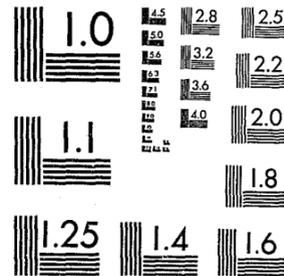


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National Institute of Justice  
United States Department of Justice  
Washington, D. C. 20531

1/14/83

NEW HAMPSHIRE POLICE STANDARDS AND TRAINING COUNCIL

BIENNIAL REPORT

1978 - 1979

U.S. Department of Justice  
National Institute of Justice

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ed June 30, 1979

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TABLE OF CONTENTS

	<u>Page</u>
<i>Organization and Function</i> . . . . .	1
<i>Appointed Council Members</i> . . . . .	2
<i>Organizational Chart</i> . . . . .	037 & 1982
<i>Personnel Data</i> . . . . .	4
<i>Physical Plant &amp; Property Appraisal</i> . . . . .	5
<i>Receipts</i> . . . . .	6
<i>Expenditures</i> . . . . .	7
<i>Penalty Assessment Expenditures FY78</i> . . . . .	8
<i>State Appropriation Expenditures FY78</i> . . . . .	8
<i>N.H. Highway Safety Agency Expenditures FY78</i> . . . . .	8-9
<i>Governor's Commission on Crime &amp; Delinquency Expenditures FY78</i> . . . . .	10-11
<i>Penalty Assessment Expenditures FY79</i> . . . . .	12
<i>State Appropriation Expenditures FY79</i> . . . . .	12
<i>N.H. Highway Safety Agency Expenditures FY79</i> . . . . .	13-14
<i>Governor's Commission on Crime &amp; Delinquency Expenditures FY79</i> . . . . .	14-15
<i>Major Accomplishments</i> . . . . .	16-20
<i>Council Operations</i> . . . . .	16
<i>Meetings</i> . . . . .	16
<i>Standards</i> . . . . .	16-18
<i>Council Accomplishments</i> . . . . .	18
<i>Recruit Academy</i> . . . . .	19
<i>In-Service Programs</i> . . . . .	19
<i>Juvenile Programs</i> . . . . .	19
<i>Correctional and Probation Training</i> . . . . .	20
<i>Part Time Officers Training</i> . . . . .	20
<i>Training</i> . . . . .	21-22
<i>Recruit Academies</i> . . . . .	21
<i>In-Service Training FY78 &amp; FY79</i> . . . . .	21
<i>Juvenile Training Programs FY78 &amp; FY79</i> . . . . .	22
<i>Correctional Training FY78 &amp; FY79</i> . . . . .	22
<i>Legislation</i> . . . . .	23-24
<i>Penalty Assessment</i> . . . . .	23
<i>Part Time Officers (SB58)</i> . . . . .	23-24
<i>Capital Budget</i> . . . . .	24

ORGANIZATION AND FUNCTION

The 1971 Legislature in enacting RSA 105:A declared the following findings and policy:

"That the administration of criminal justice is of statewide concern, that police work is important to the health, safety, and welfare of the people of this state; that police work is of such a nature as to require education and training of a professional character; that it is in the public interest that such education and training be made available to persons who seek to become police officers, persons who are serving as such officers in a temporary or probationary capacity, and persons already in regular service."

The Police Standards and Training Council began its operation March 1, 1972. Its office is located in space furnished by the New Hampshire Technical Institute on campus. It has the use of two classrooms for the presentation of training courses.

The Recruit Police Officers Training is conducted at Pease Air Force Base with a classroom furnished by the Air National Guard and Barracks furnished by the Air Force. The recruits are fed at the Officer's Club under contract.

The Council is responsible for the certification of all full time appointed police officers in the state. The Council provides recruit, in-service, and specialized training programs for police officers and provides training for correctional officers at the New Hampshire Prison, both at the pre-service and in-service levels. Funds for these programs were provided by Penalty Assessment, the Governor's Commission on Crime and Delinquency, and the New Hampshire Highway Safety Agency. The Council also has provided training programs to probation and parole officers with funds provided by the Governor's Commission on Crime and Delinquency.

COUNCIL

Governor Meldrim Thomson, Jr., appointed the following new members to the Police Training Council on May 31, 1978:

City Marshall Stanton Remick, Chairman  
Portsmouth Police Department

Charles H. Green, Vice-Chairman  
Chief, Post-Secondary Education

Henry C. Bird, Director (3/3/78)

