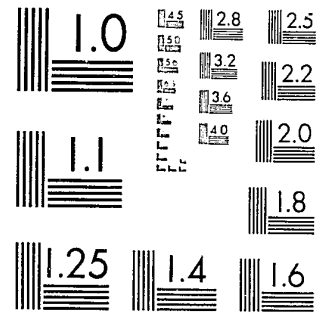


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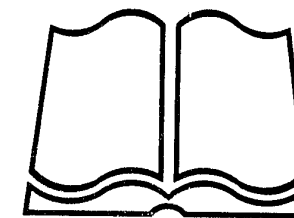
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U. S. Department of Justice
National Institute of Corrections

Resources for Corrections

A Directory of Federal Programs



Second Edition

U.S. Department of Justice
National Institute of Justice

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**Resources for
Corrections**
A Directory of Federal Programs
Second Edition

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October 1982

**U.S. Department of Justice
National Institute of Corrections**

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Shu Shun Chiang
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September 1982

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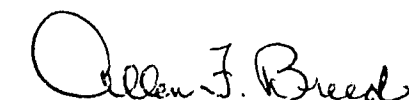
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FOREWORD

In the Spring of 1981, the National Institute of Corrections responded to an informational need of the field of Corrections, through the publication of the Directory of Federal Programs - Resources for Corrections.

Since the publication of the Directory, significant changes have taken place. A number of the programs originally listed have been either reduced in scope or eliminated. Some, although few, new programs have been identified and included in this revised edition.

At a time when resources are limited and budget cuts commonplace, it is essential that correctional administrators, personnel, and clients seek out and utilize whatever resources are available. The purpose of this revised Directory is to provide a guide for the correctional community that identifies Federal programs of possible assistance. We encourage you to explore those programs that appear relevant to your needs.


Allen F. Breed, Director

National Institute of Corrections
September 1982

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INTRODUCTION

Purpose of the Directory

This second edition of Resources for Corrections - Directory of Federal Programs contains 199 entries representing 27 Government departments and independent agencies. Each entry contains program description, eligibility requirements, past correctional assistance, type of assistance available, and several other categories of information. Entries focus on corrections through inclusion of specific examples of past or potential correctional assistance and by deemphasizing program features not relevant to corrections.

Since the publication of the first edition of the Directory (prepared by the Institute of Economic and Policy Studies) in Spring 1981, there have been major changes in Federal assistance--a significant shift from categorical to block grants, consolidation of grant programs, altered funding levels, and modifications in eligibility requirements and target populations.

Despite all of these changes and increasing inflationary pressures, a wide variety of support programs are still available. This Directory represents a complete update and revision of the first edition. It contains 57 new programs and deletes 85 programs from the 1981 edition, reflecting the major change in the types of assistance available.

The Directory is designed to lead users to programs of potential assistance. Users can contact the listed program officer to discuss needs and the program's relevance, and to obtain guidelines and application packets. The Directory is not intended to replace contacting the agency for specific program information.

Scope

The Directory contains programs of potential use to jails, probation and parole departments, community treatment facilities, and correctional facilities. The selection of programs was guided by the needs of three major constituencies: 1) administrators and personnel involved in either the operation of correctional programs and facilities, or the supervision, care, custody, treatment, or welfare of correctional clients; 2) individuals or organizations concerned with the functioning of the correctional system; and 3) the correctional clients themselves. Some programs overlap with other areas such as law enforcement, juvenile corrections, or topics more relevant to research in an academic setting. If these programs appeared useful to corrections, they were included; however, such programs were not a focus of our investigation. Many programs may seem only marginally relevant, but their potential to assist even one small component of corrections was considered sufficient for inclusion.

The types of assistance included in the Directory are classified into 15 major categories formulated by the Office of Management and Budget (see appendix B), ranging from project grants, insurance, and direct loans to provision of specialized services, advisory services and counseling, and training. Many programs that provide direct funds are being severely cut back, and some are being

eliminated. Thus, programs providing other forms of nonfinancial assistance become even more valuable. Consequently, more information and technical assistance sources are included to provide the Directory's users with resources of available professional expertise and knowledge.

A greater number of formula grants are listed in the second edition of the Directory. Formula grants are awarded to States or their subdivisions according to a distribution formula. The allocation of funds to programs within the State may be guided by Federal restrictions placed on the funds or, in the case of many of the recently created block grants (which are still considered formula grants), may be expended almost entirely at the discretion of the State. These formula grants and the new block grants can still provide assistance to corrections, but since they are managed and administered by the States or their subdivisions, individuals interested in these funds must directly contact their State for information. Such funding programs are listed in this Directory to alert the user to their existence. To what extent these programs will actually be used by corrections remains largely unknown and most likely dependent on the initiative of individual administrators within their own States.

Methodology

The process of revising the Directory began with an evaluation of the entries in the first edition. Programs eliminated by budget cuts, reorganizations and consolidation of programs into block grants were identified. This step was followed by the identification of potential new sources of assistance.

A total of 306 questionnaires were mailed to 246 identified offices and programs to collect the data for each entry. (See appendix H for a sample questionnaire). Telephone contact with many of the programs verified or clarified information provided in the questionnaire and helped determine whether some programs should or should not be included in the Directory. Negative responses (i.e., self-exclusions) received through the mail were also followed up with telephone calls to verify that the program was not applicable. In some instances, outside professional opinion helped further assess a program's relevance to corrections. The Catalog of Federal Domestic Assistance 1982 provided supplementary information for some entries. In some cases it was necessary to rely almost entirely on that Catalog for basic program information with supplemental information for such categories as past correctional assistance obtained through telephone interviews with program officials.

On the basis of this intensive screening, 85 programs were eliminated from the directory: 46 of these programs were affected by budget cuts and reorganizations; (29 of them in the Departments of Education and Health and Human Services); 35 programs were determined to be unlikely sources of assistance for corrections; and 4 programs were consolidated into other program descriptions.

Organization of the Directory

The Directory includes a foreword, table of contents, introduction, program title listing, program entries, a functional index, a subject index, a glossary, and eight appendices.

The detailed program title listing names every program or service contained in the Directory. An attempt was made to reflect the organizational structure of the sponsoring agencies by specifying the subunits of the agency in which the programs are located. Numbers are assigned to each entry for easy reference.

The functional index allows the user to select one of 18 functional terms that describe general areas of interest and find the entry numbers of all the programs relevant to that term. Examples that delimit the scope of the functional terms are provided at the beginning of this index.

The subject index enables the user to look up a category of service, a beneficiary group, or a particular topic such as "apprenticeship programs," "handicapped persons," or "correctional industries." Entry numbers are listed with each subject index term.

Terms used in some entries, including budgetary terms used frequently in the Directory, may require further definition. Thus, the Directory includes a glossary.

Among the appendices, the List of Federal Information Centers and their telephone numbers is of particular use. The Resource List provides brief explanations of several publications valuable to the search for Federal assistance. The appendices are:

- A) Deletion List
- B) Types of Assistance
- C) Federal Information Centers
- D) Resource List
- E) Suggestions for Proposal Writing
- F) Eligibility of Adult Correctional Institutions in the Food Distribution Program
- G) State Abbreviations
- H) Sample Questionnaire.

The Directory's 199 entries are alphabetically listed according to their agency and location within that agency. The entry format is explained below, with a definition of each category.

Sponsoring Agency: The Federal Department, Agency, Commission, Council, or branch of the government under whose authority the program falls. Further subdivisions of the sponsoring agency are also listed to locate the program more accurately within the correct office, division, administration, or bureau of the sponsoring agency.

Program Title: The title of the program or the subunit of the sponsoring agency that is directly responsible for providing the service or monitoring the program funds.

CFDA No.: The number assigned to the program by the Office of Management and Budget in the Catalog of Federal Domestic Assistance.

Functional Area: The general program areas most relevant to the entry. The 18 functional areas have been assigned to as many programs as necessary. "Criminal Justice Planning" and "Management and Administration" are used in entries for which all 18 terms could be relevant due to the broad scope of the program. The Functional Index is based on these terms. See the list of Functional Areas for examples of topics included in each term.

Description: An outline of the general function performed by the program. Information and restrictions on the use of funds and examples of program activities are also included.

Objectives: A statement of what the program is intended to accomplish along with the goals toward which the program is directed.

Past Assistance: An example of how the program has assisted corrections in the past. The term is not used when there has been no past assistance provided to corrections.

Potential Assistance: An example of how the program could be potentially useful to corrections. Use of this category indicates that past assistance cannot be determined or has not been given by the program.

Eligibility: A description of who can apply to the program for assistance and the criteria the potential applicant must satisfy. Applicants and beneficiaries are addressed separately when the applicant group is responsible for using the Federal resources to provide assistance to a separate beneficiary group.

Scope of Assistance: The sequence in which the assistance is disseminated to the applicant/beneficiary and the form in which the assistance is received by the applicant/beneficiary. In the majority of cases, the assistance is transmitted directly from the Federal Government to the applicant, but in cases of formula grants, for example, the assistance is provided to the State or a central State agency for further dissemination to the applicants. The type of assistance can vary greatly, including project grants, training, or dissemination of technical information. Appendix B lists the 15 terms used with brief explanations of each.

Resources: The dollar amounts available in each listed fiscal year for the administration, management and/or support of the program. Many programs provide services rather than distribute or award funds, and in these cases, the amount shown indicates the salaries and expenses of the personnel providing the services or administering the program to give an indication of the size and resources of the program. The figures presented are estimates and could change due to ongoing budget revisions and cutbacks.

Match: The share or proportion of project costs not borne by the Federal Government and which the applicant must provide. Matching requirements are usually met through cash or in-kind contributions.

Fee/Costs: Any additional cost the applicant is required to pay in order to receive the desired service. This category is most relevant to clearinghouses and programs disseminating documents for which a purchase fee is charged.

Range/Average Assistance: The representative range (smallest to largest) of the amount of financial assistance available, as well as the approximate average amount of awards made in the past and current fiscal years.

Publications: Documents, pamphlets, brochures, or sources of publications prepared by or about the program being addressed. The Government Printing Office (entry no. 84) and the National Technical Information Service (entry no. 26) are the two central sources for the purchase of Government documents and should be consulted for ordering information.

Announcements: The method utilized by each program to announce the availability of funds, program services, or products of the programs. Most grants and contracts are announced in the Federal Register or Commerce Business Daily (see Appendix D for more information) or through agency program plans. For applicable programs offering non-financial assistance, the method or means of publicizing the service is provided.

Applications: The first step necessary to initiate the application process.

Contacts: The individual(s) who can best provide further program information. National Office contact individuals and their telephone numbers are provided for all programs; however, when regional contacts are more appropriate, the title of the regional contact person is also listed.

Address: The mailing address to be used in correspondence concerning the program.

Regional Office: The location of the appropriate regional offices or the source that can provide such information.

Summary

The distribution among Federal agencies of programs offering resources to corrections has not changed substantially from the first edition. The Department of Justice still supplies the majority of funds available specifically to corrections. The Department of Education and the Department of Health and Human Services, both of which have been valuable sources of correctional assistance, have experienced major changes. Both Departments have undergone a consolidation of many programs into block grants, as well as a substantial reduction in funding levels for these and other programs.

Within the Department of Health and Human Services, the Alcohol, Drug Abuse, and Mental Health Administration has undergone the greatest change. Funds for treatment, prevention, and demonstration grants that have provided assistance to corrections in the past have been placed in the Alcohol, Drug Abuse, and Mental Health Services Block grant (see entry no. 85). Correctional administrators must make their needs known to State executives and planners to assure continued access to these funds. The priorities and concerns of each State and the initiative of users will determine whether these funds will remain a source of assistance for corrections.

The Department of Education expects more changes in the upcoming fiscal year, as indicated by the many program entries which show \$0 for the estimated FY1983 budget. At the time of publication, however, FY1983 allocations had not been made final, so these figures may change. It is highly probable that more programs will be consolidated into block grants.

The Department of Labor has also been a reliable source of support for corrections. However, with the expiration of the Comprehensive Employment and Training Act in September 1982, this situation could change. The Employment and Training Administration has already undergone reductions in funds and personnel.

Other Government agencies provide resources and services that may be relevant to only one or a few components of corrections and may be useful only in indirect ways. The potential value of programs such as the Department of Agriculture's Federal-State Marketing and Improvement Program (entry no. 7) and the Cooperative Extension Service (entry no. 12) or General Services Administration's National Audio-Visual Center (entry no. 82) should not be overlooked.

A tightening of eligibility requirements and a narrowing of target beneficiary groups can be expected if programs are to continue functioning with greatly reduced funds. Correctional administrators will have to be creative in their use of programs and services and be willing to cooperate with and coordinate efforts with other State and local programs and agencies. The usefulness and applicability of many of the listed programs are limited only by the potential applicant. To successfully locate and utilize Federal resources for corrections today, the user must be resourceful, creative, and somewhat bold in his/her search for support.

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PROGRAM ENTRIES

1.
Sponsoring Agency: ACTION
Domestic Operations
Older American Volunteer Programs

Program Title: Retired Senior Volunteer Program (RSVP)
CFDA No.: 72.002
Functional Area: Management and Administration, Social Services, Volunteers

Description: Provides funding support and technical assistance enabling projects to recruit senior citizens as volunteers to address community needs. RSVP projects are supported by Federal and community funds and are planned and controlled by local agencies. Volunteer opportunities are developed within hospitals, schools, nursing homes, libraries, correctional institutions, probation offices, etc.

Objectives: To provide opportunities for citizens 60 years or older to use their talents and experience in community service, according to individual's skills and interests.

Past Assistance: RSVP projects have provided volunteer assistance in a variety of ways to correctional institutions, probation offices, and courts.

Eligibility: Applicants - Public and private nonprofit organizations including State and local governments. Beneficiaries - Retired persons aged 60 and over; special efforts made to recruit handicapped and minority volunteers.

Scope of Assistance: Federal Government to applicant. Project grants; advisory services and counseling; dissemination of technical information; training.

Resources: (Grants) FY 1981 \$27,717,000; FY 1982 \$25,409,000; FY 1983 \$27,445,000; FY 1984 Not available.

Match: Local support is 10 percent 1st year, 20 percent 2nd year and 30 percent 3rd year and thereafter.

Fees/Costs: None.

Range/Average Assistance: \$10,000 to \$450,000; \$36,810.

Publications: Flyers and brochures on RSVP programs and a list of the 728 RSVP projects nationwide are available through ACTION.

Announcements: ACTION State offices publicize their programs.

Applications: Contact appropriate ACTION State Program Office which can be located by contacting the national office (call toll-free 800/424-8580) or the appropriate regional office.

Contacts: Caroline Carnivale, RSVP Program Specialist, (202 254-7310; State Program Director of appropriate State ACTION Office.

Address: Older American Volunteers Programs, ACTION, 806 Connecticut Avenue NW., Room M-1006, Washington, DC 20525.

Regional Offices: Region I - ACTION Regional Office, 441 Stuart Street, 9th Floor, Boston, MA 02116, (617) 223-4501; Region II - ACTION Regional Office, Jacob J. Javits Federal Building, Federal Plaza, 6th Floor, Suite 1611, New York, NY 10278, (212) 264-4719; Region III - ACTION Regional Office, U.S. Customs House, 2nd and Chestnut Street, Room 108, Philadelphia, PA 19106, (215) 597-9972; Region IV - ACTION Regional Office, 101 Marietta Street NW., Atlanta, GA 30303, (404) 221-2859; Region V - ACTION Regional Office, 10 West Jackson Boulevard, Chicago, IL 60604, (312) 353-5107; Region VI - ACTION Regional Office, Old Main Post Office, P.O. Box 370, Bryan & Ervay Streets, Dallas, TX 75221, (214) 767-9494; Region VIII - ACTION Regional Office, Columbine Building, Room 201, 1845 Sherman Street, Denver, CO 80203, (303) 837-2673; Region IX - ACTION Regional Office, 211 Main Street, Room 533, San Francisco, CA 94105, (415) 974-0673; Region X - ACTION Regional Office, 1111 3rd Avenue, Suite 330, Seattle, WA 98101, (206) 442-4520.

2.
Sponsoring Agency: ACTION
Domestic Operations
VISTA/Service-Learning

Program Title: National Center for Service-Learning
CFDA No.: 72.005
Functional Area: Education, Social Services, Volunteers

Description: Endorses, supports, and promotes service-learning programs which enhance learning while enabling students to participate in responsible and productive community service efforts. Provides free training seminars, resource materials, technical assistance, and consultant services to secondary and postsecondary educators who manage service-learning programs for community service agencies that utilize student volunteers.

Objectives: To begin and improve local service-learning programs which provide services to the poverty community.

Past Assistance: Two sites were funded in FY78 and FY79 to operate a service-learning program for juvenile offenders and to test the value of the educational approach. Preliminary data gathered in a 1979 study revealed that the involvement of troubled youth in service-learning programs resulted in a positive impact on their skills and attitudes.

Eligibility: Any organization or institution using student volunteers and desiring assistance in developing a service-learning program.

Scope of Assistance: Federal Government to applicant; Federal Government to Educational institution to beneficiary.
Provision of specialized services; advisory services and counseling; dissemination of technical information; training.

Resources: FY 1981 \$472,000; FY 1982 \$464,000; FY 1983 \$675,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: National Center for Service-Learning Brochure, lists publications and other services; Synergist journal, published three times yearly; Synergist Index 1971-1981, includes articles of interest to corrections, for example; Volunteering for Prison and Probation Work; Setting Up and Operating Prison Libraries.

Announcements: Synergist subscribers are mailed an announcement of proposed seminars for the upcoming calendar year and a general brochure that lists available technical assistance publications.

Applications: Write or call office requesting assistance or information on the program.

Contacts: Lyn Baird, Chief, NCSL, (202) 254-8370.

Address: National Center for Services-Learning, ACTION, 806 Connecticut Avenue NW., Room M-1106, Washington, DC 20525.

Regional Offices: No regional contact. Call toll free (800) 424-8580, ext. 89 in Continental U.S.; (800) 424-9704, ext. 89 in Alaska and Hawaii.

3.
Sponsoring Agency: ACTION
Domestic Operations
Program Title: Volunteers in Service to America (VISTA)
CFDA No.: 72.003
Functional Area: Education, Social Services, Volunteers

Description: Provides full-time, full-year volunteers at the request of community groups to work on clearly defined tasks which lead to mobilization of the community's resources. All volunteers work to improve the community's ability to solve its own problems.

Objectives: To supplement nonprofit organizations' efforts to eliminate poverty and poverty-related problems by enabling persons from all walks of life and all age groups to perform meaningful and constructive services as volunteers, especially in the areas of drug abuse, literacy, Vietnam veterans needs and excess food-stuff projects and projects for the young.

Past Assistance: VISTA Volunteers serve in correctional institutions in developing literacy programs for illiterate offenders and in teaching English as a Second Language (TESL).

Eligibility: Applicants - Public or private nonprofit organizations; State and local governments. Projects must be designed to assist in the solution of poverty-related problems. Sponsors must be capable of managing any grant funds and maintain auditable records of disbursements. Beneficiaries - Low-income individuals; the poor must be directly benefited.

Scope of Assistance: Federal Government to State to applicant.
Project grants; provision of specialized services.

Resources: (Direct program costs only) FY 1981 \$37,842,000; FY 1982 \$15,040,000; FY 1983 \$231,000; FY 1984 Not available. Reduction in FY83 is expected.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: VISTA Guidelines; VISTA Volunteer and Sponsor Handbook.

Announcements: Not applicable.

Applications: Application kits available from ACTION State Offices; submit completed forms to appropriate ACTION State and ACTION Regional Office according to published guidelines.

Contacts: Barbara P. Wyatt, Director, YVA, (202) 254-8458; Administrators of ACTION State and Regional Offices (contact should be made with regional and/or State offices).

Address: ACTION, Young Volunteers in ACTION, Room M-1100, 806 Connecticut Avenue, Washington, DC 20525.

Regional Offices: For listing of regional offices, see entry no. 1.

4.
Sponsoring Agency: ACTION
Domestic Operations
VISTA/Service-Learning
Program Title: Young Volunteers in ACTION (YVA)
CFDA No.: 72.005
Functional Area: Education, Social Services, Volunteers

Description: Mobilizes part-time students, ages 14-22, in a focused effective way to respond as volunteers to work on a part-time, non-stipended basis. Funds programs which provide volunteer opportunities for approximately 200 youths per program and which generate about 10,000 hours of service.

Objectives: To sponsor demonstration grants which support the development of service-learning.

Potential Assistance: Correctional systems could apply for a grant that provides for a program of part-time or short-term service-learning by secondary, secondary vocational, and postsecondary students to strengthen and supplement efforts to eliminate poverty and poverty-related human, social, and environmental problems while creating a sense of self-worth and civic pride in the volunteers. Youth serving as volunteers can establish a positive work history, acquire skills that enhance the probability of getting a job and develop a sense of responsibility.

Eligibility: Colleges, high schools, social service agencies, nonprofit organizations.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$453,000; FY 1982 \$900,000; FY 1983 Not available; FY 1984 Not available. Possibility of program expansion.

Match: In-kind support of 10 percent of the grant application the first year and 25 percent the second year. Adequate financial, in-kind public support from the community.

Fees/Costs: Not applicable.

Range/Average: Average - \$20,000.

Publications: YVA Guidelines available through ACTION's national office (Room M-1007) or regional offices.

Announcements: Federal Register; ACTION Regional and State Offices also announce program availability.

Applications: Prospective sponsor applies through ACTION State program office. ACTION issues standard application form to applicants who have established eligibility through a preliminary inquiry procedure.

Contacts: Lawrence Williams, Deputy Director, VISTA, (202) 254-5195.

Address: Deputy Director of VISTA, Office of Domestic Operations, ACTION, 806 Connecticut Avenue NW., Washington, DC 20525.

Regional Offices: ACTION State program offices can be located by contacting the national office (call toll free (800) 424-8580), the appropriate ACTION regional office (see entry no. 1) or the appropriate Federal Information Center listed in the appendix.

5.
Sponsoring Agency: ACTION
Office of Volunteer Liaison
Program Title: Mini-Grant Program
CFDA No.: 72.010
Functional Area: Social Services, Volunteers

Description: Supports community organizations which encourage voluntary participation. Use of funds must be directly related to supporting the project volunteers, such as meals, transportation, child care, training, printing, supervision, etc.

Objectives: To utilize and promote volunteering and voluntary action; to assist organizations, particularly low-income and community-based groups; to initiate, strengthen and/or supplement citizen-based volunteer activities which will develop and enhance community self-reliance. This program intends to meet a broad range of basic human needs, particularly those related to poverty.

Past Assistance: Supported program to seek alternatives to the criminal justice system for status offenders and their families. Other programs have provided shelter and counseling for runaways and their families, and battered wives and children, as well as various services those living in poverty.

Eligibility: Applicants - Public or private nonprofit organizations, including hospitals or institutions of higher education, and units of local government which utilize or will utilize volunteers as an integral part of their provision of services. Beneficiaries - Communities having human, social and environmental problems, particularly those related to poverty.

Scope of Assistance: Federal Government to State to applicant. Project grants.

Resources: FY 1981 \$368,000; FY 1982 \$100,000; FY 1983 \$100,000; FY 1984 not available.

Match: The Federal share of the grant shall not exceed \$10,000 for a local project or \$15,000 for a project that relates to an entire State or Federal region. All grants of \$3,500 or more in Federal funds require a minimum matching share of 10 percent of the total grant cost. The matching share can be cash or an in-kind contribution.

Fees/Costs: Not applicable

Range/Average Assistance: \$500 to \$10,000 for local projects and up to \$15,000 for state-wide projects; \$5,000.

Publications: Not applicable

Announcements: Federal Register; organizations are contacted through a mailing list maintained by the office.

Applications: Contact ACTION headquarters office to initially coordinate development of a proposal.

Remarks: Program efforts presently focused on Vietnam veterans, youth drug abuse, and illiteracy problems; the correctional system is not a priority area. Potential for funding is minimal.

Contacts: Joseph Bass, Chief of Technical Assistance, Office of Volunteer Liaison, (202) 254-7264, (800) 424-8867.

Address: Office of Volunteer Liaison, ACTION, Room M-907, 806 Connecticut Avenue NW., Washington, DC 20525.

Regional Offices: For listing of ACTION regional offices, see entry no. 1.

6.
Sponsoring Agency: ADMINISTRATIVE OFFICE OF THE U.S. COURTS
Division of Probation

Program Title: Probation Programs
CFDA No.: Not applicable.
Functional Area: Criminal Justice Planning, Management and Administration

Description: Carry out oversight responsibilities for the Federal Probation System.

Objectives: To assure current compliance of the Federal Probation System to probation statutes and responsibilities.

Past Assistance: Division professional staff provide technical assistance to Federal Probation Officers through regular office visits. Guidelines in Division publications for presentence investigation and supervision of the offender could be of use to probation departments.

Eligibility: Probation Departments, other interested individuals or organizations.

Scope of Assistance: Federal Government to applicant. Advisory services and counseling; dissemination of technical information; training; investigation of complaints.

Resources: Not separately identifiable; expect to continue at current level of funding.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Presentence Investigation, publication 105; Supervision (draft), publication 106.

Announcements: Not applicable; main function is to serve the Federal Probation System.

Applications: Call or write office to inquire about publications or technical assistance.

Remarks: The Office's main responsibility is to the Federal Probation System, but some informal technical assistance can be provided to States or local governments.

Contacts: James Toomey, Staff Officer, Federal-State Marketing Improvement Program, (202) 447-2704.

Address: Federal-State Marketing Improvement Program, Agricultural Marketing Service, Department of Agriculture, Washington, DC 20250.

Regional Offices: Not applicable.

Contacts: Don Chamlee, Director, Probation Division, (202) 633-6226; William C. Hall, Probation Program Specialist, (202) 633-6226.

Address: Probation Division, Administrative Office of U.S. Courts, Washington, DC 20544.

Regional Offices: Not applicable.

7.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Agricultural Marketing Service (AMS)
Marketing Program Operations
Program Title: Federal-State Marketing Improvement Program
CFDA No.: 10.156
Functional Area: Employment/Work, Management and Administration

Description: Funds projects such as providing marketing services for improving the marketability of agricultural products, expanding export markets, improving economic and physical efficiency of marketing, and assembling and disseminating marketing information.

Objectives: To solve marketing problems at the State and local levels through pilot marketing service projects conducted by the States.

Potential Assistance: State Departments of Agriculture could fund a program testing a new marketing concept for a correctional institution farm having trouble marketing its produce.

Eligibility: Applicants - Department of Agriculture or other appropriate State agency. Beneficiaries - Producers, processors, marketing agencies, and consumers.

Scope of Assistance: Federal Government to State to applicant. Project grants.

Resources: (Grants) FY 1981 \$1,600,000; FY 1982 est. \$1,000,000; FY 1983 est. \$1,000,000; FY 1984 \$0. Although there is presently no funding projected for FY84, the program is expected to continue and receive additional funding.

Match: States are required to make a 50/50 match with non-Federal funds and to perform the work with State personnel.

Fees/Costs: Not applicable.

Range/Average Assistance: \$1,000 to \$242,500; \$61,500.

Publications: A Guide to Procedures Relating to Marketing Service Programs.

Announcements: States are notified directly concerning available funds.

Applications: The State agency submits to the Program Director an application and funding request setting forth specific nature of work to be undertaken and amount of funds required. Individuals or organizations seeking assistance through this program should contact their State Agriculture Agency.

Contacts: James Toomey, Staff Officer, Federal-State Marketing Improvement Program, (202) 447-2704.

Address: Federal-State Marketing Improvement Program, Agricultural Marketing Service, Department of Agriculture, Washington, DC 20250.

Regional Offices: Not applicable.

8.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Agricultural Marketing Service (AMS)
Marketing Program Operations

Program Title: Inspection Grading and Standardization
CFDA No.: 10.162
Functional Area: Employment/Work, Food Services

Description: Develops and applies standards of quality and condition for agricultural commodities. Maintains a uniform government food specification system. USDA grades are used by owners of agricultural commodities and by dealers in these commodities to represent product quality. All plants processing egg products are required to be under continuous USDA egg products inspection.

Objectives: To provide the producers, buyers, and sellers of fruits and vegetables, meat and poultry products, and dairy products with grades indicative of product quality. To provide an inspection and grading service on a fee basis to anyone interested in food procurement or selling.

Past Assistance: Provides inspection and grading services to prisons and correctional systems for purposes of food procurement for institutional use and for determining quality of food produced at correctional facility processing plants for inhouse use or retail sale. At certain locations this service is provided frequently and on a continuing basis.

Eligibility: Any owner of or dealer in agricultural commodities who has a financial interest in the commodity to be graded and is located within the United States and its Territories.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: FY 1981 \$27,824,000; FY 1982 est. \$114,373,000; FY 1983 est. \$114,333,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Fees normally based on hourly rate plus travel expenses.

Range/Average Assistance: Not applicable.

Publications: USDA Grade Standards for Food and Farm Produce, handbook no. 533, lists all USDA grade standards in effect as of December 1980; copies of individual standards are available from the individual divisions. Many publications available on different produce inspection and grading services.

Announcements: Distribution of literature.

Applications: Request for inspection and grading of a commodity must be made to local AMS offices.

Contacts: William T. Manley, Deputy Administrator, Marketing Program Operations, (202) 447-4276; Eddie F. Kimbrell, Associate Deputy Administrator, Marketing Program Operations, (202) 447-5231.

Address: Agricultural Marketing Service, Room 3064 South Building, U.S. Department of Agriculture, Washington, DC 20250.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix.

9.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Agricultural Marketing Service (AMS)
Marketing Program Operations

Program Title: Market News Program
CFDA No.: 10.153
Functional Area: Employment/Work, Food Services

Description: Compiles prices for agricultural products at the shipping point and wholesale level, and disseminates the information to the industry and other interested parties. Information can be used by anyone as a basis for judging prevailing commodity values.

Objectives: To provide timely and accurate information on prices, demand, movement, volume, and quality on all major U.S. agricultural commodities.

Past Assistance: Procurement officials have made use of the information in the food area; could be used when procuring food to determine an acceptable price level, or when marketing produce grown by prison farms.

Eligibility: Any public or private organization, or individual.

Scope of Assistance: Federal Government to applicant/subscriber.
Dissemination of technical services.

Resources: (Salaries and expenses) FY 1981 \$14,800,000; FY 1982 est. \$15,200,000; FY 1983 est. \$13,700,000; FY 1984 est. \$13,700,000.

Match: Not applicable.

Fees/Costs: Users of reports are required to pay subscription fees to cover certain costs of preparing and mailing the report.

Range/Average Assistance: Not applicable.

Publications: The Federal-State Market News Reports - A Directory of Services Available, (MB-40); The Federal-State Market News Services, (MB-40); different reports are available on the various agricultural produce.

Announcements: News media, mimeographed reports, bulletin boards, telephone, and telegraph.

Applications: Requests are made to field offices of appropriate commodity division of AMS.

10.

Contacts: William T. Manley, Deputy Administrator, Marketing Program Operations, (202) 447-4276; James Toomey, Staff Officer, Market Research and Development Division, (202) 447-2704.

Address: Marketing Program Operations, Agricultural Marketing Service, Department of Agriculture, Washington, DC 20250.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix for locations of AMS field offices.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Agricultural Stabilization and Conservation Service
Analysis Division

Program Title: Cotton, Grain, Wheat, and Rice Production Stabilization
CFDA No.: 10.052, 10.055, 10.058, 10.065
Functional Area: Employment/Work, Food Services

Description: Deficiency payments are used to provide producers with a guaranteed price on their planted acreage in the event average prices drop below the established or "target" price. Participating producers of wheat, grain, rice, and cotton can qualify for disaster payments when prevented by natural disaster from planting or when prevented from harvesting 60 percent of normal production of wheat and grain and 75 percent of normal production of rice and cotton. Beginning with the 1982 crop, disaster protection is not available in counties where Federal crop insurance is offered.

Objectives: To provide the production needed to meet domestic and foreign demand, to protect income for farmers, and to assure adequate supplies at fair and reasonable prices.

Past Assistance: Some State Correctional Agencies which operate farms have utilized this program.

Eligibility: Owner, landlord, tenant, or sharecropper on a farm where the commodity is planted that meets program requirements as announced by the Secretary.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use.

Resources: (Direct payments) Cotton - FY 1981 \$303,903,705; FY 1982 est. \$547,000,000; FY 1983 Not available; FY 1984 Not available; Grain - FY 1981 \$403,127,834; FY 1982 est. \$368,000,000; FY 1983 Not available; FY 1984 Not available; Wheat - FY 1981 \$320,535,195; FY 1982 est. \$477,000,000; FY 1983 Not available; FY 1984 Not available; Rice - FY 1981 \$2,418,381; FY 1982 est. \$34,543,000; FY 1983 Not available; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$3 to \$50,000; (Average) Cotton - \$3,535; Grain - \$1,439; Wheat - \$2,594; Rice - \$3,484. Cotton, feed grain, wheat, and rice deficiency payments, in total, may not exceed \$50,000, and disaster payments may not exceed \$100,000, for any one person for the 1982 crop year.

Publications: ASCS Production Adjustment Programs, BI-5 USDA, no charge.

Announcements: Not applicable.

Applications: Farm operator visits ASCS office prior to a prescribed final date to sign an application form giving intent to participate.

Contacts: Howard Williams, Director, Analysis Division, (202) 447-3392.

Address: Analysis Division, Agricultural Stabilization and Conservation Service, Department of Agriculture, P.O. Box 2415, Washington, DC 20013.

Regional Offices: Consult local telephone directory for location of ASCS county office, or contact appropriate Federal Information Center listed in appendix.

11.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Agricultural Stabilization & Conservation Service
Commodity Loan Section

Program Title: Loans/Commodity Loans
CFDA No.: 10.051
Functional Area: Employment/Work, Food Service

Description: Provides farmers with useful marketing tool by making available nonrecourse loans on eligible produce. If market prices rise above support price, producers can pay off loan and market commodity. If market prices fall below support price, producers can satisfy loan through forfeiture of collateral. The producer is responsible for maintaining the condition of the commodity when stored on the farm. Eligible commodities are barley, corn, oats, rye, sorghum, wheat, honey, rice, soybeans, sugar, peanuts, and farm-stored, flue-cured tobacco.

Objectives: To improve and stabilize farm income, assist in bringing about a better balance between supply and demand of the commodities, and assist farmers in the orderly marketing of their crops.

Past Assistance: Loans have been provided on eligible commodities grown by correctional systems.

Eligibility: Landowners, landlords, tenants, and sharecroppers producing eligible commodities which meet program requirements as announced by the Secretary of Agriculture.

Scope of Assistance: Federal Government to applicant.
Direct payments for unrestricted use; direct loans.

Resources: (Commodity purchases) FY 1981 \$2,503,277,131; FY 1982 est \$2,200,755,000; FY 1983 est \$1,178,947,000; FY 1984 (Loans) FY 1981 \$5,623,235,615; FY 1982 est \$8,459,329,000; FY 1983 \$6,560,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Loan service fees and interest on the loan.

Range/Average Assistance: (Loans) \$50 to \$2,000,000; \$8,957.

Publications: ASCS Commodity Fact Sheets; The Price Support Program, BI-4-USDA.

Announcements: Federal Register, the local county ASCS News Letters, local newspapers and national press releases, and other media.

Applications: In the case of warehouse-stored commodities, farmer or cooperative marketing association presents warehouse receipts to ASCS county office. In the case of farm-stored commodities, farmer

informs the ASCS county office of desire for loan.

Contacts: Pat Maynard, Section Chief, (202) 447-8480; Charlie B. Robbins, Branch Chief, (202) 382-9887; Local ASCS County Offices.

Address: Cotton, Grain, & Rice Price Support Division - ASCS 14th and Independence Avenue, P.O. Box 2415, Washington, DC 20013

Regional Offices: Consult the local telephone directory for location of the ASCS county office or contact the appropriate Federal Information Center listed in appendix.

12.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Extension Service

Program Title: Cooperative Extension Service (CES)
CFDA No.: 10.500

Functional Area: Education, Employment/Work, Food Services,
Training and Staff Development

Description: Awards grants to land-grant institutions which, through State and county extension service personnel, provide educational and technical assistance to (1) farmers, producers, and marketing firms on how to apply new technical developments emanating from agricultural research; (2) community organizations to develop natural, economic, and human resources; (3) homemakers and youth in food and nutrition, home management, family economics, child development, and parent education; and (4) 4-H youth in leadership development and career guidance through work projects, demonstration projects, camping, and achievement programs.

Objectives: To reach and teach people through local programs relevant to their understanding, interest, skills, and needs in the areas of agriculture, natural resources, home economics, youth development, and community and rural development.

Past Assistance: Mississippi CES conducted training program with State Probation/Parole Board; included communication counseling and a training newsletter. Informal, out-of-school educational programs on community, county, multicounty, or State levels could be cooperatively planned between the correctional system and CES.

Eligibility: Applicants - designated land-grant institutions in the 50 States; State and local governments, other organizations, and individuals are not eligible. Beneficiaries - general public.

Scope of Assistance: Federal Government to educational institution to beneficiary. Formula grants; funds passed on to public in form of dissemination of technical information and training.

Resources: FY 1981 \$291,936,000; FY 1982 \$315,702,000; FY 1983 \$311,911,000; FY 1984 Not Available. Some reduction is expected nationwide; however, individual State CES programs may be reduced or expanded.

Match: Approximately 55 percent; matched as required by Congress.

Fees/Costs: To be negotiated with respective CES.

Range/Average Assistance: \$543,586 to \$16,339,348; \$5,409,280.

Publications: The Cooperative Extension Service: A Nationwide Knowledge System. Other publications available from State and county extension offices.

Announcements: Means of announcing State and local services varies.

Applications: For information on CES programs, contact State or county Extension Director/Agent in local telephone directory (under county government).

Remarks: Financial information pertains to funds available to land-grant institutions which in turn offer services to the public through State and county extension services. Correctional system personnel should contact their State or county extension service.

Contacts: Mary Nell Greenwood, Administrator, (202) 447-3377; State or county extension directors.

Address: Extension Service, U.S. Department of Agriculture, Washington, DC 20250.

Regional Offices: County or State Extension Services can be located through local telephone directories or through the appropriate Federal Information Center listed in the Appendix.

13.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Farmers Home Administration (FmHA)
Community Facilities Division

Program Title: Community Facilities Loans

CFDA No.: 10.423

Functional Area: Criminal Justice Planning, Facility Management and Design, Management and Administration

Description: Finances public use facilities including, but not limited to, those providing or supporting overall community development such as fire and rescue services, transportation, traffic control, community, social, cultural, educational, and health benefits, industrial park sites, and utility extensions. Also finances construction, remodeling, or expansion of jail facilities, police stations, and court facilities, including necessary equipment.

Objectives: To construct, enlarge, extend, or otherwise improve community facilities providing essential services to rural residents.

Past Assistance: Loans provided for construction and improvement of correctional administrative offices, municipal jails, and county correctional facilities.

Eligibility: Applicants - State agencies, political subdivisions of States, federally recognized Indian tribes, associations, and corporations operated on a nonprofit basis which serve residents of open country and rural towns of not more than 20,000 population and are unable to finance the proposed project from own resources or through commercial sources at reasonable rates and terms. Beneficiaries - Rural residents.

Scope of Assistance: Federal Government to applicant.
Insured loans.

Resources: FY 1981 \$260,000,000; FY 1982 \$130,000,000; FY 1983 \$130,000,000; FY 1984 Not available.

Match: None.

Fees/Costs: Loan repayment on a sound scheduled basis.

Range/Average Assistance: \$2,500 to \$5,000,000; \$300,000.

Publications: Program Aid No. 1100.

Announcements: News releases; information also available from National, State, and District Offices.

Applications: Preapplication form should be filed at one of the 300 local FmHA District offices.

Contacts: John R. Bowles, Director, Community Facilities Division (202) 382-1490; nearest FmHA office.

Address: Farmers Home Administration, U.S. Department of Agriculture, 14th and Independence Avenue SW., Washington, DC 20250.

Regional Offices: State offices located in most States, refer to local telephone directory under U.S. Government. List is available from National Office, Washington, DC.

14.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Food and Nutrition Service
Family Nutrition Programs

Program Title: Food Stamp Program

CFDA No.: 10.551

Functional Area: Food Services, Social Services

Description: Supplements the food purchasing ability of low-income households. Federal monies sent to the States to administer the program; local welfare offices interview applicants and determine their eligibility. Households receive a free coupon allotment which varies by household size and is reduced by 30 percent of net income. Food coupons are used in participating retail stores to buy food for human consumption.

Objectives: To improve the diets of low-income households and to encourage the beneficial distribution of the Nation's agricultural abundance.

Past Assistance: Meals prepared under approved alcohol and drug rehabilitation programs can be purchased by clients with food stamps. Low-income offenders leaving correctional institutions may be eligible, as well as those on probation and families of incarcerated offenders.

Eligibility: Eligibility is based on household size, income, and level of resources. The gross income of households which do not contain an elderly or disabled member cannot exceed 130 percent of the income poverty line for the appropriate size household (net income of households with elderly or disabled members cannot exceed poverty line). Resources cannot exceed \$1,500 (\$3,000 for elderly households). Other nonfinancial criteria also apply.

Scope of Assistance: Federal Government to State to applicant.
Direct payments for specified use.

Resources: FY 1981 \$11,400,000,000; FY 1982 \$11,600,000,000; FY 1983 \$11,900,000,000; FY 1984 est. \$12,300,000,000.

Match: States must pay 50 percent of administrative costs; Federal Government pays 100 percent of food stamp benefits.

Fees/Costs: Not applicable

Range/Average Assistance: Varies by income and family size; average \$43.28 per person per month in FY 1983.

Publications: Pamphlets available from Regional Offices: How To Apply for and Use Food Stamps (PA-1226); Building a Better Diet (PA-1241); Official Food List (available in several languages).

Announcements: Individual States publicize the availability of food stamps in many different ways.

Applications: Submit a food stamp application to a local food stamp office in person, through an authorized representative, or by mail.

Remarks: No grants are available to correctional institutions.

Contacts: Christopher Martin, Acting Deputy Administrator for Family Nutrition Programs, (703) 756-3024; Food and Nutrition Service Regional Offices.

Address: Family Nutrition Programs, Food and Nutrition Service, U.S. Department of Agriculture, 3101 Park Center Drive, Alexandria, VA 22302.

Regional Offices: Contact Deputy Administrator for Regional Operations, Food and Nutrition Service, (703) 756-3035, or contact the appropriate Federal Information Center listed in the appendix.

15.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Food and Nutrition Service
Food Distribution Division

Program Title: Food Donation Program
CFDA No.: 10.550
Functional Area: Food Services

Description: Provides food commodities acquired under Federal price-support legislation to help meet the nutritional needs of children and others in need of food assistance. Foods are provided through cooperating State agencies for distribution to eligible outlets, including schools and other child nutrition programs and charitable institutions serving needy persons.

Objectives: To improve nutrition among those needing food assistance and to strengthen the agricultural market for domestically produced foods. Available surplus foods may be requested through State agencies responsible for distribution to charitable institutions.

Past Assistance: Correctional institutions which conduct rehabilitation programs of sufficient scope to permit participation by a majority of inmate population (or a majority of sentenced inmates) for 10 hours per inmate per week qualify for donated foods as charitable institutions. In addition, effective FY 1982 and until further notice, correctional institutions may receive surplus dairy products without regard to rehabilitative programs.

Eligibility: Applicants - Such State and Federal agencies that are designated as distributing agencies by the Governor, legislature, or other authority may receive and distribute donated foods. Charitable institutions are eligible to the extent they serve needy persons. School and other child feeding programs must meet detailed requirements concerning facilities, meal content, meal charges, etc. Beneficiaries - Families on or near Indian Reservations and certified as having inadequate income and resources (upper limits of allowable income and resources vary with family size and among various States). All children in schools, child care institutions, and participating summer camps. Foods donated to charitable institutions on basis of needy persons served and to nutrition programs for the elderly may be used for benefit of all served. (See appendix for FNS instruction 706-3 Eligibility of Adult Correctional Institutions in the Food Distribution Program for complete eligibility requirements.)

Scope of Assistance: Federal Government to State to applicant.
Sale, exchange, or donation of property or goods.

Resources: FY 1981 \$72,200,000; FY 1982 \$76,500,000; FY 1983 \$80,900,000; FY 1984 not available. Amounts provided reflect USDA costs of acquisition and delivery of price-supported foods to States for

distribution to charitable institutions, including eligible correctional institutions. Approximately 525 adult correctional institutions received surplus foods in FY 1981 at a value of \$19,400,000.

Match: Not applicable

Fees/Costs: Many State distributing agencies require recipient agencies to pay assessments for storage and delivery of donated foods.

Range/Average Assistance: Not applicable

Publications: FNS Instruction 706-3, Eligibility of Adult Correctional Institutions in the Food Distribution Program; provides guidance to FNS Regional Offices and State agencies and was developed with the assistance of the American Correctional Association. U.S. Department of Agriculture's Food Distribution Program (P.A. No. 1291), program brochure.

Announcements: Availability of food publicized by each State.

Applications: Donated foods allocated to State distributing agencies on an ongoing basis. Applicant institutions must enter into agreements with distributing agencies in order to receive foods.

Contacts: Joseph E. Shepherd, Director, Food Distribution Division, (703) 756-3682; Gwena Kay Tibbits, Chief, Program Monitoring & Policy Development Branch, (703) 756-3660; Donald McCreary, Supervisory Food Program Specialist, (703) 756-3660.

Address: Food Distribution Division, Food and Nutrition Service, U.S. Department of Agriculture, 3101 Park Center Drive, Alexandria, VA 22302.

Regional Offices: Contact National office or appropriate Federal Information Center listed in appendix for list of Food and Nutrition Service Regional Offices.

16.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Food and Nutrition Service
School Programs Division

Program Title: National School Lunch Program
CFDA No.: 10.555
Functional Area: Food Services

Description: Reimburses participating public and nonprofit private schools of high school grade or under, including residential child care institutions, for lunches meeting the nutritional requirements prescribed by the Secretary of Agriculture served to eligible children.

Objectives: To assist States, through cash grants and food donations, in making the school lunch program available to school children.

Past Assistance: Residential correctional programs supervising juveniles are "residential child care centers" and qualify for USDA food donations as well as cash reimbursements.

Eligibility: Applicants - State and U.S. Territory agencies; private schools; residential child care centers (except Job Corps Centers); and settlement houses exempt from income tax. Beneficiaries - All children attending schools with lunch programs. Lunch served free or at reduced price to children determined by local school authorities to be unable to pay full price.

Scope of Assistance: Federal Government to State to applicant.
Formula grants; sale, exchange, donation of property or goods.

Resources: (Grants) FY 1981 \$2,364,575,000; FY 1982 \$2,045,367,000; FY 1983 \$2,229,500,000; FY 1984 Not available.

Match: States must provide a portion of the funds to be used for program purposes.

Fees/Costs: Not applicable.

Range/Average Assistance: 11.3 cents cash and 11.1 cents in food; special assistance to needy children, 93.4 cents per meal.

Publications: Part 210 - National School Lunch Program regulations (35 F.R. 753, as amended); Part 245 - Determining Eligibility for Free and Reduced Price Meals and Free Milk in Schools (35 F.R. 14065).

Announcements: Not applicable.

Applications: Write or telephone the Department of Education for the State in which the school or residential child care center is located, or contact The Food and Nutrition Service regional office.

Contacts: Samuel P. Bauer, Director, School Programs Division, (703) 756-3590; State educational agency.

Address: School Programs Division, Food and Nutrition Service, Department of Agriculture, 3101 Park Center Drive, Alexandria, VA 22302.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix for list of Food and Nutrition Service regional offices.

17.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Food and Safety Inspection Service
Inspection Operations

Program Title: Meat and Poultry Inspection
CFDA No.: 10.477
Functional Area: Employment/Work, Food Services

Description: A regulatory body for the meat and poultry industry to ensure the wholesomeness of these products. Agricultural field workers conduct inspections at some 2,000 plant sites. Any meat or poultry plant located within the United States engaged in slaughtering or processing meat and poultry products for shipment in interstate commerce is required to have Federal inspection. The Department of Agriculture is reimbursed for overtime inspection services.

Objectives: To assure that all meat and poultry and their products produced in plants and shipped in interstate and foreign commerce are federally inspected for wholesomeness.

Past Assistance: Conducts inspections for two correctional facilities.

Eligibility: Any meat or poultry plant planning to engage in slaughtering or processing meat and poultry products for shipment in interstate commerce.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: FY 1981 \$266,470,174; FY 1982 est. \$278,129,000; FY 1983 est. \$287,671,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Meat and Poultry Inspection Regulations, May 1973; MPI-7, Meat and Poultry Inspection Manual.

Announcements: Not applicable.

Applications: Submit request for inspection to the Meat and Poultry Inspection Regional Office or to the Administrator.

Contacts: Louis G. Skufe, Executive Officer, Inspection Operations, (202) 447-5261; Administrators of Regional Offices.

Address: Meat and Poultry Inspection Program, Food Safety and Inspection Service, Department of Agriculture, Washington, DC 20250.

Regional Offices: Contact National Office or appropriate Federal Information Center listed in appendix.

18.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Human Nutrition Information Service

Program Title: Food and Nutrition Information Center (FNIC)
CFDA No.: 10.375
Functional Area: Education, Food Services, Library Services

Description: Selects, acquires, and maintains a collection of print and audiovisual materials on human nutrition, nutrition education, food service management, consumer education, home food preservation. Provides lending, photocopying, reference and referral reviews to users. Compiles bibliographic data for AGRICOLA, the computerized bibliographic data file of the National Agricultural Library. Users include nutrition educators, dietitians, food service personnel, extension agents, researchers, food editors, and librarians and information specialists.

Objectives: To serve as a source of nutrition information and educational materials for educators and other professionals working in areas related to food and nutrition.

Potential Assistance: Could provide information for the managing and training of food service workers, the planning of menus, the managing of food services, as well as educational materials of use to vocational training.

Eligibility: Reference and referral services available to the general public; lending services limited to U.S. Congress, Federal Agencies, State government agencies, libraries, educational institution faculty, and other professionals and specific program personnel (contact FNIC for detailed listing).

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$475,000; FY 1982 \$534,000; FY 1983 Not available; FY 1984 Not available. A possible 25 percent reduction in funds expected.

Match: Not applicable.

Fees/Costs: Materials available for purchase at varying prices.

Range/Average Assistance: Not applicable.

Publications: Food and Nutrition Bibliography, Audiovisual Resources in Food and Nutrition, annotated listing of available materials (12.50 each plus \$.95 postage, order from The Oryx Press, 2214 North Central at Encanto, Phoenix, Arizona 85004, (602/254-6156). Interlibrary loan forms should be forwarded to FNIC.

Announcements: Publications listed above announce all available materials.

Applications: Write or call FNIC with information request, or visit the Center in person.

Contacts: Robyn Frank, Director, FNIC, (301) 344-3719.

Address: Food and Nutrition Information Center, National Agricultural Library Building, Room 304, Beltsville, MD 20705.

Regional Offices: Not applicable.

19.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
National Agricultural Library

Program Title: Reference Section

CFDA No.: 10.700

Functional Area: Education, Employment/Work, Food Services

Description: Technical information provided through publications and abstracts. Can provide information relevant to correctional agricultural programs and food services.

Objectives: To serve as the lead agency for the Department and the land-grant agricultural libraries providing information about agriculture and related sciences, food and human nutrition, and environmental affairs to the agricultural research community, consumers, and the general public.

Potential Assistance: Could provide information to assist agricultural, vocational, and educational programs, prison farm administrators, or food service personnel.

Eligibility: Individuals, State and local governments, educational organizations, research societies, business and industry.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$8,686,000; FY 1982 \$8,750,000; FY 1983 \$9,016,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Photocopying; charge for some publications.

Range/Average Assistance: Not applicable.

Publications: Guide to Services.

Announcements: Not applicable.

Applications: Send a written request to the Utilization Section or the Reference Section.

Contacts: Mary E. Lassanyi, Head, Reference Section, (301) 344-3704;
Jennie Brogdon, Head, Utilization Section, (301) 344-3761.

Address: National Agricultural Library, Beltsville, MD 20705.

Regional Offices: Not applicable.

20.

Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Soil Conservation Service
Natural Resource Assessments

Program Title: Soil Survey

CFDA No.: 10.903

Functional Area: Employment/Work, Food Services

Description: Provides soil surveys for planners, engineers, zoning commissions, tax commissions, homeowners, farmers, ranchers, developers, and land owners and operators who use them to locate soils suitable for homesites, subdivisions, commercial and industrial sites, farms, wildlife and recreational areas, prime agricultural land, highways, and airports.

Objectives: To provide published soil surveys of counties or other comparably sized areas of widespread use by interested agencies, organizations, and individuals.

Past Assistance: While almost any interested party may receive this information, certain States' prisons are known to have received soil surveys.

Eligibility: All individuals and groups that have a need for soil surveys.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$48,047,802; FY 1982 est. \$49,619,811; FY 1983 \$52,614,000; FY 1984 Not applicable.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: List of Published Soil Surveys; Know the Soil You Build On , AIB 320; Know Your Soil, AIB267; Soil Surveys Can Help You, PA-1054. Available free of charge from Information Division, SCS-USDA, P.O. Box 2890, Washington, DC 20013.

Announcements: Not applicable.

Applications: Contact local Soil Conservation Service office, Extension Service, State office of the Soil Conservation Service, or State Agriculture Experiment Station.

Contacts: Ralph J. McCracken, Deputy Chief, (202) 447-3905.

Address: Natural Resource Assessments, Soil Conservation Service, Department of Agriculture, P.O. Box 2890, Washington, DC 20013.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for Soil Conservation State and local offices.

21.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Soil Conservation Service
Natural Resource Projects

Program Title: Resource Conservation and Development (RC&D)
CFDA No.: 10.901
Functional Area: Employment/Work, Facility Management and Design, Food Services

Description: Provides technical and financial assistance to RC&D areas authorized for assistance in the planning and installation of approved measures specified in RC&D area plan, for flood prevention and erosion control, public water-based recreation and fish and wildlife developments, agricultural water management purposes, water quality management, control and abatement of agricultural-related pollution.

Objectives: To assist local people in initiating and carrying out long-range programs of resource conservation and development to achieve a dynamic rural community with a satisfactory level of income and pleasing environment, and to create a favorable investment climate attractive to private capital.

Past Assistance: At least one State prison has received monies through this program for flood assistance, after being designated a Resource and Conservation Development area.

Eligibility: State and local governments and nonprofit organizations with authority to plan or carry out activities relating to resource use and development in multijurisdictional areas.

Scope of Assistance: Federal Government to applicant. Federal Government to State to applicant. Project grants; advisory services and counseling.

Resources: (Grants, salaries and expenses: FY 1981 \$33,989,862; FY 1982 est. \$26,494,592; FY 1983 est. \$10,312,000; FY 1984 Not available.

Match: RC&D assistance provided for up to 100 percent of construction costs of flood prevention measures. Local or State agencies generally provide 50 percent of construction costs of agriculture water management, fish and wildlife and recreational structures, operation and maintenance, and all needed water rights. Loan assistance may also be provided.

Fees/Costs: Not applicable.

Range/Average Assistance: Per State \$21,000 to \$1,400,000; average \$275,000.

Publications: Assistance available from the Soil Conservation Service, AIB-345; Community Improvement Through Resource Conservation

and Development ,SCS-PA-1077.

Announcements: Federal Register.

Applications: Prepare applications in form suggested in the Resource and Conservation Handbook.

Contacts: Joseph Haas, Deputy Chief, (202) 447-4527.

Address: Natural Resource Projects, Soil Conservation Service, Department of Agriculture, P.O. Box 2890, Washington, DC 20013.

Regional Offices: Contact the appropriate Federal Information Center listed in appendix for locations of State and field offices of the Soil Conservation Service.

22.
Sponsoring Agency: U.S. DEPARTMENT OF AGRICULTURE
Soil Conservation Service
Technology, Development, and Application

Program Title: Snow Survey and Water Supply Forecasting
CFDA No.: 10.907
Functional Area: Employment/Work, Food Services

Description: Provides water supply information to owners and operators of irrigated acres in the mountain States and Far West. Data also used in the regulation of hundreds of small and large reservoirs for irrigation, flood control, power generation, recreation, industry and municipal supplies. Cooperators include 20 other Federal agencies, 34 State agencies, 15 municipalities, and 88 other irrigation districts and water associations and private utilities.

Objectives: To provide information on forthcoming seasonal water supplies from streams that derive most of their runoff from snow melt. To help farm operators, rural communities and municipalities use water-supply forecasts in managing water resources. To provide data for regulating reservoir storage and managing streamflow.

Potential Assistance: Could be used by administrators of prison farm programs.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical assistance.

Resources: (Salaries and expenses) FY 1981 \$4,056,575; FY 1982 est. \$3,676,901; FY 1983 \$3,878,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Water Supply Outlook for the Western United States; Snow Surveys, AIB 302.

Announcements: Not applicable.

