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EXPIRATION DATE 6-30-74

| U. S. DEPARTMENT OF JUSTICE<br>LAW ENFORCEMENT ASSISTANCE ADMINISTRATION   |   | DISCRETIONARY GRANT<br>PROGRESS REPORT |                 |
|--|---|--|-----------------|
| GRANTEE Maine Criminal Justice Planning<br>and Assistance Agency   | LEAA GRANT NO.<br>79 DF-AX-0241   | DATE OF REPORT<br>10-1-81              | REPORT NO.<br>8 |
| IMPLEMENTING SUBGRANTEE<br>Administrative Office of the Courts<br>P O Box 4820 DTS<br>Portland, Maine 04112  | TYPE OF REPORT<br><input type="checkbox"/> REGULAR QUARTERLY <input type="checkbox"/> SPECIAL REQUEST<br><input checked="" type="checkbox"/> FINAL REPORT |  |                 |
| SHORT TITLE OF PROJECT<br>Juror Utilization and Management   | GRANT AMOUNT<br>\$33,550  |  |                 |
| REPORT IS SUBMITTED FOR THE PERIOD 7-1-81  |   | THROUGH 9-30-81                        |                 |
| SIGNATURE OF PROJECT DIRECTOR<br><i>Dana R. Baggett</i>  | TYPED NAME & TITLE OF PROJECT DIRECTOR<br>Dana R. Baggett<br>State Court Administrator  |  |                 |
| COMMENCE REPORT HERE (Add continuation pages as required.)   |   |  |                 |
| <p>Considerable activity has occurred during the final quarter of the Juror Utilization and Management Project Grant.</p> <ol style="list-style-type: none"><li>1. Consultant Maureen Solomon visited Maine on three occasions, and conducted two Jury Project Advisory Committee meetings.</li><li>2. The one-step qualification/summoning process was implemented during July. Simulated data mailer forms were used during the first month, after which it was decided that use of data mailers was not desirable for this manual system. Procedures and forms were drafted, and subsequently revised as a result of two committee meetings and site visits to the participating courts.</li><li>3. Jury activities continued to be monitored through analysis of the jury activity reports.</li></ol> <p>Use of answering machines continued statewide. In ten of the Superior Courts during the months of July, August, and September, a total of 1,991 jurors called in, of which 616 were advised that they would not be needed; this resulted in a cost savings of \$12,320 in juror fees alone.</p> <p>A computer program was prepared by the Department of Transportation to test random selection of prospective jurors from the drivers license list. This was done in order to prepare for the possible submission of legislation to allow for use of this list as a source for jurors.</p> <p>The development of a juror orientation slide show is in progress for statewide implementation, using the Bell and Howell Ringmaster Slide Projector.</p> <p>The Chief Justice appointed a sub-committee from the Maine Judicial Council to work toward the submission of new jury legislation.</p> |   |  |                 |
| Attachments:<br>One-Step Qualification/Summoning Procedures and Forms<br>Summoning Yield Worksheets<br>Jury Activity Report Analyses<br>Answering Machine Monitoring Form  |   | NCJRS<br>JUN 11<br>ACQUISITION         |                 |
| RECEIVED BY GRANTEE STATE PLANNING AGENCY (Official)<br><i>Richard E. Perkins</i>  |   | DATE<br>11/20/81                       |                 |

1. FAA FORM 4887 (REV. 1-73)

REPLACES LEAA-OLEP-189, WHICH IS OBSOLETE.

DOJ-1973-05

## MAINE SUPERIOR COURT

### TRAVERSE JUROR SELECTION AND SUMMONING PROCEDURES UNDER THE ONE-STEP QUALIFICATION AND SUMMONING SYSTEM

U.S. Department of Justice  
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# MAINE SUPERIOR COURT