Chief Curtis L. Bader  
Randolph Police Department

Justice Frederick D. Goode  
Superior Court

Chief Kenneth P. Hussey  
Rochester Police Department

Colonel Harold E. Knowlton  
New Hampshire State Police

Chief Donald S. Lance, Jr.  
Conway Police Department

Sheriff Kenneth N. Lysitt  
Cheshire County

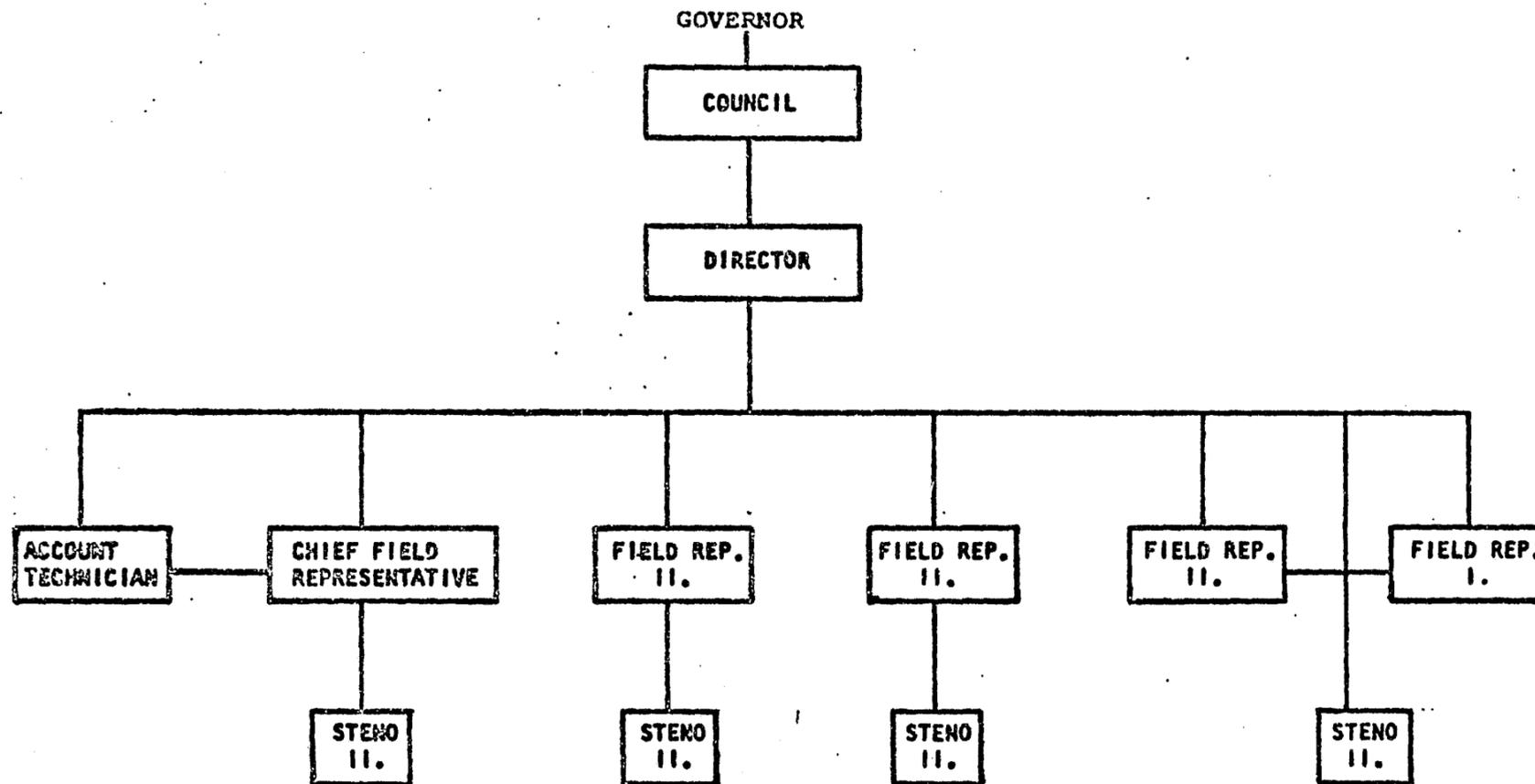
Sheriff Emile A. Martineau  
Coos County

Justice Joseph P. Nadeau  
Durham District Court

Thomas D. Rath  
Attorney General

NEW HAMPSHIRE POLICE STANDARDS AND TRAINING COUNCIL

ORGANIZATIONAL CHART



PERSONNEL DATA

<u>Council Members</u>	<u>DATE APPOINTED</u>	<u>APPOINTMENT EXPIRES</u>
Chairman, City Marshal Stanton Remick, Portsmouth Police Department	5/31/78	6/29/79
Vice-Chairman, Charles H. Green, Chief, Post-Secondary Division, Department of Education, Designee	Virtue of Office	
Chief Curtis L. Bader, Randolph Police Department	5/31/78	6/29/79
Justice Frederick D. Goode, Superior Court	5/31/78	6/29/79
Chief Kenneth P. Hussey, Rochester Police Department	5/31/78	6/29/79
Colonel Harold E. Knowlton, Director, New Hampshire State Police	Virtue of Office	
Chief Donald S. Lance, Jr., Conway Police Department	5/31/78	6/29/79
Sheriff Kenneth N. Lysitt, Chesire County	5/31/78	6/29/79
Sheriff Emile A. Martineua, Coos County	5/31/78	6/29/79
Justice Joseph P. Madaeu, Durham District Court	5/31/78	6/29/79
Thomas D. Rath, Attorney General	Virtue of Office	

CURRENT NUMBER OF EMPLOYEES - FY78 and FY79

Unclassified

Henry C. Bird, Director

Classified

Full Time Permanent

David M. Harpool, Field Representative II  
Marie E. Beasley, Clerk-Stenographer II  
Shelley L. Fowler, Account Technician

