

NCJRS

JUN 2 1980

STATE OF OREGON

ACQUISITIONS

# BOARD ON POLICE STANDARDS AND TRAINING



OREGON  
POLICE  
ACADEMY  
MONMOUTH

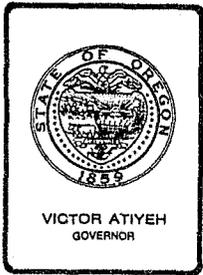


HEADQUARTERS  
B. P. S. T.  
SALEM

## ANNUAL REPORT

## FISCAL YEAR 1978-79

67821



## Board on Police Standards and Training

SUITE 404, THE EXECUTIVE HOUSE, 325 13th ST. N.E., SALEM, OREGON 97310 PH. 378-3674, 378-3675  
OREGON POLICE ACADEMY, 550 N. MONMOUTH AVE., MONMOUTH, OREGON 97361 PH. 378-2100, 378-2101

July 31, 1979

The Honorable Victor G. Atiyeh  
Governor of Oregon  
Oregon State Capitol Building  
Salem, Oregon 97310

Dear Governor Atiyeh:

It is with a great deal of pleasure that the Board on Police Standards and Training presents our annual report for fiscal year 1978-79.

Many changes have occurred in our state and our nation during the past year. New laws were passed and existing ones were changed; greater emphasis was placed on human rights; taxpayer revolt has limited or reduced many local government budgets; inflation has affected those budgets as well as reduced the buying power of many citizens; and lastly, the energy crisis is forcing change on everyone.

Collectively, all of the above have a profound effect on people and lifestyles. As criminal justice means dealing with people and people-oriented problems, those changes are causing a dramatic transformation to take place in the services and procedures of the police officers, corrections officers, and parole and probation officers that constitute those persons included under the Police Standards Act.

To the Board on Police Standards and Training, those changes translate into the necessity of expanding the amount and scope of training, not only at the entry level, but for all positions on the career ladder. It means that, to save energy, our regional training program needs to reach as many people as possible in their home town areas. It means that minimum standards must be re-evaluated and continually monitored. It is reflected in the increasing workload generated by the number of requests we receive from local government to assist them in determining personnel strengths and to recommend methods for increasing efficiency to compensate for the shrinking tax dollar.

We were disappointed in that the legislature failed to address the problem of authorizing construction of a new criminal justice academy. Postponement of this facility is already handicapping the ability of law enforcement to meet the needs of the public it serves. Without corrective measures, we may expect to witness a deterioration of the present standards and professional capability exemplified by Oregon criminal justice personnel.

The challenges are many; but with our highly qualified board and competent staff, we look to the future with confidence. With the continued support of your office, we anticipate the coming year to be both successful and productive.

Very truly yours,

Paul Bettiol  
Executive Director

PB:jw

# MEMBERS OF THE BOARD

AS OF JUNE 30, 1979



DR. ERNEST M. OGARD, JR.  
ASSOCIATE PROFESSOR  
OREGON COLLEGE OF  
EDUCATION, MONMOUTH  
CHAIRMAN



DAVE BURKS  
SHERIFF  
LANE COUNTY  
VICE-CHAIRMAN



BRUCE R. BAKER  
CHIEF OF POLICE  
PORTLAND POLICE  
BUREAU



ARTHUR G. BARGER  
SPECIAL AGENT IN CHARGE  
FEDERAL BUREAU OF  
INVESTIGATION  
PORTLAND



BYRON CHATFIELD  
DISTRICT ATTORNEY  
MALHEUR COUNTY



CALEY COOK  
FIELD OFFICER  
PAROLE AND PROBATION  
PORTLAND



DAVID H. MEIER  
SERGEANT  
BEND POLICE DEPARTMENT



DON NEWELL  
CHIEF OF POLICE  
BEAVERTON POLICE DEPT.



ROLLIE T. PEAN  
CHIEF OF POLICE  
COOS BAY POLICE DEPT.