## TRAVERSE JUROR SELECTION AND SUMMONING PROCEDURES UNDER THE ONE-STEP QUALIFICATION AND SUMMONING SYSTEM

| LIST OR FORM | PROCEDURE  |
|--------------|--|
| Source List  | <ol style="list-style-type: none"> <li>1. Receive voter registration lists.</li> <li>2. Select the number of prospective jurors desired as follows: <ol style="list-style-type: none"> <li>a. Selection Interval is determined by dividing the number of names on the list by the number of names to be drawn.<br/>For example: total names on voter registration lists = 100,000; the number of names to be drawn = 2,000; dividing 100,000 by 2,000 gives an Interval number of 50. Therefore every 50th name will be drawn from the lists. (When the Interval is a number with a fraction, e.g., 50/36, round up to the next highest number, in this instance - 51.)</li> <li>b. Starting Number is determined by randomly selecting a number between 1 and the Interval Number, in this example, 50. For the purposes of this example, assume 17 was randomly picked.</li> <li>c. To select names, begin with the first list received (or randomly pick a town name for the list to start with) and start with the name on that list corresponding to the number randomly picked in (b) above and then use the Interval Number to select remaining names. In this example we would start with the 17th name on the first list received, and take every 50th name thereafter: 17, 67, 117, 167, 215, etc. In this way you will go through all the lists and, possibly, return to the first list to complete selection.</li> </ol> </li> <li>3. Number the names (1, 2, 3, 4, etc.) as they are drawn</li> </ol> |

| LIST OR FORM                                     | PROCEDURE   |
|--|---|
| Master List                                      | <ol style="list-style-type: none"> <li>4. Type the names and addresses and the assigned numbers on a label master in the order the names are drawn.</li> <li>5. Copy this list onto two sets of labels. Place one set of labels on cards</li> </ol>   |
| Wheel Cards                                      | <ol style="list-style-type: none"> <li>6. Place cards in Jury Wheel.</li> <li>7. To summon jurors for service, about 4-5 weeks in advance of the reporting date, randomly draw from the Jury Wheel the required number of cards.</li> </ol>   |
| List of Names Drawn for Summoning in Order Drawn | <ol style="list-style-type: none"> <li>8. As the cards are drawn from the wheel, place cards face down on copy machine and make list "in order drawn". Because this list is created from cards which will appear in several columns on the xeroxed sheet, the order in which jurors are drawn may be confusing, so you should number the names.</li> </ol>  |
| Alpha list of names drawn                        | <ol style="list-style-type: none"> <li>9. Alphabetize the cards, select labels from the second set, and stick onto a label master in alphabetical order. Save cards to use in courtroom wheel.</li> <li>10. Using this master, make sets of labels for: <ol style="list-style-type: none"> <li>a. Summons</li> <li>b. Questionnaire</li> <li>c. Record of Results of Summoning</li> </ol> </li> </ol>   |
| Summons and Questionnaire                        | <ol style="list-style-type: none"> <li>11. Type all information except the juror's name and address onto plain paper, using the spacing from the summons. Xerox onto summonses. Place labels on the summons, and the questionnaire. Insert summons, questionnaire and stamped self-addressed envelope in larger window envelope and mail at least four weeks in advance of the jurors' reporting date. At this time, also resummon jurors who were postponed to this reporting date, but do not send new questionnaires.</li> </ol> |
| Record of Results of Summoning                   | <ol style="list-style-type: none"> <li>12. Use labels to create alphabetic Record of Results of Summoning list.</li> <li>13. As questionnaires are returned, etc., update the Record of Results of Summoning list according to the status of the prospective juror, (see the categories on the form); only one category may be checked for each prospective juror. If the Questionnaire indicates a change of address, make the change on the label master created in Procedure #9</li> </ol>                                       |

## LIST OR FORM

## PROCEDURE

Occupation List

Attendance and  
Expense Record

Wheel Cards

14. As questionnaires are returned by jurors, screen for qualification. Place questionnaires of qualified jurors, whom you expect to come in, in a Qualified Juror Folder. These will be available for attorney inspection. Also save the questionnaires of "disqualified", "exempt", and "excused" for statistical analysis later.
15. It is suggested that, during the first few months of the new system, the clerk should try to contact by phone prospective jurors who do not return their questionnaires.
16. About two weeks in advance of the reporting date, determine, based on the information recorded in (13) shown above whether sufficient jurors will be available on the first day (remember to allow for some first-day excuses). If not, summon additional jurors in the same manner as those summoned earlier. If too many jurors will be available, select jurors from the bottom of the "list in order drawn" to be postponed to the following month. Advise them of the postponement on the Ansa-phone message. Resummon these jurors prior to the new reporting date, but do not send a new questionnaire.
17. A few days before the reporting date, use the label master to make two sets of labels. Use one set to make up the alphabetical occupation list. Your judge may ask you to provide information in addition to the occupation. If so, just use the whole line for each juror. Assign juror numbers. At this time, labels of jurors who are not coming to court may be disposed of.
18. Use the second set of labels to create master for the Juror Attendance and Expense Record, which you will use to xerox more of these forms, since you need one for each week. It may be desirable to make it up on the first day so that only those jurors who appear are included on it.
19. The wheel cards used in the courtroom are the same ones used at the beginning of the process.
20. Friday evening before the reporting date place a message on the Ansa-phone which advises:
  - a. which jurors, if any, have been postponed; give them the new date
  - b. any changes in the time of reporting in
  - c. specifically where to go in the courthouse
  - d. any other details like parking or emergency phone numbers which jurors might want to know in advance; (Remember that you will not be sending out the juror information sheet)