Full Time Temporary

David H. Bastian, Chief Field Representative  
Eudora Shaw, Field Representative II  
Lincoln T. Soldati, Field Representative II  
Carol M. Doiron, Clerk-Stenographer II  
Mary M. Simpson, Clerk-Stenographer II  
Shirely E. Mitchell, Clerk-Typist I  
James A. Faria, Field Representative I

PHYSICAL PLANT AND PROPERTY APPRAISAL

(Acquisition Value June 30)

	<u>FY78</u>	<u>FY79</u>
1. Equipment	\$15,011.76	\$11,735.41
2. Physical Plant	-0-	-0-
3. Farm	-0-	-0-
4. Highways	-0-	-0-
TOTAL:	\$15,011.76	\$26,747.17

RECEIPTS AND EXPENDITURES

<u>RECEIPTS</u>	<u>FY78</u>	<u>FY79</u>
1. Tax Collection	-0-	-0-
2. Federal Funds:		
A. Governor's Commission on Crime & Delinquency	\$128,442.77	\$ 56,093.96
B. N.H. Highway Safety Agency	62,644.52	49,676.17
3. All Other Sources:		
A. State Appropriation	62,429.53	20,580.21
B. Penalty Assessment	<u>270,303.61</u>	<u>491,118.78</u>
TOTAL:	\$523,820.43	\$617,469.12

PENALTY ASSESSMENT RECEIVED PER MONTH

<u>FY78</u>	<u>FY79</u>
14,002.33 (October)	38,841.91 (July)
31,916.64 (November)	35,544.99 (August)
31,628.50 (December)	40,884.57 (September)
29,230.55 (January)	40,174.02 (October)
30,328.80 (February)	46,252.61 (November)
25,604.46 (March)	42,326.70 (December)
36,734.83 (April)	41,421.82 (January)
33,420.90 (May)	37,123.70 (February)
37,436.60 (June)	32,155.22 (March)
<u>270,303.61</u> TOTAL	37,648.80 (April)
	40,987.90 (May)
	<u>57,755.74</u> (June)
	<u>491,118.78</u> TOTAL

EXPENDITURES

	<u>FY78</u>	<u>FY79</u>
1. Permanent Personnel	29,439.37	31,975.65
2. Director	21,203.11	21,276.01
3. Current Expense	38,796.60	39,352.71
4. Equipment	15,011.76	11,057.88
5. Other Personnel Services	47,594.38	60,489.09
6. Full-Time Temporary	-0-	16,888.00
7. Benefits	11,608.62	14,718.58
8. In-State Travel	67,582.86	79,394.54
9. Out-of-State Travel	591.26	2,779.66
10. Other Expenditures	18,264.32	37,226.93
11. Miscellaneous	<u>16,693.32</u>	<u>21,921.12</u>
TOTAL:	\$266,786.00	\$337,080.17

NO DISBURSEMENTS TO CITIES & TOWNS  
 NO DISBURSEMENTS TO STATE AGENCIES

PENALTY ASSESSMENT, STATE APPROPRIATION, AND FEDERAL GRANTS AWARDED

FY78

PENALTY ASSESSMENT

Recruit Training

Current Expense	4,049.02	
In-State Travel	7,665.00	
Other Expenditures	<u>788.60</u>	<u>12,502.62</u>

In-Service Training

Current Expense	59.51	
In-State Travel	<u>706.65</u>	<u>766.55</u>

TOTAL:		<u>13,269.18</u>
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STATE APPROPRIATION

Council Operations

Permanent Personnel	29,439.37	
Director	21,203.11	
Current Expense	3,518.06	
Equipment	48.97	
Other Personnel Services	250.00	
Benefits	6,751.86	
In-State Travel	1,024.86	
Out-of-State Travel	<u>193.30</u>	<u>62,429.53</u>

TOTAL:		<u>62,429.53</u>
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N.H. HIGHWAY SAFETY AGENCY FUNDS

Traffic Training Specialist

Current Expense	74.19	
Other Personnel Services	547.83	
Indirect Cost	<u>398.19</u>	<u>1,020.21</u>

Accident Investigation

Indirect Cost	<u>80.32</u>	<u>80.32</u>
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Technical Accident Investigation

Indirect Cost	<u>149.98</u>	<u>149.98</u>
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Breathalyzer Training

Indirect Cost	<u>460.01</u>	<u>460.01</u>
---------------	---------------	---------------

PSTC Vehicles & Radios

Current Expense	290.68	
Equipment	6,655.00	
Indirect Cost	<u>1.24</u>	<u>6,865.92</u>

DWI Conference

Current Expense	180.00	
Out-of-State Travel	397.96	
Audit Fee	<u>17.92</u>	<u>595.88</u>

Traffic Training Specialist

Current Expense	1,131.46	
Equipment	1,118.74	
Other Personnel Services	22,463.55	
Benefits	2,960.63	
In-State Travel	750.73	
Indirect Cost	<u>2,753.80</u>	<u>31,178.91</u>

Statewide Training Sessions

Indirect Cost	<u>819.21</u>	<u>819.21</u>
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Breathalyzer Training Schools

Current Expense	1,688.25	
In-State Travel	8,748.00	
Other Expenditures	850.00	
Indirect Cost	<u>1,573.79</u>	<u>12,860.04</u>

