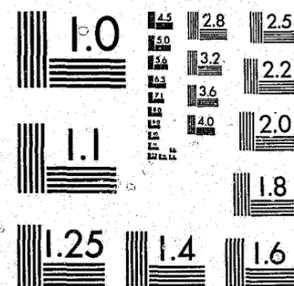


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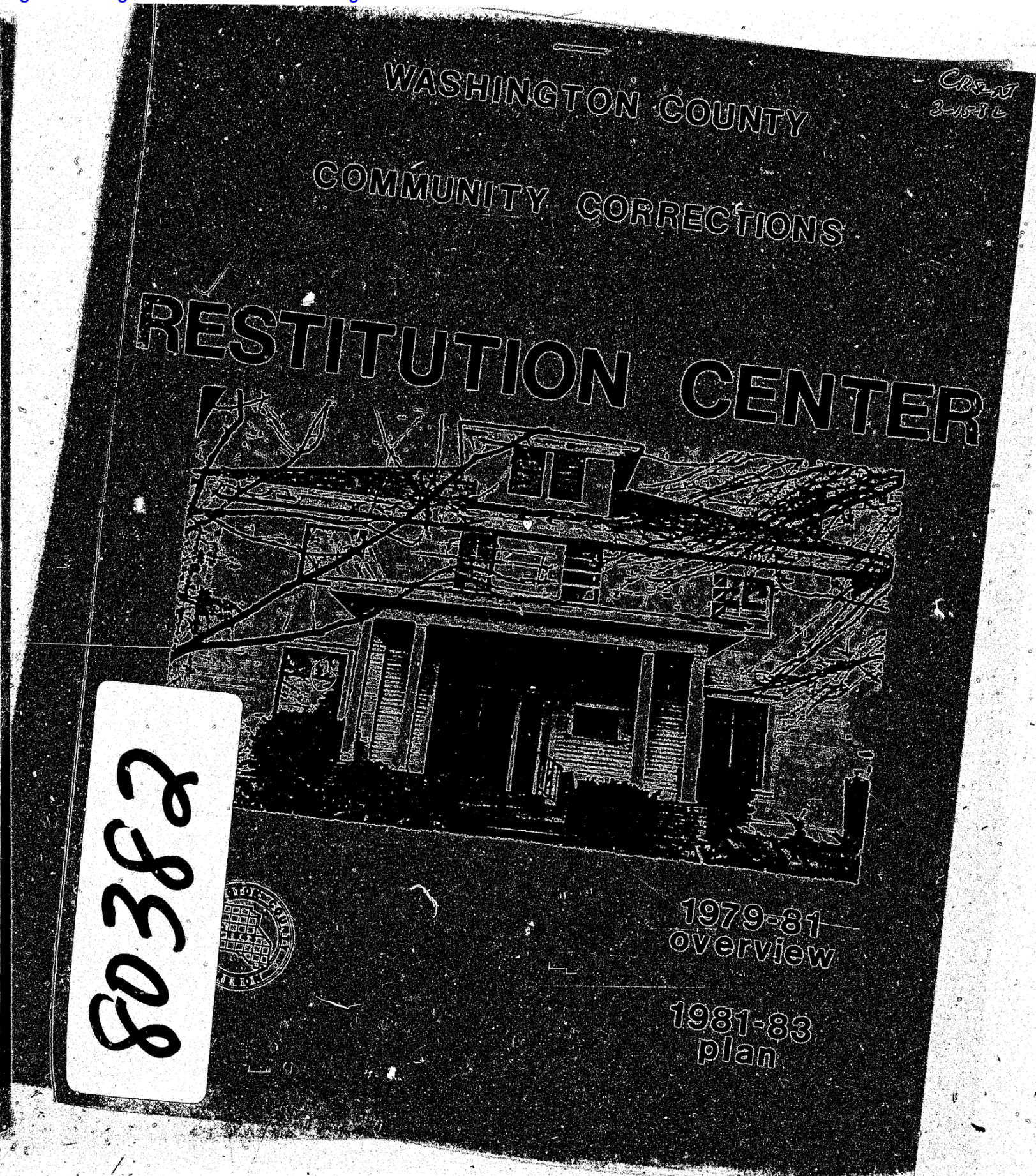


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ACQUISITIONS

INTRODUCTION

WASHINGTON COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS

RESTITUTION CENTER

The Washington County Restitution Center is a major component of the Department of Community Corrections. The program is solely funded and staffed by the Community Corrections Program, however, all offenders remain in the custody of the county sheriff.