## LIST OR FORM

## PROCEDURE

Juror Information Card

Certificate of  
Service  
Employer StatementRecord of Past  
ServiceStatistical  
Information

21. On the first day of service, have jurors fill out Juror Information Card with social security number, name and address, phone, mileage, and request for employer statement if needed. Use these cards to take attendance. Subsequently, names of those who have not appeared will have to be crossed out on the occupation list and attendance lists prepared earlier. Hand out Juror Handbooks and Information Sheet.
22. Enter social security number on master for attendance-expense record and correct addresses, if necessary. Use this master to make sufficient copies for the duration of the term of service.
23. During their term of service, jurors attendance will be checked off on the Attendance-Expense Record. The original will be mailed to the Administrative Office weekly with the pay and mileage computed as is presently done with the Jury Expense Report. The Clerk will keep a copy.
24. If possible, distribute certificates and employer statements on the last day of service to save postage and time involved in mailing them.
25. File the Juror Information Card filled out by the juror on the first day alphabetically to be used to check claims of prior jury service.
26. Send the Summoning Yield Worksheet and the Report of Jury Activity to the Regional Court Administrator and the AOC Court Systems Analyst. The information in these reports will help evaluation of the number of summonses to send.

# QUALIFICATION QUESTIONNAIRE FOR TRAVERSE JURY SERVICE

YOU MUST COMPLETE THIS QUESTIONNAIRE AND MAIL IT TO THE COURT IN THE ENCLOSED ENVELOPE WITHIN 5 DAYS.

|  |       |        |
|--|-------|--------|
| If there have been any CHANGES in name or address, please PRINT below. |       |        |
| Last Name  | First | Middle |
| Address  |       |        |
| City   | State | Zip    |

HOME PHONE: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

## QUALIFICATION FOR JURY SERVICE (place an "X" in the appropriate box)

- Have you served as a grand or traverse juror in the Superior Court within the last five years? . . .  
If "YES", give date and location \_\_\_\_\_
- Are you a citizen of the United States; . . . . .
- Are you a resident of the county from which you received this Questionnaire? . . . . .
- Are you at least 18 years old? . . . . .
- Can you read, speak and understand the English language? . . . . .
- Do you have a physical or mental handicap which would prevent you from serving as a juror? . . .  
If "YES", attach a doctor's statement.

|     |    |
|-----|----|
| YES | NO |
| YES | NO |
| YES | NO |
| YES | NO |
| YES | NO |

IF YOU HAVE CHECKED ANY OF THESE BOXES IN THE SHADED AREA, DISREGARD THE ENCLOSED SUMMONS AND DO NOT COME TO COURT UNLESS CONTACTED.

## STATISTICAL IDENTIFICATION

The following information is requested for information purposes only and has absolutely no bearing on your qualification for jury service.

|  |   |
|--|---|
| OCCUPATION:  | 8. EMPLOYER:  |
| IF NOT PRESENTLY EMPLOYED, LAST OCCUPATION:  |   |
| SPOUSE'S OCCUPATION:   | 11. SPOUSE'S EMPLOYER:  |
| SEX: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE   | 13. <input type="checkbox"/> MARRIED <input type="checkbox"/> NOT MARRIED |
| 14. AGE:   | 15. BIRTHDATE:  |
| RACE: <input type="checkbox"/> AMERICAN INDIAN <input type="checkbox"/> BLACK <input type="checkbox"/> ORIENTAL <input type="checkbox"/> WHITE   |   |
| EDUCATION: <input type="checkbox"/> LESS THAN H.S. DIPLOMA <input type="checkbox"/> H.S. DIPLOMA or EQUIVALENT <input type="checkbox"/> COLLEGE <input type="checkbox"/> VOCATIONAL or OTHER DEGREE RECEIVED |   |
| Have you or any member of your family served in a law enforcement capacity? <input type="checkbox"/> YES <input type="checkbox"/> NO   |   |
| RELATIONSHIP   | WHEN  |

DATE \_\_\_\_\_

Your Signature \_\_\_\_\_

# TRAVERSE JURY SUMMONS

SUPERIOR COURT

MAINE

DATE MAILED \_\_\_\_\_

You are hereby notified that you have been drawn to serve as a Traverse Juror in the Superior Court.