KRISTINE ROGERS  
ASSISTANT U. S. ATTORNEY  
PORTLAND

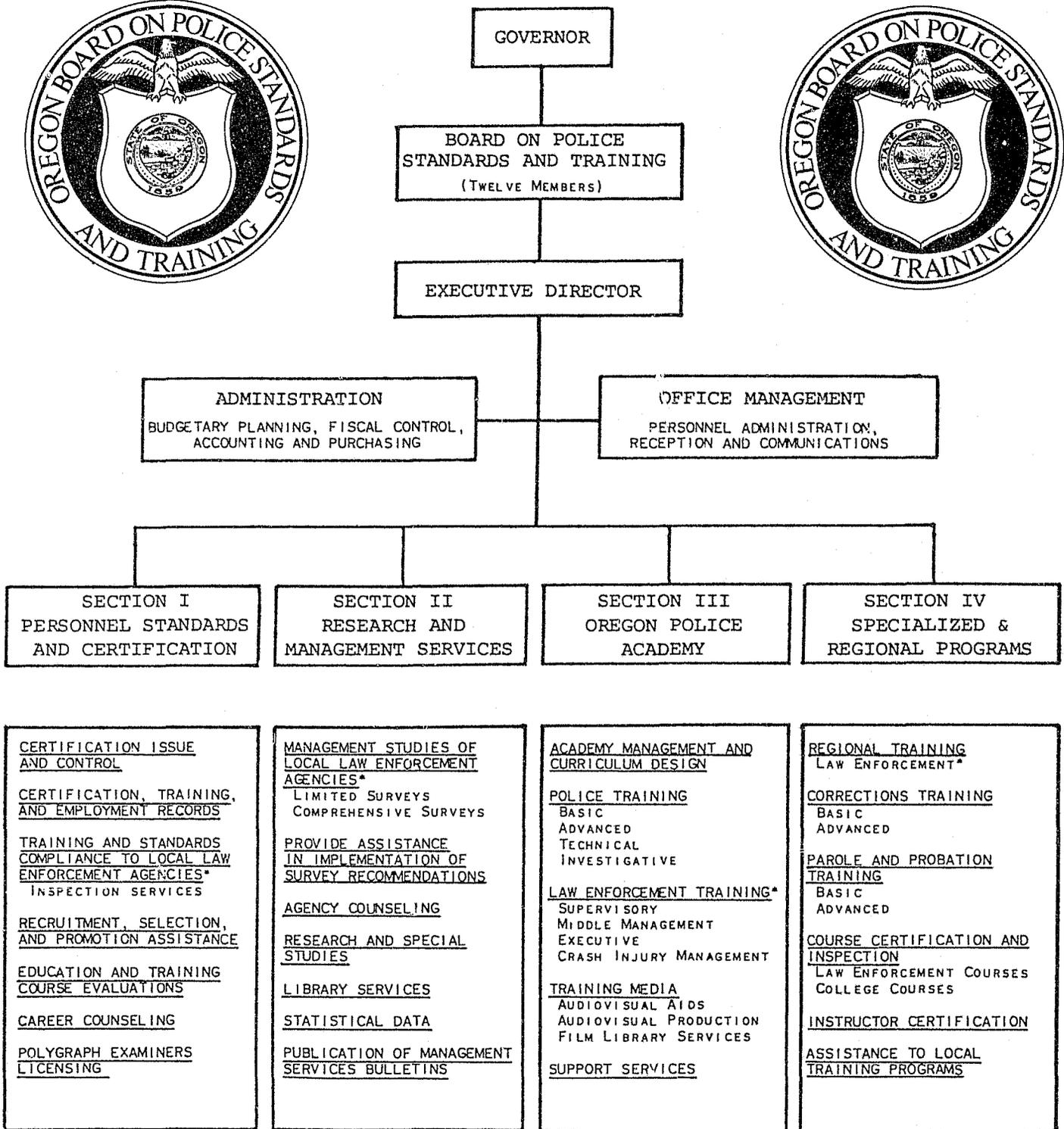


JIM WATSON  
CITY MANAGER  
KLAMATH FALLS



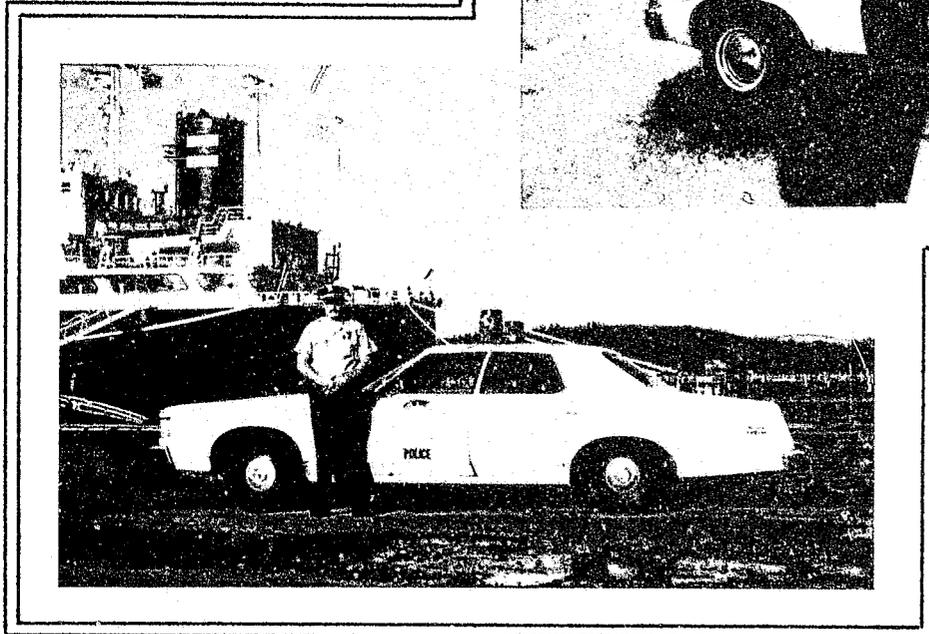
JOHN C. WILLIAMS  
SUPERINTENDENT  
OREGON STATE POLICE  
SALEM

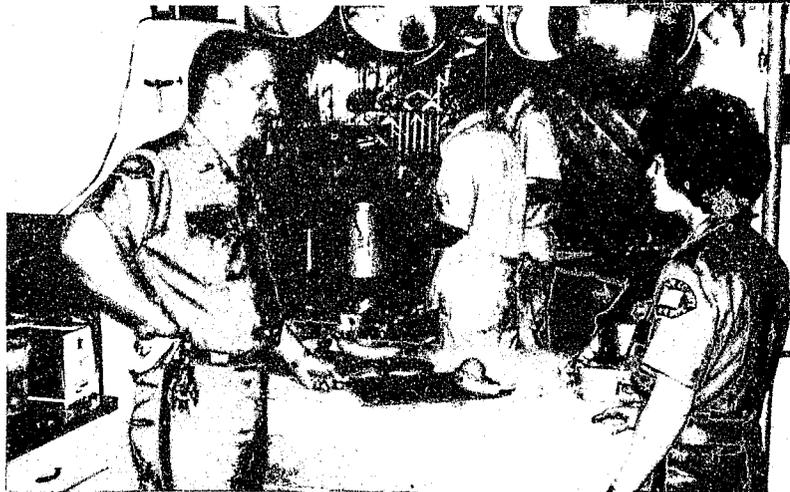
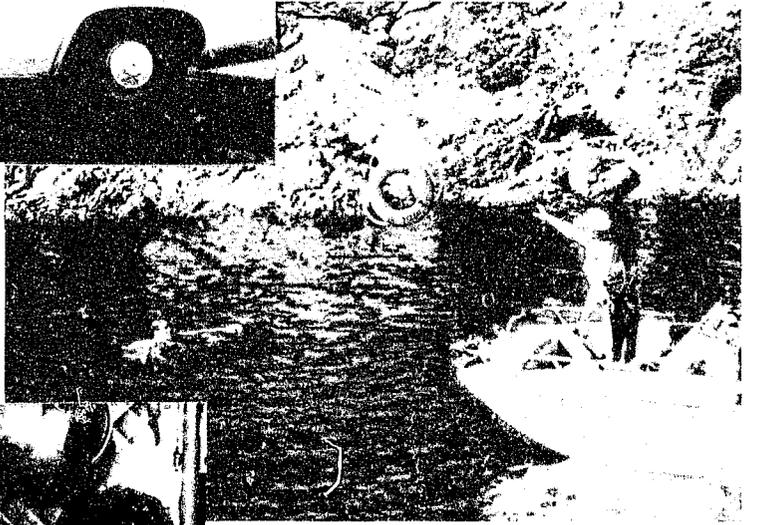
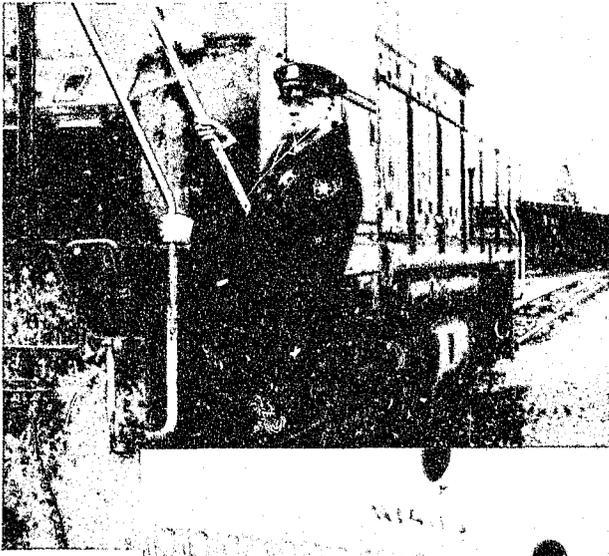
# ORGANIZATION CHART



\* The term Law Enforcement as used throughout this organization chart denotes Police, Corrections, and Parole and Probation.

# THE DIVERSIFIED NATURE OF OREGON LAW ENFORCEMENT





## BACKGROUND

The Advisory Board on Police Standards and Training was created in August, 1961. During the first six and one-half years of its existence in an advisory capacity, minimum standards for recruitment and training were developed and recommended to law enforcement agencies throughout Oregon. Also during this period, the first



*The Board on Police Standards and Training occupies the fourth floor of the Executive House, Salem.*

On January 1, 1968, the Police Standards and Training Act became effective. This Act deleted the advisory nature of the Board, thus granting authority to mandate reasonable minimum standards for selection and training of city and county law enforcement officers.

Legislation passed in 1971 requires that all fines and bail forfeitures in Oregon courts include a penalty assessment for financing the BPST programs, including payment to local governmental agencies for partial salary reimbursement of officers attending mandated training programs.

Subsequent legislation broadened the powers of the Board and designated other agencies to be included under the Act. Added to the Board's responsibilities were port police, mass transit police, specific school district security officers, Indian tribal police, railroad police, city and county corrections officers, and adult parole and probation officers of the State Corrections Division. In addition, the Board examines and licenses all polygraph examiners, both privately and publicly employed.



*Dormitory and office of the Oregon Police Academy, Monmouth*

The Board conducts training programs statewide and operates the Oregon Police Academy, now located in Monmouth. The Board certifies qualified officers at their level of competence and likewise provides certification of instructors and training programs. The Research and Management Section provides managerial assistance to local agencies and, upon their request, conducts studies and makes recommendations to improve their effectiveness.

## ADMINISTRATION



*Paul Bettiol  
Executive Director*

All of the general administrative functions of the Board are provided out of the Salem office by staff working under the direct supervision of the Executive Director.

Specific functions include personnel administration, preparation of personnel action forms, maintenance of personnel files, and establishment of interviews and initial screening of applicants for all agency positions. Payrolls are prepared not only for agency staff, but also for the instructors with whom the agency contracts.

Another on-going responsibility is the preparation and distribution of all course announcements for classes at the Oregon Police Academy. Speakers and masters of ceremony for the basic police class graduations are arranged, and the staff also prepares graduation programs, letters of invitation, press releases, certain awards, and letters of commendation and appreciation.