Applications: Individuals can request reports from the SCS State offices which issued them and from SCS Technical Service Center at Portland, OR (Federal Building, Room 510, 511 NW Broadway, Portland, OR 97209, (503) 221-2824).

Contacts: Paul Howard, Deputy Chief, (202) 447-4630.

Address: Technology, Development, and Application, Soil Conservation Service, Department of Agriculture, P.O. Box 2890, Washington, DC 20013.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for locations of SCS State and local offices.

23.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Bureau of the Census, Data User Services Division
Census History Staff

Program Title: Age Search
CFDA No.: 11.006
Functional Area: Management Information Systems/Records

Description: Maintains and searches 1900 and later Federal population census records to provide record transcripts to persons unable to get birth certificates, or in need of evidence of citizenship or relationship to someone else, so as to help qualify for old-age assistance or disability pensions, get jobs, obtain naturalization papers or passports, establish a claim to an inheritance, or trace ancestry.

Objectives: To provide source of data for proof of age or relationship of individuals based on census records, which may be the only alternative if birth was not registered and if generally acceptable proofs, such as affidavits from the doctor or midwife who attended the birth, family Bible records, or baptismal certificates are not available.

Past Assistance: Information has been given to offenders upon their application and payment of fees.

Eligibility: Personal information from census records of 1900 and later is confidential and may be furnished only upon written request of persons to whom it relates or, for a proper purpose, to a legal representative.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: (Salaries and expenses) FY 1981 \$1,458,000; FY 1982 \$1,550,000; FY 1983 \$1,555,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: A \$12 fee is charged per request whether record found or not to cover the cost of making the search and verifying the results.

Range/Average Assistance: Not applicable.

Publications: Age Search Information (1981), manual describing services and how to use them; Factfinder for the Nation, CFF 2, includes article on availability of census records about individuals, describes services.

Announcements: News media, directories, other government agencies.

Applications: Application forms (BC-600) can be obtained upon request and are

available at the Census Bureau regional and Department of Commerce district offices, and many post offices, as well as through the Social Security Administration where that agency's benefits are being sought.

Contacts: Francis N. Allai, Chief, Personal Census Service Branch, (Bureau of the Census, Pittsburg, Kansas, 66762) (316) 231-7100; Christine L. Stewart, Information Specialist, Age Search Information, (Bureau of the Census, Washington, DC 20233,) (302) 763-7936.

Address: Age Search Information, Census History Staff, DUSD, Bureau of the Census, Washington, DC 20233.

Regional Offices: Location of Census Bureau regional and Department of Commerce district offices available through contacts listed above and appropriate Federal Information Center listed in appendix.

24.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Center for Demographic Studies (CDS)
Program Title: National Crime Survey; National Prisoner Statistics
CFDA No.: Not applicable.
Functional Area: Criminal Justice Planning, Research and Evaluation

Description: Produces analytical and statistical studies for Federal, State, and local, and nonpublic organizations concerned with criminal justice issues with policy direction and funding from the Bureau of Justice Statistics, Department of Justice. Publications include wide range of analytic studies and reports on the characteristics of the victims of crime, jail and prison inmates, jail and prison conditions, and juveniles in custody. The Center is also an information resource for public and private administrators and researchers.

Objectives: To provide analytical and statistical results on criminal justice issues in the form of printed reports and consultation.

Past Assistance: Provided special statistical and analytical information which is not available in the center's primary products.

Eligibility: Information is available to anyone.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: (Interagency agreement with Bureau of Justice Statistics) FY 1981 \$6,434,940; FY 1982 \$9,779,986; FY 1983 Est. \$9,326,220; FY 1984 not available. Figures represent total funds received by Bureau of Census. A large portion supports work not relevant to corrections. The remainder is distributed as follows: National Prisoner Survey FY 82 \$500,000; FY 83 \$546,600; Jail Census FY 82 \$39,100; FY 83 \$200,000; Jail Survey FY 82 \$75,000; FY 83 \$800,000; Correctional Analysis FY 82 \$469,000; FY 83 \$460,000.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: National Crime Survey on Victimization, National Prisoner Statistics from Federal and State Institutions, a nationwide jail inmate survey and jail facility census conducted at 5-year intervals, and a census of juvenile custody facilities every 2 years; publications available through the Bureau of Justice Statistics, Department of Justice (see entry 136, Bureau of Justice Statistics).

Announcements: Not applicable.

Applications: Contact Center for information not available through Bureau of Justice Statistics publications.

Contacts: Larry Long, Acting Chief, Center for Demographic Studies, (202) 763-1932; Adolfo Paez, Chief, Victimization Branch, CDS, (202) 763-7984; John Wallerstedt, Chief, Corrections/Detention Branch, CDS, (202) 763-7968.

Address: Bureau of the Census, Center for Demographic Studies, Room 3069, Building 3, Washington, DC 20233.

Regional Offices: Not applicable.

25.

Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Governments Division

Program Title: Governmental Organizations and Special Programs Branch

CFDA No.: Not applicable.

Functional Area: Criminal Justice Planning, Management and Administration, Research and Evaluation

Description: Gathers statistics on administrative aspects of the criminal justice system. Collects data on the characteristics of agencies and institutions administered by State and local governments in the criminal justice area. Information collected includes employment and expenditure information, master listing of criminal justice agencies, size of facilities, jurisdiction of facilities, population, peculiarities of particular agencies.

Objectives: To collect and disseminate data on the operation of the criminal justice system.

Past Assistance: Provides information on the administration of the criminal justice system on an ongoing basis.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: (Interagency agreement with Bureau of Justice Statistics) FY 1981 \$6,434,940; FY 1982 \$9,779,986; FY 1983 Est. \$9,326,220; FY 1984 not available. Governments Division receives only a portion of these funds. (See entry 24 for a further breakdown of funds.)

Match: Not applicable.

Fees/Costs: Single copies of documents free; multiple copies available at cost from Government Printing Office.

Range/Average Assistance: Not applicable.

Publications: Expenditures and Employment in the Criminal Justice System; Reports on Children in Custody Series; National Jail Census; State and Correctional Facility Census; publications available from program office, Bureau of Justice Statistics, NCJRS, Government Printing Office.

Announcements: New publications are announced in the Selective Notification of Information (SNI) available from NCJRS (see entry 145 for National Criminal Justice Reference Service).

Applications: Call or write program office for information or to place orders.

Contacts: Diana Cull, Chief, Governmental Organizations and Special Programs Branch, (301) 763-7789.

Address: Governmental Organizations and Special Programs Branch, Government Division, Bureau of Census, Department of Commerce, Room 511, Scuderi Building, Washington, DC 20233.

Regional Offices: Not applicable.

26.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Director's Office

Program Title: National Technical Information Service (NTIS)
CFDA No.: 11.650
Functional Area: Criminal Justice Planning, Facility Management and Design, Management and Administration, Research and Evaluation, Security, Technology, and Equipment

Description: NTIS is the central source for the public sale of government-sponsored research, development, and engineering reports and other analyses prepared by Federal agencies, their contractors or grantees, or by special technology groups. NTIS also is a central source for federally generated machine - processable data files. Customers may quickly locate summaries of interest using the agency's on-line computer search service (NTISearch) or by referring to more than 2,000 published searches. The NTIS Bibliographic Data File includes unpublished research summaries and is available for lease. The computer products of other Federal agencies also are sold or leased by NTIS.

Objectives: To make federally sponsored technical information readily available to government, business, and industry.

Potential Assistance: NTIS could supply reports on research and technology relevant to security, energy conservation, prison industries, for example, as well as information on problem-solving technology.

Eligibility: Any organization or individual is eligible to purchase NTIS products and services.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: (Salaries and Expenses) FY 1981 trust fund \$20,789,000, appropriation, \$3,172,000; FY 1982 est. trust fund \$24,000,000, appropriation, \$5,108,000; FY 1983 est. trust fund \$26,000,000, appropriation, \$1,980,000. Essentially self-supporting.

Match: Not applicable.

Fees/Costs: Fees for NTIS products and services vary.

Range/Average Assistance: Not applicable.

Publications: National Technical Information Service: General Catalog of Information Services No. 7a; NewsLine (newsletter); several basic guides to the NTIS collection; NTIS Bibliographic Data Base (on magnetic tape); over 3,000 published searches; abstract newsletters.

Announcements: Changes and new acquisitions announced through quarterly newsletter NewsLine and updates of the General Catalog.

Applications: Contact either office listed below for information concerning products, services, service charges, and order forms.

Contacts: Ted Ryerson, Policy and Planning Officer (202) 487-4778.

Address: NTIS Information and Sales Center, 425 13th Street NW., Room 620, Washington, DC 20004 (202) 724-3382.
NTIS, Department of Commerce, 5285 Port Royal Road, Springfield, VA, 22161, (703) 487-4600.

Regional Offices: Not applicable.

27.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Bureau of Economic Analysis
Current Business Analysis Division

Program Title: Measures and Analysis of the U.S. Economy
CFDA No.: 11.025
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation

Description: Provides economic analyses, technical and economic information on all aspects of the U.S. economy.

Objectives: To provide a clear picture of U.S. economy through preparation, development, and interpretation of national income and product accounts, summarized by the gross national product; wealth accounts showing business and other components of national wealth; personal income and related economic series by geographic area; and measures relating to environmental change and to welfare within the framework of the national economic accounts.

Past Assistance: Measures of Federal, State, and local expenditures on corrections published annually in Survey of Current Business.

Eligibility: Anyone can subscribe to the publications.

Scope of Assistance: Federal Government to subscriber.
Dissemination of technical information.

Resources: (Salaries/expenses) FY 1981 \$17,053,000; FY 1982 \$17,378,000; FY 1983 \$18,567,000; FY 1984 Not available. Data-gathering division: FY 1981 \$804,000; FY 1982 \$858,000; FY 1983 \$913,000.

Match: Not applicable.

Fees/Costs: Subscription fees; order through Government Printing Office.

Range/Average Assistance: Not applicable.

Publications: Survey of Current Business (\$30/yr. subscription).

Announcements: Not applicable.

Applications: Contact office for information.

Remarks: Preparation of publications is primary task of office.

Contacts: Larry Moran, Public Information Officer, (202) 523-0777.

Address: U.S. Department of Commerce, Room 713 Tower Building, 1401 K Street NW, Washington, DC 20230.

Regional Offices: Not applicable.

28.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
Economic Development Administration
Operations Directorate

Program Title: Public Works Impact Projects
CFDA No.: 11.304
Functional Area: Employment/Work, Facility Management and Design

Description: Supports the construction of public facilities in economically distressed areas to provide immediate jobs to the unemployed and underemployed in the project area.

Objectives: To provide immediate useful work to unemployed and underemployed persons in designated project areas.

Past Assistance: Construction of jails; assistance depends on number of jobs that would be created and whether area is economically distressed.

Eligibility: Applicants- States, cities, counties, other political subdivisions, Indian tribes, and private and nonprofit organizations representing a redevelopment area or economic development center. Beneficiaries - Unemployed and underemployed persons, and/or members of low-income families.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$38,800,000; FY 1982 \$12,000,000; FY 1983 \$0; FY 1984 Not available. Possible termination of program in FY 1983.

Match: Basic grant rate for special impact areas is 80 percent except for Indian areas, where rate can be 100 percent. Local matching share may be waived if appropriate entity can demonstrate effective taxing and/or borrowing capacity is exhausted.

Fees/Costs: Not applicable.

Range/Average Assistance: Priority to projects of \$600,000 or less; \$220,000.

Publications: Building Communities With Jobs, EDA; Grants and Loans for Public Works and Development Facilities, EDA; Qualified Areas Under the Public Works and Economic Development Act of 1965.

Announcements: Not applicable.

Applications: Contact regional office servicing State in which project is to be located.

Contacts: Charles Coss, Director, Public Works Projects, (201) 377-5265.

Address: Operations Directorate, Economic Development Administration, Department of Commerce, Washington, DC 20230.

Regional Offices: Contact Federal Information Center listed in appendix.

29.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
National Bureau of Standards (NBS)

Program Title: Center for Building Technology
CFDA No.: Not applicable.
Functional Area: Facility Management and Design

Description: Conducts field, laboratory, and analytical research on the performance of building materials, components, and systems.

Objectives: To develop improved measurement techniques, test methods, and technical data to accelerate the use of improved building practices and provide the technical basis for codes and standards.

Past Assistance: Research conducted periodically for the Department of Justice. FY82 research included development of performance standards and test methods for use in selecting glazing materials for high-security installations. Also conducted research related to specific technical building-related problems encountered in correctional facilities.

Eligibility: Research subjects must be consistent with the National Bureau of Standards mission, nonproprietary in nature, and not in competition with the private sector. The work should have broad applicability and be done on a reimbursable basis if not already part of current program. Technical information available to interested individuals/organizations.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services (technical); dissemination of technical information.

Resources: Not applicable. Research of importance to correctional system is done on a reimbursable basis; budget for Center is not relevant to such research.

Match: Research performed on a reimbursable basis.

Fees/Costs: There is a charge for publications or reports available through the Government Printing Office.

Range/Average Assistance: Not applicable.

Publications: Building Technology Project Summaries 1980-1981; NBS Special Publication 446-5, available from Government Printing Office or National Technical Information Service, summarizes research underway in the Center; Federal agencies which have contracted for research may release their own reports.

Announcements: Research findings reported through National Bureau of Standards publications and news releases which are sent to appropriate trade journals and potentially interested organizations.

Applications: Contact Center or Public Information Division, (301) 921-3112 for publications information.

Contacts: Dr. Richard Wright, Director, (301) 921-3377; Dr. Charles G. Culver, Deputy Director, (301) 921-3375.

Address: Center for Building Technology, Building 226, Room B250, Washington, DC 20234.

Regional Offices: Not applicable.

30.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
National Bureau of Standards (NBS)
Center for Fire Research

Program Title: Fire Research Information Services
CFDA No.: Not applicable.
Functional Area: Facility Management and Design

Description: Provides fire research information services to the Center for Fire Research staff and to the fire community at large, as appropriate to their needs. Produces a yearly publications listing. The Library is open to the public and contains more than 25,000 items in the collection, including subscriptions to more than 100 journals. Books may be used at the library or borrowed through interlibrary loan. Staff also can provide referrals to other sources or individuals.

Objectives: To provide listings of publications available on fire research.

Potential Assistance: Publications listing could keep correctional personnel responsible for fire safety abreast of the ongoing research published for and by the Center.

Eligibility: Individuals interested in fire research.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical information.

Resources: Funds are not separately identifiable from budget of Center for Fire Research.

Match: Not applicable.

Fees/Costs: There is a charge when publications are purchased through the Government Printing Office (GPO) or the National Technical Information Service (NTIS).

Range/Average Assistance: Not applicable.

Publications: Fire Research Publications , 1981, order from NTIS, cost \$6; single copies of some publications available at no charge.

Announcements: Not applicable.

Applications: Contact Fire Research Information Services for service information. Publications are ordered through GPO or NTIS.

Contacts: Nora Jason, Project Leader, Fire Research Information Services, (302) 921-3249.

Address: Fire Research Information Services, National Bureau of Standards, Building 224, Room B260, Washington, DC 20234.

Regional Offices: Not applicable.

31.
Sponsoring Agency: U.S. DEPARTMENT OF COMMERCE
National Bureau of Standards (NBS)
National Engineering Laboratory

Program Title: Law Enforcement Standards Laboratory (LESL)
CFDA No.: Not applicable
Functional Area: Security, Technology, and Equipment

Description: Conducts laboratory research as part of the National Institute of Justice (NIJ) Technology Assessment Program, to develop test methods and minimum performance requirements for variety of equipment that is used by the law enforcement community. Prepares standards that are issued by NIJ and that address communications systems, weapons and protective equipment, forensic science, emergency vehicle warning systems, and security systems. Technical reports of research are also issued, and a number of guides have been prepared to assist in the selection and application of specific equipment.

Objectives: To provide standards that can be utilized by the law enforcement community to achieve cost-effective procurement of equipment suited to its needs.

Past Assistance: NIJ standards, technical reports, and guidelines have been provided to various individuals in the corrections field. Certain standards that were developed for police use, such as protective equipment and communication equipment, can be applied directly to the needs of line staff in correctional facilities. The standards for security systems, such as the physical security of doors, windows, and alarm systems, are intended primarily for residential and small business use, but could possibly be applied to minimum security correctional use.

Eligibility: Law enforcement personnel and other interested individuals.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: FY 1981 \$1,000,000;; FY 1982 \$1,000,000; FY 1983 \$1,000,000; FY 1984 \$1,000,000.

Match: Not applicable

Fees/Costs: Single copies of LESL documents are provided free upon request.

Range/Average Assistance: Not applicable

Publications: Standards, reports, guidelines, collections of forensic reference materials, and reference collections available concerning topics in the following areas: communications equipment, investigative aids and forensic science, protective equipment and weapons, security, and vehicles and vehicle accessories.

Booklet, The Technology Assessment Program, lists documents produced by LESL. Limited free documents available through LESL directly, some available through NCJRS or on loan through NCJRS (see National Criminal Justice Reference Service entry).

Announcements: Some documents announced in Selective Notification of Information (SNI), available through NCJRS.

Applications: Call or write the Law Enforcement Standards Laboratory for publications information.

Contacts: Lawrence K. Eliason, Chief, LESL, (301) 921-3161.

Address: Law Enforcement Standards Laboratory, National Bureau of Standards, Building 221, Room B157, Washington, DC 20234.

Regional Offices: Not applicable.

32.
Sponsoring Agency: COMMISSION ON CIVIL RIGHTS (CCR)

Program Title: Clearinghouse Services, Civil Rights Discrimination Complaints
CFDA No.: 29.001
Functional Area: Management and Administration, Offender Rights/Services, Personnel

Description: Receives complaints alleging denial of equal protection of the laws in the areas of voting, employment, housing, education, and the administration of justice. The CCR uses publications, films, liaison with private and public groups, the media, and a variety of other techniques to provide civil rights information to those involved in implementing and/or complying with Federal civil rights laws and policies and the general public.

Objectives: To serve as a national clearinghouse for information to the public in respect to discrimination or denials of equal protection because of color, race, religion, sex, age, handicap, or national origin; to hold public hearings and collect and study information on discrimination or denials of equal protection; to receive and refer complaints alleging denial of civil rights because of the aforementioned factors; to receive, investigate, and refer complaints alleging denial of voting rights.

Past Assistance: Have been involved in investigating discrimination of female correctional employees.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information; investigation of complaints.

Resources: (Salaries and expenses) FY 1981 \$11,947,000; FY 1982 est. \$12,318,000; FY 1983 est. \$11,626,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Statute Rules and Regulations of the Commission on Civil Rights, no charge; Catalog of Publications of Commission on Civil Rights, no charge; Perspective, quarterly issues; all publications available from Publications Management Division.

Announcements: Media

Applications: Make direct request to Commission.

Contacts: Helen Loukas, Assistant Staff Director, Program Planning and Evaluation, (202) 254-6644.

Address: Commission on Civil Rights, 1121 Vermont Avenue NW., Washington, DC 20425.

Regional Offices: Regional Office: Southern - Citizens Trust Bank Building, 75 Piedmont Avenue NE., Room 362, Atlanta, GA 30303, (404) 2214391; Midwestern - 230 South Dearborn Street, Room 3280, Chicago, IL 60604, (312) 353-7371; Western - 3660 Wilshire Boulevard, Suite 810, Los Angeles, CA 90010, (213) 688-3437; Eastern - 26 Federal Plaza, Room 1639, New York, NY 10278, (212) 264-0400; Southwestern - Heritage Plaza, 418 South Main, 1st Floor, San Antonio, TX 78204, (512) 229-5570; Mid-Atlantic - 2120 L Street NW., Room 510, Washington, DC 20037, (202) 2546670; Central States - 911 Walnut Street, Room 3100, Kansas City, MO 64106, (816) 374-5253; Rocky Mountain - Brooks Towers, Suite 2235, 1020 Fifteenth Street, Denver, CO 80202, (303) 837-2211; Northwestern - 915 Second Avenue, Rom 2854, Seattle, WA 98174, (206) 442-1246; New England - 55 Summer Street, 8th Floor, Boston, MA 02110, (617) 223-4671.

33.
Sponsoring Agency: U.S. DEPARTMENT OF DEFENSE
Defense Logistics Agency
Directorate of Technical and Logistics Services

Program Title: Industrial Equipment Loans to Educational Institutions (Tools for Schools)

CFDA No.: 12.001

Functional Area: Facility Management and Design, Security, Technology, and Equipment

Address: Directorate of Technical and Logistics Services, Defense Logistics Agency, Building 3, Cameron Station, Alexandria, VA 22314.

Regional Offices: Defense Industrial Plant Equipment Center, Memphis, TN 38114.

Description: Loans idle equipment from the Defense Industrial Reserve to qualified educational institutions and training schools.

Objectives: To develop skilled manpower to increase industrial preparedness.

Past Assistance: Has provided equipment to prison industry programs.

Eligibility: Nonprofit educational institutions and training schools which conduct vocational programs contributing to national defense.

Scope of Assistance: Federal Government to applicant.
Use of property, facilities, and equipment.

Resources: (Total value of property at acquisition value on loan) FY 1981 \$40,328,000; FY 1982 est. \$40,720,000; FY 1983 est. \$41,500,000; FY 1984 Not available. Reductions in available equipment expected.

Match: Not applicable.

Fees/Costs: Funds must be provided for maintenance, packing, crating, handling, transportation, and installation.

Range/Average Assistance: Average loan is nine machines with approximate total acquisition value of \$59,000.

Publications: Pamphlet, Tools for Schools.

Announcements: Not applicable, an ongoing program.

Applications: Send letter of request to Commander of regional office listed below.

Contacts: Robert Sweeney, Program Manager, (202) 274-6269; Commander, Defense Industrial Plant Equipment Center, (901) 744-5641.

34.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Bilingual Education and Minority Languages Affairs
(OBEMLA)
Division of Capacity Building Programs

Program Title: Title VII Bilingual Education
CFDA No.: 84.003
Functional Area: Education

Description: Provides financial assistance to establish, operate, or improve programs of bilingual education to assist children of limited English proficiency to improve their English language skills. Programs include adult education programs, particularly for parents of children who are participating in programs in bilingual education; training for parents of students enrolled in programs of bilingual education; and preschool and supplementary programs of bilingual education conducted by local education agencies. The basic programs also provide auxiliary and supplementary training activities for persons who are participating in, or preparing to participate in, program of bilingual education. Demonstration projects are designed to carry out a national demonstration of an exemplary basic project and may focus on the needs of a special target population.

Objectives: To develop and carry out programs of bilingual education in elementary and secondary schools, including activities at the preschool level, which are designed to meet the educational needs of children of limited English proficiency; to demonstrate effective ways of providing such children with instruction designed to enable them, while using their native language, to achieve competence in English; to develop the human and material resources required for such programs; and to build the capacity of grantees to continue bilingual education training programs after Federal funding ceases.

Past Assistance: Funded a program which provided bilingual instruction in Spanish and English to 220 Navajo and Spanish students in the New Mexico Boy's School. Programs can improve communication, educational achievement, self-concept, mutual cultural understanding, and parental interaction for limited proficient students within the correctional system.

Eligibility: Applicants - Local educational agencies (public-funded school or school system), institutions of higher education applying jointly with one or more local educational agencies, Bureau of Indian Affairs schools. Beneficiaries - Limited English proficient students ("juvenile delinquents" are listed as one of the target groups).

Scope of Assistance: Federal Government to applicant; Federal Government to educational institution to beneficiary.
Project grants; dissemination of technical information.

Resources: (Basic Programs) FY 1981 \$87,430,021; FY 1982 \$68,782,000; FY 1983 Not available; FY 1984 Not available; Demonstration Projects - FY 1981 \$11,300,000; FY 1982 \$10,400,000; FY 1983 Not available; FY 1984 Not available.

Match: None, however, the recipient is expected to continue, and to plan for continuing the program with its own funds when the grant has expired.

Fees/Costs: Generally, the physical plant, the equipment normally present in a school, and the salaries of regular classroom teachers. The grant must not supplant services usually provided by the school.

Range/Average Assistance: \$41,936 to \$426,822; \$17,000.

Publications: For bibliographies and pamphlet information contact National Clearinghouse for Bilingual Education, 1300 Wilson Boulevard, Suite B2-11, Rosslyn, VA 22209, (703) 522-0710, (800) 336-4560.

Announcements: Federal Register.

Applications: Obtain application forms from OBEMLA or the State Education Agency; Write and submit a proposal in accordance with the regulations listed in the application form booklet.

Contacts: Dr. Rudy Cordova, Division Director, Division of Bilingual Education Capacity Building Programs, (202) 245-2962; Norma Varisco de Garcia, Branch Chief, Division of Bilingual Education Capacity Building Programs, (202) 245-2922; Mary Mahony, Demonstration Program Manager, (202) 245-2595.

Address: 400 Maryland Avenue SW., Reporter's Building, Room 421, Washington, DC 20202.

Regional Offices: Locations of Regional Support Centers, and State Educational Agencies supported by OBEMLA can be obtained from Luis Catarineau, Acting Branch Chief, Division of Training and Technical Assistance Programs, OBEMLA.

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35.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Bilingual Education and Minority Languages Affairs
(OBEMLA)
Postsecondary and Vocational Program Development Branch

Program Title: Bilingual Vocational Instructor Training
CFDA No.: 84.099
Functional Area: Education, Employment/Work, Training and Staff Development

Description: Provides preservice training to prepare persons to participate in vocational training programs; provides inservice programs to enable such personnel to improve their qualifications and to provide fellowships or traineeships for persons engaged in such preservice or inservice training.

Objectives: To provide training for instructors of bilingual vocational training programs.

Potential Assistance: Could train qualified correctional clients to be bilingual vocational instructors, but they must have the proper certification from the State.

Eligibility: Applicants - State agencies, public and private nonprofit educational institutions, and private for-profit educational institutions. Beneficiaries - Persons qualifying for training as bilingual vocational instructors.

Scope of Assistance: Federal Government to applicant.
Project grants; direct payments for specified use.

Resources: FY 1981 \$990,000; FY 1982 \$921,000; FY 1983 Not available; FY 1984 Not available. Expect a slight increase in FY 1983; four new projects are planned.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$86,137 to \$207,956; \$165,000.

Publications: Not applicable.

Announcements: Federal Register.

Applications: Applications must be prepared and submitted to the Department of Education in accordance with program regulations and announcements and established deadlines.

Contacts: Richard H. Naber, Chief, (202) 447-9227.

Address: Postsecondary and Vocational Program Branch, OBEMLA, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

36.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Bilingual Education and Minority Language Affairs
(OBEMLA)
Postsecondary and Vocational Program Development Branch

Program Title: Bilingual Vocational Training
CFDA No.: 84.077
Functional Area: Education, Employment/Work

Description: To serve persons who have left or completed elementary or secondary school and who are unable to secure gainful employment suited to their needs, interests, and abilities because they are of limited English-speaking ability. Training includes instruction in the English language designed to ensure that participants will be able to pursue occupations in environments where English is the language normally used and increases trainees' opportunities for skilled employment.

Objectives: To provide English language instruction and skills training to unemployed and underemployed individuals of limited English-speaking ability to prepare them for employment in recognized occupations and in new and emerging occupations.

Past Assistance: An Oklahoma vocational-technical school offered training in auto mechanics and food services in conjunction with a Federal correctional institution. State correctional facilities are eligible to offer such training directly to inmates.

Eligibility: Applicants - Local educational agencies, appropriate State agencies, postsecondary educational institutions, private non-profit vocational training institutions, nonprofit educational or training organizations, especially those created to serve a group whose normally used language is other than English, and private for-profit agencies and organizations. Beneficiaries- Unemployed or underemployed persons of limited English-speaking ability who need bilingual vocational training.

Scope of Assistance: Federal Government to applicant.
Project grants; direct payments for specified use.

Resources: FY 1981 \$2,574,000; FY 1982 \$2,396,000; FY 1983 Not available; FY 1984 Not available. No major reductions expected; one new project is planned for FY83.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$124,861 to \$356,022; \$214,500.

Publications: Not available.

Applications: Applications must be prepared and submitted to the Department of Education in accordance with program announcements and established deadlines.

Contacts: Richard H. Naber, Chief, (202) 447-9227.

Address: Postsecondary and Vocational Program Development Branch, OBEMLA, U.S. Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

37.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
Dissemination and Professional Development Programs

Program Title: National Diffusion Network (NDN)
CFDA No.: 84.073
Functional Area: Education

Description: A school improvement process which (1) identifies programs that work, (2) transports the programs across State lines, (3) brings them to the attention of educators who are interested in improving their educational programs, (4) provides schools with several equally effective programs from which to choose and (5) provides training and followup technical assistance to program adopters. Awards two kinds of grants: Developer Demonstrator grants and State Facilitator grants.

Objectives: To offer local schools a chance to adopt at low cost a variety of high-quality education projects that have been developed by classroom teachers and proven effective.

Potential Assistance: Correctional programs could use NDN services to improve their educational components by adopting exemplary programs. Also, exemplary educational programs developed by correctional systems could seek validation by the Joint Dissemination Review Panel and then compete for NDN dissemination funding.

Eligibility: Grants Public and nonprofit private agencies, organizations or institutions. Applicants for Facilitator grants must be located in the State or intrastate region to be served. Contracts Both profit and nonprofit public or private agencies, organizations, groups, or individuals. A program must be declared exemplary by the U.S. Department of Education's Joint Dissemination Review Panel (JDRP) before it can compete for dissemination funding.

Scope of Assistance: Federal Government to applicant.
Project grants; dissemination of technical information; training.

Resources: (Grants) FY 1981 \$8,750,000; FY 1982 \$10,000,000; FY 1983 est \$8,100,000 (grants), \$640,000 (contracts); FY 1984 Not available. Continuation at an undetermined level of funding.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$28,000 to \$68,000; \$40,000 (New Developer/Demonstrators); \$25,000 to \$200,000; \$70,000 (State Facilitators).

Publications: Educational Programs That Work, a catalog listing all programs validated by the Joint Dissemination Review Panel; NDN: 7 Years of Helping Schools Meet Education Needs; information packet and other brochures available.

Announcements: Federal Register; Commerce Business Daily.

Applications: Contact the NDN office for an application package.

Contacts: Robert M. Mulligan, Deputy Director, (202) 653-7000.

Address: National Diffusion Network, U.S. Department of Education, 1832 M Street NW., Riviere Building - Room 802, Washington, DC 20036.

Regional Offices: Not applicable.

38.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
Libraries and Learning Technologies

Program Title: College Library Resources
CFDA No.: 84.005
Functional Area: Education, Library Services

Description: Provides funds for the acquisition of library materials (e.g., books, periodicals, audiovisual materials, cataloging materials) which are suitable for inclusion in the library resources of institutions of higher education, and for costs relating to establishment and maintenance of networks for sharing library resources.

Objectives: To assist and encourage institutions of higher education and other eligible institutions in the acquisition of library materials.

Past Assistance: A few correctional institutions have met the requirements to receive funds by demonstrating a formal, cooperative relationship with an institute of higher education.

Eligibility: All institutions of higher education; institutions, organizations, and all other public or private nonprofit agencies which meet the maintenance-of-effort requirements for library purposes. State, local, and private nonprofit library organizations and agencies which, on the basis of a formal written agreement with one or more institutions of higher education, make available library and information services on a cooperative basis.

Scope of Assistance: Federal Government to educational institution to applicant. Project grants.

Resources: (Grants) FY 1981 \$2,977,400; FY 1982 est. \$1,920,000; FY 1983 \$0; FY 1984 Not available. Program may not receive any funds for FY83 and thereafter.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Grants may not exceed \$10,000 for any fiscal year.

Publications: Not applicable.

Announcements: Federal Register.

Applications: Institutions apply to directly to the Department of Education.

Contacts: Frank Stevens, Chief, Library Education, Research and Resources Branch, (202) 245-9530.

Address: Library Education, Research and Resources Branch, Division of Library Programs, Office of Educational Research and Improvement, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

39.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
Libraries and Learning Technologies

Program Title: Interlibrary Cooperation
CFDA No.: 84.035
Functional Area: Education, Library Services

Description: Provides funds for services and equipment necessary for the establishment and operation of systems or networks of libraries and information centers which can work together to achieve maximum service to all users. Neither library materials nor construction are eligible expenditures.

Objectives: To provide for the coordination of the resources of school, public, academic, and special libraries and special information centers for improved services to the special clientele served by each type of library center.

Past Assistance: No direct grants have been awarded to correctional institution libraries, but they have been involved in linkages with other libraries.

Eligibility: Applicants - State library administrative agencies which have authority to administer Federal funds and supervise library service within a State. Beneficiaries - School, public, academic, special libraries, and special information centers.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$12,000,000; FY 1982 est. \$10,560,000; FY 1983 est. \$0; FY 1984 Not available. Possible termination of program in FY 1983.

Match: Federal share is 100 percent.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not available.

Announcements: States and territories are notified when their allotments have been determined.

Applications: States submit a basic State plan (State-Federal agreement) and a long-range program (5 years). Annually thereafter, the State must review and amend where necessary the approved basic State plan; review and revise its long-range program; and submit an annual program consisting of projects. All programs must be developed with the advice of the State Advisory Council and in consultation with the U.S. Commissioner of Education.

Contacts: Robert Klassen, Chief, State and Public Library Services, (202) 472-5150.

Address: State and Public Library Services, Office of Libraries and Learning Technologies, U.S. Department of Education, Room 3319B ROB, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: Not applicable.

40.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Development
Libraries and Learning Technologies

Program Title: Public Library Services
CFDA No.: 84.034
Functional Area: Education, Library Services

Description: Assists in extending public library services to areas without service or with inadequate service; establishing and expanding State institutional library services; providing library service to the physically handicapped; establishing and expanding library services to the disadvantaged in urban and rural areas; strengthening the metropolitan public libraries which serve as national or regional resource centers; providing programs and projects which serve areas with high concentration of persons of limited English-speaking ability; and strengthening major urban resource libraries. Funds may be used for books and other library materials, library equipment, salaries, and other operating expenses, for administration of State plans, and for strengthening the capacity of State library administrative agencies for meeting the needs of the people of the States.

Objectives: To increase the availability and improve the quality of public library services.

Past Assistance: Funds have been used to purchase library materials for correctional institution libraries and to pay for salaries of library staff.

Eligibility: Applicants - State library administrative agencies which have authority to administer Federal funds, supervise public library service within a State, and, together with participating libraries, have financial resources to sufficiently match Federal funds on a percentage basis according to per capita wealth. Beneficiaries - Population in localities which have no library service or inadequate library service.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: (Grants) FY 1981 \$62,500,000; FY 1982 est. \$41,250,000; FY 1983 \$0; FY 1984 Not available. Possible termination of program in FY 1983.

Match: Federal share ranges from 33 percent to 66 percent. Matching requirements in proportion to State's per capita income.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not available.

Announcements: States and territories are notified when their allotments have been determined.

Applications: States submit a basic State plan (State-Federal agreement) and a long-range program (5 years). Annually thereafter, the State must review and amend where necessary the approved basic State plan; review and revise its long-range program; and submit an annual program consisting of projects. All programs must be developed with the advice of the State Advisory Council and in consultation with the representative of the U.S. Commissioner of Education.

Contacts: Robert Klassen, Chief, State and Public Library Services, (202) 472-5150.

Address: State and Public Library Services, Office of Libraries and Learning Technology, U.S. Department of Education, Room 3319B ROB, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: Not applicable.

41.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
Office of Libraries and Learning Technologies

Program Title: Use of Technology in Basic Skills Instruction

CFDA No.: 84.067

Functional Area: Education, Library Services

Description: Provides funds for 1) development and acquisition of educational programming and supplemental instructional materials using technology for basic skills instruction; to assist teachers in relating such programming to instruction; to improve its effectiveness in the school, the home, and other learning environments; 2) training of teachers and other educational personnel in the use of educational technology; to assist in experimentation with new technological approaches to instruction; 3) distribution of information and promotion of the use of such programming and technology in the classroom and other learning environments.

Objectives: To support development and demonstration activities related to the improved use of television and other technology to contribute to the instruction of children in reading, mathematics, and written and oral communications. To expand the variety and improve the quality of instructional efforts involving the use of technology.

Potential Assistance: Could assist correctional institutions in developing educational programs utilizing educational technology.

Eligibility: State and local governments, public and private agencies, profit and nonprofit organizations, associations and institutions.

Scope of Assistance: Federal Government to applicant.
Project grants (contract).

Resources: FY 1981 \$1,900,000; FY 1982 est. \$5,760,000*; FY 1983 est. \$7,000,000; FY 1984 Not available. *These funds represent funding for two programs merged under the Secretary's Discretionary Fund.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not applicable.

Announcements: Commerce Business Daily.

Applications: Submit proposals to Application Control Center, Department of Education, Washington, DC 20202.

Contacts: Frank Withrow, Division of Educational Technology, (202) 245-9228.

Address: Division of Educational Technology, Office of Libraries and Learning Technologies, Office of Assistant Secretary for Educational Research and Improvement, Washington, DC 20202.

Regional Offices: Not applicable.

42.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
National Institute of Education

Program Title: Educational Resources Information Center (ERIC)
CFDA No.: 84.117
Functional Area: Education, Library Services, Research and Evaluation

Description: Provides users with ready access to document-based information pertaining to descriptions of programs, research and development efforts, and related information for use in developing more effective educational programs. Serves the public with a variety of products and services, including data bases, abstract journals, microfiche, computer searches, online access, document reproductions, analyses, and syntheses. ERIC consists of several components performing different functions. Sixteen subject-specialized "clearinghouses" are available on topics such as "adult, career, and vocational education," "reading and communications skills," and "handicapped and gifted children."

Objectives: To provide essential national bibliographic control services which facilitate the use of document-based research and development knowledge by teachers, administrators, researchers, and policymakers.

Potential Assistance: Information available through ERIC is of potential use to educational program administrators.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$5,500,000; FY 1982 \$4,925,000; FY 1983 \$4,925,000; FY 1984 not available.

Match: Not applicable.

Fees/Costs: Charges for the different products and services.

Range/Average Assistance: Not applicable.

Publications: A Pocket Guide to ERIC provides all pertinent information on ERIC including locations of the different organizations that make up ERIC, and names, cost, and source of the major products; Resources in Education (RIE) and Current Index to Journals in Education (CIJE), abstract journals announcing availability of documents and journal articles; Directory of ERIC Microfiche Collections and Directory of ERIC Search Services available free from ERIC Processing and Reference Facility.

Announcements: RIE and CIJE abstract journals provide information on available documents.

Applications: Contact ERIC Processing and Reference Facility for descriptions of the different Clearinghouses to request information on documents or general service information. Subject-oriented questions and requests for Clearinghouse documents should be directed to appropriate clearinghouse.

Contacts: Carolyn Weller, ERIC Processing and Reference Facility, (301) 656-9723.

Address: ERIC Processing and Reference Facility, 4833 Rugby Avenue, Suite 303, Bethesda, MD 20014.

Regional Offices: Not applicable.

43.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Elementary and Secondary Education
Compensatory Education Programs

Program Title: Chapter 1, ECIA Programs for Neglected or Delinquent Children
CFDA No.: 84.013
Functional Area: Education

Address: Compensatory Education Programs, Office of Assistant Secretary
for Elementary and Secondary Education, Department of
Education, ROB-3 Room 3616, 400 Maryland Avenue SW.,
Washington, DC 20202.

Regional Offices: Not applicable.

Description: Funds made available to State agencies operating educational programs in institutions for neglected or delinquent youth, including adult correctional institutions. Funds are used to provide services to meet children's special educational needs.

Objectives: To provide financial assistance to meet the special needs of institutionalized neglected or delinquent children for whom the State has an educational responsibility.

Past Assistance: State institutions for delinquent youth and adult correctional institutions receive assistance in providing educational programs from the formula grant funds which are provided annually through the State educational agency.

Eligibility: Applicants - State agencies providing basic education for children in institutions for neglected or delinquent youth and in adult correctional institutions. Beneficiaries - Youths through age 21.

Scope of Assistance: Federal Government to State to applicant.
Formula grants

Resources: FY 1981 \$36,750,000; FY 1982 \$33,075,000; FY 1983 \$31,752,000; FY 1984 Not available. Reduction in program expected in FY1983.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$2,000 to \$2,500,000; average not available.

Publications: Not applicable.

Announcements: State educational agencies are informed of the amount of funds available to State agencies.

Applications: Contact State educational agency.

Contacts: Wilbert A. Cheatham, Director, Compensatory Education Programs,
(202) 245-3081.

44.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Elementary and Secondary Education
Indian Education Programs

Program Title: Adult Indian Education
CFDA No.: 84.062
Functional Area: Education

Description: Supports the establishment and operation of programs designed to stimulate the provision of basic literacy and high school equivalency opportunities for Indian adults. Funds used for dissemination of information and materials relating to, and evaluation of the effectiveness of, programs that improve educational opportunities for Indian adults.

Objectives: To plan, develop, and implement programs for Indian adults to decrease rate of illiteracy, increase mastery of basic skills, increase number who earn high school equivalency diplomas, and encourage development of programs relevant to culture and heritage of Indian adults.

Past Assistance: Indian adults in prisons who are enrolled in education programs have been assisted through discretionary grants.

Eligibility: Applicants - State and local educational agencies, Indian tribes, Indian institutions, Indian organizations. Beneficiaries - Indian adults.

Scope of Assistance: Federal Government to educational institution to beneficiary; Federal Government to applicant. Project grants.

Resources: FY 1981 \$5,429,999; FY 1982 est. \$4,778,000; FY 1983 est. \$3,365,000; FY 1984 Not available. Expect reductions in funding.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$12,000 to \$228,000; \$108,600.

Publications: Not available.

Announcements: Federal Register.

Applications: Forms available from national office. Submit to office according to published rules and regulations.

Contacts: Hakim Khan, Deputy Director, (202) 245-8020.

Address: Indian Education Programs, Office of Elementary and Secondary Education, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

45.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Elementary and Secondary Education
School Improvement Programs

Program Title: Women's Educational Equity Act Program
CFDA No.: 84.083
Functional Area: Education, Employment/Work, Staff Training and Development

Description: Awards grants for model developmental, dissemination, and demonstration activities in six authorized areas: (1) textbooks and other educational materials, (2) preservice and inservice training for educational personnel, (3) research and development activities, (4) guidance and counseling activities, (5) educational activities to increase opportunities for adult women, and (6) expansion and improvement of educational programs for women in vocational education, career education, physical education, and educational administration. The five priorities for funding are: (1) model projects on Title IX compliance, (2) model projects on educational equity for racial and ethnic minority women and girls, (3) model projects on educational equity for disabled women and girls, (4) model projects to influence leaders in educational policy and administration, and (5) model projects to eliminate persistent barriers to educational equity for women and girls.

Objectives: To promote educational equity for women and girls at all levels of education and to provide financial assistance to local educational institutions for the promotion of women's educational equity.

Past Assistance: Funded a 3-year grant for a Florida community college to work in a correctional institution in a counseling program for women offenders to aid in postrelease adjustment; awarded a 1-year grant to a women's institution newsletter which focused on women's issues; funded a program that provided job market counseling to women on probation.

Eligibility: State and local governments, educational institutions and programs, private nonprofit organizations and institutions (including student, community, and women's groups), and individuals.

Scope of Assistance: Federal Government to applicant.
Project grants (contracts).

Resources: (Grants and contracts) FY 1981 \$8,051,866; FY 1982 \$5,760,000; FY 1983 est. \$5,760,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$6,000 to \$1,079,000; \$103,000 (grants), \$359,000 (contracts).

Publications: Not applicable.

Announcements: Federal Register; Commerce Business Daily; a mailing list is also maintained for distribution of grant information.

Applications: Contact Program Office for applications and instructions.

Contacts: John Fiegel, Program Staff, (202) 245-2181.

Address: Women's Educational Equity Act Program, School Improvement Programs, Office of Elementary and Secondary Education, Department of Education, Room 1105, FOB 6, 400 Sixth Street SW., Washington, DC 20202.

Regional Offices: Not applicable.

46.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Elementary and Secondary Education
State and Local Educational Programs

Program Title: Education Consolidation Improvement Programs - Chapter 2
CFDA No.: 84.151
Functional Area: Education

Description: Awards grants to State Educational Agencies (SEA's) for State and local educational programs for basic skills development, educational improvement and support, and special projects. Specific information about programs and activities may be found in the statute and the antecedent legislation.

Objectives: To assist State and local educational agencies to improve elementary and secondary education, through consolidation of 29 elementary and secondary education programs into a single authorization. The goal is to reduce paper work and assign responsibilities for the design and implementation of programs to local educational agencies.

Potential Assistance: States could use some of their funds to develop or support educational programs within correctional facilities.

Eligibility: Applicants - All States, District of Columbia and Puerto Rico.
Beneficiaries - All public and private elementary and secondary students in a State.

Scope of Assistance: Federal Government to State.
Formula grants.

Resources: (Grants) FY 1981 \$0; FY 1982 est. \$536,880,000; FY 1983 est. \$433,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$2,187,360 to \$41,310,340; \$48,418,115.

Publications: Not applicable.

Announcements: State Educational Agencies are notified directly of available funds.

Applications: State files application with Secretary of Education; local educational agencies file applications with State educational agencies.

Remarks: The correctional system should work with local educational agencies to obtain support for educational program development.

Contacts: Shirley Jackson, Director, State and Local Educational Programs, (202) 245-8094; W. Stanley Kruger, Deputy Director, State and Local Educational Programs, (202) 245-8094.

Address: State and Local Educational Programs, Office of Elementary and Secondary Education, Department of Education, Room 2079 FOB6, 400 Maryland Ave., SW., Washington, DC 20202.

Regional Offices: Not applicable.

47.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education

Program Title: Fund for the Improvement of Postsecondary Education
CFDA No.: 84.116
Functional Area: Education

Description: Funds development and demonstration of more effective approaches to provision of postsecondary education. Priority given activities which relate to learner-centered change and increased cost effectiveness, and which have far-reaching impact.

Objectives: To provide assistance for innovative programs which improve the access to and the quality of postsecondary education.

Past Assistance: Grants to colleges and universities for implementation of prison-based programs including educational counseling or direct instruction; also supported agencies which worked as a brokerage for educational services for ex-offenders in Washington (State) and Chicago.

Eligibility: New and existing postsecondary educational institutions and community organizations.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: FY 1981 \$13,500,000; FY 1982 \$11,600,000; FY 1983 \$11,500,000; FY 1984 Not available. Approximately one-half of FY83 funds committed to continuation of existing projects.

Match: Recommended that some institutional funds be supplied for costs of program support, but not required by legislation or regulation.

Fees/Costs: Not applicable.

Range/Average Assistance: \$5,000 to \$200,000; \$60,000.

Publications: Program information - Comprehensive Programs Information Application Procedures, extensive narrative explanation of application process; Resources for Change, description of funded programs.

Announcements: Federal Register; Resources for Change, available through The Fund.

Applications: Write or call The Fund for more detailed information.

Contacts: Diana Hayman, Program Officer, (202) 245-8091.

Address: Fund for the Improvement of Postsecondary Education, Office of Postsecondary Education, U.S. Department of Education, Room 3100, 7th and D Streets SW., Washington, DC 20202.

Regional Offices: Regional Department of Education offices may have application information. Contact Federal Information Centers for locations.

48.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Division of Institutional Support and Veteran's Programs

Program Title: Veteran's Cost-of-Instruction Program
CFDA No.: 84.064
Functional Area: Education, Employment/Work, Offender Rights/Services

Description: Funds establishment of full-time offices of veterans' affairs which provide outreach, recruitment, counseling, tutoring, and special education programs. Educational institutions encouraged to extend their programs into the correctional system.

Objectives: To encourage colleges and universities to serve the special needs of veterans, especially the Vietnam-era and disadvantaged veterans, including the incarcerated veteran.

Past Assistance: Universities have received funds to provide outreach services in county jails, detention centers, and State institutions; programs assist both incarcerated and released veterans in obtaining their benefits, provide counseling and tutoring, and assist with job placement.

Eligibility: Applicants - Nationally or regionally accredited institutions of higher education; institutions organized for profit are not eligible. Beneficiaries - Veterans enrolled at least half-time in eligible institutions of higher education, who receive benefits under Ch. 31 and 34 of Title 38, U.S.C.

Scope of Assistance: Federal Government to educational institution to applicant. Direct payments for specified use.

Resources: FY 1981 \$12,039,000; FY 1982 \$4,800,000; FY 1983 Not available; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: \$879 to \$118,000; \$15,000.

Publications: Not applicable.

Announcements: Federal Register (August 4, 1981); FCIP Brief, mailed to currently funded institutions.

Applications: Write to Veterans Cost-of-Instruction Program for applications, instructions, and assistance.

Contacts: Neil McArthur, Acting Chief, (202) 245-2806; Regional Secretary for Education Programs, ED Regional Offices.

Address: Veterans Program Branch, Division of Institutional Support and Veterans' Programs, Office of Postsecondary Education, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: ED Regional Offices: Region I (ME, NH, VT, CT, MA, RI) Room 2403, John F. Kennedy Federal Building, Boston, MA 02203, (617) 223-7500; Region II (NJ, NY, PR, VI) Room 3954, 26 Federal Plaza, New York, NY 10007, (212) 264-4370; Region III (DE, MD, DC, PA, VA, WV) Room 16400, 3535 Market Street, Philadelphia, PA 19108, (215) 596-1001; Region IV (AL, FL, GA, MS, NC, SC, KY, TN) Room 2221, 101 Marietta Towers, Atlanta, GA 30323, (404) 242-2630; Region V (IL, IN, MI, MN, OH, WI) 300 South Wacker Drive, Chicago, IL 60606, (312) 353-5215; Region VI (AR, LA, NM, OK, TX) 1200 Main Tower Building, Room 1460, Dallas, TX 75202, (214) 729-3626; Region VII (IO, KS, MO, NE) 9th Floor, Eleven Oak Building, 324 East 11th Street, Kansas City, MO 64106, (816) 374-2276; Region VIII (CO, MT, ND, SD, WY) Room 380, Federal Regional Office Building, 1961 Stout Street, Denver, CO 80202, (303) 837-3544; Region IX (AZ, CA, GU, HI, NV) Room 205, 50 United Nations Plaza, San Francisco, CA 94102, (415) 556-4920; Region X (AK, ID, OR, WA) Room 509, MS1509, 1321 Second Avenue, Seattle, WA 98101, (206) 399-0460.

49.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Student Financial Assistance Program

Program Title: College Work-Study Program
CFDA No.: 84.033
Functional Area: Education

Description: The program pays up to 80 percent of the earnings of eligible students in eligible jobs, which may be either for the institution itself (except in the case of proprietary institutions) or in work in the public interest for any public or private non-profit organization under an arrangement with the institution.

Objectives: To promote the part-time employment of students, particularly those with great financial need, who require assistance to pursue courses of study at institutions of higher education.

Potential Assistance: Correctional clients under supervision in the community could receive assistance through this program, assuming they met the eligibility requirements.

Eligibility: Applicants - Higher education institutions (public, other non-profit, and proprietary). Beneficiaries - Undergraduate, graduate, or professional students who need assistance, are maintaining satisfactory progress, are enrolled or accepted for enrollment as a regular student, are at least half-time students, do not owe a refund on a Title IV Grant, are not in default on a Title IV loan, and meet citizen/resident requirements.

Scope of Assistance: Federal Government to educational institution to applicant. Direct payments for specified use.

Resources: (Federal Share) FY 1981 \$550,000,000; FY 1982 est. \$484,000,000; FY 1983 est. \$397,000,000; FY 1984 Not available.

Match: Federal share of compensation paid to students normally does not exceed 80 percent; remainder must be paid by institution or employer.

Fees/Costs: Not applicable.

Range/Average Assistance: Institutions - \$200 to \$7,678,942; \$170,807; Individuals - average \$614.

Publications: Information leaflet, no charge.

Announcements: Information is mailed to institutions of postsecondary education each fall by the Office of Student Financial Assistance Programs.

Applications: Participating institutions submit application forms to the Office of Student Financial Assistance. Students should contact the institution they wish to attend.

Contacts: Margaret O. Henry, Policy and Programs Division, (202) 245-9720; Regional Administrators for Student Financial Assistance, ED Regional Offices.

Address: Policy and Program Development Division, Student Financial Assistance Programs, Department of Education, Room 4018 ROB3, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: See entry no. 48 for listing of ED regional offices.

50.
Sponsoring Agency: DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Office of Student Financial Assistance

Program Title: Guaranteed Student Loan Program
CFDA No.: 84.032
Functional Area: Education

Description: Makes low-interest loans available to students to pay for costs of attending postsecondary schools. Lenders loan their own funds, and the Federal Government or a guarantee agency insures against loss. This program has two parts: guarantee agency programs and the Federal Insured Student Loan Program (FISLP). State guarantee agencies or private nonprofit agencies guarantee loans and are reimbursed by the Department of Education for all or part of their claims. The FISLP operates in States not served by a guarantee agency or where an agency does not serve all eligible students.

Objectives: To help a student, by low-interest deferred loans, defray the costs of postsecondary education at a particular school. Loans are made by eligible lenders to vocational, undergraduate, and graduate students.

Past Assistance: Guaranteed Student Loans have been made available to correctional clients. Eligibility is ascertained by the lender on a case-by-case basis. Main consideration is the borrower's ability to make required and timely monthly loan payments.

Eligibility: Students enrolled or accepted for enrollment in a participating school as at least a half-time student, who is in good standing, a citizen of the United States and a permanent resident, or in the United States for other than a temporary purpose, or a permanent resident of the trust territory of the Pacific Islands on the Northern Mariana Islands. For borrowers with an adjusted gross income of \$30,000 or more, a needs test must be completed by the school.

Scope of Assistance: Federal government to educational institution to beneficiary. Guaranteed/insured loans.

Resources: (Loan volume) FY 1981 \$7,735,000,000; FY 1982 est. \$7,799,000,000; FY 1983 est. \$8,483,000,000; FY 1984 Not available. Reductions are expected.

Match: Not applicable.

Fees/Costs: Currently borrowers are charged an origination fee of 5 percent and an insurance premium which varies between 1/2 percent + 1 percent per year of the unpaid principal balance for the years that the student is attending school on at least a half-time basis plus a 1-year grace period. Both fees are usually paid by the borrower at the time the loan is disbursed.

Range/Average Assistance: Maximum loan may not exceed \$2,500 per academic year for an undergraduate student. Total loan outstanding may not exceed \$12,500 for an undergraduate or vocational student. Graduate and professional students may borrow \$5,000 annually for a maximum amount of \$25,000.

Publications: Contact the Policy Section, Guaranteed Student Loan Branch.

Announcements: Federal Register.

Applications: Obtain Student Loan Application form from participating lender or school.

Contacts: David C. Bayer, Chief, Guaranteed Student Loan Branch, (202) 245-2475.

Address: Guaranteed Student Loan Branch, Division of Policy and Program Development, Office of Student Financial Assistance, Department of Education, Washington, DC 20202.

Regional Offices: See entry no. 48 for listing of ED regional offices.

51.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Office of Student Financial Assistance

Program Title: Pell Grant Program (formerly Basic Educational Opportunity Grant Program).

CFDA No.: 84.063

Functional Area: Education

Description: Awards grants to help financially needy students meet costs of postsecondary education. Public and private nonprofit institutions of higher education, propriety institutions of higher education, and postsecondary vocational institutions participate in the program.

Objectives: To help qualified individuals pay for education after high school.

Past Assistance: Since the Program's inception in the 1973-74 academic year, correctional clients have been eligible to apply for grants.

Eligibility: Undergraduate students who are U.S. citizens or eligible non-citizens; are enrolled in eligible course of study at participating school; do not have a Bachelor's degree; are attending school at least half time; and demonstrate need as determined by evaluating student's application.

Scope of Assistance: Federal Government to educational institution to applicant. Direct payments for specified use.

Resources: FY 1981 \$2,346,000,000; FY 1982 \$2,279,000,000; FY 1983 est \$1,400,000,000; FY 1984 Not available. Possible reduction in funds in FY83.

Match: None.

Fees/Costs: The difference between the Pell Grant and remaining educational costs.

Range/Average Assistance: \$50 to \$1,674; \$875.

Publications: The Pell Grant Formula; Counselor's Handbook; The Student Guide: Five Federal Financial Aid Programs, 1982-83. (Write to: Federal Student Aid Programs, Box 84, Washington, DC 20044.)

Announcements: Letters sent to financial aid administrators at postsecondary institutions participating in the Pell Grant Program, high school counselors, libraries, Congressional offices, etc., announcing availability of program materials (applications, guides, etc.) for subsequent award year. The Student Guide also describes Program requirements and deadlines.

Applications: Contact the Financial Aid Administrator at each school applicant wants to attend.

Contacts: Brian Kerrigan, Acting Chief, Policy Section, Basic Grant Branch, Division of Policy and Program Development (202) 472-4300.

Address: Office of Student Financial Assistance, Room 4318, ROB-3. 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: For list of ED regional offices, see entry no. 48.

