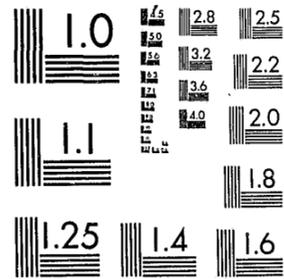


National Criminal Justice Reference Service



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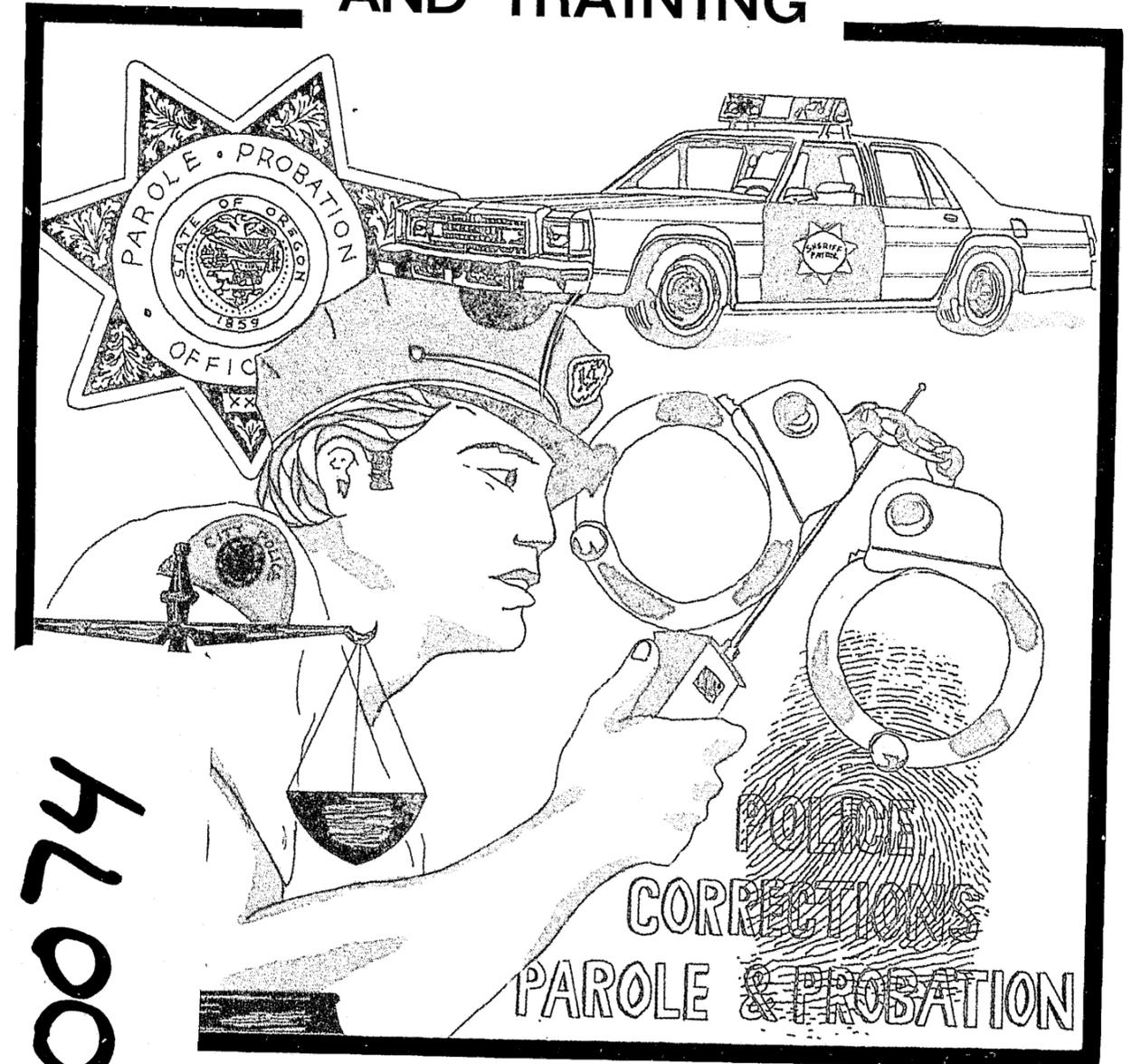
National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

DATE FILMED

1-26-82



STATE OF OREGON BOARD ON POLICE STANDARDS AND TRAINING



800 74

ANNUAL REPORT Fiscal Year 1979-80



Governor Victor Atiyeh

U.S. Department of Justice
National Institute of Justice

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NCJRS

JUL 1982

IN MEMORIUM



Lee M. Bown

**First Executive Director of the
Board on Police Standards and Training**

Passed Away November 17, 1979



Board on Police Standards and Training

SUITE 404, THE EXECUTIVE HOUSE, 325 13th ST. N.E., SALEM, OREGON 97310 PH. 378-3674, 378-3675
OREGON POLICE ACADEMY, 550 N. MONMOUTH AVE., MONMOUTH, OREGON 97361 PH. 378-2100, 378-2101

July 31, 1980

The Honorable Victor G. Atiyeh
Governor of Oregon
Oregon State Capitol Building
Salem, Oregon 97310

Dear Governor Atiyeh:

It is with a great deal of optimism that the Board on Police Standards and Training presents its annual report for fiscal year 1979-80.

The last year presented us with many challenges, such as increased responsibilities, additional programs in regional training, the inclusion under our Act of investigators of the Criminal Justice Division of the Department of Justice, and the inauguration of a statewide crime prevention program. All of those challenges were successfully met, although a reduction in our budget has necessitated postponing some training to the next biennium and has almost totally eliminated reimbursement to local agencies until penalty assessment revenues reach projected figures.

The depressed economy, which has hit some local governments very severely, has likewise had an effect on our programs. Probably no other state agency has greater contact with locally elected and appointed officials than does the Board on Police Standards and Training. Consequently, when local government has problems, we are among the first to be contacted for assistance, such as that provided by our Research and Management Section. Additional problems brought about by the recession, including reduced personnel and increasing crime rates, often may be addressed through training programs offered either at the academy or presented regionally. It is paradoxical that when the economy is suffering and governmental units must contemplate lay-offs, the need for law enforcement personnel becomes even more evident.

Most of our staff and resources remain dedicated to training the more than four thousand five hundred certifiable criminal justice officers and, to a lesser extent, the sixteen hundred support employees of those agencies that have been included in the Police Standards Act. The steadily growing number of these people, plus the ever increasing complexity of delivering criminal justice training, emphasizes the urgency to develop a suitable training facility designed to meet the needs of all police, corrections, and parole and probation employees in the state.

In spite of the rather bleak fiscal outlook, as our opening paragraph stated, we have a great deal of optimism. That is because we are working with a person of your skill and stature. That, coupled with a knowledgeable board and proficient staff, will assure a successful and productive year.

