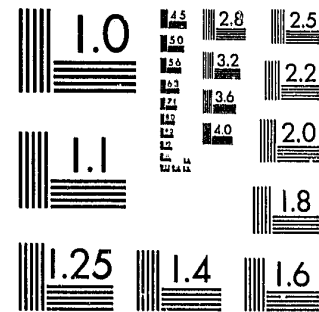


National Criminal Justice Reference Service

ncjrs

This microfiche was produced from documents received for inclusion in the NCJRS data base. Since NCJRS cannot exercise control over the physical condition of the documents submitted, the individual frame quality will vary. The resolution chart on this frame may be used to evaluate the document quality.



MICROCOPY RESOLUTION TEST CHART
NATIONAL BUREAU OF STANDARDS-1963-A

Microfilming procedures used to create this fiche comply with the standards set forth in 41CFR 101-11.504.

Points of view or opinions stated in this document are those of the author(s) and do not represent the official position or policies of the U. S. Department of Justice.

National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

4/7/82

U.S. Department of Justice
National Institute of Corrections

MFI

Directory of Federal Programs Resources for Corrections

February 1981

U.S. Department of Justice

National Institute of Corrections

Resources for Corrections

Directory of
Federal Programs

79122

Resources for Corrections

Directory of Federal Programs

Robert C. Grieser, Project Director

Contributors:

Tamara Hatfield
Marlo Greszes
Hildy Saizow

U.S. Department of Justice
National Institute of Justice

This document has been reproduced exactly as received from the person or organization originating it. Points of view or opinions stated in this document are those of the authors and do not necessarily represent the official position or policies of the National Institute of Justice.

Permission to reproduce this copyrighted material has been granted by

Institute for Economic and
Policy Studies

to the National Criminal Justice Reference Service (NCJRS).

Further reproduction outside of the NCJRS system requires permission of the copyright owner.

February 1981

Prepared by the Institute for Economic and Policy Studies, Inc., for the National Institute of Corrections, Department of Justice, under Grant Award Number BY-6. Points of view or opinions stated in this document are those of the author and do not necessarily represent the official position or policies of the National Institute of Corrections. Inquiries that may arise upon reading this material may be directed to:

Institute for Economic and Policy
Studies, Inc.
1220 King Street
Alexandria, VA 22314

or

National Institute of Corrections
U.S. Department of Justice
320 First St., NW
Washington, DC 20534

ACKNOWLEDGMENTS

I do not quite know where to begin in thanking people for the patience it has required to manage and assemble such a large pool of information as is contained herein. Nonetheless, I shall try to express my gratitude for the past several months of hard work. First, I want to thank Tamara Hatfield and the staff who labored on the telephone in their efforts to contact all of the Federal agencies that are included within the Directory. In addition, I am grateful to those involved in the tedious editing and rereading of these materials to mold them into shape for this final product. Finally, but also of the utmost importance, are those forgotten computer programmers who worked many late nights and weekends to deliver this document on schedule, namely, Randall Guynes and Pat Bond. To all of you guys -- thanks.

Robert C. Grieser
February 1981

The National Institute of Corrections reserves the right to reproduce, publish, translate, or otherwise use, and to authorize others to publish and use all or any part of the copyrighted material contained in this publication.

©Copyright 1981. Institute for Economic and Policy Studies, Inc.

Permission was granted on February 12, 1981, by the Institute for Economic and Policy Studies, Inc. to the U.S. Department of Justice, National Institute of Corrections to print this publication.

FOREWORD

This document identifies federal programs that have assisted or potentially could assist correctional agencies, personnel, and clients. Since the compilation of the directory, recommendations have been made to Congress for the significant reduction of some of the programs contained here. The fate of some programs is therefore in doubt.

Federal programs specifically geared to corrections and criminal justice were not exempt from the budget cut recommendations, making the identification of other sources of federal assistance even more critical. We therefore would encourage you to explore those programs that appear relevant to your needs.

A second directory that identifies non-federal resources available to the field has also been developed and will soon be released. It is our hope that these directories will facilitate access to resources that may otherwise remain untapped by corrections.

Allen F. Breed
Allen F. Breed, Director
National Institute of Corrections

February 1981

TABLE OF CONTENTS

	<u>Page</u>
Foreword	i
Acknowledgments	iii
PART I: Overview	
Introduction	I-1
How to Use the Directory	I-2
Methodological Approach	I-5
PART II: Indices	
Resource Entry Index - Agency Programs	II-1
Corrections Functional Index	II-9
Special Groups Index	II-21
PART III: Correctional Resource Entries	
Entries	III-1
Bibliography	III-457
PART IV: Appendices	
Appendix A - Corrections Functional Areas	IV-1
Appendix B - Federal Information Centers/Regional Councils	IV-3
Appendix C - Types of Assistance	IV-7
Appendix D - Programs Requiring Circular Coordination	IV-9
Appendix E - Application for Federal Assistance - Standard Form 424	IV-11
Appendix F - How to Use the Directory: An Example	IV-13
Appendix G - Sample Interview Schedule	IV-15
Appendix H - Suggestions for Proposal Writing	IV-17
Appendix I - State Abbreviations	IV-25
Appendix J - Glossary of Terms	IV-27

PART I: OVERVIEW

PART I: OVERVIEW

INTRODUCTION

The Directory of Federal Programs has been developed to locate potential resources available from the Federal government to correctional organizations, staffs, and clients. Due to the curtailing of funds from the Law Enforcement Assistance Administration, alternative resources for criminal justice programs must be explored and identified. This directory is a first step in filling that need.

The Directory contains four major components: Part I, the Overview; Part II, the Indices; Part III, the Correctional Resource Entries or agency program listings; and Part IV, the Appendices. The Overview presented here in Part I starts with a brief introduction and background summarizing the intent and explaining the need for such a comprehensive resource directory. Following the introduction, the next section outlines "How to Use the Directory." Finally, Part I concludes with a description of the methodology used for assembling the data incorporated within this volume. A brief summary of findings is also provided.

For purposes of clarity and consistency, several terms must be fully defined. "Resources" as used in this context refers to direct cash payments, goods and/or services delivered by the various programs. "Corrections" refers to activities carried out by public or private organizations at the pre and post-adjudication phases of the adult criminal justice system. Therefore, available resources for probationers are included in this directory, while resources strictly targeted to ex-offenders and juveniles are not. Along these same lines, resources relating to crime prevention activities would not be included here. As a result of these determinations, the Directory has been systematically limited to identifying those resources applicable to adult correctional systems, staffs, and clients. An attempt was made to identify resources that would be helpful in addressing needs for both the institutional and community-based settings.

A wide variety of federally funded activities have been found to potentially benefit the correctional arena. Some of these, like the technical assistance grants available through the National Institute of Corrections, explicitly target the field of corrections; others, such as programs under the Comprehensive Employment and Training Act (CETA), operate within a sufficiently broad framework that the applicability to corrections is implied. These programs with implicit ties to corrections are the more prevalent entries in the Directory.

Even after the discovery of a relevant program, specification, regulations and qualifications inherent in the program make it difficult for a correctional organization to approach the search for Federal resources in a systematic, comprehensive and informed fashion. This survey conducted by the Institute provides the basis for that search by identifying potential sources of assistance, summarizing their critical features and restrictions, and presenting the results in a standardized format that can be readily accessed.

It is our hope that the Directory of Federal Programs will serve as a reference tool for state and local governments and community agencies involved in planning and policymaking in the field of corrections. Additionally, we encourage the use of this reference by correctional staff and clients as a basis for Federal assistance to the individual.

HOW TO USE THE DIRECTORY

Upon completion of this Overview section, a second major part, the Indices, is laid out. This includes the Resource Entry Index which provides a complete listing of all programs in this directory. It is important to note that these agency resources/programs are listed by OMB Catalog number rather than in alphabetical order by Federal Department or Agency, for easy reference to the primary source document used in compiling this information.* While this index groups programs within the particular Federal Agency that administers and regulates the program, the Corrections Functional Index groups these same programs into 17 basic functional categories which identify specific areas of decision-making (see Appendix A). Finally, a beneficiary index, or "Special Groups" Index has also been included; it focuses on those groups that are eligible for resource assistance as a result of their minority status (e.g., Indians, handicapped, veterans, etc.)

Part III, the Correctional Resource Entries, is the central component of the Directory. All of the agency program listings identified as present or potential resources to corrections are listed here. Information is provided on 20 specific areas of interest including:

- Federal Agency administering the program;
- Objectives and goals of a program;
- Description of a program;
- Eligibility requirements for both the applicant and beneficiary;
- Types of resource assistance offered under a program;
- Amount of obligations estimated for FY 81 (when available);
- Past assistance to corrections under the program;
- Application and assistance processes;
- OMB program number;
- Information contacts and the headquarters and regional offices.

For the user's convenience, these areas are divided into five basic sections: Authority, Scope and Eligibility Requirements, Resources, Management, Information Contacts. A Bibliography of additional sources and program description materials is included at the end of Part III.

The final section of the Directory, Part IV, contains the various Appendices which have been laid out for the benefit of the user. For example, one appendix has addresses and telephone numbers of Federal Information Centers and Regional Councils (see Appendix B). Some of the other appendices that have been included are the following:

- A. Corrections Functional Areas
- C. Types of Assistance
- D. Programs Requiring Circular Coordination
- E. Application for Federal Domestic Assistance - Standard Form 424
- F. Hypothetical Example of How to Use the Directory
- G. Sample Interview Schedule
- H. Suggestions for Proposal Writing
- I. State Abbreviations
- J. Glossary of Terms

*Note: The OMB Catalog refers to the Catalog of Federal Domestic Assistance published by the Executive Office of Management and Budget.

The Resource Entries are presented in their structured order below, with a clear definition of each category.

A. Program Title - the descriptive name given to a program.

AUTHORITY

B. Federal Department/Agency - the Federal Department, Agency, commission, council or instrumentality of the government under whose authority the program falls. The authorizing legislation for establishing the program may be found by referencing the OMB Catalog of Federal Domestic Assistance.

C. Office - the primary organizational subunit (the administering office) that has direct operational responsibility for managing a program.

SCOPE AND ELIGIBILITY

D. Objectives - a statement of specific objectives of what the program is intended to accomplish along with the goals toward which the program is directed.

E. Program Description - outlines the potential uses for the assistance provided to meet stated objectives, and the restrictions placed upon the use of funds.

F. Eligibility

1. Applicant - indicates who can apply to the Federal Government for assistance and the criteria the potential applicant must satisfy.

2. Beneficiary - lists the ultimate beneficiaries of the program, the criteria they must satisfy and who specifically is not eligible.

F. Corrections Functional Area - the general functional area(s) that the program encompasses (see Appendix A). These functional categories were utilized to assemble one of the major indices. Each of the 228 resource entries were assigned to as many functional areas as deemed appropriate. The Client Programs and Services area was used as a "catch-all" in the event that more specific functional areas, such as Employment, Education, or Health, could not be identified.

RESOURCES

H. Type of Assistance - indicates the form in which the assistance is transmitted from the Federal Government and is initially received for use or distribution by the applicant. Aside from direct monetary resources, some of the various types of assistance available in the form of goods or services include the following:

Training, Advisory Service and Counseling, Investigation of Complaints, Loans, Use of Property, Facilities, and Equipment, etc. An explanation of these assistance types is provided in Appendix C.

- I. Matching Requirements - indicates the formula or matching requirements prescribed in the allocation of funds. This section also informs applicants whether there are any matching requirements to be met when participating in the cost of a project. In general, the matching share represents that portion of the project costs not borne by the Federal Government. Matching requirements may be met through cash or in kind contributions.
- J. Obligations - the dollar amounts listed represent estimates of obligations for fiscal year 1981. Each program indicates what the obligation figures represent in terms of the type of assistance provided. Obligations for nonfinancial assistance programs indicate the administrative expenses involved in the operation of a program as an indication of the magnitude of services being provided and the items involved in obligations.
- K. Range/Average of Financial Assistance - this section lists the representative range (smallest to largest) of the amount of financial assistance available. These figures are based upon funds awarded in the past fiscal year and the current fiscal year to date. Also indicated is an approximate average amount of awards which were made in the past and current fiscal years. Wherever applicable, the monetary amounts noted here are represented as follows: Range; Average.
- L. Past Corrections Assistance - indicates whether the program has provided assistance to correctional clients in the past and, where possible, cites examples of previously funded correctional projects. In cases where a 'No' response is cited, these programs were included since they represent potential untapped resources.

MANAGEMENT

- M. Assistance Process - indicates if assistance goes directly to the applicant/beneficiary or if the assistance is funneled through an entity of state government, an organization or institution to the beneficiary. The two most common methods of disseminating assistance are as follows: Federal/State/Applicant and Federal/Applicant.
- N. Application Procedure - discusses the basic procedural steps required by the Federal Agency in the application process. Each program will indicate whether applications are to be submitted to the Federal headquarters, regional or local office, or to a state or local government office. If a state plan is required, this will be indicated again in this section since "applications" under formula grant programs are in the form of a state plan. In cases where reference is made to OMB Circulars or Standard Form 424 - Application for Federal Assistance, see Appendices D and E respectively for further detail.

- O. OMB Catalog Number - this is the number assigned to the program as listed in the OMB Catalog. The first two digits of this five digit number identify the Federal Department or Agency that administers the program, and the last three numbers are assigned in numerical sequence.

INFORMATION CONTACTS

- P. Headquarters Address - lists the address at the headquarters level with direct operational responsibility for managing a program.
- Q. Telephone Number - lists the headquarter's telephone number.
- R. Contact - provides the name and/or title of the person contacted by phone at the headquarters office or the person listed in the OMB Catalog as being liaison for the program at the Federal level.
- S. Regional Offices - indicates the appropriate regional or local offices to contact for information on all aspects of the specific program. The Federal Information Center or Regional Council can provide the user with the location of District and Field Offices for the various Departments and agencies administering programs for the Federal government. They may also give the potential resource recipient some idea of the relative competitiveness of an application. (See Appendix B for listing of addresses).

Now that the user is familiar with the basic contents and organization of the Directory, the next step is to proceed in identifying the needed resources. The following outline is intended to aid the user in accomplishing that end.

First of all, one would begin searching for resource assistance once the need has been assessed or a project idea has been developed. Proceed by looking through the Indices section and determining the possible functional areas and agencies that may be appropriate to turn to for assistance. Next, decide which resource entries might be applicable, locate these entries and examine the Scope, Eligibility, and Resource availability to see whether they meet the intended needs. To further illustrate this procedure, a hypothetical example of "How to Use the Directory" is provided in Appendix F.

METHODOLOGICAL APPROACH

A two-step process was used to collect and analyze information. First, a list of Federally funded programs that are possible "candidates" for correctional activities was compiled. The candidate list was organized around functional (e.g., education, vocational, training, research, management, etc.) dimensions relevant to corrections as a means of directing the research process toward specific Federal agencies. The two principal sources utilized for this initial step of the process were published documents and expert opinion. The former included such publications as the OMB Catalog of Federal Domestic Assistance, Government Organization Manual, and other program directives; the latter included professional organizations, legislative and executive branch officials and private individuals.

Programs were then withdrawn from this initial list for the following reasons: (1) explicit statutory requirements prohibit such assistance (e.g., benefits are not provided to the incarcerated); (2) the focus of the program provides no potential applicability to corrections (such as the development of foreign trade relations); (3) the program is specifically geared to a disaster or emergency situation; and, (4) the program's focus is not national in scope (e.g., Appalachian Regional Commission or Tennessee Valley Authority). The programs that survived these four exclusionary criteria became our telephone screening list.

Telephone Screening and Verification. This candidate list provided the basis for telephone and personal interviews to verify the program's auspices, status, and scope and to collect additional data on eligibility criteria, funding processes, special requirements, etc. Background research materials were also collected (including, where possible, Congressional documents, program descriptions and other published material) to more precisely describe how and under what conditions correctional organizations or their clients might be eligible for Federal monies, services or goods. A sample of the telephone interview schedule used is included in Appendix G. The set of variables included for each of the resource entries in the Directory is presented in the preceding section.

Final Listing of Federal Resources for Corrections. The final determinants for inclusion of a program in this directory were the following: (1) they had given money, goods or services for some correctional purpose in the past, or (2) had never done so as yet, but the contact person interviewed felt that corrections would be a likely candidate to receive resources in the future (providing eligibility requirements were met).

Summary of Findings. A brief examination of the results of the telephone interviews demonstrates that resources for corrections are indeed dispersed over a broad range of Departments and Agencies throughout the Federal government. For example, resources available for corrections were found in every Federal Department except the State Department. This includes the Department of Defense "Tools for Schools" program which furnishes industrial equipment on loan to educational facilities. The recently created Department of Education has over 50 programs which provide resources for correctional activities. These are only some of the more than 225 resource entries described herein that are applicable for corrections purposes.

PART II: INDICES

RESOURCE ENTRY INDEX

	<u>Page</u>
<u>Department of Agriculture:</u>	
10.051 COMMODITY LOANS AND PURCHASES.....	III- 1
10.055 GRAIN, WHEAT, RICE AND COTTON PRODUCTION STABILIZATION.....	III- 3
10.056 STORAGE FACILITIES AND EQUIPMENT LOANS.....	III- 5
10.067 GRAIN RESERVE PROGRAM.....	III- 7
10.150 AGRICULTURAL PRODUCT GRADING.....	III- 9
10.153 MARKET NEWS.....	III- 11
10.252 AGRICULTURAL STATISTICAL REPORTS.....	III- 13
10.423 COMMUNITY FACILITIES LOANS.....	III- 15
10.477 MEAT AND POULTRY INSPECTION.....	III- 17
10.478 VOLUNTARY COMMODITY INSPECTION AND GRADING PROGRAM.....	III- 19
10.551 FOOD STAMPS.....	III- 21
10.663 YOUNG ADULT CONSERVATION CORPS-GRANTS TO STATES (YACC).....	III- 23
10.875 AGRICULTURAL RESEARCH-BASIC AND APPLIED RESEARCH.....	III- 25
10.881 COOPERATIVE EXTENSION SERVICE.....	III- 27
10.883 TECHNICAL INFORMATION SYSTEMS (TIS).....	III- 29
10.901 RESOURCE CONSERVATION AND DEVELOPMENT (RC&D).....	III- 31
10.903 SOIL SURVEY.....	III- 33
10.907 SNOW SURVEY AND WATER SUPPLY FORECASTING.....	III- 35

Department of Commerce:

11.001 CENSUS BUREAU DATA PRODUCTS, CENSUS DATA USER SERVICE, CENSUS SPECIAL TABULATIONS AND SERVICES.....	III- 37
11.004 CENSUS INTERGOVERNMENTAL SERVICES.....	III- 39
11.006 PERSONAL CENSUS SEARCH.....	III- 41
11.025 MEASURES AND ANALYSES OF THE U.S. ECONOMY.....	III- 43
11.027 BUSINESS ASSISTANCE, SERVICES, AND INFORMATION.....	III- 45
11.304 ECONOMIC DEVELOPMENT-PUBLIC WORKS IMPACT PROJECTS.....	III- 47
11.650 NATIONAL TECHNICAL INFORMATION SERVICE.....	III- 49
11.900 PATENT AND TRADEMARK TECHNICAL INFORMATION DISSEMINATION.....	III- 51

Department of Defense:

12.001 INDUSTRIAL EQUIPMENT LOANS TO EDUCATIONAL INSTITUTIONS.....	III- 53
--	---------

Department of Health and Human Services:

13.235 DRUG ABUSE COMMUNITY SERVICE PROGRAMS.....	III- 55
13.242 MENTAL HEALTH RESEARCH GRANTS.....	III- 57
13.244 MENTAL HEALTH CLINICAL OR SERVICE RELATED TRAINING GRANTS.....	III- 59
13.252 ALCOHOLISM TREATMENT AND REHABILITATION/OCCUPATIONAL ALCOHOLISM SERVICES PROGRAMS.....	III- 61
13.257 ALCOHOL FORMULA GRANTS.....	III- 63
13.258 NATIONAL HEALTH SERVICE CORPS.....	III- 65
13.274 ALCOHOL CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 67
13.280 DRUG ABUSE CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 69

13.289	PRESIDENT'S COUNCIL ON PHYSICAL FITNESS AND SPORTS.....	III- 71
13.290	SPECIAL ALCOHOLISM PROJECTS.....	III- 73
13.295	COMMUNITY MENTAL HEALTH CENTERS (CMHC)-COMPREHENSIVE SERVICES SUPPORT.....	III- 75
13.608	ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES-CHILD WELFARE RESEARCH AND DEMONSTRATION.....	III- 77
13.612	NATIVE AMERICAN PROGRAMS.....	III- 79
13.630	DEVELOPMENTAL DISABILITIES-BASIC SUPPORT AND ADVOCACY GRANTS...	III- 81
13.644	SOCIAL SERVICES TRAINING GRANTS-TITLE XX.....	III- 83
13.646	WORK INCENTIVE PROGRAM (WIN).....	III- 85
13.675	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III- 87
13.676	SURPLUS PROPERTY UTILIZATION.....	III- 89
13.714	MEDICAL ASSISTANCE PROGRAM.....	III- 91
13.802	SOCIAL SECURITY-DISABILITY INSURANCE.....	III- 93
13.803	SOCIAL SECURITY-RETIREMENT INSURANCE.....	III- 95
13.805	SOCIAL SECURITY-SURVIVORS INSURANCE.....	III- 97
13.808	ASSISTANCE PAYMENTS-MAINTENANCE ASSISTANCE (STATE AID).....	III- 99
13.822	HEALTH CAREERS OPPORTUNITY PROGRAM.....	III-101
13.879	MEDICAL LIBRARY ASSISTANCE.....	III-103
13.889	EXPANDED FUNCTION DENTAL AUXILIARY TRAINING PROGRAM.....	III-105
13.890	GENETIC DISEASES TESTING AND COUNSELING SERVICES.....	III-107
13.898	ALCOHOLISM DEMONSTRATION/EVALUATION.....	III-109
13.974	FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS	III-111
13.977	PREVENTIVE HEALTH SERVICE-VENEREAL DISEASE CONTROL GRANTS.....	III-113

Department of Housing and Urban Development:

14.146	LOW INCOME HOUSING-ASSISTANCE PROGRAM (PUBLIC HOUSING).....	III-115
14.156	LOWER-INCOME HOUSING ASSISTANCE PROGRAM (SECTION 8).....	III-117
14.218	COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS.....	III-119
14.220	REHABILITATION LOANS.....	III-121

Department of Interior:

15.108	INDIAN EMPLOYMENT ASSISTANCE.....	III-123
15.113	INDIAN SOCIAL SERVICES-GENERAL ASSISTANCE.....	III-125
15.114	INDIAN EDUCATION-COLLEGES AND UNIVERSITIES.....	III-127
15.124	INDIAN LOANS-ECONOMIC DEVELOPMENT.....	III-129
15.141	INDIAN HOUSING ASSISTANCE.....	III-131
15.402	RECREATION-TECHNICAL ASSISTANCE.....	III-133
15.801	CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING.....	III-135
15.850	INDIAN ARTS AND CRAFTS DEVELOPMENT.....	III-137
15.902	NATIONAL ENVIRONMENTAL STUDY AREAS (NESA).....	III-139

Department of Justice:

16.001	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS- LABORATORY ANALYSIS.....	III-141
16.004	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS- TRAINING.....	III-143

16.005	PUBLIC EDUCATION ON DRUG ABUSE-INFORMATION.....	III-145
16.101	EQUAL EMPLOYMENT OPPORTUNITY.....	III-147
16.104	PROTECTION OF VOTING RIGHTS.....	III-149
16.105	DESEGREGATION OF PUBLIC FACILITIES.....	III-151
16.106	INDIAN CIVIL RIGHTS.....	III-153
16.200	COMMUNITY RELATIONS SERVICE.....	III-155
16.300	LAW ENFORCEMENT ASSISTANCE-FBI ADVANCED POLICE TRAINING.....	III-157
16.303	LAW ENFORCEMENT ASSISTANCE-FBI FINGERPRINT IDENTIFICATION.....	III-159
16.304	LAW ENFORCEMENT ASSISTANCE-NATIONAL CRIME INFORMATION CENTER...	III-161
16.305	LAW ENFORCEMENT ASSISTANCE-UNIFORM CRIME REPORTS.....	III-163
16.400	CITIZENSHIP EDUCATION AND TRAINING.....	III-165
16.534	LAW ENFORCEMENT ASSISTANCE-TRAINING.....	III-167
16.540	JUVENILE JUSTICE AND DELINQUENCY PREVENTION-ALLOCATION TO STATES.....	III-169
16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.550	CRIMINAL JUSTICE-STATISTICS DEVELOPMENT.....	III-173
16.553	PRIVACY AND SECURITY OF CRIMINAL JUSTICE SYSTEMS.....	III-175
16.560	JUSTICE RESEARCH AND DEVELOPMENT PROJECT GRANTS.....	III-177
16.570	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III-179
16.601	CORRECTIONS-TRAINING AND STAFF DEVELOPMENT.....	III-181
16.602	CORRECTIONS-RESEARCH AND EVALUATION.....	III-183
16.603	CORRECTIONS-TECHNICAL ASSISTANCE.....	III-185
16.604	CORRECTIONS-POLICY FORMULATION.....	III-187
16.605	CORRECTIONS-CLEARINGHOUSE.....	III-189

Department of Labor:

17.003	PRICES AND COST OF LIVING DATA.....	III-191
17.100	LABOR-MANAGEMENT RELATIONS SERVICES.....	III-193
17.103	PENSION AND WELFARE BENEFIT PROGRAMS.....	III-195
17.104	OFFICE OF CONSTRUCTION INDUSTRY SERVICES.....	III-197
17.201	APPRENTICESHIP TRAINING.....	III-199
17.207	EMPLOYMENT SERVICE.....	III-201
17.208	EXEMPLARY REHABILITATION CERTIFICATES.....	III-203
17.211	JOB CORPS.....	III-205
17.225	UNEMPLOYMENT INSURANCE.....	III-207
17.232	COMPREHENSIVE EMPLOYMENT AND TRAINING ACT PROGRAMS (CETA).....	III-209
17.233	EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS.....	III-213
17.234	EMPLOYMENT AND TRAINING-INDIANS AND NATIVE AMERICANS.....	III-215
17.235	SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM.....	III-217
17.243	SPECIAL PROGRAMS AND ACTIVITIES FOR THE DISADVANTAGED.....	III-219
17.500	OCCUPATIONAL SAFETY AND HEALTH.....	III-221
17.700	WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE.....	III-223

Department of Transportation:

20.100	AVIATION EDUCATION.....	III-225
20.509	PUBLIC TRANSPORTATION FOR NONURBANIZED AREAS.....	III-227

Department of Treasury:

21.003	TAX INFORMATION AND EDUCATION.....	III-229
21.300	STATE AND LOCAL GOVERNMENT FISCAL ASSISTANCE-GENERAL REVENUE SHARING.....	III-231

Office of Personnel Management:

27.001	FEDERAL CIVIL SERVICE EMPLOYMENT.....	III-233
27.002	FEDERAL EMPLOYMENT ASSISTANCE FOR VETERANS, FEDERAL EMPLOYMENT FOR THE HANDICAPPED.....	III-235
27.008	INTERGOVERNMENTAL COOPERATION IN RECRUITING AND EXAMINING, INTERGOVERNMENTAL PERSONNEL GRANTS.....	III-237
27.009	TRAINING ASSISTANCE TO STATE AND LOCAL GOVERNMENTS.....	III-239
27.011	INTERGOVERNMENTAL MOBILITY OF FEDERAL, STATE, AND LOCAL EMPLOYEES.....	III-241
27.013	PRESIDENTIAL MANAGEMENT INTERN PROGRAM.....	III-243

Commission on Civil Rights:

29.001	CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS.....	III-245
--------	--	---------

Equal Employment Opportunity Commission:

30.001	EMPLOYMENT DISCRIMINATION-SETTLEMENT, INVESTIGATION, CONCILIATION, AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES	III-247
30.008	EMPLOYMENT DISCRIMINATION, AGE DISCRIMINATION AND THE EQUAL PAY ACT.....	III-249

Federal Communications Commission:

32.001	COMMUNICATIONS INFORMATION AND INVESTIGATION OF COMPLAINTS.....	III-251
--------	---	---------

Federal Mediation and Conciliation Service:

34.001	LABOR MEDIATION AND CONCILIATION.....	III-253
--------	---------------------------------------	---------

General Services Administration:

39.003	DONATION OF FEDERAL SURPLUS PERSONAL PROPERTY.....	III-255
39.005	NATIONAL AUDIOVISUAL CENTER.....	III-257
39.008	FEDERAL INFORMATION CENTER.....	III-259
39.009	CONSUMER INFORMATION CENTER.....	III-261
40.002	GOVERNMENT PUBLICATIONS-SALES AND DISTRIBUTION.....	III-263

Library of Congress:

42.001	BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED.....	III-265
42.003	DISTRIBUTION OF LIBRARY OF CONGRESS CATALOGING.....	III-267
42.006	LIBRARY OF CONGRESS RESEARCH SERVICES.....	III-269
42.007	REFERENCE AND REFERRAL SERVICES IN SCIENCE AND TECHNOLOGY.....	III-271

National Aeronautics and Space Administration:

43.001	AEROSPACE EDUCATION SERVICES PROJECT.....	III-273
--------	---	---------

National Credit Union Administration:

44.001	CREDIT UNION CHARTER, EXAMINATION, SUPERVISION, AND INSURANCE	III-275
--------	---	---------

National Foundation on the Arts and Humanities:

45.003	PROMOTION OF THE ARTS-ARTISTS-IN-SCHOOLS.....	III-277
45.004	PROMOTION OF THE ARTS-LITERATURE.....	III-279
45.006	PROMOTION OF THE ARTS-MEDIA ARTS: FILM/RADIO/TELEVISION.....	III-281
45.010	PROMOTION OF THE ARTS-EXPANSION ARTS.....	III-283
45.011	PROMOTION OF THE ARTS-INTERDISCIPLINARY ARTS PROJECTS.....	III-285
45.113	PROMOTION OF THE HUMANITIES-PROGRAM DEVELOPMENT.....	III-287
45.115	PROMOTION OF THE HUMANITIES-YOUTHGRANTS.....	III-289
45.129	PROMOTION OF THE HUMANITIES-STATE PROGRAMS.....	III-291
45.131	PROMOTION OF THE HUMANITIES-SPECIAL PROGRAMS.....	III-293
45.137	PROMOTION OF THE HUMANITIES-DIVISION OF PUBLIC PROGRAMS, LIBRARIES HUMANITIES PROJECTS.....	III-295

Community Services Administration:

49.002	COMMUNITY ACTION.....	III-297
--------	-----------------------	---------

President's Committee on Employment of the Handicapped:

53.001	HANDICAPPED EMPLOYMENT PROMOTION.....	III-299
--------	---------------------------------------	---------

Small Business Administration:

59.005	MANAGEMENT ASSISTANCE TO SMALL BUSINESSES.....	III-301
59.007	MANAGEMENT AND TECHNICAL ASSISTANCE FOR DISADVANTAGED BUSINESSMEN.....	III-303
59.026	SERVICE CORPS OF RETIRED EXECUTIVES AND ACTIVE CORPS OF EXECUTIVES.....	III-305

Veterans Administration:

64.008	VETERANS DOMICILIARY CARE.....	III-307
64.009	VETERANS HOSPITALIZATION.....	III-309
64.011	VETERANS OUTPATIENT CARE.....	III-311
64.013	VETERANS PROSTHETIC APPLIANCES.....	III-313
64.019	VETERANS REHABILITATION-ALCOHOL AND DRUG DEPENDENCE.....	III-315
64.103	LIFE INSURANCE FOR VETERANS.....	III-317
64.104	PENSION FOR NON-SERVICE-CONNECTED DISABILITY FOR VETERANS.....	III-319
64.109	VETERANS COMPENSATION FOR SERVICE-CONNECTED DISABILITY.....	III-321
64.111	VETERANS EDUCATIONAL ASSISTANCE.....	III-323
64.115	VETERANS INFORMATION AND ASSISTANCE.....	III-325
64.116	VOCATIONAL REHABILITATION FOR DISABLED VETERANS.....	III-327
64.120	POST-VIETNAM ERA VETERANS' EDUCATIONAL ASSISTANCE PROGRAM.....	III-329

Environmental Protection Agency:

66.450	SOLID WASTE MANAGEMENT TECHNICAL ASSISTANCE AND INFORMATION SERVICES.....	III-331
--------	---	---------

National Gallery of Art:

68.001	NATIONAL GALLERY OF ART EXTENSION SERVICE.....	III-333
--------	--	---------

ACTION:

72.003	VOLUNTEERS IN SERVICE TO AMERICA (VISTA).....	III-335
72.005	NATIONAL CENTER FOR SERVICE-LEARNING (NCSL).....	III-337
72.010	MINI-GRANT PROGRAM.....	III-339
72.011	STATE OFFICE OF VOLUNTARY CITIZEN PARTICIPATION (S/OVCP).....	III-341

Commodity Futures Trading Commission:

78.002	COMMODITY FUTURES MARKET REPORTS.....	III-343
--------	---------------------------------------	---------

Department of Energy:

81.002	MOTION PICTURE FILM LIBRARIES.....	III-345
81.023	INFORMATION SERVICES-EXHIBITS, PUBLIC SPEAKERS, AND PUBLICATIONS.....	III-347
81.038	ENERGY INFORMATION ADMINISTRATION-CLEARINGHOUSE, NATIONAL ENERGY INFORMATION CENTER (NEIC).....	III-349
81.050	ENERGY EXTENSION SERVICE.....	III-351
81.059	CLEARINGHOUSE FOR COMMUNITY ENERGY EFFICIENCY.....	III-353

Department of Education:

84.002	ADULT EDUCATION-STATE-ADMINISTERED PROGRAM.....	III-355
84.005	COLLEGE LIBRARY RESOURCES.....	III-357
84.006	TEACHER CENTERS.....	III-359
84.007	SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG).....	III-361
84.013	EDUCATIONALLY DEPRIVED CHILDREN IN STATE ADMINISTERED INSTITUTIONS SERVING NEGLECTED OR DELINQUENT CHILDREN.....	III-363
84.026	HANDICAPPED MEDIA SERVICES AND CAPTIONED FILMS.....	III-365
84.027	HANDICAPPED PRESCHOOL AND SCHOOL PROGRAMS.....	III-367
84.029	HANDICAPPED PERSONNEL PREPARATION.....	III-369
84.032	HIGHER EDUCATION ACT INSURED LOANS.....	III-371
84.033	COLLEGE WORK-STUDY PROGRAM.....	III-373
84.034	PUBLIC LIBRARY SERVICES.....	III-375
84.035	INTERLIBRARY COOPERATION.....	III-377
84.036	LIBRARY TRAINING.....	III-379
84.039	LIBRARY RESEARCH AND DEMONSTRATION.....	III-381
84.042	SPECIAL SERVICES FOR DISADVANTAGED STUDENTS.....	III-383
84.044	TALENT SEARCH.....	III-385
84.045	TEACHER CORPS-OPERATIONS AND TRAINING.....	III-387
84.047	UPWARD BOUND.....	III-389
84.048	VOCATIONAL EDUCATION-BASIC GRANTS TO STATES.....	III-391
84.049	VOCATIONAL EDUCATION-CONSUMER AND HOMEMAKING EDUCATION.....	III-393
84.050	VOCATIONAL EDUCATION-PROGRAM IMPROVEMENT AND SUPPORTIVE SERVICE.....	III-395
84.051	VOCATIONAL EDUCATION-PROGRAM IMPROVEMENT PROJECTS.....	III-397
84.052	VOCATIONAL EDUCATION-SPECIAL PROGRAMS FOR THE DISADVANTAGED.....	III-399
84.053	VOCATIONAL EDUCATION-STATE ADVISORY COUNCILS.....	III-401
84.062	INDIAN EDUCATION-ADULT INDIAN EDUCATION.....	III-403
84.063	BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM (BEOG).....	III-405
84.064	HIGHER EDUCATION-VETERANS' COST OF INSTRUCTION PROGRAM.....	III-407
84.065	EDUCATIONAL TELEVISION AND RADIO.....	III-409
84.066	EDUCATIONAL OPPORTUNITY CENTERS.....	III-411
84.069	GRANTS TO STATES FOR STATE STUDENT INCENTIVES.....	III-413
84.070	ETHNIC HERITAGE STUDIES PROGRAM.....	III-415
84.073	NATIONAL DIFFUSION PROGRAM (NATIONAL DIFFUSION NETWORK (NDN)).....	III-417
84.074	CAREER EDUCATION.....	III-419
84.076	UNIVERSITY COMMUNITY SERVICE-SPECIAL PROJECTS.....	III-421
84.077	BILINGUAL VOCATIONAL TRAINING.....	III-423
84.079	EDUCATION FOR THE USE OF THE METRIC SYSTEM OF MEASUREMENT.....	III-425
84.081	COMMUNITY EDUCATION.....	III-427
84.082	CONSUMERS' EDUCATION.....	III-429
84.083	WOMEN'S EDUCATIONAL EQUITY.....	III-431
84.084	ELEMENTARY AND SECONDARY SCHOOL EDUCATION IN THE ARTS.....	III-433
84.088	INSTRUCTIONAL MATERIALS AND SCHOOL LIBRARY RESOURCES.....	III-435
84.098	EDUCATIONAL INFORMATION CENTERS.....	III-437
84.099	BILINGUAL VOCATIONAL INSTRUCTOR TRAINING.....	III-439
84.103	TRAINING FOR SPECIAL PROGRAMS STAFF AND LEADERSHIP PERSONNEL.....	III-441
84.105	BASIC SKILLS IMPROVEMENTS.....	III-443
84.116	FUND FOR THE IMPROVEMENT OF POST-SECONDARY EDUCATION (THE FUND).....	III-445
84.117	EDUCATIONAL RESEARCH AND DEVELOPMENT.....	III-447
84.126	REHABILITATION SERVICES AND FACILITIES-BASIC SUPPORT.....	III-449

84.127	VOCATIONAL REHABILITATION SERVICES FOR SOCIAL SECURITY DISABILITY BENEFICIARIES.....	III-451
84.129	REHABILITATION TRAINING.....	III-453
84.132	CENTERS FOR INDEPENDENT LIVING.....	III-455

CORRECTIONS FUNCTIONAL INDEX

		Page
<u>Management and Budget:</u>		
11.025	MEASURES AND ANALYSES OF THE U.S. ECONOMY.....	III- 43
13.676	SURPLUS PROPERTY UTILIZATION.....	III- 89
16.106	INDIAN CIVIL RIGHTS.....	III-153
16.200	COMMUNITY RELATIONS SERVICE.....	III-155
16.603	CORRECTIONS-TECHNICAL ASSISTANCE.....	III-185
16.604	CORRECTIONS-POLICY FORMULATION.....	III-187
17.100	LABOR-MANAGEMENT RELATIONS SERVICES.....	III-193
21.300	STATE AND LOCAL GOVERNMENT FISCAL ASSISTANCE-GENERAL REVENUE SHARING.....	III-231
27.008	INTERGOVERNMENTAL COOPERATION IN RECRUITING AND EXAMINING, INTERGOVERNMENTAL PERSONNEL GRANTS.....	III-237
27.009	TRAINING ASSISTANCE TO STATE AND LOCAL GOVERNMENTS.....	III-239
27.011	INTERGOVERNMENTAL MOBILITY OF FEDERAL, STATE, AND LOCAL EMPLOYEES.....	III-241
27.013	PRESIDENTIAL MANAGEMENT INTERN PROGRAM.....	III-243
32.001	COMMUNICATIONS INFORMATION AND INVESTIGATION OF COMPLAINTS.....	III-251
34.001	LABOR MEDIATION AND CONCILIATION.....	III-253
39.003	DONATION OF FEDERAL SURPLUS PERSONAL PROPERTY.....	III-255
44.001	CREDIT UNION CHARTER, EXAMINATION, SUPERVISION, AND INSURANCE.....	III-275
59.005	MANAGEMENT ASSISTANCE TO SMALL BUSINESSES.....	III-301
59.007	MANAGEMENT AND TECHNICAL ASSISTANCE FOR DISADVANTAGED BUSINESSMEN.....	III-303
59.026	SERVICE CORPS OF RETIRED EXECUTIVES AND ACTIVE CORPS OF EXECUTIVES.....	III-305

Personnel:

13.244	MENTAL HEALTH CLINICAL OR SERVICE RELATED TRAINING GRANTS.....	III- 59
13.252	ALCOHOLISM TREATMENT AND REHABILITATION/OCCUPATIONAL ALCOHOLISM SERVICES PROGRAMS.....	III- 61
13.258	NATIONAL HEALTH SERVICE CORPS.....	III- 65
13.274	ALCOHOL CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 67
13.280	DRUG ABUSE CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 69
13.644	SOCIAL SERVICES TRAINING GRANTS-TITLE XX.....	III- 83
13.675	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III- 87
13.822	HEALTH CAREERS OPPORTUNITY PROGRAM.....	III-101
13.879	MEDICAL LIBRARY ASSISTANCE.....	III-103
13.889	EXPANDED FUNCTION DENTAL AUXILIARY TRAINING PROGRAM.....	III-105
13.974	FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS.....	III-111
16.004	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS- TRAINING.....	III-143
16.101	EQUAL EMPLOYMENT OPPORTUNITY.....	III-147
16.300	LAW ENFORCEMENT ASSISTANCE-FBI ADVANCED POLICE TRAINING.....	III-157
16.534	LAW ENFORCEMENT ASSISTANCE-TRAINING.....	III-167
16.570	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III-179
16.601	CORRECTIONS-TRAINING AND STAFF DEVELOPMENT.....	III-181
16.604	CORRECTIONS-POLICY FORMULATION.....	III-187
17.003	PRICES AND COST OF LIVING DATA.....	III-191

17.100	LABOR-MANAGEMENT RELATIONS SERVICES.....	III-193
17.103	PENSION AND WELFARE BENEFIT PROGRAMS.....	III-193
17.225	UNEMPLOYMENT INSURANCE.....	III-207
17.232	COMPREHENSIVE EMPLOYMENT AND TRAINING ACT PROGRAMS (CETA).....	III-209
27.001	FEDERAL CIVIL SERVICE EMPLOYMENT.....	III-233
27.008	INTERGOVERNMENTAL COOPERATION IN RECRUITING AND EXAMINING, INTERGOVERNMENTAL PERSONNEL GRANTS.....	III-237
27.009	TRAINING ASSISTANCE TO STATE AND LOCAL GOVERNMENTS.....	III-239
27.011	INTERGOVERNMENTAL MOBILITY OF FEDERAL, STATE, AND LOCAL EMPLOYEES.....	III-241
27.013	PRESIDENTIAL MANAGEMENT INTERN PROGRAM.....	III-243
29.001	CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS.....	III-245
30.001	EMPLOYMENT DISCRIMINATION-SETTLEMENT, INVESTIGATION, CONCILIATION, AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES.....	III-247
30.008	EMPLOYMENT DISCRIMINATION, AGE DISCRIMINATION AND THE EQUAL PAY ACT.....	III-249
34.001	LABOR MEDIATION AND CONCILIATION.....	III-253
39.005	NATIONAL AUDIOVISUAL CENTER.....	III-257
44.001	CREDIT UNION CHARTER, EXAMINATION, SUPERVISION, AND INSURANCE.....	III-275
72.003	VOLUNTEERS IN SERVICE TO AMERICA (VISTA).....	III-335
84.002	ADULT EDUCATION-STATE-ADMINISTERED PROGRAM.....	III-355
84.006	TEACHER CENTERS.....	III-359
84.029	HANDICAPPED PERSONNEL PREPARATION.....	III-369
84.036	LIBRARY TRAINING.....	III-379
84.045	TEACHER CORPS-OPERATIONS AND TRAINING.....	III-387
84.074	CAREER EDUCATION.....	III-419
84.079	EDUCATION FOR THE USE OF THE METRIC SYSTEM OF MEASUREMENT.....	III-425
84.099	BILINGUAL VOCATIONAL INSTRUCTOR TRAINING.....	III-439
84.103	TRAINING FOR SPECIAL PROGRAMS STAFF AND LEADERSHIP PERSONNEL	III-441
84.129	REHABILITATION TRAINING.....	III-453

System Policy, Planning and Coordination:

10.252	AGRICULTURAL STATISTICAL REPORTS.....	III- 13
10.901	RESOURCE CONSERVATION AND DEVELOPMENT (RC&D).....	III- 31
10.903	SOIL SURVEY.....	III- 33
11.001	CENSUS BUREAU DATA PRODUCTS, CENSUS DATA USER SERVICE, CENSUS SPECIAL TABULATIONS AND SERVICES.....	III- 37
11.004	CENSUS INTERGOVERNMENTAL SERVICES.....	III- 39
11.006	PERSONAL CENSUS SEARCH.....	III- 41
11.027	BUSINESS ASSISTANCE, SERVICES, AND INFORMATION.....	III- 45
11.650	NATIONAL TECHNICAL INFORMATION SERVICE.....	III- 49
15.801	CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING.....	III-135
16.305	LAW ENFORCEMENT ASSISTANCE-UNIFORM CRIME REPORTS.....	III-163
16.540	JUVENILE JUSTICE AND DELINQUENCY PREVENTION-ALLOCATION TO STATES.....	III-169
16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.550	CRIMINAL JUSTICE-STATISTICS DEVELOPMENT.....	III-173
16.570	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III-179
16.602	CORRECTIONS-RESEARCH AND EVALUATION.....	III-183

16.603	CORRECTIONS-TECHNICAL ASSISTANCE.....	III-185
16.604	CORRECTIONS-POLICY FORMULATION.....	III-187
16.605	CORRECTIONS-CLEARINGHOUSE.....	III-189
17.003	PRICES AND COST OF LIVING DATA.....	III-191
17.104	OFFICE OF CONSTRUCTION INDUSTRY SERVICES.....	III-197
20.509	PUBLIC TRANSPORTATION FOR NONURBANIZED AREAS.....	III-227
21.300	STATE AND LOCAL GOVERNMENT FISCAL ASSISTANCE-GENERAL REVENUE SHARING.....	III-231
29.001	CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS.....	III-245
39.008	FEDERAL INFORMATION CENTER.....	III-259
40.002	GOVERNMENT PUBLICATIONS-SALES AND DISTRIBUTION.....	III-263

Research and Evaluation:

10.875	AGRICULTURAL RESEARCH-BASIC AND APPLIED RESEARCH.....	III- 25
11.001	CENSUS BUREAU DATA PRODUCTS, CENSUS DATA USER SERVICE, CENSUS SPECIAL TABULATIONS AND SERVICES.....	III- 37
11.025	MEASURES AND ANALYSES OF THE U.S. ECONOMY.....	III- 43
11.650	NATIONAL TECHNICAL INFORMATION SERVICE.....	III- 49
13.242	MENTAL HEALTH RESEARCH GRANTS.....	III- 57
13.257	ALCOHOL FORMULA GRANTS.....	III- 63
13.608	ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES-CHILD WELFARE RESEARCH AND DEMONSTRATION.....	III- 77
13.898	ALCOHOLISM DEMONSTRATION/EVALUATION.....	III-109
13.974	FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS.....	III-111
16.304	LAW ENFORCEMENT ASSISTANCE-NATIONAL CRIME INFORMATION CENTER.....	III-161
16.305	LAW ENFORCEMENT ASSISTANCE-UNIFORM CRIME REPORTS.....	III-163
16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.560	JUSTICE RESEARCH AND DEVELOPMENT PROJECT GRANTS.....	III-177
16.602	CORRECTIONS-RESEARCH AND EVALUATION.....	III-183
17.233	EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS.....	III-213
42.006	LIBRARY OF CONGRESS RESEARCH SERVICES.....	III-269
49.002	COMMUNITY ACTION.....	III-297
84.039	LIBRARY RESEARCH AND DEMONSTRATION.....	III-381
84.053	VOCATIONAL EDUCATION-STATE ADVISORY COUNCILS.....	III-401
84.117	EDUCATIONAL RESEARCH AND DEVELOPMENT.....	III-447

Information Systems and Client Records:

10.883	TECHNICAL INFORMATION SYSTEMS (TIS).....	III- 29
11.001	CENSUS BUREAU DATA PRODUCTS, CENSUS DATA USER SERVICE, CENSUS SPECIAL TABULATIONS AND SERVICES.....	III- 37
11.004	CENSUS INTERGOVERNMENTAL SERVICES.....	III- 39
11.006	PERSONAL CENSUS SEARCH.....	III- 41
11.027	BUSINESS ASSISTANCE, SERVICES, AND INFORMATION.....	III- 45
11.650	NATIONAL TECHNICAL INFORMATION SERVICE.....	III- 49
11.900	PATENT AND TRADEMARK TECHNICAL INFORMATION DISSEMINATION.....	III- 51
16.303	LAW ENFORCEMENT ASSISTANCE-FBI FINGERPRINT IDENTIFICATION.....	III-159
16.304	LAW ENFORCEMENT ASSISTANCE-NATIONAL CRIME INFORMATION CENTER.....	III-161

16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.550	CRIMINAL JUSTICE-STATISTICS DEVELOPMENT.....	III-173
16.553	PRIVACY AND SECURITY OF CRIMINAL JUSTICE SYSTEMS.....	III-175
42.007	REFERENCE AND REFERRAL SERVICES IN SCIENCE AND TECHNOLOGY.....	III-271
84.098	EDUCATIONAL INFORMATION CENTERS.....	III-437

Facility Design:

10.423	COMMUNITY FACILITIES LOANS.....	III- 15
11.304	ECONOMIC DEVELOPMENT-PUBLIC WORKS IMPACT PROJECTS.....	III- 47
13.676	SURPLUS PROPERTY UTILIZATION.....	III- 89
14.218	COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS.....	III-119
14.220	REHABILITATION LOANS.....	III-121
15.801	CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING.....	III-135
16.603	CORRECTIONS-TECHNICAL ASSISTANCE.....	III-185
17.500	OCCUPATIONAL SAFETY AND HEALTH.....	III-221
66.450	SOLID WASTE MANAGEMENT TECHNICAL ASSISTANCE AND INFORMATION SERVICES.....	III-331
81.002	MOTION PICTURE FILM LIBRARIES.....	III-345
81.023	INFORMATION SERVICES-EXHIBITS, PUBLIC SPEAKERS, AND PUBLICATIONS.....	III-347
81.038	ENERGY INFORMATION ADMINISTRATION-CLEARINGHOUSE, NATIONAL ENERGY INFORMATION CENTER (NEIC).....	III-349
81.050	ENERGY EXTENSION SERVICE.....	III-351
81.059	CLEARINGHOUSE FOR COMMUNITY ENERGY EFFICIENCY.....	III-353

Security:

15.801	CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING.....	III-135
16.001	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS-LABORATORY ANALYSIS.....	III-141
16.004	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS-TRAINING.....	III-143
16.300	LAW ENFORCEMENT ASSISTANCE-FBI ADVANCED POLICE TRAINING.....	III-157
16.303	LAW ENFORCEMENT ASSISTANCE-FBI FINGERPRINT IDENTIFICATION.....	III-159
16.304	LAW ENFORCEMENT ASSISTANCE-NATIONAL CRIME INFORMATION CENTER.....	III-161
16.534	LAW ENFORCEMENT ASSISTANCE-TRAINING.....	III-167
16.553	PRIVACY AND SECURITY OF CRIMINAL JUSTICE SYSTEMS.....	III-175
32.001	COMMUNICATIONS INFORMATION AND INVESTIGATION OF COMPLAINTS.....	III-251

Food Service and Agricultural Programs:

10.051	COMMODITY LOANS AND PURCHASES.....	III- 1
10.055	GRAIN, WHEAT, RICE AND COTTON PRODUCTION STABILIZATION.....	III- 3
10.056	STORAGE FACILITIES AND EQUIPMENT LOANS.....	III- 5
10.067	GRAIN RESERVE PROGRAM.....	III- 7
10.150	AGRICULTURAL PRODUCT GRADING.....	III- 9
10.153	MARKET NEWS.....	III- 11
10.252	AGRICULTURAL STATISTICAL REPORTS.....	III- 13

10.423	COMMUNITY FACILITIES LOANS.....	III- 15
10.477	MEAT AND POULTRY INSPECTION.....	III- 17
10.478	VOLUNTARY COMMODITY INSPECTION AND GRADING PROGRAM.....	III- 19
10.551	FOOD STAMPS.....	III- 21
10.663	YOUNG ADULT CONSERVATION CORPS-GRANTS TO STATES (YACC).....	III- 23
10.875	AGRICULTURAL RESEARCH-BASIC AND APPLIED RESEARCH.....	III- 25
10.881	COOPERATIVE EXTENSION SERVICE.....	III- 27
10.883	TECHNICAL INFORMATION SYSTEMS (TIS).....	III- 29
10.901	RESOURCE CONSERVATION AND DEVELOPMENT (RC&D).....	III- 31
10.903	SOIL SURVEY.....	III- 33
10.907	SNOW SURVEY AND WATER SUPPLY FORECASTING.....	III- 35
78.002	COMMODITY FUTURES MARKET REPORTS.....	III-343

Safety/Environmental:

10.901	RESOURCE CONSERVATION AND DEVELOPMENT (RC&D).....	III- 31
10.907	SNOW SURVEY AND WATER SUPPLY FORECASTING.....	III- 35
15.902	NATIONAL ENVIRONMENTAL STUDY AREAS (NESA).....	III-139
17.500	OCCUPATIONAL SAFETY AND HEALTH.....	III-221
66.450	SOLID WASTE MANAGEMENT TECHNICAL ASSISTANCE AND INFORMATION SERVICES.....	III-331
72.011	STATE OFFICE OF VOLUNTARY CITIZEN PARTICIPATION (S/OVCP).....	III-341
84.076	UNIVERSITY COMMUNITY SERVICE-SPECIAL PROJECTS.....	III-421

Health/Mental Health:

13.235	DRUG ABUSE COMMUNITY SERVICE PROGRAMS.....	III- 55
13.242	MENTAL HEALTH RESEARCH GRANTS.....	III- 57
13.244	MENTAL HEALTH CLINICAL OR SERVICE RELATED TRAINING GRANTS.....	III- 59
13.252	ALCOHOLISM TREATMENT AND REHABILITATION/OCCUPATIONAL ALCOHOLISM SERVICES PROGRAMS.....	III- 61
13.257	ALCOHOL FORMULA GRANTS.....	III- 63
13.258	NATIONAL HEALTH SERVICE CORPS.....	III- 65
13.289	PRESIDENT'S COUNCIL ON PHYSICAL FITNESS AND SPORTS.....	III- 71
13.295	COMMUNITY MENTAL HEALTH CENTERS (CMHC)-COMPREHENSIVE SERVICES SUPPORT.....	III- 75
13.676	SURPLUS PROPERTY UTILIZATION.....	III- 89
13.714	MEDICAL ASSISTANCE PROGRAM.....	III- 91
13.802	SOCIAL SECURITY-DISABILITY INSURANCE.....	III- 93
13.822	HEALTH CAREERS OPPORTUNITY PROGRAM.....	III-101
13.879	MEDICAL LIBRARY ASSISTANCE.....	III-103
13.889	EXPANDED FUNCTION DENTAL AUXILIARY TRAINING PROGRAM.....	III-105
13.890	GENETIC DISEASES TESTING AND COUNSELING SERVICES.....	III-107
13.974	FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS.....	III-111
13.977	PREVENTIVE HEALTH SERVICE-VENEREAL DISEASE CONTROL GRANTS.....	III-113
16.005	PUBLIC EDUCATION ON DRUG ABUSE-INFORMATION.....	III-145
64.008	VETERANS DOMICILIARY CARE.....	III-307
64.009	VETERANS HOSPITALIZATION.....	III-309
64.011	VETERANS OUTPATIENT CARE.....	III-311
64.013	VETERANS PROSTHETIC APPLIANCES.....	III-313
64.019	VETERANS REHABILITATION-ALCOHOL AND DRUG DEPENDENCE.....	III-315

Arts and Recreation:

13.289	PRESIDENT'S COUNCIL ON PHYSICAL FITNESS AND SPORTS.....	III- 71
15.402	RECREATION-TECHNICAL ASSISTANCE.....	III-133
15.850	INDIAN ARTS AND CRAFTS DEVELOPMENT.....	III-137
15.902	NATIONAL ENVIRONMENTAL STUDY AREAS (NESA).....	III-139
45.003	PROMOTION OF THE ARTS-ARTISTS-IN-SCHOOLS.....	III-277
45.004	PROMOTION OF THE ARTS-LITERATURE.....	III-279
45.006	PROMOTION OF THE ARTS-MEDIA ARTS: FILM/RADIO/TELEVISION.....	III-281
45.010	PROMOTION OF THE ARTS-EXPANSION ARTS.....	III-283
45.011	PROMOTION OF THE ARTS-INTERDISCIPLINARY ARTS PROJECTS.....	III-285
45.113	PROMOTION OF THE HUMANITIES-PROGRAM DEVELOPMENT.....	III-287
45.115	PROMOTION OF THE HUMANITIES-YOUTHGRANTS.....	III-289
45.129	PROMOTION OF THE HUMANITIES-STATE PROGRAMS.....	III-291
45.131	PROMOTION OF THE HUMANITIES-SPECIAL PROGRAMS.....	III-293
45.137	PROMOTION OF THE HUMANITIES-DIVISION OF PUBLIC PROGRAMS, LIBRARIES HUMANITIES PROJECTS.....	III-295
68.001	NATIONAL GALLERY OF ART EXTENSION SERVICE.....	III-333
84.084	ELEMENTARY AND SECONDARY SCHOOL EDUCATION IN THE ARTS.....	III-433

Client Programs and Services:

10.551	FOOD STAMPS.....	III- 21
10.881	COOPERATIVE EXTENSION SERVICE.....	III- 27
11.006	PERSONAL CENSUS SEARCH.....	III- 41
11.027	BUSINESS ASSISTANCE, SERVICES, AND INFORMATION.....	III- 45
11.900	PATENT AND TRADEMARK TECHNICAL INFORMATION DISSEMINATION.....	III- 51
13.235	DRUG ABUSE COMMUNITY SERVICE PROGRAMS.....	III- 55
13.252	ALCOHOLISM TREATMENT AND REHABILITATION/OCCUPATIONAL ALCOHOLISM SERVICES PROGRAMS.....	III- 61
13.257	ALCOHOL FORMULA GRANTS.....	III- 63
13.274	ALCOHOL CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 67
13.280	DRUG ABUSE CLINICAL OR SERVICE RELATED TRAINING PROGRAMS.....	III- 69
13.290	SPECIAL ALCOHOLISM PROJECTS.....	III- 73
13.608	ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES-CHILD WELFARE RESEARCH AND DEMONSTRATION.....	III- 77
13.612	NATIVE AMERICAN PROGRAMS.....	III- 79
13.630	DEVELOPMENTAL DISABILITIES-BASIC SUPPORT AND ADVOCACY GRANTS.....	III- 81
13.644	SOCIAL SERVICES TRAINING GRANTS-TITLE XX.....	III- 83
13.646	WORK INCENTIVE PROGRAM (WIN).....	III- 85
13.675	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III- 87
13.803	SOCIAL SECURITY-RETIREMENT INSURANCE.....	III- 95
13.805	SOCIAL SECURITY-SURVIVORS INSURANCE.....	III- 97
13.808	ASSISTANCE PAYMENTS-MAINTENANCE ASSISTANCE (STATE AID).....	III- 99
13.898	ALCOHOLISM DEMONSTRATION/EVALUATION.....	III-109
13.974	FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS.....	III-111
14.146	LOW INCOME HOUSING-ASSISTANCE PROGRAM (PUBLIC HOUSING).....	III-115
14.156	LOWER-INCOME HOUSING ASSISTANCE PROGRAM (SECTION 8).....	III-117
14.218	COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS.....	III-119
14.220	REHABILITATION LOANS.....	III-121
15.113	INDIAN SOCIAL SERVICES-GENERAL ASSISTANCE.....	III-125
15.124	INDIAN LOANS-ECONOMIC DEVELOPMENT.....	III-129

15.141	INDIAN HOUSING ASSISTANCE.....	III-131
16.001	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS- LABORATORY ANALYSIS.....	III-141
16.004	LAW ENFORCEMENT ASSISTANCE-NARCOTICS AND DANGEROUS DRUGS- TRAINING.....	III-143
16.005	PUBLIC EDUCATION ON DRUG ABUSE-INFORMATION.....	III-145
16.104	PROTECTION OF VOTING RIGHTS.....	III-149
16.106	INDIAN CIVIL RIGHTS.....	III-153
16.200	COMMUNITY RELATIONS SERVICE.....	III-155
16.540	JUVENILE JUSTICE AND DELINQUENCY PREVENTION-ALLOCATION TO STATES.....	III-169
16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.570	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III-179
16.603	CORRECTIONS-TECHNICAL ASSISTANCE.....	III-185
16.605	CORRECTIONS-CLEARINGHOUSE.....	III-189
17.003	PRICES AND COST OF LIVING DATA.....	III-191
17.103	PENSION AND WELFARE BENEFIT PROGRAMS.....	III-195
17.211	JOB CORPS.....	III-205
17.225	UNEMPLOYMENT INSURANCE.....	III-207
17.233	EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS.....	III-213
17.234	EMPLOYMENT AND TRAINING-INDIANS AND NATIVE AMERICANS.....	III-215
17.700	WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE.....	III-223
20.509	PUBLIC TRANSPORTATION FOR NONURBANIZED AREAS.....	III-227
21.003	TAX INFORMATION AND EDUCATION.....	III-229
27.002	FEDERAL EMPLOYMENT ASSISTANCE FOR VETERANS, FEDERAL EMPLOYMENT FOR THE HANDICAPPED.....	III-235
29.001	CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS.....	III-245
30.001	EMPLOYMENT DISCRIMINATION-SETTLEMENT, INVESTIGATION, CONCILIATION, AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES.....	III-247
32.001	COMMUNICATIONS INFORMATION AND INVESTIGATION OF COMPLAINTS.....	III-251
39.003	DONATION OF FEDERAL SURPLUS PERSONAL PROPERTY.....	III-255
39.008	FEDERAL INFORMATION CENTER.....	III-259
39.009	CONSUMER INFORMATION CENTER.....	III-261
49.002	COMMUNITY ACTION.....	III-297
59.005	MANAGEMENT ASSISTANCE TO SMALL BUSINESSES.....	III-301
59.007	MANAGEMENT AND TECHNICAL ASSISTANCE FOR DISADVANTAGED BUSINESSMEN.....	III-303
59.026	SERVICE CORPS OF RETIRED EXECUTIVES AND ACTIVE CORPS OF EXECUTIVES.....	III-305
64.019	VETERANS REHABILITATION-ALCOHOL AND DRUG DEPENDENCE.....	III-315
64.103	LIFE INSURANCE FOR VETERANS.....	III-317
64.104	PENSION FOR NON-SERVICE-CONNECTED DISABILITY FOR VETERANS.....	III-319
64.109	VETERANS COMPENSATION FOR SERVICE-CONNECTED DISABILITY.....	III-321
64.115	VETERANS INFORMATION AND ASSISTANCE.....	III-325
72.003	VOLUNTEERS IN SERVICE TO AMERICA (VISTA).....	III-335
72.010	MINI-GRANT PROGRAM.....	III-339
72.011	STATE OFFICE OF VOLUNTARY CITIZEN PARTICIPATION (S/OVCP).....	III-341
84.066	EDUCATIONAL OPPORTUNITY CENTERS.....	III-411
84.082	CONSUMERS' EDUCATION.....	III-429
84.129	REHABILITATION TRAINING.....	III-453
84.132	CENTERS FOR INDEPENDENT LIVING.....	III-455

Education and Vocational Training:

10.881	COOPERATIVE EXTENSION SERVICE.....	III- 27
11.900	PATENT AND TRADEMARK TECHNICAL INFORMATION DISSEMINATION.....	III- 51
13.646	WORK INCENTIVE PROGRAM (WIN).....	III- 85
13.822	HEALTH CAREERS OPPORTUNITY PROGRAM.....	III-101
13.879	MEDICAL LIBRARY ASSISTANCE.....	III-103
13.889	EXPANDED FUNCTION DENTAL AUXILIARY TRAINING PROGRAM.....	III-105
15.108	INDIAN EMPLOYMENT ASSISTANCE.....	III-123
15.114	INDIAN EDUCATION-(COLLEGES AND UNIVERSITIES).....	III-127
15.801	CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING.....	III-135
15.902	NATIONAL ENVIRONMENTAL STUDY AREAS (NESA).....	III-139
16.400	CITIZENSHIP EDUCATION AND TRAINING.....	III-165
17.201	APPRENTICESHIP TRAINING.....	III-199
17.207	EMPLOYMENT SERVICE.....	III-201
17.211	JOB CORPS.....	III-205
17.233	EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS.....	III-213
17.234	EMPLOYMENT AND TRAINING-INDIANS AND NATIVE AMERICANS.....	III-215
17.243	SPECIAL PROGRAMS AND ACTIVITIES FOR THE DISADVANTAGED.....	III-219
17.700	WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE.....	III-223
20.100	AVIATION EDUCATION.....	III-225
21.003	TAX INFORMATION AND EDUCATION.....	III-229
39.005	NATIONAL AUDIOVISUAL CENTER.....	III-257
39.009	CONSUMER INFORMATION CENTER.....	III-261
40.002	GOVERNMENT PUBLICATIONS-SALES AND DISTRIBUTION.....	III-263
42.001	BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED.....	III-265
42.003	DISTRIBUTION OF LIBRARY OF CONGRESS CATALOGING.....	III-267
42.006	LIBRARY OF CONGRESS RESEARCH SERVICES.....	III-269
42.007	REFERENCE AND REFERRAL SERVICES IN SCIENCE AND TECHNOLOGY.....	III-271
43.001	AEROSPACE EDUCATION SERVICES PROJECT.....	III-273
45.003	PROMOTION OF THE ARTS-ARTISTS-IN-SCHOOLS.....	III-277
45.004	PROMOTION OF THE ARTS-LITERATURE.....	III-279
45.115	PROMOTION OF THE HUMANITIES-YOUTHGRANTS.....	III-289
45.137	PROMOTION OF THE HUMANITIES-DIVISION OF PUBLIC PROGRAMS, LIBRARIES HUMANITIES PROJECTS.....	III-295
49.002	COMMUNITY ACTION.....	III-297
64.019	VETERANS REHABILITATION-ALCOHOL AND DRUG DEPENDENCE.....	III-315
64.111	VETERANS EDUCATIONAL ASSISTANCE.....	III-323
64.116	VOCATIONAL REHABILITATION FOR DISABLED VETERANS.....	III-327
64.120	POST-VIETNAM ERA VETERANS' EDUCATIONAL ASSISTANCE PROGRAM.....	III-329
68.001	NATIONAL GALLERY OF ART EXTENSION SERVICE.....	III-333
72.005	NATIONAL CENTER FOR SERVICE-LEARNING (NCSL).....	III-337
81.002	MOTION PICTURE FILM LIBRARIES.....	III-345
81.023	INFORMATION SERVICES-EXHIBITS, PUBLIC SPEAKERS, AND PUBLICATIONS.....	III-347
84.002	ADULT EDUCATION-STATE-ADMINISTERED PROGRAM.....	III-355
84.005	COLLEGE LIBRARY RESOURCES.....	III-357
84.006	TEACHER CENTERS.....	III-359
84.007	SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG).....	III-361
84.013	EDUCATIONALLY DEPRIVED CHILDREN IN STATE ADMINISTERED INSTITUTIONS SERVING NEGLECTED OR DELINQUENT CHILDREN.....	III-363
84.026	HANDICAPPED MEDIA SERVICES AND CAPTIONED FILMS.....	III-365
84.027	HANDICAPPED PRESCHOOL AND SCHOOL PROGRAMS.....	III-367

84.029	HANDICAPPED PERSONNEL PREPARATION.....	III-369
84.032	HIGHER EDUCATION ACT INSURED LOANS.....	III-371
84.033	COLLEGE WORK-STUDY PROGRAM.....	III-373
84.034	PUBLIC LIBRARY SERVICES.....	III-375
84.035	INTERLIBRARY COOPERATION.....	III-377
84.036	LIBRARY TRAINING.....	III-379
84.039	LIBRARY RESEARCH AND DEMONSTRATION.....	III-381
84.042	SPECIAL SERVICES FOR DISADVANTAGED STUDENTS.....	III-383
84.044	TALENT SEARCH.....	III-385
84.045	TEACHER CORPS-OPERATIONS AND TRAINING.....	III-387
84.047	UPWARD BOUND.....	III-389
84.048	VOCATIONAL EDUCATION-BASIC GRANTS TO STATES.....	III-391
84.049	VOCATIONAL EDUCATION-CONSUMER AND HOMEMAKING EDUCATION.....	III-393
84.050	VOCATIONAL EDUCATION-PROGRAM IMPROVEMENT AND SUPPORTIVE SERVICE.....	III-395
84.051	VOCATIONAL EDUCATION-PROGRAM IMPROVEMENT PROJECTS.....	III-397
84.052	VOCATIONAL EDUCATION-SPECIAL PROGRAMS FOR THE DISADVANTAGED.....	III-399
84.053	VOCATIONAL EDUCATION-STATE ADVISORY COUNCILS.....	III-401
84.062	INDIAN EDUCATION-ADULT INDIAN EDUCATION.....	III-403
84.063	BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM (BEOG).....	III-405
84.064	HIGHER EDUCATION-VETERANS' COST OF INSTRUCTION PROGRAM.....	III-407
84.065	EDUCATIONAL TELEVISION AND RADIO.....	III-409
84.066	EDUCATIONAL OPPORTUNITY CENTERS.....	III-411
84.069	GRANTS TO STATES FOR STATE STUDENT INCENTIVES.....	III-413
84.070	ETHNIC HERITAGE STUDIES PROGRAM.....	III-415
84.073	NATIONAL DIFFUSION PROGRAM (NATIONAL DIFFUSION NETWORK (NDN)).....	III-417
84.074	CAREER EDUCATION.....	III-419
84.076	UNIVERSITY COMMUNITY SERVICE-SPECIAL PROJECTS.....	III-421
84.077	BILINGUAL VOCATIONAL TRAINING.....	III-423
84.079	EDUCATION FOR THE USE OF THE METRIC SYSTEM OF MEASUREMENT.....	III-425
84.081	COMMUNITY EDUCATION.....	III-427
84.082	CONSUMERS' EDUCATION.....	III-429
84.083	WOMEN'S EDUCATIONAL EQUITY.....	III-431
84.084	ELEMENTARY AND SECONDARY SCHOOL EDUCATION IN THE ARTS.....	III-433
84.088	INSTRUCTIONAL MATERIALS AND SCHOOL LIBRARY RESOURCES.....	III-435
84.098	EDUCATIONAL INFORMATION CENTERS.....	III-437
84.099	BILINGUAL VOCATIONAL INSTRUCTOR TRAINING.....	III-439
84.103	TRAINING FOR SPECIAL PROGRAMS STAFF AND LEADERSHIP PERSONNEL ..	III-441
84.105	BASIC SKILLS IMPROVEMENTS.....	III-443
84.116	FUND FOR THE IMPROVEMENT OF POST-SECONDARY EDUCATION (THE FUND).....	III-445
84.117	EDUCATIONAL RESEARCH AND DEVELOPMENT.....	III-447
84.126	REHABILITATION SERVICES AND FACILITIES-BASIC SUPPORT.....	III-449
84.127	VOCATIONAL REHABILITATION SERVICES FOR SOCIAL SECURITY DISABILITY BENEFICIARIES.....	III-451

