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ACQUISITIONS

SERVICES OF THE ILLINOIS BUREAU OF IDENTIFICATION

The Bureau of Identification was established July 1, 1931, under authority of Chapter 38, Section 206, of the Illinois Revised Statutes. Its primary function was that of a State Central Repository of Criminal Records. Since that time additional service functions to the state's Criminal justice agencies have been authorized by the General Assembly.

Currently the Bureau provides the Criminal Justice System of the State of Illinois with a wide variety of support services designed to provide, to the maximum extent possible, complete and accurate criminal justice information. The Bureau provides assistance to police, sheriffs, the Division of Investigation, Illinois State Police, Federal Bureau of Investigation, Secret Service, Treasury Department, State's Attorneys, Circuit Clerks, Courts and other criminal justice agencies.

The headquarters of the Bureau of Identification is located in Joliet, Illinois. The services of the Bureau of Identification and the locations of the various Bureau offices are outlined in this information brochure.

I. Criminal Records and Identification Services

Criminal Records and Identification Services provide assistance to criminal justice agencies in the identification of individuals for criminal investigations, bond and/or dispositional hearings, and sentencing. Over 1,100,000 fingerprint cards are currently on file in the Bureau's Joliet Office, and are used in the identification of individuals with Criminal History Records. Criminal History Record Information is being computerized and is available to authorized agencies over Law Enforcement Agencies Data System (LEADS). Facsimile transmission equipment is utilized by the Bureau in conjunction with law enforcement agencies in order to provide Criminal History Record Information in an expeditious manner.

In order to maintain records that are as complete and accurate as possible, Custodial Fingerprint Cards, Right of Access and Review and Expungement Order submissions are also processed by the Bureau. The Parole and Pardons Board also submits status changes of individuals so that Criminal History Records encompass all related transactions of those individuals within the system.

Applicant Fingerprint Card submissions are processed by the Bureau for authorized agencies in order to provide Criminal History Record Information concerning prospective employees.

Fingerprint training workshops are also provided to law enforcement agencies by Criminal Records and Identification Services.

II. Crime Studies Services

Crime statistics from all law enforcement agencies in the State are collected by this unit. Data may be submitted to the Bureau by means of terminals or written reports sent through the mail. Illinois Uniform Crime Reports (I-UCR) report forms are provided to the agencies by the Bureau.

Data received by Crime Studies Services is analyzed and activity reports are compiled for local, state, federal, and other related agencies for administration, operational and research purposes. Offense and arrest data for each agency as well as for the entire state is compiled in these reports. Special reports which are based upon specific activity or function of an agency are also made available, upon request to the Bureau, for criminal justice agencies.

Crime Studies Services also prepares and disseminates a yearly publication, CRIME IN ILLINOIS, which is based upon the data received from law enforcement agencies.

III. Field Services

The Field Services staff provides services for the investigative, management, and planning needs of the entire community. Through collaboration with law enforcement agencies, courts, corrections, and planning and research groups, the Field Services staff provides the training, interpretation, and analysis needed to insure that all Criminal Justice Information collected and disseminated is accurate and complete to the maximum extent possible.

In addition, Field Services staff provides services which range from conducting Management and Records Studies of individual agencies to the administration of Fingerprint Training Workshops to any interested agency.

The Field Services staff also serves as a communications link between the Bureau and the criminal justice agencies in order to provide programs that are more responsive to the needs of the agencies that are served.

IV. Firearm Owners Identification Service.

The Illinois Revised Statutes, Chapter 38, Section 83, requires all individuals who handle or possess firearms to register with Firearm Owners Identification. The identification card issued by this unit is required to be shown by the registered individual when purchasing and selling weapons and ammunition.

Sixty percent of the registration fee goes into the Fish and Game Fund for Conservation purposes and forty percent to the General Revenue Fund. Renewal is required every five years on the individual's birth date.