The business manager and accounting clerk are responsible for budgetary planning, fiscal control, accounting, and purchasing. Budgets are prepared and submitted each biennium. Expenditure and revenue trends are projected as much as three years in advance, with continual monitoring and evaluation. Processing of accounts payable and purchasing of all supplies for the Salem office and the academy are the responsibility of this staff.

The office staff also issue a periodic newsletter which is sent to all criminal justice administrators in the state. A list of law enforcement openings in Oregon is maintained and distributed upon request, as is a current listing of Oregon chiefs and sheriffs.

The Executive Director and his staff were deeply involved this year in activities related to the legislative session. This included testifying before committees and monitoring the progress of bills. Of particular importance was the passage of Senate Bill 9, which was Sunset Legislation, and Senate Bill 161, which will double the assessment on fines and bail forfeitures.



*Other staff assigned this section are from left to right: Loretta Warner, Accounting Clerk; Russ Allman, Business Manager; Sherie Holt, Receptionist; and Mavis White, Administrative Assistant.*

# BUDGET

July 1, 1978 to June 30, 1979

BEGINNING BALANCE, July 1, 1978 \$ 860,398

REVENUE

Assessments	\$1,273,092	
Federal	61,614	
Miscellaneous	<u>9,958</u>	
Total Revenue 78-79		<u>1,344,664</u>
Total Available		\$2,205,062

	<u>Personal Services</u>	<u>Service &amp; Supplies</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>EXPENDITURES</u>				
Other Funds	\$633,133	\$670,392*	\$15,982	\$1,319,507
Federal Funds	<u>28,648</u>	<u>32,966</u>	<u>-0-</u>	<u>61,614</u>
Total Expenditures	\$661,781	\$703,358	\$15,982	\$1,381,121

ENDING BALANCE, June 30, 1979 \$ 823,941

Positions: Other Funds. . . . .	30
Federal Funds. . . . .	<u>3</u>
Total. . . . .	33

\* Includes \$161,965 reimbursed to local governments.

## STANDARDS AND CERTIFICATION



*C. Jerry Mc New, Chief  
Standards and Certification*

The Police Standards Act, enacted by the 1967 Legislature and subsequently amended by 1969, 1971, 1973, and 1975 Legislation, requires the Board to establish minimum employment standards and to certify as being qualified, all police and corrections officers serving Oregon cities, counties, port districts, mass transit districts, and school districts serving more than 300,000 population. The 1977 Legislature added railroad police, Indian reservation police, and State Parole and Probation officers to the group of criminal justice personnel served by the Board.

To effectively perform these required duties, the Standards and Certification Section maintains employment and training records for all full-time sworn officers employed by agencies described above. Training records are also maintained for non-sworn employees who attend training courses certified or presented by the Board. Employment and training records are currently maintained for over 12,000 individual criminal justice employees in Oregon.

Basic certification is granted when an officer meets minimum standards for employment and training established by the Board, which must be accomplished within one year of employment. Intermediate, Advanced, Management, and Executive certificates may be awarded as the officer acquires higher levels of training, education, and experience. Many local law enforcement agencies have adopted the Board's higher level certificates as criteria for incentive pay programs and/or promotion. Thus, the availability of the higher level certificates encourages individual officers to seek advanced training and continued education.

Certificates are awarded after thorough evaluation of each application, including supporting documents, and review of Board records. More than 1,800 applications for certification were processed during the last fiscal year by the Standards and Certification Section staff. Eighty-six applications were denied, at least temporarily, for lack of appropriate documentation of minimum standards, experience, training, or education required. One police officer certificate was revoked for cause during this reporting period.

As of June 30, 1979, 3,630 Oregon police officers hold current certification. Of this total, 1,735 hold Intermediate certificates and 1,292 have qualified for the Advanced award. One hundred and sixty Management certificates and 130 Executive certificates have been issued to qualified applicants.

Four hundred and seventy-five corrections officers hold current certification. Of this total, 126 have been awarded Intermediate certification and 68 have qualified for an Advanced certificate. Eight individual corrections managers have qualified for Management and Executive certificates.

One hundred and nine parole and probation officers are presently certified. Of this total, 106 have also been awarded Intermediate certificates and 84 have qualified for the Advanced award. Twenty-eight hold Management certification and 11 have the Executive certificate.

The number of requests received by the Standards and Certification Section staff for career counseling and job placement aid, as well as for assistance with recruitment, selection, and promotions, continues to be significant. Over one hundred local agencies received staff assistance this fiscal year for recruitment and selection of personnel of all ranks from recruit through department head.

Career counseling services provided range from brief responses to specific questions to multiple interviews involving several hours of advice and counsel. The Board staff responded to over 3,700 individual requests for these services during fiscal year 1978-79.

The 1975 Legislature enacted the Polygraph Examiners Act, which requires all persons who conduct polygraph examinations in Oregon to be licensed by the Board. Forty-two applications for licenses have been processed during the past twelve months. Two written and oral examinations were conducted for applicants for General Polygraph Examiner licenses. As of June 30, 1979, 35 examiners hold General Polygraph Examiner licenses and 15 hold Polygraph Examiner Intern licenses. Though the number of examiners licensed to practice in Oregon is relatively few, proper evaluation of the technical skills required in this field can be quite involved and complex. Valuable assistance has been provided by the Board's Polygraph Advisory Committee.



*Other staff assigned this section from left to right are: Marion D. Valburg, Standards Coordinator; and Kay Lewis, Secretary.*

# OFFICER CERTIFICATION

## CERTIFICATES ISSUED

Police	FY 77-78	 1,099
	FY 78-79	 1,217
Corrections	FY 77-78	 149
	FY 78-79	 143
Parole & Probation	FY 77-78	*
	FY 78-79	 364

\* New Program - No prior history

## CERTIFICATES CURRENTLY IN FORCE

Police	Executive	 130
	Management	 160
	Advanced	 1,292
	Intermediate	 1,735
	Basic	 3,630
Corrections	Executive	8
	Management	8
	Advanced	 68
	Intermediate	 126
	Basic	 475
Parole & Probation	Executive	11
	Management	28
	Advanced	 84
	Intermediate	 106
	Basic	 109

## RESEARCH AND MANAGEMENT SERVICES



*Leonard E. Skinner  
Chief  
Research and Management*

The Research and Management Services Section is unique in that it is designed to furnish a direct service to the Board on Police Standards and Training as well as to provide managerial assistance to any police, sheriff, corrections, or parole and probation agency in the state.

The section conducts an annual budget and personnel study of all law enforcement agencies in Oregon and presents a synopsis of the tabulations to all agencies under the Police Standards Act. This permits local police and sheriff's departments to compare their operating costs, personnel strength, and salary structures with like organizations in order to facilitate budget requests or to enhance planning processes. The same study provides BPST with data necessary for projecting training needs, formulating growth patterns, and identifying statewide trends.

Chief administrators, especially in the smaller departments, usually lack the time, staff, or resources to effectively plan changes for improvement. For that reason, management services to local law enforcement agencies have filled a much needed role, with requests for such services continually exceeding the capacity of the section.

Management services are initiated only upon the request of the department head, and are categorized in three groups. First is agency counseling, which is an informal contact discussing a specific question. Many of these are accomplished by telephone, often supplemented by mailed material, and sometimes requiring field contact. A written report is rarely made. The majority of law enforcement agencies in the state utilized this service during the year.

Secondly are limited surveys, which consist of an analysis of a single or limited number of functions within the recipient agency. Such a study always requires field contact. Recommendations for improvement are always made, usually in the form of a written report. Assistance with implementation of recommendations is also provided. Improvement to records and reporting systems was the most common request received during the year, with staffing and personnel needs placing second. There was a more than twenty percent increase in this activity as compared to the previous year.

Finally are comprehensive surveys, which are an extensive study and analysis of the entire administration, operations, and support services provided by a law enforcement agency. These studies require considerable field contact and always include a written report with recommendations for improvement.