Transportation:

20.100	AVIATION EDUCATION.....	III-225
20.509	PUBLIC TRANSPORTATION FOR NONURBANIZED AREAS.....	III-227
39.003	DONATION OF FEDERAL SURPLUS PERSONAL PROPERTY.....	III-255

Public Education and Volunteers:

13.977	PREVENTIVE HEALTH SERVICE-VENEREAL DISEASE CONTROL GRANTS.....	III-113
16.005	PUBLIC EDUCATION ON DRUG ABUSE-INFORMATION.....	III-145
16.200	COMMUNITY RELATIONS SERVICE.....	III-155
72.003	VOLUNTEERS IN SERVICE TO AMERICA (VISTA).....	III-335
72.005	NATIONAL CENTER FOR SERVICE-LEARNING (NCSL).....	III-337
72.010	MINI-GRANT PROGRAM.....	III-339
72.011	STATE OFFICE OF VOLUNTARY CITIZEN PARTICIPATION (S/OVCP).....	III-341
84.076	UNIVERSITY COMMUNITY SERVICE-SPECIAL PROJECTS.....	III-421

Special Groups:

10.663	YOUNG ADULT CONSERVATION CORPS-GRANTS TO STATES (YACC).....	III- 23
13.608	ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES-CHILD WELFARE RESEARCH AND DEMONSTRATION.....	III- 77
13.612	NATIVE AMERICAN PROGRAMS.....	III- 79
13.630	DEVELOPMENTAL DISABILITIES-BASIC SUPPORT AND ADVOCACY GRANTS...	III- 81
13.675	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III- 87
13.714	MEDICAL ASSISTANCE PROGRAM.....	III- 91
13.802	SOCIAL SECURITY-DISABILITY INSURANCE.....	III- 93
13.803	SOCIAL SECURITY-RETIREMENT INSURANCE.....	III- 95
13.805	SOCIAL SECURITY-SURVIVORS INSURANCE.....	III- 97
15.108	INDIAN EMPLOYMENT ASSISTANCE.....	III-123
15.113	INDIAN SOCIAL SERVICES-GENERAL ASSISTANCE.....	III-125
15.114	INDIAN EDUCATION-COLLEGES AND UNIVERSITIES.....	III-127
15.124	INDIAN LOANS-ECONOMIC DEVELOPMENT.....	III-129
15.141	INDIAN HOUSING ASSISTANCE.....	III-131
15.850	INDIAN ARTS AND CRAFTS DEVELOPMENT.....	III-137
16.101	EQUAL EMPLOYMENT OPPORTUNITY.....	III-147
16.104	PROTECTION OF VOTING RIGHTS.....	III-149
16.105	DESEGREGATION OF PUBLIC FACILITIES.....	III-151
16.106	INDIAN CIVIL RIGHTS.....	III-153
16.400	CITIZENSHIP EDUCATION AND TRAINING.....	III-165
16.540	JUVENILE JUSTICE AND DELINQUENCY PREVENTION-ALLOCATION TO STATES.....	III-169
16.542	NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION.....	III-171
16.570	CIVIL RIGHTS COMPLIANCE ACTIVITIES.....	III-179
17.208	EXEMPLARY REHABILITATION CERTIFICATES.....	III-203
17.211	JOB CORPS.....	III-205
17.234	EMPLOYMENT AND TRAINING-INDIANS AND NATIVE AMERICANS.....	III-215
17.235	SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM.....	III-217
17.243	SPECIAL PROGRAMS AND ACTIVITIES FOR THE DISADVANTAGED.....	III-219
17.700	WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE.....	III-223
27.002	FEDERAL EMPLOYMENT ASSISTANCE FOR VETERANS, FEDERAL EMPLOYMENT FOR THE HANDICAPPED.....	III-235
27.009	TRAINING ASSISTANCE TO STATE AND LOCAL GOVERNMENTS.....	III-239
27.011	INTERGOVERNMENTAL MOBILITY OF FEDERAL, STATE, AND LOCAL EMPLOYEES.....	III-241
29.001	CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS.....	III-245

30.001	EMPLOYMENT DISCRIMINATION-SETTLEMENT, INVESTIGATION, CONCILIATION, AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES..	III-247
30.008	EMPLOYMENT DISCRIMINATION, AGE DISCRIMINATION AND THE EQUAL PAY ACT.....	III-249
42.001	BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED.....	III-265
45.010	PROMOTION OF THE ARTS-EXPANSION ARTS.....	III-283
53.001	HANDICAPPED EMPLOYMENT PROMOTION.....	III-299
59.007	MANAGEMENT AND TECHNICAL ASSISTANCE FOR DISADVANTAGED BUSINESSMEN.....	III-303
64.008	VETERANS DOMICILIARY CARE.....	III-307
64.009	VETERANS HOSPITALIZATION.....	III-309
64.011	VETERANS OUTPATIENT CARE.....	III-311
64.013	VETERANS PROSTHETIC APPLIANCES.....	III-313
64.019	VETERANS REHABILITATION-ALCOHOL AND DRUG DEPENDENCE.....	III-315
64.103	LIFE INSURANCE FOR VETERANS.....	III-317
64.104	PENSION FOR NON-SERVICE-CONNECTED DISABILITY FOR VETERANS.....	III-319
64.109	VETERANS COMPENSATION FOR SERVICE-CONNECTED DISABILITY.....	III-321
64.111	VETERANS EDUCATIONAL ASSISTANCE.....	III-323
64.115	VETERANS INFORMATION AND ASSISTANCE.....	III-325
64.116	VOCATIONAL REHABILITATION FOR DISABLED VETERANS.....	III-327
64.120	POST-VIETNAM ERA VETERANS' EDUCATIONAL ASSISTANCE PROGRAM.....	III-329
84.013	EDUCATIONALLY DEPRIVED CHILDREN IN STATE ADMINISTERED INSTITUTIONS SERVING NEGLECTED OR DELINQUENT CHILDREN.....	III-363
84.026	HANDICAPPED MEDIA SERVICES AND CAPTIONED FILMS.....	III-365
84.027	HANDICAPPED PRESCHOOL AND SCHOOL PROGRAMS.....	III-367
84.029	HANDICAPPED PERSONNEL PREPARATION.....	III-369
84.042	SPECIAL SERVICES FOR DISADVANTAGED STUDENTS.....	III-383
84.052	VOCATIONAL EDUCATION-SPECIAL PROGRAMS FOR THE DISADVANTAGED...	III-399
84.062	INDIAN EDUCATION-ADULT INDIAN EDUCATION.....	III-403
84.064	HIGHER EDUCATION-VETERANS' COST OF INSTRUCTION PROGRAM.....	III-407
84.070	ETHNIC HERITAGE STUDIES PROGRAM.....	III-415
84.077	BILINGUAL VOCATIONAL TRAINING.....	III-423
84.082	CONSUMERS' EDUCATION.....	III-429
84.083	WOMEN'S EDUCATIONAL EQUITY.....	III-431
84.103	TRAINING FOR SPECIAL PROGRAMS STAFF AND LEADERSHIP PERSONNEL ..	III-441
84.126	REHABILITATION SERVICES AND FACILITIES-BASIC SUPPORT.....	III-449
84.127	VOCATIONAL REHABILITATION SERVICES FOR SOCIAL SECURITY DISABILITY BENEFICIARIES.....	III-451
84.129	REHABILITATION TRAINING.....	III-453
84.132	CENTERS FOR INDEPENDENT LIVING.....	III-455

Employment/Work Programs:

10.663	YOUNG ADULT CONSERVATION CORPS-GRANTS TO STATES (YACC).....	III- 23
11.304	ECONOMIC DEVELOPMENT-PUBLIC WORKS IMPACT PROJECTS.....	III- 47
12.001	INDUSTRIAL EQUIPMENT LOANS TO EDUCATIONAL INSTITUTIONS.....	III- 53
13.646	WORK INCENTIVE PROGRAM (WIN).....	III- 85
15.108	INDIAN EMPLOYMENT ASSISTANCE.....	III-123
16.101	EQUAL EMPLOYMENT OPPORTUNITY.....	III-147
17.003	PRICES AND COST OF LIVING DATA.....	III-191
17.100	LABOR-MANAGEMENT RELATIONS SERVICES.....	III-193
17.104	OFFICE OF CONSTRUCTION INDUSTRY SERVICES.....	III-197

17.207	EMPLOYMENT SERVICE.....	III-201
17.208	EXEMPLARY REHABILITATION CERTIFICATES.....	III-203
17.211	JOB CORPS.....	III-205
17.225	UNEMPLOYMENT INSURANCE.....	III-207
17.232	COMPREHENSIVE EMPLOYMENT AND TRAINING ACT PROGRAMS (CETA).....	III-209
17.233	EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS.....	III-213
17.234	EMPLOYMENT AND TRAINING-INDIANS AND NATIVE AMERICANS.....	III-215
17.235	SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM.....	III-217
17.243	SPECIAL PROGRAMS AND ACTIVITIES FOR THE DISADVANTAGED.....	III-219
17.500	OCCUPATIONAL SAFETY AND HEALTH.....	III-221
17.700	WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE.....	III-223
27.001	FEDERAL CIVIL SERVICE EMPLOYMENT.....	III-233
27.002	FEDERAL EMPLOYMENT ASSISTANCE FOR VETERANS, FEDERAL EMPLOYMENT FOR THE HANDICAPPED.....	III-235
30.001	EMPLOYMENT DISCRIMINATION-SETTLEMENT, INVESTIGATION, CONCILIATION, AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES..	III-247
30.008	EMPLOYMENT DISCRIMINATION, AGE DISCRIMINATION AND THE EQUAL PAY ACT.....	III-249
53.001	HANDICAPPED EMPLOYMENT PROMOTION.....	III-299
84.033	COLLEGE WORK-STUDY PROGRAM.....	III-373

SPECIAL GROUPS INDEX

	Page
<u>General:</u>	
10.663	Young Adult Conservation Corps - Grants to States III- 23
13.608	Administration for Children, Youth and Families -- Child Welfare Research and Demonstration III- 77
13.675	Civil Rights Compliance Activities III- 87
13.805	Social Security - Survivors Insurance III- 97
16.101	Equal Employment Opportunity III-147
16.104	Protection of Voting Rights III-149
16.105	Desegregation of Public Facilities III-151
16.400	Citizenship Education and Training III-165
16.540	Juvenile Justice and Delinquency Prevention - Allocation to States III-169
16.542	National Institute for Juvenile Justice and Delinquency Prevention III-171
16.570	Civil Rights Compliance Activities III-179
17.211	Job Corps III-205
17.243	Special Programs and Activities for the Disadvantaged III-219
29.001	Clearinghouse Services, Civil Rights and Sex Discrimination Complaints III-245
30.001	Employment Discrimination - Settlement, Investigation, Conciliation, and Litigation of Unlawful Employment Practices III-247
45.010	Promotion of the Arts - Expansion Arts III-283
59.007	Management and Technical Assistance for Disadvantaged Businessmen III-303
84.013	Educationally Deprived Children in State Administered Institutions Serving Neglected or Delinquent Children ...III-363
84.052	Vocational Education - Special Programs for the Dis- advantaged III-399
84.070	Ethnic Heritage Studies Program III-415
84.077	Bilingual Vocational Training III-423
84.082	Consumers' Education III-429
84.103	Training for Special Programs Staff and Leadership Personnel III-441

Indian Programs:

13.612	Native American Programs III- 79
15.108	Indian Employment Assistance III-123
15.113	Indian Social Services - General Assistance III-125
15.114	Indian Education - Colleges and Universities III-127
15.124	Indian Loans - Economic Development III-129
15.141	Indian Housing Assistance III-131
15.850	Indian Arts and Crafts Development III-137
16.106	Indian Civil Rights III-153
17.234	Employment and Training - Indians and Native Americans III-215
27.009	Training Assistance to State and Local Governments III-239
27.011	Intergovernmental Mobility of Federal, State, and Local Employees III-241
84.062	Indian Education - Adult Indian Education III-403

Programs for Handicapped:

13.630	Administration for Developmental Disabilities - Basic Support and Advocacy Grants	III- 81
13.714	Medical Assistance Program	III- 91
13.802	Social Security - Disability Insurance	III- 93
27.002	Federal Employment Assistance for Handicapped	III-235
42.001	Books for the Blind and Physically Handicapped	III-265
53.001	Handicapped Employment Promotion	III-299
84.026	Handicapped Media Services and Captioned Films	III-365
84.027	Handicapped Preschool and School Programs	III-367
84.029	Handicapped Personnel Preparation	III-369
84.042	Special Services for Disadvantaged Students	III-383
84.126	Rehabilitation Services - Basic Support	III-449
84.127	Vocational Rehabilitation Services for Social Security Disability Beneficiaries	III-451
84.129	Rehabilitation Training	III-453
84.132	Centers for Independent Living	III-455

Programs for Elderly:

13.714	Medical Assistance Programs	III- 91
13.803	Social Security - Retirement Insurance	III- 95
17.235	Senior Community Service Employment Program	III-217
30.008	Employment Discrimination - Age Discrimination in Employment	III-249

Women's Programs:

17.700	Women's Special Employment Assistance	III-223
30.008	Employment Discrimination - Sex Discrimination in Employment	III-249
84.083	Women's Educational Equity	III-431

Veterans' Programs:

17.208	Exemplary Rehabilitation Certificates	III-203
27.002	Federal Employment Assistance for Veterans	III-235
64.008	Veterans Domiciliary Care	III-307
64.009	Veterans Hospitalization	III-309
64.011	Veterans Outpatient Care	III-311
64.013	Veterans Prosthetic Appliances	III-313
64.019	Veterans Rehabilitation - Alcohol and Drug Dependence	III-315
64.103	Life Insurance for Veterans	III-317
64.104	Pension for Non-Service-Connected Disability for Veterans	III-319
64.109	Veterans Compensation for Service-Connected Disability	III-321
64.111	Veterans Educational Assistance	III-323
64.115	Veterans Information and Assistance	III-325
64.116	Vocational Rehabilitation for Disabled Veterans	III-327
64.120	Post-Vietnam Era Veterans' Educational Assistance	III-329
84.064	Higher Education - Veterans' Cost of Instruction Program	III-407

PART III: CORRECTIONAL RESOURCE ENTRIES

COMMODITY LOANS AND PURCHASES

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Stabilization and Conservation Service.

Office: Program Operations Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve and stabilize farm income, assist in bringing about a better balance between supply and demand of the commodities, and assist farmers in the orderly marketing of their crops.

Program Description: Support loans and purchases give farmers a ready means of promoting more marketing. Price support loans to producers are "nonrecourse." Producers are not obligated to make good any decline in the market price of the commodity they have put up as collateral. If market prices rise above support, producers can pay off their loan and market their commodity. If market prices fail to rise above support prices, producers can pay off the loan through forfeiture of collateral. If the commodity is stored on the farm the farmer is responsible for maintaining the condition of the commodity. Eligible commodities are feed grains, wheat, rice, rye, soybeans, honey, cotton, dairy products (purchases only), peanuts, tobacco and sugar.

Applicant Eligibility: Owner, landlord, tenant, or sharecropper on a farm that has history of producing the eligible commodities, and meets program requirements as announced by the Secretary of the Department of Agriculture.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use; Direct Loans.

Matching Requirements: N/A.

Obligations (FY 1981): \$4,735,397,000 (Loans); \$1,413,369,000 (Commodity Purchases).

Range/Average \$ Assistance: Direct payments (Purchases): Range not available. Loans: \$50 to \$2,000,000; \$8,957.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

In the case of warehouse-stored commodities, farmer or Cooperative Marketing Association presents warehouse receipts to the Agricultural Stabilization and Conservation Service (ASCS) county office. In the case of farm-stored commodities, farmer informs the ASCS county office that he wants a loan.

OMB Cat. No.: 10.051.

INFORMATION CONTACTS

Address: Price Support and Loan Division, Agricultural Stabilization and Conservation Service, Department of Agriculture, P.O. Box 2415, Washington, DC 20013.

Telephone: 202-447-3391.

Contact: Pat Maynard.

Regional Off.: Consult the local telephone directory for location of the ASCS county office or contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

GRAIN, WHEAT, RICE AND COTTON PRODUCTION STABILIZATION

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Stabilization and Conservation Service(ASCS).

Office: Production Adjustment Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide the production needed to meet domestic and foreign demand, to protect income for farmers and to assure adequate supplies at fair and reasonable prices.

Program
Description: Deficiency payments are used to provide producers with a guaranteed price on their planted acreage in the event average prices drop below the established or "target" price. A grain and wheat producer who participates can qualify for disaster payments when prevented by natural disaster from planting or when prevented from harvesting 60 percent of normal production. A rice producer can qualify for disaster payments in the event of a natural disaster or when he is prevented from harvesting three-fourths of normal production of his allotment.

Applicant
Eligibility: Owner, landlord, tenant or sharecropper on a farm where the commodity is planted that meets program requirements as announced by the secretary.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching
Requirements: N/A.

Obligations
(FY 1981): Grain Production: \$316,000,000. Wheat Production: \$368,000,000. Rice Production: \$37,441,000. Cotton Production: \$120,000,000.

Range/Average
\$ Assistance: \$3 to \$50,000. Average payment per grain producer of \$1,689; average payment per wheat producer of \$2,023; average payment per rice producer of \$2,405. Grain, wheat, cotton and rice deficiency payments, in total, may not exceed \$50,000 to any one person for the 1980 crop year. Grain, wheat, cotton and rice disaster payments, in total, may not exceed \$100,000 to any one person for the 1980 crop year.

Past Corr.
Assistance: Yes. Some State corrections agencies which operate farms have utilized this program.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Farm operator visits ASCS office prior to a prescribed final date to sign an application form giving intent to participate.

OMB Cat. No.: 10.055, 10.058, 10.065, 10.052.

INFORMATION CONTACTS

Address:

Production Adjustment Division, Agricultural Stabilization and Conservation Service, Department of Agriculture, PO Box 2415, Washington, DC 20013.

Telephone:

Grain, Wheat and Cotton production: 202-447-7633; Rice production: 202-447-8480.

Contact:

Grain, Wheat and Cotton production: Bill Harshaw; Rice production: George Sheaffer.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

STORAGE FACILITIES AND EQUIPMENT LOANS

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Stabilization and Conservation Service(ASCS).

Office: Price Support and Loan Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To complement the commodity loan and grain reserve programs by providing adequate financing for needed on-farm storage facilities, drying equipment, and operating equipment, thereby affording farmers the opportunity for orderly marketing of their crops.

Program Description:

The loans are used to finance the purchase of storage structures, drying equipment, and operating equipment and to remodel existing facilities. To qualify for loans the farmers must meet the needed eligibility requirements for storing or conditioning of one or more of the following commodities: barley, corn, grain, oats, rye, wheat, soybeans, sunflower seed, rice, dry beans, flaxseed and peanuts. The maximum loan amount is \$50,000. A producer's aggregate outstanding loan balance cannot exceed \$50,000. Repayment terms allow for a maximum of 7 equal annual installments over a period of 8 years. The Food and Agriculture Act of 1977 requires the interest rate charged on facility loans to be based on the rate charged Commodity Credit Corporation by the U.S. Treasury.

Applicant Eligibility:

Any person who as owner, landlord, tenant, or sharecropper produces one or more of the applicable commodities.

Beneficiary Eligibility:

Same as Applicant Eligibility.

Corr. Func- tional Area:

Food Service and Agricultural Programs.

RESOURCES

Type Assist: Direct Loans.

Matching
Requirements: N/A.

Obligations
(FY 1981): \$210,000,000.

Range/Average
\$ Assistance: \$200 to \$50,000; \$9,900.

Past Corr.
Assistance: No.

GRAIN RESERVE PROGRAM

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: The producer must file an application in the ASCS county office showing production, name of vendor from whom facility will be purchased, and cost of proposed installation. Paid receipts for equipment or purchases must also be furnished the ACSC county office.

OMB Cat. No.: 10.056.

INFORMATION CONTACTS

Address: Price Support and Loan Division, Agricultural Stabilization and Conservation Service, Department of Agriculture, P.O. Box 2415, Washington, DC 20013.

Telephone: 202-447-9221.

Contact: Mr. Spearman.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Stabilization and Conservation Service(ASCS).

Office: Price Support and Loan Division

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To insulate sufficient quantities of grain from the market to increase price to farmers. To improve and stabilize farm income and to assist farmers in the orderly marketing of their crops.

Program Description: Loans are provided to producers of eligible commodities to defray the costs involved in the storage of these commodities. Commodities under loan may not be sold unless announced release levels are met or three year loan has matured.

Applicant Eligibility: All producers or approved cooperatives having a Commodity Credit Corporation loan on wheat, rice, corn, barley or oats from an authorized crop year who provide storage through loan maturity.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching Requirements: N/A.

Obligations (FY 1981): \$358,000,000.

Range/Average \$ Assistance: \$25 to \$50,000; \$1,300.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicant visits, calls, or writes the ASCS county office to make application during the announced availability period.

OMB Cat. No.: 10.067.

INFORMATION CONTACTS

Address: Price Support and Loan Division, Agricultural Stabilization and Conservation Service, Department of Agriculture, PO Box 2415, Washington, DC 20013.

Telephone: 202-447-7973.

Contact: Merle Strawderman.

Regional Off.: Consult the local telephone directory for location of the ASCS county office.

AGRICULTURAL PRODUCT GRADING

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Marketing Service (AMS).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide the producers and marketers of cotton, tobacco, livestock, feeder cattle with meaningful grades indicative of product quality. (All livestock graded on a fee basis.)

Program Description: The Agricultural Product Grading program is an effort to establish identifiable standards of quality for agricultural products and involves itself in actual product grading during marketing by producers.

Applicant Eligibility: Any individual having a financial interest in the commodity to be graded.

Beneficiary Eligibility: Buyers and sellers of agricultural commodities.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$19,774,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Request for grading of a commodity must be submitted to local AMS grading office in writing.

OMB Cat. No.: 10.150.

INFORMATION CONTACTS

Address: Deputy Administrator for Marketing Program Operations,
Agricultural Marketing Service, Department of Agriculture,
Washington, DC 20250.

Telephone: 202-447-5115.

Contact: William T. Manley, Deputy Administrator for Marketing Program
Operations.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

MARKET NEWS

AUTHORIZATION

Dept./Agency: Agriculture/Agricultural Marketing Service (AMS).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide timely and accurate information on prices, demand,
movement, volume, and quality on all major U.S. agriculture
commodities.

Program Description: As products move through the marketing system, Agriculture field
personnel report on market prices at the shipping point and
wholesale level. A compilation of these agricultural commodity
prices is then distributed throughout the industry, to the news
media, and to all interested parties.

Applicant Eligibility: Any public or private organization, or individual may apply to
receive existing market news reports or bulletins pertaining to
specific agricultural commodities.

Beneficiary Eligibility: N/A.

Corr. Func-
tional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$14,234,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

OMB Cat. No.: 10.153, 10.154

INFORMATION CONTACTS

Address: Deputy Administrator for Marketing Program Operations,
Agricultural Marketing Service, Department of Agriculture,
Washington, DC 20250.

Application Procedure: Requests for Market News should be made to the appropriate
commodity division of the AMS field office.

Telephone: 202-447-5115.

Contact: William T. Manley, Deputy Administrator for Marketing Program
Operations.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

AGRICULTURAL STATISTICAL REPORTS

AUTHORIZATION

Dept./Agency: Agriculture/Economics, Statistics, and Cooperative Services.

Office: Economics and Statistics Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To formulate, develop, and administer programs of collecting and
publishing statistics related to agriculture, resources, and
rural communities.

Program Description: This program prepares and disseminates publications of estimates
and reports of production, supply, price and other aspects of the
agricultural economy.

Applicant Eligibility: Farmers and agricultural producers, marketing and processing
groups, transportation groups, consumers, State governments,
educational institutions, and the general public.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: System Policy, Planning and Coordination; Food Service and
Agricultural Programs.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$53,630,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Request is made to the address listed below.

OMB Cat. No.: 10.252.

INFORMATION CONTACTS

Address: Deputy Administrator for Statistics, Economics, Statistics, and Cooperative Service, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-2707.

Contact: Lynn Danforth.

Regional Off.: N/A.

COMMUNITY FACILITIES LOANS

AUTHORIZATION

Dept./Agency: Agriculture/Farmers Home Administration (FmHA).

Office: Community Facilities.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To construct, enlarge, extend, or otherwise improve community facilities providing essential services to rural residents.

Program Description: Community facilities include but are not limited to those providing or supporting overall community development such as fire and rescue services, transportation, traffic control, community, social, cultural, health and recreational benefits; industrial park sites, access ways, and utility extensions. All facilities financed in whole or in part with FmHA funds shall be for public use.

Applicant Eligibility: State agencies, political and quasi-political subdivisions of States and associations including corporations, Indian tribes on Federal and State reservations and other federally recognized Indian tribes and existing private corporations which (1) are operated on a not-for-profit basis, (2) have or will have the legal authority necessary for constructing, operating, and maintaining the proposed facility or service and for obtaining, giving security for, and repaying the loan, and (3) are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms. Assistance is authorized for eligible applicants in rural areas of the States.

Beneficiary Eligibility: Eligibility includes State agencies, political and quasi-political subdivisions of States and associations including corporations, Indian tribes on Federal and State reservations and other federally recognized Indian tribes and existing private corporations which are operated on a not-for-profit basis which serve residents of open country and rural towns and villages of not more than 10,000 population.

Corr. Functional Area: Facility Design; Food Service and Agricultural Programs.

RESOURCES

Type Assist: Guaranteed/Insured loans.

Matching Requirements: Matching funds are not required. Funds are allocated to States based upon rural population and number of households in poverty.

Obligations (FY 1981): (Loans) \$240,000,000.

Range/Average \$ Assistance: \$1,600 to \$5,500,000; \$559,000.

Past Corr. Assistance: Yes. These loans have been provided for construction of correctional administrative offices and jail facilities.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Preapplication form should be filed at the local FmHA County or District Office from which assistance may be obtained.

OMB Cat. No.: 10.423.

INFORMATION CONTACTS

Address: Director, Community Facilities Division, Farmers Home Administration, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-7667.

Contact: John Bowles, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

MEAT AND POULTRY INSPECTION

AUTHORIZATION

Dept./Agency: Agriculture/Food Safety and Quality Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assure that all meat and poultry and their products produced in plants and shipped in interstate and foreign commerce are federally inspected for wholesomeness.

Program Description: This program acts as a regulatory body to the meat and poultry industry to insure the wholesomeness of these products. Agricultural field workers conduct inspections at some 2,000 plant sites. Any meat or poultry plant located within the United States engaged in slaughtering or processing meat and poultry products for shipment in interstate commerce is required to have Federal inspection. The Department of Agriculture is reimbursed for overtime inspection services.

Applicant Eligibility: Any meat or poultry plant planning to engage in slaughtering or processing meat and poultry products for shipment in interstate commerce.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$289,627,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Correctional institutions have been inspected under this program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: A request for inspection should be submitted to the Meat and Poultry Inspection Regional Office, or to the Administrator.

OMB Cat. No.: 10.477.

INFORMATION CONTACTS

Address: Executive Office, Meat and Poultry Inspection Program, Food Safety and Quality Service, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-5261.

Contact: L. G. Skufe, Executive Officer.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOLUNTARY COMMODITY INSPECTION AND GRADING PROGRAM

AUTHORIZATION

Dept./Agency: Agriculture/Food Safety and Quality Service (FSQS).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide the producers and marketers of fruits and vegetables, meat and poultry products, and dairy products with grades indicative of product quality.

Program Description: This program provides an inspection and grading service on a fee basis to anyone interested in food procurement or selling. USDA grades are used by the owners of agricultural commodities and by dealers in these commodities to represent product quality.

Applicant Eligibility: Any owner of or dealer in agricultural commodities who has a financial interest in the commodity to be graded.

Beneficiary Eligibility: Buyers and sellers of agricultural commodities.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$55,820,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Some Department of Corrections' meat procurement services have come under this grading program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Request for grading of a commodity must be submitted to local FSQS grading office in writing.

OMB Cat. No.: 10.478.

INFORMATION CONTACTS

Address: Deputy Administrator for Commodity Services, Food Safety and Quality Service, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-5231.

Contact: Eddie F. Kimbrell, Deputy Administrator.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

FOOD STAMPS

AUTHORIZATION

Dept./Agency: Agriculture/Food and Nutrition Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve diets of low-income households by supplementing their food purchasing ability.

Program Description: Federal monies are sent to the states to administer the Food Stamps program, and local welfare offices interview applicants and determine their eligibility. Households receive a free coupon allotment which varies according to household size and which is reduced by 30 percent of net income. The coupons may be used in participating retail stores to buy any food for human consumption and garden seeds and plants to produce food for personal consumption of eligible households.

Applicant Eligibility: The State agency responsible for federally aided public assistance programs submits requests for the program to USDA's Food and Nutrition Service on behalf of local political subdivisions.

Beneficiary Eligibility: Households may participate if they are found by local welfare officials to be in need of food assistance. Examples might include households who are receiving some form of welfare assistance, or are unemployed, part-time employed, working for low wages, or living on limited pensions. Eligibility is based on family size and income, and level of resources. Able-bodied adults with certain exceptions must meet a work registration requirement. College students who are or could be claimed as tax dependents of ineligible households are ineligible to participate in the program.

Corr. Functional Area: Food Service and Agricultural Programs; Client Programs and Services.

RESOURCES

Type Assist: Direct Payments for Specified Use.

Matching Requirements: Department of Agriculture pays 100 percent of the cost of bonus coupons.

Obligations (FY 1981): (Direct payments to individuals) \$8,909,000,000.

Range/Average \$ Assistance: Varies by income and family size. Expected to average approximately \$33.93 per month per person in fiscal year 1980, and \$35.83 in fiscal year 1981.

Past Corr. Assistance: Yes. Residents of halfway houses are eligible under Food Stamps guidelines and have received assistance.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Nationwide expansion of the Food Stamp Program was mandated on July 1, 1974, requiring each State agency to submit to Food and Nutrition Service for approval, a Plan of Operation specifying the manner in which the Food Stamp Program would be conducted in every political subdivision within the State.

OMB Cat. No.: 10.551.

INFORMATION CONTACTS

Address: Deputy Administrator, Family Nutrition Programs, Food and Nutrition Service, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-8140.

Contact: Dianne Durant, Division Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

YOUNG ADULT CONSERVATION CORPS - GRANTS TO STATES (YACC)

AUTHORIZATION

Dept./Agency: Agriculture/Forest Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide employment and other benefits to youth, who would otherwise not be currently productively employed, through service in useful conservation work and other projects of a public nature on Federal and non-Federal public lands and waters.

Program Description: Financial assistance is provided to States for the full cost of projects for the employment of young men and women to do conservation work and other public projects on non-Federal public lands and waters. Each enrollee shall be paid at the Federal minimum wage rate. The Department of Labor through the Departments of Agriculture and Interior shall make available 30 percent of the sums appropriated for YACC for any fiscal year, for the operation of State and local programs, based upon total youth population in each State.

Applicant Eligibility: All States are eligible. Governor-designated State agencies are eligible for grants. Other State agencies, lower-tier governmental organizations, units of local government, and public agencies or organizations or private, nonprofit agencies or organizations which have been in operation at least 2 years, may apply to the designated State agencies for a YACC sub-grant or contract.

Beneficiary Eligibility: Young men and women between the ages of 16 and 23, inclusive, who are unemployed. Citizens, lawfully permanent residents of the U.S., lawfully admitted refugees or parolees may apply for Corps membership. Applicants must be capable of carrying out the work of the Corps. Those enrolled may be employed for a period not to exceed 12 months in duration. Those who have attained the age of 16 but not attained age 19 shall not have left school for the purpose of enrolling in the Corps.

Corr. Functional Area: Employment/Work Programs; Food Service and Agricultural Programs; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: State YACC program activities will be 100 percent funded and do not require matching by grantee.

Obligations (FY 1981): (Grants) \$46,567,224.

Range/Average For fiscal year 1979, grants to States ranged from \$6000 to
\$ Assistance: \$6,000,000. The average allocation per State was \$1,000,000.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Federal government to state to applicant.

Application
Procedure: Grant applications shall be submitted in an original and two copies and to either the Forest Service or the Department of Interior at the appropriate regional location serving the applicant.

OMB Cat. No.: 10.663.

INFORMATION CONTACTS

Address: Administrator/ Staff Director, Human Resources Programs, Forest Service, Department of Agriculture, PO Box 2417, Washington, DC 20013. Office of Youth Programs, Department of the Interior, C Street between 18th and 19th, N.W., Washington, DC 20250.

Telephone: 202-447-9801.

Contact: James Brawley, Group Leader.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

AGRICULTURAL RESEARCH - BASIC AND APPLIED RESEARCH

AUTHORIZATION

Dept./Agency: Agriculture/Science and Education Administration.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make agricultural research discoveries, evaluate alternative ways of attaining goals, and provide scientific technical information.

Program
Description: The Agricultural Basic and Applied Research program disseminates technical agricultural and scientific data and provides small grants on a supplemental emergency basis for the completion of agricultural research projects.

Applicant
Eligibility: For grants, only nonprofit institutions of higher education or nonprofit organizations whose primary purpose is conducting scientific research are eligible. Anyone is eligible for technical information.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Research and Evaluation; Food Service and Agricultural Programs.

RESOURCES

Type Assist: Project Grants; Dissemination of Technical Information.

Matching
Requirements: None.

Obligations
(FY 1981): (Grants) \$1,100,000.

Range/Average
\$ Assistance: (Grants) \$15,000 to \$113,500; \$75,132.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal Government to applicant.

Application
Procedure: Letter to Science and Education Administration-Agricultural Research for grants and technical information. For grants give name of applicant, location of facilities, and State of

incorporation, if any. The grant portion of this program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 10.875.

INFORMATION CONTACTS

Address: Deputy Director for Agricultural Research, Science and Education Administration, Department of Agriculture, Washington, D.C. 20250.

Telephone: 202-436-8403.

Contact: Ann Whitehead.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

COOPERATIVE EXTENSION SERVICE

AUTHORIZATION

Dept./Agency: Agriculture/Science and Education Administration.

Office: Publications.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide educational programs based upon local needs in the broad fields of (1) agricultural production and marketing, (2) rural development, (3) home economics, and (4) youth development.

Program Description: Grants are made to land-grant institutions which, through State and county extension service personnel, provide educational and technical assistance to (1) farmers, producers, and marketing firms on how to apply new technical developments emanating from agricultural research; (2) community organizations to develop natural, economic, and human resources; (3) homemakers and youth in the areas of food and nutrition, home management, family economics, child development, and parent education; and (4) 4-H youth in the areas of leadership development and career guidance through work projects, demonstration projects, camping, and achievement programs.

Applicant Eligibility: By law, grants are made to the designated land-grant institutions in the 50 States and are administered by the Director of the State Extension Service. State and local governments, other organizations, and individuals are not eligible for these grants.

Beneficiary Eligibility: Programs of State and county extension services are available to the general public.

Corr. Functional Area: Education and Vocational Training; Food Service and Agricultural Programs; Client Programs and Services.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: These funds are matched as required by Congress through the appropriation process. Currently, the required matching is approximately 55 percent.

Obligations (FY 1981): (Grants) \$270,279,080.

Range/Average \$ Assistance: \$503,074 to \$12,548,516; \$4,274,447.

Past Corr. Assistance: Yes. Probation and Parole training is included in extension classes.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Contact County Extension Service office.

OMB Cat. No.: 10.881.

INFORMATION CONTACTS

Address: Administrator, Cooperative Research, Science and Education Administration, Department of Agriculture, Washington, DC 20250.

Telephone: 202-447-2602.

Contact: Don Nelson.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

TECHNICAL INFORMATION SYSTEMS (TIS)

AUTHORIZATION

Dept./Agency: Agriculture/Science and Education Administration.

Office: Reference Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To serve as the lead agency for the Department and the land-grant agricultural libraries providing information about agriculture and related sciences, food and human nutrition, and environmental affairs, to the agricultural research community, consumers, and the general public.

Program Description: This program provides technical information through publications and abstracts for agricultural research projects.

Applicant Eligibility: Individuals, State and local governments, educational organizations, research societies, business and industry.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Food Service and Agricultural Programs; Information Systems and Client Records.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$8,686,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Apply by letter to Division of Leading, Science and Education Administration-TIS, Beltsville, MD 20705, or to Division of Reference (address as below).

OMB Cat. No.: 10.883.

INFORMATION CONTACTS

Address: Chief, Reference Division, Science and Education Administration,
TIS, Beltsville, MD 20705.

Telephone: 301-344-3834.

Contact: Leila Moran, Chief.

Regional Off.: N/A.

RESOURCE CONSERVATION AND DEVELOPMENT (RC&D)

AUTHORIZATION

Dept./Agency: Agriculture/Soil Conservation Service.

Office: Resource Development Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist local people in initiating and carrying out long-range programs of resource conservation and development for purposes of achieving a dynamic rural community with a satisfactory level of income and pleasing environment, and creating a favorable investment climate attractive to private capital.

Program Description: Technical and financial assistance is available only for RC&D areas authorized for assistance. Technical and financial assistance is available for the planning and installation of approved measures specified in RC&D area plan, for purposes such as flood prevention and erosion control, public water based recreation and fish and wildlife developments, agricultural water management purposes, water quality management, control and abatement of agriculture-related pollution.

Applicant Eligibility: State and local governments and nonprofit organizations with authority to plan or carry out activities relating to resource use and development in multijurisdictional areas.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: System Policy, Planning and Coordination; Food Service and Agricultural Programs; Safety/Environmental.

RESOURCES

Type Assist: Project Grants; Advisory Services and Counseling.

Matching Requirements: RC&D assistance may be provided for up to 100 percent of construction costs of flood prevention measures. Local or State agencies generally must provide for 50 percent of construction costs of agriculture water management, fish and wildlife and recreational structures, and must provide for operation and maintenance, and for all needed water rights. Loan assistance may also be provided.

Obligations (FY 1981): (Grants, salaries and expenses) \$35,593,000.

Range/Average \$ Assistance: \$2,000 to \$250,000; average \$50,000.

Past Corr. Assistance: Yes. At least one state prison has received monies through this program for flood assistance, after being designated a Resource and Conservation Development area.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Written application in the form suggested in the Resource Conservation and Development Handbook.

OMB Cat. No.: 10.901.

INFORMATION CONTACTS

Address: Deputy Chief for Natural Resource Projects, Soil Conservation Service, Department of Agriculture, PO Box 2890, Washington, DC 20013.

Telephone: 202-447-4554.

Contact: Mr. Miner.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix. For loans, contacts should be made with the Farmers Home Administration Office serving the county.

SOIL SURVEY

AUTHORIZATION

Dept./Agency: Agriculture/Soil Conservation Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide published soil surveys of counties or other comparably sized areas for widespread use by interested agencies, organizations, and individuals.

Program Description: Soil surveys are for planners, engineers, zoning commissions, tax commissions, homeowners, farmers, ranchers, developers, and land owners and operators who use them to locate soils suitable for homesites, subdivisions, commercial and industrial sites, farms, wildlife and recreational areas, prime agricultural land, highways, and airports.

Applicant Eligibility: All individuals and groups that have a need for soil surveys are eligible to receive this document by contacting the local Soil Conservation Service Office.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: System Policy, Planning and Coordination; Food Service and Agricultural Programs.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$45,437,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. While almost any interested parties may receive this information, certain states' prisons are known to have received soil surveys.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Applicants may request information from local office of the Soil Conservation Service.

OMB Cat. No.: 10.903, 10.908

INFORMATION CONTACTS

Address: Deputy Chief for National Resource Assessments, Soil Conservation Service, Department of Agriculture, PO Box 2890, Washington, DC 20013.

Telephone: 202-447-7245.

Contact: Mr. Henkley.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SNOW SURVEY AND WATER SUPPLY FORECASTING

AUTHORIZATION

Dept./Agency: Agriculture/Soil Conservation Service (SCS).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide information on forthcoming seasonal water supplies from streams that derive most of their run-off from snow melt. To help farm operators, rural communities and municipalities use water-supply forecasts in managing water resources. To provide data for regulating reservoir storage and managing streamflow.

Program Description: The information is used by the owners and operators of the irrigated acres in the mountain States and the far west. The data are also used in the regulation of hundreds of small and large reservoirs for irrigation, flood control, power generation, recreation, industry and municipal supplies. Cooperators include 20 other Federal agencies, 34 State agencies, 15 municipalities and 88 other irrigation districts and water associations and private utilities.

Applicant Eligibility: General public.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Safety/Environmental; Food Service and Agricultural Programs.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$3,396,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Individuals can request reports from SCS State offices.

OMB Cat. No.: 10.907.

INFORMATION CONTACTS

Address: Deputy Chief for Technology, Development and Application, Soil Conservation Service, Department of Agriculture, PO Box 2890, Washington, DC 20013.

Telephone: 202-447-4630.

Contact: Paul Howard, Deputy Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CENSUS BUREAU DATA PRODUCTS, CENSUS DATA USER SERVICE,
CENSUS SPECIAL TABULATIONS AND SERVICES

AUTHORIZATION

Dept./Agency: Commerce/Bureau of the Census.

Office: Crime Analysis.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide printed statistical results, in the form of printed reports of periodic and special surveys and of all censuses authorized by Federal law.

Program Description: Statistical products used by Federal, State, and local agencies, businesses, industries, educational institutions, and the general public. Data cover a wide range of subjects and types of geographic areas from (1) censuses of population, housing, agriculture, retail trade, wholesale trade, selected service industries, construction industries, transportation, manufacturing, mineral industries, and governments; (2) periodic and special surveys; (3) statistical compendia, directories, indexes, catalogs and guides to statistical data. Restrictions: Census laws guarantee the confidentiality of data concerning individual persons, households, farms, and business establishments. Reports contain statistical summaries only. These programs also provide assistance for conferences on the census, consult on problems in using Census Bureau products, and, for a fee, prepare specialized and more detailed reports than those normally available through Census publications.

Applicant Eligibility: Census Bureau reports are available for purchase by all interested persons.

Beneficiary Eligibility: N/A.

Corr. Functional Area: Research and Evaluation; System Policy, Planning and Coordination; Information Systems and Client Records.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$284,175,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The Census Bureau collects data for LEAA, Justice, and the Bureau of Justice Statistics. Under this, they publish a

National Crime Survey on Victimization, National Prisoner Statistics from Federal and state institutions, a nationwide jail survey, and a survey of state correctional facilities.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Request the information from either the Commerce Department's District Offices or the Census Bureau's Regional Offices.

OMB Cat. No.: 11.001, 11.002, 11.005.

INFORMATION CONTACTS

Address: Data User Services Division, Bureau of the Census, Washington, DC 20233.

Telephone: 202-763-1765.

Contact: Adolfo Paez, Chief, Crime Statistics Analysis Staff.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CENSUS INTERGOVERNMENTAL SERVICES

AUTHORIZATION

Dept./Agency: Commerce/Bureau of the Census.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide technical and informational assistance to State and local governments.

Program Description: Statistical, technical, and informational assistance provided to Federal, State, and local governments includes the following: (1) technical assistance on methods of making population estimates and projections; (2) consultation services available to local officials for the planning and conduct of special surveys; (3) special censuses taken at the request and expense of local communities; (4) special surveys conducted on a reimbursable basis; and (5) assistance to States in the establishment and operation of State Data Centers to improve access to Census Bureau data by State and local agencies and other data users.

Applicant Eligibility: Officials of Federal, State, and local governments, and community organizations.

Beneficiary Eligibility: N/A.

Corr. Functional Area: System Policy, Planning and Coordination; Information Systems and Client Records.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information; Training.

Matching Requirements: N/A.

Obligations (FY 1981): \$210,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: By written request.

OMB Cat. No.: 11.004.

INFORMATION CONTACTS

Address: Data User Services Division, Bureau of the Census, Washington, DC 20233.

Telephone: 301-449-1620.

Contact: Michael Garland, Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PERSONAL CENSUS SEARCH

AUTHORIZATION

Dept./Agency: Commerce/Bureau of the Census.

Office: Census History.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide a source of data for proof of age or relationship of individuals in need of such information based on census records. These records may be the only recourse if the birth was not registered and if generally acceptable proofs, such as affidavits from the doctor who attended the birth, family records, or baptismal certifications are not available.

Program Description: This program maintains censuses from 1900 to the present in order to provide information and proof of existence for a fee of \$8.50 to people unable to get birth certificates. Such documents are used to obtain passports, settle estates, qualify for government programs, etc.

Applicant Eligibility: Personal information from census records of 1900 and later is confidential and may be furnished only upon written request of the persons to whom it relates or, for a proper purpose, to a legal representative of an estate.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Information Systems and Client Records; Client Programs and Services; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$2,075,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Information has been given to inmates on a personal request basis.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Application forms can be obtained by request. When a personal census search is made, an \$8.50 fee is charged to cover the cost of making the search and certifying the results.

OMB Cat. No.: 11.006.

INFORMATION CONTACTS

Address: Age Search Information, Bureau of the Census, Department of Commerce, Washington, DC 20233.

Telephone: 202-449-1625

Contact: Christine Stewart, Age Search Information Contact.

Regional Off.: Francis N. Allai, Chief, Personal Census Service Branch, Bureau of the Census, Department of Commerce, Pittsburg, Kansas 66762.

MEASURES AND ANALYSES OF THE U S. ECONOMY.

AUTHORIZATION

Dept./Agency: Commerce/Bureau of Economic Analysis.

Office: Current Business Analysis Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide a clear picture of the U.S. economy through the preparation, development, and interpretation of the national income and product accounts, summarized by the gross national product (GNP); wealth accounts, which show the business and other components of national wealth; the input-output accounts, which trace the interrelationships among industrial markets; personal income and related economic series by geographic area; the U.S. balance of payments accounts; and measures relating to environmental change and to welfare within the framework of the national economic accounts.

Program Description: Provides economic analyses, technical and economic information on all aspects of the U.S. economy.

Applicant Eligibility: Anyone can apply.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation; Management and Budget.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$16,620,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. In addition to these other economic indicators, measures of Federal, state, and local government expenditures on the corrections field are compiled. A Public Information officer has also spoken to state corrections administrators on the relation of crime statistics to the economy.

MANAGEMENT

Assistance
Process: Direct from Federal Government to applicant.

Application
Procedure: N/A.

OMB Cat. No.: 11.025.

INFORMATION CONTACTS

Address: Current Business Analysis Division, Bureau of Economic Analysis,
Department of Commerce, 1401 K St., N.W., BE-53, Rm 713,
Washington, DC 20230.

Telephone: 202-523-0777.

Contact: Larry Moran, Public Information Officer.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

BUSINESS ASSISTANCE, SERVICES, AND INFORMATION

AUTHORIZATION

Dept./Agency: Commerce/Bureau of Industrial Economics

Office: Business Liaison.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide industry data, information, analysis and research
which will satisfy current and anticipated future needs of
Federal program managers and policy-makers and the business
community.

Program
Description: This program consists of gathering, analyzing and disseminating
information and data concerning financial and labor conditions,
production, costs, prices, technological changes, distribution,
markets, trade patterns and other factors in specific sectors of
the U.S. economy.

Applicant
Eligibility: Any business, public official, civic organization or private
citizen.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Information Systems and Client Records; System Policy, Planning
and Coordination; Client Programs and Services.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses) \$6,663,000.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Yes. Inmates have been given information through this program.

MANAGEMENT

Assistance
Process: Direct from Federal Government to applicant.

Application
Procedure: In person, by letter or telephone.

OMB Cat. No.: 11.027.

INFORMATION CONTACTS

Address: Bureau of Industrial Economics, Department of Commerce, 14th and Constitution Avenue N.W., Room 4845, Washington, DC 20230.

Telephone: 202-377-3176.

Contact: Martha Finerty, Program Specialist.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

ECONOMIC DEVELOPMENT - PUBLIC WORKS IMPACT PROJECTS

AUTHORIZATION

Dept./Agency: Commerce/Economic Development Administration (EDA).

Office: Public Investments.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide immediate useful work to unemployed and underemployed persons in designated project areas.

Program Description: This program is focused on economically distressed areas for the construction of public facilities to provide immediate jobs to the unemployed and underemployed in the project area.

Applicant Eligibility: States, cities, counties, and other political subdivisions, Indian tribes, and private or public nonprofit organizations representing a redevelopment area or economic development center. Corporations and associations organized for profit are not eligible.

Beneficiary Eligibility: Unemployed and underemployed persons and/or members of low-income families.

Corr. Functional Area: Employment/Work Programs; Facility Design.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: The basic grant rate for special impact areas is 80 percent except for Indian areas, where the rate can be 100 percent. Local matching share may be waived if appropriate entity can demonstrate it has exhausted its effective taxing and/or borrowing capacity.

Obligations (FY 1981): Unavailable.

Range/Average \$ Assistance: Priority to projects of \$600,000 or less; \$220,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicant should contact the regional office servicing the State in which the project is to be located. An Economic Development Administration representative assigned as coordinator of the

project for EDA will provide necessary forms and assist in filling them out. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 11.304, 11,302.

INFORMATION CONTACTS

Address: Office of Public Investments, Economic Development Administration, Department of Commerce, Washington, DC 20230.

Telephone: 202-377-5265.

Contact: Charles Coss, Director, Public Works Impact Projects.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

NATIONAL TECHNICAL INFORMATION SERVICE

AUTHORIZATION

Dept./Agency: Commerce/National Technical Information Service (NTIS).

Office: Director's Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make federally sponsored technical information readily available to government, business, and industry.

Program Description: NTIS is the central source for the public sale of government sponsored research, development and engineering reports and other analyses prepared by Federal agencies, their contractors or grantees, or by special technology groups. NTIS also is a central source for federally generated machine processable data files. Customers may quickly locate summaries of interest using the agency's on-line computer search service (NTISearch) or by referring to more than 1,000 published searches. The NTIS Bibliographic Data File includes unpublished research summaries and is available for lease. The computer products of other Federal agencies also are sold or leased by NTIS.

Applicant Eligibility: Any organization or individual is eligible to purchase NTIS products and services.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: System Policy, Planning and Coordination; Research and Evaluation; Information Systems and Client Records.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) Trust fund \$22,000,000, appropriation \$7,890,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Write the address below for information concerning products, services, service charges, and order forms.

OMB Cat. No.: 11.650.

INFORMATION CONTACTS

Address: NTIS, Department of Commerce, 5285 Port Royal Road, Room 200 YT,
Springfield, VA 22161.

Telephone: 202-487-4778.

Contact: Ted Ryerson.

Regional Off.: N/A.

PATENT AND TRADEMARK TECHNICAL INFORMATION DISSEMINATION

AUTHORIZATION

Dept./Agency: Commerce/Patent and Trademark Office.

Office: U.S. Patent and Trademark Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote the continued growth of American technology and business through the utilization and dissemination of technical information available through patents, and maintenance of public search centers containing patents and trademarks.

Program Description: The Patent and Trademark Office examines patent applications to determine the patentability of an invention and grants patents when requirements of law are met. It publishes and disseminates information, including copies of patents which are sold at \$0.50 each, and maintains a public search room at the Patent and Trademark Office Headquarters which contains the world's largest collection of applied technical information in the form of patents.

Applicant Eligibility: Anyone is eligible.

Beneficiary Eligibility: N/A.

Corr. Functional Area: Information Systems and Client Records; Client Programs and Services; Education and Vocational Training.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$5,542,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The acquisition of patents has been used as an incentive in at least one State's Prison Industries program.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Letter or personal inquiry to the address below.

OMB Cat. No.: 11.900.

INFORMATION CONTACTS

Address: U.S. Patent and Trademark Office, Department of Commerce,
Washington, DC 20231.

Telephone: 703-557-3428

Contact: Oscar G. Mastin.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

INDUSTRIAL EQUIPMENT LOANS TO EDUCATIONAL INSTITUTIONS

AUTHORIZATION

Dept./Agency: Defense/Defense Logistics Agency.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To develop skilled manpower to increase industrial preparedness.

Program Description: Qualified educational institutions and training schools may be
loaned idle equipment from the Defense Industrial Reserve.

Applicant Eligibility: Qualified non-profit educational institutions and training
schools which conduct vocational programs contributing to
national defense.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Employment/Work Programs.

RESOURCES

Type Assist: Use of Property, Facilities, and Equipment.

Matching Requirements: Recipient must provide funds for maintenance, packing, shipping,
handling, transportation, and installation.

Obligations (FY 1981): (Value of Property) \$41,200,000.

Range/Average \$ Assistance: Average loan is 9.2 machines with approximate total acquisition
value of \$60,238.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Send letter of request to the Regional Office listed below.

OMB Cat. No.: 12.001.

INFORMATION CONTACTS

Address: Directorate of Technical and Logistics Services, Cameron Station,
Alexandria, VA 22314.

Telephone: 202-274-6269.

Contact: Robert Sweeney, Program Manager.

Regional Off.: Commander, Defense Industrial Plant Equipment Center, Memphis, TN 38114. Telephone: 901-744-5641.

DRUG ABUSE COMMUNITY SERVICE PROGRAMS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide states with assistance to establish, conduct and evaluate drug abuse treatment and rehabilitation programs.

Program Description: This program provides funding for the treatment of narcotics addicts and other individuals who have a primary problem with abuse of a drug other than alcohol.

Applicant Eligibility: State Governments. The grantees may contract with public and private organizations for the provision of services.

Beneficiary Eligibility: Individuals with primary drug abuse problems other than alcohol are eligible to receive services. Priority is given to those individuals with the greatest clinical need.

Corr. Functional Area: Health/Mental Health; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: The Federal share is 60 percent.

Obligations (FY 1981): (Grants) \$142,098,000.

Range/Average \$ Assistance: \$35,000 to \$21,000.000; \$2,133,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to state to applicant.

Application Procedure: No applications for new projects are being accepted. All states currently have Statewide Services Grants (SWSGS). Continuation applications are mailed to grantees at appropriate times. Applications are forwarded to National Institute on Drug Abuse for peer review. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.235.

CONTINUED

1 OF 6

INFORMATION CONTACTS

Address: Division of Community Assistance, National Institute on Drug Abuse, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-6780.

Contact: Robert S. Robertson.

Regional Off.: N/A.

MENTAL HEALTH RESEARCH GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug abuse, and Mental Health Administration, National Institute of Mental Health (NIMH).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To develop new knowledge and approaches to the causes, diagnosis, treatment, rehabilitation, control, and prevention of mental diseases of man through basic, clinical, and applied research, investigations, experiments, demonstrations, and studies; to develop and test new models and systems for mental health and support services delivery and otherwise develop and improve knowledge relevant to the provision of mental health services through organized systems and networks of services. Areas of special interest include: epidemiology, early child care, metropolitan mental health problems, crime and delinquency, minority group mental health problems, rape prevention and control, mental health programs of the aging, and demonstration of improved State mental health services. One of the research grant programs, entitled "Small Grants," provides support to develop and test new techniques or methods; to exploit an unexpected research opportunity, to analyze collected data, or to carry out exploratory studies.

Program Description: Research grants provide support for: (1) clearly defined projects or a small group of related collaborative research activities and, when appropriate, support of conferences, and translation of publications; (2) large-scale, broad-based programs of research, usually interdisciplinary, consisting of several projects with a common focus; (3) small-scale exploratory and pilot studies or exploration of an unusual research opportunity; (4) research development in areas lacking in adequate research activity and in which NIMH has a direct interest; and (5) research demonstrations to improve mental health and support services for the mentally ill. Funds may be used only for expenses directly related to the approved research project. Small grants are limited to \$10,000 direct costs for a period of one year or less.

Applicant Eligibility: Investigators affiliated with public or nonprofit private agencies, including State, local, or regional government agencies, universities, colleges, hospitals, academic or research institutions, and other organizations may apply for research grants. Small grants are primarily intended for the newer, less experienced investigator, and others who do not have regular research support or resources available from their institution. Only State mental health agencies may apply for community support Strategy Development and Implementation Grants.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation; Health/Mental Health.

RESOURCES

Type Assist: Project Grants (Cooperative Agreements).

Matching Requirements: None, but grantees must share some costs. Provisions of HHS' appropriation provide that funds may not be used to pay any recipient of a research grant an amount equal to the entire cost of the project.

Obligations (FY 1981): \$121,077,000.

Range/Average \$ Assistance: \$1,434 to \$388,917; \$49,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Research grant applications are unsolicited. Application kits, containing the necessary forms and instructions, if not available at applicant institutions, may be obtained from Grants Management Branch, National Institute of Mental Health. The standard application forms as furnished by the Federal agency and required by OMB Circular No. A-102 must be used for applicants that are State and local governments. Consultation on a proposed project may be obtained from the NIMH branch or center responsible for the research area of interest. Applications are reviewed by non-Federal consultants recruited nationwide from the mental health field. The amount of the award and period of support are determined on the basis of merit of the project. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.242.

INFORMATION CONTACTS

Address: National Institute on Mental Health, 5600 Fishers Lane, Rockville, MD 20857

Telephone: 301-443-3533.

Contact: Dr. Juan Ramos, Director, Division of Special Mental Health Programs (Aging, Crime and Delinquency, Minority Group Programs, National Center for the Prevention and Control of Rape, Metropolitan Problems).

Regional Off: N/A.

MENTAL HEALTH CLINICAL OR SERVICE RELATED TRAINING GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To maintain the existing capacity of training institutions to meet mental health manpower needs, while relating the types of personnel trained more closely to service priorities and manpower requirements; to develop and evaluate new training and manpower development models which are responsive to service delivery needs; to strengthen the leadership and capacity of States in regard to mental health services manpower, build relationships among State mental health service providers, and train institutions in manpower development for service programs. Also, projects in the special mental health areas of crime and delinquency, metropolitan problems, minority groups, mental health education, aging, rape prevention and control.

Program Description: Grant funds may be used: (1) To defray institution costs of the training program (personnel, supplies, equipment, travel, and other necessary expenses); and (2) to provide stipends and other allowances (tuition and fees, etc.) for individuals enrolled in the training program. Funds may be used only for expenses directly related to the training program.

Applicant Eligibility: Grants are awarded to public or private nonprofit institutions and organizations, and State and local government agencies for training relevant to mental health service priorities in the disciplines of psychiatry, psychology, social work, psychiatric nursing; for paraprofessional training in other areas relevant to mental health, and in specialized areas of high priority and need, such as State manpower development and mental health research and development projects; and for State mental health agencies to plan, implement, and evaluate systems for mental health services manpower development.

Beneficiary Eligibility: Individuals seeking trainee stipend support must apply directly to and be accepted by the training institution, and submit an acceptable statement of appointment of trainee using designated form.

Corr. Functional Area: Personnel; Health/Mental Health.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations
(FY 1981): (Grants) \$71,663,000.

Range/Average
\$ Assistance: \$4,968 to \$346,536; \$47,467.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal Government to applicant.

Application
Procedure: Training grant applications are unsolicited. Application kits, containing the necessary forms and instructions, may be obtained from Grants and Contracts Management Branch, National Institute of Mental Health. Consultation on a proposed project may be obtained from the NIMH branch or center responsible for the training area of interest. Applications are reviewed by non-Federal consultants recruited nationwide from the mental health field. Amount of award and period of support are determined on basis of merit. They must also be reviewed by National Advisory Mental Health Council; This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.244.

INFORMATION CONTACTS

Address: Division of Manpower and Training Programs, Research and Demonstration, 5600 Fishers Lane, Rockville, MD. 20852.

Telephone: 301-443-4257.

Contact: Dr. William H. Denham, Director.

Regional Off.: None.

ALCOHOLISM TREATMENT AND REHABILITATION/OCCUPATIONAL ALCOHOLISM SERVICES PROGRAMS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service (PHS).

Office: Alcohol, Drug Abuse and Mental Health Administration (ADAMHA),
Division of Special Projects.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide quality alcohol abuse and alcoholism treatment services to persons in need of them; to coordinate and integrate alcoholism treatment services within the broader context of accessible and available community-based resources; to expand the involvement of public agencies (e.g., law enforcement, schools, courts, health agencies) in arranging for and/or providing alcoholism treatment services. The Occupational Alcoholism Services Program seeks to develop and implement within the work place project activity designed to identify, for treatment, employed people whose work is adversely affected by the abuse of alcohol; and to develop resources both within, and adjunctive to, the work place for earlier identification and treatment of employed persons with alcohol-related problems.

Program
Description: Funds may be used for part or all of the costs directly related to these programs, including salaries and fringe benefits, consultant fees, necessary travel, supplies and equipment, and other necessary expenses. Indirect cost reimbursement is allowable where appropriate at rates established by HHS.

Applicant
Eligibility: Applicants for grant support must be domestic public or private nonprofit organizations with appropriate expertise, including State and local governments. Individuals and profitmaking organizations are not eligible for grant support.

Beneficiary
Eligibility: Problem drinkers, their families, and their communities.

Corr. Func-
tional Area: Health/Mental Health; Client Programs and Services; Personnel.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: The applicant should contact the National Institute on Alcohol Abuse and Alcoholism (NIAAA) to ascertain whether or not administrative policy requires the applicant to share in the costs of these projects.

Obligations
(FY 1981): (Grants) \$72,090,000.

Range/Average
\$ Assistance: \$9,997 to \$557,116; \$122,692.

Past Corr. Assistance: Yes, specifically public inebriate and drunken driver assistance.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Application forms and instructions may be obtained from State Alcohol Authorities. Limited Technical assistance may be obtained from the National Institute on Alcohol Abuse and Alcoholism. Completed applications are forwarded for review and recommendation to NIAAA, with copies to the regional office and the appropriate State agency. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.252.

INFORMATION CONTACTS

Address: Division of Special Treatment and Rehabilitation Programs; National Institute on Alcohol Abuse and Alcoholism; Alcohol, Drug Abuse and Mental Health Administration; PHS/HHS, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-6317.

Contact: Dr. Lois Chatham, Director.

Regional Off.: Regional Health Administrator (Alcoholism Section) of appropriate Regional Office of HHS.

ALCOHOL FORMULA GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services (HHS)/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states to plan, establish, maintain, coordinate, and evaluate, effective prevention, treatment, and rehabilitation programs to deal with alcohol abuse and alcoholism.

Program Description: Funds may be used to support the costs related to developing, administering, and operating a State Plan designed to achieve a coordinated, comprehensive program for needed alcoholism prevention and treatment services. Activities not supported: (1) acquisition of land; (2) construction or acquisition of buildings; (3) research activities other than those which are an integral part of alcohol abuse prevention, treatment, or rehabilitation programs; (4) administrative costs exceeding 10 percent of a State's allotment or \$50,000, whichever is less; (5) expenses of central administrative departments of State and local governments, other than those directly related to administration of the State plan.

Applicant Eligibility: Applicant must be the State agency designated by the Governor to administer the State plan.

Beneficiary Eligibility: People in local communities in need of prevention, treatment, and rehabilitation programs for alcohol abuse and alcoholism.

Corr. Functional Area: Health/Mental Health; Client Programs and Services; Research and Evaluation.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: N/A.

Obligations (FY 1981): Unavailable.

Range/Average \$ Assistance: \$4,877 to \$5,316,546; \$996,491.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

Applicant should contact the ADAMHA Branch of the appropriate HHS Regional Office for further instructions and guidelines.

OMB Cat. No.: 13.257.

INFORMATION CONTACTS

Address:

Division of Resource Development, National Institute on Alcohol Abuse and Alcoholism, Alcohol, Drug Abuse, and Mental Health Administration, PHS, HHS, 5600 Fishers Lane, Rockville, MD 20852.

Telephone:

301-443-2784.

Contact:

Dr. Irving Wolf, Director.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

NATIONAL HEALTH SERVICE CORPS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Health Services Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve the delivery of health care and services to residents in areas critically short of health personnel.

Program
Description: Communities may apply for designation as a health manpower shortage area and assignment of Corps personnel.

Applicant
Eligibility: Application for assignment of Corps personnel may be made by any public or nonprofit private health or health-related organization in designated areas. Although intermediate level applicants may apply for local-level services, the potential beneficiary community must be closely involved with such an application.

Beneficiary
Eligibility: Corps assignees. All persons are eligible to receive health services on an equal basis.

Corr. Func-
tional Area: Health/Mental Health; Personnel.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching
Requirements: There are no set matching requirements. The Secretary considers willingness of the community to support the program and work with assignees. Assistance provided by the community or other agency might involve facilities, other personnel, administrative services, supplies and equipment, or forms of inkind services.

Obligations
(FY 1981): (Salaries and expenses) \$87,232,000. (Loans) \$1,000,000.

Range/Average
\$ Assistance: (Loans) \$10,000 - \$50,000; \$10,000.

Past Corr.
Assistance: Yes. Assisted in providing medical doctors in prisons.

MANAGEMENT

Assistance Process:

Direct from Federal Government to applicant.

Application Procedure:

Information, guidelines, and application forms may be obtained from the appropriate regional office. Assistance from the Corps is available to designated areas and communities in making

application for health manpower.

OMB Cat. No.: 13.258.

INFORMATION CONTACTS

Address: National Health Service Corps, Health Services Administration,
Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-4436.

Contact: George Ersek.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

ALCOHOL CLINICAL OR SERVICE RELATED TRAINING PROGRAMS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To develop human resources for alcoholism services delivery programs through focusing on: (1) Development of management, administration, planning and evaluation skills in the alcohol area; (2) Provision of training to facilitate the integration of alcoholism treatment into the total health system; and (3) Training models and demonstrations.

Program Description: Grant funds may be used: (1) to defray institution costs of the training program and (2) to provide trainee stipends and other allowances for individuals enrolled in the training program. Funds may be used only for expenses directly related to the training program.

Applicant Eligibility: Training grants are awarded to public or private nonprofit institutions.

Beneficiary Eligibility: Trainee stipends may be awarded only to citizens or nationals of the United States, or to persons lawfully admitted for permanent residence. Individuals seeking trainee stipend support must apply directly to and be accepted by the training institution.

Corr. Functional Area: Personnel; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$3,756,000.

Range/Average \$ Assistance: \$12,420 to \$168,324; \$77,750.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Training grant applications are unsolicited. Application kits containing the necessary form and instructions, and consultation on a proposed project may be obtained from the National Institute

on Alcohol Abuse and Alcoholism. Applications are reviewed by non-Federal consultants recruited nationwide. Must also be reviewed by the National Advisory Council on Alcohol Abuse and alcoholism. Amount of award and period of support are determined on basis of merit. This program is subject to the provisions of OMB Circular NO. A-110.

OMB Cat. No.: 13.274.

INFORMATION CONTACTS

Address: Division of Resource Development, National Institute on Alcohol Abuse and Alcoholism, PHS, HHS, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-3885.

Contact: Dr. Irving Wolf, Director.

Regional Off.: N/A.

DRUG ABUSE CLINICAL OR SERVICE RELATED TRAINING PROGRAMS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To support training programs for treatment personnel to work with the drug addict or abuser via multidisciplinary, short-term and specialized grant and contract programs. Programs may be for professionals, para-professionals, and ex-addicts to work in drug treatment. Also programs are supported for evaluation of teaching methods for development of new training methods.

Program Description: Grant funds may be used: (1) to defray institution costs of the training program and (2) to provide trainee stipends and other allowances for individuals enrolled in the training program. Funds may be used only for expenses directly related to the training program.

Applicant Eligibility: Training grants are awarded to public or private nonprofit institutions.

Beneficiary Eligibility: Trainee stipends may be awarded only to citizens or nationals of the United States, or to persons lawfully admitted for permanent residence. Individuals seeking trainee stipend support must apply directly to and be accepted by the training institution.

Corr. Functional Area: Personnel; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$2,496,000.

Range/Average \$ Assistance: Grants: \$10,000 to \$1,824,000; \$100,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Training grant applications are unsolicited. Application kits containing the necessary forms and instructions, consultation on a proposed project may be obtained from the National Institute

III-69

on Drug Abuse. The standard application forms required by OMB Circular No. A-102 must be used by applicants that are State and local governments. Applications are reviewed by non-Federal consultants recruited nationwide. Amount of award and period of support are determined on basis of merit. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.280.

INFORMATION CONTACTS

Address: Division of Resource Development, Alcohol, Drug Abuse, and Mental Health Administration, National Institute on Drug Abuse, Marklawn Building, 5600 Fishers Lane, Rockville, MD 20856.