Very truly yours,

Paul Bettiol
Executive Director

PB:jw

MEMBERS OF THE BOARD

AS OF JUNE 30, 1980



ERNEST M. OGARD, JR., ED. D.
ASSOCIATE PROFESSOR
OREGON COLLEGE OF
EDUCATION, MONMOUTH
CHAIRMAN



DAVE BURKS
SHERIFF
LANE COUNTY
VICE-CHAIRMAN



BRUCE R. BAKER
CHIEF OF POLICE
PORTLAND POLICE
BUREAU



BYRON CHATFIELD
DISTRICT ATTORNEY
MALHEUR COUNTY



CALEY COOK
UNIT SUPERVISOR
PAROLE AND PROBATION
PORTLAND



ROBERT S. GAST, II
SPECIAL AGENT IN CHARGE
FEDERAL BUREAU OF
INVESTIGATION
PORTLAND



DAVID H. MEIER
LIEUTENANT
BEND POLICE DEPARTMENT



DON NEWELL
ADMINISTRATOR
PUBLIC SAFETY
BEAVERTON POLICE
DEPARTMENT



ROLLIE T. PEAN
CHIEF OF POLICE
COOS BAY POLICE
DEPARTMENT



KRISTINE ROGERS
ASSISTANT U.S. ATTORNEY
PORTLAND

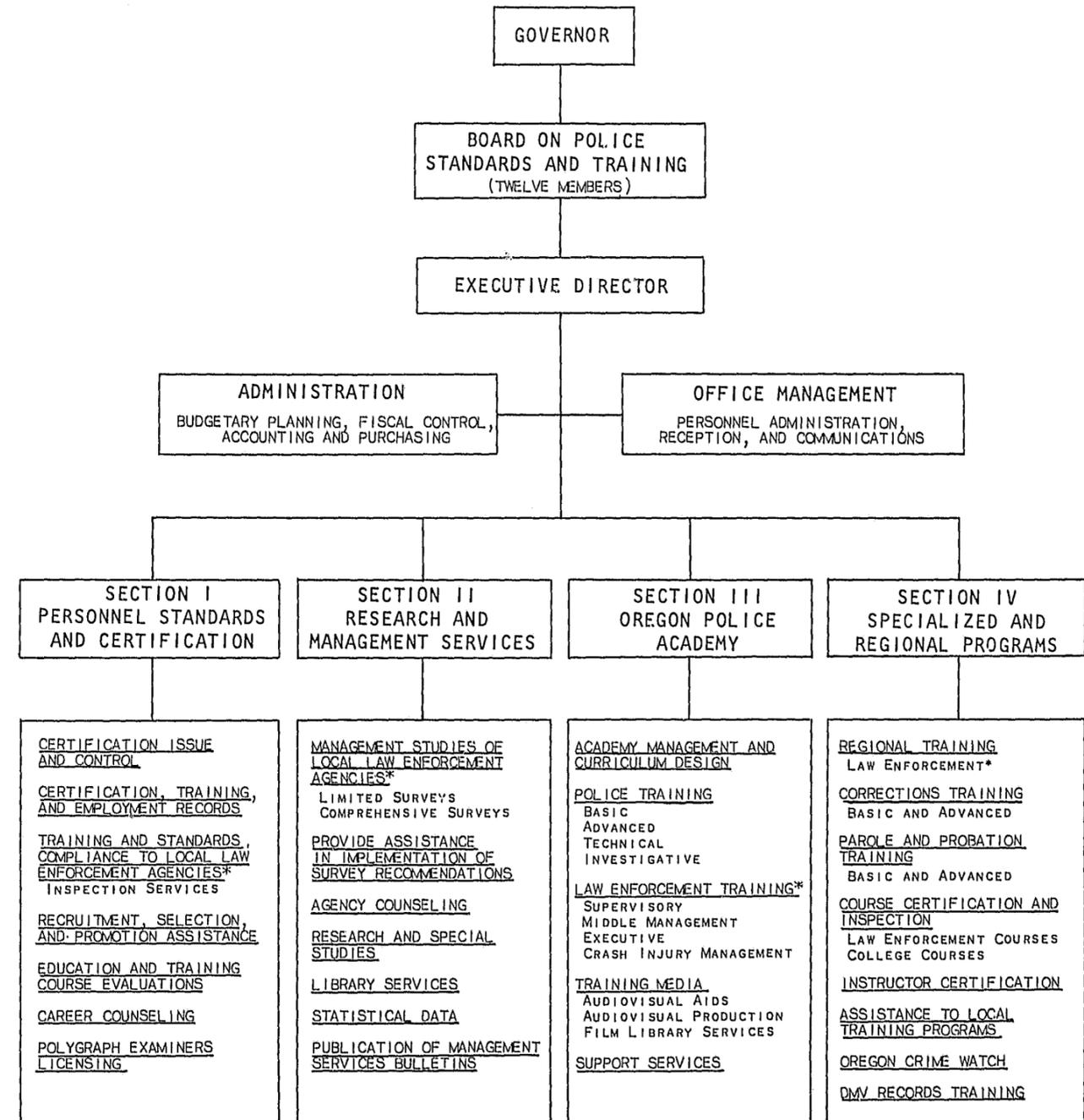


JIM WATSON
CITY MANAGER
KLAMATH FALLS



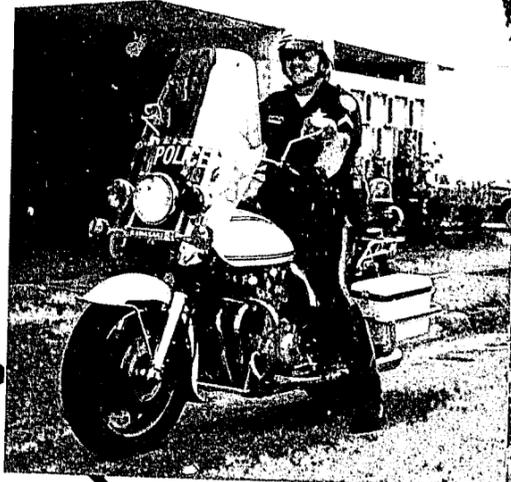
JOHN C. WILLIAMS
SUPERINTENDENT
OREGON STATE POLICE
SALEM

ORGANIZATION CHART



* The term Law Enforcement as used throughout this organization chart denotes Police, Corrections, and Parole and Probation.

Salem Police Department



CAREERS IN LAW ENFORCEMENT

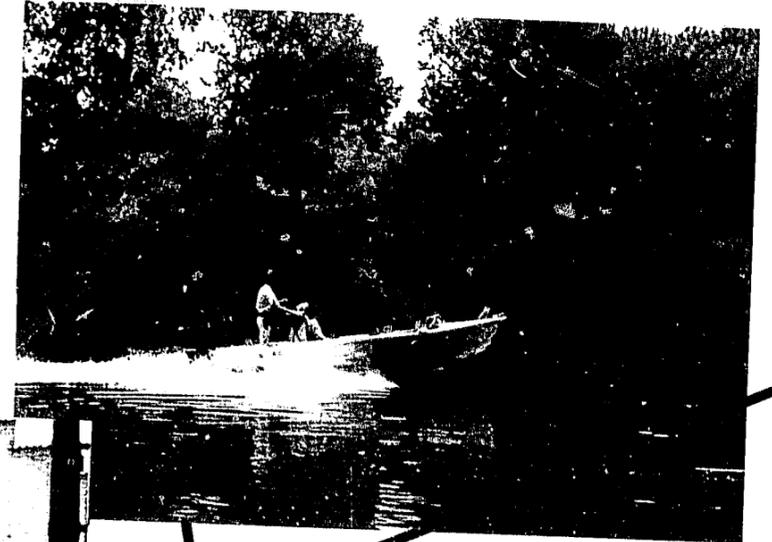


Marion County Sheriff's Office

State Parole and Probation



Benton County Sheriff's Office



Grants Pass Police Department

Marion County Sheriff's Office



Hillsboro Police Department



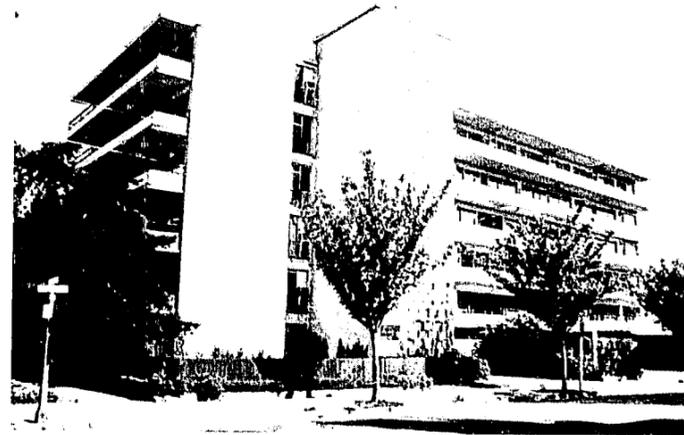
Portland Police Bureau



Springfield Police Department

BACKGROUND

The Advisory Board on Police Standards and Training was created in August, 1961. During the first six and one-half years of its existence in an advisory capacity, minimum standards for recruitment and training were developed and recommended to law enforcement agencies throughout Oregon. Also during this period, the first basic training classes were structured and held at the Oregon Police Academy, Camp Withycombe, Clackamas, Oregon.



The Board on Police Standards and Training occupies part of the third floor and all of the fourth floor of the Executive House, Salem.

Legislation passed in 1971 requires that all fines and bail forfeitures in Oregon courts include a penalty assessment for financing the BPST programs.

Subsequent legislation broadened the powers of the Board and designated other agencies to be included under the Act. Added to the Board's responsibilities were port police, mass transit police, specific school district security officers, Indian tribal police, investigators of the Criminal Justice Division of the State Department of Justice, railroad police, city and county corrections officers, and adult parole and probation officers of the State Corrections Division. In addition, the Board examines and licenses all polygraph examiners, both privately and publicly employed.



Dormitory and office of the Oregon Police Academy Monmouth

The Board conducts training programs statewide and operates the Oregon Police Academy, now located in Monmouth. The Board certifies qualified officers at their level of competence and likewise provides certification of instructors and training programs. The Research and Management Section provides managerial assistance to local agencies and, upon their request, conducts studies and makes recommendations to improve their effectiveness.

On January 1, 1968, the Police Standards and Training Act became effective. This Act deleted the advisory nature of the Board, thus granting authority to mandate reasonable minimum standards for selection and training of city and county law enforcement officers.



*Paul Bettiol
Executive Director*

ADMINISTRATION

All of the general administrative functions of the Board are provided out of the Salem office by staff working under the direct supervision of the Executive Director.

Specific functions include personnel administration, preparation of personnel action forms, maintenance of personnel files, and establishment of interviews and initial screening of applicants for all agency positions. Payrolls are prepared not only for agency staff, but also for instructors with whom the agency contracts.