Comprehensive surveys always include assistance with implementation of recommendations. There is currently a two-year waiting period for this service due to the backlog of requests.

To facilitate accumulating information in conjunction with conducting comprehensive surveys, the field data collecting book was completely revised and partially field tested.

A resource library is maintained for both agency use and to provide loan material to law enforcement agencies when they request information on specific subject matter. A unique feature of the library is the amount of copies of material that was developed by individual Oregon law enforcement agencies to meet a certain need of their department. This material, unavailable in a central collection anywhere else, thereby becomes accessible to other departments experiencing similar problems. Local policies and procedures manuals are especially popular and there is always a number of those on loan to agencies revising their own publication.

The section completed a publication titled *Law Enforcement Facility Planning*, which had been initiated the previous year. The book discusses how to select an architect and plan facilities, and contains pictures and floor plans of all new or extensively remodeled police and sheriff facilities throughout the state. Need for the publication had become apparent through the many requests received for this type of assistance. The book is furnished chief administrators upon their request, and has proven to be very popular and timely as only limited material was previously available on this important subject.

The section completes research assignments as directed by the Board or the Executive Director. As this was a legislative year, considerable research was accomplished pertinent to the effect proposed legislation would have on the agency, replying to legislative inquiries, compiling information for suggested change, and reviewing bills for content.

Other special studies conducted during the year focused on the need for more adequate facilities at the Oregon Police Academy and culminated in the publication of a study entitled *The Need for a New Criminal Justice Training Academy*.

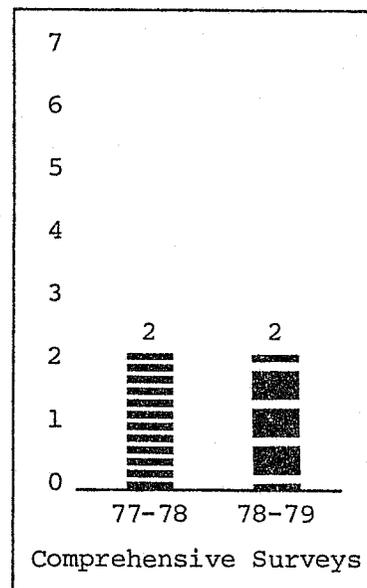
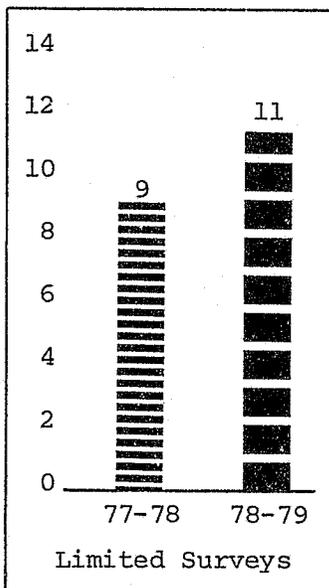
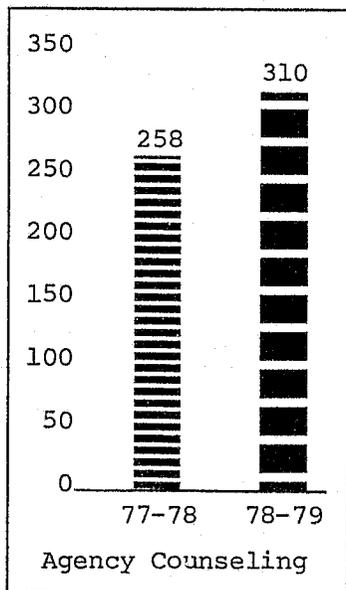
Lastly, the preparation and publication of this annual report is a responsibility of the Research and Management Section.



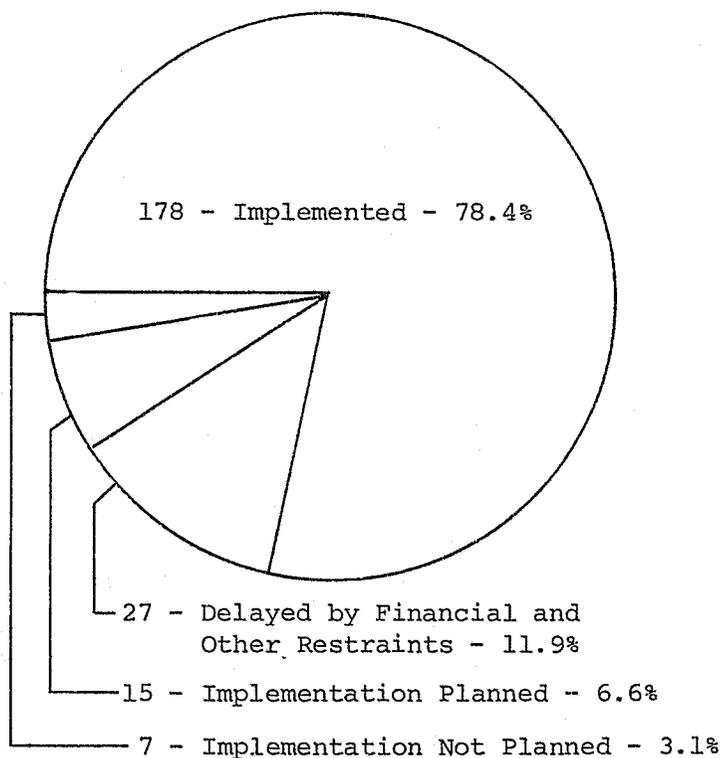
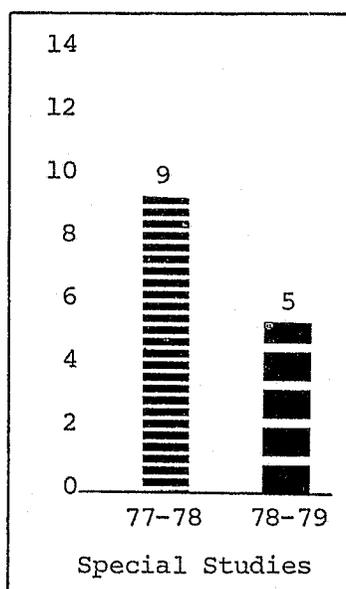
*Other staff assigned this section are, from left to right: Robert King, Management Consultant; Patricia Sorensen, Secretary; Joan Wan, Secretary; and Gerald Butler, Management Consultant.*

# RESEARCH AND MANAGEMENT SERVICES

## COMPARISON OF COMPLETED ACTIVITIES



## IMPLEMENTATION RATE OF COMPREHENSIVE SURVEY RECOMMENDATIONS\*



\* These figures are based on the two surveys evaluated during the year 1978-79 totaling 227 recommendations.

# OREGON POLICE ACADEMY



*Karel Hyer, Chief  
Oregon Police Academy*

The Academy programs have continued at a rapid pace. Staff assignments have changed as a result of personnel changes and to better accommodate the training responsibilities. The basic police training curriculum has undergone another review and updating process. The 1979 revised course is scheduled for implementation shortly after September 1, 1979.

The staff's experience with the performance objective basic police curriculum continues to be most gratifying. The accountability and measurability factors have created an atmosphere in which the students, instructors, and staff find a great deal of benefit.

The annual basic police training revision process has had one hundred percent cooperation by course instructors. The results have been outstanding, with instructors updating and refining their units of instruction, and staff providing the support services necessary to finish the product for printing. The examinations and student evaluations which deal with the above curriculum are more job-related and turn out a more effective police officer. Students' achievements are also more easily measured. The procedure of allowing each student to challenge any examination question continues to be a positive success.

Increased emphasis on field laboratory situations is built into the 1979 curriculum. Each student will be required to actually perform many more job skills and be evaluated as to this performance. This expanded emphasis will also increase the staff involvement by several times.

To further this expanded emphasis on field laboratories, the Board has purchased additional equipment to outfit a third police vehicle.

A twelve-passenger van has been acquired for use in the "vehicle stops" training sessions, and will also allow for energy conservation measures in transporting students when the large bus is not necessary.