Telephone: 301-443-6697.

Contact: Dr. Carl Leukefeld, Acting Director.

Regional Off.: N/A.

PRESIDENT'S COUNCIL ON PHYSICAL FITNESS AND SPORTS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: President's Council on Physical Fitness and Sports.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote a national program of physical fitness for Americans of all ages by encouraging the development, implementation and improvement of physical fitness programs at all levels of responsibility. Accomplished through the provision of professional consultation, technical assistance, publications and public information, program evaluation and development to school systems, government agencies, employee organizations, industrial organizations, recreation and park departments and others who wish to introduce or to improve physical fitness programs.

Program Description: Professional consultation and technical assistance in the design, development and implementation of physical fitness programs and programs designed to expand exercise and sports participation opportunities. The limitations are fundamentally those imposed by the comparatively small size of the professional staff of the Council; in addition, the Council does not render this service to organizations for whom physical fitness is a commercial interest. The Council has developed publications on youth, adult and senior citizens' physical fitness activities which are available from the Council and/or the Government Printing Office.

Applicant Eligibility: General public.

Beneficiary Eligibility: N/A.

Corr. Functional Area: Health/Mental Health; Arts and Recreation.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling; Dissemination of Technical Information; Training.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$882,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Standard written or oral inquiry addressed to the Council.

OMB Cat. No.: 13.289.

INFORMATION CONTACTS

Address: President's Council on Physical Fitness and Sports, Washington, DC 20201.

Telephone: 202-755-8801.

Contact: Glenn V. Swengros.

Regional Off.: N/A.

SPECIAL ALCOHOLISM PROJECTS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse and Mental Health Administration (ADAMHA).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states in implementation of the provisions of the Uniform Alcoholism and Intoxication Treatment Act, which facilitates their efforts to approach alcohol abuse and alcoholism from a community care standpoint.

Program Description: Funds may be utilized to support the activities which are necessary to implement the State's Uniform Act. Funds may cover the costs of such items as personnel, equipment, supplies, consultant fees for service, travel, curriculum development, and development of and purchase or rental of educational materials.

Applicant Eligibility: Any State which has passed the Uniform Act or similar legislation which contains the basic provisions of the Uniform Act is eligible for a special grant. The applicant must be the State agency authorized to administer the grant program.

Beneficiary Eligibility: People in local communities in need of care for alcoholism and alcohol abuse through community health and social services.

Corr. Functional Area: Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$7,884,000.

Range/Average \$ Assistance: \$71,080 to \$1,054,655; \$316,686.

Past Corr. Assistance: Yes. Correctional assistance has included diversion programs for public drunkenness.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: The State agency must submit an application in accordance with the directions available from the National Institute on Alcohol Abuse and Alcoholism, ADAMHA Headquarters office (address below).

OMB Cat. No.: 13.290.

INFORMATION CONTACTS

Address: Division of Resource Development; National Institute on Alcohol Abuse and Alcoholism; Alcohol, Drug Abuse and Mental Health Administration; PHS, DHHS, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-4375.

Contact: Dr. Irving Wolf, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

COMMUNITY MENTAL HEALTH CENTERS (CMHC)
- COMPREHENSIVE SERVICES SUPPORT

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Alcohol, Drug Abuse and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide comprehensive mental health services through a community mental health center via six grant programs: (1) planning, (2) initial operations, (3) consultation and education services, (4) conversion grants, (5) financial distress grants and (6) staffing.

Program Description: (1) Planning grants are to assess area needs for mental health services, design a CMHC program, obtain financial and professional assistance and support for the program and encourage community involvement. Maximum support is \$75,000 for 1 year. (2) Grants for Initial Operations provide up to 8 years of financial support. The grantee must have an acceptable plan for the provision of six initial services: inpatient, emergency, outpatient, screening to courts and other agencies, follow-up and consultation and education. (3) Grants for Consultation and Education Services begin with the fifth year of operation unless services could not be provided in the third and fourth year without such a grant. (4) Grants may be made to non-federally funded centers which are providing all other required services, conversion grants may be provided to only two centers funded under the former Act to enable them to provide additional services mandated by this legislation. (5) Financial distress grants may be provided for up to 5 years to centers whose original staffing or operations grants have terminated because of statutory limits and which demonstrate a significant reduction in services without this support. (6) Staffing grants provide funds for salaries of personnel providing new services. Only support for continuation grants is available.

Applicant Eligibility: Eligibility for each program is as follows: (1) Planning public and nonprofit private entities with responsibility for planning and program development; (2) Initial Operations: public and nonprofit private community mental health centers and public or nonprofit private entities which provide mental health services and have an acceptable provision plan; (3) Consultation and Education: ongoing community mental health centers, new CMHC's awarded Initial Operations grants and public or nonprofit private entities; (4) Conversion Grants: current recipient of a grant which demonstrates an operating deficit in newly required services; (5) Financial Distress Grants: current community mental health centers terminating their eighth year of staffing or operations grants which demonstrate a need for further support (6) Staffing: Existing centers may opt to continue to receive staffing grant support. A grantee receiving staffing support must

provide at least the following six services: inpatient, emergency, outpatient, screening to courts and other agencies, follow-up, and consultation and education. Services must be provided to individuals of all ages.

Beneficiary Eligibility: All persons who reside in the designated area.

Corr. Functional Area: Health/Mental Health.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): Initial Operations \$230,094,000; Consultation and Education \$11,831,000; Financial Distress \$9,435,000.

Range/Average \$ Assistance: Planning: \$13,506 - \$75,000; \$46,481. Initial Operations: \$137,921 - \$1,666,563; \$587,313. Consultation and Education: \$18,538 - \$132,615; \$71,887. Conversion: \$22,134 - \$829,007; \$239,865. Financial Distress: \$12,037 - \$757,226; \$156,156. Staffing: \$31,960 to \$1,633,741; \$463,401.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicants for all programs shall submit applications which may be obtained from the HHS regional office. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.295.

INFORMATION CONTACTS

Address: Division of Mental Health Service Programs, National Institute of Mental Health, Alcohol, Drug Abuse and Mental Health Administration, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-3606.

Contact: Dr. Steven Sharfstein, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES - CHILD WELFARE RESEARCH AND DEMONSTRATION

AUTHORIZATION

Dept./Agency: Health and Human Services/Human Development Services.

Office: Administration for Children, Youth and Families.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide financial support for research and demonstration projects in the area of child and family development and welfare.

Program Description: Grants are for: (1) special research and demonstration projects in the field of child welfare; (2) special projects for the demonstration of new methods or facilities which show promise of substantial contribution to the advancement of child welfare; and (3) projects for the demonstration of the utilization of research in the field of child welfare in order to encourage experimental and special types of welfare services. Contracts are for the conduct of research, special projects, or demonstration projects.

Applicant Eligibility: Grants: State and local governments, nonprofit institutions of higher learning, organizations engaged in research or child welfare activities. Contracts: any public or private organizations.

Beneficiary Eligibility: Children and families.

Corr. Functional Area: Client Programs and Services; Special Groups; Research and Evaluation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Grantees are required to provide at least 5 percent of total direct costs.

Obligations (FY 1981): (Grants and Contracts) \$10,800,000. NOTE: The funds in this program are also available for program contracts.

Range/Average \$ Assistance: \$10,000 to \$500,000; \$160,000.

Past Corr. Assistance: Yes. This program has funded research on family stress and coping mechanisms when a relative is incarcerated.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Application form, including budget request and narrative description of project proposal, to the address below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.608.

INFORMATION CONTACTS

Address: Grants Coordinator, Research and Evaluation Division,
Administration for Children, Youth and Families, Office of Human
Development Services, OS, DHHS, PO Box 1181, Washington, DC
20013.

Telephone: 202-755-7755.

Contact: Ray Rackley.

Regional Off.: N/A.

NATIVE AMERICAN PROGRAMS

AUTHORIZATION

Dept./Agency: Health and Human Services (HHS)/Human Development Services.

Office: Administration for Native Americans.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote the goal of economic and social self-sufficiency for
American Indians, Native Hawaiians, and Alaskan Natives.

Program Description: Grants may be used for such purposes as: projects aimed at
increasing the capabilities of Native American groups to provide
services for their members; and projects designed to provide
needed services to promote individual, family, and community
self-sufficiency; provide for the establishment and operation of
Native American human services centers and research projects on
Native American issues; and provide for self-help and community
economic development efforts.

Applicant Eligibility: Governing bodies of Indian tribes, Alaskan Native villages,
regional corporations and other public or private nonprofit
agencies.

Beneficiary Eligibility: American Indians, Alaskan Natives, and Native Hawaiians.

Corr. Func-
tional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: General rule: 20 percent in non-Federal contribution. Waiver
for this matching share may be obtained if grantee meets certain
criteria.

Obligations (FY 1981): (Grants) \$30,252,000. NOTE: The funds in this program are
also available for program contracts.

Range/Average \$ Assistance: \$40,000 to \$5,000,000; \$125,000 average for tribal grants, and
from \$40,000 to \$200,000, or average of \$80,000, for urban
grants.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal Government to applicant.

Application Procedure: Information regarding the availability of grant funds will be
published in the Federal Register. Applicants are required to
submit program plans to State Clearinghouses in accordance with

III-79

OMB Circular A-95. Federally recognized Tribes are exempt from submitting plans to the State Clearinghouses, but are encouraged to do so. The Administration for Native Americans will provide each applicant agency with the appropriate forms and instructions for applying for grants from the Office of Human Development Services programs. Applications for urban Indian programs should be submitted to the HHS Regional Office. All other applications should be submitted to the Office of Human Development Services, Grants Management Branch, Department of Health and Human Services, 300 Independence Avenue, S.W., Room 1740 North, Washington, DC 20201. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.612.

INFORMATION CONTACTS

Address: Administration for Native Americans, Department of Health and Human Services Room 5300-N, 330 Independence Avenue, S.W., Washington, DC 20201.

Telephone: 202-426-3960.

Contact: A. David Lester.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

DEVELOPMENTAL DISABILITIES - BASIC SUPPORT AND ADVOCACY GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services (HHS)/Human Development Services.

Office: Bureau of Developmental Disabilities Rehabilitation Services Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states in the provision of comprehensive services to assure that developmentally disabled persons receive services necessary to enable them to achieve their maximum potential through a comprehensive system of services and which insures the protection of their legal and human rights.

Program Description: Allotments under basic formula grant may be used for State or local planning and administration relating to services and facilities for persons with developmental disabilities, and for providing assistance to public or private nonprofit agencies for the delivery of services; funds for administrative costs may not exceed 5 percent of a State's allotment or \$50,000, whichever is less. Allotments for protection and advocacy of rights of persons with developmental disabilities may be used to assist states in effecting a system which will have authority to pursue legal and other remedies to assure protection of rights of the developmentally disabled people.

Applicant Eligibility: Designated State agencies of the respective States, except that designated agencies receiving allotments for protection and advocacy of rights of the developmentally disabled must be independent of any agency which provides services to the developmentally disabled.

Beneficiary Eligibility: Persons with developmental disabilities attributable to a mental and/or physical impairment manifested before age 22 which resulted in a substantial disability.

Corr. Functional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: The Federal share of activities supported under the State Plan may not exceed 75 percent except for activities in urban or rural poverty areas which may not exceed 90 percent of the total project cost. No fixed match is required for Protection and Advocacy allotments.

Obligations (FY 1981): (Grants) \$50,681,000.

Range/Average \$ Assistance: \$30,000 to \$3,581,000; \$822,500.

Past Corr.
Assistance:

No.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

The report prepared by the designated Protection and Advocacy Agency and the State Plan prepared jointly by the State Administering Agency and the State Planning Council must be approved by the Governor and submitted to the Administration for the appropriate HHS Regional Office of Administration on Developmental Disabilities. Requests for advocacy allotments are submitted on the standard application forms as furnished by the Federal agency and required by OMB Circular No. A-102. Further instructions and guidelines may be obtained from the Administration for Developmental Disabilities appropriate HHS Regional Offices.

OMB Cat. No.: 13.630.

INFORMATION CONTACTS

Address: Administration for Developmental Disabilities, Rehabilitation Services Administration, Office of Human Development Services, Office of the Secretary, Department of Health and Human Services, Washington, DC 20201.

Telephone: 202-245-0335.

Contact: Francis Lynch.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SOCIAL SERVICES TRAINING GRANTS - TITLE XX

AUTHORIZATION

Dept./Agency: Health and Human Services/Human Development Services.

Office: Administration for Public Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide training and retraining directly related to the provision of social services for staff of the Title XX agencies, volunteers attached to Title XX agencies, and service delivery personnel of provider agencies as well as students preparing for employment in Title XX agencies.

Program
Description: Personnel training and retraining may be accomplished through grants to educational institutions, financial assistance to students or through in-service training. Grants to educational institutions are limited to 3 years. The State agency must have a commitment from students receiving financial assistance to work in the Title XX program. Personnel training and retraining must be directly related to the provision of services.

Applicant
Eligibility: Designated Title XX State agencies in the 50 states and the District of Columbia. To receive Federal funds, the State agency must provide its share of the costs.

Beneficiary
Eligibility: Employees of the Title XX agency, agency volunteers, provider agency service delivery personnel, persons preparing for employment in Title XX agency, or individual providers. Eligibility is determined by Title XX State agencies.

Corr. Func-
tional Area: Personnel; Client Programs and Services.

RESOURCES

Type *Assist: Formula Grants.

Matching
Requirements: N/A. The balance of the Federal child-welfare services appropriation is allotted to states on a variable matching formula that takes into account the child population under 21 and inversely the State per capita income.

Obligations
(FY 1981): (Grants) \$56,500,000. Enactment of legislation to be proposed for 1980 could increase the 1981 estimate to \$163,550,000.

Range/Average
\$ Assistance: \$112,530 to \$4,420,291; \$1,046,296.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance

Process: Federal government to state to applicant.

Application Procedure:

Made in the form of a State Plan prepared jointly with the Regional Program Director, Children, Youth and Families, Office of Human Development Services in a format prescribed by OHDS.

OMB Cat. No.: 13.644.

INFORMATION CONTACTS

Address: Division of Program Management, Administration for Public Services, Office of Human Development Services, Department of Health and Human Services, 330 C St., S.W., Washington, DC 20201.

Telephone: 202-245-0773.

Contact: Pauline Godwin, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

WORK INCENTIVE PROGRAM (WIN)

AUTHORIZATION

Dept./Agency: Health and Human Services/Human Development Services.

Office: Employment and Training Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To move men, women, and out-of-school youth, age 16 or older, from dependency on AFDC grants to economic independence through permanent, productive employment by providing appropriate employment training, job placement and other related services, supplemented by child care and other social services when needed to enable a person to participate or secure employment.

Program Description: This integrated Departments of Labor (DOL) and Health and Human Services (HHS) program is directed to employable welfare recipients under the program of Aid to Families with Dependent Children (AFDC). Employment and training services offered include: (1) on the job training and job placement; (2) placement in public service employment arranged with public and private nonprofit organizations for individuals for whom unsubsidized jobs are not available; (3) work orientation, basic education, skill training, work experience, employment counseling, vocational testing, and other supportive services to improve employability of individuals who lack job readiness. These services are supplemented by social services approved and arranged by a Separate Administrative Unit (SAU) of the State welfare agencies. Employers hiring WIN registrants are eligible for a tax credit of 50 percent of wages up to \$6,000 the first year, and 25 percent the second year paid to these individuals within specified limitations.

Applicant Eligibility: State Employment Service agencies are usually the Employment and Training Administration agencies for WIN. Social services are provided through a Separate Administrative Unit of the welfare agency.

Beneficiary Eligibility: Recipients of AFDC who are required by law to register with WIN or who choose to register voluntarily.

Corr. Functional Area: Education and Vocational Training; Employment/Work Programs; Client Programs and Services.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: For employment and training agencies, a maximum of 90 percent can be Federal funds with 10 percent non-Federal cash or in-kind matching. For welfare agencies, Federal funds are authorized to pay 90 percent of State costs for child care and supportive services, with a 10 percent State match in cash only.

Obligations
(FY 1981): (Grants) \$371,383,000.

Range/Average
\$ Assistance: Not available.

Past Corr.
Assistance: Yes. Provided assistance during probation period of beneficiary.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: State Employment Service sponsors and SAU's submit contract and budget package following guidelines set by DOL and HHS in Regulations and Handbook to the appropriate Regional Office.

OMB Cat. No.: 13.646.

INFORMATION CONTACTS

Address: National Coordination Committee, Work Incentive Program,
Washington, DC 20213.

Telephone: 202-376-7030.

Contact: Robert Easley.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CIVIL RIGHTS COMPLIANCE ACTIVITIES

AUTHORIZATION

Dept./Agency: Health and Human Services/Office of the Secretary.

Office: Office for Civil Rights.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To enforce Title VI of the Civil Rights Act of 1964, which prohibits discrimination because of race, color, or national origin in federally funded programs and activities; Title IX of the Education Amendments of 1972 which prohibits sex discrimination; the sex equity provisions of the Comprehensive Health Manpower Act and Nurse Training Act of 1971; the prohibition of discrimination against handicapped persons, Section 504 of the Rehabilitation Act of 1973; and the Age Discrimination Act of 1975, prohibiting discrimination on the basis of age.

Program
Description: The Department of Health and Human Services is responsible for ensuring that HHS beneficiaries of federally-assisted programs receive benefits without discrimination. These benefits are provided through State agencies, nursing homes, skilled nursing facilities, medical laboratories, hospitals, educational broadcasting facilities, day care centers, and social service agencies. Any person who believes that he or she has been discriminated against in the provision of these services because of race, color, national origin, handicap, or age, may file a complaint of grievance with the address below. Individuals may also file complaints of sex discrimination in health training programs receiving Federal financial assistance. The Office will investigate complaints and take corrective steps to ensure equal opportunity.

Applicant
Eligibility: Anyone who believes he or she has been discriminated against in the manner outlined above.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Client Programs and Services; Special Groups; Personnel.

RESOURCES

Type Assist: Investigation of Complaints.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses) \$24,281,000.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Complaint filed with the Office for Civil Rights in Washington, DC or any regional office.

OMB Cat. No.: 13.675.

INFORMATION CONTACTS

Address: Office of Public Affairs, Office for Civil Rights Headquarters, 5411 HHS-N, 330 Independence Avenue, SW, Washington, DC 20201.

Telephone: 202-245-6403.

Contact: Sylvia Ivie, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SURPLUS PROPERTY UTILIZATION

AUTHORIZATION

Dept./Agency: Health and Human Services/Office of the Secretary.

Office: Office of Facilities Engineering.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To convey or lease all available surplus Federal real properties which are needed and usable by eligible organizations and institutions to carry out health programs.

Program
Description: Real property must be used for eligible health purposes including research. It may consist of land with or without buildings and other improvements, or buildings only. Conveyances are made by deed without warranty. A discount of up to 100 percent based on the proposed-use program is granted. This discount is earned by approved use over a prescribed period of 30 years for land, which is deeded, and a lesser time for leased facilities and improvements which are sold without land. Property must be used for the purpose for which conveyed, and may not be sold, leased or mortgaged or encumbered without consent of the Department.

Applicant
Eligibility: States, their political subdivisions and instrumentalities; tax-supported public health institutions or those held exempt from taxation.

Beneficiary
Eligibility: Anyone attending, working with or for, or served by the eligible applicants, such as hospitals, public health clinics, water and sewer systems, rehabilitation of mentally or physically handicapped, and other basic health programs.

Corr. Func-
tional Area: Facility Design; Management and Budget; Health/Mental Health.

RESOURCES

Type Assist: Sale, Exchange, or Donation of Property and Goods.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses) \$384,000.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Applicants interested in acquiring Federal real properties must contact their respective HHS regional office.

OMB Cat. No.: 13.676.

INFORMATION CONTACTS

Address: Office of Real Property, Office of Facilities Engineering,
Office of the Secretary, Health and Human Services, Washington,
DC 20201.

Telephone: 202-472-4763.

Contact: Glynn Corry.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

MEDICAL ASSISTANCE PROGRAM-MEDICAID

AUTHORIZATION

Dept./Agency: Health and Human Services/Health Care Financing Administration
(HCFA).

Office: Bureau of Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide financial assistance to States for payments of
Medical Assistance on behalf of cash assistance recipients and,
in certain States, on behalf of other medically needy, who,
except for income and resources, would be eligible for cash
assistance.

Program
Description: States must provide for the needy, in- and out-patient hospital
services; other laboratory and x-ray services; skilled nursing
home services, home health services for persons over 21; family
planning services; physicians' services; and early and periodic
screening, diagnosis and treatment for individuals under 21. For
the medically needy, States are required to provide any seven of
these services for which Federal financial participation is
available.

Applicant
Eligibility: State and local welfare agencies must operate under an HHS
approved (Medicaid) State Plan and comply with all Federal
regulations governing aid and medical assistance to the needy.

Beneficiary
Eligibility: Needy persons who are over 65, blind, disabled, members of
families with dependent children, and, in some States, persons
under age 21 may apply to a State or local welfare agency for
medical assistance. Eligibility is determined by the State in
accordance with Federal regulations.

Corr. Func-
tional Area: Health/Mental Health; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: Federal funds are available to match State expenditures for
medical care provided under the State Plan; the Federal share
ranges from 50 percent of to 78 percent.

Obligations
(FY 1981): (Grants) \$16,234,052,000.

Range/Average
\$ Assistance: \$900,000 to \$2,054,860,000; \$255,602,925.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

Individuals needing medical assistance should apply directly to the State or local welfare agency. States should contact the Regional Administrator, HCFA for application forms.

OMB Cat. No.: 13.714.

INFORMATION CONTACTS

Address:

Bureau of Program Operations, Health Care Financing Administration, Department of Health and Human Services, Room 300 East High Rise Bldg.; 6401 Security Blvd., Baltimore, MD 21235.

Telephone:

301-594-9000.

Contact:

Dr. Paul Willging, Acting Director.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SOCIAL SECURITY - DISABILITY INSURANCE

AUTHORIZATION

Dept./Agency: Health and Human Services/Social Security Administration.

Office: Office of Information.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To replace part of the earnings lost because of a physical or mental impairment severe enough to prevent a person from working.

Program
Description: Monthly cash benefits are paid to eligible disabled persons and their eligible dependents throughout the period of disability. Costs of vocational rehabilitation also are paid for certain beneficiaries. Disability benefits are not payable for the first five months of disability. There are no restrictions on the use of benefits received by beneficiaries.

Applicant
Eligibility: A disabled worker under age 65 is eligible for social security disability benefits if he has worked for a sufficient period of time under social security to be insured. The insured status requirements depend upon the age of the applicant and the date he became disabled. Dependents of disabled workers also are eligible for benefits.

Beneficiary
Eligibility: Same as Applicant Eligibility. Disability benefits are provided when a person is unable to engage in substantial gainful activity by reason of a physical or mental impairment that has lasted or is expected to last at least 12 months, or to result in death.

Corr. Func-
tional Area: Health/Mental Health; Special Groups.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Benefit outlays) \$16,852,000,000.

Range/Average
\$ Assistance: Monthly cash benefits range from a minimum of \$139.50 for a disabled worker to a maximum of \$970.50 for a family receiving benefits.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Telephone or visit the local social security office.

OMB Cat. No.: 13.802.

INFORMATION CONTACTS

Address: Office of Information, Room 124, Altmeyer Building, Social Security Administration, Baltimore, MD 21235.

Telephone: 301-594-2554.

Contact: Ray Vonin.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SOCIAL SECURITY - RETIREMENT INSURANCE

AUTHORIZATION

Dept./Agency: Health and Human Services/Social Security Administration.

Office: Office of Information.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To replace part of the earnings lost because of retirement.

Program Description: Monthly cash benefits are paid to eligible retired workers and their eligible dependents. There are no restrictions on use of benefits by a beneficiary.

Applicant Eligibility: Retired workers age 62 and over who have worked the required number of years under social security are eligible for monthly benefits. If an eligible worker applies before age 65, the individual will receive permanently reduced benefits. Also, certain dependents can receive benefits.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist.: Direct Payments with Unrestricted Use.

Matching Requirements: N/A.

Obligations (FY 1981): (Benefit outlays) \$81,676,000,000.

Range/Average \$ Assistance: Monthly cash benefits range from \$111.60 for retired workers age 62 to \$653.80 for retired workers age 65, and from \$181.40 to \$1,143.70 for maximum family benefits.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Telephone or visit the local social security office.

OMB Cat. No.: 13.803.

INFORMATION CONTACTS

Address: Office of Information, Room 124, Altmeyer Bldg., Social Security Administration, Baltimore, MD 21235.

Telephone: 301-594-2554.

Contact: Ray Vonin.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SOCIAL SECURITY - SURVIVORS INSURANCE

AUTHORIZATION

Dept./Agency: Health and Human Services/Social Security Administration.

Office: Office of Information.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To replace part of earnings lost to dependents because of worker's death.

Program Description: Monthly cash benefits are paid to eligible dependents of deceased workers. There are no restrictions on the use of benefits.

Applicant Eligibility: Benefits are payable only if the deceased was insured for survivors' insurance protection. Eligible survivors are the following: widow or widower, surviving divorced wife age 60 or over who was married to the deceased worker for at least 10 years, widow or widower age 50-59 and disabled; under age 60 widow, widower, or surviving divorced spouse who has in his or her care a child under age 18 or over age 18 and disabled, and entitled to benefits on the deceased worker's social security record; unmarried children under age 18 (22 if in school) or over age 18 and disabled; and dependent parents age 62 and over.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching Requirements: N/A.

Obligations (FY 1981): (Benefit outlays) \$28,956,000,000.

Range/Average \$ Assistance: Monthly cash benefits range from a minimum of \$139.50 for a sole survivor to a maximum of \$1,143.70 for a family receiving benefits.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Telephone or visit the local social security office.

OMB Cat. No.: 13.805.

INFORMATION CONTACTS

Address: Office of Information, Rm 124, Altmeyer Building, Social Security Administration, Baltimore, MD 21235.

Telephone: 301-594-2554.

Contact: Ray Vonin.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

ASSISTANCE PAYMENTS - MAINTENANCE ASSISTANCE (STATE AID)

AUTHORIZATION

Dept./Agency: Health and Human Services/Social Security Administration (SSA).

Office: Office of Family Assistance.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To set general standards for State administration, to provide the Federal financial share to states for Aid to Families with Dependent Children (AFDC), emergency assistance to families with children, assistance to repatriated U.S. nationals and administration of these welfare programs, and to monitor performance.

Program Description: Money payments by states, made directly to eligible needy families with dependent children are to cover costs for food, shelter, clothing, and other items of daily living. Payments assist needy families in emergency or crisis situations to avoid destitution or provide living arrangements. Under the AFDC program, payments are also made for care of specified children in foster homes or institutions. Federal funds up to \$250 may be available for repairs of a home owned by a recipient. Under the fully federally-funded repatriation program, money is provided for food, shelter, clothing, medical care and transportation to persons who have been returned to the United States because of destitution and who are not eligible for other financial assistance programs. Funds for State and local administration of programs are for costs of interviewing public assistance applicants for eligibility determination and validation; costs of State and local personnel engaged in program direction and management; and other on-going costs and activities related to administering the programs.

Applicant Eligibility: State and local welfare agencies which must operate under HHS-approved State Plans and must comply with all Federal regulations governing aid and assistance to needy families with dependent children.

Beneficiary Eligibility: Needy families with dependent children deprived of parental support or care, and families with children needing emergency welfare assistance; destitute repatriates.

Corr. Functional Area: Client Programs and Services.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: The Federal share for AFDC is based on a State's average monthly payment of \$32 per recipient (\$100 per child in foster care). Federal funds pay 5/6 of the first \$18 of the average payment and

then 50 percent to 60 percent of the balance within the Federal average maximum. If it is to the State's benefit, it may use the medicaid formula with no maximum (provided the State has an approved medicaid plan), which may range from 50 to 83 percent Federal funds. The Federal share of home repairs is 50 percent with a limit of \$500 in Federal and state funds for any one home.

Obligations
(FY 1981): (Grants) \$7,763,000,000.

Range/Average
\$ Assistance: \$1,413,000 to \$1,020,168,000; \$121,537,000.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: Eligible individuals should apply directly to the State or local welfare agency. States should contact SSA Regional Commissioners for application forms. Regional commissioners have authority to approve State Plans and amendments; disapproval authority is held by the SSA Commissioner. States contact HHS regional offices for applications for administrative funds.

OMB Cat. No.: 13.808.

INFORMATION CONTACTS

Address: Social Security Administration, Office of Family Assistance, Department of Health and Human Services, Room B404 Trans Point Building, 2100 2nd Street, S.W., Washington, DC 20024.

Telephone: 202-245-2528.

Contact: David S. Hurwitz.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

HEALTH CAREERS OPPORTUNITY PROGRAM

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Health Resources Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To identify, recruit, and select individuals from disadvantaged backgrounds for education/training in a health profession and facilitate their entry into such a school/entity. To provide counseling or other services designed to assist such individuals successfully completing their education/training. To provide preliminary education designed to assist them in successfully completing such regular course of education, or refer such individuals to institutions providing such preliminary education. To publicize existing sources of financial aid.

Program
Description: Section 787 of the Public Health Services Act provides for assisting disadvantaged individuals with education to enter a health profession. Section 798 is limited to allied health professions. Grant funds may not be used for tuition and fees, training of program staff or retraining of health professionals, sectarian instruction, religious purposes, construction, land acquisition, or foreign travel.

Applicant
Eligibility: Any public or nonprofit private health or educational entity. Section 787 includes schools of medicine and podiatry and other public or private nonprofit health or educational entities. Section 798 is limited to schools of allied health, State and local educational agencies, and other public or private nonprofit entities.

Beneficiary
Eligibility: An individual will be determined so having a "disadvantaged background" if the individual comes from an environment that has inhibited the attainment the knowledge, skills, and abilities required to enroll in and graduate from a health professions school or program providing education or training in an allied health profession; or comes from a family with an annual income below a level based on low income thresholds.

Corr. Func-
tional Area: Education and Vocational Training; Personnel; Health/Mental Health.

RESOURCES

Type Assist: Project Grants (Contracts)

Matching
Requirements: None.

Obligations
(FY 1981): \$21,392,000 (Section 787); \$1,000,000 (Section 798).

Range/Average
\$ Assistance: Awards are usually made in between June and September.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to educational institutions

Application
Procedure: Application kits may be obtained from the address below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.822.

INFORMATION CONTACTS

Address: Grants Management Office, Bureau of Health Professions, Health Resources Administration Center Bldg., Rm 4-27, 3700 East-West Highway, Hyattsville, MD 20782.

Telephone: 301-436-6564.

Contact: Diane Murray.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

MEDICAL LIBRARY ASSISTANCE

AUTHORIZATION

Dept./Agency: Health and Human Services/National Institutes of Health.

Office: National Library of Medicine.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve health information services by providing funds to train professional personnel, strengthen library resources, support biomedical publications, and conduct research in ways of improving information transfer.

Program
Description: A Resource Grant may be made to establish a library or to expand or improve present libraries with inadequate resources. A grant may be given to an institution on behalf of its library or to an institution on behalf of a group of libraries under a formal consortium arrangement. Funds may be used for acquisition of books and journals and development of the consortium. A resource project grant may be made for service or technical improvements. Project funds may be used for personnel, audiovisual hardware and software, and other project expenses. Grant funds may not support audiovisual production, construction, binding, indirect costs, depreciation, or foreign travel. Scientific Publication Grants support nonprofit, scientific writing and publications projects related to health fields.

Applicant
Eligibility: For Resource Grants: any public or private nonprofit institution which maintains or plans to establish a collection or provide services to clientele in the health professions. For Scientific Publications Grants: Appropriate public or private nonprofit institution of higher education may apply in behalf of the principal investigator on the project, and, in unusual circumstances, individuals may apply directly. For Research Grants: Public or private nonprofit institutions with research capabilities in health information fields. Grants may not be made to profit-making institutions or organizations. For Special Scientific Grants: Outstanding scientists and scholars in health sciences and other disciplines related to health, or appropriate public or private nonprofit institutions in behalf of such individuals. Training Grants may be made to non-Federal public and nonprofit private institutions. Trainees must be citizens or noncitizen nationals of the United States or have been lawfully admitted to the United States for permanent residence at the time of application.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Personnel; Health/Mental Health; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: For Resource Improvement Grants, the institution must match on a 4:1 basis. For Research Grants current legislation requires that the grantee also participate in the cost of each research project. Cost-sharing agreements are negotiated individually with the grantee. There are no formula and matching requirements for Training Grants, Scientific Publications Grants, or Special Scientific Grants.

Obligations (FY 1981): (Grants) \$6,331,000.

Range/Average \$ Assistance: \$4,000 to \$200,000; \$55,000.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Submit application form to the Division of Research Grants, NIH, Bethesda, MD 20205. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.879.

INFORMATION CONTACTS

Address: Extramural Programs, National Library of Medicine, Bethesda, MD 20209.

Contact: Dr. Roger Dahlen.

Telephone: 301-496-6131.

Regional Off.: N/A.

EXPANDED FUNCTION DENTAL AUXILIARY TRAINING PROGRAM

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Health Resources Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To plan, develop and operate or maintain programs for the training of expanded function dental auxiliaries.

Program Description: Awards are made for a broad range of projects for research and development of curriculum and training methods for incorporating expanded functions into basic dental hygiene and dental assistance training programs, instructional materials development, training of dental auxiliaries in expanded functions, and evaluation.

Applicant Eligibility: Public or nonprofit private schools of dentistry or other public or nonprofit private entities, e.g., junior and community colleges with established dental auxiliary programs.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Personnel; Health/Mental Health.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): Unavailable.

Range/Average \$ Assistance: (Grants) \$20,000 to \$26,000; \$82,000.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Application kit may be obtained from the Grants Management Officer, Bureau of Health Manpower, Room 4-27, at the address below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.889.

INFORMATION CONTACTS

Address: Professional Education Branch, Division of Dentistry, Bureau of Health Manpower, Health Resources Administration, Federal Center Building, Room 1-16, 3700 East-West Highway, Hyattsville, MD 20782.

Telephone: 301-436-6510.

Contact: Richard Weaver, Program Contact.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

GENETIC DISEASES TESTING AND COUNSELING SERVICES

AUTHORIZATION

Dept./Agency: Health and Human Services/Health Services Administration.

Office: Bureau of Community Health Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To establish and operate voluntary genetic testing and counseling programs primarily in conjunction with other existing health programs, including programs assisted under Title V of the Social Security Act.

Program Description: Establishment and operation of voluntary testing and counseling service programs

Applicant Eligibility: State and local government, public and nonprofit entities. Profit making organizations are not eligible.

Beneficiary Eligibility: All residents of the service area, particularly high-risk population groups and persons who are entering their child-producing years.

Corr. Functional Area: Health/Mental Health.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A

Obligations (FY 1981): (Grants) \$8,200,000.

Range/Average \$ Assistance: \$10,000 to \$400,000; \$200,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to state to applicant.

Application Procedure: State and local governments must prepare Standard Form 424. Other eligible applicants must prepare Grants Application for Health Services. Instructions and forms are available from the Bureau of Community Health Services. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.890.

INFORMATION CONTACTS

Address: Genetic Diseases Services Branch, Office of Maternal and Child Health, Bureau of Community Health Services, Health Services Administration, Public Health Service, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-1080.

Contact: Audrey F. Manley, M.D.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

ALCOHOLISM DEMONSTRATION/EVALUATION

AUTHORIZATION

Dept./Agency: Health and Human Services (HHS)/Public Health Service.

Office: Alcohol, Drug Abuse, and Mental Health Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To support exploratory studies to gather and analyze information or data regarding the feasibility and viability of innovative alcoholism and rehabilitation projects, occupational alcoholism projects, and indepth evaluations of their efficiency and effectiveness. Also provides limited support for an organization: (1) to encourage the growth and development of volunteer activities; (2) to document and assess the impact of volunteer activities; (3) to demonstrate improved techniques and principles that will enhance the contribution of volunteers; and (4) to develop self-sufficient voluntary organizations.

Program Description: Funds may be used for part or all of the costs directly related to these programs, including salaries and fringe benefits, consultant fees, necessary travel, supplies and equipment, and other necessary expenses. Indirect cost reimbursement is allowable where appropriate at DHHS established rates.

Applicant Eligibility: Applicants for grant support must be domestic public or private nonprofit organizations with appropriate expertise, including State, local, and U.S. Territorial Governments. Individuals and profitmaking organizations are not eligible for grant support.

Beneficiary Eligibility: Problem drinkers, their families, and their communities.

Corr. Functional Area: Research and Evaluation; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: The applicant should contact National Institute on Alcohol Abuse and Alcoholism (NIAAA) to ascertain whether administrative policy requires the applicant to share in the costs of these projects.

Obligations (FY 1981): (Grants) \$1,490,000.

Range/Average \$ Assistance: \$49,918 to \$274,326; \$50,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance

Process: Federal government to applicant.

Application Procedure:

Application forms and instructions may be obtained from State Alcohol Authorities. Limited technical assistance may be obtained from NIAAA. Completed applications are forwarded for review and recommendation to NIAAA. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.898.

INFORMATION CONTACTS

Address: Division of Special Treatment and Rehabilitation Programs, National Institute on Alcohol Abuse and Alcoholism, Alcohol, Drug Abuse and Mental Health Association, PHS, HHS, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-6317.

Contact: Dr. Lois Chatham, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

FAMILY PLANNING SERVICES DELIVERY IMPROVEMENT RESEARCH GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services/Public Health Service.

Office: Bureau of Community Health Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide techniques for service delivery improvement through demonstration projects, operational research, or technology development and technical assistance.

Program
Description: Grants are awarded to develop demonstration projects, action research, operational research, and technical assistance for the improvement of family planning services delivery. Funds may not be utilized for contraceptive technology, population or behavioral research.

Applicant
Eligibility: Any public or private nonprofit entity located in the U.S. is eligible to apply for a grant under this subpart. However, special preference will be provided to national organizations, youth agencies, medical organizations, and organizations involved with family planning services delivery.

Beneficiary
Eligibility: Family planning personnel in Title X projects.

Corr. Func-
tional Area: Personnel; Research and Evaluation; Health/Mental Health; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: None.

Obligations
(FY 1981): (Grants) \$3,000,000.

Range/Average
\$ Assistance: \$15,000 to \$200,000; \$75,000.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Federal government to applicant

Application Procedure:

Applications and instructions may be obtained from the address below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 13.974.

INFORMATION CONTACTS

Address: Health Services Administration, Bureau of Community Health Services, Office for Family Planning, 5600 Fishers Lane, Rockville, MD 20857.

Telephone: 301-443-2430.

Contact: Dr. Kitty Naing.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PREVENTIVE HEALTH SERVICE - VENEREAL DISEASE CONTROL GRANTS

AUTHORIZATION

Dept./Agency: Health and Human Services (HHS)/Public Health Service (PHS).

Office: Center for Disease Control.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: The purpose of the venereal disease control program is to reduce morbidity and mortality by preventing cases and complications of these diseases. Project grants awarded to State and local health departments emphasize the development and implementation of nationally uniform control programs which focus on intervention activities designed to reduce the incidence of these diseases.

Program Description: Grant funds may be used for: (1) Venereal disease surveillance activities; (2) Casefinding and case followup activities respecting venereal disease; (3) Interstate epidemiologic referral and followup activities regarding venereal disease; (4) Professional (including appropriate allied health personnel) venereal disease education, training, and clinical skills improvement activities; (5) Program specific venereal disease education and information activities; and (6) Special studies or demonstrations to evaluate or test unusual disease prevention and control strategies and activities. Grant funds may not be used for: (1) Supplanting funds supporting existing venereal disease control services provided by a State or locality; (2) Unless specifically approved for that purpose, performing diagnostic tests, maintaining central registries, providing diagnostic and treatment facilities and services, or purchasing automatic data processing equipment.

Applicant Eligibility: Any State, and in consultation with the appropriate State Health Authority, any political subdivision of a State.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Health/Mental Health; Public Education and Volunteers.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: While there are no specific matching requirements, applicants must assume part of the project costs.

Obligations (FY 1981): (Grants) \$39,000.000.

Range/Average \$ Assistance: Approximately 63 project grants will be awarded each year. The average award is \$677,500, ranging from \$30,000 to \$2,340,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: The standard application forms as furnished by the Federal agency and required by OMB Circular No. A-102 must be used for this program. Application should be submitted to the Regional Health Administrator.

OMB Cat. No.: 13.977.

INFORMATION CONTACTS

Address: Center for Disease Control, PHS, DHHS, 1600 Clifton Road, N.E., Atlanta, Georgia 30333.

Telephone: 404-324-3291.

Contact: Dr. William Foege, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LOW INCOME HOUSING-ASSISTANCE PROGRAM (PUBLIC HOUSING)

AUTHORIZATION

Dept./Agency: Housing and Urban Development (HUD)/Public Housing and Indian Program.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide decent, safe and sanitary housing and related facilities for families of low income through an authorized Public Housing Agency (PHA).

Program
Description: To assist public housing agencies in providing low-income housing by (1) acquiring existing housing from the private market (acquisition); (2) procuring construction by competitive bidding where the public housing agency acts as the developer (conventional); or (3) letting contracts to private developers (turnkey). Annual contributions are made to public housing agencies to provide debt service payments, to assure the low-income character of the projects, and to achieve and maintain adequate operating and maintenance service and reserve funds.

Applicant
Eligibility: Public Housing Agencies established by a local government in accordance with State law, authorized public agencies, or Indian tribal organizations are eligible. The proposed program must be approved by the local governing body.

Beneficiary
Eligibility: Families and single persons of low income, including the elderly, disabled, handicapped, displaced, or the remaining member of a tenant family.

Corr. Func-
tional Area: Client Programs and Services.

RESOURCES

Type Assist: Direct Payments for Specified Use; Direct Loans.

Matching
Requirements: There are no matching requirements.

Obligations
(FY 1981): \$2,318,000,000.

Range/Average
\$ Assistance: In fiscal year 1979, the average obligation per unit or annual contribution payment for units added to inventory eligible for payment was approximately \$2,500.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Submission of Application for Public Housing Program or Indian Housing Program.

OMB Cat. No.: 14.146.

INFORMATION CONTACTS

Address: Deputy Assistant Secretary for Public Housing and Indian Programs, Housing, Department of Housing and Urban Development, Washington, DC 20410.

Telephone: 202-755-6522.

Contact: Janet Roche.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LOWER-INCOME HOUSING ASSISTANCE PROGRAM

AUTHORIZATION

Dept./Agency: Housing and Urban Development (HUD)/Public Housing and Indian Programs.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To aid lower-income families in obtaining decent, safe and sanitary housing in private accommodations and to promote economically mixed existing, newly constructed, and substantially or moderately rehabilitated housing.

Program Description: Provides housing assistance payments to participating private owners and Public Housing Agencies to make up the difference between the maximum approved rent due to the owner for the dwelling unit which is reasonable in relation to comparable market units and the occupant family's required contribution towards rent. Assisted families are required to contribute not less than 15, nor more than 25 percent of their adjusted family income toward rent.

Applicant Eligibility: Any private owner or authorized public housing agency.

Beneficiary Eligibility: Very low-income families and lower income families. A very low income or lower income single person who is elderly, disabled or handicapped, displaced, or the remaining member of an eligible tenant family.

Corr. Functional Area: Client Programs and Services.

RESOURCES

Type Assist: Direct Payments for Specified Use; Project Grants.

Matching Requirements: There are no matching requirements.

Obligations (FY 1981): \$4,632,000,000.

Range/Average \$ Assistance: Amount necessary to lease units and cover related administration, management, maintenance, and operating expenses including utilities.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Submission of Application for Housing Assistance Payments Program (Form HUD-52515), Existing Housing; Submission of Application for Housing Assistance Payments Program (Form HUD-52515A), Moderate Rehabilitation; Submission for Assignment of Portion of Set-Aside to Specific Project, Housing Finance or Development Agencies; and submission of Preliminary Proposals in response to a HUD "Notification of Funds Availability" or other invitation for newly constructed and/or substantially rehabilitated units.

OMB Cat. No.: 14.156.

INFORMATION CONTACTS

Address: Public Housing and Indian Programs, Housing, Department of Housing and Urban Development, Washington, DC 20410.

Telephone: 202-755-6522.

Contact: Janet Roche.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

COMMUNITY DEVELOPMENT BLOCK GRANTS/ENTITLEMENT GRANTS

AUTHORIZATION

Dept./Agency: Housing and Urban Development/Community Planning and Development.

Office: Office of Block Grant Assistance.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To develop viable urban communities, including decent housing and a suitable living environment, and expand economic opportunities, principally for persons of low and moderate income.

Program
Description:

Cities may undertake a wide range of activities directed toward neighborhood revitalization, economic development, and provision of improved community facilities and services. (The Block Grant Program consolidates seven former community development-type categorical programs). Specific activities that can be carried out with block grant funds include acquisition of real property, relocation and demolition, rehabilitation of residential and nonresidential structures, and provisions of public facilities and improvements, such as water and sewer facilities, streets, and neighborhood centers. In addition, block grant funds are available to pay for certain public services which are necessary or appropriate to support other block grant activities. Units of local government may contract with other local agencies or nonprofit organizations to carry out part or all of their programs. Generally, communities are restricted from constructing or rehabilitating public facilities for the general conduct of government, and certain community-wide facilities, and from underwriting the cost of constructing new housing, or of making housing allowance or other income maintenance-type payments. Neighborhood-based nonprofit organizations, local development corporations or Small Business Investment Companies may act as subgrantees to carry out neighborhood revitalization or community economic development projects. Cities have the discretion to design programs which conform to the statutory standards and program regulations. All projects or activities must either principally benefit low and moderate-income persons, aid in the prevention or elimination of slums and blight, or meet other community development needs having a particular urgency.

Applicant
Eligibility:

Cities in Standard Metropolitan Statistical Areas with populations in excess of 50,000, "urban counties," and cities with populations of under 50,000 which are central cities in SMSA's are entitled to receive funds as determined by a statutory formula.

Beneficiary
Eligibility:

The primary beneficiaries with grant recipient government units are low and moderate income residents (generally defined as families with less than 80 percent of the median family income).

Corr. Func-
tional Area:

Client Programs and Services; Facility Design.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$2,844,040,000.

Range/Average \$ Assistance: Determined by formula.

Past Corr. Assistance: Indeterminable. Halfway houses have probably been rehabilitated by using these grants.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Every third year, localities submit a Community Development and Housing Plan and a Housing Assistance Plan. Each year localities submit an Annual Community Development Program, an Annual Housing Action Program, and a series of certifications regarding other Federal requirements.

OMB Cat. No.: 14.218.

INFORMATION CONTACTS

Address: Community Planning and Development, 451 7th Street, S.W., Washington, DC 20410.

Telephone: 202-755-9267.

Contact: Jim Broughman.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

REHABILITATION LOANS

AUTHORIZATION

Dept./Agency: Housing and Urban Development/Community Planning and Development.

Office: Office of Urban Rehabilitation and Community Reinvestment.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote the revitalization of neighborhoods by providing funds for rehabilitation of residential, commercial, and other nonresidential properties.

Program Description: These loans may be used to finance the rehabilitation of property located in federally assisted code enforcement areas, urban renewal areas, Community Development Block Grant (CDBG) areas, and Section 810 Urban Homesteading areas. Properties at a minimum, must be brought up to local code standards. Loans are made available at an interest rate of 3 percent. The program is administered by the local government or its designee.

Applicant Eligibility: Residential or nonresidential property owners, owners and/or tenants of nonresidential property in neighborhood development, urban renewal, code enforcement areas, Community Development Block Grant areas and Section 810 Urban Homesteading Areas. Applicant must have ability to repay loan, and security offered for loan must be adequate. Priority is given to low and moderate income residents.

Beneficiary Eligibility: See Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Facility Design.

RESOURCES

Type Assist: Direct Loans.

Matching Requirements: N/A.

Obligations (FY 1981): (Loans) \$240,000,000.

Range/Average \$ Assistance: Loan Limit Maximum of \$27,000/Dwelling Unit; \$100,000/Nonresidential Property. Budget projects for FY 80 - average of \$13,800 for single-family loans, average of \$200,000 for loans on multifamily residential property, and average of \$67,000 for nonresidential property loans.

Past Corr. Assistance: Yes. Halfway houses have received loans.

MANAGEMENT

Assistance

Process: Direct from Federal government to applicant.

Application

Procedure: Submit the appropriate forms to the local agency sponsoring the program: HUD 6230 (loan on owner-occupied one-to-four-unit residential property) or HUD 6243 (loan for investor-owned residential property or mixed-use loan).

OMB Cat. No.: 14.220.

INFORMATION CONTACTS

Address: Community Planning and Development, Office of Urban Rehabilitation and Community Reinvestment, Department of Housing and Urban Development, 451 7th Street, S.W., Washington, DC 20410.

Telephone: 202-755-5970.

Contact: Bill Threatt.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN EMPLOYMENT ASSISTANCE

AUTHORIZATION

Dept./Agency: Interior/Bureau of Indian Affairs.

Office: Job Placement Employment Assistance and Training.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide vocational training and employment opportunities for Indians.

Program Description: Assists Indian people in obtaining a marketable skill and employment. The program may be used for vocational training in schools approved by the Bureau, for assistance in job placement, and for general employment counseling. Eligible Indians may receive vocational training and job placement on or near the reservation or in an urban area.

Applicant Eligibility: The applicant must be a member of a recognized tribe, band, or group of Indians, whose residence is on or near an Indian reservation under the jurisdiction of the Bureau of Indian Affairs; and for vocational training grants, must have one-quarter or more Indian blood. Restricted to Indian people eligible to obtain marketable skills and employment.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Employment/Work Programs; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants; Advisory Services and Counseling.

Matching Requirements: None.

Obligations (FY 1981): (Total program funds including grants) \$27,544,000.

Range/Average \$ Assistance: Grants: \$800 to \$5,500 per year; \$2,500.

Past Corr. Assistance: No.

MANAGEMENT

Assistance

Process: Direct from Federal government to applicant.

Application

Procedure: Applications should be made at the closest Bureau of Employment Assistance Office.

OMB Cat. No.: 15.108.

INFORMATION CONTACTS

Address: Office of Tribal Resources Development, Division of Job Placement and Training, Bureau of Indian Affairs, 18th and C Streets, N.W., Room 4659, Washington, DC 20245.

Telephone: 703-235-8355.

Contact: Acting Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN SOCIAL SERVICES - GENERAL ASSISTANCE

AUTHORIZATION

Dept./Agency: Interior/Bureau of Indian Affairs.

Office: Office of Indian Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance for living needs to needy Indians on or near reservations including those Indians living in jurisdictions under the Bureau of Indian Affairs in Alaska and Oklahoma, when such assistance is not available from State or local public agencies.

Program Description: This income maintenance program provides cash payments to individuals and families to meet daily living needs. Usually reservation land is not on state tax rolls and reservation populations cannot receive the full range of services without the Bureau's assistance.

Applicant Eligibility: Needy Indians living on or near Indian reservations or in jurisdictions under the Bureau of Indian Affairs in Alaska or Oklahoma.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching Requirements: N/A.

Obligations (FY 1981): (Total program funds including direct payments): \$56,370,000.

Range/Average \$ Assistance: May range from several dollars monthly to several hundred dollars monthly depending upon family size and needs.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: A verbal or written request for assistance, to the Indian Agency Superintendent.

OMB Cat. No.: 15.113.

INFORMATION CONTACTS

Address: Division of Social Services, Office of Indian Services, Bureau of Indian Affairs, 18th and C Sts., N.W., Washington, DC 20245.

Telephone: 703-235-2756.

Contact: Raymond V. Butler.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN EDUCATION - COLLEGES AND UNIVERSITIES

AUTHORIZATION

Dept./Agency: Interior/Bureau of Indian Affairs.

Office: Office of Indian Education Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage Indian students to continue their education and training beyond high school.

Program Description: Grant funds may be used for tuition, required fees, textbooks, and miscellaneous expenses directly related to attendance at college. Funds are intended to assist students in pursuing regular accredited college courses necessary to achievement of a college degree.

Applicant Eligibility: Must be one-fourth or more degree Indian, Eskimo, or Aleut blood, of a tribe being served by the Bureau, enrolled or accepted for enrollment in an accredited college, have financial need as determined by the school's financial aid office.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Students are expected to take advantage of the financial aid programs offered to all students, and any other financial aids which may be available to them.

Obligations (FY 1981): (Total program funds including grants): \$26,987,000.

Range/Average \$ Assistance: \$200 to \$7,000; Average for 1981 - \$1,600.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Students must be accepted by a college or university before applying. Application forms are completed by applicant in accordance with instructions available upon request from the area

office, agency or tribal contractor having jurisdiction over the applicant's tribal group. Completed forms are submitted to Agency Superintendent, Area Director, or tribal contractors for approval.

OMB Cat. No.: 15.114.

INFORMATION CONTACTS

Address: Office of Indian Education Programs, 18th and C Sts., N.W., Washington, DC 20245.

Telephone: 202-343-7387.

Contact: Leroy Falling.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN LOANS - ECONOMIC DEVELOPMENT

AUTHORIZATION

Dept./Agency: Interior/Bureau of Indian Affairs.

Office: Office of Tribal Resources Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance to Indians, Alaska Natives, tribes, and Indian organizations to obtain financing from private and governmental sources which serve other citizens. When otherwise unavailable, financial assistance through the Bureau is provided eligible applicants for any purpose that will promote the economic development of a Federal Indian Reservation.

Program Description: Loans may be used for business, industry, agriculture, rehabilitation, housing, education, and for relending by tribes and Indian organizations to members of such organizations. Funds must be unavailable from other sources on reasonable terms and conditions. Funds may not be used for speculation. Except for educational purposes, Bureau financial assistance must be used on or near a Federal Indian Reservation.

Applicant Eligibility: Indians, Alaska Natives, tribes, and Indian organizations. Individual applicants must be a member of a federally recognized tribe and not members of an Indian organization which conducts its own credit program. Organizational applicants must have a form of organization satisfactory to the Commissioner of Indian Affairs.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Direct Loans; Guaranteed/Insured Loans; Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Direct Loans) \$12,680,000. (New Loans Guaranteed) \$2,700,000.

Range/Average \$ Assistance: \$1,000 to over \$1,000,000; \$100,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Applications must be initiated at the local level and submitted on forms approved by the Commissioner of Indian Affairs.

OMB Cat. No.: 15.124.

INFORMATION CONTACTS

Address:

Director, Office of Tribal Resources Development, Bureau of Indian Affairs, 18th and C Streets, N.W., Rm 4650, Washington, DC 20245.

Telephone:

202-343-5324.

Contact:

Bobby Selvey

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN HOUSING ASSISTANCE

AUTHORIZATION

Dept./Agency: Interior/Bureau of Indian Affairs.

Office: Housing Assistance Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To use the Indian Housing Improvement Program (HIP) and Bureau of Indian Affairs resources to substantially eliminate substandard Indian housing. The effort is combined with the Departments of Health and Human Services (HHS) and Housing and Urban Development (HUD).

Program
Description: The Indian Housing Improvement Program (HIP) is devoted mainly to housing improvement and, in some instances, builds entire houses.

Applicant
Eligibility: For HIP, Indians in need of financial assistance who meet the eligibility criteria of the HIP regulation. For HUD, Indians who meet the income criteria and other rules and regulations of the legally established local Indian housing authorities.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Project Grants (Contracts); Training; Advisory Services and Counseling; Dissemination of Technical Information.

Matching
Requirements: For HIP, money is used in conjunction with other Federal or privately financed programs that are appropriate to repair or build housing.

Obligations
(FY 1981): (Total HIP program costs including grant funding, salaries, and expenses): \$19,624,000.

Range/Average
\$ Assistance: For HIP, maximum of \$20,000 for repairs; \$2,500 for temporary and emergency housing; \$5,000 for a down payment to obtain loan for housing; and \$45,000 for new standard housing (\$55,000 in Alaska only). The average cost for repair is approximately \$10,000. Average new housing construction is approximately \$25,000.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

For HIP, written request from tribe, local Indian housing authority, tribal housing committee or other duly constituted housing group, or individual, to Agency Superintendent or Area Director of the Bureau of Indian Affairs. For HUD programs, to local Indian housing authority.

OMB Cat. No.: 15.141.

INFORMATION CONTACTS

Address:

For HIP, Division of Housing Assistance, Office of Indian Services, Bureau of Indian Affairs, 18th and C Sts., N.W. Washington, DC 20245.

Telephone:

202-343-4876.

Contact:

G. Ronald Peake.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

RECREATION - TECHNICAL ASSISTANCE

AUTHORIZATION

Dept./Agency: Interior/Heritage Conservation and Recreation Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide technical assistance, advice, and cooperation to States, political subdivisions, and private interests, including nonprofit organizations, with respect to outdoor recreation.

Program Description:

The Service works with States, political subdivisions and private interests in demonstrating approaches, concepts, and techniques for the solution of recreation problems. The Service may also provide advisory services on recreation-related matters when qualified staff are available. In other cases, the service attempts to link experts in other Federal agencies with those raising the question. Workshops and handbooks on approaches for dealing with recreation problems are prepared and offered across the nation. Technical information is selectively disseminated to members of the Heritage Conservation and Recreation Service (HCRS) Information Exchange as well as in response to ad hoc requests. The Park Practice, a cooperative publication effort with the National Recreation and Park Association (NRPA), consists of three publications, TRENDS - GRIST - DESIGN, used as guides by park and recreation professionals and practitioners. Each publication is available on a subscription basis from NRPA. The Training Institute offers courses on an open-enrollment basis. Participants are charged an enrollment fee which varies according to the course offered.

Applicant Eligibility: Anyone may apply. Determination is made on the basis of relationship to national priorities and availability of staff.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information; Training.

Matching Requirements: N/A.

Obligations (FY 1981): \$2,716,000.

Range/Average \$ Assistance: N/A.

Past Corr.
Assistance:

No.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Informal request addressed to the Heritage Conservation and Recreation Services' regional offices. Publications and information brochures are available through Headquarters Office, Park Practices. Subscriptions are available from National Recreation and Park Association, 1601 North Kent St., Arlington, VA 22209.

OMB Cat. No.: 15.402.

INFORMATION CONTACTS

Address:

Division of Park and Recreation Technical Services, Heritage Conservation and Recreation Service, Department of the Interior, Washington, DC 20243.

Telephone:

202-343-6767.

Contact:

William T. Spitzer.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CARTOGRAPHIC INFORMATION, TOPOGRAPHIC SURVEYS AND MAPPING

AUTHORIZATION

Dept./Agency:

Interior/Geological Survey.

Office:

National Cartographic Information Center, Branch of Plans.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To provide cartographic and general information to Federal, State, regional and local agencies and the general public. Includes the mapping of the nation at appropriate scales and the maintenance of the maps in up-to-date condition; provides scale-accurate, photoimage products; and manages the systematic procurement of high altitude photography of the country to meet the need of numerous State and Federal agencies.

Program

Description:

Provides users with information about maps, charts, geodetic control, aerial and space imagery, and related cartographic data generated by Federal, State, local and private sources. The Geological Survey does not have a program of direct financial assistance for surveys and mapping but does perform work on cooperative projects which contribute to the National Mapping Program. The technical information and maps produced in joint funded survey and mapping project provide basic information for the effective planning of programs for development and management of natural resources and the efficient planning and cooperation of interrelated projects at Federal, State and local levels.

Applicant

Eligibility:

The general public is eligible for cartographic information. States, political subdivisions of states and other state instrumentalities are eligible for topographic surveys and mapping. Private groups and individuals are not eligible.

Beneficiary

Eligibility:

Same as Applicant Eligibility.

Corr. Func-
tional Area:

Education and Vocational Training; Security; Facility Design; System Policy, Planning and Coordination.

RESOURCES

Type Assist:

Provision of Specialized Services; Dissemination of Technical Information.

Matching
Requirements:

N/A. governments are required to contribute at least one-half the cost of any cooperative mapping.

Obligations
(FY 1981):

(Salaries and expenses) Cartographic Information: \$3,027,000. Topographic Surveys and Mapping: \$3,200,000.

Range/Average
\$ Assistance:

N/A.

Past Corr.
Assistance:

Yes. Equipment has been loaned to a correctional facility for training purposes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Contact the National Cartographic Information Center for general information. Write a letter to the Director or to the nearest regional office describing the problem within the Topographic Survey area.

OMB Cat. No.: 15.801, 15.803.

INFORMATION CONTACTS

Address: National Cartographic Information Center, National Mapping Division, Geological Survey National Center, 12201 Sunrise Valley Drive, Mailstop 507, Reston, VA 22092.

Telephone: Cartographic Information: 703-860-6045; Topographic Surveys and Mapping: 703-860-6231.

Contact: Cartographic Information: Judy Minor; Topographic Surveys and Mapping: Chief, National Mapping Division.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INDIAN ARTS AND CRAFTS DEVELOPMENT

AUTHORIZATION

Dept./Agency: Interior/Indian Arts and Crafts Board.

Office: Secretary's Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage and promote the development of Native American arts and crafts.

Program
Description: Provides program planning assistance, such as the development of innovative educational, production, promotion, and economic concepts related to Native culture. The three museums operated by the Board serve Indians and the general public: The Sioux Indian Museum, Rapid City, South Dakota; the Museum of the Plains Indian, Browning, Montana; and the Southern Plains Indian Museum, Anadarko, Oklahoma. Complaints about imitation Native American arts and crafts that are misrepresented as genuine handcrafts are referred to appropriate Federal or local authorities for action.

Applicant
Eligibility: Native Americans, Indian, Eskimo, and Aleut individuals and organizations, State and local governments, nonprofit organizations.

Beneficiary
Eligibility: Native Americans, Indian, Eskimo, and Aleut individuals and organizations.

Corr. Func-
tional Area: Special Groups; Arts and Recreation.

RESOURCES

Type Assist: Use of Property, Facilities, and Equipment; Advisory Services and Counseling Investigation of Complaints.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses): \$659,000.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Submit request to headquarters office.

OMB Cat. No.: 15.850.

INFORMATION CONTACTS

Address: General Manager, Indian Arts and Crafts Board, Department of the Interior, Washington, DC 20240.

Telephone: 202-343-2773.

Contact: Robert G. Hart.

Regional Off.: None.

NATIONAL ENVIRONMENTAL STUDY AREAS (NESA)

AUTHORIZATION

Dept./Agency: Interior/National Park Service.

Office: Division of Interpretations and Visitor Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make sites or land resources exemplifying natural, social, or cultural principles related to the environment available to elementary and secondary schools.

Program Description: National Environmental Study Areas are used by school systems and other interested individuals or groups as sites for environmental studies. Other uses which do not restrict or detract from the site's prime educational use are encouraged. Materials describing each site are available from managers of parks containing NESA sites.

Applicant Eligibility: Any person or organization may apply.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Arts and Recreation; Safety/Environmental.

RESOURCES

Type Assist: Use of Property, Facilities, and Equipment.

Matching Requirements: N/A

Obligations (FY 1981): Not separately identifiable.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact the manager of the specific National Park Service area or the regional director of the National Park Service. NESA application is available from National Park Service field, regional, or Washington offices.

OMB Cat. No.: 15.902.

INFORMATION CONTACTS

Address: NESAC Coordinator, Division of Interpretation and Visitor Services, National Park Service, Department of the Interior, Washington, DC 20240.

Telephone: 202-523-5270.

Contact: Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - NARCOTICS AND
DANGEROUS DRUGS - LABORATORY ANALYSIS

AUTHORIZATION

Dept./Agency: Justice/Drug Enforcement Administration (DEA).

Office: Forensic Sciences Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide drug evidence analysis, expert testimony in court, and technical assistance to law enforcement agencies concerning narcotics and other abused drugs.

Program Description: Program assistance is used by law enforcement/correctional agencies requiring expert analysis of drug evidence.

Applicant Eligibility: State and local governments, officials of law enforcement agencies, forensic laboratories.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Security.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$1,840,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Write a letter of request on official letterhead; in an emergency, telephone the regional laboratory of the DEA or the Office of Science and Technology at the Headquarters office listed below.

OMB Cat. No.: 16.001.

INFORMATION CONTACTS

Address: Director, Office of Science and Technology, Attention: Chief, Forensic Sciences Division, Drug Enforcement Administration, 1405 I St., N.W., Washington, DC 20537.

Telephone: 202-633-1268.

Contact: Clayton McNeill.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - NARCOTICS AND DANGEROUS DRUGS - TRAINING

AUTHORIZATION

Dept./Agency: Justice/Drug Enforcement Administration (DEA).

Office: Planning and Evaluation.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To acquaint appropriate professional and enforcement personnel with: (1) techniques in the conduct of drug investigations; (2) aspects of physical security in legitimate drug distribution; (3) techniques in analysis of drugs for evidential purpose; and (4) pharmacological, socio-psychological aspects of drug abuse, drug education, and investigative techniques.

Program Description: For use by agencies and organizations involved in the control of drug abuse or regulation of the drug industry.

Applicant Eligibility: State, local, military, and other Federal law enforcement and regulatory officials; crime laboratory technicians and forensic chemists.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Client Programs and Services; Security.

RESOURCES

Type Assist: Training.

Matching Requirements: N/A.

Obligations (FY 1981): \$2,765,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Write a letter to the Regional Office in the area or to the DEA National Training Institute.

OMB Cat. No.: 16.004.

INFORMATION CONTACTS

Address: Director, National Training Institute, Drug Enforcement Administration, 1405 I St., N.W., Washington, D.C., 20537.

Telephone: 202-633-1260.

Contact: Regina Catron.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PUBLIC EDUCATION ON DRUG ABUSE - INFORMATION

AUTHORIZATION

Dept./Agency: Justice/Drug Enforcement Administration (DEA).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide publications and films on drug abuse prevention to the public, law enforcement, and other agencies.

Program Description: Publications and films are provided to law enforcement/correctional agencies to assist in drug abuse prevention and drug trafficking deterrence programs through DEA regional offices.

Applicant Eligibility: Open; Priority is given to law enforcement agencies and schools.

Beneficiary Eligibility: State and local communities and the public.

Corr. Functional Area: Client Programs and Services; Public Education and Volunteers; Health/Mental Health.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): \$610,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. This program has provided information for training correctional officers in prisons.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: No formal application.

OMB Cat. No.: 16.005.

INFORMATION CONTACTS

Address: Director, Office of Public Affairs, Attention: Chief,
Preventive Programs, Drug Enforcement Administration, 1405 I St.,
N.W., Washington, DC 20537.

Telephone: 202-633-1199.

Contact: John Langer.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

EQUAL EMPLOYMENT OPPORTUNITY

AUTHORIZATION

Dept./Agency: Justice/Civil Rights Division (CRD).

Office: Federal Enforcement Section.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To enforce Federal laws providing equal employment opportunities
for all without regard to race, religion, national origin, or
sex, and, where authorized, handicapp.

Program
Description: Federal laws forbid discrimination by employers, labor
organizations, employment agencies, State and local government
and public agencies; similar statutes pertain to recipients of
Federal funds. The Attorney General is authorized to prohibit to
enjoin discrimination in employment by State and local government
agencies. He also is authorized to sue to enforce
non-discrimination in employment with respect to government
contractors and sub-contractors. In addition, the CRD represents
other Federal agencies which enforce these laws when they are
named as defendants. The Attorney General does not, as such,
represent specific individuals though the public interest is
served by obtaining relief for them through pattern and practice
or referral lawsuits.

Applicant
Eligibility: All persons.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Employment/Work Programs; Personnel.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching
Requirements: N/A

Obligations
(FY 1981): (Services) Not separately identifiable.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact the office listed below.

OMB Cat. No.: 16.101.

INFORMATION CONTACTS

Address: Chief, Federal Enforcement Section, Civil Rights Division,
Department of Justice, Washington, DC 20530.

Telephone: 202-633-2017.

Contact: John Wilson.

Regional Off.: None.

PROTECTION OF VOTING RIGHTS

AUTHORIZATION

Dept./Agency: Justice/Civil Rights Division.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide protection of an individual's right to register and vote in all local, State and Federal elections without discrimination on account of race, color, a membership in a language minority group or age, and to assure the vote in Federal elections to United States citizens residing overseas.

Program Description: Under the Voting Rights Act of 1965, as amended in 1970 and 1975, no voting standard qualification, prerequisite or procedure may be imposed or applied by any State or political subdivision to deny or abridge the right of any U.S. citizen to vote on account of race or color or because an individual is a member of a language minority group.

Applicant Eligibility: All U. S. citizens of voting age.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A

Obligations (FY 1981): (Services) Not separately identifiable.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact the office listed below.

OMB Cat. No.: 16.104.

INFORMATION CONTACTS

Address: Chief, Voting Section, Civil Rights Division, Department of
Justics, Washington, DC 20530.

Telephone: 202-724-6677.

Contact: Gerald Jones.

Regional Off.: None.

DESEGREGATION OF PUBLIC FACILITIES

AUTHORIZATION

Dept./Agency: Justice/Civil Rights Division.

Office: Special Litigation Section.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide equal utilization of any public facility owned, operated, or managed by or on behalf of any State or subdivision thereof, without regard to race, color, religion, or national origin. To provide protection of the civil rights of those confined to institutions.

Program Description: Attorney General may bring suit for an injunction prohibiting discrimination on account of race, color, religion, or national origin in operation of public facilities when he receives, and certifies as meritorious, a written complaint from a person who is unable to bring suit either because of financial reasons or possible intimidation. The Attorney General may intervene in suits of general public importance alleging denial of the equal protection of the laws on account of race, color, religion or national origin and is entitled to the same relief as if he had instituted the suit. The Attorney General has the enforcement mission to correct widespread deprivation of civil rights of persons confined in penal and non-penal institutions.

Applicant Eligibility: Any person filing a written complaint alleging violation of the civil rights of any institution-confined person in the United States.