Another on-going responsibility is the preparation and distribution of course announcements for classes at the Oregon Police Academy. Speakers and masters of ceremony for basic class graduations are engaged; and the staff also prepares graduation programs, letters of invitation, press releases, certain awards, and letters of commendation and appreciation.

The business manager and accounting clerk are responsible for budgetary planning, fiscal control, accounting, and purchasing. Budgets are prepared and submitted each biennium. Expenditure and revenue trends are projected as much as three years in advance, with continual monitoring and evaluation. Processing of accounts payable and purchasing of all supplies for the Salem office and the academy are the responsibility of this staff.

A list of law enforcement openings in Oregon is maintained by the office staff and distributed upon request. A listing of Oregon chiefs, sheriffs, and other law enforcement administrators is also kept in current edition.

The Executive Director and his staff have been busy implementing program changes brought about through action taken during the last legislative session. This work was further complicated by the necessity of introducing budget cuts during the midpoint of the present budget, in which decisions were required to modify, postpone, or cancel certain program offerings.



Other Administrative staff are: Dolly Keller, Accounting Clerk; Russ Allman, Business Manager; Mavis White, Management Assistant; and Meadow Columbus, Receptionist.

BUDGET

July 1, 1979 to June 30, 1980

BEGINNING BALANCE, July 1, 1979 \$ 785,480

REVENUE

Assessments	\$2,348,313
Federal	203,491
Miscellaneous	<u>27,562</u>

Total Revenue 79-80 2,579,366

Total Funds Transferred to
Other State Agencies 1,597,349

	<u>Personal Services</u>	<u>Services & Supplies</u>	<u>Capital Outlay</u>	<u>Total</u>
<u>EXPENDITURES</u>				
Other Funds	\$690,172	\$746,205	\$15,729	\$1,452,106
Federal Funds	<u>113,667</u>	<u>85,013</u>	<u>4,811</u>	<u>203,491</u>
Total Expenditures	\$803,839	\$831,218	\$20,540	\$1,655,597

ENDING BALANCE, June 30, 1980 \$ 111,900

Positions: Other Funds.	31
Federal Funds.	<u>6</u>
Total.	37



*C. Jerry Mc New
Chief, Standards
and Certification*

STANDARDS AND CERTIFICATION

The Police Standards Act, enacted by the 1967 Legislature and subsequently amended by 1969, 1971, 1973, and 1975 Legislation, requires the Board to establish minimum employment standards and to certify as being qualified, all police and corrections officers serving Oregon cities, counties, port districts, mass transit districts, and school districts serving more than 300,000 population. The 1977 Legislature added railroad police, Indian reservation police, and State Parole and Probation officers to the group of criminal justice personnel served by the Board.

To effectively perform these required duties, the Standards and Certification Section maintains employment and training records for all full-time sworn officers employed by agencies described above. Training records are also maintained for non-sworn employees who attend training courses certified or presented by the Board. Employment and training records are currently maintained for over 13,000 individuals.

Basic certification is granted when an officer meets minimum standards for employment and training established by the Board, which must be accomplished within one year of employment. Intermediate, Advanced, Management, and Executive certificates may be awarded as the officer acquires higher levels of training, education, and experience. Many local law enforcement agencies have adopted the Board's higher level certificates as criteria for incentive pay programs and/or promotion. Thus, the availability of the higher level certificates encourages individual officers to seek advanced training and continued education.

Certificates are awarded after thorough evaluation of each application, including supporting documents, and review of Board records. More than 1,300 applications for certification were processed during the last fiscal year by the Standards and Certification Section staff. Seventy-eight applications were denied, at least temporarily, for lack of appropriate documentation of minimum standards, experience, training, or education required. Five police officer certificates were revoked for cause during this reporting period.

As of June 30, 1980, 3,690 Oregon police officers hold current certification. Of this total, 1,905 hold Intermediate certificates and 1,430 have qualified for the Advanced award. One hundred and seventy-five Management certificates and 149 Executive certificates have been issued to qualified applicants.

Five hundred and forty-four corrections officers hold current certification. Of this total, 154 have been awarded Intermediate certification and 84 have qualified for an Advanced certificate. Individual corrections managers have qualified for 10 Management and eight Executive certificates.

One hundred and ninety-three parole and probation officers are presently certified. Of this total, 163 have also been awarded Intermediate certificates and 103 have qualified for the Advanced award. Twenty-eight hold Management certification and nine have the Executive certificate.

The number of requests received by the Standards and Certification Section staff for career counseling and job placement aid, as well as for assistance with recruitment, selection, and promotions, continues to be significant. Over one hundred local agencies received staff assistance this fiscal year for recruitment and selection of personnel of all ranks from recruit through department head.

Career counseling services provided range from brief responses to specific questions to multiple interviews involving several hours of advice and counsel. The Board staff responded to over 4,700 individual requests for these services during fiscal year 1979-80.

The 1975 Legislature enacted the Polygraph Examiners Act, which requires all persons who conduct polygraph examinations in Oregon to be licensed by the Board. Fifty-one applications for licenses have been processed during the past 12 months. Two written and oral examinations were conducted for applicants for General Polygraph Examiner licenses. As of June 30, 1980, 35 examiners hold General Polygraph Examiner licenses and 19 hold Polygraph Examiner Intern licenses. Though the number of examiners licensed to practice in Oregon is relatively few, proper evaluation of the technical skills required in this field can be quite involved and complex. Valuable assistance has been provided by the Board's Polygraph Advisory Committee.



Other staff assigned this section from left to right are: Marion D. Valburg, Standards Coordinator; and Kay Lewis, Secretary.

OFFICER CERTIFICATION

CERTIFICATES ISSUED

Police	FY 78-79	1,217
	FY 79-80	914
Corrections	FY 78-79	143
	FY 79-80	194
Parole & Probation	FY 78-79	364
	FY 79-80	197

CERTIFICATES CURRENTLY IN FORCE

Police	Executive	149
	Management	175
	Advanced	1,430
	Intermediate	1,905
	Basic	3,690
Corrections	Executive	8
	Management	10
	Advanced	84
	Intermediate	154
	Basic	544
Parole & Probation	Executive	9
	Management	28
	Advanced	103
	Intermediate	163
	Basic	193



Leonard E. Skinner
Chief
Research and Management

RESEARCH AND MANAGEMENT SERVICES

The Research and Management Services Section is unique in that it is designed to furnish a direct service to the Board on Police Standards and Training as well as to provide managerial assistance to any police, sheriff, corrections, or parole and probation agency in the state.

The section conducts an annual budget and personnel study of all law enforcement agencies in Oregon and presents a synopsis of the tabulations to all agencies under the Police Standards Act. This permits local police and sheriff's departments to compare their operating costs, personnel strength, and salary structures with like organizations in order to facilitate budget requests or to enhance planning processes. The same study provides BPST with data necessary for projecting training needs, formulating growth patterns, and identifying statewide trends.

Chief administrators, especially in the smaller departments, usually lack the time, staff, or resources to effectively plan changes for improvement. For that reason, management services to local law enforcement agencies have filled a much needed role, with requests for such services increasing with each passing year.

Management services are initiated only upon the request of the department head, and are categorized in three groups. First is agency counseling, which is an informal contact discussing a specific question. Many of these are accomplished by telephone, often supplemented by mailed material, and sometimes requiring field contact. A written report is rarely made. The number of these requests doubled last year with the majority of law enforcement agencies in the state utilizing this service.

Secondly are limited surveys, which consist of an analysis of a single or limited number of functions within the recipient agency. Such a study always requires field contact. Recommendations for improvement are always made, usually in the form of a written report. Assistance with implementation of recommendations is also provided. Improvement to records and reporting systems was the most common study asked for during the year, with personnel staffing requirements being second, and jail food management placing third in the number of requests received.

Finally are comprehensive surveys, which are an extensive study and analysis of the entire administration, operations, and support services provided by a law enforcement agency. These studies require considerable field contact and always include a written report with recommendations for improvement.

Comprehensive surveys always include assistance with implementation of recommendations. There is currently a considerable waiting period for this service due to the backlog of requests.

The section conducts research as directed by the Board or the Executive Director and many such assignments were completed during the year.

Two members of the section served on task forces, one of which studied a 911 system of emergency telephone services for Polk County and the other designing a complete law enforcement system for the Warm Springs Tribal Council.

A resource library is maintained for both agency use and to provide loan material to law enforcement agencies when they request information on specific subject matter. A unique feature of the library is the amount of material that was developed by individual Oregon law enforcement agencies to meet a certain need of their department. This material, unavailable in a central collection anywhere else, thereby becomes accessible to other departments experiencing similar problems. Local policies and procedures manuals are especially popular and there is always a number of those on loan to agencies revising their own manuals.

