the probation authority. Offender services also works with juveniles. Those who participate in the program are primarily residents of the county jail who are charged or convicted of nontraffic offenses and whose length of stay in jail exceeds seven days. The emphasis of the program is to utilize agencies that already exist in the county. Essentially a referral program, Offender Services also directly provides aptitude and vocational testing; employment, career, and vocational counseling; and job development and placement. Referrals are made to programs that provide OJT, apprenticeship training, health and emergency care, and legal counsel. Offender Services maintains communication with the community through businesses, professional associations, and civic groups.

The program is funded through LEAA, and therefore, it must conduct a one-year follow-up study and record recidivism data. Offender Services has been operating for approximately one and a half years. When the

WHITMAN COUNTY

LEAA grant expires on October 31, 1978, Whitman County will pick up the funding. The program is administered by the County Sheriff's Office.

YAKIMA COUNTY

ADULT PROBATION AND PAROLE, YAKIMA (ADULT CORRECTIONS DIVISION)

Funding Amount = Portion of State Probation and Parole Budget
Funding Period = July 1, 1977, to June 30, 1978
Funding Source = State

The Yakima office is the only Adult Probation and Parole Office that has a job developer position. The job developer at this office actually has a personnel classification of a Corrections Clearinghouse Coordinator I but is supervised and funded by Probation and Parole. This position had been funded by LEAA funds through the Yakima Council on Alcohol until June, 1977. When LEAA funding was discontinued, the position was picked up by Adult Corrections.

The job developer receives referrals from the Adult Probation and Parole Officers in Yakima County on an as-needed basis. Probationers or parolees who are unemployed or underemployed are referred to the job developer for assistance. The job developer also assists in evaluating pre-parole plans submitted to the Yakima area by (1) verifying a promised job situation or (2) identifying potential placements and resources prior to the individual's release. Input is given by the referring officer on any particular problems the individual might have in obtaining or retaining a position. The job developer reciprocates by informing the probation and parole officer of the individual's placement status or any difficulties in achieving a placement. The job developer and probation and parole officers maintain a very close working relationship. If a client is not following through with job interview appointments or is not showing up for work on time, the job developer will communicate

YAKIMA COUNTY

this to the supervisory officer and pressure can be put on the client to "mend his/her ways". If particular training or supportive service needs of the client are identified, the individual may be referred to a community agency such as People to People (whose services include CETA intake, OJT, and work experience), Corrections Clearinghouse, Yakima Business College, DVR, or Yakima OIC. Contact is maintained with various employers and joint apprenticeship coordinators in the area. Follow-up is done for as long as necessary, depending on client needs.

YAKIMA COUNTY

YAKIMA VALLEY OPPORTUNITIES INDUSTRIALIZATION CENTER

Funding Amount = \$38,070 (For Ex-Offender Project only)
Funding Period = January 1, 1978, to June 30, 1978
Funding Source = State

The Yakima OIC subcontracts with the Social Security Administration, Veterans Administration, State Commission of Vocational Education, and Employment Security Department. Participants in Yakima's OIC's programs may receive assistance from any one of these agencies based on the respective eligibility criteria. The center provides counseling, basic education, employment orientation skill training, job development, and placement. Also available is a program for people whose second language is English. Besides maintaining their own vocational training, they frequently provide basic skills instruction to people who enter other programs such as OJT, Work Experience, or training at another institution.

Yakima Valley OIC contracts with ESD to administer local career change and employment orientation programs. Its program for offenders is

YAKIMA COUNTY

funded under a contract program from Employment Security Department to serve 45 felons, at a cost of \$846 per client. For further information about OIC, see the OIC program description under Spokane County.