Those offenders who are recommended by the judicial system to serve the balance of their sentence in the minimum security setting are transported from the maximum security unit to the Center upon notification of the county sheriff.

All program development including services, custody and security are under the supervision of the director of Community Corrections.

The program provides a unique balance between the local county jail system and the Community Corrections Program that emphasizes community based treatment of the minimum risk offender.

The goal of the Restitution Center is to provide non-dangerous offenders with a secure, well structured residential living environment for a 3 to 12 month period of readjustment, guidance and individual life planning. Residents receive assistance in obtaining gainful employment, structure for a well ordered living environment, particular personal problem areas such as alcohol, drugs, family disintegration, education and training, and employment difficulties.

The program is a privilege, not a right, and the residents are reminded by staff throughout the duration of their stay at the Center that the privilege is extended by the Court as an alternative to incarceration in the county jail.

PRESENT SITUATION

RESTITUTION/PROBATION CENTER

PRESENT SITUATION

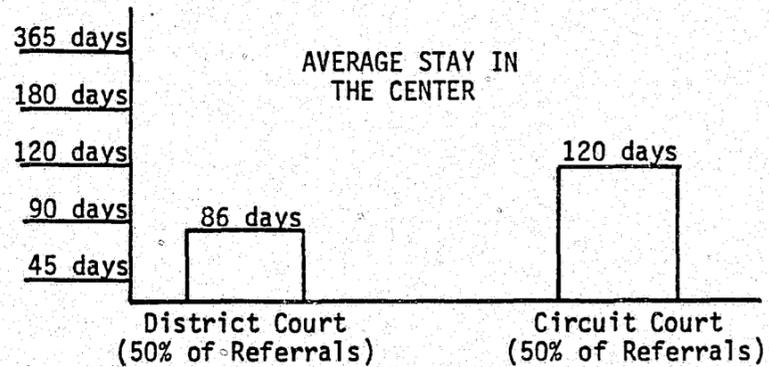
1979-1980

FACILITY

The Washington County Probation Center is a 27 bed residential facility located at 109 NE Lincoln Street, Hillsboro, adjacent to the Washington County Courthouse and Department of Public Safety. The Center is within walking distance of local community merchants, services, and bus transportation. It provides five 4 to 6 bed sleeping rooms, dining facilities, recreation/leisure area, visiting, and limited area for administration and staff offices.

POPULATION SERVED

The Center currently serves 27 all male offenders referred from the Washington County District and Circuit Courts. Referrals reflect approximately 50% felony and 50% misdemeanor. All residents serve from 45 days to 1 year as a condition of probation and must serve at least 7 days in maximum security prior to entrance into the Center. Resident inmates serve an average of 86 days on District Court sentences and 120 days on Circuit Court sentences.



CLIENT

The typical Center referral is an 18 to 24 year old, immature, white male, who is serving the balance of a sentence for a second or third conviction. Generally the resident has been on prior field probation and failed to meet court conditions (i.e. fines, fees, restitution, etc.) or committed a new offense. Of all participants, 70% have less than a twelfth grade education, lack life skill training, and have at best a marginal to unstable work history. In nearly 90% of the referrals, the resident offense was related in some way to substance abuse reflecting alcohol or drug abuse.

Profile:

Prior Convictions at Entrance

1 or more	36%
3 or more	54%

Age

18 to 24	55%
25 to 30	26%

Education

High School or less	70%
GED Certificate	17%
Some College	10%

Marital Status

Single	59%
Married	20%
Divorced	20%

SCREENING/CRITERIA FOR ENTRANCE

All potential residents are carefully screened by the Center Coordinator and must meet the following criteria outlined by the Washington County Department of Community Corrections, Corrections Advisory Board.

Acceptable Objective Criteria:

1. Age: 18 and up
2. Sex: Male
3. Referred by Washington County District or Circuit Court as condition of probation or referred by Washington County Sheriff as condition of Work Release.
4. No previous criminal history of violent, destructive or assaultive behavior against persons or property.
5. Has spent a minimum of one (1) week in the Washington County Jail and adhered to all rules and regulations of the jail.
6. Resident of Washington County.
7. Resident has been sentenced to Washington County Jail as a condition of probation.
8. Has at least a 45 day sentence and at least one (1) year of formal or Court probation.