Accident Investigation Training

Current Expense	472.62	
Equipment	42.00	
In-State Travel	3,290.09	
Other Expenditures	604.80	
Indirect Cost	<u>276.48</u>	<u>4,685.99</u>

Part Time Officers Training

Current Expense	979.00	
Other Expenditures	2,922.30	
Audit Fee	<u>26.75</u>	<u>3,928.05</u>

TOTAL:		<u>62,644.52</u>
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GOVERNOR'S COMMISSION ON CRIME & DELINQUENCY FUNDS

Continuation of Recruit Training

Current Expense	126.00	
In-State Travel	5,734.10	
Other Expenditures	898.50	
Indirect Cost	<u>209.52</u>	<u>6,968.12</u>

In-Service Training

Current Expense	678.14	
Other Personnel Services	850.00	
Benefits	49.73	
Indirect Cost	<u>90.51</u>	<u>1,668.38</u>

In-Service Training

Current Expense	8,752.81	
Equipment	1,678.45	
In-State Travel	4,146.21	
Other Expenditures	78.00	
Indirect Cost	<u>639.93</u>	<u>15,295.40</u>

Visitation - Modern Police Training Academy

Indirect Cost	<u>112.79</u>	<u>112.79</u>
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In-State Juvenile Officer Training

Current Expense	132.85	
Equipment	1,101.75	
Indirect Cost	<u>146.67</u>	<u>1,381.27</u>

Intern for PSTC

Other Personnel Services	1,250.00	
Benefits	73.54	
Indirect Cost	<u>223.32</u>	<u>1,546.86</u>

Continuation of Correctional Training

Current Expense	2,310.61	
Equipment	1,718.80	
Other Personnel Services	9,388.48	
Benefits	930.43	
In-State Travel	991.26	
Other Expenditures	4,528.60	
Indirect Cost	<u>668.70</u>	<u>20,536.88</u>

In-State Juvenile Officer Training

Current Expense	2,590.50	
Other Personnel Services	11,468.68	
Benefits	842.43	
In-State Travel	7,199.70	
Other Expenditures	4,967.42	
Indirect Cost	<u>2,547.94</u>	<u>29,616.67</u>

In-State Juvenile Officer Training

Current Expense	381.14	
Other Personnel Services	<u>1,375.84</u>	<u>1,756.98</u>

Correctional Officer Training

Indirect Cost	<u>65.49</u>	<u>65.49</u>
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Correctional Officer Training

Indirect Cost	<u>35.30</u>	<u>35.30</u>
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State Parole/Probation Officer Training

Indirect Cost	<u>265.25</u>	<u>265.25</u>
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Recruit Training Funds

Current Expense	1,742.64	
Indirect Cost	<u>555.58</u>	<u>2,298.22</u>

Continuation of Recruit Training Program

Current Expense	9,794.31	
Equipment	2,573.86	
In-State Travel	27,326.26	
Other Expenditures	2,626.10	
Indirect Cost	<u>4,574.63</u>	<u>46,895.16</u>

TOTAL: 128,442.77

PENALTY ASSESSMENT	13,269.18
STATE APPROPRIATION	62,429.53
N.H. HIGHWAY SAFETY AGENCY	62,644.52
GOVERNOR'S COMMISSION ON CRIME & DELINQUENCY	<u>128,442.77</u>

AGENCY TOTAL: 266,786.00

PENALTY ASSESSMENT, STATE APPROPRIATION, AND FEDERAL GRANTS AWARDED

FY72

PENALTY ASSESSMENT

Recruit Training

Current Expense	2,475.24	
	<u>361.87</u>	<u>2,837.11</u>

Recruit Academy

Current Expense	16,670.75	
Equipment	1,292.77	
In-State Travel	40,282.50	
Other Expenditures	<u>3,953.80</u>	<u>62,199.82</u>

In-Service Training

Current Expense	1,387.46	
In-State Travel	3,984.09	
Other Expenditures	<u>6,246.10</u>	<u>11,617.65</u>

Council Operations

Permanent Personnel	23,588.36	
Director	15,661.66	
Current Expense	6,938.49	
Equipment	202.08	
Other Personnel Services	40,536.92	
Full-Time Temporary	13,811.00	
Benefits	11,159.01	
In-State Travel	3,457.07	
Out-of-State Travel	121.66	
Indirect Cost	<u>18,599.00</u>	<u>134,075.25</u>

TOTAL: 210,729.83

STATE APPROPRIATION

Council Operations

Permanent Personnel	8,387.29	
Director	5,614.35	
Current Expense	962.24	
Full-Time Temporary	3,077.00	
Benefits	2,272.10	
In-State Travel	227.92	
Out-of-State Travel	<u>39.31</u>	<u>20,580.21</u>

TOTAL: 20,580.21

N.H. HIGHWAY SAFETY AGENCY

Traffic Training Specialist

Equipment	258.40	
Other Personnel Services	55.73	
In-State Travel	602.65	
Indirect Cost	<u>160.80</u>	<u>1,077.58</u>

Part Time Officers Training

Indirect Cost	104.19	<u>104.19</u>
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Breathalyzer School

Current Expense	2,598.08	
In-State Travel	6,561.00	
Other Expenditures	800.00	
Indirect Cost	<u>303.31</u>	<u>10,262.39</u>