The publication titled *Law Enforcement Facility Planning* was revised to include those additional buildings constructed in Oregon during the last eighteen months. The sight/sound program titled *The BPST Story* was updated to include program changes and to more accurately portray the agency. The *Policies and Procedures Manual*, furnished to all units that are included in the Police Standards Act, was likewise revised to reflect policy decisions made by the Board as well as those program changes and improvements directed by the legislature during the last session.

A brochure was developed to explain the function of the agency and to list those services offered. The brochure was primarily prepared for noncriminal justice personnel and permits us to more easily respond to many of the mailed inquiries that are received.

A new logo was designed that groups typical criminal justice badges within a sunburst and symbolizes the cooperation of many different agencies working together toward a common goal. The logo is displayed on the front page of this report.

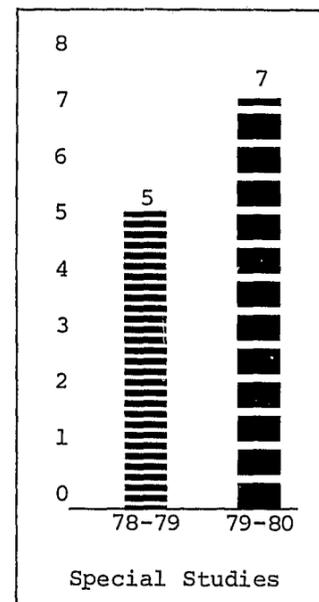
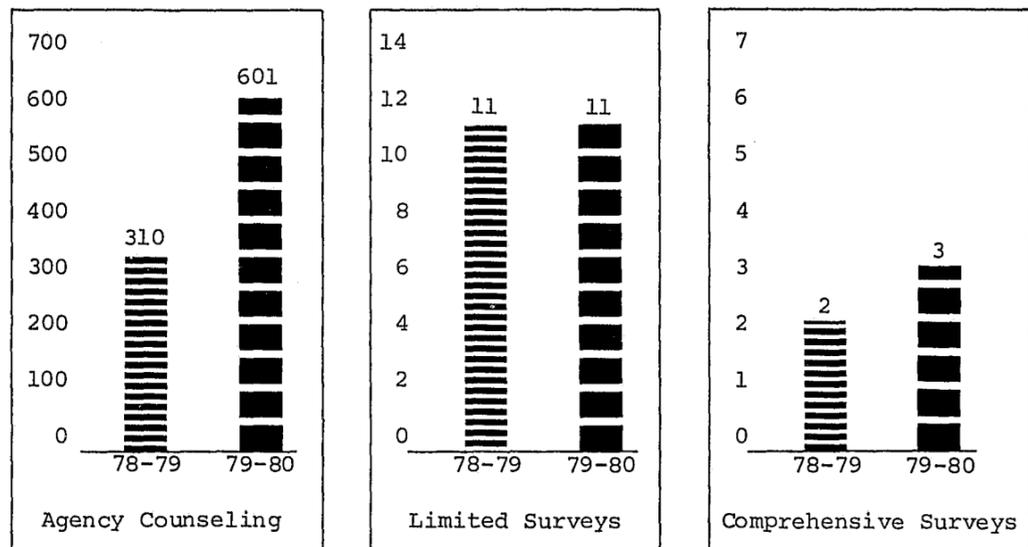
Lastly, the preparation and publication of this annual report is a responsibility of the Research and Management Section.



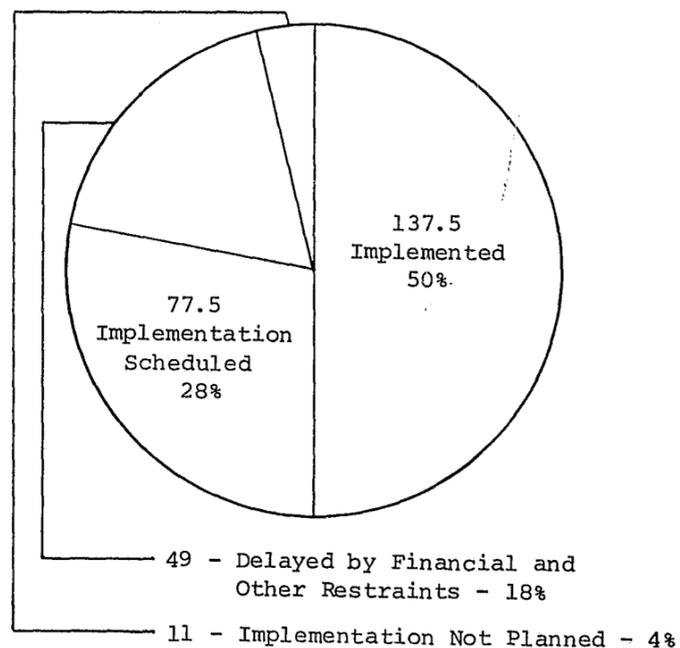
Other staff assigned this section are, from left to right: Danette Simpson, Secretary; Joan Wan Secretary; Gerald Butler, Management Consultant; and Robert King, Management Consultant.

RESEARCH AND MANAGEMENT SERVICES

COMPARISON OF COMPLETED ACTIVITIES



IMPLEMENTATION RATE OF COMPREHENSIVE SURVEY RECOMMENDATIONS*



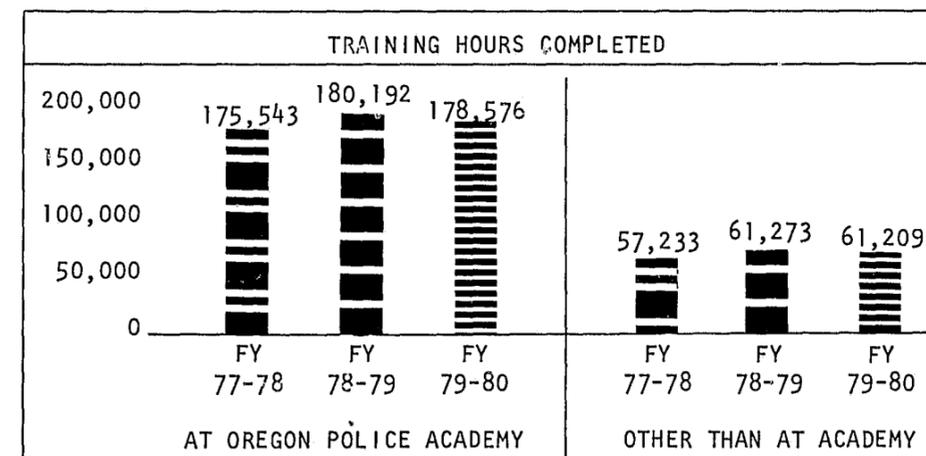
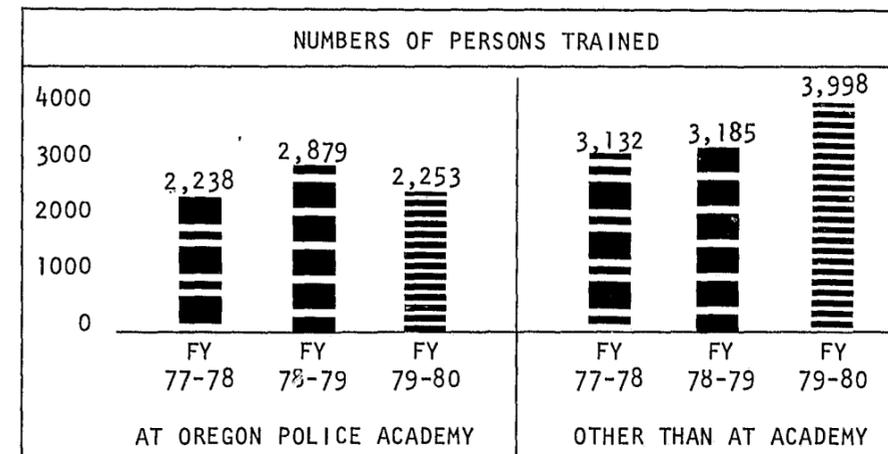
* These figures are based on the three surveys evaluated during the year 1979-80 totaling 277 recommendations.

TRAINING

The largest part of the agency staff is engaged in providing training for the certifiable police, corrections, and parole and probation officers in the state. To a lesser extent, training is also made available to non-certifiable support personnel of local law enforcement departments. A federal traffic safety grant permits the agency to coordinate crash injury management training which is attended by police officers as well as other emergency response personnel.

Most of the remainder of this report documents the activities of the Oregon Police Academy Section and the Specialized and Regional Programs Section, those parts of the agency that are charged with the training responsibility. In some cases, the section names could be misleading. Most of the Academy Section programs are presented at the Academy; however others, such as Crash Injury Management, is conducted at locations throughout the state. At the same time, the Specialized and Regional Programs Section offers classes statewide; but in the interests of economy, numerous courses, such as Basic Corrections and Basic Parole and Probation, are conducted at the Academy.