Beneficiary Eligibility: Prisoners, confined mentally retarded and mentally ill persons, juvenile delinquents, elderly persons and physically handicapped persons.

Corr. Functional Area: Special Groups.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A

Obligations (FY 1981): (Services) Not separately identifiable.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes.

CONTINUED

2 OF 6

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Contact headquarters office listed below.

OMB Cat. No.: 16.105.

INFORMATION CONTACTS

Address: Chief, Special Litigation Section, Civil Rights Division,
Department of Justice, Washington, DC 20530.

Telephone: 202-633-3414.

Contact: Lisbon Berry.

Regional Off.: None.

INDIAN CIVIL RIGHTS

AUTHORIZATION

Dept./Agency: Justice/Civil Rights Division.

Office: Indian Rights Section.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To enforce civil rights laws of the United States as they apply to American Indians.

Program
Description: The Civil Rights Division's Office of Indian Rights receives complaints which allege that the Federal civil rights of persons of American Indian descent have been violated. These rights include the right to be free from racial discrimination in housing, credit, voting, employment, education, federally assisted programs, public accommodations, and public facilities. This office also receives complaints concerning alleged violations of the Indian Civil Rights Act of 1968. The Office of Indian Rights, in conjunction with other units within the Civil Rights Division, reviews and investigates the complaints it receives and files suits to enforce Federal civil rights statutes where necessary. Complaints concerning possible violations of Federal criminal civil rights statutes are not handled by this Office and should be addressed to the Division's Criminal Section.

Applicant
Eligibility: All American Indians.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Management and Budget; Client Programs and Services.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching
Requirements: N/A

Obligations
(FY 1981): (Services) Not separately identifiable.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact office listed below.

OMB Cat. No.: 16.106.

INFORMATION CONTACTS

Address: Chief, Indian Rights Section, Civil Rights Division, Department of Justice, Washington, DC 20530.

Telephone: 202-633-4381.

Contact: Mr. Schermerhorn.

Regional Off.: None.

COMMUNITY RELATIONS SERVICE

AUTHORIZATION

Dept./Agency: Justice/Community Relations Service (CRS).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To help communities and groups resolve disputes, disagreements, and difficulties arising from racial discrimination.

Program Description: CRS employs various techniques of persuasion to defuse tensions and conflicts within communities that arise from racial discrimination. The three fundamental services the CRS provides are technical assistance, conciliation, and mediation.

Applicant Eligibility: Any person, group, community, or State or local governmental unit that seeks to alleviate tensions caused by discrimination based on race, color, or national origin may for CRS assistance.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Public Education and Volunteers; Management and Budget.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: None.

Obligations (FY 1981): (Salaries and expenses): \$5,318,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. CRS currently works with prison officials to encourage ethnic awareness.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicants for assistance may write, phone, or contact in person, the address below or regional offices. No standard form is used.

OMB Cat. No.: 16.200.

INFORMATION CONTACTS

Address: Community Relations Service, Department of Justice, Washington, DC 20530.

Telephone: 202-724-7386.

Contact: Roscoe Nix.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - FBI ADVANCED POLICE TRAINING

AUTHORIZATION

Dept./Agency: Justice/Federal Bureau of Investigation.

Office: Training Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide advanced training to experienced personnel of local, county, State, and selected Federal law enforcement agencies, with special emphasis on developing each graduate as a capable manager or administrator for his/her department. To afford specialized advanced training to the above personnel.

Program Description: The general curriculum of the FBI Academy includes criminal law and investigations, behavioral science, forensic science, education, and management. The courses are continually adapted to meet the changing needs of law enforcement administration. Training is provided at the FBI Academy at Quantico, VA. Advanced specialized courses of instruction are provided on specific topics such as Anti-Sniper Techniques, Applied Criminology, White-Collar Crimes, Latent Fingerprint Examinations, Police Law Specialists, Executive Development, Advanced Training Technology, Laboratory Matters, etc., with conferences and seminars on topics such as Budgeting, Police Killings, Crime Prevention, Bombing Investigations, and Organized Crime.

Applicant Eligibility: Regular, full-time personnel of a criminal justice agency serving a municipality - county, local, or state - as well as some selected, qualified representatives of Federal agencies having criminal justice responsibilities. Candidates must meet certain age, experience, education, physical, and character requirements.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Security.

RESOURCES

Type Assist: Training.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$8,057,000.

Range/Average \$ Assistance: No award, as such, involved; however, round-trip travel from residence to Washington, DC, provided where necessary, and where

eligible, to local, county, and State police officers. Housing, food, laundry, and dry cleaning furnished to all students at FBI Academy, Quantico, VA.

Past Corr. Assistance: Yes. Corrections personnel who have power to arrest and enforce State laws are eligible to participate.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Formal application to nominate representative to attend the FBI Academy general program submitted to nominee's agency head, followed by interview of qualified applicants at FBI field office level. Applications of those nominated by agency heads to attend the specialized course are submitted to local office of the FBI for processing. No interview is needed.

OMB Cat. No.: 16.300, 16.302.

INFORMATION CONTACTS

Address: Director, Federal Bureau of Investigation, Department of Justice, Washington, DC 20535.

Telephone: 202-273-0700.

Contact: Gary Herbertson.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - FBI FINGERPRINT IDENTIFICATION

AUTHORIZATION

Dept./Agency: Justice/Federal Bureau of Investigation.

Office: Identification Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To serve U.S. Government and authorized criminal justice agencies in identification of criminals; to serve non-Federal agencies with authorized access for employment and licensing purposes.

Program Description: Criminal identification by means of fingerprints; determination of the number of previously reported arrests and convictions; fingerprint identification of victims of major disasters; and processing of submitted evidence for latent fingerprint impressions. Information must be used for official purposes only and is not furnished for public dissemination.

Applicant Eligibility: All authorized criminal justice agencies, Federal, State, and other authorized governmental agencies and officials.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Security; Information Systems and Client Records.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$56,271,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. Correctional facilities are able to call on the FBI fingerprint records to follow disposition of clients through the system or to identify offenders when their own records are destroyed.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Inquiries must be sent to the headquarters listed below.

OMB Cat. No.: 16.303, 16301.

INFORMATION CONTACTS

Address: Assistant Director, Identification Division, Federal Bureau of Investigation, Department of Justice, Washington, DC 20537.

Telephone: 202-324-5404.

Contact: Conrad Banner.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - NATIONAL CRIME INFORMATION CENTER

AUTHORIZATION

Dept./Agency: Justice/Federal Bureau of Investigation.

Office: National Crime Information Center.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: The FBI National Crime Information Center (NCIC) is designed to complement the development of similar metropolitan and statewide criminal justice information systems and provide a computerized central index to documented files of local and State criminal justice agencies.

Program Description: The NCIC has a computerized index of crime and criminals nationwide. Included are records concerning wanted persons, missing persons, stolen property, and criminal histories which list arrest, court, and custody information. Charges considered insignificant are excluded from storage. The centralized data base is comprised of about 45 laboratories and provides immediate access to scientific reference information. The NCIC serves as a nucleus of a vast, high-speed criminal justice communications network which includes authorized local, State, and Federal agencies throughout the United States. Through use of computer storage and retrieval, the Center is able to locate and transmit in seconds essential data for the efficient performance of criminal justice personnel. FBI personnel are available to assist States in setting up and operating systems that will be connected to the NCIC computer. Technical and other consultant services as well as training are provided at no expense to State agencies. Local and State law enforcement agencies can apply for Federal funds for developing and operating computerized information systems.

Applicant Eligibility: State and Federal criminal justice agencies are considered for a direct tie-in with the NCIC computers. Local criminal justice agencies may participate through their State control-terminal agency.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation; Security; Information Systems and Client Records.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$2,032,000.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Agencies applying for direct tie-in should contact the address below. Local agencies should inquire of their State control terminal agency.

OMB Cat. No.: 16.304.

INFORMATION CONTACTS

Address: Director, Federal Bureau of Investigation, Department of Justice, Washington DC 20535.

Telephone: 202-324-2711.

Contact: Judy Roles.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - UNIFORM CRIME REPORTS

AUTHORIZATION

Dept./Agency: Justice/Federal Bureau of Investigation.

Office: Uniform Crime Reporting.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To furnish information which will assist heads of law enforcement agencies in administration and operation of their departments. Further, to make data available to judges, penologists, sociologists, legislators, students, and others interested in crime.

Program
Description: The FBI collects, analyzes, and publishes certain crime statistics which it receives on a regular and voluntary basis from law enforcement agencies nationwide. These data are published annually in "Crime in the United States - Uniform Crime Reports" which is supplemented with semi-annual releases. The annual publication provides information on (1) crime trends; (2) offenses known to police; (3) age, sex, and race of persons arrested; (4) police disposition of persons arrested; and (5) police employee information.

Applicant
Eligibility: All participating law enforcement agencies including State and local governments are furnished a copy of the annual publication and quarterly releases. Limited copies are available to any interested individual by writing to the address below.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Research and Evaluation; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching
Requirements: N/A

Obligations
(FY 1981): (Salaries and expenses) \$1,994,000.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: No.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Inquiries may be sent to the address below.

OMB Cat. No.: 16.305.

INFORMATION CONTACTS

Address: Director, Federal Bureau of Investigation, Department of Justice, Washington DC 20535.

Telephone: 202-324-3000.

Contact: Anna Valdez.

Regional Off.: None.

CITIZENSHIP EDUCATION AND TRAINING

AUTHORIZATION

Dept./Agency: Justice/Immigration and Naturalization Service.

Office: Naturalization Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote instruction and training in citizenship responsibilities for persons interested in becoming naturalized citizens of the United States and to initiate and further efforts on their part to learn the English language and acquire the knowledge of U.S. history and government needed to qualify for naturalization.

Program
Description: The Immigration and Naturalization Service has prepared the Federal Textbook on Citizenship at various reading levels for use in acquiring or expanding a knowledge of English, U.S. history, government, and basic citizenship responsibility. Textbooks are furnished free of charge to aliens who are receiving citizenship instruction under supervision of public schools. Various public educational institutions provide correspondence courses in citizenship education, and special Immigration and Naturalization Service textbooks are used in these courses. Persons who cannot qualify for free textbooks may purchase copies from the Government Printing Office.

Applicant
Eligibility: Public schools conducting citizenship education classes for aliens, or other educational groups conducting these classes under supervision of public schools, or public educational institutions, are qualified to receive free Federal Textbooks on Citizenship.

Beneficiary
Eligibility: Aliens have the use of free Federal Textbooks on Citizenship if they are receiving citizenship instruction under supervision of public schools or public educational institutions.

Corr. Func-
tional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching
Requirements: Public schools must provide classroom facilities and instructors to teach citizenship classes. The alien students must attend these classes.

Obligations
(FY 1981): (Salaries and expenses) \$62,100.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Copies of the Immigration and Naturalization Service (INS) textbooks may be obtained by completing INS Form G-62 and filing with the nearest INS Regional office. Information about the program may also be obtained from any INS district office.

OMB Cat. No.: 16.400.

INFORMATION CONTACTS

Address: Naturalization, Immigration and Naturalization Service,
Department of Justice, 425 Eye Street, N.W., Washington, DC
20536.

Telephone: 202-633-3320.

Contact: Keith Williams.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

LAW ENFORCEMENT ASSISTANCE - TRAINING

AUTHORIZATION

Dept./Agency: Justice/Law Enforcement Assistance Administration (LEAA).

Office: Office of Criminal Justice Education and Training.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To upgrade the professionalism of criminal justice practitioners through training.

Program
Description: Funds are used for professional development through training for criminal justice personnel at State, Regional and local levels. Programs presented do not duplicate those provided by the Federal Bureau of Investigation. Funds are used to develop and/or support regional and national training programs, workshops, and seminars to instruct State and local criminal justice personnel.

Applicant
Eligibility: Educational institutions, private contractors, business enterprises, State and local criminal justice agencies and jurisdictions, and any organizations capable of providing professional development assistance.

Beneficiary
Eligibility: Beneficiaries must be State and/or local criminal justice planning personnel or criminal justice operating agency personnel.

Corr. Func-
tional Area: Personnel; Security.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching
Requirements: N/A

Obligations
(FY 1981): (Grants) Not available.

Range/Average
\$ Assistance: \$10,000 to \$400,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant or through Federal government to State to applicant.

Application
Procedure: Formal applications are submitted to the address below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 16.534.

INFORMATION CONTACTS

Address: Training Division, Office of Criminal Justice Education and Training, LEAA, Department of Justice, Washington, DC 20531.

Telephone: 202-724-7713.

Contact: Richard Ulrich.

Regional Off.: None.

JUVENILE JUSTICE AND DELINQUENCY PREVENTION - ALLOCATION TO STATES

AUTHORIZATION

Dept./Agency: Justice/Law Enforcement Assistance Administration (LEAA).

Office: Office of Juvenile Justice and Delinquency Prevention (OJJDP).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To increase the capacity of State and local governments to conduct effective juvenile justice and delinquency prevention programs by providing matching grants to each State and territory; and to develop guidelines for State Plans that meet the requirements set forth in the Juvenile Justice and Delinquency Prevention Act of 1974 as amended, and to assist States in developing such plans.

Program Description: A State must submit a comprehensive plan embodying some of the purposes of the Act and, once the plan is approved, each State determines the specific use of funds. The State Planning Agencies are responsible for processing applications for funds and administering funded projects. Two-thirds of planning funds must be passed through to units of local government, unless a waiver is granted.

Applicant Eligibility: States that have established operating State Criminal Justice Councils in accordance with the Justice System Improvement Act of 1979.

Beneficiary Eligibility: Units of a State and local government, public and private organizations and agencies involved in juvenile delinquency prevention, treatment, and rehabilitation.

Corr. Functional Area: Client Programs and Services; System Policy, Planning and Coordination; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: Grantees are required to provide dollar for dollar match on planning funds. Action programs require no match.

Obligations (FY 1981): (Grants) Not available.

Range/Average \$ Assistance: Allocates formula grants to States and territories on the basis of relative populations under 18. \$56,250 to \$225,000 minimum.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: The Juvenile Justice and Delinquency Prevention Formula Grant Plan component of the LEAA Comprehensive State Plan is submitted to OJJDP following pre-established criteria.

OMB Cat. No.: 16.540.

INFORMATION CONTACTS

Address: Office of Juvenile Justice and Delinquency Prevention, Department of Justice, Washington, DC 20531.

Telephone: 202-724-7772.

Contact: Frank Smith.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

NATIONAL INSTITUTE FOR JUVENILE JUSTICE AND DELINQUENCY PREVENTION

AUTHORIZATION

Dept./Agency: Justice/Law Enforcement Assistance Administration (LEAA).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage, coordinate, and conduct research and evaluation of juvenile justice and delinquency prevention activities; to provide a clearinghouse and information center for collecting, publishing and distributing information on juvenile delinquency; to conduct a national training program; and to establish standards for the administration of juvenile justice.

Program Description: It is the purpose of the Institute to provide a coordinating center for the collection, preparation and dissemination of useful data regarding the prevention and treatment of juvenile delinquency; to provide training for persons whose activities relate to juvenile delinquency programs; and to support development of standards for the administration of juvenile justice. The funds may be used to conduct research, development and evaluation into any aspect of juvenile delinquency, including the development of new or improved programs which show promise of preventing or treating juvenile delinquency, and to carry out programs of behavioral research on the causes of juvenile crime, means of prevention, and to evaluate juvenile programs and procedures.

Applicant Eligibility: Public or private agencies, organizations, or individuals.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation; System Policy, Planning and Coordination; Client Programs and Services; Information Systems and Client Records; Special Groups.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: No match required.

Obligations (FY 1981): (Grants): Not available.

Range/Average \$ Assistance: In amounts consistent with the Institute's plans, priorities, and levels of financing.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

Applicant submits proposal to address below. This program is subject to provisions of OMB Circular No. A-110.

OMB Cat. No.: 16.542.

INFORMATION CONTACTS

Address:

Director, National Institute of Juvenile Justice and Delinquency Prevention, Law Enforcement Assistance Administration, Department of Justice, Washington, DC 20531.

Telephone:

202-724-7753.

Contact:

Frank Smith.

Regional Off.: None.

CRIMINAL JUSTICE - STATISTICS DEVELOPMENT

AUTHORIZATION

Dept./Agency: Justice/Bureau of Justice Statistics.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To provide financial and technical assistance to States and local governments regarding the collection, analysis, utilization, and dissemination of justice statistics.

Program
Description:

To improve the administration of justice by encouraging the development of State level criminal justice information and statistics systems. A State may qualify by preparing a Comprehensive Data System (CDS) action plan committing itself to (1) development of a State agency criminal justice statistical analysis center; (2) establishment of a State agency responsible for the Uniform Crime Reports; and (3) collection of Offender Based Transaction Statistics/Computerized Criminal Histories. Funds are also available for State Judicial and Corrections information systems. The Bureau also publishes two documents containing criminal justice statistics: (1) The Sourcebook of Criminal Justice Statistics and (2) The National Prisoner Statistics Report.

Applicant
Eligibility:

The Bureau of Justice Statistics is authorized to make grants to State agencies designated with responsibility for the particular programs.

Beneficiary
Eligibility:

Same as Applicant Eligibility.

Corr. Func-
tional Area:

System Policy, Planning and Coordination; Information Systems and Client Records.

RESOURCES

Type Assist:

Project Grants.

Matching
Requirements:

Limited funds available without match. Most grants require ten percent match.

Obligations
(FY 1981):

(Project Grants): N/A.

Range/Average
\$ Assistance:

\$4,050 - \$431,268; \$102,000.

Past Corr.
Assistance:

Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Proposal forms are available through inquiry to the Grants Contracts Management Division, OJARS, Department of Justice, Washington, D.C. 20531.

OMB Cat. No.: 16.550, 16.551.

INFORMATION CONTACTS

Address: State Branch of Justice Statistics, Department of Justice, Washington, DC 20531.

Telephone: 301-492-9066.

Contact: G. Paul Sylvestre.

Regional Off.: None.

PRIVACY AND SECURITY OF CRIMINAL JUSTICE SYSTEMS

AUTHORIZATION

Dept./Agency: Justice/Bureau of Justice Statistics.

Office: Privacy and Security Staff.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance to criminal justice agencies in achieving compliance with Federal and State privacy and security requirements and to further the administration of criminal justice through assistance in the area of computer crime.

Program Description: To provide financial and technical assistance to State and local criminal justice agencies required to comply with privacy and security regulations and to encourage the development of innovative methods for investigation and prosecution of computer-related crime. No specific restrictions apply.

Applicant Eligibility: State and local units of governments; combinations of State and local units; and non-profit corporations.

Beneficiary Eligibility: State, local and private organizations and non-profit corporations.

Corr. Functional Area: Information Systems and Client Records; Security.

RESOURCES

Type Assist: Project Grants; Dissemination of Technical Information.

Matching Requirements: There are no matching requirements for this program.

Obligations (FY 1981): N/A.

Range/Average \$ Assistance: \$84,000 - \$255,000; \$156,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Grant application forms are available from the Grants Contracts Management Division, Office of Justice Assistance, Research and Statistics, Department of Justice, Washington, D. C. 20531. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 16.553.

INFORMATION CONTACTS

Address: Privacy and Security Staff, Bureau of Justice Statistics,
Department of Justice, Washington, DC 20531.

Telephone: 301-492-9036.

Contact: Carol Kaplan.

Regional Off.: None.

JUSTICE RESEARCH AND DEVELOPMENT PROJECT GRANTS

AUTHORIZATION

Dept./Agency: Justice/National Institute of Justice.

Office: Office of the Director.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage and support research and development to increase understanding of the causes of crime and to improve the criminal justice system.

Program Description: The funds may be used to conduct research and development pertaining to the above objective, including the development of new or improved approaches, techniques, and systems, and to carry out programs of research on the causes of crime and means of preventing crime, and to evaluate criminal justice programs and procedures.

Applicant Eligibility: The National Institute of Justice is authorized to make grants to or enter into contracts with State and local governments, organizations, institutions of higher education, and qualified individuals.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation.

RESOURCES

Type Assist: Project Grants; Dissemination of Technical Information.

Matching Requirements: The Institute requires, whenever feasible, that the recipient contribute money, facilities, or services to carry out the purpose for which the grant or contract is made.

Obligations (FY 1981): \$7,500,000.

Range/Average \$ Assistance: In amounts consistent with the Institute's plans, priorities and levels of financing.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Proposal forms are available through inquiry to the address

Procedure: below. This program is subject to the provisions of OMB Circular Nos. A-110 or A-102, where applicable.

OMB Cat. No.: 16.560.

INFORMATION CONTACTS

Address: National Institute of Justice, Department of Justice, Washington, DC 20531.

Telephone: 202-492-9133.

Contact: Mike Farrell.

Regional Off.: N/A

CIVIL RIGHTS COMPLIANCE ACTIVITIES

AUTHORIZATION

Dept./Agency: Justice/Office of Justice Assistance, Research, and Statistics (OJARS).

Office: Director's Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To insure that no person in any State shall on the ground of race, color, national origin, sex or religion be excluded for participation in, be denied benefits of, subject to discrimination under, or be denied employment in connection with any program or activity funded in whole or in part with funds made available under the Justice System Improvement Act or the Juvenile Justice and Delinquency Prevention Act.

Program Description: The Office of Justice Assistance, Research, and Statistics is responsible for ensuring that recipients of funds provided under the Justice System Improvement Act of 1979 are in compliance with civil rights laws and regulations. Any person who believes that he or she has been discriminated against in the provision of these services because of race, color, national origin, sex, religion, or handicap, or denied employment in any program financially assisted with funds provided under the Act, may file a complaint of grievance with the address below.

Applicant Eligibility: Open.

Beneficiary Eligibility: Open.

Corr. Functional Area: Special Groups; Personnel; System Policy, Planning and Coordination; Client Programs and Services.

RESOURCES

Type Assist: Provisions of Specialized Services; Investigation of Complaints (Compliance Reviews).

Matching Requirements: N/A

Obligations (FY 1981): (Service) Not separately identifiable.

Range/Average \$ Assistance: N/A

Fast Corr. Assistance: Yes. Have processed complaints received from corrections.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact the office listed below.

OMB Cat. No.: 16.570.

INFORMATION CONTACTS

Address: Office of Civil Rights Compliance, Office of Justice Assistance, Research, and Statistics, Department of Justice, Washington, DC 20531.

Telephone: 202-724-5976.

Contact: Theresa Vaughn.

Regional Off.: None.

CORRECTIONS - TRAINING AND STAFF DEVELOPMENT

AUTHORIZATION

Dept./Agency: Justice/Bureau of Prisons.

Office: National Institute of Corrections (NIC).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To conduct in various geographical locations seminars, workshops, and training programs for law enforcement officers, judges and judicial personnel, probation and parole personnel, correctional personnel, welfare workers and other personnel, including lay ex-offenders and paraprofessionals, connected with the treatment and rehabilitation of criminal and juvenile offenders. To develop technical training teams to aid in the development of seminars, workshops, and training programs within the several States and with the State and local agencies which work with prisoners, parolees, probationers, and other offenders.

Program Description: Provides assistance to upgrade the management and operation of correctional programs at State and local levels. Services are available to the entire range of correctional agencies, including probation, parole, institutions, jails, and community programs. Grants are available to conduct both national training programs and agency-based training.

Applicant Eligibility: States, general units of local government, as well as public and private agencies, educational institutions, organizations, and individuals involved in the development, implementation, or operation of correctional programs and services.

Beneficiary Eligibility: Corrections field.

Corr. Functional Area: Personnel.

RESOURCES

Type Assist: Project Grants (Contracts), Provision of Specialized Services, Dissemination of Technical Information, Training.

Matching Requirements: None.

Obligations (FY 1981): \$3,580,000.

Range/Average \$ Assistance: \$1,500 to \$300,000; \$100,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

The Institute issues an annual request for proposals describing projects available for funding in the following fiscal year. The document requests that preliminary applications be in the form of brief concept papers. Authors of concept papers receiving favorable review are invited to submit formal applications using Standard Form 424.

OMB Cat. No.: 16.601.

INFORMATION CONTACTS

Address: Staff Development Branch, National Institute of Corrections, 320 First Street, N.W., Room 200, Washington, DC 20534.

Telephone: 202-724-8300.

Contact: William K. Wilkey, Chief.

Regional Off.: NIC Jail Center, 1790 30th St., Suite 140, Boulder, CO 80301. FTS: 8-320-3960. Telephone: 303-443-7050. (Contact for information specifically related to jails.)

CORRECTIONS-RESEARCH AND EVALUATION

AUTHORIZATION

Dept./Agency: Justice/Bureau of Prisons.

Office: National Institute of Corrections (NIC).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To conduct, encourage, and coordinate research relating to corrections including the causes, prevention, diagnosis, and treatment of criminal offenders. To conduct evaluation programs which study the effectiveness of new approaches, techniques, systems, programs, and devices employed to improve the corrections system.

Program
Description: Provides assistance for upgrading correctional programs, services, and techniques at State and local levels. Services are available to the entire range of correctional agencies, including probation, parole, institutions, jails, and community programs.

Applicant
Eligibility: States, general units of local government, public and private agencies, educational institutions, organizations and individuals involved in the development, implementation, or operation of correctional programs and services.

Beneficiary
Eligibility: Corrections field.

Corr. Func-
tional Area: Research and Evaluation; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Project Grants; Provision of Specialized Services; Dissemination of Technical Information.

Matching
Requirements: None.

Obligations
(FY 1981): (Grants): \$1,831,000.

Range/Average
\$ Assistance: \$1,500 to \$200,000; \$75,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

The Institute issues an annual request for proposals describing projects available for funding in the following fiscal year. The document requests that preliminary applications be in the form of brief concept papers. Authors of concept papers receiving favorable review are invited to submit formal applications using Standard Form 424.

OMB Cat. No.: 16.602.

INFORMATION CONTACTS

Address: Correctional Services Branch, National Institute of Corrections, 320 First St., N.W., Rm 200, Washington, D.C. 20534.

Telephone: 202-724-7995.

Contact: Larry Solomon, Chief.

Regional Off.: NIC Jail Center, 1790 30th Street, Suite 140, Boulder, CO 80301. FTS, 8-320-3960. Telephone: 303-443-7050. (Contact for information specifically related to jails.)

CORRECTIONS - TECHNICAL ASSISTANCE

AUTHORIZATION

Dept./Agency: Justice/Bureau of Prisons.

Office: National Institute of Corrections (NIC).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage and assist efforts to develop and implement improved corrections programs. To assist and serve in a consulting capacity to Federal, State, and local courts, departments, and agencies in the development, maintenance, and coordination of programs, facilities, and services, training, treatment, and rehabilitation with respect to criminal and juvenile offenders.

Program Description: Provides assistance for upgrading the operation of correctional facilities, programs, and services at State and local levels. Services are available to the entire range of correctional agencies, including probation, parole, institutions, jails, and community programs.

Applicant Eligibility: States, general units of local government, public and private agencies, educational institutions, organizations, and individuals involved in the development, implementation, or operation of correctional programs and services.

Beneficiary Eligibility: Corrections field.

Corr. Functional Area: Management and Budget; System Policy, Planning and Coordination; Facility Design; Client Programs and Services.

RESOURCES

Type Assist: Project Grants (Contracts); Provision of Specialized Services; Dissemination of Technical Information.

Matching Requirements: None.

Obligations (FY 1981): (Grants and contracts): \$2,180,000.

Range/Average \$ Assistance: \$1,500 to \$50,000; \$7,500.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

The Institute issues an annual request for proposals describing projects available for funding in the following fiscal year. The document requests that preliminary applications be in the form of brief concept papers. Authors of concept papers receiving favorable review are invited to submit formal applications using Standard Form 424.

OMB Cat. No.: 16.603.

INFORMATION CONTACTS

Address: National Institute of Corrections, 320 First St., N.W., Rm 200, Washington, DC 20534.

Telephone: 202-724-8300.

Contact: Mary Lou Commiso.

Regional Off.: NIC Jail Center, 1790 30th Street, Suite 140, Boulder, CO 80301. FTS: 8-320-3960. Telephone: 303-443-7050. (Contact for information specifically related to jails.)

CORRECTIONS - POLICY FORMULATION

AUTHORIZATION

Dept./Agency: Justice/Bureau of Prisons.

Office: National Institute of Corrections (NIC).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To formulate and disseminate correctional policy, goals, standards, and recommendations for Federal, State, and local correctional agencies, organizations, institutions, and personnel.

Program
Description: Provides assistance for upgrading correctional programs and services at State and local levels. Services are available to the entire range of correctional agencies, including probation, parole, institutions, jails, and community programs.

Applicant
Eligibility: States, general units of local government, public and private agencies, educational institutions, organizations, and individuals involved in the development, implementation, or operation of correctional programs and services.

Beneficiary
Eligibility: Corrections field.

Corr. Func-
tional Area: System Policy, Planning and Coordination; Management and Budget; Personnel.

RESOURCES

Type Assist: Project Grants (Contracts); Provision of Specialized Services; Dissemination of Technical Information.

Matching
Requirements: None.

Obligations
(FY 1981): (Grants and contracts) \$582,000.

Range/Average
\$ Assistance: \$1,500 to \$75,000; \$40,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

The Institute issues an annual request for proposals describing projects available for funding in the fiscal year. The document requests that preliminary applications be in the form of brief

concept papers. Authors of concept papers receiving favorable review are invited to submit application, using Standard Form 424.

OMB Cat. No.: 16.604.

INFORMATION CONTACTS

Address: Director, National Institute of Corrections, 320 First St., N.W.,
Rm 200, Washington, DC 20534.

Telephone: 202-724-3106.

Contact: Director.

Regional Off.: NIC Jail Center, 1790 30th Street, Suite 140, Boulder, CO 80301.
FTS: 8-320-3960. Telephone: 303-443-7050. (Contact for
information specifically related to jails.)

CORRECTIONS - CLEARINGHOUSE

AUTHORIZATION

Dept./Agency: Justice/Bureau of Prisons.

Office: National Institute of Corrections (NIC).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To serve as a clearinghouse and information center for the collection, preparation, and dissemination of information on corrections including, but not limited to, programs for the prevention of crime and recidivism, training of corrections personnel, and rehabilitation and treatment of criminal and juvenile offenders.

Program Description: Provides information on corrections in response to practitioners' requests. Services are available to the entire range of correctional agencies, including probation, parole, institutions, jails, and community programs.

Applicant Eligibility: States, general units of local government, public and private agencies, educational institutions, organizations, and individuals involved in the development, implementation or operation of correctional programs and services.

Beneficiary Eligibility: Corrections field.

Corr. Functional Area: System Policy, Planning and Coordination; Client Programs and Services.

RESOURCES

Type Assist: Provision of Specialized Services; Dissemination of Technical Information.

Matching Requirements: None.

Obligations (FY 1981): (Grants and contracts) \$432,000.

Range/Average \$ Assistance: \$1,500 to \$25,000; \$10,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Practitioners desiring correctional information should contact the NIC National Information Center, 1790 30th St., Boulder, Colorado. Telephone: 303-444-1101. The Institute issues an

annual request for proposals describing the projects available for funding in the following fiscal year. The document requests that preliminary applications be in the form of brief concept concept papers. Authors of concept papers receiving favorable review are invited to submit formal applications using Standard Form 424.

OMB Cat. No.: 16.605.

INFORMATION CONTACTS

Address: National Institute of Corrections, 320 First St., N.W., Rm. 200, Washington, DC 20534.

Telephone: 202-724-3106.

Contact: Director.

Regional Off.: NIC Jail Center, 1790 30th Street, Suite 140, Boulder, CO 80301. FTS: 8-320-3960. Telephone: 303-443-7050. (Contact for information specifically related to jails.)

PRICES AND COST OF LIVING DATA

AUTHORIZATION

Dept./Agency: Labor/Bureau of Labor Statistics.

Office: Office of Prices.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide statistical data for assisting in the evaluation of consumer, producer, export, and import prices and price changes.

Program Description: Provides for the consumer price index (CPI) which measures changes in prices of goods and services consumed by all urban households as well as urban wage earners and clerical workers. Provides for producer price and price indexes (PPI) which measure changes in price levels in pre-retail markets. Provides export indexes to analyze the effect of international trade prices on the U.S. economy. Indexes are often used for determining cost of living increases for employees' salaries or pensions.

Applicant Eligibility: Request for information may be made by any individual or group.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Employment/Work Programs; Client Programs and Services; System Policy, Planning and Coordination; Personnel.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$37,533,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Requests for information and assistance may be made to the appropriate regional office of the Bureau of Labor Statistics.

OMB Cat. No.: 17.003.

INFORMATION CONTACTS

Address: Bureau of Labor Statistics, Office of Prices and Living Conditions, Washington, DC 20212.

Telephone: 202-272-5038.

Contact: John Layng.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LABOR - MANAGEMENT RELATIONS SERVICES

AUTHORIZATION

Dept./Agency: Labor/Management Relations Services.

Office: Office of Labor-Management Relations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance to industry, organized labor, State and local governments, and other public and private groups in developing sound labor-management relations and to aid these groups in resolving labor-management problems outside of the collective bargaining process.

Program Description: This program provides a consultation service, aids parties in resolving problems which will improve labor-management relations and conducts studies and analyses of specific labor-management problems.

Applicant: All groups and individuals in the public and private sectors.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Employment/Work Programs; Management and Budget.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$2,202,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Oral or written communication with headquarters office. No application requirements.

OMB Cat. No.: 17.100.

INFORMATION CONTACTS

Address: Director, Office of Labor-Management Relations Services,
Department of Labor, 200 Constitution Avenue, N.W., Washington,
DC 20216.

Telephone: 202-523-6487.

Contact: Philip RiccoBono.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

PENSION AND WELFARE BENEFIT PROGRAMS

AUTHORIZATION

Dept./Agency: Labor/Management Services Administration.

Office: Office of Communication and Public Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To protect the interests of participants and beneficiaries in employee benefit plans by requiring reporting and disclosure of plan and financial information, establishing fiduciary, participation and vesting, and funding standards.

Program Description: (1) Enables participants and beneficiaries of employee welfare and pension plans to obtain information about plan provisions and financial operations, (2) safeguards assets of plans through establishment of fiduciary and funding standards and requiring bonding of plan personnel handling such assets; (3) safeguards benefits through establishment of participating, vesting, and minimum funding standards; and (4) requires reports to the Department of Labor on plan provisions and financial operations from plan administrators. The agency provides technical assistance in the form of information dissemination on request. It also provides informational and advisory services to administrators, trustees, participants, and beneficiaries of employee benefit plans.

Applicant Eligibility: Administrators, trustees, participants, beneficiaries of employee benefit plans, or others involved in plan administration may obtain assistance. Interested persons may obtain disclosure of documents required to be filed by plan administrators with the Department of Labor.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Personnel.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$32,164,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. Inmates have received information regarding their pensions and welfare benefit programs through this program.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Contact the nearest regional or area office of the Labor Management Services Administration. (Participants and beneficiaries should first contact the plan administrator for plan information.)

OMB Cat. No.: 17.103.

INFORMATION CONTACTS

Address: Pension and Welfare Benefit Programs, Department of Labor, 200 Constitution Ave., N.W., Washington, DC 20216.

Telephone: 202-523-8921.

Contact: William Russell.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

OFFICE OF CONSTRUCTION INDUSTRY SERVICES

AUTHORIZATION

Dept./Agency: Labor/Management Services Administration.

Office: Office of Construction Industry Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To extend the length of the work year and reduce seasonal and intermittent unemployment in construction and increase productivity; to encourage inter- and intra-governmental coordination of construction planning, contract awards, project starts, and scheduling to eliminate potential bottlenecks and reduce inflationary pressures on labor and material prices; to establish and maintain local tripartite coordinating committees of labor, management and government (Federal, State and local); to maintain a data bank on construction wages and fringes; to relate training to industry requirements; and to encourage the modification of industry and governmental practices and regulations which raise the cost of public construction.

Program
Description: Provides consultation services; aids parties in resolving problems which will improve productivity; conducts studies and analyses of construction seasonality and other specific industry problems; publishes bid calendars on public construction.

Applicant
Eligibility: All groups in the public and private sectors.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Employment/Work Programs; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling; Dissemination of Technical Information.

Matching
Requirements: N/A

Obligations
(FY 1981): (Salaries and Expenses) \$1,210,000.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: There are no requirements for application. Applicant may apply through written (or oral) communication with headquarters office listed below.

OMB Cat. No.: 17.104.

INFORMATION CONTACTS

Address: Director, Office of Construction Industry Services, Department of Labor, 200 Constitution Avenue, N.W., Washington, DC 20216.

Contact: Ronald Van Helden.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

APPRENTICESHIP TRAINING

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration.

Office: Office of National Industry Training.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To stimulate and assist industry in the development, expansion, and improvement of apprenticeship and training programs designed to provide the skills required by the economy in those occupations commonly known as the skilled crafts or trades.

Program Description: The Bureau of Apprenticeship and Training (BAT) registers apprentices and apprenticeship training programs in 21 States. It also works closely with State Apprenticeship Councils (SACs) in the remaining States which register apprentices and programs in accordance with Federal standards. BAT encourages the application of its training standards in apprenticeship agreements. It also brings employers and labor organizations together for the formulation of apprenticeship training programs. Information is made available on existing and recommended standards of training in apprenticeship as well as in other types of industrial skill improvement programs. Special efforts are being made to increase the number of women and minority apprentices and to introduce apprenticeship training into new industries and occupations.

Applicant Eligibility: Employers, local labor organizations, or joint committees representing employers and employees.

Beneficiary Eligibility: Individuals applying for acceptance into an apprenticeship training program must be at least 16 years old.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$14,111,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. There is a staff person assigned for offender programs.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Prospective program sponsors must meet with a BAT or SAC field representative, as appropriate, to draw up a set of training program standards. These include the age and educational background of apprentices and a schedule of the work processes and related theoretical instruction subjects to be covered during the training program.

OMB Cat. No.: 17.201.

INFORMATION CONTACTS

Address: Bureau of Apprenticeship and Training, Employment and Training Administration, Department of Labor, Washington, DC 20213.

Telephone: 202-376-6585.

Contact: James T. Mitchell.

Regional Off.: Contact the appropriate Federal Information Center or Regional council listed in the Appendix.

EMPLOYMENT SERVICE

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration.

Office: Office of Plans, Policies, and Design.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To place persons in employment by providing a variety of placement-related services to job seekers and to employers seeking qualified individuals to fill job openings.

Program
Description: The U.S. Employment Service and its affiliated State agencies operate over 2,500 local offices to serve persons seeking employment and employers seeking workers. General services to job seekers include outreach, interviewing, testing, counseling, and referral to employment opportunities. U.S. Employment Service utilizes an administratively developed allocation system to determine State entitlements. Special services available through the State employment service agencies include the Federal Bonding Program and the targeted Jobs Tax Credit for employers hiring ex-convicts and ex-felons.

Applicant
Eligibility: State employment security agencies.

Beneficiary
Eligibility: All employers seeking workers, persons seeking employment, community groups, and employer organizations.

Corr. Func-
tional Area: Education and Vocational Training; Employment/Work Programs.

RESOURCES

Type Assist: Formula Grants; Provision of Specialized Services; Advisory Services and Counseling.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Grants) \$821,900,000.

Range/Average
\$ Assistance: For fiscal year 1977: \$1,151,575 to \$42,075,242; \$7,782,578.

Past Corr.
Assistance: Yes. State employment security agencies have stationed staff in correctional institutions, established working agreements with community correction agencies and provided technical assistance to States in setting up special client programs serving offenders.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

States seeking training assistance apply by letter or telephone to the U.S. Employment Service. Job seekers should go to the job or employment service located in their state.

OMB Cat. No.: 17.207.

INFORMATION CONTACTS

Address:

Director, Office of Plans, Policies, and Design, United States Employment Service, Employment and Training Administration, Department of Labor, Washington, DC 20213.

Telephone:

202-376-6650.

Contact:

Joseph Paslawski

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

EXEMPLARY REHABILITATION CERTIFICATES

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration.

Office: Veterans Employment Service.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To award rehabilitation certificates by the Secretary of Labor to ex-servicepersons separated from the Armed Forces under conditions other than honorable if it is established that such person has been self-rehabilitated.

Program Description:

Certificate provides tangible evidence of rehabilitation, since discharge, to present to an employer. Certificate does not in any way change the nature of original discharge or alter ex-serviceperson's eligibility for veterans benefits. Provides for the certification that persons separated from the Armed Services under conditions other than honorable have rehabilitated themselves and that their conduct has been exemplary for at least the 3 year period immediately preceding the date of application.

Applicant Eligibility:

Any ex-serviceperson who received a less than honorable or general discharge at least 3 years prior to the date of the application. Residents of all States are eligible.

Beneficiary Eligibility:

Same as Applicant Eligibility.

Corr. Func- tional Area:

Employment/Work Programs; Special Groups.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching
Requirements: N/A

Obligations
(FY 1981): Not separately identified.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Application packets including required forms and instructions available upon request from the headquarters address listed below.

OMB Cat. No.: 17.208.

INFORMATION CONTACTS

Address:

Assistant to the Director for Field Operations, Veterans Employment Service, Employment and Training Administration, Department of Labor, Rm. 8400, 601 D St., N.W., Washington, DC 20213.

Telephone:

202-376-7480.

Contact:

Ken Martino.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

JOB CORPS

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration.

Office: Office of Youth Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To assist economically disadvantaged young men and women who need an intensive educational and vocational training program to become more responsible, employable and productive citizens. (Program is operated in a residential group setting.)

Program Description:

Job Corps contractors operate residential centers for individuals meeting the requirements described below. Corpsmembers receive a comprehensive program of basic and remedial education, vocational training, work experience, and personal and vocational counseling. Corpsmembers are given room and board, medical and dental services, work and casual clothing, and living expenses. A readjustment payment is made upon completion of at least 6 months of training, and job placement assistance is provided. Maximum enrollment is 2 years.

Applicant Eligibility:

Federal, State, and local government agencies, and Indian tribes and organizations having the capabilities to carry out the objectives of the program.

Beneficiary Eligibility:

Job Corpsmembers must be 16 through 21 years old, economically disadvantaged, legal residents of the United States, in need of training and a change of environment, have expressed a firm interest in joining the Job Corps, and be free of serious health or behavioral problems that would jeopardize their own safety or that of others.

Corr. Func- tional Area:

Education and Vocational Training; Client Programs and Services; Employment/Work Programs; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: None.

Obligations
(FY 1981): \$560,683,000.

Range/Average
\$ Assistance: \$500,000 to \$18,000,000; \$3,000,000.

Past Corr.
Assistance: Yes. The Job Corps has a nationwide program for first offenders, who must undergo a screening process to determine their eligibility.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Employment and Training Administration regional offices solicit proposals for Job Corps center operation and support services. The regional office reviews proposals submitted in response to Request for Proposals, makes evaluations of various factors having a bearing on ability to deliver the required services, makes selection, and negotiates with the selected applicant.

OMB Cat. No.: 17.211.

INFORMATION CONTACTS

Address: Director, Job Corps, Employment and Training Administration, Department of Labor, 601 D Street, N.W., Washington, DC 20213.

Telephone: 202-376-6995.

Contact: Richard Jaffe.

Regional Off.: Prospective Job Corps enrollees should contact the nearest office of the State employment service.

UNEMPLOYMENT INSURANCE

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration (ETA).

Office: Unemployment Insurance Service.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To administer a program of unemployment insurance for eligible workers through Federal and State cooperation; to administer payment of worker adjustment assistance.

Program Description: The States have the direct responsibility for establishing and operating their own unemployment insurance programs, while the Federal Government finances the cost of administration. State unemployment insurance tax collections are used solely for the payment of benefits; Federal unemployment insurance tax collections are used to finance expenses deemed necessary for proper and efficient administration of the State unemployment insurance programs, and to reimburse State funds for one-half the costs of extended benefits. Federal Unemployment Benefits and Allowances (FUBA) funds are used to pay benefits to Comprehensive Employment and Training Act public service employee enrollees, and unemployed Federal military and civilian employees. FUBA funds may not be used for program administration costs, training, job search, or job relocation payments.

Applicant Eligibility: State unemployment insurance agencies.

Beneficiary Eligibility: All workers whose employers contribute to or make payments to State unemployment funds, Federal civilian employees, ex-servicepersons, workers deemed "affected employees", and workers whose unemployment is caused by a Presidentially declared disaster under the Disaster Relief Act are eligible if they are involuntarily unemployed, able to work, available for work, meet the eligibility and qualifying requirements of the State law, and are free from disqualifications. Individual state information and eligibility requirements are available from local employment offices.

Corr. Functional Area: Client Programs and Services; Personnel; Employment/Work Programs.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$1,334,900,000. (Benefits) \$1,692,000,000.

Range/Average
\$ Assistance: (Grants FY 78) \$754,404 to \$120,139,683; \$16,971,817.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: State applies for grants to the regional office of the Employment and Training Administration, based on target performance levels issued to the States through ETA regional offices pursuant to a nationally developed plan. All plans are constructed in terms of selected workloads to be undertaken and the resources and numbers of employees needed to accomplish them.

OMB Cat. No.: 17.225.

INFORMATION CONTACTS

Address: Administrator, Unemployment Insurance Service, Employment and Training Administration, Department of Labor, Washington, DC 20210.

Telephone: 202-376-7027.

Contact: Morton Rosenbaum.

Regional Off.: Local office of the State Employment Service; local office of the State Unemployment Insurance Service.

COMPREHENSIVE EMPLOYMENT AND TRAINING ACT PROGRAMS (CETA)

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration (ETA).

Office: Office of Community Employment Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide job training and employment opportunities for economically disadvantaged, unemployed, and underemployed persons and to assure that training and other services lead to increased earnings and enhanced self-sufficiency.

Program
Description: TITLE I - Administrative Provisions contain the general provisions governing the Act, including the designation of State and local prime sponsors to administer the program, the planning and plan approval process and special responsibilities of the Governor and State and local advisory councils. The title also establishes an Office of Management Assistance to provide support to prime sponsors and contains provisions relating to program audits and investigation and compliance activities. This title also states time limitations for participation in programs authorized by the Act, as well as new provisions for wages for public service employment. TITLE II- Comprehensive Employment and Training Services- authorizes the basic comprehensive manpower services under Title I and the public service employment program previously authorized under Title II. Allowable program activities include classroom and on-the-job training, work experience, upgrading, retraining, and other services (Parts A, B and C) and transitional public service employment (Part D) needed to enable participants to obtain unsubsidized employment. Participants enrolled in training programs and service (except upgrading and retraining) must be economically disadvantaged and either unemployed, underemployed, or in school. Participants in public service employment must be economically disadvantaged and have been unemployed 15 of the 20 weeks immediately prior to application, or be a member of a family which is receiving public assistance. Title III - Establishes National Service Programs, including a Federal responsibility for providing financial assistance to a program serving persons with records of arrest or conviction. Priority is to be given to persons under supervision. The Department of Labor is to assist employers and eliminate artificial barriers to employment, including that from a criminal record. TITLE IV - Authorizes special programs for youth, ages 14 to 21. Funding is through both the prime sponsor network, Title I, and National Discretionary Projects. Programs include: YCCIP - Youth are employed on community- planned projects that produce tangible benefits to the community. The projects are organized by private nonprofit organizations and agencies that are sensitive to the needs of youth. YETP - Projects provide a variety of year-round employment and training activities intended to enhance job prospects and career opportunities that will lead to unsubsidized employment. SYEP -

Provides employment and training activities during the summer months - between the close and reopening of school but not later than September 30. All programs are targeted by statute or by regulation to economically disadvantaged, unemployed, or underemployed youth except in YETP, where 10 percent of the funds are for youth of all economic backgrounds. TITLE VI - Provides for a counter-cyclical public service employment program. Fifty percent of the funds may only be used for the employment of persons in projects of limited duration, and all persons employed outside of the projects must be employed at entry level positions. Title VII - The Private Sector Initiative Program (PSIP) was established to demonstrate ways of encouraging business, both large and small, to become more involved in training and hiring economically disadvantaged workers. Prime sponsors receive grants from the Department of Labor to operate local private sector programs. To receive PSIP funds, a prime sponsor must establish a private industry council (PIC) which acts as an intermediary between the sponsor and the business community. Funds are provided to the private industry councils (PIC's) to establish programs similar to those authorized by Title II.

Applicant Eligibility:

TITLE II - States, units of general local government having a population of 100,000 or more, consortia of local government units at least one of which has a total population of 100,000 or more, units of local government considered eligible by the Secretary because of special circumstances, U.S. Territories, and a limited number of Concentrated Employment Program grantees in existence in December 1973 when CETA was enacted. Titles III and IV - National Discretionary Programs: State and local government agencies, non-profits, and for-profits organizations; request for proposals often limit qualified applicants. See next entry - 17.243. TITLE IV - Prime sponsors under Title II of the Act. TITLE VI - Applicants qualified under Title II. TITLE VII - Applicants qualified under Title II.

Beneficiary Eligibility:

TITLE II, Parts A, B, and C - Economically disadvantaged persons (a person who is either (1) a member of a family which receives public assistance, a member of a family whose income is less than 70 percent of the lower living standard income level or the poverty level, a foster child on whose behalf State or local government payments are made, a client of a sheltered workshop, a handicapped individual, a person residing in an institution providing 24 hour support or a regular outpatient of a mental hospital, rehabilitation facility or similar institution) and (2) unemployed, underemployed or in school except for persons enrolled under Part C (upgrading) who are operating at less than full skill potential, primarily in entry level positions which offer little advancement opportunity. For retraining, a person must have received a bona fide layoff notice in the last 6 months and have little opportunity for reemployment. TITLE II D: economically disadvantaged and unemployed 15 out of the 20 weeks immediately prior to application, or a member of a family which is receiving public assistance. TITLE IV: YCCIP-Youth, 16-19 years of age, who are in or out of school and unemployed.

Preference is given to economically disadvantaged out-of-school young people who experience severe problems in finding employment. YETP-Youth who are 14-21 years of age, in school and are unemployed or underemployed and who have severe handicaps in obtaining employment, and whose total family income, annualized on a 6 month basis does not exceed 85 percent of the Bureau of Labor Statistics lower living standard income level or who are economically disadvantaged. Up to 10 percent of the funds may be used to serve a mixture of youth from all economic backgrounds. SYEP-In-school and out-of-school youth, 14-21 years of age. Youth applying for participation in these programs must meet the criteria for economically disadvantaged lower living standard level. TITLE VI: Unemployed 10 of the 12 weeks immediately prior to application, and have a family income which does not exceed 100 percent of the lower living standard income level, or a member of a family which has been receiving public assistance for 10 of the last 12 weeks. Participation in all programs under the Act is limited in duration to 2-1/2 years in a 5 year period. TITLE VII: For PSIP programs, the eligibility requirements are the same as set forth for Title II-B and II-C of Act.

Corr. Functional Area:

Personnel; Employment and Work Programs.

RESOURCES

Type Assist:

Formula Grants; Project Grants.

Matching Requirements:

States are allocated: four percent of the total parts B and C allocation for the Governor's Coordination and Special Services Projects (discretionary funds); six percent for projects providing vocational education services.

Obligations (FY 1981):

(Grants) Title II and VI \$4,582,296,000. Title IV (SYEP only) \$839,008,000. Title VII \$311,000,000.

Range/Average \$ Assistance:

No established range; based on formula allocations.

Past Corr. Assistance:

Yes.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

Applicants designated as prime sponsors and eligible to receive funds will be furnished a grant application package which is to be submitted to the Regional administrator. A summary of the application will be published in one issue of a general circulation newspaper. Copies of the summary will be provided to appropriate units of general local government, Indian prime sponsors, and to labor organizations, where appropriate.

OMB Cat. No.:

17.232.

INFORMATION CONTACTS

Address: Employment and Training Administration, Department of Labor, 601 D Street, N.W. Washington, DC 20213.

Telephone: 202-376-6254.

Contact: Administrator, Office of Comprehensive Employment Development.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

EMPLOYMENT AND TRAINING RESEARCH AND DEVELOPMENT PROJECTS

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration.

Office: Office of Research and Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To support employment and training studies to develop policy and programs for achieving the fullest utilization of the Nation's human resources; to improve and strengthen the functioning of the Nation's Employment and Training System; to develop new approaches to facilitate employment of the difficult to employ; and to conduct R&D addressing the employment implications of long-term social and economic trends and forces.

Program Description: (1) Research projects are used to develop employment and training knowledge with special emphasis on generalized policy and program applications. (2) The demonstration project even though service is not the primary function. Projects focus on meeting distinctive training or employment problems through new techniques. (3) Experimental and demonstration funds are concentrated on developing new techniques to significantly guide overall policy and programming.

Applicant Eligibility: State colleges and universities, public, private, junior and community colleges, State and local government organizations and other organizations and individuals capable of fulfilling the program objectives.

Beneficiary Eligibility: Research projects: Same as Applicant Eligibility. Experimental and Demonstration projects: Eligibility determined by the specific design of each project.

Corr. Functional Area: Employment/Work Programs; Research and Evaluation; Education and Vocational Training; Client Programs and Services.

RESOURCES

Type Assist: Project Grants (contracts).

Matching Requirements: In certain instances the performing organizations are required to make a more than token contribution to the total cost of the project.

Obligations (FY 1981): (Grants) FY 81 est \$14,300,000.

Range/Average \$ Assistance: \$1,000 to \$1,000,000; \$175,000. Research projects average somewhat less than experimental and demonstration projects.

Past Corr. Assistance: Yes. Research is being conducted on the effects of providing offenders with public service jobs upon their release from institutions.

MANAGEMENT

Assistance Process: From Federal to State to applicant or direct from Federal government to applicant.

Application Procedure: (1) Research Projects - made in the form of a proposal that complies with specific guidelines obtainable from the Employment and Training Administration Office of Research and Development. (2) Experimental and Demonstration projects - preliminary proposals or full formal proposals may be submitted directly to headquarters office. No specific format required. For some types of projects, Research, Demonstration and Experimentation requests for procurement may be issued; these specify application procedures for the particular project. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 17.233

INFORMATION CONTACTS

Address: Director, Office of Research and Development, (ETA), Department of Labor, Washington, DC 20213

Telephone: 202-376-7255

Contact: Robert Manifold

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

EMPLOYMENT AND TRAINING - INDIANS AND NATIVE AMERICANS

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration (ETA).

Office: Office of Indian and Native American Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To reduce the economic disadvantages among Indians and others of Native American descent and to advance the economic and social development of such people in accordance with their goals and life styles.

Program Description: Funds may be utilized for employment and training programs and services, including institutional training, on-the-job training, public service employment, work experience, youth employment programs, day care, health care, job search, relocation and transportation allowances designed to aid the beneficiary in obtaining and retaining employment. There are restrictions on the amount of grant funds which can be used for administrative costs.

Applicant Eligibility: Indian tribes.

Description: Applicant Hawaiian Native communities meeting the eligibility criteria to carry out the program, or where such tribes, bands or groups do not meet the eligibility criteria, public bodies or private nonprofit agencies selected by the Secretary. Tribes, bands and groups may also form consortia in order to qualify for designation as a grantee. Members of State or federally recognized Indian tribes, bands and other

Description: Applicant Individuals of Native American descent. Beneficiaries must be economically disadvantaged, unemployed, or underemployed and have their residences within the area covered by the grantee's comprehensive plan of service.

Corr. Functional Area: Client Programs and Services; Special Groups; Education and Vocational Training; Employment/Work Programs.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: There are no matching requirements.

Obligations (FY 1981): (Grants) \$80,975,000.

Range/Average \$ Assistance: \$50,000 to \$7,500,000; \$1,000,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicants must submit a Comprehensive Employment and Training Plan and a grant agreement to the Employment and Training Administration, Division of Indian and Native American Programs.

OMB Cat. No.: 17.234.

INFORMATION CONTACTS

Address: Office of Indian and Native American Programs, Employment and Training Administration, Department of Labor, 601 D St., N.W. Washington, DC 20213.

Telephone: 202-376-6102.

Contact: Alexander S. MacNabb.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration (ETA).

Office: Office of National Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide, foster, and promote useful part-time work opportunities up to 20 hours per week in community service activities for low income persons who are 55 years old and older, and who have poor employment prospects.

Program Description: Organizations which receive project grants or contracts may use the funds to create and pay for part-time community service job positions for economically disadvantaged persons aged 55 and above. The individuals may be placed in work assignments at established local service agencies (e.g., schools, hospitals, day care centers, park systems, etc.), or may be given work assignments in connection with newly formed or innovative community service projects. A portion of project funds may be used to provide participants with training, counseling, and other supportive services. No more than 15 percent of the Federal share of the project costs may be spent for administration. Participants may not be employed in projects involving political activities, sectarian activities, or work which would ordinarily be performed by the private sector; nor may participants displace any employed worker or perform work which impairs existing contracts for service.

Applicant Eligibility: States and agencies of a State and National public and private nonprofit agencies and organizations other than political entities.

Beneficiary Eligibility: Economically disadvantaged adults aged 55 years or older.

Corr. Functional Area: Employment/Work Programs; Special Groups.

RESOURCES

Type Assist: Formula Grants; Project Grants.

Matching Requirements: Project sponsors must contribute at least 10 percent of the costs of the project. The sponsor share of costs may be contributed in cash or in kind.

Obligations (FY 1981): (Grants and Contracts) \$267,100,000.

Range/Average \$ Assistance: Not calculated.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: Applications, when solicited through the Federal Register, should be sent to the address below. This office will provide information concerning proper format and content. The program is subject to the provisions of OMB Circular No. A-110. The standard application forms as furnished by the Federal agency and required by OMB Circular No. A-102 must be used by State and local governments.

OMB Cat. No.: 17.235.

INFORMATION CONTACTS

Address: Administrator, Office of National Programs, Employment and Training Administration, Department of Labor, 601 D St., N.W., Washington, DC 20213.

Telephone: 202-376-6232.

Contact: Paul Mayrand.

Regional Off.: N/A

SPECIAL PROGRAMS AND ACTIVITIES FOR THE DISADVANTAGED

AUTHORIZATION

Dept./Agency: Labor/Employment and Training Administration (ETA).

Office: Office of Special National Programs and Activities.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide, foster, and promote training and other employment related services to groups with particular disadvantages in the labor market.

Program
Description: Funds may be used to provide or arrange for job training, related services, and job opportunities for members of groups with particular disadvantages in the general labor market or in certain segments of the labor market. These groups may include offenders, persons with limited English-speaking ability, handicapped persons, young people, older persons, women, minorities, welfare clients and persons lacking educational credentials. Project grants may also be made for a wide variety of promotional, developmental, and research-related activities associated with special Federal responsibilities under CETA.

Applicant
Eligibility: State and local governments, Federal agencies, private nonprofit and profit-making organizations, educational institutions, and Native American entities qualifying for assistance.

Beneficiary
Eligibility: Generally limited to the economically disadvantaged, normally with further targeting by sex, age group, race, and/or other demographic criteria.

Corr. Func-
tional Area: Employment/Work Programs; Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: Not required by statute, but may be administratively imposed for particular solicitations or groupings of project grants.

Obligations
(FY 1981): (Grants) \$151,298,000.

Range/Average
\$ Assistance: \$70,000 to \$16,000,000; \$500,000.

Past Corr.
Assistance: Yes. This program provides fidelity bonding through the State Employment Services for ex-offenders unable to obtain commercial bonding required for employment. Funds have been provided to programs serving offenders at the State and local level.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

Solicited Proposals and Applications - Instructions regarding application procedures will be furnished in the solicitation; Unsolicited Proposals - Applicants should follow instructions furnished by ETA in response to the unsolicited preapplication. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 17.243.

INFORMATION CONTACTS

Address: Administrator, Office of National Programs, Employment and Training Administration, Department of Labor, 601 D St., N.W., Washington, DC 20213.

Telephone: 202-376-6225.

Contact: Harold Rieve.

Regional Off.: N/A

OCCUPATIONAL SAFETY AND HEALTH

AUTHORIZATION

Dept./Agency: Labor/Occupational Safety and Health Administration (OSHA).

Office: Office of Management System and Organizations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assure safe and healthful working conditions.

Program
Description: Provides advisory services and counseling for employees, employers, and State and local governments concerning occupational safety, health, and Federal and State programs. Provides training and related services for workers, employers, and their representatives in recognition, avoidance, and control of unsafe and unhealthful working conditions. Investigates valid complaints of violations of OSHA standards, and disseminates technical information to employees, employers, and general public. Contracts with States and private firms to provide on-site consultative services, and makes grants to private organizations to develop the capacity to train workers and employers.

Applicant
Eligibility: (1) Any employer, employee or representative concerned with OSHA problems; (2) State agencies which have federally approved occupational safety and health programs; (3) labor unions, trade associations, educational institutions and other nonprofit organizations; (4) any employee or employee representative of a business engaged in interstate commerce except those under the jurisdiction of other Federal agencies; (5) anyone concerned about the OSHA program.

Beneficiary
Eligibility: Any employer, worker or their representative from a business engaged in interstate commerce except those under Jurisdiction of other Federal agencies.

Corr. Func-
tional Area: Facility Design; Safety and Environmental; Employment/Work Programs.

RESOURCES

Type Assist: Project Grants; Advisory Services and Counseling; Dissemination of Technical Information; Training; Investigation of Complaints.

Matching
Requirements: The Federal share for each State grant may not exceed 50 percent of the total cost to the State. The Federal share for State on-site consultative contracts may not exceed 90 percent of the total cost to the State.

Obligations
(FY 1981): (Grants) \$43,500,000.

Range/Average
\$ Assistance: A sufficient number of operating grants have not yet been awarded.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: For all types of assistance, apply to the appropriate OSHA regional office.

OMB Cat. No.: 17.500.

INFORMATION CONTACTS

Address: Assistant Secretary, Occupational Safety and Health Administration, Department of Labor, Washington, DC 20210.

Telephone: 202-653-5862.

Contact: Jim Rhodes.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

WOMEN'S SPECIAL EMPLOYMENT ASSISTANCE

AUTHORIZATION

Dept./Agency: Labor/Women's Bureau.

Office: Office of the Secretary.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To reduce discrimination in employment based on sex and race, and to enlarge economic rights and opportunities of women through the promotion of improved working conditions, expanded job opportunities, better training, improved vocational counseling and community services, and more extensive use of women's volunteer services in Federal and community programs. Special focus is on establishing direct linkages with women's organizations and specific groups of women (e.f., minority, mature, low-income, youthful, rural, teen mothers, and offenders) who are not likely to be reached through the usual communications channels. Another major effort is to encourage the movement of women into nontraditional jobs, including apprenticeship, and their advancement to more skilled and responsible jobs in the economy.

Program
Description: Provides informational, promotional, technical, and advisory services to assist in enlarging the contribution and participation of women in the workforce. This is accomplished by improving opportunities for training, counseling and guidance, continuing education, and expansion of day care. The Bureau also works to improve legislation related to equal rights for women in employment and acts as a clearinghouse on matters relating to the status of women workers.

Applicant
Eligibility: Any individual or group located in the United States.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Employment/Work Programs; Client Programs and Services; Education and Vocational Training.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching
Requirements: N/A

Obligations
(FY 1981): (Salaries and Expenses) \$3,837,000.

Range/Average
\$ Assistance: N/A

Past Corr. Assistance: Yes. The Women's Bureau has an apprenticeship program for women in Federal and State correctional facilities.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Requests for information or advice may be made to the appropriate Women's Bureau regional office listed, or to the National Office.

OMB Cat. No.: 17.700.

INFORMATION CONTACTS

Address: Director, Women's Bureau, Office of the Secretary, Department of Labor, Washington, DC 20210.

Telephone: 202-523-6653.

Contact: Elsie Dennison.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

AVIATION EDUCATION

AUTHORIZATION

Dept./Agency: Transportation/Federal Aviation Administration (FAA).

Office: Aviation Policy and Plans.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide elements of aviation education at the kindergarten through university levels.

Program Description: Relevant aviation educational material and information is provided. Assistance includes professional consultation and sample programs for aviation and aerospace education. Upon request, FAA will evaluate proposed programs, from an aviation education view, prior to submission to some other agency for grant. Those receiving consultation help are requested but not required to provide copies of aviation educational materials developed so they may be shared with other educators.

Applicant Eligibility: Any educator at any level (local, county, regional, State, Federal, or international) or any citizen interested in furthering aviation education in their community may apply.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Transportation.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and Expenses) \$211,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. This program has supplied educational materials to prisoners and participated in programs with corrections.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applications take the form of a written or verbal request for aviation educational materials or counseling to any FAA facility, area, or regional office, or Washington headquarters.

OMB Cat. No.: 20.100.

INFORMATION CONTACTS

Address: Aviation Education Programs Division, AVP-300 Federal Aviation Administration, U.S. Department of Transportation, Washington, DC 20591.

Telephone: 202-426-8406.

Contact: Mary Jo Knoff.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PUBLIC TRANSPORTATION FOR NONURBANIZED AREAS

AUTHORIZATION

Dept./Agency: Transportation/Federal Highway Administration (FHWA) and Urban Mass Transportation Administration (UMTA).

Office: Rural and Small Urban Public Transportation Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve, initiate or continue public transportation service in nonurbanized areas by providing financial assistance for the acquisition, construction, and improvement of facilities and equipment and the payment of operating expenses.

Program Description: Funding may be used for eligible construction, project administration, and operating expenses needed to provide efficient and coordinated public transportation service in nonurbanized areas. Funds may also be used for subsidies for nonurbanized public transportation. Projects must provide for the maximum feasible coordination of public transportation sources with other transportation services.

Applicant Eligibility: State agencies, local public bodies and agencies, nonprofit organizations, Indian tribes and operators of public transportation services, including intercity bus service, in rural and small urban areas. Urbanized areas, as defined by the Bureau of the Census, are not eligible.

Beneficiary Eligibility: The general public and private and public providers of public transportation in nonurbanized areas.

Corr. Functional Area: Client Programs and Services; Transportation; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: Federal eligible construction and project administration grants shall not exceed 80 percent of these costs. The Federal share of the eligible operating deficit or user side subsidy deficit shall not exceed 50 percent. Up to one-half of the local share may come from unrestricted Federal funds.

Obligations (FY 1981): (Grants) \$110,000,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: From Federal government to State to applicant.

Application Procedure: Submit application to the State agency designated by the Governor. This agency will evaluate and select eligible applicants and submit projects to the Federal Highway Administration that reflect a fair and equitable distribution of funds.

OMB Cat. No.: 20.509.

INFORMATION CONTACTS

Address: Federal Highway Administration Rural and Small Urban Areas, Public Transport Branch, 400 7th St., SW, Washington, DC 20590. Urban Mass Transportation Administration, Office of Grants Assistance (UTA-10), 400 7th St., S.W., Washington, DC 20590.

Telephone: 202-426-0153 (FHWA).

Contact: Perry Davidson (FHWA) or Dick Doyle (UMTA).

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

TAX INFORMATION AND EDUCATION

AUTHORIZATION

Dept./Agency: Treasury/Internal Revenue Service (IRS).

Office: Taxpayer Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assure that taxpayers, organizations of taxpayers, and organizations which serve taxpayers, receive the most current information on the tax obligation established by the Federal tax system.

Program Description: Information and guidance on tax matters, including assistance in the preparation of returns, is available to each taxpayer who telephones, writes or visits IRS offices. Various types of tax courses can be arranged for groups of taxpayers such as small business persons, and for taxpayers with unusual circumstances, such as those who have suffered property losses in natural disasters. Tax institutes are conducted by district offices, usually between late November and March for individuals who prepare returns for taxpayers. High school and adult education teachers may write for updated packages of materials which enable them to present a complete Federal income tax program. A training course is available to volunteers for assisting taxpayers through community action and other civic organization programs.

Applicant Eligibility: Any individual or group interested in the tax system or having questions on their tax return(s).

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Education and Vocational Training.

RESOURCES

Type Assist: Advisory Services and Counseling; Training.

Matching Requirements: N/A

Obligations (FY 1981): (Taxpayer service and returns processing) \$214,393,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance

Process: Direct from Federal government to applica.

Application

Procedure: Contact any IRS office.

OMB Cat. No.: 21.003.

INFORMATION CONTACTS

Address: Director, Taxpayer Service Division, Internal Revenue Service, Room 7331, 1111 Constitution Ave., N.W. Washington, DC 20224.

Telephone: 202-566-4904.

Contact: Mike Shovanec.

Regional Off.: Toll-free telephone numbers are listed in tax packages and in local telephone directories. Taxpayers may also visit an IRS office for assistance. Office addresses generally are contained in local telephone directories where service is available on a full-time basis or on designated days.

STATE AND LOCAL GOVERNMENT FISCAL ASSISTANCE-GENERAL REVENUE SHARING

AUTHORIZATION

Dept./Agency: Treasury/Office of Revenue Sharing.

Office: Intergovernmental Relations Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide financial assistance to State governments and general purpose local governments.

Program Description: Revenue sharing funds may be used by a recipient government within 24 months of the end of an entitlement period following two public hearings held specifically to permit the public to discuss: (1) proposed use of funds, and (2) proposed use of revenue sharing funds relative to the government's entire budget. Adherence to nondiscrimination and Davis-Bacon wage provisions in any program or activity using revenue sharing funds is required. Recipient governments may spend revenue sharing funds for the State or local contribution to a Federal matching grant program, provided that this is acceptable to the Federal agency administering the matching grant and does not violate any State or local law. Recipients may transfer shared revenues to secondary recipients. Funds may not be used for lobbying purposes.

Applicant Eligibility: State governments and general purpose local governments, including the governing bodies of Indian tribes performing substantial governmental functions, and county sheriffs' offices in the State of Louisiana.

Beneficiary Eligibility: Any person, group, or agency may seek revenue sharing funds from a recipient State or local government and must be allowed to participate in two required public hearings on the use of these funds. The final decision about how the recipient government is to use its revenue sharing funds is made by the governing body.

Corr. Functional Area: Management and Budget; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: No matching is required.

Obligations (FY 1981): (Grants) \$6,857,000.