Subjective Criteria:

1. Willingness to participate in Restitution Center Program for twelve (12) months and six (6) with follow-up.
2. Demonstrate willingness to adhere to all program policies, rules and regulations, and activities.
3. Be willing to develop and follow individual treatment plan.
4. Demonstrate motivation to change illegal behavior or anti-social lifestyle.
5. Willingness to cooperate and involve themselves with staff and residents.
6. Must be in touch with reality; in control of violent behavior.
7. Demonstrate honesty and sincerity.

Subjective Criteria - cont.

8. Willing to pay fines, fees, restitution or child support to Courts and victims.
9. Able to physically be employed and physically function within the criteria of the program.

Not Acceptable:

The Restitution Center will not be available for offenders who have ever been convicted of any of the following:

Misdemeanor or Class C Felony crimes involving assault, violence, aggression, or serious physical injury to another person, including:

- | | |
|-----------------------|--------------------|
| Assault I, II, III | Sexual Abuse |
| Kidnapping I, II, III | Sodomy I, II, III |
| Murder | Robbery I, II, III |
| Rape I, II, III | Arson I |

Any person who has ever been incarcerated in a state or federal maximum security institution except those incarcerated for crimes which no longer would be punishable by a prison sentence.

Screening Procedures:

Below is a brief description and outline of procedures for screening potential residents into the Washington County Restitution Center.

1. Court Recommendation: The Court, fully understanding the Center criteria, makes the initial recommendation. However, the Center is not bound to accept any person into the program.
2. Record Check: A check of prior criminal and traffic history is initiated to insure that the potential resident's prior criminal history meets the acceptable criteria.
3. Collateral Contacts: Potential resident is screened by the Center staff to gain background information, education, employment history, financial circumstances, etc., and collateral contacts (family, friends, employer, etc.) are made to verify information and gain additional personal history.
4. Department of Community Corrections Probation Staff: Staff is contacted to gain first-hand information regarding potential residents who are, or have been, on probation.
5. Presentence Investigation Report: The P.S.I. report writer is consulted when appropriate.

Screening Procedures - cont.

6. Psychological Evaluation: (When necessary) To gain insight and knowledge about individual problems, skill level and treatment.
7. Drug Assessment: (When necessary) Mental Health assessment of drug and alcohol problems and recommendation of treatment.
8. Director of Community Corrections/Undersheriff: Notification to County Corrections and Undersheriff to inform of resident's offense, brief history and acceptance into the Center.

1979-81 CENTER ACTIVITIES

Residents who have been recommended by the Court to serve their sentence in the Center as an alternative to maximum security spend a typical day working full time (approximately 10 hours) including travel time. After returning to the Center from work, residents are not allowed to move about the community, and evening activities begin.

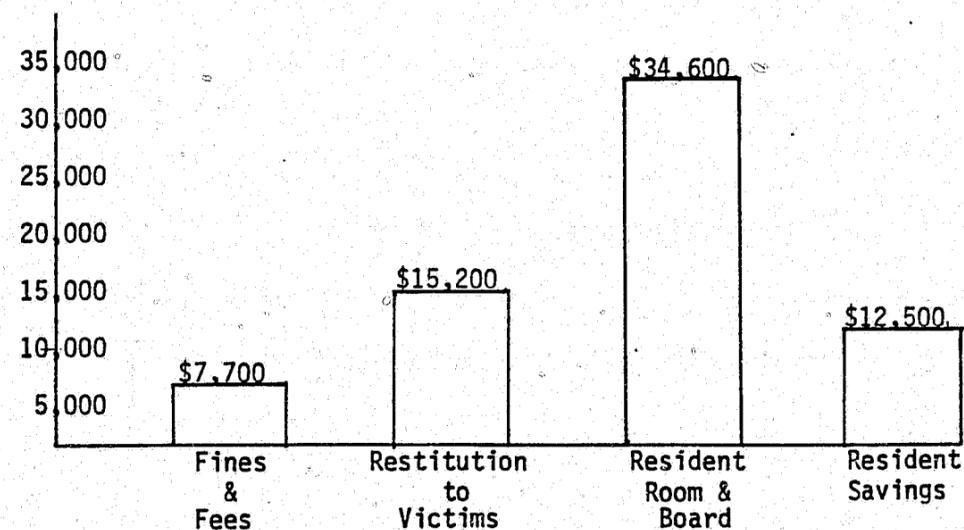
These include twice a week group counseling and life skill training, individual counseling, financial planning and budgeting, family counseling, substance abuse counseling, evening education, GED certification and tutoring, and involvement with the City of Hillsboro Parks and Recreation crafts classes, etc.