The following graphs portray the volume of training, covering the last three years, presented at the Academy and at those locations other than the Academy regardless of which of the two training sections were actually responsible.





Karel Hyer
Chief
Oregon Police Academy

OREGON POLICE ACADEMY

The basic police training curriculum has undergone another review and updating process with the 1980 revised course scheduled for implementation in September.

The staff's experience with the performance objective basic police curriculum continues to be good. The accountability and measurability factors have created an atmosphere in which the students, instructors, and staff find a great deal of benefit.

The annual basic police training updating process has had one hundred percent cooperation by course instructors. The results have been outstanding, with instructors updating and refining their units of instruction, and staff providing the support services necessary to finish the product for printing. The examinations and student evaluations which deal with the above curriculum are more job-related and turn out a more effective police officer. Students' achievements are also more easily measured. The procedure of allowing each student to challenge any examination question continues to be a positive success.

Emphasis on realistic field laboratory situations continues to receive high priority in our planning, and each student is required to actually perform many job skills and to be evaluated as to this performance. Fourteen of the 29 units of instruction, or approximately 50 percent, have learning laboratories.

The increased lab emphasis has created much more staff involvement. For example, four years ago *Vehicle Stops* was a four-hour class taught by two instructors, using two vehicles, and consisted of giving demonstrations in front of the class. Today, only half of the class at a time goes to the lab and it requires 12 instructors and 10 vehicles for the role playing and evaluations. The lab is conducted twice during the seven-week basic course and is by far the favorite of the students.

Over the past year, we have noticed a marked difference in the way officers related to role playing situations when in uniform as compared to the same simulations without a uniform. Consequently, in classes such as *Vehicle Stops*, students are required to wear their full duty uniform, except for weapons which we supply and that consist of inactivated "red handled" firearms. Students also wear their uniforms during *Mock Court* and the new unit of instruction titled *Domestic Conflict Management*, which requires successfully managing a simulated domestic disturbance.

The Oregon Military Department has arranged for a live-in caretaker on the firing range. The security provided for the military ranges will also be provided to the BPST range at no cost to us.

The Academy recently acquired a terminal which is tied to the Oregon State University Computer



Other Academy staff includes, from left to right: Bill Hughes, Training Coordinator; Jack Hoppe, Training Coordinator; George Reul, Training Coordinator; Don Webb, Lead Coordinator; George Weaver, Coordinator of Management and Executive Training; and Jerry Freshour, Coordinator of Instruction.

Center. All examinations, student progress, and item analysis in the basic police officer course will be handled by OSU via the Academy's terminal. This system provides officers with up-to-date information concerning his/her progress and will likewise produce a timely, in-depth final report on the training accomplishments of the officer for administrative purposes.

This section has suffered some significant budget cut-backs during the current budget period. Over 20 weeks of training

at the basic level have been targeted for cancellation in the 1980-81 fiscal year.

The Joint Training Committee of the Oregon Association Chiefs of Police, Oregon Peace Officers' Association, and the Oregon State Sheriff's Association have provided the Board with its 1980 Training Needs Survey. The study identifies training needs of local officers, both in the specialized and management areas.

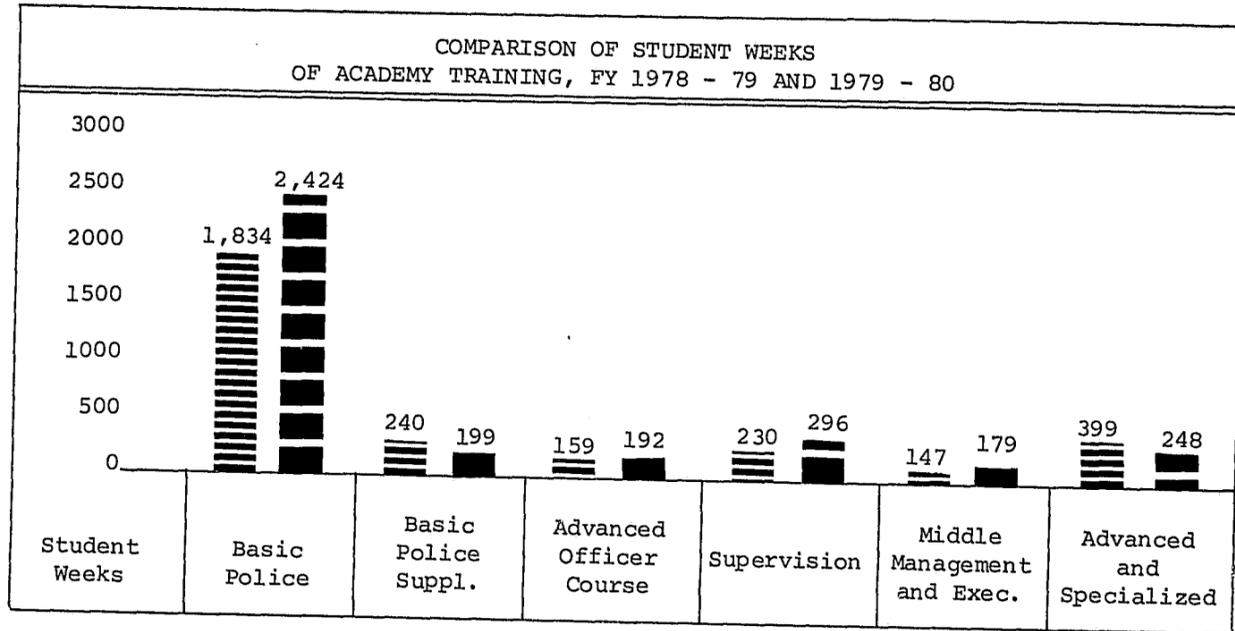
The Crash Injury Management Training project, funded through the Oregon Traffic Safety Commission, continues to exceed its goals for the year.

During the past year, the section has continued to study the needs for a new training facility and several documents have been drafted for the Department of General Services at the request of Governor Atiyeh.

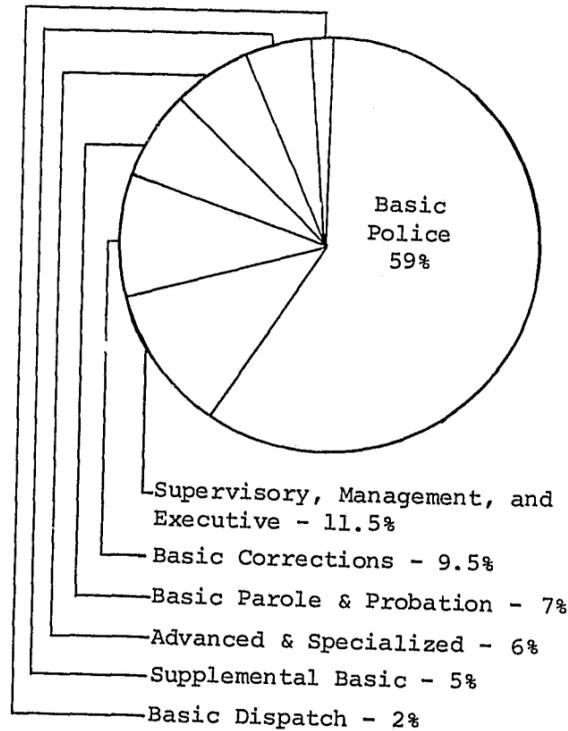


Supporting staff includes, from left to right: Mike Ragsdale, Staff Assistant; Nancy Sullivan, Clerical Specialist; Liz Cotroneo, Academy Secretary; and Dean Norton, Manager, Training Media, A/V. Not shown is Wendy Miller, Clerical Specialist, Crash Injury Management.

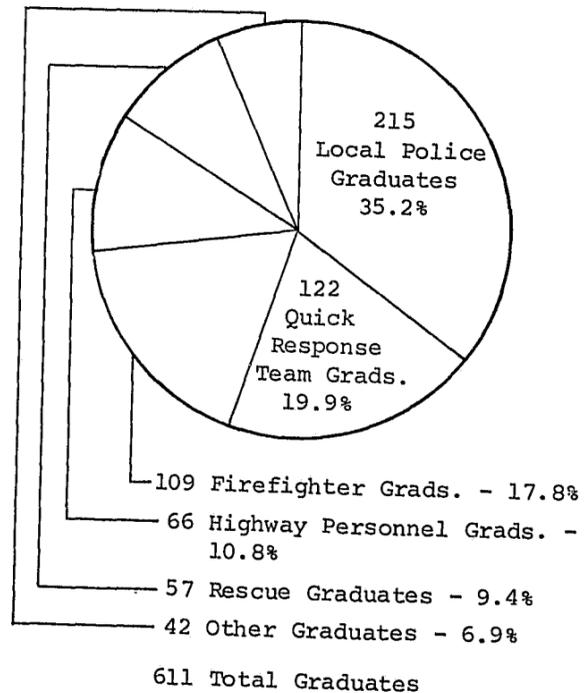
OREGON POLICE ACADEMY



POLICE ACADEMY FACILITY USE
Percentage of Time by Type of Program
FY 1979-80



CRASH INJURY MANAGEMENT TRAINING
NON-ACADEMY BASED
By Type of Person Trained FY 1979-80



William L. Bell
Chief, Specialized and
Regional Training

SPECIALIZED AND REGIONAL TRAINING

The Specialized and Regional Training Section provides advanced, specialized, and refresher training for police, corrections, and State Parole and Probation officers. This section is also responsible for coordinating and conducting basic academy training for corrections and parole and probation officers. In addition to training activities, section staff members provide various types of assistance to local training programs when requested, evaluate local and other regional training, and recommend certification of these programs when appropriate.

