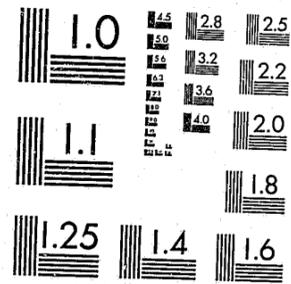


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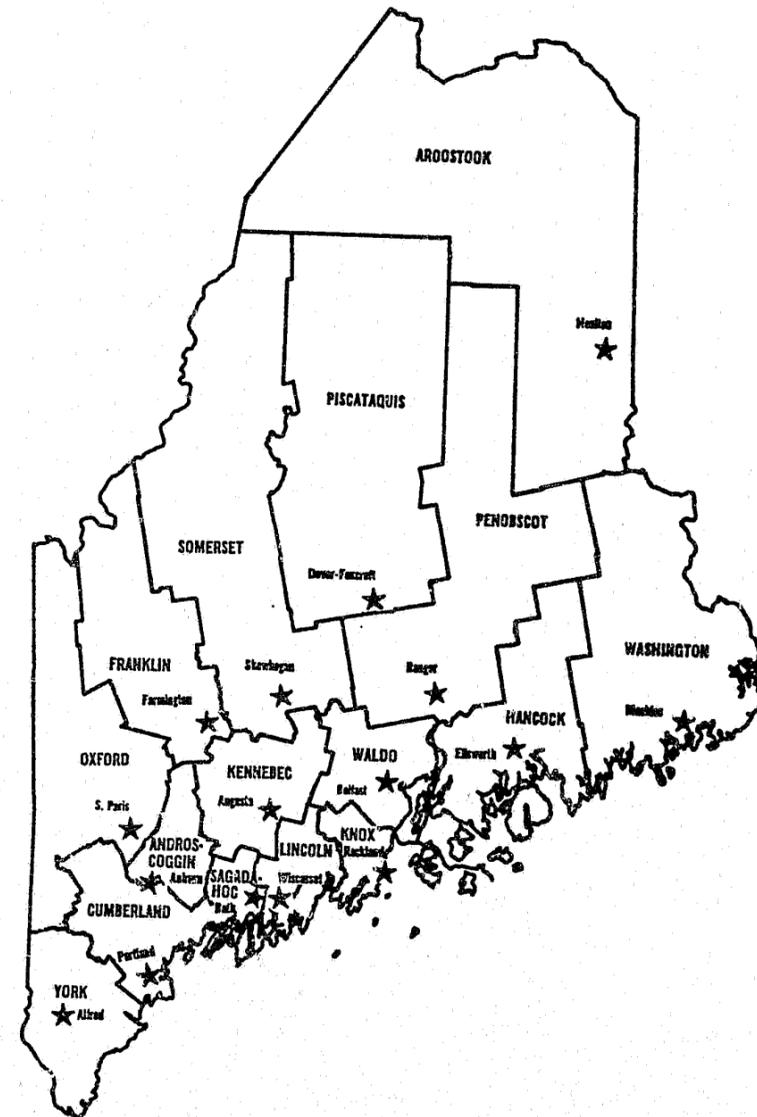


STATE OF MAINE

Joseph E. Brennan  
Governor

# 1979 COUNTY JAIL INSPECTION REPORT

81133



DEPARTMENT OF MENTAL HEALTH CORRECTIONS

Ronald Martel  
Acting Commissioner

Joseph McClay  
State Jail Inspector

Donald L. Allen  
Director Bureau of Corrections

U.S. Department of Justice  
National Institute of Justice

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1979

COUNTY JAIL

INSPECTION REPORT

MAINE  
DEPARTMENT OF MENTAL HEALTH  
AND CORRECTIONS

December 1979

Joseph L. McClay  
Jail Inspector  
Bureau of Corrections

ACQUISITIONS

AUG 31 1981

NCJRS

DONALD L. ALLEN  
DIRECTOR



STATE OF MAINE  
DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS  
**BUREAU OF CORRECTIONS**

Room 411, State Office Building, Augusta, Maine 04333  
TELEPHONE (207) 289-2711

December 1, 1979

Honorable Governor Joseph E. Brennan  
State House  
Augusta, Maine 04333

Dear Governor Brennan:

The enclosed 1979 County Jail Inspection Report is submitted in compliance with Title 34, M.R.S.A. 1977 section 3 and regulations set forth relating to Standards for County Jails established by the Department of Mental Health and Corrections, January, 1977.

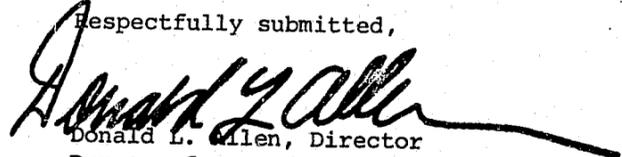
The Inspection Report was prepared by Mr. Joseph L. McClay, State Jail Inspector for the Department of Mental Health and Corrections.

The Department, especially the Bureau of Corrections, has in the past and shall continue to do so in the future work very closely with County Commissioners, Sheriffs, citizen groups, federal and state agencies and concerned individuals in an ongoing attempt to upgrade jail facilities and programs. The combined efforts have been instrumental in the opening of two new facilities in 1979, the reopening of two that had been closed in 1978, and a third new opening due within a month.

A grant for the revision of County and Municipal Jail Standards has been awarded by the National Institute of Corrections. The revised standards will be published during the summer of 1980.

We are not only aware that there are serious problems in the area of jails, but are happy to report that positive actions are being taken to solve them.

Respectfully submitted,

  
Donald L. Allen, Director  
Bureau of Corrections

DLA:kse

DONALD L. ALLEN  
DIRECTOR



STATE OF MAINE  
DEPARTMENT OF MENTAL HEALTH AND CORRECTIONS  
**BUREAU OF CORRECTIONS**

Room 411, State Office Building, Augusta, Maine 04333  
TELEPHONE (207) 289-2711

December 1, 1979

State of Maine  
County Commissioners and Sheriffs

Commissioners and Sheriffs:

In accordance with the authority and instructions contained in Title 34, M.R.S.A., 1975, Chapter 1, section 3, which is stated below, the results of the 1979 county jail inspections are contained in the following individual county reports.

Title 34, M.R.S.A., 1975

§ 3. Inspection of county jails; standards, transfer of prisoners

The department may make frequent inspections of all county jails and shall inspect all county jails at least twice in each year and report annually, before December 1st to the Governor in respect to the conditions of said jails.

The commissioner shall establish standards for all county jails. Such standards shall approximate, insofar as possible, those established by the Inspector of Jails, Federal Bureau of Prisons.

Failure on the part of the county commissioners to maintain standards established under this section, discovered during any jail inspection conducted under this section, shall be reported by the commissioner in writing to the county commissioners of the county in which such jail is located, specifying deficiencies and departures from such standards and ordering their correction. It shall be the responsibility of the county commissioners to cause such deficiencies to be corrected and such standards to be restored, within 6 months from receipt of the report and order of the commissioner. For failure of the county commissioners to comply with such order, the commissioner may order the county jail to be closed and the prisoners transferred to the nearest county jail or jails

meeting the prescribed standards and having available room for prisoners. The cost of transfer, support and return of such prisoners shall be paid by the county from whose jail the prisoners are transferred as provided in this section for other transfers. The commissioner may contract with any qualified person to serve as consultant to the department for the purpose of inspections under this section and to inspect the county jails, and any law to the contrary notwithstanding, such qualified person may be an officer or employee of the department.

The department, upon request of the sending sheriff and approval of the county commissioners, may transfer any prisoner serving a sentence in his jail to any other county jail to serve the balance of his sentence, or any part thereof, upon the approval of the sheriff and county commissioners of the receiving county. Cost of transfer or return of such prisoner shall be paid by the sending county. The amount to be paid for the support of the prisoner in the receiving county shall be at a rate agreed upon by the county commissioners party to the transfer, and shall be paid by the sending county.

The department shall have the same authority over local lock-ups as they have over county jails pursuant to this section.

\*\*\*\*\*

In November, 1979, the Department of Mental Health and Corrections was awarded a grant by the National Institute of Corrections for the purpose of revising the County Jail Standards. The revised standards will be in compliance with and compatible to those of the American Correctional Association, forthcoming U.S. Department of Justice Standards, and federal court decisions. The Maine Sheriffs' Association will have a vital roll in the revision of the jail standards. The standards will be completed during the summer of 1980. Final, official 1980 inspections will be conducted in accordance with the revised standards.

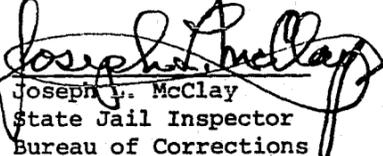
The year of 1979 saw the opening of two new facilities, one in York County and the other in Oxford County, and the reopening of two that had been closed in 1978, Kennebec County and Washington County on a limited capacity basis. The new facility in Hancock County should be ready for occupancy around the first part of 1980. Several counties have active citizens' committees studying the jail problem, other counties have applied for funds for feasibility and architectural studies to address their needs. The Maine Sheriffs' Association is presenting a united front in search of ways and means to start solving the very serious problems which they are faced with in the area of jails and corrections. There have been many positive steps taken in the area of county jails, but there remains much more to be done before the jails in Maine are acceptable according to standards. A continued joint effort on the part of all concerned seems to be the correct route to take to solve a very serious problem, which left un-addressed will get much worse and extremely expensive.

The County Jail Work Release Program continues to be probably the best rehabilitative program offered. The following figures are not complete, but do give a good picture of the monetary results of the program for the year.

Inmate earnings - \$163,024.00  
Board Paid to Counties - \$ 45,814.00

The cooperation between counties and the counties and state is manifested by the large number of inmates housed for other counties and the state by those facilities with the space to do so.

The Bureau of Corrections wishes to thank the Sheriffs and County Commissioners for their fine cooperation during the past year and looks forward to the same kind of relations in the future. The resources of the Bureau are always available to you for whatever the problem.

  
Joseph A. McClay  
State Jail Inspector  
Bureau of Corrections

I N D E X

Androscoggin County Jail . . . . .	A-1 thru A-21
Aroostook County Jail . . . . .	B-1 thru B-21
Cumberland County Jail . . . . .	C-1 thru C-21
Franklin County Jail . . . . .	D-1 thru D-21
Hancock County Jail . . . . .	E-1 thru E-21
Kennebec County Jail . . . . .	F-1 thru F-21
Knox County Jail . . . . .	G-1 thru G-21
Oxford County Jail . . . . .	H-1 thru H-21
Penobscot County Jail . . . . .	I-1 thru I-21
Piscataquis County Jail . . . . .	J-1 thru J-21
Somerset County Jail . . . . .	K-1 thru K-21
Waldo County Jail . . . . .	L-1 thru L-21
Washington County Jail . . . . .	M-1 thru M-19
York County Jail . . . . .	N-1 thru N-21

COUNTY JAIL INSPECTION REPORT

October 1, 1979

ANDROSCOGGIN COUNTY JAIL

Auburn, Maine

Normand Bureau, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Androscoggin County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT) 12  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) 1  
 Jail Attendants (PT) 10  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Female:

Matrons (FT) 4  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) \_\_\_\_\_  
 Matrons (PT) 2  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Average Overnight Population:

Adult

Male 33  
 Female 2  
 Total 35

Juvenile

Male 1  
 Female 1  
 Total 2

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male 1,850  
 Female 175  
 Total 2,025

Juvenile

Male 375  
 Female 100  
 Total 475

Total Sentenced:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>190</u>	Male	<u>15</u>
Female	<u>3</u>	Female	<u>7</u>
Total	<u>193</u>	Total	<u>22</u>

Suicides:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>0</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>0</u>	Total	<u>0</u>

Deaths (Other than Suicides):

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>0</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>0</u>	Total	<u>0</u>

Escapes:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>1 (from work release)</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>1</u>	Total	<u>0</u>

Number of Inmates Boarded for other Counties 217  
 Number of Inmates Boarded for State Institutions 0

COUNTY JAIL INSPECTION REPORT

COUNTY: Androscoggin DATE: October 1, 1979  
 SHERIFF: Normand Bureau PHONE: 784-7361  
 CHAIRMAN, COUNTY COMMISSIONERS: Richard Charette  
 Date Constructed: 1969 Date Renovated: \_\_\_\_\_  
 Capacity: Male 28 Female 3 Juv.(M) 3 <sup>or</sup> Juv.(F) 3 Total 34

ADMINISTRATION

Written rules and regulations for jail employees? Yes  No   
 File Folder record keeping system? Yes  No   
 Juvenile records: Separate?  Confidential?   
 Is close observation taken of physical condition (In & Out)? Yes  No   
 Sick or injured persons accepted from other agencies? Yes  No   
 Thorough search of new inmate? Yes  No   
 Receipt given for money and valuables taken? Yes  No   
 Is a Jail Log maintained? See Comments Yes  No   
 Telephone available to incoming prisoners? Yes  No   
 How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: A property card which has money and valuables listed is signed by the inmate and an officer upon admittance and release.

A separate jail log to record all checks, incidents, etc., will be instituted at once.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0800 Dinner 1200 Supper 1700

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No X

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No X

Thermometer in each refrigerator? Yes X No     

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: There should not be a time lapse of more than fourteen (14) hours  
between the evening meal and breakfast.

The only person to handle food at this facility is the cook, inmates do not  
handle the food in the kitchen.

Food served at this jail is of good quality and ample quantity.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? See Comments Yes      No     

Condition of counters Good X Fair      Poor     

Condition of tables Good X Fair      Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good X Fair      Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings GOOD

Condition of paint GOOD

Condition of floors GOOD

How is garbage handled? Disposal

Condition of refrigerators GOOD

Dishwashing machine used? Yes X No     

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Jail Administrator

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: The only inmate help in the kitchen is for cleaning purposes.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire Retardant

Sheets furnished? Yes

Sheets changed and laundered? Twice weekly

Blankets laundered? Weekly

Number of showers available? Ten

Type of ventilating system? Forced air in each cell.

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Walls and floors need painting.

Some mattresses in damaged condition.

No trash containers in some cells - what containers there are are of combustable material with no covers.

Housekeeping rules should be enforced.

The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Weekly By whom? Jailor

Results entered in jail log? Will be

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Every 30 minutes

Other than dispatcher, number of officers on duty:

1st Shift? 2 2nd Shift? 3 3rd Shift? 2

How much of shift spent in cell block? Four hours

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? Three weeks or when needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Evening Meal

Do inmates ever act as turnkeys? Yes  No

COMMENTS: More time should be spent in the cell block by the officers, there should be one inside at all times.

Inmates are now brought into the jail through a secure sallyport in the rear of the facility.

Three cells of the old jail are used for detention purposes in connection with the booking process.

Work release inmates are housed separately from the general population.

A smoke detecting system has been installed in the jail.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentenced to facility

Do male officers enter female area without a Matron? Yes X No     

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Should be 30 minutes

Is there communication between the female area and desk? Yes      No X

Which of the following are available to females?

- |             |             |            |             |         |          |
|-------------|-------------|------------|-------------|---------|----------|
| Counseling  | <u>X</u>    | Recreation | <u>X</u>    | Library | <u>X</u> |
| GED         | <u>    </u> | Visiting   | <u>X</u>    | Church  | <u>X</u> |
| AA Meetings | <u>X</u>    | Others     | <u>    </u> |         |          |

Number of exits from female section? One (1)

Do females eat in their cell or room? Yes      No X

Would a female ever be put on trustee status? Yes      No X

Would a female ever be put on work release? Yes X No     

Condition of female section: Good      Fair X Poor     

COMMENTS: The major deficiency in this area is the lack of a second means of egress.

Male officers shall not enter this area when there are female inmates without being accompanied by a matron.

The general housekeeping of this area needs to be improved.

This facility is cleared to house female inmates under close matron supervision.

The overall rating of this section is Fair.

JUVENILES

How long are juveniles held at this facility? Sentenced to facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes      No X

Where are juveniles taken to be locked up? N A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Shall be at least every 30 minutes

Are there any programs for juveniles? Yes      No X

Such as:       
      
    

What alternatives are tried other than incarceration? Intake worker and parents

Condition of female juvenile area? Good      Fair X Poor     

Condition of male juvenile area? Good      Fair X Poor     

COMMENTS: Male officers shall not enter the female juvenile area without being accompanied by a matron.

The major deficiency in each area is the lack of a second means of egress in case of an emergency. The housekeeping of each area could be greatly improved.

All programs offered the adult inmates shall be made available to juveniles.

The jail is cleared to house male and female juveniles as long as sight and sound segregation is possible.

The overall rating of this section is Fair.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes      No X

    If so, how much      N A     

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

    If so, length of time locked up 2 days at most

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes X No     

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes X No     

COMMENTS: A disciplinary board handles inmate infractions of rules and regulations.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes X No     

Number of weekly visits to jail? On call-2 EMT's on Friday.

If no doctor, how are complaints of illness handled? Taken to local hospital emergency room

Are any staff medically trained? Yes X No     

    Degree of Training: 2 - EMT's

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip filled out by inmate and given to officer on duty

Where are medical records kept? Pers. folder

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental Health Institutes? Yes      No X

Can ill inmates be segregated? Yes      No X

Is treatment ever refused? Yes      No X

COMMENTS: Tri-County Mental Health offers psychiatric help.

The County Rescue Squad is readily available. Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Five (5)

Times of day visiting allowed? Mon. thru Thurs. 1900-2000, Sun. 1400-1600

Total number of hours per week? 6 hours

Are contact visits allowed Yes  No

Special visits allowed? Yes  No

Limitations on who may visit? Yes  No

Explain Immediate family only

Visiting withheld as punishment? Yes  No

Condition of visiting area: Good  Fair  Poor

COMMENTS: New paint would enhance the visiting area for both inmates and visitors.

Thought should be given to longer and more often visiting. The overall rating of this section is Fair.

MAIL

Is incoming mail censored? Yes  No

Is outgoing mail censored? Yes  No

Are there restrictions on what may be received? Yes  No

If so, what are they? Obscene magazines

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No

Are all sects available to the jail? Yes  No

Does the jail have a chaplain? Yes  No

Are requests for religious participation ever refused? Yes  No

COMMENTS: Pastor Bob, Church of Good News, makes a weekly visit and will come anytime when called.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes  No

Description: There is in the area of 500 paperbacks and bound books available to the population

Are legal references available to inmates? Yes  No

Working agreement with local public library? Yes  No

Source of publications in library Donations and old books from public library

Hours Library open to inmates 1230-1330 daily

COMMENTS: Books and reading materials have to be taken to the cells as there is no library as such.

The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes  No

Is there an outside exercise area? Yes  No

How often is area used? Daily, weather permitting

Are radios allowed in the jail? Yes  No

Is a staff member in charge of recreation? Yes  No

Are facilities such as YMCA etc. utilized? Yes  No

Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Basketball, volleyball,  
pool table, ping pong, table games

COMMENTS: The cable T.V. which had been available is to be removed from the  
jail. It is planned that a T.V. will be furnished sometime in the future for viewing  
by all inmates in a central area.

The overall rating of this section is Fair.

COMMISSARY

Does jail have a commissary? Yes  No

Items available cigarettes, candy and various sundry items

If no commissary, what arrangements are made? N/A

Who operates commissary? Shift supervisor

What is done with profits from sales? Inmate fund.

COMMENTS: The overall rating of this section is Good.

COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment

Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No

Are part time counselors employed? Yes  No

Are volunteers used in counseling? Yes  No

Do you get help from State Agencies? Yes  No

What agencies? N A

COMMENTS: A program director or a full time counselor should be employed to set-up  
and supervise programs that would benefit the department as well as the inmates.  
The overall rating of this section is Fair.

WORK RELEASE

Do you have a work release program? Yes  No

Does inmate have to serve set portion of sentence before  
becoming eligible? Yes  No

Estimated percent of failures? 10%

Estimated percent of successes? 90%

How much board is charged? \$35.00 per week

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? 2 times wkly. By Whom? Patrol officers

What do you think of the Work Release Program? very good

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - Not reported

Board paid by inmates - \$8,702.00

The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? N A Yes \_\_\_ No \_\_\_

COMMENTS: A program would be considered if there were qualified inmates

Are all activities and programs made available to female and juvenile inmates? Yes X No \_\_\_

If not, why not? To adult females but not juveniles

What activities and programs are available? \_\_\_\_\_

COMMENTS: There has been progress in the area of programs for female adults.

The nearly non-existence of programs for the juvenile is a very serious deficiency and should be addressed at once.

The overall rating of this section is Poor.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes \_\_\_ No X

Are inmates advised of the penalties for infractions? Yes \_\_\_ No X

Is there a disciplinary board for infractions? Yes X No \_\_\_

Can the accused call witnesses? Yes X No \_\_\_

Who makes the final review of the penalty imposed? Jail Administrator

What punishments are given for infractions? Lock up - loss of privileges, loss of good time.

Is segregation used at this facility? Yes X No \_\_\_

For what reasons? Disciplinary

What is the longest an inmate would be in segregation? 10 days

When in segregation does an inmate lose any privileges? Yes X No \_\_\_

If so, what privileges? Recreation

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes X No \_\_\_

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: Inmates should be advised in writing what are considered to be infractions and what the penalty is for each infraction.

A copy of rules and regulations should be given each new inmate when he/she is received at the jail.

The overall rating of this section is Fair.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man  3  4 man  Other  6 man-3  Single 4

Square footage per inmate per cell Sixty-four (64)

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security  No  Against pests  Yes

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair  Poor

Condition of walls? Good  Fair  Poor

Condition of ceilings? Good  Fair  Poor

Condition of cat walks? N A Good  Fair  Poor

Condition of floors? Good  Fair  Poor

Condition of paint? Good  Fair  X  Poor

Condition of cells? Good  Fair  X  Poor

Condition of windows? Good  Fair  X  Poor

Condition of Bunks? Good  Fair  X  Poor

Condition of visiting area? Good  Fair  X  Poor

Number of exits from cell block? Two (2) from each floor adult males

COMMENTS: There is only one means of egress from both the adult female and juvenile areas.

The entire security area needs to be painted.

The present facility does not offer enough living space let alone program space.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair  Poor

Condition of toilets? Good  Fair  Poor

Condition of lavatories? Good  Fair  Poor

Does jail have laundry? Yes  No

If not, how is laundry done? NA

Is plumbing inspected locally? Yes  No

COMMENTS: A strictly enforced daily cleaning routine for showers, toilets and lavatories would improve the sanitary and appearance condition of this area.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? Bare bulb in exposed socket

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: The conduit piping for the wiring should be removed and replaced with unexposed wiring. Security lights should be installed. There is insufficient lighting in the cells. The overall rating of this section is Fair.

SHERIFF'S COMMENTS: Being a newly appointed sheriff with no experience in the  
operation of a jail, the Sheriff is relying on the Jail Administrator during a  
period of observing the operation. He feels that certain areas of the jail budget  
can be pared down without adversely effecting the operation.

FUTURE PLANS: A feasibility study is to be done to determine if one or two floors  
could be added to the present structure for expansion of housing and program  
capabilities.

RECOMMENDATIONS: Very serious thought must be given to what should be done about the  
housing of inmates as there are many times that overcrowding exists. It is  
possible that an agreement with a neighboring county could be reached to house  
inmates when an overcrowding exists at either jail.

OVERALL RATING:                    Good   x      Fair   x      Poor       
A change in or an addition to policies would correct many of the deficiencies  
rated as Fair. The deficiencies pertaining to the Physical Plant would of course  
require funding.