You are required to appear on \_\_\_\_\_  
at \_\_\_\_\_ at the address shown below.

CLERK OF THE SUPERIOR COURT

COURTHOUSE ADDRESS:

You must call the INFORMATION PHONE NUMBER appearing below to confirm that your services will be required. You may hear the recorded message from: after 6:00 p.m. on the Friday before the reporting date, through 8:00 a.m. on the reporting date. Call anytime during that period and follow the instructions on the recorded message.

INFORMATION PHONE NUMBER

According to Maine law, failure to appear or to complete jury service may constitute contempt of court and may be punished by a fine and/or imprisonment.

SEE REVERSE SIDE FOR IMPORTANT INFORMATION

## INSTRUCTIONS

1. Complete Form 2 (Qualification Questionnaire), front and back, and return within FIVE days in the enclosed envelope.
2. If you have placed an "X" in any of the boxes in the shaded area on Form 2, you are disqualified from jury service by statute. You still must return Form 2 to the court, but disregard the summons and the following instructions, and DO NOT come to court unless contacted.
3. You must call the INFORMATION PHONE NUMBER appearing on the reverse side of this form to confirm whether your services will be required. You may hear the recorded message from: after 6:00 p.m. on the Friday before the reporting date, through 8:00 a.m. on the reporting date. Call anytime during that period and follow the instructions on the recorded message.
4. Jury service is both a duty and privilege of citizenship. Accordingly, citizens have a responsibility to serve when summoned. Excuse from jury duty is granted only for "undue hardship," "extreme inconvenience," or "public necessity." If you are requesting an excuse for medical reasons, return Form 2 with a doctor's certificate.

### GENERAL INFORMATION

**LENGTH OF SERVICE:** By law, the court cannot require you to attend court more than 15 days unless necessary to complete a trial. Since you will not be required to attend court every day, your 15 days of jury duty will probably be served during a one month period. Court usually starts at 9:00 a.m. and ends at 5:00 p.m., although often your services will not be required for the full day.

FEE: The State Legislature has authorized the Court to pay you \$20 for each day you attend court, and 15¢/mile for round trip mileage between your home and the courthouse.

PROTECTION OF JURORS' EMPLOYMENT: "An employer shall not deprive an employee of his employment, or threaten or otherwise coerce him with respect thereto, because the employee receives a summons, responds thereto, serves as a juror or attends court for prospective jury service.

"Any employer who violates this section is guilty of criminal contempt and upon conviction may be punished by a fine of not more than \$500 or by imprisonment for not more than 6 months, or by both." (14 MRSA § 1218)

COUNTY

## MAINE SUPERIOR COURT

RECORD OF RESULTS OF SUMMONING  
(Enter only one ☒ per juror in the columns below)

[illegible]



## INSTRUCTIONS

### "RECORD OF RESULTS OF SUMMONING" FORM

The following definitions should be reviewed prior to completing the "Record of Results of Summoning" form.

Only one column may be checked for each juror!

- Column B - "Jurors Postponed Due to Over-Summoning": Check this column for jurors whom you postpone to a future date because it looks like you will have too many jurors available. (Most of the time you will be using the Ansa-phone to postpone these potential jurors before the first reporting date.)
- Column C - "Returned by Post Office-Summons Undeliverable": As the post office returns undeliverable summonses to you, check off the jurors in this column.
- Column D - "Juror Disqualified Based on Questionnaire": Use this column only for prospective jurors who do not meet Qualifications 1 - 6 on the Qualification Questionnaire.
- Column E - "Juror Excused Either by Clerk or Judge": Check off this category for prospective jurors who receive a permanent excuse from jury service, regardless of whether they are excused in advance or on the first reporting date by either the clerk or the judge. (Jurors who serve a few days and are then excused do not fall in this category. They should be checked off in column I - Juror Qualified and Serving.)
- Column F - "Juror Postponed at Own Request": This category is reserved for prospective jurors who request an excuse or postponement and are postponed to another summoning period. Qualified jurors who are excused for the first few days of their service and come in later during the session do not belong in this category.
- Column G - "Juror Claims and Receives Exemption": Please review the exemptions in 14 MRSA 1211. Prospective jurors who fall into the exemption categories named at the end of section 1211 and who claim an exemption are the only ones whose names will be checked off in column G.