Regional training has proven to be an effective method of updating, supplementing, and expanding upon basic training and other courses conducted at the Oregon Police Academy. Using a variety of instructors from the criminal justice system as well as from other professional disciplines, specialized courses are developed and taken to locations throughout the state for presentation to officers from many jurisdictions. The majority of those attending these regional classes are police, corrections, and parole and probation officers; however, we continue to receive excellent participation from representatives of many other branches of the criminal justice system. The section has also been active in training support staff and has provided specialized courses for several hundred dispatchers during the past few years.

Working closely with administrative, supervisory, and line-level officers, staff members have designed and provided training that has wide application in all areas of the state and for officers of all ranks. Course curriculum is generally selected because of its relevance to current trends and needs of those in the field. Every effort is made to respond to requests for a specific type of training.

Courses presented regionally this past year addressed a variety of subjects including management, psychology, crime prevention, investigations, legal issues, including search and seizure and vicarious liability, as well as topical areas relating specifically to corrections and parole and probation officers. Training was provided in all 14 administrative districts.

Classes scheduled for regional presentation are generally from one to three days in length. Other specialized courses are presented at the Oregon Police Academy. These are normally one and two week courses designed for persons assigned to such areas as crime prevention, motorcycle enforcement, juvenile relations, and dispatching. A very special program is the annual Kiwanis Youth Camp conducted for high school students interested in law enforcement careers.

The basic courses for corrections and parole and probation officers provide four weeks of mandatory instruction at the Oregon Police Academy. The training is coordinated by staff members with many years of experience and a high degree of expertise in their respective fields. These two coordinators work quite closely and are able to assist each other in the respective programs. They have also designed and presented regional classes attended by both corrections and parole and probation officers, as well as other law enforcement personnel. In addition, they have been able to provide technical assistance to our Research and Management Section.

Two federally funded programs operated within this section during the past year. Oregon Crime Watch, funded by LEAA-OLEC, completed its first year of operation and provides Oregon with the coordination of crime prevention activities that it needs on a statewide basis. During this past year, special assistance was provided to 15 agencies. Forty-eight hours of crime prevention training, in the form of a basic 12-hour course for line officers, were presented regionally along with forty hours of advanced training at the Academy. A catalog of available A/V material was prepared and is being used regularly by local agencies throughout Oregon. Two public service programs on crime prevention are now being heard and viewed on radio and TV in Oregon. Of significant assistance to local law enforcement was the distribution of 81,870 warning decals and 64,900 brochures. Agencies in turn provided these items free of charge to the citizens of their communities. All Oregon Crime Watch services were provided without charge.

The second federal program is funded through the Oregon Traffic Safety Commission and is in its second year of operation. During the first year, the DMV Records Training Project operated within the Oregon Motor Vehicles Division. Budget difficulties prompted the transfer of the project to our agency



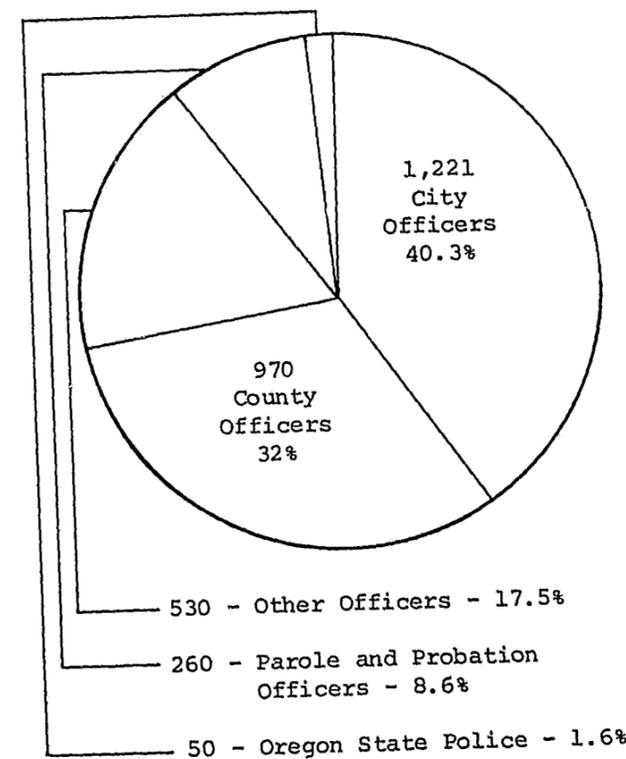
Other staff assigned this section from left to right are: Jim Stewart, Parole and Probation Training Coord.; Patti Saunders, Secretary; Hugh Wilkinson, Project Director of Oregon Crime Watch; Patt Sorensen, Secretary; Clifford Johnson, DMV Records Training Coord.; Kitsy Griffith, Secretary; Jerry Hawley, Corrections Training Coord.; and Rudy Ritschard, Regional Training Coord.

It is designed to provide self-paced instruction, classroom training, reference material, and a computer assisted program of instruction that will enable police dispatchers, records personnel, parole and probation officers, as well as courts and district attorney staff to develop the skills and ability to interpret, analyze, and explain an individual driving and registration record. The training and materials developed have provided an opportunity to learn how to interpret the highly complex information disseminated by the Motor Vehicles Division regarding driving and registration records. This is an opportunity that did not previously exist.

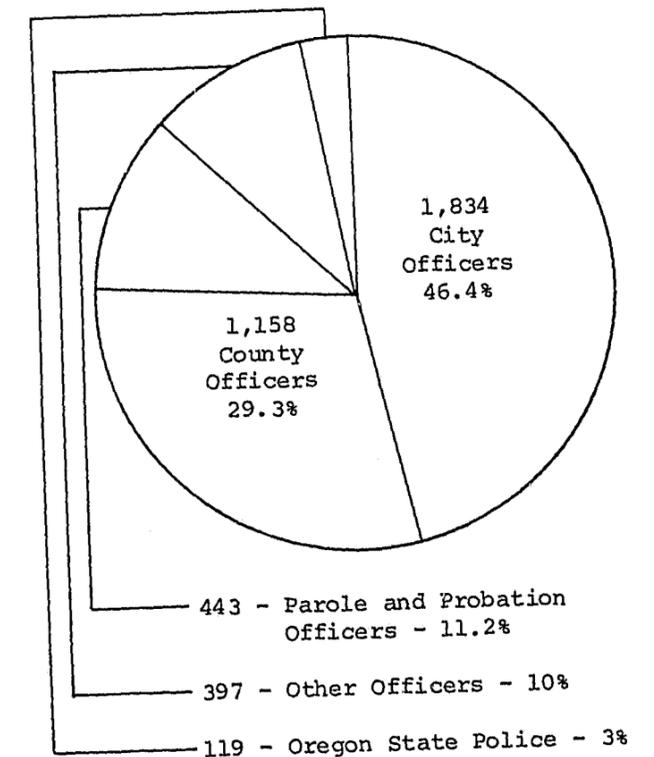
SPECIALIZED AND REGIONAL TRAINING

COMPARISON OF TOTAL ACTIVITIES FISCAL YEARS 1978-1979 AND 1979-1980			
Fiscal Year	Number of Presentations	Total Attendance	Total Student Hours of Training
78-79	93	3,031	82,265
79-80	144	3,951	83,409