V. Copper Purchase Registration

Increases in the theft of copper and copper alloy materials prompted the 76th General Assembly to pass the Copper Purchases Registration Act which requires all purchases of copper and copper alloy materials to be registered within 72 hours by the copper dealer. This file is maintained in the Bureau of Identification office in Springfield. The law also requires that a copy of the purchase is filed with the county clerk of the county in which the sale took place.

VI. Bureau Bulletin

A confidential information bulletin is published every other month by the Bureau and disseminated to law enforcement agencies only. This bulletin lists services of the Bureau, wanted persons, stolen property, and other pertinent data. Items to be published should be submitted to the Records and Identification Unit before the 25th of every even numbered month.

BUREAU OF IDENTIFICATION

SERVICE AVAILABLE

OFFICE ADDRESS & PHONE NUMBER

Administrative Office
Records and Identification

515 E. Woodruff Road
Joliet, Illinois 60432
815/727-5301

Crime Studies
Firearm Owners Identification
Copper Purchase Registration
Field Services

1035 Outer Park Drive West
Springfield, Illinois 62704
217/782-7980 or 217/782-5076

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BUREAU OF SCIENTIFIC SERVICES

Reorganization of the Department of Law Enforcement, which became effective July 1, 1977, made some changes in the services offered by the former Bureau of Identification. Reorganization created a new Division of Support Services with two bureaus, the Bureau of Scientific Services and the Bureau of Identification. The new Bureau of Identification provides the service that was provided by the Criminal Justice Information Section.

The new Bureau of Scientific Services provides laboratory and polygraph support. The crime scene technician service will no longer be part of this bureau and has been assigned to the Division of Investigation. Laboratory and polygraph service will still be handled as outlined in the following material.

I. Crime Laboratory Service.

There are presently eight laboratories in the State System to assist Criminal Justice Agencies. The analysis and evaluation of evidence is conducted at these laboratories. Almost any item which exists might at some time become evidence in a criminal case and the Bureau's laboratories are prepared to offer analysis of most items submitted. If the Bureau's laboratories do not possess the necessary capabilities, they will refer it to one of the Federal laboratories which does have the capability.

The attached map indicates geographic areas which each Bureau laboratory serves. The capabilities of the laboratories vary because of staff and equipment available in the facility. All laboratories have drug, blood, hair, fiber and arson analysis capabilities. The Joliet, Springfield, Pekin, Maywood, and Fairview Heights laboratories have firearms and toolmark identification capabilities. Only the Joliet, Springfield, and Maywood laboratories have trace evidence analysis capabilities. Document examination service is available in the Joliet laboratory only.

Refer to the list of services offered by the Bureau of Scientific Services.

II. Polygraph Examinations.

People and the truth of their statements are an important aspect of a criminal investigation. All polygraph examinations must be based on the subject's willingness to submit to the examination. The

current policy is that, where possible, the subjects must be transported to one of the Bureau's offices for examination. Arrangements should be made through the individual polygraph examiner for the polygraph examination. The examiner will test at the agency's site provided adequate testing facilities are provided and three or more subjects are to be tested. Refer to the attached map for the office which serves your area.

III. Latent Fingerprint Comparison Service.

Often an identifiable latent fingerprint will provide the most important clue to the solution of a crime. Latent fingerprints developed at a crime scene can be submitted for comparison with a suspect's inked fingerprints. Items which may contain latent fingerprints may also be submitted for processing. Some latent processing techniques employed are simple; others require skill and experience. All of the Bureau's laboratories are prepared to assist the investigation in the processing and comparison of latent fingerprints.

IV. Photographic Processing.

Black and white and color photographic processing and printing centers are in the process of being established. An office in Springfield will be established for color and black and white processing and will be expanded into a full Graphic Arts Center for the Department of Law Enforcement. More information will be disseminated as the service becomes available in Springfield.

Black and white processing is currently being handled in the Joliet laboratory. Other laboratory offices have or will have in the near future emergency processing and printing and copying capabilities in black and white only.

V. Auxiliary Service.

From time to time the Scientific Services staff conducts training sessions in fingerprint processing and physical evidence evaluation and potential for those individuals in law enforcement who are charged with processing for latent fingerprints and collecting physical evidence.