52.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Office of Student Financial Assistance

Program Title: State Student Incentive Grant Program
CFDA No.: 84.069
Functional Area: Education

Description: Supports a nationwide network of State scholarship programs through formula grants to States which provide grant assistance to help students with substantial need attend institutions suitable to their needs and abilities. Assists States in improving educational opportunity of individuals.

Objectives: To provide equality of educational opportunity, to promote State and institutional concern for postsecondary education, and to improve the maximum development of individual abilities.

Past Assistance: States have used funds to assist individuals supervised by the correctional system.

Eligibility: Applicants - Agency in each State responsible for administering need-based undergraduate scholarship/grant program. Beneficiaries - Awards made to undergraduate (and graduate, at state option) students with substantial financial need (as determined by State).

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$76,750,000; FY 1982 \$73,680,000; FY 1983 \$0; FY 1984 Not available. Possible termination in FY 1983 since complete network of State grant programs now exists. About 2/3 of the States would be able to carry on with State funds. In about 1/3 of the States, it would be difficult for State grants to survive without Federal funds.

Match: States must match Federal funds dollar for dollar and pay all administrative costs.

Fees/Costs: Not applicable.

Range/Average Assistance: Allotments to States range from less than \$25,000 in 5 outlying areas to more than \$5 million in California and New York. Out of the 57 eligible States and territories, the median State award is just under \$900,000.

Publications: Directory of State Agency Official Contacts; List of State Student Scholarship or Assistance Agencies; Fact Sheet; program description; all available from ED regional offices.

Announcements: States announce their own programs, through media, institutions, and in other ways; formula grants announced only to State agencies.

Applications: Official application forms are supplied to designated State agencies. Students must apply to State agencies, either directly or through institutions; only States apply to the U.S. Department of Education.

Contacts: Lanora G. Smith, Acting Chief, State Student Incentive Grant Program, (202) 472-4265 (for general program inquiries); designated State Scholarship Agency official in each State (for more specific information).

Address: State Student Incentive Grant Program, Office of Student Financial Assistance, U.S. Department of Education, Washington, DC 20202.

Regional Offices: For list of ED regional offices, see entry no. 48.

53.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Student Financial Assistance Programs

Program Title: Supplemental Educational Opportunity Grants (SEOG)
CFDA No.: 84.007
Functional Area: Education

Description: Provides grants for undergraduate study, ranging from \$200 to \$2,000 per academic year. A student is eligible to receive a Supplemental grant for the period of time needed to complete the first undergraduate baccalaureate course of study being pursued by that student. A student's first SEOG is an Initial Year (IY) Grant. Subsequent SEOGs to that student are Continuing Year (CY) Grants. Institutions receive separate IY and CY allocations; however, institutions may use IY funds for making CY awards and use CY funds for making IY awards.

Objectives: To enable students with financial need to pursue higher education by providing grant assistance for educational expenses.

Past Assistance: Correctional clients have received funds through this program.

Eligibility: Applicants - Education institutions (public, other nonprofit, and proprietary). Beneficiaries - Undergraduate students who are accepted for admission or enrolled as regular students, are maintaining satisfactory progress, have financial need, do not owe a refund on Title IV Grant, are not in default on a Title IV loan, and meet citizen/resident requirements.

Scope of Assistance: Federal Government to educational institution to beneficiary. Direct payments for specified use.

Resources: (Grants) FY 1981 est. \$370,000,000; FY 1982 est. \$278,000,000; FY 1983 \$0; FY 1984 Not available. Administration has requested \$0 for FY83.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Institutions - \$200 to \$3,741,390; \$91,055; Students - \$200 to \$2,000 per academic year; average IY \$535, CY \$539.

Publications: Information leaflet, no charge.

Announcements: Information is mailed to institution of postsecondary education each fall by the Office of Student Financial assistance.

Applications: Participating institutions submit application forms to Office of Student financial assistance. Students should contact the institution they wish to attend.

Contacts: Margaret O. Henry, Policy and Program Development Division, (202) 245-9720; Regional Administrators for Student Financial Assistance, ED Regional Office.

Address: Policy and Program Development Division, Student Financial Assistance Programs, Department of education, Room 4018 ROB3, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: See entry no. 48 for listing of ED regional offices.

54.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Division of Student Services

Program Title: Educational Opportunity Centers Program
CFDA No.: 84.066
Functional Area: Education

Description: Provides funds to establish and operate the Educational Opportunity Centers which provide information on financial and academic assistance available to qualified individuals pursuing a postsecondary education and assist them in preparing applications for admissions and financial aid.

Objectives: To increase the rate at which low-income, disadvantaged individuals enter and complete postsecondary education.

Potential Assistance: A correctional system may apply as an agency for an Educational Opportunity Centers (EOC) grant or EOC projects could include correctional institutions in their target area; services provided to qualified inmates could include information on financial and academic assistance available to those desiring to pursue their postsecondary education, help in preparing admissions and financial aid applications, career counseling, and tutoring.

Eligibility: Applicants - Institutions of higher education; public and private agencies and organizations; secondary schools in exceptional cases. Beneficiaries - Low-income U.S. citizens or permanent residents who are at least 19 years old, reside in the target area, wish to pursue a postsecondary education, and need one or more of the services. At least two-thirds of participants must be low-income, first-generation college students.

Scope of Assistance: Federal Government to educational institution to beneficiary. Project grants.

Resources: FY 1981 \$7,998,504; FY 1982 \$7,680,000; FY 1983 \$0; FY 1984 \$0. Possible termination of program in FY83.

Match: At least a 25 percent non-Federal share is required.

Fees/Costs: None.

Range/Average Assistance: \$91,200 to \$460,000; \$249,953.

Publications: Directory of Funded Projects.

Announcements: Federal Register.

Applications: Obtain application from Division of Student Services and submit in accordance with 34 CFR Part 644 and EDGAR (Education Department General Administrative Regulation).

Contacts: Richard T. Sonnergren, Director, Division of Student Services (202) 426-8960; James G. Allen, Chief, Program Development Branch (202) 245-2511.

Address: Division of Student Services, Office of Post-secondary Education, U.S. Department of Education, Room 3042 ROB-3, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

55.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Division of Student Services

Program Title: Special Services for Disadvantaged Students Program
CFDA No.: 84.042
Functional Area: Education

Description: Funds projects designed to provide special supportive services for qualified students pursuing programs of postsecondary education.

Objectives: To increase the rate at which low-income, disadvantaged individuals enter and complete postsecondary education.

Past Assistance: A few institutions of higher education participate in the Special Services Program and have special extension programs at correctional institutions. In these cases, the Special Services projects provide special supportive services (i.e., instruction, personal and career counseling, tutoring, etc.) to inmates who are enrolled in programs of postsecondary education while incarcerated.

Eligibility: Applicants - Institutions of higher learning. Beneficiaries (for Special Services Projects) - U.S. citizens or permanent residents who are enrolled or accepted for enrollment at the grantee institution, have a need for academic support, and are low-income individuals, first-generation college students, or physically handicapped. At least two-thirds of the participants must be physically handicapped or low-income individuals who are first-generation college students.

Scope of Assistance: Federal Government to educational institution to beneficiary. Project grants.

Resources: FY 1981 \$63,879,916; FY 1982 \$61,344,000; FY 1983 \$57,376,000; FY 1984 Not available. Possible reduction in funding in FY83. In FY83, 613 currently funded projects will receive continuation funding. No additional funds will be available to support new grants.

Match: None.

Fees/Costs: Not applicable.

Range/Average Assistance: \$24,000 to \$298,000; \$93,650.

Publications: Directory of Funded Projects; Program Regulations: 34 CFR Part 646.

Announcements: Federal Register.

Applications: Obtain application from the Division of Student Services and submit in accordance with 34 CFR Part 646 and EDGAR (Education Department General Administrative Regulations).

Remarks: Correctional systems are not eligible to apply for a Special Services grant, but can receive the assistance through an institution of higher education.

Contacts: Richard T. Sonnergren, Director, Division of Student Services, (202)426-8960; James G. Allen, Chief, Program Development Branch, (202) 245-2511.

Address: Division of Student Services, Office of Postsecondary Education, U.S. Department of Education, Room 3042, ROB-3, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

56.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Division of Student Services

Program Title: Talent Search Program
CFDA No.: 84.044
Functional Area: Education

Description: Funds projects identifying qualified low-income, potential first-generation college students and assisting them in continuation and graduation from secondary schools and in enrollment in postsecondary educational programs

Objectives: To increase the rate at which low-income, disadvantaged individuals enter and complete postsecondary education through the use of discretionary grants.

Past Assistance: A few Talent Search projects nationwide have included correctional institutions in their target areas and therefore provide on-going services to qualified inmates (i.e., information on secondary and postsecondary educational opportunities, information on student financial aid and help in applying for aid, career counseling, etc.). A correctional system may apply as an agency for a Talent Search grant, although, to date, no awards have been made to correctional institutions.

Eligibility: Applicants - Institutions of higher education; public and private agencies and organizations; secondary schools in exceptional cases. Beneficiaries - U.S. citizens or permanent residents who reside in target area or attend target school, are 12 to 27 years old, have potential for education at postsecondary level, have a need for the services, and are not currently enrolled in program of postsecondary education. At least two-thirds must be low-income individuals who are potential first-generation college students. Veterans are eligible regardless of age.

Scope of Assistance: Federal Government to educational institution to beneficiary. Project grants.

Resources: (grants) FY 1981 \$17,112,905; FY 1982 \$16,416,000; FY 1983 \$0; FY 1984 \$0. Possible termination of program in FY 1983.

Match: None.

Fees/Costs: None.

Range/Average Assistance: \$59,000 to \$1,237,000; \$100,664.

Publications: Directory of Funded Projects; Program Regulations: 34 CFR Part 643.

Announcements: Federal Register.

Applications: Obtain application from Division of Student Services and submit in accordance with 34 CFR Part 643 and EDGAR (Education Department General Administrative Regulations).

Contacts: Richard T. Sonnergren, Director, Division of Student Services, (202) 426-8960; James G. Allen, Chief, Program Development Branch, (202) 245-2511.

Address: Division of Student Services, Office of Postsecondary Education, Room 3042 - ROB-3, U.S. Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

57.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Postsecondary Education
Division of Student Services

Program Title: Upward Bound Program
CFDA No.: 84.047
Functional Area: Education

Description: Funds projects that identify qualified low-income, potential first-generation college students and improve their educational skills and motivation. The regular Upward Bound project provides qualified youth of high school age with basic skills and motivational development, tutoring, and counseling. The Veterans Upward Bound project provides qualified veterans with short-term, remedial-refresher courses and high school equivalency programs.

Objectives: To increase the rate at which low-income, disadvantaged individuals enter and complete postsecondary education.

Potential Assistance: A correctional system could apply for a Veterans or regular Upward Bound grant, or the system could work with a funded project in the area to assist with the postsecondary education of veterans or youth under the correctional system's supervision.

Eligibility: Applicants - Institutions of higher education; public and private agencies and organizations; secondary schools in exceptional cases. Beneficiaries - U.S. citizens or permanent residents who are potential first-generation college students or low-income individuals, have a need for academic support, and are between 13 and 19 years of age (eligible veterans can participate regardless of age).

Scope of Assistance: Federal Government to educational institution to beneficiary. Project grants.

Resources: FY 1981 \$66,488,373; FY 1982 \$63,840,000; FY 1983 \$24,875,000; FY 1984 Not available. Possible funding reduction in FY83; only 175 projects will be funded, compared to 446 projects in FY82.

Match: None.

Fees/Costs: None.

Range/Average Assistance: \$24,000 to \$372,000; \$142,150.

Publications: Directory of Funded Projects; Programs regulations: 34 CFR Part 645.

Announcements: Federal Register.

Applications: Obtain application from the Division of Student Services and submit in accordance with 34 CFR Part 645 and EDGAR (Education Department General Administrative Regulations).

Contacts: Richard T. Sonnergren, Director, Division of Student Services, (202) 426-8960; James G. Allen, Chief, Program Development Branch (202) 245-2511.

Address: Division of Student Services, Office of Postsecondary Education, U.S. Department of Education, Room 3042 ROB-3, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

58.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Division of Assistance to States

Program Title: Handicapped Preschool and School Programs P.L. 94-142
CFDA No.: 84.027
Functional Area: Education, Offender Rights/Services

Description: Provides the special and related educational services needed to make free, appropriate public education available to all handicapped children. Provides funds to the State education agencies for distribution to the local school districts which may offer their resources to assist handicapped children within the correctional system.

Objectives: To provide grants to States to assist them in providing free, appropriate public education to all handicapped children.

Potential Assistance: Handicapped students within the correctional system can receive assistance under the general supervision of the State educational agency.

Eligibility: Applicants - State education agencies in the 50 States and District of Columbia; the Department of the Interior, Bureau of Indian Affairs. Once States begin participating, local education agencies may apply to their State Education Agency. Other institutions or programs serving the educational needs of handicapped children may seek aid from local education agencies. Beneficiaries - Handicapped children (see glossary for definition) who require special education and related services.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$874,500,000; FY 1982 \$874,500,000; FY 1983 \$931,000,000; FY 1984 Not applicable. Some reduction anticipated in FY 1984.

Match: Funds used by State for direct and support services must be matched on a program basis by the State from other than Federal funds. No matching requirements for funds distributed to the local educational agency.

Fees/Costs: Not applicable.

Range/Average Assistance: Not available.

Publications: Contact Division of Assistance to States or State Department of Education for copies of statutes, regulations, or interpretive notices.

Announcements: Each State is notified when the money available through the formula grant has been determined.

Applications: Contact State Department of Education for information.

Contacts: Tom Irvin, Acting Director, Division of Assistance to States, (202) 245-9815; Part B Coordinator or Director of Special Education in each State's Department of Education.

Address: Division of Assistance to States, Special Education Programs, OSERS, U.S. Department of Education, 400 Maryland Avenue SW., Washington, DC 20202-4714.

Regional Offices: Not applicable.

59.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Division of Assistance to States

Program Title: Program for Education of Handicapped Children in State-
Operated or Supported Schools (P.L. 89-313)

CFDA No.: 84.009

Functional Area: Education, Offender Rights/Services

Description: Provides funds to increase the availability of educational and related services as needed in State-operated or State-supported schools, or eligible public schools which serve handicapped children (see glossary for definition) through age 20 and not having completed grade 12.

Objectives: To extend and improve comprehensive educational programs for handicapped children enrolled in State-operated or State-supported schools.

Potential Assistance: Program could provide funds for instruction, physical education, counseling, vocational education, teacher training, construction and equipment for programs designed for handicapped children (see glossary) in the correctional system.

Eligibility: Applicants - State agencies; local agencies on behalf of children who had been enrolled in State agency at least 1 year and left to participate in an appropriately designed special education program at local level. Beneficiaries - Handicapped children as classified by the State, through age 20 and not having completed grade 12, whose free public education is the responsibility of the State.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$145,000,000; FY 1982 \$152,625,000; FY 1983 \$146,520,000; FY 1984 Not available. Some reduction anticipated in FY 1983.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$208,301 to \$23,819,704; Not available.

Publications: Contact Division of Assistance to States or State Department of Education for copies of relevant statutes, regulations, or interpretive notices.

Announcements: Each State is notified when the money available through the formula grant has been determined.

Applications: Contact State Department of Education for information.

Contacts: Tom Irvin, Acting Director, Division of Assistance to States, (202) 245-9815; Coordinator of P.L. 89-313 of Title I, ESEA in each State's Department of Education.

Address: Division of Assistance to States, Special Education Programs, OSERS, U.S. Department of Education, 400 Maryland Avenue SW., Washington, DC 20202-4714.

Regional Offices: Not applicable.

60.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Office of Information and Resources for the Handicapped

Program Title: Clearinghouse on the Handicapped
CFDA No.: 84.125
Functional Area: Education, Social Services

Address: Clearinghouse on the Handicapped, Room 3119 Switzer Building,
Department of Education, Washington, DC 20202.

Regional Offices: Not applicable.

Description: Responds to inquiries on topics concerning handicapping conditions. Tracks information services of national organizations. Publishes bimonthly Programs for the Handicapped, which reports on Federal activities relating to people with disabilities. Makes referrals to other appropriate resources.

Objectives: To enhance the flow of disability-related information to handicapped individuals and service providers.

Potential Assistance: Does not have specific information on correctional programs for disabled persons, but can refer professionals who work with disabled people to sources of information on handicapping conditions, rehabilitation, and related areas.

Eligibility: Available to all individuals/organizations upon request.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$10,500; FY 1982 \$30,000; FY 1983 Not available; FY 1984 Not available. Possible consolidation into block grant FY 1983.

Match: Not applicable.

Fees/Costs: Some publications available for purchase through the Government Printing Office.

Range/Average Assistance: Not applicable.

Publications: Publications list available topics include programs for the handicapped, related legislation, information sources, resource guides; many documents free of charge.

Announcements: Not applicable.

Applications: Write or call Clearinghouse with request.

Contacts: Dr. Helga Roth, Chief, (202) 245-0080; Inez Fitzgerald, Information Specialist, (202) 245-0080.

61.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Innovation and Development Division

Program Title: Handicapped Research and Demonstration
CFDA No.: 84.023
Functional Area: Education, Employment/Work

Description: Supports research and related activities including model programs designed to improve the education of handicapped children, including physical education and recreation.

Objectives: To improve the education of handicapped children through research and development projects and model programs.

Past Assistance: Supported a model demonstration program in West Virginia which provided individual educational and vocational intervention to incarcerated handicapped school age children.

Eligibility: State or local educational agencies, public and private institutions of higher learning, and other public or private educational or research agencies or organizations.

Scope of Assistance: Federal Government to educational agency to beneficiary; Federal Government to applicant.
Project grants and contracts.

Resources: (Grants and contracts) FY 1981 \$14,993,818; FY 1982 est. \$7,200,000; FY 1983 \$0; FY 1984 Not available. Proposed for consolidation into block grant for FY83.

Match: Cost sharing expected on all projects.

Fees/Costs: Not applicable.

Range/Average Assistance: \$4,000 to \$500,000; \$105,000.

Publications: Not available.

Announcements: Federal Register.

Applications: Submit applications to Department of Education Application Control Center.

Contacts: Max Mueller, Research Projects Branch, (202) 245-2275; Joseph Rosenstein, Model Programs, (202) 245-9722.

Address: Division of Innovation and Development, Office of Assistant Secretary for Special Education and Rehabilitation Services, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

62.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Personnel Preparation Division

Program Title: Handicapped Personnel Preparation
CFDA No.: 84.029
Functional Area: Education, Training and Staff Development

Description: Provides grants to institutions to train teachers, administrators, counselors, and other individuals involved in the education or care of handicapped children and youth.

Objectives: To improve the quality and increase the supply of teachers, supervisors, administrators, researchers, teacher educators, speech correctionists, and other special personnel such as specialists in physical education and recreation, paraprofessionals, vocational/career education volunteers including parent and parent coalitions. Training of regular education teachers, supervisors, and administrators also an objective.

Past Assistance: Funded a masters degree program in special education with a concentration in correctional education sponsored in Illinois to prepare educators for the correctional setting; sponsored a program in Oregon for training providers of court adjudicated handicapped youth which provides short-term training for educators and parents, as well as court officials, law enforcement officials, and correctional personnel.

Eligibility: Applicants - Institutions of higher education, both public and private senior colleges and community colleges, and State and local educational agencies; other nonprofit public and private agencies. Beneficiaries - Students preparing for or working with handicapped children as a teacher, supervisor, administrator, or researcher, or engaged or preparing to engage in employment as physical educators or recreational personnel for the handicapped. Stipends may be paid to students enrolled in regular education inservice programs funded under this authority.

Scope of Assistance: Federal Government to educational institution to applicant. Project grants.

Resources: FY 1981 \$58,000,000; FY 1982 \$33,600,000; FY 1983 \$23,000,000; FY 1984 \$23,000,000. In the future, programs may be limited to only preservice training, which would limit its usefulness for personnel already functioning in the system.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Colleges: \$8,000 to \$200,000; \$35,000; State educational agencies: \$50,000 to \$150,000; \$102,000; Special Projects: \$29,000 to \$110,000; \$90,000; Local education agencies: \$10,000 to \$170,000; \$25,000.

Publications: Not applicable.

Announcements: Federal Register.

Applications: Call or write Division for information and application packet; submit to Department of Education, Application Control Center, 400 Maryland Avenue SW., Washington, DC 20202.

Contacts: Dr. Herman Saettler, Acting Director, (202) 245-9886.

Address: Division of Personnel Preparation, Special Education Programs, U.S. Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

Regional Offices: Not applicable.

63.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Rehabilitation Service Administration

Program Title: Centers for Independent Living
CFDA No.: 84.132
Functional Area: Social Services

Description: Funds the establishment and operation of independent living centers which offer a prescribed range of services for severely disabled individuals. Services include referrals regarding attendant care, provision of assistance in housing and transportation, peer counseling, and advocacy. Handicapped individuals are involved in policy direction and management, and are employed by centers established under this authority.

Objectives: To provide independent living services to severely handicapped individuals in order for them to function more independently in family and community settings or secure and maintain appropriate employment.

Potential Assistance: Could provide services to severely handicapped probationers, parolees, or ex-offenders.

Eligibility: Applicants - State vocational rehabilitation agency; if the State agency fails to apply for a grant within 6 months after it is available, then any local public and private nonprofit agency may apply. Beneficiaries - Handicapped individuals who have such severe disabilities they cannot attain maximum independence in home or community and are in need of services and not eligible for vocational services.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: FY 1981 \$17,994,936; FY 1982 \$17,280,000; FY 1983 \$0; FY 1984 Not available. Program may be consolidated into Block Grant Program.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Average--\$200,000.

Publications: Not applicable.

Announcements: Federal Register

Applications: State vocational rehabilitation agency applications and other eligible applications should be submitted to the Application

eligible applications should be submitted to the Application Control Center at 400 Maryland Avenue SW., Washington, DC 20202.

Contacts: William J. Bean, Special Assistant for Independent Living Projects, (202) 245-0890.

Address: Independent Living Projects Branch, Rehabilitation Services Branch, OSERS, Department of Education, 330 C Street SW., Washington, DC 20202.

Regional Offices: Contact appropriate ED Regional Office (see entry no. 48) to locate Regional Rehabilitation Services Offices.

64.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Rehabilitation Services Administration

Program Title: Rehabilitation Services and Facilities - Basic Support
CFDA No.: 84.126
Functional Area: Education, Employment/Work

Description: Provides funds to cover the costs of providing rehabilitation services, which include diagnosis, comprehensive evaluation, counseling, training, reader services for the blind, interpreter services for the deaf, and employment placement. Also assists with payment for medical and related services. Services provided to families of handicapped individuals when such services will contribute substantially to the rehabilitation of such individuals who are being provided vocational rehabilitation services.

Objectives: To provide vocational rehabilitation services to persons with mental and/or physical handicaps. Priority service is placed on needs of those persons with the most severe disabilities.

Past Assistance: Correctional clients with vocational disabilities used to be a high priority; emphasis now is on the particular disability. Developed a program in a Missouri correctional institution in which inmates learned braille and transcribed reading materials into braille.

Eligibility: Applicants - State agencies designated as the sole State agency to administer the vocational rehabilitation program. Beneficiaries - Eligibility for vocational rehabilitation services is based on the presence of a physical and/or mental disability, which constitutes or results in a substantial handicap to employment, and a vocational rehabilitation service may reasonably be expected to benefit the individual in terms of employability.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: (Grants) FY 1981 \$854,259,000; FY 1982 \$771,900,000; FY 1983 \$863,040,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$300,000 to \$64,477,138; \$17,080,000 (allocated to State agencies).

Publications: Not applicable.

Announcements: States are notified directly of available funds.

Applications: Applicants prepare three State Plans for vocational rehabilitation services (meeting Federal requirements established under the Rehabilitation Act of 1973) and covering FY 1980-83. Vocational rehabilitation agencies submit project proposals to the appropriate Department of Education regional office.

Contacts: Frederick Sachs, Associate Commissioner, Office of Program Operations, (202) 245-0212.

Address: Rehabilitation Services Administration, Office of Special Education and Rehabilitation Services, Department of Education, Washington, DC 20201.

Regional Offices: For listing of ED regional offices, see entry no. 40.

65.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Special Education and Rehabilitation Services
Special Education Services

Program Title: Instructional Media for the Handicapped
CFDA No.: 84.026
Functional Area: Education, Library Services

Description: Maintains a free loan service of captioned films for the deaf and instructional materials for the handicapped, provides for acquisition and distribution of media materials, provides contracts for research into the use of media and the development of nonprinted media materials and technology for the handicapped, and trains teachers, parents, and others in media utilization.

Objectives: To provide media services and captioned films for the educational, cultural, and vocational enrichment of the handicapped.

Past Assistance: Program has provided instructional media, material, and technology to improve the educational opportunities of incarcerated handicapped youth.

Eligibility: Applicants - Public and private agencies, organizations, or groups. Beneficiaries - Handicapped persons, their families, their actual or potential employers, those persons involved in activities for the advancement of the handicapped.

Scope of Assistance: Federal Government to applicant to beneficiary.
Direct payments for specified use; project contracts.

Resources: FY 1981 \$17,000,000; FY 1982 \$11,520,000; FY 1983 Not available; FY 1984 Not available. Program proposed for consolidation into Block Grant.

Match: Not applicable.

Fees/Costs: None

Range/Average Assistance: \$2,400 to \$4,650,000; \$2,000,000.

Publications: Catalog of Captioned Films for the Deaf (no charge); catalog of Special Education Services products for use by educators and parents.

Announcements: Commerce Business Daily.

Applications: Current work is done almost exclusively through competitive contracts. Periodically, a Request for Proposals (RFP) is developed for a specific workscope and announced through publication in the Commerce Business Daily. Applicants submit

proposals in response to the RFP.

Remarks: Not a likely funding source for correctional system programs, but important source of media materials for handicapped correctional clients.

Contacts: Malcom J. Norwood, Chief, Captioned films and Media Applications Branch, (202) 472-4640.

Address: Captioned Films and Media Applications Branch, Division of Media Services, Special Education Programs, Department of Education, Washington, DC 20202.

Regional Offices: Not applicable.

66.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Adult Learning Programs Division

Program Title: Adult Education - Staff Administered Program
CFDA No.: 84.002
Functional Area: Education

Description: Special emphasis is given to programs of instruction in computational skills and in speaking, reading, or writing English for those adults who are least educated and most in need of educational assistance. Up to 20 percent of the State allocation may be used for the education of institutionalized adults. Not less than 10 percent of the State allocation must be used for special experimental demonstration projects and teacher training projects.

Objectives: To expand educational opportunities and to encourage the establishment of programs of adult education that will enable educationally disadvantaged adults to acquire basic skills necessary to function in society, to complete secondary school, and to profit from employment-related training.

Past Assistance: States may allocate up to 20 percent of the funds to the correctional system. How the money is used varies by State. Many of the correctional education programs emphasize "life skills" instruction such as the application of basic skills to government and law, consumer rights, community resources, occupational skills, and health maintenance. A number of corrections programs have applied competency-based approaches to their Adult Basic Education and adult secondary programs; some even issue instruction in English as a second language, math, and communication skills, as well as occupational counseling and GED preparation.

Eligibility: Applicants - Designated State educational agencies. Beneficiaries - Out-of-school adults, 16 years and older, lacking sufficient mastery of basic educational skills to enable them to function effectively in society or who have not graduated from secondary school.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$100,000,000; FY 1982 est. \$84,480,000; FY 1983 Not available; FY 1984 Not available.

Match: States must match with 10 percent non-Federal funds.

Fees/Costs: Not applicable.

Range/Average Assistance: \$73,172 to \$8,334,833; \$1,754,386.

Publications: Fact Sheet

Announcements: State educational agencies are notified when funds become available.

Applications: State educational agency submits 3-year Program Plan to Director of Adult Learning Programs. State or local Programs apply to the State educational Program for funds.

Contacts: Bill Bowers, Chief, State Administered Programs, (202) 245-2774; Don Snodgrass, Deputy Director, Division of Adult Learning Programs, (202) 245-2278.

Address: State Administered Program, Division of Adult Learning Programs, Vocational and Adult Education, U.S. Department of Education, Washington, DC 20202.

Regional Offices: Not applicable.

67.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
National Vocational Programs Division

Program Title: Vocational Education - Program Improvement Projects
CFDA No.: 84.051
Functional Area: Education, Employment/Work

Description: Makes awards for projects that fit within the definition of vocational rehabilitation and will lead to improved teaching techniques or curriculum materials to be used in a substantial number of classrooms or other learning situations within 5 years after the termination date of such grants. Focuses on vocational programs that will assist in the economic recovery of communities or in the defense preparedness of industry. Youth employment, entrepreneurship and high technology are some areas of concern.

Objectives: To provide support for the National Center for Research in Vocational Education; projects for research, curriculum development, and demonstration in vocational education; and curriculum coordination centers.

Past Assistance: Pilot study was completed on the vocational training needs of women in correctional institutions.

Eligibility: Public organizations, institutions, and agencies; nonprofit and profitmaking private organizations, institutions, and agencies and individuals.

Scope of Assistance: Federal Government to applicant.
Projects grants (contracts).

Resources: (Contracts) FY 1981 \$7,477,000; FY 1982 \$7,178,000; FY 1983 \$0; FY 1984 Not available. Program may be consolidated into block grant.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$100,000 to \$5,000,000; \$226,000.

Publications: Not applicable.

Announcements: Federal Register , Business Commerce Daily

Applications: Complete application in accordance with guidelines and submit to Division.

Contacts: Howard F. Hjelm, Director, National Vocational Programs Division, (202) 245-9634.

Address: National Vocational Programs Division, Office of Vocational and Adult Education, Department of Education, Room 5042, ROB 3, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: See entry no. 48 for listing of ED Regional Offices.

68.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Office of Special Programs

Program Title: Corrections Program
CFDA No.: Not applicable
Functional Area: Education, Employment/Work

Description: Provides national leadership, coordination, technical assistance, and advocacy in the area of correctional education; assists State and local jurisdictions in developing, expanding, and improving their delivery systems for academic, vocational, technical, social, and other educational programs for juvenile and adult offenders.

Objectives: To increase the quality and quantity of education and training opportunities for adult and juvenile offenders.

Past Assistance: Provides publications and information relevant to correctional education programs and issues, as well as technical assistance and program coordination.

Eligibility: All individuals, agencies, organizations, or institutions involved or interested in juvenile or adult correctional education.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; dissemination of technical information; training.

Resources: (National Institute of Corrections grant amount to U.S. Department of Education) FY 1981 \$50,000; FY 1982 \$50,000; FY 1983 Not available; FY 1984 Not available; NIC funding terminates in FY83, but program may continue with Department of Education funding.

Match: Not applicable.

Fees/Costs: None

Range/Average Assistance: Not applicable.

Publications: Corrections Program (program description); write for list of materials available in the areas of corrections program, adult education, vocational education and career education.

Announcements: Not applicable.

Applications: Write for information on program services.

Contacts: Osa D. Coffey, Project Director, (202) 245-8190; Bernard B. O'Hayre, Education Specialist, (202) 245-8190.

Address: Corrections Program, U.S. Department of Education, ROB 3, Room 5600, Seventh and D Streets SW., Washington, DC 20202.

Regional Offices: Not applicable.

69.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Division of State Vocational Programs

Program Title: Vocational Education - Basic Grants to States
CFDA No.: 84.048
Functional Area: Education, Employment/Work

Description: Provides funds to States which may use their allotments for any of these purposes: vocational education programs, cooperative vocational education programs, energy education programs, construction of area vocational education school facilities, support of full-time personnel to eliminate sex bias, provision of stipends if necessary due to inadequate funding in other programs, placement services for students who have successfully completed vocational education programs if necessary due to inadequate funding in other programs, industrial arts programs, support services for women who enter programs designed to prepare individuals for employment in jobs which have been traditionally limited to men, day care services for children of vocational students, vocational education for displaced homemakers and other special groups, construction and operation of residential vocational schools, vocational training through arrangements with private vocational training institutions, and State and local administration costs. Each State must also allocate the following minimum portion of their total allotment as follows: 20 percent for vocational education for the disadvantaged and for persons who have limited English-speaking ability and for stipends; 15 percent for postsecondary and adult vocational education; and 10 percent for vocational education programs for handicapped persons.

Objectives: To assist States in improving planning and in conducting vocational programs on the local level for persons of all ages who desire and need education and training for employment.

Fast Assistance: States have allocated some of the funds for use in correctional vocational rehabilitation and training programs. Assistance is provided in the form of equipment, staff, and supplies. Programs are usually supported with funds from several sources.

Eligibility: Applicants - State Boards for Vocational Education. Beneficiaries - Individuals desiring vocational education.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$518,139,000; FY 1982 est. \$394,919,000; FY 1983 est. \$496,799,578; FY 1984 Not available. Future of program is uncertain. Possibly will be extended to FY 1984, or consolidated into block grant.

Match: Fifty-fifty match is required.

Fees/Costs: Not applicable.

Range/Average Assistance: \$156,519 to \$43,806,117; \$9,077,000.

Publications: Not applicable.

Announcements: Directors of State Vocational Education notified directly.

Applications: Submit 5-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

Contacts: Leroy Cornelson, Director, State Vocational Programs Division, (202) 472-3440; Kent Bennion, Deputy Director, State Vocational Programs Division, (202) 472-3440.

Address: State Vocational Programs Division, Office of Vocational and Adult Education Programs, U.S. Department of Education, Washington, DC 20202.

Regional Offices: For listing of ED regional offices, see entry no. 48.

70.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Division of State Vocational Programs

Program Title: Vocational Education - Consumer and Homemaker Education
CFDA No.: 84.049
Functional Area: Education, Staff Development and Training

Description: Provides grants to be used solely for educational programs in consumer and homemaking education, e.g., consumer education, food and nutrition, family living and parenthood education, child development and guidance, housing and home management, and clothing and textiles. Programs encourage elimination of sex stereotyping, give greater consideration to economic, social, and cultural conditions and need, especially in economically depressed areas, and encourage outreach programs. Outreach programs consider the needs of the aged, young children, single parents, handicapped persons, educationally disadvantaged persons, health care delivery systems, and courts and correctional institutions. Ancillary services, activities, and other means of assuring quality in all homemaking education programs (such as teacher training and supervision) are also funded. States must use at least 1/3 of the Federal funds allotted in economically depressed areas or areas with high rates of unemployment.

Objectives: To assist States in conducting programs in consumer and homemaking education. Emphasis is placed on programs located in economically depressed areas or areas with high rates of unemployment.

Past Assistance: States have allocated some of the funds for use in correctional vocational rehabilitation and training programs. Assistance is provided in the form of equipment, staff, and supplies. Programs are usually supported with funds from several sources.

Eligibility: Applicants - State Boards for Vocational Education. Beneficiaries - Individuals desiring education and training as homemakers.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: (Grants) FY 1981 \$30,347,000; FY 1982 est. \$29,133,000; FY 1983 est. \$29,133,000; FY 1984 Not available. Future of programs is uncertain. Possibly will be extended to FY 1984, or consolidated into block grant.

Match: Fifty-fifty match required. For programs in economically depressed areas, a 10 percent match may be required.

Fees/Costs: Not applicable.

Range/Average Assistance: \$9,178 to \$2,568,850; \$532,000.

Publications: Career Education, Government Printing Office, \$0.20.

Announcements: Directors of State Vocational Education notified directly.

Applications: Submit 5-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

Contacts: Leroy Cornelson, Director, State Vocational Programs Division, (202) 472-3440; Kent Bennion, Deputy Director, State Vocational Programs Division, (202) 472-3440.

Address: State Vocational Programs Division, Office of Vocational and Adult Education Programs, U.S. Department of Education, Washington, DC 20202.

Regional Offices: For listing of ED Offices, see entry on page no. 48.

71.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Division of State Vocational Programs

Program Title: Vocational Education - Program Improvement and Supportive Service
CFDA No.: 84.050
Functional Area: Education, Employment/Work

Description: Supports State Research Coordination Units (RCU) and contracts by RCU's for research programs, exemplary and innovative programs, and curriculum development programs. Supports vocational guidance and counseling programs and services, provision of preservice and inservice training, grants to overcome sex bias, and State and local administration costs. States must not use less than 20 percent of their allotment for vocational guidance and counseling.

Objectives: To assist States in improving their programs of vocational education and in providing supportive services for such programs.

Past Assistance: States have allocated some of the funds for use in correctional vocational rehabilitation and training programs. Assistance is provided in the form of equipment, staff, and supplies. Programs are usually supported with funds from several sources.

Eligibility: Applicants - State Boards for Vocational Education. Beneficiaries - Research coordination units contract with and make grants to institutions, firms, eligible recipients, and individuals. States make contracts or negotiate contracts.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: (Grants) FY 1981 \$93,323,000; FY 1982 est. \$88,130,000; FY 1983 est. \$90,937,000; FY 1984 Not available. Future of program is uncertain. Possibly will be extended to FY 1984, or consolidated into block grant.

Match: Fifty-fifty match is required.

Fees/Costs: Not applicable.

Range/Average Assistance: \$28,650 to \$8,018,525; \$1,661,000.

Publications: Not applicable.

Announcements: Directors of State Vocational Education notified directly.

Applications: Submit 5-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

Contacts: Leroy Cornelson, Director, State Vocational Programs Division, (202) 472-3440; Kent Bennion, Deputy Director, State Vocational Programs Division, (202) 472-3440.

Address: State Vocational Programs Division, Office of Vocational and Adult Education Programs, U.S. Department of Education, Washington, DC 20202.

Regional Offices: For listing of ED Offices, see entry on page no. 48.

72.

Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Division of State Vocational Programs

Program Title: Vocational Education - Special Programs for the Disadvantaged
CFDA No.: 84.052
Functional Area: Education, Employment/Work

Description: Provides funds for special vocational education programs for the disadvantaged and allocations within the State to areas of high concentration of youth unemployment and school dropouts.

Objectives: To provide special vocational education programs for persons who have academic or economic handicaps and who require special services and assistance to enable them to succeed in vocational education programs.

Past Assistance: States have allocated some of the funds for use in correctional vocational rehabilitation and training programs. Assistance is provided in the form of equipment, staff, and supplies. Programs are usually supported with funds from several sources.

Eligibility: Applicants - State Boards for Vocational Education. Beneficiaries - Disadvantaged individuals desiring vocational education.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$14,954,000; FY 1982 est. \$14,356,000; FY 1983 est. \$14,356,000; FY 1984 Not available. Future of program is uncertain. Possibly will be extended to FY 1984, or consolidated into block grant.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$4,523 to \$1,265,864; \$263,000.

Publications: A Guide to the Development of Vocational Programs and Services for the Disadvantaged, no charge.

Announcements: Directors of State Vocational Education notified directly.

Applications: Submit 5-year State Plan and annual program plan to the Assistant Secretary for Vocational and Adult Education.

Contacts: Leroy Cornelson, Director, State Vocational Programs Division, (202) 472-3440; Kent Bennion, Deputy Director, State Vocational Programs Division, (202) 472-3440.

Address: State Vocational Programs Division, Office of Vocational and Adult Education Programs, U.S. Department of Education, Washington, DC 20202.

Regional Offices: For listing of ED Offices, see entry on page no. 48.

73.
Sponsoring Agency: U.S. DEPARTMENT OF EDUCATION
Office of Vocational and Adult Education
Division of State Vocational Programs

Program Title: Vocational Education - State Advisory Councils
CFDA No.: 84.053
Functional Area: Education, Research and Evaluation

Address: State Vocational Programs Division, Office of Vocational and
Adult Education Programs, U.S. Department of Education,
Washington, DC 20202.

Regional Offices: For listing of regional ED offices, see entry no. 48.

Description: Allocates funds to State Advisory Councils to carry out responsibilities which may be used in accordance with the Council's budget as approved by the Director, Division of State Vocational Education Program Operations.

Objectives: To advise the State Board for vocational education on the development and administration of State Plans; to evaluate publish and distribute the results; to prepare and submit an annual evaluation report through the State Board to the Commissioner and the National Advisory Council.

Past Assistance: Studies on vocational education in correctional institutions have been completed with these funds.

Eligibility: State Advisory Council

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$6,500,000; FY 1982 est. \$4,980,000; FY 1983 Not Available; FY 1984 Not available. Future of program is uncertain. Possibly will be extended to FY 1984, or consolidated into block grant.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$91,135 to \$200,000; \$114,035.

Publications: Not applicable.

Announcements: Advisory Councils notified directly.

Applications: Submit budget to Director of State Vocational Programs Division.

Contacts: Leroy Cornelson, Director, State Vocational Programs Division,
(202) 472-3440; Kent Bennion, Deputy Director, State Vocational
Programs Division, (202) 472-3440.

74.
Sponsoring Agency: U.S. DEPARTMENT OF ENERGY
Conservation and Renewable Energy

Program Title: Institutional Conservation Programs
CFDA No.: 81.052
Functional Area: Facility Management and Design

Description: Provides grants to States and to public and private nonprofit schools, public and private nonprofit hospitals, units of local government, and public care institutions to identify and implement energy conservation maintenance and operating procedures, and for schools and hospitals only, to acquire energy conservation measures to reduce consumption. Technical assistance may be used for analyses for buildings constructed prior to April 20, 1977. The program does not reimburse institutions for technical analysis projects conducted prior to the awarding of a grant.

Objectives: To reduce energy use in target building population.

Past Assistance: Technical assistance funds have been provided, on rare occasions, to local governments for technical assistance analyses of courthouse/jail complexes.

Eligibility: Local governments and institutions are eligible for assistance to conduct technical assistance analyses. Assistance may not be used for buildings constructed after April 20, 1977.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$168,000,000; FY 1982 48,000,000; FY 1983 \$0 ;FY 1984 \$0. No funds requested for FY83.

Match: 50/50 Federal/local match.

Fees/Costs: None.

Range/Average Assistance: \$150,000 to \$1,000,000 for Preliminary Energy Audit/Energy Audit Program; \$8,000 Technical Assistance Analyses grants; \$60,000 for Energy Conservation Grants.

Publications: Federal Register notices of May 21, 1981, Part II, and April 2, 1979, Part IV.

Announcements: Federal Register.

Applications: Apply to State energy agency following that agency's announcement of new program cycle.

Remarks: Only Technical Assistance Analyses Grants are available to correctional system; could be of use to physical plant administrators or engineers.

Contacts: Frank M. Stewart, Director, ICP, (202) 252-2198.

Address: Department of Energy, Office of State and Local Assistance Programs, CE-26, Washington, DC 20585.

Regional Offices: Contact National Office or appropriate Federal Information Center listed in appendix.

75.
Sponsoring Agency: U.S. DEPARTMENT OF ENERGY
Consumer Services Branch

Program Title: DOE Technical Information Center (TIC)
CFDA No.: 81.064
Functional Area: Facility Management and Design

Description: Conducts a centralized technical information management program for the Department of Energy; collecting, managing, and disseminating diverse information from a wide variety of programs, projects, and energy areas; accumulating and processing all DOE-funded research and development and merging this information with other pertinent and related energy information; participating in establishing national and international standards for information processing and exchange; coordinating, linking, and exchanging information with other information centers and international sources; and providing a single source of availability to assist the Department and its contractors.

Objectives: To manage the scientific and technical information resulting from the Department of Energy's research and development and to make available worldwide energy information to DOE program managers, scientists, and engineers, and others who are concerned with national energy goals.

Past Assistance: Could assist managers or designers of correctional facilities who have energy-related problems.

Eligibility: State and local governments, schools and academic institutions, industrial organizations, and the general public.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$12,908,000; FY 1982 est. \$15,826,000; FY 1983 est. \$9,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: On-line energy data bases are available to the public through commercial data base vendors which would involve a charge.

Range/Average Assistance: Not applicable.

Publications: Research and development reports, abstract announcements, current awareness journals, monographs, and scientific and technical symposia and conferences are available through TIC.

Announcements: TIC is listed in information directories and publicizes its services at scientific and engineering conferences and symposia.

Applications: Write or call the Customer Services Branch.

Contacts: Dora Moneyhun, Chief, (615) 576-1303 (for service information);
Bonnie C. Carroll, Assistant Manager for Program Development,
(615) 576-3382 (for input and policy considerations).

Address: Customer Services Branch, P.O. Box 62, Oak Ridge, TN 37830.

Regional Offices: Not applicable.

76.
Sponsoring Agency: U.S. DEPARTMENT OF ENERGY
Office of Public Affairs

Program Title: Information Services-Exhibits, Public Speakers and Publications
CFDA No.: 81.023
Functional Area: Education, Facility Management and Design, Management and Administration

Description: Provide a wide range of publications, available free or for purchase, which include energy-related booklets and pamphlets for use by teachers, students, and the public. A series of posters is available for use in schools and libraries. A limited number of exhibits, technical or semitechnical in nature, are available for use at museums, fairs, shopping centers, or at professional meetings. These deal with subjects such as fossil fuels, fusion, solar, nuclear and geothermal energy, conservation, environment and safety, and national security. DOE public speakers are available to speak on a wide variety of energy topics to national, State, and local organizations at no cost to the audiences.

Objectives: To disseminate general, technical, and practical information relating to energy conservation, alternate energy technologies, and regulations affecting fuel supply and use.

Potential Assistance: Could be of use to educational programs.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical information.

Resources: FY 1981 \$2,100,000; FY 1982 \$200,000; FY 1983 \$150,000; FY 1984 Not available. Expect termination of agency FY 1983 and combination of functions with other agencies.

Match: Not applicable.

Fees/Costs: Charges are made for most semitechnical information.

Range/Average Assistance: Not applicable.

Publications: Many publications available through the Technical Information Center (DOE, P.O. Box 62, Oak Ridge, TN 37830); pamphlets on services available through the Public Information Office. Booklets in limited numbers and pamphlets for general readers and students available free of charge.

Announcements: Not applicable.

Applications: Send inquiries about publications to the Technical Information Center (address above); about exhibits to Oak Ridge Associated Universities, P.O. Box 117, Oak Ridge, TN 37830, about public speakers to Robert J. Griffin, Speakers Bureau, Office of Public Affairs, DOE.

Contacts: Jeanne Portee, Publications Branch, (202) 252-2053 or Estelle Wiser, Publications Branch, (202) 252-6173 (bulk copies of publications) ; Chet Gray, Chief, Exhibits Branch, (202) 252-4670 (for domestic exhibits) .

Address: Office of Public Affairs, Department of Energy, Washington, DC 20585.

Regional Offices: Not applicable.

77.
Sponsoring Agency: EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC)
Office of General Counsel
Legal Counsel Division

Program Title: Settlement, Investigation, Conciliation and Litigation of Un-
lawful Employment Practices

CFDA No.: 30.001

Functional Area: Personnel

Description: Receives complaints of discriminatory employment practices by or on behalf of an individual claiming to be aggrieved. Settlement attempts and investigations ensue, and if reasonable cause is found, conciliation. If conciliation proves unsuccessful, the Commission may bring civil action against respondents named in charge. A special program is developed for alleged systemic practices.

Objectives: To provide for enforcement of the Federal prohibition against employment discrimination in the private and public sectors based on race, color, religion, sex or national origin.

Fast Assistance: Recent cases have involved the employment of women in correctional institutions in positions which may lead to the violation of the male inmates' right to privacy.

Eligibility: Any aggrieved individual or individuals, labor unions, associations, legal representatives, unincorporated organizations, who have reason to believe that an unlawful employment practice has been committed by an employer, employment agency, labor organization or joint labor-management committee with more than 15 employees.

Scope of Assistance: Federal Government to applicant.
Investigation of complaints.

Resources: (Salaries and expenses) FY 1981 \$86,519,000; FY 1982 est. \$87,334,000; FY 1983 \$91,217,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Publications are available through the Office of Public Affairs.

Announcements: News media coverage of cases serve to inform public of the available assistance.

Applications: File written statement of charge with the Commission identifying parties involved and describing action or practice.

Contacts: Martin Slate, Director, Office of Field Services EEOC, (202) 634-6850; Constance Dupre, Associate Counsel, Legal Counsel Division, (202) 634-6595.

Address: Equal Employment Opportunity Commission, 2401 E Street NW., Washington, DC 20506.

Regional Offices: Consult appropriate Federal Information Center listed in appendix for locations of EEOC field offices.

78.
Sponsoring Agency: EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
Office of Field Services

Program Title: Employment Discrimination - Age, Equal Pay Act
CFDA No.: 30.008, 30.010
Functional Area: Employment/Work, Personnel

Description: Protects individuals aged 40 to 70 years from age discrimination by private employers with 20 or more employees, by Federal, State, or local governments, by employment agencies, and by labor organizations with 25 or more members. Prohibits employers engaged in commerce or the production of goods for commerce, including State, local, and Federal governments, from paying sex-based wage differentials to men and women performing equal work in the same establishment.

Objectives: To prohibit arbitrary age discrimination in hiring and other employment practices, to promote the employment of older workers based on ability, and to help employers and employees find ways to meet problems arising from the impact of age on employment. To prohibit sex discrimination in the payment of wages.

Past Assistance: Assisted correctional personnel in fighting the establishment of an age limit for correctional officers.

Eligibility: Individuals between 40 and 70 years old discriminated against because of age; individuals paid in violation of the Equal Pay Act.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; investigation of complaints.

Resources: (Salaries and expenses): Age - FY 1981 \$6,969,999; FY 1982 est. 7,113,000; FY 1983 est. \$7,626,000; FY 1984 Not available; Equal Pay - FY 1981 \$4,455,000; FY 1982 est. \$4,537,000; FY 1983 est. \$4,537,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Several publications available through the Office of Public Affairs, (202) 632-4882.

Announcements: Press releases.

Applications: Write or call the appropriate local office of the EEOC.

Contacts: Richard McMullen, Office of Field Services, (202) 653-7453; local Equal Employment Opportunity Commission office.

Address: Office of Field Services, Equal Employment Opportunity Commission, 2401 E Street NW., Washington, DC 20506.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for location of nearest district or area office of EEOC or nearest area office of the Wage and Hour Division.

79.
Sponsoring Agency: FEDERAL MEDIATION AND CONCILIATION SERVICE (FMCS)

Program Title: Labor Mediation and Conciliation
CFDA No.: 34.001
Functional Area: Management and Administration, Personnel

Description: Provides professional advice, guidance, and counseling, and promotes and encourages harmonious relationships between parties involved in labor-management collective bargaining disputes. Actual services include providing (1) mediation assistance to employers and labor organizations having collective bargaining disputes; (2) assistance to organizations and unions in the prevention of disputes by seeking to improve their day-to-day relationships and creating better understanding and cooperation; and (3) assistance to organizations and labor organizations in the selection of impartial arbitrators to hear and decide disputes over collective bargaining agreements.

Objectives: To prevent or minimize work stoppages caused by disputes between labor and management in industries affecting interstate commerce.

Past Assistance: FMCS has provided mediation services to parties in labor negotiations in correctional institutions; the Office of Arbitration Services has provided names of qualified arbitrators to parties from correctional institutions.

Eligibility: Domestic employers involved in interstate commerce and related labor organizations. The Federal Mediation and Conciliation Service may provide its professional services to settle labor disputes either upon notice required by law or at the request of the involved parties, or may proffer its services on its own motion if there is significant impact upon interstate commerce.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services; advisory services and counseling.

Resources: FY 1981 \$25,919,000; FY 1982 \$24,552,000; FY 1983 \$20,190,000; FY 1984 \$19,676,000.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Federal Mediation and Conciliation Service Thirty-Third Annual Report - Fiscal Year 1980; Securing Labor-Management Peace Through Mediation; Arbitration; Labor-Management Committee; Planning for Progress; other publications available through FMCS.

Announcements: Not applicable.

Applications: Notice (FMCS Form F-7 or a written letter request) to the FMCS National Office.

Contacts: D.J. Yount, Public Affairs Specialist, (202) 653-5290; Patricia Campbell, Public Affairs Specialist, (202) 653-5290.

Address: Federal Mediation and Conciliation Service, 2100 K Street NW., Washington, DC 20427.

Regional Offices: Contact Federal Information Center listed in Appendix, or contact one of following: Eastern Region FMCS, Jacob K. Javits Federal Building, 26 Federal Plaza, Room 2937, New York, NY 10278; Southern Region FMCS, 1422 West Peachtree Street NW., Suite 400, Atlanta, GA 30309; Central Region FMCS, Insurance Exchange Building, Room 1641, 175 West Jackson Boulevard, Chicago, IL 60604; Western Region FMCS, Francisco Bay Building, Suite 235, 50 Francisco Street, San Francisco, CA 94133.

80.
Sponsoring Agency: GENERAL SERVICES ADMINISTRATION (GSA)
Automated Data and Telecommunications Service

Program Title: Federal Information Center Program
CFDA No.: 39.008
Functional Area: Management and Administration, Offender Rights/Services

Description: Provides a focal point for information about the Federal Government. Assists people who have questions about Federal services, programs, and regulations but do not know where to turn for an answer by either answering the question directly or performing the research necessary to locate the expert best able to help the inquirer.

Objectives: To provide a single point in a metropolitan area and/or State for the public to address questions about Federal agencies. Callers receive the desired information or an accurate referral to the office which can best assist them.

Past Assistance: Most assistance has been in the form of written responses to letters from correctional clients. Requests have ranged from sources of business counseling upon release, to financial aid for their families, to location of and services provided by halfway houses. Other requests have been from a family needing to know what presents they could send their relative in prison and from a recently released prisoner who needed to cash his check from the Department of Corrections.

Eligibility: The general public.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$4,500,000; FY 1982 \$4,300,000; FY 1983 \$4,200,000; FY 1984 Not available. Three FIC's will be closed but callers in the cities affected will be linked by free telephone service to existing FIC's in other cities.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Federal Information Center Brochure. Each FIC maintains its own library; all Centers receive the Catalog of Federal Domestic Assistance, the Federal Register, the Weekly Compilation of Presidential Documents, and a variety of specialized reports and directories.

Announcements: Not applicable.

Applications: Telephone or write the nearest Information Center (see appendix).

Contacts: Donald R. Knenlien, Coordinator, (202) 566-1937.

Address: Federal Information Center Program, GSA, 18th & F Streets NW., Washington, DC 20405.

Regional Offices: See appendix for listing.

81.
Sponsoring Agency: GENERAL SERVICES ADMINISTRATION (GSA)
Program Title: Consumer Information Center
CFDA No.: 39.009
Functional Area: Library Services, Offender Rights/Services

Description: Provides a quarterly catalog of selected government publications of consumer interest in English, and an annual listing of Federal consumer publications in Spanish.

Objectives: To encourage Federal agencies to develop and release information of interest to consumers and to increase public awareness of its availability.

Past Assistance: Have provided brochures to individuals requesting information.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$1,327,000; FY 1982 est. \$1,290,000; FY 1983 est. \$1,299,000; FY 1984 Not available. Other Federal agencies pay cost of reimbursing the Government Printing Office for distribution of free consumer publications from Pueblo, Colorado.

Match: Not applicable.

Fees/Costs: Some publications available through the Government Printing Office for a charge.

Range/Average Assistance: Not applicable.

Publications: The Consumer Information Catalogue, lists 200 areas of interest, no charge; many consumer-oriented government publications.

Announcements: News media; mailing list used to distribute information to media and nonprofit or educational organizations.

Applications: Visit the nearest Federal Information Center (see listing in appendix), or write to Consumer Information Center, Pueblo, Colorado 81009.

Contacts: Tim Burr, Media Specialist, (202) 566-1794.

Address: Consumer Information Center, General Services Administration, Washington, DC 20405.

Regional Offices: Federal Information Centers are listed in the appendix.

82.
Sponsoring Agency: GENERAL SERVICES ADMINISTRATION (GSA)
National Archives and Records Service
Program Title: National Audiovisual Center
CFDA No.: 39.005
Functional Area: Education, Library Services, Training and Staff Development

Description: Makes available copies of Federal agencies' audiovisual materials on deposit with the National Audiovisual Center for sale, rental, or loan to the public. Normally not restricted, except as to commercial use. Programs provide information in career education, vocational education, and special education.

Objectives: To serve as an information, sales, loan, and technical assistance service center for audiovisual materials produced by or for Federal agencies.

Past Assistance: Audiovisual products have been sold to law enforcement and corrections groups. Offers audiovisual products developed under National Institute of Corrections auspices.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant. Sale, exchange, or donation of property or goods.

Resources: (Salaries and expenses): FY 1981 \$473,000; FY 1982 \$329,000; FY 1983 \$349,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Materials available for purchase.

Range/Average Assistance: Not applicable.

Publications: U.S. Government Films, A Catalog of Motion Pictures and Filmstrips, fee charged.

Announcements: Not applicable.

Applications: Write to National Audiovisual Center for catalog and to place order.

Contacts: Information Services Section, (301) 763-1896.

Address: National Audiovisual Center, General Services Administration, Washington, DC 20409.

Regional Offices: Not applicable.

83.