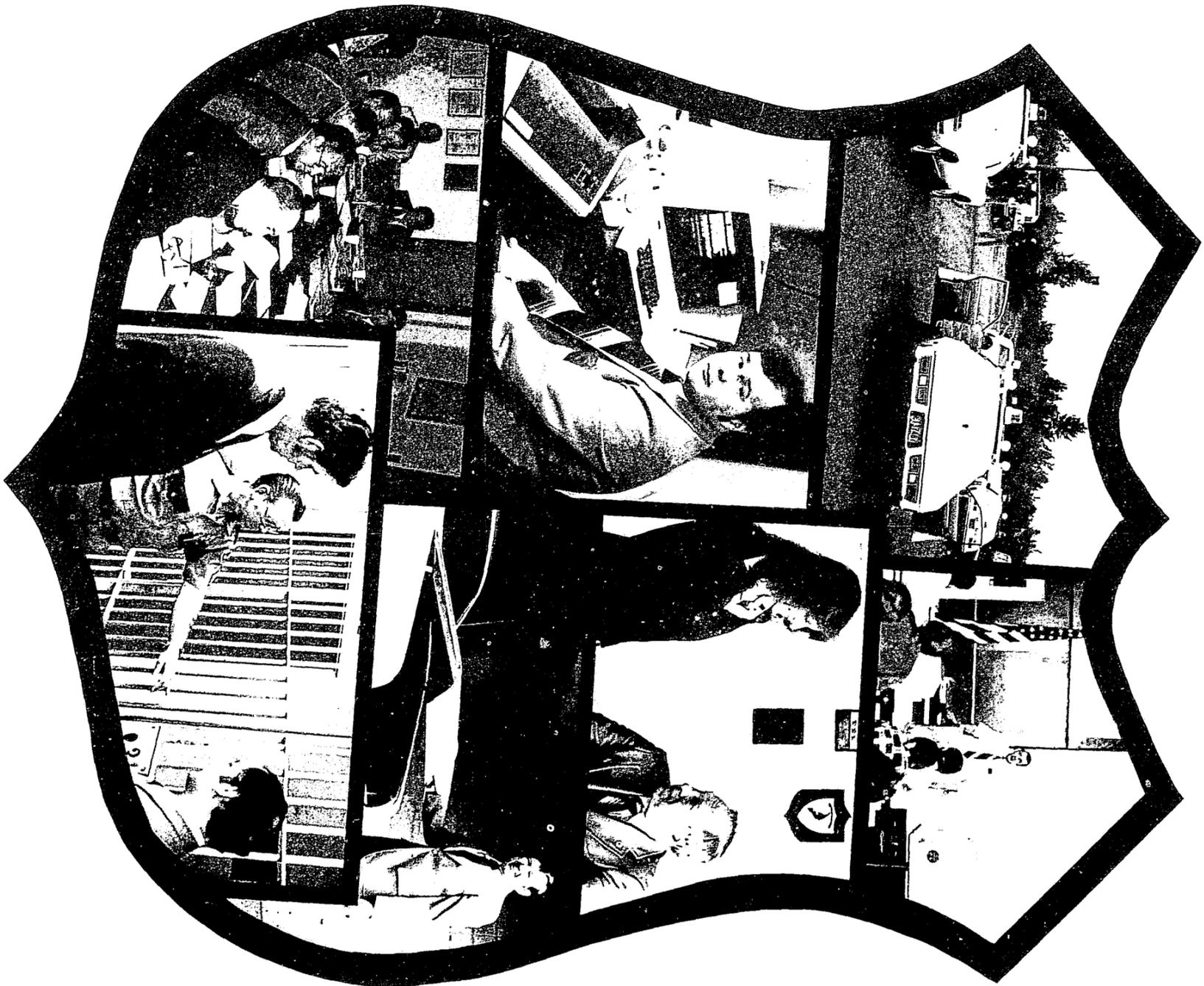
FY 1978 - 1979



FY 1979 - 1980



BPSI ACTIVITIES



A PROGRESS SUMMARY for the period Annual Report
July, 1979 - June, 1980

STANDARDS AND CERTIFICATION			ADMINISTRATIVE DISTRICT														Total This Period		
OFFICER CERTIFICATION			1	2	3	4	5	6	7	8	9	10	11	12	13	14			
CERTIFICATES	Issued: Police-	Basic	12	94	49	29	41	12	21	40	5	14	7	17	16	6	363		
		Intermediate	6	79	41	17	40	16	13	37	6	11	4	7	8	2	287		
		Advanced	2	80	27	11	34	8	11	25	6	3	4	4	3	3	221		
		Management	1	6	1		2	1	2	2		2			1	2	20		
		Executive	1	7	4		3		2	4		1	1				23		
		Corrections-	6	27	11	9	17	7	6	15	2	8	2	6	5		121		
		Basic		17	6		8	3	1	4		3					42		
		Intermediate		18	2		2	2		1							25		
		Advanced		2		1				1							4		
		Management					1	1									2		
		Executive															2		
		Par. & Prob.-		4	70	1	1	2			3	8	1	3	2	2	97		
		Basic		4	46	1		2				2	8	1	3	1	70		
		Intermediate	1	3	15							1	4	1	1	1	29		
		Advanced			1												1		
		Management					1	1									2		
		Executive															2		
		Lapsed: Police		11	97	57	24	21	8	18	32	8	22	9	6	4	5	322	
	Corrections		3	7	8	5	8	3	3	3	3	6	2	1	2	3	57		
	Par. & Prob.			2	5		1		1	2				1			12		
	Denied: Police		1	12	11	3	4	3	2	3	3	2		2	2	4	52		
	Corrections			6	5			2		1	1	2				2	19		
	Par. & Prob.				9												9		
	Revoked: Police			1					2					1			4		
	Corrections														1		1		
	Par. & Prob.																0		
Number of Certified Officers																			
Beginning of This Period: Police			3,630	Corrections			475	Parole & Probation			109								
Close of This Period: Police			3,690	Corrections			544	Parole & Probation			193								
Number of Certificates Currently in Force																			
Police: Basic			3,690	Int.			1,905	Adv.			1,430	Mgm't.			175	Exec.			149
Corrections: Basic			544	Int.			154	Adv.			84	Mgm't.			10	Exec.			8
Parole & Probation: Basic			193	Int.			163	Adv.			103	Mgm't.			28	Exec.			9

A PROGRESS SUMMARY for the period Annual Report
July, 1979 - June, 1980

STANDARDS AND CERTIFICATION (cont.)		Out of State	ADMINISTRATIVE DISTRICT														Total This Period
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	
POLYGRAPH LICENSING	Applications Received:	7		8	4	3	5	3	2	4	1	3					40
	Intern Licenses Issued:	3		2	3	2	2	1	2	1	1						17
	General Exam. Licenses Issued:	4		6	1	1	3	2		3	1	2					23
	Licenses Denied, Susp. or Revoked:																0
CAREER COUNSELING STAFFING	L.E. Agency Openings Processed:	1		1	1	1	2				9	1	1	1			18
	Personnel Counseling, Certification and Career Assistance: College Program Consultations:		11	8	47	5	4	3	2	2		1		2		1	4,986 86
DEPARTMENTAL PERSONNEL RECORDS & STANDARDS INSPECTION																	
Compliance Inspections: Field Administ.			12	47	26	16	7	9	14	14	11	11	6	15	10	8	9 206
Total Inspections:																	215
RECORD TRANSACTION SUMMARY	Police: New Employees		11	94	62	23	27	11	28	21	12	24	21	17	13	9	373
	Promotions		1	30	24	8	3	11	6	5	2	5	2	3	2	3	105
	Terminations		7	56	37	9	5	9	13	14	6	11	8	5	2	4	186
	Files Updated		259	2286	1275	709	868	433	460	896	198	420	245	270	193	158	8,670
	Corrections: New Employees		6	12	12	6	20	1	4	5	6	3	7	3	2	1	88
	Promotions			3		1		2		2		1					9
	Terminations			5	14	1	6	3	1	3	3	2	3	2	2	1	46
	Files Updated		54	206	157	66	171	66	53	102	40	79	33	30	39	24	1,120
	Parole & Probation: New Employees				8			2				2					12
	Promotions																0
Terminations				2												2	
Files Updated		8	44	360	3		2	1		1	2					421	
Civilians: New Employees		4	106	22	6	24	12	8	7	6	11	6	4	5	3	224	
Promotions																0	
Terminations			44	4	3	5	7	1	3		3	3		2	1	76	
Files Updated		68	894	328	203	196	116	92	114	30	132	54	105	70	44	2,446	
Total Personnel: New Employees		21	212	104	35	71	26	40	33	24	40	34	24	20	13	697	
Promotions		1	33	24	9	3	13	6	7	2	6	2	3	2	3	114	
Terminations		7	61	53	10	11	12	14	17	9	13	11	7	4	5	234	
Files Updated		389	3430	2120	981	1235	617	606	1112	269	633	332	405	302	226	12,657	