Accident Investigation Training

Indirect Cost	27.01	<u>27.01</u>
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PSTC Vehicles & Radios

Current Expense	478.47	
Equipment	235.00	
Indirect Cost	<u>20.08</u>	<u>733.55</u>

Police Instructor Training

Current Expense	81.81	
In-State Travel	614.54	
Other Expenditures	282.60	
Indirect Cost	<u>30.35</u>	<u>1,009.30</u>

Part Time Officers Training

Current Expense	790.68	
Equipment	693.20	
Other Expenditures	3,488.30	
Indirect Cost	<u>132.64</u>	<u>5,104.82</u>

Dispatcher Training

Current Expense	52.50	
In-State Travel	2,801.50	
Other Expenditures	525.60	
Indirect Cost	<u>104.76</u>	<u>3,484.36</u>

Accident Investigation Training

Current Expense	751.20	
Equipment	47.95	
In-State Travel	699.96	
Other Expenditures	187.50	
Indirect Cost	<u>47.75</u>	<u>1,734.36</u>

Recruit Academy Meals

In-State Travel	12,800.00	
Indirect Cost	<u>396.80</u>	<u>13,196.80</u>

Emergency Driving School

Other Expenditures	12,000.00	
Indirect Cost	<u>279.00</u>	<u>12,279.00</u>

Nasdlet Meeting

Out-of-State Travel	642.88	
Indirect Cost	<u>19.93</u>	<u>662.81</u>

TOTAL: 49,676.17

GOVERNOR'S COMMISSION ON CRIME & DELINQUENCY

In-State Juvenile Officer Training

Current Expense	754.79	
Equipment	494.10	
In-State Travel	4,538.68	
Other Expenditures	1,480.95	
Indirect Cost	<u>176.85</u>	<u>7,445.37</u>

Continued In-Service Training

Indirect Cost	<u>8.59</u>	<u>8.59</u>
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In-State Juvenile Officer Training

Current Expense	966.74	
Other Personnel Services	1,670.37	
Benefits	277.01	
Indirect Cost	<u>158.54</u>	<u>3,072.66</u>

Summer Intern

Other Personnel Services	1,337.50	
Benefits	80.90	
Indirect Cost	<u>43.97</u>	<u>1,462.37</u>

In-State Juvenile Officer Training

Current Expense	966.74	
Other Personnel Services	1,670.37	
Benefits	277.01	
Indirect Cost	<u>158.54</u>	<u>3,072.66</u>

In-State Juvenile Officer Training

Current Expense	824.68	
Equipment	232.00	
Other Personnel Services	1,711.59	
Benefits	114.74	
In-State Travel	657.74	
Out-of-State Travel	1,196.33	
Other Expenditures	3,846.07	
Indirect Cost	<u>266.02</u>	<u>8,849.17</u>

In-State Juvenile Officer Training

Current Expense	1,156.10	
Equipment	3,570.17	
Other Personnel Services	2,087.75	
Out-of-State Travel	779.48	
Other Expenditures	174.90	
Indirect Cost	<u>196.30</u>	<u>7,964.70</u>

Continuation of Correctional Training

Current Expense	1,395.54	
Other Personnel Services	9,327.13	
Benefits	716.33	
In-State Travel	2,128.31	
Other Expenditures	4,194.01	
Indirect Cost	<u>455.79</u>	<u>18,217.11</u>

TOTAL: 56,093.96

PENALTY ASSESSMENT	210,729.83
STATE APPROPRIATION	20,580.21
N.H. HIGHWAY SAFETY AGENCY	49,676.17
GOVERNOR'S COMMISSION ON CRIME & DELINQUENCY	<u>56,093.96</u>

AGENCY TOTAL: 337,080.17

MAJOR ACCOMPLISHMENTS - OPERATIONS

COUNCIL OPERATION

On March 3, 1979, Mr. Arthur Kehas retired as the first Director of the Police Standards and Training Council after serving in that capacity since March of 1972. Henry C. Bird was appointed the new Director, a former Lieutenant in the New Hampshire State Police with fifteen (15) years service.

The Council staff has been expanded and realigned because of increasing agency responsibilities and duties. There is now a Chief Field Representative who acts in the absence of the Director and is responsible for the coordination of the other Field Representatives' activities. There are three (3) Field Representative II's who are responsible for the in-service and advanced schools for law enforcement, juvenile, correctional, probation, and parole personnel. There is a Field Representative I who is responsible for the day to day coordination of the Police Recruit Academy.

The Account Stenographer II position has been upgraded to an Account Technician.

MEETINGS

The Council met twelve (12) times in FY78 and ten (10) times in FY79. A summary of action taken is as follows:

	<u>FY78</u>	<u>FY79</u>
Denied Requests for Certification	4	1
Granted Requests for Certification (Prior Training & Experience)	15	15
Certified Based on Academy Attendance	163	145
Granted Extension of Probationary Period	49	82
Denied Extension of Probationary Period	1	2
Officers Failing to Meet Training Standards	1	2
Officers Failing to Meet Education Standards	0	0
Certification Revoked	0	1

STANDARDS

NH PSTC #1 - Under the authority granted by RSA 105-A:5, the New Hampshire Police Standards and Training Council on August 1, 1972, duly adopts the following regulation: Effective after August 1, 1973, no person shall be appointed as a police officer except on a temporary or probationary basis, unless such a person has satisfactorily completed a preparatory program of police training at a school approved by the Council within a period of six months from the date of his original appointment. (EFFECTIVE AUGUST 1, 1973)

The Council may grant an extension of the temporary or probationary status and the time for the completion of the preparatory program of police training upon presentation of evidence by a department that an officer is unable to complete the required course within the 6-month period prescribed because of the unavailability of such a program due to the oversubscription of the classes, or because of illness, injury, military service, or special duty assignment required and made in the public interest of the concerned department.