Range/Average \$ Assistance: Smallest allocation amount \$200 (minimum by law); largest allocation amount \$289,402,174 (FY 1980); average allocation amount not available. Indian governments and Alaskan Native

villages may receive less than the \$200 minimum.

Past Corr. Assistance: Yes. Departments of Corrections have received revenue sharing funds through their state governments.

MANAGEMENT

Assistance Process: From Federal government to State to applicant.

Application Procedure: An application is not necessary to receive funds. Based upon data furnished by the Census Bureau, funds are distributed to eligible governments.

OMB Cat. No.: 21.300.

INFORMATION CONTACTS

Address: Intergovernmental Relations Division, Office of Revenue Sharing, 2401 E St., N.W., Washington, DC 20226.

Telephone: 202-634-5200.

Contact: Karen Spaight.

Regional Off.: None.

FEDERAL CIVIL SERVICE EMPLOYMENT

AUTHORIZATION

Dept./Agency: Office of Personnel Management (OPM).

Office: Federal Job Information Center.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To fill U.S. Government job vacancies with the best qualified applicants available.

Program Description: The Federal Job Information Center provides information to any U.S. citizen interested in competing for Federal employment. Positions are filled without discrimination in regard to race, religion, sex, politics, age or nonmerit factors, but veterans receive preference.

Applicant Eligibility: Any United States citizen, age 18 or older, may apply. There are special programs to help place the physically handicapped, the mentally retarded or mentally restored, and the disadvantaged. An arrest record does not automatically bar a person from Federal employment.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Employment/Work Programs.

RESOURCES

Type Assist: Federal Employment.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$34,649,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. OPM personnel have gone to correctional facilities to inform them of this program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: By application forms available from Job Information Centers of OPM.

OMB Cat. No.: 27.001.

INFORMATION CONTACTS

Address: Federal Job Information Center, Office of Personnel Management,
1900 E St., N.W., Washington, DC 20415.

Telephone: 202-632-6063.

Contact: Steven B. Davis.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

FEDERAL EMPLOYMENT ASSISTANCE FOR VETERANS, FEDERAL EMPLOYMENT FOR THE HANDICAPPED

AUTHORIZATION

Dept./Agency: Office of Personnel Management.

Office: Veterans' Employment Office, Selective Placement Program Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance to veterans and handicapped persons in
obtaining Federal employment.

Program Description: All veterans are entitled to advisory services and counseling.
Five or 10 veterans' preference points are added to ratings in
Civil Service examinations. Eligible Vietnam veterans may be
appointed non-competitively to positions in grades 1-7 by meeting
minimum qualification requirements. Employment opportunities are
specifically directed toward the utilization of all groups of
handicapped in selected positions. Concern is focused on
referral, placement and trial appointments for the handicapped
individual. Each Federal employer has a coordinator for
selective placement with responsibility for assuring that
qualified handicapped applicants receive full consideration for
employment.

Applicant Eligibility: Five-point preference is given to honorably separated veterans
who served on active duty in the Armed Forces of the United
States during certain periods of time. Ten-point preference is
given to disabled veterans and certain wives or husbands, widows
or widowers, and mothers of veterans. Veterans with no more than
14 years of education who served in the Armed Forces during the
period August 5, 1964-May 7, 1975 are eligible for the
non-competitive appointments. Any persons with physical or
mental disabilities are eligible, or rehab personnel working on
their behalf.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Employment/Work Programs; Client Programs and
Services.

RESOURCES

Type Assist: Federal Employment.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) Veterans: \$560,000; Handicapped:
\$550,000.

Range/Average \$ Assistance: N/A.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Application forms for veterans are available from Federal Job Information Centers or Area Office of the Office of Personnel Management. Veterans eligible for the non-competitive appointments may make personal contact with any Federal agency. Handicapped persons or rehabilitation personnel working in their behalf should contact the appropriate regional or local office of the Office of Personnel Management or the Coordinator for Selective Placement in a local Federal agency.

OMB Cat. No.: 27.002, 27.005.

INFORMATION CONTACTS

Address: Office of Veterans Employment Programs, Office of Selective Placement, Office of Affirmative Employment Programs, Office of Personnel Management, 1900 E St., N.W., Washington, DC 20415.

Telephone: Veterans: 202-254-3058; Handicapped: 202-632-5687.

Contact: Veterans: Donald A. Smith; Handicapped: Hedwig Oswald.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INTERGOVERNMENTAL COOPERATION IN RECRUITING AND EXAMINING, INTERGOVERNMENTAL PERSONNEL GRANTS

AUTHORIZATION

Dept./Agency: Office of Personnel Management (OPM).

Office: Office of Intergovernmental Personnel Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist State and local governments and Indian tribal governments in strengthening their staffs, productivity and central management capabilities through programs to improve recruiting and personnel systems; and to train professional, administrative, and technical employees and officials.

Program
Description: Cooperation in Recruiting and Examining assists through cooperative shared-costs projects and provides reimbursable recruiting and examining services in the design and operation of intergovernmental staffing systems for cooperative Federal/State/local government use, State and local government use of Federal eligibility lists and application blanks, examining qualification evaluation and cooperative merit ranking and combined efforts to recruit for public employment. Personnel grants are available for personnel administration improvements, training of certain employees and government service fellowships or any combination of these. At least 50 percent of the amount allocated to any State must directly benefit local governments.

Applicant
Eligibility: Cooperation in Recruiting and Examining includes States, or their political subdivisions, agencies or instrumentalities and Indian tribal governments. Personnel grants include any State or any group of States that enters into a compact or other agreement, any general local government or group of general local governments serving a population of 50,000 or more, Indian governing bodies that perform substantial governmental functions, a general local government or group thereof that serves a population of less than 50,000 with administrative problems and training needs related to programs of national interest and organizations representing State and local governments, associations of State or local public officials and non-profit organizations.

Beneficiary
Eligibility: Job applicants in Cooperation in Recruiting and Examining and employers. Same as Applicant Eligibility in Personnel Grants.

Corr. Func-
tional Area: Personnel; Management and Budget.

RESOURCES

Type Assist: Provision of Specialized Services for Cooperation in Recruiting and Examining, Formula Grants and Projects for Personnel Grants.

Matching
Requirements: N/A for Cooperation in Recruiting and Examining. For Personnel Grants 80 percent of the total available for grants each fiscal year is allocated among States on the basis of a formula which

includes the factors of population and number of State and local government employees. The remaining 20 percent of the funds is distributed at the discretion of OPM to further Intergovernmental Personnel Act objectives. Grants may represent up to 50 percent of program costs.

Obligations (FY 1981): N/A for Cooperation in Recruiting and Examining, Personnel Grants \$20,000,000.

Range/Average \$ Assistance: N/A for Cooperation in Recruiting and Examining, Personnel Grants \$1,200 to \$1,000,000, \$60,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant for Cooperation in Recruiting and examining; Federal government to State to applicant for Personnel Grants.

Application Procedure: Cooperation in Recruiting and Examining varies depending on the nature and scope of the cooperative activities or reimbursable services involved. For Personnel Grants complete the required application form and forward it to the appropriate regional office of OPM. This program is subject to the provisions of OMB Circulars No. A-102 for State and local governments and No. A-110 for other organizations.

OMB Cat. No.: 27.008, 27.012.

INFORMATION CONTACTS

Address: Associate Director for Staffing Systems and Services, Office of Intergovernmental Personnel Programs, Office of Personnel Management, F.O. Box 14184, Washington, DC 20044.

Telephone: Cooperation in Recruiting and Examining: Assistant Director for Intergovernmental Personnel Programs; Personnel Grants: Richard Romero.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

TRAINING ASSISTANCE TO STATE AND LOCAL GOVERNMENTS

AUTHORIZATION

Dept./Agency: Office of Personnel Management (OPM).

Office: Office of Training.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist State and local governments and Indian tribal governments in training professional, administrative, and technical personnel to increase their capability for mission accomplishment.

Program Description: State and local employees and employees of Indian tribal governments may attend training courses conducted for Federal employees or solely for State and local employees or employees of Indian tribal governments in the following general subject areas: general management, management sciences, labor relations, ADP management, personnel management, and communications and office skills. Consultative services in administration training, curriculum development, resource selection and evaluation are available; written materials on training can be provided. Participation in OPM training courses, consultations, and advisory services of more than a very limited scope entails reimbursement to OPM for the costs involved.

Applicant Eligibility: States, their political subdivisions, agencies, or instrumentalities; Indian governmental bodies.

Beneficiary Eligibility: State and local employees and employees of Indian governing bodies.

Corr. Functional Area: Personnel; Special Groups; Management and Budget.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information; Training.

Matching Requirements: N/A

Obligations (FY 1981): (Revolving fund) \$1,570,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Requests for reimbursable assistance must be in the form of a written request to the Office of Personnel Management or a duly designated regional office.

OMB Cat. No.: 27.009.

INFORMATION CONTACTS

Address: Associate Director for Workforce Effectiveness and Development, Office of Personnel Management; Associate Director for Executive Personnel and Management Development, Office of Personnel Management; Assistant Director Intergovernmental Personnel Programs, Office of Personnel Management. 1900 E Street, N.W., Washington, DC 20415.

Telephone: 202-632-6200.

Contact: Ken Steen.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INTERGOVERNMENTAL MOBILITY OF FEDERAL, STATE, AND LOCAL EMPLOYEES

AUTHORIZATION

Dept./Agency: Office of Personnel Management.

Office: Office of Intergovernmental Personnel Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To facilitate Federal-State-local cooperation and to aid in solving problems and delivering improved services at all government levels through the sharing of professional, administrative, and technical expertise.

Program Description: Permits the temporary assignment of personnel back and forth between Federal agencies, State and local governments, Indian tribes or tribal organizations, institutions of higher education and other eligible organizations. Assignments are for specific work beneficial to both the State, local government, Indian tribe, or other eligible organization and the Federal agency concerned. A single assignment may not exceed four years. The employee, after receiving full information about the proposed assignment and his benefits under the various options, must also agree to the assignment before the agreement can be implemented. An employee of a Federal agency must serve in the Civil Service upon the completion of his or her assignment for a period equal to that of the assignment.

Applicant Eligibility: A proposal for assignment may be initiated either by the State or local government, institution of higher education, Indian tribe or other eligible organization which must then obtain the agreement of the Federal agency; alternatively, the request may be originated by the Federal agency which must then obtain the agreement of the state or local jurisdiction, or Indian tribe, institution of higher education, or other eligible organization.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Special Groups; Management and Budget.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$215,000.

Range/Average \$ Assistance: N/A

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: Intergovernmental assignments will be implemented by a written agreement between the Federal agency, the State or local government, Indian tribe or tribal organization, educational institution, or other eligible organization and the employee to be assigned, to assure full understanding of the rights, responsibilities, conditions, and duration of the assignment.

OMB Cat. No.: 27.011.

INFORMATION CONTACTS

Address: Chief, Faculty Fellows and Personnel Mobility Division, Office of Intergovernmental Personnel Programs, Office of Personnel Management, P.O. Box 14184, Washington, DC 20044.

Telephone: 202-632-5373.

Contact: Ardrey Harris.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PRESIDENTIAL MANAGEMENT INTERN PROGRAM

AUTHORIZATION

Dept./Agency: Office of Personnel Management (OPM).

Office: Presidential Management Intern Program Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To bring graduate students receiving advanced degrees in management with a public sector focus into the Federal service, to allow state and local governments to hire these individuals, and to provide temporary State and local government work assignments for program participants.

Program
Description: State and local governments can utilize the Presidential Management Intern Program as a cooperative recruiting and examining effort. Interns employed by Federal agencies can be assigned to State and local governments for temporary assignments during their 2-year internships. State and local governments compete with Federal agencies for interns.

Applicant
Eligibility: State and local governments and organizations eligible to participate in the Intergovernmental Personnel Act mobility program are eligible to host Federal interns.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Personnel; Management and Budget.

RESOURCES

Type Assist: Provision of Specialized Services; Federal Employment.

Matching
Requirements: N/A

Obligations
(FY 1981): Unknown.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: No.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Written notice to the Office of Intergovernmental Personnel Programs (OIPP) requesting referrals of either nominees or

finalists. Letter to OIPP outlining duties and responsibilities and eligibility requirements of interns for temporary assignments.

OMB Cat. No.: 27.013.

INFORMATION CONTACTS

Address: Chief, Presidential Management Intern Program Division, Office of Intergovernmental Personnel Programs, Office of Personnel Management, PO Box 14184, Washington, DC 20044.

Telephone: 202-254-7316.

Contact: Andrew Boesel.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CLEARINGHOUSE SERVICES, CIVIL RIGHTS AND SEX DISCRIMINATION COMPLAINTS

AUTHORIZATION

Dept./Agency: Commission on Civil Rights.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To communicate civil rights information to the public with emphasis on how Federal programs and policy can be used to advance equal opportunities for persons who are subjected to discrimination due to age or handicap, and for minority citizens and women; to receive and refer complaints alleging denial of civil rights because of color, race, religion, sex, age, handicap or national origin; to receive, investigate, and refer complaints alleging denial of voting rights.

Program Description: The Commission on Civil Rights (CCR) seeks to advance the cause of equal opportunity for persons who are subjected to discrimination because of age or handicap, and for minority citizens and women utilizing Federal programs. The CCR receives complaints alleging denial of equal protection of the laws in the areas of voting, employment, housing, education, and the administration of justice. The CCR uses publications, films, liaison with private and public groups, the media, and a variety of other techniques to provide civil rights information to those involved in implementing and/or complying with Federal civil rights laws and policies and the general public.

Applicant Eligibility: Anyone can seek information.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; System Policy, Planning and Coordination; Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): \$11,998 000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Direct request to the Commission.

OMB Cat. No.: 29.001.

INFORMATION CONTACTS

Address: Commission on Civil Rights, 1121 Vermont Avenue, N.W.,
Washington, DC 20425.

Telephone: 202-254-6506.

Contact: Ron Pizza.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

EMPLOYMENT DISCRIMINATION - SETTLEMENT, INVESTIGATION, CONCILIATION,
AND LITIGATION OF UNLAWFUL EMPLOYMENT PRACTICES

AUTHORIZATION

Dept./Agency: Equal Employment Opportunity Commission.

Office: Legal Counsel Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide for enforcement of the Federal prohibition against
employment discrimination in the private and public sectors
based on race, color, religion, sex or national origin.

Program
Description: Receives complaints of discriminatory employment practices by or
on behalf of an individual claiming to be aggrieved. Settlement
attempts and investigations ensue, and if reasonable cause is
found, conciliation. If conciliation proves to be unsuccessful,
the Commission may bring civil action against respondents named
in the charge. A special program is developed for alleged
systemic practices.

Applicant
Eligibility: Any aggrieved individual or individuals, labor unions,
associations, legal representatives, unincorporated
organizations, who have reason to believe that an unlawful
employment practice has been committed by an employer, employment
agency, labor organization or joint labor-management committee
with more than 15 employees.

Beneficiary
Eligibility: Potential, present and former employees who have been subject to
unlawful employment practices.

Corr. Func-
tional Area: Employment/Work Programs; Special Groups; Personnel; Client
Programs and Services.

RESOURCES

Type Assist: Investigation of Complaints.

Matching
Requirements: N/A

Obligations
(FY 1981): (Salaries and expenses) \$83,445,000.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Yes.

CONTINUED

3 OF 6

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Direct request to the Commission.

OMB Cat. No.: 30.001.

INFORMATION CONTACTS

Address: Office of General Council, Equal Employment Opportunity
Commission, 2401 E Street, N.W., Washington, DC 20506.

Telephone: 202-634-6595.

Contact: Constance Dupre.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

EMPLOYMENT DISCRIMINATION, AGE DISCRIMINATION AND THE EQUAL PAY ACT

AUTHORIZATION

Dept./Agency: Equal Employment Opportunity Commission (EEOC).

Office: Age Branch, Equal Pay Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To prohibit arbitrary age discrimination in hiring and other
employment practices, promote the employment of older workers
based on ability and help employers and employees find ways to
meet problems arising from the impact of age on employment.
Included is the prohibition of sex discrimination in the payment
of wages to men and women performing equal work in the same
establishment.

Program
Description: Individuals 40 to 70 years old are protected from age
discrimination by private employers engaged in an industry
affecting commerce who have 20 or more employees, by State and
local governments, by employment agencies serving such employers,
and by labor organizations with 25 or more members in an industry
affecting commerce. Employers engaged in commerce or in the
production of goods for commerce are prohibited from paying sex
based wage differentials to men and women performing equal work
in the same establishment. The same prohibition applies to labor
organizations representing employees of a covered employer.

Applicant
Eligibility: Individuals who believe they have been discriminated against
because of age or sex and individuals who believe such
discrimination is occurring against others.

Beneficiary
Eligibility: Age discrimination includes individuals between the ages of 40
and 70. The Equal Pay Act includes individuals working for
employers engaged in commerce or in the production of goods for
commerce.

Corr. Func-
tional Area: Special Groups; Employment/Work Programs; Personnel.

RESOURCES

Type Assist: Advisory Services and Counseling; Investigation of Complaints.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses) Age discrimination: \$2,831,000; Equal
Pay Act: \$4,618,500.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Yes. Assistance has been provided to matrons in correctional
institutions.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Requests for assistance may be made either orally or in writing to the appropriate local office of the EEOC. (The names of persons making inquiries are held in confidence.)

OMB Cat. No.: 30.008, 30.010.

INFORMATION CONTACTS

Address: Office of Field Services, Equal Employment Opportunity Commission, 2401 E St., N.W., Washington, DC 20506.

Telephone: 202-653-7435.

Contact: Age Discrimination: Francis LaRuffa; Equal Pay Act: Richard McMullen.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

COMMUNICATIONS INFORMATION AND INVESTIGATION OF COMPLAINTS

AUTHORIZATION

Dept./Agency: Federal Communications Commission (FCC)/Consumer Assistance and Information Division.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To increase public knowledge of communications functions, problems, and services and to help maintain efficient and responsible systems of public communication through investigation of complaints.

Program
Description: Field offices handle complaints from the public concerning radio broadcasting and interference to radio broadcasting. The Commission provides information and education services through its Office of Public Affairs.

Applicant
Eligibility: Anyone may seek information from, or file a complaint with, the Federal Communications Commission.

Beneficiary
Eligibility: General public.

Corr. Func-
tional Area: Management and Budget; Security; Client Programs and Services.

RESOURCES

Type Assist: Dissemination of Technical Information; Investigation of Complaints.

Matching
Requirements: N/A

Obligations
(FY 1981): Not separately identifiable.

Range/Average
\$ Assistance: N/A

Past Corr.
Assistance: Yes. Field offices have received requests for information and complaints from inmates.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Contact the appropriate field office. Upon application, the FCC will furnish specific information regarding its licensing and regulatory policies.

OMB Cat. No.: 32.001.

INFORMATION CONTACTS

Address: Consumer Assistance and Information Division, Federal Communications Commission, Room 258, 1919 M Street, N.W., Washington, DC 20554.

Telephone: 202-632-7048.

Contact: Ms. Caldwell.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LABOR MEDIATION AND CONCILIATION

AUTHORIZATION

Dept./Agency: Federal Mediation and Conciliation Service.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To prevent or minimize work stoppages caused by disputes between labor and management in industries affecting interstate commerce.

Program Description: Provides professional advice, guidance and counseling and promotes and encourages harmonious relationships between parties involved in labor-management collective bargaining disputes. Actual services include providing: (1) mediation assistance to employers and labor organizations having collective bargaining disputes; (2) assistance to organizations and unions in the prevention of disputes by seeking to improve their day-to-day relationships and creating a better degree of understanding and cooperation; and (3) assistance to organizations and labor organizations in the selection of impartial arbitrators to hear and decide disputes over collective bargaining agreements.

Applicant Eligibility: Domestic employers involved in interstate commerce and related labor organizations. The Federal Mediation and Conciliation Service (FMCS) may provide its professional services to settle labor disputes either upon notice required by law or at the request of the involved parties, or may proffer its services on its own motion if there is significant impact upon interstate commerce.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Management and Budget; Personnel.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): \$27,640,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Notice (FMCS Form F-7) to a regional office. Written request for assistance.

OMB Cat. No.: 34.001.

INFORMATION CONTACTS

Address:

Federal Mediation and Conciliation Service, Washington, DC 20427.

Telephone:

202-653-5290.

Contact:

Dorothy Yount.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

DONATION OF FEDERAL SURPLUS PERSONAL PROPERTY

AUTHORIZATION

Dept./Agency: General Services Administration.

Office:

Donation Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To transfer surplus property to the states for distribution to State and local public agencies for public purposes, or to certain nonprofit education and public activities, to public airports, and to educational activities of special interest to the armed services.

Program

Description:

Surplus items are used by State and local public agencies for carrying out or promoting one or more public purposes, such as conservation, parks and recreation, education, public health, public safety, and economic development; by certain nonprofit, tax exempt educational or public health institutions or organizations; or by public airports for airport development, operation or maintenance. The following items are representative of those donated: office machines and supplies, furniture, hardware, textiles, special purpose motor vehicles, boats, airplanes, and construction equipment. Items not donated are made available for sale to the general public.

Applicant

Eligibility:

State participation is contingent upon the acceptance by the General Services Administration (GSA) of a State plan of operation. This State plan must establish a State agency which is responsible for the distribution of Federal surplus personal property to eligible recipients within the State on a fair and equitable basis. Eligible recipients are defined as: (1) Public agencies, which include any State or department, agency, or instrumentality of the state; political subdivisions of the State; instrumentalities created by compact or other agreement between a State and political subdivisions; and Indian tribes, bands, groups, or communities located on a State reservation. Eligibility for public agencies is determined by the State agency for surplus property. (2) Nonprofit, tax exempt schools including colleges, universities, public libraries, schools for the mentally retarded or physically handicapped, educational radio or TV stations, day care centers, museums, medical institutions, hospitals, health centers, and clinics. Eligibility for nonprofit institutions and organizations is determined by the State agency for surplus property. Service educational activities, including American Red Cross, Boy Scouts of America, Boys' Clubs of America, Camp Fire Girls, Girl Scouts of the United States of America, Naval Sea Cadet Corps, United Service Organizations, Young Marines of the Marine Corps League, and schools with military-connected programs. Eligibility is determined by the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics). Eligibility for public airports is determined by the Federal Aviation Administration.

Non-eligible institutions and organizations include charitable and purely domiciliary institutions such as old peoples' homes or orphanages, summer camps or clubs or playgrounds not part of a school, Sunday Schools, and veterans organizations.

Beneficiary

Eligibility: Same as Applicant Eligibility.

Corr. Functional Area:

Management and Budget; Client Programs and Services; Transportation.

RESOURCES

Type Assist: Sale, Exchange, or Donation of Property and Goods.

Matching

Requirements: N/A

Obligations
(FY 1981):

\$7,887,000.

Range/Average
\$ Assistance:

N/A

Past Corr.
Assistance:

Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Contact the appropriate State agency responsible.

OMB Cat. No.: 39.003.

INFORMATION CONTACTS

Address:

Director, Donation Division, Federal Property Resources Service, General Services Administration, Washington DC 20406.

Telephone:

202-557-1918.

Contact:

Marie Tammerman.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

NATIONAL AUDIOVISUAL CENTER

AUTHORIZATION

Dept./Agency:

General Services Administration.

Office:

N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To serve as an information, sales, loan, and technical service center for audiovisual materials produced by or for Federal agencies.

Program
Description:

Copies of agencies' audiovisual materials on deposit with the National Audiovisual Center are for sale, rent or loan to the public. Normally not restricted, except as to commercial use.

Applicant
Eligibility:

Anyone is eligible.

Beneficiary
Eligibility:

Same as Applicant Eligibility.

Corr. Functional Area:

Education and Vocational Training; Personnel.

RESOURCES

Type Assist:

Advisory Services and Counseling; Dissemination of Technical Information.

Matching

Requirements: N/A

Obligations
(FY 1981):

(Salaries and expenses) \$629,500.

Range/Average
\$ Assistance:

N/A

Past Corr.
Assistance:

Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Write to obtain list of available materials.

OMB Cat. No.:

39.005.

INFORMATION CONTACTS

Address: National Audiovisual Center, General Services Administration,
Washington, DC 20409.

Telephone: 301-763-1860.

Contact: Ms. McCulley.

Regional Off.: None.

FEDERAL INFORMATION CENTER

AUTHORIZATION

Dept./Agency: General Services Administration.

Office: Financial Management Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide a single point in each major metropolitan area for the public to address questions about Federal agencies and receive the desired information or an accurate referral to the office which can best assist the citizen.

Program Description: Federal Information Centers may be used by the general public in making inquiries about any agency or department of the Federal government.

Applicant Eligibility: Anyone can apply for information.

Beneficiary Eligibility: The general public.

Corr. Functional Area: System Policy, Planning and Coordination; Client Programs and Services.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$4,853,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Visit, telephone, or write nearest Federal Information Center.

OMB Cat. No.: 39.008.

INFORMATION CONTACTS

Address: Federal Information Center Coordinating Staff, General Services Administration, Washington, DC 20405.

Telephone: 202-566-1937.

Contact: Jack Morgan.

Regional Off.: Contact the appropriate Federal Information Center listed in the Appendix.

CONSUMER INFORMATION CENTER

AUTHORIZATION

Dept./Agency: General Services Administration.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage federal agencies to develop and release information of interest to consumers and to increase public awareness of the availability of this information.

Program Description: Provides a quarterly catalog of selected government publications of consumer interest in English, and an annual listing of Federal Consumer publications in Spanish.

Applicant Eligibility: Anyone can request information.

Beneficiary Eligibility: General public.

Corr. Functional Area: Education and Vocational Training; Client Programs and Services.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and expenses) \$1,432,000. In addition to these amounts other Federal agencies pay the cost of reimbursing the Government Printing Office for distribution of free consumer publications from Pueblo, Colorado. \$6,170,000 in FY 81.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Visit the nearest Federal Information Center or write to: Consumer Information Center, Pueblo, CO 81009.

OMB Cat. No.: 39.009.

INFORMATION CONTACTS

Address: Executive Director, Consumer Information Center, General Services Administration, Washington, DC 20405.

Telephone: 202-566-1794.

Contact: Dierdra Peoples.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

GOVERNMENT PUBLICATIONS - SALES AND DISTRIBUTION

AUTHORIZATION

Dept./Agency: Government Printing Office.

Office: Superintendent of Documents.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make U.S. Government publications available for purchase.

Program Description: The Superintendent of Documents, Government Printing Office, is an authorized sales agent for publications resulting from study and research conducted by the various departments and agencies of the Federal Government. More than 24,000 titles covering nearly every field of interest are available for purchase at nominal prices. By law, every publication printed through the GPO, whether it is designated for sale or not, must be cataloged and indexed. The "Monthly Catalog," which is produced to fulfill this obligation, lists all publications printed and is available to the public on a subscription basis. The Superintendent of Documents distributes approximately 428 Federal publications, which are regularly supplemented or revised, and periodicals. These subscription items are listed in the "Government Periodicals and Subscription Services," which is revised quarterly and includes order blanks for obtaining these items.

Applicant All interested parties.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; System Policy, Planning and Coordination.

RESOURCES

Type Assist: Sale, Exchange, or Donation of Property and Goods; Dissemination of Technical Information.

Matching Requirements: N/A

Obligations (FY 1981): (Salaries and Expenses) \$51,332,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance

Process: Direct from Federal government to applicant.

Application

Procedure: Request to the address below.

OMB Cat. No.: 40.002.

INFORMATION CONTACTS

Address: Mail orders and inquiries should be addressed to: Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Telephone: 202-275-3314.

Contact: Don Quaid.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

BOOKS FOR THE BLIND AND PHYSICALLY HANDICAPPED

AUTHORIZATION

Dept./Agency: Library of Congress.

Office: National Library Service for the Blind and Physically Handicapped.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide library service to the blind and physically handicapped residents of the United States.

Program Description: The program provides talking books, books in braille, and talking book machines. There are 56 regional libraries and 104 subregional libraries in the United States with a collection of approximately 29,000 titles in recorded in braille form and over 30,000 music scores, textbooks, and instructional materials in braille, large type and recorded form.

Applicant Eligibility: An applicant must provide a certificate of his inability to read or manipulate conventional printed material from a competent authority, defined in cases of blindness, visual disability, or physical limitations, as doctors of medicine, doctors of osteopathy, ophthalmologists, optometrists, registered nurses, therapists, professional staff of hospitals, institutions, and public welfare agencies. In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress. In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine who may consult with colleagues in associated disciplines.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Use of Property, Facilities, and Equipment.

Matching Requirements: N/A

Obligations (FY 1981): (10 percent salaries and expenses; 90 percent equipment and supplies) \$35,290,000.

Range/Average \$ Assistance: N/A

Past Corr. Assistance: Yes. They are now providing books for many blind and handicapped inmates.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applications can be made to either the National Library Service for the Blind and Physically Handicapped in Washington, the 56 regional libraries, or 104 subregional libraries.

OMB Cat. No.: 42.001.

INFORMATION CONTACTS

Address: Director, National Library Service for the Blind and Physically Handicapped, Library of Congress, 1291 Taylor Street, N.W., Washington, DC 20542.

Telephone: 202-882-5500.

Contact: Frank Cylke.

Regional Off.: Fifty-six regional and 104 subregional libraries in the United States. Each State has an agency distributing talking book machines. Local public libraries have such information available, otherwise contact office listed.

DISTRIBUTION OF LIBRARY OF CONGRESS CATALOGING

AUTHORIZATION

Dept./Agency: Library of Congress.

Office: Cataloging Distribution Service.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To distribute cataloging and bibliographic information in the form of magnetic tapes, microforms, printed catalog cards, book catalogs, and other technical publications to government agencies, libraries and other institutions. This program enables them to utilize the Library of Congress cataloging and avoid costly cataloging in their own institutions.

Program Description: Any institution or individual may purchase catalog cards, book catalogs, magnetic tapes, and other technical publications directly from the Cataloging Distribution Service.

Applicant Eligibility: Any institution or individual may apply.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$14,252,590.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The Library of Congress has sold bibliographies to prison libraries under this program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: By written request.

OMB Cat. No.: 42.003.

INFORMATION CONTACTS

Address: Chief, Cataloging Distribution Service, Library of Congress,
Navy Yard Annex Building No. 159, Washington, DC 20541.

Telephone: 202-287-6120.

Contact: Dave Remington.

Regional Off.: None.

LIBRARY OF CONGRESS RESEARCH SERVICES

AUTHORIZATION

Dept./Agency: Library of Congress.

Office: General Reading Rooms Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To render general and specialized reference and bibliographic services.

Program Description: Research and reader services are rendered in such diverse fields as American history, science and technology, African, Middle Eastern, Asian, Slavic, European, and Hispanic studies, music, geography, and cartography, and for such diverse materials as newspapers, serials (periodicals), manuscripts, maps, phonorecords, prints, photographs, and motion pictures. In general, guidance is offered in the identification and use of material and, insofar as the pressure of public business permits, reference service in answer to telephone and written inquiries is offered to persons who have exhausted State, local, and regional resources. Certain types of requests are declined; however, persons requiring services which cannot be performed by Library staff can be supplied with the names of private researchers who can do the work on fee basis or of other individuals, organizations, and/or agencies which serve as information resources in the requested subject field.

Applicant Eligibility: Admission to the Library is free and admission to its reading rooms is permitted to all persons over high school age. Those who cannot come to the Library of Congress and who have exhausted available resources will be assisted by telephone and letter to the extent that time permits.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Research and Evaluation.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$21,187, 000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Walk-in service or written request.

OMB Cat. No.: 42.006.

INFORMATION CONTACTS

Address: Chief, General Reading Rooms Division, Library of Congress, Washington, DC 20540.

Telephone: 202-287-5530.

Contact: Ellen Hahn.

Regional Off.: None.

REFERENCE AND REFERRAL SERVICES IN SCIENCE AND TECHNOLOGY

AUTHORIZATION

Dept./Agency: Library of Congress.

Office: National Referral Center or Science and Technology Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide general and specialized reference and bibliographic services based on library holdings in science and technology and referral services.

Program Description: Reference specialists of the science and technology division answer without charge brief technical inquiries entailing a bibliographic response. The division also provides free referral service through its National Referral Center by directing those who have a question concerning a particular subject to organizations or individuals that can provide the answer. In responding to inquiries, the Center draws on its current registry of 13,000 information resources and furnishes a name, address, telephone number, and description of services for each information resource provided. This kind of information is also disseminated, with broad topical areas, through occasional published volumes in the series "A Directory of Information Resources in the United States."

Applicant Eligibility: Reference services are available to any individual or organization working in the fields of science and technology. National Referral Center services are available in all subject areas.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Information Systems and Client Records.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) Not separately identified.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The Library of Congress has provided assistance to police, juvenile detention, and neighborhood and community corrections centers under this program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Walk-in service, telephone and written request.

OMB Cat. No.: 42.007.

INFORMATION CONTACTS

Address: National Referral Center (referral services) or Science and Technology Division (reference services), Library of Congress, Washington, DC 20540.

Telephone: 202-287-5670.

Contact: John Feulner.

Regional Off.: None.

AEROSPACE EDUCATION SERVICES PROJECT

AUTHORIZATION

Dept./Agency: National Aeronautics and Space Administration (NASA).

Office: NASA Community and Educational Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide information about U.S. aeronautics and space research and development activities and their results, to enhance the knowledge of students and teachers and motivate them in science education and careers, to enrich the regular curricula, and to assist with in-service teacher training.

Program Description: Information is made available through lecture/demonstrations to assembled groups and personal contact with classroom teachers. Programs cannot be used where there are commercial overtones, for promotional purposes, or where admission is charged.

Applicant Eligibility: Schools, teacher training institutions, colleges, universities, civic groups museums and planetaria.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Program Costs) \$600,220.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Correctional clients have gone to the NASA field centers.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Letter request to NASA Field Centers listed.

OMB Cat. No.: 43.001.

INFORMATION CONTACTS

Address: Chief of Community and Educational Services, Code LFG-9, NASA Headquarters, Washington, DC 20546. Initial contact should be at NASA Field Center.

Telephone: 202-755-3757.

Contact: Mr. Nixon.

Regional Off.: Contact education officer or public affairs officer at nearest NASA Field Center: Ames Research Center, Moffett Field, Mountain View, CA 94035; Goddard Space Flight Center, Greenbelt, MD 20771; John F. Kennedy Space Center, Kennedy Space Center, FL 32899; Langley Research Center, Langley Station, Hampton, VA 23365; Lewis Research Center 21000 Brookpark Rd, Cleveland, OH 44135; Johnson Space Center, Houston, TX 77058; Marshall Space Flight Center, Huntsville, AL 35812.

CREDIT UNION CHARTER, EXAMINATION, SUPERVISION, AND INSURANCE

AUTHORIZATION

Dept./Agency: National Credit Union Administration.

Office: Chartering and Insurance Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To offer to groups that have a common bond the opportunity to establish and operate their own credit unions.

Program Description: Staff will explain Federal credit union chartering requirements to any interested group, will help with the preparation of the charter application, will assist a newly chartered credit union to begin operation, and will assist credit unions and their members in consumer matters. Grant of a Federal charter will provide \$100,000 depositor insurance on individual accounts. State-chartered credit unions are eligible to apply for depositor insurance in accordance with applicable State laws.

Applicant Eligibility: Associations of 300 or more members, employee groups of 200 or more, and rural communities with 300 or more families may qualify for a Federal credit union charter.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Personnel; Management and Budget.

RESOURCES

Type Assist: Insurance; Provision of Specialized Services; Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): \$59,841,000. (Federal credit union program is supported by fees and insurance premiums.)

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Made in the form of a request to the Chairman, National Credit Union Administration. Requests are submitted through regional offices.

OMB Cat. No.: 44.001.

INFORMATION CONTACTS

Address: Chairman, NCUA Board, National Credit Union Administration, 1776
G Street, N.W., Washington, DC 20456.

Telephone: 202-357-1060.

Contact: Sandy Lemon.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

PROMOTION OF THE ARTS - ARTISTS-IN-SCHOOLS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National
Endowment for the Arts.

Office: Artists in Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide grants for special innovative projects in arts
education.

Program Description: Provides placement of professional quality artists in educational
environments through matching residency grants. These residency
grants are administered and distributed through the state arts
agencies.

Applicant Eligibility: Grants may be made only to nonprofit organizations if donations
to such organizations qualify as a charitable deduction. This
definition also includes states, local governments, and State
arts agencies.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Arts and Recreation; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Grants to organizations, with few exceptions, must be matched,
at least dollar-for-dollar, with non-Federal funds.

Obligations (FY 1981): (Grants) \$4,975,000.

Range/Average \$ Assistance: Individuals: none. Organizations: \$2,000 to \$80,000; \$15,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Applicants should request guidelines for this program area and
appropriate standard application forms. This program is subject
to the provisions of OMB Circulars No. A-110 and A-102, as
appropriate.

OMB Cat. No.: 45.003.

INFORMATION CONTACTS

Address: Director, Artists-in-Schools Program, National Endowment for the Arts, 2401 E Street, N.W., Washington, DC 20506.

Telephone: 202-634-6028.

Contact: Katherine Plowitz, Program Specialist.

Regional Off.: None.

PROMOTION OF THE ARTS - LITERATURE

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Arts.

Office: Literature.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide fellowships for creative writers, and to support organizations devoted to development of the literary arts in America.

Program Description: Grants are awarded to individuals and organizations for the creation of new works and for residencies and readings by creative writers in libraries, theaters, museums, colleges, prisons, hospitals and other institutions. Grants are also given to support small literary presses and magazines. This program also assists national literary service organizations and gives referrals.

Applicant Eligibility: Grants may be made to: (1) nonprofit organizations, including State and local governments and State arts agencies, if donations to such organizations qualify as charitable deductions and to (2) individuals (ordinarily U.S. citizens only) who possess exceptional talent.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Grants to organizations, with few exceptions, must be matched, at least dollar-for-dollar, with non-Federal funds.

Obligations (FY 1981): (Grants) \$4,810,000.

Range/Average \$ Assistance: Individuals: \$10,000. Organizations: \$500 to \$470,000; \$8,000.

Past Corr. Assistance: Yes. The Literature Program has provided assistance to the correctional field in the form of supporting creative writers as residents in some prisons.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Applicants should request guidelines for this program area and appropriate standard application forms (NEA-2 for individuals, NEA-3 for organizations, and Standard Form 424 for local and State governments). This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.004.

INFORMATION CONTACTS

Address: Director, Literature Program, National Endowment for the Arts,
2401 E St., N.W., Washington, DC 20506.

Telephone: 202-634-6044.

Contact: Mary McArthur, Assistant Director.

Regional Off.: None.

PROMOTION OF THE ARTS - MEDIA ARTS: FILM/RADIO/TELEVISION

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Arts.

Office: Media Arts: Film-Radio-Television Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide grants in support of projects designed to assist individuals and groups to produce films, radio and video of high aesthetic quality, to exhibit and disseminate media arts. The Endowment also assists the American Film Institute which carries out a number of assistance programs for film.

Program
Description: Media Arts provides grants to individuals and organizations for programs and experimental projects in film, videotape, television, and radio. In addition to its support for the production, exhibition, and distribution of new works, Media Arts also supports seminars, workshops and residencies involving professionals and students in the field.

Applicant
Eligibility: Grants may be made to: (1) nonprofit organizations, including State and local governments and State arts agencies, if donations to such organizations qualify as charitable deductions; and to (2) individuals (U.S. citizens only) who possess exceptional talent.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Arts and Recreation.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: Grants to organizations, with few exceptions, must be matched, at least dollar-for-dollar, with non-Federal funds.

Obligations
(FY 1981): (Grants) \$12,400,000.

Range/Average
\$ Assistance: Individuals: \$2,500 to \$20,000; \$7,500. Organizations: \$2,000 to \$500,000; \$15,000.

Past Corr.
Assistance: Yes. In the corrections field, Media Arts has awarded a grant to an organization for a film dealing with artists in prisons.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Applicants should request guidelines for this program area and appropriate standard application forms for individuals, organizations or local and State governments. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.006.

INFORMATION CONTACTS

Address: Director, Media Arts Program, National Endowment for the Arts, 2401 E St., N.W., Washington, DC 20506.

Telephone: 202-634-6300.

Contact: Laura Jevnikar, Program Administrator.

Regional Off.: None.

PROMOTION OF THE ARTS - EXPANSION ARTS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Arts.

Office: Expansion Arts.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide grants to professionally directed, community-based arts organizations involved with urban, suburban, and rural communities. Particular attention is given to those organizations which serve citizens (including ethnic minorities) whose cultural needs are not met by the major arts institutions.

Program Description: The Expansion Arts program provides grants to established community arts organizations for professional instruction and training in the arts, arts exposure, promotion of cross-cultural exchanges, and the assimilation of new forms with established forms. Emphasis is given to those communities lacking artistic input. The program also provides free technical assistance in establishing coordinated arts programs and artists committees.

Applicant Eligibility: Grants may be made only to nonprofit organizations if donations to such organizations qualify as a charitable deduction. This definition includes states, local governments, and State art agencies.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Grants to organizations, with few exceptions, must be matched at least dollar-for-dollar with non-Federal funds.

Obligations (FY 1981): (Grants) \$8,605,000.

Range/Average \$ Assistance: Individuals: none. Organizations: \$1,000 to \$70,000; \$10,000.

Past Corr. Assistance: Yes. In the correctional area, Expansion Arts has been involved with the artists in prisons and other programs.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Applicants should request guidelines for this program area and appropriate standard application forms for organizations and for State and local governments. This program is subject to the provisions of OMB Circulars No. A-110 and A-102, as appropriate.

OMB Cat. No.: 45.010.

INFORMATION CONTACTS

Address: Director, Expansion Arts Program, National Endowment for the Arts, 2401 E Street, N.W., Washington, DC 20506.

Telephone: 202-634-6010.

Contact: Melody Wayland, Program Specialist.

Regional Off.: None.

PROMOTION OF THE ARTS - INTERDISCIPLINARY ARTS PROJECTS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Arts.

Office: Inter-Arts.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide grants for a limited number of special projects which do not fit other Endowment program guidelines, or projects which involve two or more art forms or program areas.

Program Description: The Inter-Arts Project provides matching grants to nonprofit organizations for programs that involve collaboration between two or more art forms, special events such as theme festivals and career entry projects, and programs that do not fit other Endowment program guidelines.

Applicant Eligibility: Grants may be made only to nonprofit organizations if donations to such organizations qualify as a charitable deduction. This definition also includes States, local governments, and State arts agencies. There are no grants to individuals.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Grants to organizations, with few exceptions, must be matched at least dollar-for-dollar with non-Federal funds.

Obligations (FY 1981): (Grants) \$5,675,000.

Range/Average \$ Assistance: Individuals: None. Organizations: \$1,080 to \$100,000; \$15,000.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Applicants should request information for this program area and standard application forms. This program is subject to the provisions of OMB Circulars No. A-110 and No. A-101, as

appropriate.

OMB Cat. No.: 45.011.

INFORMATION CONTACTS

Address: Director of Office of Inter-Arts, National Endowment for the Arts, 2401 E Street, N.W., Washington, DC 20506.

Telephone: 202-634-6020.

Contact: Joan Armstrong, Program Specialist.

Regional Off.: None.

PROMOTION OF THE HUMANITIES - PROGRAM DEVELOPMENT

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Humanities

Office: Special Programs

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage and support exemplary projects that demonstrate new ways of relating the humanities to new audiences. Projects must draw upon resources and scholars in the fields of the humanities. Priorities include: projects undertaken by national organizations which bring humanities programming to members and affiliates; and projects using previously untested techniques for involving the public in programs examining the cultural, philosophical and historical dimensions of contemporary society.

Program Description: Program development provides project grants for personnel and other costs of planning, production, or presentation of these humanities projects aimed at new audiences.

Applicant Eligibility: National membership organizations, State and local governments and nonprofit organizations and institutions.

Beneficiary Eligibility: The same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Significant cost-sharing by the sponsoring institution is encouraged.

Obligations (FY 1981): (Grants) \$5,150,000.

Range/Average \$ Assistance: \$10,000 to \$200,000; \$60,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application The national office asks for a project draft in advance to give

Procedure: the applicant an idea of the project's eligibility and competitiveness, to provide assistance with the actual application, and to point out additional resources. Application forms and proposed guidelines will be made available if preliminary draft indicates basis for application. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.113.

INFORMATION CONTACTS

Address: Program Development, Division of Special Programs, National Endowment for the Humanities, MS 401, Washington, DC 20506.

Telephone: 202-724-0398.

Contact: Lynn Smith.

Regional Off.: N/A.

PROMOTION OF THE HUMANITIES - YOUTHGRANTS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Humanities.

Office: Youth Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To support humanities projects initiated and conducted by young persons.

Program Description: Youthgrants provides project grants to young nonprofessionals initiating and conducting research, education, films, and community projects in any area(s) of the humanities.

Applicant Eligibility: Entities of State and local governments, individuals and nonprofit U.S. organizations and academic institutions are eligible.

Beneficiary Eligibility: Same as Applicant Eligibility, except that Youthgrants are normally awarded for projects developed by young persons in their teens and early twenties. Youthgrants have not been awarded to anyone over the age of 30.

Corr. Functional Area: Education and Vocational Training; Arts and Recreation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants): \$400,000.

Range/Average \$ Assistance: Up to \$10,000 for group projects; up to \$15,000 for film or video projects; individual projects may not exceed \$2,500.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Application forms and proposed guidelines should be requested at least one month before the annual November 15 deadline. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.115.

INFORMATION CONTACTS

Address: Director, Office of Youth Programs, MS 103, National Endowment
for the Humanities, Washington, DC 20506.

Telephone: 202-724-0396.

Contact: Linda Bertheimer, Program Assistant.

Regional Off.: N/A.

PROMOTION OF THE HUMANITIES - STATE PROGRAMS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National
Endowment for the Humanities.

Office: State Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote local humanities programming through renewable
program grants to humanities councils within each of the states
for the purpose of regranting funds to local organizations,
institutions and groups. Only one entity in each State may
receive assistance as the State humanities group to administer to
this program.

Program
Description: Project grants are given to one state humanities council per
state to be distributed to organizations doing humanities
projects within each state. These state councils pay up to 50%
of the operating budgets of nonprofit organizations doing
humanities programming that serve the out-of-school adult
population.

Applicant
Eligibility: Nonprofit citizen councils in the states. If the State matches
the Federal grant, the Governor may appoint up to half the
council; otherwise the Governor may appoint two members of the
council.

Beneficiary
Eligibility: Nonprofit organizations, institutions, groups and individuals
which apply directly to the State humanities council.

Corr. Func-
tional Area: Arts and Recreation.

RESOURCES

Type Assist: Project grants.

Matching
Requirements: Total matching of grant required.

Obligations
(FY 1981): (Grants) \$23,947,000.

Range/Average
\$ Assistance: \$309,000 to \$390,000 (FY 1980).

Past Corr.
Assistance: Yes. Many states routinely give grants which serve the
correctional arena as a primary beneficiary.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Filing of required plan from applicant and regular application for renewal of State committee funding. A State plan is not required. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.129.

INFORMATION CONTACTS

Address: Director, Division of State Programs, National Endowment for the Humanities, MS 404, Washington, DC 20506.

Telephone: 202-724-0286.

Contact: B. J. Stiles, Director.

Regional Off.: Located in each State. Address available from National Endowment for the Humanities.

PROMOTION OF THE HUMANITIES - SPECIAL PROGRAMS

AUTHORIZATION

Dept./Agency: National Foundation on the Arts and Humanities/National Endowment for the Humanities (NEH).

Office: Special Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To examine applications that do not fall directly into existing program structures or that fall between two or more existing programs; to consider new areas that are not covered by other NEH programs and to develop projects in these areas; to stimulate NEH thinking on new program areas through special conferences and projects.

Program Description: Grants are made to expand NEH's area of operation and means of conveying the humanities to various audiences. No grant can be made if an application falls within an existing funded NEH program.

Applicant Eligibility: Entities of State and local governments, U.S. citizens and residents, U.S. nonprofit organizations, and academic institutions are eligible.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Significant cost sharing by applicant institution is expected, normally a minimum of 20 percent of grant funds.

Obligations (FY 1981): (Grants): \$1,750,000.

Range/Average \$ Assistance: \$5,000 to \$500,000; \$50,000.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Both direct from Federal government to applicant and from Federal government to State to applicant.

Application Procedure: Application forms will be made available if preliminary inquiry indicates basis for an application. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.131.

INFORMATION CONTACTS

Address: Special Projects, Division of Special Programs, National Endowment for the Humanities, MS 401, Washington, DC 20506.

Telephone: 202-724-0398.

Contact: Lynn Smith.

Regional Off.: None.

PROMOTION OF THE HUMANITIES - DIVISION OF PUBLIC PROGRAMS, LIBRARIES HUMANITIES PROJECTS

AUTHORIZATION

Dept./Agency: National Foundation of the Arts and Humanities/National Endowment for the Humanities.

Office: Libraries.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage public interest in libraries' humanities resources and stimulate their use.

Program Description: Libraries Humanities Projects awards planning and implementation grants for projects that explore ways to spark the public's interest in libraries' humanities resources and stimulate their use through thematic programs, exhibits, media, publications, and other library activities. In addition, the program seeks to enhance the ability of library staff to plan and implement these programs. Learning libraries and programs which use courses of study to increase the use of the institution and its resources are now funded through this program.

Applicant Eligibility: Any library or library-related agency serving the adult public may apply. This includes community libraries, county and regional libraries, library systems, independent nonprofit libraries, State libraries, special libraries, library associations, multi-state library organizations, and library schools. Libraries may submit proposals individually or in cooperation with other community organizations. Academic and school libraries are also eligible if the proposed project serves the general adult public as its primary goal.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Some cost sharing by grantee institution in cash or in-kind is required.

Obligations (FY 1981): (Grants) \$3,450,000.

Range/Average \$ Assistance: Planning grants range from \$5,000 to \$15,000. Implementation grants have ranged from \$10,000 to \$400,000, are usually \$20,000 to \$100,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Application forms and guidelines are available upon request. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 45.137.

INFORMATION CONTACTS

Address:

Assistant Director for Libraries, Humanities Projects, Division of Public Programs, National Endowment for the Humanities, MS 406, Washington, DC 20506.

Telephone:

202-724-0760.

Contact:

Thomas C. Phelps, Assistant Director.

Regional Off.: N/A.

COMMUNITY ACTION

AUTHORIZATION

Dept./Agency: Community Services Administration.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

The Community Action Agency (CAA) is the prime mechanism for implementing Community Action Programs. The objectives of the CAA are to mobilize and channel the resources of private and public organizations and institutions into antipoverty action; to increase the capabilities as well as opportunities for participation of the poor in the planning, conduct, and evaluation of programs affecting their lives; to stimulate new and more effective approaches to the solution of poverty problems; to strengthen communications, achieve mutual understanding and to strengthen the planning and coordination of antipoverty programs in the community.

Program
Description:

Funds may be used for administrative costs of CAA's, nonprogram staff activities, and locally developed programs which further the objectives of community action. Projects may include community organization; job development placement, follow-up, and vocational training; direct employment; day care; school age education; adult education; housing services; housing development corporations; medical care; dental care; mental health care; environmental health; consumer action and financial counseling; cooperatives; emergency financial assistance; family development; youth development programs; recreation; energy; narcotics addiction and alcoholism. Technical assistance is also available to communities in developing, conducting and administering programs under Title II and for training for specialists or other personnel which are needed with those programs.

Applicant
Eligibility:

A CAA must be designated by the State, a political subdivision of the State, or a combination of such political subdivisions or Indian tribal governments. A State or local government (or a combination of subdivisions) may designate itself or another agency which may be either a separate public agency or a private nonprofit organization. The Director of CSA may extend financial assistance for a limited purpose project to a public or private nonprofit agency which he finds is capable of carrying out the project in an efficient and effective manner.

Beneficiary
Eligibility:

Low income families and individuals of all ages in urban and rural areas.

Corr. Func-
tional Area:

Research and Evaluation; Client Programs and Services; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Twenty percent in non-Federal contribution. The Director may waive part or all of the non-Federal contribution.

Obligations (FY 1981): (Grants) \$394,300,000.

Range/Average \$ Assistance: \$10,000 to \$35,000,000; \$250,000.

Past Corr. Assistance: Yes. Examples of CAA programs within corrections include assisting ex-offenders in becoming self-supporting and a group homes project for youthful offenders.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: The applicant initially must have applied for recognition as a CAA. CAA's submit to CSA plans and priorities and an application. This program is subject to the provisions of OMB Circular No. A-110. (Applicants other than State or local governments are covered by OMB Circular No. A-102.)

OMB Cat. No.: 49.002.

INFORMATION CONTACTS

Address: Deputy, Assistant Director for Community Action, Community Services Administration, 1200 19th St., N.W., Washington, DC 20506.

Telephone: 202-632-6694.

Contact: Tony Jackson.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

HANDICAPPED EMPLOYMENT PROMOTION

AUTHORIZATION

Dept./Agency: President's Committee on Employment of the Handicapped.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote employment opportunities for the physically and mentally handicapped.

Program Description: This program attempts to meet its objective through a multi-media information/educational campaign aimed at disabled adults and at employers. This program provides technical assistance and information, advisory services, and counseling to organizations and individuals dealing with disabilities.

Applicant Eligibility: State Governors' committees on employment of the handicapped, and other groups and individuals interested in promoting the employment of mentally and physically handicapped persons.

Beneficiary Eligibility: Committee does not administer direct benefits. Rather, through its promotional efforts, it helps to create broader employment opportunities for the physically handicapped, mentally restored and mentally retarded.

Corr. Functional Area: Special Groups; Employment/Work Programs.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$1,734,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The Committee has focused on the disabled in correctional institutions through magazine articles, publications, and studies.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Contact headquarters office for information and literature.

OMB Cat. No.: 53.001.

INFORMATION CONTACTS

Address: Executive Director, President's Committee on Employment of the Handicapped, Washington, DC 20210.

Telephone: 202-653-5010.

Contact: Robert Rufner, Director of Communications.

Regional Off.: Governor's Committee on Employment of the Handicapped headquartered in every State capitol.

MANAGEMENT ASSISTANCE TO SMALL BUSINESSES

AUTHORIZATION

Dept./Agency: Small Business Administration (SBA).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To help the prospective as well as the present small business person improve skills to manage and operate a business.

Program Description: Advises small business persons of all SBA and other Government Agency assistance services. These services include: (1) workshops; (2) management counseling; (3) management courses, conferences and clinics; (4) publications to assist in management of small business; (5) International trade publications and programs; and (6) Small Business Development Centers (SBDC's) intensive university-based management counseling and training program.

Applicant Eligibility: Existing and potential small business persons and, in some cases, members of community groups are eligible. A small business is one independently owned and operated which is not dominant in its field. More specific criteria defining small businesses are established by the Small Business Administration. Veterans are eligible for all programs and under certain circumstances will receive special consideration for procurement and financial programs.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Management and Budget; Client Programs and Services.

RESOURCES

Type Assist: Advisory Services and Counseling; Dissemination of Technical Information; Training.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$21,203,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Personal or written application to SBA field offices.

OMB Cat. No.: 59.005.

INFORMATION CONTACTS

Address: Associate Administrator for Management Assistance, Small Business Administration, 1441 L Street, N.W., Washington, DC 20416.

Telephone: 202-653-6980.

Contact: Patricia Connelly, Intern.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

MANAGEMENT AND TECHNICAL ASSISTANCE FOR DISADVANTAGED BUSINESSMEN

AUTHORIZATION

Dept./Agency: Small Business Administration.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide management and technical assistance through public or private organizations to existing or potential businessmen who are economically or socially disadvantaged or who are located in areas of high concentration of unemployment.

Program Description: Financial assistance under this section may be given for projects which provide (1) planning and research; (2) identification and development of new businessmen, new businesses or new business opportunities; and (3) furnishing of business counseling, management training, legal and other related services.

Applicant Eligibility: Public or private organizations that have the capability to provide the necessary assistance.

Beneficiary Eligibility: Businesses or potential businessmen who are economically or socially disadvantaged.

Corr. Functional Area: Management and Budget; Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Contract) \$12,000,000.

Range/Average \$ Assistance: Call Contracts: \$15,000 to \$306,250; \$94,118.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Send a proposal to the address below.

OMB Cat. No.: 59.007.

INFORMATION CONTACTS

Address: Associate Administrator for Minority Small Business, 1441 L Street, N.W., Rm. 317, Washington, DC 20416.

Telephone: 202-653-6894.

Contact: Chuck Liner, Business and Industry Specialist.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SERVICE CORPS OF RETIRED EXECUTIVES AND ACTIVE CORPS OF EXECUTIVES

AUTHORIZATION

Dept./Agency: Small Business Administration (SBA).

Office: Management Assistance.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To utilize the management experience of retired and semi-retired (SCORE) and active (ACE) business executives for the benefit of new and existing small businesses.

Program Description: Working closely with the Small Business Administration which has responsibility for direction and administration of SCORE/ACE Programs, these volunteers utilize their expertise within the SCORE/ACE Programs in assisting the small business entrepreneur with management problems. A small business seeking business management counseling may apply to the nearest SBA field office. SCORE/ACE Volunteers are remunerated for out-of-pocket expenses while on a counseling case. They do not accept compensation or fees for services rendered.

Applicant Eligibility: Existing and potential small business people requiring management counseling are eligible. A small business is one independently owned and operated which is not dominant in its field.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Client Programs and Services; Management and Budget.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): \$2,120,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Personal or written application (SBA Form 641 for SCORE/ACE counseling).

OMB Cat. No.: 59.026.

INFORMATION CONTACTS

Address:

Small Business Administration, 1441 L Street, N.W., Washington, DC 20416.

Telephone:

202-653-6725.

Contact:

Elizabeth Stromick, SCORE & ACE Coordinator.

Regional Off.:

The initial contact should be made with the SBA SCORE/ACE Coordinators located in the SBA field office. Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS DOMICILIARY CARE

AUTHORIZATION

Dept./Agency:

Veterans Administration(VA)/Department of Medicine and Surgery.

Office:

N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To provide care on an ambulatory self-care basis for veterans disabled by age or disease who are not in need of acute hospitalization and who do not need the skilled nursing services provided in nursing homes. To motivate the veteran to return to the community in a self-sustaining and independent living situation or to assist the veteran to reach optimal usefulness in a protective environment.

Program
Description:

Domiciliary care provides necessary medical care and physical, social and psychological support in a sheltered environment. It also includes a program of assistance for returning veterans who have the potential to maintain a self-sustaining independent living situation in the community. Emphasis is now on community care. The Veterans Administration operates 16 domiciliaries, almost all of which are adjacent to VA medical centers.

Applicant
Eligibility:

Veterans of the various military services who were discharged for a disability or are in receipt of disability compensation and suffering from a permanent disability, have no adequate means of support, are incapacitated from earning a living and meet certain other requirements. Veterans with nonservice connected disabilities that incapacitate them from earning a living, but which are not so severe as to require hospitalization, are also eligible if they are unable to defray the expense of domiciliary care (income limitation is applied) and if they meet certain other requirements for care in a domiciliary.

Beneficiary
Eligibility:

Same as Applicant Eligibility.

Corr. Func-
tional Area:

Special Groups; Health/Mental Health.

RESOURCES

Type Assist:

Provision of Specialized Services.

Matching

Requirements: N/A.

Obligations

(FY 1981):

(Salaries and expenses) \$80,139,000.

Range/Average

\$ Assistance: N/A.

Past Corr. Assistance: Yes. Some domiciliaries house patients with a corrections history.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Submit Application for Medical Benefits, VA Form 10-10, to nearest VA medical facility.

OMB Cat. No.: 64.008.

INFORMATION CONTACTS

Address: Assistant Chief Medical Director for Extended Care (181), Veterans Administration, Washington, DC 20420.

Telephone: 202-389-3692.

Contact: Myrla Smith, Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS HOSPITALIZATION

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Medicine and Surgery.

Office: Assistant Chief Medical Director for Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide inpatient, medical, surgical and neuropsychiatric care and related medical and dental services to veterans.

Program Description: Hospital care includes (1) medical services; (2) transportation and related incidental expenses; (3) mental health services as may be necessary or appropriate to the effective treatment and rehabilitation of the veteran; and (4) medical services rendered in the course of the hospitalization of an eligible dependent of a veteran totally and permanently disabled from a service-connected disability. Priority for hospitalization is given to those veterans with service-connected ailments.

Applicant Eligibility: Any veteran who (1) has a service-connected disability or is in receipt of retirement pay for a service-incurred disability; (2) or has been discharged under other than dishonorable conditions and is unable to pay the cost of necessary care; (3) or is in receipt of a VA pension or 65 years of age or older. Certain spouses and children of disabled veterans, and widows, widowers and children of veterans who died while on active duty are also eligible.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Health/Mental Health.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$3,843,600,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Paroled veterans meeting the eligibility requirements have received assistance through this program.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Application may be made: (1) personally at a VA Medical Center, outpatient clinic, or regional office; (2) through any veterans' service organization representative; (3) or by mailing Application for Medical Benefits form to nearest VA health care facility.

OMB Cat. No.: 64.009.

INFORMATION CONTACTS

Address: Chief Medical Director, Department of Medicine and Surgery, Veterans Administration, Washington, DC 20420.

Telephone: 202-389-3571.

Contact: Tommie McCollister, Hospital Administration Specialist.

Regional Off.: Contact the nearest VA health care facility, domiciliary or regional office. Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS OUTPATIENT CARE

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Medicine and Surgery.

Office: Assistant Chief Medical Director for Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide medical and dental services, medicines, and medical supplies to eligible veterans on an outpatient basis.

Program Description: Outpatient medical services including examination, treatment, certain home health services, podiatric, optometric, dental and surgical services are provided to eligible veterans in VA facilities or under fee basis hometown care program when properly authorized. Readjustment counseling may be provided Vietnam Era veterans in VA operated outreach centers or on contract. Drugs, medicines, prosthetic appliances, transportation, and necessary supplies are also provided to eligible veterans. Outpatient care focuses on continued observation for a current ailment as well as preventive care to obviate the need for further treatment.

Applicant Eligibility: Veterans who (1) suffer from a disease or injury incurred or aggravated in service; (2) suffer from an illness which has aggravated an existing service-connected illness; (3) are eligible for pre- and post-hospital care; (4) are entitled to vocational rehabilitation; (5) are military retirees; (6) have service-connected disabilities rated at 50 percent or more; (7) served in World War I or the Spanish-American War; (8) are permanently housebound; or (9) require outpatient treatment to obviate the need for hospitalization. Also eligible are certain spouses and children of disabled veterans, and widows, widowers, and children of veterans who died while on active duty. Additionally, outpatient dental care may be provided for those veterans who (1) have a service-connected dental disability or condition; (2) have a service-connected, non-compensable condition or disability resulting from combat wounds or service trauma; (3) were held as a prisoner of war; (4) have a service-connected disability rated as total; or (5) served during the Spanish-American War.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Health/Mental Health.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations
(FY 1981): (Salaries and expenses) \$1,145,723,000.

Range/Average
\$ Assistance: N/A.

Past Corr. Yes. Paroled veterans have received outpatient care through
Assistance: this program.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Application may be made: (1) personally at VA medical center, outpatient clinics or regional offices; (2) through any veteran's service organization representative; (3) or by mailing VA form 10-10, Application for Medical Benefits, to the nearest VA health care facility.

OMB Cat. No.: 64.011.

INFORMATION CONTACTS

Address: Chief Medical Director, Department of Medicine and Surgery, Veterans Administration, Washington, DC 20420.

Telephone: 202-389-3571.

Contact: Tommie McCollister, Hospital Administration Specialist.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS PROSTHETIC APPLIANCES

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Medicine and Surgery.

Office: Prosthetic and Sensory Aids Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide prosthetic and related appliances and services to disabled veterans so that they may live and work as productive citizens.

Program
Description: Appliances and services are provided only for the use and benefit of the disabled veteran to whom they are furnished. The program includes the replacement and repair of appliances and training in the use of artificial limbs, artificial eyes, wheelchairs, aids for blind, hearing aids, braces, orthopedic shoes, eyeglasses, crutches and canes, medical equipment and medical supplies, and automotive adaptive equipment.

Applicant
Eligibility: Any disabled veteran or his authorized representative in his behalf may apply for prosthetic appliances or services.

Beneficiary
Eligibility: See Applicant Eligibility. Ineligible veterans are those not eligible for outpatient care or non-service connected veterans residing or sojourning in foreign lands.

Corr. Func-
tional Area: Special Groups; Health/Mental Health.

RESOURCES

Type Assist: Sale, Exchange or Donation of Property and Goods.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Value of prosthetic appliances) \$84,006,000.

Range/Average
\$ Assistance: \$5 to \$10,000; \$59.

Past Corr. Yes. Prosthetic devices have been supplied to individuals in
Assistance: correctional institutions.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Eligible veteran may request prosthetic services by reporting in person at any VA Medical Center or by correspondence, telephone, or community physician prescription.

OMB Cat. No.: 64.013.

INFORMATION CONTACTS

Address: Assistant Chief Medical Director for Professional Services
(121), Veterans Administration Central Office, Washington, DC
20420.

Telephone: 202-389-3517.

Contact: Jim Goodall, Chief of Programming Staff.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

VETERANS REHABILITATION - ALCOHOL AND DRUG DEPENDENCE

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Medicine and Surgery.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide medical, social, and vocational rehabilitation to
alcohol and drug dependent veterans.

Program Description: The Alcohol and Drug Dependence Treatment programs are located
in VA medical centers and clinics, and offer various modalities
of treatment, including: detoxification, methadone maintenance,
drug free, individual and group therapy, psychiatric counseling,
and vocational rehabilitative services.

Applicant Eligibility: Any veteran who requires treatment for alcohol or drug
dependence is eligible if meeting the following conditions: (1)
has served in the active military, naval or air service; (2) and
was discharged or released under conditions other than
dishonorable.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Client Programs and Services; Health/Mental
Health; Education and Vocational Training.

RESOURCES

Type Assist: Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$155,211,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The VA has targeted correctional clients as an outreach
group in this area.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Veteran applies directly to nearest VA Medical Center for
treatment. After a medical check-up and obtaining of the
veteran's medical history, the patient's service needs are

determined on an interdisciplinary basis.

OMB Cat. No.: 64.019.

INFORMATION CONTACTS

Address: Assistant Chief Medical Director for Professional Services (116), Department of Medicine and Surgery, Veterans Administration, Washington, DC 20420.

Telephone: 202-389-5193.

Contact: Dr. John Russell.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

LIFE INSURANCE FOR VETERANS

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide life insurance protection for veterans of World War I, World War II, the Korean Conflict and service disabled veterans of the Vietnam Conflict, and to provide mortgage protection life insurance under a group policy for those disabled veterans who are given a VA grant to secure specially adapted housing.

Program Description: Life insurance settlement is made upon death of insured; or the insured may personally surrender a permanent plan policy for cash; or the insured may be granted a loan up to 94 percent of the cash surrender value of a permanent plan policy. Dividends are paid on United States Government Life (WWI), National Service Life (WWII), Veterans Special Life (Korean Conflict), and Veterans Reopened Insurance. The face amount of the policy, less any indebtedness on the policy, is payable to the designated beneficiary upon the insured's death under a regular life policy, and only to the mortgage holder under the Mortgage Protection Life coverage.

Applicant Eligibility: All of the programs are closed for new issues except Service-Disabled Insurance and the Mortgage Protection Life Insurance. A veteran discharged from active military duty, on or after April 25, 1951, who has a compensable service-connected disability, (10 percent or more in degree), who is otherwise insurable and who applies for such coverage within one year of notice of the VA service-connected rating, may be issued Service-Disabled Insurance. A veteran who has been given a VA grant for specially adapted housing will be sent notice he/she is automatically insured for mortgage protection.

Beneficiary Eligibility: The veteran may apply for either type of insurance. However, if the veteran is mentally incompetent, a legal guardian may apply in his behalf for Service-Disabled Insurance. This Service-Disabled Insurance may also be granted under certain conditions for mentally incompetent veterans who were otherwise eligible for such insurance, but due to their incompetency, died without filing an application.

Corr. Functional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Direct Loans; Insurance.

Matching Requirements: N/A.

Obligations
(FY 1981): (Loans) \$166,385,000. (Obligations) \$1,431,051,000.

Range/Average
\$ Assistance: Not available.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Upon receipt of VA's notice of eligibility, for Service-Disabled Insurance, a veteran may apply by submitting the application on VA Form 29-4364. He/she may be guided by VA Pamphlet 29-9A in selecting the type of policy. The form and pamphlet may be obtained from the nearest VA office and submitted to the appropriate Veterans Administration Center. A veteran eligible for the Mortgage Protection Life Insurance need only submit information and documents to the St. Paul VA Center listed in the regional office section below.

OMB Cat. No.: 64.103.

INFORMATION CONTACTS

Address: Veterans Administration Center, P.O. Box 8079, Philadelphia, PA 19101.

Telephone: 215-438-5225.

Contact: Dick Baker, Public Relations Officer.

Regional Off.: For states east of the Mississippi River, Veterans Administration Center, P.O. Box 8079, Philadelphia, PA 19101. For states west of the Mississippi River, Veterans Administration Center, Federal Building, Fort Snelling, St. Paul, MN 55111. Only the St. Paul Office should be contacted about Mortgage Protection Life Insurance.

PENSION FOR NON-SERVICE-CONNECTED DISABILITY FOR VETERANS

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist wartime veterans in need whose non-service-connected disabilities are permanent and total and prevent them from following a substantially gainful occupation.

Program
Description: This pension program provides direct grants to veterans with non-service-connected disabilities on the basis of needs. After a cost of living determination is set for the veteran, this pension funds the deficit between that determination and the veteran's income.