A PROGRESS SUMMARY for the period Annual Report
July, 1979 - June, 1980

RESEARCH AND MANAGEMENT SERVICES		ADMINISTRATIVE DISTRICT														Total This Period	
COUNSELING AND MANAGEMENT SURVEY ACTIVITIES		1	2	3	4	5	6	7	8	9	10	11	12	13	14		
AGENCY COUNSELING:	New Requests Rec'd	25	109	95	46	61	41	32	36	31	55	21	11	17	21	601	0
	In Progress																
	Completed This Period	25	109	95	46	61	41	32	36	31	55	21	11	17	21	601	601
LIMITED SURVEYS:	New Requests Rec'd	1	2	3						4			1	1	1	11	0
	In Progress																
	Completed This Period	1	2	3						4			1	1	1	11	11
COMPREHENSIVE SURVEYS:	New Requests Rec'd													1		1	1
	In Progress																
	Completed This Period				1			1			1					3	3
OREGON POLICE ACADEMY ACTIVITIES		ADMINISTRATIVE DISTRICT														Period Totals	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Offi-cers	Man-hours
(Number of Police Officers Completing Training This Period, By District)																	
BASIC POLICE TRAINING																	
	Basic Class # 85 - 92	9	112	34	29	23	12	21	28	7	14	6	9	8	5	317	88,840
	Suppl. Class # 9 - 11	6	22	13	6	18	13	6	10	3	7	4	5	1	4	118	7,960
	Field Training Manuals Issued:	14	94	54	29	21	15	28	30	10	30	18	15	11	12	381	15,650
	Field Training Manuals Completed:	10	73	40	27	28	13	19	36	7	15	9	18	12	6	313	15,650
Total Police Officers and Manhours This Period																748	112,450
ADVANCED POLICE TRAINING																	
	Advanced Officer Course	6	52	20	23	16	17	15	18	4	9	3	3	3	3	192	7,680
	Supervisory Training Course	4	38	22	14	9	12	10	14	2	7	2	3	5	6	148	11,840
	Middle Management Training Course	6	26	6	6	8	6	2	8	4	2	2	2	4	2	82	4,920
	Executive Level Course	2	9	7	6	8	2	4	8	1	2	2	1	3	1	56	2,240
Specialized Police Training Courses																	
() Indicates # of Sessions																	
	(17) Cardiopulmonary Resusc.	5	62	35	17	22	13	19	18	9	9	13	4	6	9	241	1,004
	(9) Multi-Media First-Aid	3	33	14	13	5	5	6	11	3	8	4	3	4	4	116	572
	(8) Emergency Care of Sick and Injured	2	41	15	7	16	13	9	7	5	7	7		2	6	137	640
	(1) Adv. Firearms Instructor Course	1	8	5	4	2	1		1	2	3		1		1	29	1,160

(Cont.)

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A PROGRESS SUMMARY for the period Annual Report
July, 1979-June, 1980

OREGON POLICE ACADEMY ACTIVITIES (Cont.)		1	2	3	4	ADMINISTRATIVE DISTRICT										Period Totals		
						5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
() Indicates # of Sessions																		
(1) Firearms Instr. Clinic		4	28	14	8	6	2	4	6	2	2		3	5	1		85	1,360
(1) Communicating w/School Children			19	7	5	3		1	1		1						37	592
(1) Physical Fitness Instr.			11	7	2	3	1	1	2			1	1				29	1,160
(1) Non-lethal Chemical Wpns.		3	18	12	4	7		1	3	2		4					54	432
(1) Advanced Criminology		2	15	9	3	3	1	4	3	1	3	1	2	1			48	1,536
(1) Instructional Process		1	13	7	1	2	2	1	2						1		30	1,200
Sub-Total Academy Training Activities		39	373	180	113	110	75	77	102	35	51	39	23	33	34		1,284	33,336
(50) Crash Injury Management*		43	136	117	39	23	17	30	109				33	20	14		581	23,240
TOTAL ACADEMY TRAINING ACTIVITIES		82	509	297	152	133	92	107	211	35	51	39	56	53	48		1,865	56,576
SPECIALIZED AND REGIONAL TRAINING	Out of State	1	2	3	4	ADMINISTRATIVE DISTRICT										Period Totals		
						5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
ACADEMY-BASED COURSES																		
Basic Corrections #14-17		10	22	16	12	23	8	6	13	4	7	5	7	5	3		141	21,740
Basic Parole & Prob. #5-7		4	30	6	1	7	5	2	3	3	4	4	2	1			72	11,520
Advanced Defensive Tactics	1		2	4	1	4	1	2		1				2			18	720
Kiwanis Youth Camp		3	8	8	5	5	3	2	9		1	1			2		47	2,256
Advanced Crime Prevention		1	9	5	4	4		2	3	1	1	1					31	1,200
Advanced Officer Course (C)			7	5	3	6	2	1	1			1					26	968
Basic Dispatcher Course		1	15	6	3	4		5	5	2	1	1	2		1		46	3,476
Basic Motorcycle Training			4	5	1	4											14	1,120
Juvenile Judges Instr.**		1	10	20	8	11	1	1	2	3	3	1	4	2	2		69	897
Juvenile Officer Course		1	15	6				1	5	2	1	1	2	1			35	1,368
Law Enforcement Working w/Schools, Diversion, and Corrections**		2	13	7	5	6			1	1							35	175
Sub-Total Academy-Based Courses	1	23	135	88	43	74	20	23	42	15	19	15	17	10	9		534	45,440

* C.I.M training is coordinated through the Academy Section but is offered locally.
** These classes were co-sponsored with other agencies.

A PROGRESS SUMMARY for the period Annual Report
July, 1979 - June, 1980

SPECIALIZED AND REGIONAL TRAINING (Cont.)	Out of State	1	2	3	4	ADMINISTRATIVE DISTRICT										Period Totals		
						5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
REGIONAL TRAINING COURSES																		
Chiefs & Sheriff's Seminar		5	12	18	9	5	3	5	5	3	9	2	8	3	5		92	1,372
Entry & Search of Premises									6			34					40	240
Major Traffic Off. & DUII		28	108	67	48	34	49	15	33	19	36	10	46	32	33		558	3,337
Civil Liability (P&P)				29	2												31	213
Legal Problems in Pol. Ad.		3	21	14	7	4	2	3	2	4			2	2	2		66	264
Homicide Investigation				1				10	6	21			2				40	280
Transportation & Restraint of Prisoners (C)								16									16	128
Search & Seizure by Parole & Probation Officers (P&P)				1						3	14	9	9	2	5		43	301
Trainers' Basic Course		1	10	9	2	4	3	3	8	2	4		1	2			49	1,082
Defensive Tactics				29		1											30	413
Searching Prisoners						1							6	22	2		31	186
Parole & Probation Training Seminar (P&P)				7	22	23	10	11	12								85	1,752
Investigative Techniques		5	17	6	1			26	2				23	22	18		120	1,775
Vicarious Liability (P&P)		1	18														19	76
Line Officer Course - Crime Prevention			1	4	1	7	2	26	22	21		1					85	997
Dispatch Class											12	14					26	182
Fatal Traffic Accident Inv.			7	6	7	30	10	6	27	1	6						100	800
Managing Training (C)				4	1	1	1							1	1		9	54
PR-24 Baton Training															7		7	84
Field Training Officer Workshops		11	36	24	11	13	9	6	27	5	2			15	2		161	2,549
Livestock Theft & Prevnt.				1	2						10	2			2		17	340
Livestock Theft				1					21		1						23	184
Contraband Control		2		5						2	9	3					21	160
The Criminal Personality	1	2	95	115	2	1				3	6			1	1		227	2,626
Fingerprinting															12		12	84
Food Services Mgmt. (C)		1	6	4	2	2	1	2	1		1	1		1	2		24	189
Law Enforcement During a Nuclear Emergency **	16	2	40	4	5	13							1				81	567
Officer Survival**		7	3	6	32	3	5	14	6	36	20	50		1			183	2,196
Outlaw Motorcycle Gangs (Cont.)		2		6	39												47	329

A PROGRESS SUMMARY for the period Annual Report
July, 1979 - June, 1980

SPECIALIZED AND REGIONAL TRAINING (Cont.)	Out of State	ADMINISTRATIVE DISTRICT														Period Totals		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Officers	Manhours	
REGIONAL TRAINING COURSES (Cont.)																		
Parole & Probation Field Training Manual (P&P)			27	19	1	8	5	3	4								67	201
Safety & Burglary Investi- gations Seminar**	74	1	30	7	3	21	1	2	1		1	1					142	7,544
Search and Seizure			84	15	13	24	2										138	966
Stress**			34	4	27	5	3		75	19	12						179	537
DMV Records Training		23	56	70	91	44	13	22		6	35	19	37	20	39		475	1,449
Advanced Auto Theft Investigations	13		57	30	18	8	4	3	12	3	6	2	1	1	15		173	4,512
Sub-Total Regional Training Courses	104	94	662	506	346	268	159	148	264	127	184	150	134	125	146		3,417	37,969
TOTAL ACADEMY-BASED AND REGIONAL TRAINING COURSES	105	117	797	594	389	342	179	171	306	142	203	165	151	135	155		3,951	83,409
Other Activities																	Period Totals	
Courses Certified:																		
Police	1	3	32	70	12	9	5	1	7		7	1	1	2	1			152
Corrections				7		2	1							1	1			12
Parole & Probation				6		1	1											8
College																1		1
Number of Instructors in above courses:		7	179	599	48	98	12	2	6		14	1	1	10	11			988
Assistance to Local Training Programs:		2	4	3		1					1	1			1			13

END