COUNTY JAIL INSPECTION REPORT

October 2, 1979

AROOSTOOK COUNTY JAIL

Houlton, Maine

Darrell Crandall, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Aroostook County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Female:

Jail Attendants (FT) 10

Matrons (FT) 4

Counselors (FT) \_\_\_\_\_

Counselors (FT) \_\_\_\_\_

Cook (FT) 1

Cook (FT) 1

Jail Attendants (PT) As needed

Matrons (PT) As needed

Counselors (PT) \_\_\_\_\_

Counselors (PT) \_\_\_\_\_

Other (PT) \_\_\_\_\_

Other (PT) Secretary

Average Overnight Population:

Adult

Juvenile

Male 37.49

Male 2.29

Female 2.40

Female .24

Total 39.89

Total 2.53

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Juvenile

Male 846

Male 132

Female 64

Female 15

Total 910

Total 147

Total Sentenced:

Adult

Male 316  
 Female 11  
 Total 327

Juvenile

Male 20  
 Female 0  
 Total 20

Suicides:

Adult

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Deaths (Other than Suicides):

Adult

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Escapes:

Adult

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male None  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Number of Inmates Boarded for other Counties 25

Number of Inmates Boarded for State Institutions 47

COUNTY JAIL INSPECTION REPORT

COUNTY: Aroostook DATE: October 2, 1979

SHERIFF: Darrell Crandall PHONE: 532-3471

CHAIRMAN, COUNTY COMMISSIONERS: David Bell

Date Constructed: 1889 Date Renovated: 1978

Capacity: Male 78 Female 2 Juv. (M) 6 Juv. (F) 4 Total 90

ADMINISTRATION

Written rules and regulations for jail employees? Yes \_\_\_ No X

File Folder record keeping system? See Comments Yes \_\_\_ No X

Juvenile records: Separate? No Confidential? No

Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_

Sick or injured persons accepted from other agencies? Yes \_\_\_ No X

Thorough search of new inmate? Yes X No \_\_\_

Receipt given for money and valuables taken? Yes \_\_\_ No X

Is a Jail Log maintained? Yes X No \_\_\_

Telephone available to incoming prisoners? Yes X No \_\_\_

How many calls allowed and to whom? - No. X Within reason \_\_\_\_\_

COMMENTS: Policies and procedures will be written.

A file folder record keeping system is in the process of being instituted.

Juvenile records are incomplete and the system is being revamped.

The inmate and officer sign for money and valuables taken both in and out.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Fair.

FOOD SERVICE

Serving times: Breakfast 0630 Dinner 1100 Supper 1630

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No      X     

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No      X     

Thermometer in each refrigerator? Yes      No      X     

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: A thermometer shall be placed in each refrigerator.

The quality of food served is good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes      No X

Condition of counters Good X Fair      Poor     

Condition of tables Good X Fair      Poor     

Condition of shelves Good      Fair X Poor     

Condition of utensils Good      Fair X Poor     

Condition of Equipment Good      Fair X Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings      Good     

Condition of paint      Good     

Condition of floors      Good     

How is garbage handled? Taken outside after each meal.

Condition of refrigerators      Fair     

Dishwashing machine used? Yes      No X

Method of pest and vermin control      Outside exterminator     

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Jail Administrator

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: Aprons and hair restraints shall be worn by kitchen help.

The drop ceiling to cover the pipes has yet to be installed.

Kitchen area was clean, but some of the equipment even though serviceable, is old and should be replaced.

The overall rating of this section is Fair.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? No (mattress cover)

Sheets changed and laundered? Weekly

Blankets laundered? Weekly

Number of showers available? Nine (9)

Type of ventilating system? Exhaust fans in windows

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Some areas were cluttered and dirty.

Cleaning routine should be more strictly enforced.

Cell area in need of painting.

Many toilets were in need of a good cleaning.

The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Daily By whom? Jail Administrator

Results entered in jail log? No

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Hourly

Other than dispatcher, number of officers on duty: See Comments

1st Shift? 4 2nd Shift? 4 3rd Shift?

How much of shift spent in cell block? 1/2 of shift

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? Weekly

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Four (4) times daily

Do inmates ever act as turnkeys? Yes  No

COMMENTS: Results of all inspections, check etc., should be entered in the jail log

for possible future reference.

Inside cell checks should be conducted every one half hour.

This facility is operated with two (2) twelve (12) hour shifts consisting of

three (3) male officers and one (1) matron.

There are two (2) means of egress from each floor of the cell block.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentenced to this facility.

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? 1/2 hour

Is there communication between the female area and desk? Yes X No     

Which of the following are available to females?

Counseling X Recreation X Library X

GED X Visiting X Church X

AA Meetings X Others     

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: Buzzer system from area to the desk of the Duty Officer is the means of communication.

The female area was completed in 1978 and is one of the best in the state.

This facility is cleared to house females.

There has been a secure fire door installed between the adult female area and the female juvenile area for use in case of an emergency.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentenced to facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes X No     

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes X No     

How often are juveniles checked? Female - 30 minutes; Male - 30/60 minutes.

Are there any programs for juveniles? Yes      No X

Such as:     

What alternatives are tried other than incarceration? Intake worker is called.

Turned over to parents.

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good      Fair X Poor     

COMMENTS: There is a buzzer system for communicating between the areas and the Duty Officer.

The overall rating of the female juvenile section is Good.

The male juvenile area is in need of some repairs to the plumbing and electrical systems.

Security screening has been installed on the windows of this area.

Male juveniles should be checked at least every 30 minutes.

The overall rating of the male juvenile area is Fair.

This facility is cleared to house male and female juveniles.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes X No     

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes      No X

    If so, how much     N/A    

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

    If so, length of time locked up     24 hours    

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes X No     

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: Sentenced inmates are housed separate from the un-sentenced.

Trusties and work release inmates are housed separately thus minimizing the  
chances of a contraband problem.

The general population is in a lock-up status therefore, disciplinary problems  
are much fewer.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail? None

If no doctor, how are complaints of illness handled? Taken to the emergency room of the  
local hospital.

Are any staff medically trained? Yes X No     

    Degree of Training: First Aid (Basic) 6

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Orally to officer on duty.

Where are medical records kept? On log

Are inmates who are incarcerated for more than forty-eight hours  
    given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental  
    Health Institutes? Yes      No X

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: The doctor who used to come to the jail when called has retired and the  
Sheriff has not been able to get any of the local doctors to come to the jail.

The County Rescue Squad has moved out of the jail building thus causing the  
transporting of inmates to the hospital to be done by the Sheriff's Department.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? One

Times of day visiting allowed? 0800 - 1600 on Saturday

Total number of hours per week? Seven hours

Are contact visits allowed Yes  No

Special visits allowed? Yes  No

Limitations on who may visit? Yes  No

Explain \_\_\_\_\_

Visiting withheld as punishment? Yes  No

Condition of visiting area: Good  Fair  Poor

COMMENTS: Visiting should be scheduled for more than once a week.

The visiting room is small and poorly lighted.

A coat of light reflecting paint and more light would improve the area considerably.

The overall rating of this section is Poor.

MAIL

Is incoming mail censored? Yes  No

Is outgoing mail censored? Yes  No

Are there restrictions on what may be received? Yes  No

If so, what are they? Obscene magazines not allowed.

COMMENTS: Mail is checked in and out for contraband. Opened in front of inmate

(outgoing).

The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No

Are all sects available to the jail? Yes  No

Does the jail have a chaplain? Yes  No

Are requests for religious participation ever refused? Yes  No

COMMENTS: Church services every Sunday afternoon.

Bible school is held one night a week.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes  No

Description: On each floor there are shelves containing reading materials

that can be taken to the inmate's cell.

Are legal references available to inmates? Yes  No

Working agreement with local public library? Yes  No

Source of publications in library Donations

Hours Library open to inmates Any time

COMMENTS: There is no library as such at this jail.

The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes  No

Is there an outside exercise area? Yes  No

How often is area used? Not totally completed at time of inspection.

Are radios allowed in the jail? Yes  No   
Is a staff member in charge of recreation? Yes  No   
Are facilities such as YMCA etc. utilized? Yes  No   
Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Table games at present.

Ping pong-pool table-basketball when new area completed.

COMMENTS: Inmate furnishes TV, jail furnishes cable to TV.

When completed, there will be an indoor and outdoor recreation area within the fenced in area.

The overall rating of this section is Fair at the present time.

COMMISSARY

Does jail have a commissary? Yes  No

Items available \_\_\_\_\_

If no commissary, what arrangements are made? Correctional Officer makes a store run for the inmates' wants.

Who operates commissary? \_\_\_\_\_

What is done with profits from sales? \_\_\_\_\_

COMMENTS: The jail does have cigarettes available.

A jail this size should have a well stocked commissary.

The overall rating of this section is Poor.

COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
Are part time counselors employed? Yes  No   
Are volunteers used in counseling? Yes  No   
Do you get help from State Agencies? Yes  No

What agencies? Human Services - Mental Health and Corrections

COMMENTS: The counselors employed at the halfway house are available to the jail.

The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No

Does inmate have to serve set portion of sentence before becoming eligible? Yes  No

Estimated percent of failures? 30%

Estimated percent of successes? 70%

How much board is charged? \$2.50 per working day

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? Daily By Whom? Halfway House staff

What do you think of the Work Release Program? Good

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$6,932.00

Board paid by inmates - \$1,371.00

The overall rating of this section is Good

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: Available to deserving and qualified inmates.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The programs and activities areas available to juveniles are increasing.

The overall rating of this section is Fair

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Jail Administrator

What punishments are given for infractions? Lock up - loss of privileges - loss of good time

Is segregation used at this facility? Yes  No

For what reasons? Serious infractions

What is the longest an inmate would be in segregation? 24 hours

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? All privileges

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: A disciplinary board should be set up to act on all major infractions to insure that due process has been followed in the awarding of punishment.

The overall rating of this section is Fair.

BUILDING AND EQUIPMENT

Are cells single occupancy? See Comments Yes \_\_\_ No \_\_\_  
 If not -- 2 man 26 4 man \_\_\_\_\_ Other Single - 16  
 Square footage per inmate per cell 56 sq. ft. single; 36 sq. ft. two man  
 Is there dayroom space? Yes \_\_\_ No X  
 Is there a dining area? Yes X No \_\_\_  
 Are windows screened? Security Part Against pests Yes  
 Are cell doors gang locked? Yes X No \_\_\_  
 Condition of roof? Good X Fair \_\_\_ Poor \_\_\_  
 Condition of walls? See Comments Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
 Condition of ceilings? Good X Fair \_\_\_ Poor \_\_\_  
 Condition of cat walks? N/A Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
 Condition of floors? See Comments Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
 Condition of paint? Good \_\_\_ Fair \_\_\_ Poor X  
 Condition of cells? Good \_\_\_ Fair \_\_\_ Poor X  
 Condition of windows? Good \_\_\_ Fair X Poor \_\_\_  
 Condition of Bunks? Good \_\_\_ Fair X Poor \_\_\_  
 Condition of visiting area? Good \_\_\_ Fair \_\_\_ Poor X  
 Number of exits from cell block? Two (2)

COMMENTS: Walls within the cell block need painting.  
Cells formerly used for two (2) inmates are now singles.  
Cells formerly used for four (4) inmates are now doubles.  
Floors throughout the jail need painting.  
One side of the facility has had new windows installed, the other side has yet to be done.  
The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes X No \_\_\_  
 Hot and cold running water in cell block? Yes X No \_\_\_  
 Are pipes exposed? Yes \_\_\_ No X  
 Condition of showers? Good \_\_\_ Fair \_\_\_ Poor X  
 Condition of toilets? Good \_\_\_ Fair X Poor \_\_\_  
 Condition of lavatories? Good \_\_\_ Fair X Poor \_\_\_  
 Does jail have laundry? Yes X No \_\_\_  
 If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_ No X  
 COMMENTS: The showers should be replaced with stainless steel, damage proof, penal type showers.  
The toilets and lavatories shall be thoroughly cleaned every day.  
The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_ No X  
 If not, what type? Bare bulb  
 Is wiring and conduit pipe exposed? Yes \_\_\_ No X  
 Are lights controlled outside the cell block? Yes X No \_\_\_  
 Is there emergency lighting? Yes \_\_\_ No X  
 Is there sufficient light in the block? Yes \_\_\_ No X

COMMENTS: Conduit exposed on walks.  
There is an emergency generator, but it is not hooked up.  
The overall rating of this section is Fair.

SHERIFF'S COMMENTS: The Sheriff would like to see the kitchen area enlarged and modernized. The present male juvenile area due to the location is cause for concern insofar as destruction of property is concerned.

The completion of the recreation area should ease some of the tension among the inmates.

FUTURE PLANS: A door is to be installed that would lead directly into the recreation area from the secure area of the jail.

RECOMMENDATIONS: The complete lighting system in the cell areas should be up-graded.

The segregation area should be closely supervised from a sanitary as well as a safety angle.

Policies and procedures should be written covering the entire jail operation.

OVERALL RATING: Good X Fair      Poor     

Most of the areas where there were deficiencies can be corrected at little or no cost.

COUNTY JAIL INSPECTION REPORT

October 9, 1979

CUMBERLAND COUNTY JAIL

Portland, Maine

Charles Sharpe, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Cumberland County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>29</u>
Counselors (FT)	<u>1</u>
Cook (FT)	<u>2</u>
Jail Attendants (PT)	<u>          </u>
Counselors (PT)	<u>          </u>
Other (PT)	<u>          </u>

Female:

Matrons (FT)	<u>3</u>
Counselors (FT)	<u>          </u>
Cook (FT)	<u>          </u>
Matrons (PT)	<u>3</u>
Counselors (PT)	<u>          </u>
Other (PT)	<u>          </u>

Average Overnight Population:

Adult

Male	<u>71</u>
Female	<u>.03</u>
Total	<u>71.03</u>

Juvenile

Male	<u>2.1</u>
Female	<u>.04</u>
Total	<u>2.14</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>4,664</u>
Female	<u>479</u>
Total	<u>5,143</u>

Juvenile

Male	<u>783</u>
Female	<u>811</u>
Total	<u>1,594</u>

Total Sentenced:

Adult

Male 366  
 Female 6  
 Total 372

Juvenile

Male 4  
 Female 0  
 Total 4

Suicides:

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Deaths (Other than Suicides):

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Escapes:

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Number of Inmates Boarded for other Counties 567

Number of Inmates Boarded for State Institutions 18

COUNTY JAIL INSPECTION REPORT

COUNTY: Cumberland DATE: October 9, 1979  
 SHERIFF: Charles Sharpe PHONE: 774-1444  
 CHAIRMAN, COUNTY COMMISSIONERS: Peggy Reagan  
 Date Constructed: 1964 Date Renovated: \_\_\_\_\_  
 Capacity: Male 98 Female 5 Juv. (M) 4 Juv. (F) 3 Total 110

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_  
 File Folder record keeping system? Yes X No \_\_\_\_\_  
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_  
 Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X  
 Thorough search of new inmate? Yes X No \_\_\_\_\_  
 Receipt given for money and valuables taken? Yes X No \_\_\_\_\_  
 Is a Jail Log maintained? Yes X No \_\_\_\_\_  
 Telephone available to incoming prisoners? Yes X No \_\_\_\_\_  
 How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: This facility has a policies and procedures manual which is updated  
from time to time.  
Standard #16 under Administration shall be complied with.  
Standard #17 under Administration shall be complied with.  
The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1100 Supper 1600  
 Written, three-week menu available? Yes  No   
 Coffee, Tea or Milk served at each meal? Yes  No   
 Paid Cook or Supervisor? Yes  No   
 Special Thanksgiving and Christmas Dinners? Yes  No   
 Food withheld as punishment? Yes  No   
 Fire extinguisher in preparation area? Yes  No   
 Special diets served per order of doctor? Yes  No   
 Any food, canned or otherwise, stored on floor? Yes  No   
 Thermometer in each refrigerator? Yes  No   
 Refrigerated food stored properly, covered etc.? Yes  No   
 Full set of cutlery issued to inmates at mealtime? Yes  No   
 Control system for issuing and return of cutlery? Yes  No

COMMENTS: There is a time span of fifteen (15) hours between the evening meal  
and breakfast, but at 2115 hours an evening snack is available to all inmates.  
Two (2) full time and one (1) part time food preparers are employed at this  
facility.  
A full set of cutlery should be issued when necessary instead of just a fork  
and spoon.  
The quality of food is good and the quantity served is ample.  
A steam table has been installed and the feeding is now done cafeteria style.  
The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes  No   
 Condition of counters Good  Fair  Poor   
 Condition of tables Good  Fair  Poor   
 Condition of shelves Good  Fair  Poor   
 Condition of utensils Good  Fair  Poor   
 Condition of Equipment Good  Fair  Poor   
 Hand washing facilities available? Yes  No   
 Condition of walls and ceilings Good  
 Condition of paint Good  
 Condition of floors Good  
 How is garbage handled? Garbage disposal  
 Condition of refrigerators Good  
 Dishwashing machine used? Yes  No   
 Method of pest and vermin control Outside exterminator every two (2) months.  
 Ample supply of hot water? Yes  No   
 Exhaust hood over stove? Yes  No   
 Who inspects? Jail Administrator  
 Overall sanitary condition? Good  Fair  Poor

COMMENTS: Some areas of the kitchen as well as some of the equipment was dirty.  
Hair restraints and aprons or whites shall be worn by food handlers.  
Some utensils and equipment were in need of cleaning.  
The housekeeping of the kitchen area should be enforced.  
The overall rating of this area is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes X No     

Ample Cleaning supplies? Yes X No     

Plan for vermin control? Yes X No     

Cleaning tools cleaned and stored after use? Yes X No     

Plumbing fixtures cleaned each day? Yes X No     

Covered receptacles furnished for trash? Yes      No X

Condition of floors: Clean      Dirty X Dusty      Need Repair     

Condition of walls: Clean X Dirty      Dusty      Need Repair     

Condition of cells or rooms: Clean      Dirty X Cluttered X

Condition of paint: Good      Fair X Poor X

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Two (2) times weekly

Blankets laundered? Weekly

Number of showers available? Seventeen (17)

Type of ventilating system? Opening of windows

Laundry available to inmates? Yes X No     

Food allowed in cell block? Yes      No X

Are sanitation inspections conducted? Yes X No     

By whom? Jail Administrator

Overall condition sanitation wise? Good      Fair X Poor     

COMMENTS: The security area is in need of painting.

The daily housekeeping routine shall be more strictly enforced.

The showers in the adult male section should be refurbished.

The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes X No     

How Often? Daily By whom? Duty Officer

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes X No     

How often are cell checks conducted? Constantly

Other than dispatcher, number of officers on duty:

1st Shift? 8 + matron 2nd Shift? 7 + matron 3rd Shift? 6 + matron

How much of shift spent in cell block? 100%

Is a second set of keys available in case of an emergency? Yes X No     

How often are shake downs conducted? Every two (2) to three (3) weeks

Are inmates searched every time they enter the block? Yes X No     

How often are head counts conducted? Four (4) to Six (6) times a day

Do inmates ever act as turnkeys? Yes      No X

COMMENTS: Inmates are classified into one of three categories, maximum, medium,

or minimum, for placement in a particular security area of the jail.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentenced to this facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Constantly

Is there communication between the female area and desk? Yes X No     

Which of the following are available to females?

Counseling X Recreation X Library X

GED X Visiting X Church X

AA Meetings X Others     

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes      No X

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: When a female is sentenced to this jail, she is given a Program Request so she can select the programs she wishes to take part in.

A matron is stationed right in the female area so there is constant officer coverage.

This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? female Yes X No     

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? male Yes X No     

How often are juveniles checked? constantly

Are there any programs for juveniles? Yes X No     

Such as: Same programs offered to the adults.

What alternatives are tried other than incarceration? Intake workers

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good      Fair      Poor X

COMMENTS: Female juveniles are housed in the same area as the adult females, but are segregated both by sight and sound.

Male juveniles have to be taken through the adult area and are housed out of sight, but not out of sound of the adult males. The lack of a male juvenile area is a serious deficiency.

This facility is cleared to house juveniles.

The overall rating of the female juvenile section is Good.

The overall rating of the male juvenile section is Poor.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes X No     

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes X No     

    If so, how much     \$5.00    

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

    If so, length of time locked up     24 hours    

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes X No     

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: Sentenced inmates are housed separately from the unsentenced.

Work release inmates and trustees are housed separate from the general pop-ulation.

Being in a state of constant lock up keeps the problems at a minimum.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes X No     

Number of weekly visits to jail? Two (2)

If no doctor, how are complaints of illness handled? N/A

Are any staff medically trained? Yes X No     

    Degree of Training: 1-Physician Asst. 1-Medic (USN)

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip given to the officer on duty.

Where are medical records kept? Medic's office (locked).

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes X No     

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental Health Institutes? Yes X No     

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: Physicals are given by the jail medical staff.

Medication is by doctor's prescription only.

There are two rooms where ill inmates may be segregated.

This facility has the most complete medical service in the County Jail System.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Five (5)

Times of day visiting allowed? Tues.-Wed. & Thurs 1900-2000; Sat. 0945-1100; Sun. 1330-1500

Total number of hours per week? 5 3/4 hours

Are contact visits allowed Yes  No

Special visits allowed? Yes  No

Limitations on who may visit? Yes  No

Explain Minors - Ex-inmates not allowed.

Visiting withheld as punishment? Yes  No

Condition of visiting area: Good  Fair  Poor

COMMENTS: The physical lay out of the visiting area could cause possible contraband problems.

Visiting has been cut from 15 hours to 5 3/4 hours.

The overall rating of this section is Fair.

MAIL

Is incoming mail censored? Yes  No

Is outgoing mail censored? Yes  No

Are there restrictions on what may be received? Yes  No

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No

Are all sects available to the jail? Yes  No

Does the jail have a chaplain? Yes  No

Are requests for religious participation ever refused? Yes  No

COMMENTS: Facility has a chapel.

Catholic services on Wednesday.

Protestant services on Friday.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes  No

Description: Well stocked with bound books, paperbacks, and magazines with plenty of room to sit and read. Area is used for educational programs by the teacher.

Are legal references available to inmates? Yes  No

Working agreement with local public library? Yes  No

Source of publications in library Donations

Hours Library open to inmates 0900-1100 Monday thru Friday

COMMENTS: Librarian/Teacher employed by County.

This is the only jail with a full fledged library.

The overall rating of this section is Good.

RECREATION

Does jail provide TV for inmates? Yes  No

Is there an outside exercise area? Yes  No

How often is area used? N/A

Are radios allowed in the jail? Yes  No

Is a staff member in charge of recreation? Yes  No

Are facilities such as YMCA etc. utilized? Yes  No

Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Basketball, Volley ball, Pool Table, Ping Pong, Weights, Punching Bag.

COMMENTS: Recreation Officer schedules and oversees recreation.

The large indoor recreation area is open daily 0900 - 2130 for a variety of supervised activities.

With the exception of no outdoor area, the overall rating of this section is Good.

COMMISSARY

Does jail have a commissary? Yes  No

Items available Cigarettes, candy, soda, toilet articles, cards, etc.

If no commissary, what arrangements are made? N/A

Who operates commissary? staff

What is done with profits from sales? Recreation fund for inmates

COMMENTS: The overall rating of this section is Good.

COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment

Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No

Are part time counselors employed? Yes  No

Are volunteers used in counseling? Yes  No

Do you get help from State Agencies? Yes  No

What agencies? \_\_\_\_\_

COMMENTS: Social worker is employed by the department and does most of the counseling.