NH PSTC #2 - Under the authority granted by RSA 105-A:5, the New Hampshire Police Standards and Training Council voted to adopt the following minimum standards for selection: Effective September 1, 1972, every new police officer employed by a department as a permanent police officer shall be a high school graduate or have passed the General Equivalency Test indicating high school graduate level. (EFFECTIVE SEPTEMBER 1, 1972)

NH PSTC #3 - Under the authority granted by RSA 105-A:5, the New Hampshire Police Standards and Training Council voted to authorize the Director to issue certificates to those police officers already serving under permanent appointment in accordance with Chapter 105-A: 5 IV. (EFFECTIVE JULY 26, 1972)

NH PSTC #4 - The term "full time Officer" is defined as follows:

- a. RSA 105-A:2 "Police officer means any full time appointed employee of a police department which is administered by the state or any political subdivision thereof who is responsible for the prevention and detection of crime and the enforcement of the penal, traffic, or highway laws of this state or any of its political subdivisions." (EFFECTIVE APRIL 5, 1977)
- b. The term "full time" shall mean any law enforcement officer employed as a police officer for a unit of government as his principal source of income and who performs those law enforcement duties specifically for that unit of government. Those employees merely sworn in as police officers for purposes of performing security or law enforcement duties for private individuals, or other units of government, such as highway department or college police, shall not be considered full time for our purposes regardless of hours worked. (EFFECTIVE APRIL 5, 1977)
- c. A "full time officer" is an officer assigned to work the number of hours per week established by his department as a full work week provided that any officer who is paid \$5,000.00 or more in any given consecutive twelve (12) month period shall be classified to be a full time officer. (EFFECTIVE APRIL 5, 1977)
- d. The officer must be eligible to belong to the New Hampshire Retirement System Group II. (EFFECTIVE APRIL 5, 1977)

NH PSTC #5 - Every employing agency must notify the Council on NH PSTC Form #1 of the original appointment and subsequent changes of duty for each officer, including, but not limited to, retirement, resignation, discharge, leave of absence in excess of six months, etc. A copy of his high school diploma or the General Education Development Certificate must accompany NH PSTC Form #1 which must be forwarded within fifteen (15) days of the appointment. (EFFECTIVE APRIL 5, 1977)

NH PSTC #6 - Certificates remain the property of the Council, and the Council shall have the power to revoke or recall any certificate as provided in the Act, or these regulations. (EFFECTIVE APRIL 5, 1977)

a. The Council may revoke the certification of any police officer after written notice and hearing, based upon a finding that the officer falsified any information required to obtain certification or has been discharged for cause from employment as a police officer, or has been convicted of a felony. (EFFECTIVE APRIL 5, 1977)

NH PSTC #7 - Every applicant for employment as a police officer shall be fingerprinted and a search made of state and national fingerprint files to disclose any criminal record. No applicant convicted of a felony under the state or federal government laws shall be appointed a police officer. (EFFECTIVE APRIL 5, 1977)

#### ACCOMPLISHMENTS

##### Council

The Council is presently reviewing its rules and regulations with plans to rewrite and expand the rules and regulations of the Council by the fall of 1979.

The Council's training bulletin "Probable Cause" has taken on a new form and is now a quarterly publication. The offset printing makes for better reading. Its distribution has been expanded to over 2,000 copies including all certified police officers, correctional officers, probation, and parole officers.

The Council has started to develop S.O.P.s (Standard Operation Procedures) for its operations, primarily at the Recruit Academy. The first S.O.P. developed has been Firearms Use and Safety.

The Council has recently completed its film library which is open to all law enforcement agencies in the state. In conjunction with the library, we have developed a film catalogue for distribution.

##### Recruit Academy

The Recruit Academy was expanded starting with the 41st Recruit Academy in September of 1978 from six (6) to eight (8) weeks. This allows more kinds of training in basic skill areas plus the introduction of new programs such as twenty-two (22) hours of defensive driving, police marriage, and breathalyzer training.

The academy staff has been realigned to include the Council's Field Representative I, who coordinates the program, plus a member of the New Hampshire State Police, and a city or town police officer sponsored by the New Hampshire Chiefs of Police Association.

The Council has also adjusted its physical fitness program at the academy with a program developed by the President's Council of Physical Fitness for police officers.

##### In-Service

For the first time this past biennium, the Council has held a workshop for the chiefs and/or training officers throughout the state to assist in a needs assessment for training programs to be conducted by the Council.

In July of 1978, we published our first Training Schedule Manual which listed all our training programs for FY79. This booklet was then distributed to every department in the state.