Sponsoring Agency: GENERAL SERVICES ADMINISTRATION (GSA)
Federal Property Resources Service
Office of Personal Property

Program Title: Federal Surplus Personal Property Donation Programs
CFDA No.: 39.003
Functional Area: Facility Management and Design, Management and Administration,
Security, Technology, and Equipment

Description: Approves donatable surplus property for transfer under the State agencies for surplus property program, the Federal Aviation Administration public airports program, and the Department of Defense donations to educational activities of special interest to the armed services (SEAS). The State agencies program transfers property to the State for donation to State and local public agencies for use in parks, recreation, education, public health and public safety; to nonprofit, tax-exempt educational or public health institutions or organizations; and to programs for older individuals. Examples of donated property are office machines and supplies, furniture, hardware, construction equipment, special-purpose motor vehicles.

Objectives: To transfer donatable Federal surplus personal property to States, public airports, and educational activities of special interest to the armed services.

Past Assistance: Surplus personal property has been donated to public agencies for public safety purposes. Surplus property is available to the correctional system for use for any public purpose in the correctional systems' programs.

Eligibility: Determined by State agency and includes public agencies, political subdivisions of the State, Indian tribes, nonprofit, tax-exempt educational and public health institutions, and certain programs operated with Federal funds for older individuals. Under the State agency program, all public agency and nonprofit tax-exempt education and public health eligible donees are treated equally; every effort is made to allocate available property equitably. Eligibility for public airport program determined by the Federal Aviation Administration. Eligibility of educational activities of special interest to the armed services determined by Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics). Property donated through State agency programs must be put to use by recipients within 1 year of receipt and be used for a minimum of 1 year for purpose donated, or for longer periods of time as specified. Surplus property is not donated for resale, personal use, or use in manufacture of items or products for sale.

Scope of Assistance: (SEA's, public airports) Federal Government to applicant; (State agency program) Federal Government to State to applicant/donee.
Sale, exchange, or donation of property or goods.

Resources: (Original cost of property) FY 1981 \$325,500,000; FY 1982 \$300,000,000; FY 1983 \$300,000,000; FY 1984 \$300,000,000. Anticipate some reduction in Federal and State personnel and possibly in amount of available surplus property.

Match: Not applicable

Fees/Costs: A nominal service and handling charge to cover transportation costs in acquiring the property and administrative cost of operating the State program are usually assessed by the State Agency for Surplus Property on the participating donees.

Range/Average Assistance: Not applicable

Publications: GSA Biennial Reports to Congress on the Excess and Surplus Property Program under P.L. 94-519-April 1980 and April 1982; Annual Reports made to Congress on the Donation Program; Directory of State Agencies for Surplus Property; GSA Donation pamphlet.

Announcements: Federal Register; Bulletins and/or letters from State agencies to donees advising them of property available for request.

Applications: State Agencies for Surplus Property make applications to GSA and then the public agencies, nonprofit education, and public health donees make applications and requests to the State agency. Initial contact should be at the regional or local level. Public Airports make application through the Federal Aviation Administration to GSA; and service educational activities make application through the Department of Defense.

Contacts: George W. Kinney, Director, Donation Division, (202) 535-7015; Director, Personal Property Division, Federal Property Resources Service in Regional GSA Offices; State Surplus Property Agencies.

Address: Office of Personal Property (DP), Federal Property Resources Service, General Services Administration, Washington, DC 20405.

Regional Offices: Contact national office, Regional GSA Offices, or appropriate Federal Information Center listed in appendix for list of State Surplus Property Agencies. Regional GSA Offices: National Capital Region (DC, MD, VA, ME, MA, CT, NH, RI, VT, NJ, NY, PR, VI, DE, PA, WV) 7th and D Streets SW., Washington, DC 20407 (202) 472-2051; Region 4 (AL, FL, GA, KY, MS, NC, SC, TN, IL, IN, MI, MN, OH, WI) 175 Spring Street SW, Atlanta, GA 30303 (404) 221-5117; Region 7 (AK, LA, NM, OK, TX, IA, KS, MO, NE) 819 Taylor Street, Fort Worth, TX 76102 (817) 334-2330; Region 9 (American Samoa, AZ, CA, GU, HI, NV, CO, MT, ND, SD, UT, WY, AK, ID, OR, WA) 525 Market Street, San Francisco, CA 94105 (415) 556-3622.

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84.
Sponsoring Agency: GOVERNMENT PRINTING OFFICE (GPO)

Program Title: Government Publications - Sales and Distribution
CFDA No.: 40.002
Functional Area: Education, Library Services, Management and Administration,
Research and Evaluation

Description: The Superintendent of Documents, Government Printing Office, is an authorized sales agent for publications resulting from study and research conducted by the various departments and agencies of the Federal Government. More than 21,000 titles covering nearly every field of interest are available for purchase at nominal prices. By law, every publication printed through the GPO, whether it is designated for sale or not, must be cataloged and indexed. The "Monthly Catalog," which is produced to fulfill this obligation, lists all publications printed. The Superintendent of Documents distributes approximately 500 Federal publications, which are regularly supplemented or revised, and periodicals.

Objectives: To make U.S. Government publications available for purchase.

Past Assistance: Has provided government documents and reports for purchase by correctional administrators and personnel, library staff, and correctional clients.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant.

Resources: (Salaries and expenses) FY 1981 \$60,972,000; FY 1982 est. \$51,850,000; FY 1983 est. \$52,655,000; FY 1984 Not applicable.

Match: Not applicable.

Fees/Costs: Charges for most publications.

Range/Average Assistance: Not applicable.

Publications: Selected United States Government Publications, no charge; Monthly Catalog of U.S. Government Publications, lists by agencies the publications printed each month, \$90 per year; Subject Bibliography Index, lists approximately 250 Subject Bibliographies (e.g., juvenile delinquency, drug education, crime and criminal justice, courts, and correctional institutions), no charge; Government Periodicals and Subscription Services (price list no. 36) lists over 500 subscription items, is revised quarterly, and includes order blanks for obtaining these items.

Announcements: Not applicable.

Applications: Mail orders and inquiries should be addressed to the Superintendent of Documents. Direct purchases of publications carried in stock can be made from Government Printing Office Bookstores located in several States around the country.

Contacts: W.J. Barrett, Assistant Public Printer, (202) 275-3345; Michael F. DiMario, Deputy Assistant Public Printer, (202) 275-3347.

Address: Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Regional Offices: Contact Government Printing Office or appropriate Federal Information Center for location of nearest GPO Bookstore.

85.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
Office of the Administrator

Program Title: Alcohol and Drug Abuse and Mental Health Services Block Grant
CFDA No.: 13.992
Functional Area: Drug Abuse/Alcohol, Health Care Services, Social Services

Description: Provides funds to be used at the discretion of the State to achieve the described objectives except that the amount allotted for mental health must be used to support community mental health centers that otherwise would have received direct grants under the Community Mental Health Centers Act. Of the amount allotted for substance abuse, not less than 35 percent must be used for alcohol activities, not less than 35 percent for drug abuse activities, and not less than 20 percent for prevention/early intervention activities. Funds cannot be used for in-patient services, cash payments to recipients of health services, purchase of land or buildings, as non-Federal match, or to assist for-profit entities. Not more than 10 percent of the allotment can be used to administer block grant funds.

Objectives: To provide financial assistance to States and Territories to support projects for the development of more effective prevention, treatment, and rehabilitation programs and activities to deal with alcohol and drug abuse; and to support community mental health centers for the provision of services for chronically mentally ill individuals, severely mentally disturbed children and adolescents, mentally ill elderly individuals, identifiable populations which are currently underserved, and for coordination of mental health and health care services provided within health care centers.

Potential Assistance: Block grant funds could be used to support Community Mental Health Centers which can provide services to local jails; funds also could support drug or alcohol abuse treatment demonstration programs.

Eligibility: State and U.S. Territory Governments; Indian Tribes or Tribal organizations.

Scope of Assistance: Federal Government to State.
Formula grants.

Resources: (Grants) FY 1981 \$0; FY 1982 est. \$428,095,000; FY 1983 est. \$432,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$13,000 to \$41,000,000; \$6,795,000.

Publications: Not applicable.

Announcements: Federal Register.

Applications: Chief Executive of the State, Territory, Tribe, or tribal organization must apply annually for an allotment. Individuals and organizations interested in receiving funds should contact the State's executive offices.

Contacts: Mr. Richard Millstein, Associate Administrator for Program Planning and Coordination, (301) 443-4564.

Address: Program Planning and Coordination, Office of the Administrator, ADAMHA/PHS, 5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: Not applicable.

86.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse and Mental Health Administration (ADAMHA)
National Institute on Alcohol Abuse and Alcoholism (NIAAA)

Program Title: NIAAA National Clearinghouse for Alcohol Information
CFDA No.: Not applicable.
Functional Area: Drug/Alcohol, Health Care Services, Social Services

Description: Collects worldwide literature on alcoholism and shares this knowledge with the professional community and the general public in formats specifically designed for the various user populations.

Objectives: To maintain a leadership role in the reduction and prevention of alcoholism and alcohol-related problems, primarily through research and technology transfer. The Clearinghouse shares in this national goal as the information arm of the Institute.

Past Assistance: Provides statistical, programmatic, and research information regarding alcohol-related issues of concern to the correctional system; e.g., alcohol-related crime, legislative issues, DWI programs, Alcohol Safety Action Programs, alcoholism treatment programs in correctional facilities. Information regularly provided on request to individuals working in all areas of the correctional system. For example, about ten requests/month from caseworkers in correctional institutions are filled.

Eligibility: No eligibility restrictions (Reading room materials are not loaned; quantity restrictions on free materials).

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$3,200,000; FY 1982 \$2,700,000; FY 1983 Not available; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: An Introduction to the National Clearinghouse for Alcohol Information; NIAAA Information and Feature Service; publications list. Numerous monographs, reports, curricula, directories, etc., in the alcoholism area are available on specific request.

Announcements: Through exhibits, workshops, announcements in journals and newsletters, direct mail to subscribers.

Applications: Call, write or visit the Clearinghouse with information requests.

Contacts: Reference Services, (301) 468-2600.

Address: NIAAA National Clearinghouse for Alcohol Information, P.O. Box 2345, Rockville, MD 20852.

Regional Offices: Not applicable.

87.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
National Institute of Alcohol Abuse and Alcoholism (NIAAA)

Program Title: Psychosocial Research Branch
CFDA No.: 13.273
Functional Area: Drug/Alcohol, Health Care Services, Research and Evaluation

Description: Provides grant support for basic and applied research projects to encourage the development of new knowledge relative to the nature, causes, diagnosis, treatment, control, prevention, and consequences of alcohol abuse and alcoholism. Research includes fundamental studies on the mechanisms of the action of alcohol on mental and physical processes, applied research, and development activities. Six specific program areas are supported: 1) etiology, 2) pathogenesis, 3) early identification and diagnosis, 4) treatment (not demonstration grants), 5) prevention, 6) basic tools and methodologies. The Psychosocial Research Branch is only one component of the Extramural Research Division which funds these program areas; however, research funded by this branch focuses on behavioral rather than biomedical issues.

Objectives: To develop new knowledge that will aid in reducing the incidence and prevalence of alcohol abuse and alcoholism, and in reducing the morbidity and mortality associated with alcohol use, alcohol abuse, and alcoholism.

Past Assistance: The program categories of most interest to researchers involved or interested in the correctional system would be etiology (research into occupational and cultural environmental factors), treatment (development and assessment of specific treatment procedures), and prevention (development and identification of fundamental intervention techniques). Such research could be relevant to the problems of correctional personnel as well as the correctional client.

Eligibility: Investigators affiliated with public or private profit and non-profit agencies, including State, local, and regional government agencies, colleges, hospitals, academic or research institutions, and other organizations.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$10,718,000; FY 1982 \$7,733,000; FY 1983 \$13,049,000; FY 1984 Not available.

Match: Grantees must share some costs.

Fees/Costs: Not applicable.

Range/Average Assistance: \$7,182 to \$366,023; \$84,654.

Publications: NIAAA Clearinghouse disseminates reports produced by the funded research projects.

Announcements: Program announcements are sent to those who request them.

Applications: Application kits are available from the National Institute of Alcohol Abuse and Alcoholism.

Contacts: Ernestine Vanderveen, Chief, Psychosocial Research Branch, (301) 443-4223.

Address: Psychosocial Research Branch, Division of Extramural Research, National Institute on Alcohol Abuse and Alcoholism, PHS, DHHS, 5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: Not applicable.

88.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse and Mental Health Administration (ADAMHA)
National Institute on Drug Abuse (NIDA)

Program Title: Division of Community Assistance
CFDA No.: Not applicable
Functional Area: Drug/Alcohol, Health Care Services

Description: Provides technology transfer to drug treatment or criminal justice agencies concerned with drug-abuse offenders. Responds to requests for technical assistance, training information and materials, drug treatment resources, and referrals to local sources of assistance such as criminal justice personnel or exemplary treatment programs. Encourages interagency coordination of resources and training. Developed a criminal justice initiative to ensure treatment and rehabilitation services for juvenile and adult drug-abusing offenders through early identification, referral to treatment, rehabilitation and follow-up.

Objectives: To improve the delivery of drug abuse treatment, rehabilitation and follow-up services to those addicted to drug use.

Past Assistance: Technical assistance has included information, consultation, training and resource materials as requested to over 1500 criminal justice Drug Treatment Agencies. National and regional symposiums were conducted in collaboration with a wide range of Federal, State, and private agencies, to promote mutual understanding, diminish resistance, and overcome the impediments between the criminal justice system and the drug treatment system. The following has been provided: technical assistance to both systems through project Connection; a criminal justice interface, and a strategy for drug abuse training of criminal justice personnel along with model curriculum for training probation officers.

Eligibility: Requests for assistance must pertain to drug abuse matters.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services; advisory services and counseling; dissemination of technical information; training.

Resources: FY 1981 Not available; FY 1982 \$400,000; FY 1983 Not available; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Cost sharing is encouraged.

Range/Average Assistance: Not applicable.

Publications: Best Strategy, a series of newsletters produced by project Connection; other special reports also available; contact NIDA Clearinghouse for more information (see entry no. 89).

Announcements: Newsletter serves to publicize NIDA's involvement in the criminal justice system.

Applications: Contact the criminal justice coordinator listed below.

Remarks: Since 1981, the role of the Federal Government in drug abuse prevention and treatment has been substantially curtailed, and is currently limited to research and technology transfer. Drug treatment and prevention funds have been consolidated into the Alcohol, Drug Abuse, and Mental Health Services Block Grant to be administered by the States, and the remaining research program does not offer much potential to researchers in the criminal justice system. The technology transfer efforts are more limited than in the past since inhouse staff, rather than contractors will provide the services.

Contacts: Carl Hampton, Criminal Justice Coordinator, (301) 443-6780.

Address: Division of Community Assistance, National Institute on Drug Abuse, Alcohol, Drug Abuse, and Mental Health Administration, DHHS, Room 903, 5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: Not applicable.

89.

Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
National Institute on Drug Abuse (NIDA)

Program Title: National Clearinghouse for Drug Abuse Information
CFDA No.: Not applicable.
Functional Area: Drug/Alcohol, Health Care Services, Research and Evaluation

Description: Central Federal source for the collection and dissemination of drug abuse information to the general public. Receives information in the form of publications on the drugs of abuse and other aspects of the drug abuse problem, such as treatment techniques; develops information resource materials; responds to inquiries; maintains a multimedia Resource Center and supports a nationwide Drug Abuse Communications Network of satellite information centers.

Objectives: To respond to inquiries from all segments of the population on the health consequences of drug abuse.

Past Assistance: Judges, attorneys, law enforcement personnel, prison staff, and inmates have been provided general and technical information such as the latest research findings on the abuse of drugs and their effects and new techniques used in treating drug abusers.

Eligibility: Available to the general public.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: Not available. Clearinghouse budget information cannot be separated from budget of Office of Communications and Public Affairs; level of operating funds has remained stable.

Match: Not applicable.

Fees/Costs: None

Range/Average Assistance: Not applicable.

Publications: Publications Listing - updated monthly; inventory of over 300 publications targeted for various audiences. Series and resources include prevention/education materials; prevention resources; posters; Report and Research Issue Series; Monograph Series; technical papers; Special Reports. Audiovisual materials are also available through the Clearinghouse Resource Center.

Announcements: To be placed on mailing list for publications and announcements of new publications in an area of interest which you specify, write to NCDAI, Dept. ML, Room 10A53 Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857.

Applications: For copies of publications, write to: NCDAI, P.O. Box 416, Kensington, MD 20895. For audiovisual materials, write to: NIDA Resource Center, Room 10A54 Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857.

Contacts: Leona Ferguson, Chief, (301) 443-6500; any staff member can supply information.

Address: NCDAI, P.O. Box 416, Kensington, MD 20895.

Regional Offices: Not applicable.

90.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
National Institute of Mental Health (NIMH)

Program Title: Center for Studies in Crime and Delinquency
CFDA No.: 13.242, 13.282
Functional Area: Health Care Services, Management and Administration,
Research and Evaluation

Description: Supports research projects and research training programs by grants to institutions, typically universities and not-for-profit firms, and, rarely, State government agency research units. Also contracts for preparation of user-oriented monographs about important law and mental health issues and other topics on which its research support is focused. Staff also provide limited technical assistance as time permits.

Objectives: The Center functions as the focal point within the National Institute of Mental Health for its research and research training activities in regard to the problems of (1) antisocial and delinquent behavior, (2) individual violence, (3) community treatment programs for youthful delinquent and antisocial behavior, and (4) law and mental health interactions.

Past Assistance: The following research programs have been funded: "Stress, Crowding and Blood Pressure in Prison," "Interfacing Local Jails With the Mental Health System," "Peer Influence in Juvenile Correctional Institutions," "Survey of Facilities and Programs for Mentally Disordered Offenders." Published research results are of use to correctional program officials. Monographs are prepared for a variety of criminal justice and related mental health policymaking audiences.

Eligibility: Public or nonprofit institutions (university, college, hospital, or community agency), units of State or local governments, and authorized units of the Federal Government.

Scope of Assistance: Federal Government to applicant.
Project grants; dissemination of technical information.

Resources: (Grants) Research - FY 1981 \$3,800,000; FY 1982 \$3,600,000; FY 1983 \$3,600,000; FY 1984 Not available ; Research training - FY 1981 \$300,000; FY 1982 \$300,000; FY 1983 \$200,000; FY 1984 Not available. Budget reductions have occurred and are expected to continue increasing the competition for available project grant resources.

Match: None.

Fees/Costs: Not applicable.

Range/Average Assistance: \$10,000 to \$500,000; \$150,000.

Publications: Contact Center for list of publications and program description.

Announcements: Research Support Program Announcement, periodically published and distributed. The Center sends upon request a one-page description of its programs and areas.

Applications: Prospective applicants are encouraged to contact Center staff to review their project ideas and plans before submitting formal applications.

Contacts: Saleem A. Shah, Ph.D., Chief, (301) 443-3728; Thomas L. Lalley (research), Deputy Chief, (301) 443-3728; Ecford Voit (training), (301) 443-3728.

Address: Center for Studies in Crime and Delinquency, National Institute of Mental Health, DHHS, 5600 Fishers Lane, Room 6C15, Rockville, MD 20857

Regional Offices: Not applicable.

91.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
National Institute of Mental Health (NIMH)

Program Title: National Center for the Prevention and Control of Rape (NCPCR)
CFDA No.: 13.242
Functional Area: Health Care Services, Management and Administration,
Research and Evaluation, Training and Staff Development,
Social Services

Description: Provides a focal point in the National Institute of Mental Health for research projects in the area of rape and sexual assault of children and adults. The Center disseminates its research findings on sexual assault as well as other information developed outside the Center. The findings of research into causes of offender behavior, treatment alternatives for offenders, problems involved in rehabilitation, as well as analysis of the prosecution of rape cases can have important implications for the correctional system.

Objectives: To support research that has direct relevance to the mental health of victims and/or offenders, their families or significant others, or to populations distinctively at high risk of sexual assault. The findings of these projects are available to researchers, service workers, administrators, policymakers, special high-risk populations, and the general public.

Past Assistance: Assistance given to police departments, personnel of correctional institutions, and incarcerated rapists in form of distribution of informational items and referral to appropriate professionals in field. Findings of research projects involving treatment of offenders and studies involving effectiveness of programs designed to prevent and reduce sexual assault could be of potential assistance to the correctional system. The Center also supports projects concerned with the legal processing of rape cases. Informational materials focusing on the offender are also disseminated.

Eligibility: Research grants - public or nonprofit institution, e.g., university, college, hospitals, community agency, units of State or local governments, authorized units of Federal Government. Technical information - available to anyone requesting it.

Scope of Assistance: Federal Government to applicant.
Project grants; dissemination of technical information.

Resources: FY 1981 \$1,800,000; FY 1982 \$1,500,000; FY 1983 \$2,000,000; FY 1984 \$2,100,000.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Funding level is appropriate for prescribed activities as reviewed by Initial Review Group.

Publications: Pamphlet How To Protect Yourself Against Sexual Assault, National Directory: Rape Prevention and Treatment Resources, newsletter TSA News (Treatment for Sexual Aggressives), and three final reports: Law Reform in the Prevention and Treatment of Rape (Caplan), The Evaluation and Treatment of Sexual Aggressives (Abel) and Institutionalized Rape Intervention (Meyer). Two other items are being prepared: a training manual for institutions and an Annotated Bibliography of Sex Offenders. Program Statement, Annual Report, Grants Awarded by the National Center for the Prevention and Control of Rape: Short Summaries.

Announcements: Research Program Announcement mailed out upon request.

Applications: Applicants must propose a clearly discernible research activity involving hypotheses generation, testing, or other bases for generalizability. The applicants must also articulate clear and direct relevance to the mental health of victims and/or offenders, their families or significant others, or to populations distinctively at high risk for sexual assault.

Remarks: Center probably of most direct use to correctional system through information dissemination.

Contacts: Mary Lystad, Ph.D, Chief, (301) 443-1910; Jean Garrison, Ph.D, Deputy Chief, (301) 443-1910.

Address: National Center for the Prevention and Control of Rape, National Institute of Mental Health, ADAMHA, DHHS, Parklawn Building, Room 6C12, 5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: Not applicable.

92.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)
National Institute of Mental Health

Program Title: National Clearinghouse for Mental Health Information (NCMHI)
CFDA No.: Not applicable.
Functional Area: Health Care Services, Management and Administration, Re-
search and Evaluation, Social Services

Description: Acquires, processes, stores, and retrieves information on men-
tal health and mental illness.

Objectives: To provide a central source of information about mental health
and mental illness.

Past Assistance: Correctional personnel have requested information; Clearing-
house contains information on crime and delinquency issues.

Eligibility: Searches are restricted to professionals.

Scope of
Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: FY 1981 \$1,500,000; FY 1982, FY 1983, FY 1984 Not available.
Reduction in search services expected.

Match: Not applicable.

Fees/Costs: Beginning in FY 1983, professionals will have to pay for
services.

Range/Average
Assistance: Not applicable.

Publications: Clearinghouse can produce computerized literature searches.

Announcements: Not applicable.

Applications: Write, call or visit the Clearinghouse offices.

Contacts: Joan G. Abell, Chief, Mental Health Information Services,
NCMHI, (301) 443-4517.

Address: National Clearinghouse for Mental Health Information, National
Institute of Mental Health, ADAMHA, DHHS, Parklawn Building,
5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: Not applicable.

93.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Disease Prevention and Health Promotion
Office of Health Information, Health Promotion, and Physical
Fitness and Sports Medicine.

Program Title: National Health Information Clearinghouse (NHIC)
CFDA No.: Not applicable.
Functional Area: Drug/Alcohol, Education, Health Care Services

Description: Identifies health and health-related information resources and
channels requests for information to these resources. Provides
one-stop service for answering health-related questions. De-
velops publications to provide information on topics of wide-
spread interest. Maintains an extensive data base which
includes information relevant to consumers and health profes-
sionals such as information on other Federal clearinghouses and
health programs, national health organizations, resources
available through State and local programs. A reference col-
lection of over 400 volumes supplements the data base informa-
tion. Medical advice and physician or treatment center recom-
mendations are not provided.

Objectives: To help consumers and health care providers utilize the nu-
merous health information resources available and locate the
health information they need.

Potential
Assistance: Health professionals could use the NHIC to locate pamphlets,
audiovisuals, or other resources for use in the correctional
setting.

Eligibility: General public; health professionals, (e.g., educators, nurses,
social workers). Documents in data base selected based on
relevancy and availability to such individuals.

Scope of
Assistance: Federal Government to applicant/inquirer.
Provision of specialized services; dissemination of technical
information.

Resources: FY 1981 \$700,000; FY 1982 \$700,000; FY 1983 \$700,000; FY 1984
Not available; the NHIC is expected to operate until September
30, 1984.

Match: Not applicable.

Fees/Costs: Cost of publications available through the Government Printing
Office varies; no charge for documents available through NHIC.

Range/Average
Assistance: Not applicable.

Publications: Wide range of documents available through NHIC Library, e.g., medical reference books, bibliographies, health directories, medical journals, newsletters, etc.; list of NHIC publications including resource guides, health risk appraisals and physical fitness organizations is available from NHIC.

Announcements: Fact sheets and brochures are distributed at conferences and meetings; consumer-oriented media is utilized.

Applications: Call or visit NHIC with inquiry and Information Services staff will provide information or have appropriate organization contact inquirer directly.

Contacts: Jory Barone, Associate Director, (703) 522-2590 or (800) 336-4797; or any of the Information Service staff.

Address: The National Health Information Clearinghouse, P.O. Box 1133, Washington, DC 20013-1133.

Regional Offices: Not applicable.

94.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Health Care Financing Administration (HCFA)
Bureau of Programs Operations

Program Title: Medical Assistance Program (Medicaid)
CFDA No.: 13.714
Functional Area: Health Care Services, Social Services

Description: Assists States in providing in- and out-patient hospital services for the needy; other laboratory and X-ray services; skilled nursing home services, home health services for persons over 21; family planning services; physicians' services; and early and periodic screening, diagnosis, and treatment for individuals under 21. For the medically needy, States are required to provide any seven of these services for which Federal financial participation is available.

Objectives: To provide financial assistance to States for payments of Medical Assistance on behalf of cash assistance recipients and, in certain States, on behalf of other medically needy, who, except for income and resources, would be eligible for cash assistance.

Potential Assistance: Could be of use to families of correctional clients or to correctional clients under supervision in the community.

Eligibility: Applicants - State and local welfare agencies must operate under an HHS approved (Medicaid) State Plan and comply with all Federal regulations governing aid and medical assistance to the needy. Beneficiaries - Needy persons who are over 65, blind, disabled, members of families with dependent children, and, in some States, persons under age 21; eligibility is determined by the State in accordance with Federal regulations.

Scope of Assistance: Federal Government to State to beneficiary. Formula grants.

Resources: (Grants) FY 1981 \$17,439,623,000; FY 1982 est. \$17,415,488,000; FY 1983 est. \$12,925,162,000; FY 1984 Not available.

Match: Federal share ranges from 50 percent to 78 percent.

Fees/Costs: Not applicable.

Range/Average Assistance: \$48,081,000 to \$3,560,578,000; \$327,041,577.

Publications: Not applicable.

Announcements: States are notified directly.

Applications: Individuals needing medical assistance apply directly to State

or local welfare agency. States should contact the Regional Administrator, HCFA for application forms.

Contacts: Tera Younger, Acting Director, Bureau of Program Operations, (301) 594-9000; Regional Medicaid Director, Medicaid Bureau, HCFA.

Address: Bureau of Program Operations, Health Care Financing Administration, Room 300, Meadows East Building, 6325 Security Blvd., Baltimore, MD 21207.

Regional Offices: Region I (CT, ME, MA, NH, RI, VT) John F. Kennedy Federal Building, Government Center, Boston, MA 02203, (617) 223-6830; Region II (NY, NJ, PR, VI) 26 Federal Plaza, Room 3838, New York, NY 10278, (212) 264-4483; Region III (DE, DC, MD, PA, VA, WV) Room 11460, 3535 Market Street, Philadelphia, PA 19104, (215) 596-6923, (Mail Address: P.O. Box 13716, Philadelphia, PA 19101); Region IV (AL, FL, GA, KY, MS, NC, SC, TN) 101 Marietta Tower Building, Suite 501, Atlanta, GA 30323, (404) 221-2471; Region V (IL, IN, MN, MI, OH, WI) 300 South Wacker Drive, 35th Floor, Chicago, IL 60606, (312) 353-7800; Region VI (AR, LA, NM, OK, TX) 1200 Main Tower Building, Dallas, TX 75202, (214) 767-3311; Region VII (IA, KS, MO, NE) 601 East 12th Street, Kansas City, MO 64106, (816) 374-2821; Region VIII (CO, MT, ND, SD, UT, WY) Federal Office Building, 1961 Stout Street, Denver, CO 80294, (303) 837-2831; Region IX (AZ, CA, HI, NV) Federal Office Building, 50 United Nations Plaza, Room 401, San Francisco, CA 94102, (415) 556-2246; Region X (AK, ID, OR, WA) Arcade Plaza Building, MS-817, 1321 Second Avenue, Seattle, WA 98101, (206) 442-0486.

95.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Health Research, Statistics, and Technology
National Center for Health Services Research (NCHSR)

Program Title: Extramural Research Division
CFDA No.: 13.224
Functional Area: Health Care Services

Description: Undertakes and supports research, demonstrations, and evaluations that address issues in the organization, delivery and financing of health care services; coordinates health services research within the Public Health Service; and disseminates the findings of health services research. The extramural and intramural research divisions of the NCHSR support research in areas such as health promotion and disease prevention, health care costs and expenditures, health manpower, and technology and computer science applications. Research findings and results are disseminated through the Publications and Information Branch.

Objectives: To test the assumptions on which current health policies and practices are based, to develop improved methods for monitoring the performance of the health care system, and to develop new options for the delivery of health services.

Potential Assistance: NCHSR could provide research results that might be of use to the administrators of correctional health care services. A possible source of funds for research into health care issues relevant to corrections, but only in very limited areas.

Eligibility: Any academic institution, agency of State or local government, nonprofit organization, or individual is eligible to receive a grant from NCHSR. Research grant applications are reviewed by non-Federal experts for scientific merit and grants are dependent on the availability of funds. Information and publications available to the interested public.

Scope of Assistance: Federal Government to applicant.
Project grants; dissemination of technical information.

Resources: FY 1981 \$23,177,000; FY 1982 \$15,845,000; FY 1983 Not Available; FY 1984 Not available.

Match: Not applicable

Fees/Costs: Not applicable

Range/Average Assistance: \$1,585 to \$546,500; \$75,000.

Publications: Reports are published in one of six publications series: Research Digests (an overview of research projects), Research

Summaries (executive summaries of projects), Policy Research Reports (findings that have major significance for current policy issues), Research Reports (complete research reports from significant programs), Research Management (programmatic aspects of NCHSR's research), Research Proceedings (extends the availability of new research). Many publications available in areas such as quality of care, health care and the disadvantaged, and health care costs and expenditures. Fact sheets available on different NCHSR programs. Contact Publications and Information Branch.

Announcements: Federal Register, Research findings announced through press releases, fact sheets, NCHSR Research Updates, and the newsletter, NCHSR Research Activities.

Applications: Submit grant application on prescribed forms to NCHSR Grants Review Branch. For information and publications, write or telephone the Publications and Information Branch.

Contacts: Dr. Donald Goldstone, Acting Director, NCHSR, (301) 436-6944; Dr. Norman Weissman, Director of Extramural Research Division, (301) 436-6946; Mr. Hoke Glover, Chief, Grants Review Branch, (301) 436-6920; Publications and Information Branch, (301) 436-8970.

Address: National Center for Health Services Research, 3700 East-West Highway, Hyattsville, MD 20782.

Regional Offices: Not applicable

96.

Sponsoring Agency: **HEALTH AND HUMAN SERVICES**
Health Services Administration
Bureau of Health Personnel Development and Services

Program Title: National Health Service Corps
CFDA No.: 13.258
Functional Area: Health Care Services

Description: Provides primary health care professionals to deliver health care to people who live in health manpower shortage areas (HMSA). Communities apply for designation as a health manpower shortage area and assignment of Corps personnel. Loans available to communities in conjunction with the assignment of National Health Service Corps professionals to help establish medical practices, acquire equipment, and renovate buildings.

Objectives: To improve the delivery of health care and services to residents of areas that have critical shortages of health personnel.

Past Assistance: Occasionally assisted in providing medical doctors and psychiatrists to prisons. Correctional facility must be located in a HMSA.

Eligibility: Public or nonprofit private health or health-related organization located in a health manpower shortage area.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: (Salaries and expenses) FY 1981 \$84,184,500; FY 1982 \$94,453,000; FY 1983 est. \$10,438,000; FY 1984 not available. (Loans) FY 1981 \$554,500; FY 1982 \$1,000,000; FY 1983 est. \$1,000,000; FY 1984 not available.

Match: No set requirements. The Secretary considers the willingness of the community to support the program and work with assignees. Assistance provided by applicant might include facilities supplies, equipment or forms of in-kind services.

Fees/Costs: Persons receiving services are charged to recover the value of the services provided.

Range/Average Assistance: (Loans) \$10,000 to \$50,000; \$10,000.

Publications: Not applicable

Announcements: Not applicable

Applications: Information, guidelines, and application forms may be obtained from the appropriate Regional Office. Assistance from the

Corps is available to those making application for health manpower.

Remarks: Providing medical personnel to correctional institutions was a special initiative in past funding cycles, but not at present. Government must be reimbursed for the services of the medical personnel, and there must be medical personnel willing to accept the assignment.

Contacts: Charlotte Walch, Regional Health Administrator, National Health Service Corps, (301) 443-5493; Regional Program Consultant of appropriate HHS Regional Office.

Address: National Health Service Corps, Health Services Administration, Parklawn Building, Room 6-34, 5600 Fishers Lane, Rockville, MD 20857.

Regional Offices: For listing of HHS regional offices, see entry no. 94.

97.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Health Resources Administration
Bureau of Health Professions

Program Title: Nurse Practitioner Training Program and Nurse Practitioner Traineeships

CFDA No.: 13.298

Functional Area: Employment/Work, Health Care Services,
Training and Staff Development

Description: Provides funds to plan, develop, operate, significantly expand, or maintain existing programs for training nurse practitioners. Applicants for traineeships must reside in a health manpower shortage area and enter a commitment to practice as a nurse practitioner in a primary care health manpower shortage area.

Objectives: To educate registered nurses who will be qualified to provide primary health care.

Past Assistance: Has provided nurse practitioners to correctional facilities.

Eligibility: State and local governments, public or nonprofit private schools of nursing, medicine, and public health, public or nonprofit private hospitals, and other public or nonprofit private entities.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$13,000,000; FY 1982 est. \$11,520,000; FY 1983 est. \$5,726,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Training Program: \$63,851 to \$396,754; Traineeships: (awards to institutions) \$3,725 to \$88,112; Students receive stipends up to \$5,040 plus tuition and other expenses.

Publications: Fact Sheets: Nurse Practitioner Training Grants and Contracts - Program Guide.

Announcements: Appropriate schools and institutions are notified of available funds.

Applications: For training program, application form sent by the Division of Nursing upon request for educational programs only. For traineeships, students must apply to participating institution.

Contacts: (Training Program) Denise Geolot, Chief, Nurse Practitioner Program, (301) 436-6670; (Traineeships) Mary F. Hill, Chief, Nursing Education Branch, (301) 436-6681; John R. Westcott, Chief, Grants Management Branch, (301) 436-6564.

Address: Division of Nursing, Bureau of Health Professions, Health Resources Administration, PHS, DHHS, Center Building, 3700 East-West Highway, Hyattsville, MD 20782.

Regional Offices: Not applicable.

98.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Health Resources Administration
Bureau of Health Professions

Program Title: Physician Assistant Training Program
CFDA No.: 13.886
Functional Area: Employment/Work, Health Care Services, Training and Staff Development

Description: Provides funds to enable public and private health or educational entities to meet the cost of projects to plan, develop, and operate or maintain programs for the training of physician's assistants.

Objectives: To assist programs which train physician assistants.

Past Assistance: Correctional clients have been trained under this program.

Eligibility: State and local government entity, or nonprofit private health or educational entity.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$8,019,000; FY 1982 est. \$8,480,000; FY 1983 est. \$4,405,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$45,360 to \$429,051; \$200,475.

Publications: Grants for Programs for the Training of Physician's Assistants, program brochure.

Announcements: Not applicable.

Applications: Obtain application kits from headquarters office and submit according to directions.

Remarks: Each State determines its own practice requirements and operates the Physician's Assistant Program; check requirements in individual States.

Contacts: Dr. Kenneth Moritsugu, Director, Division of Medicine, (301) 436-6418; John R. Westcott, Grants Management, (301) 436-6564.

Address: Division of Medicine, Bureau of Health Professions, Health Resources Administration, PHS, DHHS, Center Building, 3700 East-West Highway, Hyattsville, MD 20782.

Regional Offices: Contact appropriate Health and Human Services Regional Office (see entry no. 94) or Federal Information Center listed in appendix for location of Regional Health Administrator.

99.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Human Development Services
Administration for Children, Youth, and Families
Program Title: Child Abuse Prevention and Treatment
CFDA No.: 13.628
Functional Area: Social Services

Description: Funds discretionary activities and provides information services.

Objectives: To generate, analyze, and disseminate information related to the prevention, identification, and treatment of child abuse and neglect.

Past Assistance: Police departments have received funds.

Eligibility: Grants - State or local government or other institutions of higher learning, or other private nonprofit agencies or organizations engaged in activities related to the prevention, identification, or treatment of child abuse and neglect. Contracts - Public and private organizations.

Scope of Assistance: Federal Government to applicant; Federal Government to State. Formula grants; project grants.

Resources: Grants - FY 1981 \$22,643,000; FY 1982 est. \$16,199,000; FY 1983 est. \$4,620,000. Reductions are expected.

Match: Research grants - 5 percent of total direct costs on research grants.

Fees/Costs: Not applicable.

Range/Average Assistance: (Research and demonstration grant) \$50,000 to \$200,000; \$75,000.

Publications: Contact office for available publications.

Announcements: Federal Register.

Applications: Contact regional or national office for assistance in preparing application.

Contacts: James Harrell, Director, (202) 245-2856.

Address: National Center on Child Abuse and Neglect, Children's Bureau, P.O. Box 1182, Washington, DC 20013.

Regional Offices: For listing of Health and Human Services regional offices, see entry on page no. 94.

100.
Sponsoring Agency: DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Human Development Services
Administration for Children, Youth and Families (ACYF)

Program Title: Runaway and Homeless Youth Program
CFDA No.: 13.623
Functional Area: Management and Administration, Social Services

Description: Provides financial assistance to centers or coordinated networks for runaway and homeless youth as well as a National Communications System and technical assistance and training to grantees. About 33 percent of the youth served at the centers for runaway and homeless youth have had some contact with law enforcement or juvenile correctional agencies. Some have been adjudicated by the courts as status offenders and are wards of the juvenile and family courts.

Objectives: To provide support to local and State governments, nonprofit agencies, and coordinated networks of these agencies to develop or strengthen community-based facilities to deal with the immediate needs of runaway and homeless youth and their families in a manner which is outside of the law enforcement and juvenile justice system.

Past Assistance: Return runaway youth to correctional agencies or court personnel; refer runaway and homeless youth to local youth serving agencies; actively participate on Advisory Board for National Institute of Corrections.

Eligibility: State and local governments, localities, or nonprofit private agencies, or coordinated networks of such agencies. Centers must be outside law enforcement system, request grants under \$150,000, and have had experience in serving runaway and homeless youth and their families. Limits placed on the capacity of centers, accessibility to youth in need of services, and transportation lines.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: FY 1981 \$10,500,000; FY 1982 \$10,500,000; FY 1983 est. \$6,600,000; FY 1984 Not available. FY83 figure represents administration requests. Number of funded centers expected to decrease and funding levels expected to change due to mandatory fund allocation formula in law.

Match: Minimum of 10 percent cash or in-kind match required.

Fees/Costs: None.

Range/Average Assistance: \$25,000 to \$75,000; \$68,000.

Publications: The Legal Status of Adolescents; Runaway Youth: Government Response to a National Problem; Youth Alcohol Abuse; FY 1981 Annual Report to the Congress on to the Status and Accomplishments of the Runaway and Homeless Youth Programs; Status Offenders: Issues in Juvenile Justice.

Announcements: Federal Register; annual program announcements available from ACYF regional offices without charge.

Applications: Contact Regional OHDS grants management officers and respond to Regional Office information kit instructions.

Contacts: Robert A Radford, Director, Youth Development Bureau, (202) 755-0590; Caroline J. Croft, Director, Runaway and Homeless Youth Program, (202) 755-8208.

Address: Youth Development Bureau, Administration for Children, Youth and Families, Human Development Services, DHHS, 400 Sixth Street SW., Washington, DC 20201.

Regional Offices: Contact Caroline J. Croft at ACYF for location of Human Development Services Regional Offices, or contact appropriate Federal Information Center listed in appendix.

101.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Human Development Services
Administration on Developmental Disabilities

Program Title: Basic Support and Advocacy Grants
CFDA No.: 13.630
Functional Area: Education, Health Care Services, Offender Rights/Services,
Social Services

Description: Provides allotments under basic formula grants to be used for State or local planning and administration relating to services and facilities for persons with developmental disabilities, and for providing assistance to public or private nonprofit agencies for the delivery of services; funds for administrative costs may not exceed 5 percent of a State's allotment or \$50,000, whichever is less. Allotments for protection and advocacy of rights of persons with developmental disabilities may be used to assist States in effecting a system which will have authority to pursue legal and other remedies to assure protection of rights of the developmentally disabled.

Objectives: To assist States in the provision of comprehensive services to assure that developmentally disabled persons receive services necessary to enable them to achieve their maximum potential and to ensure the protection of their legal and human rights.

Potential Assistance: Current emphasis is on the mentally abnormal offender caught in the criminal justice system.

Eligibility: Applicants - Designated State agencies of the respective States, except that designated agencies receiving allotments for protection and advocacy of rights of the developmentally disabled must be independent of any agency that provides services to the developmentally disabled. Beneficiaries - Persons with developmental disabilities attributable to a mental and/or physical impairment manifested before age 22 that resulted in a substantial disability.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$49,454,000; FY 1982 est. \$49,133,000; FY 1983 est. \$31,977,000; FY 1984 Not available.

Match: The Federal share of activities supported under the State Plan may not exceed 75 percent except for activities in urban or rural poverty areas which may not exceed 90 percent of the total project cost. No fixed match is required for Protection and Advocacy allotments.

Fees/Costs: Not applicable.

Range/Average Assistance: \$30,000 to \$3,095,218; \$573,188.

Publications: Not applicable.

Announcements: States notified directly when annual allotment has been determined.

Applications: Contact the Administration on Developmental Disabilities at DHHS regional office for information and guidelines.

Contacts: Francis X. Lynch, Deputy Commissioner, Administration on Developmental Disabilities, (202) 472-7210; Roland Queene, Director, Program Development and Demonstration Division, (202) 245-1961; Commissioner, Administration on Developmental Disabilities, DHHS Regional Office.

Address: Administration on Developmental Disabilities, Office of Human Development Services, Office of Secretary, Department of Health and Human Services, Washington, DC 20201.

Regional Offices: Contact DHHS Regional Office (see entry no. 94) or appropriate Federal Information Center listed in appendix.

102.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of Human Development Services
Office of Program Coordination and Review

Program Title: Title XX - Block Grants to States for Social Services
CFDA No.: 13.667
Functional Area: Alcohol/Drug, Social Services

Description: Provides funds for the operation of social service programs to enable eligible individuals to prevent, reduce, or eliminate dependency; to achieve or maintain self-sufficiency, to prevent neglect, abuse, or exploitation of children and adults, to prevent or reduce inappropriate institutional care, to secure admission or referral for institutional care when other forms of care are not appropriate.

Objectives: To consolidate into a single grant Federal assistance to States for social services so as to enable each State to furnish a variety of social services best suited to the needs of the individuals residing in the State in the most efficient and effective method possible. Funds may not be used for social services (except services to an alcoholic or drug-dependent individual or rehabilitation services) provided by employees of any hospital, skilled nursing facility, intermediate care facility or prison, or to any individual living in such institution.

Potential Assistance: Potential value to the correctional system would vary from State to State according to the needs and priorities of a particular State.

Eligibility: Applicants - States. Beneficiaries - Each State determines the services that will be provided and the individuals that will be eligible for services.

Scope of Assistance: Federal Government to State.
Formula grants.

Resources: (Grants) FY 1981 \$0; FY 1982 est. \$2,400,000,000; FY 1983 est. \$1,974,126,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$82,759 to \$249,402,791; \$43,636,363.

Publications: Not applicable.

Announcements: Federal Register.

Applications: States must submit to Federal Government and make available for comment within the State a report of intended uses of funds.

Contacts: Michio Suzuki, Deputy Director, Office of Program Coordination and Review, (202) 245-7027.

Address: Office of Program Coordination and Review, Office of Human Development Services, 300 C Street SW., Washington, DC 20201.

Regional Offices: For list of Health and Human Service Regional Offices, see entry on page no. 94.

103.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
National Institutes of Health (NIH)
National Library of Medicine
Program Title: Medical Library Assistance
CFDA No.: 13.879
Functional Area: Health Care Services

Description: Provides grants to establish a medical library or to expand or improve present medical libraries with inadequate resources. A grant may be given to an institution on behalf of its library or to an institution on behalf of a group of libraries under a formal consortium arrangement. Resource Improvement Grant funds may be used for acquisition of books and journals and development of the consortium. A Resource Project Grant may be made for service or technical improvements. Resource Project funds may be used for personnel, audiovisual hardware and software, and other project expenses, but may not support audiovisual production, construction, binding, indirect costs, depreciation, or foreign travel.

Objectives: To improve health information services by providing funds to strengthen library resources.

Potential Assistance: Could assist a State department of corrections in establishing or improving a medical library for correctional health care personnel.

Eligibility: Any public or private nonprofit institution which maintains or plans to establish a collection or provide services to clientele in the health professions.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: FY 1981 \$6,831,000; FY 1982 est. \$5,000,000; FY 1983 est. \$5,000,000; FY 1984 Not available. These figures include resources for other types of grants not applicable to corrections system.

Match: For Resource Improvement Grants, the institution must match on a 4:1 basis (\$4 grant funds to \$1 institution funds). Such matching funds must derive from non-Federal sources.

Fees/Costs: Not applicable.

Range/Average Assistance: \$4,000 to \$200,000; \$55,000.

Publications: National Library of Medicine Grant Program, no charge.

Announcements: Federal Register.

Applications: Contact Division of Research Grants, NIH, Bethesda, MD 20205.

Remarks: This program provides funds for six types of grants administered by the Extramural Programs Division; only Resource Project Grants and Resource Improvement Grants have been addressed in this entry as being potentially relevant to the correctional system.

Contacts: Dr. Roger Dahlen, Extramural Programs Division, (302) 496-4221.

Address: Extramural Programs Division, National Library of Medicine, Bethesda, MD 20209.

Regional Offices: Not applicable.

104.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Public Health Service

Program Title: President's Council on Physical Fitness and Sports
CFDA No.: 13.289
Functional Area: Personnel, Recreation/Arts

Description: Provides public information, professional consultation, and technical assistance in the design, development, and implementation of physical fitness programs and programs designed to expand exercise and sports participation opportunities to school systems, government agencies, employee organizations, industrial organizations, recreation and park departments, and others who wish to introduce or to improve physical fitness programs. The limitations are fundamentally those imposed by the comparatively small size of the professional staff of the Council; in addition, the Council does not render this service to organizations for whom physical fitness is a commercial interest.

Objectives: To promote a national program of physical fitness for Americans of all ages by encouraging the development, implementation, and improvement of physical fitness programs at all levels of responsibility.

Past Assistance: Have provided brochures containing fitness information. Special brochures have been developed for police and firemen at their request; could possibly do the same for corrections.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services; advisory services and counseling; dissemination of technical information; training.

Resources: (Salaries and expenses) FY 1981 \$814,000; FY 1982 est. \$960,000; FY 1983 est. \$1,100,000; FY 1984 Not available. Program was recently expanded.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Facts Flyer; Youth Physical Fitness; An Introduction to Physical Fitness; and many other publications on youth, adult and senior citizens' physical fitness activities, available from the Council and/or the Government Printing Office.

Announcements: News media, Governors' Council newsletter, State Departments of Education.

Applications: Write or call the Council with request.

Contacts: Glenn Swengros, Director, Federal-State Relations, (202) 272-3427.

Address: President's Council on Physical Fitness and Sports, Washington, DC 20001.

Regional Offices: Not applicable.

105.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Secretary
Office of Facilities Engineering

Program Title: Surplus Property Utilization
CFDA No.: 13.676
Functional Area: Facility Management and Design, Health Care Services

Description: Provides real property including land with or without buildings and other improvements, or buildings only, for eligible health purposes, including research. Conveyances are made by deed without warranty. Grants discount of up to 100 percent based on the proposed use. This discount is earned by approved use over a prescribed period of 30 years for land, which is deeded, and a lesser time for leased facilities and improvements which are sold without land. Property must be used for the purpose for which conveyed, and may not be sold, leased, mortgaged or encumbered without consent of the Department.

Objectives: To convey or lease all available surplus Federal real properties which are needed and usable by eligible organizations and institutions to carry out health programs.

Potential Assistance: Health portions of correctional institutions may be eligible to receive surplus Federal real property under the provisions of the Federal Property and Administrative Services Act.

Eligibility: States and their political subdivisions and instrumentalities, tax-supported public health institutions or those exempt from taxation.

Scope of Assistance: Federal Government to applicant; Federal Government to State. Sale, exchange, or donation of property and goods.

Resources: (Salaries and expenses): FY 1981 \$383,000; FY 1982 est. \$403,000; FY 1983 est. \$424,000; FY 1984 Not available. Reduction expected in the amount of property available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: How To Acquire Surplus Real Property for Health Purposes, pamphlet.

Announcements: HHS regional offices notify all known potentially interested health institutions, and State and local officials when real property is available.

Applications: Contact appropriate HHS regional office.

Contacts: C.A. Patterson, Director, Office of Real Property, (202) 245-1926; Glynn Corry or Lois Sparklin, (202) 245-1927; Chief, Real Estate Planning and Management Branch, Regional Office of Facilities/Engineering located in appropriate HHS regional office.

Address: Office of Real Property, Office of Facilities Engineering, Office of Secretary, Department of Health and Human Services, Washington, DC 20201.

Regional Offices: For list of DHHS regional offices, see entry no. 94.

106.

Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Secretary
Office of Planning and Evaluation

Program Title: Project SHARE
CFDA No.: Not applicable.
Functional Area: Drug/Alcohol, Health Care Services, Social Services

Description: Provides a variety of information on experiences in planning, management, and delivery of human services by acquiring, announcing, and making available relevant documents. Makes available information on projects funded by Health and Human Services, as well as efforts by States and localities, to those who should be aware of successful efforts to improve the quality of human services delivery systems. Collection includes information on comprehensive planning, administration of service delivery, management technology, educational programs relevant to human services, government roles and functions. Provides reference and referral services, and document retrieval and dissemination.

Objectives: To implement a key element of the effort of the Department of Health and Human Service's efforts to assist State and local governments by providing information to improve their capacity for planning, management, and delivery of human services.

Potential Assistance: Potentially useful to all administrators, managers, personnel involved in the delivery of social services to correctional clients, e.g., vocational rehabilitation, services for the disabled, mental health service delivery, drug abuse treatment programs, and clinical services available in the community.

Eligibility: State and local government officials, human service planners and administrators, and other interested individuals or organizations.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services; dissemination of technical information.

Resources: FY 1981 Not Available; FY 1982 \$629,647; FY 1983 \$737,177; FY 1984 Not Available.

Match: Not Applicable.

Fees/Costs: Fees for services vary; charges also for document handling and reproduction.

Range/Average Assistance: Not applicable.

Publications: PROJECT SHARE: A National Clearinghouse for Improving the Management of Human Services, program pamphlet; Journal of Human Services, quarterly journal announcing documents and ordering information; PROJECT SHARE Monographs; SHARING, bimonthly newsletter with information on programs and documents; annotated bibliographies; reference and referral services; access to over 5,000 documents.

Announcements: Journal of Human Services and Sharing provide information on available programs and services.

Applications: Contact Acquisitions or Reference Division for information.

Contacts: Eileen Wolff, Project Officer, Office of Planning and Evaluation, HHS, (202) 245-6172; Reference Specialist, PROJECT SHARE, (301) 251-5170.

Address: PROJECT SHARE, P.O. Box 2309, Rockville, MD 20852.

Regional Offices: Not applicable.

Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Social Security Administration
Division of Entitlement

Program Title: Social Security - Survivors Insurance
CFDA No.: 13.805
Functional Area: Offender Rights/Services, Personnel, Social Services

Description: Provides monthly cash benefits to eligible dependents of deceased workers. There are no restrictions on the use of benefits.

Objectives: To replace part of the earnings lost to dependents because of worker's death.

Past Assistance: Payments have been made to correctional clients, personnel, and their families.

Eligibility: Benefits are payable only if the deceased was insured for survivors' insurance protection. Eligible survivors are widow or widower, surviving divorced spouse age 60 or over who was married to the deceased worker for at least 10 years, widow or widower age 50-59 and disabled; under age 60 widow, widower, or surviving divorced spouse who has in his/her care a child under age 16 or over age 16 and disabled, and entitled to benefits on the deceased worker's Social Security record; unmarried children under age 18 (19 if in secondary school) or over age 18 and disabled; and dependent parents age 62 and over. Students benefits are not payable if the student is confined to a correctional facility because of a felony committed after October 19, 1980.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use.

Resources: (Benefit Outlays) FY 1981 \$29,899,000,000; FY 1982 est. \$32,587,000,000; FY 1983 est. \$35,053,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Monthly cash benefits up to \$682.80; maximum of \$2,390.10 for a family.

Publications: Your Social Security and other publications available free from Social Security Office.

Announcements: Regulations, public information, news media.

Applications: Telephone, write, or visit local Social Security Office. Written application required to establish right to benefits.

Contacts: Ray Bonin, Director, Division of Entitlement, (301) 594-2554; local Social Security Office.

Address: Office of Public Inquiries, Room 4100, Annex, Social Security Administration, Baltimore, MD 21235.

Regional Offices: • Contact appropriate Federal Information Center listed in appendix for list of local Social Security offices, or consult local telephone directory under Social Security Administration or U.S. Government.

108.

Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Social Security Administration
Office of Family Assistance (OFA)

Program Title: Aid to Families with Dependent Children (AFDC)

CFDA No.: 13.808

Functional Area: Social Services

Description: Administers and funds a cash assistance program for children under age 18 living in their own homes or in the homes of relatives who are in financial need because of the death, absence from home, or incapacity of one of the parents. The other parent or caretaker relative may also get payments. Payments cover costs for food shelter, clothing, and other items of daily living. The Federal Government shares the costs for cash payments and administration of the program in each of the 50 States, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Each State initiates and administers its own AFDC program, but to receive Federal funds, a State must have a State Plan approved by the Department of Health and Human Services in effect in all of its jurisdictions and consistent with Federal requirements. The State must also provide the required matching funds.

Objectives: To develop national policy and general standards for the Administration of AFDC which is a grant-in-aid program; and to assure the proper implementation through monitoring and evaluation. To provide technical assistance and guidance to State agencies directed towards facilitating the implementation of program requirements and improving the management of the program.

Potential Assistance: Offenders or members of the family who are in financial need may be eligible to receive AFDC. They should be referred to the State or local public welfare agency.

Eligibility: As long as basic Federal requirements in relation to age, deprivation, relationship, employability of parent or caretaker relative, income and resources are met, States decide who will get AFDC payments and what the payments will be.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: FY 1981 \$7,735,114,000; FY 1982 \$7,633,203,000; FY 1983 \$5,418,867,000; FY 1984 Not available. Expect changes that will reduce programmatic expenditures.

Match: State funds are matched on a percentage basis which varies between States and program.

Fees/Costs: Not applicable.

Range/Average \$2,012,000 to \$1,526,534,000; \$100,349,389.

Publications: Aid to Families With Dependent children (SSA78-10030) available free of charge.

Announcements: States publicize availability of assistance.

Applications: Eligible individuals should apply directly to the State and local welfare agency. States work through the Regional Social Security Administration Offices.

Contacts: George Putnam, Director, Office of Intergovernmental Affairs, (202) 245-2697.

Address: Office of Intergovernmental Affairs, Office of Family Assistance, Social Security Administration, DHHS, Room B404, Transpoint Building, 2100 Second Street SW., Washington, DC 20201.

Regional Offices: Consult telephone directory for local social security office or contact appropriate Federal Information Center listed in appendix.

109.

Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Social Security Administration
Office of Operational Policies and Procedures

Program Title: Disability Insurance
CFDA No.: 13.802
Functional Area: Offender Rights/Services, Personnel, Social Services

Description: Pays monthly cash benefits to eligible disabled persons and to eligible auxiliary beneficiaries through the period of disability after a 5-month waiting period. Costs of vocational rehabilitation also are paid for certain beneficiaries.