The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No

Does inmate have to serve set portion of sentence before becoming eligible? Yes  No

Estimated percent of failures? 25%

Estimated percent of successes? 75%

How much board is charged? \$5.00 per day

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? Daily By Whom? Work release officer

What do you think of the Work Release Program? Good with correct supervision

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$62,192.00

Board paid by inmates - \$ 6,680.00

The overall rating of this section is Good

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What activities and programs are available? N/A

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COMMENTS: All programs are available to all classes of inmates.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Jail Administrator

What punishments are given for infractions? Lock up, loss of privileges, loss of good time

Is segregation used at this facility? Yes  No

For what reasons? Disciplinary - Inmate Safety - Mentally Disturbed

\_\_\_\_\_

What is the longest an inmate would be in segregation? 24 hours

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? All

\_\_\_\_\_

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: Rules for inmates shall spell out the possible penalties for infractions.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 6 man 1  7 man 3  Other 1 man - 32; 8 man - 3; 9 man - 1; 18 man - 1

Square footage per inmate per cell Fifty six (56) sq. ft.

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security No Against pests

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair  Poor

Condition of walls? Good  Fair  Poor

Condition of ceilings? Good  Fair  Poor

Condition of cat walks? N/A Good  Fair  Poor

Condition of floors? See Comments Good  Fair  Poor

Condition of paint? See Comments Good  Fair  Poor

Condition of cells? Good  Fair  Poor

Condition of windows? Good  Fair  Poor

Condition of Bunks? Good  Fair  Poor

Condition of visiting area? Good  Fair  Poor

Number of exits from cell block? Two (2)

COMMENTS: Floors are badly in need of painting.

The entire security area should be painted.

Multiple occupancy cells tend to cause management problems.

A smoke detecting system has been installed throughout the jail.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair  Poor

Condition of toilets? Good  Fair  Poor

Condition of lavatories? Good  Fair  Poor

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes  No

COMMENTS: Paint will not adhere to the shower stalls thus presentent a potential unsanitary condition.

Toilets and lavatories should be thoroughly cleaned every day.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: There are no lights in the multiple occupied cells, the light is outside and shines in causing plenty of light on that side, but very poor light on the other side.

The overall rating of this section is Fair.

SHERIFF'S COMMENTS: The former Portland Municipal Jail, which had been operated as an annex to the County Jail, was closed during 1979.

The Sheriff sees the juvenile situation as one of the major problems at his facility. Discussions with the Sheriff of York County have been held in regard to some possible regional agreement between the two counties insofar as the housing of certain inmates is concerned.

FUTURE PLANS: Feasibility study for renovation or new construction to be conducted.

The juvenile situation is a high priority item to be addressed.

The communications section is to be moved from the jail proper thus allowing more space for jail administration.

RECOMMENDATIONS: One of the most glaring deficiencies at this facility is the lack of an outside exercise/recreation area.

The male juvenile problem should be addressed at once.

The poor lighting and ventilating systems should be studied and brought up to standard.

Very serious thought must be given to new construction as renovating is very expensive and cuts down capacity by at least half.

OVERALL RATING:                      Good   X      Fair         Poor

COUNTY JAIL INSPECTION REPORT

October 3, 1979

FRANKLIN COUNTY JAIL

Farmington, Maine

Ronald Durrell, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Franklin County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>10</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>0</u>
Jail Attendants (PT)	<u>6</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Female:

Matrons (FT)	<u>0</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>1</u>
Matrons (PT)	<u>6</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Average Overnight Population:

Adult

Male	<u>8.3</u>
Female	<u>less than 1</u>
Total	<u>8.3</u>

Juvenile

Male	<u>less than 1</u>
Female	<u>0</u>
Total	<u>less than 1</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>449</u>
Female	<u>31</u>
Total	<u>480</u>

Juvenile

Male	<u>63</u>
Female	<u>14</u>
Total	<u>77</u>

Total Sentenced:

Adult

Male 168  
 Female 5  
 Total 173

Juvenile

Male 2  
 Female 0  
 Total 2

Suicides:

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Deaths (Other than Suicides):

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Escapes:

Adult

Male 2 (1 from educational release)  
 (1 from work release)  
 Female 0  
 Total 2

Juvenile

Male 0  
 Female 0  
 Total 0

Number of Inmates Boarded for other Counties 10  
 Number of Inmates Boarded for State Institutions 1

COUNTY JAIL INSPECTION REPORT

COUNTY: Franklin DATE: October 3, 1979  
 SHERIFF: Ronald Durrell PHONE: 778-2680  
 CHAIRMAN, COUNTY COMMISSIONERS: Stanton Yeaton  
 Date Constructed: 1889 Date Renovated: \_\_\_\_\_  
 or or  
 Capacity: Male 16 Female 1 Juv.(M) 1 Juv.(F) 1 Total 17

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_  
 File Folder record keeping system? Yes X No \_\_\_\_\_  
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_  
 Sick or injured persons accepted from other agencies? Yes X No \_\_\_\_\_  
 Thorough search of new inmate? Yes X No \_\_\_\_\_  
 Receipt given for money and valuables taken? See Comments Yes \_\_\_\_\_ No \_\_\_\_\_  
 Is a Jail Log maintained? Yes X No \_\_\_\_\_  
 Telephone available to incoming prisoners? Yes X No \_\_\_\_\_  
 How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: Money and valuables are entered on booking card which is signed by inmate and officer upon entering and leaving the jail.  
A policies and procedures manual has been written covering the operation of the jail.  
Standard #16 under Administration shall be complied with.  
The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0800 Dinner 1200 Supper 1700

Written, three-week menu available? Yes  No

Coffee, Tea or Milk served at each meal? Yes  No

Païd Cook or Supervisor? Yes  No

Special Thanksgiving and Christmas Dinners? Yes  No

Food withheld as punishment? Yes  No

Fire extinguisher in preparation area? Yes  No

Special diets served per order of doctor? Yes  No

Any food, canned or otherwise, stored on floor? Yes  No

Thermometer in each refrigerator? Yes  No

Refrigerated food stored properly, covered etc.? Yes  No

Full set of cutlery issued to inmates at mealtime? Yes  No

Control system for issuing and return of cutlery? Yes  No

COMMENTS: There are fifteen (15) hours between the evening meal and breakfast, fourteen (14) hours should be the maximum.

Food is prepared in the kitchen of the Sheriff's quarters by his wife.

The quality of food is good and the quantity is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? N/A Yes  No

Condition of counters Good  Fair  Poor

Condition of tables Good  Fair  Poor

Condition of shelves Good  Fair  Poor

Condition of utensils Good  Fair  Poor

Condition of Equipment Good  Fair  Poor

Hand washing facilities available? Yes  No

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Removed from kitchen after each meal

Condition of refrigerators Good

Dishwashing machine used? Yes  No

Method of pest and vermin control Own control method

Ample supply of hot water? Yes  No

Exhaust hood over stove? Yes  No

Who inspects? Sheriff

Overall sanitary condition? Good  Fair  Poor

COMMENTS: Exhaust fan in wall to rid the area of odors, smoke etc.

Inmate help is not used in the kitchen of this facility.

The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Once a week

Blankets laundered? Every two to three weeks

Number of showers available? Two (2)

Type of ventilating system? Gravity system

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Laundry is done once a week for the inmates.

The entire security area is in need of painting.

The housekeeping routine should be more strictly enforced.

The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? 1/2 hour By whom? Officer on duty

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Every 30 minutes

Other than dispatcher, number of officers on duty:

1st Shift? 2 2nd Shift? 2 3rd Shift? 2

How much of shift spent in cell block? 75% of shift

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? When needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Shift changes

Do inmates ever act as turnkeys? Yes  No

COMMENTS: By having two (2) corrections officers on duty each shift the custody and security problems have been reduced to a bare minimum.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Every 1/2 hour

Is there communication between the female area and desk? Yes      No X

Which of the following are available to females?

Counseling	<u>X</u>	Recreation	<u>X</u>	Library	<u>X</u>
GED	<u>X</u>	Visiting	<u>X</u>	Church	<u>X</u>
AA Meetings	<u>X</u>	Others	<u>Family Counseling</u>		

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes      No X

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: This area was completely renovated in 1978.

There is now 24 hour matron coverage when there is a female inmate.

This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes      No X

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Every 1/2 hour

Are there any programs for juveniles? Yes      No X

Such as: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What alternatives are tried other than incarceration? Intake Workers

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: The physical lay out of this facility is such that either an adult

female, a juvenile female, or a juvenile male may be incarcerated, but no more

than one of one class of inmate at a time.

This facility is cleared to house juveniles.

The overall rating of this section is Fair as there are no programs for juveniles.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes X No     

    If so, how much     \$10.00    

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

    If so, length of time locked up     24 hours then a hearing is held    

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: Due to the small population at this facility, the control and discipline

problems are minimal.

The constant presence of an officer also deters problems.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail?     N/A    

If no doctor, how are complaints of illness handled? Doctor is called and comes to  
jail. Taken to emergency room at local hospital.

Are any staff medically trained? Yes      No X

    Degree of Training:     N/A    

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request form

Where are medical records kept? In medical records file

Are inmates who are incarcerated for more than forty-eight hours  
    given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental  
    Health Institutes? Yes      No X

Can ill inmates be segregated? Yes      No X

Is treatment ever refused? Yes      No X

COMMENTS: The County is unable to employ a doctor who will make regular visits to

the jail.

There is good and prompt response when a doctor is called.

Serious thought should be given to at least some basic medical training to the  
corrections officers.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Fair.

**CONTINUED**

**1 OF 4**

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? One (1)

Times of day visiting allowed? Sat. 1400 - 1600

Total number of hours per week? Two (2) hours

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes      No X

Explain     

Visiting withheld as punishment? Yes X No     

Condition of visiting area: Good      Fair      Poor X

COMMENTS: The number of visiting days per week should be increased.

The present visiting area is very insecure.

The overall rating of this section is Poor.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes      No X

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: There are no church services conducted, but clergymen come in upon request.

The overall rating of this section is Fair.

LIBRARY

Is there a library in the jail? Yes      No X

Description: N/A

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes X No     

Source of publications in library Donations

Hours Library open to inmates Anytime

COMMENTS: There is an assortment of books available to the inmates, but no library as such.

The overall rating of this section is Poor.

RECREATION

Does jail provide TV for inmates? Yes X No     

Is there an outside exercise area? See Comments Yes X No     

How often is area used? Daily

Are radios allowed in the jail? Yes  No

Is a staff member in charge of recreation? Yes  No

Are facilities such as YMCA etc. utilized? Yes  No

Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Football-Horseshoes-Badminton-Weights

COMMENTS: There is no secure outside area, but inmates are taken out under supervision of officers.

The overall rating of this section is Fair.

COMMISSARY

Does jail have a commissary? Yes  No

Items available N/A

If no commissary, what arrangements are made? Corrections Officer make a daily store run

Who operates commissary? N/A

What is done with profits from sales? N/A

COMMENTS: The population is so small that a full fledged commissary is not feasible.  
The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes \_\_\_ No X  
Are part time counselors employed? Yes \_\_\_ No X  
Are volunteers used in counseling? Yes \_\_\_ No X  
Do you get help from State Agencies? Yes \_\_\_ No X

What agencies? N/A

COMMENTS: Even though the jail is small there should be a counseling program  
made available. There are various local agencies that offer counseling in  
numerous areas.  
The overall rating of this section is Fair.

WORK RELEASE

Do you have a work release program? Yes X No \_\_\_

Does inmate have to serve set portion of sentence before  
becoming eligible? Yes X No \_\_\_

Estimated percent of failures? 20%

Estimated percent of successes? 80%

How much board is charged? \$5.00 per day (working)

Does inmate have to get own employment? Yes X No \_\_\_

Are checks made of the inmate on the job? Yes X No \_\_\_

How often? Weekly By Whom? Jail Administrator

What do you think of the Work Release Program? Good Program

Does program cause contraband problems? Yes \_\_\_ No X

Is an inmate given a second chance? Yes X No \_\_\_

COMMENTS: Amount earned by inmates - \$10,592.00

Board paid by inmates - \$2,905.00

The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: Program available to deserving and qualified inmates.

The overall rating of this section is Good.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The female and juvenile population of this facility is never more than one and most times none therefore all programs are on an individual basis.

The overall rating of this section is Fair.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time,  
lock up

Is segregation used at this facility? Yes  No

For what reasons? Disciplinary

What is the longest an inmate would be in segregation? 48 hours

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? All

Who investigates inmate complaints? Jail Administrator and Sheriff

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: The overall rating of this section is Good.

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BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man 5 4 man 1 Other 1 man - 2

Square footage per inmate per cell Thirty two (32)

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security  Against pests No

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair  Poor

Condition of walls? Good  Fair  Poor

Condition of ceilings? Good  Fair  Poor

Condition of cat walks? N/A Good  Fair  Poor

Condition of floors? Good  Fair  Poor

Condition of paint? Good  Fair  Poor

Condition of cells? Good  Fair  Poor

Condition of windows? Good  Fair  Poor

Condition of Bunks? Good  Fair  Poor

Condition of visiting area? Good  Fair  Poor

Number of exits from cell block? First floor - 2; Second floor - 1

COMMENTS: A portion of the area formerly occupied by the Civil Emergency Prepared-  
ness has been renovated into office space for the Sheriff's Department. The  
renovation enlarged the administrative area, but did not add to the jail  
capabilities.  
With constant maintenance the present building can be used until a new jail is  
constructed.  
The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair  Poor

Condition of toilets? Good  Fair  Poor

Condition of lavatories? Good  Fair  Poor

Does jail have laundry? Yes  No

If not, how is laundry done? Laundry is done for the inmates once a week.

Is plumbing inspected locally? Yes  No

COMMENTS: The overall rating of this section is Poor.

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? Bare bulb in ordinary socket

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: The overall rating of this section is Poor.

SHERIFF'S COMMENTS: The Sheriff feels that new construction and not renovation would be less costly over the long run.

FUTURE PLANS: The citizens' committee strongly recommends a new facility and will remain active until a solution to the problem is arrived at.  
Money is to be set aside by the Commissioners to fund a feasibility or architectural study of the jail.

RECOMMENDATIONS: A strong preventative maintenance program should be followed to maintain this facility at a minimum level of standards so it may remain open until a new or renovated facility is ready.

OVERALL RATING: Good \_\_\_ Fair X Poor \_\_\_

The physical plant has to be rated as Poor.

COUNTY JAIL INSPECTION REPORT

October 19, 1979

HANCOCK COUNTY JAIL

Ellsworth, Maine

Harland Urghart, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Hancock County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>4</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>0</u>
Jail Attendants (PT)	<u>0</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Female:

Matrons (FT)	<u>0</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>1</u>
Matrons (PT)	<u>3</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>Cook - 1</u>

Average Overnight Population:

Adult

Male	<u>7</u>
Female	<u>0</u>
Total	<u>7</u>

Juvenile

Male	<u>0</u>
Female	<u>0</u>
Total	<u>0</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>541</u>
Female	<u>42</u>
Total	<u>583</u>

Juvenile

Male	<u>45</u>
Female	<u>4</u>
Total	<u>49</u>

Total Sentenced:

Adult

Male 37  
 Female 0  
 Total 37

Juvenile

Male 0  
 Female 0  
 Total 0

Suicides:

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Deaths (Other than Suicides):

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Escapes:

Adult

Male 0  
 Female 0  
 Total 0

Juvenile

Male 0  
 Female 0  
 Total 0

Number of Inmates Boarded for other Counties 9  
 Number of Inmates Boarded for State Institutions 0

COUNTY JAIL INSPECTION REPORT

COUNTY: Hancock DATE: October 19, 1979

SHERIFF: Harland Urghart PHONE: 667-8466

CHAIRMAN, COUNTY COMMISSIONERS: John E. Jordan, Jr.

Date Constructed: 1856 Date Renovated: 1979

Capacity: Male 7 Female - Juv. (M) - Juv. (F) - Total 7

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No    

File Folder record keeping system? Yes X No    

Juvenile records: Separate? X Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No    

Sick or injured persons accepted from other agencies? Yes     No X

Thorough search of new inmate? Yes X No    

Receipt given for money and valuables taken? Yes X No    

Is a Jail Log maintained? Yes X No    

Telephone available to incoming prisoners? Yes X No    

How many calls allowed and to whom? - No. ? Within reason    

COMMENTS: Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

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FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1200 Supper 1700

Written, three-week menu available? Yes  No

Coffee, Tea or Milk served at each meal? Yes  No

Paid Cook or Supervisor? Yes  No

Special Thanksgiving and Christmas Dinners? Yes  No

Food withheld as punishment? Yes  No

Fire extinguisher in preparation area? Yes  No

Special diets served per order of doctor? Yes  No

Any food, canned or otherwise, stored on floor? Yes  No

Thermometer in each refrigerator? Yes  No

Refrigerated food stored properly, covered etc.? Yes  No

Full set of cutlery issued to inmates at mealtime? Yes  No

Control system for issuing and return of cutlery? Yes  No

COMMENTS: Food is prepared in the kitchen which used to be the Sheriff's  
quarters by a full time county paid cook.  
No inmate help is involved with the operation of the kitchen.  
The quality of food is good and the quantity served is ample.  
The overall rating of this section is Good.

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SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? See Comments Yes  No

Condition of counters Good  Fair  Poor

Condition of tables Good  Fair  Poor

Condition of shelves Good  Fair  Poor

Condition of utensils Good  Fair  Poor

Condition of Equipment Good  Fair  Poor

Hand washing facilities available? Yes  No

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Outside in dumpster

Condition of refrigerators Good

Dishwashing machine used? Yes  No

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes  No

Exhaust hood over stove? Yes  No

Who inspects? Jail Administrator

Overall sanitary condition? Good  Fair  Poor

COMMENTS: Other than the cook, there is no kitchen help.  
The overall rating of this section is Good.

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SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire Retardant

Sheets furnished? Yes

Sheets changed and laundered? Weekly

Blankets laundered? Every two (2) weeks

Number of showers available? One (1)

Type of ventilating system? Windows opened

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: The maximum number of inmates is seven (7) and only the first floor is used.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? twice per shift By whom? Corrections officer on duty

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Hourly

Other than dispatcher, number of officers on duty:

1st Shift? 1 2nd Shift? 1 3rd Shift? 1

How much of shift spent in cell block? 50%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? When necessary

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Hourly

Do inmates ever act as turnkeys? Yes  No

COMMENTS: Cell checks should be conducted at least every thirty (30) minutes and the results entered on the jail log.

The number of officers on duty on each shift will have to be increased when the new facility is opened.

For the present facility, the overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes \_\_\_ No \_\_\_

How long are females held at this facility? \_\_\_\_\_

Do male officers enter female area without a Matron? Yes \_\_\_ No \_\_\_

Do females have to go through male section? Yes \_\_\_ No \_\_\_

How often are females checked for their well being? \_\_\_\_\_

Is there communication between the female area and desk? Yes \_\_\_ No \_\_\_

Which of the following are available to females?

Counseling	___	Recreation	___	Library	___
GED	___	Visiting	___	Church	___
AA Meetings	___	Others	___		

Number of exits from female section? \_\_\_\_\_

Do females eat in their cell or room? Yes \_\_\_ No \_\_\_

Would a female ever be put on trustee status? Yes \_\_\_ No \_\_\_

Would a female ever be put on work release? Yes \_\_\_ No \_\_\_

Condition of female section: Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: This facility is not cleared to house females.

The new facility will have the capability of housing two (2) adult females.

JUVENILES

How long are juveniles held at this facility? \_\_\_\_\_

Is matron coverage present for female juveniles? Yes \_\_\_ No \_\_\_

Communications between juvenile areas and desk? Yes \_\_\_ No \_\_\_

Where are juveniles taken to be locked up? \_\_\_\_\_

Do juveniles have to go through the adult area? Yes \_\_\_ No \_\_\_

How often are juveniles checked? \_\_\_\_\_

Are there any programs for juveniles? Yes \_\_\_ No \_\_\_

Such as: \_\_\_\_\_

What alternatives are tried other than incarceration? \_\_\_\_\_

Condition of female juvenile area? Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Condition of male juvenile area? Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: This facility is not cleared to house juveniles.

The new facility will have the capability of housing either two (2) female or two (2) male juveniles.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes  No

Any segregating of classes of inmates done at this jail? Yes  No

Is there a "plan of the day" for inmates? Yes  No

Are any inmates given authority over others? Yes  No

Are inmates allowed to have money with them? Yes  No

If so, how much N/A

Is good time taken away as a form of discipline? Yes  No

Do you use lock up as punishment? Yes  No

If so, length of time locked up N/A

Are inmates charged for destroying property? Yes  No

Is the population in constant lockup? Yes  No

Is a jail officer on duty at all times? Yes  No

Are mechanical monitoring devices used? Yes  No

COMMENTS: For this present limited capacity jail, the overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes  No

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Taken to emergency room of local hospital

Are any staff medically trained? Yes  No

Degree of Training: 4 - CRR and Basic First Aid

Medication kept under lock and key? Yes  No

How are complaints of illness reported? Word to officer on duty

Where are medical records kept? Personal folder

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes  No

Are the services of a psychiatrist or psychologist available? Yes  No

Is there a problem with services from State of Maine Mental Health Institutes? Yes  No

Can ill inmates be segregated? Yes  No

Is treatment ever refused? Yes  No

COMMENTS: The services of a local doctor should be contracted for and two visits a week should be made to the jail.

Standard #8 under Medical and Health Services shall be complied with.

For the size of the population at the present time, the overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Two (2)

Times of day visiting allowed? Wednesday 1300 - 1600; Saturday 1300 - 1600

Total number of hours per week? Six (6) hours

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes      No X

Explain     

Visiting withheld as punishment? Yes      No X

Condition of visiting area: Good      Fair      Poor     

COMMENTS: Visiting has to be held in the dispatcher's office which is very congested and offers very little security.

The overall rating of this section is Poor.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: When requested the clergyman of choice is contacted to come to the jail.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes      No X

Description:     

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes      No X

Source of publications in library N/A

Hours Library open to inmates N/A

COMMENTS: There are a few books, paperbacks, and magazines available to the inmates.

The overall rating of this section is Poor.

RECREATION

Does jail provide TV for inmates? Yes X No     

Is there an outside exercise area? Yes      No X

How often is area used? N/A

Are radios allowed in the jail? Yes  No   
Is a staff member in charge of recreation? Yes  No   
Are facilities such as YMCA etc. utilized? Yes  No   
Are there scheduled recreation periods? Yes  No   
What is furnished for recreation equipment? Table games for use inside

COMMENTS: An outside exercise area will be a part of the new facility.

The overall rating of this section is Poor.

#### COMMISSARY

Does jail have a commissary? Yes  No   
Items available N/A  
If no commissary, what arrangements are made? Daily store run by an officer.  
Who operates commissary? N/A  
What is done with profits from sales? N/A

COMMENTS: The population size does not warrant a fully stocked commissary.

The overall rating of this section is Fair.

#### COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
Are part time counselors employed? Yes  No   
Are volunteers used in counseling? Yes  No   
Do you get help from State Agencies? Yes  No   
What agencies? N/A

COMMENTS: There is very little if any counseling done at this facility.

The overall rating of this section is Poor.

#### WORK RELEASE

Do you have a work release program? Yes  No   
Does inmate have to serve set portion of sentence before becoming eligible? Yes  No   
Estimated percent of failures? None  
Estimated percent of successes? 100%  
How much board is charged? \$5.00 each working day  
Does inmate have to get own employment? Yes  No   
Are checks made of the inmate on the job? Yes  No

How often? 3 times week By Whom? Jail Administrator

What do you think of the Work Release Program? Good

Does program cause contraband problems? Yes  No   
Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$1,927.00

Board paid by inmates - \$ 820.00

The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? Yes \_\_\_ No \_\_\_

COMMENTS: The overall rating of this section is Poor.