Column H - "Juror Does Not Respond to Questionnaire or Summons": A name will be checked off in this column when the juror fails to return questionnaire and does not appear on reporting date, or when the juror does return questionnaire, is qualified, but does not appear on reporting date.

Column I - "Juror Qualified and Serving": Check the juror in this column if he or she is qualified, does not fall into any of the foregoing categories, and is available to serve on juries during this term.

\* \* \* \* \*

These columns will probably be checked during the period before the reporting date:

- B - Juror Postponed Due to Oversummoning
- C - Returned by Post Office as Undeliverable
- D - Juror Disqualified Based on Questionnaire
- G - Juror Claims and Receives Exemption

These columns will be checked either prior to the reporting date or on the reporting date:

- E - Juror Excused Either By Clerk or Judge
- F - Juror Postponed at Own Request

These columns will be checked on the reporting date:

- H - Juror Does Not Respond to Questionnaire or Summons
- I - Juror Qualified and Serving

AT THE END OF THE TERM, TRANSFER THE TOTALS FOR EACH COLUMN TO THE CORRESPONDING LINES ON THE "SUMMONING YIELD COMPUTATION WORKSHEET".

TRAVERSE JUROR OCCUPATION LIST

[illegible]

For Week Ending.

MAINE SUPERIOR COURT

**JUROR ATTENDANCE AND  
EXPENSE REPORT**

Submitted By \_\_\_\_\_

Approp. #       

Act. # \_\_\_\_\_

C&amp;O\_\_\_\_\_

☐ Grand

- Traverse

[illegible]

SUPERIOR COURT

TRAVERSE JURY

NAME \_\_\_\_\_  
(Last) (First) (Middle Initial)

MAILING ADDRESS \_\_\_\_\_

SOC. SEC. NO. \_\_\_\_\_

ROUNDTRIP Mileage between Home and Courthouse \_\_\_\_\_

☐ Check here if you need proof of jury service for your employer.

DATE REPORTED

DATE DISCHARGED



SOURCE: Record of Results of Summoning

[illegible]

INSTRUCTIONS  
SUMMONING YIELD COMPUTATION WORKSHEET

Use the "Record of Results of Summoning" form to complete this worksheet; columns B through I directly correspond to lines B through I on the worksheet.

1. Fill in the county and the date for which the jurors were summoned.
2. On line A, record total number of summonses sent, including summonses sent to those postponed to this date.
3. Record total number told not to report via telephone, due to over-summoning, on line B.
4. Enter the number of summonses that are returned to the court by the post office as undeliverable on line C.
5. Enter the number of prospective jurors who returned their questionnaire but were found to be disqualified on line D.
6. Enter the number of prospective jurors who request and receive an excuse on line E.
7. Enter the number of prospective jurors who responded but were postponed to another time at their request on line F.
8. Enter the number of prospective jurors who responded and claimed and received an exemption on line G.
9. Enter the number of prospective jurors who did not respond to the questionnaire or did not come to court in accordance with the summons, and are not in any other category, on line H.
10. Enter the number of jurors who are qualified and serving on line I. This figure should equal Line A minus lines B, C, D, E, F, G and H.
11. To compute percentages, divide the numbers on lines B through I by the total number of summonses sent, Line A.
12. The monthly summoning yield will be the total of line B plus line I divided by the total from Line A  $\left( \text{Yield \%} = \frac{B + I}{A} \right)$ .

MONTH

COLUMN (2) = COLUMN (3) + COLUMN (4) + COLUMN (5)

COLUMN (5) = COLUMN (8) + COLUMN (9) + COLUMN (10) + COLUMN (11) + COLUMN (12)

CLERK

## INSTRUCTIONS

This report is to be maintained by the courtroom clerk in each jury trial courtroom. At the end of each month, please send this report to your Regional Court Administrator, and keep one copy for your files.