Objectives: To replace part of the earnings lost because of physical or mental impairment severe enough to prevent a person from working.

Past Assistance: Benefits paid to correctional clients and their families, as well as to correctional personnel. Disability benefits not payable to a person confined in a correctional institution on a felony conviction unless satisfactorily participating in rehabilitation program approved by a court of law and which is expected to result in ability to engage in gainful activity upon release.

Eligibility: Disabled workers under age 65 if they have worked for a sufficient period of time under social security to be insured. The insured status requirements depend upon the age of the applicants and the date they became disabled. Dependents of disabled workers also are eligible for benefits.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use; insurance.

Resources: (Benefit outlays) FY 1981 16,853,311,000; FY 1982 \$17,662,000,000; FY 1983 \$18,201,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Monthly cash benefits range from a minimum of \$135.70 for a disabled worker to a maximum of \$1,074.20 for a family.

Publications: If You Become Disabled, SSI-29, and other brochures available from any Social Security Office without charge.

Announcements: Regulations, public information, news media.

Applications: Telephone or visit local Social Security Office.

Contacts: Hugh Meade, Division Director, Office of Disability Programs, (301) 594-2554; local Social Security Office personnel.

Address: Social Security Administration, 6401 Security Boulevard, Room 3-E-26, Operations Building, Baltimore, MD 21235.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix for list of Social Security Regional Commissioners, or consult local telephone directory under Social Security Administration or U.S. Government.

110.
Sponsoring Agency: U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Social Security Administration
Office of Operational Policy and Procedures, OIP

Program Title: Retirement Insurance Program
CFDA No.: 13.803, (13.807)
Functional Area: Personnel, Social Services

Description: Provides monthly cash benefits to eligible retired workers and their eligible dependents. There are no restrictions on use of benefits by a beneficiary. (Supplemental security income available to persons aged 65 and over and to persons blind or disabled whose income and resources are below specified levels.)

Objectives: To provide guidelines and instructions to the field for filing and developing evidence to establish eligibility for monthly benefits to retired workers and their eligible dependents.

Past Assistance: Provided technical information about Social Security Programs on an "as needed" basis. Assisted in filing applications, developing evidence, and distributing materials to inmates.

Eligibility: Retired workers age 62 and over who have worked the required number of years under Social Security are eligible for monthly benefits. If an eligible worker applies before age 65, the individual will receive permanently reduced benefits. Also, certain dependents can receive benefits. (Supplemental income available to those who are 65 or who are blind or disabled.)

Scope of Assistance: Federal Government to applicant.
Direct payments for unrestricted use; insurance.

Resources: (Benefit outlays) FY 1981 \$89,032,000,000; FY 1982 est. \$102,107,000,000; FY 1983 est. \$113,988,000,000; FY 1984 Not Available. (Benefit outlays for supplemental security income FY 83 est. \$7,985,000,000.)

Match: Not applicable

Fees/Costs: None.

Range/Average Assistance: Monthly cash benefits - \$108.60 for retired workers age 62 to \$679.30 for retired workers age 65; \$203.60 to \$1,188.10 for maximum family benefits.

Publications: Numerous publications describing Social Security programs in general as well as specifically, e.g., Your Social Security, Thinking About Retiring.

Announcements: Regulations, public information materials, and news media.

Applications: Contact a Social Security field office by phone or letter. The general public may call at the office in person.

Remarks: Supplemental Security Income Program (CFDA 13.807) is a separate program, however it overlaps in the scope of assistance available and somewhat in the potential beneficiaries.

Contacts: Raymond Bonin, Division Director, Office of Insurance Programs, (301) 594-254; Al Williamson, Division Director, Office of Assistance Programs (Supplemental Security Income), (301) 594-5826; local Social Security Office personnel.

Address: Social Security Administration, 6401 Security Boulevard, Room 3-E-26, Operations Building, Baltimore, MD 21235.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix for list of Social Security Regional Commissioners, or consult local telephone directory under Social Security Administration or U.S. Government.

111.
Sponsoring Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Planning and Development
Entitlement Cities Division

Program Title: Community Development Block Grants (CDBG) - Entitlement Grants
CFDA No.: 14.218
Functional Area: Facility Management and Design, Social Services

Description: Funds activities directed toward neighborhood revitalization, economic development, and provision of improved community facilities and services. Specific activities that can be carried out with CDBG funds include acquisition of real property, relocation and demolition, rehabilitation of residential and non-residential structures, and provision of public facilities and improvements, such as water and sewer facilities, streets, and neighborhood centers. In addition, grantees may obligate up to 10 percent of their annual services. Units of local government may contract with other local agencies or nonprofit organizations to carry out part or all of their programs. Generally, communities are restricted from constructing or rehabilitating public facilities for the general conduct of government, such as courthouses, jails and detention centers, and from underwriting the cost of constructing new housing, or of making housing allowance or other income-maintenance type payments. Cities have the discretion to design programs which conform to the statutory standards and program regulations. All projects or activities must either benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet other community development needs having a particular urgency.

Objectives: To provide annual grants on a formula basis to entitled cities and counties; to develop viable urban communities by providing decent housing and suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

Potential Assistance: Local governments could decide to use their CDBG funds to rehabilitate halfway houses or provide public services (e.g., training, education) to correctional clients. Grantees may not obligate over 10 percent of their annual grant for public service activities.

Eligibility: Designated central cities of Metropolitan Statistical Areas, other cities in MSA's with population of at least 50,000, and qualified urban counties with populations of at least 200,000 (excluding the population in entitled cities) are entitled to receive annual grants determined by a statutory formula.

Scope of Assistance: Federal Government to applicant.
Formula grants (block).

Resources: FY 1981 \$2,667,000,000; FY 1982 \$2,380,000,000; FY 1983 \$2,380,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not available; determined by formula.

Publications: Fact Sheet: Entitlement Grants-Community Development Block Grant Program.

Announcements: States are notified directly of available funds.

Applications: There is no longer a formal application required to receive a CDBG Entitlement grant. Recipients must, however, follow certain citizen participation requirements before receiving funds. The process includes the provision of information to citizens, holding one or more public hearings, and publishing a proposed statement of community development objectives and projected use of funds. The final statement is then prepared and submitted to HUD, along with required certifications, in order to receive the grant.

Contacts: Jim Broughman, Director, Entitlement Cities Division, (202) 755-9267; CDBG administering office of the individual grantees (units of general local government).

Address: Entitlement Cities Division, Office of Block Grant Assistance, Community Planning and Development, 541 Seventh Street SW., Washington, DC 20410.

Regional Offices: Following are HUD Regional Offices - Region I (CT, ME, MA, NH, RI, VT) 800 J.F. Kennedy Federal Building, Boston, MA 02203 (617) 223-4066; Region II (NY, NJ, PR, VI) 26 Federal Plaza, New York, NY 10278 (212) 264-8068; Region III (DE, DC, MD, PA, VA, WV) Curtis Building, 625 Walnut Street, Philadelphia, PA 19106 (215) 597-2560; Region V (IL, IN, MN, MI, OH, WI) 300 South Wacker Drive, Chicago, IL 60606; Region VI (AR, LA, NM, OK, TX) 221 West Lancaster Avenue, P.O. Box 2905, Fort Worth, TX 76113 (817) 870-5431; Region VII (IA, KS, MO, NE) Professional Building, 1103 Grand Avenue, Kansas City, MO 64106 (816) 374-2651; Region VIII (CO, MT, ND, SD, UT, WY) 2500 Executive Tower, 1405 Curtis Street, Denver, CO 80202 (303) 837-4513; Region IX (AZ, CA, HI, NV) 450 Golden Gate Avenue, P.O. Box 36003, San Francisco, CA 94102 (415) 556-4752; Region X (AL, ID, OR, WA) Arcade Plaza Building, 1321 Second Avenue, Seattle, WA 98101 (201) 442-5414.

112.
Sponsoring Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Planning and Development
States and Small Cities Division

Program Title: Community Development Block Grant (CDBG) - Small Cities
Program
CFDA No.: 14.219
Functional Area: Facility Management and Design, Management and Administra-
tion, Social Services

Description: Provides competitive grants to units of general local government not entitled to annual grants and not in States which have chosen to administer nonentitlement funds. Provides funds for activities which have direct impact on applicant's need and either benefit low and moderate income persons, aid in the prevention or elimination of slums or blight, or meet other community development needs having a particular urgency. Eligible activities include acquisition of public property for public purposes; improvement of streets, water and sewer facilities, neighborhood centers, recreation facilities, and many other public works; rehabilitation of public and private buildings; assistance to nonprofit entities for community development activities. Funds cannot be used for the improvement of public facilities for the general conduct of government (e.g., jails, detention centers).

Objectives: To develop viable urban communities, by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

Potential Assistance: Funds could be used to rehabilitate community treatment facilities or provide public services to correctional clients. Grants are made to units of general local government which are given wide discretion to use the funds for community development.

Eligibility: Units of general local government not eligible for annual entitlement funds and not in a nonentitlement State which has chosen to administer their own CDBG funds. (37 States are administering these funds in 1982)

Scope of Assistance: Federal Government to applicant (local government).
Project grants.

Resources: FY 1981 \$925,582,000; FY 1982 \$1,019,850,000*; FY 1983 \$1,019,850,000; FY 1984 \$1,019,850,000.
*Year in which States could first choose to administer funds; total funds for nonentitlement areas in FY 1982/83/84 = \$1,019,850,000. Funds available to small cities depend on number of States administering nonentitlement funds. As more States begin to administer nonentitlement funds, the Small

Cities Program will be reduced.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: \$1,000 to \$1,000,000; \$500,000.

Publications: Community Development Block Grant; Small Cities Program, program summary. Regulations are not final yet.

Announcements: Federal Register.

Applications: Submission of application to HUD area office. Before application, area offices disseminate information. Potential applicants should contact area office.

Contacts: James Forsberg, Director, States and Small Cities Division, (202) 755-6322; Richard Kennedy, Assistant Director, (202) 755-6322; Ann Doody Weidl, Assistant Director, (202) 755-6322.

Address: States and Small Cities Division, Office of Block Grant Assistance, Community Planning and Development, Room 7282, 451 Seventh Street SW., Washington, DC 20410.

Regional Offices: For listing of HUD regional offices, see entry no. 111.

113.
Sponsoring Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Planning and Development
States and Small Cities Division

Program Title: Community Development Block Grants (CDBG) - States' Program
CFDA No.: 14.228
Functional Area: Facility Management and Design, Management and Administration, Social Services

Description: Provides grants to States which choose to administer nonentitlement Community Development Block grant funds, and in those States, replaces HUD's Small Cities Program. Administering the funds means, among other things, that the State will choose the State's own community development objectives, decide how to distribute funds among its communities in nonentitlement areas, and ensure that recipient communities comply with applicable laws. Funded activities must benefit low and moderate income persons; aid in the prevention or elimination of slums or blight; or meet other community development needs having a particular urgency. Eligible activities include acquisition of public property for public purposes; improvement of streets, water and sewer facilities, neighborhood centers, recreation facilities, and many other public works; rehabilitation of public and private buildings; assistance to nonprofit entities for community development activities.

Objectives: To develop viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

Potential Assistance: Funds could be used to rehabilitate community treatment facilities or provide public services to correctional clients. Grants are made to units of general local government which are given wide discretion to use the funds for community development.

Eligibility: Applicants - State governments; States must distribute the funds to units of general local government in nonentitlement areas. Beneficiaries - Units of general local government in nonentitlement areas.

Scope of Assistance: Federal Government to State.
Formula grants.

Resources: (Grants) FY 1981 \$0; FY 1982 \$0; FY 1983 est. \$1,019,850,000*; FY 1984 Not available. *Minus amounts distributed in States which do not elect to administer nonentitlement funds.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Amount determined by formula.

Publications: Community Development Block Grant: States Program.

Announcements: Federal Register.

Applications: States submit a Notice of Election, Final Statement and Certifications to HUD. The Final Statement must contain the State's community development objectives and the methods by which the State will distribute funds.

Contacts: James Forsberg, Director, States and Small Cities Division, (202) 755-6322.

Address: States and Small Cities Division, Office of Block Grant Assistance, Community Planning and Development, Department of Housing and Urban Development, Room 7282, 451 Seventh Street SW., Washington, DC 20410.

Regional Offices: For listing of HUD regional offices, see entry no. 111.

114.
Sponsoring Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Office of Policy Development and Research

Program Title: HUD USER
CFDA No.: Not Applicable
Functional Area: Facility Management and Design, Social Services

Description: Provides a computer-based information service designed to make the results of HUD-sponsored research easily and rapidly accessible. Data base contains information on building technology, community development, energy conservation and utilization, housing assistance programs, services to the elderly and handicapped, and neighborhood rehabilitation and conservation. Provides documents, referrals and customized annotated bibliographic literature searches.

Objectives: To disseminate research findings and publications of the Office of Policy Development and Research.

Potential Assistance: Potentially useful to social service personnel concerned with housing assistance for correctional clients and/or their families; also of use to administrators or planners of community treatment programs or halfway houses.

Eligibility: Architects, urban planners, builders, community developers, local, State, and Federal Government personnel, and others interested in urban and housing research.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services, dissemination of technical information.

Resources: FY 1981 Not available; FY 1982 \$530,000; FY 1983-1984 \$1,158,148; FY84 funds reflect combined FY83 and FY84 funds.

Match: Not applicable.

Fees/Costs: Fees for service vary, also charges for document handling and reproduction; limited free copies available, additional copies available through the Government Printing Office and the National Technical Information Service at cost.

Range/Average Assistance: Not applicable.

Publications: Compendium of Research Reports, semiannual abstract summaries; Recent Research Results, update on new research, published as documents become available; topical bibliographies; brochures; access to over 3,000 research projects.

Announcements: Recent Research Results announce available documents.

Applications: Contact reference specialist at HUD USER.

Contacts: Reference specialist, HUD USER, (301) 251-5154.

Address: HUD USER, P.O. Box 280, Germantown, MD 20767.

Regional Offices: Not applicable.

115.
Sponsoring Agency: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Office of Public Housing and Indian Programs

Program Title: Section 8 Housing Assistance Payment Program
CFDA No.: 14.156
Functional Area: Social Services

Description: Provides rental assistance to lower income families by making housing assistance payments to participating private owners and Public Housing Agencies to make up the difference between the maximum approved rent due to the owner for the dwelling unit which is reasonable in relation to comparable market units and the occupant family's required contribution towards rent. Assisted families are required to contribute at least 30 percent of their adjusted family income toward rent.

Objectives: To aid lower income families in obtaining decent, safe, and sanitary housing in private accommodations and to promote economically mixed existing, newly constructed, and substantially or moderately rehabilitated housing.

Potential Assistance: Correctional clients living in the community or their families could receive rental assistance.

Eligibility: Applicants - Any private owner, cooperative, or authorized public housing agency. Beneficiaries - Very low-income families and lower income families. A very low-income or lower income single person who is elderly, disabled or handicapped, displaced, or the remaining member of an eligible tenant family.

Scope of Assistance: Federal Government to applicant to beneficiary.
Direct payments for specified use.

Resources: FY 1981 \$4,612,706,000; FY 1982 est. \$5,834,000,000; FY 1983 est. \$6,581,000,000; FY 1984 Not available. Reduction in funding is expected.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not available.

Publications: Fact Sheet: The Section 8 Moderate Rehabilitation Program; 8 Facts about Section 8.

Announcements: Funds are allocated to HUD Field Offices, which in turn, invite Public Housing Agencies or owners to apply for programs.

Applications: Interested individuals and building owners should contact local Public Housing Agency.

Contacts: Assistant Secretary for Housing, (202) 755-6600.

Address: Office of Public Housing and Indian Programs, Department of Housing and Urban Development, 451 Seventh Street SW., Washington, DC 20410.

Regional Offices: See entry no. 111 for list of regional offices.

116.
Sponsoring Agency: U.S. DEPARTMENT OF THE INTERIOR
Bureau of Indian Affairs (BIA)
Division of Financial Assistance

Program Title: Indian Loans - Economic Development
CFDA No.: 15.124
Functional Area: Facility Management and Design, Social Services

Description: Provides loans which may be used for business, industry, agriculture, rehabilitation, housing, education, and for relending by tribes and Indian organizations to members of such organizations. Funds must be unavailable from other sources on reasonable terms and conditions. Funds may not be used for speculation. Except for educational purposes, Bureau financial assistance must be used on or near a Federal Indian Reservation.

Objectives: To provide assistance to Indians, Alaska Natives, tribes, and Indian organizations to obtain financing from private and governmental sources which serve other citizens. When otherwise unavailable, financial assistance through the Bureau is provided eligible applicants for any purpose that will promote the economic development of a Federal Indian Reservation.

Potential Assistance: Funds possibly could be used for treatment centers on or near reservations.

Eligibility: Indians, Alaska Natives, tribes, and Indian organizations. Individual applicants must be a member of a federally recognized tribe and not members of an Indian organization which conducts its own credit program. Organizational applicants must have a form of organization satisfactory to the Commissioner of Indian Affairs.

Scope of Assistance: Federal Government to applicant.
Direct loans; guaranteed insured loans; provision of specialized services.

Resources: (Direct loans) FY 1981 \$10,380,734; FY 1982 est. \$14,000,000; FY 1983 est. \$19,500,000; FY 1984 Not available; (New loans guaranteed) FY 1981 \$1,000,000; FY 1982 est. \$30,700,000; FY 1983 est. \$15,800,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: The percentage of guaranty or insurance is limited to 90 percent of unpaid principal and interest.

Range/Average Assistance: \$1,000 to \$1,000,000; \$100,000.

Publications: Not applicable.

Announcements: Not applicable.

Applications: Initiated at the local, usually agency level.

Contacts: Reginald Arnold, Chief, Financial Assistance Division, (202) 343-5324.

Address: Division of Financial Assistance, Bureau of Indian Affairs, Eighteenth and C Streets NW., Room 343, Washington, DC 20245.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for location of BIA area offices and field agencies.

117.
Sponsoring Agency: U.S. DEPARTMENT OF THE INTERIOR
Bureau of Indian Affairs (BIA)
Office of Indian Education Programs

Program Title: Higher Education Grant Program
CFDA No.: 15.114
Functional Area: Education

Description: Provides grants to eligible Indian students pursuing regular accredited college courses necessary to obtain a college degree. The BIA grant award combined with the financial aid package of other assistance cannot exceed the institution's determination of the student's need. Awards cover the student's cost of attendance. An allowance for tuition fees, books, supplies, and transportation expenses can be provided for correctional clients who are attending college classes and meet the eligibility requirements.

Objectives: To provide financial aid to eligible Indian students to attend accredited institutions of higher education which will enable them to meet their educational goals, develop tribal leadership, and increase employment opportunities in professional fields; and to develop their reservation economics and to protect and improve the management of human and natural resources of their tribe.

Past Assistance: An allowance for tuition fees, books, supplies, and transportation expenses has been provided to correctional clients attending college classes who met the eligibility requirements.

Eligibility: Individuals who are one-fourth or more degree Indian, Eskimo, or Aleut blood, of a tribe being served by the Bureau, enrolled or accepted for enrollment in an accredited college, and have financial need as determined by the school's financial aid office.

Scope of Assistance: Federal Government to educational institution to applicant.

Resources: FY 1981 \$26,919,000; FY 1982 \$27,371,000; FY 1983 est. \$28,357,000; FY 1984 Not available. Proposed for consolidation into "Consolidated Tribal Government Program."

Match: Students are expected to take advantage of the financial aid programs offered to all students and any other financial aids which may be available to them.

Fees/Costs: Fee for financial needs analysis required by college.

Range/Average Assistance: \$200 to \$6,000; \$1,635 (based on cost of tuition, fees and books).

Publications: Pamphlets on services available on request.

Announcements: Most high school and college guidance counseling offices have information on the program in the career guidance information.

Applications: Students must be accepted by a college or university before applying. Application forms are completed by applicant in accordance with instruction available upon request from the area office, agency or tribal contractor having jurisdiction over the applicant's tribal group. Completed forms are submitted to Agency Superintendent, Area Director, or tribal contractors for approval.

Contacts: Donald Standing Elk, Bureau Scholarship Officer, (202) 343-7387.

Address: Office of Indian Education Programs, Bureau of Indian Affairs, 18th and C Streets NW., Washington, DC 20245.

Regional Offices: Contact national office or appropriate Federal Information Center listed in appendix.

118.
Sponsoring Agency: U.S. DEPARTMENT OF THE INTERIOR
Bureau of Indian Affairs (BIA)
Office of Indian Services
Program Title: Indian Social Services - General Assistance
CFDA No.: 15.113
Functional Area: Social Services

Address: Division of Social Services, Bureau of Indian Affairs, 1951
Constitution Avenue NW., Washington, DC 20245.

Regional Offices: Contact national office, local tribal governing body, or appropriate Federal Information Center listed in appendix for locations of BIA agencies.

Description: Provides cash payments to individuals and families to meet daily living needs (i.e., food, clothing, shelter, etc.).

Objectives: To provide assistance for living needs to needy Indians on or near reservations when such assistance is not available from State or local public agencies.

Potential Assistance: Could assist families of offenders or offenders released into community if all other forms of assistance have been exhausted.

Eligibility: Needy Indians living on or near reservations or in Oklahoma jurisdictions under the Bureau of Indian Affairs.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use.

Resources: FY 1981 \$52,886,519; FY 1982 \$52,045,000; FY 1983 \$56,946,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Up to \$100 monthly depending upon family size and need.

Publications: Fact Sheet on Bureau of Indian Affairs social service programs.

Announcements: Tribal governing body publicizes available services on reservations.

Applications: Apply directly to nearest Bureau of Indian Affairs (BIA) Agency serving reservation.

Contacts: Raymond Butler, Chief, Social Services Division, (202) 343-6434; tribal governing body; Area Director of nearest Bureau of Indian Affairs agency.

119.
Sponsoring Agency: DEPARTMENT OF THE INTERIOR
Bureau of Indian Affairs (BIA)
Division of Job Placement and Training
Program Title: Employment Assistance
CFDA No.: 15.108
Functional Area: Employment/Work

Description: Provides adult vocational training and direct employment (job placement) services to eligible Indians and native Alaskans. Training or employment can be on or near reservation or in an urban area. Provides vocational training and/or job placement to the parolee or releasee.

Objectives: To provide Indian people with employable skills and/or job placement.

Past Assistance: Primary service provided has been job placement assistance for parolees.

Eligibility: Members of federally recognized tribe, band, or group of Indians residing on or near an Indian reservation under the jurisdiction of the Bureau of Indian Affairs. For vocational training, the applicant must be one-quarter or more Indian.

Scope of Assistance: Federal Government to applicant.
Direct payments for specified use (to the individual only); advisory services and counseling; training.

Resources: (Total program funds including grants) FY 1981 \$27,400,000; FY 1982 \$27,100,000; FY 1983 \$27,500,000; FY 1984 \$27,500,000.

Match: None.

Fees/Costs: None.

Range/Average Assistance: \$800 to \$4,500; \$3,500. Average assistance provided to correctional system is \$1,000 (primarily for job placement).

Publications: Write Bureau for copies of regulations, manuals, and brochures.

Announcements: Information available through Bureau of Indian Affairs agencies and area offices. Notification of services appear in local papers, tribal papers, and bulletin board announcements.

Applications: Contact local agency and complete application form.

Contacts: Robert Delaware, Acting Chief, (202) 343-8427; Employment Assistance Officer at area office.

Address: 1951 Constitution Avenue NW., Washington, DC 20245.

Regional Offices: Central office or Federal Information Centers can provide information on 12 area offices, over 80 field agencies, and local employment assistance offices.

120.
Sponsoring Agency: U.S. DEPARTMENT OF THE INTERIOR
Indian Arts and Crafts Board

Program Title: Indian Arts and Crafts Development
CFDA No.: 15.850
Functional Area: Employment/Work, Recreation/Arts

Address: Indian Arts andd Crafts Board, U.S. Department of the Interior,
Washington, DC 20240

Regional Offices: Not applicable.

Description: Provides business and personal professional advice, information, and promotion to Native American (Indian, Eskimo, Aleut) artists and craftsmen and, as part of its services, operates a coordinated system of three regional museums located in Indian reservation areas.

Objectives: To promote the development of Native American art and handicrafts.

Past Assistance: Sponsored two one-person exhibitions of art work by incarcerated Native American artists during the past 13 years; received approximately two dozen requests annually from incarcerated individuals for available free publications about Native American arts.

Eligibility: Assistance beyond general information or referral is usually limited to Indian, Eskimo, and Aleut beneficiaries.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling.

Resources: (Salaries and expenses) FY 1981 \$804,686; FY 1982 \$822,000 est.; FY 1983 \$873,000 est.; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Bibliography: Native American Arts and Crafts in the United States; Fact Sheet: Publications and Audiovisuals ; Fact Sheet: General Information about the Activities of the Indian Arts and Crafts Board; Source Directory (directory of Native American owned and operated businesses); Trademarks and Certification.

Announcements: Basic services do not vary.

Applications: Write or call the Board for information or publications.

Contacts: Robert G. Hart, General Manager, (202) 343-2773.

121.
Sponsoring Agency: U.S. DEPARTMENT OF THE INTERIOR
National Park Service
Division of Recreation Resources Development

Program Title: Recreation - Technical Assistance
CFDA No.: 15.917
Functional Area: Recreation/Arts

Description: Works with States, political subdivisions, and private interests in demonstrating approaches, concepts, and techniques for the solution of recreation problems. Also provides advisory services on recreation-related matters when qualified staff are available. In other cases, the service attempts to link experts in other Federal agencies with those raising the question. Workshops and handbooks on approaches for dealing with recreation problems are prepared and offered across the nation. Technical information is selectively disseminated to members of the Parks and Recreation Technical Service (PARTS) Information Exchange as well as in response to ad hoc requests. Park Practice, a cooperative publication effort with the National Recreation and Park Association (NRPA), consists of three publications, TRENDS, GRIST, DESIGN, used as guides by park and recreation professionals and practitioners.

Objectives: To provide technical assistance, advice, and cooperation to States, political subdivisions, and private interests, including nonprofit organizations, with respect to outdoor recreation.

Potential Assistance: Publications could be of use to managers of recreation programs; limited technical assistance available for management, but not programming problems.

Eligibility: Anyone may apply; determination made on the basis of relationship to national priorities and availability of staff.

Scope of Assistance: Federal Government to applicant.
Advisory service and counseling; dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$3,304,000; FY 1982 \$1,551,000; FY 1983 est. \$692,000; FY 1984 Not available. Funds for office have been reduced by one half.

Match: Not applicable.

Fees/Costs: Subscription prices vary.

Range/Average Assistance: Not applicable.

Publications: TRENDS, GRIST, DESIGN, available on subscription basis from National Recreation and Parks Association (1601 North Kent Street, Arlington, VA 22209); informational brochures and other publications available from the Division of Recreation Resources Development.

Announcements: Park Practice publications provide information on available services.

Applications: Send informal request to the National Park Service. Contact the National Recreation and Park Association for subscription information. Most services provided through regional offices.

Remarks: Focus of technical assistance provided is on park and recreation systems, raising funds and development of fees and charge systems. There are limited resources and generally no site visits. General information provided in publications may be useful and assistance may be available for certain management issues.

Contacts: William Spitzer, Chief, Division of Recreation Resources Development, (202) 272-3730; Paul Soloman, Chief, Technical Services Branch, (202) 272-3720. National Park Service, Department of the Interior, Washington, DC 20240.

Address: Division of Recreation Resources Development, National Park Service, Department of the Interior, Washington, DC 20240.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for location of regional offices.

122.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Civil Rights Division (CRD)
Federal Enforcement Section

Program Title: Equal Employment Opportunity
CFDA No.: 16.101
Functional Area: Personnel

Address: Federal Enforcement Section, Civil Rights Division, Department
of Justice, Washington, DC 20530.

Regional Offices: Not applicable.

Description: The Attorney General is authorized to sue to enjoin discrimination in employment by State and local government agencies, and to sue to enforce nondiscrimination in employment by State and local government contractors and subcontractors. In addition, the CRD represents other Federal agencies which enforce these laws when they are named as defendants. The Attorney General does not, as such, represent specific individuals, though the public interest is served by obtaining relief for them through pattern and practice or referral lawsuits.

Objectives: To enforce Federal laws providing equal employment opportunities for all without regard to race, religion, national origin, or sex, and, where authorized, handicap.

Potential Assistance: Could sue to prevent discrimination in employment by State or local departments involved in the correctional system when a consistent pattern or practice of discrimination can be found.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: Not separately identifiable.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not applicable.

Announcements: News media.

Applications: Contact national office.

Contacts: David L. Rose, Chief, Federal Enforcement Section, (202) 633-3831; John Wilson, Office of Public Information, (202) 633-2017.

123.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Civil Rights Division
Special Litigation Section

Program Title: Civil Rights of Institutionalized Persons
CFDA No.: 16.105
Functional Area: Management and Administration, Offender Rights and Services

Description: The Attorney General is authorized to initiate or intervene in actions for equitable relief on behalf of institutionalized persons residing in State or locally operated institutions wherein a pattern or practice of seriously harmful or flagrant conditions exists. Such institutions include: facilities for the mentally ill, retarded or chronically ill, prisons, jails, pretrial detention facilities, juvenile facilities, and homes for the elderly. The Attorney General may also bring suit and request injunctive relief prohibiting discrimination on the basis of race, color, religion, and national origin in the operation of public facilities when he receives and certifies as meritorious a written complaint of such discrimination.

Objectives: To initiate actions for redress in cases involving deprivations of rights of institutionalized persons secured and protected by the Constitution or laws of the United States. To provide equal utilization of any public facility owned or operated by any State or subdivision thereof, without regard to race, religion, or national origin.

Past Assistance: The Section was responsible for the Court ordering relief from unconstitutional conditions of confinement and the Section also received favorable decrees regarding mental health facilities and death row conditions in other facilities.

Eligibility: Any person can notify the Attorney General of violations of the civil rights of any person confined in a State or locally operated institution in the United States.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services

Resources: Not separately identifiable.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not applicable.

Announcements: News media coverage of activities.

Applications: Contact the Section directly.

Contacts: Arthur Peabody, Chief, Special Litigation Section, (202) 633-3414; John Wilson, Office of Public Information, (202) 633-2017.

Address: Special Litigation Section, Civil Rights Division, Department of Justice, Washington, DC 20530.

Regional Offices: Not applicable.

124.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Community Relations Service

Program Title: Community Relations Service (CRS)
CFDA No.: 16.200
Functional Area: Management and Administration, Offender Rights/Services

Description: Employs various techniques of persuasion to defuse tensions and conflicts within communities that arise from racial discrimination. The three fundamental services the CRS provides are technical assistance, conciliation, and mediation.

Objectives: To help communities and groups resolve disputes, disagreements, and difficulties arising from racial discrimination.

Past Assistance: Have assisted in negotiating prisoner disputes, particularly in the Southwest region. This is the primary type of assistance available to corrections from CRS.

Eligibility: Any person, group, community, or State or local governmental unit that seeks to alleviate tensions caused by discrimination based on race, color, or national origin.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling.

Resources: FY 1981 \$5,318,000; FY 1982 \$5,926,000; FY 1983 Not available; FY 1984 Not available.

Match: Not available.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Conciliation Handbook, developed for law enforcement officials, Guidelines for Effective Human Relations Commissions, 1975; When Minority Group Inmates Feel Their Rights are Violated; available from CRS.

Announcements: Not applicable.

Applications: Write, phone, or visit headquarters office or a regional office.

Contacts: Gilbert Pompa, Director, CRS, (301) 492-5929.

Address: Community Relations Service, Department of Justice, Washington, DC 20530.

Regional Offices: Following are Community Relations Service Regional Offices -
Region I (CT, ME, MA, NH, RI, VT) Room 1920, 100 Summer Street, Boston, MA 02110 (617) 223-5170; Region II (NJ, NY, PR, VI) Room 3402, U.S. Customs and Courthouse, 26 Federal Plaza, New York, NY 10007 (212) 264-0700; Region III (DE, DC, MD, PA, VA, WV) Room 309, U.S. Customs House, Second and Chestnut Streets, Philadelphia, PA 19106 (215) 597-2344; Region IV (AL, FL, GA, KY, MS, NC, SC, TN) Room 900, Citizens Trust Company Bank Building, 75 Piedmont Avenue NE., Atlanta, GA 30303 (404) 242-6883; Region V (IL, IN, MI, MN, OH, WI) Room 1113, Insurance Exchange Building, 175 West Jackson Boulevard, Chicago, IL 60604 (312) 353-4391; Region VI (AR, LA, NM, OK, TX) Room 13B-35, 1100 Commerce Street, Dallas, TX 75242 (214) 729-0824; Region VII (IA, KS, MO, NE) Room 2411, 911 Walnut Street, Kansas City, MO 64106 (816) 758-2022; Region VIII (CO, MT, ND, SD, WY, UT) Fourth Floor, 1531 Stout Street, Denver, CO 80202 (303) 327-2973; Region IX (AZ, CA, HI, NV) Room 1050, 125 Market Street, San Francisco, CA 94103 (415) 556-2485; Region X (AK, ID, OR, WA) Room 1898, 915 Second Avenue, Seattle, WA 98174 (206) 399-4465.

125.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Drug Enforcement Administration (DEA)
Forensic Sciences Division

Program Title: Narcotics and Dangerous Drugs-Laboratory Analysis
CFDA No.: 16.001
Functional Area: Drug/Alcohol, Management and Administration, Security,
Technology, and Equipment

Description: Program assistance is used by law enforcement agencies requiring expert analysis of drug evidence when there is not a State or local forensic laboratory that can do the analysis. The Division is cutting back on direct service to States that have laboratories available. Only drug evidence relevant to a particular case will be analysed, rather than evidence gathered through routine or general supervisory or intelligence functions.

Objectives: To provide drug evidence analysis, expert testimony in court, and technical assistance to law enforcement agencies concerning narcotics and other abused drugs.

Past Assistance: The Division has provided analysis of drugs found in institutions when Federal authorities are preparing a case.

Eligibility: State and local governments, officials of law enforcement agencies, forensic laboratories.

Scope of Assistance: Federal Government to State to applicant.
Provision of specialized services, advisory service, and counseling.

Resources: (Salaries and expenses) FY 1981 \$1,963,000; FY 1982 est. \$1,375,000; FY 1983 est. \$1,546,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Laboratory Services to Law Enforcement Agencies, 1980.

Announcements: Not applicable.

Applications: Write a letter of request on official letterhead; in an emergency, telephone the regional laboratory of the DEA or the Office of Science and Technology at the national office. Persons are encouraged to contact the regional laboratories.

Contacts: Richard Frank, Chief, Forensic Sciences Division, (202) 633-1286; Clayton McNeill, Forensic Sciences Division, (202) 633-1051.

Address: Forensic Sciences Division, Office of Science and Technology, Drug Enforcement Administration, 1405 Eye Street NW., Washington, DC 20537.

Regional Offices: Western Region - (CA, NV, HI, AK, WA, OR, ID, MT, Guam) Suite 800, 350 South Figuero Street, Los Angeles, CA 90071, (213) 798-2650; Southeastern Region - (SC, GA, FL, PR, NC, VA, DC, LA, AL, AR, MS, TN, MD) 8400 Northwest 53rd Street, Miami, FL 33166, (305) 820-4870; North Central Region - (WI, IL, IN, MI, WV, OH, MO, IA, NE, SD, ND, KS, KY, MN) 1800 Dirksen Federal Building, 219 South Dearborn Street, Chicago, IL 60604, (312) 353-7875; Northeastern Region - (NY, MA, RI, CT, NJ, PA, DE, VT, NH, ME) 555 West 57th Street, New York, NY 10019, (212) 662-5151; South Central Region - (TX, OK, CO, WY, NM, AZ, UT) 1880 Regal Row, Dallas, TX 75235, (214) 729-7203.

126.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Drug Enforcement Administration (DEA)
Public Affairs Section

Program Title: Public Education on Drug Abuse
CFDA No.: 16.005
Functional Area: Drug/Alcohol

Description: Provides publications to law enforcement and correctional agencies to assist in drug abuse prevention and drug trafficking deterrence programs through DEA field offices.

Objectives: To provide publications on drug abuse prevention to the public, law enforcement, and other agencies.

Past Assistance: Routinely provides publications for drug abuse-related programs.

Eligibility: General public, but priority is given to law enforcement agencies and schools.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$550,000; FY 1982 est. \$423,000; FY 1983 est. \$350,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Drugs of Abuse; School Drug Abuse Policy Guidelines; and many other publications available free in single copies or in limited quantities to related program officials. Also available from the Government Printing Office.

Announcements: Not applicable.

Applications: Contact DEA field offices to request publications.

Contacts: Frankie Coates, Deputy Chief, Office of Public Affairs, (202) 633-1469.

Address: Office of Public Affairs, Drug Enforcement Administration, 1405 I Street NW., Washington, DC 20537.

Regional Offices: Following are DEA regional offices: Western Region (CA, NV, HI, AK, WA, OR, ID, MT, GU) Suite 800, 350 S. Figuero Street, Los Angeles, CA 90071, (213) 798-2650; Southeastern Region (SC, GA, FL, PR, NC, VA, DC, LA, AL, AR, MS, TN, MD) 8400 NW 53rd Street, Miami, FL 33166, (305) 820-4870; North Central Region (WI, IL, IN, MI, WV, OH, MO, IA, NE, SD, KS, KY, MN, ND) 1800 Dirksen Federal Building, 219 South Dearborn Street, Chicago, IL 60604, (312) 353-7875; Northeastern Region (NY, MA, RI, CT, NJ, PA, DE, VT, NH, ME) 555 West 57th Street, New York, NY 10019, (212) 662-5151; South Central Region (TX, OK, CO, WY, NM, AZ, UT) 1880 Regal Row, Dallas, TX 75235, (214) 729-7203.

127.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Federal Bureau of Investigation (FBI)

Program Title: FBI Fingerprint Identification
CFDA No.: 16.303
Functional Area: Management and Administration,
Management Information Systems/Records

Description: Provides criminal identification by means of fingerprints; determination of a person's past criminal history, if any; fingerprint identification of victims of major disasters; and processing of submitted evidence for latent fingerprint impressions. Information must be used for official purposes only and is not furnished for public dissemination.

Objectives: To provide fingerprint and arrest record services to U.S. Government and criminal justice agencies, and to provide arrest-record services to State and local governmental authorities, as well as certain authorized nongovernmental entities for employment and licensing purposes.

Past Assistance: Correctional agencies have called on the FBI fingerprint records to follow disposition of clients through the system and to identify offenders when their own records are destroyed.

Eligibility: All criminal justice agencies, Federal Government, and other authorized governmental and nongovernmental agencies and entities.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: (Salaries and expenses) FY 1981 \$61,257,000; FY 1982 est. \$63,954,000; FY 1983 est. \$67,940,000; FY 1984 not available.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Science of Fingerprints, for sale by U.S. Government Printing Office,--Stock Number 027-001-00024-6; Article entitled Techniques for Taking Good Fingerprints, no cost.

Announcements: Not applicable

Applications: Inquiries must be sent to the Assistant Director, Identification Division (see address below).

Contacts: Melvin D. Mercer, Jr., Section Chief--Recording Section, (202) 324-5454.

Address: Identification Division, Federal Bureau of Investigation, Washington, DC 20537.

Regional Offices: Contact the appropriate Federal Information Center listed in the appendix.

128.
Sponsoring Agency: DEPARTMENT OF JUSTICE
Federal Bureau of Investigation (FBI)

Program Title: National Crime Information Center (NCIC)
CFDA No.: 16.304
Functional Area: Management Information Systems/Records, Management
and Administration

Description: A nationwide computerized information system established as a service to all local, State, and Federal criminal justice agencies. Contains criminal justice information which can be instantly retrieved and furnished to any authorized agency. Files include records concerning wanted persons, missing persons, stolen property, and criminal history records of serious offenders. Essential data used for the administration of criminal justice (including correctional facilities) can be located and transmitted in seconds.

Objectives: To complement the development of metropolitan and State criminal justice information systems and provide a computerized central index to documented files of local and State criminal justice agencies.

Past Assistance: Criminal justice information contained in the NCIC System is provided to authorized agencies on an as-needed basis.

Eligibility: NCIC access is available to all authorized criminal justice agencies.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services; training.

Resources: (Salaries and expenses) FY 1981 \$2,190,000; FY 1982 \$2,642,000; FY 1983 \$3,015,000; FY 1984 Not applicable.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: NCIC Operating Manual; NCIC Newsletter; Make NCIC Work for You; several information pamphlets (list furnished upon request).

Announcements: Not applicable.

Applications: Local agencies should inquire of their respective State control terminal agency. State agencies applying for direct tie-in should contact the Director, Federal Bureau of Investigation.

Contacts: David F. Nemecek, Chief, NCIC, (202) 324-2606; NCIC Operations Staff for training coordinator, (202) 324-5004; NCIC Editorial Staff for publications request, (202) 324-2711.

Address: National Crime Information Center, J. Edgar Hoover F.B.I. Building, Washington, DC 20535.

Regional Offices: Not applicable.

129.

Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Federal Bureau of Investigation (FBI)

Program Title: National Academy Program
CFDA No.: 16.300, 16.302
Functional Area: Management and Administration, Training and Staff Development

Description: The general curriculum of the FBI Academy includes criminal law and investigations, behavioral science, forensic science, education, and management. The courses are continually adapted to meet the changing needs of law enforcement administration. Training is provided at the FBI Academy at Quantico, Virginia. Advanced specialized courses of instruction are provided on specific topics such as Antisniper Techniques, Applied Criminology, White-Collar Crimes, Latent Fingerprint Examinations, Police Law Specialists, Executive Development, Advanced Training Technology, Laboratory Matters, etc., with conferences and seminars on topics such as Budgeting, Police Killings, Crime Prevention, Bombing Investigations, and Organized Crime.

Objectives: To provide advanced training to experienced personnel of local, county, State, and selected Federal law enforcement agencies, with special emphasis on developing each graduate as a capable manager or administrator for his/her department. To afford specialized advanced training to the above personnel.

Past Assistance: Past graduates of the National Academy Program have included members of correctional system, providing they have power to arrest and authority to enforce State law. Also could be useful as an executive-level, developmental program aimed primarily at individuals who will assume managerial responsibilities above first-line supervision.

Eligibility: Regular, full-time personnel of a criminal justice agency serving a municipality--county, local, or State--as well as some selected, qualified representatives of Federal agencies having criminal justice responsibilities. Candidates must meet certain age, experience, education, physical, and character requirements.

Scope of Assistance: Federal Government to applicant.
Training; direct payments for specified use; advisory services and counseling; dissemination of technical information.

Resources: Advanced specialized courses (Salaries and expenses) FY 1981 \$3,569,000; FY 1982 est. \$4,095,000; FY 1983 est. \$4,270,000; FY 1984 Not available; FBI Field Police Training (Salaries and expenses) FY 1981 \$7,916,000; FY 1982 est. \$7,293,000; FY 1983 est. \$8,209,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: (Advanced Specialized Courses) Round-trip travel from residence to Washington, D.C. provided when necessary, to eligible local, county, and State police officers. Housing, food, laundry and dry cleaning furnished all students at FBI Academy, Quantico, VA.

Publications: The FBI National Academy, FBI Training Programs, no cost.

Announcements: Not applicable.

Applications: Formal application to nominate representative to attend the FBI Academy general program submitted to nominee's agency head, followed by interview of qualified applicants at FBI field office level. Applications of those nominated by agency heads to attend the specialized course are submitted to local office of the FBI for processing. No interview is needed.

Contacts: James D.McKenzie, Assistant Director, Training Division, (703) 640-6131; Special Agent in charge of nearest FBI field office.

Address: FBI Academy, Quantico, VA 22135; Federal Bureau of Investigation, Department of Justice, Washington, DC 20535.

Regional Offices: Contact FBI Headquarters Office, (202) 324-3000, or the appropriate Federal Information Center listed in appendix for listing of the 59 FBI field offices.

130.
Sponsoring Agency: DEPARTMENT OF JUSTICE
Federal Bureau of Investigation (FBI)

Program Title: Uniform Crime Reporting Program
CFDA No.: 16.305
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation

Description: A combined statistical effort of over 15,000 city, county, and State law enforcement agencies nationwide producing statistics used to gauge fluctuations in the volume of crime.

Objectives: To generate reliable criminal statistics for use in law enforcement administration, operations, and management. Data are also used as a research tool by legislators, sociologists, the press, etc.

Past Assistance: Crime statistics have been furnished upon request of correctional services; UCR data can be used in conjunction with those produced by the correctional system and/or other criminal justice entities. Possible uses would be planning and program development.

Eligibility: UCR data are within the public domain and are available upon request.

Scope of Assistance: Federal Government to applicant/inquirer.

Resources: (Salaries and expenses) FY 1981 \$2,000,000; FY 1982 \$2,600,000; FY 1983 \$2,900,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Charges may be levied for requests from persons not affiliated with a Federal or law enforcement agency.

Range/Average Assistance: Not applicable.

Publications: Crime in the United States; Law Enforcement Officers Killed; Assaults on Federal Officers; Bomb Summary; Semi-annual Preliminary Uniform Crime Reports.

Announcements: All participating law enforcement agencies are furnished a copy of the annual publication and semiannual releases.

Applications: By letter of request to the Uniform Crime Reporting Program.

Contacts: Paul A. Zolbe, Chief, (202) 324-2820; Charles A. Long, Assistant Chief, (202) 324-2614; Victoria L. Major, Editor, (202) 324-5015.

Address: Uniform Crime Reporting Program, Federal Bureau of Investigation, Washington, DC 20535.

Regional Offices: Not applicable.

131.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE

Program Title: Federal Bureau of Prisons
CFDA No.: Not applicable.
Functional Area: Facility Management and Design, Management and Administration, Training and Staff Development

Description: Provides for the care and custody of offenders convicted and sentenced by the Federal courts to serve a period of time in prison. Also provides general technical information, counseling, advisory services, and training opportunities on an informal basis to State and local correctional systems.

Objectives: To protect society while providing incarcerated offenders with program opportunities in work, education, job training, counseling, and a variety of other programs.

Past Assistance: Specially scheduled classes based on Federal Prison System (FPS) training curricula are conducted for State and local correctional personnel by FPS trainers at FPS training centers and facilities. In addition, 10 percent of training space in FPS internal staff training programs is reserved for State and local practitioners. Both forms of training are coordinated through the National Institute of Correction's National Academy of Corrections (see entry no. 133).

Eligibility: State and local correctional personnel may seek advisory services or technical information from the Bureau.

Scope of Assistance: Federal Government to applicant/inquirer. Advisory services and counseling; dissemination of technical information; training.

Resources: Not applicable for these services; no specific amount set aside for advisory services.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Annual Report; Facilities book.

Announcements: Not applicable.

Applications: Contact Bureau for information or assistance.

Contacts: Michael Aun, Public Information Officer, (202) 724-3198.

Address: Public Information Office, Federal Bureau of Prisons, 320 First Street NW., Washington, DC 20534.

Regional Offices: Contact Public Information office.

132.

Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Federal Bureau of Prisons

Program Title: National Institute of Corrections (NIC)

CFDA No.: 16.601, 16.602, 16.603, 16.604, 16.605

Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation, Staff Development and Training

Description: Provides training, technical assistance, information services, research, evaluation, and policy formulation to improve the practice of corrections, including prisons, jails, and community corrections. (See separate entries for the National Academy of Corrections and the NIC Information Center.)

Objectives: To advance the management, operations, policies, and practices of State and local corrections to aid in the development of a more effective, humane, safe, and just correctional system.

Past Assistance: Provided training for correctional administrators and personnel and technical assistance to State and local correctional agencies in many areas, such as staff training, offender classification, and development of policies and procedures.

Eligibility: Grants and contracts available to State agencies, general units of local government, educational institutions, public and private agencies, Federal agencies, organizations, and individuals. Direct services provided to correctional agencies and personnel and related individuals and organizations.

Scope of Assistance: Federal Government to applicant.
Project grants; provision of specialized services; dissemination of technical information; training.

Resources: FY 1981 \$9,894,000; FY 1982 \$11,186,000; FY 1983 \$11,054,000; FY 1984 Not available. Figures represent total NIC budget, including NIC Information Center and National Academy of Corrections. No change in program expected.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$4,000 to \$100,000; \$35,000.

Publications: Annual Program Plan; brochures on services; publications on correctional topics.

Announcements: Annual Program Plan released July 1 each year, specifying projects and services available for funding the following fiscal year.

Applications: Submit Standard Form 424 and program narrative per instructions given in the Annual Program Plan.

Contacts: (Prisons) Bill Wilkey, Chief, Prisons Division, (202) 724-8300; (Jails) Ray Nelson, Chief, Jails Division, (303) 497-6700; (Community Corrections) Larry Solomon, Chief, Community Corrections Division, (202) 724-7995; (Training) Rick Seiter, Chief, National Academy of Corrections, (303) 497-6060.

Address: National Institute of Corrections, 320 First Street NW., Washington, DC 20534; Jails Division: NIC Jail Center, 1790 30th Street, Suite 140, Boulder, Colorado 80301; National Academy of Corrections, 1790 30th Street, Suite 140, Boulder, Colorado 80301; NIC Information Center, 1790 30th Street, Suite 130, Boulder, Colorado 80301.

Regional Offices: Not applicable.

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133.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Federal Bureau of Prisons
National Institute of Corrections (NIC)

Program Title: National Academy of Corrections
CFDA No.: Not applicable
Functional Area: Training and Staff Development

Description: Conducts or coordinates all direct training sponsored by the National Institute of Corrections for correctional practitioners. Provides training in a variety of subject areas to correctional administrators, managers, executives, trainers, project teams, and others. The Academy's Outreach Program provides assistance and materials for agency-based training.

Objectives: To provide high-quality, effective training for correctional practitioners to advance the management and operation of their programs.

Past Assistance: Various training programs, including basic and advanced management and special-issue seminars in the areas of jails, prisons, and community corrections; provides an outreach program to assist training efforts at the State and local levels.

Eligibility: Eligibility requirements given by program in Academy's annual training schedule and vary according to training program.

Scope of Assistance: Federal Government to applicant.
Training.

Resources: FY 1981 \$0; FY 1982 \$2,600,000; FY 1983 \$3,000,000; FY 1984 Not available.

Match: None

Fees/Costs: Ground transportation to and from airport of departure, and to and from Academy and Denver's Stapleton airport are only costs.

Range/Average Assistance: Not applicable; direct service only.

Publications: Academy annual training schedule and Academy flyer available; curriculums under development.

Announcements: National Institute of Corrections' Annual Program Plan ; Academy annual training schedule.

Applications: Application for training is in the Academy's annual training schedule; contact Academy.

Contacts: Rick Seiter, Superintendent, (303) 497-6060.

Address: 1790 30th Street, Suite 140, Boulder, Colorado 80301.

Regional Offices: Not applicable.

134.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Federal Bureau of Prisons
National Institute of Corrections (NIC)

Program Title: NIC Information Center
CFDA No.: Not applicable
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation

Description: Serves as an information center for collection and dissemination of information on corrections. Provides information to correctional administrators, personnel, and others involved in corrections (e.g., legislators, judges).

Objectives: To provide practitioners with accurate, current information on correctional subjects (prisons, jails, community corrections) in a responsive, timely fashion.

Past Assistance: Information available on all correctional subjects, or referral to appropriate source.

Eligibility: Individuals or organizations professionally involved in corrections (i.e., correctional administrators, personnel, professional organizations, legislators, judges). Students and inmates are generally referred to other clearinghouse/information services.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 Not applicable; FY 1982 \$420,000; FY 1983 \$420,000; FY 1984 Not available.

Match: Not applicable; direct services only.

Fees/Costs: None

Range/Average Assistance: Not applicable.

Publications: NIC Information Center flyer; other publications provided according to topic identified by inquirer.

Announcements: Not applicable.

Applications: Requester writes or calls for information.

Contacts: Larry Linke, Corrections Specialist - Probation/Parole, (303) 444-1101; Robert Greene, Corrections Specialist - Institutions/Jails, (303) 444-1101.

Address: 1790 30th Street, Suite 130, Boulder, CO 80301

Regional Offices: Not applicable.

135.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Immigration and Naturalization Service (INS)
Naturalization Division

Program Title: Citizenship Education and Training
CFDA No.: 16.400
Functional Area: Education, Offender Rights/Services

Description: Distributes Federal Textbook on Citizenship prepared at various reading levels for use in acquiring or expanding a knowledge of English, U.S. History, Government, and basic citizenship responsibility. Textbooks are furnished free of charge to aliens receiving citizenship instruction under supervision of public schools. Various public educational institutions provide correspondence courses in citizenship education, and special Immigration and Naturalization Service textbooks are used in these courses. Persons who cannot qualify for free textbooks may purchase copies from the Government Printing Office.

Objectives: To promote instruction and training in citizenship responsibilities for persons interested in becoming naturalized citizens of the United States and to initiate and assist in their efforts to learn the English language and acquire the knowledge of U.S. History and Government needed to qualify for naturalization.

Potential Assistance: Adult education courses conducted for correctional clients may qualify for free textbooks to assist alien correctional clients in qualifying for naturalization as U.S. Citizens.

Eligibility: Applicants - Public schools conducting citizenship education classes for aliens; other educational groups conducting these classes under supervision of public schools, or public educational institutions. Beneficiaries - Aliens receiving citizenship instruction under supervision of public schools or public educational institutions.

Scope of Assistance: Federal Government to educational institution to beneficiary. Dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$62,100; FY 1982 \$65,000; FY 1983 est. \$65,000; FY 1984 est. \$65,000.

Match: Classroom facilities and instructors must be provided.

Fees/Costs: Tuition costs if assessed by educational institution.

Range/Average Assistance: Not applicable.

Publications: Information Concerning Citizenship Education to Meet Naturalization Requirements, includes text materials list; Availability of Citizenship Education Films, list and description of films.

Announcements: Not applicable.

Applications: Contact nearest Immigration and Naturalization Service Regional Office to obtain order forms and program information.

Contacts: Keith Williams, Acting Assistant Commissioner, Naturalization, (202) 633-3320; INS Regional Office.

Address: Naturalization Division, Immigration and Naturalization Service, Department of Justice, 425 Eye Street NW., Washington, DC 20536.

Regional Offices: Federal Building, Burlington, VT 05401; Room 6226 Federal Building, 400 North 8th Street, P.O. Box 10127, Richmond, VA 23240; Federal Building, Fort Snelling, Twin Cities, MN 55111; Terminal Island, San Pedro, CA 90731.

136.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
 Office of Justice Assistance, Research and Statistics (OJARS)

Program Title: Bureau of Justice Statistics (BJS)
CFDA No.: 16.550, 16.551, 16.553
Functional Area: Criminal Justice Planning, Management and Administration,
 Management Information Systems/Records,
 Research and Evaluation

Description: Develops analytical techniques and capabilities appropriate to ensure that statistical data is made available on a timely and regular basis and in a format which is directly responsive to the needs of the user communities. Supports activities necessary to ensure the availability of data and to facilitate the regularized collection, management, and analysis of State-level criminal justice data. Also concerned with data confidentiality and information policy, and development and promulgation of statistical standards. Funds collection of criminal justice data by the Census Bureau.

Objectives: To collect, analyze, and disseminate statistical data describing the rates, characteristics, nature, and related aspects of crime and the operation of the criminal justice system at the Federal, State, and local levels.

Past Assistance: BJS has produced many publications of interest to the correctional system (see Publications in this entry and entries for the Center for Demographic Studies, no. 24 and Governmental Organizations and Special Projects, no. 25). Presently funding State Assistance for National Corrections Reporting (SANCR), in which States will receive limited funds to complete the necessary tasks to supply data to national corrections program, thereby enhancing these programs while also increasing the management, statistical, and research capabilities of State-level corrections agencies.

Eligibility: State and local governments; combinations of State and local units; private corporations, organizations, and individuals. Anyone may request copies of reports.

Scope of Assistance: Federal Government to applicant.
 Project grants (contracts); dissemination of technical information.

Resources: Criminal Justice Statistics Development - (project grants) FY 1981 \$1,647,000; FY 1982 est. \$2,378,000; FY 1983 est. Not available; FY 1984 Not available; Statistics on Crime and Criminal Justice - (cooperative agreements and interagency agreements) FY 1981 \$8,326,000; FY 1982 est. \$10,118,000; FY 1983 Not available; FY 1984 Not available. Federal Statistics and Information Policy - (project grants) FY 1981 \$450,000; FY 1982 Est. \$650,000; FY 1983 Est. \$650,000; FY 1984 not available.

Figures are for the three programs through which BJS receives its funds.

Match: Projects funded through the Criminal Justice Statistics program are encouraged to provide or cash or in-kind match.

Fees/Costs: Multiple copies of documents are available for a charge from the Government Printing Office.

Range/Average Assistance: Criminal Justice Statistics Development - \$25,000 to \$200,000; \$40,000; Federal Statistics and Information Policy - \$10,000 to \$250,000; \$156,000.