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\_\_\_\_\_  
\_\_\_\_\_

Are all activities and programs made available to female and juvenile inmates? Yes \_\_\_ No \_\_\_

If not, why not? N/A

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What activities and programs are available? N/A

\_\_\_\_\_  
\_\_\_\_\_  
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COMMENTS: \_\_\_\_\_

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\_\_\_\_\_

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes \_\_\_ No X

Are inmates advised of the penalties for infractions? Yes \_\_\_ No X

Is there a disciplinary board for infractions? Yes \_\_\_ No X

Can the accused call witnesses? Yes \_\_\_ No X

Who makes the final review of the penalty imposed? Jail Administrator

What punishments are given for infractions? Loss of privileges

\_\_\_\_\_  
\_\_\_\_\_

Is segregation used at this facility? Yes \_\_\_ No X

For what reasons? N/A

\_\_\_\_\_  
\_\_\_\_\_

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? Yes \_\_\_ No \_\_\_

If so, what privileges? N/A

\_\_\_\_\_  
\_\_\_\_\_

Who investigates inmate complaints? Investigator

Is there a due process system at this jail? Yes \_\_\_ No X

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: When the new facility is opened, there will be a due process system

and policies and procedures covering infractions and offenses.

The overall rating of this section is Poor.

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BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell Fifty-five (55)

Is there dayroom space? Yes \_\_\_\_\_ No

Is there a dining area? Yes \_\_\_\_\_ No

Are windows screened? Security  Against pests  No

Are cell doors gang locked? Yes \_\_\_\_\_ No

Condition of roof? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of walls? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of ceilings? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of cat walks? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of floors? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of paint? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cells? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of windows? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of Bunks? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of visiting area? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Number of exits from cell block? Two (2)

COMMENTS: This jail was closed after a fire on January 10, 1979 destroyed a portion of the cell block. After some renovating of the first floor, the facility was allowed to reopen on a limited capacity basis to house up to seven (7) inmates until the opening of the new facility. The new jail is due to open sometime in January 1980.

The overall rating of this section is Poor.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of toilets? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of lavatories? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_\_\_ No

COMMENTS: The plumbing is adequate for the size of the allowed population.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_\_\_ No

If not, what type? Plain bulb in ordinary socket

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes \_\_\_\_\_ No

COMMENTS: The overall rating of this section is Poor.

SHERIFF'S COMMENTS: Will maintain the present jail at a humane and safe level  
of standards until the new facility is opened.

FUTURE PLANS: None at present.

RECOMMENDATIONS: Additional staff be hired and trained before the new jail is  
operational

OVERALL RATING:            Good         Fair   X      Poor

COUNTY JAIL INSPECTION REPORT

October 15, 1979

KENNEBEC COUNTY JAIL

Augusta, Maine

Leo Bazinet, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Kennebec County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

<u>Male:</u>		<u>Female:</u> N/A	
Jail Attendants (FT)	<u>7</u>	Matrons (FT)	<u>          </u>
Counselors (FT)	<u>2</u>	Counselors (FT)	<u>          </u>
Cook (FT)	<u>2</u>	Cook (FT)	<u>          </u>
Jail Attendants (PT)	<u>6</u>	Matrons (PT)	<u>          </u>
Counselors (PT)	<u>          </u>	Counselors (PT)	<u>          </u>
Other (PT)	<u>          </u>	Other (PT)	<u>          </u>

Average Overnight Population: N/A

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>          </u>	Male	<u>          </u>
Female	<u>          </u>	Female	<u>          </u>
Total	<u>          </u>	Total	<u>          </u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

N/A

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>          </u>	Male	<u>          </u>
Female	<u>          </u>	Female	<u>          </u>
Total	<u>          </u>	Total	<u>          </u>

Total Sentenced: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Suicides: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Deaths (Other than Suicides): N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Escapes: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Number of Inmates Boarded for other Counties N/A

Number of Inmates Boarded for State Institutions N/A

COUNTY JAIL INSPECTION REPORT

COUNTY: Kennebec DATE: October 15, 1979

SHERIFF: Leo Bazinet PHONE: 623-3591

CHAIRMAN, COUNTY COMMISSIONERS: Charles Morsehead

Date Constructed: \_\_\_\_\_ Date Renovated: 1979

Capacity: Male 34 Female 0 Juv.(M) 0 Juv.(F) 0 Total 34

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_

File Folder record keeping system? Yes X No \_\_\_\_\_

Juvenile records: Separate? X Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_

Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X

Thorough search of new inmate? Yes X No \_\_\_\_\_

Receipt given for money and valuables taken? See Comments Yes \_\_\_\_\_ No \_\_\_\_\_

Is a Jail Log maintained? Yes X No \_\_\_\_\_

Telephone available to incoming prisoners? Yes X No \_\_\_\_\_

How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: Inmate and officer sign property card for money in and out.

Allowed three calls (personal) per week.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1200 Supper 1700

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No X   

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes X No     

Thermometer in each refrigerator? Yes      No X   

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: There shall be no food, canned or otherwise, stored on the floor.

Pallets shall be used when there is not ample shelf space.

There shall be a thermometer in the refrigerator.

The quality of food is good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes      No X   

Condition of counters Good      Fair X    Poor     

Condition of tables Good      Fair X    Poor     

Condition of shelves Good      Fair X    Poor     

Condition of utensils Good      Fair X    Poor     

Condition of Equipment Good      Fair X    Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Fair

Condition of paint Fair

Condition of floors Fair

How is garbage handled? Garbage Disposal

Condition of refrigerators Fair

Dishwashing machine used? Yes X No     

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Jail Administrator

Overall sanitary condition? Good      Fair X    Poor     

COMMENTS: The general housekeeping in the kitchen needs improvement.

Inmate kitchen help shall wear aprons or whites and hair restraints.

The kitchen area should be completely renovated.

The overall rating of this section is Fair.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes X No     

Ample Cleaning supplies? Yes X No     

Plan for vermin control? Yes X No     

Cleaning tools cleaned and stored after use? Yes X No     

Plumbing fixtures cleaned each day? Yes X No     

Covered receptacles furnished for trash? Yes      No X

Condition of floors: Clean X Dirty      Dusty      Need Repair     

Condition of walls: Clean X Dirty      Dusty      Need Repair     

Condition of cells or rooms: Clean X Dirty      Cluttered     

Condition of paint: Good      Fair X Poor     

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Weekly

Blankets laundered? Weekly

Number of showers available? Six (6)

Type of ventilating system? None (see comments)

Laundry available to inmates? Yes X No     

Food allowed in cell block? Yes      No X

Are sanitation inspections conducted? Yes X No     

By whom? Jail Administrator

Overall condition sanitation wise? Good X Fair      Poor     

COMMENTS: Exhaust fans are to be installed on roof which will draw air up through  
a network of vents throughout the main cell block.  
Some areas are already in need of paint.  
The overall cleanliness was the best in years.  
The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes X No     

How Often? Daily By whom? Jail Administrator and Correctional Officer

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes X No     

How often are cell checks conducted? See comments

Other than dispatcher, number of officers on duty:  
 1st Shift? 3 2nd Shift? 2 3rd Shift? 1

How much of shift spent in cell block? 90%

Is a second set of keys available in case of an emergency? Yes X No     

How often are shake downs conducted? Every two (2) weeks.

Are inmates searched every time they enter the block? Yes X No     

How often are head counts conducted? Two to three times daily

Do inmates ever act as turnkeys? Yes      No X

COMMENTS: Cell checks are made constantly on the first and second shifts and hourly  
on the third shift. The third shift checks should be made at least every  
30 minutes.  
There are presently three (3) vacancies on the jail staff. Efforts are being  
made to fill them through CETA.  
There should be one officer per floor per shift for minimum coverage.  
The overall rating of this section is Fair.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes \_\_\_ No \_\_\_

How long are females held at this facility? \_\_\_\_\_

Do male officers enter female area without a Matron? Yes \_\_\_ No \_\_\_

Do females have to go through male section? Yes \_\_\_ No \_\_\_

How often are females checked for their well being? \_\_\_\_\_

Is there communication between the female area and desk? Yes \_\_\_ No \_\_\_

Which of the following are available to females?

Counseling	___	Recreation	___	Library	___
GED	___	Visiting	___	Church	___
AA Meetings	___	Others	___		

Number of exits from female section? \_\_\_\_\_

Do females eat in their cell or room? Yes \_\_\_ No \_\_\_

Would a female ever be put on trustee status? Yes \_\_\_ No \_\_\_

Would a female ever be put on work release? Yes \_\_\_ No \_\_\_

Condition of female section: Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: Adult females are taken to Androscoggin for incarceration.

This facility is not cleared to house females.

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JUVENILES

How long are juveniles held at this facility? \_\_\_\_\_

Is matron coverage present for female juveniles? Yes \_\_\_ No \_\_\_

Communications between juvenile areas and desk? Yes \_\_\_ No \_\_\_

Where are juveniles taken to be locked up? \_\_\_\_\_

Do juveniles have to go through the adult area? Yes \_\_\_ No \_\_\_

How often are juveniles checked? \_\_\_\_\_

Are there any programs for juveniles? Yes \_\_\_ No \_\_\_

Such as: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What alternatives are tried other than incarceration? Intake Worker

\_\_\_\_\_

\_\_\_\_\_

Condition of female juvenile area? Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Condition of male juvenile area? Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: Juveniles are taken to the Maine Youth Center, Androscoggin County Jail,

or Penobscot County Jail.

This facility is not cleared to house juveniles.

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INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes X No     

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes      No X

If so, how much N/A

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

If so, length of time locked up three (3) to five (5) days at most.

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: Inmates are classified when they enter this facility and are assigned to  
either maximum, medium, or minimum security in accordance with the results.  
The maximum security area has an inter-communications system to the main desk.  
The physical lay out of this jail tends to make inmate control more difficult,  
therefore, warrants more inside corrections officers.  
The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Doctor's office or emergency  
room at local hospital.

Are any staff medically trained? Yes      No X

Degree of Training: N/A

Medication kept under lock and key? Yes      No X

How are complaints of illness reported? Request slip filled out by inmate.

Where are medical records kept? Inmate folder

Are inmates who are incarcerated for more than forty-eight hours  
 given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental  
 Health Institutes? Yes X No     

Can ill inmates be segregated? Yes      No X

Is treatment ever refused? Yes      No X

COMMENTS: The County should attempt to contract for the services of a doctor who  
would visit the jail at least two times a week.  
All medications shall be kept locked up.  
The Kennebec Valley Mental Health Center provides services to the jail.  
Standard #8 under Medical and Health Services shall be complied with.  
The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Four (4)

Times of day visiting allowed? 0900-1100  
Sat. & Sun. 1300-1500 Tues. & Thurs. 1900 - 2100

Total number of hours per week? Twelve (12)

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes X No     

Explain Juveniles must be with parents

Visiting withheld as punishment? Yes      No X

Condition of visiting area: Good      Fair      Poor X

COMMENTS: Visiting is presently held in the dispatcher's office which makes for much  
confusion and has a very high security risk.

The overall rating of this section is Poor.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: Sunday services at 1515 to 1630

Three different clergymen visit the jail every week for counseling the inmates.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes X No     

Description: A good sized room with tables and seats and a large supply of  
bound books, paperbacks, and magazines make up the library.

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes      No X

Source of publications in library Donations

Hours Library open to inmates Anytime

COMMENTS: The overall rating of this section is Good.

RECREATION

Does jail provide TV for inmates? Yes X No     

Is there an outside exercise area? Yes X No     

How often is area used? Daily in good weather.

Are radios allowed in the jail? Yes  No   
Is a staff member in charge of recreation? Yes  No   
Are facilities such as YMCA etc. utilized? Yes  No   
Are there scheduled recreation periods? Yes  No   
What is furnished for recreation equipment? Basketball, volleyball, ping pong,  
and table games.

COMMENTS: The overall rating of this section is Good.

COMMISSARY

Does jail have a commissary? Yes  No   
Items available Cigarettes, candy, crackers, stamps, toilet articles.  
  
If no commissary, what arrangements are made? N/A  
  
Who operates commissary? Jail staff  
What is done with profits from sales? Inmate benefit fund

COMMENTS: The overall rating of this section is Good.

COUNSELING

Is counseling available in the following areas:  
Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
Are part time counselors employed? Yes  No   
Are volunteers used in counseling? Yes  No   
Do you get help from State Agencies? Yes  No   
What agencies? Health and Welfare

COMMENTS: This facility has one of the better counseling programs in the system.  
The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No   
Does inmate have to serve set portion of sentence before becoming eligible? Yes  No   
Estimated percent of failures? 2%  
Estimated percent of successes? 98%  
How much board is charged? \$5.00 per working day  
Does inmate have to get own employment? Yes  No   
Are checks made of the inmate on the job? Yes  No

How often? Weekly By Whom? Work Release Coordinator and Jail Administrator  
What do you think of the Work Release Program? Very Good

Does program cause contraband problems? Yes  No   
Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$28,101.00  
Board paid by inmates - \$ 8,289.00  
The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: Program is available to deserving and eligible inmates, but has been used very little.

The overall rating of this section is Good.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: Females and juveniles are not housed at this facility.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time, lock up.

Is segregation used at this facility? Yes  No

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? N/A

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: The overall rating of this section is Good.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell 64 sq. ft.

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? N/Security Against pests \_\_\_\_\_

Are cell doors gang locked? Yes  No

Condition of roof? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of walls? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of ceilings? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of cat walks? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Condition of floors? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of paint? Good  Fair  Poor \_\_\_\_\_

Condition of cells? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of windows? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of Bunks? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of visiting area? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Number of exits from cell block? Three (3)

COMMENTS: Contract has been awarded for the repair of the roof.

Ceiling in part of jail is wood.

Facility has had a sprinkler system installed throughout.

Catwalks are wood floored with many coats of paint.

Catwalks have been fenced in for safety of inmates and officers.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of toilets? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of lavatories? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_\_\_ No

COMMENTS: Each walk has a toilet, lavatory, and shower which meets the present  
minimum requirements of number of inmates per each fixture.  
The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_\_\_ No

If not, what type? Plain bulb in ordinary socket with pull chain.

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes \_\_\_\_\_ No

COMMENTS: The overall rating of this section is Poor.

SHERIFF'S COMMENTS: The Citizen's Jail Committee is very active and has been joined by representatives from Lincoln and Sagadahoc Counties in a joint effort.

One of the major problems facing the Sheriff is not being able to hire sufficient help to properly cover the operation of the jail.

The communications section and the administrative offices of the department are to be moved to another and separate building.

FUTURE PLANS: A grant has been awarded for the renovating of some of the present office space to useable jail space such as a female area, minimum security area, observation cell and improving visiting area.

RECOMMENDATIONS: A strictly adhered to protective maintenance program should be put into operation to assure that minimum standards are met and maintained so that the present facility can remain operational until a new one can be constructed.

OVERALL RATING: Good  Fair  Poor

COUNTY JAIL INSPECTION REPORT

October 17, 1979

KNOX COUNTY JAIL

Rockland, Maine

Carlton Thurston, Sheriff

COUNTY JAIL INSPECTION REPORT

October 17, 1979

KNOX COUNTY JAIL

Rockland, Maine

Carlton Thurston, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Knox County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT) 8  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) \_\_\_\_\_  
 Jail Attendants (PT) \_\_\_\_\_  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Female:

Matrons (FT) \_\_\_\_\_  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) 1  
 Matrons (PT) 6  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Average Overnight Population:

Adult

Male 9  
 Female 2  
 Total 11

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male 931  
 Female 73  
 Total 1,004

Juvenile

Male 82  
 Female 25  
 Total 107

Total Sentenced:

Adult

Male 115  
 Female 4  
 Total 119

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Suicides:

Adult

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Deaths (Other than Suicides):

Adult

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Escapes:

Adult

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Number of Inmates Boarded for other Counties 22

Number of Inmates Boarded for State Institutions 0

COUNTY JAIL INSPECTION REPORT

COUNTY: Knox County DATE: October 17, 1979

SHERIFF: Carlton Thurston PHONE: 594-5656

CHAIRMAN, COUNTY COMMISSIONERS: Robert Heald

Date Constructed: 1885 Date Renovated: 1977

Capacity: Male 13 Female 2 Juv. (M) 1 <sup>or</sup> Juv. (F) 1 Total 16

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_

File Folder record keeping system? Yes X No \_\_\_\_\_

Juvenile records: Separate? X Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_

Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X

Thorough search of new inmate? Yes X No \_\_\_\_\_

Receipt given for money and valuables taken? Yes X No \_\_\_\_\_

Is a Jail Log maintained? Yes X No \_\_\_\_\_

Telephone available to incoming prisoners? Yes X No \_\_\_\_\_

How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: This facility has a Standard Operating Procedures Manual for the

Corrections Division.

Standard #16 under Administration shall be complied with.

The overall rating for this section is Good.

FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1130 Supper 1700

Written, three-week menu available? Yes  No

Coffee, Tea or Milk served at each meal? Yes  No

Faid Cook or Supervisor? Yes  No

Special Thanksgiving and Christmas Dinners? Yes  No

Food withheld as punishment? Yes  No

Fire extinguisher in preparation area? Yes  No

Special diets served per order of doctor? Yes  No

Any food, canned or otherwise, stored on floor? Yes  No

Thermometer in each refrigerator? Yes  No

Refrigerated food stored properly, covered etc.? Yes  No

Full set of cutlery issued to inmates at mealtime? Yes  No

Control system for issuing and return of cutlery? Yes  No

COMMENTS: Food is prepared in the kitchen of the Sheriff's house.

The wife of the Sheriff prepares the meals and is an employee of the County.

A part time cook fills in when the Sheriff's wife is away.

The quality of food is Good and the quantity served is ample.

The overall rating of this section is Good.

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SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? See Comments Yes  No

Condition of counters Good  Fair  Poor

Condition of tables Good  Fair  Poor

Condition of shelves Good  Fair  Poor

Condition of utensils Good  Fair  Poor

Condition of Equipment Good  Fair  Poor

Hand washing facilities available? Yes  No

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Picked up three times weekly

Condition of refrigerators Good

Dishwashing machine used? Yes  No

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes  No

Exhaust hood over stove? Yes  No

Who inspects? N/A

Overall sanitary condition? Good  Fair  Poor

COMMENTS: Inmated help not used in kitchen at this facility.

The overall rating of this section is Good.

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SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Twice weekly

Blankets laundered? Twice monthly

Number of showers available? Six (6)

Type of ventilating system? Forced air

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Sheriff and Chief Deputy

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Laundry sent out to local laundry once a week.

Staff controls amount and kinds of food allowed inside.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Daily By whom? Correction Officer on Duty

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? 1/2 hour

Other than dispatcher, number of officers on duty:

1st Shift? 1 2nd Shift? 1 3rd Shift? 1

How much of shift spent in cell block? 75%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? When needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Constantly

Do inmates ever act as turnkeys? Yes  No

COMMENTS: Forthcoming federal standards and revised State of Maine Standards will

require the presence of a corrections officer on each floor of a multi-floor

jail. The addition of one officer per shift other than the dispatcher would

bring this facility into compliance.

The overall rating of this section is Good.

ADULT FEMALES

JUVENILES

Is there twenty-four hour matron coverage? See comments Yes X No     

How long are juveniles held at this facility? Sentencing facility

How long are females held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Do male officers enter female area without a Matron? Yes      No X

Communications between juvenile areas and desk? Yes X No     

Do females have to go through male section? Yes      No X

Where are juveniles taken to be locked up? N/A

How often are females checked for their well being? 1/2 hour

Do juveniles have to go through the adult area? Yes      No X

Is there communication between the female area and desk? Yes X No     

How often are juveniles checked? 1/2 hour

Which of the following are available to females?

Are there any programs for juveniles? Yes X No     

- Counseling X Recreation      Library X
- GED X Visiting X Church X
- AA Meetings X Others

Such as: All programs that are available to the adults.

Number of exits from female section? Two (2)

What alternatives are tried other than incarceration? Intake Worker

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: When females are incarcerated there is 24 hour matron coverage.

COMMENTS: This facility is cleared to house juveniles.

This facility is cleared to house females.

The overall rating of this section is Good.

The overall rating of this section is Good.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes  No

Any segregating of classes of inmates done at this jail? Yes  No

Is there a "plan of the day" for inmates? Yes  No

Are any inmates given authority over others? Yes  No

Are inmates allowed to have money with them? Yes  No

If so, how much N/A

Is good time taken away as a form of discipline? Yes  No

Do you use lock up as punishment? Yes  No

If so, length of time locked up 24 hours

Are inmates charged for destroying property? Yes  No

Is the population in constant lockup? Yes  No

Is a jail officer on duty at all times? Yes  No

Are mechanical monitoring devices used? Yes  No

COMMENTS: Inmates are allowed to mingle with other inmates on the floor where they are housed.

The population of this jail is small, therefore, control and discipline problems are minimal.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes  No

Number of weekly visits to jail? On call

If no doctor, how are complaints of illness handled? N/A

Are any staff medically trained? Yes  No

Degree of Training: 2-EMT; 5-Advanced First Aid

Medication kept under lock and key? Yes  No

How are complaints of illness reported? To Corrections Officer on duty

Where are medical records kept? Separate file

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes  No

Are the services of a psychiatrist or psychologist available? Yes  No

Is there a problem with services from State of Maine Mental Health Institutes? Yes  No

Can ill inmates be segregated? Yes  No

Is treatment ever refused? Yes  No

COMMENTS: Mid Coast Mental Health Center provides services when needed.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Three (3) Holidays-1200-1600  
 Times of day visiting allowed? Sun.-0900-1530; Tues.-1900-2100; Thurs.-1800-2000  
 Total number of hours per week? 10 1/2 hours 4 hours on holidays  
 Are contact visits allowed Yes  No   
 Special visits allowed? Yes  No   
 Limitations on who may visit? Yes  No   
 Explain \_\_\_\_\_  
 Visiting withheld as punishment? Yes  No   
 Condition of visiting area: Good  Fair  Poor   
 COMMENTS: The overall rating of this section is Good.

MAIL

Is incoming mail censored? Yes  No   
 Is outgoing mail censored? Yes  No   
 Are there restrictions on what may be received? Yes  No   
 If so, what are they? N/A  
 COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No   
 Are all sects available to the jail? Yes  No   
 Does the jail have a chaplain? Yes  No   
 Are requests for religious participation ever refused? Yes  No   
 COMMENTS: Minister is in jail every Friday for services or counseling.

The overall rating of this section is Fair.

LIBRARY

Is there a library in the jail? Yes  No   
 Description: N/A

Are legal references available to inmates? Yes  No   
 Working agreement with local public library? Yes  No   
 Source of publications in library Donations  
 Hours Library open to inmates N/A

COMMENTS: Each dayroom has a number of books, paperbacks, and magazines available to the inmates on that floor.  
There is no library as such.  
The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes  No   
 Is there an outside exercise area? Yes  No   
 How often is area used? N/A

Are radios allowed in the jail? Yes  No   
Is a staff member in charge of recreation? Yes  No   
Are facilities such as YMCA etc. utilized? Yes  No   
Are there scheduled recreation periods? Yes  No   
What is furnished for recreation equipment? Table games

COMMENTS: The major deficiency at this facility is the lack of an outside exercise area.  
The overall rating of this section is Poor.