The aerobics physical development program has been expanded to include a full selection of strength and flexibility exercises. This will enhance the new officers' physical well-being very significantly after seven weeks.

Increased security has been the main thrust of firing range improvements this year. A new steel entrance gate was fabricated and installed. The entrance door to the railroad car used for storage was reinforced to prevent possible vandalism. No trespassing signs have been erected around the range perimeter.

Considerable emphasis has been directed at management training throughout the year. The need to train law enforcement managers has long been known, but only in recent years has the Board been funded to provide this training. The Joint Training Committee of the Oregon Association Chiefs of



*Personnel assigned to this section are, from left to right: Pat Shellito, Staff Assistant; George Weaver, Management Training Coordinator; George Reul, Emergency Medical Services Training Coordinator; Tony Fisher, Staff Assistant; Wendy Miller, Secretary; Dean Norton, Manager, Training Media; Elizabeth Cotroneo, Secretary; Jerry Freshour, Coordinator of Instruction; John Hoppe, Training Coordinator; Kitsy Nichols, Secretary; Bill Hughes, Training Coordinator; and Donald Webb, Lead Co-ordinator.*

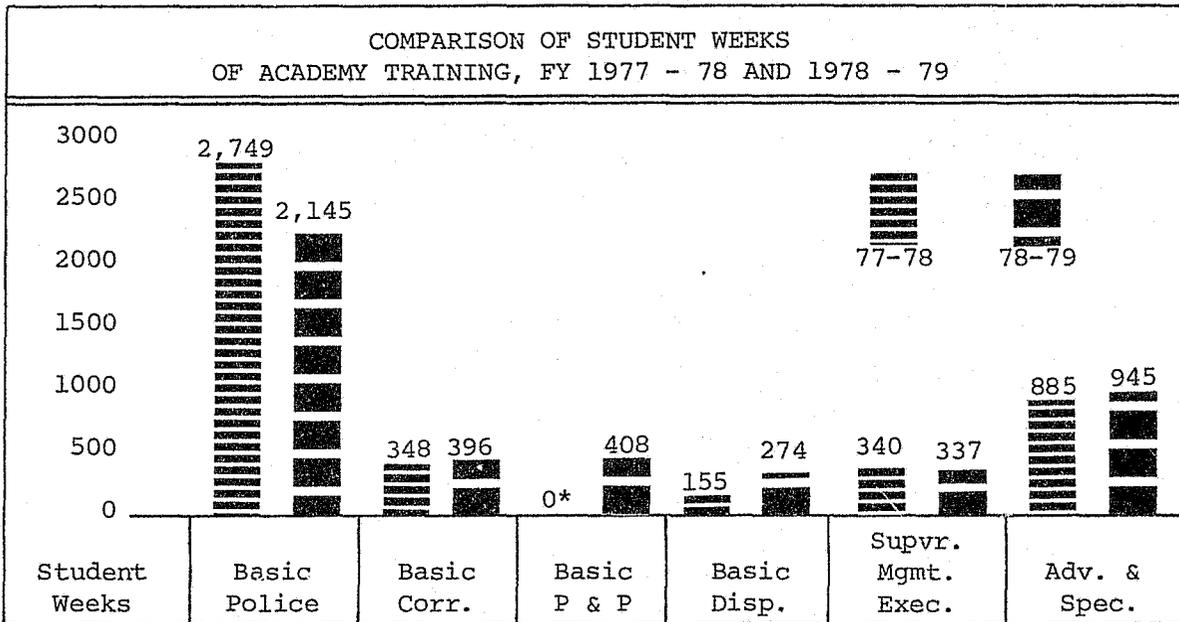
with the training goals being achieved in the first half of the grant period. The ongoing evaluation of this project indicates wide acceptance in the field.

During the past year, the section has been involved in planning for additional facilities through a construction program to accommodate current needs and future projections, including involvement of State Police in using the facility.

Police, Oregon Peace Officers' Association, and Oregon State Sheriffs' Association has furnished the Board with the results of its 1978 training needs survey which again affirms their high priority needs for management training. The survey also identifies needs in the area of advanced and specialized training. This matter is now being studied by staff to determine where improvements can be made, taking into consideration the Board's 1979-1981 budget.

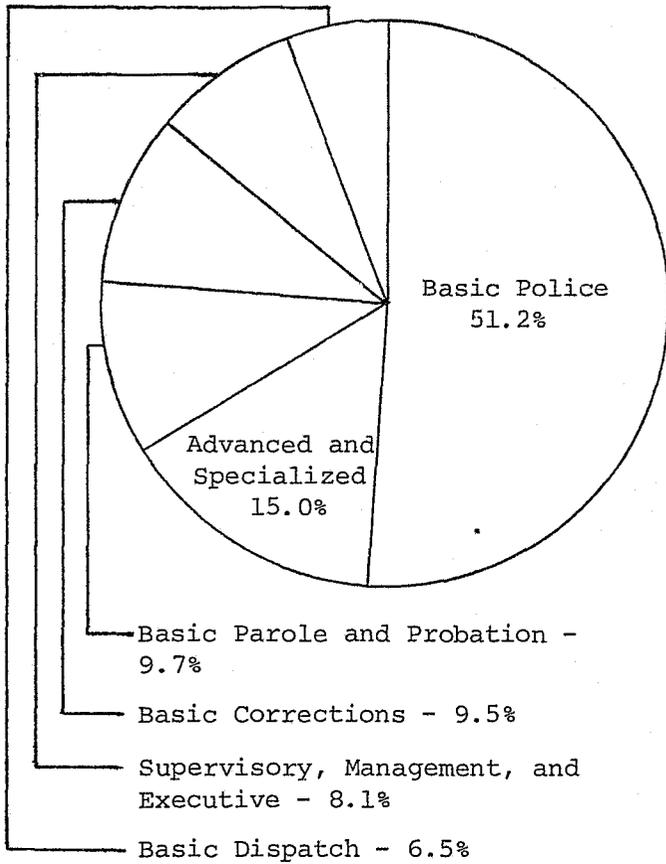
The federally funded Crash Injury Management Training Project (Oregon Traffic Safety Commission Grant) is progressing as scheduled

# OREGON POLICE ACADEMY

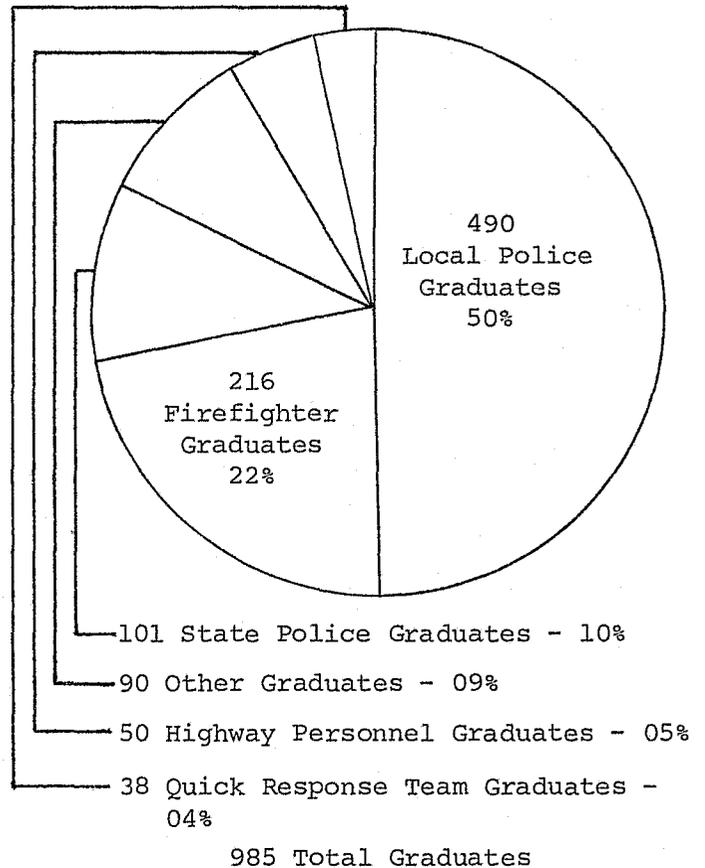


\* New Program - No prior history

POLICE ACADEMY FACILITY USE  
Percentage of Time by Type of Program  
FY 1978-79



CRASH INJURY MANAGEMENT TRAINING  
NON-ACADEMY BASED  
By Type of Person Trained FY 1978-79



## SPECIALIZED AND REGIONAL TRAINING



*William L. Bell  
Chief, Specialized and  
Regional Training*

The Specialized and Regional Training Section provides advanced, specialized, and refresher training for law enforcement, corrections, and State Parole and Probation officers on a regular basis, as well as conducting academy-based basic training for the latter two groups of officers. Section staff members also provide various types of assistance to local training programs when requested, evaluate local and other regional training, and recommend certification of courses when appropriate.