Publications: (National Prisoner Statistics series) Prisoners in State and Federal Institutions on September 31, Census of State Correctional Facilities, Profile of State Prison Inmates, Census of Jails and Survey of Jail Inmates, Sourcebook of Criminal Justice Statistics 1980, State and Local Probation and Parole Systems. Many other publications are available for no charge or on loan from the National Criminal Justice Reference Service (see entry no. 145); publications list is available from BJS. For additional publications, see entries for Center for Demographic Studies (no. 24) and Governmental Organizations and Special Projects, (no. 25).

Announcements: Federal Register and letters to interested organizations; publications are announced in the Selective Notification of Information bulletin distributed by NCJRS.

Applications: Initial letter of interest should be sent to BJS. Application forms available from Grants Contracts Management Division, OJARS, Department of Justice. For publications, contact NCJRS (see entry no. 145).

Contacts: S.S. Ashton, Director, Systems and States Division, (202) 724-7770; Charles Kinderman, Director, Statistics Division, (202) 724-7774; Carol Kaplan, Director, Federal Statistics and Information Policy, (202) 724-7760; Carol Kalish, Policy Analysis Unit, (202) 724-7755; Bernard Shipley, Program Manager, (202) 245-7770.

Address: Bureau of Justice Statistics, Department of Justice, 633 Indiana Avenue SW., Washington, DC 20531.

Regional Offices: Not applicable.

137.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Justice Assistance, Research, & Statistics (OJARS)
Public Safety Officers Benefits Division

Program Title: Public Safety Officers Benefits Program

CFDA No.: 16.571
Functional Area: Personnel

Description: Provides \$50,000 death benefit to eligible survivors of State/local public safety officers whose death results from traumatic injury in line of duty. Coverage extends to police, firefighters, corrections, parole, probation, and judicial officers.

Objectives: To assist eligible survivors of public safety officers killed in the line of duty.

Past Assistance: Benefits paid to survivors of correctional personnel who had obligation and authority to take direct law enforcement action.

Eligibility: Spouse and children of public safety officer whose death results from personal injury sustained in the line of duty on or after September 29, 1976. Dependent parents eligible if officer is not survived by a spouse or child.

Scope of Assistance: Federal Government to applicant.
Direct payments for unrestricted use; insurance.

Resources: FY 1981 \$13,500,000; FY 1982 \$12,500,000; FY 1983 \$12,500,000; FY 1984 \$12,500,000.

Match: Not applicable.

Fees/Costs: Attorney fees if claimant chooses to use an attorney.

Range/Average Assistance: Only sum awarded - \$50,000.

Publications: 28 CFR 32 explains coverage under the act; brochures available.

Announcements: Trade journals, Federal regulations, etc.

Applications: Write or call the Division.

Contacts: Richard J. Condon, Program Planning Specialist, (202) 724-7620;
Kathy Greene, Claims Examiner, (202) 724-7620.

Address: Public Safety Officers Benefits Program, Office of Justice Assistance, Research, & Statistics, Washington, DC 20530

Regional Offices: Not applicable.

138.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Juvenile Justice and Delinquency Prevention (OJJDP)

Program Title: Formula Grants and Technical Assistance Division
CFDA No.: 16.540
Functional Area: Criminal Justice Planning, Facility Mangement and Design, Management and Administration

Description: Allocates funds to participating States to achieve specific goals in the deinstitutionalization and removal of children from jail and lock-ups. Amount of awards based on the juvenile population. Program planning and subgrants are made by the Criminal Justice Council (or other designated State office) based on State's needs. Grants are made to units within the correctional system in accordance with identified needs and planning. Also provides on-site consultation, training, workshops, and materials to youth-serving agencies. Contractors are assigned to provide the technical assistance.

Objectives: To remove status offenders from secure facilities, to remove all juveniles from jails and lock-ups, and to improve the State's juvenile justice system.

Past Assistance: Creation of nonsecure community-based facilities; support of alternatives to secure, large-scale institutions; improved services within correctional units; support of monitoring systems to ascertain where children are within correctional systems.

Eligibility: Based on identified State's needs as apparent in the State's 3-year plan prepared by the Criminal Justice Council or other appropriate agency. Not to be used for construction. Technical assistance available to any organization, program, or agency serving youth.

Scope of Assistance: Federal Government to applicant; Federal Government to State to applicant.
Formula grants; provision of specialized services; advisory services and counseling; dissemination of technical information; training.

Resources: FY 1981 \$63,750,000; FY 1982 \$43,095,000; FY 1983 Not available; FY 1984 Not available.

Match: Administration funds of 7.5 percent must be matched by participating State.

Fees/Costs: Technical assistance is free of charge, however, applicant is asked to commit staff time and effort.

Range/Average Assistance: (To States) \$225,000,000 to \$4,000,000; \$325,000.

Publications: Many publications have been prepared by the technical assistance contractors on diverse topics. Contact OJJDP for list of publications and to make requests.

Announcements: States are notified of availability of funds; youth serving agencies are notified every March and September that technical assistance needs should be submitted for review.

Applications: Apply to State agency for grant funds. For technical assistance, submit need to Formula Grants and Technical Assistance Division.

Contacts: Carl W. Hamm, Chief, Formula Grants, OJJDP, (202) 724-5911; James Gould, Chief, Technical Assistance, (202) 724-8491.

Address: Formula Grants and Technical Assistance Division, Office of Juvenile Justice and Delinquency Prevention, OJARS, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not available.

139.

Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Juvenile Justice and Delinquency Prevention (OJJDP)
National Institute for Juvenile Justice and Delinquency Prevention (NIJJDP)

Program Title: Research and Program Development

CFDA No.: 16.542

Functional Area: Criminal Justice Planning, Management and Administration, Research and Evaluation

Description: Supports research evaluation and program development pertaining to delinquent behavior and prevention, the juvenile justice system, and alternatives to the juvenile justice system. Recent emphasis has been on violent and serious offenders and offenses. Research, evaluation and program information is applied to the refinement, replication, testing and improvement of correctional programs.

Objectives: To develop knowledge regarding delinquency, delinquents and delinquency programs, in order to prevent, control and reduce delinquency.

Past Assistance: Research, evaluation, and research and development (R&D) results are applicable to correctional (juvenile justice) program development, improvement and replication at State and local levels. Research results are routinely provided to correctional systems through the Juvenile Justice Clearinghouse at NCJRS, (see entry no. 141) and by other means. Other examples of assistance involve evaluations and research pertaining to system operations. A number of projects are currently in progress. Information is provided to correctional agencies as it is developed.

Eligibility: Correctional practitioners; all juvenile correctional agency constituencies.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: FY 1981 \$5,200,000,; FY 1982 \$3,700,000; FY 1983 *Not available; FY 1984 *Not available. *Anticipate same levels as previous year.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: \$100,000 to \$300,000; \$200,000.

Publications: Consult Juvenile Justice Clearinghouse (see entry no. 141) for publications information.

Announcements: Federal Register.

Applications: Applicants respond in accordance to program announcements.

Contacts: Peter Freivalds, Director, Research and Program Development,
(202) 724-7260.

Address: National Institute for Juvenile Justice and Delinquency
Prevention, OJJDP, Department of Justice, Room 700, 633 Indiana
Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable.

140.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Juvenile Justice and Delinquency Prevention (OJJDP)
National Institute for Juvenile Justice and Delinquency
Prevention (NIJJDP)

Program Title: Training, Dissemination, and Standards Division
CFDA No.: 16.542
Functional Area: Criminal Justice Planning, Management and Administration,
Staff Training and Development

Description: Coordinating center for collecting, preparing, and disseminat-
ing useful data on juvenile delinquency prevention and treat-
ment. Provides training for persons whose activities relate to
juvenile delinquency programs. Supports juvenile justice stand-
ards development.

Objectives: To encourage, coordinate, and conduct research and evaluation
of juvenile justice and delinquency prevention activities; to
provide a clearinghouse and information center for collecting,
publishing and distributing information on juvenile delinquen-
cy; to conduct a national training program; and to establish
standards for the administration of juvenile justice.

Past Assistance: Provides training, supports the development of professional
standards, sponsors the Juvenile Justice Clearinghouse (see
entry no. 141), and prepares many publications.

Eligibility: Public or private agencies, organizations or individuals.

Scope of Assistance: Federal Government to applicant.
Project grants (contracts).

Resources: Not available.

Match: Not applicable.

Fees/Costs: Fees for some Juvenile Justice Clearinghouse services.

Range/Average Assistance: Consistent with NIJJDP's plans, priorities, funding levels.

Publications: See publications listed for Juvenile Justice Clearinghouse.

Announcements: Federal Register and program announcements.

Applications: Submits proposal to address listed below.

Contacts: James C. Howell, Acting Director, NIJJDP, (202) 724-6705.

Address: NIJJDP, Department of Justice, Washington, DC 20531.

Regional Offices: Not applicable.

141.

Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Juvenile Justice and Delinquency Prevention (OJJDP)
National Institute for Juvenile Justice and Delinquency Prevention (NIJJDP)

Program Title: Juvenile Justice Clearinghouse/NIJJDP

CFDA No.: Not applicable

Functional Area: Criminal Justice Planning, Management and Administration, Research and Evaluation

Description: Serves as an information center offering products and services fostering the exchange of information in all aspects of juvenile justice and delinquency prevention, including information pertaining to the formal juvenile justice system components and their alternatives. Utilizes the National Criminal Justice Reference Service bibliographic data base to provide descriptions and information abstracts on relevant literature. Also disseminates NIJJDP research publications. Routinely provides documentation, citations to literature, and referrals to other sources to all components of juvenile corrections.

Objectives: To fulfill NIJJDP's legislative mandate contained in the Juvenile Justice Prevention Act of 1974 to disseminate information from research, demonstrations, evaluations, and special programs to Federal, State, and local governments, as well as privately sponsored youth-serving agencies and institutions.

Past Assistance: Bibliographies, Standards publications, and evaluation reports are the most popular form of assistance. Correctional administrators and staff in juvenile facilities, i.e., secure, non-secure, residential, and/or alternatives can benefit from the research and experiences of their colleagues, as well as through an awareness of governmental guidelines and standards, all of which can be made available through the Clearinghouse services.

Eligibility: Any individual or organization concerned with juvenile justice delinquency prevention issues.

Scope of Assistance: Federal Government to applicant/inquirer. Provision of specialized services; dissemination of technical information.

Resources: FY 1981 Not available; FY 1982 \$3,000,980; FY 1983 \$Not available; FY 1984 Not available. FY83 funds expected to remain at FY82 fund levels. Amount shown reflects combined funds for NIJ/NCJRS and the Juvenile Justice Clearinghouses.

Match: Not applicable.

Fees/Costs: User fees for some services.

Range/Average Assistance: Not applicable.

Publications: A Comparative Analysis of Juvenile Justice Standards and the JJDP Act; National Advisory Committees, Standards for the Administration of Juvenile Justice; Reports of the National Juvenile Justice Assessment Centers; Juvenile Justice Publications of the U.S. Department of Justice; Selective Notification of Information; Serving You...A Juvenile Justice Clearinghouse (Brochure).

Announcements: Selective Notification of Information (SNI) announces newly available documents and changes in service; available free of charge to those registered with Juvenile Justice Clearinghouse.

Applications: Call or write for information; the Juvenile Justice Clearinghouse maintains a toll-free phone number (800) 638-8736.

Contacts: Richard Rosenthal, Senior Juvenile Justice Specialist, (301) 251-5500; Jaqueline Smith, Juvenile Justice Specialist, (301) 251-5500; Joe Anderson, Juvenile Justice Writer/Editor, (301) 251-5545.

Address: Juvenile Justice Clearinghouse, Box 6000, Rockville, MD 20850.

Regional Offices: Not applicable.

142.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
Office of Juvenile Justice and Delinquency Prevention (OJJDP)
Special Emphasis Division

Program Title: Program Grants, Discretionary Grants and Technical Assistance
CFDA No.: 16.541
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation

Description: Develops, tests, and implements selected research and development, and demonstration programs providing alternatives to incarceration in the areas of restitution, "New Pride" replication, and violent offenders. Fiscal Year 1982 funds will be used for continuation commitments for these and prevention programs in alternative education, the Prevention Research and Development Program, and Youth Advocacy. There will be no support in FY 1982 for large-scale competitive categorical demonstration programs.

Objectives: To prevent and control juvenile delinquency as mandated by the Juvenile Justice and Delinquency Prevention Act of 1974.

Past Assistance: Funds, resources, and technical assistance continue to be provided, but on a limited basis. Funds were provided for a diversion program and restitution programs. The Violent Offender Program is a research and demonstration program testing a theoretical intervention model. Violent Offender Part I focuses on treatment and reintegration; Part II is a community crime prevention program.

Eligibility: Public and private nonprofit agencies, organizations, individuals, State and local units of governments. Except for the Violent Offender Program, only those previously funded are eligible and all grants are for continuation only. Violent Offender grantees for Part I and Part II have been selected.

Scope of Assistance: Federal Government to applicant.
Project grants; provision of specialized services; advisory services and counseling; dissemination of technical information.

Resources: FY 1981 \$21,250,000; FY 1982 \$14,365,000; FY 1983 Not available; FY 1984 Not available. Program proposed for elimination.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not available.

Publications: Individual program announcement booklets are available for

Restitution, New Pride, Violent Offender, Alternative Education, Prevention Research and Development Program, and Youth Advocacy. A wide range of publications are available from the National Criminal Justice Reference Service through funds from the National Institute for Juvenile Justice (See entry no. 141 for Juvenile Justice Clearinghouse).

Announcements: Federal Register and program announcements.

Applications: Submit proposal in accordance with published guidelines.

Contacts: Lois Brown, Program Analyst, (202) 724-5929.

Address: Special Emphasis Division, Office of Juvenile Justice and Delinquency Prevention, U.S. Department of Justice, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable.

143.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
National Institute of Justice (NIJ)
Office of Development, Testing, and Dissemination

Program Title: Model Program Development Division (MPDD)
CFDA No.: 16.560
Functional Area: Criminal Justice and Planning, Management and Administration,
Research and Evaluation

Description: Identifies research findings with implications for program development or improved practice, assesses related operational experience, and designs field tests of promising new approaches. Results presented in publication series targeted to practitioners and policymakers. Also conducts assessment program to identify and transfer knowledge about successful programs at the State and local levels.

Objectives: To identify and disseminate information on criminal justice programs that have demonstrated success and to disseminate new knowledge to the field.

Past Assistance: Field tests and publications cover issues vital to the correctional system. Program models are state-of-the-art analyses addressing probation and parole, community corrections, employment for ex-offenders, financial aspects of the corrections systems, and other topics. Exemplary Projects such as the Montgomery County Work Release/Pre-Release Center and Project CREST (Clinical Regional Support Team) can serve as models for jurisdictions desiring to implement similar programs. MPDD's Policy Briefs provide legislators and government executives concise reviews of the implications of significant research.

Eligibility: Criminal justice professionals and others interested in the criminal justice system.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$1,200,000; FY 1982 \$1,300,000; FY 1983 \$1,300,000; FY 1984 est. \$1,300,000.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Exemplary Projects Brochure, NIJ Program Plan, NIJ Biennial Report, Research Briefs-Justice Assistance News; following are some of the documents available through NCJRS (see National Criminal Justice Reference Service entry no. 145): program models - Halfway Houses, Managing Correctional Re-

sources: Economic Analysis Techniques, Managing the Institutional Environment in Corrections, Probation Under Fiscal Constraints; test designs - Ex-Offender Employment Services, Pre-Release Centers, New Careers: Reintegrating the Multiple Offender; Policy Briefs - State Experience With Parole Guidelines; Monographs - Fees for Correctional Services, Adult Offender Education.

Announcements: NIJ Program Plan, Federal Register; documents announced through Selective Notification of Information (SNI) available through NCJRS.

Applications: Write or call NCJRS for publication information (see NCJRS entry no. 145), or Division office for program information.

Contacts: Virginia Baldau, Director, Model Program, Development Division, (202) 272-6010.

Address: Model Program Development Division, Office of Development, Testing, and Dissemination, National Institute of Justice, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable

144.
Sponsoring Agency: DEPARTMENT OF JUSTICE
National Institute of Justice (NIJ)
Office of Development, Testing, and Dissemination

Program Title: Reference and Dissemination Division
CFDA No.: 16.560
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation, Security, Technology, and Equipment

Description: Disseminates research results and serves as a criminal justice information clearinghouse (see National Criminal Justice Reference Service entry no. 145). In addition to producing a variety of publications and informational materials for the criminal justice community, the Division supports an applied research program that assesses technological needs of justice system agencies, and maintains a standard setting and testing process to meet those needs, (see Law Enforcement Standards Laboratory entry no. 31).

Objectives: To support applied research and dissemination programs that respond to NIJ's legislative mandate; to assess research results for program implications, test promising new methods, and recommend actions for States and localities to enhance the criminal justice system.

Past Assistance: Developed publications for corrections professionals. Provides reference services and publications for corrections professionals. (See "Publications" in this entry and NCJRS entry.) The Technology Assessment Program has tested and disseminated results and standards on hand-held metal detectors for use in weapons detection.

Eligibility: Criminal justice professionals and others interested in the criminal justice system.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: FY 1981 \$5,100,000; FY 1982 \$4,033,000; FY 1983 \$3,700,000; FY 1984 est. \$3,700,000.

Match: Not applicable

Fees/Costs: See NCJRS entry for Clearinghouse costs.

Range/Average Assistance: Not applicable

Publications: The Technology Assessment Program (brochure); This is NCJRS; NIJ Program Plan; NIJ Biennial Report; Saving Energy Dollars in Prisons and Jails; Fire Safety Evaluation System for Prison Housing Facilities; Hand-Held Metal Detec-

tors for Use in Weapons Detection; The Female Offender; Prison Industries; Serious Juvenile Offender; Strategies for Reintegrating the Ex-Offender; Recreation and Leisure Time Activities in a Correctional Setting; Handicapped Offender; Crisis in Prison and Jail Health Care; A Community Based Residential Alternative for Juvenile Offenders; Correctional Impacts of Determinate Sentencing.

Announcements: Federal Register; NIJ Program Plan; Selective Notification of Information (for publications).

Applications: Write or call NCJRS for Clearinghouse services and publications (see NCJRS entry no. 145), or the Division office for program information.

Contacts: Paul Estaver, Director, Reference and Dissemination Division, (202) 724-2945; Cindy Rosenstein, Corrections Specialist, NCJRS, (301) 251-5500.

Address: Reference and Dissemination Division, National Institute of Justice, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable

145.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
National Institute of Justice (NIJ)
Office of Development, Testing and Dissemination

Program Title: National Institute of Justice/NCJRS
CFDA No.: Not applicable
Functional Area: Criminal Justice Planning, Library Services,
Management and Administration, Research and Evaluation

Description: The National Criminal Justice Reference Service (NCJRS) is an information center that offers a variety of products and services to foster the exchange of information leading to improvements in corrections and other aspects of the criminal justice system. NCJRS maintains a bibliographic data base with descriptions and informative abstracts of relevant literature and audiovisual materials. Specifically trained staff search the data base, provide information products, and make referrals to other information sources.

Objectives: To fulfill the National Institute of Justice's congressional mandate to disseminate information from research, demonstrations, evaluations, and special programs to Federal, State, and local governments and to serve as an international clearinghouse of justice information.

Past Assistance: NCJRS routinely provides information, i.e., citations to literature and referrals to other sources, to units of the correctional system. Also provided are bibliographies, both published and unpublished as well as custom prepared, technical assistance to libraries, conference support, and information services to meet specific needs. Correctional administrators can benefit from the research and experience of their professional colleagues, learn about new management or training strategies, and select the most effective approaches.

Eligibility: Any individual or organization concerned with criminal justice issues.

Scope of Assistance: Federal Government to applicant/inquirer.
Provision of specialized services; dissemination of technical information.

Resources: FY 1981 Not Available; FY 1982 \$3,000,980; FY 1983 Not Available; FY 1984 Not Available. FY83 funds expected to remain at FY82 funding levels. Amount shown reflects combined funds for NIJ/NCJRS and the NIJJDP/Juvenile Justice Clearinghouse.

Match: Not applicable.

Fees/Costs: There are user fees for some services. Call for cost information.

Range/Average Assistance: Not applicable.

Publications: Selective Notification of Information (SNI), esp. July 1982 issue, bimonthly abstract bulletin; Selective Notification of Information Registration Form; Users Guide to NCJRS; Publications of the National Institute of Justice: A Comprehensive Bibliography; other microfiche products, data base searches, audiovisuals, standard search packages, prepared bibliographies.

Announcements: Publications and services announced in the Selective Notification of Information, available to those registered with NCJRS.

Applications: Call or write for information on services and documents available.

Contacts: Ms. Cindy Rosenstein, Corrections Specialist, (301) 251-5500;
Ms. Susan LaPerla, Librarian, (301) 251-5500.

Address: National Institute of Justice/NCJRS, Box 6000, Rockville, MD 20850.

Regional Offices: Not applicable.

146.
Sponsoring Agency: DEPARTMENT OF JUSTICE
National Institute of Justice (NIJ)
Office of Development, Testing and Dissemination

Program Title: Training and Testing Division
CFDA No.: 16.560
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation, Training and Staff Development

Description: Examines the implementation of experimental policies and practices in selected jurisdictions. Tests the viability of successful corrections strategies in a variety of settings to assess their usefulness and applicability to different localities.

Objectives: To oversee implementation of NIJ Field Tests and sponsor the Criminal Justice Research Utilization Program to accelerate awareness and understanding of research findings and to encourage application of new concepts and approaches in criminal justice.

Past Assistance: Field test results help corrections personnel to establish new programs and procedures to improve the functioning of the corrections system. For research products, see "Publications" below.

Eligibility: Criminal justice professionals and others interested in the criminal justice system.

Scope of Assistance: Federal Government to applicant.
Dissemination of technical information; training.

Resources: FY 1981 \$1,712,000; FY 1982 \$1,425,000; FY 1983 \$1,400,000; FY 1984 est. \$1,400,000.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Field Test Brochure, Research Utilization Program Brochure, Justice Training Package Brochure, National Institute of Justice Program Plan, National Institute of Justice Biennial Report; documents available in the following areas through National Criminal Justice Reference Service (see entry no. 145): Field Tests - Improved Correctional Field Services, Pre-Release Centers, Employment Services for Ex-Offenders, Reintegrating the Serious Offender; Research Utilization Program - Prison Grievance Mechanisms, Health Care, Improved Probation Strategies, Management of Stress in Corrections, Cost Analysis Techniques in Corrections.

Announcements: NIJ Program Plan, Federal Register; documents announced through the Selective Notification of Information (SNI) available through NCJRS.

Applications: Write or call NCJRS for publication information (see NCJRS entry no. 145), or Division Office for program information.

Contacts: Louis A. Mayo, Director, Training and Testing Division, (202) 272-6004.

Address: Training and Testing Division, Office of Development, Testing and Dissemination, National Institute of Justice, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable

147.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
National Institute of Justice (NIJ)

Program Title: Office of Research Programs (Office of Research and Evaluation
Methods, Office of Program Evaluation)
CFDA No.: 16.560, 16.561, 16.562
Functional Area: Criminal Justice Planning, Management and Administration,
Research and Evaluation

Description: Funds solicited and unsolicited research that addresses significant crime and criminal justice issues and has important implications for criminal justice policy, practice, research, or theory. Research is supported through three offices: Research Programs (responsible for administration and coordination of research efforts), Research and Evaluation Methods, and Program Evaluation. The Office of Research and Evaluation Methods encourages and supports research into the fundamental methodological and measurement problems in criminal justice research and evaluation. Supports grants in the area of offender classification and prediction, crime control theory, and performance measurement. The Office of Program Evaluation funds evaluations of State- and local-level programs of national importance to determine effectiveness of new programs, changed procedures, or newly adopted laws and regulations.

Objectives: To encourage and support research and development, to increase understanding of the causes of crime and to improve the criminal justice system.

Past Assistance: Grants have been supported and projects completed in all areas of corrections including effects of crowding, parole guidelines, surveys of facilities and populations, management issues, evaluations of interventions, analyses of significant theoretical issues and theory testing, assessments of correctional data systems, and assessment of employment services for ex-offenders.

Eligibility: State and local governments, public and private nonprofit organizations, institutions of higher education, and qualified individuals.

Scope of Assistance: Federal Government to applicant.
Project grants and contracts; dissemination of technical information.

Resources: FY 1981 \$11,750,000; FY 1982 \$11,640,000; FY 1983 \$11,400,000; FY 1984 \$11,200,000. Figures represent combined budgets of the three research offices, including monies for research and development projects, Visiting Fellowships, and Graduate Fellowships. The correctional research program within the Office of Research Programs is budgeted for \$1,300,000 in FY 1983.

Match: Whenever feasible, the recipient is required to contribute money, facilities, or services.

Fees/Costs: Not applicable.

Range/Average Assistance: \$10,000 to \$500,000; \$150,000.

Publications: NIJ Annual Program Plan; Biennial Report of the National Institute of Justice; Publications of the National Institute of Justice: A Comprehensive Bibliography; final reports from completed research available on loan or can be obtained from the principal investigator. Publications and reports are available from the National Criminal Justice Reference Service (NCJRS) either without charge while supplies last or on loan (see entry no. 145 for NCJRS).

Announcements: Federal Register; NIJ Program Plan and Announcement: Unsolicited Research Program (available through NCJRS).

Applications: Contact the Office of Research Programs for information. Grants are usually awarded after competitive process initiated by solicitation of proposals and concept papers in areas specified by the Institute, or after comprehensive review of unsolicited research proposals.

Remarks: This entry reflects the work of three separate offices; however, the majority of the research efforts are supported through the Office of Research Programs, which contains a Corrections Division.

Contacts: Annesley Schmidt, Program Monitor, Office of Research Programs, (202) 724-2965; Richard Linster, Director, Office of Research and Evaluation Methods, (202) 724-7631; Lawrence Bennett, Director, Program Evaluation, (202) 724-2949.

Address: Office of Research Programs, National Institute of Justice, Department of Justice, Room 874, 633 Indiana Avenue NW., Washington, DC 20531.

Regional Offices: Not applicable.

148.
Sponsoring Agency: U.S. DEPARTMENT OF JUSTICE
U.S. Parole Commission

Program Title: Research
CFDA No.: Not applicable.
Functional Area: Criminal Justice Planning, Management and Administration

Description: Conducts parole-related research. Provides assistance in the development of criteria and guidelines for decisionmaking for the Federal parole system as well as other (State) jurisdictions. Assists with training of U.S. Parole Commission personnel, Federal judges, and Federal probation officers. Provides technical advice to those interested in parole and in setting up or revising parole guidelines.

Objectives: To provide research and guidelines to assist the U.S. Parole Commission in its decisionmaking functions.

Past Assistance: Information and assistance provided to State legislatures setting up or revising their State parole systems.

Eligibility: Anyone may request information and assistance.

Scope of Assistance: Federal Government to applicant/inquirer. Advisory services and counseling; dissemination of technical information.

Resources: Funds expended on advisory services cannot be separated from the total operating budget.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Many publications available concerning Federal Parole Guidelines, parole decisionmaking, prediction, and recidivism.

Announcements: Not applicable.

Applications: Write or call Research Division to make requests.

Remarks: Provision of information and assistance to States is not the primary function of this office, however, these services are provided as time permits.

Contacts: Peter B. Hoffman, Research Director, (301) 492-5980.

Address: U.S. Parole Commission, 5550 Friendship Boulevard, Chevy Chase, MD 20815.

Regional Offices: Not applicable.

149.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment Standards Administration
Wage and Hour Division

Program Title: Division of Fair Labor Standards Policies and Procedures
CFDA No.: Not applicable
Functional Area: Employment/Work, Personnel

Description: The Wage and Hour Division is responsible for the enforcement of the Fair Labor Standards Act (federal minimum wage and over-time law) and other federal labor standards laws.

Objectives: To provide national coordination of the Wage-Hour enforcement program.

Past Assistance: Wage and Hour Division has provided speakers to participate in pre-release programs for institutional residents.

Eligibility: General public eligible to receive technical information.

Scope of Assistance: Federal Government to applicant/inquirer. Advisory services and counseling; dissemination of technical assistance.

Resources: FY 1981 Not available; FY 1982 Not available; FY 1983 \$100,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not applicable.

Announcements: Not applicable.

Applications: Call Division with information request.

Contacts: William M. Otter, Administrator, (202) 523-8305; Herbert J. Cohen, Deputy Administrator, (202) 523-8305.

Address: Division of Fair Labor Standards, Wage and Hour Division, U.S. Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210.

Regional Offices: Not applicable.

150.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration (ETA)
Office of Comprehensive Employment Development

Program Title: Comprehensive Employment and Training Act Programs (CETA)
CFDA No.: 17.232
Functional Area: Education, Employment/Work, Social Services

Description: TITLE I - Administrative Provisions contain the general provisions governing the Act, including the designation of State and local prime sponsors to administer the program, the planning and plan approval process, and special responsibilities of the Governor and State and local advisory councils. TITLE II - Comprehensive Employment and Training Services - authorizes the basic comprehensive manpower services under Title I and the public service employment program previously authorized under Title II. Allowable program activities include classroom and on-the-job training, work experience, upgrading, retraining, and other services (Parts A, B, and C) and transitional public service employment (Part D) needed to enable participants to obtain unsubsidized employment. TITLE III - Establishes National Service Programs, including a Federal responsibility for providing financial assistance to a program serving persons with records of arrest or conviction. Priority is to be given to persons under supervision. The Department of Labor is to assist employers and eliminate artificial barriers to employment. TITLE IV - Authorizes special programs for youth aged 14 to 21. Funding is through both the prime sponsor network, Title I, and National Discretionary Projects. Programs include: YCCIP - Youth are employed on community-planned projects that produce tangible benefits to the community. The projects are organized by private nonprofit organizations and agencies that are sensitive to the needs of youth. YETP - Projects provide a variety of year-round employment and training activities intended to enhance job prospects and career opportunities that will lead to unsubsidized employment. SYEP - Provides employment and training activities during the summer months between the close and reopening of school but not later than September 30. TITLE VI - Provides for a counter-cyclical public service employment program. Fifty percent of the funds may only be used for the employment of persons in projects of limited duration, and all persons employed outside of the projects must be employed at entry level positions. TITLE VIII - The Private Sector Initiative Program (PSIP) was established to demonstrate ways of encouraging business, both large and small, to become more involved in training and hiring economically disadvantaged workers. Prime sponsors receive grants from the Department of Labor to operate local private sector programs.

Objectives: To provide job training and employment opportunities for economically disadvantaged, unemployed, and underemployed persons and to assure that training and other services lead to increased earnings and enhanced self-sufficiency.

Past Assistance: Programs can provide career information and counseling, labor market information, vocational exploration, job training, and work experience to correctional clients.

Eligibility: Applicants - TITLE II - States; units of general local government having a population of 100,000 or more; consortia of local government units at least one of which has a total population of 100,000 or more; units of local government considered eligible by the Secretary because of special circumstances; U.S. Territories; and a limited number of Concentrated Employment Program grantees in existence in December 1973 when CETA was enacted. Title III and IV - National Discretionary Programs: State and local government agencies, nonprofit and for-profit organizations; request for proposals often limit qualified applicants. See entry no. 151. TITLE IV - Prime sponsors under Title II of the Act. TITLE VI - Applicants qualified under Title II. TITLE VII - Applicants qualified under Title II. Beneficiaries - TITLE II, Parts A, B, and C - Economically disadvantaged persons (a person who is either a member of a family which receives public assistance, a member of a family whose income is less than 70 percent of the lower living standard income level or the poverty level, a foster child on whose behalf State or local government payments are made, a client of a sheltered workshop, a handicapped individual, a person residing in an institution providing 24-hour support or a regular outpatient of a mental hospital, rehabilitation facility or similar institution) and unemployed, underemployed, or in school except for persons enrolled under Part C (upgrading) who are operating at less than full skill potential, primarily in entry-level positions which offer little advancement opportunity. For retraining, a person must have received a bona fide layoff notice in the last 6 months and have little opportunity for reemployment. TITLE II D: economically disadvantaged and unemployed 15 out of the 20 weeks immediately prior to application, or a member of a family which is receiving public assistance. TITLE IV: YCCIP-Youth, 16-19 years of age, who are in/or out of school and unemployed. Preference is given to economically disadvantaged out-of-school young people who experience severe problems in finding employment. YETP-Youth who are 14-21 years of age, in school and are unemployed or underemployed and who have severe handicaps in obtaining employment, and whose total family income, annualized on a 6-month basis, does not exceed 85 percent of the Bureau of Labor Statistics lower living standard income level or who are economically disadvantaged. Up to 10 percent of the funds may be used to serve a mixture of youth from all economic backgrounds. SYEP-in-school and out-of-school youth, 14-21 years of age. Youth applying for participation in these programs must meet the criteria for economically disadvantaged lower living standard level. TITLE VI: Unemployed 10 of the 12 weeks immediately prior to application, and a family income which does not exceed 100 percent of the lower living standard income level, or a member of a family which has been receiving public assistance for 10 of the last 12 weeks. Participation in all programs under the Act is limited in duration to 2-1/2 years in

a 5-year period. TITLE VII: For PSIP programs, the eligibility requirements are the same as set forth for Title II-B and II-C of the Act.

Scope of Assistance: Federal Government to State to applicant. Formula grants; project grants.

Resources: TITLE II-BC - FY 1981 \$2,118,639,000; FY 1982 \$1,785,672,000; FY 1983 \$0; FY 1984 Not available; TITLE II D - FY 1981 \$1,365,081,000; FY 1982 \$0; FY 1983 \$0; FY 1984 Not available; TITLE IV (YETP, SYEP, YCCIP) - FY 1981 \$1,626,653,000; FY 1982 \$871,549,000; FY 1983 \$0; FY 1984 Not available; TITLE VI - FY 1981 \$447,298,000; FY 1982 \$0; FY 1983 \$0; FY 1984 Not available; TITLE VII - FY 1981 \$148,275,000; FY 1982 \$250,000,000; FY 1983 \$0; FY 1984 Not available. Authorizing legislation terminates September 1982; two bills are pending, one in House, one in Senate. Senate Bill places more emphasis on discretion of governors in administering program and therefore would not include specific guidelines or target groups (e.g., offenders). Discretionary funds under Title III may be very different, but basic activities will remain the same. Changes in present program not expected to take place until approximately mid FY 1983.

Match: States are allocated 4 percent of the total parts B and C allocation for the Governor's Coordination and Special Services Projects (discretionary funds); 6 percent for projects providing vocational education services.

Fees/Costs: Not applicable.

Range/Average Assistance: No established range; based on formula allocations.

Publications: Not applicable.

Announcements: Federal Register .

Applications: Applicants designated as prime sponsors and eligible to receive funds will be furnished a grant application package which is to be submitted to the Regional administrator. A summary of the application will be published in one issue of a general circulation newspaper. Copies of the summary will be provided to appropriate units of general local government, Indian prime sponsors, and to labor organizations, where appropriate.

Contacts: Kay Albright, Office of Comprehensive Employment Development, (202) 376-6740.

Address: Office of Comprehensive Employment Development, Employment and Training Administration, Department of Labor, 601 D Street NW., Washington, DC 20213.

Regional Offices: Region I (CT, ME, MA, NH, RI, VT) Room 1703, John F. Kennedy Building, Boston, MA 02203, Government Center, Boston, MA 02203, (617) 223-6440; Region II (NY, NJ, PR, VI) 1515 Broadway, Room 3713, New York, NY 10036, (212) 944-3209; Region III (DE, DC, MD, PA, VA, WV) P.O. Box 8796, Philadelphia, PA 19101, (215) 596-6336; Region IV (AL, FL, GA, KT, MS, NC, SC, TN) 1371 Peachtree Street NE., Room 415, Atlanta, GA 30309, (404) 881-4411; Region V (IL, IN, MN, MI, OH, WI) 230 South Dearborn Street, 6th Floor, Chicago, IL 60604, (312) 353-0313; Region VI (AR, LA, NM, OK, TX) 555 Griffin Square Building, Room 316, Griffin and Young Streets, Dallas, TX 75202, (214) 767-6877; Region VII (IA, KS, MO, NE) Federal Building, Room 1000, 911 Walnut Street, Kansas City, MO 64106, (816) 374-3796; Region VIII (CO, MT, ND, SD, UT, WY) 1961 Stout Street, Denver, CO 80294, (303) 837-4477; Region IX (AZ, CA, HI, NV) Federal Office Building, 450 Golden Gate Avenue, P.O. Box 36084, San Francisco, CA 94102, (415) 556-7414; Region X (AK, ID, OR, WA) Room 1145, Federal Office Building, 909 First Avenue, Seattle, WA 98174, (206) 442-7700.

151.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Division
Office of Employment and Training Programs

Program Title: Special Programs and Activities for the Disadvantaged
CFDA No.: 17.243
Functional Area: Employment/Work

Description: Funds programs providing job training, related services, and job opportunities for members of groups with particular disadvantages in the general labor market or in certain segments of the labor market, i.e., offenders, persons with limited English-speaking ability, handicapped persons, young people, older persons, women, minorities, welfare clients, and persons lacking educational credentials. Also funds a wide variety of promotional, developmental, and research-related activities associated with special Federal responsibilities under CETA.

Objectives: To provide, foster, and promote training and other employment-related services to groups with particular disadvantages in the labor market.

Past Assistance: Provision of fidelity bonding through the State Employment Services to ex-offenders unable to obtain commercial bonding required for employment, and funds to programs serving offenders at the State and local levels.

Eligibility: Applicants - State and local governments, Federal agencies, private nonprofit and profit-making organizations, educational institutions. Beneficiaries - Generally limited to the economically disadvantaged, normally with further targeting by sex, age group, race, and/or other demographic criteria.

Scope of Assistance: Federal Government to applicant.
Project grants/contracts.

Resources: (Grants) FY 1981 \$125,000,000; FY 1982 \$49,342,586; FY 1983 Not available; FY 1984 Not available. Legislation expires September 1982; funding and target groups may vary depending on new legislation.

Match: Not required by statute, but may be administratively imposed for particular solicitations or groupings of project grants.

Fees/Costs: Not applicable.

Range/Average Assistance: \$6,216 to \$6,500,000; \$400,000.

Publications: CETA Forms Preparation Handbook.

Announcements: Federal Register.

Applications: Solicited Proposals and Applications - instructions regarding application procedures will be furnished in the solicitation; Unsolicited Proposals - applicants should follow instructions furnished by ETA in response to the unsolicited preapplication.

Contacts: Charles Kane, Administrator, (202) 376-6225.

Address: Office of Employment and Training Programs, Employment and Training Administration, U.S. Department of Labor, 601 D Street NW., Washington, DC 20213.

Regional Offices: Not applicable.

152.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration
Division of National Industry Promotion

Program Title: Bureau of Apprenticeship and Training
CFDA No.: 17.201
Functional Area: Employment/Work

Description: Registers apprentices and apprenticeship programs, and works closely with State Apprenticeship Agencies in furthering the apprenticeship system of training, and in introducing apprenticeship into new industries and occupations. Encourages registration of apprenticeship standards that meet criteria established by the Secretary of Labor. Bureau staff offers technical advice and assistance in the development of new and in the improvement of existing apprenticeship programs, including those within correctional institutions.

Objectives: To stimulate interest and acceptance of the apprenticeship system of training by employers, unions, employer associations, trade associations and Federal, State, and local government agencies who have a need to develop and maintain a skilled work force to produce the products or services of the organization or agency contacted.

Past Assistance: Apprenticeship programs have been established in State and Federal correctional institutions and technical assistance is provided whenever requested. Periodic service visits are made to each facility. Apprenticeship programs in correctional institutions provide training and work experience in skills that offer inmates maximum opportunities for employment upon release, and they provide meaningful work experience for inmates during their incarceration.

Eligibility: Applicants - Employers, or joint committees representing employers and employees under collective bargaining agreements. Beneficiaries - Sponsors determine minimum qualifications for apprentice selection. However, selection procedures and qualifications must meet standards set forth in the Department of Labor's Regulations, 29 CFR 29 and 29 CFR 30. Individuals must be at least 16 years old.

Scope of Assistance: Federal Government to applicant. Provision of specialized services; advisory services and counseling; dissemination of technical information; training.

Resources: (Salaries and expenses) FY 1981 \$14,497,000; FY 1982 \$16,181,000; FY 1983 \$16,376,000; FY 1984 Not available. Funds listed cover administration costs; involvement by employers in apprenticeship program is voluntary and apprentices are paid directly by employers.

Match: Not applicable.

Fees/Costs: Employers must provide salaries for apprentices.

Range/Average Assistance: Not applicable.

Publications: The National Apprenticeship Programs (1980); An Equal Chance to be an Apprentice; Apprenticeship: Past and Present (1977); Setting up an Apprenticeship Program; brochures on apprenticeship in various industries; standards for different industries. Obtain publications list from national office.

Announcements: Promotional publications.

Applications: Interested individuals are encouraged to communicate with the Bureau of Apprenticeship and Training Regional Director.

Contacts: Paul H. Vandiver, Director, Division of National Industry Promotion, (202) 376-7053.

Address: Bureau of Apprenticeship & Training, U.S. Department of Labor, Room 6106-Patrick Henry Building, 601 D Street NW., Washington, DC 20213.

Regional Offices: To locate Bureau of Apprenticeship and Training Regional Offices, consult local telephone directories or contact Employment and Training Administration regional offices listed in entry no. 150.

153.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration (ETA)
Office of Planning Review

Program Title: U.S. Employment Service
CFDA No.: 17.207
Functional Area: Employment/Work

Description: A nationwide program to place persons in employment by providing a variety of placement-related services to job seekers and to employers seeking qualified individuals to fill job openings. General services to job seekers include outreach, interviewing, testing, counseling, and referral to employment opportunities.

Objectives: To serve persons seeking employment and employers seeking workers.

Past Assistance: Federal Bonding Program and Targeted Jobs Tax Credit Program for employers hiring ex-offenders. Some States have stationed staff in correctional institutions, established working agreements with community correction agencies, and provided assistance in setting up special client programs serving offenders.

Eligibility: Applicants - State Employment Security Agencies. Beneficiaries - All employers seeking workers, persons seeking employment, community groups, employer organizations. Special consideration given to veterans and handicapped.

Scope of Assistance: Federal Government to State to applicant. Formula grants.

Resources: FY 1981 \$802,400,000; FY 1982 \$735,023,000; FY 1983 \$740,800,000; FY 1984 Not available. Reduction anticipated.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: \$1,176,878 to \$54,625,092; \$9,520,038.

Publications: Job Service: How It Works for You; Directory of Local Employment Security Agencies; Job Service: Services to Employers; and others available through national office; regionally focused materials available from State Employment Security Agencies; publications on various career opportunities can be purchased from the Government Printing Office.

Announcements: State Agency Program and Budget Planning (PBP) Guidelines; Field Memorandum, State Agency Resource Planning Targets.

Applications: Contact employment service located in State.

Contacts: Sam Hirabayashi, Director, Office of Planning Review, (202) 376-6650.

Address: Office of Planning Review, United States Employment Service, Employment and Training Administration, Department of Labor, Washington, DC 20213.

Regional Offices: For listing of ETA regional offices, see entry no. 150.

154.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration (ETA)
Office of Research and Evaluation
Program Title: Employment and Training Research, Development and Evaluation Projects
CFDA No.: 17.233
Functional Area: Employment/Work, Research and Evaluation

Description: Provides information for improving and/or developing new employment and training policies and initiatives, and develops and conducts comprehensive evaluations and special studies of ETA programs. Research and development activities are directed to employment and training programs, policies and issues, including experimentation and demonstration of new programming techniques.

Objectives: To support studies and evaluations to develop policy and programs for achieving the fullest utilization of the Nation's human resources; to improve and strengthen the functioning of the Nation's Employment and Training System; to develop new approaches to facilitate employment of the difficult to employ; to conduct research and development addressing the employment implications of long-term social and economic trends and forces; to evaluate the impact and cost effectiveness of ongoing employment and training programs.

Past Assistance: During 1975-1980, financial support was provided for a number of research, experimental, and demonstration employment and training projects relating to the correctional system.

Eligibility: State colleges and universities, public, private, junior, and community colleges, State and local government organizations, and other organizations and individuals capable of fulfilling the program objectives.

Scope of Assistance: Federal Government to applicant; Federal Government to educational institution to beneficiary.
Project grants.

Resources: FY 1981 \$13,000,000; FY 1982 \$8,100,000; FY 1983 \$0; FY 1984 Not applicable. Future of program uncertain. Since legislation authorizing this program expires as of FY83, this program could be either eliminated or drastically revised and refunded for FY83.

Match: In certain instances, the applicant organizations are required to make a contribution to the total cost of the project.

Fees/Costs: None.

Range/Average Assistance: \$1,000 to \$1,000,000; \$175,000.

Publications: Research and Development Projects, issued annually, no charge; variety of other materials available, but not cataloged.

Announcements: Federal Register, Commerce Business Daily.

Applications: Submit preliminary proposals or full formal proposals directly to headquarters office. No specific format required. Requests for procurement specify application procedures for specific projects.

Contacts: Burt S. Barnow, Director, Office of Research and Evaluation, (202) 376-7335.

Address: Office of Research and Evaluation, ETA, Department of Labor, Washington, DC 20213.

Regional Offices: For listing Employment and Training Administration regional offices, see entry no. 150.

155.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration (ETA)
Veterans Employment Service

Program Title: Exemplary Rehabilitation Certificate (ERC)
CFDA No.: 17.208
Functional Area: Employment/Work

Description: Provides tangible evidence of rehabilitation, since discharge, to present to an employer. Certificate does not in any way change the nature of original discharge or alter ex-serviceperson's eligibility for veterans benefits. Provides for the certification that persons separated from the Armed Services under conditions other than honorable have rehabilitated themselves and that their conduct has been exemplary for at least the 3 year period immediately preceding the date of application.

Objectives: To award rehabilitation certificates by the Secretary of Labor to ex-servicepersons separated from the Armed Forces under conditions other than honorable if it is established that such person has been self-rehabilitated.

Potential Assistance: The ERC program is of benefit to correctional clients. Those who have been incarcerated must have been released from prison at least 3 years prior to the date of application.

Eligibility: Any ex-serviceperson who received less than an honorable discharge from the Armed Forces, has not been arrested or imprisoned at least 3 years prior to application, and has been discharged 3 years prior to the date of application.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services; dissemination of technical information.

Resources: Funds are not separately identified. Termination of program is anticipated in FY1983.

Match: Not applicable.

Fees/Costs: None.

Range/Average Assistance: Not applicable.

Publications: Exemplary Rehabilitation Certificate - How to Apply, GPO No. 0-224-926.

Announcements: Not applicable.

Applications: Obtain application forms from Veterans Employment Service, submit application, with self-certification signed by applicant as to truth and accuracy of information.

Remarks: Legislation has been introduced to repeal the program's authorizing legislation for FY 1983 which would result in the termination of the program by the end of 1982.

Contacts: Kent Martino, Veteran's Employment Specialist, (202) 523-9110.

Address: Veterans Employment Service, Employment and Training Administration, Department of Labor, Room S-1316, 200 Constitution Avenue NW., Washington, DC 20210.

Regional Offices: Not applicable.

156.

Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Employment and Training Administration (ETA)
Office of Youth Programs

Program Title: Job Corps
CFDA No.: 17.211
Functional Area: Employment/Work

Description: Job Corps contractors operate residential centers for individuals meeting the requirements described below. Corpsmembers receive a comprehensive program of basic and remedial education, vocational training, work experience, and personal and vocational counseling. Corpsmembers are given room and board, medical and dental services, work and casual clothing, and living expenses. A readjustment payment is made upon completion of at least 6 months of training, and job placement assistance is provided. Maximum enrollment is 2 years.

Objectives: To assist economically disadvantaged young men and women who need an intensive educational and vocational training program to become more responsible, employable, and productive citizens. (Program is operated in a residential group setting.)

Past Assistance: Probation officers supervising youth can refer them to Job Corps to aid in their rehabilitation.

Eligibility: Applicants - Federal, State, and local government agencies; Indian tribes and organizations having the capabilities to carry out the objectives of the program. Beneficiaries - Job Corpsmembers must be 16 through 21 years old, economically disadvantaged, legal residents of the United States, in need of training and a change of environment, have expressed a firm interest in joining the Job Corps, and be free of serious health or behavioral problems that would jeopardize their own safety or that of others.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Interagency agreements, grants, contracts) FY 1981 \$579,196,000; FY 1982 \$585,000,000; FY 1983 Not available; FY 1984 Not available. Authorizing legislation will be renewed for FY83; amount of appropriation uncertain, could go up or down.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$1,500,000 to \$18,000,000; \$3,000,000.

Publications: Job Corps - In Brief; The Job Corps - A Cornerstone of Youth Employment and Training Efforts; A Planning Charter for Job Corps.

Announcements: Employment and Training regional offices solicit proposals for Job Corp center and support services. State employment service offices provide information on available Job Corps assistance.

Applications: The regional office reviews proposals submitted in response to Request for Proposals, makes evaluations of various factors having a bearing on ability to deliver the required services, makes selection, and negotiates with the selected applicant. Prospective Job Corps enrollees should contact the nearest office of the State employment service.

Contacts: Charles Atkinson, Director, Office of Regional Coordination, (202) 376-2550.

Address: Jobs Corps, Employment and Training Administration, Department of Labor, 601 D Street NW., Washington, DC 20213.

Regional Offices: For listing of ETA regional offices, see entry no. 150.

157.

Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Labor/Management Services Administration
Office of Communications and Public Services

Program Title: Pension and Welfare Benefit Programs

CFDA No.: 17.103

Functional Area: Employment/Work, Offender Rights/Services

Description: Protects the interests of participants and beneficiaries in employee benefit plans by requiring reporting and disclosure of plan and financial information, establishing fiduciary, participation and vesting, and funding standards.

Objectives: To increase public awareness and understanding of the rights, safeguards, and opportunities the Employee Retirement Income Security Act (ERISA) provides, and to inform plan participants and beneficiaries about the ERISA provisions they need to understand to protect their pension status.

Past Assistance: Provided informational/educational materials on ERISA to inform inmates about the pension reform law and what their rights under the law would be if they ever became participants in a private benefit plan.

Eligibility: Plan administrators, trustees, participants, beneficiaries of employee benefit plans, or others involved in plan administration. To participate in private employee benefit plan, ERISA requires that a person cannot be excluded if that person has reached the age of 25 and has at least 1 year of service with the employer. ERISA does not apply to pension plans administered by Federal, State, or local government.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; dissemination of technical information; investigation of complaints.

Resources: (Salaries and expenses) FY 1981 \$52,164,000; FY 1982 \$26,345,500; FY 1983 not available; FY 1984 not available.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Labor Department Publications Covering the Employee Retirement Income Security Act (ERISA); What You Should Know About the Pension and Welfare Law, 1978; publications and audiovisuals listing.

Announcements: Significant program changes are usually announced through a press release.

Applications: Write the U.S. Department of Labor in Washington, D.C. (Participants and beneficiaries should first contact the plan administrator for plan information.)

Contacts: William C. Russell, Chief, Division of Benefit Plan Information, (202) 523-8921.

Address: Pension and Welfare Benefit Programs, U.S. Department of Labor, Room N5471, 200 Constitution Avenue NW., Washington, DC 20216.

Regional Offices: Contact Federal Information Center listed in appendix.

158.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Occupational Safety and Health Administration (OSHA)

Program Title: Occupational Safety and Health (OS&H)
CFDA No.: 17.500
Functional Area: Education, Employment/Work

Description: Provides advisory services and counseling for employees, employers, and State and local governments concerning occupational safety, health, and State and Federal programs. Awards project grants to States to 1) administer and enforce State programs for occupational safety and health, limited to States having federally approved plans; 2) collect statistical estimates of occupational injuries and illnesses. Provides training and related services for workers, employers, and their representative in recognition, avoidance, and control of unsafe and unhealthful working conditions. Also investigates valid complaints of violations of OS&H standards. Disseminates technical information about OS&H to interested employers, employees, and the general public. Contracts to States and private firms for providing on-site consultative services. Awards grants to private organizations to develop the capacity to train workers and employers.

Objectives: To assure safe and healthful working conditions.

Potential Assistance: Could provide materials, e.g., a programmed instruction course, which can be used to instruct inmates involved in correctional industries programs in safety and health issues. Publications and audiovisual programs could also be used in various vocational training programs.

Eligibility: Any employer, employee, or representative concerned with OS&H problems; State agencies that have federally approved occupational safety and health programs; labor unions, trade associations, educational institutions and other nonprofit organizations; any employee or employee representative of a business engaged in interstate commerce except under the jurisdiction of other Federal agencies; anyone concerned about OS&H programs.

Scope of Assistance: Federal Government to applicant.
Project grants; advisory services and counseling; dissemination of technical information; training; investigation of complaints.

Resources: (Salaries and expenses) FY 1981 \$208,854,000; FY 1982 est. \$195,465,000; FY 1983 est. \$206,256,000; FY 1984 Not available.

Match: Federal share for grants may not exceed 50 percent of cost to State; Federal share for each State on-site consultative contract may not exceed 90 percent of total cost.

Fees/Costs: Cost of audiovisual and publications vary.

Range/Average Assistance: Not available.

Publications: OSHA Publications and Audiovisual Programs (OSHA 2019 Revised), list titles, prices and ordering information for available materials; Occupational Safety and Health - A Bibliography; Occupational Safety and Health Subscription Series, provides all standards, interpretations, regulations and procedures in easy-to-read language; Principles and Practices of Occupational Safety and Health, a six-part self-study program; various standards also available, as well as several audiovisual training programs.

Announcements: Federal Register.

Applications: Apply to appropriate OS&H regional office for all types of assistance.

Remarks: Publications and educational materials may be the only form of assistance available to the correctional system through this program. However, individuals interested in other forms of assistance available through this program should not be discouraged from pursuing their needs with the regional office administrators.

Contacts: Patrick Fahey, OS&H Administration, (202) 523-7087; James Foster, Public Information Officer, (202) 523-8148; Regional Administrators.

Address: Occupational Safety and Health Administration, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210.

Regional Offices: Region I (CT, ME, MA, NH, RI, VT) Department of Labor, OSHA, 16-18 North Street, 1 Docksquare Building, Fourth Floor, Boston, MA 02109, (617) 223-6710; Region II (NY, NJ, PR, VI) Department of Labor, OSHA, 1515 Broadway (1 Astor Plaza), Room 3445, New York, NY 10036, (212) 944-3426; Region III (DE, DC, MD, PA, VA, WV) Department of Labor, OSHA, Gateway Building, Suite 2100, 3535 Market Street, Philadelphia, PA 19104, (215) 596-1201; Region IV (AL, FL, GA, KY, MS, NC, SC, TN) Department of Labor, OSHA, Suite 587, 1375 Peachtree Street NE., Atlanta, GA 30309, (404) 881-3573; Region V (IL, IN, MN, MI, OH, WI) Department of Labor, OSHA, 230 South Dearborn Street, 32nd Floor, Room 3263,

Chicago, IL 60604, (312) 353-2220; Region VI (AR, LA, NM, OK, TX) Department of Labor, OSHA, 555 Griffin Square Building, Room 602, Dallas, TX 75202, (214) 767-4731; Region VII (IA, KS, MO, NE) Department of Labor, OSHA, Room 3000, 911 Walnut Street, Kansas City, MO 64106, (816) 374-5861; Region VIII (CO, MT, ND, SD, UT, WY) Department of Labor, OSHA, Room 1554, Federal Building, 1961 Stout Street, Denver, CO 80294, (303) 837-3883; Region IX (AZ, CA, HI, NV, GU) Department of Labor, OSHA, 11349 Federal Building, 450 Golden Gate Avenue, P.O. Box 36017, San Francisco, CA 94102, (415) 556-0586; Region X (AK, ID, OR, WA) Department of Labor, OSHA, Federal Office Building, Room 6003, 909 First Avenue, Seattle, WA 98174, (206) 442-5930.

159.
Sponsoring Agency: U.S. DEPARTMENT OF LABOR
Office of the Secretary
Women's Bureau

Program Title: Women's Special Employment Assistance
CFDA No.: 17.700
Functional Area: Employment/Work

Description: Provides informational, technical, and advisory services to assist in enlarging the contribution and participation of women in the workforce. The Bureau also works to improve legislation related to equal rights for women in employment. The assistance provided is usually indirect, in the form of technical assistance to the State agencies or referrals.

Objectives: To reduce discrimination in employment based on sex and race, and to enlarge economic rights and opportunities of women through the promotion of improved working conditions, expanded job opportunities, better training, improved vocational counseling and community services, and more extensive use of women's volunteer services in Federal and community programs. Special focus is on establishing direct linkages with women's organizations and specific groups of women(e.g., minority, mature, low-income, youthful, rural, teen mothers, and offenders) who are not likely to be reached through the usual communications channels. Another major effort is to encourage the movement of women into nontraditional jobs, including apprenticeship, and their advancement to more skilled and responsible jobs in the economy.