COMMISSARY

Does jail have a commissary? Yes  No   
Items available N/A  
If no commissary, what arrangements are made? Deputy makes a store run for the wants and needs of the inmates  
Who operates commissary? N/A  
What is done with profits from sales? N/A

COMMENTS: The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:  
Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
Are part time counselors employed? Yes  No   
Are volunteers used in counseling? Yes  No   
Do you get help from State Agencies? Yes  No   
What agencies? Mental Health and Corrections

COMMENTS: The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No   
Does inmate have to serve set portion of sentence before becoming eligible? Yes  No   
Estimated percent of failures? 30%  
Estimated percent of successes? 70%  
How much board is charged? \$5.00 per working day  
Does inmate have to get own employment? Yes  No   
Are checks made of the inmate on the job? Yes  No   
How often? 10 days By Whom? Sheriff or Chief Deputy  
What do you think of the Work Release Program? Good

Does program cause contraband problems? Yes  No   
Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - Not reported  
Board paid by inmates - \$300.00  
The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: Available to qualified inmates.

The overall rating of this section is Good.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? \_\_\_\_\_

What activities and programs are available? \_\_\_\_\_

COMMENTS: The overall rating of this section is Fair.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of good time - privileges

Is segregation used at this facility? Yes  No

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? N/A

Who investigates inmate complaints? Chief Deputy

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: A due process system is to be instituted at this facility.

The overall rating of this section is Poor.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other, \_\_\_\_\_

Square footage per inmate per cell 60 sq. ft.

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security N/A Against pests N/A

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair  Poor

Condition of walls? Good  Fair  Poor

Condition of ceilings? Good  Fair  Poor

Condition of cat walks? N/A Good  Fair  Poor

Condition of floors? Good  Fair  Poor

Condition of paint? Good  Fair  Poor

Condition of cells? Good  Fair  Poor

Condition of windows? Good  Fair  Poor

Condition of Bunks? Good  Fair  Poor

Condition of visiting area? Good  Fair  Poor

Number of exits from cell block? Two (2)

COMMENTS: Serious thought should be given to enlarging this facility as there are many times that the population exceeds the capacity.

The overall rating of this section is Good.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair  Poor

Condition of toilets? Good  Fair  Poor

Condition of lavatories? Good  Fair  Poor

Does jail have laundry? Yes  No

If not, how is laundry done? Laundry is sent out to a local cleaners once a week.

Is plumbing inspected locally? Yes  No

COMMENTS: The overall rating of this section is Good.

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: The overall rating of this section is Good.

SHERIFF'S COMMENTS: Since the opening of the renovated facility, the Sheriff has included in each budget a request for an outside exercise area, but has been cut each time.

The jail is not large enough to handle the number of inmates sometimes sentenced to or detained here, so they still must call on other counties for help.

FUTURE PLANS: Closed circuit TV for the jail and the outside area surrounding the county complex.

Possible use of the present Sheriff's quarters as a minimum security type facility for work release, etc.

RECOMMENDATIONS: Installation of an outside exercise or recreation area without any further delay.

Give very serious thought to enlarging the present housing area.

OVERALL RATING:                      Good   X      Fair         Poor     

This facility has been very well maintained since it was completely renovated.

COUNTY JAIL INSPECTION REPORT

October 5, 1979

OXFORD COUNTY JAIL

S. Paris, Maine

Alton Howe, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Oxford County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>4</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>1</u>
Jail Attendants (PT)	<u>3</u>
Counselors (PT)	<u>2</u>
Other (PT)	<u>minister(s)</u>

Female:

Matrons (FT)	<u>0</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>0</u>
Matrons (PT)	<u>6</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Average Overnight Population:

Adult

Male	<u>22</u>
Female	<u>0-1</u>
Total	<u>22 (23)</u>

Juvenile

Male	<u>1</u>
Female	<u>0-1</u>
Total	<u>1</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>822</u>
Female	<u>35</u>
Total	<u>857</u>

Juvenile

Male	<u>78</u>
Female	<u>13</u>
Total	<u>91</u>

COUNTY JAIL INSPECTION REPORT

**Total Sentenced:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>89</u>	Male	<u>0</u>
Female	<u>1</u>	Female	<u>0</u>
Total	<u>90</u>	Total	<u>0</u>

**Suicides:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>0</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>0</u>	Total	<u>0</u>

**Deaths (Other than Suicides):**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>0</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>0</u>	Total	<u>0</u>

**Escapes:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>1 (walked off from work detail)</u>	Male	<u>0</u>
Female	<u>0</u>	Female	<u>0</u>
Total	<u>1</u>	Total	<u>0</u>

Number of Inmates Boarded for other Counties 37  
 Number of Inmates Boarded for State Institutions 3

COUNTY: Oxford DATE: October 5, 1979  
 SHERIFF: Alton Howe PHONE: 743-8934  
 CHAIRMAN, COUNTY COMMISSIONERS: Leo MacDonald  
 Date Constructed: 1979 Date Renovated: \_\_\_\_\_  
 Capacity: Male 24 Female 3 Juv. (M) 3 <sup>or</sup> Juv. (F) 3 Total 30

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_  
 File Folder record keeping system? Yes X No \_\_\_\_\_  
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_  
 Sick or injured persons accepted from other agencies? Yes X No \_\_\_\_\_  
 Thorough search of new inmate? Yes X No \_\_\_\_\_  
 Receipt given for money and valuables taken? See Comments Yes \_\_\_\_\_ No X  
 Is a Jail Log maintained? Yes X No \_\_\_\_\_  
 Telephone available to incoming prisoners? Yes X No \_\_\_\_\_  
 How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: Entered on booking sheet, signed by inmate and officer both in and out.

Policies and procedures are in the process of being revised and upgraded.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0600 Dinner 1100 Supper 1700

Written, three-week menu available? Yes  No

Coffee, Tea or Milk served at each meal? Yes  No

Paid Cook or Supervisor? Yes  No

Special Thanksgiving and Christmas Dinners? Yes  No

Food withheld as punishment? Yes  No

Fire extinguisher in preparation area? Yes  No

Special diets served per order of doctor? Yes  No

Any food, canned or otherwise, stored on floor? Yes  No

Thermometer in each refrigerator? Yes  No

Refrigerated food stored properly, covered etc.? Yes  No

Full set of cutlery issued to inmates at mealtime? Yes  No

Control system for issuing and return of cutlery? Yes  No

COMMENTS: The present cook is also an inmate, he is a professional cook and is being paid by the County.

The quality of food is very good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes  No

Condition of counters Good  Fair  Poor

Condition of tables Good  Fair  Poor

Condition of shelves Good  Fair  Poor

Condition of utensils Good  Fair  Poor

Condition of Equipment Good  Fair  Poor

Hand washing facilities available? Yes  No

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Garbage Disposal

Condition of refrigerators Good

Dishwashing machine used? Yes  No

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes  No

Exhaust hood over stove? Yes  No

Who inspects? Sheriff

Overall sanitary condition? Good  Fair  Poor

COMMENTS: Aprons have been ordered and the kitchen help will wear them as well as hair restraints.

The entire kitchen is furnished with new modern equipment.

The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes X No     

Ample Cleaning supplies? Yes X No     

Plan for vermin control? Yes X No     

Cleaning tools cleaned and stored after use? Yes X No     

Plumbing fixtures cleaned each day? Yes X No     

Covered receptacles furnished for trash? Yes      No X

Condition of floors: Clean X Dirty      Dusty      Need Repair     

Condition of walls: Clean X Dirty      Dusty      Need Repair     

Condition of cells or rooms: Clean X Dirty      Cluttered     

Condition of paint: Good X Fair      Poor     

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Two times weekly

Blankets laundered? Weekly

Number of showers available? Six (6)

Type of ventilating system? Forced Air

Laundry available to inmates? Yes X No     

Food allowed in cell block? Yes      No X

Are sanitation inspections conducted? Yes X No     

By whom? Sheriff

Overall condition sanitation wise? Good X Fair      Poor     

COMMENTS: There are metal trash receptacles in each block, but they are not covered.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes X No     

How Often? Daily By whom? Corrections Officer on Duty

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes X No     

How often are cell checks conducted? Every 1/2 hour

Other than dispatcher, number of officers on duty:

1st Shift? 1 2nd Shift? 1 3rd Shift? 1

How much of shift spent in cell block? 100%

Is a second set of keys available in case of an emergency? Yes X No     

How often are shake downs conducted? Weekly

Are inmates searched every time they enter the block? Yes X No     

How often are head counts conducted? Three (3) times daily

Do inmates ever act as turnkeys? Yes      No X

COMMENTS: Considering the physical layout of the jail and the daily average number of inmates, this facility should have a minimum of two (2) officers per shift on duty inside the jail.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Constantly

Is there communication between the female area and desk? Yes X No     

Which of the following are available to females?

Counseling	<u>X</u>	Recreation	<u>X</u>	Library	<u>X</u>
GED	<u>    </u>	Visiting	<u>X</u>	Church	<u>X</u>
AA Meetings	<u>X</u>	Others	<u>    </u>		

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing Facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes X No     

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Every 20 minutes

Are there any programs for juveniles? Yes      No X

Such as: Counseling from school, literacy volunteers.

What alternatives are tried other than incarceration? Intake worker

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: All programs available to the adults should be made available to the juveniles.

This facility is cleared to house juveniles.

The overall rating of this section is Good.

**CONTINUED**

**2 OF 4**

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No       
Any segregating of classes of inmates done at this jail? Yes X No       
Is there a "plan of the day" for inmates? Yes      No X  
Are any inmates given authority over others? Yes      No X  
Are inmates allowed to have money with them? Yes      No X

If so, how much N/A

Is good time taken away as a form of discipline? Yes X No       
Do you use lock up as punishment? Yes X No     

If so, length of time locked up three (3) days at most

Are inmates charged for destroying property? Yes X No       
Is the population in constant lockup? Yes X No       
Is a jail officer on duty at all times? Yes X No       
Are mechanical monitoring devices used? Yes X No     

COMMENTS: Each security classification is locked in their own area thus keeping control and discipline problems to a minimum.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Taken to emergency room of local hospital

Are any staff medically trained? Yes X No     

Degree of Training: 2-EMT's; 2-Advanced First Aid

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip filled out by inmate

Where are medical records kept? Inmate file folder

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental Health Institutes? Yes X No     

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: Tri County Mental Health Center offers services to the jail.

The County should attempt to contract the services of a doctor to visit the jail at least twice a week.

The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Six (6)

Times of day visiting allowed? Mon.Tues.Thurs. 1400-1500; Wed.1900-2000; Sat. 1300-1430; Sun. 1300-1430

Total number of hours per week? Seven (7)

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes      No X

Explain Immediate family only on contact visits

Visiting withheld as punishment? Yes X No     

Condition of visiting area: Good X Fair      Poor     

COMMENTS: The number of days per week of visiting is good, but the length of the visit could be extended.

The overall rating of this section is Good.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The incoming mail is checked for contraband.

The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes X No     

Are requests for religious participation ever refused? Yes      No X

COMMENTS: The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes X No     

Description: A small room with a table and chairs and shelves containing a fair number of bound books, paperbacks, and magazines.

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes      No X

Source of publications in library Donations

Hours Library open to inmates Any time

COMMENTS: The library is small, but adequate for the size of the population.

The overall rating of this section is Good.

RECREATION

Does jail provide TV for inmates? Yes X No     

Is there an outside exercise area? Yes X No     

How often is area used? Daily when the weather permits

Are radios allowed in the jail? Yes  No   
 Is a staff member in charge of recreation? Yes  No   
 Are facilities such as YMCA etc. utilized? Yes  No   
 Are there scheduled recreation periods? Yes  No   
 What is furnished for recreation equipment? Table games, volleyball, basketball.

COMMENTS: The overall rating of this section is Good.  
 \_\_\_\_\_  
 \_\_\_\_\_

COMMISSARY

Does jail have a commissary? Yes  No   
 Items available N/A  
 \_\_\_\_\_  
 If no commissary, what arrangements are made? Store run 2 times weekly  
 \_\_\_\_\_  
 Who operates commissary? N/A  
 What is done with profits from sales? N/A

COMMENTS: The average daily population is large enough to support a small commissary for the benefit of the inmates.  
The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:  
 Drugs  Religion  Mental Health  Employment   
 Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
 Are part time counselors employed? Yes  No   
 Are volunteers used in counseling? Yes  No   
 Do you get help from State Agencies? Yes  No   
 What agencies? Mental Health and Corrections - Human Services

COMMENTS: Tri County Mental Health furnishes some counseling services.  
The overall rating of this section is Fair.  
 \_\_\_\_\_  
 \_\_\_\_\_

WORK RELEASE

Do you have a work release program? Yes  No   
 Does inmate have to serve set portion of sentence before becoming eligible? Yes  No   
 Estimated percent of failures? 1%  
 Estimated percent of successes? 99%  
 How much board is charged? \$5.00 per working day  
 Does inmate have to get own employment? Yes  No   
 Are checks made of the inmate on the job? Yes  No   
 How often? Weekly By Whom? Deputies on patrol

What do you think of the Work Release Program? Very good

Does program cause contraband problems? Yes  No   
 Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$1,599.00  
Board paid by inmates - \$ 785.00  
The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? Yes \_\_\_ No \_\_\_

COMMENTS: A program would be made available if there were eligible inmates requesting it.

The overall rating of this section is Fair.

Are all activities and programs made available to female and juvenile inmates? Yes X No \_\_\_

If not, why not? \_\_\_\_\_

What activities and programs are available? \_\_\_\_\_

COMMENTS: There needs to be more effort put forth in the programming area for females and juveniles.

The overall rating of this section is Fair.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes \_\_\_ No X

Are inmates advised of the penalties for infractions? Yes \_\_\_ No X

Is there a disciplinary board for infractions? Yes X No \_\_\_

Can the accused call witnesses? Yes X No \_\_\_

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time, lock up

Is segregation used at this facility? Yes X No \_\_\_

For what reasons? Disciplinary

What is the longest an inmate would be in segregation? Three (3) days

When in segregation does an inmate lose any privileges? Yes X No \_\_\_

If so, what privileges? All

Who investigates inmate complaints? See Comments

Is there a due process system at this jail? Yes X No \_\_\_

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: Complaints are investigated and disposed of by a grievance committee composed of a Captain, Corrections Officer, and an inmate spokesman.

The infractions and penalties should be spelled out in the rules for inmates.

The overall rating of this section is Good.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell Seventy (70) sq.ft.

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security N/A Against pests N/A

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair  Poor

Condition of walls? Good  Fair  Poor

Condition of ceilings? Good  Fair  Poor

Condition of cat walks? N/A Good  Fair  Poor

Condition of floors? Good  Fair  Poor

Condition of paint? Good  Fair  Poor

Condition of cells? Good  Fair  Poor

Condition of windows? Good  Fair  Poor

Condition of Bunks? Good  Fair  Poor

Condition of visiting area? Good  Fair  Poor

Number of exits from cell block? Three (3)

COMMENTS: The new facility was opened for the housing of inmates on August 7, 1979.

The overall rating of this section is Good.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair  Poor

Condition of toilets? Good  Fair  Poor

Condition of lavatories? Good  Fair  Poor

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes  No

COMMENTS: The overall rating of this section is Good

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: The overall rating of this section is Good.

SHERIFF'S COMMENTS: The Sheriff included in his budget request three (3)

additional corrections officers (one for each shift).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FUTURE PLANS: Closed circuit TV for the jail.

A wide variety of programs instituted for the inmates.

More recreation equipment for inside as well as outside.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RECOMMENDATIONS: With the forthcoming federal standards, state standards, and

court decisions all calling for proper coverage to maintain humane and safe condi-

tions within the jail, it is very important that additional staff be employed at

the Oxford County Jail.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OVERALL RATING:                      Good   x      Fair         Poor     

This facility has to compare with the better small jails in New England.

\_\_\_\_\_

COUNTY JAIL INSPECTION REPORT

October 11, 1979

PENOBSCOT COUNTY JAIL

Bangor, Maine

Otis N. LaBree, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Penobscot County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

<u>Male:</u>		<u>Female:</u>	
Jail Attendants (FT)	<u>9</u>	Matrons (FT)	<u>2</u>
Counselors (FT)	<u>0</u>	Counselors (FT)	<u>0</u>
Cook (FT)	<u>2</u>	Cook (FT)	<u>0</u>
Jail Attendants (PT)	<u>19</u>	Matrons (PT)	<u>10</u>
Counselors (PT)	<u>4</u>	Counselors (PT)	<u>4</u>
Other (PT)	<u>      </u>	Other (PT)	<u>      </u>

Average Overnight Population:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>68.2</u>	Male	<u>2.4</u>
Female	<u>2</u>	Female	<u>0</u>
Total	<u>70.2</u>	Total	<u>2.4</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>1,908</u>	Male	<u>139</u>
Female	<u>99</u>	Female	<u>19</u>
Total	<u>2,007</u>	Total	<u>158</u>

COUNTY JAIL INSPECTION REPORT

Total Sentenced:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>565</u>	Male	<u>34</u>
Female	<u>9</u>	Female	<u>4</u>
Total	<u>574</u>	Total	<u>38</u>

Suicides:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>-0-</u>	Male	<u>-0-</u>
Female	<u>-0-</u>	Female	<u>-0-</u>
Total	<u>-0-</u>	Total	<u>-0-</u>

Deaths (Other than Suicides):

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>-0-</u>	Male	<u>-0-</u>
Female	<u>-0-</u>	Female	<u>-0-</u>
Total	<u>-0-</u>	Total	<u>-0-</u>

Escapes:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>2 (over rec fence) 2 (dentist office)</u>	Male	<u>-0-</u>
Female	<u>0</u>	Female	<u>-0-</u>
Total	<u>2</u>	Total	<u>-0-</u>

Number of Inmates Boarded for other Counties	<u>1,318</u>
Number of Inmates Boarded for State Institutions	<u>79</u>

COUNTY: Penobscot DATE: October 11, 1979  
 SHERIFF: Otis N. LaBree PHONE: 947-4585  
 CHAIRMAN, COUNTY COMMISSIONERS: William Cox  
 Date Constructed: 1870 Date Renovated: \_\_\_\_\_  
 Capacity: Male 78 Female 4 Juv. (M) 6 Juv. (F) 4 Total 92

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_  
 File Folder record keeping system? Yes X No \_\_\_\_\_  
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_  
 Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X  
 Thorough search of new inmate? Yes X No \_\_\_\_\_  
 Receipt given for money and valuables taken? Yes X No \_\_\_\_\_  
 Is a Jail Log maintained? Yes X No \_\_\_\_\_  
 Telephone available to incoming prisoners? Yes X No \_\_\_\_\_  
 How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: The policies and procedures manual is in the process of being revised and updated.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0800 Dinner 1200 Supper 1700

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No      X     

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No      X     

Thermometer in each refrigerator? Yes X No     

Refrigerated food stored properly, covered etc.? Yes      No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: There should be no more than fourteen (14) hours time lapse between the evening meal and breakfast.

This facility employs two (2) full time cooks.

The quality of food is good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes X No     

Condition of counters Good X Fair      Poor     

Condition of tables Good      Fair X Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good      Fair X Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Removed from kitchen after each meal

Condition of refrigerators Fair

Dishwashing machine used? Yes      No X

Method of pest and vermin control Monthly inspection by outside exterminator

Ample supply of hot water? Yes X No     

Exhaust hood over stove? See Comments Yes      No X

Who inspects? Jail Administrator

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: Some of the old equipment is to be replaced such as the range, which has been a problem for quite some time. The walk-in refrigerator should be replaced with a modern and easy to clean walk-in.

The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No   
Ample Cleaning supplies? Yes  No   
Plan for vermin control? Yes  No   
Cleaning tools cleaned and stored after use? Yes  No   
Plumbing fixtures cleaned each day? Yes  No   
Covered receptacles furnished for trash? Yes  No   
Condition of floors: Clean  Dirty  Dusty  Need Repair   
Condition of walls: Clean  Dirty  Dusty  Need Repair   
Condition of cells or rooms: Clean  Dirty  Cluttered   
Condition of paint: Good  Fair  to Poor   
Type of mattress used Fire retardant  
Sheets furnished? Yes  
Sheets changed and laundered? Weekly  
Blankets laundered? Every month  
Number of showers available? Seven (7)  
Type of ventilating system? Exhaust fan air exchange 20 times per hour.  
Laundry available to inmates? Yes  No   
Food allowed in cell block? Yes  No   
Are sanitation inspections conducted? Yes  No   
By whom? Jail Administrator  
Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: The cleaning routine should be more strictly enforced.  
The security area is in need of painting.  
The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No   
How Often? Each shift By whom? Shift leader  
Results entered in jail log? Yes  
Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No   
How often are cell checks conducted? Constantly  
Other than dispatcher, number of officers on duty:  
1st Shift? 5 2nd Shift? 5 3rd Shift? 3  
How much of shift spent in cell block? See Comments  
Is a second set of keys available in case of an emergency? Yes  No   
How often are shake downs conducted? As needed  
Are inmates searched every time they enter the block? Yes  No   
How often are head counts conducted? Daily  
Do inmates ever act as turnkeys? Yes  No

COMMENTS: On the first and second shifts there are at least two (2) officers inside  
the cell block at all times; on the third shift there is one.  
The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Constantly

Is there communication between the female area and desk? Yes X No     

Which of the following are available to females?

Counseling X Recreation X Library X

GED X Visiting X Church X

AA Meetings      Others     

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes      No X

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: There is a separate dining area within the female section.

This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Female Yes X No     

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Male Yes X No     

How often are juveniles checked? Constantly

Are there any programs for juveniles? Yes X No     

Such as: All programs available to adults

What alternatives are tried other than incarceration? Intake worker

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good      Fair      Poor X

COMMENTS: The male juvenile area is in the adult section, there is sight separation,

but not sound.

The most serious deficiency at this jail is the lack of an adequate male juvenile

area.

This facility is cleared to house juveniles.

The overall rating of the male juvenile section is Poor.

The overall rating of the female juvenile section is Good.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes X No     

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes X No     

    If so, how much \$20.00

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes X No     

    If so, length of time locked up Ten (10) days at most

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: The open jail concept under which this jail operates works very well.

The presence of at least two (2) officers inside at all times when the inmates

are not in their cells tends to keep control and discipline problems at a min-

imum.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes X No     

Number of weekly visits to jail? One (1)

If no doctor, how are complaints of illness handled? N/A

Are any staff medically trained? Yes X No     

    Degree of Training: 2 - CPR

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip filled out by the inmate.

Where are medical records kept? Medical folder

Are inmates who are incarcerated for more than forty-eight hours  
    given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental  
    Health Institutes? Yes      No X

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: This facility has a contract with the Family Practice Program at the

Eastern Maine Medical Center.

All officers will eventually be trained in Advanced First Aid and CPR.

Officers will also be trained in how to use the portable air pack in emergencies.

This facility has a three (3) bed infirmary.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Seven (7)

Times of day visiting allowed? Mon.thru Fri. 1900-2100 Sat.1300-1500 Sun. 1900-2100

Total number of hours per week? Sixteen (16)

Are contact visits allowed Yes  No

Special visits allowed? Yes  No

Limitations on who may visit? Yes  No

Explain \_\_\_\_\_

Visiting withheld as punishment? Yes  No

Condition of visiting area: Good  Fair  Poor

COMMENTS: This jail has the most liberal visiting schedule of any in the state.

The overall rating of this section is Good.

MAIL

Is incoming mail censored? Yes  No

Is outgoing mail censored? Yes  No

Are there restrictions on what may be received? Yes  No

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No

Are all sects available to the jail? Yes  No

Does the jail have a chaplain? Yes  No

Are requests for religious participation ever refused? Yes  No

COMMENTS: Services every Sunday.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes  No

Description: A room in the adult male section of the jail has been equipped with a table and chairs and an assortment of bound books and paperbacks are available.

Are legal references available to inmates? Yes  No

Working agreement with local public library? Yes  No

Source of publications in library Donations

Hours Library open to inmates Any time

COMMENTS: The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes  No

Is there an outside exercise area? Yes  No

How often is area used? Daily as weather permits.