THERE MUST BE AN ENTRY ON THE FORM *EVERY DAY JURORS COME TO THE COURTHOUSE AND ARE PAID*.

- (1) DATE: Enter the date that jurors are brought to the courthouse.
- (2) TOTAL JURORS PAID: Enter the total number of jurors that come to the courthouse and are paid today. Remember to include any extra jurors summoned in. This column equals the sum of columns (3), (4), and (5).
- (3) JURORS IN TRIAL FROM PREVIOUS DAY: Enter the number of jurors who are present because they are sitting on a trial from a previous day.
- (4) JURORS PAID AND EXCUSED PRIOR TO VOIR DIRE: Enter the number of jurors who came to court and are paid but are excused before any voir dres start. This column will be used principally on the first day of the jury term when new jurors request excuses.
- (5) TOTAL JURORS AVAILABLE FOR VOIR DIRE: Enter the number of jurors available for voir dire. This column equals column (2) *minus* columns (3) and (4). Complete the rest of the form as the events occur. If more than one jury is selected in your courtroom on the same day, do not repeat columns (1) through (5) for those voir dres, but *do* complete columns (6) through (16) for each voir dire.
- (6) CASE NUMBER: Enter the case number.
- (7) VOIR DIRE LENGTH: Calculate the length of voir dire and enter here.
- (8) JURY SIZE: Enter the size of the jury *including* alternates.
- (9) CHALLENGES FOR CAUSE: Enter the number of jurors excused from the jury by challenges for cause.
- (10) PEREMPTORY CHALLENGES: Enter the number of peremptory challenges exercised.
- (11) JURORS EXCUSED: Enter the number of jurors excused by the judge at the time of voir dire.
- (12) JURORS NOT REACHED: Enter the number of jurors not used in voir dire. This column equals column (5) *minus* columns (8), (9), (10), and (11).
- (13) TRIAL START: Enter the date and time the trial actually started. Sometimes, if the judge picks more than one jury at a time, this date may be different from the date in column (1).
- (14) TRIAL END: Enter the date and time the trial ended regardless of *how* it ended.
- (15) TRIAL LENGTH: Calculate the length of the trial, rounded to nearest half day, and enter here.
- (16) COMMENTS: Use this column to explain any entries that you think might be confusing; note mistrials, hung juries, summoning from bystanders, etc.

MAINE SUPERIOR COURT

SUMMONING YIELD COMPUTATION WORKSHEET

COUNTY

SOURCE: Record of Results of Summoning

| JURORS SUMMONED   | 9-8-81 For<br><u>Cumberland</u> |      | 9-21-81 For<br><u>YORK</u> |       | 9-29-81 For<br><u>Kennebec</u> |       | For |   | For |   | For |   |
|---|---------------------------------|------|----------------------------|-------|--------------------------------|-------|-----|---|-----|---|-----|---|
|   | #                               | %    | #                          | %     | #                              | %     | #   | % | #   | % | #   | % |
| A Total Summonses Sent (Including Resummoning of Postponed Jurors)                  | 200                             | 100  | 226                        | 100   | 100                            | 1     |     |   |     |   |     |   |
| B Jurors Postponed by Court Due to Over-Summoning; To Be Resummoned at a Later Date | 0                               | —    | 49                         | 21.7  | 3                              | 3.0   |     |   |     |   |     |   |
| C Returned by Post Office as Undeliverable  | 23                              | 11.5 | 12                         | 5.3   | 8                              | 8.0   |     |   |     |   |     |   |
| D Juror Disqualified Based on Questionnaire (14 MRSA 1211)                          | 21                              | 10.5 | 50                         | 22.1  | 17                             | 17.0  |     |   |     |   |     |   |
| E Juror Excused Either by Clerk or Judge  | 56                              | 28.0 | 46                         | 20.4  | 6                              | 6.0   |     |   |     |   |     |   |
| F Juror Postponed at Own Request; to be Resummoned at Later Date                    | 2                               | 1.0  | 0                          | —     | 12                             | 12.0  |     |   |     |   |     |   |
| G Juror Claims and Receives Exemption (14 MRSA 1211)                                | 0                               | —    | 1                          | .4    | 2                              | 2.0   |     |   |     |   |     |   |
| H Juror Does Not Respond to Questionnaire or Summons                                | 24                              | 12.0 | 12                         | 5.3   | 5                              | 5.0   |     |   |     |   |     |   |
| I Jurors Qualified and Serving  | 74                              | 37.0 | 56                         | 24.8  | 47                             | 47.0  |     |   |     |   |     |   |
| J Yield = $\frac{B + I}{A}$   |                                 | 37%  |                            | 46.5% |                                | 47.0% |     |   |     |   |     |   |