Past Assistance: The Bureau advocates and assists in establishing apprenticeship programs for women in Federal and State correctional facilities; also works with State agencies in setting up programs in prisons. Also supports a network of female offenders which meet quarterly and includes people in projects and programs for women offenders.

Eligibility: Any individual or group located in the United States.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$3,381,000; FY 1982 est. \$3,569,000; FY 1983 est. \$3,594,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: The Women Offender Apprenticeship Program: From Inmate to Skilled Craft Worker; A Working Woman's Guide to Her Job Rights; Job Options for Women in the 80's. Available from the Women's Bureau.

Announcements: Program information is distributed to regional administrators.

Applications: Requests for information or advice can be made to the appropriate regional office or to the national office.

Contacts: Lenora Cole-Alexander, Director, Women's Bureau, (202) 523-6611; Ella Green, Women's Bureau, (202) 253-6653.

Address: Women's Bureau, Department of Labor, Washington, DC 20210.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for location of Women's Bureau regional offices.

160.
Sponsoring Agency: LIBRARY OF CONGRESS
Cataloging Distribution Service

Program Title: Distribution of Library of Congress Cataloging
CFDA No.: 42.003
Functional Area: Library Services

Description: Any institution or individual may purchase catalog cards, book catalogs, magnetic tapes, and other technical publications directly from the Cataloging Distribution Service.

Objectives: To distribute cataloging and bibliographic information in the form of magnetic tapes, microforms, printed catalog cards, book catalogs, and other technical publications to government agencies, libraries, and other institutions. This program enables them to utilize the Library of Congress cataloging and avoid costly cataloging in their own institutions.

Past Assistance: Library of Congress has sold bibliographies to prison libraries under this program.

Eligibility: Any institution or individual.

Scope of Assistance: Federal Government to applicant.
Sale, exchange, or donation of property or goods; dissemination of technical assistance.

Resources: (Salaries and expenses) FY 1981 \$14,957,598; FY 1982 est. \$15,095,337; FY 1983 est. \$15,719,528; FY 1984 Not available. A major portion of this appropriation is derived from sales.

Match: Not applicable.

Fees/Costs: Prices of publications and products vary.

Range/Average Assistance: Not applicable.

Publications: Brochures describing procedure for ordering materials; Cataloging Service Bulletin, issued quarterly; Description and Prices for Library of Congress Card Services ; many other publications and products available. Contact Cataloging Distribution Service.

Announcements: Not applicable.

Applications: Request ordering information from Catalog Distribution Service.

Contacts: David Remington, Chief, Cataloging Distribution Service, (202) 287-6171 or 6100.

Address: Cataloging Distribution Service, Library of Congress, Washington, DC 20541.

Regional Offices: Not applicable.

161.
Sponsoring Agency: LIBRARY OF CONGRESS
National Library Service for the Blind and Physically Handicapped

Program Title: Books for the Blind and Physically Handicapped
CFDA No.: 42.001
Functional Area: Education, Library Services

Description: Provides books in braille, talking books on cassette and disc, and talking book machines for anyone who cannot read standard print because of visual or physical impairments. Materials and equipment are provided on loan through a cooperating network of regional and subregional (State and local) libraries.

Objectives: To provide library services to blind and physically handicapped residents of the United States.

Past Assistance: Network libraries throughout the country are circulating materials to inmates in various correctional institutions.

Eligibility: Certification of inability to read or to manipulate standard printed materials from competent authority defined, in cases of blindness, visual disability or physical limitations, as doctors of medicine, doctors of osteopathy, ophthalmologists, optometrists, registered nurses, therapists, or professional staff of hospitals, institutions, and public welfare agencies. In the case of reading disability, competent authority is defined as doctors of medicine or doctors of osteopathy who may consult with colleagues in associated disciplines.

Scope of Assistance: Federal Government to applicant.
Use of property, facilities, and equipment.

Resources: (9 percent salaries and expenses; 91 percent equipment and supplies.) FY 1981 \$33,000,000; FY 1982 \$33,400,000; FY 1983 \$33,400,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: None; delivery and return of materials is through postage-paid mail.

Range/Average Assistance: Not applicable.

Publications: Reading is for Everyone (program brochure); FACTS (June 1981), describes services, equipment available, includes publications list; Address List: Regional and Subregional Libraries for the Blind and Physically Handicapped; An Introduction to the National Library Service for the Blind and Physically Handicapped.

Announcements: Not applicable.

Applications: Request application from local library or National office. Send completed application to nearest network library or to national office.

Contacts: Frank Kurt Cylke, Director, (202) 287-5100,

Address: National Library Service for the Blind and Physically Handicapped, Library of Congress, 1291 Taylor Street NW., Washington, DC 20542.

Regional Offices: Not applicable.

162.
Sponsoring Agency: LIBRARY OF CONGRESS
National Referral Center

Program Title: Referral Services in Science, Technology, and the Social
Sciences
CFDA No.: 42.007
Functional Area: Education, Library Services, Research and Evaluation

Description: Provides free referral service by directing inquirers to the proper organizations or individuals. The Center draws on its current registry of 13,000 information resources and furnishes a name, address, telephone number, and description of services for each information resource provided. This kind of information is also disseminated, with broad topical areas, through occasional published volumes in the series "A Directory of Information Resources in the United States."

Objectives: To provide referral services.

Past Assistance: The Library of Congress has provided information assistance to police, juvenile detention, and neighborhood and community corrections centers under this program.

Eligibility: Reference services are available to any individual or organization in all subject areas.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: FY 1981 \$891,000; FY 1982 \$911,900; FY 1983 est. \$932,900; FY 1984 not available.

Match: Not applicable

Fees/Costs: Not applicable

Range/Average Assistance: Not applicable

Publications: Literature searching guides on specific topics of current interest are available.

Announcements: N/A

Applications: Walk-in service, telephoned or written requests to National Referral Center.

Contacts: John Feulner, (202) 287-5670; Information Office, (202) 287-5108.

Address: National Referral Center, Library of Congress, Washington, DC 20540.

Regional Offices: Not applicable

163.
Sponsoring Agency: LIBRARY OF CONGRESS
Publishing Office

Program Title: Library of Congress Publications
CFDA No.: 42.005
Functional Area: Education, Library Services, Research and Evaluation

Description: Publishes guides to its collections, bibliographies on many subjects, literary brochures and records, a quarterly journal, book catalogs, facsimiles of items in the collections, and other materials in the field of library technology. Also issues literary and folksong recordings. These publications serve as guides to the Library's collections, working tools for other libraries, and reference materials for the scholarly world.

Objectives: To provide Congress, government agencies, the research community, and the general public with information about the collections of the Library of Congress.

Potential Assistance: Could provide reference publications and information of use to Librarians managing correctional institution libraries.

Eligibility: General public.

Scope of Assistance: Federal Government to applicant.
Sale, exchange, or donation of property or goods; dissemination of technical information.

Resources: (Services) FY 1981 \$400,850; FY 1982 est. \$432,660; FY 1983 est. \$460,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Majority of publications for sale by Government Printing Office.

Range/Average Assistance: Not applicable.

Publications: Library of Congress Publications in Print (issued annually), available from Library of Congress.

Announcements: New publications listed annually in Publications in Print.

Applications: Walk in or send written request to Publishing office.

Contacts: F. Mohr, Chief Editor, Publishing Office, (202) 287-6069.

Address: Publishing Office, Library of Congress, Washington, DC 20540.

Regional Offices: Not applicable.

164.
Sponsoring Agency: LIBRARY OF CONGRESS
Research Services Department

Program Title: Library of Congress Research Services
CFDA No.: 42.006
Functional Area: Education, Library Services, Research and Evaluation

Description: Provide services in such diverse fields as American history, local history and geneology, science and technology, African, Middle Eastern, Asian, Slavic, European, and Hispanic studies, music, geography, and cartography, and for such diverse materials as newspapers, serials (periodicals), manuscripts, maps, phonorecords, prints, photographs, and motion pictures. Guidance offered in identification and use of material and reference service in answer to telephone and written inquiries for those who have exhausted State, local, and regional resources. Certain types of requests are declined; however, names of private researchers who can do the work on fee basis or of other individuals, organizations, and/or agencies which serve as information resources in the requested subject field can be supplied.

Objectives: To render general and specialized reference and bibliographic services.

Potential Assistance: Research services could be of use to many components of the correctional system, e.g., education programs, library services, or vocational training programs, as well as research and evaluation activities.

Eligibility: Admission to the Library is free and admission to its reading rooms is permitted to all persons over high school age. Those who cannot come to the Library of Congress and who have other available resources will be assisted by telephone and letter to the extent that time permits.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information; advisory services and counseling.

Resources: (Salaries and expenses) FY 1981 \$22,414,000; FY 1982 est. \$22,672,000; FY 1983 est. \$23,930,000; FY 1984 not available.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Several brochures available, including, Information for Readers in the Library of Congress; Publications in Print, Government Printing Office.

Announcements: Not applicable

Applications: Walk-in service, telephone or written requests.

Contacts: Ellen Hahn, Chief, General Reading Rooms Division, (202) 287-5530; Information Office, (202) 287-5108.

Address: Research Services Department, General Reading Rooms Division, Library of Congress, Washington, DC 20540.

Regional Offices: Not applicable

165.
Sponsoring Agency: NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)
Dissemination and Analysis Branch
Technology Utilization and Industry Affairs Division

Program Title: Technology Transfer
CFDA No.: 43.002
Functional Area: Security, Technology, and Equipment

Description: Information on innovations, inventions and improvements developed throughout the space program are brought to the attention of the public through journals, information services, and other publications. NASA-sponsored Industrial Application Centers and State technology applications centers offer specialized technical information services tailored to meet the needs of U.S. industry. NASA's Computer Software Management and Information Center (COSMIC) offers government computer programs for secondary use in public and private sectors.

Objectives: To ensure that developments resulting from government-sponsored civilian aerospace research and development are made available to widest extent practicable and appropriate for the Nation's benefit.

Past Assistance: Seismic security sensors have been used to detect tunneling; also applications to bar-sawing and body heat detection.

Eligibility: Engineers and managers of domestic enterprises, professionals, and others involved in technology transfer.

Scope of Assistance: Federal Government to applicant/inquirer. Dissemination of technical information.

Resources: (Program costs; salaries and expenses only) FY 1981 \$8,800,000; FY 1982 \$8,000,000; FY 1983 est. \$4,000,000.

Match: Not applicable.

Fees/Costs: NASA Tech Briefs currently free to technology transfer agents, but charges are anticipated in the future. Technical information retrieval services and computer programs/documentation available on fee-paying basis.

Range/Average Assistance: Not applicable.

Publications: NASA Tech Briefs, indexed quarterly journal describing innovations developed through the space program; NASA SP Series, technology advances of special significance or complexity; Spinoff 1982; program brochures also available.

Announcements: News media and publications inform public of new innovations.

Applications: Contact national office or one of the many local offices for information.

Contacts: Leonard A. Ault, Dissemination and Analysis Branch (202) 755-2244; Technology Utilization Office at nearest NASA Field Center.

Address: Technology Utilization and Industry Affairs Division, Code LG-2, NASA Headquarters, Washington, DC 20546.

Regional Offices: Contact national office or appropriate Federal Information Center listed in the appendix.

166.
Sponsoring Agency: NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)
Education Services Branch

Program Title: Aerospace Education Services Project
CFDA No.: 43.001
Functional Area: Education

Regional Offices: Ames Research Center, Moffett Field, Mountain View, CA 94035; Goddard Space Flight Center, Greenbelt, MD 20771; John F. Kennedy Space Center, Kennedy Space Center, FL 32899; Langley Research Center, Langley Station, Hampton, VA 23365; Lewis Research Center, 21000 Brookpark Road, Cleveland, OH 44135; Johnson Space Center, Houston, TX 77058; Marshall Space Flight Center, Huntsville, AL 35812.

Description: A national program that disseminates information about NASA's programs and their results to teachers, students, and the general public through lectures/ demonstrations.

Objectives: To increase awareness and understanding of scientific research and technological development and its place in the modern world.

Past Assistance: Educational programs have been provided as requested.

Eligibility: General public; programs cannot be used where there are commercial overtones, for promotional purposes, or where admission is charged.

Scope of Assistance: Federal Government to applicant.
Provisions of specialized services; dissemination of technical information.

Resources: FY 1981 \$896,944; FY 1982 \$956,000; FY 1983 \$1,050,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Return postage and insurance for films; publications available for fee.

Range/Average Assistance: Not applicable.

Publications: NASA Aerospace Education Services Project, program description; NASA Films; NASA Publications.

Announcements: Not applicable.

Applications: Send letter of request to nearest NASA field center.

Contacts: William Nixon, Chief of Community and Educational Services, (202) 755-3756; initial contact should be with education officer at nearest NASA Field Center.

Address: Education Services Branch, Code LCG-9, NASA Headquarters, Washington, DC 20546.

167.
Sponsoring Agency: NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)
Research & Technology Division
Langley Research Center

Program Title: Acoustics and Noise Reduction
CFDA No.: Not applicable.
Functional Area: Facility Management and Design

Description: Determines effects of noise on people and develops criteria for acceptable noise levels. Helps with existing noise problems.

Objectives: To develop noise criteria for the design and operation of acceptable systems or environment.

Potential Assistance: Could provide technical information relevant to the design of future buildings, the operation of the facility or vocational training facilities, or the study of effects of noise levels within institutions.

Eligibility: Technical information available to anyone. The correctional system would not be eligible to receive any research funds.

Scope of Assistance: Federal Government to applicant/inquirer.
Project grants; provision of specialized services; advisory services and counseling; dissemination of technical information.

Resources: (Grants) FY 1981 \$400,000; FY 1982 \$400,000; FY 1983 \$400,000; FY 1984 est. \$600,000. These grant funds would not be available to the correctional system directly; they reflect the quantity of research on noise reduction funded by the Division.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Not applicable.

Announcements: Not applicable.

Applications: Contact resource person (listed below) or make request to NASA Headquarters.

Remarks: This entry focuses on the information dissemination capability of this program, rather than its research-funding function.

Contacts: David G. Stephens, Head, Noise Effects Branch, (804) 827-3561.

Address: Langley Research Center, Hampton, VA 23665.

Regional Offices: Obtain list from David Stephens (see above), or contact appropriate Federal Information Center listed in appendix.

168.
Sponsoring Agency: NATIONAL CREDIT UNION ADMINISTRATION (NCUA)
Program Title: Credit Union Charter, Examination, Supervision, and Insurance
CFDA No.: 44.001
Functional Area: Personnel

Description: Staff will explain Federal credit union chartering requirements to any interested group, will help with the preparation of the charter application, will assist a newly chartered credit union to begin operation, and will assist credit unions and their members in consumer matters. Grant of a Federal charter will provide \$100,000 depositor insurance on individual accounts. State-chartered credit unions are eligible to apply for depositor insurance in accordance with applicable State laws.

Objectives: To offer to groups that have a common bond the opportunity to establish and operate their own credit unions and to assure the safety of member savings placed in Federally insured credit unions.

Past Assistance: Correctional personnel in numerous facilities presently operate their own credit union and others have credit union service available from a local credit union serving Federal, State, or other employee groups.

Eligibility: Associations of 300 or more members, employee groups of 200 or more, and rural communities with a population of at least 1,000.

Scope of Assistance: Federal Government to applicant.
Insurance; provision of specialized services; advisory services and counseling; dissemination of technical information.

Resources: FY 1981 \$92,110,000; FY 1982 est. \$129,798,000; FY 1983 est. \$135,959,000; FY 1984 Not applicable. Federal credit union program is supported by fees and insurance premiums.

Match: Not applicable.

Fees/Costs: Membership fees, insurance premiums.

Range/Average Assistance: Not applicable.

Publications: NCUA Publications List, 1981; Chartering and Organizing Manual for Federal Credit Unions, 1980 (NCUA 8007); Your Insured Funds (NCUA 8046); information package available free upon request.

Announcements: Not applicable.

Applications: Submits requests through regional offices to the Chairman, NCUA.

Contacts: Linda M. Cohen, Director, Department of Chartering and Education, (202) 357-1080.

Address: Department of Chartering and Education, National Credit Union Administration, 1776 G Street NW., Washington, DC 20456.

Regional Offices: Region I(Boston) National Credit Union Administration, 441 Stuart Street, 6th Floor, Boston, MA 02116, (617) 223-6807; Region II(Harrisburg) National Credit Union Administration, 310 North Second Street, Harrisburg, PA 17101, (717) 782-4595; Region III(Atlanta) National Credit Union Administration, 1365 Peachtree Street, N.E., Suite 500, Atlanta, GA 30367, (404) 881-3127; Region IV(Toledo) National Credit Union Administration, Federal Office Building, 234 N. Summit Street, Room 704, Toledo OH 43604 (419) 259-7511; Region V(Austin) National Credit Union Administration, 611 East 6th Street, Austin, TX 78701, (512) 397-5131; Region VI(San Francisco) National Credit Union Administration, 77 Geary Street, 2nd Floor, San Francisco, CA 94108, (415) 556-6277.
appendix.

169.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES
National Endowment for the Arts

Program Title: Artists-in-Education Program
CFDA No.: 45.003
Functional Area: Education, Recreation/Arts

Contacts: Joseph Prince, Director, Artists-in-Education, (202) 634-6028.

Address: Artists-in-Education Program, National Endowment for the Arts,
2401 E Street NW., Washington, DC 20506.

Regional Offices: Not applicable.

Description: Provides for the placement of practicing professional artists in educational settings, and for projects which bring professional artists and people of all ages together in arts activities. Two categories of funding exist: State art agencies which receive funds for artist residency programs, and special categories which fund broader model projects, advocacy projects, and technical assistance.

Objectives: To provide grants for special innovative projects in arts and artists in education.

Past Assistance: Funds have been used to support professional artists in correctional institutions. Program could also be used to sponsor a specific art program.

Eligibility: Grants may be made only to nonprofit organizations if donations to such organizations qualify as a charitable deduction. This definition also includes States, local governments, and State art agencies.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$5,302,000; FY 1982 est. \$4,872,000; FY 1983 est. \$3,333,000; FY 1984 Not available.

Match: Grants to organizations, with few exceptions, must be matched 50:50 with non-Federal funds.

Fees/Costs: Not applicable.

Range/Average Assistance: (Organizations) \$2,000 to \$80,000; \$45,700.

Publications: Artists in Education Guidelines; Highlights.

Announcements: Guidelines distributed to State art agencies, and specific associations and organizations maintained on program mailing list.

Applications: Obtain guidelines and standard application forms from program office.

170.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES
National Endowment for the Arts

Program Title: Media Arts Program: Film/Radio/Television
CFDA No.: 45.006
Functional Area: Education, Library Services, Management and Administration,
Recreation/Arts,

Description: Encourages the creation, distribution (through exhibition and broadcast), and preservation of the various media arts -- including documentary, experimental, and narrative works, electronic manipulations, animated film, and sound art. Provides grants to individuals and organizations for programs and experimental projects, as well as seminars, workshops, and residencies involving professionals and students in the field.

Objectives: To provide grants in support of projects designed to assist individuals and groups to produce films, radio, and video of high esthetic quality; to exhibit and disseminate media arts. The Endowment also assists the American Film Institute, which carries out a number of assistance programs for films.

Past Assistance: Funded a film dealing with artists in prison; potential funding source for film documentaries either produced by the correctional system or about the system, and for film/video/radio workshops and residencies, possibly in conjunction with local media arts organizations or State arts agencies.

Eligibility: Nonprofit organizations, including State and local governments and State arts agencies, if donations to such organizations qualify as charitable deductions, and individuals (U.S. citizens only) who possess exceptional talent.

Scope of Assistance: Federal Government to applicant; Federal Government to State to applicant.
Project grants.

Resources: (Grants) FY 1981 \$12,000,000; FY 1982 \$10,200,000; FY 1983 \$6,200,000; FY 1984 Not available. A reduction is expected in FY 1983 or FY 1984.

Match: Most grants to organizations must be matched at least 50:50. No match required for individuals.

Fees/Costs: Not applicable.

Range/Average Assistance: (Individuals) \$2,500 to \$15,000; \$7,500; (Organizations) \$1,000 to \$500,000; \$30,350.

Publications: Media Arts: Film/Radio/Television - Highlights of the FY 1982/83 Guidelines.

Announcements: No formal announcement.

Applications: Obtain guideline booklet from program office.

Remarks: Potential for program assistance through this program is limited, unless program is developed in conjunction with a State or local arts organization receiving assistance.

Contacts: Laura Jevnikar, Program Administrator, (202) 634-6300.

Address: Media Arts: Film/Radio/Television Program, National Endowment for the Arts, 2401 E Street NW., Washington, DC 20506.

Regional Offices: Not applicable.

171.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES
National Endowment for the Arts

Program Title: Promotion of the Arts-Literature
CFDA No.: 45.004
Functional Area: Education, Library Services, Recreation/Arts

Description: Awards grants to individuals and organizations for the creation of new works and for residencies and readings by creative writers in libraries, theaters, museums, colleges, prisons, hospitals, and other institutions. Grants are also given to support small literary presses and magazines. This program also assists national literary service organizations and gives referrals.

Objectives: To provide fellowships to creative writers and to support organizations devoted to development of the literary arts in America.

Past Assistance: Provided assistance to the correctional field in the form of supporting creative writers as residents in some prisons.

Eligibility: Nonprofit organizations, including State and local governments and State arts agencies, if donations to such organizations qualify as charitable deductions, and to individuals (U.S. citizens only) who possess exceptional talent.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$4,937,000; FY 1982 \$4,317,000; FY 1983 \$3,630,000; FY 1984 Not available.

Match: Most grants to organizations must be matched at least 50:50.

Fees/Costs: Not applicable.

Range/Average Assistance: (Individuals) \$6,250 to \$12,500; Not available;
(Organizations) \$500 to \$240,000; \$8,000.

Publications: Literature Guidelines.

Announcements: No formal announcement.

Applications: Obtain guidelines booklet from program office.

Contacts: Mary McArthur, Assistant Director, Literature Program, (202) 634-6044.

Address: Literature Program, National Endowment for the Arts, 2401 E Street NW., Washington, DC 20506.

Regional Offices: Not applicable.

172.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES
National Endowment for the Arts
Visual Arts Program

Program Title: Visual Artists Forums and Fellowships
CFDA No.: 45.009
Functional Area: Recreation/Arts

Description: Provides assistance for individual painters, sculptors, print-makers, performance and video artists working within a visual arts context; for artists of exceptional talent to commission and place art works in public places, for organizations sponsoring short-term residencies of artists or critics in educational and cultural institutions; for workshops for professional artists; for exhibition space; for artist services to the field; and for artist publications.

Objectives: To provide grants to assist painters, sculptors, craftsmen, photographers and printmakers; to support institutions devoted to the development of the visual arts in America.

Past Assistance: Awarded a grant to Department of Corrections to provide opportunities for inmates in visual arts by sending professional artists into prisons.

Eligibility: Nonprofit organizations, including State and local governments and State arts agencies; individuals who possess exceptional talent.

Scope of Assistance: Federal Government to applicant Project grants.

Resources: (Grants) FY 1981 \$7,450,000; FY 1982 est. \$6,561,000; FY 1983 est. \$5,072,000; FY 1984 Not available.

Match: Grants to organizations must be matched at least 50:50 with non-Federal funds.

Fees/Costs: Not applicable.

Range/Average Assistance: (Individuals) \$5,000 to \$25,000; \$12,500; (Organizations) \$500 to \$50,000; \$8,420.

Publications: National Endowment for the Arts, Guide to Programs, Visual Arts Guidelines, available through Information Processing.

Announcements: Guidelines booklet includes all information; interested parties should contact office, there is no mailing list.

Applications: Write or call program for Guidelines booklet with application.

Contacts: Michael Faubion, Visual Arts Program Coordinator, (202) 634-1566.

Address: Visual Arts Program, National Endowment for the Arts, 2401 E Street NW., Washington, DC 20506.

Regional Offices: Not applicable.

173.
Sponsoring Agency: NATIONAL FOUNDATION OF THE ARTS AND HUMANITIES
National Endowment for the Humanities
Libraries Division of General Programs

Program Title: Humanities Projects in Libraries
CFDA No.: 45.137
Functional Area: Education, Library Services

Description: Awards planning and implementation grants for projects that explore ways to spark the public's interest in libraries' humanities resources and stimulate their use through thematic programs, exhibits, media, publications, and other library activities. Also seeks to enhance the ability of library staff to plan and implement these programs.

Objectives: To encourage public interest in libraries' humanities resources and stimulate their use.

Past Assistance: Have supported public humanities programs which stimulate use of humanities print and nonprint resources in correctional institution libraries.

Eligibility: Any library or library-related agency serving the adult public may apply. This includes community libraries, county and regional libraries, library systems, independent nonprofit libraries, State libraries, special libraries, library associations, multistate library organizations, and library schools. Libraries may submit proposals individually or in cooperation with other community organizations. Academic and school libraries are also eligible if the proposed project serves the general adult public as its primary goal.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$3,393,000; FY 1982 \$2,650,000; FY 1983 \$500,000; FY 1984 Not available; reduction in funding expected.

Match: Some cost sharing by grantee institution in cash or in-kind is required.

Fees/Costs: Not applicable.

Range/Average Assistance: Planning grants range from \$5,000 to \$10,000. Implementation grants have ranged from \$10,000 to \$400,000, are usually \$20,000 to \$100,000.

Publications: National Endowment for the Humanities 16th Annual Report, Government Printing Office.

Announcements: Interested applicants must call for information.

Applications: Forms and guidelines available on request from Library Humanities Projects.

Contacts: Thomas C. Phelps, Assistant Director, Library Humanities Projects, (202) 724-0760.

Address: Library Humanities Projects, Division of General Programs, National Endowment for the Humanities, MS 406, 806 15th Street NW., Washington, DC 20506.

Regional Offices: Not applicable.

174.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES
National Endowment for the Humanities
Special Programs Division

Program Title: General Programs - Program Development
CFDA No.: 45.113
Functional Area: Education, Recreation/Arts

Description: Provides project grants for personnel and other costs of planning, production, or presentation of humanities projects aimed at general audiences. Projects must draw upon resources and scholars in the fields of the humanities. Priorities include projects undertaken by national organizations which bring humanities programming to large audiences, and projects using previously untested techniques for involving the public in programs examining the cultural, philosophical, and historical dimensions of contemporary society.

Objectives: To encourage and support exemplary projects that demonstrate ways of relating the humanities to general audiences.

Potential Assistance: Programs developed under grant could be presented to correctional audiences.

Eligibility: National organizations, State, and local governments, and non-profit organizations and institutions.

Scope of Assistance: Federal Government to applicant.
Project grants.

Resources: (Grants) FY 1981 \$4,852,000; FY 1982 \$4,503,000; FY 1983 \$2,500,000; FY 1984 Not available.

Match: Significant cost-sharing by the sponsoring institution is encouraged.

Fees/Costs: Not applicable.

Range/Average Assistance: \$10,000 to \$200,000; \$60,000.

Publications: National Endowment for the Humanities, Sixteenth Annual Report (FY 1981), available through the Government Printing Office.

Announcements: National Endowment for the Humanities Program Announcement, available on request.

Applications: Submit preliminary draft to National Office. If draft is adequate, application forms and proposed guidelines will be made available.

Contacts: Lynn Smith, Assistant Director, Program Development,
(202) 724-0398.

Address: Program Development, Division of Special Programs, National Endowment for the Humanities, MS401, Washington, DC 20506.

Regional Offices: Not applicable.

175.

Sponsoring Agency: NATIONAL FOUNDATION FOR THE ARTS AND HUMANITIES
National Endowment for the Humanities
Division of State Programs

Program Title: Promotion of the Humanities - State Programs
CFDA No.: 45.129
Functional Area: Education, Recreation/Arts

Description: Fund local and statewide humanities projects within the State, subject to guidelines determined by each State humanities council. Project grants are given to one State humanities council per State to be distributed to organizations doing humanities projects within each State. These State councils pay up to 50 percent of the operating budgets of nonprofit organizations doing humanities programming that serve the out-of-school adult population.

Objectives: To promote local humanities programming through renewable program grants to humanities councils within each of the States for the purpose of regranting funds to local organizations, institutions, and groups. Only one entity in each State may receive assistance as the State humanities group to administer to this program.

Past Assistance: States have given funds to educational institutions for reading and related programs within correctional institutions.

Eligibility: Applicants - Nonprofit citizen councils in the States. If the State matches a certain percentage of the Federal grant, the Governor may designate the existing Council as a State agency. The resulting agency becomes an eligible applicant. Beneficiaries - Public and private nonprofit organizations, institutions, groups, and individuals.

Scope of Assistance: Federal Government to State to applicant. Project grants.

Resources: (Grants) FY 1981 \$23,948,000; FY 1982 \$20,329,000; FY 1983 \$13,200,000; FY 1994 Not applicable.

Match: Match of 50/50 required.

Fees/Costs: Not applicable.

Range/Average Assistance: \$318,000 to \$811,000; not available.

Publications: National Endowment for the Humanities, Sixteenth Annual Report (FY81), available from Government Printing Office.

Announcements: Eligible citizen councils or State agencies are notified directly.

Applications: Citizen councils and State agencies submit applications to the National Endowment for the Humanities. Individuals and organizations contact State council for guidelines and additional information pertaining to that State's programs.

Contacts: Donald Gibson, Acting Director, Division of State Programs, (202) 724-0286.

Address: Division of State Programs, National Endowment for the Humanities, MS 404, Washington, DC 20506.

Regional Offices: Addresses available from the National Endowment for the Humanities.

176.
Sponsoring Agency: NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES
National Endowment for the Humanities
Office of Youth Programs

Program Title: Youth Projects
CFDA No.: 45.135
Functional Area: Education, Recreation/Arts

Description: Awards grants for research, education, film, and community projects in one or more of the fields included in the humanities. History, philosophy, language, linguistics, literature, archeology, jurisprudence, art history and criticism, and the humanistic social sciences. The program may be sponsored by educational, cultural, scholarly, civic, media, or youth organizations.

Objectives: To support humanities projects which provide educational opportunities beyond those of in-school programs for large groups of young people under the direction of professionals experienced in the humanities and in youth work.

Past Assistance: A boys training school in New Jersey received funds to plan folklore programming designed to make the youth analyze and study the history of their institution in terms of the folklore, myths, etc., attached to the facility.

Eligibility: Entities of State and local governments, and nonprofit U.S. organizations and academic institutions.

Scope of Assistance: Federal Government to applicant; Federal Government to State to applicant.
Project grants.

Resources: (Grants) FY 1981 \$1,310,000; FY 1982 est. \$1,200,000; FY 1983 est. \$800,000; FY 1984 Not available. Changes are expected in upcoming fiscal years.

Match: Required to match at least 50 percent of the funds.

Fees/Costs: Not applicable.

Range/Average Assistance: Awards made according to size and needs of group.

Publications: National Endowment for the Humanities, Sixteenth Annual Report (FY81), available through Government Printing Office.

Announcements: Guidelines are distributed as requested.

Applications: Obtain application forms and Guidelines from the program office.

Contacts: Glenn Markus, Youth Projects Program Officer, (202) 724-0396.

Address: Office of Youth Programs, MS 103 National Endowment for the Humanities, Washington, DC 20506.

Regional Offices: Not applicable.

177.
Sponsoring Agency: NATIONAL GALLERY OF ART
Department of Extension Programs

Program Title: Extension Service
CFDA No.: 68.001
Functional Area: Education, Recreation/Arts

Description: Provides free-loan art education programs (color slides, films, videotape cassettes) on Gallery collection, and exhibitions to public nationwide. Can provide education in the arts to correctional clients.

Objectives: To make available information about art as represented in the Gallery to people to whom these resources are otherwise inaccessible.

Past Assistance: Slides and video-cassettes provided to correctional institutions for closed-circuit TV presentation. Programs also provided through long-term deposit to institution library.

Eligibility: Schools, colleges, libraries, and clubs.

Scope of Assistance: Federal Government to applicant.
Use of property, facilities, and equipment; dissemination of technical information.

Resources: FY 1981 \$600,000; FY 1982 \$548,000; FY 1983 \$600,000; FY 1984 \$625,000. Expansion expected in next 2-3 years.

Match: Not applicable.

Fees/Costs: Return postage; cost of replacing lost or damaged materials; programs provided on loan and must be returned.

Range/Average Assistance: Not applicable.

Publications: National Gallery of Art: Expansion Programs (program catalog); New Films from the Department of Extension Programs.

Announcements: New programs announced via card/insert in back of program catalog.

Applications: Write to Extension Service for free catalog/order form.

Contacts: Ruth R. Perlin, Head, Department of Extension Programs, (202) 842-6273; Phyllis Meltzer, Regional District Programs Coordinator, (202) 842-6274.

Address: The Extension Service, National Gallery of Art, Washington, DC 20656.

Regional Offices: Not applicable.

178.
Sponsoring Agency: OFFICE OF PERSONNEL MANAGEMENT (OPM)
Federal Civil Service Employment

Program Title: Federal Job Information Centers
CFDA No.: 27.001
Functional Area: Employment/Work

Description: Provides information to any U.S. citizen interested in competing for Federal employment. Positions are filled without discrimination in regard to race, religion, sex, politics, age or any other nonmerit factor. Veterans receive preference.

Objectives: To fill U.S. Government job vacancies with the best qualified applicants available.

Past Assistance: OPM personnel have gone to correctional facilities to discuss Federal employment opportunities. Visits are based on community requests. An arrest record does not automatically ban a person from Federal employment.

Eligibility: Any United States citizen, age 18 or older, may apply. In many cases applicants qualify by passing a competitive examination. Requirements are set in relation to the duties performed. Physically handicapped, mentally retarded, mentally restored, veterans, and disadvantaged youths receive special consideration.

Scope of Assistance: Federal Government to applicant.
Federal employment.

Resources: (Salaries and expenses) FY 1981 \$35,978,000; FY 1982 \$35,806,000; FY 1983 \$32,263,000; FY 1984 not available. Due to budgetary restriction imposed by Congress, Federal civil service employment will decline.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Not applicable

Publications: Examination announcements, application forms, and general information on Federal civil service employment available without cost at OPM area offices and Federal Job Information Centers; pamphlet, Federal Job Information Centers-Directory.

Announcements: Services publicized by Federal Job Information Centers and offices of State employment services.

Applications: Contact any OPM area office or Federal Job Information Center.

Contacts: James R. Edman, Chief, Recruitment and Job Information Section, (202) 632-5677; Sylvia D. Cole, Personnel Staffing Specialist, (202) 632-5677; local Federal Job Information Center.

Address: Federal Job Information Center, Office of Personnel Management, 1900 E Street NW., Washington, DC 20415.

Regional Offices: Region I (CT, ME, MA, NH, RI, VT) J.W. McCormack Post Office and Courthouse, Boston, MA 02109, (617) 223-2538; Region II (NJ, NY, PR, VI) Jacob K. Javits Federal Building, 26 Federal Plaza, New York, NY 10278; Region III (DE, MD, PA, VA, WV) Federal Building, 600 Arch Street, Philadelphia, PA 19106, (215) 597-4543; Region IV (AL, FL, GA, KY, MS, NC, SC, TN) Richard B. Russell Federal Building, Suite 904, 75 Spring Street SW., Atlanta, GA 30303, (404) 221-3459; Region V (IL, IN, MI, MN, OH, WI) John Kluczynski Building, 230 South Dearborn Street, Chicago, IL 60604, (312) 353-2901; Region VI (AR, LA, NM, OK, TX) 1100 Commerce Street, Dallas, TX 75242, (214) 767-8227; Region VII (IA, KS, MO, NE) 1256 Federal Building, 1520 Market Street, St. Louis, MO 63103, (314) 425-4262; Region VIII (CO, MT, ND, SD, UT, WY) Building 20, Denver Federal Center, Denver, CO 80225, (303) 234-2023; Region IX (AZ, CA, HI, NV) 525 Market Street, 450 23rd Floor, San Francisco, CA 94105, (415) 556-0581; Region X (AK, ID, OR, WA) Federal Building, 26th Floor, 915 Second Avenue, Seattle, WA 98174, (206) 442-7536.

179.
Sponsoring Agency: OFFICE OF PERSONNEL MANAGEMENT
Office of Affirmative Employment Programs
Governmentwide Selective Placement Programs Division

Program Title: Federal Employment for the Handicapped
CFDA No.: 27.005
Functional Area: Employment/Work

Description: Provides technical assistance to Federal agencies on personnel policies and procedures affecting disabled persons; reviews current policies and makes recommendations for changes or for new legislation, if needed.

Objectives: To ensure that disabled applicants and/or employees are given equal opportunities for entrance into Federal service or retention.

Potential Assistance: Federal employment opportunities may be available for qualified disabled applicants who have been released from prison.

Eligibility: Disabled applicants must meet qualification for Federal positions either through competitive procedures or by appointment under special appointing authorities; veterans preference applies in competitive hiring procedures.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; dissemination of technical information.

Resources: (Salaries and expenses) FY 1981 \$538,000; FY 1982 \$538,000; FY 1983 Not available; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Handbook of Selective Placement of Persons with Physical and Mental Handicaps in Federal Service Employment, OPM document 125-11-3, purchase from Government Printing Office.

Announcements: Not applicable.

Applications: Applicant should contact nearest local Federal Job Information Center (should be listed in local white pages of telephone directory) or State vocational rehabilitation agencies.

Contacts: Peter H. Chen, Chief, Governmentwide Selective Placement Programs Division, (202) 632-4437.

Address: Government Selective Placement Programs Division, Office of Personnel Management, 1900 E Street NW., Washington, DC 20415.

Regional Offices: Federal Job Information Centers can be located by consulting telephone directory or appropriate regional office listed in entry no. 180.

180.
Sponsoring Agency: OFFICE OF PERSONNEL MANAGEMENT (OPM)
Workforce Effectiveness and Development

Program Title: Training Assistance to State and Local Governments
CFDA No.: 27.009
Functional Area: Training and Staff Development

Description: Makes it possible for State and local employees and employees of Indian tribal governments to attend training courses conducted for Federal employees or solely for State and local employees or employees of Indian tribal governments in the following general subject areas: general management, management sciences, labor relations, ADP management, personnel management, and communications and office skills. Consultative services in administration training, curriculum development, resource selection and evaluation are available; written materials on training can be provided. Participation in OPM training courses, consultations, and advisory services of more than a very limited scope entails reimbursement to OPM for the costs involved.

Objectives: To assist State and local governments and Indian tribal governments in training professional, administrative, and technical personnel to increase their capability for mission accomplishment.

Past Assistance: Employees of correctional agencies have attended OPM training courses.

Eligibility: Applicants - States, their political subdivisions, agencies, or instrumentalities; Indian governmental bodies. Beneficiaries - State and local employees and employees of Indian governing bodies.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; dissemination of technical information, training.

Resources: (Revolving Fund) FY 1981 \$2,097,500; FY 1982 est. \$1,833,900; FY 1983 est. \$1,500,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Participation in OPM training courses, advisory services of more than a very limited scope entails reimbursement to OPM for the costs involved.

Range/Average Assistance: Not applicable.

Publications: Course catalogs and schedule information are available from each OPM training center, describing the courses and services available for the geographic area covered by that center.

Announcements: Not applicable.

Applications: Requests for reimbursable assistance must be in the form of a written request to the national office or a regional office. Applicants must be nominated by their agency.

Contacts: Thomas H. Loftis, Director, Program curriculum Division, (202) 632-6802.

Address: Office of Training Workforce Effectiveness and Development, Office of Personnel Management, P.O. Box 7230, Washington, DC 20444.

Regional Offices: See entry no. 178 for OPM regional offices; contact office for location of training centers.

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181.
Sponsoring Agency: OFFICE OF PERSONNEL MANAGEMENT (OPM)
Workforce Effectiveness and Development Group

Program Title: Presidential Management Intern Program
CFDA No.: 27.013
Functional Area: Management and Administration, Personnel

Description: State and local governments can utilize the Presidential Management Intern Program as a cooperative recruiting and examining effort. Interns employed by Federal agencies can be assigned to State and local governments for temporary assignments during their 2-year internships. State and local governments compete with Federal agencies for interns.

Objectives: To bring graduate students receiving advanced degrees in management with a public sector focus into the Federal service, to allow State and local governments to hire these individuals, and to provide temporary State and local government work assignments for program participants.

Past Assistance: Students pursuing graduate degrees in criminal justice have received internships and could be available to State or local correctional systems.

Eligibility: State and local governments and organizations eligible to participate in the Intergovernmental Personnel Act mobility program are eligible to host Federal interns.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services; Federal employment.

Resources: (Salaries and expenses for OPM Administration) FY 1981 \$275,000; FY 1982 \$200,000; FY 1983 Not available; FY 1984 Not available. Fewer positions will be available in FY83 (200 new positions).

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: The Presidential Management Intern Program, A Guide to State and Local Governments.

Announcements: Graduate schools are notified of the program.

Applications: State and local governments interested in hosting or hiring an intern should send written notice of their intent to the Office of Personnel Management and request referrals. Also must outline duties, responsibilities, and eligibility requirements for the intern position.

Contacts: Andrew W. Boesel, Chief, Presidential Management Intern Program, (202) 632-4458.

Address: Presidential Management Intern Program Division, Workforce Effectiveness and Development Group, OPM, P.O. Box 14184 Washington, DC 20044.

Regional Offices: For listing of regional offices, see entry no. 178.

182.
Sponsoring Agency: U.S. OFFICE OF PERSONNEL MANAGEMENT
Workforce Effectiveness and Development Group

Program Title: Personnel Mobility Programs
CFDA No.: 27.011
Functional Area: Management and Administration, Personnel

Description: Permits the temporary assignment of personnel back and forth between Federal agencies, State and local governments, Indian tribes or tribal organizations, institutions of higher education, and other eligible organizations. Assignments are for specific work beneficial to both the State, local government, Indian tribe, or other eligible organization and the Federal agency concerned.

Objectives: To facilitate Federal-State-local cooperation and to aid in solving problems and delivering improved services at all government levels through the sharing of professional, administrative, and technical expertise.

Past Assistance: A number of assignments have been made between Federal agencies and State and local government agencies involved in the correctional system.

Eligibility: State and local governments, institutions of higher education, Indian tribes and other eligible organizations which have obtained an agreement from the Federal Government.

Scope of Assistance: Federal Government to State (or local government); State or local government to Federal Government.
Provision of specialized services; advisory services and counseling.

Resources: (Approximate Federal share of salary costs) FY 1981 \$29,000,000; FY 1982 \$29,000,000; FY 1983 \$29,000,000; FY 1984 Not available. Anticipate some reduction in use of program due to reductions in the Federal workforce and budget.

Match: Not applicable.

Fees/Costs: There is some sharing of the cost of the salary and benefits of an Interpersonnel Act assignee.

Range/Average Assistance: Not applicable.

Publications: Questions and Answers About Temporary Intergovernmental Assignments, IPP 152-15 (no charge); Fact Sheet.

Announcements: Not applicable.

Applications: A proposal for assignment may be initiated either by the State or local government, institution of higher education, Indian tribe, or other eligible organization, which must then obtain the agreement of the Federal agency.

Contacts: Ardrey Harris, Chief, (202) 632-4458; Andrew Jones, Personnel Management Specialist, (202) 632-4458.

Address: Personnel Mobility Programs, Workforce Effectiveness and Development Group, Office of Personnel Management, 1900 E Street NW., Washington, DC 20415.

Regional Offices: For a list of OPM Regional offices, see entry no. 178.

183.
Sponsoring Agency: SMALL BUSINESS ADMINISTRATION
Office of Management Assistance

Program Title: Service Corps of Retired Executive and Active Corps of Executives (SCORE and ACE)

CFDA No.: 59.026

Functional Area: Employment/Work

Description: Directs and administers SCORE/ACE Programs whose volunteers utilize their expertise within the SCORE/ACE Programs in assisting the small business entrepreneur with management problems.

Objectives: To utilize the management experience of retired and semiretired (SCORE) and active (ACE) business executives for the benefit of new and existing small businesses.

Past Assistance: SCORE volunteers have provided training and counseling sessions within correctional institutions; programs usually designed for individuals about to be released.

Eligibility: Existing and potential small business people requiring management counseling are eligible. A small business is one independently owned and operated which is not dominant in its field.

Scope of Assistance: Federal Government to applicant.
Advisory services and counseling; training.

Resources: (Salaries and expenses) FY 1981 est. \$1,546,428; FY 1982 est. \$2,120,000; FY 1983 est. \$2,120,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: SCORE/ACE volunteers are renumarated for out-of-pocket expenses and do not accept compensation or fees for services rendered.

Range/Average Assistance: Not applicable.

Publications: SCORE/ACE Counselor's Guidebook; brochures.

Announcements: News media report on activities; district offices publicize services.

Applications: Apply for counseling at nearest SBA District office.

Contacts: Mrs. Johnnie Albertson, SCORE/ACE Coordinator, (202) 653-6725;
SBA District Office staff.

Address: Office of Management Assistance, Small Business Administration, Room 602-H, 1441 L Street NW., Washington, DC 20416.

Regional Offices: Consult local telephone directory or Federal Information Center listed in appendix for location of 59 District Offices. Following are SBA regional offices: Region I (CT, ME, MA, RI, VT) John F. Kennedy Federal Building, Room 2113, Boston, MA 02203, (617) 223-2100; Region II (NJ, NY, PR, VI) 26 Federal Plaza, Room 3930, New York, NY 10007, (212) 460-0100; Region III (DE, DC, MD, PA, VA, WV) 1 Decker Square, East Lobby, Suite 400, Bala Cynwyd, PA 19004, (215) 597-3311; Region IV (AL, FL, GA, KY, MS, NC, SC, TN) 1401 Peachtree Street NE., Room 441, Atlanta, GA 30309, (404) 526-0111; Region V (IL, IN, MI, MN, OH, WI) Federal Building, 219 South Dearborn Street, Room 437, Chicago, IL 60604, (312) 353-4400; Region VI (AR, LA, NM, OK, TX) 1100 Commerce Street, Room 300, Dallas, TX 75202, (214) 749-5611; Region VII (IA, KS, MO, NE) 911 Walnut Street, 24th Floor, Kansas City, MO 64106, (816) 374-7000; Region VIII (CO, MT, ND, SD, UT, WY) 721 19th Street, Room 426A, Denver, CO 80202, (303) 837-0111; Region IX (AZ, CA, HI, NV) Federal Building, 450 Golden Gate Avenue, San Francisco, CA 94102, (415) 556-9000; Region X (AL, ID, OR, WA) 710 Second Avenue, 5th Floor, Dexter Horton Building, Seattle, WA 98104, (206) 442-0111.

184.
Sponsoring Agency: SMALL BUSINESS ADMINISTRATION (SBA)
Program Title: Management Assistance to Small Businesses
CFDA No.: 59.005
Functional Area: Employment/Work

Description: Advises small business persons of all SBA and other Government agency assistance services. These services include: workshops; management counseling; management courses, conferences, and clients; publications to assist in management of small business; international trade publications and programs; and Small Business Development Centers (SEDC's) intensive university-based management counseling and training program.

Objectives: To help the prospective as well as the present small business person improve skills to manage and operate a business.

Potential Assistance: Could provide assistance in developing and carrying out business management courses for correctional clients.

Eligibility: Existing and potential small business persons and, in some cases, members of community groups are eligible. A small business is one independently owned and operated which is not dominant in its field. More specific criteria defining small businesses are established by the Small Business Administration. Veterans are eligible for all programs and under certain circumstances will receive special consideration for procurement and financial programs.

Scope of Assistance: Federal Government to applicant.
Direct loans; guaranteed/insured loans; advisory services and counseling; dissemination of technical information; training.

Resources: (Salaries and expenses) FY 1981 est. \$25,004,479; FY 1982 est. \$28,365,000; FY 1983 est. \$21,918,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: List of Free Publications (115-A); List of For - Sale Publications, (115-B); publications available in three areas - Management Aids recommend methods and techniques for handling management problems and business operations; Small Business Bibliographies list key reference sources; and starting out series describe financial and operating requirements for selected businesses. Order publications by writing Small Business Administration, P.O. Box 15434, Fort Worth, TX 76119, or call toll-free (800) 433-7212; in Texas call (800) 792-8901.

Announcements: Not applicable.

Applications: Personal or written application to SBA field offices.

Contacts: John C. Patrick, Jr., Associate Administrator, Management Assistance, (202) 653-6881; Loan and Management Assistance field office personnel.

Address: Small Business Administration, 1441 L Street NW., Washington, DC 20416.

Regional Offices: See entry no. 183 for listing of regional offices.

185.
Sponsoring Agency: SMALL BUSINESS ADMINISTRATION
Office of Minority Small Business

Program Title: Management and Technical Assistance for Disadvantaged Businessmen

CFDA No.: 59.007
Functional Area: Employment/Work

Description: Provides financial assistance for projects which provide planning and research, identification and development of new businessmen, new businesses, or new business opportunities, and furnishing of business counseling, management training, legal, and other related services.

Objectives: To provide management and technical assistance through public or private organizations to existing or potential businessmen who are economically or socially disadvantaged or who are located in areas of high concentration of unemployment.

Past Assistance: Counseling and training in business-related issues have been provided to correctional clients.

Eligibility: Applicants - Public or private organizations that have the capability to provide the necessary assistance. Beneficiaries - Businesses or potential businessmen who are economically or socially disadvantaged.

Scope of Assistance: Federal Government to applicant.
Project grants (and cooperative agreements).

Resources: (Cooperative agreements) FY 1981 est. \$4,325,939; FY 1982 est. \$10,000,000; FY 1983 est. \$15,000,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$15,000 to \$94,115; \$306,250.

Publications: Fact Sheet, available upon request.

Announcements: Commerce Business Daily.

Applications: Send proposal to headquarters office.

Contacts: Robert Madison, Associate Administrator, (202) 653-6407.

Address: Minority Small Business and Capital Ownership Development, 1441 L Street NW., Washington, DC 20416.

Regional Offices: Contact appropriate Federal Information Center listed in appendix for location of SBA field offices.

186.
Sponsoring Agency: U.S. DEPARTMENT OF TRANSPORTATION
Federal Highway Administration (FHWA)
Program Management Division

Program Title: Public Transportation for Nonurbanized Areas (Section 18)
CFDA No.: 20.509
Functional Area: Facility Management and Design, Management and Administration

Description: Provides funds for construction, project administration, and operating expenses needed to provide efficient and coordinated public transportation service in nonurbanized areas.

Objectives: To improve, initiate or continue public transportation service in nonurbanized areas by providing financial assistance for the acquisition, construction, and improvement of facilities and equipment and the payment of operating expenses.

Past Assistance: Financial assistance was provided to the public transportation system which provides transportation to the employees and visitors of the Mississippi State Prison.

Eligibility: State agencies, local public bodies and agencies, nonprofit organizations, Indian tribes and operators of public transportation services, including intercity bus service, in rural and small urban areas. Urbanized areas, as defined by the Bureau of the Census, are not eligible.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$75,000,000; FY 1982 \$68,500,000; FY 1983 \$43,000,000; FY 1984 not available. Program termination expected FY 1984.

Match: Federal construction and project administration grants shall not exceed 80 percent of these costs. The Federal share of the eligible operating deficit or user side subsidy deficit shall not exceed 50 percent. Up to one-half of the local share may come from unrestricted Federal funds.

Fees/Costs: Not applicable

Range/Average Assistance: Not applicable

Publications: State Contacts for Section 18 Nonurbanized Public Transportation, a list of contacts; 23 CFT 825 Public Transportation for Nonurbanized Areas.

Announcements: Availability of grants is announced by the State agencies.

Applications: Submit application to the State agency designated by the Governor. This agency will evaluate and select eligible applicants

and submit projects to the Federal Highway Administration that reflect a fair and equitable distribution of funds.

Contacts: Sheldon Strickland, Branch Chief, (202) 426-0153; Administrator of State agency designated by Governor.

Address: Special Programs Branch (HHP-11), Federal Highway Administration, Washington, DC 20590.

Regional Offices: For location of FHWA local and/or Regional offices, contact appropriate Federal Information Center listed in appendix. Location of State Designated Agency can be obtained from the National Office or from the State government.

187.

Sponsoring Agency: U.S. DEPARTMENT OF THE TREASURY
Under Secretary for Monetary Affairs
Office of Revenue Sharing

Program Title: Local Government Fiscal Assistance - General Revenue Sharing
CFDA No.: 21.300
Functional Area: Criminal Justice Planning, Management and Administration

Description: Revenue-sharing funds may be used by a recipient government within 24 months of the end of an entitlement period following two public hearings held specifically to permit the public to discuss proposed use of funds and proposed use of revenue sharing funds relative to the government's entire budget. Adherence to nondiscrimination and Davis-Bacon wage provisions in any program or activity using revenue-sharing funds is required. Recipient governments may spend revenue-sharing funds for the State or local contribution to a Federal matching grant program, provided that this is acceptable to the Federal agency administering the matching grant and does not violate any State or local law. Recipients may transfer shared revenues to secondary recipients. Funds may not be used for lobbying purposes.

Objectives: To provide financial assistance to general-purpose local governments.

Past Assistance: Departments of Corrections have received revenue-sharing funds through their State governments; States no longer receive revenue-sharing funds, therefore future assistance would probably be on the local level, e.g., to jails, local detention facilities.

Eligibility: Applicants - General-purpose local governments, (as determined by the Census Bureau) including the governing bodies of Indian tribes performing substantial governmental functions, and county sheriffs' offices in the State of Louisiana. Beneficiaries - Any person, group, or agency may seek revenue-sharing funds from a recipient local government and must be allowed to participate in two required public hearings on the use of these funds. The final decision about how the recipient government is to use its revenue-sharing funds is made by the governing body.

Scope of Assistance: Federal Government to State to applicant.
Formula grants.

Resources: (Grants) FY 1981 \$4,571,897,000; FY 1982 est. \$4,566,512,000; FY 1983 \$4,566,700,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Smallest allocation amount \$200 (minimum by law); largest allocation amount \$289,431,998 (New York City FY83); average allocation amount is \$114,422. Indian governments and Alaskan Native villages may receive less than the \$200 minimum.

Publications: Revenue Sharing 1981-1983, a plain language explanation of the Revenue Sharing Program (in English and Spanish) no charge; Revenue Sharing Facts for Local Governments, no charge; Public Participation in Revenue Sharing, no charge.

Announcements: Local governments are notified directly of their entitlement amounts.

Applications: Local governments receive funds automatically without application. Individuals or organizations seeking funds can attend the required public hearing or approach the local government through the budget process or direct inquiry.

Contacts: Michael Hill, Director, Office of Revenue Sharing, (202) 634-5200.

Address: Office of Revenue Sharing, Under Secretary for Monetary Affairs, Department of the Treasury, 14th Floor, 2401 E Street NW., Washington, DC 20226.

Regional Offices: Not applicable.

188.
Sponsoring Agency: U.S. DEPARTMENT OF THE TREASURY
U.S. Customs Service
Research and Development Office

Program Title: Enforcement Technology Program
CFDA No.: Not applicable.
Functional Area: Security, Technology, and Equipment

Description: Develops technical equipment, such as contraband detection equipment, in support of the enforcement functions of U.S. Customs Service.

Objectives: To improve enforcement productivity and efficiency through new applications of modern technology to increase enforcement results, process persons and goods faster, save labor, time, and money.

Past Assistance: Provided technical information on the use of X-ray technology for contraband detection. Other equipment developed may be relevant to security concerns.

Eligibility: Anyone may request information.

Scope of Assistance: Federal Government to applicant/inquirer.
Dissemination of technical information.

Resources: (Research and development funds) FY 1981 \$3,392,000; FY 1982 est. \$2,500,000; FY 1983 est. \$2,575,000; FY 1984 est. \$2,620,000.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: Specifications for U.S. Custom Services Parcel X-ray Systems, Sept. 1979; Test and Evaluation of Parcel X-ray Systems at Calexico, Calif., Border Station, Dulles International Airport, Miami International Airport, August 1981.

Announcements: Not applicable.

Applications: Write or call office with inquiry.

Contacts: Douglas E. Smith, Chief, Requirements and Analysis Branch, (202) 566-5325; Robert C. Cooney, Electronics Technician, (202) 566-2682.

Address: Enforcement Technology Program U.S. Customs Service, 1301 Constitution Avenue NW., Room 6117, Washington, DC 20229.

Regional Offices: Not applicable.

189.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Medicine and Surgery
Patient Treatment Service

Program Title: Domiciliary Care
CFDA No.: 64.008
Functional Area: Social Services

Description: Provides necessary medical care and physical, social and psychological support in a sheltered environment. Also, includes a program of assistance for returning veterans who have the potential to maintain a self-sustaining independent living situation in the community. Emphasis is now on community care. The Veterans Administration operates 16 domiciliaries, almost all of which are adjacent to VA medical centers.

Objectives: To provide care on an ambulatory self-care basis for veterans disabled by age or disease who are not in need of acute hospitalization and who do not need the skilled nursing services provided in nursing homes. To motivate the veteran to return to the community in a self-sustaining and independent living situation or to assist the veteran to reach optimal usefulness in a protective environment.