Are radios allowed in the jail? Yes  No   
Is a staff member in charge of recreation? Yes  No   
Are facilities such as YMCA etc. utilized? Yes  No   
Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Volleyball, basketball, ping pong, weights, table games.

COMMENTS: A program coordinator has recently been added to the jail staff and will be supervising the recreation program.  
The overall rating of this section is Good.

#### COMMISSARY

Does jail have a commissary? Yes  No   
Items available Cigarettes, candy, toilet articles, playing cards, etc.

If no commissary, what arrangements are made? N/A

Who operates commissary? Jail staff

What is done with profits from sales? Inmate benefit fund

COMMENTS: The overall rating of this section is Good.

#### COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment   
Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
Are part time counselors employed? Yes  No   
Are volunteers used in counseling? Yes  No   
Do you get help from State Agencies? Yes  No

What agencies? Bangor Mental Health Institute, Human Services, University of Maine-Orono.

COMMENTS: There are presently four (4) volunteer counselors who come to the jail to assist the inmates.  
The overall rating of this section is Good.

#### WORK RELEASE

Do you have a work release program? Yes  No   
Does inmate have to serve set portion of sentence before becoming eligible? Yes  No

Estimated percent of failures? 5%

Estimated percent of successes? 95%

How much board is charged? \$5.00 per working day

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? Weekly By Whom? \_\_\_\_\_

What do you think of the Work Release Program? Excellent

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$17,973.00

Board paid by inmates - \$ 5,770.00

The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: No board is charged inmate who enroll in the educational release program.

The overall rating of this section is Good.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The overall rating of this section is Good.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Jail Administrator and Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time, lock up.

Is segregation used at this facility? Yes  No

For what reasons? Serious infractions

What is the longest an inmate would be in segregation? Ten (10) days at most.

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? Recreation and visitation

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: The overall rating of this section is Good.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes \_\_\_ No X

If not -- 2 man 30 4 man 2 Other 3 man-1; single-21

Square footage per inmate per cell 2-man 36 sq.ft.; single 45 sq.ft.

Is there dayroom space? Yes \_\_\_ No X

Is there a dining area? Yes X No \_\_\_

Are windows screened? Security X Against pests X

Are cell doors gang locked? Yes X No \_\_\_

Condition of roof? Good \_\_\_ Fair \_\_\_ Poor X

Condition of walls? Good X Fair \_\_\_ Poor \_\_\_

Condition of ceilings? Good X Fair \_\_\_ Poor \_\_\_

Condition of cat walks? N/A Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Condition of floors? Good \_\_\_ Fair X Poor \_\_\_

Condition of paint? Good \_\_\_ Fair X Poor X

Condition of cells? Good \_\_\_ Fair X Poor \_\_\_

Condition of windows? Good X Fair \_\_\_ Poor \_\_\_

Condition of Bunks? Good \_\_\_ Fair X Poor \_\_\_

Condition of visiting area? Good \_\_\_ Fair X Poor \_\_\_

Number of exits from cell block? Two (2)

COMMENTS: The roof is under contract to be fixed.

New paint and regular cleaning of the areas rated Fair would change to Good.

The communications section has been moved and that area has been taken over

for the Shift Supervisor and the Program Coordinator. The jail is now a

separate entity.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes X No \_\_\_

Hot and cold running water in cell block? Yes X No \_\_\_

Are pipes exposed? Yes \_\_\_ No X

Condition of showers? Good \_\_\_ Fair \_\_\_ Poor X

Condition of toilets? Good \_\_\_ Fair \_\_\_ Poor X

Condition of lavatories? Good \_\_\_ Fair X Poor \_\_\_

Does jail have laundry? Yes X No \_\_\_

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_ No X

COMMENTS: The present showers in the male section are unsanitary, it is impossible

to keep paint on them. Damage-proof, stainless steel, penal showers are strongly

recommended. The replacement of the unsanitary toilets, one walk at a time with

penal type combination toilet and lavatory, is recommended.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_ No X

If not, what type? Plain bulb

Is wiring and conduit pipe exposed? Yes X No \_\_\_

Are lights controlled outside the cell block? Yes X No \_\_\_

Is there emergency lighting? Yes X No \_\_\_

Is there sufficient light in the block? Yes \_\_\_ No X

COMMENTS: Security lights are to replace the present lights.

Walks and certain areas are very poorly lighted.

The overall rating of this section is Poor.

SHERIFF'S COMMENTS: The Sheriff has expressed his concern regarding the serious problem of inadequate facilities for the housing of male juveniles, particularly those juveniles under sentence from the courts.

He would like to see the floor above the female area renovated for use as a dormitory for work release inmates and an all purpose room such as a classroom, program area, and meeting room.

FUTURE PLANS: Plans call for the lower brick area to be redone with one side made into a pleasant dining area and the other side into an all purpose inside recreation area for the inmates.

RECOMMENDATIONS: Showers in adult male cell block are impossible to keep in a sanitary condition, paint will not last much longer than a very few weeks. It is recommended that stainless steel, non-destructive, institutional showers be installed in place of the existing showers. A gradual replacement of the present toilets and lavatories with a combination toilet, lavatory and drinking fountain, penal type unit of stainless steel would eliminate an unsanitary condition, which presently exists and would cut replacement and maintenance costs to practically nothing.

OVERALL RATING:                      Good X      Fair \_\_\_\_      Poor \_\_\_\_

The Sheriff, his staff, and the commissioners are to be commended for the continued bettering of the jail.

COUNTY JAIL INSPECTION REPORT

October 4, 1979

PISCATAQUIS COUNTY JAIL

Dover-Foxcroft, Maine

Frank Murch, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Piscataquis County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>3</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>0</u>
Jail Attendants (PT)	<u>3</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Female:

Matrons (FT)	<u>0</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>1</u>
Matrons (PT)	<u>3</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Average Overnight Population:

Adult

Male	<u>8.07</u>
Female	<u>.01</u>
Total	<u>8.08</u>

Juvenile

Male	<u>.02</u>
Female	<u>    </u>
Total	<u>.02</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>368</u>
Female	<u>13</u>
Total	<u>381</u>

Juvenile

Male	<u>27</u>
Female	<u>3</u>
Total	<u>30</u>

COUNTY JAIL INSPECTION REPORT

Total Sentenced:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>41</u>	Male	<u>11</u>
Female	<u>7</u>	Female	<u>          </u>
Total	<u>48</u>	Total	<u>11</u>

Suicides:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>          </u>	Male	<u>          </u>
Female	<u>          </u>	Female	<u>          </u>
Total	<u>          </u>	Total	<u>          </u>

Deaths (Other than Suicides):

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>          </u>	Male	<u>          </u>
Female	<u>          </u>	Female	<u>          </u>
Total	<u>          </u>	Total	<u>          </u>

Escapes:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>1 (broke window)</u>	Male	<u>          </u>
Female	<u>          </u>	Female	<u>          </u>
Total	<u>1</u>	Total	<u>          </u>

Number of Inmates Boarded for other Counties 14  
 Number of Inmates Boarded for State Institutions 6

COUNTY: Piscataquis DATE: October 4, 1979  
 SHERIFF: Frank Murch PHONE: 564-3304  
 CHAIRMAN, COUNTY COMMISSIONERS: Phillip Annis  
 Date Constructed: 1901 Date Renovated: 1977  
 Capacity: Male 17 Female 2 Juv. (M) 2 <sup>or</sup> Juv. (F) 2 Total 21

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No             
 File Folder record keeping system? Yes X No             
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No             
 Sick or injured persons accepted from other agencies? Yes            No X  
 Thorough search of new inmate? Yes X No             
 Receipt given for money and valuables taken? See Comments Yes            No             
 Is a Jail Log maintained? Yes X No             
 Telephone available to incoming prisoners? Yes X No             
 How many calls allowed and to whom? - No. ? Within reason           

COMMENTS: Money and valuables placed in an envelope signed by inmate and officer  
(in and out).

Policies and Procedures have been written and are in force.  
Standard #16 under Administration shall be complied with.  
The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0500 Dinner 1200 Supper 1700

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No X

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No X

Thermometer in each refrigerator? Yes X No     

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: Paper plates and cups are used at this jail.

Seconds are available at most meals.

The cooking is done by the Sheriff's wife in the kitchen of their quarters.

The kitchen is protected by a sprinkler system.

The quality of food is good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? N/A Yes      No     

Condition of counters Good X Fair      Poor     

Condition of tables Good X Fair      Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good X Fair      Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Placed outside in metal containers for pick up.

Condition of refrigerators Good

Dishwashing machine used? Yes      No X

Method of pest and vermin control Own control

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes      No X

Who inspects? Sheriff

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: Food is prepared in the kitchen of the Sheriff's quarters.

Inmates do not handle food or work in the kitchen at this facility.

The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? See Comments Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Weekly

Blankets laundered? Two to three weeks

Number of showers available? Three (3)

Type of ventilating system? Adult male gravity/Females and juveniles forced air

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Trash container in adult male block is plastic and was not covered.

Main cell block needs painting.

General housekeeping rules need to be enforced.

The overall rating of this section is Fair.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Daily By whom? Officer on duty

Results entered in jail log? No

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Hourly

Other than dispatcher, number of officers on duty:

1st Shift? 1 2nd Shift? 1 3rd Shift? 1

How much of shift spent in cell block? 50%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? When needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Two (2) times daily

Do inmates ever act as turnkeys? Yes  No

COMMENTS: Inmates should be searched before they enter the cell block.

Results of inspections, searches, cell check, etc., should be entered in the jail log.

The practice of leaving the door to the cell block unlocked shall be stopped.

The overall rating of this section is Fair.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing Facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Constantly

Is there communication between the female area and desk? Yes      No X

Which of the following are available to females?

- |             |          |            |             |         |          |
|-------------|----------|------------|-------------|---------|----------|
| Counseling  | <u>X</u> | Recreation | <u>X</u>    | Library | <u>X</u> |
| GED         | <u>X</u> | Visiting   | <u>X</u>    | Church  | <u>X</u> |
| AA Meetings | <u>X</u> | Others     | <u>    </u> |         |          |

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: There is twenty-four hour matron coverage now when there are female inmates.

The matron station is right in the area so the coverage is constant.

This facility is cleared to house female inmates.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing Facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes      No X

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Female-Constantly; Male-Hourly

Are there any programs for juveniles? Yes X No     

Such as: Education release, counseling, and recreation

What alternatives are tried other than incarceration? Intake worker is involved in all cases where juvenile is not sentenced by the court.

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: Security wire has been installed on that portion of the windows where past attempts have been made to escape.

Male juveniles shall be checked at least every thirty (30) minutes.

This facility is cleared to house juveniles.

The overall rating of this section is Good.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes X No     

If so, how much \$10.00

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes      No X

If so, length of time locked up N/A

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: The population of this jail is small enough and the inmates are known  
by the staff, therefore, control and discipline problems are at a bare minimum.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Emergency room of local hospital

Are any staff medically trained? Yes X No     

Degree of Training: 2-EMT

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip filled out by inmate.

Where are medical records kept? Inmate folder

Are inmates who are incarcerated for more than forty-eight hours  
given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental  
Health Institutes? Yes      No X

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: The County should attempt to contract with a local doctor to visit the  
jail at least two times a week to tend to the medical needs of the inmates.

The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? One (1)

Times of day visiting allowed? Sat. 1400-1600 1900-2000

Total number of hours per week? Three (3)

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes      No X

Explain     

Visiting withheld as punishment? Yes      No X

Condition of visiting area: Good      Fair      Poor X

COMMENTS: There should be more than one (1) day a week for visiting.

There is actually no set area for visiting.

The overall rating of this section is Poor.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The incoming mail is checked for contraband.

The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: Inmates are allowed to attend church with an escort.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes      No X

Description: N/A

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes X No     

Source of publications in library Donations

Hours Library open to inmates Any time

COMMENTS: The library consists of a few books and paperbacks.

The overall rating of this section is Poor.

RECREATION

Does jail provide TV for inmates? Yes      No X

Is there an outside exercise area? Yes X No     

How often is area used? Almost constantly weather permitting.

Are radios allowed in the jail? Yes  No   
 Is a staff member in charge of recreation? Yes  No   
 Are facilities such as YMCA etc. utilized? Yes  No   
 Are there scheduled recreation periods? Yes  No   
 What is furnished for recreation equipment? Horse shoes for outside. Table games for inside.

COMMENTS: Inmates furnish their own TV.  
The outside exercise area is a spacious fenced in area.  
Recreation equipment should be obtained some way.  
The overall rating of this section is Fair.

COMMISSARY

Does jail have a commissary? Yes  No   
 Items available N/A  
 If no commissary, what arrangements are made? Store run (daily)  
 Who operates commissary? N/A  
 What is done with profits from sales? N/A

COMMENTS: The population is not large enough to warrant a fully stocked commissary.  
The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:  
 Drugs  Religion  Mental Health  Employment   
 Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
 Are part time counselors employed? Yes  No   
 Are volunteers used in counseling? Yes  No   
 Do you get help from State Agencies? Yes  No   
 What agencies? Human Services

COMMENTS: Counseling is offered by the Community Counseling Center.  
It is difficult to institute a full set of programs due to the size of the population.  
The overall rating of this section is Fair.

WORK RELEASE

Do you have a work release program? Yes  No   
 Does inmate have to serve set portion of sentence before becoming eligible? Yes  No   
 Estimated percent of failures? 10%  
 Estimated percent of successes? 90%  
 How much board is charged? \$5.00 per working day  
 Does inmate have to get own employment? Yes  No   
 Are checks made of the inmate on the job? Yes  No   
 How often? \_\_\_\_\_ By Whom? \_\_\_\_\_  
 What do you think of the Work Release Program? Good Program

Does program cause contraband problems? Yes  No   
 Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$3,112.00  
Board paid by inmates - \$1,215.00  
The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? Yes \_\_\_ No \_\_\_

COMMENTS: Have never had a call for such a program.

Section not rated.

Are all activities and programs made available to female and juvenile inmates? Yes X No \_\_\_

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The overall rating of this section is Fair.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes X No \_\_\_

Are inmates advised of the penalties for infractions? Yes X No \_\_\_

Is there a disciplinary board for infractions? Yes \_\_\_ No X

Can the accused call witnesses? N/A Yes \_\_\_ No \_\_\_

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time

Is segregation used at this facility? Yes \_\_\_ No X

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? Yes \_\_\_ No \_\_\_

If so, what privileges? N/A

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes \_\_\_ No X

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: This facility should set up a due process system to include a disciplinary board to pass fair judgement on inmates who break the rules.

The overall rating of this section is Poor.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes \_\_\_ No X

If not -- 2 man 8 4 man \_\_\_\_\_ Other 1 single \_\_\_\_\_

Square footage per inmate per cell 35 sq. ft. single occupancy

Is there dayroom space? See Comments Yes X No \_\_\_

Is there a dining area? Yes \_\_\_ No X

Are windows screened? Security X Against pests X

Are cell doors gang locked? Yes X No \_\_\_

Condition of roof? Good X Fair \_\_\_ Poor \_\_\_

Condition of walls? Good X Fair \_\_\_ Poor \_\_\_

Condition of ceilings? Good X Fair \_\_\_ Poor \_\_\_

Condition of cat walks? N/A Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Condition of floors? Good \_\_\_ Fair X Poor \_\_\_

Condition of paint? Good \_\_\_ Fair X Poor X

Condition of cells? Good \_\_\_ Fair X Poor \_\_\_

Condition of windows? Good X Fair \_\_\_ Poor \_\_\_

Condition of Bunks? Good \_\_\_ Fair X Poor \_\_\_

Condition of visiting area? Good \_\_\_ Fair \_\_\_ Poor X

Number of exits from cell block? Two (2)

COMMENTS: Female and juvenile areas contain dayroom space.

Cells are too small for double occupancy.

When the jail was renovated, new windows were installed and a second means

of egress was added.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes X No \_\_\_

Hot and cold running water in cell block? Yes X No \_\_\_

Are pipes exposed? Yes X No \_\_\_

Condition of showers? Good X Fair \_\_\_ Poor \_\_\_

Condition of toilets? Good \_\_\_ Fair X Poor \_\_\_

Condition of lavatories? Good \_\_\_ Fair X Poor \_\_\_

Does jail have laundry? Yes \_\_\_ No X

If not, how is laundry done? Done by Sheriff's wife

Is plumbing inspected locally? Yes X No \_\_\_

COMMENTS: The plumbing in the new section is in excellent condition.

The toilets and lavatories in the adult male section are in fair condition.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_ No X

If not, what type? Bare bulb in standard socket.

Is wiring and conduit pipe exposed? Yes X No \_\_\_

Are lights controlled outside the cell block? Yes X No \_\_\_

Is there emergency lighting? Yes X No \_\_\_

Is there sufficient light in the block? Yes \_\_\_ No X

COMMENTS: The electrical fixtures and wiring in the new section are in excellent

condition.

The electrical in the adult male section is Fair.

The overall rating of this section is Fair.

SHERIFF'S COMMENTS: The Sheriff is attempting to get added staff for the jail  
operation.

FUTURE PLANS: None at present.

RECOMMENDATIONS: The dispatcher should not be required to perform any jail duties  
unless there is an emergency. Therefore, there should be one officer per shift  
on duty in addition to the dispatcher.

OVERALL RATING: Good  Fair  Poor

The majority of the Fair ratings could be taken care of by policy changes with  
little or no money involved.

COUNTY JAIL INSPECTION REPORT

October 12, 1979

SOMERSET COUNTY JAIL

Skowhegan, Maine

William Wright, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Somerset County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT)	<u>7</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>1</u>
Jail Attendants (PT)	<u>12</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Female:

Matrons (FT)	<u>3</u>
Counselors (FT)	<u>0</u>
Cook (FT)	<u>0</u>
Matrons (PT)	<u>3</u>
Counselors (PT)	<u>0</u>
Other (PT)	<u>0</u>

Average Overnight Population:

Adult

Male	<u>31.12</u>
Female	<u>.33</u>
Total	<u>31.45</u>

Juvenile

Male	<u>.23</u>
Female	<u>.04</u>
Total	<u>.27</u>

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male	<u>1003</u>
Female	<u>41</u>
Total	<u>1044</u>

Juvenile

Male	<u>14</u>
Female	<u>6</u>
Total	<u>20</u>

COUNTY JAIL INSPECTION REPORT

Total Sentenced:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>408</u>	Male	<u>5</u>
Female	<u>13</u>	Female	<u>1</u>
Total	<u>421</u>	Total	<u>6</u>

Suicides:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>-0-</u>	Male	<u>-0-</u>
Female	<u>-0-</u>	Female	<u>-0-</u>
Total	<u>-0-</u>	Total	<u>-0-</u>

Deaths (Other than Suicides):

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>-0-</u>	Male	<u>-0-</u>
Female	<u>-0-</u>	Female	<u>-0-</u>
Total	<u>-0-</u>	Total	<u>-0-</u>

Escapes:

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>1 (trustee walked off)</u>	Male	<u>-0-</u>
Female	<u>-0-</u>	Female	<u>-0-</u>
Total	<u>1</u>	Total	<u>-0-</u>

Number of Inmates Boarded for other Counties 56  
 Number of Inmates Boarded for State Institutions 10

COUNTY: Somerset DATE: October 12, 1979  
 SHERIFF: William Wright PHONE: 474-9591  
 CHAIRMAN, COUNTY COMMISSIONERS: Charles Carpenter  
 Date Constructed: 1900 Date Renovated: 1979  
 Capacity: Male 50 Female 2 <sup>or</sup> Juv. (M) 2 <sup>or</sup> Juv. (F) 2 Total 52

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No       
 File Folder record keeping system? Yes X No       
 Juvenile records: Separate? X Confidential? X  
 Is close observation taken of physical condition (In & Out)? Yes X No       
 Sick or injured persons accepted from other agencies? Yes X No       
 Thorough search of new inmate? Yes X No       
 Receipt given for money and valuables taken? Yes      No X  
 Is a Jail Log maintained? Yes X No       
 Telephone available to incoming prisoners? Yes X No       
 How many calls allowed and to whom? - No.   ?   Within reason

COMMENTS: Policies and procedures manual in process.  
Money and valuables signed in and out by inmate and officer and placed in  
individual envelope.  
Standard #16 under Administration shall be complied with.  
The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1130 Supper 1800

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes      No X

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No X

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No X

Thermometer in each refrigerator? Yes      No X

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: A Maine State Prison inmate with cooking experience does the cooking  
at this facility.

There shall be a thermometer in each refrigerator.

The quality of the food is good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes X No     

Condition of counters Good X Fair      Poor     

Condition of tables Good      Fair X Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good X Fair      Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Taken outside after each meal and picked up twice a week.

Condition of refrigerators Fair

Dishwashing machine used? Yes X No     

Method of pest and vermin control Outside exterminator if needed.

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Jail Administrator

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? No (mattress cover)

Sheets changed and laundered? Mattress cover weekly

Blankets laundered? Weekly

Number of showers available? Five (5)

Type of ventilating system? Exhaust fans (6 changes per hour)

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator - Sheriff

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Cells and bars should be painted.

The kinds and amount of food allowed inside the jail is controlled by the jail staff.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Weekly By whom? Inside Officer

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Constantly

Other than dispatcher, number of officers on duty:

1st Shift? 2 2nd Shift? 2 3rd Shift? 1

How much of shift spent in cell block? 75%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? Weekly

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Change of shifts

Do inmates ever act as turnkeys? Yes  No

COMMENTS: A sallyport has been installed at the entrance of the cell block and one of the two gates is locked at all times thus making for a more secure institution. On the second floor gates have been installed at the entrance of the guard corridors thus keeping the inmates from having access to the exterior windows.

The presence of an officer almost continually in the cell block has added to the security.

The overall rating of this section is Good.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing Facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Constantly

Is there communication between the female area and desk? Yes      No X

Which of the following are available to females?

Counseling	<u>X</u>	Recreation	<u>X</u>	Library	<u>X</u>
GED	<u>X</u>	Visiting	<u>X</u>	Church	<u>X</u>
AA Meetings	<u>X</u>	Others	<u>    </u>		

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: During this past year, a room that used to be an office was renovated for use as a detention area for either adult females, juvenile females, or juvenile males.

This area contains a shower, penal type toilet, and lavatory and has two means of egress.

This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing Facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes      No X

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Constantly

Are there any programs for juveniles? Yes X No     

Such as: All programs available to the adult inmate.

What alternatives are tried other than incarceration? Intake Worker

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: The room described on the preceding page is used for housing juveniles.

This facility is cleared to house juveniles.

With the exception of not having the capability to house male and female juveniles at the same time, the overall rating of this section is Good.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes      No X

If so, how much N/A

Is good time taken away as a form of discipline? Yes      No X

Do you use lock up as punishment? Yes X No     

If so, length of time locked up 24 hours

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? Yes X No     

Are mechanical monitoring devices used? Yes      No X

COMMENTS: When the size of the population permits, the sentenced inmate is housed separate from the unsentenced.

The semi-open jail concept seems to keep control and discipline problems at a minimum.

The presence of an inside officer also promotes better discipline.

The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes X No     

Number of weekly visits to jail? Two (2) times weekly - Tuesday and Friday

If no doctor, how are complaints of illness handled? N/A

Are any staff medically trained? Yes      No X

Degree of Training: N/A

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Request slip filled out by inmate

Where are medical records kept? Individual folder

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental Health Institutes? Yes      No X

Can ill inmates be segregated? Yes X No     

Is treatment ever refused? Yes      No X

COMMENTS: Kennebec Valley Mental Health Center furnishes psychological services twice a week.