One and two-week in-service training is available for those individuals in law enforcement who have the responsibility of crime scene processing. This training would be conducted in the Joliet laboratory and would provide the investigator with information on evidence recognition and collection procedures.

SERVICES OFFERED BY THE BUREAU OF SCIENTIFIC SERVICES
DIVISION OF SUPPORT SERVICES
DEPARTMENT OF LAW ENFORCEMENT

Alcohol Analysis (Open Bottle)

Blood

Identification

Determination of Species

ABO Grouping

Electrophoresis

Building Material Analysis

Chemical Analysis

Cosmetics Comparison

Crime Scene Processing

Documents Examination

Handwriting

Typewriting

Drug Identification (Narcotics and Dangerous Drugs)

Explosive Residue Analysis

Fabric Impression Comparison

Fibers Identification and Comparison

Firearms

Discharge Residue Analysis

Identification and Comparison

Malfunction Examination

Range Determination

Open File Comparison

Footwear Impression Comparison

SERVICES OFFERED BY THE BUREAU OF SCIENTIFIC SERVICES
DIVISION OF SUPPORT SERVICES
DEPARTMENT OF LAW ENFORCEMENT

Glass Comparison

Hair Identification and Comparison

Headlamp Filament Examination

Identification of Dead through Fingerprints

Inflammable Liquids and Residue Identification (Arsons, etc.)

Ink Comparison

Intoxicating Compounds Identification

Latent Finger and Palm Prints Processing, Evaluation and Comparison

Lock Picking and Tampering Examination

Marihuana Identification

Paint Comparison

Photography

Physical Matches

Polygraph Examinations

Safe Insulation Comparison

Saliva Identification and Grouping

Seminal Stains Identification and Grouping

Serial Number Restoration

Soil Comparison

Tire Tracks Comparison

Tool Marks Comparison

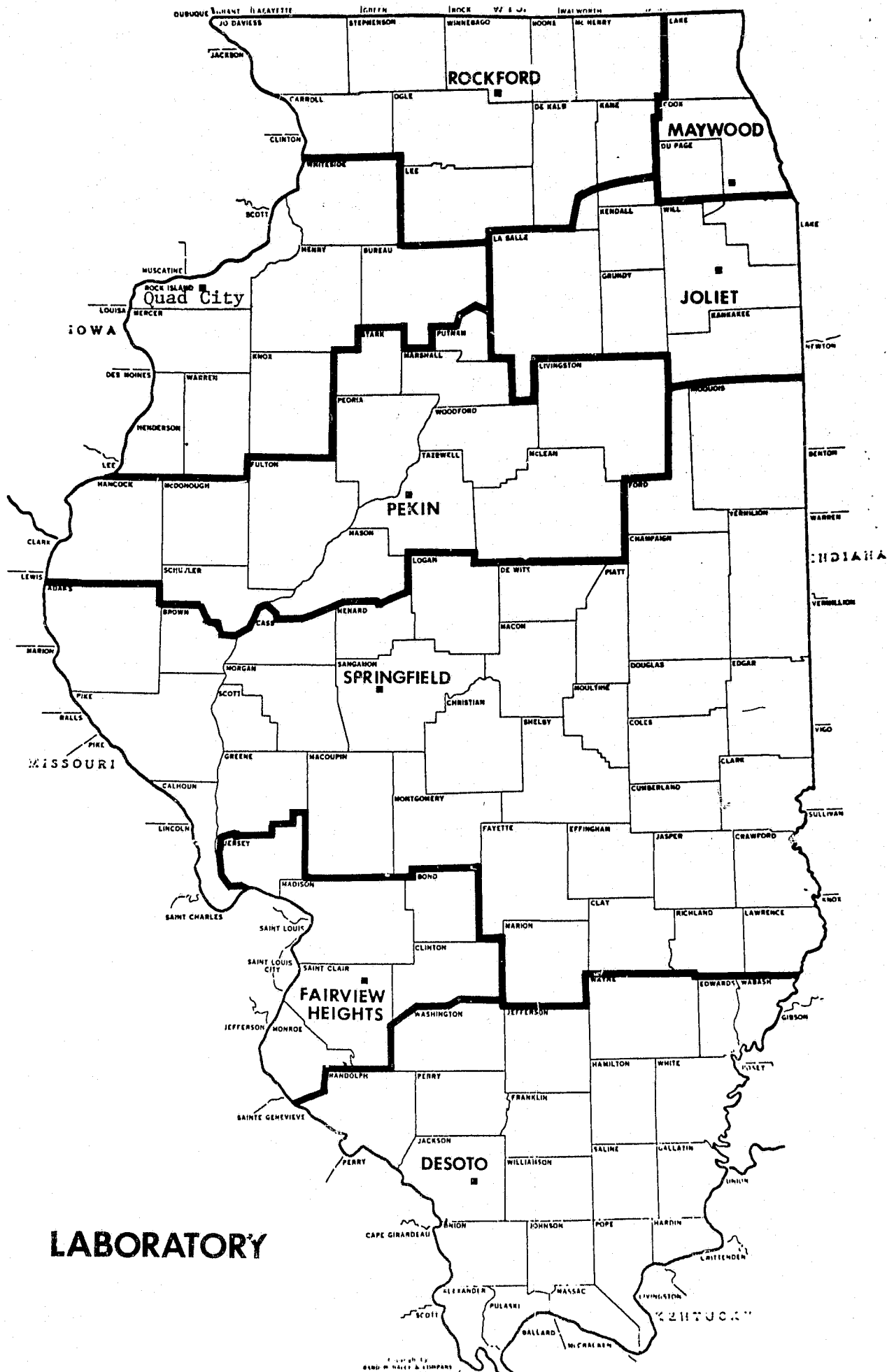
Training Sessions in Crime Scene Processing and Fingerprints