APPENDICES

APPENDIX A: GLOSSARY OF ACRONYMS

GLOSSARY OF ACRONYMS

ABE	Adult Basic Education
ACD	Adult Corrections Division
AFDC	Aid to Families with Dependent Children
AOAP	Adult Offender Assistance Project
BEOG	Basic Educational Opportunities Grant
BOS	CETA Balance of State
CCDC	Clark County Department of Corrections
CETA	Comprehensive Employment and Training Act
CSA	Community Service Administration
DSHS	Department of Social and Health Services
DVR	Division of Vocational Rehabilitation
EDSC	Employment Development Services Council
EO	Employment Orientation (Program)
EORC	Education Opportunity and Resource Center
ESD, ES	Employment Security Department
FTE	Full-Time Equivalent
GATB	General Aptitude Test Battery
GED	General Educational Development (Testing program for high school equivalency)
HEW	U.S. Department of Health, Education and Welfare
HRDI	Human Resources Development Institute (AFL-CIO)

JATC	Joint Apprenticeship and Training Committee
KCCSC	King County Cooperative Services Consortium
LEAA	Law Enforcement Assistance Administration
MEP	Model Ex-Offender Program
NAB	National Alliance of Business
NRO	Northwest Rural Opportunities
OEC	Operational Emergency Center
OFM	Office of Financial Management
OIC/A	Opportunities Industrialization Centers of America
OJT	On-The-Job Training
PSE	Public Service Employment
RCW	Revised Code of Washington
RFP	Request for Proposal
SPEDY	Summer Program for Economically Disadvantaged Youth
TASC	Treatment Alternatives for Street Crime
WAC	Washington Administrative Code
WIN	Work Incentive Program
WOIS	Washington State Occupational Information Service
YACC	Young Adult Conservation Corps
YCCIP	Youth Community Conservation and Improvement Projects
YEDP	Youth Employment Demonstration Programs
YETP	Youth Employment and Training Program
YIEP	Youth Incentive Entitlement Projects

APPENDIX B: WASHINGTON VOCATIONAL-TECHNICAL INSTITUTES

WASHINGTON VOCATIONAL-TECHNICAL INSTITUTES

Bellingham Vocational-Technical Institute

3028 Lindberg Avenue

Bellingham, Washington 98225

Telephone (206)676-6490

Clover Park Vocational-Technical Institute

4500 Steilacoom Boulevard Southwest

Tacoma, Washington 98499

Telephone (206)584-7611

Lake Washington Vocational-Technical Institute

P. O. Box A (mailing address only)

6511 112th Avenue Northeast

Kirkland, Washington 98033

Telephone (206)828-3311

L. H. Bates Vocational-Technical Institute

1101 South Yakima

Tacoma, Washington 98405

Telephone (206)597-7220

Renton Vocational-Technical Institute

3000 Northeast Fourth Street

Renton, Washington 98055

Telephone (206)235-2352 or
(206)235-2392

APPENDIX C: WASHINGTON REGIONAL APPRENTICESHIP COORDINATORS

WASHINGTON REGIONAL APPRENTICESHIP COORDINATORS

OLYMPIA

Assistant Director for Apprenticeship
Department of Labor and Industries
Olympia, Washington 98504
(206)753-6294

KENNEWICK

Southeast Washington Apprenticeship Coordinator
Department of Labor and Industries
P. O. Box 6126
130 Vista Way
Kennewick, Washington 99336
(509)783-171

SEATTLE

Seattle-King County Apprenticeship Coordinator
and Minority Affairs Apprenticeship Coordinator
Department of Labor and Industries
300 West Harrison
Seattle, Washington 98119
(206)464-6850

SPOKANE

Northeast Washington Apprenticeship Coordinator
Department of Labor and Industries
1322 North Post Street
Spokane, Washington 99201
(509)456-2923

TACOMA

Southwest Washington and Olympia Peninsula
Apprenticeship Coordinator
Department of Labor and Industries
1305 Tacoma Avenue South
122 Public Service Building
Tacoma, Washington 98402
(206)593-2869

APPENDIX D: VETERANS BENEFITS SERVICE FIELD OFFICES

VETERANS BENEFITS SERVICE FIELD OFFICES

State Offices

ABERDEEN

401 West Wishkah
P. O. Box 186
Aberdeen, Washington 98520
(206)532-7818

OLYMPIA

East 11th and South Washington
P. O. Box 9778
Olympia, Washington 98504
(206)753-5586