Through the years, regional training has proven to be an effective method of updating, supplementing, and expanding upon basic training. Drawing upon the instructional talents and expertise of persons selected from law enforcement and other branches of the criminal justice system, as well as from other professional disciplines, specialized courses are developed and taken to locations throughout the state, including the Academy for presentation to personnel from many jurisdictions. The first year of a formal regional training program under the direction of the Board on Police Standards and Training was 1970-71. Since that time, program activities have resulted in a total attendance of 23,687 and 359,269 manhours of instruction. While the majority of individuals participating in regional training are police and corrections officers, representatives from most branches of the criminal justice system, as well as from other professions, also attend various training sessions.

A primary goal of this section has been to maintain the capability of dealing with administrative, supervisory, and line-level personnel to design and provide training that has wide application in all areas of the state. At the same time, flexibility must be maintained that allows staff members to respond to specifically identified training needs that may be unique to individual agencies, districts, or groups of officers. Course curriculum is generally selected because of its relevance to current trends and needs of those in the field.

Courses presented regionally this past year addressed a variety of topics and attracted a total attendance of 2,216. Classes were presented in all 14 administrative districts which provided maximum opportunity for most agencies to participate. Search and Seizure, Sex Crimes Investigation, Searching and Transporting Prisoners, Auto Theft Investigation, Parole and Probation Case Management, Interstate Compact, and Basic Security were among classes presented regionally this past year.

Regional training staff members also conduct specialized training programs at the Oregon Police Academy. Among programs presented this past year were 80-hour courses in Basic Crime Prevention and Basic Dispatcher Training, and 40-hour programs addressing police-juvenile relations and Advanced Defensive

Tactics. Advanced Investigative Hypnosis and the Second Annual Kiwanis Youth Camp for high school students interested in law enforcement careers were other specialized courses presented at the Academy.

The Chiefs' and Sheriffs' Seminar is an annual program presented by this section and is designed for administrators and/or selected key members of their administrative staff. This year's program focused on Time Management and individual management styles and was well received by more than 90 administrators who were in attendance. Two-day seminars were conducted at Bend and at Otter Rock.

The Basic Parole and Probation Academy, as well as the Basic Corrections Academy, are conducted and coordinated by members of the regional training staff. The Parole and Probation Academy graduated its 4th class this past year. One hundred and two parole and probation officers have now completed this four-week course since the 1977 Legislature made the training and certification of State Parole and Probation officers mandatory. Regional training classes designed specifically for parole and probation officers were being conducted as the past fiscal year came to a close. A field training manual was written and published and will become part of the mandatory training requirement leading to certification. The Basic Course curriculum continues to be modified and refined to meet current needs.

The Basic Corrections Academy is also a four-week program and 394 officers have completed this course since the training of local corrections officers became the responsibility of the Board on Police Standards and Training in 1975.

Coordinators of these two Basic Courses work quite closely and have designed and presented several classes attended by both corrections and parole and probation, as well as other law enforcement officers.

Looking toward the future, we will continue to provide short courses for regional presentation that addresses the needs of managers and executives, as well as other courses that can be of interest and attract participants from all three professions served by the Board.



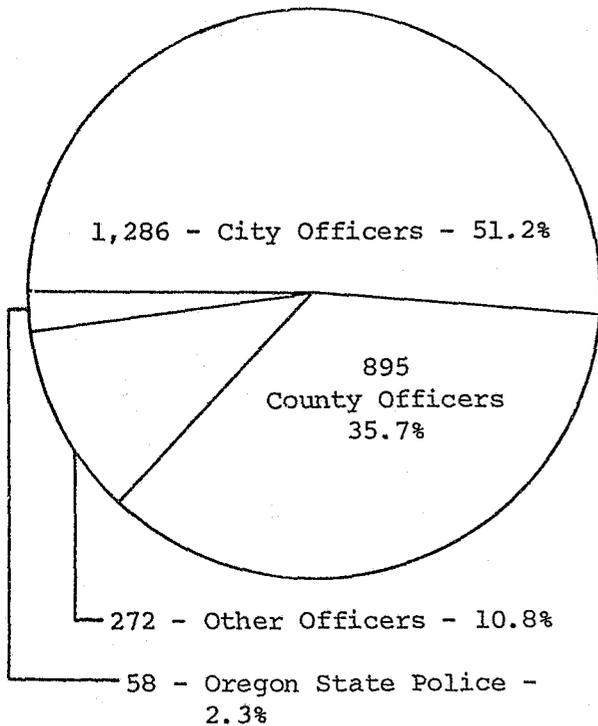
*Other staff assigned this section are from left to right: Hugh Wilkinson, Regional Training Coordinator; Jerry R. Hawley, Corrections Training Coordinator; Joanne H. Sweet, Secretary; and James E. Stewart, Parole and Probation Training Coordinator.*

Looking toward the future, we will continue to provide short courses for regional presentation that addresses the needs of managers and executives, as well as other courses that can be of interest and attract participants from all three professions served by the Board.

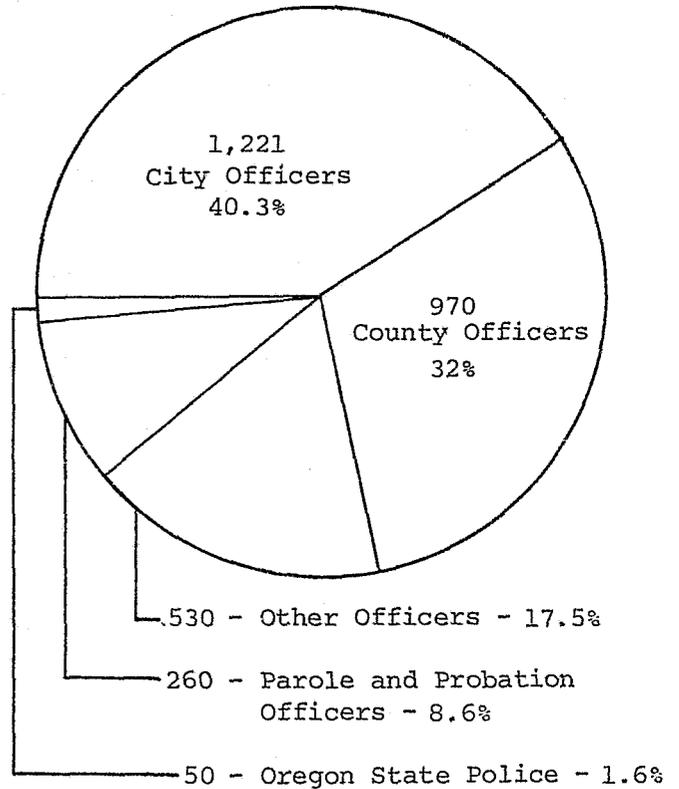
## SPECIALIZED AND REGIONAL PROGRAMS

COMPARISON OF TOTAL ACTIVITIES FISCAL YEAR 1977-1978 AND 1978-1979			
Fiscal Year	Number of Presentations	Total Attendance	Total Student Hours of Training
77-78	76	2,511	45,639
78-79	93	3,031	82,265