Applicant
Eligibility: Eligible veterans are those who have had 90 days or more of honorable active war-time service in the Armed Forces. Veterans with less than 90 days of war-time service are eligible if they were released or discharged because of a service-connected disability, are permanently and totally disabled, are 65 years of age or older and not employed, or became unemployable after age 65. Income restrictions are prescribed. Pension is not payable to those whose estates are so large that it is reasonable that they look to the estate for maintenance.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Direct payments) \$2,469,800,000.

Range/Average
\$ Assistance: \$4,460 annual reduced by countable income for veteran alone and \$5,844 for a veteran with one dependent plus \$755 for each additional dependent. An additional \$2,676 for veteran in need of regular aid and attendance and \$993 if housebound. Also, an additional \$1,006 if a veteran of WWI or Mexican Border Period.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Very informal procedure; almost any request is considered a claim. An application (VA Form 21-526) may be obtained from a local or regional VA Office and submitted to the regional office.

OMB Cat. No.: 64.104.

INFORMATION CONTACTS

Address: Veterans Administration, Washington, DC 20420.

Telephone: 202-389-2264.

Contact: J. C. Peckarsky.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS COMPENSATION FOR SERVICE-CONNECTED DISABILITY

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To compensate veterans for disabilities due to military service according to the average impairment in earning capacity such disability would cause in civilian occupations.

Program Description: This program provides monthly payments (regardless of needs assessment) based on what the impairment "cost" the veteran in terms of earning capacity. Starting at 10% of a cost of living determination, payments are made in gradations of 10% up to 100% of cost of living expenses depending on the severity of the impairment.

Applicant Eligibility: Persons who have suffered disabilities due to service in the Armed Forces of the United States.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use.

Matching Requirements: N/A.

Obligations (FY 1981): (Direct payments) \$6,163,200,000.

Range/Average \$ Assistance: Basic rates of compensation range from \$48 for a 10 percent degree of disability under war-time conditions to a maximum of \$2,536 a month for specified disabilities involving anatomical loss or the loss of use of arms, legs, or for blindness.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: An application may be obtained from any VA office and submitted to the regional office.

OMB Cat. No.: 64.109.

INFORMATION CONTACTS

Address: Veterans Administration, Washington, DC 20420.

Telephone: 202-389-2264.

Contact: J. C. Peckarsky.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS EDUCATIONAL ASSISTANCE

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: Education Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make service in the Armed Forces more attractive by extending benefits of a higher education to qualified young persons who might not otherwise be able to afford such an education; and to restore lost educational opportunities to those whose education was interrupted by active duty after January 31, 1955 and before January 1, 1977.

Program Description: The G.I. Bill provides direct grants and/or direct loans (for 45 months) to veterans to help pay for the costs involved in higher education. The veteran may select a program of education to assist him or her in attaining an educational, professional, or vocational objective at any approved educational institution he or she chooses which will accept him or her as a student or trainee. The Administrator will not approve enrollment in certain courses, basically those he finds avocational or recreational in nature. A veteran who must complete high school training to qualify for higher education may receive educational assistance without charge to his or her basic entitlement.

Applicant Eligibility: The veteran must have served honorably on active duty for more than 180 days, any part of which occurred after January 31, 1955 and before January 1, 1977. A veteran with less than 180 days' service may be eligible if he or she was released because of a service-connected disability. A service person who has served on active duty for more than 180 days, any part of which was before January 1, 1977, and who continues on active duty is also eligible. Upon completion of 18 continuous months of active duty, the maximum of 45 months of educational assistance will be granted, if the veteran is released under conditions that satisfy his or her active duty obligation, otherwise assistance will be provided for at the rate of 1-1/2 months for each month of service. Also eligible are those persons who entered into service under the Delayed Entry Program between January 1, 1977 and January 1, 1978, and who contracted for this program with the Armed Forces prior to January 1, 1977.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments for Specified Use; Direct Loans.

Matching Requirements: N/A.

Obligations (FY 1981): (Direct payments) \$1,547,224,000.

Range/Average \$ Assistance: Per month full time, institutional: no dependents, \$311; one dependent, \$370; two dependents, \$422; each additional dependent, \$26. Part time: proportionately less. Interest bearing education loan, not to exceed \$2,500 in any one regular academic year, available; Workstudy allowances, not to exceed the higher of two hundred and fifty times the Federal minimum wage or \$625 per enrollment period, whichever is higher; tutorial assistance up to a maximum of \$828.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Recently discharged veterans will receive an application package consisting of a notice of eligibility, application and enrollment certification at their home address. An application may be obtained from any VA local or regional office and submitted to the regional office.

OMB Cat. No.: 64.111.

INFORMATION CONTACTS

Address: Veterans Administration, Washington, DC 20420.

Telephone: 202-389-3158.

Contact: Terry Wheeler, Program Consultant.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VETERANS INFORMATION AND ASSISTANCE

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: Veterans Assistance Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide all necessary information and assistance to potential claimants and other interested parties about veterans benefits and to provide a single point where this assistance can be obtained.

Program Description: Veterans Assistance Personnel provide information and assistance on all benefits legislated by the Congress for veterans of service in the Armed Forces of this country. They help the veteran or dependent file claims, secure supporting evidence and, on request, represent the claimant to the VA adjudicative or medical authorities. Service includes providing information and personal service on matters which affect veterans, but are under the jurisdiction of other Federal, State, county, or local agencies.

Applicant Eligibility: Generally, veterans, their dependents or beneficiaries, their representatives or other interested parties.

Beneficiary Eligibility: Eligibility for the benefits is controlled by specific legislation, but the Veterans Assistance service is available to all.

Corr. Functional Area: Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Advisory Services and Counseling.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$90,695,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. For incarcerated veterans this program runs an outreach center whose work includes visiting prisons to provide information on veterans' benefits, establishing self-help groups within prisons, and providing seminars for corrections officials.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Phone, write, or visit the nearest VA office.

OMB Cat. No.: 64.115.

INFORMATION CONTACTS

Address:

Veterans Administration, Washington, DC 20420.

Telephone:

202-389-2567.

Contact:

Jim Cox.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOCATIONAL REHABILITATION FOR DISABLED VETERANS

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: Vocational Rehabilitation and Counseling Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To train veterans for the purpose of restoring employability.

Program
Description: The program provides for the entire cost of tuition, books, fees, and training supplies. During training and for two months following rehabilitation, a veteran will be paid a subsistence allowance in addition to his or her disability compensation. Usually the training period may not exceed four years. A determination of the veteran's specific needs in order to restore employability is made and a comprehensive plan is constructed to meet those needs. Benefits of this program are distributed on a very individualized basis.

Applicant
Eligibility: Veterans of World War II and later service who, as a result of a service-connected compensable disability, are determined to be in need of vocational rehabilitation to overcome their handicap.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments with Unrestricted Use; Direct Loans; Advisory Services and Counseling; Training.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Direct payments) \$920,000.

Range/Average
\$ Assistance: Full cost of tuition, books, fees, and supplies; Monthly full-time allowance range from \$241 for a single veteran to \$351 for a veteran with two dependents, plus \$26 for each dependent in excess of two. Non-interest bearing loans of up to \$200 and a work-study allowance not to exceed the higher of two hundred and fifty times the Federal minimum wage or \$625 per enrollment period, whichever is higher, are available.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: An application (VA Form 1900) may be obtained from any VA office and submitted to the regional office.

OMB Cat. No.: 64.116.

INFORMATION CONTACTS

Address: Veterans Administration, Central Office, Washington, DC 20420.

Telephone: 202-389-2886.

Contact: Morris Triestman, Psychologist.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

POST-VIETNAM ERA VETERANS' EDUCATIONAL ASSISTANCE PROGRAM

AUTHORIZATION

Dept./Agency: Veterans Administration (VA)/Department of Veterans Benefits.

Office: Education Division.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide educational assistance to persons first entering the Armed Forces after December 31, 1976, to assist young persons in obtaining an education they might otherwise not be able to afford, to promote and assist the all volunteer military program of the United States by attracting qualified persons to serve in the Armed Forces.

Program Description: This program provides matching grants on a monthly basis for 36 months. Participants may select a program to assist them in attaining an educational, professional or vocational objective at any approved educational institution they choose which will accept them as students or trainees. Enrollments in certain courses, basically those which are avocational or recreational in nature, may not be approved.

Applicant Eligibility: The participant must have served honorably on active duty for more than 180 days beginning on or after January 1, 1977, or have been discharged after such date because of a service-connected disability. Also eligible are participants who served for more than 180 days and who continue on active duty and have completed their first period of obligated service (or six years of active duty, whichever comes first). Participants must also have satisfactorily contributed to the program.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments for Specified Use; Direct Loans.

Matching Requirements: Contributions to the program will be accumulated from servicepersons electing to participate in the program; the VA and the Department of Defense will then match this contribution on a proportional basis (\$2 from VA to every \$1 veteran's contribute).

Obligations (FY 1981): (Direct payments) \$7,050,000.

Range/Average \$ Assistance: Up to a maximum of \$8,100.

Past Corr. Assistance: Yes. Incarcerated veterans have received assistance through this program and on-the-job training for prison guards has also been authorized.

III-329

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: An application form (VA Form 22-8821) may be obtained from any VA office and submitted to the regional office.

OMB Cat. No.: 64.120.

INFORMATION CONTACTS

Address: Veterans Administration, Central Office, Washington, DC 20420.

Telephone: 202-389-3158.

Contact: Terry Wheeler, Program Consultant.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

SOLID WASTE MANAGEMENT TECHNICAL ASSISTANCE AND INFORMATION SERVICES

AUTHORIZATION

Dept./Agency: Environmental Protection Agency (EPA)/Office of Water and Waste Management.

Office: Solid Waste.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states in the development of State control programs, and State and local governments in the development of acceptable waste disposal alternatives and waste management systems; and to disseminate information on all aspects of solid waste management to the public.

Program Description: Teams of personnel (Federal, State and local employees, and contractors) can provide technical assistance without charge on solid waste management, resource recovery and resource conservation to Federal agencies, and State and local governments upon approval of requests by the Environmental Protection Agency. Publications and information are made available to the public through publication distribution centers, a central reference library and an information retrieval system.

Applicant Eligibility: Technical assistance: Federal agencies, state and local governments. Information services: The general public, including any Federal, state or local government.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Facility Design; Safety/Environmental.

RESOURCES

Type Assist: Advisory Services and Counseling; Provision of Specialized Services; Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Including contracts, grants, salaries, and expenses) \$4,613,500 for technical assistance. \$1,193,800 for information services.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. This program has helped at least one prison establish a solid waste incineration system to provide heat, steam, etc.

MANAGEMENT

Assistance Process: Both direct from the Federal government to applicant and Federal government to state.

Application Procedure: Technical assistance and information services: A request may be submitted to the appropriate EPA Regional Office or to the address below. Requests for publications only should be submitted to Solid Waste Information, Environmental Protection Agency, Cincinnati, OH 45268, or to National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161.

OMB Cat. No.: 66.450.

INFORMATION CONTACTS

Address: For information concerning technical assistance, contact Technical Assistance Officer, Office of Solid Waste (WH-563), Environmental Protection Agency, Washington, DC 20460.

Telephone: 202-755-9140.

Contact: John Thompson, Program Information Officer.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

NATIONAL GALLERY OF ART EXTENSION SERVICE

AUTHORIZATION

Dept./Agency: National Gallery of Art.

Office: Extension Service.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide educational material including slide lectures, film strips, and motion pictures free of charge (except for transportation costs) to schools, colleges, and libraries across the Nation.

Program Description: The Extension service loans films, video cassettes, and slides on objects in the Gallery's permanent collection and temporary exhibits for use in art education programs.

Applicant Eligibility: Schools, colleges, libraries, and clubs.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Arts and Recreation; Education and Vocational Training.

RESOURCES

Type Assist: Use of Property, Facilities, and Equipment.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and Expenses) \$622,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. The Extension Service has provided audiovisual materials to prisons and done some targeting toward correctional clients.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Write to the address below for a list of available materials.

OMB Cat. No.: 68.001.

INFORMATION CONTACTS

Address: Extension Service, National Gallery of Art, Washington, DC 20565.

Telephone: 202-737-4215, Ext. 292.

Contact: Laura Schneider.

Regional Off.: None.

VOLUNTEERS IN SERVICE TO AMERICA (VISTA)

AUTHORIZATION

Dept./Agency: ACTION.

Office: Office of Domestic Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To supplement efforts of community organizations to eliminate poverty and poverty-related problems by enabling persons from all walks of life and all age groups to perform meaningful and constructive service as volunteers.

Program Description: Provides full-time full-year volunteers at the request of community groups to work on clearly-defined tasks which lead to mobilization of the community's resources. All volunteers work to improve the community's ability to solve its own problems. Projects must be responsive to the needs and desires of the people who are to benefit from them in order to be funded by VISTA.

Applicant Eligibility: Sponsors applying for VISTA volunteers must be nonprofit organizations and they may be public or private and include State and local governments. The project in which they propose to use the volunteers must be designed to assist in the solution of poverty-related problems. Sponsors receiving program grants in excess of \$25,000 must be incorporated nonprofit organizations and capable of managing grant funds and maintaining auditable records of disbursements.

Beneficiary Eligibility: Persons who are assisted by VISTA Volunteer activities must be low-income and VISTA activities must directly benefit the poor.

Corr. Functional Area: Personnel; Public Education and Volunteers; Client Programs and Services.

RESOURCES

Type Assist: Project Grants; Provision of Specialized Services.

Matching Requirements: N/A.

Obligations (FY 1981): (Direct program costs only) \$37,842,000.

Range/Average \$ Assistance: Operating grants depend entirely upon the number of volunteers involved in the program.

Past Corr. Assistance: Yes. VISTA runs current programs involving inmates as volunteers.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

Prospective sponsors apply through ACTION State offices. Prospective national grant sponsors apply to VISTA National Grants Program. ACTION issues standard application forms to applicants who have established their eligibility through the preliminary inquiry procedure. An original and two copies of each form are to be submitted to ACTION Regional Offices or to address below. Grant programs are subject to OMB Circular No. A-102 or No. A-110, as appropriate.

OMB Cat. No.: 72.003.

INFORMATION CONTACTS

Address: Deputy Director of VISTA, Office of Domestic Operations, ACTION, 806 Connecticut Avenue, N.W., Washington, DC 20525.

Telephone: 202-254-5195.

Contact: Jeanne Carney, Deputy Director.

Regional Off.: Call toll-free: 800-424-8580.

NATIONAL CENTER FOR SERVICE-LEARNING (NCSL)

AUTHORIZATION

Dept./Agency: ACTION.

Office: NCSL.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist secondary and post-secondary educators to begin and improve local student service-learning programs which provide services to the poverty community.

Program
Description: Consultant services, training and technical assistance materials are available through the National Center for Service-Learning.

Applicant
Eligibility: Any college or high school, desiring to create a new service-learning program, or improve an existing program, may apply for free technical assistance materials and consultant services. Any local agency which uses student volunteers, and any State or national organization desiring to assist the development of service-learning programs may also apply. Training is available for directors and advisors of student volunteer and service-learning programs.

Beneficiary
Eligibility: High school and college student volunteers; secondary and post-secondary educators; social service agencies which use students in their programming.

Corr. Func-
tional Area: Public Education and Volunteers; Education and Vocational Training.

RESOURCES

Type Assist: Provision of Specialized Services; Advisory Services and Counseling; Dissemination of Technical Information; Training; Project Grants.

Matching
Requirements: N/A.

Obligations
(FY 1981): \$914,000.

Range/Average
\$ Assistance: N/A.

Past Corr.
Assistance: Yes. Although funding for the following project has ended, NCSL has studied the extent to which juvenile offenders benefit from service-learning. Beyond that, they have given information and technical assistance to correctional clients.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Requests for consultant services must be made in writing by a high school, college, agency or organization official on behalf of the students, and must describe the type of consultation needed. Requests for materials may be made by students and program coordinators either in writing or by telephone to the NCSL. Professional directors/advisors may write or call to register for training sessions which are held periodically throughout the school year.

OMB Cat. No.: 72.005

INFORMATION CONTACTS

Address: National Center for Service-Learning, ACTION, 806 Connecticut Ave., N.W., Washington, DC 20525.

Telephone: 202-254-8370.

Contact: Lyn Baird.

Regional Off.: Call toll-free: 800-424-8580.

MINI-GRANT PROGRAM

AUTHORIZATION

Dept./Agency: ACTION.

Office: Voluntary Citizen Participation.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To utilize and promote volunteering and voluntary action; to mobilize volunteers to impact on a community problem; to assist organizations, particularly low-income and community-based groups; to initiate, strengthen and/or supplement volunteer efforts and to encourage broad-based volunteer citizen participation which will develop and enhance community self-reliance. This program intends to meet a broad range of basic human needs, particularly those related to poverty.

Program
Description: Monies go to states where actual programs are approved. The programs primarily involve community organizations encouraging voluntary participation. The use of these funds must be directly related to supporting the project volunteers, such as meals, transportation, child care, training, printing, supervision, etc.

Applicant
Eligibility: Public or private nonprofit organizations, including hospitals or institutions of higher education, and units of local government which utilize or will utilize volunteers as an integral part of their provision of services.

Beneficiary
Eligibility: Communities having human, social and environmental problems, particularly those related to poverty.

Corr. Func-
tional Area: Public Education and Volunteers; Client Programs and Services.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: The federal share of the grant shall not exceed \$5,000 for a local project or \$10,000 for a project that relates to an entire state or ACTION region. All grants of \$3,500 or more in federal funds require a minimum matching share of 10 percent of the total grant cost. The matching share can be cash or an in-kind contribution.

Obligations
(FY 1981): (Grants) \$1,700,000.

Range/Average
\$ Assistance: \$400 to \$5,000 for local projects and up to \$10,000 for statewide projects; \$3,500.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to state to applicant.

Application Procedure: Mini-Grant applications will be submitted to ACTION State Program Offices on Standard Form 424. This program is subject to provisions of OMB Circular No.A-110 or OMB Circular No.A-102 as appropriate.

OMB Cat. No.: 72.010.

INFORMATION CONTACTS

Address: National Mini-Grant Program Manager, Office of Voluntary Citizen Participation, Suite 907, ACTION, 806 Connecticut Ave., N.W., Washington, DC 20525.

Telephone: 202-424-8867.

Contact: Lita Harvyasi, Program Manager's Assistant.

Regional Off.: Call toll-free: 800-424-8580, ext. 15.

STATE OFFICE OF VOLUNTARY CITIZEN PARTICIPATION (S/OVCP)

AUTHORIZATION

Dept./Agency: ACTION.

Office: Voluntary Citizen Participation.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To stimulate and coordinate active citizen initiatives and to support projects to resolve human need problems, particularly those related to poverty, through voluntary action by developing, creating, and/or supporting "Voluntary Citizen Participation" offices.

Program Description: This program helps to establish and/or support "Voluntary Citizen Participation" offices by providing grants of up to \$100,000 in the first year. This amount is reduced proportionately in the following years.

Applicant Eligibility: Restricted to Governor's office of each State.

Beneficiary Eligibility: Communities and organizations having human, social and environmental problems, particularly those related to poverty.

Corr. Functional Area: Public Education and Volunteers; Client Programs and Services; Safety/Environmental.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Matching contributions by the grantee in the first year are not required. In the second year, the minimum contribution by the grantee is 10 percent of the total grant cost in cash and/or in-kind. The in-kind contribution will not exceed \$10,000. The minimum contribution in the third year is 25 percent with the same in-kind restriction. The minimum fourth year contribution is 40 percent and the minimum fifth year contribution is 50 percent of the total with the same in-kind restrictions.

Obligations (FY 1981): (Grants) \$1,095,000.

Range/Average \$ Assistance: Up to \$100,000. (See Program Description and Matching Requirements.)

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to state to applicant.

Application Procedure: Letters of inquiry may be sent to the Governors' offices in each State to see what types of volunteer services are available through this program.

OMB Cat. No.: 72.011.

INFORMATION CONTACTS

Address: National S/OVCP Program Manager, Office of Voluntary Citizen Participation, Suite 907, ACTION, 806 Connecticut Ave., N.W., Washington, DC 20525.

Telephone: 202-424-8867.

Contact: Lita Harvyasi, Program Manager's Assistant.

Regional Off.: Call toll-free: 800-424-8580.

COMMODITY FUTURES MARKET REPORTS

AUTHORIZATION

Dept./Agency: Commodity Futures Trading Commission.

Office: Division of Economics and Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide traders and members of the public information about the futures markets to assist them in understanding the markets.

Program Description: This program serves an oversight function by issuing weekly reports on grain stocks, cotton stocks, and other commodity stocks to be delivered on futures contracts.

Applicant Eligibility: Anyone is eligible to receive futures market information.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Food Service and Agricultural Programs.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Salaries and expenses) \$114,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes. Inmates requesting weekly commodity reports have received this information.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Contact any office of the Commodity Futures Trading Commission orally or in writing.

OMB Cat. No.: 78.002, 78.003.

CONTINUED

4 OF 6

INFORMATION CONTACTS

Address: Division of Economics and Education, Commodity Futures Trading
Commission, 2033 K St., N.W., Washington, DC 20581.

Telephone: 202-254-7446.

Contact: Charles Conrad.

Regional Off.: N/A.

MOTION PICTURE FILM LIBRARIES

AUTHORIZATION

Dept./Agency: Energy (DOE).

Office: Audiovisual Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To increase public understanding of energy problems and the resource, conservation, and technology options which may be applied, through the production, acquisition and distribution of 16mm motion pictures on a variety of energy subjects.

Program Description: Films are loaned free for educational, nonprofit, and noncommercial screenings. Television stations may borrow films (except those marked "Not Cleared for Television") for unsponsored public service or sustaining telecasts.

Applicant Eligibility: Educational, civic, industrial, professional, youth, and Federal, State, and local government organizations, and television stations may borrow films from DOE film libraries.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Facility Design.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): \$160,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Apply to the appropriate DOE film library. (See List of Film Libraries below.)

OMB Cat. No.: 81.002.

INFORMATION CONTACTS

Address: Audiovisual Branch, Special Programs Division, Office of Public Affairs, Washington, DC 20585.

Telephone: 202-252-5589.

Contact: Jack Moser.

Regional Off.: (Film Libraries) Requests for films should be sent to DOE-TIC Film Library, P.O. Box 62, Oak Ridge, TN 37830; University of Hawaii, Film Library, Honolulu, HI 96822; Alaska State Library, Instructional Materials Center, Pouch G, Juneau, AK 99801. (Some out-of-date films, of historical interest only, are available for sale from the National Audiovisual Center, GSA, Washington, DC 20409.)

INFORMATION SERVICES - EXHIBITS, PUBLIC SPEAKERS, AND PUBLICATIONS

AUTHORIZATION

Dept./Agency: Energy (DOE).

Office: Editorial Services and Public Affairs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To disseminate general, technical, and practical information relating to energy conservation, alternate energy technologies and regulations affecting fuel supply and use.

Program Description: A wide range of publications are available free or for purchase, which include energy-related booklets and pamphlets for use by teachers, students, and the public. A series of posters is available for use in schools and libraries. A limited number of exhibits, technical or semi-technical in nature, are available for use at museums, fairs, shopping centers or at professional meetings. These deal with subjects such as fossil fuels, fusion, solar, nuclear and geothermal energy, conservation, environment and safety, and national security. DOE public speakers are available to speak on a wide variety of energy topics to national, State, and local organizations at no cost to the audiences.

Applicant Eligibility: Any person or organization may obtain service.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Facility Design.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: Charges are made for most technical publications. Booklets in limited numbers and pamphlets for general readers and students are available free. Exhibits and public speakers are made available without charge to appropriate sponsoring organizations.

Obligations (FY 1981): \$2,100,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Send inquiries to the addresses listed below for the National or Regional offices.

OMB Cat. No.: 81.023.

INFORMATION CONTACTS

Address:

Educational Literature: Editorial Services Division, Office of Public Affairs, DOE, Washington, DC 20585.

Telephone:

202-252-6441.

Contact:

John Sullivan.

Regional Off.:

Manager, Technical Information Center, DOE, P.O. Box 62, Oak Ridge, TN 37830. Telephone: (615) 483-8611, Ext. 4352.

ENERGY INFORMATION ADMINISTRATION - CLEARINGHOUSE,
NATIONAL ENERGY INFORMATION CENTER (NEIC)

AUTHORIZATION

Dept./Agency:

Energy (DOE).

Office:

Information Services, National Energy Information Center.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

The Clearinghouse serves as the central Energy Information Administration (EIA) activity for the review and registration of EIA information products and data bases and to provide documentation and dissemination services. NEIC serves as the central center for energy information and assistance in support of Federal agencies, State and local governments, the academic community, industrial and commercial organizations and the general public.

Program

Description:

The Clearinghouse establishes policies, standards, practices, procedures and schedules for the production and distribution of EIA information products, maintains energy information holdings gathered on behalf of DOE regulatory units and a working collection of EIA products, and provides reference and research services in response to letters and telephone inquiries for energy data. NEIC is a comprehensive source of information about energy information and data providing copies of publications issued by the EIA, indices and catalogs of energy information products incorporated in the National Energy Information System, compilations of energy data, standard reference materials, an inquiry unit, referral assistance to energy programs, online search and retrieval access to both government and commercial data bases and a public access reading room.

Applicant

Eligibility:

State and local governments; academic institutions; industrial and commercial organizations; and the general public.

Beneficiary

Eligibility:

Same as Applicant Eligibility.

Corr. Func-

tional Area:

Facility Design.

RESOURCES

Type Assist:

Dissemination of Technical Information.

Matching

Requirements:

N/A.

Obligations

(FY 1981):

(Salaries and expenses) Not separately identifiable.

Range/Average

\$ Assistance:

N/A.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: By written or telephone inquiry to the address below.

OMB Cat. No.: 81.038, 81.039.

INFORMATION CONTACTS

Address: Director, Energy Information Administration Clearinghouse,
Department of Energy, 1726 M St., N.W., Room 230, Washington, DC
20461.

Telephone: 202-252-8800.

Contact: Bernie McKay.

Regional Off.: N/A.

ENERGY EXTENSION SERVICE

AUTHORIZATION

Dept./Agency: Energy (DOE).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage individuals and small establishments to reduce energy consumption and convert to alternative energy sources. To assist in building a credible, nonduplicative, State-planned and operated energy outreach program responsive to local needs.

Program
Description: Formula grants are given to states to formulate a comprehensive energy program.

Applicant
Eligibility: For fiscal year 1980, invitations to participate have been issued to all states.

Beneficiary
Eligibility: Small-scale energy users (including homeowners, renters, small businesses, local government, and other small public and private establishments), and groups which influence their energy consumption (including architects, bankers and builders).

Corr. Func-
tional Area: Facility Design.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: No matching requirements.

Obligations
(FY 1981): (Project Grants) FY 81 not yet determined. (In FY 81, this activity is proposed as part of the Energy Management Partnership Act.)

Range/Average
\$ Assistance: In fiscal year 1980, the average State grant under the nationwide program was approximately \$486,000.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance
Process: From Federal government to state to applicant.

Application
Procedure: States submit proposals containing the State plan. Plans are submitted to the appropriate DOE Regional office.

OMB Cat. No.: 81.050.

INFORMATION CONTACTS

Address: Acting Director, Energy Extension Service and State Energy Conservation Programs, Department of Energy, Forrestal Building, 1000 Independence Avenue, S.W., Washington, DC 20585.

Telephone: 202-252-2346.

Contact: Linda Marcus.

Regional Off.: N/A.

CLEARINGHOUSE FOR COMMUNITY ENERGY EFFICIENCY

AUTHORIZATION

Dept./Agency: Department of Energy.

Office: President's Clearinghouse.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide information on Federal energy programs applicable to local governments and to serve as a mechanism for exchanging experiences among cities and counties on innovative energy activities.

Program Description: Information on energy conservation and renewable resources is provided free to all State and local officials who request it.

Applicant Eligibility: City, county and State officials, public nonprofit institutions/organizations and nongovernmental community groups may make inquiry of the clearinghouse.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Facility Design.

RESOURCES

Type Assist: Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): \$3,100,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant..

Application Procedure: Contact should be made with the appropriate headquarters office.

OMB Cat. No.: 81.059.

INFORMATION CONTACTS

Address: In continental U.S., telephone: 800-424-9040; in Metropolitan Washington, DC, telephone: 202-252-2855; in Alaska, Hawaii and Puerto Rico, telephone: 800-424-9081.

Telephone: 202-252-2855.

Contact: Candy Wagner, On-site Supervisor.

Regional Off.: None.

ADULT EDUCATION - STATE-ADMINISTERED PROGRAM

AUTHORIZATION

Dept./Agency: Education/Division of Adult Education.

Office: Bureau of Occupational and Adult Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To expand educational opportunities and to encourage the establishment of programs of adult education that will enable all adults to acquire basic skills necessary to function in society, enable adults who desire to continue their education to at least the level of completion of secondary school, and make available the means to secure training that will enable adults to become more employable, productive, and responsible citizens.

Program Description: Special emphasis is given to programs of instruction in mathematics and English for those adults who are least educated and most in need of educational assistance. Up to 20 percent of the State allocation may be used for the education of institutionalized adults.

Applicant Eligibility: Designated State educational agencies.

Beneficiary Eligibility: Adults 16 years of age and over who lack sufficient mastery of basic educational skills to enable them to function effectively in society or who do not have a certificate of graduation for a school providing secondary education and who have not achieved an equivalent level of education, and are not currently required to be enrolled in school.

Corr. Functional Area: Education and Vocational Training; Personnel.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: The matching requirement for each State is 10 percent non-Federal.

Obligations (FY 1981): (Grants) \$100,000,000.

Range/Average \$ Assistance: \$73,172 to \$8,334,833; \$1,754,386.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance

Process: Federal government to State to applicant.

Application

Procedure: Each State educational agency must submit to the address below a three-year Program Plan which sets forth the manner and procedures under which the State will carry out its activities.

OMB Cat. No.: 84.002.

INFORMATION CONTACTS

Address: Division of Adult Education, Office of Vocational and Adult Education, Department of Education, Washington, DC 20202.

Telephone: 202-245-2278.

Contact: Paul Delker, Director.

Regional Off.: None.

COLLEGE LIBRARY RESOURCES

AUTHORIZATION

Dept./Agency: Education/Bureau of Elementary and Secondary Education.

Office: Office of Libraries and Learning Resources.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist and encourage institutions of higher education education and other eligible institutions in the acquisition of library materials.

Program Description: Grant funds must only be expended for the acquisition of library materials which are suitable for inclusion in the library resources of institutions of higher education. Funds may not be expended to acquire library materials to be used for sectarian instruction or worship. Three categories of project grants are authorized for eligible applicants: (1) basic grants (limited to a maximum of \$5,000), (2) supplemental grants, and (3) special purpose grants. Since 1973, the level of funding has permitted only basic grants to be awarded.

Applicant Eligibility: All institutions of higher education, institutions, organizations and all other public or private nonprofit agencies, which meet maintenance-of-effort requirements for library purposes. State, local, and private nonprofit library organizations and agencies which on the basis of a formal written agreement with one or more institutions of higher education make available library and information services on a cooperative basis.

Beneficiary Eligibility: Students attending institutions receiving the grants.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$4,988,000.

Range/Average \$ Assistance: Most basic grants in Fiscal Year 1979, \$3,963.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Eligible institutions apply directly to the Department of Education. This project is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.005.

INFORMATION CONTACTS

Address: Library Education and Postsecondary Resources Branch, Division of Library Programs, Office of Libraries and Learning Technologies, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-9530.

Contact: Frank Stevens.

Regional Off.: N/A.

TEACHER CENTERS

AUTHORIZATION

Dept./Agency: Education/Office of Higher and Continuing Education.

Office: Office of Elementary and Secondary Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To better meet the needs of elementary and secondary school students by assisting local educational agencies and institutions of higher education in operating teacher centers designed to provide improved in-service training for teachers and to develop improved curricula for the schools.

Program Description: Provide in-service training and curriculum development under the supervision of a policy board with a majority of school teachers. Applications are reviewed and screened by State educational agencies. State agencies provide technical assistance and dissemination.

Applicant Eligibility: Local educational agencies and public and private institutions of higher education.

Beneficiary Eligibility: Teachers (and other educational personnel) and students in public and non-public elementary and secondary schools.

Corr. Functional Area: Personnel; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$14,300,000.

Range/Average \$ Assistance: \$9,000 to \$850,000; \$131,000.

Past Corr. Assistance: No.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Proposals must be prepared and submitted in accordance with program announcements. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.006.

INFORMATION CONTACTS

Address: Teacher Centers Program, Division of Teacher Centers, Office of Elementary and Secondary Education, Department of Education, Washington, DC 20202.

Telephone: 202-472-5502.

Contact: Dr. Alan Schmieder.

Regional Off.: None.

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG)

AUTHORIZATION

Dept./Agency: Education/Bureau of Student Financial Assistance.

Office: Division of Policy and Program Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To enable students of exceptional financial need to pursue higher education by providing grant assistance for educational expenses.

Program Description: Grants are for undergraduate study, with a total limit of \$4,000 or \$5,000 for four or five years duration of payments, and for payment to the institution an amount up to 4 percent of the grants to students in lieu of reimbursement for administrative expense. A student's first SEOG is an Initial Year (IY) Grant. Subsequent SEOG's to that student are Continuing Year (CY) Grants. Institutions receive allocation as if IY and CY Grants are separate programs, i.e., IY funds can't be used for CY eligible students and vice-versa.

Applicant Eligibility: Higher education institutions (public, other nonprofit, and proprietary) meeting eligibility requirements (accreditation, postsecondary, etc.).

Beneficiary Eligibility: Undergraduate students accepted for admission or enrolled on at least a half-time basis, who are in good standing, with exceptional financial need, do not owe a refund on a Title IV Grant, are not in default on a Title IV loan, and meet citizen/resident requirements.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments for Specified Use.

Matching Requirements: The institution must provide each recipient with additional financial aid, from designated sources, in an amount at least equal to the SEOG award.

Obligations (FY 1981): (Grants) \$370,000,000.

Range/Average \$ Assistance: Institutions- \$235 to \$4,409,060; \$70,552. Students- \$200 to \$1,500 per academic year; average IY \$535; CY \$539.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Participating institutions submit Fiscal-Operations Report/Application Form, to participate in Federal Student Aid Programs, including College Work-Study and National Direct Student Loan Programs, which is mailed to institutions of postsecondary education each summer by the Bureau of Student Financial Assistance, Department of Education. New institutions submit only the application form. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.007.

INFORMATION CONTACTS

Address: Chief, Policy Section, Campus Based Branch, Division of Program Development, Office of Student Financial Assistance, Department of Education, Washington, DC 20202.

Telephone: 202-245-9720.

Contact: Lynn Laverentz.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council in the Appendix.

EDUCATIONALLY DEPRIVED CHILDREN IN STATE ADMINISTERED INSTITUTIONS SERVING NEGLECTED OR DELINQUENT CHILDREN

AUTHORIZATION

Dept./Agency: Education/Bureau of Elementary and Secondary Education.

Office: Division of Education for the Disadvantaged.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To expand and improve educational programs to meet the special needs of institutionalized children for whom the State has an educational responsibility.

Program Description: Funds may be used for educational or educationally related services. Services must be used to supplement, not supplant, those normally provided with State funds.

Applicant Eligibility: Education departments in states and outlying areas.

Beneficiary Eligibility: All children under 21 years of age who have been placed in a State institution for the neglected or delinquent or in adult correctional institutions and for whom a State agency has direct responsibility for providing free public education, not beyond a grade 12.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: There are no matching requirements.

Obligations (FY 1981): (Grants) \$36,750,000.

Range/Average \$ Assistance: \$2,062 to \$2,771,434; average not available.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: The parent State agency submits a Title I application for the institution under its control to the State Education Agency. To be eligible, the proposal must conform with criteria established

by the Department of Education.

OMB Cat. No.: 84.013.

INFORMATION CONTACTS

Address: Deputy Assistant Secretary for Compensatory Education, Office of Elementary and Secondary Education, Department of Education, 7th and D Streets, S.W., Washington, DC 20202.

Telephone: 202-245-2722.

Contact: Dr. Richard Fairley.

Regional Off.: N/A.

HANDICAPPED MEDIA SERVICES AND CAPTIONED FILMS

AUTHORIZATION

Dept./Agency: Education/Division of Media Services.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To maintain a free loan service of captioned films for the deaf and instructional media for the educational, cultural, and vocational enrichment of the handicapped. To provide for acquisition and distribution of media materials and equipment; and contracts and grants for research into the use of media, and to train teachers, parents, and others in media utilization.

Program Description: Provides grants to institutions for the development of non-printed media materials and technology for the handicapped. Also help market products developed under this program.

Applicant Eligibility: Public and private agencies, organizations, or groups may submit proposals and applications for projects to the Division of Media Services.

Beneficiary Eligibility: Handicapped persons, their families, their actual or potential employers, those persons involved in activities for the advancement of the handicapped.

Corr. Functional Area: Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments for Specified Use; Project Grants (Contracts).

Matching Requirements: N/A.

Obligations (FY 1981): (Direct payments) \$19,000,000.

Range/Average \$ Assistance: \$1,350 to \$1,650,000; \$250,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to educational institution to applicant.

Application Procedure: Current work is done almost exclusively through competitive contracts and grants. Periodically, a Request for Proposals

(RFP) is developed for a specific workscope and announced through publication in the Commerce Business Daily (CBD). Offerers submit proposals in response to the RFP. This program is subject to the provisions of OMB Circular No. A-110. Also, periodically, grant announcements appear in the Federal Register.

OMB Cat. No.: 84.026.

INFORMATION CONTACTS

Address: Captioned Films and Telecommunications Branch, Division of Media Services, Office of Special Education, Department of Education, Washington, DC 20202.

Telephone: 202-472-4640.

Contact: Malcolm Norwood.

Regional Off.: N/A.

HANDICAPPED PRESCHOOL AND SCHOOL PROGRAMS

AUTHORIZATION

Dept./Agency: Education/Bureau of Education for the Handicapped.

Office: Division of Assistance to States.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide grants to States to assist them in providing a free appropriate public education to all handicapped children.

Program Description: Funds are used to provide the special education and related services needed to make a free appropriate public education available to all handicapped children in the State.

Applicant Eligibility: State education agencies in the 50 states and District of Columbia may apply to the Department of Education. The Department of the Interior, Bureau of Indian Affairs is also eligible. Once States begin participating, local education agencies may apply to their State educational agency for funds.

Beneficiary Eligibility: Mentally retarded, hard of hearing, deaf, speech impaired, visually handicapped, seriously emotionally disturbed, orthopedically impaired, other health impaired, children having specific learning disabilities, deaf-blind children, or multi-handicapped children who require special education and related services are eligible.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: Some funds available to the State for direct and support services must be matched on a program basis. There is no matching requirement for funds distributed to the local educational agency.

Obligations (FY 1981): (Grants) \$874,500,000. Part B: Preschool Incentive Grants: \$25,000,000.

Range/Average \$ Assistance: \$182,600 to \$70,607,419; \$13,860,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to State to applicant

Application Procedure: States must submit an annual program plan which describes the purpose and activities for which funds will be expended during the fiscal year. Local education agencies submit applications to their State education agency for approval.

OMB Cat. No.: 84.027.

INFORMATION CONTACTS

Address: Division of Assistance to States, Office of Special Education and Rehabilitative Services, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-472-2263.

Contact: Gary McDaniels.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

HANDICAPPED PERSONNEL PREPARATION

AUTHORIZATION

Dept./Agency: Education/Division of Personnel Preparation.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve the quality and increase the supply of teachers, supervisors, administrators, researchers, teacher educators, speech correctionists, and other special personnel such as specialists in physical education and recreation, paraprofessionals, vocational/career education volunteers including parent and parent coalitions. Training of regular education teachers, supervisors and administrators also is an objective.

Program Description: Provides grants to institutions to train teachers, administrators, counselors and other individuals involved in education in the problems associated with all levels and types of handicapped individuals.

Applicant Eligibility: Applications for grants may be submitted by institutions of higher education, both public and private senior colleges and community colleges, and State and local educational agencies. Other nonprofit public and private agencies are eligible for participation.

Beneficiary Eligibility: Program support may go to students who are preparing for, or are engaged in work with handicapped children as a teacher, supervisor, administrator or researcher, or are engaged or preparing to engage in employment as physical educators or recreation personnel for the handicapped. Stipends also may be paid to students enrolled in regular education inservice programs funded under this authority.

Corr. Functional Area: Personnel; Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: There are no matching requirements.

Obligations (FY 1981): (Grants) \$58,000,000.

Range/Average \$ Assistance: College range \$8,000 to \$360,000; average \$60,000; State educational agencies range \$50,000 to \$210,000; average \$102,000; Special Projects range \$29,000 to \$324,000; average \$100,000; local education agencies range \$10,000 to \$170,000;

average \$25,000.

Past Corr. Assistance: Yes. Correctional officers, counselors, educators working in correctional institutions and probation officers have been trained under this program.

MANAGEMENT

Assistance Process: Federal government to educational institution to applicant.

Application Procedure: Obtain standard application form from the Department of Education and submit to the headquarters office address listed below.

OMB Cat. No.: 84.029.

INFORMATION CONTACTS

Address: Division of Personnel Preparation, Office of Special Education, Department of Education, Washington DC 20202.

Telephone: 202-245-9886.

Contact: Dr. Jasper Harvey, Director.

Regional Off.: N/A.

HIGHER EDUCATION ACT INSURED LOANS

AUTHORIZATION

Dept./Agency: Education/Office of Student Financial Assistance.

Office: Division of Program Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To authorize low-interest deferred loans for educational expenses available from eligible lenders to vocational, undergraduate and graduate students enrolled at eligible institutions. The loans are insured by a State or private nonprofit agency or the Federal government.

Program Description: To help defray costs of education at a participating school only. Repayment begins 9 to 12 months after students cease to carry at least one-half of normal full-time academic workload. Deferment of payment may be granted during an authorized period in which the borrower is providing service to the Nation, attending school full time, unemployed, or participating in an approved graduate fellowship program or rehabilitation training program for disabled individuals.

Applicant Eligibility: Will vary from State to State. Generally, any U.S. citizen, national, or person in the United States for other than a temporary purpose, who is enrolled or accepted for enrollment on at least a half-time basis at a participating postsecondary school may apply.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Guaranteed/Insured Loans.

Matching Requirements: None.

Obligations (FY 1981): (Loan Volume) Unknown pending reauthorization.

Range/Average \$ Assistance: The maximum may not exceed \$2,500 per academic year for undergraduate students. Total loan outstanding may not exceed \$7,500 for undergraduate or vocational students. Graduate and professional students may borrow up to \$5,000 annually for a maximum loan of \$15,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Applications for loans are obtained from and submitted to lenders. The educational institution must certify that the student is enrolled, in good standing and maintaining satisfactory progress, or is accepted for enrollment, and provide information on the student's cost of education and other financial aid.

OMB Cat. No.: 84.032.

INFORMATION CONTACTS

Address: Policy Section, Guaranteed Student Loan Branch, Division of Program Development, Office of Student Financial Assistance, Department of Education, Washington, DC 20202.

Telephone: 202-245-9717.

Contact: David C. Bayer, Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

COLLEGE WORK-STUDY PROGRAM

AUTHORIZATION

Dept./Agency: Education/Office of Student Financial Assistance.

Office: Division of Program Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote the part-time employment of students, particularly those with great financial need, who require assistance to pursue courses of study at institutions of higher education.

Program
Description: The program pays up to 80 percent of the earnings of eligible students in eligible jobs, which may be either for the institution itself (except in the case of proprietary institutions) or in work in the public interest for any public or private nonprofit organization under an arrangement with the institution, and pays to the institution an amount up to 4 percent of the earnings of students under the program in lieu of reimbursement for administrative expenses.

Applicant
Eligibility: Higher education institutions (public, other nonprofit, and proprietary) meeting eligibility requirements (accreditation, postsecondary, etc.).

Beneficiary
Eligibility: Undergraduate, graduate, or professional students who need assistance, can maintain good standing, are enrolled or accepted for enrollment, are at least half-time students, do not owe a refund on a Title IV Grant, are not in default on a Title IV loan, and meet citizen/resident requirements.

Corr. Func-
tional Area: Education and Vocational Training; Employment/Work Programs.

RESOURCES

Type Assist: Direct Payments for Specified Use.

Matching
Requirements: The Federal share of the compensation paid to students normally does not exceed 80 percent. The remaining share must be paid by the institution.

Obligations
(FY 1981): \$550,000,000.

Range/Average
\$ Assistance: To institutions: \$176 to \$8,286,574; \$120,281; average award to student: \$610.

Past Corr.
Assistance: Indeterminable.

MANAGEMENT

Assistance Process:

Federal government to educational institutions to applicant.

Application Procedure:

Participating institutions submit the Fiscal-Operations Report/Application Form to participate in Federal Student Aid Programs, including Supplemental Educational Opportunity Grants and National Direct Student Loan Programs, which is mailed to institutions of postsecondary education each summer by the Office of Student Financial Assistance, Department of Education. New institutions submit only the application form. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.033.

INFORMATION CONTACTS

Address: Section Chief, Campus Based Branch, Division of Program Development, Office of Student Financial Assistance, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-9720.

Contact: Lynn Laverentz, Section Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

PUBLIC LIBRARY SERVICES

AUTHORIZATION

Dept./Agency: Education/Office of Educational Research and Improvement.

Office: Office of Libraries and Learning Technologies.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist in (1) extending public library services to areas without service or with inadequate service, (2) establishing and expanding State institutional library services, (3) library service to the physically handicapped, (4) establishing and expanding library services to the disadvantaged in urban and rural areas, and (5) strengthening the metropolitan public libraries which serve as national or regional resource centers, (6) providing programs and projects which serve areas with high concentration of persons of limited English-speaking ability, and (7) strengthening major urban resource libraries.

Program Description: Funds may be used for books and other library materials, library equipment, salaries, and other operating expenses, for administration of State plans, and for strengthening the capacity of State library administrative agencies for meeting the needs of the people of the states.

Applicant Eligibility: State library administrative agencies which have authority to administer Federal funds, supervise public library service within a State, and together with participating libraries, have financial resources to sufficiently match Federal funds on a percentage basis according to per capita wealth.

Beneficiary Eligibility: Population in localities which have no library service or inadequate library service.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: Federal share ranges from 33 percent to 66 percent. Matching requirements are in proportion to State's per capita income.

Obligations (FY 1981): (Grants) \$62,500,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

To qualify for a grant, states must submit for approval of the Commissioner of Education a basic State plan (State-Federal agreement) and a long-range program (5 years). Annually thereafter, the state must (1) review and amend where necessary the approved basic State plan; (2) review and revise its long-range program; and (3) submit an annual program consisting of projects. All programs must be developed with the advice of the State Advisory Council and in consultation with the representative of the U.S. Commissioner of Education. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.034.

INFORMATION CONTACTS

Address: State and Public Library Services Branch, Office of Libraries and Learning Technologies, Department of Education, 400 Maryland Ave., S.W., Washington, DC 20202.

Telephone: 202-472-5150.

Contact: Shirley A. Brother.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

INTERLIBRARY COOPERATION

AUTHORIZATION

Dept./Agency: Education/Office of Educational Research and Improvement.

Office: Office of Libraries and Learning Technologies.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide for the coordination of the resources of school, public, academic, and special libraries and special information centers for improved services to the special clientele served by each type of library center.

Program
Description: Funds may be used for services and equipment necessary for the establishment and operation of systems or networks of libraries and information centers working together to achieve maximum service to all users. Neither library materials nor construction are eligible expenditures.

Applicant
Eligibility: State library administrative agencies which have authority to administer Federal funds and supervise library service within a state.

Beneficiary
Eligibility: School, public, academic, special libraries, and special information centers.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: Federal share is 100 percent.

Obligations
(FY 1981): (Grants) \$12,000,000.

Range/Average
\$ Assistance: N/A.

Fast Corr.
Assistance: Yes. Referral and information services for correctional institutions.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

To qualify for a grant, states must submit for approval of the Commissioner of Education a basic State plan (State-Federal agreement) and a long-range program (5 years). Annually,

thereafter, the State must (1) review and amend where necessary the approved basic State plan; (2) review and revise its long-range program; and (3) submit an annual program consisting of projects. All programs must be developed with the advice of the State Advisory Council and in consultation with the U.S. Commissioner of Education. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.035.

INFORMATION CONTACTS

Address: State and Public Library Services Branch, Office of Libraries and Learning Technologies, Office of Educational Research and Improvement, Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202.

Telephone: 202-472-5150.

Contact: Shirley A. Brother.

Regional Off.: N/A.

LIBRARY TRAINING

AUTHORIZATION

Dept./Agency: Education/Office of Educational Research and Improvement.

Office: Office of Libraries and Learning Technologies.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist institutions of higher education and library organizations and agencies in training persons in the principles and practices of librarianship and information science, thereby increasing their educational opportunities.

Program Description: Funds are awarded to assist in covering the cost of courses for training or study (short term or regular session institutes) for establishing and maintaining fellowships or traineeships with stipend, for establishing, developing or expanding programs of library and information science. Not less than 50 percent of the appropriations must be for the support of fellowships and traineeships.

Applicant Eligibility: All institutions of higher education and all other nonprofit library organizations or agencies which have an established program of library education or are planning to begin such a program, or which have sufficient facilities and resources necessary to conduct a training program.

Beneficiary Eligibility: Individuals must be nationals of the U.S. or in this country for other than a temporary purpose and intend to become permanent residents. In addition, they must be persons who: (1) have been or are presently engaged in librarianship; (2) are concerned with the study or teaching of library or information science; (3) have majored in library science at the undergraduate level; (4) have a graduate degree in library science; or (5) are preparing to engage in a profession involving librarianship.

Corr. Functional Area: Education and Vocational Training; Personnel.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$500,000.

Range/Average \$ Assistance: \$10,000 to \$84,200; \$29,293.

Past Corr. Assistance: Yes. Funded a community college for a program inside prisons to appeal to inmates to attend college for training as library technicians.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Individuals may apply directly to the grantee. Eligible institutions submit to Department of Education Applications for Grants under Library Training Program. The standard application forms furnished by the Federal agency and required by OMB Circular No. A-102 must be used for this program.

OMB Cat. No.: 84.036.

INFORMATION CONTACTS

Address: Library Education and Postsecondary Resources Branch, Division of Library Programs, Office of Libraries and Learning Technologies, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-9530.

Contact: Frank Stevens.

Regional Off.: N/A.

LIBRARY RESEARCH AND DEMONSTRATION

AUTHORIZATION

Dept./Agency: Education/Office of Educational Research and Improvement.

Office: Division of Library Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To award grants and contracts for research and/or demonstration projects in areas of specialized services intended to improve library and information science practices and principles.

Program Description: Research and demonstration projects relating to the improvement of libraries or the improvement of training in librarianship including the development of new techniques, systems, and equipment for processing, storing and distributing information, and for the dissemination of information derived from such projects with special emphasis on services to selected clientele.

Applicant Eligibility: All institutions of higher education and all other public or private agencies, institutions, and organizations of a nonprofit nature. Contracts only go to profit agencies and organizations.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Research and Evaluation.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$500,000.

Range/Average \$ Assistance: \$1,800 to \$320,000; \$74,100.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Eligible institutions apply directly to the Department of Education. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.039.

INFORMATION CONTACTS

Address: Acting Chief, Research and Demonstration Branch, Division of Library Programs, Office of Educational Research and Improvement, Department of Education, 400 Maryland Ave., S.W. Washington, DC 20202

Telephone: 202-245-2994.

Contact: Henry Drennan.

Regional Off.: N/A.

SPECIAL SERVICES FOR DISADVANTAGED STUDENTS

AUTHORIZATION

Dept./Agency: Education/Bureau of Higher and Continuing Education.

Office: Division of Student Services and Veterans Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist students who may be educationally, economically, or culturally deprived, physically handicapped or have limited English-speaking ability, in completing their postsecondary education.

Program Description: Funds may be used to provide counseling, tutoring, remedial and special classes, and career academic guidance. Projects serving limited English-speaking students must provide bilingual supportive services and courses in the English language for such students.

Applicant Eligibility: Institutions of higher education or combinations of institutions of higher education.

Beneficiary Eligibility: Students with academic potential who are enrolled or accepted for enrollment at the institution which is the beneficiary of the grant and who, by reason of deprived educational, cultural, or economic background, or physical handicap, or by reason of limited English-speaking ability, are in need of such services to assist them to initiate, continue, or resume their postsecondary education.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$62,100,000.

Range/Average \$ Assistance: \$35,911 to \$307,488; \$100,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance

Process: Federal government to educational institution to beneficiary.

Application

Procedure: Develop a proposal in accordance with regulations issued by the Commissioner of Education; no State plan is required. Requests for program application should be made to the address below.

OMB Cat. No.: 84.042

INFORMATION CONTACTS

Address: Division Director, Division of Student Services and Veterans Programs, Bureau of Higher and Continuing Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-6664.

Contact: David D. Johnson, Division Director.

Regional Off.: None.

TALENT SEARCH

AUTHORIZATION

Dept./Agency: Education/Office of Postsecondary Education.

Office: Division of Student and Veteran's Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To identify youths of financial or cultural need with exceptional potential and assist them in obtaining admission and adequate financial aid for postsecondary schools. To decrease the rate of secondary and postsecondary school dropouts and increase the number of dropouts who reenter an educational program.

Program Description: Funds are awarded to institutions and agencies to identify qualified youths of financial or cultural need with an exceptional potential for postsecondary education. These youths are made aware of existing forms of student aid and encouraged to complete secondary school and undertake postsecondary educational training. No instruction, tutoring, student financial aid, test fees or other student support may be funded by this program.

Applicant Eligibility: Institutions of higher education, public and private agencies and organizations (including professional and scholarly associations), and, in exceptional cases, secondary schools and secondary vocational schools.

Beneficiary Eligibility: Secondary school students of financial or cultural need with an exceptional potential for postsecondary education, including high school and college dropouts and those who have graduated from secondary school but delayed pursuing postsecondary school education. Required income criteria for students or financial need stated in application material. Two-thirds must be low-income; one-third may be culturally disadvantaged.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$15,500,000.

Range/Average \$ Assistance: \$43,779 to \$240,000; \$100,000.

Past Corr. Assistance: Yes. Talent search officer in a state penitentiary.

MANAGEMENT

Assistance Process: Federal government to educational institution to beneficiary.

Application Procedure: Develop a proposal in accordance with regulations issued by the Commissioner of Education; no State plan is required. Requests for program applications should be made to the address below. This program is subject to the provisions of the Education Division General Administrative Regulations (EDGAR).

CMB Cat. No.: 84.044.

INFORMATION CONTACTS

Address: Director, Division of Student Services and Veterans Programs, Bureau of Higher and Continuing Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-6664.

Contact: David D. Johnson, Director.

Regional Off.: None.

TEACHER CORPS - OPERATIONS AND TRAINING

AUTHORIZATION

Dept./Agency: Education/Operations Branch.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To strengthen the educational opportunities available to children in areas having concentrations of low-income families, and to encourage colleges and universities to broaden their programs of teacher preparation, and to encourage institutions of higher education and local education agencies to improve programs of training and retraining for teachers, teacher aides, and other educational personnel.

Program Description: Provide assistance to: colleges and universities to develop and adopt innovative approaches to teacher education; school systems to develop and adopt processes for the introduction of new curricula, teaching methods, staffing patterns and outreach to the community, and to train and retrain personnel for these processes and innovations; colleges and school systems to develop community-based, volunteer-assisted programs of education and training of parents to offer educational help to their children and to involve the resources of the community in program planning, administration, and evaluation.

Applicant Eligibility: Joint application from an accredited college or university with a State-approved degree program and the capacity to deliver graduate level teacher training and retraining; and a local educational agency if the percentage of pupils from low-income homes in the schools to be served does not fall below the national and the school district's poverty averages. Except under special arrangements for correctional projects, agencies must be public school districts or State or U.S. Territory education agencies. Private schools can be served only through delegation of resources from a public school district.

Beneficiary Eligibility: Intern selection is made locally by each project. Intern eligibility is limited to those having a bachelors degree or its equivalent, who have not had full-time paid teaching experience. Regular teachers, teachers aides, and other educational personnel in the school district served by Teacher Corps may receive training or retraining through the project grant.

Corr. Functional Area: Education and Vocational Training; Personnel.

RESOURCES

Type Assist: Project Grants (Contracts)

Matching Requirements: School districts must pay at least 10 percent of intern and team leader salaries and benefits, and volunteer compensation, if

applicable. Both universities and school districts are strongly encouraged to make other substantial contributions in terms of staff time, waived fees, etc.

Obligations
(FY 1981):

(Grants and contracts) \$37,500,000.

Range/Average
\$ Assistance:

Not more than \$150,000 for the first year of a five year project; approximately \$300,000 for each of the second and third years; \$200,000 for the fourth year; and \$150,000 for the fifth year.

Past Corr.
Assistance:

Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Program information available upon request from the headquarters address list below. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.045.

INFORMATION CONTACTS

Address:

Operations Branch, Teacher Corps, Department of Education, Washington, DC 20202.

Telephone:

202-245-8223.

Contact:

Dr. Preston Royster, Deputy Director.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

UPWARD BOUND

AUTHORIZATION

Dept./Agency:

Education/Office of Postsecondary Education.

Office:

Division of Student and Veteran's Programs.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To generate the skill and motivation necessary for success in education beyond high school among young people from low-income families who have academic potential, but who may lack adequate secondary school preparation. The goal of the program is to increase the academic performance and motivational levels of eligible enrollees so that such persons may complete secondary school and successfully pursue postsecondary educational programs.

Program
Description:

Funds are awarded to eligible grantees to provide academic instructional programs, career and academic counseling, and guidance for low income students to pursue education beyond high school. Funds may be used to support a required residential summer phase and academic year programs, and to pay stipends to students, not to exceed \$30 a month.

Applicant
Eligibility:

Institutions of higher education, public and private agencies, and, in exceptional cases, secondary schools and secondary vocational schools.

Beneficiary
Eligibility:

Students must meet income criteria established annually by the Commissioner, and be characterized as having academic potential. Such students would not have considered postsecondary enrollment, nor have been likely to gain admission and successfully pursue an academic career without the program. Required income criteria are stated in application materials.

Corr. Func-
tional Area:

Education and Vocational Training.

RESOURCES

Type Assist:

Project Grants.

Matching
Requirements:

None.

Obligations
(FY 1981):

(Grants) \$57,500,000.

Range/Average
\$ Assistance:

\$49,000 to \$400,000; \$143,000.

Past Corr.
Assistance:

Yes.

MANAGEMENT

Assistance Process:

Federal government to educational institutions to applicant.

Application Procedure:

Develop a proposal in accordance with regulations issued by the Commissioner of Education; no State plan is required. Requests for program applications should be made to the address below. This program is subject to the Education Division General Administrative Regulations (EDGAR).

OMB Cat. No.: 84.047.

INFORMATION CONTACTS

Address: Director, Division of Student and Veteran's Programs, Office of Postsecondary Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-6664.

Contact: David D. Johnson, Director.

Regional Off.: None.

VOCATIONAL EDUCATION - BASIC GRANTS TO STATES

AUTHORIZATION

Dept./Agency: Education/Office of Vocational and Adult Education.

Office: Division of State Vocational Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states in improving planning and in conducting vocational programs on the local level for persons of all ages who desire and need education and training for employment.

Program
Description: Each State must use 80 percent of its allotment for these purposes: vocational education programs; cooperative vocational education programs; energy education programs; construction of area vocational education school facilities; support of full-time personnel to eliminate sex bias; provision of stipends if necessary due to inadequate funding in other programs; placement services for students who have successfully completed vocational education programs if necessary due to inadequate funding in other programs; industrial arts programs; support services for women who enter programs designed to prepare individuals for employment in jobs which have been traditionally limited to men; day care services for children of vocational students; vocational education for displaced homemakers and other special groups; construction and operation of residential vocational schools; vocational training through arrangements with private vocational training institutions, and State and local administration costs. Each State must also allocate the following minimum portion of their total allotment as follows: 20 percent for vocational education for the disadvantaged and for persons who have limited English-speaking ability and for stipends; 15 percent for postsecondary and adult vocational education; and 10 percent for vocational education programs for handicapped persons.

Applicant
Eligibility: State Boards for Vocational Education.

Beneficiary
Eligibility: Individuals requiring vocational training.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: Matching is 50/50.

Obligations
(FY 1981): (Grants) \$559,883,406.

Range/Average
\$ Assistance: \$148,420 to \$48,745,729; \$9,822,515.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Federal government to State to applicant.

Application
Procedure: Submission of five-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

OMB Cat. No.: 84.048.

INFORMATION CONTACTS

Address: Director, Division of State Vocational Program Operations,
Office of Vocational and Adult Education, Department of
Education, Washington, DC 20202.

Telephone: 202-472-3440.

Contact: LeRoy A. Cornelsen.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

VOCATIONAL EDUCATION - CONSUMER AND HOMEMAKING EDUCATION

AUTHORIZATION

Dept./Agency: Education/Office of Vocational Education.

Office: Division of State Vocational Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist states in conducting programs in consumer and
homemaking education. Emphasis is placed on programs located in
economically depressed areas or areas with high rates of
unemployment.

Program
Description: Grants are used solely for educational programs in consumer and
homemaking education. These include consumer education, food and
nutrition, family living and parenthood education, child
development and guidance, housing and home management, and
clothing and textiles. These programs encourage elimination of
sex stereotyping, give greater consideration to economic, social,
and cultural conditions and need especially in economically
depressed areas and encourage outreach programs. Outreach
programs consider the needs of the aged, young children, single
parents, handicapped persons, educationally disadvantaged
persons, health care delivery systems, and courts and
correctional institutions. Ancillary services, activities, and
other means of assuring quality in all homemaking education
programs (such as teacher training and supervision, etc.) are
also funded. States must use at least 1/3 of the Federal funds
allotted in economically depressed areas or areas with high rates
of unemployment.

Applicant
Eligibility: State boards for Vocational Education.

Beneficiary
Eligibility: Individuals requiring training as homemakers.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: Matching is 50/50 except that 90 percent Federal may be paid for
programs in economically depressed areas.

Obligations
(FY 1981): (Grants) \$43,440,711.

Range/Average
\$ Assistance: \$11,516 to \$3,782,125; \$762,118.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

Submission of five-year State plan and annual program plans to the Assistant Secretary for Vocational and Adult Education.

OMB Cat. No.: 84.049.

INFORMATION CONTACTS

Address:

Director, Division of State Vocational Program Operations,
Office of Vocational and Adult Education, Department of
Education, Washington DC 20202.

Telephone:

202-472-3440.

Contact:

LeRoy A. Cornelsen, Director.

Regional Off.:

Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOCATIONAL EDUCATION - PROGRAM IMPROVEMENT AND SUPPORTIVE SERVICE

AUTHORIZATION

Dept./Agency:

Education/Office of Vocational and Adult Education.

Office:

Division of State Vocational Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To assist the states in improving their programs of vocational education and in providing supportive services for such programs.

Program

Description:

To support State research coordination units (RCU) and for contracts by RCU's for research programs, exemplary and innovative programs, and curriculum development programs. To support vocational guidance and counseling programs and services, provision of preservice and inservice training, grants to overcome sex bias, and State and local administration costs. State must use 20 percent of its allotment for these purposes and not less than 20 percent of the above amount for vocational guidance and counseling.

Applicant

Eligibility:

State Boards for Vocational Education.

Beneficiary

Eligibility:

Research coordination units contract with and make grants to institutions, firms, eligible recipients and individuals and States make grants or negotiable contracts.

Corr. Func-

tional Area:

Education and Vocational Training.

RESOURCES

Type Assist:

Formula Grants.

Matching

Requirements:

Matching is 50/50 for the total program and for each of the national priority programs.

Obligations

(FY 1981):

(Grants) \$126,162,326.

Range/Average

\$ Assistance:

\$33,445 to \$10,984,206; \$2,213,374.

Past Corr.

Assistance:

Yes.

MANAGEMENT

Assistance

Process:

Federal government to State to applicant.

Application

Procedure:

Submission of five-year State Plan, annual program plan and accountability report to the Assistant Secretary for Vocational and Adult Education.

OMB Cat. No.: 84.050.

INFORMATION CONTACTS

Address: Director, Division of State Vocational Program Operations,
Office of Vocational and Adult Education, Department of
Education, Washington, DC 20202.

Telephone: 202-472-3440.

Contact: LeRoy A. Cornelsen, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

VOCATIONAL EDUCATION - PROGRAM IMPROVEMENT PROJECTS

AUTHORIZATION

Dept./Agency: Education, Bureau of Occupational and Adult Education.

Office: Division of Research and Demonstration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide support for (1) a National Center for Research in
Vocational Education; (2) projects for research, curriculum
development, and demonstration in vocational education; and (3)
curriculum coordination centers.

Program
Description: Awards may only be made for projects that fit within the
definition of vocational rehabilitation. Grants may only be
awarded if the applicant can demonstrate a reasonable probability
that such a grant will result in improved teaching techniques or
curriculum materials will be used in a substantial number of
classrooms or other learning situations within 5 years after the
termination date of such grants. Awards may only be made for
projects that fit within the definition of vocational education.

Applicant
Eligibility: Public organizations, institutions, and agencies; nonprofit and
profit-making private organizations, institutions, and agencies
and individuals. Eligible applicants for the National Center for
Research in Vocational Education include nonprofit agencies only
and the competition is held every five years.

Beneficiary
Eligibility: Broad field of vocational education.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts)

Matching
Requirements: No matching is required.

Obligations
(FY 1981): (Contracts) \$10,000,000.

Range/Average
\$ Assistance: \$100,000 to \$5,000,000; \$226,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

The application or proposal must be prepared in accordance with program announcements in the Commerce Business Daily. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.051.

INFORMATION CONTACTS

Address:

Director, Division of Research and Demonstration, Bureau of Occupational and Adult Education, Department of Education, Washington, DC 20202.

Telephone:

202-245-9634.

Contact:

Howard Hjelm.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOCATIONAL EDUCATION - SPECIAL PROGRAMS FOR THE DISADVANTAGED

AUTHORIZATION

Dept./Agency: Education/Office of Vocational and Adult Education.

Office: Division of State Vocational Education Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide special vocational education programs for persons who have academic or economic handicaps and who require special services and assistance in order to enable them to succeed in vocational education programs.

Program
Description: Funds appropriated under Section 102(b) may be used only for special vocational education programs for the disadvantaged and allocated within the State to areas of high concentration of youth unemployment and school dropouts.

Applicant
Eligibility: State Boards for Vocational Education.

Beneficiary
Eligibility: Disadvantaged individuals.

Corr. Func-
tional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: No matching is required under this part.

Obligations
(FY 1981): (Grants) \$19,974,118.

Range/Average
\$ Assistance: \$5,295 to \$1,739,028; \$350,423.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

Submission of five-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

OMB Cat. No.: 84.052.

INFORMATION CONTACTS

Address: Director, Division of State Vocational Education Program Operations, Office of Vocational and Adult Education, Department of Education, Washington, DC 20202.

Telephone: 202-245-3488.

Contact: Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOCATIONAL EDUCATION - STATE ADVISORY COUNCILS

AUTHORIZATION

Dept./Agency: Education/Office of Vocational and Adult Education.

Office: Division of State Vocational Program Operations.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To advise the State board for vocational education on the development and administration of State Plans; evaluate vocational education programs, services, and activities and publish and distribute the results; prepare and submit through the State board to the Commissioner and the National Advisory Council an annual evaluation report.

Program Description: Funds allocated to a State Advisory Council to carry out its responsibilities may be used in accordance with the Council's budget as approved by the Director, Division of State Vocational Education Program Operations.

Applicant Eligibility: State advisory council.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Research and Evaluation; Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: Each State Advisory Council is to be paid not more than \$200,000 nor less than \$75,000 to carry out its functions. No matching is required.

Obligations (FY 1981): (Grants) \$6,500,000.

Range/Average \$ Assistance: \$91,135 to \$200,000; \$114,035.

Past Corr. Assistance: Yes. Studies on vocational education in correctional institutions.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Submission of budget to the Director, Division of State Vocational Education Program Operations.

OMB Cat. No.: 84.053.

INFORMATION CONTACTS

Address: Director, Division of State Vocational Program Operations,
Office of Vocational and Adult Education, Department of
Education, Washington, DC 20202.

Telephone: 202-472-3440.

Contact: LeRoy A. Cornelsen, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional
Council listed in the Appendix.

INDIAN EDUCATION - ADULT INDIAN EDUCATION

AUTHORIZATION

Dept./Agency: Education.

Office: Indian Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To plan, develop, and implement programs for Indian adults to decrease the rate of illiteracy, increase the mastery of basic skills, increase the number who earn high school equivalency diplomas, and to encourage the development of programs relevant to the culture and heritage of Indian Adults.

Program Description: Grants are used for the establishment and operation of programs designed to stimulate the provision of basic literacy opportunities for nonliterate Indian adults and high school equivalency opportunities in the shortest period of time feasible. Funds may be used to encourage dissemination of information and materials relating to, and evaluation of the effectiveness of, programs which may offer educational opportunities to Indian adults.

Applicant Eligibility: State and local educational agencies. Indian tribes, institutions, and organizations may apply for grants.

Beneficiary Eligibility: Indian adults.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$5,430,000.

Range/Average \$ Assistance: \$20,600 to \$195,000; \$78,930.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Proposals for developing programs in Adult Indian Education are submitted by completing the Department of Education's standard application form.

OMB Cat. No.: 84.062.

INFORMATION CONTACTS

Address: Office of Indian Education, Department of Education, 400
Maryland Avenue, S.W Washington, DC 20202.

Telephone: 202-245-7225.

Contact: Hakim Khan.

Regional Off.: N/A.

BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM (BEOG)

AUTHORIZATION

Dept./Agency: Education/Bureau of Student Financial Assistance.

Office: Division of Program Development.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist in making available the benefits of postsecondary education to qualified students.