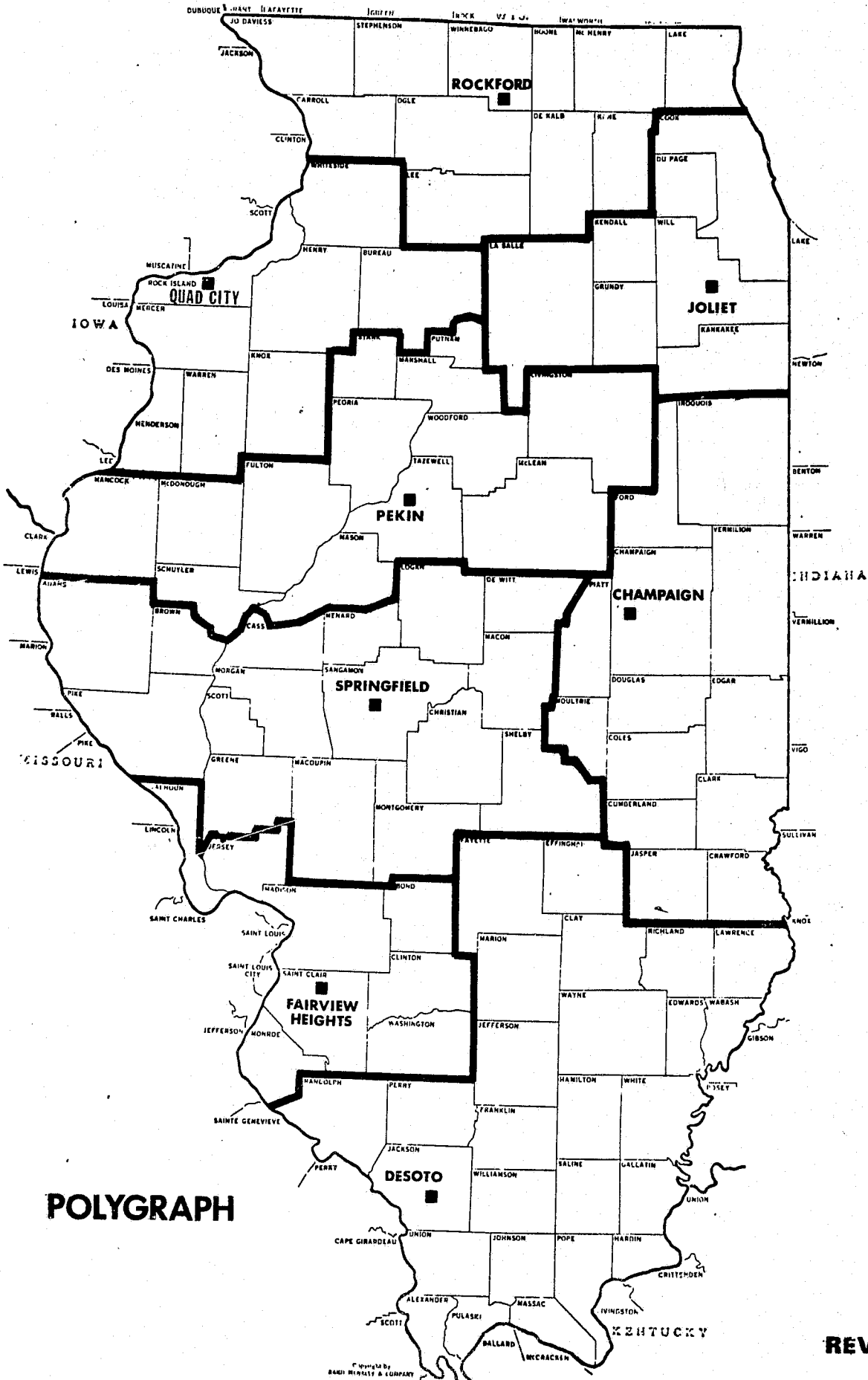
Urine Identification and Grouping

Our Bureau does not do the following examinations, however, we can direct you to a source:

Toxicological Analysis
Blood Alcohol/D.W.I. Analysis
Voiceprint Examination
Wood Comparison
Teeth Mark Impressions

Sketal and Bone Examinations
Vegetation Identification and
Comparison
Bomb Disposal
Animal Poisoning Examination





POLYGRAPH

REV. 1/77

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BUREAU OF SCIENTIFIC SERVICES
DIVISION OF SUPPORT SERVICES
DEPARTMENT OF LAW ENFORCEMENT

| <u>Office Location</u> | <u>Services Available</u> | <u>Address and Phone Number</u> |
|------------------------|---|--|
| Joliet | Bureau of Scientific Services Administrative Office Crime Laboratory Polygraph Latent Fingerprints Photography Document Examination | 515 E. Woodruff Road Joliet, Illinois 60432 815-727-5301 |
| Rockford | Crime Laboratory Polygraph | Public Safety Building 420 W. State Street Rockford, Illinois 61101 815-987-7419 |
| Quad City | Crime Laboratory Polygraph Latent Fingerprints Photography | 550 18th Avenue (Corner of 7th Street and 18th Avenue) Moline, Illinois 61265 309-762-6679 |
| Maywood | Crime Laboratory Latent Fingerprints | 1401 S. Maybrook Dr. Maywood, Illinois 60153 (Cook County Sheriff's Police Headquarters) 312-344-5425 |
| Springfield | Crime Laboratory Polygraph Latent Fingerprints Photography | 2168 S. 9th Street Springfield, IL 62703 217-782-4975 |
| Pekin | Crime Laboratory Polygraph | 229½ Court Street Pekin, Illinois 61554 309-347-6682 |
| DeSoto | Crime Laboratory Polygraph Latent Fingerprints Photography | Highway 51 P. O. Box 437 DeSoto, Illinois 62924 618-867-2318 |
| Fairview Heights | Crime Laboratory Polygraph Latent Fingerprints Photography | 10338 Lincoln Trail Fairview Heights, IL 62208 618-397-6653 |
| Champaign | Polygraph | State Regional Office Bldg. Rooms 9 and 10 2125 South First St. Champaign, IL 61820 217-333-2205 217-359-4253 |

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