BREMERTON

3423 Sixth Street, Room 207
Olympia Center
Bremerton, Washington 98310
(206)478-4565

SPOKANE

West 336 First Avenue
Spokane, Washington 99204
(509)456-2736

Contract Offices

BELLINGHAM

Disabled American Veterans
Room 303
Bellingham National Bank Building
Bellingham, Washington 98225
(206)676-1812

SEATTLE

Veterans of Foreign Wars
400 Boren
P. O. Box C 14111
Seattle, Washington 98114
(206)624-2028

EVERETT

Veterans of Foreign Wars
2728 Colby
Everett, Washington 98201
(206)259-7168

TACOMA

AMVETS
3820 South Union
Tacoma, Washington 98409
(206)472-1966

SEATTLE

The American Legion
Fifth Floor
Times Square Building
Seattle, Washington 98101
(206)623-5767

RICHLAND

Veterans of Foreign Wars
660 George Washington Way
Richland, WA 99352
(509)943-3156

APPENDIX E: WASHINGTON COMMUNITY COLLEGES

WASHINGTON COMMUNITY COLLEGES

BELLEVUE

District #8
3000 Landerholm Circle
Bellevue, Washington 98007
(206)641-0111
SCAN 334-0111

ADMISSIONS OFFICER: Frank Paustain
FINANCIAL AID OFFICER: Frank Bosone

COLUMBIA BASIN

District #19
2600 North 20th
Pasco, Washington 98301
(509)547-0511
SCAN 563-1011

ADMISSIONS OFFICER: Sully Bayless
FINANCIAL AID OFFICER: Dorothy Webster

BIG BEND

District #18
24th and Andrews
Moses Lake, Washington 98837
(509)762-5351
SCAN 664-1011

ADMISSIONS OFFICER: Marion Skeesick
FINANCIAL AID OFFICER: Warren Jensen

EDMONDS

District #5
20000 68th Avenue West
Lynnwood, Washington 98036
(206)775-4444
SCAN 241-0280

ADMISSIONS OFFICER: Milt Stark
FINANCIAL AID OFFICER: Joe Hollinsworth

CENTRALIA

District #12
P. O. Box 639
Centralia, Washington 98531
(206)736-9391
SCAN 234-3433

FINANCIAL AID OFFICER: Joseph Beaulieu

EVERETT

District #5
801 Wetmore
Everett, Washington 98201
(206)259-7151
SCAN 474-1011

ADMISSIONS OFFICER: Marjorie Nielsen
FINANCIAL AID OFFICER: Robert Crumbaugh

CLARK

District #14
1800 East McLoughlin
Vancouver, Washington 98663
(206)694-6521
SCAN 534-1011

ADMISSIONS OFFICER: John Gibbons
FINANCIAL AID OFFICER: Dottie Krzyzanoski

FORT STEILACOOM

District #11
9401 Farwest Drive Southwest
Tacoma, Washington 98498
(206)964-6500
SCAN 346-1500

ADMISSIONS OFFICER: Donald Noble
FINANCIAL AID OFFICER: Chad Lewis

WASHINGTON COMMUNITY COLLEGES

GRAYS HARBOR

District #2
Aberdeen, Washington 98520
(206)532-9020
SCAN 433-1011

ADMISSIONS OFFICER: Dr. John Smith
FINANCIAL AID OFFICER: James Fenton

GREEN RIVER

District #10
12401 Southeast 320th
Auburn, Washington 98002
(206)833-9111
SCAN 254-1011

ADMISSIONS OFFICER: Richard Barclay
FINANCIAL AID OFFICER: Bob Walker

HIGHLINE

District #9
Midway, Washington 98031
(206)878-3710
SCAN 374-1011

ADMISSIONS OFFICER: Sandy Curtis
FINANCIAL AID OFFICER: Ray Steiner

LOWER COLUMBIA

District #13
1600 Maple
Longview, Washington 98632
(206)577-2300
SCAN 239-2300

ADMISSIONS OFFICER: Dr. Stephen Kridelbaugh
FINANCIAL AID OFFICER: Richard Abrams

NORTH SEATTLE

District #6
9600 College Way North
Seattle, Washington 98103
(206)634-4400
SCAN 446-4400

ADMISSIONS OFFICER: Pat Martin
FINANCIAL AID OFFICER: Bob Russell

O.T.C.C.