Some of the new programs introduced were: Budgeting, First Line Supervision, Police Instructors School, Dispatchers Training, Firearms Instructors School, Officer Survival, Officer Stress, and Crime Prevention. The Council also introduced a correspondence course for supervisors which was well received.

##### Juvenile Programs

During the past two years, the Council has developed and implemented three (3) major categories of training for full time and part time law enforcement officers working with juveniles. The most intensive program is the five (5) week New Hampshire Juvenile Officer Institute, which is accredited by the University of New Hampshire. This school provides comprehensive training for the full time juvenile officer in four major areas: (1) the philosophy, laws, and court procedures of the juvenile justice system; (2) crime and delinquency causation; (3) delinquency prevention and control; and (4) police administration and techniques. The second category of training is a seven (7) week evening school for part time officers in curriculum areas from the Juvenile Officer Institute, which is conducted annually in multi-locations around the state. The third category is the area of advanced, specialized juvenile training. This includes a week long Juvenile Prosecutor's School, an annual three (3) day Juvenile Officer Refresher Conference, and bi-annual, multi-discipline Child and Sexual Abuse Conference co-sponsored with the Division of Welfare.

This past year, the New Hampshire Juvenile Officer Institute was selected by the Governor's Commission on Crime and Delinquency to be recommended for review by the Law Enforcement Assistance Administration (LEAA) as a national Exemplary Project. To date, the federal review board has only selected thirty-two (32) such programs for Exemplary Status since the inception of the Exemplary Project Program in 1972.

#### Corrections and Probation Training for Biennium 1978 & 1979

During the 1978 and 1979 Biennium, the Council continued to conduct training for Probation and Parole Officers, and for Correctional Officers at the New Hampshire State Prison. For the first time, new probation officers were provided a thirty-two (32) hour pre-service training program. In addition, a 250-page manual was developed for this training. Another first was a twenty-four (24) hour mid-management workshop for probation supervisors. In-service probation/parole training was expanded to ninety-six (96) hours, which represents a 400 percent increase over the previous biennium.

Correctional officer training was also greatly expanded. A total of 630 hours of pre-service training was held and a 350-page resource manual was developed creating an increase of 195 percent over the previous biennium. In-service training increased 150 percent, providing the N.H. State Prison with over 374 hours on in-service training. In addition, a total of 164 hours of specialized training was given. Of particular note was a four (4) hour training program on the administration of medication. This program received the approval of the New Hampshire Board of Nursing Education and Nurse Registration, which helped the N.H. State Prison to comply with specific portions of the Federal District Court Consent Decree in the case of Laaman v. Helgemoe.

#### Part Time Officers Training

One of the most important programs that has been developed is the seminars for part time police officers. These seminars were held at regional locations statewide. Much emphasis has been placed on academic validity by establishing attendance and testing requirements of all students.

### TRAINING

#### Recruit Academies

##### FY78

July 11 - August 19, 1977  
September 19 - October 28, 1977  
January 9 - February 17, 1978  
March 6 - April 14, 1978  
May 1 - June 9, 1978

##### FY79

July 10 - August 19, 1978  
September 11 - November 3, 1978  
January 8 - March 2, 1979  
March 12 - May 4, 1979  
May 7 - June 29, 1979

#### In-Service Training

##### FY78

Police Prosecutor School, September 12-16, 1977  
Breathalyzer School, September 11-16, 1977  
Post Bomb Investigation, October 4-7, 1977  
Breath Examiner Specialist, October 16-21, 1977  
Police Photography School, November 14-18, 1977  
Breath Examiner School, November 27-December 2, 1977  
Off Highway Recreation Vehicle Seminar, December 6, 1977  
On Scene Accident Investigation, December 5-16, 1977  
On Scene Accident Investigation, January 16-27, 1978  
Basic Police Photography, February 6-10, 1978  
Technical Accident Investigation, February 27-March 3, 1978  
Crime Prevention Seminar, February 27-March 3, 1978  
Advanced Fingerprint school, May 1-5, 1978  
Technical Accident Investigation, May 8-12, 1978  
Advanced Photography, May 15-19, 1978

##### FY79

Police Instructors' Training, September 11-15, 1978  
Breathalyzer Specialist, September 17-22, 1978  
Firearms Instructors School, September 18-22, 1978  
Dispatcher Training School, September 25-29, 1978  
Criminal Investigation School, October 2-6, 1978  
Criminal Investigation School, October 10-13, 1978  
Breathalyzer Specialist, October 15-20, 1978  
Basic Police Photography, October 23-27, 1978  
Officer Survival School, October 30-November 2, 1978  
Criminal Investigation School, November 13-17, 1978  
Managerial Budgeting for Police Organizations, November 13-17, 1978  
Police Prosecutor's School, December 4-8, 1978  
Officer Stress School, December 18-20, 1978  
First Line Supervision, February 12-16, 1979  
Dispatcher Training, March 19-23, 1979  
Police Instructors' Training, March 26-30, 1979  
On Scene Accident Investigation, April 2-10, 1979  
Officer Survival School, April 16-19, 1979  
Surveillance School, April 30-May 4, 1979