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Three (3)

Times of day visiting allowed? Tues.and Thurs.1800-2000;Sat.1300-1500

Total number of hours per week? Six (6)

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes X No     

Explain Only two at a time. No probationers or parolees.

Visiting withheld as punishment? Yes      No X

Condition of visiting area: Good      Fair X Poor     

COMMENTS: Visiting is still held inside the secure area in the dayroom space with the visitor locked in.

The overall rating of this section is Fair.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: Mail is opened for contraband search and is not read.

The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: Minister in every Friday for counseling.

Services offered every Sunday.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes X No     

Description: Two shelves of book and paperbacks are available in the all purpose room or dayroom.

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes      No X

Source of publications in library Donations

Hours Library open to inmates Anytime

COMMENTS: A request to the various service organizations in the area could be a way of adding to the very small number of books now available.

The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes X No     

Is there an outside exercise area? Yes X No     

How often is area used? Daily weather permitting.

Are radios allowed in the jail? Yes  No   
 Is a staff member in charge of recreation? Yes  No   
 Are facilities such as YMCA etc. utilized? Yes  No   
 Are there scheduled recreation periods? Yes  No   
 What is furnished for recreation equipment? Volleyball, basketball, football,

weights, table games.  
 COMMENTS: An area formerly used for storage has been turned into an inside  
recreation area as well as a novelty making shop for the inmates.  
The overall rating of this section is Good.

COMMISSARY

Does jail have a commissary? Yes  No   
 Items available Cigarettes and soda are available from vending machines.  
 If no commissary, what arrangements are made? Deputy makes a store run from time  
to time for other articles.  
 Who operates commissary? N/A  
 What is done with profits from sales? N/A

COMMENTS: This facility should have a commissary as the average population is  
large enough to support one.  
The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:  
 Drugs  Religion  Mental Health  Employment   
 Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
 Are part time counselors employed? Yes  No   
 Are volunteers used in counseling? Yes  No   
 Do you get help from State Agencies? Yes  No   
 What agencies? N/A

COMMENTS: A wide range of counseling services are provided by the Criminal  
Justice Agency in Waterville.  
The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No   
 Does inmate have to serve set portion of sentence before  
 becoming eligible? Yes  No   
 Estimated percent of failures? 1%  
 Estimated percent of successes? 99%  
 How much board is charged? \$5.00 per working day  
 Does inmate have to get own employment? Yes  No   
 Are checks made of the inmate on the job? Yes  No   
 How often? Monthly By Whom? Patrol deputies

What do you think of the Work Release Program? Very good

Does program cause contraband problems? Yes  No   
 Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$28,096.00  
Board paid by inmates -\$ 8,477.00  
The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: When an inmate is on educational release, he/she is not charged for board.

The overall rating of this section is Good.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The overall rating of this section is Good.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges, loss of good time

Is segregation used at this facility? Yes  No

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? N/A Yes  No

If so, what privileges? N/A

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: The overall rating of this section is Good.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes \_\_\_ No X

If not -- 2 man 15 4 man 5 Other \_\_\_\_\_

Square footage per inmate per cell Less than 20 sq. ft.

Is there dayroom space? Yes X No \_\_\_

Is there a dining area? Yes X No \_\_\_

Are windows screened? Security X Against pests No \_\_\_

Are cell doors gang locked? Yes X No \_\_\_

Condition of roof? Good X Fair \_\_\_ Poor \_\_\_

Condition of walls? Good X Fair \_\_\_ Poor \_\_\_

Condition of ceilings? Good \_\_\_ Fair X Poor \_\_\_

Condition of cat walks? N/A Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Condition of floors? Good \_\_\_ Fair X Poor \_\_\_

Condition of paint? Good \_\_\_ Fair X Poor \_\_\_

Condition of cells? Good \_\_\_ Fair \_\_\_ Poor X

Condition of windows? Good \_\_\_ Fair X Poor \_\_\_

Condition of Bunks? Good \_\_\_ Fair \_\_\_ Poor X

Condition of visiting area? Good \_\_\_ Fair X Poor \_\_\_

Number of exits from cell block? Two (2)

COMMENTS: Cells are too small for more than single occupancy.

Very serious thought must be given to the problem of what this County is going to do about a jail as this one is in poor physical condition.

The jail is attached to a wooden structure which creates a fire hazard.

The overall rating of this section is Poor.

PLUMBING

Sufficient and available toilets in block? Yes \_\_\_ No X

Hot and cold running water in cell block? Yes X No \_\_\_

Are pipes exposed? Yes X No \_\_\_

Condition of showers? Good X Fair \_\_\_ Poor \_\_\_

Condition of toilets? Good \_\_\_ Fair X Poor \_\_\_

Condition of lavatories? Good \_\_\_ Fair X Poor \_\_\_

Does jail have laundry? Yes X No \_\_\_

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes X No \_\_\_

COMMENTS: There is a toilet in each cell on the first floor and only one (1) toilet for a maximum of twelve (12) inmates on the second floor.

Showers have been replaced.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes \_\_\_ No X

If not, what type? Mercury vapor outside of cells

Is wiring and conduit pipe exposed? Yes X No \_\_\_

Are lights controlled outside the cell block? Yes X No \_\_\_

Is there emergency lighting? Yes X No \_\_\_

Is there sufficient light in the block? Yes \_\_\_ No X

COMMENTS: Lights are located outside of the cells and shine in, there is sufficient light on one side of the cell, but not on the other.

The overall rating of this section is Fair.

SHERIFF'S COMMENTS: Franklin County wants to explore the possibility of a joint  
venture with Somerset County for a new facility.

The County definitely needs a new facility.

A plan for renovating the present indoor recreation area is being discussed, the area  
would have three floors consisting of a Work Releasee housing area, a work shop, and  
the present recreation area.

FUTURE PLANS: The Commissioners and Sheriff are exploring ways and means to come  
up with a new facility. The county has purchased property at another location for  
the possible site of a new jail.

RECOMMENDATIONS: This facility is presently in an overcrowded situation insofar  
as square footage per inmate is concerned and this could cause the Sheriff and  
Commissioners possible problems. It is recommended that a plan with a time table  
attached be devised for the construction of a new facility. Renovation of the  
present jail does not seem feasible as it has been proven that the renovating of an  
old jail cuts the capacity by one third to one half.

OVERALL RATING: Good  Fair  Poor

The program and operating areas are rated Good.

The physical plant and equipment are rated Poor.

COUNTY JAIL INSPECTION REPORT

October 10, 1979

WALDO COUNTY JAIL

Belfast, Maine

Stanley Knox, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

Waldo County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT) 2  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) \_\_\_\_\_  
 Jail Attendants (PT) 8  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Female:

Matrons (FT) 5  
 Counselors (FT) \_\_\_\_\_  
 Cook (FT) 1  
 Matrons (PT) 5  
 Counselors (PT) \_\_\_\_\_  
 Other (PT) \_\_\_\_\_

Average Overnight Population:

Adult

Male 12  
 Female \_\_\_\_\_  
 Total 12

Juvenile

Male 0  
 Female 0  
 Total 0

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.)

Adult

Male 772  
 Female 29  
 Total 801

Juvenile

Male 25  
 Female 0  
 Total 25

**Total Sentenced:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>140</u>	Male	<u>3</u>
Female	<u>2</u>	Female	<u>    </u>
Total	<u>142</u>	Total	<u>3</u>

**Suicides:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>    </u>	Male	<u>    </u>
Female	<u>    </u>	Female	<u>    </u>
Total	<u>    </u>	Total	<u>    </u>

**Deaths (Other than Suicides):**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>    </u>	Male	<u>    </u>
Female	<u>    </u>	Female	<u>    </u>
Total	<u>    </u>	Total	<u>    </u>

**Escapes:**

<u>Adult</u>		<u>Juvenile</u>	
Male	<u>    </u>	Male	<u>    </u>
Female	<u>    </u>	Female	<u>    </u>
Total	<u>    </u>	Total	<u>    </u>

Number of Inmates Boarded for other Counties 47

Number of Inmates Boarded for State Institutions 5

COUNTY JAIL INSPECTION REPORT

COUNTY: Waldo DATE: October 10, 1979

SHERIFF: Stanley Knox PHONE: 338-2040

CHAIRMAN, COUNTY COMMISSIONERS: Kenneth Murch

Date Constructed: 1976 Date Renovated:     

Capacity: Male 10 Female 2 Juv. (M) 2 Juv. (F) 2 Total 16

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No     

File Folder record keeping system? Yes X No     

Juvenile records: Separate? X Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No     

Sick or injured persons accepted from other agencies? Yes      No X

Thorough search of new inmate? Yes X No     

Receipt given for money and valuables taken? Yes X No     

Is a Jail Log maintained? Yes X No     

Telephone available to incoming prisoners? Yes X No     

How many calls allowed and to whom? - No. ? Within reason     

COMMENTS: A file folder record keeping system has been adopted.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0800 Dinner 1200 Supper 1700

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No      X     

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No      X     

Thermometer in each refrigerator? Yes X No     

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: There should be no more than a fourteen hour time lapse between the evening meal and breakfast.

The Sheriff's wife supervises the kitchen.

A Maine State Prison inmate with cooking experience is employed under the CETA program to do the bulk of the cooking.

No inmate help are used as food handlers.

The quality of food is Good and the quantity served is ample.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes X No     

Condition of counters Good X Fair      Poor     

Condition of tables Good X Fair      Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good X Fair      Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Disposal

Condition of refrigerators Good

Dishwashing machine used? Yes X No     

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Sheriff

Overall sanitary condition? Good X Fair      Poor     

COMMENTS: The only inmate help used in the kitchen is for cleaning.

The overall rating of this section is Good.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Weekly

Blankets laundered? As needed

Number of showers available? Six (6)

Type of ventilating system? Forced Air

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Sheriff

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Type and amount of food controled by staff.

The individual rooms and dayroom are in need of painting.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Daily By whom? Officer on duty

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? Every 1/2 hour

Other than dispatcher, number of officers on duty:

1st Shift? 1 2nd Shift? 1 3rd Shift? 0

How much of shift spent in cell block? 80%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? As needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Constantly

Do inmates ever act as turnkeys? Yes  No

COMMENTS: The third shift should have one officer other than the dispatcher on  
duty. The dispatcher should not be required to make cell checks as his desk  
duties will not allow the thorough 1/2 hour checks. When the new holding cell  
is put into use, it will be impossible for one man to dispatch and oversee the  
jail.

The overall rating of this section is Fair.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? Every 1/2 hour

Is there communication between the female area and desk? Yes X No     

Which of the following are available to females?

Counseling	<u>X</u>	Recreation	<u>X</u>	Library	<u>X</u>
GED	<u>    </u>	Visiting	<u>X</u>	Church	<u>X</u>
AA Meetings	<u>X</u>	Others	<u>    </u>		

Number of exits from female section? Two (2)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: This facility is cleared to house females.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes X No     

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? Every 1/2 hour

Are there any programs for juveniles? Yes      No X

Such as: Same as adults

What alternatives are tried other than incarceration? Intake worker

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: This facility is cleared to house juveniles.

The overall rating of this section is Good.

**CONTINUED**

**3 OF 4**

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes  No

Any segregating of classes of inmates done at this jail? Yes  No

Is there a "plan of the day" for inmates? Yes  No

Are any inmates given authority over others? Yes  No

Are inmates allowed to have money with them? Yes  No

If so, how much N/A

Is good time taken away as a form of discipline? Yes  No

Do you use lock up as punishment? Yes  No

If so, length of time locked up 24 hours at most

Are inmates charged for destroying property? Yes  No

Is the population in constant lockup? Yes  No

Is a jail officer on duty at all times? Yes  No

Are mechanical monitoring devices used? Yes  No

COMMENTS: There is a corrections officer in addition to the dispatcher on duty each shift except the 2400 - 0800 shift. In accordance with standard #6 under Inmate Control and Discipline there shall be at least one jail attendant, other than the dispatcher or desk man, on duty at all times to supervise the cell block.

The overall rating of this section is Fair

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes  No

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Transport to the emergency room of local hospital

Are any staff medically trained? Yes  No

Degree of Training: 2-EMT's, 2-Advanced First Aid, 2-Basic First Aid

Medication kept under lock and key? Yes  No

How are complaints of illness reported? To duty officer

Where are medical records kept? In medical file

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes  No

Are the services of a psychiatrist or psychologist available? Yes  No

Is there a problem with services from State of Maine Mental Health Institutes? Yes  No

Can ill inmates be segregated? Yes  No

Is treatment ever refused? Yes  No

COMMENTS: None of the local doctors will respond to calls to go to the jail.

Psychological services are available from the Mid-Coast Mental Health

Standard #8 under Medical and Health Services shall be complied with.

The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Three (3)

Times of day visiting allowed? Wed. 1900-2100; Sat. 1900-2000; Sun. 1400-1530 & 1900-2100

Total number of hours per week? 6 1/2

Are contact visits allowed Yes X No     

Special visits allowed? Yes X No     

Limitations on who may visit? Yes X No     

Explain No juveniles without permission

Visiting withheld as punishment? Yes X No     

Condition of visiting area: Good X Fair      Poor     

COMMENTS: The overall rating of this section is Good.

MAIL

Is incoming mail censored? Yes      No X

Is outgoing mail censored? Yes      No X

Are there restrictions on what may be received? Yes      No X

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes X No     

Are all sects available to the jail? Yes X No     

Does the jail have a chaplain? Yes      No X

Are requests for religious participation ever refused? Yes      No X

COMMENTS: The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes      No X

Description: Magazines and newspapers and books on cart that is taken around to inmates for their selection.

Are legal references available to inmates? Yes X No     

Working agreement with local public library? Yes X No     

Source of publications in library Donations

Hours Library open to inmates Anytime

COMMENTS: There is no library as such where inmates can sit and read. Material taken to cell.

The overall rating of this section is Fair.

RECREATION

Does jail provide TV for inmates? Yes      No X

Is there an outside exercise area? Yes X No     

How often is area used? Daily weather permitting.

Are radios allowed in the jail? Yes  No   
 Is a staff member in charge of recreation? Yes  No   
 Are facilities such as YMCA etc. utilized? Yes  No   
 Are there scheduled recreation periods? Yes  No   
 What is furnished for recreation equipment? Volleyball, basketball, Football,  
cards, and table games.

COMMENTS: The overall rating of this section is Good.  
 \_\_\_\_\_  
 \_\_\_\_\_

COMMISSARY

Does jail have a commissary? Yes  No   
 Items available \_\_\_\_\_  
 \_\_\_\_\_  
 If no commissary, what arrangements are made? Store run is made by an officer  
for the wants and needs of the inmates.  
 Who operates commissary? N/A  
 What is done with profits from sales? N/A

COMMENTS: A fully stocked commissary would not be feasible at this jail due to  
the small population.  
 The overall rating of this section is Fair.

COUNSELING

Is counseling available in the following areas:  
 Drugs  Religion  Mental Health  Employment   
 Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
 Are part time counselors employed? Yes  No   
 Are volunteers used in counseling? Yes  No   
 Do you get help from State Agencies? Yes  No   
 What agencies? Human Services, Mental Health and Corrections

COMMENTS: The overall rating of this section is Fair.  
 \_\_\_\_\_  
 \_\_\_\_\_

WORK RELEASE

Do you have a work release program? Yes  No   
 Does inmate have to serve set portion of sentence before  
 becoming eligible? Yes  No   
 Estimated percent of failures? 10%  
 Estimated percent of successes? 90%  
 How much board is charged? 3/6 per day  
 Does inmate have to get own employment? Yes  No   
 Are checks made of the inmate on the job? Yes  No   
 How often? 2 times week By Whom? Sheriff

What do you think of the Work Release Program? Useful program

Does program cause contraband problems? Yes  No   
 Is an inmate given a second chance? Yes  No

COMMENTS: Amount earned by inmates - \$2,500.00  
Board paid by inmates - \$ 500.00  
 The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? Yes \_\_\_ No X

COMMENTS: Would consider a program for qualified and deserving inmates.

The overall rating of this section is Poor.

Are all activities and programs made available to female and juvenile inmates? Yes X No \_\_\_

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The overall rating of this section is Fair.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes X No \_\_\_

Are inmates advised of the penalties for infractions? Yes X No \_\_\_

Is there a disciplinary board for infractions? Yes \_\_\_ No X

Can the accused call witnesses? Yes \_\_\_ No X

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges - loss of good time

Is segregation used at this facility? Yes \_\_\_ No X

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? Yes \_\_\_ No \_\_\_

If so, what privileges? N/A

Who investigates inmate complaints? Sheriff

Is there a due process system at this jail? Yes \_\_\_ No X

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: A due process system for the handling of infractions should be instituted.

A disciplinary board should be appointed for passing judgement on major infractions.

The overall rating of this section is Poor.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell Seventy-two (72)

Is there dayroom space? Yes  No

Is there a dining area? Yes  No

Are windows screened? Security N/A Against pests N/A

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of walls? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of ceilings? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cat walks? N/A Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of floors? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of paint? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of cells? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of windows? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of Bunks? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of visiting area? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Number of exits from cell block? Two (2)

COMMENTS: Areas that have received the most wear are in need of new paint.

Windows are not screened due to the fact that they can not be opened. There  
has been a problem with the type of glass originally installed.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes \_\_\_\_\_ No

Condition of showers? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of toilets? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of lavatories? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_\_\_ No

COMMENTS: Paint in showers is discolored due to the excess amount of iron in the  
water supply.

The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes \_\_\_\_\_ No

Are lights controlled outside the cell block? Yes  No \_\_\_\_\_

Is there emergency lighting? Yes  No \_\_\_\_\_

Is there sufficient light in the block? Yes  No \_\_\_\_\_

COMMENTS: The overall rating of this section is Good.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SHERIFF'S COMMENTS: The Sheriff hopes that at some near future time that the  
County will add at least three more cells in the area now being constructed. There  
are many times that the extra room is needed.

FUTURE PLANS: When the present construction is completed, there will be a drive  
in area for unloading prisoners, a booking area, and one holding cell.

RECOMMENDATIONS: The most serious deficiency at this facility is the lack of an  
officer for the jail on the third shift, the County Commissioners should fund  
this position without delay.

OVERALL RATING:                      Good   x      Fair         Poor     

COUNTY JAIL INSPECTION REPORT

October 22, 1979

WASHINGTON COUNTY JAIL

Machias, Maine

Reid Molholland, Sheriff

COUNTY JAIL INSPECTION REPORT

COUNTY: Washington DATE: October 22, 1979

SHERIFF: Reid Molholland PHONE: 255-3434

CHAIRMAN, COUNTY COMMISSIONERS: Theone Lock

Date Constructed: \_\_\_\_\_ Date Renovated: 1978

Capacity: Male 4 Female - Juv. (M) - Juv. (F) - Total 4

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_

File Folder record keeping system? Yes X No \_\_\_\_\_

Juvenile records: Separate? X Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_

Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X

Thorough search of new inmate? Yes X No \_\_\_\_\_

Receipt given for money and valuables taken? Yes \_\_\_\_\_ No X

Is a Jail Log maintained? Yes X No \_\_\_\_\_

Telephone available to incoming prisoners? Yes X No \_\_\_\_\_

How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: Form signed by inmate and deputy for money and valuables (in and out).

Standard #16 under Administration shall be complied with.

This facility was allowed to reopen in 1979 with a capacity of four (4) as a holding facility.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0730 Dinner 1130 Supper 1630  
Written, three-week menu available? N/A Yes \_\_\_ No \_\_\_  
Coffee, Tea or Milk served at each meal? N/A Yes \_\_\_ No \_\_\_  
Paid Cook or Supervisor? N/A Yes \_\_\_ No \_\_\_  
Special Thanksgiving and Christmas Dinners? N/A Yes \_\_\_ No \_\_\_  
Food withheld as punishment? N/A Yes \_\_\_ No \_\_\_  
Fire extinguisher in preparation area? N/A Yes \_\_\_ No \_\_\_  
Special diets served per order of doctor? N/A Yes \_\_\_ No \_\_\_  
Any food, canned or otherwise, stored on floor? N/A Yes \_\_\_ No \_\_\_  
Thermometer in each refrigerator? N/A Yes \_\_\_ No \_\_\_  
Refrigerated food stored properly, covered etc.? N/A Yes \_\_\_ No \_\_\_  
Full set of cutlery issued to inmates at mealtime? N/A Yes \_\_\_ No \_\_\_  
Control system for issuing and return of cutlery? N/A Yes \_\_\_ No \_\_\_

COMMENTS: Food is furnished by local restaurant.

Quality is good and quantity is ample.

The overall rating of this section is Good.

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SANITATION (FOOD RELATED) N/A

Kitchen help wears aprons and hair restraints? Yes \_\_\_ No \_\_\_  
Condition of counters Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
Condition of tables Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
Condition of shelves Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
Condition of utensils Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
Condition of Equipment Good \_\_\_ Fair \_\_\_ Poor \_\_\_  
Hand washing facilities available? Yes \_\_\_ No \_\_\_  
Condition of walls and ceilings \_\_\_\_\_  
Condition of paint \_\_\_\_\_  
Condition of floors \_\_\_\_\_  
How is garbage handled? \_\_\_\_\_  
Condition of refrigerators \_\_\_\_\_  
Dishwashing machine used? Yes \_\_\_ No \_\_\_  
Method of pest and vermin control \_\_\_\_\_  
Ample supply of hot water? Yes \_\_\_ No \_\_\_  
Exhaust hood over stove? Yes \_\_\_ No \_\_\_  
Who inspects? \_\_\_\_\_  
Overall sanitary condition? Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes X No     

Ample Cleaning supplies? Yes X No     

Plan for vermin control? Yes X No     

Cleaning tools cleaned and stored after use? Yes X No     

Plumbing fixtures cleaned each day? Yes X No     

Covered receptacles furnished for trash? Yes X No     

Condition of floors: Clean X Dirty      Dusty      Need Repair     

Condition of walls: Clean X Dirty      Dusty      Need Repair     

Condition of cells or rooms: Clean X Dirty      Cluttered     

Condition of paint: Good X Fair      Poor     

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Two (2) times weekly

Blankets laundered? Weekly

Number of showers available? One (1)

Type of ventilating system? Exhaust fan

Laundry available to inmates? Yes X No     

Food allowed in cell block? Yes X No     

Are sanitation inspections conducted? Yes X No     

By whom? Sheriff

Overall condition sanitation wise? Good X Fair      Poor     

COMMENTS: Staff controls the type and amount of food allowed inside the jail.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes X No     

How Often? Daily By whom? Corrections Officer

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes      No X

How often are cell checks conducted? 1/2 hour

Other than dispatcher, number of officers on duty:

1st Shift? 0 2nd Shift? 0 3rd Shift? 0

How much of shift spent in cell block? 25%

Is a second set of keys available in case of an emergency? Yes X No     

How often are shake downs conducted? When necessary

Are inmates searched every time they enter the block? Yes X No     

How often are head counts conducted? Each shift change

Do inmates ever act as turnkeys? Yes      No X

COMMENTS: Your attention is directed to standard #15 under Custody and Security,  
"There shall be at least one jail attendant other than the dispatcher, on duty  
at all times during the day and night to assure proper coverage of the cell  
block.

The overall rating of this section is Fair.



INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes X No     

Any segregating of classes of inmates done at this jail? Yes      No X

Is there a "plan of the day" for inmates? Yes      No X

Are any inmates given authority over others? Yes      No X

Are inmates allowed to have money with them? Yes X No     

If so, how much Small amount

Is good time taken away as a form of discipline? Yes X No     

Do you use lock up as punishment? Yes      No X

If so, length of time locked up N/A

Are inmates charged for destroying property? Yes X No     

Is the population in constant lockup? Yes      No X

Is a jail officer on duty at all times? See Comments Yes      No X

Are mechanical monitoring devices used? Yes X No     

COMMENTS: Anyone sentenced long enough to earn good time would be boarded at another facility, therefore, good time is not a factor at this jail.