FY 1977 - 1978



FY 1978 - 1979



# BPST ACTIVITIES



# BOARD ON POLICE STANDARDS AND TRAINING

A PROGRESS SUMMARY for the period Annual Report

July, 1978-June, 1979

STANDARDS AND CERTIFICATION			ADMINISTRATIVE DISTRICT														Total This Period
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	
CERTIFICATES	OFFICER CERTIFICATION		1	2	3	4	5	6	7	8	9	10	11	12	13	14	
	Issued: Police-	Basic	17	144	73	30	58	31	20	33	6	23	15	14	9	10	483
		Intermediate	9	124	32	23	56	15	10	19	1	9	5	9	5	7	324
		Advanced	6	116	28	12	35	5	3	14	3	9	2	4	3	4	244
		Management	3	34	19	4	7	3	4	7	2	2	2	1		1	89
		Executive	1	38	14	2	6	4	4	2	2	1	1	1		1	77
		Corrections- Basic	1	21	10	5	9	18	6	6	2	4	2	4	3	4	95
		Intermediate		7	3	1	5	4	1	6						1	28
		Advanced	2			2	5	4									13
		Management			1	1	1	1									4
		Executive			1	1		1									3
		Par. & Prob.-Basic	1	54	25	4	11	2	1	7	1	4	1	4	1	1	117
		Intermediate	1	49	25	4	12	2	1	7	1	4	1	4	1	1	113
		Advanced		35	23	4	10	2	1	6		4	1	4	1		91
		Management		9	11		4	1		2		2		1			30
		Executive		4	6		2					1					13
		Lapsed: Police	9	106	57	23	43	13	17	34	6	8	8	15	12	6	357
		Corrections	4	3	8	5	9	6	5	7	2	4	2	4			59
		Par. & Prob.															9
		Denied: Police		19	2	4	8	4	1	6		3	2			2	51
	Corrections	1	2	2		2	3	1								11	
	Par. & Prob.		14	3		3			1	1	1		1			24	
	Revoked: Police		1													1	
	Corrections																
	Par. & Prob.																

Number of Certified Officers . . . . .

Beginning of This Period: Police 3,488 Corrections 434 Parole & Probation 0

Close of This Period: Police 3,630 Corrections 475 Parole & Probation 109

Number of Certificates Currently in Force . . . . .

Police: Basic 3,630 Int. 1,735 Adv. 1,292 Mgm't. 160 Exec. 130

Corrections: Basic 475 Int. 126 Adv. 63 Mgm't. 8 Exec. 7

Parole & Probation: Basic 109 Int. 106 Adv. 84 Mgm't. 28 Exec. 11

BOARD ON POLICE STANDARDS AND TRAINING

A PROGRESS SUMMARY for the period Annual Report  
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STANDARDS AND CERTIFICATION (cont.)		Out of State	ADMINISTRATIVE DISTRICT														Total This Period
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	
POLYGRAPH LICENSING	Applications Received:	9		6	10	2	3	1	4	5		2					42
	Intern Licenses Issued:	3			1	1		3	1								9
	General Exam. Licenses Issued:	6		6	10	1	2	1	1	4		2					33
	Licenses Denied, Susp. or Revoked:																
CAREER COUNSEL STAFFING	L.E. Agency Openings Processed:	2	2	5	3	4	5		3		6	2		3			35
	Personnel Counseling, Certification and Career Assistance:																4,144
	College Program Consultations:		14	8	41	9	9	1	8			4	2	2		3	111
DEPARTMENTAL PERSONNEL RECORDS & STANDARDS INSPECTION																	
Compliance Inspections: Field			1	6	7		2	3	5					1	1	1	27
Administ.			1	37	12	10	5	9	9	13	1	10	5	10	10	8	140
Total Inspections:			2	43	19	10	7	12	14	13	1	10	5	11	11	9	167
RECORD TRANSACTION SUMMARY	Police:	New Employees	20	96	60	39	57	10	19	30	11	25	8	11	12	10	408
		Promotions	3	16	15	12	20	1	8	15		3	3	3	5	4	108
		Terminations	7	63	38	23	34	2	10	23	7	9	5	8	10	5	244
		Files Updated	291	2633	1287	602	920	411	345	643	122	429	260	269	222	202	8,636
	Corrections:	New Employees	11	11	8	11	18	8	10	1	6	7	4	2	5	1	103
		Promotions	3			1											4
		Terminations	4	5	8	1	6	2	5	4	8	3	1	3		1	51
		Files Updated	54	230	86	65	134	59	85	76	40	54	27	46	33	25	1,014
	Parole & Probation:	New Employees		12	8	4	3		1	1				1			30
		Promotions															
		Terminations															
		Files Updated	6	128	67	27	27	9	4	21	2	13	4	16	3	1	328
Civilians:	New Employees	9	170	41	10	33	6	2	5	3	13	2	3	6	4	307	
	Promotions																
	Terminations	1	17	3	9	2					1					33	
	Files Updated	75	957	350	170	227	124	93	110	27	119	26	61	34	36	2,409	
Total Personnel:	New Employees	40	288	112	62	111	24	31	37	20	45	14	17	23	15	839	
	Promotions	6	16	15	13	20	1	8	15		3	3	3	5	4	112	
	Terminations	12	85	49	33	42	4	15	27	15	13	6	11	10	6	328	
	Files Updated	425	3896	2061	860	1296	601	526	842	190	610	316	387	291	263	12,564	

RESEARCH AND MANAGEMENT SERV.	ADMINISTRATIVE DISTRICT														Total This Period
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	
COUNSELING AND ADMINISTRATIVE SURVEY ACTIVITIES															
AGENCY COUNSELING: New Requests Rec'd	8	67	71	27	35	17	11	22	7	14	6	11	6	5	307
In Progress															
Completed This Period	9	67	72	28	35	17	11	22	7	14	6	11	6	5	310
LIMITED SURVEYS: New Requests Rec'd			2	2				3		1	1	1	2	1	13
In Progress													1	1	2
Completed This Period			2	2				3		1	1	1	1		11
COMPREHENSIVE SURVEYS: New Requests Rec'd				1						1					2
In Progress															
Completed This Period					1	1									2

OREGON POLICE ACADEMY ACTIVITIES	Out-of-State	ADMINISTRATIVE DISTRICT														Period Totals	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Offi-cers	Man-hours
(Number of Police Officers Completing Training This Period, By District)																	
BASIC POLICE TRAINING																	
Basic Class # 78-#84	16	70	42	26	11	19	11	23	6	12	4	9	8	5	262	72,920	
Suppl. Class # 5-#8	2	32	13	6	44	7	4	25	1	6	8	5	6	2	161	12,880	
Field Training Manuals Issued:	14	89	48	28	52	16	22	46	6	28	13	24	14	11	411		
Field Training Manuals Completed:	10	129	58	19	49	32	16	33	6	17	6	11	8	6	400	20,000	
Total Police Officers and Manhours This Period . . . . .															1,234	105,800	

ADVANCED POLICE TRAINING																
( ) Indicates # of Sessions																
( 4 ) Advanced Officer Course	2	51	20	17	18	13	9	11	2	5	5	2	3	1	159	6,360
( 3 ) Supervision Course	2	34	19	5	14	10	6	11		4	2	2	3	3	115	9,200
( 1 ) Middle Mngmt. Course	1	16	1	3	3	1	2	1		1	1	1	1		32	2,560
( 2 ) Executive Level Course	3	18	9	8	3	1	4	1	1	1	2	1		1	53	1,720
Specialized Police Training Courses																
( ) Indicates # of Sessions																
( 8 ) Breathalyzer Course	9	47	18	16	27	7	8	9	3	8	3	7	6	2	170	2,720
( 2 ) Instructor Training	2	25	4	6	9	1	1	2	1	2	1	1			55	2,200
(12) First-Aid Course	10	73	39	14	27	16	12	19	4	6	4	4	8	6	242	1,936
( 2 ) Cardiopulmonary Resus.	3	1	6							2		1	1		14	56
( 1 ) Traffic Accident Inves.		10	5	3	9	3		1		5		3			39	3,120
( 1 ) Adv. Narcotics Course	2	14	5	4	2	4	3	2	1	3	1	1	1		43	1,720
( 2 ) Adv. Firearms Instr. Course	2	17	7	3	4	4	2	4	2	1	2	1	1	2	52	2,080
(cont.)																