Program Description: The student must have been accepted for enrollment in, or be in good standing at, an eligible institution of higher education, which includes colleges, universities, vocational-technical schools, and hospital schools of nursing. Also, he or she must be enrolled on at least a half-time basis in an undergraduate course of study. Graduate students are not eligible for assistance. Eligible institutions include public or private nonprofit institutions of higher learning. Students are eligible for up to 4 years of undergraduate study (or 5 years in some cases). Amounts of grants are determined by family contribution schedules, cost of education and level of appropriation but in no case are they more than \$1,800 for the eighth year of operation (award period 1980-81).

Applicant Eligibility: Undergraduate students attending eligible institutions of higher education, and enrolling on at least a half-time basis.

Beneficiary Eligibility: Undergraduate students attending eligible institutions of higher education on at least a half-time basis who meet financial need criteria.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Direct Payments for Specified Use.

Matching Requirements: Basic Grants cannot exceed one-half cost of attendance.

Obligations (FY 1981): (Grants) FY 80 est \$2,355,000,000.

Range/Average \$ Assistance: Grants will range from \$100 to \$1,800 in 1980-81 school year, with an average award of \$981.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Student completes an "Application for Determination of Basic Grant Eligibility" and submits it to the agency specified. This agency calculates the student's financial need and returns a notification of eligibility for assistance. The student submits this notification to the institution of his or her choice.

OMB Cat. No.: 84.063.

INFORMATION CONTACTS

Address: Division of Program Development, Basic Grants Branch, Bureau of Student Financial Assistance, Department of Education, Washington, DC 20202.

Telephone: 202-472-4300.

Contact: Director.

Regional Off.: Regional Administrator of Student Financial Assistance, the Director of Student Financial Aid at the Institution the student wishes to attend, or high school guidance counselors.

HIGHER EDUCATION - VETERANS' COST OF INSTRUCTION PROGRAM

AUTHORIZATION

Dept./Agency: Education/Division of Training, Facilities and Veterans' Programs.

Office: Veterans' Program Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage colleges and universities to serve the special needs of veterans, especially the Vietnam-era and disadvantaged veterans.

Program
Description: The institution uses funds to establish a full-time office of veterans' affairs with adequate programs of outreach, recruitment, counseling, tutoring, and special education. Upon establishment of such an office, in accordance with criteria prescribed by regulations, the remainder of the funds, not to exceed 25 percent, may be used solely to defray instructional expenses in academically related programs of the institution.

Applicant
Eligibility: Nationally or regionally accredited institutions of higher education. Proprietary institutions (i.e., organized for profit) are not eligible.

Beneficiary
Eligibility: Veterans enrolled at least half-time in eligible institutions of higher education, who are recipients of benefits under Chapters 31 and 34 of Title 38, U.S.C.

Corr. Func-
tional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Direct Payments for Specified Use.

Matching
Requirements: There are no matching requirements.

Obligations
(FY 1981): (Grants) \$12,039,000.

Range/Average
\$ Assistance: \$879 to \$118,000; \$15,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Federal government to educational institutions to applicant.

Application
Procedure: Write to the address below. This program is subject to the provisions of OMB Circular No. A-110.

INFORMATION CONTACTS

Address: Chief, Veterans' Program Branch, Division of Training, Facilities and Veterans' Programs, Office of Postsecondary Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-2806.

Contact: Dr. Stanley B. Patterson, Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

EDUCATIONAL TELEVISION AND RADIO

AUTHORIZATION

Dept./Agency: Education/Office of Educational Research and Improvement.

Office: Office of Libraries and Learning Technologies.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To carry out the development, production, evaluation, dissemination, and utilization of innovative education television and/or radio programs designed for broadcast and/or nonbroadcast uses to help children, youths, or adults to learn.

Program Description: Only contract awards will be made with the following requirements and criteria except to the extent modified in specific Requests for Proposals: (1) need for the programming; (2) educational impact; (3) applicability of subject matter to television or radio; (4) successful models or designs; (5) cost per viewer; (6) project scope.

Applicant Eligibility: State and local governments, public and private agencies, profit and nonprofit organizations, associations, institutions, and individuals.

Beneficiary Eligibility: Children, youths, and adults in formal and informal settings.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: N/A.

Obligations (FY 1981): (Contracts) \$6,000,000.

Range/Average \$ Assistance: N/A.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Proposals must be sent to Office of Education, Application Control Center, Washington, DC 20202. (Unsolicited proposals for contract awards will not be accepted.)

OMB Cat. No.: 84.065.

INFORMATION CONTACTS

Address: Educational Technology Development Branch, Division of Educational Technology, Office of Libraries and Learning Technologies, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-9228.

Contact: Frank Withrow.

Regional Off.: N/A.

EDUCATIONAL OPPORTUNITY CENTERS

AUTHORIZATION

Dept./Agency: Education/Office of Postsecondary Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide and coordinate services for residents of low income areas to facilitate entry into postsecondary educational programs and to provide tutoring, counseling and other supportive services for enrolled postsecondary students from the target community.

Program Description: Funds are awarded to institutions or agencies for establishment and operation of centers to serve as information clearinghouses concerning financial and other assistance available for area residents seeking postsecondary education, and assistance in preparing admission and financial aid applications for such residents. Centers will also provide tutoring and counseling for enrolled postsecondary students, and serve as pools to coordinate resources and staff efforts in recruiting and counseling for admission to postsecondary institutions. Funds may not be used for construction or remodeling of buildings or purchase of real property.

Applicant Eligibility: Institutions of higher education, public and private agencies and organizations (including professional and scholarly organizations) and, in exceptional cases, secondary schools and secondary vocational schools.

Beneficiary Eligibility: Residents of an area described as having a major concentration of low-income persons.

Corr. Functional Area: Client Programs and Services; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: At least a 25 percent non-Federal share required.

Obligations (FY 1981): (Grants) \$7,700,000.

Range/Average \$ Assistance: Projected range \$106,000 to \$410,000; \$236,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Develop a proposal in accordance with regulations issued by the Commissioner of Education. No State Plan is required. Requests for program applications should be made to the address below. This program is subject to the Education Division General Administrative Regulations (EDGAR).

OMB Cat. No.: 84.066.

INFORMATION CONTACTS

Address: Director, Division of Student Services and Veterans Programs, Office of Postsecondary Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-6664.

Contact: David D. Johnson, Director.

Regional Off.: None.

GRANTS TO STATES FOR STATE STUDENT INCENTIVES

AUTHORIZATION

Dept./Agency: Education/Bureau of Student Financial Assistance.

Office: State Student Incentive Grant Program.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To make incentive grants to the states to develop and expand assistance to eligible students in attendance at institutions of postsecondary education.

Program Description: To make matching grants of up to \$1,500 for full-time (reduced for less than full-time but greater than half-time) attendance to undergraduate students with substantial financial need who are enrolled at postsecondary institutions.

Applicant Eligibility: The agency responsible for administering each State's need-based, undergraduate scholarship/grant program.

Beneficiary Eligibility: Undergraduate students with substantial financial need.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: States match Federal funds on a 1:1 basis under this program.

Obligations (FY 1981): (Grants) \$76,750,000.

Range/Average \$ Assistance: \$1,613 to \$12,000,000; \$800,000 was average (median) in FY 79 and FY 80.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: The designated State Student Scholarship or Grant Assistance Agency in each State annually applies for State allotments/reallotments of funds.

OMB Cat. No.: 84.069.

INFORMATION CONTACTS

Address: Chief, State Student Incentive Grant Program, State Programs Branch, Bureau of Student Financial Assistance, Department of Education, Washington, DC 20202.

Telephone: 202-472-4265.

Contact: Lanora G. Smith, Acting Chief.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

ETHNIC HERITAGE STUDIES PROGRAM

AUTHORIZATION

Dept./Agency: Education/Bureau of School Improvement.

Office: Ethnic Heritage Studies Staff.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To recognize the contributions of ethnic groups to American society, to provide students opportunities to learn more about the nature of their own heritage and that of other groups, and to reduce social divisiveness by promoting awareness of ethnic and cultural diversity in the nation.

Program Description: Programs proposed must include plans for one or more of the following three activities: (1) development of curriculum materials, (2) dissemination of curriculum materials, or (3) provision of training for persons using, or preparing to use, such curriculum materials.

Applicant Eligibility: Applicant must be public or nonprofit private educational agency, institution or organization including such organizations as ethnic associations and educational organizations.

Beneficiary Eligibility: Students of diverse cultural heritages.

Corr. Functional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: None.

Obligations (FY 1981): (Grants) \$3,000,000.

Range/Average \$ Assistance: \$10,000 to \$60,000; \$36,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applicants must submit proposals to the Application Control Center, Department of Education. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.070.

INFORMATION CONTACTS

Address: Ethnic Heritage Studies Staff (Attn: Application Officer),
Bureau of School Improvement, Department of Education,
Washington, DC 20202.

Telephone: 202-245-9506.

Contact: Lawrence K. Kozlarz.

Regional Off.: None.

NATIONAL DIFFUSION PROGRAM (NATIONAL DIFFUSION NETWORK (NDN))

AUTHORIZATION

Dept./Agency: Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To promote and accelerate the systematic, rapid dissemination, and adoption of educational practices, products, and programs which were developed through Federal, State and local government funds and whose effectiveness has been substantiated.

Program Description: Eligible organizations and agencies are funded as components of the National Diffusion Network to assist educators in adopting approved exemplary projects. In addition, contracts are awarded for technical support units and for program studies and evaluations. The National Diffusion Network includes two kinds of projects: (1) Developer Demonstrator (DD) Grants are awarded to approved programs for purposes of disseminating information about these programs on a nationwide basis; developing, refining and reproducing materials about approved programs and providing training and technical assistance. (2) Facilitator grants are awarded for purposes of informing education agencies and private schools about exemplary programs in the National Diffusion Network, assisting in determining the appropriateness of NDN programs for their schools; arranging for DD's to train staff members in these schools; arranging for site visits to the developer site; and coordinating the provision of services offered for Developer Demonstrators. The Technical Assistance Support Services to the NDN provides material support and expert assistance through contracts.

Applicant Eligibility: Grants: State and local governments and territories or profit and nonprofit private agencies, organizations, institutions, groups, or individuals. Contracts: Both profit and nonprofit public or private agencies, organizations, groups, or individuals.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants; Advisory Services and Counseling; Dissemination of Technical Information.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$16,000,000.

Range/Average NDN-Developer/Demonstrator range \$20,000 to \$90,000; Average
\$ Assistance: \$46,000. State Facilitators range \$35,000 to \$305,000; average
\$95,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: An announcement of the Grant Application for the NDN is published in the Federal Register and Requests for Proposals (RFP's) are published in the Commerce Business Daily. Applicants should contact the headquarters office below.

OMB Cat. No.: 84.073.

INFORMATION CONTACTS

Address: Director, Division of Educational Replication, Office of Evaluation and Dissemination, Department of Education, 400 Maryland Avenue, S.W., Room 1566, Transpoint Building, Washington, DC 20202.

Telephone: 202-245-2257.

Contact: Lee Wickline.

Regional Off.: N/A.

III-418

CAREER EDUCATION

AUTHORIZATION

Dept./Agency: Education.

Office: Office of Career Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To demonstrate the most effective methods and techniques in career education and to develop exemplary career education models at elementary and secondary and postsecondary levels of instruction.

Program
Description: May be used to support demonstration projects which are designed to result in exemplary career education models, including models in which handicapped children receive appropriate career education. May not be used to support research and development projects. May not be used to provide general operational support for the implementation of career education activities.

Applicant
Eligibility: State educational agencies, local educational agencies, institutions of higher education, and other nonprofit agencies and organizations.

Beneficiary
Eligibility: Model Career Education Demonstration Project: Students at elementary and secondary levels of instruction; Postsecondary Career Education Demonstration Program, Students at the postsecondary level of instruction.

Corr. Func-
tional Area: Personnel; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching
Requirements: None.

Obligations
(FY 1981): (Contracts) Unavailable.

Range/Average
\$ Assistance: \$83,750 to \$497,000; Average \$199,250.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Applications must be submitted in accordance with procedures which are published in the Federal Register each year. The original and two copies of the application are submitted directly

III-419

to the Department of Education. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.074, 84.104.

INFORMATION CONTACTS

Address: Department of Education, Office of Career Education, Regional Office Building No. 3, Rm. 3100, 7th and D Sts., S.W., Washington, DC 20202.

Telephone: 202-245-2284.

Contact: John Lindia.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

UNIVERSITY COMMUNITY SERVICE - SPECIAL PROJECTS

AUTHORIZATION

Dept./Agency: Education/Office of Higher and Continuing Education.

Office: Continuing Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To assist institutions of higher education in carrying out special programs and projects which are designed to seek solutions to national and regional problems relating to technological and social changes and environmental pollution.

Program Description: Projects are designed to provide adults with educational opportunities at institutions of higher education in the fields of technology, environmental pollution and social change.

Applicant Eligibility: Accredited institutions of higher education, and combinations of such institutions.

Beneficiary Eligibility: Adults who have completed their formal education or had their education interrupted; institutions of higher education; the community, regions and the nation.

Corr. Functional Area: Safety/Environmental; Education and Vocational Training; Public Education and Volunteers.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: Non-Federal matching funds must account for at least 10 percent of the total project cost.

Obligations (FY 1981): Unavailable.

Range/Average \$ Assistance: FY 79 \$22,500 to \$99,996; \$69,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to educational institutions to applicant.

Application Procedure: Complete proposals are submitted to Application Control Center, Attention: 84.076, Department of Education, Washington, DC 20202. This program is subject to the provisions of OMB Circular No. A-110. The standard application forms as furnished by the Federal agency and required by OMB Circular No. A-102 must

be used for this purpose.

OMB Cat. No.: 84.076, 84.046.

INFORMATION CONTACTS

Address: Chief, Community Service and Continuing Education Branch,
Division of Training and Facilities, Office of Higher and
Continuing Education, Department of Education, Washington, DC
20202.

Telephone: 202-245-9868.

Contact: Charles I. Griffith.

Regional Off.: N/A.

BILINGUAL VOCATIONAL TRAINING

AUTHORIZATION

Dept./Agency: Education/Office of Vocational and Adult Education.

Office: Division of Research and Demonstration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide English language instruction and skills training to individuals of limited English-speaking ability to prepare them for occupations in environments where English is the language normally used, in recognized occupations as well as in new and emerging occupations.

Program Description: To serve persons who have left or completed elementary or secondary school and who are unable to secure gainful employment suited to their needs, interests, and abilities because they are of limited English-speaking ability. Training must include instruction in the English language designed to insure that participants will be able to pursue occupations in environments where English is the language normally used and must increase trainees' opportunities for skilled employment.

Applicant Eligibility: Local educational agencies, appropriate State agencies, postsecondary educational institutions, private nonprofit vocational training institutions, nonprofit organizations, and private for-profit agencies especially created to serve a group whose language as normally used is other than English.

Beneficiary Eligibility: Unemployed or underemployed persons of limited English-speaking ability who need bilingual vocational training.

Corr. Functional Area: Education and Vocational Training; Special Groups. Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$3,900,000.

Range/Average \$ Assistance: \$105,723 to \$366,746; \$182,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applications must be prepared and submitted to the Department of Education in accordance with program announcements and established deadlines.

OMB Cat. No.: 84.077.

INFORMATION CONTACTS

Address: Chief, Demonstration Branch, Division of Research and Demonstration, Office of Vocational and Adult Education, Department of Education, Washington, DC 20202.

Telephone: 202-245-2614.

Contact: Doris V. Gunderson, Chief.

Regional Off.: N/A.

EDUCATION FOR THE USE OF THE METRIC SYSTEM OF MEASUREMENT

AUTHORIZATION

Dept./Agency: Education/Bureau of Occupational and Adult Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance to State and local educational agencies, institutions of higher education and public and private nonprofit organizations, groups and institutions in their efforts to teach students, including teachers, parents and other adults to use the revised Metric System of Measurement.

Program Description: To promote the development and dissemination of metric education strategies and products in the interest of facilitating and rendering more effective metric education activities and planning. Procurements must be for materials which are in compliance with the International Systems of Units. Local education agencies must notify their State educational agencies of their intent to submit a proposal, but all grants and contracts will be made directly to the successful applicant agencies, institutions or groups.

Applicant Eligibility: The Commissioner of Education may make grants and contracts to State educational agencies, local educational agencies, colleges and universities, and public and private nonprofit organizations, groups, and institutions. Local educational agencies must notify their State Department of Education of their intent to submit a proposal.

Beneficiary Eligibility: The clientele of colleges, universities, State educational agencies, local educational agencies, public and private nonprofit organizations, groups and institutions.

Corr. Functional Area: Personnel; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts)

Matching Requirements: None.

Obligations (FY 1981): (Grants and contracts) \$1,840,000.

Range/Average \$ Assistance: \$14,824 to \$95,972; \$31,667.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance

Process: Direct from Federal government to applicant.

Application Procedure:

Proposals must be prepared and submitted in accordance with program announcements. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.079.

INFORMATION CONTACTS

Address: Director, Metric Education Program, Office of Vocational and Adult Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-653-5920.

Contact: Floyd A. Davis, Director.

Regional Off.: None.

COMMUNITY EDUCATION

AUTHORIZATION

Dept./Agency: Education/Bureau of School Improvement.

Office: Community Education Program.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide educational, recreational, cultural, and other related community services in accordance with the needs, interest, and concerns of the community, through the establishment of the community education program as a center for such activities in cooperation with other community groups.

Program
Description: To provide assistance through project grants and technical assistance to State and local educational agencies and public and private nonprofit organizations to plan, establish, expand, maintain and/or provide developmental assistance to one or more community education programs. Also for institutions of higher education to plan and establish, programs which will train persons to operate community education programs. Assistance will be provided for leadership, coordination and administrative costs of planning, establishing, expanding, operating, etc., of community education programs.

Applicant
Eligibility: Local educational agencies and public and private nonprofit organizations to plan, establish, expand, or maintain community education programs; institutions of higher education for training grants.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching
Requirements: The Federal share differs by grant category and by funding year.

Obligations
(FY 1981): (Grants and contracts) \$3,138,000.

Range/Average
\$ Assistance: \$7,800 to \$81,800; \$37,793.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Proposals must be prepared and submitted in accordance with program announcements. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.081.

INFORMATION CONTACTS

Address: Director, Community Education Program, Bureau of School Improvement, Department of Education, Washington, DC 20202.

Telephone: 202-245-0691.

Contact: Pulie Englund, Director.

Regional Off.: N/A.

CONSUMERS' EDUCATION

AUTHORIZATION

Dept./Agency: Education/Bureau of School Improvement.

Office: Office of Consumers' Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide consumers' education to students and the general public.

Program
Description: Grants are awarded to provide consumers' education by (1) establishing or augmenting a pilot or demonstration project; (2) providing short-term training; (3) establishing or expanding pilot or demonstration projects to serve the needs of special groups; and (4) researching, developing, pilot testing and disseminating curricula and other activities and materials. Consumers' education is provided at the elementary and secondary State and local education agencies and at the higher education level by institutions of higher education. Procurement contracts are awarded to support activities to meet program needs and designed to (1) research, evaluate and disseminate existing activities and materials; (2) disseminate information and provide developmental and technical assistance; (3) prepare and distribute materials; and (4) support research and other activities.

Applicant
Eligibility: Institutions of higher education, State and local educational agencies, and other public and private nonprofit agencies, organizations, and institutions (including libraries).

Beneficiary
Eligibility: Students, teachers, other educational personnel, public service personnel, community and labor leaders and employees, and government employees at the State, Federal, and local levels, low-income persons, persons with limited English-speaking ability, Indians, elderly persons and the handicapped.

Corr. Func-
tional Area: Education and Vocational Training; Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching
Requirements: None.

Obligations
(FY 1981): (Contracts and grants) \$3,617,000.

Range/Average
\$ Assistance: FY 79 \$14,440 to \$105,000; average \$56,281.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process:

Direct from Federal government to applicant.

Application
Procedure:

Proposals must be prepared and submitted in accordance with program announcements. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.082.

INFORMATION CONTACTS

Address:

Director, Office of Consumers' Education, Bureau of School Improvement, Department of Education, Washington, DC 20202.

Telephone:

202-653-5983.

Contact:

Dustin Wilson, Director.

Regional Off.: N/A.

WOMEN'S EDUCATIONAL EQUITY

AUTHORIZATION

Dept./Agency: Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective:

To promote educational equity for women and girls at all levels of education and to provide financial assistance to local educational institutions for the promotion of women's educational equity.

Program
Description:

Grants are awarded for model developmental, dissemination, and demonstration activities in six authorized activities: (1) textbooks and other educational materials; (2) pre-service and inservice training for educational personnel; (3) research and development activities; (4) guidance and counseling activities; (5) educational activities to increase opportunities for adult women; and (6) expansion and the improvement of educational programs for women in vocational education, career education, physical education, and educational administration. The five priorities for funding are: (1) Model projects on Title IX compliance, (2) Model projects on educational equity for racial and ethnic minority women and girls, (3) Model projects on educational equity for disabled women and girls, (4) Model projects to influence leaders in educational policy and administration, and (5) Model projects to eliminate persistent barriers to educational equity for women and girls.

Applicant
Eligibility:

State and local governments, educational institutions and programs, private nonprofit organizations and institutions (including student, community, and women's groups), and individuals.

Beneficiary
Eligibility:

Same as Applicant Eligibility.

Corr. Func-
tional Area:

Education and Vocational Training; Special Groups.

RESOURCES

Type Assist:

Project Grants (Contracts).

Matching
Requirements:

None.

Obligations
(FY 1981):

(Grants and Contracts) \$20,000,000.

Range/Average
\$ Assistance:

\$10,000 to \$480,000; \$14,000 and \$95,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Secure final regulation, grant application form, and instructions from Women's Educational Equity Act Program, Office of Education, after application deadline announcement in the Federal Register. Secure copies of Requests for Proposals from Grants and Procurement Management Division, Office of Education, after solicitation announcements in the Commerce Business Daily. Approximately 1 of 10 grant applications are funded. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.083.

INFORMATION CONTACTS

Address: Women's Educational Equity Act Program, Department of Education, Donohoe Bldg., 400 6th St. S.W., Room 1105, Washington, DC 20202.

Telephone: 202-245-2181.

Contact: Dr. Leslie Wolfe, Director.

Regional Off.: N/A.

ELEMENTARY AND SECONDARY SCHOOL EDUCATION IN THE ARTS

AUTHORIZATION

Dept./Agency: Education/Office of School Improvement.

Office: Arts and Humanities Staff.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To encourage and support programs that recognize and stress the essential role that the arts play in elementary and secondary education; and conduct programs in which the arts are an integral part of elementary and secondary school curricula; to develop performing arts for children and youth; and to identify, develop, and implement model projects or programs in all the arts for handicapped persons.

Program
Description: Funds may be used to establish, conduct, or improve arts education programs, or provide developmental and technical assistance for arts education in public secondary schools. Programs must be designed to involve all students at all grade levels; address the spectrum of major art forms and integrate them into the regular educational program. Funds may be used to reimburse arts groups and organizations for assistance and services to State and local educational agencies in the planning and conducting of programs and projects.

Applicant
Eligibility: State or territorial educational agencies (SEA's) local educational agencies (LEA's), and nonprofit agencies, organizations, and institutions may include but are not limited to libraries, museums, theaters, arts councils, colleges and universities, performing arts groups, and parent, youth and civic organizations.

Beneficiary
Eligibility: Students, teachers, and administrators in public elementary and secondary schools.

Corr. Func-
tional Area: Arts and Recreation; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching
Requirements: There is a 50 percent matching requirement in which teachers salaries may not be included as in-kind contributions.

Obligations
(FY 1981): (Grants) \$3,500,000.

Range/Average
\$ Assistance: \$25,000 to \$100,000; \$50,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Application forms available from the address below and they must be submitted to the Secretary. A local applicant must submit a copy of its application to the SEA and so state to the Secretary.

OMB Cat. No.: 84.084.

INFORMATION CONTACTS

Address: Arts and Humanities Staff, Office of School Improvement, Department of Education, 400 Maryland Ave., S.W., Washington, DC 20202.

Telephone: 202-472-7793.

Contact: Harold Arberg.

Regional Off.: None.

INSTRUCTIONAL MATERIALS AND SCHOOL LIBRARY RESOURCES

AUTHORIZATION

Dept./Agency: Education/Bureau of Elementary and Secondary Education.

Office: Office of Libraries and Learning Resources.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To carry out a program of making grants to states for the acquisition of school library resources and instructional equipment for use by children and teachers in elementary and secondary schools, and for guidance, counseling, and testing.

Program Description: Funds appropriated must be used only for instructional purposes. Local educational agencies have complete discretion in determining how funds will be divided among the various program purposes. There is a specific maintenance of effort requirement. Materials and equipment purchased must be other than those consummable through use, and may not be used in religious worship or instruction. Services must be provided by employees of a public agency or through contract with such public agency.

Applicant Eligibility: State Education Agencies.

Beneficiary Eligibility: Children and teachers in eligible public and private nonprofit elementary and secondary schools, correctional institutions, and special schools for exceptional and handicapped children.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: There are no matching requirements.

Obligations (FY 1981): (Grants) \$171,000,000.

Range/Average \$ Assistance: \$53,545 to \$16,949,647; \$3,103,448.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Federal government to State to applicant.

Application Procedure: Grant award document is sent to State on approval of State Plan. Notification of awards must be made to the designated State Central Information Reception Agency.

OMB Cat. No.: 84.088.

INFORMATION CONTACTS

Address: Office of Libraries and Learning Resources, Bureau of Elementary and Secondary Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-2488.

Contact: Dr. Milbrey L. Jones.

Regional Off.: N/A.

EDUCATIONAL INFORMATION CENTERS

AUTHORIZATION

Dept./Agency: Education/Office of Higher and Continuing Education.

Office: Continuing Education.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: Provide states with funds to establish centers that will make available educational information, guidance and counseling, and referral services to all residents of the State.

Program Description: Funds may be used to make grants to and contracts with institutions of higher education, public and private agencies, and local educational agencies to plan, establish, and operate Educational Information Centers.

Applicant Eligibility: State governments, the District of Columbia, and U.S. Territories.

Beneficiary Eligibility: Residency in State, District of Columbia, or U.S. Territories.

Corr. Functional Area: Education and Vocational Training; Information Systems and Client Records.

RESOURCES

Type Assist: Formula Grants.

Matching Requirements: State must provide 33-1/3 percent of costs related to administration of the State Plan. The matching requirement can be met with State, local, or private funds, and in-kind contributions.

Obligations (FY 1981): (Grants) Unavailable.

Range/Average \$ Assistance: FY 79: \$50,000 to slightly over \$100,000; \$52,631.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Federal government to state to beneficiary.

Application Procedure: Amendments to the initial State Plan submitted annually in accordance with regulations and timetables issued by the Commissioner of Education.

OMB Cat. No.: 84.098.

INFORMATION CONTACTS

Address: Chief, Community Service and Continuing Education Branch,
Division of Training and Facilities, Office of Higher and
Continuing Education, Department of Education, 400 Maryland Ave.,
S.W., Washington, DC 20202.

Telephone: 202-245-9868.

Contact: Charles I. Griffith.

Regional Off.: None.

BILINGUAL VOCATIONAL INSTRUCTOR TRAINING

AUTHORIZATION

Dept./Agency: Education/Office of Vocational and Adult Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide training for instructors of bilingual vocational training programs.

Program Description: To provide pre-service training to prepare persons to participate in vocational training programs; to provide inservice programs to enable such personnel to improve their qualifications and to provide fellowships or traineeships for persons engaged in such pre-service or in-service training.

Applicant Eligibility: (1) State agencies, (2) Public and private nonprofit educational institutions, and (3) Private for-profit educational institutions.

Beneficiary Eligibility: Persons qualifying for training as bilingual vocational instructors.

Corr. Functional Area: Personnel; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants; Direct Payments for Specified Use.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$1,500,000.

Range/Average \$ Assistance: \$129,234 to \$226,377; average \$175,000.

Past Corr. Assistance: Indeterminable.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Applications must be prepared and submitted to the Department of Education in accordance with program regulations and announcements and established deadlines.

OMB Cat. No.: 84.099.

CONTINUED

5 OF 6

INFORMATION CONTACTS

Address: Chief, Demonstration Branch, Division of Research and Demonstration, Office of Vocational and Adult Education, Department of Education, Washington, DC 20202.

Telephone: 202-245-2614.

Contact: Doris V. Gunderson.

Regional Off.: N/A.

TRAINING FOR SPECIAL PROGRAMS STAFF AND LEADERSHIP PERSONNEL

AUTHORIZATION

Dept./Agency: Education/Office of Postsecondary Education.

Office: Program Development Branch.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide training for staff and leadership personnel associated with projects funded under the Special Programs for Students from Disadvantaged Backgrounds, and program numbers 84.042, 84.044, 84.047 and 84.066.

Program Description: Contracts will support the operation of short-term training institute and inservice training of various categories of staff and leadership personnel of funded projects, and persons engaged in directing programs for youths as well as students from disadvantaged backgrounds or those who are eligible for participation in one or more of the Special Programs for Students from Disadvantaged Backgrounds.

Applicant Eligibility: Institutions of higher education, public agencies and nonprofit private organizations.

Beneficiary Eligibility: Special Programs staff; other staff and leadership personnel in grantee's institution or agency; and other leadership personnel who are directly involved in the education of students served by, or eligible to be served by, Special Program projects.

Corr. Functional Area: Personnel; Special Groups; Education and Vocational Training.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: None.

Obligations (FY 1981): (Contracts) \$2,000,000.

Range/Average \$ Assistance: Specified in each Request for Proposal published in the Commerce Business Daily.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process: Direct from Federal government to applicant.

Application Procedure: Respond to Requests for Proposals published in the Commerce Business Daily. Each request will be specific as to the needs to be met and the staff and leadership personnel to be trained.

III-441

OMB Cat. No.: 84.103.

INFORMATION CONTACTS

Address: Division of Student Services and Veterans Programs, Office of Postsecondary Education, Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-6664.

Contact: Director.

Regional Off.: None.

BASIC SKILLS IMPROVEMENTS

AUTHORIZATION

Dept./Agency: Education.

Office: Basic Skills Program Office.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide facilitative services and resources to stimulate educational institutions, governmental agencies, and private organizations to improve and expand their activities relating to reading, communication skills, both written and oral, and mathematical skills.

Program Description: This program is divided into three major components: Part A - Instruction in Basic Skills - This section will provide assistance for activities designed to demonstrate improved delivery of instructional services in the areas of reading, mathematics, and oral written communication. Part B - Parental Participation in Basic Skills Instruction - Supports activities to enlist the assistance of parents and volunteers working with schools to improve the skills of children in reading, mathematics, and oral and written communication. Part C - Involvement of Educational agencies and Private Organizations - Provide assistance and information to state and local educational agencies, institutions of higher education and private agencies, organizations, and institutions (such as labor unions, volunteer organizations, and business associations) to support the efforts of such agencies to stimulate children, youth, and adults to improve their achievement in basic skills.

Applicant Eligibility: State educational agencies, local agencies, public or private agencies, organizations or institutions, including institutions of higher education are eligible to receive grants under this program. A for-profit agency, organization or institution may compete and receive a contract.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training.

RESOURCES

Type Assist: Formula Grants; Project Grants (Contracts).

Matching Requirements: Inexpensive Book Distribution Program supports 75 percent of the cost of purchasing books.

Obligations (FY 1981): (Grants) \$40,000,000.

Range/Average \$ Assistance: Not yet available.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: All applications and proposals are read by a panel of nonfederal consultants who make recommendations to the Department of Education about individual proposals and/or groups of proposals. All applicants are notified of approval or nonapproval.

OMB Cat. No.: 84.105.

INFORMATION CONTACTS

Address: Director, Basic Skills Program Office, Department of Education, Room 1167, Donohoe Building, 400 Maryland Avenue, S.W., Washington, DC 20202.

Telephone: 202-245-8537.

Contact: Shirley A. Jackson.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

FUND FOR THE IMPROVEMENT OF POST-SECONDARY EDUCATION (THE FUND)

AUTHORIZATION

Dept./Agency: Education/Office of the Assistant Secretary for Education.

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide assistance for innovative programs which improve the access to and the quality of postsecondary education.

Program
Description: The Fund provides project grants for activities which develop and demonstrate more effective approaches to the provision of postsecondary education. Priority is given to activities which relate to learner-centered change, increased cost-effectiveness, and have far reaching impact.

Applicant
Eligibility: Postsecondary educational institutions and community organizations, both new and existing.

Beneficiary
Eligibility: Same as Applicant Eligibility.

Corr. Func-
tional Area: Education and Vocational Training.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: The Fund suggests that some institutional funds be included as part of program support, but this is not required by legislation or regulation.

Obligations
(FY 1981): (Grants) \$17,000,000.

Range/Average
\$ Assistance: \$4,000 to \$300,000; \$70,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Direct from Federal government to applicant.

Application
Procedure: Preliminary proposals are submitted directly to the Fund. These documents state the problem to be addressed, provide a description of the program, indicate an evaluation format and list a budget. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.116.

INFORMATION CONTACTS

Address: Funding for the Improvement of Postsecondary Education, Office of the Assistant Secretary for Education, Department of Education, 400 Maryland Avenue, S.W., Washington DC 20202.

Telephone: 202-245-8091.

Contact: Charles I. Buntin, Acting Director.

Regional Off.: N/A.

EDUCATIONAL RESEARCH AND DEVELOPMENT

AUTHORIZATION

Dept./Agency: Education/National Institute of Education (NIE).

Office: N/A.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To improve the quality of educational practice, to promote the national policy of providing equal educational opportunities to all persons, and to support scientific inquiry into the educational process and dissemination activities.

Program Description: Research Grants, specialized development grants, and technical assistance will be awarded to support the conduct of educational research and development and the dissemination, utilization, and evaluation of the findings of educational research; and research and development implementation programs. Grants are awarded to projects that are most likely to contribute to new knowledge and increased understanding of the priority research areas covered by the Institute's statutory objectives: (1) to improve student achievement in the basic skills of reading and mathematics; (2) to help schools provide equal educational opportunities for non-English speaking students, for women, and for students disadvantaged socially, economically, culturally, or educationally; (3) to help educational institutions solve finance, productivity, and management problems; (4) to help youth and adults enter and progress in careers; and (5) to improve dissemination of the results of and knowledge gained from research and development.

Applicant Eligibility: Any institution of higher education; public or private for-profit or non-profit agency, organization, group, individual, or any combination of the State, local, intermediate education agency, or international group or agency; and especially minority and women researchers and institutions serving them.

Beneficiary Eligibility: Same as Applicant Eligibility.

Corr. Functional Area: Education and Vocational Training; Research and Evaluation.

RESOURCES

Type Assist: Project Grants.

Matching Requirements: N/A.

Obligations (FY 1981): (Grants) \$44,300,000. NOTE: The funds in this program are also available for program contracts. The amounts which may be used for such contracts cannot be predetermined.

Range/Average (Grants) \$1,500 to \$3,900,000. Average amount of financial
\$ Assistance: assistance awards \$55,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process: Federal government to educational institutions to applicant.

Application
Procedure: General information on grants competitions for project awards is available from the headquarters address listed below. Guidelines for applying are included in the grant announcements prepared by the respective program offices. Notices of closing dates for receipt of application under grants competitions are published in the Federal Register.

OMB Cat. No.: 84.117.

INFORMATION CONTACTS

Address: National Institute of Education, 1200 19th St., N.W., Washington
DC 20208.

Telephone: 202-254-7150.

Contact: Olive Covington.

Regional Off.: N/A.

REHABILITATION SERVICES AND FACILITIES - BASIC SUPPORT

AUTHORIZATION

Dept./Agency: Education.

Office: Office of Special Education and Rehabilitative Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide vocational rehabilitation services to persons with mental and/or physical handicaps. Priority service is placed on needs of those persons with the most severe disabilities.

Program
Description: Federal and State funds are used to cover the costs of providing rehabilitation services which include: diagnosis, comprehensive evaluation, counseling, training, reader services for the blind, interpreter services for the deaf, and employment placement. Also assist with payment for medical and related services. Services are provided to families of handicapped individuals when such services will contribute substantially to the rehabilitation of such individuals who are being provided vocational rehabilitation services.

Applicant
Eligibility: State agencies designated as the sole State agency to administer the vocational rehabilitation program.

Beneficiary
Eligibility: Eligibility for vocational rehabilitation services is based on the presence of a physical and/or mental disability, which constitutes or results in a substantial handicap to employment, and a vocational rehabilitation service may reasonably be expected to benefit the individual in terms of employability.

Corr. Func-
tional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Grants) \$854,259,000.

Range/Average
\$ Assistance: \$400,000 to \$55,784,000; \$13,571,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process:

Federal government to State to applicant.

Application
Procedure:

Applicants prepare three State Plans for vocational rehabilitation services (meeting Federal requirements established under the Rehabilitation Act of 1973) and covering FY 1980-82. Vocational rehabilitation agencies submit project proposals to the appropriate Department of Education regional office.

OMB Cat. No.: 84.126.

INFORMATION CONTACTS

Address: Rehabilitation Services Administration, Office of Special Education and Rehabilitative Services, Department of Education, Washington, DC 20202.

Telephone: 202-245-0085.

Contact: Robert Davis, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

VOCATIONAL REHABILITATION SERVICES FOR SOCIAL
SECURITY DISABILITY BENEFICIARIES

AUTHORIZATION

Dept./Agency: Education.

Office: Office of Special Education and Rehabilitation Services.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide necessary rehabilitation services to more disability beneficiaries to enable their return to gainful employment.

Program
Description: The funds are to be used to pay the cost of providing vocational rehabilitation services to selected disability beneficiaries, such services to include the full range of services authorized under the Rehabilitation Act of 1973.

Applicant
Eligibility: States operating under approved State Plans if State agency has no amended State Plan, other public or private agencies, organizations, institutions, or individuals may be designated by the Secretary.

Beneficiary
Eligibility: Vocational rehabilitation services will be furnished to disability beneficiaries for whom it is determined that there exists sufficient vocational rehabilitation potential for their return to gainful employment. The program is to be carried out in such a way as to result in a savings to the Social Security trust funds.

Corr. Func-
tional Area: Education and Vocational Training; Special Groups.

RESOURCES

Type Assist: Formula Grants.

Matching
Requirements: N/A.

Obligations
(FY 1981): (Grants) \$113,268,000.

Range/Average
\$ Assistance: \$25,000 to \$9,204,340; \$500,000.

Past Corr.
Assistance: Yes.

MANAGEMENT

Assistance
Process:

Federal government to state to beneficiary.

Application

Applications should be submitted to the Commissioner,

Procedure: Rehabilitation Service Administration, or appropriate Regional Office. This program is subject to the provisions of OMB Circular No. A-110.

OMB Cat. No.: 84.127.

INFORMATION CONTACTS

Address: Director, Division of Social Security Rehabilitation Programs, Office of Special Education and Rehabilitation Services, Department of Education, Washington, DC 20202.

Telephone: 202-245-0150.

Contact: Gerald Green, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

REHABILITATION TRAINING

AUTHORIZATION

Dept./Agency: Education.

Office: Office of Special Education and Rehabilitative Services (OSERS).

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To support projects to increase the numbers of personnel trained in providing vocational rehabilitation services to handicapped individuals.

Program Description: Training grants are provided only in fields directly related to the vocational rehabilitation of the physically and mentally disabled, such as rehabilitation counseling, rehabilitation medicine, physical and occupational therapy, prosthetics, speech pathology and audiology, and rehabilitation of the blind and deaf.

Applicant Eligibility: State vocational rehabilitation agencies, and other public or nonprofit agencies and organizations, including institutions of higher education.

Beneficiary Eligibility: Individuals preparing for employment in the rehabilitation of the physically and mentally disabled.

Corr. Functional Area: Personnel; Special Groups; Client Programs and Services.

RESOURCES

Type Assist: Project Grants (Contracts).

Matching Requirements: Grantees are required to share in the costs of projects with the proportion subject to individual negotiation. For State agency inservice training grants, State matching must be at least 10 percent.

Obligations (FY 1981): (Grants and research contracts) \$25,500,000. NOTE: The funds in this program are also available for program contracts. The amounts which can be used for such contracts cannot be predetermined.

Range/Average \$ Assistance: \$5,000 to \$200,000; \$20,000.

Past Corr. Assistance: Yes.

MANAGEMENT

Assistance Process:

Direct from Federal government to applicant.

Application Procedure:

Application is made to appropriate Regional Office, or in the case of projects of unusual national scope, to Director, Division of Grants and Contracts Management, Office of Human Development Services, Room 1427, 330 C St., S.W., Washington, DC 20201.

OMB Cat. No.: 84.129.

INFORMATION CONTACTS

Address: Director, Division of Manpower Development, Rehabilitation Services Administration, Office of Human Development Services, Department of Health and Human Services, Washington, DC 20201.

Telephone: 202-245-0079.

Contact: Harold Shay, Director.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

CENTERS FOR INDEPENDENT LIVING

AUTHORIZATION

Dept./Agency: Education.

Office: Rehabilitation Service Administration.

SCOPE AND ELIGIBILITY REQUIREMENTS

Objective: To provide independent living services to severely handicapped individuals in order for them to function more independently in family and community settings or secure and maintain appropriate employment.

Program
Description: Federal funds are used for severely disabled individuals for the establishment and operation of independent living centers which shall be facilities offering a prescribed range of services. Among the services included are referrals regarding attendant care, provision of assistance in housing and transportation, peer counseling, and advocacy. Handicapped individuals shall be substantially involved in policy direction and management and shall be employed by centers established under this authority.

Applicant
Eligibility: The principle eligible applicant is the State vocational rehabilitation agency; however, if the State agency fails to apply for a grant within six months after it is available, then any local public and private nonprivate agency may apply.

Beneficiary
Eligibility: Severely handicapped individuals who are in need of services and not eligible for vocational services and those who need services after employment.

Corr. Func-
tional Area: Client Programs and Services; Special Groups.

RESOURCES

Type Assist: Project Grants.

Matching
Requirements: No matching requirements.

Obligations
(FY 1981): (Grants) \$18,000,000.

Range/Average
\$ Assistance: Average Grant \$200,000.

Past Corr.
Assistance: No.

MANAGEMENT

Assistance Process:

Federal government to State to applicant.

Application Procedure:

State vocational rehabilitation agency applications and those approved by that agency should be submitted to the Application Control Center, at the address below.

OMB Cat. No.: 84.132.

INFORMATION CONTACTS

Address: Special Assistant for Independent Living Projects, Rehabilitation Services Administration, OSERS, Department of Education, 400 Maryland Ave., S.W., Washington, DC 20202.

Telephone: 202-245-0890.

Contact: William J. Bean.

Regional Off.: Contact the appropriate Federal Information Center or Regional Council listed in the Appendix.

BIBLIOGRAPHY

General

Black, J. Thomas, Borut, Allan, Byrne, Robert, Howland, Libby and Rothstein, Fran. Local Economic Development Tool and Techniques - A Guidebook for Local Government. Washington, D.C.: U.S. Government Printing Office, September 1979.

Bunce, Harold L. and Goldberg, Robert L. City Need and Community Development Funding. Washington, D.C.: U.S. Department of Housing and Urban Development, January 1979.

Congressional Quarterly Inc. Washington Information Directory. Washington, D.C.: Congressional Quarterly Inc., 1980.

Federal Executive Directory. Washington, D.C.: Carroll Publishing Co., March/April 1980.

Hamilton, Regina and Stripling, Tom. Vocational Education and Vocational Rehabilitation. Washington, D.C.: Federal Programs Information and Assistance Project, January 1979.

Keller, Judy, Mandel, Adrienne A. and Ames, Susan J. Employment and Training Programs. Information and Assistance Project, January 1979.

Lawrence Johnson and Associates, Inc. Catalog of Federal Youth Programs. Washington, D.C.: U.S. Government Printing Office, 1976.

MetaMetrics Inc. A Review of Corrections Education Policy for the Department of Health, Education and Welfare - Final Report. Washington, D.C.: DHEW, April 4, 1977.

National League of Cities. The Impact of CETA on Institutional Vocational Education. Washington, D.C.: United States Conference of Mayors, December 1974.

Office of the Federal Register. United States Government Manual 1979-1980. Washington, D.C.: General Services Administration, 1979.

Office of Intergovernmental Personnel Programs. IPA: Projects for Improved State and Local Management. Washington, D.C.: U.S. Office of Personnel Management, July 1980.

Office of Management and Budget. First Update to the 1980 Catalog of Federal Domestic Assistance. Washington, D.C.: U.S. Government Printing Office, 1980.

Office of Management and Budget. 1980 Catalog of Federal Domestic Assistance. Washington, D.C.: U.S. Government Printing Office, 1980.

Reid, J. Norman and Stam, Jerome M. An Overview of Federal Programs Supporting Multicounty Substate Regional Activities. Washington, D.C.: U.S. Government Printing Office, 1980.

Reid, J. Norman, Stam, Jerome M., Kestner, Susan E. and Godsey, W. Maureen.

Federal Programs Supporting Multicounty Substate Regional Activities: An Analysis. Washington, D.C.: U.S. Government Printing Office, 1980.

Smith, Robert L. and Seymour, Gray. Survey - Major Federal Grant Programs Relating to Families and Youth. Sacramento, CA.: Office of Criminal Justice Planning, July 1, 1978.

U.S. Department of Housing and Urban Development. Interagency Urban Initiative Anti-Crime Program. Washington, D.C.: U.S. Government Printing Office, 1980.

U.S. Department of Housing and Urban Development. The President's National Urban Policy Report. Washington, D.C.: U.S. Government Printing Office, 1978.

Washington Researchers, Researcher's Guide to Washington. Washington, D.C.: Margaret S. Jennings, 1979.

Washington Researchers. Supplementary Federal Telephone Directory Cross-Reference Index. Washington, D.C.: Margaret S. Jennings, 1979.

Washington Researchers. Washington Information Workbook. Washington, D.C.: Margaret S. Jennings, 1979.

Department of Agriculture

Program

10.051 Agricultural Stabilization and Conservation Service. ASCS Background Information - Loan, Purchase and Payment Programs. U.S. Department of Agriculture, November 1979.

Agricultural Stabilization and Conservation Service. ASCS Background Information - Production Adjustment Programs. U.S. Department of Agriculture, September 1979.

Agricultural Stabilization and Conservation Service. ASCS Commodity Fact Sheet - 1980 Feed Grains. U.S. Department of Agriculture, September 1980.

Agricultural Stabilization and Conservation Service. ASCS Commodity Fact Sheet - 1980 Upland Cotton. U.S. Department of Agriculture, April 1980.

Agricultural Stabilization and Conservation Service. ASCS Commodity Fact Sheet - 1980 Wheat. U.S. Department of Agriculture, June 1980.

Agricultural Stabilization and Conservation Service. Farm Program Fact Sheet - Grain Reserves I, II, III. U.S. Department of Agriculture, October 1980.

Agricultural Stabilization and Conservation Service. Farm Program Fact Sheet - New 1980 Loan Rates and Reserve Provisions. U.S. Department of Agriculture, August 1980.

Agricultural Stabilization and Conservation Service. Farm Program Fact Sheet - 1980 Feed Grain Program. U.S. Department of Agriculture, October 1979.

10.881 Science and Education Administration. USDA's Science and Education Administration - What it is - What it Does. U.S. Department of Agriculture, April 1980.

Extension Service. Cooperative Extension Service Programs - A Unique Partnership Between Public and Private Interests. U.S. Department of Agriculture, June 1976.

Mississippi Probation/Parole Training Newsletter. Vol. 1, No. 1, 1976.

10.903 Soil Conservation Service. Farmers and Ranchers . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1974.

Soil Conservation Service. Construction Engineers . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1974.

Soil Conservation Service. Land Use Planners . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1974.

Soil Conservation Office. Soil Surveys Can Help You. U.S. Government Printing Office, 1975.

Soil Conservation Service. Developers and Builders . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1975.

Soil Conservation Service. Waste Disposal . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1974.

Soil Conservation Service. Recreation Area Planners . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1975.

Soil Conservation Service. Appraising Farmland . . . Soil Surveys Can Help You. U.S. Government Printing Office, 1974.

10.907 Soil Conservation Service. Water Supply Outlook for the Western United States. U.S. Department of Agriculture, January 1, 1980.

Linford, A.B. Snow Survey, Water Supply Forecast and Snow Hydrology. U.S. Department of Agriculture, December 1970.

Inventory and Monitoring. Basic Statistics - 1977 National Resources Inventory. U.S. Department of Agriculture, February 1980.

Department of Commerce

Department of Commerce. Economic Development Administration.
U.S. Department of Commerce, March 1977.

- 11.025 Economic Affairs. U.S. Department of Commerce.
- 11.027 Industry and Trade Administration. Access to the Federal Government is Available Through the Ombudsman for Business. U.S. Government Printing Office, 1978.

Office of Business Liaison. Fact Sheet. U.S. Department of Commerce.

- 11.650 National Technical Information Service. NTIS Information Services. U.S. Department of Commerce, January 1979.

Department of Defense

- 12.001 Defense Logistics Agency. Tools for Schools. Department of Defense, January 1979.

Department of Health and Human Services

Office of Health Research, Statistics, and Technology. NCHSR Fact Sheet - WCH SR Research Focus 1981-82. U.S. Department of Health and Human Services, 1980.

Public Health Service. NCHSR Summary of Grants and Contracts. U.S. Government Printing Office, 1976.

- 13.144 National Institute of Mental Health. Announcement - Mental Health Services Manpower Development and Training Grants. U.S. Department of Health and Human Services, May 1980.

National Institute of Mental Health. Mental Health Services Manpower Development and Training Grant Applications Guidelines. U.S. Department of Health and Human Services, May 1980.

National Institute of Mental Health. Division of Special Mental Health Programs: Program Statement 1980-1981. U.S. Department of Health and Human Services, May 1980.

- 13.290 National Institute on Alcohol Abuse and Alcoholism. State and Territorial Alcoholism Authorities and Program Directors. U.S. Department of Health and Human Services.

Subcommittee on Alcoholism and Narcotics of the Committee on Labor and Public Welfare, U.S. Senate. Uniform Alcoholism and Intoxication Treatment Act. U.S. Government Printing Office, 1973.

"Special Grants for Implementation of Uniform Alcoholism and Intoxication Treatment Act; Final Regulations." Federal Register.

Vol. 45, No., 27, February 7, 1980.

National Institute on Alcohol Abuse and Alcoholism. Guidelines for Special Grants for Implementation of the Uniform Alcoholism and Intoxication Treatment Act. U.S. Department of Health and Human Services, February 1980.

National Institute on Alcohol Abuse and Alcoholism. Status of Uniform Act Legislation by State. U.S. Department of Health and Human Services.

"Alcohol Abuse and Alcoholism - Grants for Prevention, Treatment, and Rehabilitation Services and National Alcohol Research Centers." Federal Register. Vol. 43, No. 176, September 11, 1978.

National Institute on Alcohol Abuse and Alcoholism. Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970. U.S. Department of Health and Human Services, 1980.

National Institute on Alcohol Abuse and Alcoholism. State Plan Profiles. U.S. Department of Health and Human Services, 1979.

- 13.676 "Federal Property Assistance Program; Disposal and Utilization of Surplus Real Property for Public Health Purposes." Federal Register. Vol 45, No. 213, October 31, 1980.

Department of Housing and Urban Development

- 14.218 U.S. Department of Housing and Urban Development. Fact Sheet. U.S. Government Printing Office, July 1979.

U.S. Department of Housing and Urban Development. Programs of HUD. U.S. Government Printing Office, November 1978.

HUD Property Rehabilitation Program. U.S. Dept. of Housing and Urban Development.

Department of the Interior

- 15.124 Federal Register. January 23, 1975, Vol 40, No. 16.

Federal Register. March 19, 1975, Vol 40, No. 54.

- 15.801 Virginia - Index to Topographic and other Map Coverage. U.S. Department of the Interior Geological Survey.

Clarke, Paul F., Hodgson, Helen E., and North, Gary W. A Guide to Obtaining Information from the USGS. U.S. Government Printing Office, 1979.

Geological Survey. The United States Geological Survey. U.S. Government Printing Office, 1975.

Geological Survey. The National Center of the U.S. Geological Survey. U.S. Government Printing Office, 1977.

Topographic Maps. U.S. Department of the Interior Geological Survey.

The Map and Chart Information System. U.S. Department of the Interior Geological Survey.

U.S. Geological Survey. Map Order Form. U.S. Department of the Interior.

Index to National Topographic Maps. U.S. Department of the Interior Geological Survey.

15.803 Geological Survey. Sources of Information, Products, and Services of the U.S. Geological Survey. U.S. Government Printing Office, 1979.

Geological Survey. Topographic Maps: Silent Guides for Outdoorsmen. U.S. Government Printing Office, 1979.

Geological Survey. Topographic Maps: Tools for Planning. U.S. Government Printing Office, 1980.

Geological Survey. The Antarctic and Its Geology. U.S. Government Printing Office, 1978.

Pennsylvania Index to Topographic and Other Map Coverage. U.S. Department of the Interior Geological Survey.

Geological Survey. EROS: A Space Program for Earth Resources. U.S. Government Printing Office, 1978.

Geological Survey. Prospecting for Gold in the United States. U.S. Government Printing Office, 1980.

Wexler, Mark. The Naming (and Misnaming) of America. U.S. Government Printing Office, 1979.

Carr, Michael H. Planetary Exploration and Understanding the Earth. U.S. Government Printing Office, 1978

U.S. Geological Survey. Water Resources Division Information Guide. U.S. Government Printing Office, 1980.

Cragwell, J.S., Jr. The Federal-State Cooperative Water-Resource Program, A Unique Partnership in Government. U.S. Department of the Interior.

15.850 Indian Arts and Crafts Board. Fact Sheet. U.S. Department of the Interior.

Indian Arts and Crafts Board. Source Directory - Native American Owned and Operated Arts and Crafts Businesses. U.S. Government Printing Office, 1980.

Department of Justice

16.001 Drug Enforcement Administration. Laboratory Services to Law Enforcement Agencies. U.S. Department of Justice, 1980.

16.004 National Training Institute. Law Enforcement Training Programs. U.S. Government Printing Office, 1980.

National Training Institute. Programs of Instruction. U.S. Government Printing Office, 1980.

16.101 U.S. Civil Service Commission. Employment of Rehabilitated Offenders in the Federal Service. U.S. Government Printing Office, October 1975.

16.200 Community Relations Service. Working Out a Solution. U.S. Government Printing Office, 1974.

Community Relations Service. Desegregation Without Turmoil. U.S. Government Printing Office, 1977.

Community Relations Service. School Security - Guidelines for Maintaining Safety in School Desegregation. U.S. Government Printing Office, 1979.

Community Relations Service. Viewpoints and Guidelines on Court Appointed Citizens Monitoring Commissions in School Desegregation. U.S. Government Printing Office, 1978.

Community Relations Service. A Synopsis. U.S. Government Printing Office, 1978.

A workshop conducted by the Community Relations Service at the 1978 Annual Conference of the National Association of Human Rights Workers. Police Use of Deadly Force. U.S. Government Printing Office, 1978.

Community Relations Service. Guidelines for Effective Human Relations Commissions. U.S. Government Printing Office, 1975.

Community Relations Service. When Minority Group Inmates Feel Their Rights are Violated. U.S. Government Printing Office, 1977.

Community Relations Service. School Racial Problems. U.S. Government Printing Office, 1978.

Findings of a Conference Sponsored by the Community Relations Service. School Disruptions: Tips for Educators and Police. U.S. Department of Justice.

Community Relations Service. Racial Disputes at the Negotiation Table. U.S. Government Printing Office, 1977.

Community Relations Service. Human Relations: A Guide for Leadership Training in the Public Schools. U.S. Government Printing Office, 1980.

Community Relations Service. Annual Report 1979. U.S. Government Printing Office, 1980.

Community Relations Service. A National Review. U.S. Government Printing Office, 1978.

- 16.301 Testimony of William H. Webster Before the House Subcommittee on Appropriations. Appropriation Request 1981. Federal Bureau of Investigation, April 2, 1980.

Federal Bureau of Investigation. The FBI Laboratory. U.S. Government Printing Office, 1978.

- 16.304 Federal Bureau of Investigation. The National Crime Information Center and You. U.S. Department of Justice, 1978.

Federal Bureau of Investigation. National Committee on Operation Identification Prescribes Basic Standards. U.S. Department of Justice, 1978.

Federal Bureau of Investigation. Message from the Director. U.S. Department of Justice, 1977.

National Crime Information Center. Breakdown of Records in NCIC Computer. Federal Bureau of Investigation, 1980.

National Crime Information Center. NCIC Network. Federal Bureau of Investigation, August 1980.

Federal Bureau of Investigation. Special Mobile Automated Remote Terminal Cars. U.S. Department of Justice, 1978.

Kelley, Clarence M. The Integral Unit. Federal Bureau of Investigation, 1977.

- 16.400 Immigration and Naturalization Service. Information Concerning Citizenship Education to Meet Naturalization Requirements. U.S. Government Printing Office.

Immigration and Naturalization Service. Requisition for Federal Textbooks on Citizenship. U.S. Government Printing Office.

Immigration and Naturalization Service. Availability of Citizenship Education Films. U.S. Department of Justice.

- 16.534 Training Division. Training for Planners and Evaluators - A Systems Approach to Criminal Justice. Law Enforcement Assistance Administration.

Law Enforcement Assistance Administration. Criminal Justice Training and Technical Assistance Resource Centers. U.S. Department of Justice, 1980.

- 16.553 National Criminal Justice Information and Statistics Service. Privacy and Security of Criminal History Information - A Guide to Record Review and Challenge. U.S. Department of Justice.

National Criminal Justice Information and Statistics Service. Privacy and Security of Criminal History Information - A Guide to Audit. U.S. Government Printing Office, 1979.

National Criminal Justice Information and Statistics Service. Privacy and Security of Criminal History Information - A Guide to Administrative Security. U.S. Government Printing Office, 1978.

National Criminal Justice Information and Statistics. Privacy and Security of Criminal History Information - A Guide to Dissemination. U.S. Government Printing Office, 1977.

Search Group, Inc. Privacy and Security of Criminal History Information - Privacy and the Media. Bureau of Justice Statistics, 1979.

Law Enforcement Assistance Administration. Confidentiality of Research and Statistical Data. U.S. Government Printing Office, 1978.

National Criminal Justice Information and Statistics Service. Privacy and Security Planning Instructions - Criminal Justice Information Systems. U.S. Department of Justice, 1976.

Albright, E.J., Fischel, M.B., Jordan, F.C., Otten, L.A. Implementing the Federal Privacy and Security Regulations. Metrek Division of the MITRE Corporation, December 1977.

National Criminal Justice Information and Statistics Service. Privacy and Security of Criminal History Information - Summary of State Plans. U.S. Department of Justice.

Trubow, George B. Privacy and Security of Criminal History Information -

An Analysis of Privacy Issues. U.S. Government Printing Office, 1978.

National Criminal Justice Information and Statistics Service.
Computer Crime - Criminal Justice Resource Manual. U.S. Government
Printing Office, 1979.

Department of Labor

Employment and Training Administration. National Employment and
Training Programs. U.S. Department of Labor, 1977.

The Mpr Policy newsletter. No. 2, Spring 1980.

- 17.100 "CCC News." The Newsletter of the Construction Coordinating Committees.
Vol. 3, No. 23, November 14, 1980.

- 17.103 Labor-Management Services Administration. What You Should Know
About the Pension and Welfare Law. U.S. Government Printing Office, 1978.

- 17.201 Women's Bureau. Women in Apprenticeship . . . There's a Future in it.
U.S. Department of Labor, 1980.

Employment and Training Administration. Equal Opportunity in
Apprenticeship: A Guide for Program Sponsors. U.S. Department of
Labor.

Office of Information. Fact Sheet. U.S. Department of Labor, June 1980.

U.S. Employment Service. How Apprenticeship Information Centers
Can Help You. U.S. Department of Labor.

Employment and Training Administration. An Equal Chance to be an
Apprentice. U.S. Government Printing Office, 1979.

Employment and Training Administration. Apprentice Training.
U.S. Department of Labor, 1980.

Employment and Training Administration. The National Apprenticeship
Program. U.S. Department of Labor, 1980.

Employment and Training Administration. Apprenticeship Past and
Present. U.S. Government Printing Office, 1977.

Employment and Training Administration. The National Apprenticeship
Program. U.S. Government Printing Office, 1976.

Egan, Christine. "Apprenticeship Now." Occupational Outlook
Quarterly. Summer 1978. (Reprint) U.S. Government Printing Office, 1980.

Bureau of Labor Statistics. Jobs for Which You can Train Through
Apprenticeship. U.S. Department of Labor, May 1980.

- 17.207 U.S. Employment Service. Job Service: How It Works for You.

U.S. Government Printing Office, 1979.

Employment and Training Administration. Hire More Workers, Pay
Less Taxes! U.S. Government Printing Office, 1979.

- 17.208 Employment and Training Administration. Exemplary Rehabilitation
Certificate - How to Apply. U.S. Government Printing Office, 1976.

Veterans' Employment Service. Exemplary Rehabilitation Certificate Sample
Forms. U.S. Government Printing Office, 1979.

- 17.212 Job Corps. El Job Corps. U.S. Government Printing Office, 1979.

Job Corps, Job Corps Works So Do Its Graduates. U.S. Government
Printing Office, 1979.

Employment and Training Administration. Training Opportunities in
Job Corps. U.S. Government Printing Office, 1979.

Map of Job Corps: 1980. July 1980.

Employment and Training Administration. Job Corps in Brief.
U.S. Government Printing Office, 1979.

Employment and Training Administration. Job Corps Happenings,
Special Edition. U.S. Government Printing Office, 1979.

- 17.232 CETA - A Citizen s Action Guide. Washington, D.C.: Center
for Community Change. March 1976.

Women's Bureau and Employment and Training Administration. A Guide to
Seeking Funds from CETA. Washington, D.C.: U.S. Government Printing
Office, 1976.

- 17.234 "Department of Labor - Indian and Native American Employment and
Training Programs." Federal Register. November 6, 1979.

- 17.235 Office of Information. Fact Sheet. U.S. Department of Labor,
June 1980.

Office of Information. News. U.S. Department of Labor.
July 30, 1980.

Department of Transportation

- 20.100 Federal Aviation Administration. List of FAA Aviation Education
Materials. Department of Transportation, July 1979.

- 20.509 Contact Persons Responsible for Section 18 Public Transportation
Programs in the Respective States. U.S. Department of Transportation.

"Public Transportation for Nonurbanized Areas." Federal Register,
December 13, 1978.

Department of the Treasury

21.003 Internal Revenue Service. Help Other People with Their Tax Returns.
Department of the Treasury.

21.300 Office of Revenue Sharing. Fact Sheet - Uses and Restrictions for
Expenditure of General Revenue Sharing Funds. Department of the
Treasury, January 1978.

Office of Revenue Sharing. Fact Sheet - The General Revenue Sharing
Allocation Process. Department of the Treasury, March 1980.

Office of Revenue Sharing. Public Participation in Revenue Sharing.
U.S. Government Printing Office.

Office of Personnel Management

27.005 Selective Placement Programs Office. Employment of Persons with
Physical (Includes Visual and Hearing) Impairments in the Federal
Service. U.S. Government Printing Office, 1980.

U.S. Office of Personnel Management. Handbook of Reasonable
Accommodation. U.S. Government Printing Office, 1980.

U.S. Office of Personnel Management. Handbook of Selective Placement
of Persons with Physical and Mental Handicaps in Federal Civil Service
Employment. U.S. Government Printing Office, 1979.

Commission on Civil Rights

U.S. Commission on Civil Rights. Getting Uncle Sam to Enforce
Your Civil Rights. U.S. Government Printing Office, 1980.

General Services Administration

39.003 Federal Supply Service. Federal Surplus Personal Property Donation
Programs. General Services Administration, October 1977.

Government Printing Office

40.002 U.S. Government Printing Office. Consumers Guide to Federal Publication.
U.S. Government Printing Office.

Superintendent of Documents. Government Periodicals and Subscription
Services. U.S. Government Printing Office, 1980.

Superintendent of Documents. Subject Bibliography - Law Enforcement.
U.S. Government Printing Office, January 31, 1980.

Superintendent of Documents. Subject Bibliography - Juvenile

Delinquency. U.S. Government Printing Office, January 15, 1980.

Superintendent of Documents. Subject Bibliography - Federal Bureau
of Investigation Publications. U.S. Government Printing Office,
September 29, 1980.

Superintendent of Documents. Subject Bibliography - Drug Education.
U.S. Government Printing Office, February 8, 1980.

Superintendent of Documents. Subject Bibliography - Crime and Criminal
Justice. U.S. Government Printing Office, February 4, 1980.

Superintendent of Documents. Subject Bibliography - Courts and
Correctional Institutions. U.S. Government Printing Office,
March 10, 1980.

Superintendent of Documents. Subject Bibliography - Causes and
Prevention of Violence. U.S. Government Printing Office, June 4, 1980.

Superintendent of Documents. Selected U.S. Government Publications.
Vol. 9, No. 11, November/December 1980.

Library of Congress

42.003 Information Office, News from the Library of Congress. Library
of Congress, October 1978.

Questions and Answers About Library of Congress Card Services.
Library of Congress, January 1979.

Description and Prices Library of Congress Catalog Card Services.
Library of Congress, January 1979.

Cataloging Distribution Service. Steps in Ordering Catalog Cards.
Library of Congress, January 1979.

Cataloging Distribution Service. New Account Application. Library
of Congress.

Cataloging Distribution Services. Catalogs and Technical Publications
1980-81. Library of Congress, 1980.

Cataloging Distribution Service. Proofsheet Service. Library of
Congress, 1978.

Cataloging Distribution Service. Machine Readable Cataloging
(MARC). Library of Congress, 1979.

42.006 Library of Congress. Publications in Print. U.S. Government
Printing Office, 1980.

National Aeronautics and Space Administration

43.001 N.A.S.A. NASA Aerospace Education Services Project. N.A.S.A.

National Credit Union Administration

44.001 N.C.U.A. Your Insured Funds. U.S. Government Printing Office, April 1980.

N.C.U.A. Federal Credit Unions. U.S. Government Printing Office, September 1980.

N.C.U.A. NCUA Publications List. U.S. Government Printing Office, June 1980.

National Credit Union Administration Regional Offices. N.C.U.A.

N.C.U.A. Chartering and Organizing Manual for Federal Credit Unions. N.C.U.A., March 1980.

National Foundation on the Arts and the Humanities

National Endowment for the Arts. Guide to Programs. U.S. Government Printing Office, 1979.

National Endowment for the Arts. Annual Report 1979. U.S. Government Printing Office, 1980.

45.004 Literature Program. Application Guidelines Literature. National Endowment for the Arts.

45.006 Media Arts: Film/Radio/Television. National Council on the Arts, 1979.

Application Guidelines - Media Arts: Film/Radio/Television. National Endowment for the Arts.

45.010 Expansion Arts. National Endowment for the Arts, April 1980.

45.115 Public Affairs Office. Announcement - NEH Youth Projects December 1, 1980 Deadline. National Endowment for the Humanities.

Office of Youth Programs. NEH Youth Projects. National Endowment for the Humanities.

45.131 Division of Special Programs. Program Development/Special Projects. National Endowment for the Humanities, October 1980.

Application Cover Sheet. National Endowment for the Humanities.

National Endowment for the Humanities. Division of Research Programs - Application Instructions. U.S. Government Printing Office, 1980.

45.137 Division of Public Programs. Humanities Projects in Libraries. National Endowment for the Humanities.

Division of Public Programs. Addenda to Guidelines and Application Forms. National Endowment for the Humanities.

Division of Public Programs. Public Library Program Guidelines. National Endowment for the Humanities, 1978-79.

Community Services Administration

49.002 C.S.A. Fact Sheet for Energy Crisis Assistance. U.S. Government Printing Office.

C.S.A. Fact Sheet for Summer Youth Recreation. U.S. Government Printing Office.

C.S.A. Fact Sheet for Youth Sports. U.S. Government Printing Office.

C.S.A. Fact Sheet for Housing. U.S. Government Printing Office.

C.S.A. Fact Sheet for State Economic Opportunity Offices. U.S. Government Printing Office.

C.S.A. Fact Sheet for Economic Development. U.S. Government Printing Office.

C.S.A. Fact Sheet for Community Action. U.S. Government Printing Office.

The President's Committee on Employment of the Handicapped

53.001 The President's Committee on Employment of the Handicapped. The President's Committee on Employment of the Handicapped. U.S. Government Printing Office, 1978.

Small Business Administration

Office of Advocacy. Small Business Guide to Government. U.S. Government Printing Office, 1980.

59.026 Small Business Administration. SCORE - Service Corps of Retired Executives. U.S. Government Printing Office.

Howard University Small Business Development Center. Introduction to International Trade. Small Business Development Center, 1980.

Howard University Small Business Development Center. Management Training Schedule. Small Business Development Center, 1980.

Small Business Administration. Request for Counseling. U.S. Small Business Administration.

Office of Management Assistance. Mailing List Application. U.S. Small Business Administration.

Office of Management Assistance. Publications. U.S. Government Printing Office, 1980.

Office of Management Assistance. Publications. U.S. Small Business Administration, April 1980.

Small Business Management Training Calendar. U.S. Small Business Administration.

Small Business Administration. Small Business Information Directory. U.S. Government Printing Office, 1979.

Veterans Administration

64.115 Department of Veterans Benefits. Benefits for Veterans and Service Personnel with Service since January 31, 1955, and Their Dependents. Veterans Administration, March 1980.

Department of Veterans Benefits. Veterans Benefits Inside Outside. U.S. Government Printing Office, 1979.

Veterans Administration. Federal Benefits for Veterans and Dependents. U.S. Government Printing Office, January 1, 1980.

Rasmussen, A. Incarcerated Veterans. Veterans Administration, November 12, 1980.