The only officer on duty is the dispatcher.

The overall rating of this section is Fair.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes      No X

Number of weekly visits to jail? N/A

If no doctor, how are complaints of illness handled? Taken to local hospital

emergency room

Are any staff medically trained? Yes      No X

Degree of Training: N/A

Medication kept under lock and key? Yes X No     

How are complaints of illness reported? Tell dispatcher

Where are medical records kept? In folder of inmate

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes      No X

Are the services of a psychiatrist or psychologist available? Yes X No     

Is there a problem with services from State of Maine Mental Health Institutes? Yes      No X

Can ill inmates be segregated? Yes      No X

Is treatment ever refused? Yes      No X

COMMENTS: Washington County Counseling is available for psychiatric services.

The overall rating of this section is Fair.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? \_\_\_\_\_

Times of day visiting allowed? \_\_\_\_\_

Total number of hours per week? \_\_\_\_\_

Are contact visits allowed Yes \_\_\_ No \_\_\_

Special visits allowed? Yes \_\_\_ No \_\_\_

Limitations on who may visit? Yes \_\_\_ No \_\_\_

Explain \_\_\_\_\_

Visiting withheld as punishment? Yes \_\_\_ No \_\_\_

Condition of visiting area: Good \_\_\_ Fair \_\_\_ Poor \_\_\_

COMMENTS: No visitation on a regular basis.

Unrated.

MAIL

Is incoming mail censored? Yes \_\_\_ No X

Is outgoing mail censored? Yes \_\_\_ No X

Are there restrictions on what may be received? Yes \_\_\_ No X

If so, what are they? None

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes \_\_\_ No X

Are all sects available to the jail? Yes X No \_\_\_

Does the jail have a chaplain? Yes \_\_\_ No X

Are requests for religious participation ever refused? Yes \_\_\_ No X

COMMENTS: The staff will call a clergyman at the request of an inmate. There

are no regular services as the population is too small.

Unrated.

LIBRARY

Is there a library in the jail? Yes \_\_\_ No X

Description: N/A

Are legal references available to inmates? Yes \_\_\_ No X

Working agreement with local public library? Yes \_\_\_ No X

Source of publications in library N/A

Hours Library open to inmates N/A

COMMENTS: There are a few pieces of reading material.

Unrated.

RECREATION

Does jail provide TV for inmates? Yes \_\_\_ No X

Is there an outside exercise area? Yes \_\_\_ No X

How often is area used? N/A

Are radios allowed in the jail? Yes  No

Is a staff member in charge of recreation? Yes  No

Are facilities such as YMCA etc. utilized? Yes  No

Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Table games

COMMENTS: Inmate may have a TV if he furnishes it.

Unrated.

COMMISSARY

Does jail have a commissary? Yes  No

Items available N/A

If no commissary, what arrangements are made? N/A

Who operates commissary? N/A

What is done with profits from sales? N/A

COMMENTS: Unrated.

COUNSELING

Is counseling available in the following areas:

Drugs  Religion  Mental Health  Employment

Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No

Are part time counselors employed? Yes  No

Are volunteers used in counseling? Yes  No

Do you get help from State Agencies? Yes  No

What agencies? N/A

COMMENTS: Inmates are not in this facility long enough for regular counseling.

Staff will call in counselors if needed.

Unrated.

WORK RELEASE

Do you have a work release program? Yes  No

Does inmate have to serve set portion of sentence before becoming eligible? Yes  No

Estimated percent of failures? \_\_\_\_\_

Estimated percent of successes? \_\_\_\_\_

How much board is charged? \_\_\_\_\_

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? \_\_\_\_\_ By Whom? \_\_\_\_\_

What do you think of the Work Release Program? \_\_\_\_\_

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Not in facility long enough.

Unrated.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes \_\_\_ No X

Is program governed the same as Work Release? Yes \_\_\_ No X

COMMENTS: Not in facility long enough.

Are all activities and programs made available to female and juvenile inmates? N/A Yes \_\_\_ No \_\_\_

If not, why not? \_\_\_\_\_

What activities and programs are available? N/A

COMMENTS: Unrated.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes \_\_\_ No X

Are inmates advised of the penalties for infractions? Yes \_\_\_ No X

Is there a disciplinary board for infractions? Yes \_\_\_ No X

Can the accused call witnesses? Yes \_\_\_ No X

Who makes the final review of the penalty imposed? Sheriff

What punishments are given for infractions? Loss of privileges

Is segregation used at this facility? Yes \_\_\_ No X

For what reasons? N/A

What is the longest an inmate would be in segregation? N/A

When in segregation does an inmate lose any privileges? N/A Yes \_\_\_ No \_\_\_

If so, what privileges? N/A

Who investigates inmate complaints? Sheriff

Is there a due process system at this jail? Yes \_\_\_ No X

When an offense is committed is the inmate charged? Yes X No \_\_\_

COMMENTS: Inmates are not in this facility long enough to become involved in a due process system.

Unrated.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell Sixty (60)

Is there dayroom space? Yes \_\_\_\_\_ No

Is there a dining area? Yes \_\_\_\_\_ No

Are windows screened? Security N/A Against pests N/A

Are cell doors gang locked? Yes \_\_\_\_\_ No

Condition of roof? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of walls? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of ceilings? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cat walks? N/A Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of floors? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of paint? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cells? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of windows? N/A Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of Bunks? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of visiting area? Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Number of exits from cell block? Two (2)

COMMENTS: The above is just for the area in use. The rest of the jail is in poor condition.

The overall rating of this section is Fair.

PLUMBING

Sufficient and available toilets in block? Yes  No \_\_\_\_\_

Hot and cold running water in cell block? Yes  No \_\_\_\_\_

Are pipes exposed? Yes  No \_\_\_\_\_

Condition of showers? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of toilets? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Condition of lavatories? Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Does jail have laundry? Yes \_\_\_\_\_ No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes \_\_\_\_\_ No

COMMENTS: Plumbing is sufficient for the number of inmates served.

The overall rating of this section is Fair.

ELECTRICAL

Are cell lights the security type? Yes  No \_\_\_\_\_

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes \_\_\_\_\_ No

Are lights controlled outside the cell block? Yes  No \_\_\_\_\_

Is there emergency lighting? Yes  No \_\_\_\_\_

Is there sufficient light in the block? Yes \_\_\_\_\_ No

COMMENTS: sufficient light outside of cells.

The overall rating of this section is Fair.

SHERIFF'S COMMENTS: Would like to see another portion of the building fixed up to house another four or five inmates.

Still is involved in a tremendous amount of transporting and boarding out of inmates.

FUTURE PLANS: Does not seem to be any at the present time.

RECOMMENDATIONS: The County Commissioners should meet this jail problem head on and come up with a solution because the present set up is only temporary at best.

OVERALL RATING: Good  Fair  Poor

For the purpose it serves, this facility can be rated Fair.

COUNTY JAIL INSPECTION REPORT

October 16, 1979

YORK COUNTY JAIL

Alfred, Maine

C. Wesley Phinney, Sheriff

DEPARTMENTAL STATISTICS 7/1/78 - 6/30/79

York County

Employees: (FT Denotes Full Time - PT Denotes Part Time)

Male:

Jail Attendants (FT) 16  
 Counselors (FT) 0  
 Cook (FT) 1  
 Jail Attendants (PT) 10  
 Counselors (PT) 0  
 Other (PT) 0

Female:

Matrons (FT) 4  
 Counselors (FT) 0  
 Cook (FT) 0  
 Matrons (PT) 4  
 Counselors (PT) 0  
 Other (PT) 0

Average Overnight Population: N/A

Adult

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Total Detained, County Jail: (Holds for other Departments/Awaiting Trial, Bail, Transportation, etc.) N/A

Adult

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
 Female \_\_\_\_\_  
 Total \_\_\_\_\_

Total Sentenced: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Suicides: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Deaths (Other than Suicides): N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Escapes: N/A

Adult

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Juvenile

Male \_\_\_\_\_  
Female \_\_\_\_\_  
Total \_\_\_\_\_

Number of Inmates Boarded for other Counties

N/A

Number of Inmates Boarded for State Institutions

N/A

COUNTY JAIL INSPECTION REPORT

COUNTY: York DATE: October 16, 1979

SHERIFF: C. Wesley Phinney PHONE: 324-1111

CHAIRMAN, COUNTY COMMISSIONERS: Peter Dennet

Date Constructed: \_\_\_\_\_ Date Renovated: 1979

Capacity: Male 26 Female 3 Juv. (M) 2 Juv. (F) 2 Total 33

ADMINISTRATION

Written rules and regulations for jail employees? Yes X No \_\_\_\_\_

File Folder record keeping system? Yes X No \_\_\_\_\_

Juvenile records: Separate? No Confidential? X

Is close observation taken of physical condition (In & Out)? Yes X No \_\_\_\_\_

Sick or injured persons accepted from other agencies? Yes \_\_\_\_\_ No X

Thorough search of new inmate? Yes X No \_\_\_\_\_

Receipt given for money and valuables taken? Yes \_\_\_\_\_ No X

Is a Jail Log maintained? Yes X No \_\_\_\_\_

Telephone available to incoming prisoners? Yes X No \_\_\_\_\_

How many calls allowed and to whom? - No. ? Within reason \_\_\_\_\_

COMMENTS: New jail was opened in June of 1979.

Policies and procedures in process of revision.

Officer and inmate sign for money in and out on information sheet.

Standard #16 under Administration shall be complied with.

The overall rating of this section is Good.

FOOD SERVICE

Serving times: Breakfast 0700 Dinner 1200 Supper 1800

Written, three-week menu available? Yes X No     

Coffee, Tea or Milk served at each meal? Yes X No     

Paid Cook or Supervisor? Yes X No     

Special Thanksgiving and Christmas Dinners? Yes X No     

Food withheld as punishment? Yes      No X

Fire extinguisher in preparation area? Yes X No     

Special diets served per order of doctor? Yes X No     

Any food, canned or otherwise, stored on floor? Yes      No X

Thermometer in each refrigerator? Yes X No     

Refrigerated food stored properly, covered etc.? Yes X No     

Full set of cutlery issued to inmates at mealtime? Yes X No     

Control system for issuing and return of cutlery? Yes X No     

COMMENTS: The quality of food is Good and the quantity served is ample.

Food is served cafeteria style and taken to the dayroom to be consumed.

The equipment is all new and modern.

The overall rating of this section is Good.

SANITATION (FOOD RELATED)

Kitchen help wears aprons and hair restraints? Yes X No     

Condition of counters Good X Fair      Poor     

Condition of tables Good X Fair      Poor     

Condition of shelves Good X Fair      Poor     

Condition of utensils Good X Fair      Poor     

Condition of Equipment Good X Fair      Poor     

Hand washing facilities available? Yes X No     

Condition of walls and ceilings Good

Condition of paint Good

Condition of floors Good

How is garbage handled? Garbage disposal

Condition of refrigerators Good

Dishwashing machine used? Yes X No     

Method of pest and vermin control Outside exterminator

Ample supply of hot water? Yes X No     

Exhaust hood over stove? Yes X No     

Who inspects? Jail Administrator

Overall sanitary condition? Good      Fair X Poor     

COMMENTS: Certain areas and some equipment were dirty.

Housekeeping rules shall be more strictly enforced.

The overall rating of this section is Fair.

SANITATION (NON-FOOD RELATED)

Daily routine for cleaning jail? Yes  No

Ample Cleaning supplies? Yes  No

Plan for vermin control? Yes  No

Cleaning tools cleaned and stored after use? Yes  No

Plumbing fixtures cleaned each day? Yes  No

Covered receptacles furnished for trash? Yes  No

Condition of floors: Clean  Dirty  Dusty  Need Repair

Condition of walls: Clean  Dirty  Dusty  Need Repair

Condition of cells or rooms: Clean  Dirty  Cluttered

Condition of paint: Good  Fair  Poor

Type of mattress used Fire retardant

Sheets furnished? Yes

Sheets changed and laundered? Two (2) times weekly

Blankets laundered? Every two weeks

Number of showers available? Eight (8)

Type of ventilating system? Forced air

Laundry available to inmates? Yes  No

Food allowed in cell block? Yes  No

Are sanitation inspections conducted? Yes  No

By whom? Jail Administrator

Overall condition sanitation wise? Good  Fair  Poor

COMMENTS: Housekeeping rules should be more strictly enforced.

The overall rating of this section is Good.

CUSTODY AND SECURITY

Inspection of locks, bars, windows, etc. Yes  No

How Often? Every shift By whom? Corrections Officer

Results entered in jail log? Yes

Written plan for emergencies (fires, riots, escapes, etc.)? Yes  No

How often are cell checks conducted? 1/2 hour

Other than dispatcher, number of officers on duty:

1st Shift? 3 2nd Shift? 3 3rd Shift? 3

How much of shift spent in cell block? 90%

Is a second set of keys available in case of an emergency? Yes  No

How often are shake downs conducted? As needed

Are inmates searched every time they enter the block? Yes  No

How often are head counts conducted? Each shift

Do inmates ever act as turnkeys? Yes  No

COMMENTS: The addition of a booking officer, on each shift, to do only booking and record keeping would free up the shift supervisor to supervise the operation of the jail, which is what he should be doing, and not spending his time behind a desk. This would also mean one more man inside the jail which would increase the security and cut down the incidents of destruction.

The overall rating of this section is Fair.

ADULT FEMALES

Is there twenty-four hour matron coverage? Yes X No     

How long are females held at this facility? Sentencing facility

Do male officers enter female area without a Matron? Yes      No X

Do females have to go through male section? Yes      No X

How often are females checked for their well being? 1/2 hour

Is there communication between the female area and desk? <sup>see</sup> <sub>comments</sub> Yes      No X

Which of the following are available to females?

Counseling	<u>X</u>	Recreation	<u>X</u>	Library	<u>    </u>
GED	<u>X</u>	Visiting	<u>X</u>	Church	<u>X</u>
AA Meetings	<u>X</u>	Others	<u>    </u>		

Number of exits from female section? Three (3)

Do females eat in their cell or room? Yes X No     

Would a female ever be put on trustee status? Yes X No     

Would a female ever be put on work release? Yes X No     

Condition of female section: Good X Fair      Poor     

COMMENTS: Inter-communications system now being bid on which when installed will overcome this deficiency.

The overall rating of this section is Good.

JUVENILES

How long are juveniles held at this facility? Sentencing facility

Is matron coverage present for female juveniles? Yes X No     

Communications between juvenile areas and desk? Yes      No X

Where are juveniles taken to be locked up? N/A

Do juveniles have to go through the adult area? Yes      No X

How often are juveniles checked? 1/2 hour

Are there any programs for juveniles? Yes X No     

Such as: Same as adults

What alternatives are tried other than incarceration? Intake worker

Sheriff's department youth aid bureau

Condition of female juvenile area? Good X Fair      Poor     

Condition of male juvenile area? Good X Fair      Poor     

COMMENTS: The same communications system that will be for the adult females will also service the juveniles.

The overall rating of this section is Good.

INMATE CONTROL AND DISCIPLINE

Written rules and regulations for each new inmate? Yes  No

Any segregating of classes of inmates done at this jail? Yes  No

Is there a "plan of the day" for inmates? Yes  No

Are any inmates given authority over others? Yes  No

Are inmates allowed to have money with them? Yes  No

If so, how much N/A

Is good time taken away as a form of discipline? Yes  No

Do you use lock up as punishment? Yes  No

If so, length of time locked up Ten (10) days maximum

Are inmates charged for destroying property? Yes  No

Is the population in constant lockup? Yes  No

Is a jail officer on duty at all times? Yes  No

Are mechanical monitoring devices used? Yes  No

COMMENTS: The adult male area is in two sections, one for maximum security and the other for medium and minimum security. This tends to cut down on control and discipline problems. The inmates are not confined to their rooms, but are locked in the security area to which they have been assigned.  
The overall rating of this section is Good.

MEDICAL AND HEALTH SERVICES

Does the County employ a full time doctor? Yes  No

Number of weekly visits to jail? Two (2)

If no doctor, how are complaints of illness handled? N/A

Are any staff medically trained? Yes  No

Degree of Training: 2-EMT's

Medication kept under lock and key? Yes  No

How are complaints of illness reported? Request slip filled out and given to officer on duty

Where are medical records kept? Medical records section

Are inmates who are incarcerated for more than forty-eight hours given a physical? Yes  No

Are the services of a psychiatrist or psychologist available? Yes  No

Is there a problem with services from State of Maine Mental Health Institutes? Yes  No

Can ill inmates be segregated? Yes  No

Is treatment ever refused? Yes  No

COMMENTS: York County Counseling Center offers psychiatric services to the jail.  
Standard # 8 under Medical and Health Services shall be complied with.  
The overall rating of this section is Good.

INMATE ACTIVITIES AND PROGRAMS

VISITING

Number of visiting days per week? Three (3)

Times of day visiting allowed? Wed.1900-2100, Sat.&Sun.1300-1600

Total number of hours per week? Eight (8) hours

Are contact visits allowed Yes  No

Special visits allowed? Yes  No

Limitations on who may visit? Yes  No

Explain \_\_\_\_\_

Visiting withheld as punishment? Yes  No

Condition of visiting area: Good  Fair  Poor

COMMENTS: The overall rating of this section is Good.

MAIL

Is incoming mail censored? Yes  No

Is outgoing mail censored? Yes  No

Are there restrictions on what may be received? Yes  No

If so, what are they? N/A

COMMENTS: The overall rating of this section is Good.

RELIGION

Are there regular church services offered? Yes  No

Are all sects available to the jail? Yes  No

Does the jail have a chaplain? Yes  No

Are requests for religious participation ever refused? Yes  No

COMMENTS: Catholic and Protestant clergy make weekly visits to jail.

The overall rating of this section is Good.

LIBRARY

Is there a library in the jail? Yes  No

Description: N/A

Are legal references available to inmates? Yes  No

Working agreement with local public library? Yes  No

Source of publications in library Donations

Hours Library open to inmates N/A

COMMENTS: Being developed

The overall rating of this section is Poor.

RECREATION

Does jail provide TV for inmates? Yes  No

Is there an outside exercise area? Yes  No

How often is area used? Temporarily closed for security reasons.

Are radios allowed in the jail? Yes  No   
 Is a staff member in charge of recreation? Yes  No   
 Are facilities such as YMCA etc. utilized? Yes  No   
 Are there scheduled recreation periods? Yes  No

What is furnished for recreation equipment? Table Tennis, Weights, Foosball Table, Volleyball, Basketball.

COMMENTS: Use of the outside exercise area was suspended until the fence was fixed properly to guard against possible escapes.  
The overall rating of this section is Good.

COMMISSARY

Does jail have a commissary? Yes  No   
 Items available Cigarettes, candy, cigars, toilet articles

If no commissary, what arrangements are made? N/A

Who operates commissary? Staff

What is done with profits from sales? Inmate benefit fund

COMMENTS: The overall rating of this section is Good.

COUNSELING

Is counseling available in the following areas:  
 Drugs  Religion  Mental Health  Employment   
 Education  Alcohol  Health & Welfare

Are full time counselors employed? Yes  No   
 Are part time counselors employed? Yes  No   
 Are volunteers used in counseling? Yes  No   
 Do you get help from State Agencies? Yes  No   
 What agencies? Human Services-Mental Health and Corrections

COMMENTS: York County Counseling Center offers counseling in a number of areas.  
The overall rating of this section is Good.

WORK RELEASE

Do you have a work release program? Yes  No   
 Does inmate have to serve set portion of sentence before becoming eligible? Yes  No

Estimated percent of failures? \_\_\_\_\_

Estimated percent of successes? 100%

How much board is charged? \$35.00 weekly

Does inmate have to get own employment? Yes  No

Are checks made of the inmate on the job? Yes  No

How often? Weekly By Whom? Program Director - Jail Administrator

What do you think of the Work Release Program? Very Good

Does program cause contraband problems? Yes  No

Is an inmate given a second chance? Yes  No

COMMENTS: Jail open less than one month of the fiscal year that the report covers, therefore, no figures.

The overall rating of this section is Good.

EDUCATIONAL RELEASE

Do you have an Education Release Program? Yes  No

Is program governed the same as Work Release? Yes  No

COMMENTS: Seldom used, but available to eligible inmates.

The overall rating of this section is Fair.

Are all activities and programs made available to female and juvenile inmates? Yes  No

If not, why not? N/A

What activities and programs are available? N/A

COMMENTS: The overall rating of this section is Good.

INMATE RIGHTS

Do the rules for inmates spell out the infractions? Yes  No

Are inmates advised of the penalties for infractions? Yes  No

Is there a disciplinary board for infractions? Yes  No

Can the accused call witnesses? Yes  No

Who makes the final review of the penalty imposed? Sheriff and Jail Administrator

What punishments are given for infractions? Loss of Good Time, Loss of privileges, lock up.

Is segregation used at this facility? Yes  No

For what reasons? Major infractions

What is the longest an inmate would be in segregation? Ten (10) days maximum

When in segregation does an inmate lose any privileges? Yes  No

If so, what privileges? All

Who investigates inmate complaints? Jail Administrator

Is there a due process system at this jail? Yes  No

When an offense is committed is the inmate charged? Yes  No

COMMENTS: Inmates should be made aware of the possible penalties for infractions of specified rules and regulations.

A disciplinary board should be appointed to hear the facts both pro and con from the accused, the accuser, and witnesses.

The overall rating of this section is Fair.

BUILDING AND EQUIPMENT

Are cells single occupancy? Yes  No

If not -- 2 man \_\_\_\_\_ 4 man \_\_\_\_\_ Other \_\_\_\_\_

Square footage per inmate per cell Seventy (70) sq.ft.

Is there dayroom space? Yes  No

Is there a dining area? See Comments Yes  No

Are windows screened? Security N/A Against pests N/A

Are cell doors gang locked? Yes  No

Condition of roof? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of walls? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of ceilings? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cat walks? N/A Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of floors? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of paint? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of cells? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of windows? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of Bunks? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of visiting area? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Number of exits from cell block? Two from medium security, one from maximum

COMMENTS: The dayroom of each area is used as the dining area.

The overall rating of this section is Good.

PLUMBING

Sufficient and available toilets in block? Yes  No

Hot and cold running water in cell block? Yes  No

Are pipes exposed? Yes  No

Condition of showers? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of toilets? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Condition of lavatories? Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Does jail have laundry? Yes  No

If not, how is laundry done? N/A

Is plumbing inspected locally? Yes  No

COMMENTS: The overall rating of this section is Good.

ELECTRICAL

Are cell lights the security type? Yes  No

If not, what type? N/A

Is wiring and conduit pipe exposed? Yes  No

Are lights controlled outside the cell block? Yes  No

Is there emergency lighting? Yes  No

Is there sufficient light in the block? Yes  No

COMMENTS: The overall rating of this area is Good.

SHERIFF'S COMMENTS: The Sheriff is exploring the possibility of trading off  
certain classes of inmates with Cumberland County that would be of an advantage to  
both parties.

The present facility was too small for the needs of the County before it came off  
the drawing board.

There will have to be expansion at once.

FUTURE PLANS: Address the need for expansion of the new facility to meet the  
present and future needs of the County.

RECOMMENDATIONS: Review the staffing pattern of the jail and assign duties so  
that each officer efficiently carries his share of the load.

Address the feasibility of an addition to the jail versus some other alternative  
to ease the overcrowding situation which is present at least ninety percent of  
the time.

OVERALL RATING:                      Good   X      Fair         Poor

**END**