In addition to regular activities, the Center residents participate on weekends in a volunteer Community Service program. Residents provide an average of 5 hours each doing free service to local senior citizens, handicapped, and government non-profit agencies. The services are part of the Center program, and residents receive no monetary benefits. Services include cleaning gutters, wood cutting, hanging doors, mowing lawns, etc.

FINANCIAL OBLIGATIONS

All residents are responsible for paying \$6.00 per day room and board fees and completing payment for fines, fees, and restitution while at the Center. In addition, residents pay at least a portion of fees for voluntary or Court mandated treatment. Residents budget their salaries to include responsibility for family, treatment, and savings for reintegration.

FINANCIAL PAYMENTS BY RESIDENTS IN 1979-80



Employment:

Each resident is expected to obtain full-time employment within two weeks of acceptance into the Center. Center staff assists unemployed residents in their job search, but responsibility for obtaining and keeping the job lies with the resident himself.

Counseling:

Each resident is involved in two group counseling sessions per week and is assigned an individual counselor for weekly counseling. In addition, many residents receive treatment through A.A. and outside treatment resources. Each resident has an individual "treatment plan" outlining areas of needed assistance and goals for the treatment.

	<u>Number Hours Provided</u>	<u>Average Hours of Service Per Clients</u>
Group Counseling	2649	55.5
Individual Counseling	908.85	16.8

Recreation:

The residents have outside group recreation at least once a week--basketball, softball, or other sports in season.

Community Service:

The residents performed 4000 hours of free service to the community in 1979-80, including cleaning parks, repairing houses for the elderly, and assisting in city projects.

Life Skill Training:

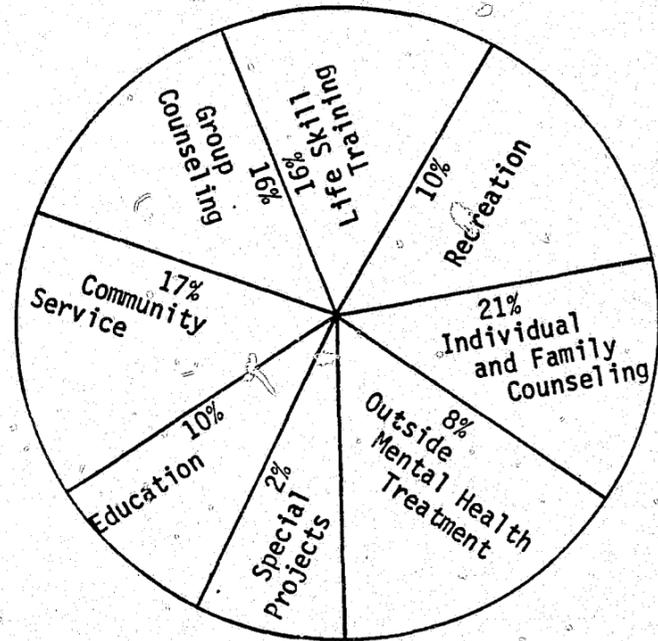
Residents are involved weekly in group learning relating to skills needed for successful readjustment to the community such as G.E.D. classes, financial planning, employment search, communication training, and parenting.

Financial Planning:

Each resident develops a financial plan to organize his expenditures for fines, restitution, room and board, outstanding debts, family support and savings.

Working:

Each resident holds a full time job. Ten hours daily are allocated to work and travel time. Eight hours of sleep and personal time are also allocated. The following chart represents the use of the remaining daily time.



STAFFING AND SUPERVISION

The Center is staffed seven (7) days a week and twenty-four (24) hours per day. All Center activities are closely monitored by staff, while structure and supervision are part of Center objectives.

Staff make regular employer contacts, verify finances, initiate collateral contacts, verify social passes and visits, respond to after-hour emergencies, and provide regular security.

Residential Supervisor	1
Resident/Inmate Coordinator (Counseling and Screening)	1
Probation Officer (Counseling, Community Service, Field Supervision)	1
Resident Supervisors (Custody, Center Supervision)	3
Night Security Aide	1
Clerk Typist	1
Extra Help (Weekends, Holidays, Sickness, etc.)	.5
	<u>8.5 FTE</u>

GOALS & OBJECTIVES

RESTITUTION/PROBATION CENTER

1981-83

SERVICE GOAL

To provide a sentencing alternative to the District and Circuit Courts, reduce jail population, remain cost effective, and provide a structured residential living environment for minimum risk offenders while assisting in their reintegration back into the community.