District #12
2011 Mottman Road Southwest
Olympia, Washington 98502
(206)753-3000
SCAN 234-3000

ADMISSIONS OFFICER: Tom Needham
FINANCIAL AID OFFICER:
R. Jeffery Abrahamson

OLYMPIC

District #3
16th and Chester
Bremerton, Washington 98310
(206)478-4551
SCAN 356-4511

ADMISSIONS OFFICER: J. P. Anduiza
FINANCIAL AID OFFICER: George Smith
(Acting)

PENINSULA

District #1
1502 East Lauridsen Boulevard
Port Angeles, Washington 98362
(206)452-8277
SCAN 227-1011

ADMISSIONS OFFICER: Frances Prindle
FINANCIAL AID OFFICER: James Lunt

WASHINGTON COMMUNITY COLLEGES

SEATTLE CENTRAL

District #6
1718 Broadway
Seattle, Washington 98122
(206)587-4100
SCAN 432-4100

ADMISSIONS OFFICER: Peter Koshi
FINANCIAL AID OFFICER: Kelly Toomey

SPOKANE COMMUNITY

District #17
North 1810 Greene Street
Spokane, Washington 99207
(509)535-0641
SCAN 271-1200

ADMISSIONS OFFICER: Jacque Selle
FINANCIAL AID OFFICER: Tom Rassley

SHORELINE

District #7
16101 Greenwood North
Seattle, Washington 98133
(206)546-4101
SCAN 274-1011

ADMISSIONS OFFICER: Willamay Pym
FINANCIAL AID OFFICER: Dan White

SPOKANE FALLS

District #17
West 3410 Ft. Geo. Wright
Spokane, Washington 99204
(509)456-2800
SCAN 545-2800

ADMISSIONS OFFICER: Larry Owens
FINANCIAL AID OFFICER: E. J. Hjortedal

SKAGIT VALLEY

District #4
2405 College Way
Mount Vernon, Washington 98273
(206)424-1031
SCAN 326-0011

ADMISSIONS OFFICER: Jim Sorensen
FINANCIAL AID OFFICER: Deene Almvig

TACOMA

District #22
5900 South 12th
Tacoma, Washington 98465
(206)756-5000
SCAN 548-5000

ADMISSIONS OFFICER: J. Allan Clarke
FINANCIAL AID OFFICER: J. Allan Clarke

SOUTH SEATTLE

District #6
6000 16th Avenue Southwest
Seattle, Washington 98106
(206)764-1311
SCAN 628-5300

ADMISSIONS OFFICER: Dr. James Rondeau
FINANCIAL AID OFFICER: Erling Oakland

WALLA WALLA

District #20
500 Tausick Way
Walla Walla, Washington 99362
(509)527-4222
SCAN 736-4222

ADMISSIONS OFFICER: Charles Cottingham
FINANCIAL AID OFFICER: Kathy Small

WASHINGTON COMMUNITY COLLEGES

WENATCHEE VALLEY

District #15

1300 Fifth Street

Wenatchee, Washington 98801

(509)662-1651

SCAN 241-2640

FINANCIAL AID OFFICER: James Pieratt Jr.

WHATCOM

District #21

5217 Northwest Road

Bellingham, Washington 98225

(206)676-2170

SCAN 738-2170

ADMISSIONS OFFICER: Lynn Blackwell

FINANCIAL AID OFFICER: William Hatch

YAKIMA VALLEY

District #16

16th and Nob Hill Boulevard

Yakima, Washington 98902

(509)575-2350

SCAN 558-2350

ADMISSIONS OFFICER: Gerald Perryman

FINANCIAL AID OFFICER: Roger Meusborn

END