## Juvenile Training Programs

### FY78

First Juvenile Officer Institute, March 28-April 22, 1977  
Patrolman & Part Time Officer Juvenile Seminar Series,  
November 29, 1977, held in Durham, Concord, Nashua, Berlin, and  
Keene  
Second Juvenile Officer Institute, October 10-November 11, 1977  
Patrolman & Part Time Officer Juvenile Seminar Series, May 9, 1978,  
held at Durham, Nashua, Concord, Keene, Berlin, and Claremont  
Third Juvenile Officer Institute, March 27-April 28, 1978  
Juvenile Officer Refresher Conference, June 5-7, 1978

### FY79

Patrolman & Part Time Officer Juvenile School, September 27-  
November 11, 1978, held in Claremont, Berlin, Concord, Conway,  
Durham, Keene, Manchester, Nashua, and Plymouth  
Juvenile Officer Prosecutor School, October 2-4, 1978  
Child Abuse & Neglect Seminar, October 30-31, 1978  
Child Abuse & Neglect Seminar, April 16-17, 1979  
Juvenile Prosecutor School, April 23-24, 1979  
Fourth Juvenile Officer Institute, January 8-February 9, 1979  
Juvenile Officer Refresher Conference, May 21-23, 1979

## Corrections Training

### FY78

Pre-Service Correctional Academy, May 5-19, 1978  
In-Service Training Seminar, May 8-September 8, 1978  
Probation/Parole In-Service "Case Classification", June 20-23, 1978

### FY79

Pre-Service Correctional Academy, July 17-21, 1978  
Pre-Service Correctional Academy, April 30-May 11, 1979  
Probation Pre-Service "Case Classification", July 24-31, 1978  
Probation Pre-Service Academy, July 25-August 7, 1978  
Probation Supervisor's Workshop, April 18-20, 1979

## LEGISLATION

### Penalty Assessment

Penalty Assessment is the method by which more than eighteen (18) states currently fund their statewide peace officers' standards and training operations.

In the 1977 session of the New Hampshire Legislature, the legislature passed HB 387 which established a fund commonly known as Penalty Assessment for the expenses incurred in the Administration of Police Training conducted by the Police Standards and Training Council.

The law requires every court to levy a Penalty Assessment of \$2.00 or 10%, whichever is greater, on each fine or penalty imposed by the court for a criminal offense, including any fine or penalty for a violation of the Motor Vehicle Code or any municipal ordinance, except parking violations.

The court may suspend the payment of all or any part of the assessment if said assessment would be a hardship on the person convicted or on his immediate family.

The clerk of each court is required to collect all Penalty Assessments and transmit such assessment monthly to the Police Standards and Training Council. Penalty Assessment is not available for for general revenue of the state, but is credited to a special fund.

In April of 1977, the New Hampshire House filed a resolution with the New Hampshire Supreme Court questioning the constitutionality of Penalty Assessment before it acted upon the bill. The New Hampshire Supreme Court Opinion stated that Penalty Assessment "charges do not constitute taxes", nor is Penalty Assessment an excessive fine or penalty "but rather are levied to raise revenue for the training of police officers by imposing a special charge upon those who occasion the need for law enforcement".

### Part Time Officers (SB 58)

I. Definitions Expanded. Amends RSA 105-A:2, I, as inserted by 1971, 497:1 by striking out said paragraph and inserting in place thereof the following:

1. "Police Officer" means any appointed employee of a police department or sheriff's department or the fish and game department which is administered by the state or any other political subdivision thereof who is responsible for the prevention, detection, or prosecution of crime or the enforcement of the penal, traffic, or highway laws of this state or any of its political subdivisions.

II. Powers; Terms Broadened. Amends RSA 105-A:4, I, as inserted by 1971, 497:1 by striking out said paragraph and inserting in place thereof the following:

I. Promulgate rules for the administration of this chapter including but not limited to the manner which its provisions shall apply to full time and part time police officers; provided, however, that part time police officers shall only be required to attend abbreviated police training programs in geographical areas throughout the state and that a police officer who is unarmed and has no powers of arrest shall not be required to attend a police training program.

III. Educational Training Required; Grandfather Clause Eliminated. Amends RSA 105-A:5, IV as inserted by 1971, 497:1 by striking out said paragraph and inserting in place thereof the following:

IV. Any employee of the New Hampshire Fish and Game Department who has general power to enforce all criminal laws of the state serving under permanent appointment on the effective date of this amendment shall not be required to meet any requirements of paragraphs I and II.

IV. Effective Date. This act shall take effect August 22, 1979.

This bill passed and will be worked into the new Council Rules and Regulations.

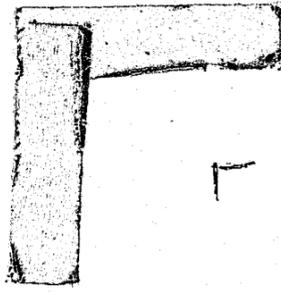
#### Capital Budget

The Council recommended the consideration of a Police/Fire Academy in the Capital Budget.

The first choice was 50,000 square feet at \$2,539,688 to include residence for 82 students, 4 classrooms, kitchen, dining area for 100 people plus an administrative area, learning resource center, firing range, and vehicle storage area.

The second choice was 31,277 square feet to be built in conjunction with the N.H. Technical Institute at Concord for \$1,574,600.

Neither of these proposals were excepted in the 80-81 Capital Budget.



**END**