**BOARD ON POLICE STANDARDS AND TRAINING**

A PROGRESS SUMMARY for the period Annual Report  
July, 1978-June, 1979

OREGON POLICE ACADEMY ACTIVITIES (cont.)	Out of State	ADMINISTRATIVE DISTRICT														Period Totals		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
( ) Indicates # of Sessions																		
( 1) Shotgun Instr. Course			7	1	2	3	1	1	2			1	1	1			20	800
( 2) Trans. Emerg. Involving Radioactive Materials			16	9	2	7		2	5	3	2						46	368
( 1) Managing Crim. Inves.	3		13	8	5	5	3	1	1	1	3	2	2	2			49	784
( 1) Managing Patrol Oper.			15	15	3	3	3	1	2		3	2	1	2			50	800
( 1) Adv. Criminology	1		22	5	6	6	1	3	2	3	2	2	1	1	1		56	2,092
( 1) Dynamics of Commun.				5													5	20
( 1) Narcotics Off. Survival			1	12													13	104
Sub-Total Academy Training Activities	2	38	380	188	97	140	68	55	73	21	48	28	29	30	16		2,447	144,440
(67) Crash Injury Mngmt.*		48	380	145	23	20	28	13	112		78	7	61	29	42		985	38,760
TOTAL ACADEMY TRAINING ACTIVITIES	2	86	754	326	120	160	96	68	181	21	126	35	90	59	58		3,432	183,200
SPECIALIZED AND REGIONAL TRAINING		ADMINISTRATIVE DISTRICT														Period Totals		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
ACADEMY-BASED COURSES																		
Basic Corrections																		
Basic Class #11 - #13		6	23	8	4	16	10	7	5	3	4	3	3	6	1		99	15,840
Field Trng. Manuals Issued		9	25	11	12	38	14	12	18	11	9	5	7	8	4		183	
Field Trng. Manuals Completed		2	15	12	3	11	6	5	5	2	4	2	5	5	3		80	4,000
Basic Parole & Prob. #1-#4		1	27	11	13	20	3	5	8	1	5	2	2	3	1		102	16,320
( ) Indicates # of Sessions																		
( 1) Juv. Officer Workshop			13	8	1	2			1	1	2		2	2			32	1,280
( 3) Basic Dispatchers Crs.	1		38	13	10	22	6	11	18	4	12	2	6	3	1		147	10,944
( 2) Kiwanis Youth Camp	9		28	6	4	8	2	1	18		2		6	3	1		80	3,600
( 1) Juvenile Judges Inst.			13	6	7	12	2	2	3	3	4	1		1	2		56	728
( 1) Def. Tactics Instr. Crs.			15	7	6	2	2	1	2								35	1,400
( 1) Adv. Inv. Hypnosis	2		7	10	4	4	1	1	2		1		1				33	660
( 1) Basic Crime Prevention	1		18	5	2	7	2	3		2				1	1		42	3,260
( 2) Medical Records (C)	2	2	13	22	7	4	1	3	1	2							57	460
( 1) Corr. Trng. Seminar (C)				2	3	5	2	1									13	78
(cont.)																		

\* C.I.M. training is coordinated through the Academy section but is offered locally.

**BOARD ON POLICE STANDARDS AND TRAINING**

A PROGRESS SUMMARY for the period Annual Report

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SPECIALIZED AND REGIONAL TRAINING (cont.)	Out of State	ADMINISTRATIVE DISTRICT														Period Totals		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
( ) Indicates # of Sessions																		
( 1) Adv. Defensive Tactics		1	13	5		2	4		3	1	1			1			31	1,150
( 1) C.P.R. (C)		3	1								2		1	1		8	32	
Sub-Total Academy-Based Courses	4	17	159	84	44	68	22	23	48	13	24	3	10	9	6	815	59,752	
<b>REGIONAL TRAINING COURSES</b>																		
( ) Indicates # of Sessions																		
( 2) Hostage Negotiations		2	28	8	3	6	2	14									63	1,008
( 2) Auto Theft Inves.	11	16	21	9	2	2									24		85	1,192
( 4) Homicide Inves.			2		35				4	2			32	36	11	26	148	1,200
( 2) Baton Training			38														38	524
(19) Sex Crimes Inves.	2	26	135	84	81	39	39	53	33	17	37	50	54	33	39	722	8,256	
( 1) Child Abuse Inv. Seminar		32	7	4	2	3	1	2			1						52	1,040
( 2) Outlaw Motorcycle Gangs			6	23	5					19			1				54	379
( 2) Defensive Driving					21						6						27	108
( 2) Exec. Seminar for Chiefs & Sheriffs		5	15	27	10	5	4	6	1	1	8		2	3	6	93	1,001	
(11) Search & Seizure		26	13	16	37	15	59	21	81	15	37	38	19	19	14	410	2,897	
( 1) L.E. & Older Persons		1	9	3	2	10	5		2		2	1				35	528	
( 1) Adv. Auto Theft Inv.	1		6	7	4	11	7				2					38	988	
( 1) Dispatcher Trng.		1									9					10	70	
( 2) Chemical Agents (C)			22	7	8	3			1	1	1		1			44	178	
( 2) Search & Trans. Pris. (C)			32	7	18	2			1	1	1		1			63	489	
( 1) Case Management (P)		8	23	1												32	128	
( 1) Dictation Procedures			1	19												20	40	
( 1) P & P Supv; Interst. Compact (P)			34	1												35	105	
( 1) Medical Security (C)		1	13	5	3		4	3	3						1	33	99	
( 1) Telephone & Pub. Contact			5													5	15	
( 1) Basic Security Tech. (P)				16												16	111	
( 1) Role of P&P Off. (P)			26	1												27	108	
( 1) Secur. & Trans. Pris. (P)			26	2												28	112	
( 7) Defensive Tactics			31	11	3	1		16	42					19	15	138	1,937	
Sub-Total Regional Training Courses (cont.)	14	118	493	251	234	97	121	115	168	56	104	121	114	85	125	2,216	22,513	

**BOARD ON POLICE STANDARDS AND TRAINING**

A PROGRESS SUMMARY for the period Annual Report

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SPECIALIZED AND REGIONAL TRAINING (cont.)	Out of State	ADMINISTRATIVE DISTRICT														Period Totals	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Officers	Manhours
TOTAL ACADEMY-BASED AND REGIONAL TRAINING COURSES	18	135	652	335	278	165	143	138	216	69	128	124	124	94	131	3,031	82,265
<u>OTHER ACTIVITIES</u>																	
Courses Certified:																	
Police	1	2	35	97	6	10	5		3	1	9	1	4	3	1		178
Corrections				10						1							11
Parole & Prob.			2	9													11
College																	
Number of Instructors in above courses:	3	2	226	871	7	65	11		9	4	45	2	5	5	2		1,257
Assistance to Local Training Programs:		1	14	8	2				3	1	11	1	1		1		43

TOTAL TRAINING PROVIDED BY THE BOARD ON POLICE STANDARDS AND TRAINING  
FISCAL YEAR 1977-78 COMPARED TO FISCAL YEAR 1978-79

Persons Trained

	<u>1977-78</u>	<u>1978-79</u>
At Oregon Police Academy. . . . .	2,238 . . . . .	2,879
Other than at Academy . . . . .	<u>3,132</u> . . . . .	<u>3,185</u>
Total Persons Trained. . . . .	5,370 . . . . .	6,064

Training Hours Completed

	<u>1977-78</u>	<u>1978-79</u>
At Oregon Police Academy. . . . .	175,543. . . . .	180,192
Other Than at Academy . . . . .	<u>57,233.</u> . . . . .	<u>61,273</u>
Total Training Hours Completed . . . . .	232,776. . . . .	241,465