SERVICE OBJECTIVES

Provide twenty-four hour, seven day per week, staff supervision and security to 170 resident/inmates.

Reintegrate 75% (127) of all residents referred by the Courts back into the community successfully.

Of all residents released, 80% (136) will have completed all special conditions of probation including fines, fees, restitution, and mandated counseling successfully.

Provide an average of 60 client service hours to each resident enrollee, including individual and group counseling, education and life skill training.

Of the clients referred, 85% (144) will be gainfully employed within 10 working days of acceptance into the Center, and will remain employed a minimum of six months.

The Probation Center unemployment rate will remain less than the Hillsboro area and State of Oregon unemployment rates and will not exceed 4% annually.

All resident enrollees will develop a progress plan that outlines program goals, objectives, and time frames to be performed within three (3) weeks of entrance into the Center.

The Probation Center will reduce the jail population 85 beds per year and will maintain an average occupancy rate of 90% (21 residents per month).

The Probation Center will maintain \$25.00 per resident per day operation costs and remain cost competitive with the county jail and state institutions.

Of resident enrollees unsuccessful on previous probation, 85% will successfully complete field probation after release from the Center.

ACTIVITIES

1. Screen and interview all potential residents recommended by the Court.
2. Monitor and supervise all Center activities including employment, passes, sponsor visits, etc.
3. Make regular security checks of interior and exterior grounds.
4. Provide regular staff counseling and monitor all Court ordered conditions (i.e. fines, fees, restitution, Mental Health counseling).
5. Provide employment and resource assistance with job placement.
6. Monitor and supervise mandated antabuse program.
7. Initiate treatment, financial, and post-release plans for all residents to measure progress, adherence to Court order, and assist with Center reintegration.
8. Initiate record checks on all enrollees to monitor and verify traffic and criminal histories.
9. Maintain accurate documentation, data, reports, and files on all resident enrollees (i.e. probation conditions, Court Order, record checks, police reports, monthly and quarterly reports).
10. Supervise and monitor all residents released from the Center on field probation status.
11. Provide weekly tutoring, education, and GED services.
12. Provide assistance for gaining special counseling opportunities through local community resources (i.e. alcohol, drug, marriage, etc.).
13. Provide life skill training including guest speakers from the community, films, and field outings.
14. Provide written policy and procedures manual outlining all rules and regulations.
15. Provide conditions, equipment, and facilities for residential living to all residents.

ANTICIPATED RESULTS

The Washington County Probation Center operates as an alternative to maximum security for "low risk" offenders and a sentencing option for the local Courts. It is administered on the premise that offenders are responsible for their inappropriate actions and should be instrumental in initiating their treatment and at least partial payment for monetary costs of supervision. In addition, it focuses on accountability for their family members during incarceration and provides opportunity for change prior to reintegration into the community to which they will soon return.

If the goals and objectives for 1981-83 are successfully attained, we can assume the following results:

- _____ : That the Washington County District and Circuit Court judges utilized the Center as a regular sentencing alternative.
 - _____ : That the Center had a measurable impact on the county jail over-crowding issue.
 - _____ : That the increased structure of the Probation Center provided a successful avenue of treatment for offenders unsuccessful on earlier field probations.
 - _____ : That offenders returning to the community are more prepared for release and reintegration by way of employment, family stability, financial stability, and behavior adjustment.
 - _____ : That it is cost effective while residents pay for room and board, restitution, fines and fees, community service, family support, and their own payment for treatment in lieu of the community assuming full monetary responsibility.
- and-
- _____ : That as a safe and conscientiously administered program, community complaints were limited, and families, community participants, and recipients are receptive to services and activities.

1981-83 BUDGET

UNCERTAINTIES	ASSUMPTIONS
It is uncertain that the 1981 legislature will appropriate Community Corrections Act Probation Center operations funds. Actual allocations and funding will not be known until spring 1981.	The proposed budget assumes that Washington County will receive \$360,000 from the Community Corrections Act to operate its Probation Center. In addition, it is anticipated that \$140,000 revenue will be generated in Probation Center resident room and board fees.