Veterans Administration. Vocational Rehabilitation. Veterans Administration, December 1977.

Department of Veterans Benefits. Vocational Rehabilitation and Counseling Provisions of the Veterans' Rehabilitation and Education Amendments of 1980. Veterans Administration, November 7, 1980.

Environmental Protection Agency

U.S. Environmental Protection Agency. Application Kit for Assistance - Research or Demonstration Assistance.

66.450 U.S. Environmental Protection Agency. Technical Assistance to State and Local Governments. U.S. Government Printing Office, 1978.

Crimson, Randolph L. EPA's Technical Assistance Program. U.S. Environmental Protection Agency, 1980. (Reprint from NCRR Bulletin 9(4)).

U.S. Environmental Protection Agency. Summary of Federal Agencies Active in Resource Conservation and Recovery Programs.

National Gallery of Art

68.001 Extension Programs. National Gallery of Art.

Primetime School Television. Adventures in Art. National Gallery of Art.

New Films from the Department of Extension Programs. National Gallery of Art.

ACTION

72.005 University of Texas Students Counsel Rape Victims. ACTION.

Scheier, Dr. Ivan H. Volunteering for Prison and Probation Work. ACTION.

Denfeld, Dr. Duane. Setting Up and Operating Prison Libraries. ACTION.

Hofstra's Help Program - Showing Prisoners that Someone Cares. Synergist.

Forder, Anna C. Setting up a Campus Project to Aid Victims of Crime. Synergist.

Wehrli, Lynn. Using Student Volunteers in Anti-Rape Programs. Synergist.

Georgetown Law Students Serve D.C. Prisoners. Synergist, Fall 1977.

Mandel, Dave. Bay Area Students Help Victims and Witnesses. Synergist, Winter 1978.

The Workshop of the Damned - Drama Students Help Inmates Sort Things Out. Synergist.

National Center for Service-Learning. Apart from Participation in Social Life, the School Has No End or Aim.: U.S. Government Printing Office, 1979.

Commodity Futures Trading Commission

78.002 C.F.T.C. Reading Commodity Futures Price Tables. U.S. Government Printing Office, 1980.

C.F.T.C. Economic Purposes of Futures Trading. U.S. Government Printing Office, 1980.

C.F.T.C. Commodity Futures Trading Commission. C.F.T.C., May 1980.

C.F.T.C. Futures Facts. C.F.T.C., August 1980 (No. 1).

C.F.T.C. Futures Facts. C.F.T.C., October 1980 (No. 2).

C.F.T.C. Futures Facts. C.F.T.C., October 1980 (No. 3).

C.F.T.C. Futures Facts. C.F.T.C., January 1980 (No. 4)

Department of Energy

81.002 35 Energy Films. Technical Information Center, U.S. Department of Energy, 1980.

81.038 Energy Information Administration. "Annual Report to Congress, 1979, Volume Three: Synopsis. U.S. Department of Energy, October 1980.

Office of Energy Information Services. Energy Information. U.S. Department of Energy.

Energy Information Administration. Organization. U.S. Department of Energy.

Office of Energy Information Services. Energy Information. U.S. Department of Energy.

Energy Information Administration. Annual Report to Congress 1979 - Highlights. U.S. Department of Energy, 1979.

Energy Information Administration. FEDEX. U.S. Government Printing Office.

Energy Information Administration. Energy Fact Sheet - Projections May Make a Difference. U.S. Government Printing Office, 1980.

Office of Conservation and Solar Energy. DOE State and Local Assistance Programs. U.S. Department of Energy, October 1980.

Office of Public Affairs. DOE Facts: Energy Extension Service. U.S. Department of Energy, August 1979.

Directories: U.S. Department of Energy.
State Energy Offices and SECP Contacts.
Regional Office EES/SECP Contacts.
EES Contacts for all States for National Programs.
DOE Regional Representatives,

81.059 The President's Clearinghouse for Community Energy Efficiency. U.S. Department of Energy, 1980.

84.002 Office of Vocational and Adult Education. Adult Education. Department of Education.

The Adult Education Act, Public Law 91-230, and all of its amendments through November 1, 1978.

"Adult Education State-Administered Program and Commissioner's Discretionary Programs." Federal Register, Vol. 45, No. 66, April 3, 1980.

84.026 Office of Special Education and Rehabilitation Services. Application for Grants Under Handicapped Media Services and Captioned Films Program. U.S. Government Printing Office, 1980.

84.029 Office of Special Education. AS Application for Grants Under Handicapped Personnel Preparation Program. U.S. Government Printing Office, 1980.

84.034 Office of Libraries and Learning Technologies. Resume of Library Services and Construction Act. Department of Education, August 1980.

Library Services and Construction Act. Department of Education, October 1977.

"Library Services and Construction HEW/DE Establishes Rules Governing Federal Funds Spent for Administration, the Amount of Funds Available for Services to the Handicapped and Institutionalized and Strengthening Major Urban Resource Libraries. Federal Register, Vol 44, No. 79, April 23, 1979.

84.039 Office of Libraries and Learning Resources. FY/79 Abstracts Library Research and Demonstration Program. Department of Education, September, 1979.

Office of Libraries and Learning Resources. Directory of Library Research and Demonstration Projects - 1966-1975. U.S. Government Printing Office, 1978.

84.042 "Special Projects for Severely Disabled Individuals; Announcement of Availability of FY 1980 Grant Funds." Federal Register, Vol. 45, No. 12, January 17, 1980.

84.042 Department of Education. Application for National Demonstration Grants Under Special Services for Disadvantaged Students and Upward Bound. U.S. Government Printing Office, May 30, 1980.

84.042 Division of Student Services and Veterans Programs. Helping Others

- 84.044 Help Themselves - Newsbriefs for the Special Programs. Department
84.047 of Education.
- 84.044 Department of Education. Application for Grants Under Talent
Search. U.S. Government Printing Office, 1979.
- 84.063 "Basic Educational Opportunity Grant Program." Federal Register,
Vol. 43, No. 94, May 15, 1978.
- 84.073 Far West Laboratory for Educational Research and Development. The
National Diffusion Network. Department of Education.
- Far West Laboratory for Educational Research and Development. Joint
Dissemination Review Panel. Department of Education.
- Tallmadge, G. Kasten. Ideabook - The Joint Dissemination Review
Panel. Rm C Research Corporation, October 1977.
- Far West Laboratory for Educational Research and Development.
Educational Programs That Work. Department of Education, Fall 1980.
- 84.132 Rehabilitation Services Administration. Program Regulation Guide.
Department of Education, August 1979.
- Rehabilitation Services Administration. A Brief Statement on
Independent Living. Department of Education.
- Rehabilitation Services Administration. Bibliography of Selected
Publications on Independent Living. Department of Education.
- Rehabilitation Services Administration. FY 1979 Independent Living
Grant Awards. Department of Education.
- Rehabilitation Services Administration. FY 1980 Grant Awards for
New Projects for the Establishment and Operation of Centers for
Independent Living. Department of Education.
- Rehabilitation Services Administration. Review and Evaluation of
Applications. Department of Education.
- Bean, Dr. William. "New Programs in Independent Living." RSA
Events. December 1978.
- Public Law 95-602, November 6, 1978.
- Rehabilitation Services Administration. State Vocational Rehabilitation
Agencies. Department of Education.
- "Centers for Independent Living Rehabilitation Services HEW/HDSO
Announces Availability of FY 1980 Grant Funds for Establishment and
Operations." Federal Register, Vol. 45, No. 12, January 17, 1980.

PART IV: APPENDICES

APPENDIX A

CORRECTIONS FUNCTIONAL AREAS

- A. Management and Budget
 - equipment
- B. Personnel
 - training
 - civil rights
 - career education
- C. System Policy, Planning and Coordination
 - statistical information
- D. Research and Evaluation
- E. Information Systems and Client Records
- F. Facility Design
 - energy
 - sewage and waste treatment
- G. Security
- H. Food Service and Agricultural Programs
- I. Safety/Environmental
 - OSHA
- J. Health/Mental Health
 - medical
 - psychological assessment and diagnostic
- K. Arts and Recreation
- L. Client Programs and Services
 - legal and civil rights
 - housing
 - economic assistance
 - classification
 - substance abuse
 - social services and counseling
 - family assistance
- M. Education and Vocational Training
 - library
- N. Transportation
- O. Public Education and Volunteers

P. Special Groups

- veterans
- Indian affairs
- elderly
- minorities
- handicapped
- women
- youthful offenders

Q. Employment/Work Programs

- prison industries

FEDERAL INFORMATION CENTERS/REGIONAL COUNCILS

Additional information concerning Federal programs and services is available from the sources listed below. The information in this Appendix is in addition to that supplied in Appendix IV (Regional and Local Office Addresses), but are not the offices to which an applicant applies for an assistance program. If a potential applicant or information seeker is not certain which agency to contact, there are three types of organizations ready to help. The Federal Information Centers, the Federal Regional Councils, and the Federal Executive Boards.

FEDERAL INFORMATION CENTERS

The Federal Information Centers, or FIC's, exist primarily to assist persons by answering questions concerning the Federal Government. A visit, letter or telephone call to the nearest Center will get a direct answer to a query or put the individual in touch with the proper Federal agency that can be of assistance. Addresses and telephone numbers of Federal Information Centers are listed in this Appendix. Also listed are telephone numbers in cities which have toll-free tie-lines that will put the inquirer in contact with the nearest Center.

Arizona
Federal Bldg.,
230 North 1st Ave.,
Phoenix, AZ 85025
(602) 261-3313

California
Federal Bldg.,
300 North Los Angeles St.,
Los Angeles, CA 90012
(213) 686-3800
Federal Bldg., U.S. Courthouse,
650 Capitol Mall,
Sacramento, CA 95814
(916) 440-3344
Government Information Center
Federal Bldg.,
880 Front St.,
San Diego, CA 92188
(714) 293-6030
Federal Bldg., U.S. Courthouse,
450 Golden Gate Ave.,
San Francisco, CA 94102
(415) 356-6600

Colorado
Federal Bldg., U.S. Courthouse,
1961 Stout St.
Denver, CO 80294
(303) 837-3602

District of Columbia
7th and D St., S.W., Rm. 5716,
Washington, DC 20407
(202) 755-8660

Florida
Federal Bldg.,
51 Southwest 1st Ave.,
Miami, FL 33130
(305) 350-4155
William C. Cramer Federal Bldg.,
144 1st Ave., South,
St. Petersburg, FL 33701
(813) 893-3495

Georgia
Federal Bldg., U.S. Courthouse
75 Spring St. S.W., Room P30
Atlanta, GA 30303
(404) 221-4891

Hawaii
P.O. Box 50091
300 Ala Moana Blvd.,
Honolulu, HI 96850
(808) 546-8620

Illinois
Everett McKinley Dirksen Bldg., Rm. 252
219 South Dearborn St.,
Chicago, IL 60604
(312) 353-4242

Indiana
Federal Bldg.,
575 North Pennsylvania St.,
Indianapolis, IN 46204
(317) 269-7373

Kentucky
Federal Bldg.,
600 Federal Place,
Louisville, KY 40202
(502) 582-6261

Louisiana
U.S. Postal Service Bldg.,
701 Loyola Ave.,
New Orleans, LA 70113
(504) 589-6696

Maryland
Federal Bldg.,
31 Hopkins Plaza
Baltimore, MD 21201
(301) 962-4980

Massachusetts
John F. Kennedy Federal Bldg.,
Cambridge St., Rm. E130
Boston, MA 02203
(617) 223-7121

Michigan
McNamara Federal Bldg.,
477 Michigan Ave., Rm. 103
Detroit, MI 48226
(313) 226-7016

Minnesota
Federal Bldg., U.S. Courthouse,
110 South 4th St.,
Minneapolis, MN 55401
(612) 725-2073

Missouri
Federal Bldg.,
601 East 12th St.,
Kansas City, MO 64106
(816) 374-2466
Federal Bldg.,
1520 Market St.,
St. Louis, MO 63103
(314) 425-4106

Nebraska
Federal Bldg.,
U.S. Post Office and Courthouse
215 North 17th St.,
Omaha, NE 68102
(402) 221-3353

New Jersey
Federal Bldg.,
970 Broad St.,
Newark, NJ 07102
(201) 645-3600

New Mexico
Federal Bldg., U.S. Courthouse,
500 Gold Ave., S.W.
Albuquerque, NM 87102
(505) 766-3091

New York
Federal Bldg.,
111 West Huron St.,
Buffalo, NY 14202
(716) 846-4010
Federal Bldg.,
26 Federal Plaza, Rm. 1-114
New York, NY 10007
(212) 264-4464

Ohio
Federal Bldg.,
550 Main St.,
Cincinnati, OH 45202
(513) 684-2801
Federal Bldg.,
1240 East 9th St.
Cleveland, OH 44199
(216) 522-4040

Oklahoma
U.S. Post Office and Courthouse,
261 Northwest 3rd St.,
Oklahoma City, OK 73102
(405) 231-4868

Oregon
Federal Bldg.,
1220 Southwest 3rd Ave., Rm. 109
Portland, OR 97204
(503) 221-2222

Pennsylvania
William J. Green, Jr., Federal Bldg.,
600 Arch St.,
Philadelphia, PA 19106
(215) 597-7042
Federal Bldg.,
1000 Liberty Ave.,
Pittsburgh, PA 15222
(412) 644-3456

Tennessee
Clifford Davis Federal Bldg.,
167 North Main St.,
Memphis, TN 38103
(901) 321-3285

Texas
Fritz Garland Lanham Federal Bldg.,
819 Taylor St.
Fort Worth, TX 76102
(817) 334-3624
Federal Bldg., U.S. Courthouse
515 Rusk Ave.,
Houston, TX 77208
(713) 226-5711

Utah
Federal Bldg.,
125 South State St.,
Salt Lake City, UT 84138
(801) 524-5353

Virginia
200 Granby Mall, Room 120
Norfolk, VA 23510
(804) 441-3101

Washington
Federal Bldg.,
915 2nd Ave.,
Seattle, WA 98174
(206) 442-0570

LOCAL FEDERAL INFORMATION CENTER TELEPHONE TIELINES (All tielines are not toll-free)

Alabama
Birmingham to Atlanta, GA, 322-8591
Mobile to New Orleans, LA, 438-1421

Arizona
Tucson to Phoenix, 622-1511

Arkansas
Little Rock to Memphis, TN, 378-6177

California
San Jose to San Francisco, 275-7422
Santa Ana to Los Angeles, 836-2386

Colorado
Colorado Springs to Denver, 471-9491
Pueblo to Denver, 544-9523

Connecticut
Hartford to New York, NY, 527-2617
New Haven to New York, NY, 624-4720

Florida
Fort Lauderdale to Miami, 522-8531
Jacksonville to St. Petersburg, 354-4756
Orlando to St. Petersburg, 422-1800
Tampa to St. Petersburg, 229-7911
West Palm Beach to Miami, 833-7566

Indiana
Gary to Indianapolis, 883-4110

Iowa
Des Moines to Omaha, NE, 284-4448

Kansas
Topeka to Kansas City, 295-2866
Wichita to Kansas City, 263-6931

Michigan
Grand Rapids to Detroit, 451-2628

Missouri
St. Joseph to Kansas City, 233-8206

New Jersey
Paterson/Passaic to Newark, 523-0717
Trenton to Newark, 396-4400

New Mexico
Santa Fe to Albuquerque, 983-7743

New York
Albany to New York, 463-4421
Rochester to Buffalo, 546-5075
Syracuse to Buffalo, 476-8545

North Carolina
Charlotte to Atlanta, GA, 376-3600

Ohio
Akron to Cleveland, 375-5638
Columbus to Cincinnati, 221-1014
Dayton to Cincinnati, 223-7377
Toledo to Cleveland, 241-3223

Oklahoma
Tulsa to Oklahoma City, 548-4193

Pennsylvania
Allentown/Bethlehem to Philadelphia, 821-7785
Scranton to Philadelphia, 346-7081

Rhode Island
Providence to Boston, MA, 331-5565

Tennessee
Chattanooga to Memphis, 265-8231
Nashville to Memphis, 242-5056

Texas
Austin to Houston, 472-5494
Dallas to Fort Worth, 749-2131
San Antonio to Houston, 224-4471

Utah
Ogden to Salt Lake City, 399-1347

Virginia
Newport News to Norfolk, 244-0480
Richmond to Norfolk, 643-4928
Roanoke to Norfolk, 982-8591

Washington
Tacoma to Seattle, 383-5230

Wisconsin
Milwaukee to Chicago, IL, 271-2273

FEDERAL REGIONAL COUNCILS

The Federal Regional Councils, or FRC's, consist of the principal regional officials of the Departments of Agriculture; Commerce; Energy; Health, Education, and Welfare; Housing and Urban Development; Interior; Labor; Transportation; the Community Services Administration; and Environmental Protection Agency. One of the functions of the Councils is to coordinate the operations of the larger assistance programs.

The Federal Regional Councils can answer many questions concerning assistance programs, but they best serve the needs of larger organizations and units of State and local governments. (Individuals should contact the Federal Information Centers.) Each Council has an office and permanent staff. The addresses and telephone numbers are listed below.

Region 1
(Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont)
Federal Regional Council of New England
E-431 John F. Kennedy Federal Bldg.,
Boston, MA 02203
(617) 223-5421

Region 2
(New Jersey, New York, Puerto Rico, Virgin Islands)
Region 2 Federal Regional Council
26 Federal Plaza, Rm. 3543-A
New York, NY 10007
(212) 264-2525

Region 3
(Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia)
Mid-Atlantic Federal Regional Council
Curtis Bldg., 6th and Walnut Sts.,
Philadelphia, PA 19106
(215) 597-2540

Region 4
(Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)
Southeastern Federal Regional Council
101 Marietta Tower
Atlanta, GA 30323
(404) 224-2442

Region 5
(Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)
Region 5 Federal Regional Council
230 South Dearborn St.,
Chicago, IL 60604
(312) 353-8184

Region 6
(Arkansas, Louisiana, New Mexico, Oklahoma, Texas)
Southwest Federal Regional Council
1100 Commerce St., Rm. 9C-28
Dallas, TX 75242
(214) 749-2721

Region 7
(Iowa, Kansas, Missouri, Nebraska)
Mid-Continent Federal Regional Council
601 East 12th St.
Kansas City, MO 64141
(816) 758-2031

Region 8
(Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)
Mountain Plains Federal Regional Council
Federal Bldg., 1961 Stout St.
Denver, CO 80294
(303) 327-2741

Region 9
(Arizona, California, Hawaii, Nevada)
Western Federal Regional Council
111 Pine St.
San Francisco, CA 94111
(415) 556-7216

Region 10
(Alaska, Idaho, Oregon, Washington)
Northwest Federal Regional Council
1321 Second Ave., M.S. 130
Seattle, WA 98101
(206) 399-1543

FEDERAL EXECUTIVE BOARDS

The Federal Executive Boards, or FEB's, consist of the heads of Federal field offices in 26 metropolitan areas. The Boards are primarily responsible for improving internal Federal management practices, coordinating Federal activities in the event of a local emergency, and coordinating Federal resources to meet local needs. Questions about local Federal involvement in such areas as energy conservation, assistance to the aged, minority business enterprise, or community activities may be referred to the Boards.

Albuquerque-Santa Fe, NM
(505) 264-7231

Atlanta, GA
(404) 221-4270

Baltimore, MD
(301) 962-4047

Boston, MA
(617) 223-6300

Buffalo, NY
(716) 842-2155

Chicago, IL
(312) 353-6790

Cincinnati, OH
(513) 684-2101

Cleveland, OH
(216) 522-7086

Dallas-Ft. Worth, TX
(214) 749-7131

Denver, CO
(303) 234-4215/6

Detroit, MI
(313) 226-3535/34

Honolulu, HI
(808) 546-2196

Houston, TX
(713) 226-4139

Kansas City, MO
(816) 926-7465

Los Angeles, CA
(213) 478-3711

Miami, FL
(305) 350-4344

New Orleans, LA
(504) 589-2438

New York, NY
(212) 264-1890

Newark, NJ
(201) 645-6217/8

Philadelphia, PA
(215) 597-2766

Pittsburgh, PA
(412) 644-6607/8

Portland, OR
(503) 221-3010/30

St. Louis, MO
(314) 425-6312

San Francisco, CA
(415) 556-0250

Seattle, WA
(206) 442-4905

Twin Cities (Minneapolis-St. Paul), MN
(612) 725-3687

APPENDIX C

TYPES OF ASSISTANCE

Currently programs in the Catalog are being classified by OMB into 15 types of assistance. Benefits and services of the programs are provided through seven financial types of assistance and eight nonfinancial types of assistance. The following list defines the types of assistance which are available through the programs. Code letters below (A through O) which identify the type of assistance) will follow program titles in the Agency Index, Applicant Eligibility Index, the Functional Index, Deadlines Index, and in the list of added programs.

- A** Formula Grants — Allocations of money to States or their subdivision in accordance with a distribution formula prescribed by law or administrative regulation, for activities of a continuing nature not confined to a specific project.
- B** Project Grants — The funding, for fixed or known periods, of specific projects or the delivery of specific services or products without liability for damages for failure to perform. Project grants include fellowships, scholarships, research grants, training grants, traineeships, experimental and demonstration grants, evaluation grants, planning grants, technical assistance grants, survey grants, construction grants, and unsolicited contractual agreements.
- C** Direct Payments for Specified Use — Financial assistance from the Federal Government provided directly to individuals, private firms, and other private institutions to encourage or subsidize a particular activity by conditioning the receipt of the assistance on a particular performance by the recipient. This does not include solicited contracts for the procurement of goods and services for the Federal Government.
- D** Direct Payments with Unrestricted Use — Financial assistance from the Federal Government provided directly to beneficiaries who satisfy Federal eligibility requirements with no restrictions being imposed on the recipient as to how the money is spent. Included are payments under retirement, pension, and compensation programs.
- E** Direct Loans — Financial assistance provided through the lending of Federal monies for a specific period of time, with a reasonable expectation of repayment. Such loans may or may not require the payment of interest.
- F** Guaranteed/Insured Loans — Programs in which the Federal Government makes an arrangement to indemnify a lender against part or all of any defaults by those responsible for repayment of loans.
- G** Insurance — Financial assistance provided to assure reimbursement for losses sustained under specified conditions. Coverage may be provided directly by the Federal Government or through private carriers and may or may not involve the payment of premiums.
- H** Sale, Exchange, or Donation of Property and Goods — Programs which provide for the sale, exchange, or donation of Federal real property, personal property, commodities, and other goods including land, buildings, equipment, food and drugs. This does not include the loan of, use of, or access to Federal facilities or property.
- I** Use of Property, Facilities, and Equipment — Programs which provide for the loan of, use of, or access to Federal facilities or property wherein the federally owned facilities or property do not remain in the possession of the recipient of the assistance.
- J** Provision of Specialized Services — Programs which provide Federal personnel to directly perform certain tasks for the benefit of communities or individuals. These services may be performed in conjunction with nonfederal personnel, but they involve more than consultation, advice, or counseling.

- K** **Advisory Services and Counseling** — Programs which provide Federal specialists to consult, advise, or counsel communities or individuals including conferences, workshops, or personal contacts. This may involve the use of published information, but only in a secondary capacity.
- L** **Dissemination of Technical Information** — Programs which provide for the publication and distribution of information or data of a specialized technical nature frequently through clearinghouses or libraries. This does not include conventional public information services designed for general public consumption.
- M** **Training** — Programs which provide instructional activities conducted directly by a Federal agency for individuals not employed by the Federal Government.
- N** **Investigation of Complaints** — Federal administrative agency activities that are initiated in response to requests, either formal or informal, to examine or investigate claims of violations of Federal statutes, policy, or procedure. The origination of such claims must come from outside the Federal Government.
- O** **Federal Employment** — Programs which reflect the Government-wide responsibilities of the Office of Personnel Management in the recruitment and hiring of Federal civilian agency personnel.

PROGRAMS REQUIRING CIRCULAR COORDINATION

This appendix lists programs requiring Circular coordination. The Circulars represented are OMB Circular No. A-95 revised, Attachment A, Parts I and III; Federal Management Circular 74-4; OMB Circular No. A-102; Environmental Impact Statement; Treasury Circular 1082; OMB Circular No. A-110; and OMB Circular No. A-111.

A-95, Attachment A, Part I

Applicants for assistance under the following programs are required to notify both the appropriate State and areawide clearinghouses of their intent to apply and to provide them with an opportunity to review completed applications.

For detailed information on requirements which must be met before applying, refer to the Preapplication Coordination section of each program description. This list of Circular No. A-95, Part I programs takes precedence over all previously published lists; provided that any program previously covered but not listed herein because it is not presently funded or operative which becomes funded or operative is again covered by Part I, unless specifically exempted by OMB.

A-95, Attachment A, Part III

State agencies applying for funds under the following programs are required to give the Governor of the State (or the State agency the Governor has designated to review State Plans) an opportunity to review the State Plan required as a condition of funding under such programs.

For detailed information on requirements which must be met before applying, refer to the Credentials/Documentation section of each program description.

FMC 74-4

Federal Management Circular (FMC) 74-4 establishes principles and standards for determining costs applicable to grants and contracts with State and local governments. They are designed to provide the basis for a uniform approach to the problem of determining costs and to promote efficiency and better relationships between grantees and the Federal Government.

When State and local governments are recipients, the following programs listed in the Catalog of Federal Domestic Assistance are subject to the provision of FMC 74-4, except where restricted or prohibited by law.

Included also in the list are programs falling under the purview of FMC 74-4 because the Federal grantor agencies have elected to use the FMC 74-4 standards for recipients and programs not otherwise covered by the circular.

A-102

OMB Circular No. A-102, establishes uniform administrative standards for the administration of grants and contracts to State and local governments.

When State and local governments are recipients, the following programs listed in the Catalog of Federal Domestic Assistance are subject to the provisions of OMB Circular No. A-102.

Included also in the list are programs falling under the purview of OMB Circular No. A-102 because the Federal grantor agencies have elected to use the OMB Circular No. A-102 standards for recipients and programs not otherwise covered by the circular.

Environmental Impact Statement

Specific programs listed in the Catalog of Federal Domestic Assistance have been determined to have a significant effect on the environment and require an environmental assessment or an Environmental Impact Statement (EIS) under Section 102(2)(C) of the National Environmental Policy Act of 1969 (Public Law 90-190, 42 U.S.C.

4332(2)(C), and Executive Order 11514 (34 FR 4247) of March 4, 1970, (Significant effects include actions that may have both beneficial and detrimental effects.)

In the early stages of project application, and in all cases prior to agency decisions concerning major action, the applicant should be advised by the Federal agency from which assistance is being sought that he will be required to submit environmental impact information (to be submitted under agency guidelines) in connection with the proposed project for an environmental assessment (to be made by the Federal agency), or an Environmental Impact Statement (to be supplied by the Federal agency) concerning the proposed project.

Although the list below is not inclusive, it contains programs normally requiring either an environmental assessment or an Environmental Impact Statement.

For EIS coordination requirements, refer to the Preapplication Coordination section of each program description.

Treasury Circular 1082

The Intergovernmental Cooperation Act of 1968 requires Federal agencies to notify the Governors, State legislatures, or their designated representatives of the purpose and amount of grants awarded to units of State/local government. Central reception points (State Central Information Reception Agencies) have been designated by the States for receiving and disseminating this information. Administrative procedures are defined in Department of the Treasury Circular No. 1082.

Notification is required on all grants to units of State/local government except those specifically exempted by the Act. The list below covers most grants to units of State/local government which fall within the purview of the Circular. Not included may be some programs where non-governmental organizations are primary recipients but occasional grants are awarded to State/local government. In these instances, notification is required.

For detailed information on the award process, refer to the Award Procedure section of each program description.

Programs in this appendix having a single asterisk (*) at the end of the title are Basic Reporting Programs. Programs having double asterisks (**) denote Basic as well as Supplemental Reporting.

A-110

OMB Circular No. A-110 sets forth administrative requirements for the administration of grants and other agreements to include money or property in lieu of money; does not include technical assistance programs providing services, loans, loan guarantees, insurance, or direct payments to individuals. Reference to this circular appears in the Application Procedure section of programs that apply.

Applicants are public and private institutions of higher education, hospitals, and other quasi-public and private nonprofit organizations.

A-111

OMB Circular No. A-111 establishes policies and procedures to be followed in the joint funding of related programs of Federal assistance pursuant to the Joint Funding Simplification Act of 1974. Under one application, applicants may apply for resources available from more than one Federal agency, program, or appropriation, including assistance from State sources. Programs identified as suitable for joint funding are identified in the Uses and Use Restrictions section of the programs. For programs that are not identified as suitable for joint funding, the applicant may consult the headquarters or field office of the appropriate agency for further information on statutory or other restrictions involved.

Applicants are State and local governments, Indian tribal bodies and private nonprofit organizations acting separately or jointly in seeking assistance with respect to a single project.

FEDERAL ASSISTANCE—STANDARD FORM 424

OMB Approval No. 29-R0218

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	3. STATE APPLICATION IDENTIFIER	4. NUMBER
1. TYPE OF ACTION ☐ PREAPPLICATION ☐ APPLICATION ☐ NOTIFICATION OF INTENT (Opt.) ☐ REPORT OF FEDERAL ACTION (Mark appropriate box)		b. DATE Year month day 19 19	b. DATE Year month day ASSIGNED 19	
4. LEGAL APPLICANT/RECIPIENT a. Applicant Name b. Organization Unit c. Street/P.O. Box d. City e. State f. Contact Person (Name & telephone No.)		5. FEDERAL EMPLOYER IDENTIFICATION NO. a. NUMBER b. TITLE (From Federal Catalog)		
7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-District E-County F-City G-School District H-Special Purpose District I-Community Action Agency J-Higher Educational Institution K-Indian Tribe L-Other (Specify): Enter appropriate letter		
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.)		11. ESTIMATED NUMBER OF PERSONS BENEFITING		
13. PROPOSED FUNDING a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00		12. TYPE OF APPLICATION A-New B-Renewal C-Revision D-Continuation E-Augmentation F-Other (Specify): Enter appropriate letter		
14. CONGRESSIONAL DISTRICTS OF: a. APPLICANT b. PROJECT		15. TYPE OF CHANGE (For 12a or 12b) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): Enter appropriate letter		
16. PROJECT START DATE Year month day 19 19		17. PROJECT DURATION Months Year month day		
18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 19		19. EXISTING FEDERAL IDENTIFICATION NUMBER		
20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code)		21. REMARKS ADDED ☐ Yes ☐ No		
22. THE APPLICANT CERTIFIES THAT: a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurance if the assistance is approved. b. If required by OMB Circular A-85 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached:		Response attached ☐ (1) ☐ (2) ☐ (3)		
23. CERTIFYING REPRESENTATIVE a. TYPED NAME AND TITLE b. SIGNATURE c. DATE SIGNED Year month day 19		24. AGENCY NAME Department of Justice		
25. ORGANIZATIONAL UNIT Department of Justice		26. ADMINISTRATIVE OFFICE		
27. ADDRESS		28. FEDERAL APPLICATION IDENTIFICATION		
29. ACTION TAKEN ☐ a. AWARDED ☐ b. REJECTED ☐ c. RETURNED FOR AMENDMENT ☐ d. DEFERRED ☐ e. WITHDRAWN		30. FUNDING a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00		
31. ACTION DATE 19		32. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)		
33. STARTING DATE Year month day 19		34. ENDING DATE Year month day 19		
35. REMARKS ADDED ☐ Yes ☐ No		36. FEDERAL AGENCY A-85 OFFICIAL (Name and telephone no.)		

424-101

STANDARD FORM 424 PAGE 1 (10-79)
Prescribed by GSA, Federal Management Circular 14-7

Preceding page blank

HOW TO USE THE DIRECTORY: AN EXAMPLE

The following is a hypothetical example of how the user would proceed in systematically approaching the information contained in this Directory. Mr. Halppern is Deputy Warden for Programming at Asaph State Prison. He has noticed that 20 of the inmates at the prison spend their free time drawing and painting, possessing varying degrees of artistic talent. Hoping to refine and develop these inmates' artistic skills, and to provide them with an opportunity to use these skills in some productive way after their release, Halppern has thought of a proposal. Initially, this program would focus on art history and appreciation to give the inmates a solid background in the development of art through the ages and the evolution of different art forms and styles. In conjunction with this course of instruction, hands-on experience involving the actual production of handicrafts and artworks is necessary. Finally ways to turn this knowledge and these skills into gainful employment upon release must be identified and explored. For the art history component, Halppern initially needs a comprehensive slide presentation and a lecturer to explain the slides. For more extensive instruction an art historian would be helpful. Materials such as paints, brushes, clay, potting wheels and canvasses must be acquired. An art instructor or an actual artist could come to the prison to assist and train the inmates in the production of pieces. This person could also explain the market for artists in the business world, the opportunities for free-lance and independent artists, ways of approaching retail galleries, existing artists' communities and cooperatives, and other pertinent issues involved in selling yourself and your works.

Mr. Halppern presents his idea to his state's Department of Corrections, and while they consider it a useful and imaginative program, they have no funds available for projects of this sort. He is then referred to the National Institute of Corrections' Directory of Federal Programs. Halppern begins his search for resources by consulting the Corrections Functional Index and identifies the areas this program might fall under: Arts and Recreation, Education and Vocational Training, Employment/Work Programs. He also has looked at the Resource Entry Index and this search locates the following programs as possible sources of assistance: National Gallery Extension Service (68.001), Promotion of the Arts-Artists-in-schools (45.003), Promotion of the Arts-Expansion Arts (45.010), Promotion of the Arts - Inter-Arts (45.011), Career Education (84.074), Elementary and Secondary Education in the Arts (84.084), and Vocational Education-Program Improvement Projects (84.051). Turning to the entry for the Expansion Arts Program, he sees in the objective that the program is geared to audiences like inmates "whose cultural needs are not met by the major arts institutions." Finding his idea applicable within the program description, he then scans the eligibility requirements to see if a prison and/or its inmates are eligible for assistance. Since the prison might qualify as a unit of state government, Halppern's prison stands a chance to receive assistance. Under "Types of Assistance" he sees that project grants are available. Furthermore, he finds under the Past Correctional Assistance section that other projects seemingly similar to his have been funded, and he's therefore encouraged to contact the headquarters office (Address, Telephone Number, and Contact) for further assistance in filing the application, meeting the matching requirement, and answering any other questions he might have. Before doing this, though, Mr. Halppern will have familiarized himself with the amount of money available under this program (obligations and range of assistance), the assistance process and the application procedure.

Preceding page blank

After going through this same procedure for all the programs he identified from the indices, Mr. Halppern will have a good idea of what established government program(s) he might receive assistance from, and if there is a possibility for assistance from more than one source. In this example, different programs listed in the handbook might be used in the different stages of his overall plan. For instance, the National Gallery might assist him in the art history and appreciation aspect of his proposal, while an Endowment for the Arts and/or an Education program might be used for the other components of his proposal.

From this point on, Mr. Halppern is dealing with the specific offices in charge of projects that could fund or supply resources to his proposal, and the determination of whether he will receive the assistance he has asked for will be made by the agencies/departments housing those offices.

Sending Info (check) _____

APPENDIX G
INTERVIEW SCHEDULE

Contact (+Title) _____ Phone # _____

Department (Agency): _____

Program # and Name: _____

Office: _____

I. PROGRAM DESCRIPTION:

Could you give me a brief description of the program and the types of assistance that are available, i.e., cash, goods, services.

II. ELIGIBILITY:

Could you briefly explain the eligibility requirements, both to apply and to benefit from this assistance? Do certain specific groups or individuals (such as veterans, women, or minorities, etc.) receive special consideration or preference? _____

III. APPLICABILITY TO CORRECTIONS:

☐ Corr.
Component

a) Does your agency have a policy (or program on) regarding corrections? If so, how does this area fit into overall objective? _____

b) Have you provided assistance to individuals in correctional institutions, halfway houses, or probation and parole agencies? _____

- c) Would the requirements be relevant to corrections, functions or programs, such as for Voc. Rehab., Prison Industries, or a halfway house? Hence, would any corrections agency or client be eligible? _____

- d) If your agency is not specifically geared toward corrections, would corrections or their clients be prohibited from receiving such assistance? _____

IV. AWARD PROCESS: (State pass-thru)

If a state meets eligibility requirements, would a corrections program (or client) be able to receive assistance through the state? _____

V. APPLICATION PROCEDURE:

- a) How does one go about applying for assistance?

- b) What is the long-range outlook for this program? (Simply find out if it will be cut in the near future.)

VI. DECISION: Yes or No (Explain) _____

SUGGESTIONS FOR PROPOSAL WRITING AND FOLLOWING GRANT APPLICATION PROCEDURES

I. INTRODUCTION

This section is designed to assist persons and institutions seeking a grant from a Federal assistance program.

The ideas and suggestions in this section are not all-inclusive. They are intended as a general guide. The material applies to most assistance proposals. Applicants should remember that the basic requirements, application forms information and procedures vary with the Federal agency making the grant.

The legislative intent and the administrative guidelines of Federal programs (the Authorization section of the Catalog program description) are useful as a starting point in considering if and how a proposal matches the needs of the Federal granting agency. The remaining sections of the Catalog program description further define features of the Federal program.

A telephone call or a letter to the Federal agency contact person (the Information Contacts section of the Catalog program description) is invaluable help in the beginning. The potential applicant should consult the information contact person before developing a proposal to determine whether an application should be made, if there is money available and the process used by the agency in accepting applications. It is important to recognize any priorities the Federal agency considers significant. Agencies often prepare guidelines for specific programs to assist applicants in proposal development. These guidelines should be requested by the applicant.

Individuals without prior grant writing experience may find it useful to attend a grantsmanship workshop. A workshop can amplify the basic information presented here. Applicants requiring additional readings on grantsmanship and proposal development should consult the references listed at the end of this section and other library resources.

II. INITIAL PROPOSAL DEVELOPMENT

A. The Concept Paper

After outlining the idea for a proposal, it is useful to develop a concept paper perhaps one or two pages in length. The paper should attempt, at a minimum, to outline proposed goals, rationale, population to be served, estimate of cost, and expected program achievements. Periodically revise the paper as ideas or grant requirements change. The paper should be distributed to interested persons and agencies in the community. They can help by providing both review and comment. Select someone who knows and someone who does not know about the subject matter of the paper. This procedure will serve to provide at least two perspectives on the contents; first, a substantive review of the material, and, second, insight into the clarity of the writing style and grammatical accuracy. A review by someone who has submitted a proposal to the funding source in the past will yield information regarding experience with the agency's proposal preferences. The concept paper may be used later for both clearinghouse review (Notification of Intent), and if necessary, for the proposal summary page of the application which is usually one of the most important pages in the grant package. (Refer to the application kit for details on the development of the proposal summary page.) When developing an idea for a proposal it is important to determine if the idea has been or is now being considered in the applicant's locality or State. A careful check should be made with legislators and area government agencies and related public and private agencies which may have grant awards or contracts to do similar work. If a similar program exists, the applicant may need to reconsider submitting the proposed project particularly if duplication of effort is perceived. Provided significant differences can be established between the existing and proposed project it may be unwise to pursue Federal assistance. The applicant must strive to select a 'fundable' project which can be supported in view of the local need. Alternatives, in the absence of Federal support should be pointed out. The influence of the project both during and after the project period should be explained. The consequences of the project as a result of funding should be highlighted.

B. Community Support

Community support for most proposals is essential. Once an outline or concept paper is attempted, look for individuals or groups representing academic, political, professional and lay organizations who may be willing to support the proposal in writing. The type and caliber of community support is critical in the initial and subsequent review phases. Numerous letters of support can be persuasive to a grantor agency. Do not overlook support from local government agencies and public officials. Letters of endorsement detailing exact areas of project sanction and commitment should be included when submitting a proposal to a Federal agency. Several months may be required to develop letters of endorsement since something of value (e.g., buildings, staff, services) is sometimes negotiated between the parties involved. Many agencies require, in writing, affiliation agreements (a mutual agreement to share services between agencies) and building space commitments prior to either grant approval or award. A useful method of generating community support is to hold meetings with the top decision makers who would be concerned with the subject matter of the proposal. The forum for discussion may include a query into the merits of the proposal, development of a contract of support for the proposal, to generate data in support of the proposal, or development of a strategy to create proposal support from a large number of community groups.

C. Identification of a Funding Resource

A chart is provided in the Introduction (see, How to Use the Catalog) to guide users through Catalog sections and retrieve all pertinent program information available in the Catalog. For new Catalog users this chart may be consulted first for an orientation to the suggested method for identifying Federal financial assistance in the Catalog. A review of the Objectives and Uses and Use Restrictions sections of the Catalog program description can point out which programs might provide funding for an idea. Do not overlook the related programs as potential resources. Both the applicant and the grantor agency should have the same interests, intentions and needs if a proposal is to be considered an acceptable candidate for funding. Once a potential grantor agency is identified, call the contact person/number identified in Information Contacts and ask for a grant application kit. Later get to know some of the grantor agency personnel. Ask for suggestions, criticisms and advice about the proposed project. In many cases the more agency personnel know about the proposal the better the chance of support and of an eventual favorable decision. Sometimes it is useful to send the concept paper to a specific agency official in a separate cover letter, and ask for review and comment at the earliest possible convenience. Always check with the Federal agency to determine its preference if this approach is under consideration. If the review is unfavorable and differences cannot be resolved, ask the original agency or official to make a referral to another department or agency. A personal visit to the agency's regional office or headquarters is also important. Such a visit may bring out some essential details about the proposal or help secure literature and references from the agency library or clearinghouse. At the outset, applicants whose proposals are subject to OMB Circular No. A-95, Part I, are reminded that contact with Federal agency officials prior to project clearance does not circumvent the A-95 process. Such communication should occur only when specific advice is sought or clarification is required. Applicants should be aware of and comply with OMB Circular No. A-95 requirements when applicable (see Catalog Introduction).

It may be useful to consider consulting the State Central Information Reception Agency (SCIRA) to learn the types and dollar amounts of programs approved or rejected in the applicant's State. This organization is coordinated through the Governor's office in each State. Federal agencies are required to report funding information as funds are approved, increased or decreased among projects within a given State depending on the type of required reporting (see, Treasury Circular 1082 in the Catalog Introduction). Also, consider reviewing the Federal Budget for the current fiscal year to determine proposed dollar amounts for particular functions.

The applicant should carefully study the eligibility requirements for each Federal program under consideration (see the Applicant Eligibility section of the Catalog program description). The applicant may learn he or she is required to provide services otherwise unintended such as a service to particular client groups, or involvement of specific institutions. It may necessitate, in some way, the modification of the original concept in order for the project to be eligible for funding.

The timing used by the applicant in implementing Part II Section A, B and C above depends upon the stage of development of each section. The applicant should carefully balance the knowledge and understanding of each part prior to determining the first step and before proceeding to the formal development of the proposal.

III. WRITING AND DEVELOPING A PROPOSAL

A. Gathering Applicant Organizational Data

The applicant should gather data about its organization from all available sources. Most proposals require a description of an applicant's organization to describe its past and present operations. Some features to consider are:

1. A brief biography of board members and/or key staff; and
2. The organization's goals, philosophy, track record with other grantors and any success stories.

The data should be relevant to the goals of the Federal grantor agency and should establish the applicant's credibility.

B. Problem Statement Development

One of the key elements of a proposal is a clear, concise and well-supported statement of the problem to be addressed. The best way to collect information about the problem is to conduct and document both a formal and informal needs assessment for a program in the target or service area. There is a considerable body of literature on the exact assessment techniques to be used. Any local, regional or State government planning office or local university offering course work in planning and evaluation techniques should be able to provide excellent background references. Types of data that may be collected include: historical, geographic, quantifiable, factual, statistical, unobtrusive and philosophical information as well as studies completed by colleges, and literature searches from a public or university library. Local colleges or universities which have a department or section related to the proposal topic may help determine if there is interest in developing a student or faculty project to conduct a needs assessment. It may be helpful to include examples of the findings for highlight in the proposal. The information provided should be both factual and directly related to the problem addressed by the proposal. Areas to document are:

1. The purpose for developing the proposal;
2. The beneficiaries, who they are and how they will benefit;
3. The social and economic costs to be affected;
4. The nature of the problem (provide as much hard evidence as possible);
5. How the applicant organization came to realize the problem exists, and what is currently being done about the problem.
6. The alternatives when the funding is over. Explain what will happen to the project and the implications;
7. Most important, the specific manner through which problems might be solved. Review the resources needed, how they will be used and to what end.

IV. ACT OF WRITING

A. Preorganization

Prior to any formal development of a proposal the applicant should first complete the task of accumulating information, and then begin writing the proposal. The applicant should also have the grant application kit in hand.

One of the first steps in the development of an application is to identify a coordinating person and have this person thoroughly review the application kit. This task is best performed by the person with the major responsibility for the coordination of the proposal development tasks and may or may not be the person who knows the most about the proposal subject area. These are often two different persons. Make an outline of the forms, copy each one and put the originals in a secure file. Use these copies only when ready to

type the final draft. Then substitute the filed copies in the application kit. It may be useful to develop a milestone chart (a type of schedule which charts significant events in the development of a proposal over time) to address and identify the implementation dates of the following:

1. Formatting the available information not requiring additional development;
2. Gathering data necessary for development of the proposal and where to get it;
3. Who and when staff will be available to assist with the project;
4. Item-by-item development to the first draft;
5. Schedule for the completion of the second and final drafts to be inspected by the coordinator.

Whenever steps in the milestone chart are delayed it is advisable to immediately negotiate the earliest possible new deadline with the affected parties. Care should be exercised to guarantee that the newly selected date does not throw off the entire project schedule. Most grant proposals will need to be copied four times or more. The original and copies will go to the Federal grantor agency's program and/or grant office. Other copies may go to single State agencies, regional and local government officials and board members (if any). If the copying is done internally it may be wise to identify a backup copy machine in case of mechanical failure. This may be critical when working against strict deadlines. Typist should be notified and scheduled in advance if possible. Prepare to commit enough financial resources to producing a proposal. It is difficult to gauge how much money, material and personnel will be needed, but some considerations are: person power (writers, typist, clerks, researchers, statisticians, consultants, etc.), supplies (typewriter, paper, copy machine, postage, binders, pencils and pens, correction fluid, types of stylus apparatus for charts, etc.), office space, a telephone and office equipment.

B. Getting Organized to Write the Proposal

Throughout the proposal writing stage keep a notebook handy to write down ideas. Periodically, try to connect ideas by reviewing the notebook. Never throw away written ideas during the grant writing stage. Maintain a file labeled 'Ideas' or by some other convenient title and review the ideas from time to time. The file should be easily accessible. The gathering of documents such as articles of incorporation, tax exemption certificates, bylaws, etc., should be completed, if possible, before the writing begins.

C. A Note on Special Technical Services

States and political subdivisions can obtain technical information services from Federal agencies when preparing proposals. A written request from the chief executive officer (governor, mayor or county executive) is required. Services are provided according to the Federal agency's special capabilities, mission and authorization by law. Assistance may include: statistical or other studies and compilations, development projects, technical tests and evaluations, technical information, training activities, surveys, reports and documents. All services must relate to either current or future needs of the Federal Government. Some form of proof is required to ensure that these services can be procured reasonably and expeditiously by the requesting agency through ordinary business channels. Federal agencies may require considerable time in supplying information. Consider such possible time lags when requesting assistance.

The following information (Sections D, E, F and Parts V and VI) is generally adaptable to all proposals, and will test both creativity and resourcefulness of the applicant.

D. Developing Program Objectives

Program objectives refer to specific activities in a proposal. It is necessary to identify all objectives related to the goals to be reached, and the methods to be employed to achieve the stated objectives. Consider quantities or things measurable and refer to a problem statement and the outcome of proposed activities when developing a well stated objective. The figures used should be verifiable. Remember, if the proposal is funded, the stated objectives will probably be used to evaluate program progress, so be realistic. There is literature available to help identify and write program objectives.

E. Writing the Solution — A Program Design

The program design refers to how the project is expected to work and solve the stated problem. Sketch out the following:

1. The activities to occur along with the related resources and staff needed to operate the project (inputs).
2. A flow chart of the organizational features of the project. Describe how the parts interrelate, where personnel will be needed and what they are expected to do. Identify the kinds of facilities, transportation and support services required (throughputs).
3. Explain what will be achieved through 1 and 2 above (outputs); i.e., plan for measurable results. Project staff may be required to produce evidence of program performance through an examination of stated objectives during either a site visit by the Federal grantor agency and or grant reviews which may involve peer review committees.
4. It may be useful to devise a diagram of the program design. Draw a three column block. Each column is headed by one of the parts (inputs, throughputs and outputs), and on the left (next to the first column) specific program features should be identified. In the grid specify something about the program design, for example, assume the first column is labeled inputs and the first row is labeled staff. On the grid one might specify under inputs five nurses to operate a child care unit. The throughput might be to maintain charts, counsel the children, set up daily routine, etc., and outputs might be to discharge 25 healthy children per week. This type of procedure will help to conceptualize both the scope and detail of the project.
5. Wherever possible, justify in the narrative the course of action taken. The most economical method should be used that does not compromise or sacrifice project quality. The financial expenses identified here will become points of negotiation later. If everything is not carefully justified in writing in the proposal, after negotiation with the Federal grantor agencies, it may no longer resemble the original concept. Carefully consider the pressures of the proposed implementation, that is, the time and money needed to acquire each part of the plan. A Program Evaluation and Review Technique (PERT) chart could be useful and supportive in justifying some proposals.
6. Highlight the innovative features of the proposal which could be considered distinct from others under consideration.
6. Whenever possible use appendices to provide details, supplementary data, references, and information requiring indepth analysis. This type of data, although supportive of the proposal, if included in the body of the design, could detract from its readability. Appendices provide the proposal reader with immediate access to details if and when clarification of an idea, sequence or conclusion is required. Time tables, work plans, schedules, activities, methodologies, legal papers, personal vitae, letters of support, endorsements, etc. are examples of appendices.

F. Evaluating the Program

Most Federal agencies now require some form of program evaluation among grantees. The requirements of the proposed project should be explored carefully. Evaluations may be conducted by an internal staff member, an evaluation firm or both. The applicant should state the amount of time needed to evaluate, how the feedback will be distributed among the proposed staff, and a schedule for review and comment for this type of communication. Evaluation designs may start at the beginning, middle or end of a project, but the applicant should specify a start-up time. It is practical to submit an evaluation design at the start of a project for two reasons:

1. Convincing evaluations require the collection of appropriate data before and during program operations; and,

2. If the evaluation design cannot be prepared at the outset then a critical review of the program design may be advisable.

Even if the evaluation design has to be revised as the project progresses, it is much easier and cheaper to modify a good design. If the problem is not well defined and carefully analyzed for cause/effect relationships then a good evaluation design may be difficult to achieve. Sometimes a pilot study is needed to begin the identification of facts and relationships. Often a thorough literature search may be sufficient.

Evaluation requires both coordination and agreement among program decision makers (if known). Above all, the Federal grantor agency's requirements should be highlighted in the evaluation design. Also, Federal grantor agencies may require specific evaluation techniques such as designated data formats (an existing information collection system) or they may offer financial inducements for voluntary participation in a national evaluation study. The applicant should ask specifically about these points. Also, consult the Criteria For Funding Proposals section of the Catalog program description to determine the exact evaluation methods to be required for the program if funded.

V. BUDGET FORMULATION

A. Planning the Budget

Funding levels in Federal assistance programs change yearly. It is useful to review the appropriations over the past several years to try to project future funding levels (see Financial Information section of the Catalog program description).

However, it is safer to never anticipate that the income from the grant will be the sole support for the project. This consideration should be given to the overall budget requirements, and in particular, to budget line items most subject to inflationary pressures. Restraint is important in determining inflationary cost projections (avoid padding budget line items), but attempt to anticipate possible future increases. Some vulnerable budget areas are: utilities, rental of buildings and equipment, salary increases, food, telephones, insurance and transportation. Budget adjustments are sometimes made after the grant award, but this can be a lengthy process. Be certain that implementation, continuation and phasedown costs can be met. Consider costs associated with leases, evaluation systems, hard/soft match requirements, audits, development, implementation and maintenance of information systems and accounting systems and other long-term financial commitments.

A well prepared budget justifies all expenses and is consistent with the proposal narrative. Some areas in need of an evaluation for consistency are: the salaries in the proposal in relation to those of the applicant organization should be similar; if new staff are being hired additional space and equipment should be considered, if necessary; if the budget calls for an equipment purchase it should be the type allowed by the grantor agency; if additional space is rented the increase in insurance should be supported; if an indirect cost rate applies to the proposal the division between direct and indirect costs should not be in conflict, and the aggregate budget totals should refer directly to the approved formula; if matching costs are required the contributions to the matching fund should be taken out of the budget unless otherwise specified in the application instructions.

It is very important to become familiar with Government-wide circular requirements. The Catalog identifies in the program description section the particular circulars applicable to a Federal program, and summarizes circular requirements in Appendix I. The applicant should thoroughly review the appropriate circulars since they are essential in determining items such as cost principles and conforming with Government guidelines for Federal domestic assistance.

VI. REVIEW

A. Criticism

At some point, perhaps after the first or second draft is completed, seek out a neutral third party to review the proposal working draft for continuity, clarity and reasoning. Ask for constructive criticism at this point, rather than wait for the Federal grantor agency to volunteer this information during the

review cycle. For example, has the writer made unsupported assumptions or used jargon or excessive language in the proposal?

B. Signature

Most proposals are made to institutions rather than individuals. Often signatures of chief administrative officials is required. Check to make sure they are included in the proposal where appropriate.

C. Neatness

Proposals should be typed, collated, copied and packaged correctly and neatly (according to agency instructions, if any). Each package should be inspected to ensure uniformity from cover to cover. Binding may require either clamps or hard covers. Check with the Federal agency to determine its preference. A neat, organized and attractive proposal package can leave a positive impression with the reader about the proposal contents.

C. Mailing

A cover letter should always accompany a proposal. Standard U.S. Postal Service requirements apply unless otherwise indicated by the Federal agency. Make sure there is enough time for the proposals to reach their destinations. Otherwise, special arrangements may be necessary. Always coordinate such arrangements with the Federal grantor agency project office (the agency which will ultimately have the responsibility for the project), the grant office (the agency which will coordinate the grant review) and the contract office if necessary (the agency responsible for disbursement, grant award notices, etc.).

VII. ADDITIONAL SOURCES OF INFORMATION

Below are resources for more detail about grants and grantwriting. There are several very good private resources available which can be identified by consulting a public library.

A. Research Tools

THE FEDERAL REGISTER

The Federal Register, published daily, is the medium for making available to the public Federal agency regulations and other legal documents of the Executive Branch. These documents cover a wide range of Government activities. Here, Government requirements are published which involve environmental protection, consumer product safety, food and drug standards, occupational health and safety, and many more areas of concern to the public.

Perhaps more importantly, the Federal Register includes proposed changes in regulated areas. Each proposed change published carries an invitation for any citizen or group to participate in the consideration of the proposed regulation through the submission of written data, views, or arguments, and sometimes by oral presentations. Through the publication of proposed rules and notices of public meetings, citizens are given the opportunity to be informed about and participate in the workings of their Government.

The Federal Register Index is based on a consolidation of entries appearing in the issues of the Federal Register together with broad references. It is published monthly and is cumulated for 12 months. All Federal Register publications are available for purchase from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402.

THE CODE OF FEDERAL REGULATIONS

The Code of Federal Regulations (CFR) is a codification of the general and permanent rules published in the Federal Register by executive departments and agencies of the Federal Government. It includes all statutory regulations of Federal agencies, and is divided into 50 titles which represent broad subject areas of Federal regulations (e.g., Housing and Urban Development, Public Health, Public Welfare, or Transportation). Each title is divided into chapters which usually bear the name of the issuing agency. Each chapter is further subdivided into parts covering specific regulatory areas. The number preceding the CFR citation is

the title or volume number. The CFR is kept up-to-date by the individual issues of the Federal Register, these two publications must be used together to determine the latest version of any given rule. Individual volumes of the CFR are revised at least once each calendar year and issued on a staggered quarterly basis. The CFR thus serves as a convenient reference for the citizen desiring a comprehensive source for general and permanent Federal regulations.

A General index to the entire Code of Federal Regulations, the CFR Index, is revised as of July 1 each year. The Numerical Finding Aids, a cumulative list of CFR Sections affected is published monthly and is cumulated for 12 months, keyed to the revision dates of the various CFR volumes.

The Federal Register and the Code of Federal Regulations are available in Federal depository libraries and most major libraries or Federal bookstores. Individual copies may be purchased from the Government Printing Office.

THE FEDERAL BUDGET

There are four budget documents; 1) The Budget of the U.S. Government, 2) The Budget of the U.S. Government Appendix, 3) The Budget in Brief, and 4) The Special Analyses, Budget of the U. S. Government.

The Budget of the U.S. Government provides information on spending programs that the President proposes for the coming fiscal year. For program identification purposes, the last three digits of the identification code in the Financial Information section of the program description is the functional code. (The functional code permits the budget to be stated in terms of the single function which represents its major purpose e.g., Education, Energy, Health, Transportation, etc.). These codes are contained in the back section of the Budget (Budget Outlays by Function).

Each chapter of the Appendix to the Budget is divided by programs authorized by existing legislation (including extensions and renewals) and programs requiring new legislation. The Appendix provides information on Federal programs, and is a more detailed document which identifies specific amounts (as shown in the budget) for each existing or proposed program. Supplemental proposals and amendments for the current year are also identified.

The Budget in Brief is a more concise document which provides a technical overview of the budget. It also provides graphic displays, and summary and historical tables on the Federal budget.

The Special Analyses, Budget of the U.S. Government contains special analyses that are designed to highlight specific program areas or provide other significant presentations of Federal budget data.

STATE CENTRAL INFORMATION RECEPTION AGENCIES

A State Central Information Reception Agency (SCIRA) is an office or unit of State government designated by the Governor to receive notification of grant awards issued under the provisions of Treasury Circular 1082. Federal agencies are required to notify the appropriate SCIRA in each State of Federal financial assistance awarded and subsequent related transactions including changes in the value or duration of a grant. For basic reporting (grants awarded to States or political subdivisions), Federal agencies submit a Report of Federal Action to the appropriate SCIRA using SF 424. Supplemental reporting (all other Federal assistance to any recipient) is submitted to the SCIRA using individual agency procedures. (See Appendix I of the Catalog for programs designated as basic or supplemental.) The SCIRA in each State is set up primarily to serve the Governor and the legislature. The extent to which it is equipped to serve others such as local governments or the general public varies from State to State.

B. Information Sources

United States Government Manual
Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

APPENDIX I

STATE ABBREVIATIONS

Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Canal Zone	CZ	New Jersey	NJ
Colorado	CO	New Mexico	NM
Connecticut	CT	New York	NY
Delaware	DE	North Carolina	NC
District of Columbia	DC	North Dakota	ND
Florida	FL	Ohio	OH
Georgia	GA	Oklahoma	OK
Guam	GU	Oregon	OR
Hawaii	HI	Pennsylvania	PA
Idaho	ID	Puerto Rico	PR
Illinois	IL	Rhode Island	RI
Indiana	IN	South Carolina	SC
Iowa	IA	South Dakota	SD
Kansas	KS	Tennessee	TN
Kentucky	KY	Texas	TX
Louisiana	LA	Utah	UT
Maine	ME	Vermont	VT
Maryland	MD	Virgin Islands	VI
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MN	West Virginia	WV
Mississippi	MS	Wisconsin	WI
		Wyoming	WY

APPENDIX J

GLOSSARY

Aid to Families with Dependent Children (AFDC)

Program within the Department of Health and Human Services to provide assistance to low-income families with children. Includes cash, medical, and other social services.

Allied Health Professions

Jobs that provide support or complement services in health care and preventive medicine activities.

Basic Educational Opportunity Grant (BEOG)

An entitlement for post secondary education based on financial need (see OMB #84.063).

Bonus Coupon

Food stamps given to households that qualify for the food program (see OMB #10.551).

Commerce Business Daily

A daily list of U.S. government procurement invitations, contract awards, subcontracting leads, sales of surplus property and foreign business opportunities.

Commodity Credit Corporation (CCC)

The CCC is an agency of the Federal government whose purpose is to stabilize and protect farm income and prices, to assist in maintaining balanced and adequate supplies of agricultural commodities and their products, and to facilitate the orderly distribution of commodities.

Community Action Agency

Federal agency created under the Economic Opportunity Act for the purpose of reducing the incidence of poverty, improving the conditions, and resolving the problems of the poor (see OMB #49.002).

Community Development Block Grant

Grant given to states or political subdivisions within states based on a formula which takes into account population, housing overcrowding, and extent of poverty in the applicant's area. These grants are used to develop viable urban communities by providing affordable, decent housing and a suitable living environment, and to expand the economic opportunities principally of lower- and moderate-income people (see OMB #14.218).

Community Mental Health Center

Provides comprehensive mental health services via six grant programs (see OMB #13.295).

Contract

A binding agreement between two parties concerning the performance of a specific task.

Cooperative Agreement

A funding vehicle whereby the Federal granting agency anticipates having substantial involvement in the performance of the activity funded.

Cooperative Housing

Multi-tenant housing unit owned by a corporation, with tenants buying and owning shares in the corporation. While the individual units or apartments are owned by the resident tenant(s), the shares owned in the corporation are in direct relation to the size of the tenant's unit.

Deficiency Payment

Payment used to provide food producers with a guaranteed price whenever average prices drop below the established or "target" price.

Demonstration Project

Program consisting of the delivery or assistance in the delivery of direct services.

Depository Library

Library designated by members of Congress to disseminate government publications deposited there by the Superintendent of Documents. By law, all State libraries, highest state appellate court libraries, libraries of land grant colleges, and law school libraries are also depositories.

Developmentally Disabled

An individual with a severe chronic mental or physical impairment that manifested before the age of 22 and is likely to continue indefinitely.

Discretionary Grant

Monies going directly from the Federal government to individuals or organizations conducting specifically approved projects.

Domiciliary Care

Residential care with necessary medical and psychosociological support services for patients not in need of full-time supervision by hospital or skilled nursing home staff (see OMB #64.008).

Employment Security Agency

An agency that administers employment and unemployment compensation services (see OMB #17.207).

Federal Information Center/Regional Council

The Federal regional or area offices can be contacted for detailed information regarding a program such as current availability of funds and the likelihood of receiving assistance within a given period; preapplication and application forms required; assistance available in preparation of applications; and recently published program guidelines and materials. For specific locations, see Appendix B.

Federal Register

Daily publication issued by the General Services Administration that contains rules and regulations on Federal programs administered by Federal agencies and frequently solicits proposals.

Fiscal Year

An accounting period of 12 months. The fiscal year for the Federal government begins October 1 and ends on September 30 of the following year.

Futures

Term used to designate the standardized contracts covering the sale of commodities for future delivery on a commodity exchange (see OMB #78.002).

General Purpose Local Government

Any city, county, town or parish that carries out multi-purpose functions for the locality.

In-Kind Contribution

Goods and services of monetary value that may be used in lieu of monetary contributions to meet certain programs' matching requirements.

Instrumentality

A system created by a political authority for the purpose of performing a particular task such as education, health and sewage/water systems.

Land-Grant Institution

College created on Federal public lands by the Merrill Act of 1862 and subsequent amendments, for the purpose of engaging in agricultural education and research, and instruction in mechanical arts (see OMB #10.881).

Local Education Agency

Public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public, secondary, or elementary schools. Any city, county, township, school district, or other political subdivision of a state or such combination of school districts or townships, as are recognized in a state as an administrative agency for its public, elementary, and secondary schools. Also includes any other public institution or agency having administrative control and direction of public, elementary, or secondary schools.

Maintenance-of-effort

One of the requirements to be met for funding within certain programs, indicating a consistent spending policy and showing proof that monies requested in the past have been spent for specific purposes.

Mini-grant

Provides a small amount of money (not to exceed \$5,000 per grant) to organizations for poverty-related activities (see OMB #72.010).

Multi-Jurisdictional Area

Geographical area comprised of or encompassing or extending into more than one jurisdiction of general local government.

Native American

General term used to refer to members of American Indian tribes, Alaskan natives, and native Hawaiians.

OMB Catalog of Federal Domestic Assistance

A Government-wide compendium of Federal programs, projects, services, and activities which provide assistance or benefits to the American public. It contains over 1,100 financial and nonfinancial assistance programs administered by departments and establishments of the Federal Government.

Political Subdivision

A consortia of governments with a particular purpose such as a city, county or town.

Prime Sponsor

The agency responsible for administration of local jurisdiction's employment and training assistance program funded under CETA, and presentation of service plan required by the Act. Prime sponsor may be a single local government, a merger of several local governments or the state government (where the local population is too small to meet the minimum population requirement), or a Native American Indian governing body (see OMB #17.232).

Program Review Board

Internal board within Federal grantor agency that reviews program applications.

Public Housing Agency

Any state, county, municipality, or other governmental entity or public body authorized to engage in or assist in the development and operation of low-income housing and determined by the Department of Housing and Urban Development as eligible to undertake projects pursuant to their regulations (see OMB #14.146).

Public Works Project

Any kind of construction or creative project sponsored by the government for the public good.

Real Property

Land, land improvements, and structures; does not include movable machinery and equipment (see OMB #13.676).

Redevelopment Area

An area that meets one of the following two criteria: (1) high unemployment, and (2) low median family income.

Request for Proposal/Solicitation

A government announcement requesting grant proposals on a specific topic.

Research Coordinating Unit (RCU)

An agency that coordinates vocational education activities in the areas of research, curriculum, and personnel development at the state level (see OMB #84.050).

Resource Conservation and Development Area (RC&D)

An area covering several counties in which various conservation problems are identified so that funds can be targeted to the specific area (see OMB #10.901).

Revenue Sharing

A block grant program in which the Federal government returns monies to state and local governments (under a general formula) to be expended for the particular needs as determined by the state and local jurisdictions (see OMB #21.300).

Standard Metropolitan Statistical Area (SMSA)

A geographical area identified by the Office of Management and Budget and used primarily by the Census Bureau for compiling data. The area is usually made up of one county or a set of counties that contain a metropolitan center(s) with a population of 50,000 or more.

State Planning Agency (SPA)

State agency responsible for the dissemination of Federal criminal justice funds to organizations and localities within the State.

State Subunit

A unit of government with direct access to the state, usually a county or city.

Supplemental Educational Opportunity Grant (SEOG)

Grant given to undergraduate students with exceptional financial need to pursue higher education. First year SEOG's are Initial Year Grants (IY); subsequent grants are Continuing Year Grants (CY).

Title XX

Provides for social services under 1974 amendments of the Social Security Act to low-income and income-maintenance individuals based on AFDC, Supplemental Security Income (SSI), and the median family income (see OMB #13.644).

Tools for Schools

The popular name for the Industrial Equipment Loans to Educational Institutions program (see OMB #12.001).

Work Incentive Program (WIN)

This program offers employment and training services to employable welfare recipients under Aid to Families with Dependent Children (see OMB #13.646).

Young Adult Conservation Corps (YACC)

Group of young men and women between the ages of 16 and 23 employed to do conservation work and other public projects on non-Federal public lands and waters. This program is run jointly by Departments of Agriculture and Interior (see OMB #10.663).

Youth Opportunity Centers

As part of the network of local offices of the U.S. Employment Service, Youth Opportunity Centers attempt to serve youths needing employment and employers seeking to hire young people.

USER FEEDBACK FORM

The National Institute of Corrections is always interested in receiving feedback and input from the field. We would appreciate receiving your comments on the utility of this document for use in future updates. Please complete the questions below, detach this form, fold, staple and mail. No postage is necessary.

1. Has your agency received assistance from any of the programs given in the directory? If so, please name the federal program(s) and indicate the type and purpose of the assistance.

2. Has your agency received assistance from a federal program(s) that is not listed in the directory? If so, please name the program and agency and indicate the type and purpose of the assistance.

3. Has your agency unsuccessfully attempted to receive assistance from a federal program listed in the directory? If so, please name the program and agency.

4. Please make any additional comments on the directory. If the space provided is not adequate, please send your comments by letter to: Directory of Federal Programs, National Institute of Corrections, 320 First Street, N.W., Washington, D.C. 20534.

THANK YOU.

Please fold and staple or tape.

National Institute of Corrections
320 First St., N.W.
Washington, D.C. 20534

Official Business
Penalty for Private Use, \$300

Postage and Fees Paid
United States
Department of Justice
JUS-434



First Class
Mail

National Institute of Corrections

320 First Street, N.W.

Washington, D.C. 20534

NATIONAL INSTITUTE OF CORRECTIONS
ADVISORY BOARD

John R. Armore
Vice President
The National Alliance of Business
Washington, D.C.

George Bohlinger
Acting Administrator
Law Enforcement Assistance Administration
Washington, D.C.

Norman A. Carlson
Director
Federal Bureau of Prisons
Washington, D.C.

Bennett J. Cooper
Director
Division of Administration of Justice
Columbus, Ohio

Shirley Gray
Director
Metropolitan Area Office
County of Los Angeles Probation Department
Los Angeles, California

Stephen Horn
President
California State University at Long Beach
Long Beach, California

Robert J. Kutak
Attorney
Omaha, Nebraska

A. Leo Levin
Director
Federal Judicial Center
Washington, D.C.

William Lucas
Sheriff
Wayne County, North Carolina

William R. ...
Acting Assistant Secretary for
Development
Department of Health and Human Services
Washington, D.C.

Cecil C. ...
Chairman
U.S. Parole Commission
Washington, D.C.

W. Walter M. ...
Clinical Director
Topeka State Hospital
Topeka, Kansas

Norval Morris
Professor
University of Chicago Law School
Chicago, Illinois

Vincent O'Leary
President
State University of New York
Albany, New York

Vacant
Administrator
Office of Juvenile Justice and
Delinquency Prevention
Law Enforcement Administration
Washington, D.C.

Vacant (Practitioner)