STATEWIDE JURY MANAGEMENT ANALYSIS  
AUGUST 1981

| MEASURE  | GOAL  | ANDRO-<br>SCOGGIN | CUMBERLAND | HANCOCK | KENNEBEC | PENOBSCOT |
|--|-------|-------------------|------------|---------|----------|-----------|
| Average Number of Jurors Brought in to select a Jury (PBI) | 25    | 26.4              | 23.1       | 33.1    | 79       | 18.1      |
| Average Cost to Select a Jury                              | \$500 | 528.00            | 462.86     | 662.22  | 1,580.00 | 362.22    |
| % of Panel Not Used in Voir Dire                           | 15%   | -0-               | 10.2%      | 8.7%    | 77.2%    | -0-       |
| Number of Voir Dires Begun                                 | --    | 5                 | 14         | 9       | 1        | 9         |

COMMENTS:

ANDROSCOGGIN: Both civil and criminal trials. Although multiple voir dire was used on two occasions, one day witnessed only 18 jurors being used in one voir dire while a total of 49 were paid.

CUMBERLAND: Both civil and criminal trials. On each of two days, four voir dires were conducted, which resulted in the court attaining the goal measures, even though the full panel had been brought in with no voir dires occurring on several other days.

HANCOCK: All criminal trials. Used multiple voir dire on two occasions. On one day when only one voir dire was conducted, 21 of 42 jurors brought in were not used.

KENNEBEC: All civil trials. Full panel was brought in on two days when no voir dires were conducted.

PENOBSCOT: Both civil and criminal trials. Multiple voir dire was used on two occasions, and the court used most of the jurors even when only one voir dire was conducted. There were three civil voir dires--average number of juror brought in = 14.7; average cost=\$293.33. There were six criminal voir dires--average number of jurors brought in = 19.8; average cost = \$396.66

August 17, 1981

STATEWIDE JURY MANAGEMENT ANALYSIS  
JULY 1981

| MEASURE  | GOAL  | ANDRO<br>SCOGGIN | CUMBERLAND | HANCOCK        | KENNEBEC | PENOBSCOT |
|--|-------|------------------|------------|----------------|----------|-----------|
| Average Number of Jurors Brought in to Select a Jury (PBI) | 25    | 30.3             | 36.7       | No Jury Trials | 44.8     | 35.4      |
| Average Cost to Select a Jury                              | \$500 | \$605.00         | \$734.00   | --             | \$895.00 | \$708.00  |
| % of Panel Not Used in Voir Dire                           | 15%   | 9.1%             | 51.9%      | --             | 9.5%     | 23.0%     |
| Number of Voir Dires Begun                                 |       | 8                | 10         | --             | 4        | 7         |

Androscoggin - Used multiple voir dire once.

Cumberland - On one instance, 61 jurors were brought in and were dismissed with no voir dire activity; if this would not have occurred, the percent of jurors not used would have dropped to 14.4%.

Kennebec - There was a voir dire which consumed two days, with a mistrial being declared on the third day.

Penobscot - Multiple voir dire was not used. There was a two-day voir dire for a murder trial where 23 of the 86 jurors available for voir dire were not reached.



JUNE, 1981

COMMENTS: Androscoggin - On two days, the entire panel was brought in but all trials folded.  
Cumberland - Data not available.  
Hancock - This court had one 4-day trial, and never used multiple voir dire.  
Kennebec - Multiple voir dire was used twice, but the entire panel was paid on a day when no voir dire were conducted due to a last minute dismissal by the D.A.  
Penobscot - Although multiple voir dire was only used once, the court came very close to using all jurors in each single voir dire.

| (3)                                   | (4)  | (5)                      |
|---------------------------------------|--|--------------------------|
| ACTUAL NUMBER<br>OF JURORS<br>CALLING | NUMBER OF<br>JURORS TOLD<br>NOT TO<br>REPORT, IF<br>APPLICABLE | X \$20 = COST<br>SAVINGS |

[illegible]

PLEASE NOTE ANY COMMENTS YOU RECEIVE FROM JURORS

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**END**