CONTINGENCY PLANS

If the Community Corrections Act funding is not available for Probation Center operations, the following options have been discussed by the Washington County Corrections Advisory Board for further study.

Alternatives:

- Operate the existing Probation Center facility as a four-county regional center that would provide bed space to Clatsop, Tillamook, and Columbia Counties, in addition to Washington County bed space.
- Implement a shared budget responsibility with the Department of Public Safety (Sheriff). This might reflect the Sheriff providing custodial staff and Community Corrections providing counseling and probation supervision staff.
 - Inmate food costs could possibly be absorbed by the jail kitchen staff as inmates remain in the custody of county Sheriff.
 - Rent/lease might be negotiated between the two departments.
- Alternative three would reflect housing and bed space for federal probation clients that meet entrance criteria established by the existing Corrections Advisory Board. A per diem rate of \$30.00 - \$35.00 per day would be charged for services provided to each inmate.
- Assuming responsibility for supervision of weekend inmates in the county jail while assisting the Department of Public Safety could generate additional room and board fees from weekend inmates.

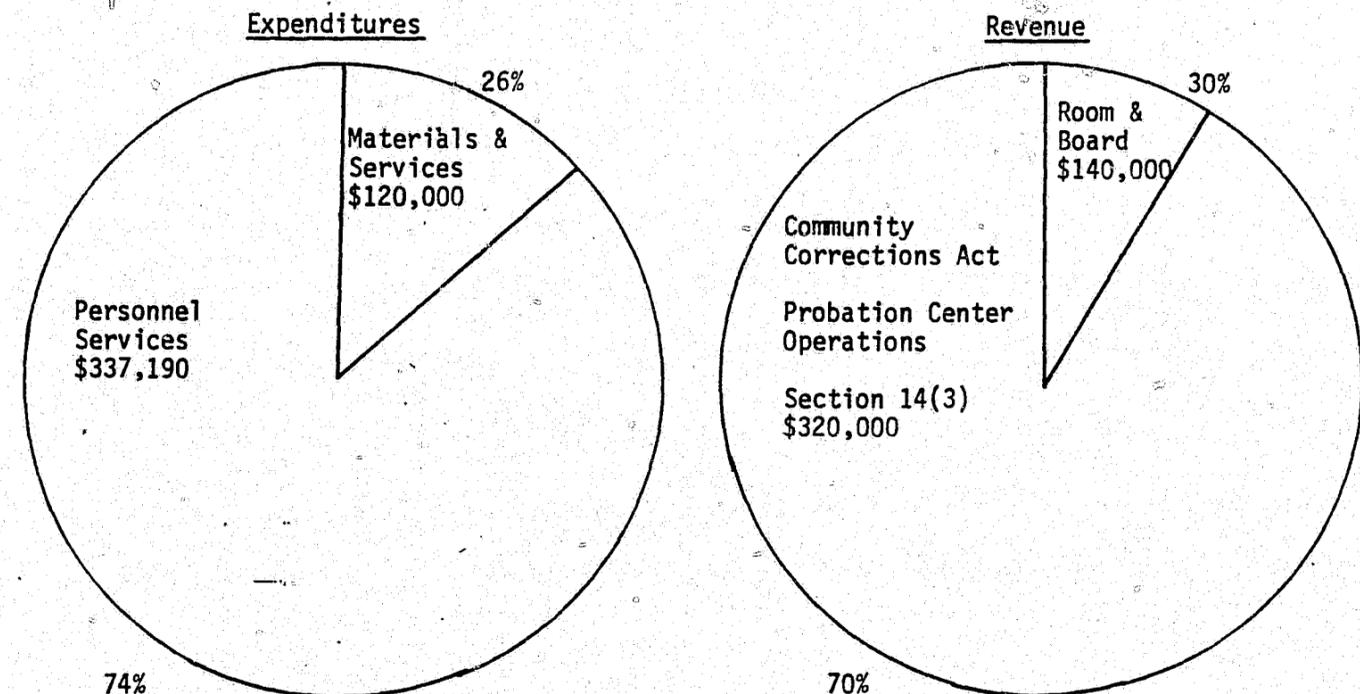
These alternatives reflect the Corrections Advisory Board's desire to continue operation of the Probation Center and the importance placed on the Center as a sentencing alternative and major function of the Community Corrections Act.

1981-83 BUDGET OVERVIEW

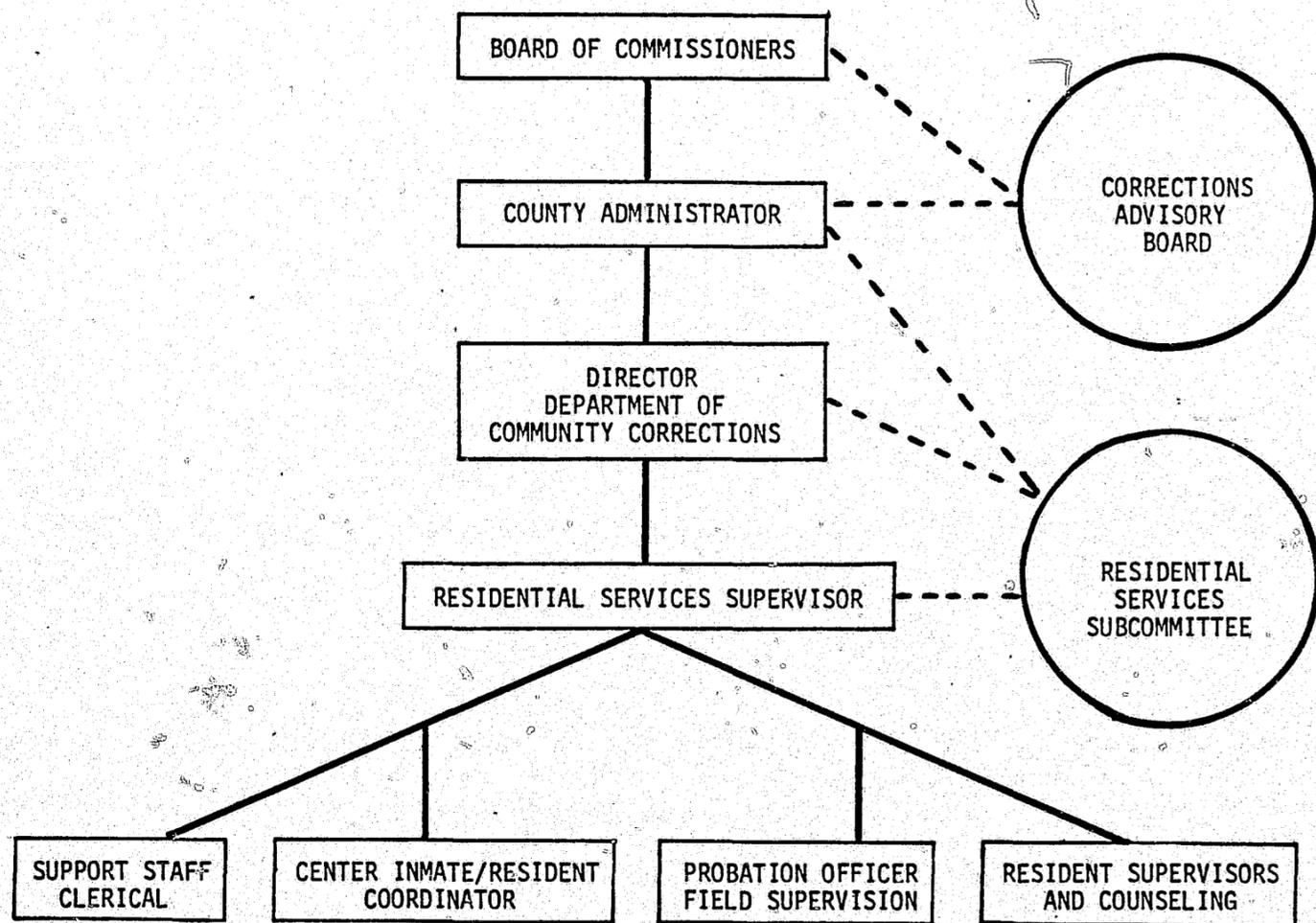
Anticipated Revenue	Amount
Community Corrections Act Probation Center Operations Section 14(3)	\$320,000
Washington County Resident Room and Board Fees	\$140,000
Total	\$460,000

Planned Expenditures	Amount
Personnel	\$257,410
* Fringe at 25.9%	\$ 62,038
* Health	\$ 17,742
Food/Meals	\$ 34,000
Rent/Lease	\$ 36,000
Materials and Services	\$ 72,810
Total	\$460,000

BUDGET SUMMARY



RESTITUTION CENTER ADMINISTRATIVE STRUCTURE



END