Past Assistance: Some domiciliaries house patients with a corrections history.

Eligibility: Veterans of the various military services who (1) were discharged for a disability or are in receipt of disability compensation and suffering from a permanent disability, (2) have no adequate means of support, (3) are incapacitated from earning a living and meet certain other requirements. Veterans with nonservice connected disabilities that incapacitate them from earning a living, but which are not so severe as to require hospitalization, are also eligible if they are unable to defray the expense of domiciliary care (income limitation is applied) and if they meet certain other requirements for care in a domiciliary.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: (Salaries and expenses) FY 1981 \$85,086,000; FY 1982 est. \$93,762,000; FY 1983 est. \$99,751,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: Pamphlets and information distributed by veteran's organizations serve to inform veterans of available services.

Applications: Submit application for Medical Benefits, VA Form 10-10, to nearest VA medical facility.

Contacts: Myrla Smith, Domiciliary Care Program Coordinator, (202) 389-3692.

Address: Assistant Chief Medical Director for Geriatrics and Extended Care (181), Veterans Administration, Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government, or contact Veterans Administration or appropriate Federal Information Center listed in appendix for locations of veterans' hospital facilities.

190.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Medicine and Surgery
Professional Services

Program Title: Alcohol and Drug Dependence Program
CFDA No.: 64.019
Functional Area: Drug/Alcohol, Health Care Services

Description: Provision of diagnostic, treatment, and rehabilitation services for eligible veterans who suffer from disorders related to alcohol and/or drug dependency. VA medical centers and clinics offer various modalities of treatment, including detoxification, methadone maintenance, drug-free individual and group therapy, psychiatric counseling, and vocational rehabilitative services.

Objectives: To seek, identify, and evaluate eligible alcohol and drug dependent veterans and provide them with quality medical treatment, as well as social and vocational rehabilitation.

Past Assistance: Provide ongoing rehabilitation for formerly incarcerated veterans who still suffer from alcohol and/or drug dependence disabilities. Also provide support for the TASC (Treatment Alternatives to Street Crime) program by accepting such referrals, and are resource facilities for the courts.

Eligibility: Alcohol or drug dependent veterans who have served in active military, naval, or air service, and were discharged or released under conditions other than dishonorable.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services; advisory services and counseling.

Resources: (Salaries and expenses) FY 1981 \$155,000,000; FY 1982 \$160,000,000; FY 1983 not available; FY 1984 not available.

Match: Not applicable

Fees/Costs: Not applicable

Range/Average Assistance: Not applicable

Publications: General annual reports on VA treatment programs; special studies on treatment outcome. For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: Public announcements of services by VA medical centers.

Applications: Contact local VA treatment facility directly.

Contacts: Stewart L. Baker, M.D., Chief Alcohol and Drug Dependence, (202) 389-5193; Admissions Office, local VA medical center or facility.

Address: Alcohol and Drug Dependence Program (116A3), Veterans Administration Central Office, Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government; contact Veterans Administration for listing of facilities; or contact appropriate Federal Information Center listed in appendix.

191.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Medicine & Surgery
Professional Services
Program Title: Prosthetic and Sensory Aids Service
CFDA No.: 64.013
Functional Area: Health Care Services, Social Services

Description: Provides prosthetic and related appliances, i.e., sensory aids, artificial limbs, wheelchairs, and services to disabled veterans.

Objectives: To assist in the full rehabilitation of disabled veterans.

Potential Assistance: Appliances and/or repairs will be furnished to eligible veterans serving sentences in correctional institutions who can present themselves at an outpatient clinic with or without guard. Before processing the application, there must be an understanding that the veteran will be able to report to the field station, or to such other place as the field station may direct, for any necessary measurements, fittings, or follow-up examinations. The VA will not be responsible for the veteran's custody or action during his absence from the correctional institution.

Eligibility: Disabled veterans eligible for VA outpatient treatment for service-connected or nonservice-connected conditions requiring prosthetic services; veterans receiving hospital care in VA facilities or at VA expense, or receiving domiciliary or nursing home care in VA facilities; veterans in receipt of 50 percent compensation for serviceconnected disabilities or special monthly compensation or increased pension based on being housebound or the need for regular aid and attendance; veterans of the Mexican Border Period or WWI; and former prisoners of war.

Scope of Assistance: Federal Government to applicant.
Sale, exchange, or donation of property or goods; provision of specialized services; advisory services and counseling; dissemination of technical information.

Resources: (Value and repair of prosthetic appliances) FY 1981 \$75,374,000; FY 1982 \$82,426,000; FY 1983 \$86,418,000; FY 1984 \$91,689,498 est.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$5 to \$10,000; \$65.

Publications: For listing of publications, see entry no. 197, Veterans Assistance Service (64.115).

Announcements: Public announcements by VA medical center.

Applications: Contact local Chief of Prosthetic Service at the nearest VA Medical Center. He will determine the eligibility of the applicant and make necessary arrangements to provide needed prosthetic services. A medical examination may be required.

Contacts: Fred Downs, Director, Prosthetic and Sensory Aids Service, (202) 389-2011.

Address: Chief Medical Director for Professional Services (121), Veterans Administration Central Office, 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government or contact appropriate Federal Information Center listed in appendix.

192.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Medicine and Surgery

Program Title: Veterans Hospitalization; Veterans Outpatient Care
CFDA No.: 64.009; 64.011
Functional Area: Health Care Services

Description: Provides for hospital and outpatient medical services including examination, treatment, certain home health services, podiatric, optometric, dental and surgical services, mental health services as may be appropriate to effective treatment and rehabilitation, transportation and incidental expenses. Medical services also available to eligible dependents of veteran totally or permanently disabled from a service-connected disability. Priority for hospitalization is given to veterans with service-connected ailments. Outpatient care focuses on continued observation for a current ailment as well as preventive care.

Objectives: To provide medical and dental services, medicines, and medical supplies, surgical and neuropsychiatric care to eligible patients.

Past Assistance: Correctional clients who are veterans and are not incarcerated have made use of these medical services. Correctional facilities also have requested and received technical information.

Eligibility: Varies slightly for outpatient care and hospitalization. Generally, available to veterans who (1) suffer from a disease or injury incurred or aggravated in service; (2) suffer from an illness which has aggravated an existing service-connected illness; (3) are eligible for pre- and post-hospital care; (4) are entitled to vocational rehabilitation; and (5) are military retirees. Also eligible are certain spouses and children of disabled veterans, and widows, widowers, and children of veterans who died while on active duty. Additionally, outpatient dental care may be provided for those veterans who (1) have a service-connected dental disability or condition; (2) have a service-connected, noncompensable condition or disability resulting from combat wounds or service trauma; (3) were held as a prisoner of war; (4) have a service-connected disability rated as total; or (5) served during the Spanish-American War.

Scope of Assistance: Federal Government to applicant.
Provision of specialized services.

Resources: (Salaries and expenses) Hospitalization - FY 1981 \$4,023,015,000; FY 1982 est. \$4,443,870,000; FY 1983 est. \$4,763,730,000; FY 1984 Not available. Outpatient care - FY 1981 \$1,243,974,000; FY 1982 est. \$1,358,621,000; FY 1983 est. \$1,459,956,000; FY 1984 Not available.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Not applicable.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: Ongoing medical program; various pamphlets and publications distributed by veterans' organizations serve to inform veterans of available services.

Applications: Apply personally at VA Medical Center, outpatient clinics or regional offices; through any veteran's service organization representative; or by mailing VA form 10-10, application for Medical Benefits, to nearest VA health care facility. Correctional personnel seeking information about services should contact VA medical facilities for specific information in any area.

Contacts: Michael M. Lawson, Director, Medical Administration Service, (202) 389-2180; administrative staff at any VA health care facility.

Address: Assistant Chief Medical Director for Administration, Department of Medicine and Surgery, Veterans Administration, 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government, or contact Veterans Administration or appropriate Federal Information Center listed in appendix for locations of veterans hospital facilities.

193.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Veterans Benefits
Education Service

Program Title: Post-Vietnam Era Veterans' Educational Assistance Program (VEAP)
CFDA No.: 64.120
Functional Area: Education, Employment/Work, Training and Staff Development

Description: Provides monthly benefits, matching 2 for 1 the funds contributed by participants while on active duty, to meet, in part, the expenses involved in pursuing a program of education or training.

Objectives: To provide educational assistance to persons first entering the Armed Forces after December 31, 1976; to assist young persons in obtaining an education they might otherwise not be able to afford; and to promote and assist the all-volunteer military program by attracting qualified persons to serve in the Armed Forces.

Past Assistance: VEAP has been utilized by both correctional employees and clients in the pursuit of education and training programs.

Eligibility: Veterans who entered active duty after 12/31/76, were released under conditions other than dishonorable, and satisfactorily contributed to the program.

Scope of Assistance: Federal Government to applicant.
Direct payments for specified use.

Resources: (Direct payments) FY 1981 \$6,896,000; FY 1982 \$14,100,000; FY 1983 est. \$18,750,000; FY 1984 est. \$31,050,000.

Match: While the veteran is pursuing an approved program, the VA will match 2 for 1 the amount of money contributed by the participant while on active duty.

Fees/Costs: Costs of the education or training program to the extent that such costs are not covered by VA assistance.

Range/Average Assistance: An individual who contributed the maximum of \$2,700 for 36 months and is in a full-time program receives \$225 per month; payments are proportionately less for part-time training. Payments cannot be authorized for a correctional client for any course which has no tuition and fee charges, or which is being paid for in its entirety under any other Federal, State, or local government program. If only a portion of the tuition and fees is being paid by another Federal, State, or local program, then, depending on the amount, the costs paid by the other program may have to be deducted from payments made to the claimant.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: General news media, veterans' organization publications, etc.

Applications: Applications available from any VA local or regional office, and many educational institutions approved for veterans' training. Submit forms to the VA regional office of jurisdiction.

Contacts: T. Wheeler, Consultant, (202) 389-3150; Regional VA offices; other sources of information are service organizations (e.g., American Legion, Red Cross).

Address: Post-Vietnam Era Veterans Educational Assistance Program (22), Education Service, Veterans Administration Central Office, Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government for toll-free numbers; refer to IS-1 Fact Sheet, Federal Benefits for Veterans and Dependents; or contact appropriate Federal Information Center listed in appendix.

194.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Veterans Benefits.
Education Service

Program Title: Survivors' and Dependents' Educational Assistance
CFDA No.: 64.117
Functional Area: Education, Employment/Work, Training and Staff Development

Description: Provides maximum of 45 months training and education benefits to eligible persons. Participants select program to assist them in attaining an educational, professional, or vocational objective at approved educational institution or training establishment. Enrollments in courses which are avocational or recreational in nature may not be approved.

Objectives: To provide educational opportunities for the children, spouses, and surviving spouses of veterans who died or were permanently and totally disabled in or as the result of service in the Armed Forces of the United States.

Past Assistance: Incarcerated eligible persons have received assistance through this program, and institutional or on-the-job training for line staff has also been authorized. The amount of benefits differs between the two categories.

Eligibility: Spouses, surviving spouses, and children between age 18 and 26 of veterans who 1) died from service-connected disabilities or any cause while such disabilities were in existence; 2) have been listed for a total of more than 90 days as missing in action, or prisoners of war; 3) have service-connected disabilities that are considered permanent and total in nature.

Scope of Assistance: Federal Government to applicant.
Direct payments for specified use; direct loans.

Resources: (Direct Payments) FY 1981 \$205,779,000; FY 1982 \$205,411,000; FY 1983 \$200,275,000; FY 1984 \$195,320,000.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Institutional training (per month): full-time \$342, three-quarter time \$257, half-time \$171, less than half-time, tuition and fees not to exceed \$171. On-the-job training (per month): \$249, first 6 months; \$186, second 6 months; \$124 third 6 months, and \$62 for any succeeding 6-month period. Eligible persons incarcerated for a felony are limited to tuition and books and supplies. An interest-bearing loan is available to eligible persons whose period of eligibility has expired but who have unused months of training.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: General news media, veterans organizations publications, etc.

Applications: Obtain application form (VA Form 22-5490 for a child; VA Form 22-5490W for a spouse or surviving spouse) from any VA office. Schools also have limited supply. Submitted to regional office exercising jurisdiction over the school.

Contacts: John W. Headen, Jr., Consultant, (202) 389-3150; Larry Stockmoe, Consultant, (202) 389-3158; Mary Indianer, Consultant, (202) 389-3104; other sources of information are services organizations (e.g., American Legion, Red Cross), or Regional VA offices.

Address: Survivors and Dependent Educational Assistance (225B), Education Service, Veterans Administration Central Office, Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government for toll-free numbers; refer to IS-1 Fact Sheet, Federal Benefits for Veterans and Dependents; or contact appropriate Federal Information Center listed in appendix.

195.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Veterans Benefits
Education Service

Program Title: Veterans Educational Assistance (G.I. Bill)
CFDA No.: 64.111
Functional Area: Education, Employment/Work, Training and Staff Development

Description: Provides educational assistance to eligible veterans to meet, in part, the expenses involved in pursuing a program of education or training.

Objectives: To make service in the Armed Forces more attractive; to extend the benefits of a higher education to qualified and deserving persons who might otherwise not be able to afford it; to provide vocational readjustment and restoration of lost educational opportunities to those whose careers have been interrupted by military service; and to aid such persons in attaining the vocational or educational status they might have attained had they not served their country.

Past Assistance: Both correctional employees and clients have used the G.I. Bill in pursuit of apprenticeship and on-the-job training programs, secondary training, and college degrees.

Eligibility: In general, the veterans must have served honorably on active duty for more than 180 days, any part of which occurred after 1/1/55 and before 1/1/77. Service commencing from 1/1/77 to 1/2/78 may also qualify if it was contracted for under a delayed entry program before 1/1/77. A veteran with 18 months of service is entitled to the maximum 45 months of entitlement. If less than 18 months is served, entitlement is computed on the basis of 1.5 months of entitlement for each month of service. Eligibility expires 10 years after the date the individual was released from active duty, or 12/31/89, whichever is earlier. The veteran must be pursuing an approved program of education or training leading to an objective for which the veteran is not already qualified.

Scope of Assistance: Federal Government to applicant.
Direct payments for specified use; direct loans.

Resources: (Direct payments) FY 1981 \$1,983,090,000; FY 1982 \$1,624,682,000; FY 1983 \$1,336,816,000; FY 1984 \$1,053,198,000. The law provides that this program terminates effective 12/31/89.

Match: Not applicable

Fees/Costs: Costs of the education or training program to the extent that such costs are not covered by VA assistance.

Range/Average Assistance: Full-time course, no dependents, \$342 monthly (additional amounts available if veteran has dependents); rates decrease proportionately for less than full-time courses. Interest-bearing loans available for veterans whose 10-year eligibility period expired, but did not use all entitlement. Incarcerated veterans may receive only costs of tuition, fees, necessary books, supplies, and equipment, but may not exceed \$342 monthly for a full-time course, and proportionately less for less than full-time training. Costs which are paid for by another Federal, State, or local program may not be included.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: General news media, veterans organization publications, etc.

Applications: Applications available from VA local or regional offices and many educational institutions approved for veterans' training. Submit forms to VA regional office of jurisdiction.

Contacts: Terry Wheeler, consultant, (202) 389-3150; r . 1 VA offices; other sources of information are service organizations (e.g., American Legion, Red Cross).

Address: Veterans Educational Assistance (22), Education Service, Veterans Administration Central Office, Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government for toll-free numbers; refer to IS-1 Fact Sheet, Federal Benefits for Veterans and Dependents; or contact appropriate Federal Information Center listed in appendix.

196.
Sponsoring Agency: VETERANS ADMINISTRATION (VA)
Department of Veterans Benefits

Program Title: Pension (Non-Service Connected)
CFDA NO.: 64.104
Functional Area: Offender Rights/Services, Social Services

Description: Provides direct grants to veterans with nonservice connected disabilities on the basis of need. The support payment is the difference between countable income and the income limitation imposed by law.

Objectives: To assist wartime veterans in need whose non-service-connected disabilities are permanent and total and prevent them from following a substantially gainful occupation.

Potential Assistance: Pension payment is discontinued effective the 61st day of imprisonment because of a conviction of a felony or misdemeanor, and imprisonment in a Federal, State, or local penal institution exceeding 60 days. However, individuals on probation, on parole, or within community treatment facilities are eligible to receive payments.

Eligibility: Veterans who have had 90 days or more of honorable active war-time service in the Armed Forces. Veterans with less than 90 days of war-time service are eligible if they were released or discharged because of a service-connected disability, are permanently and totally disabled, are 65 years of age or older and not employed, or became unemployable after age 65. Income restrictions are prescribed. Pension is not payable to those whose estates are so large that it is reasonable that they look to the estate for maintenance.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use.

Resources: FY 1981 \$3,794,177,000; FY 1982 \$4,047,600,000; FY 1983 \$3,981,400,000; FY 1984 \$4,180,800,000.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: \$5,328 annually reduced by countable income for veteran alone and \$6,980 for a veteran with one dependent plus \$903 for each additional dependent. Pension at a rate of \$6,513 is payable for a veteran alone rated as house-bound or at a rate of \$8,524 for a veteran alone in need of regular aid and attendance.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: Media releases.

Applications: An application may be obtained from a regional VA office and submitted to a regional office.

Contacts: M.R. Woodall, Director, Compensation and Pension Service, (202) 389-2264.

Address: Department of Veterans Benefits, Veterans Administration, 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult local telephone directory, IS-1 Fact Sheet or appropriate Federal Information Center listed in appendix.

197.
Sponsoring Agency: VETERANS ADMINISTRATION
Department of Veterans Benefits
Veterans Assistance Service

Program Title: Veteran's Information and Assistance
CFDA No.: 64.115
Functional Area: Education, Employment/Work, Training and Staff Development,
Health Care Services

Description: Fulfills Congressional mandate to provide benefits and assistance to veterans and their dependents. Veterans Assistance Service personnel assist the veteran and/or dependents in completing applications for benefits, filing claims, and supplying other information pertaining to benefits authorized by the Congress. Services include information and personal service on matters which affect veterans but are under the jurisdiction of other Federal, State, county, or local agencies.

Objectives: To provide all necessary information and assistance to potential claimants and other interested parties about veterans benefits and to provide a single point where this assistance can be obtained.

Past Assistance: Personnel visit institutions on a regular basis to provide information, establish self-help groups and conduct seminars for correctional officials. Pamphlets, other publications, and audiovisual aids are provided for distribution to incarcerated veterans.

Eligibility: Veterans, their dependents, beneficiaries, and representatives, or other interested parties may request information.

Scope of Assistance: Federal Government to applicant/inquirer. Advisory services and counseling.

Resources: (Salaries and expenses) FY 1981 \$73,677,984; FY 1982 \$74,021,000; FY 1983 est. \$75,831,000.

Match: Not applicable

Fees/Costs: Not applicable

Range/Average Assistance: Not applicable

Publications: Federal Benefits for Veterans and Dependents, VA IS-1 Fact Sheet (\$4.00, order from Government Printing Office); VA pamphlets - Summary of Benefits for Veterans with Military Service Before February 1, 1955 and Their Dependents (20-72-2), Benefits for Veterans and Service Personnel with Service Since January 31, 1955 and Their Dependents (20-67-1), Tutorial Assistance for Veterans, Dependents and Service Personnel Under the GI Bill (22-75-3), Vocational Rehabilitation (22-76-1),

Veterans Benefits - Inside...Outside (27-79-1), Sus Beneficios (27-80-1S), Veterans Benefits for Older Americans (27-80-2), Veteran-Student Work-Study Programs (27-80-3), Targeted Jobs Tax Credit (27-80-4), Former POW Benefits Act of 1981 (27-82-1).

Announcements: Not applicable, program is ongoing.
Applications: Phone, write, or visit the nearest regional VA office.

Contacts: Edward D. Green, Director, Veterans Assistance Services, (202) 389-2567; nearest regional office; other sources of information are service organizations (e.g., American Legion, Red Cross).

Address: Veterans Assistance Service (27), Department of Veterans Benefits, Veterans Administration, 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult local telephone directory under U.S. Government for toll-free numbers; refer to IS-1 Fact Sheet, Federal Benefits for Veterans and Dependents; or contact appropriate Federal Information Center listed in appendix.

198.
Sponsoring Agency: VETERANS ADMINISTRATION (VA)
Department of Veterans Benefits

Program Title: Veterans Compensation for Service-Connected Disability
CFDA No.: 64.109
Functional Area: Offenders Rights/Services, Social Services

Description: Provides monthly payments (regardless of needs assessment) based on what the impairment "cost" the veteran in terms of earning capacity. Starting at 10 percent, payments are made in gradations of 10 percent up to 100 percent depending on the severity of the impairment.

Objectives: To compensate veterans for disabilities due to military service according to the average impairment in earning capacity such disability would cause in civilian occupations.

Past Assistance: Reduction of compensation payments is required following incarceration of more than 60 days for conviction of a felony committed after October 7, 1980. However, individuals on probation, parole, or within community treatment facilities are eligible to receive payments.

Eligibility: Persons who have suffered disabilities due to service in the Armed Forces of the United States.

Scope of Assistance: Federal Government to applicant.
Direct payments with unrestricted use.

Resources: FY 1981 \$8,529,783,000; FY 1982 \$9,603,900,000; FY 1983 \$9,523,600,000; FY 1984 \$9,661,000,000.

Match: Not applicable.

Fees/Costs: Not applicable.

Range/Average Assistance: Current Basic Rates of compensation range from \$58/month for a 10 percent degree of disability to a maximum of \$3,223 a month for specified disabilities involving anatomical loss or the loss of use of arms, legs or blindness.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service.

Announcements: Media releases.

Applications: An application VA form 21-526 may be obtained from a regional VA office and submitted to a regional office.

Contacts: M.R. Woodall, Director, Compensation and Pension Service, (202) 389-2264.

Address: Department of Veterans Benefits, Veterans Administration, Central Office, 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult local telephone directory, IS-1 Fact Sheet or appropriate Federal Information Center listed in appendix.

199.
Sponsoring Agency: VETERANS ADMINISTRATION (VA)
Department of Veterans Benefits

Program Title: Vocational Rehabilitation and Counseling Service
CFDA No.: 64.116
Functional Area: Education, Employment/Work

Description: Provides for all services and assistance necessary to enable service-disabled veterans to achieve maximum independence in daily living, and obtain and maintain suitable employment. Eligible veterans receive comprehensive rehabilitation services including assessment, counseling, training allowances, and employment assistance.

Objectives: To provide centralized management of the vocational rehabilitation program. To formulate policies and procedures and to assure that all eligible service-disabled veterans are provided comprehensive and unified rehabilitation assistance on a timely basis.

Past Assistance: Direct payments of tuition, fees, supplies and books for qualifying correctional clients if a charge is made for those items and no other government agency pays for them. Under certain very limited circumstances, a subsistence allowance may be paid the client, generally only to those convicted of a misdemeanor. Intensive vocational counseling is also provided each program participant.

Eligibility: Veterans of World War II and later service who, as a result of a service-connected compensable disability, are determined to have an employment handicap.

Scope of Assistance: Federal Government to applicant.
Direct payments for unrestricted use; direct loans; provision of specialized services; advisory services and counseling; training.

Resources: (Direct payments) FY 1981 \$113,876,000; FY 1982 \$116,571,000; FY 1983 \$119,736,000; FY 1984 \$124,239,000.

Match: Not applicable

Fees/Costs: None

Range/Average Assistance: Full cost of tuition, books, fees, and supplies; monthly full-time allowances range from \$282 for a veteran with no dependents to \$411 for a veteran with two dependents, plus \$30 for each dependent in excess of two. Non-interest-bearing loans of up to \$564 and a work-study allowance not to exceed the higher of 250 times the Federal minimum wage or \$625 per enrollment period, whichever is higher, are available.

Publications: For listing of publications, see entry no. 197 for Veterans Assistance Service (64.115).

Announcements: General news media, veterans organization publications, etc.

Applications: An application (VA Form 28-1900) may be obtained from any VA Regional Office and submitted to the regional office.

Contacts: Dr. Stephen L. Lemons, Director, Vocational Rehabilitation and Counseling Service, (202) 389-3935; Mr. Harold Coopridier, Assistant Director, Operations and Program Coordination, (202) 389-2026; Mr. Morris Triestman, Rehabilitation Consultant, (202) 389-2886; other sources of information are services organizations (e.g., American Legion, Red Cross).

Address: Vocational Rehabilitation and Counseling Service (28), 810 Vermont Avenue NW., Washington, DC 20420.

Regional Offices: Consult telephone directory under U.S. Government; refer to IS-1 Fact Sheet, Federal Benefits for Veterans and Dependents; or contact appropriate Federal Information Center listed in appendix.

FUNCTIONAL AREAS

Listed below are 18 basic functional categories in which all program entries have been grouped. Relevant subject areas are provided after each.

CRIMINAL JUSTICE PLANNING

- state level planning
- policy formulation
- legislative decisions
- system coordination
- statistical information

DRUG/ALCOHOL

- rehabilitation programs
- health care services
- substance abuse educational programs
- detection, control

EDUCATION (clients)

- bilingual education
- financial assistance
- literacy
- special constituencies
- vocational education
- arts education
- literature, books
- teacher training
- supplies
- program development
- counseling, tutoring

EMPLOYMENT/WORK (clients)

- work release programs
- agricultural programs, prison farms
- correctional industries
- employment assistance
- placement assistance
- apprenticeships
- counseling
- occupational safety/health
- vocational training

FACILITY MANAGEMENT AND DESIGN

- environmental quality
- architectural design
- sanitation
- safety
- accessibility
- energy conservation
- construction

FOOD SERVICES

- quality of food
- nutrition
- equipment
- prison farms
- sanitation
- procurement

HEALTH CARE SERVICES

- nursing
- physicians assistants
- mental health
- dental care
- drug/alcohol abuse
- medical personnel
- equipment

LIBRARY SERVICES

- resources
- equipment
- program development
- training
- books, equipment loans

MANAGEMENT AND ADMINISTRATION

- budget
- acquisition of equipment, supplies
- policy formulation
- planning
- labor/management relations
- mediation
- statistical information

MANAGEMENT INFORMATION SYSTEMS/RECORDS

- client records
- security of records
- data bases
- computerized criminal histories
- fingerprints

OFFENDER RIGHTS/SERVICES

- rights of the incarcerated
- civil rights
- equal employment opportunities
- individual client needs

PERSONNEL

- insurance
- benefits
- equal employment opportunities
- labor/management relations
- mediation
- civil rights

RECREATION/ARTS

- arts and crafts program
- recreation program
- supplies, equipment
- special arts programs, visiting artists
- recreational activities
- theater, media arts, photography, literature

RESEARCH AND EVALUATION

- program research and evaluation
- applied, basic research
- academic research
- program development
- model programs
- research conducted by correctional system
- research relevant (directly or indirectly) to correctional system

SECURITY, TECHNOLOGY, AND EQUIPMENT

- equipment
- surveillance devices
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- technology transfer
- supervision
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SOCIAL SERVICES

- counseling
- welfare
- family needs
- child care, welfare
- housing
- food stamps, nutrition
- mental health counseling
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TRAINING AND STAFF DEVELOPMENT

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- specialized training

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GLOSSARY

- Appropriations:** An authorization by an act of Congress that permits Federal agencies to incur obligations and to make payments out of the Treasury for specified purposes. Appropriations do not represent cash actually set aside in the Treasury for purposes specified in the appropriation act: they represent limitations of amounts that agencies may obligate during the period of time specified in the respective appropriation acts.
- Authorizing Legislation:** Substantive legislation enacted by Congress that sets up or continues the legal operation of a Federal program or agency either indefinitely or for a specific period of time, or sanctions a particular type of obligation or expenditure within a program.
- Bilingual Education Program:** A program designed for children of limited English proficiency in elementary or secondary schools that provides instructions in English and the childrens' native language; instruction is also given with appreciation for the cultural heritage of the children with limited English proficiency and of other children in American society (see entries 34, 35, 36).
- Block Grants:** Grants given primarily to general purpose governmental units in accordance with a statutory formula to be used for a variety of activities within a broad functional area. States may exercise greater discretion in the use of these funds, than for formula grant funds. (For the purposes of this Directory block grants are considered a type of formula grant.)
- Categorical Grants:** Grants used for specific program and usually limited to narrowly defined activities.
- Contract:** A binding agreement between two parties concerning the performance of a specific task.
- Cooperative Agreement:** A funding vehicle whereby the Federal granting agency anticipates having substantial involvement in the performance of the activity funded.
- Deficiency Payment:** Payment used to provide food producers with a guaranteed price whenever average prices drop below the established or "target" price.
- Demonstration Project:** Programs consisting of the delivery or assistance in the delivery of direct services.
- Depository Library:** Library designated by members of Congress to disseminate government publications deposited there by the Superintendent of Documents. By law, all State libraries, highest State appellate court libraries, libraries of land grant colleges, and law school libraries are also depositories.

Developmentally Disabled: An individual with a severe chronic mental or physical impairment that manifested before the age of 22 and is likely to continue indefinitely.

Discretionary Grant: Monies going directly from the Federal government to individuals or organizations conducting specifically approved projects.

Domiciliary Care: Residential care with necessary medical and psychosociological support services for patients not in need of full-time supervision by hospital or skilled nursing home staff (see entry 189).

Entitlements: Legislation that requires the payment of benefits (or entitlements) to any person or unit of government that meets the eligibility requirements established by such law.

Extramural Research: Research conducted by non-Federal employees, using Federal agency funds.

Fiscal Year: An accounting period of 12 months. The fiscal year for the Federal government begins October 1 and ends on September 30 of the following year.

General Purpose Local Government: Any city, county, town or parish that carries out multi-purpose functions for the locality.

Grant: An award to an organization in the name of a principal investigator to assist the organization in the conduct of research as specified in an approved proposal. Except for periodic progress reports, there may be little interaction between researchers and agency staff. Usually, profit-making organizations are not eligible for grant funding.

Handicapped Children: Mentally retarded, hard of hearing, deaf, speech impaired, visually handicapped, seriously emotionally disturbed, orthopedically impaired, other health impaired, children having specific learning disabilities, deaf-blind children, or multi-handicapped children who require special education and related services (see entries 58, 59).

In-Kind Contribution: Goods and services of monetary contributions to meet certain programs' matching requirements.

Institution of Higher Education: An educational institution, including a junior college or community college, in any State that meets requirements established by the Elementary and Secondary Act of 1965, as amended.

Instrumentality: A system created by a political authority for the purpose of performing a particular task such as education, health and sewage/water systems.

Intramural Research: Research conducted by Federal employees at Federal agencies or laboratories.

Land-Grant Institution: College created on Federal public lands by the Merrill Act of 1862 and subsequent amendments, for the purpose of engaging in agricultural education and research, and instruction in mechanical arts (see entry 12).

Limited English Proficiency: Sufficient difficulty in understanding, speaking, reading, or writing the English language to deny an individual the opportunity to learn successfully in classrooms in which language of instruction is English (see entries 34, 35, 36).

Local Education Agency: Public board of education or other public authority legally constituted within a state for either administrative control or direction of, or to perform a service function for, public, secondary, or elementary schools. Any city, county, township, school district, or other political subdivision of a state or such combination of school districts or townships, as are recognized in a state as an administrative agency for its public, elementary, and secondary schools. Also includes any other public institution or agency having administrative control and direction of public, elementary, or secondary schools.

Low Income: An annual family income that does not exceed the poverty level as determined by the relevant legislation for each program.

Mini-grant: Provides a small amount of money (not to exceed \$5,000 per grant) to organizations for poverty-related activities (see entry 5).

Native American: General term used to refer to members of American Indian tribes, Alaskan natives, and native Hawaiians.

Prime Sponsor: The agency responsible for administration of local jurisdiction's employment and training assistance program funded under CETA, and presentation of service plan required by the Act. Prime sponsor may be a single government (where the local population is too small to meet the minimum population requirement), or a Native American Indian governing body (see entry 150).

Public Works Project: Any kind of construction or creative project sponsored by the government for the public good (see entry 28).

Real Property: Land, land improvements, and structures; does not include movable machinery and equipment (see entry 105).

Redevelopment Area: An area that meets one of the following two criteria: (1) high unemployment, and (2) low median family income.

Request for Proposal/Solicitation: A government announcement requesting grant proposals on a specific topic.

Research Coordinating Unit (RCU): An agency that coordinates vocational education activities in the areas of research, curriculum, and personnel development at the state level (see entry 71).

Resource Conservation and Development Area (RC&D): An area covering several counties in which various conservation problems are identified so that funds can be targeted to the specific area (see entry 21).

Revenue Sharing: A block grant program in which the Federal government returns monies to state and local governments (under a general formula) to be expended for the particular needs as determined by the state and local jurisdictions (see entry 87).

Standard Metropolitan Statistical Area (SMSA): A geographical area identified by the Office of Management and Budget and used primarily by the Census Bureau for compiling data. The area is usually made up of one county or a set of counties that contain a metropolitan center(s) with a population of 50,000 or more.

State Subunit: A unit of government with direct access to the State, usually a county or city.

APPENDICES

APPENDIX A

Deleted Programs

The following programs appeared in the February 1981 edition of this Directory. Due to organizational or funding level changes, however, these programs are no longer relevant to correctional needs.

Department of Health and Human Services

- 13.235 Drug Abuse Community Service Programs - Program consolidated into ADAMHA Block Grant, entry no. 85.
- 13.244 Mental Health Clinical or Service Related Training Grants - Funds reduced in FY 82, no grants anticipated for FY 83.
- 13.252 Alcoholism Treatment and Rehabilitation Occupational Alcoholism Services Programs - Program consolidated into ADAMHA Block Grant, entry no. 86.
- 13.257 Alcohol Formula Grants - Program consolidated into ADAMHA Block Grant, entry no. 85.
- 13.274 Alcohol Clinical or Service Related Training Programs - Funds reduced in FY 82; no grants anticipated for FY 83.
- 13.280 Drug Abuse Clinical or Service Related Training Programs - Funds reduced in FY 82; no grants anticipated for FY 83.
- 13.290 Special Alcoholism Projects - Program consolidated into ADAMHA Block Grant, entry no. 85.
- 13.295 Community Mental Health Centers - Program consolidated into ADAMHA Block Grant, entry no. 85.
- 13.644 Social Services Training Grant - Consolidated into Social Services Block Grant, entry no. 102.
- 13.889 Expanded Function Dental Auxiliary Training Program - Program not funded FY 82.
- 13.890 Genetic Diseases and Counseling - Consolidated into Maternal and Child Health Services Block Grant.
- 13.898 Alcoholism Demonstration/Evaluation - Program consolidated into ADAMHA Block Grant, entry no. 85.
- 13.974 Family Planning Services Delivery Improvement Research Grants - Not funded in FY 83; proposed for consolidation into Primary Care Block Grant.

Department of Housing and Urban Development

- 14.220 Rehabilitation Loans - Program has been terminated; FY 83 \$0.

Department of Justice

- 16.106 Indian Civil Rights - Program no longer funded.
- 16.534 Law-Enforcement Training - Program no longer funded.

Department of Labor

- 17.100 Labor-Management Relations Service - Section which would have assisted State and local agencies has been phased out.
- 17.104 Office of Construction Industry Services - Program (and office) are no longer funded.
- 17.235 Senior Community Service Employment Program - Program no longer funded.

Office of Personnel Management

- 27.008 Intergovernmental Cooperation in Recruiting and Examining, Intergovernmental Personnel Grants - Due to budget reductions, program no longer deals with State and local governments; Federal only.

National Foundation on the Arts and Humanities

- 45.131 Special Programs - Program is no longer funded.

Community Services Administration

- 49.002 Community Action - Administration has been eliminated.

Environmental Protection Agency

- 66.450 Solid Waste Management Technical Assistance and Information Services - Program has been eliminated.

Department of Energy

- 81.002 Motion Film Libraries - Program no longer funded.
- 81.038 Energy Information Administration - Clearinghouse is no longer funded.
- 81.050 Energy Extension Service - Funds were reduced for FY 82; FY 83 \$0.
- 81.059 Clearinghouse for Community Energy Efficiency - Clearinghouse is no longer funded.

Department of Education

- 84.006 Teacher Centers - Program not funded in FY 82.
- 84.036 Library Training - Cut backs have forced redefinition of emphasis of program; only deals with established library educational programs; FY 83 \$0.
- 84.039 Library Research and Demonstration - Cut backs have forced redefinition of emphasis of program; only deals with established library educational programs; FY 83 \$0.
- 84.045 Teacher Corps - Operations and Training - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.065 Educational Television and Radio - Funding combined with entry no. 41, Use of Technology in Basic Skills Instruction.

- 84.070 Ethnic Heritage Studies Program - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.074 Career Education - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.076 University Community Service-Special Projects - Program is no longer funded.
- 84.079 Education for the Use of the Metric System of Measurement - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.081 Community Education - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.082 Consumer's Education - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.084 Elementary and Secondary School Education in the Arts - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.088 Instructional Materials and School Library Resources - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.098 Educational Information Centers - Program is no longer funded.
- 84.105 Basic Skills Improvement - Consolidated into Education Consolidation and Improvement Programs - Ch. II, entry no. 46.
- 84.127 Vocational Rehab. Services for S.S. Disability Beneficiaries - Program is no longer funded.

APPENDIX B

(Source: OMB Catalog of Federal Domestic Assistance)

Types of Assistance

- A Formula Grants — Allocations of money to States or their subdivision in accordance with a distribution formula prescribed by law or administrative regulation, for activities of a continuing nature not confined to a specific project.
- B Project Grants — The funding, for fixed or known periods, of specific projects or the delivery of specific services or products without liability for damages for failure to perform. Project grants include fellowships, scholarships, research grants, training grants, traineeships, experimental and demonstration grants, evaluation grants, planning grants, technical assistance grants, survey grants, construction grants, and unsolicited contractual agreements.
- C Direct Payments for Specified Use -- Financial assistance from the Federal Government provided directly to individuals, private firms, and other private institutions to encourage or subsidize a particular activity by conditioning the receipt of the assistance on a particular performance by the recipient. This does not include solicited contracts for the procurement of goods and services for the Federal Government.
- D Direct Payments with Unrestricted Use — Financial assistance from the Federal Government provided directly to beneficiaries who satisfy Federal eligibility requirements with no restrictions being imposed on the recipient as to how the money is spent. Included are payments under retirement, pension, and compensation programs.
- E Direct Loans — Financial assistance provided through the lending of Federal monies for a specific period of time, with a reasonable expectation of repayment. Such loans may or may not require the payment of interest.
- F Guaranteed/Insured Loans — Programs in which the Federal Government makes an arrangement to indemnify a lender against part or all of any defaults by those responsible for repayment of loans.
- G Insurance — Financial assistance provided to assure reimbursement for losses sustained under specified conditions. Coverage may be provided directly by the Federal Government or through private carriers and may or may not involve the payment of premiums.
- H Sale, Exchange, or Donation of Property and Goods — Programs which provide for the sale, exchange, or donation of Federal real property, personal property, commodities, and other goods including land, buildings, equipment, food and drugs. This does not include the loan of, use of, or access to Federal facilities or property.
- I Use of Property, Facilities, and Equipment — Programs which provide for the loan of, use of, or access to Federal facilities or property wherein the federally owned facilities or property do not remain in the possession of the recipient of the assistance.
- J Provision of Specialized Services — Programs which provide Federal personnel to directly perform certain tasks for the benefit of communities or individuals. These services may be performed in conjunction with nonfederal personnel, but they involve more than consultation, advice, or counseling.

- K Advisory Services and Counseling — Programs which provide Federal specialists to consult, advise, or counsel communities or individuals including conferences, workshops, or personal contacts. This may involve the use of published information, but only in a secondary capacity.
- L Dissemination of Technical Information — Programs which provide for the publication and distribution of information or data of a specialized technical nature frequently through clearinghouses or libraries. This does not include conventional public information services designed for general public consumption.
- M Training — Programs which provide instructional activities conducted directly by a Federal agency for individuals not employed by the Federal Government.
- N Investigation of Complaints — Federal administrative agency activities that are initiated in response to requests, either formal or informal, to examine or investigate claims of violations of Federal statutes, policy, or procedure. The origination of such claims must come from outside the Federal Government.
- O Federal Employment — Programs which reflect the Government-wide responsibilities of the Office of Personnel Management in the recruitment and hiring of Federal civilian agency personnel.

APPENDIX C Federal Information Centers

ALABAMA
-Birmingham-
(205) 322-8591
Toll-free tieline
to Atlanta, GA

-Mobile-
(205) 438-1421
Toll-free tieline
to New Orleans, LA

ALASKA
-Anchorage-
(907) 271-3650
Federal Building and
U.S. Courthouse
701 C Street
99513

ARIZONA
-Phoenix-
(602) 261-3313
Federal Building
230 North First Avenue
85025

-Tucson-
(602) 622-1511
Toll-free tieline
to Phoenix

ARKANSAS
-Little Rock-
(501) 378-6177
Toll-free tieline
to Fort Worth, TX

CALIFORNIA
-Los Angeles-
(213) 688-3800
Fedreal Building
300 North Los
Angeles Street
90012

-Sacramento-
(916) 440-3344
ederal Building and
U.S. Courthouse
650 Capitol Mall
95814

-San Diego-
(619) 293-6030
Federal Building
880 Front Street
92188

-San Francisco-
(415) 556-6600
TTY Number: (415)
556-3323
Federal Building and
U.S. Courthouse
450 Golden Gate Avenue
P. O. Box 36082

-San Jose-
(408) 275-7422
Toll-free tieline
to San Francisco

-Santa Ana-
(714) 836-2386
Toll-free tieline
to Los Angeles

COLORADO
-Colorado Springs-
(303) 471-9491
Toll-free tieline
to Denver

-Denver-
(303) 234-7181
Bldg. 41, Box 25006
Federla Center
80225

-Pueblo-
(303) 544-9523
Toll-free tieline
to Denver

CONNECTICUT
-Hartford-
(203) 527-2617
Toll-free tieline
to New York, NY

-New Haven-
(203) 624-4720
Toll-free tieline
to New York, NY

FLORIDA
-St. Petersburg-
(813) 893-3495
William C. Cramer
Federal Building
144 First Avenue, South
33701

-Tampa-
(813) 229-7911
Toll-free tieline to
St. Petersburg

Other Florida locations:
800-282-8556
Toll-free line to
St. Petersburg

GEORGIA

-Atlanta-
(404) 221-6891
Federal Building and
U.S. Courthouse
75 Spring Street, SW
30303

HAWAII

-Honolulu-
(808) 546-8620
Federal Building
300 Ala Moana Boulevard
P.O. Box 50091
96850

ILLINOIS

-Chicago-
(312) 353-4242
Everett McKinley
Dirksen Building
219 South
Dearborn Street
Room 250
60604

INDIANA

-Gary/Hammond-
(219) 883-4110
Toll-free tieline
to Indianapolis

-Indianapolis-
(317) 269-7373
Federal Building
575 North Pennsylvania
46204

IOWA

-Des Moines-
(515) 284-4488
Federal Building
210 Walnut Street
40309

Other Iowa locations:
800-532-1556
Toll-free line to
Des Moines

KANSAS

-Topeka-
(913) 295-2866
Federal Building and
U.S. Courthouse
444 SE Quincy
66683

Other Kansas locations:

800-432-2934
Toll-free line to
Topeka

KENTUCKY

-Louisville-
(502) 582-6261
Toll-free tieline
to Cincinnati, OH

LOUISIANA

-New Orleans-
(504) 589-6696
U.S. Custom House
423 Canal Street
Room 100
70130

MARYLAND

-Baltimore-
(301) 962-4980
Federal Building
31 Hopkins Plaza
21201

MASSACHUSETTS

-Boston-
(617) 223-7121
J.W. McCormack Post
Office and Courthouse
Room 812
02109

MICHIGAN

-Detroit-
(313) 226-7016
McNamara
Federal Building
477 Michigan Avenue
Room 103
48226

-Grand Rapids-
(616) 451-2628
Toll-free tieline
to Detroit

MINNESOTA

-Minneapolis-
(612) 349-5333
Federal Building
and U.S. Courthouse
110 S. 4th Street
55401

MISSOURI

-Kansas City-
(816) 374-2466
Federal Building
601 East Twelfth Street
64106

-St Louis-
(314) 425-4106
Federal Building
1520 Market Street
63103

Other Missouri locations
within area code 314:
800-392-7711

Toll-free line to
St. Louis

Other Missouri locations
within area codes 816

and 417:
800-892-5808
Toll-free line to
Kansas City

NEBRASKA

-Omaha-
(420) 221-3353
U.S. Post Office and
Courthouse
215 North 17th Street
68102

Other Nebraska locations:
800-642-8383
Toll-free line to Omaha

NEW JERSEY

-Newark-
(201) 645-3600
Federal Building
970 Broad Street
07102

-Paterson/Passaic-
(201) 523-0717
Toll-free tieline to
Newark

-Trenton-
(609) 396-4400
Toll-free tieline to
Newark

NEW MEXICO

-Albuquerque-
(505) 766-3091
Federal Building
517 Gold Avenue SW
87102

-Santa Fe-
(505) 983-7743
Toll-free tieline to
Albuquerque

NEW YORK

-Albany-
(518) 463-4421
Toll-free tieline to
New York City

-Buffalo-
(716) 846-4010
Federal Building
111 West Huron
14202

-New York-
(212) 264-4464
Federal Building
26 Federal Plaza
Room 1-114
10278

-Rochester-
(716) 546-5075
Toll-free tieline
to Buffalo

-Syracuse-
(315) 476-8545
Toll-free tieline
to Buffalo

NORTH CAROLINA

-Charlotte-
(704) 376-3600
Toll-free tieline
to Atlanta, GA

OHIO

-Akron-
(216) 375-5638
Toll-free tieline
to Cleveland

-Cincinnati-
(513) 684-2801
Federal Building
550 Main Street
45202

-Cleveland-
(216) 522-4040
Federal Building
1240 East Ninth Street
44199

-Columbus-
(614) 221-1014
Toll-free tieline
to Cincinnati

-Dayton-
(513) 223-7377
Toll-free tieline
to Cincinnati

-Toledo-
(419) 241-3223
Toll-free tieline
to Cleveland

OKLAHOMA

-Oklahoma City-
(405) 231-4868
U.S. Post Office
and Courthouse
201 Northwest
3rd Street
73102

-Tulsa-
(918) 584-4193
Toll-free tieline
to Oklahoma City

OREGON

-Portland-
(503) 221-2222
Federal Building
1220 Southwest
Third Avenue
Room 109
97204

PENNSYLVANIA

-Allentown/Bethlehem-
(215) 821-7785
Toll-free tieline
to Philadelphia

-Philadelphia-
(215) 597-7042
Federal Building
600 Arch Street
19106

-Pittsburgh-
(412) 644-3456
Federal Building
1000 Liberty Avenue
15222

-Scranton-
(717) 346-7081
Toll-free tieline
to Philadelphia

RHODE ISLAND

-Providence-
(401) 331-5565
Toll-free tieline
to Boston, MA

TENNESSEE

-Chattanooga-
(615) 265-8231
Toll-free tieline
to Atlanta, GA

-Memphis-
(901) 521-3285
Toll-free tieline
to Atlanta, GA

-Nashville-
(615) 242-5056
Toll-free tieline to
Atlanta, GA

TEXAS

-Austin-
(512) 472-5494
Toll-free tieline
to Houston

-Dallas-
(214) 767-8585
Toll-free tieline to
Fort Worth

-Fort Worth-
(817) 334-3624
Lanham Federal
Building
819 Taylor Street
76102

-Houston-
(713) 229-2552
Federal Building and
U.S. Courthouse
515 Rusk Avenue
77002

-San Antonio-
(512) 224-4471
Toll-free tieline
to Houston

UTAH

-Ogden-
(801) 399-1347
Toll-free tieline to
Salt Lake City

-Salt Lake City-
(801) 524-5353
Federal Building
125 South State Street
84138

VIRGINIA

-Newport News-
(804) 244-0480
Toll-free tieline
to Norfolk

-Norfolk-
(804) 441-3101
Federal Building
200 Granby Mall
Room 120
23510

-Richmond-
(804) 643-4928
Toll-free tieline
to Norfolk

-Roanoke-
(703) 643-4928
Toll-free tieline
to Norfolk

-Roanoke-
(703) 982-8591
Toll-free tieline to
Norfolk

WASHINGTON

-Seattle-
(206) 442-0570
Federal Building
915 Second Avenue
98174

-Tacoma-
(206) 383-5230
Toll-free tieline
to Seattle

WISCONSIN

-Milwaukee-
(414) 271-2273
Toll-free tieline
to Chicago, IL

APPENDIX D

RESOURCES

Catalog of Federal Domestic Assistance. Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. \$20.00 per year.

A Government-wide compendium of over 1,100 Federal programs, projects, services, and activities which provide financial and nonfinancial assistance or benefits to the American public. The U.S. Office of Management and Budget publishes the Directory annually in May, with updates in November.

Commerce Business Daily. Superintendent of Documents, Government Printing Office, Washington, DC 20402. \$105.00 (first class mail), \$80.00 (fourth class mail) per year.

A daily list of U.S. Government procurement invitations, contract awards, subcontracting leads, sales of surplus property and foreign business opportunities.

1981 Federal Funding Guide. Government Information Services, 752 National Press Building, N.W., Washington, DC 20045. Published January 26, 1981, \$58.95.

Federal Grants & Contracts Weekly. Capitol Publications, Inc., 1300 N. 17th Street, Arlington, VA 22209. Weekly. \$143.00 per year.

Lists RFPs and RFAs available, grant and contract announcements, and agency publications relevant to the education community.

Federal Register. Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. Published daily, Monday through Friday. \$75.00 per year.

Daily publication issued by the General Services Administration that contains rules and regulations on Federal programs administered by Federal Agencies and frequently solicits proposals.

Federal Yellow Book. The Washington Monitor, Inc., 499 National Press Building, Washington, DC 20045. \$120.00 per year.

An organizational directory of the top-level employees of the Federal departments and agencies.

An Overview of Federal Programs Supporting Multicounty Substate Regional Activities, by Reid, J. Norman and Stam, Jerome M., Washington, D.C.: U.S. Government Printing Office, 1980.

United States Government Manual 1981/82. Prepared by the Office of the Federal Register, Washington, D.C.: General Services Administration, 1981.

The Weekly Regulatory Monitor. The Washington Monitor, Inc., 499 National Press Building, Washington, DC 20045. Newsletter, published weekly. \$300.00 per year.

Reports on all proposed and final rules and regulations, including opportunities for public comment through hearings and written testimony.

SUGGESTIONS FOR PROPOSAL WRITING AND FOLLOWING GRANT APPLICATION PROCEDURES

I. INTRODUCTION

This section is designed to assist persons and institutions seeking a grant from a Federal assistance program.

The ideas and suggestions in this section are not all-inclusive. They are intended as a general guide. The material applies to most assistance proposals. Applicants should remember that the basic requirements, application forms, information and procedures vary with the Federal agency making the grant award.

The legislative intent and the administrative guidelines of Federal programs (the Authorization section of the Catalog program description) are useful as a starting point in considering if and how a proposal matches the needs of the Federal granting agency. The remaining sections of the Catalog program description further define features of the Federal program.

A telephone call or a letter to the Federal agency contact person (the Information Contacts section of the Catalog program description) can provide invaluable help in the beginning stages of proposal development. The potential applicant should consult the program's information contact person before developing a proposal to determine whether an application should be made, if there is money available, applicable deadlines, and the process used by the agency in accepting applications. It is important to identify any priorities the Federal agency considers significant. Agencies often prepare guidelines for specific programs to assist applicants in proposal development. These guidelines should be requested by the applicant.

Individuals without prior grant writing experience may find it useful to attend a grantsmanship workshop. A workshop can amplify the basic information presented here. Applicants requiring additional readings on grantsmanship and proposal development should consult the references listed at the end of this section and other library resources.

II. INITIAL PROPOSAL DEVELOPMENT

A. The Concept Paper

After outlining the idea for a proposal, it is useful to develop a concept paper (preliminary proposal) perhaps one or two pages in length. The paper should attempt, at a minimum, to outline proposed goals, rationale, population to be served, estimate of cost, and expected program achievements. The author periodically should revise the paper as ideas about the proposal or grant requirements of the Federal program change. The paper should be distributed to interested persons and agencies in the community. They can be helpful by providing both review and comment on the proposal contents. Select someone who knows and someone who does not know about the subject matter of the paper. This procedure will serve to provide at least two perspectives on the contents: first, a substantive review of the material, and, second, insight into the clarity of the writing style and grammatical accuracy. Further, a review by someone who has submitted a proposal to the funding source in the past will yield information regarding experience with the agency's proposal preferences. The concept paper may be used later for both clearinghouse review (Notification of Intent), and if necessary, for the proposal summary page of the application which is usually one of the most important pages in the grant package. (Refer to the application kit for details on the development of the proposal summary page.) When developing an idea for a proposal it is important to determine if the idea has been or is now being considered in the applicant's locality or State. A careful check should be made with legislators and area government agencies and related public and private agencies which may have (or have had) grant awards or contracts to do similar work. If a similar program exists (or has existed in the past), the applicant may need to reconsider submitting the proposed project particularly if duplication of effort is perceived. Provided significant differences can be established between the existing and proposed project it may be unwise to pursue Federal assistance. The applicant must strive to select a 'fundable' project which can be supported in view of the local need. Alternatives, in the absence of Federal support, should be pointed out. The influence of the project both during and after the project period should be explained. The consequences of the project as a result of funding should be highlighted.

B. Community Support

Community support for most proposals is essential. Once an outline or concept paper has been developed, look for individuals or groups representing academic, political, professional and lay organizations who may be willing to support the proposal in writing. The type and caliber of community support is critical in the initial and subsequent review phases. Numerous letters of support can be persuasive to a grantor agency. Do not overlook support from local government agencies and public officials. Letters of endorsement detailing exact areas of project sanction and commitment are often requested as part of a proposal to a Federal agency. Several months may be required to develop letters of endorsement since something of value (e.g., buildings, staff, services) is sometimes negotiated between the parties involved. Many agencies require, in writing, affiliation agreements (a mutual agreement to share services between agencies) and building space commitments prior to either grant approval or award. A useful method of generating community support may be to hold meetings with the top decision makers in the community who would be concerned with the subject matter of the proposal. The forum for discussion may include a query into the merits of the proposal, development of a contract of support for the proposal, to generate data in support of the proposal, or development of a strategy to create proposal support from a large number of community groups.

C. Identification of a Funding Resource

A chart is provided in the Introduction (see, How to Use the Catalog) to guide users through Catalog sections and retrieve all pertinent program information available in the Catalog. For new Catalog users this chart may be consulted first for an orientation to the suggested method for identifying Federal financial assistance in the Catalog. A review of the Objectives and Uses and Use Restrictions sections of the Catalog program description can point out which programs might provide funding for an idea. Do not overlook the related programs as potential resources. Both the applicant and the grantor agency should have the same interests, intentions and needs if a proposal is to be considered an acceptable candidate for funding. Once a potential grantor agency is identified, call the contact person/number identified in Information Contacts and ask for a grant application kit. Later get to know some of the grantor agency personnel. Ask for suggestions, criticisms and advice about the proposed project. In many cases the more agency personnel know about the proposal the better the chance of support and of an eventual favorable decision. Sometimes it is useful to send the concept paper to a specific agency official in a separate cover letter, and ask for review and comment at the earliest possible convenience. Always check with the Federal agency to determine its preference if this approach is under consideration. If the review is unfavorable and differences cannot be resolved, ask the examining agency (official) to suggest another department or agency which may be interested in the proposal. A personal visit to the agency's regional office or headquarters is also important. A visit not only establishes face to face contact, but also may bring out some essential details about the proposal or help secure literature and references from the agency's library or clearinghouse. At the outset, applicants whose proposals are subject to OMB Circular No. A-95, Part I, are reminded that contact with Federal agency officials prior to project clearance does not circumvent the A-95 process. Such communication should occur only when specific advice is sought or clarification is required about the contents of the proposal, regulations and/or legislation. Applicants should be aware of and comply with OMB Circular No. A-95 requirements when applicable (see Catalog Introduction).

It may be useful to consider consulting the State Central Information Reception Agency (SCIRA) to learn the types and dollar amounts of programs approved or rejected in the applicant's State. This organization is coordinated through the Governor's office in each State. Federal agencies are required to report funding information as funds are approved, increased or decreased among projects within a given State depending on the type of required reporting (see, Treasury Circular 1082 in the Catalog Introduction). Also, consider reviewing the Federal Budget for the current and budget fiscal years to determine proposed dollar amounts for particular budget functions.

The applicant should carefully study the eligibility requirements for each Federal program under consideration (see the Applicant Eligibility section of the Catalog program description). The applicant may learn he or she is required to provide services otherwise unintended such as a service to particular client groups, or involvement of specific institutions. It may necessitate, in some way, the modification of the original concept in order for the project to be eligible for funding. Questions about eligibility should be discussed with the program officer of the Federal program of interest.

Deadlines for submitting applications are often unnegotiable. They are usually associated with strict timetables for agency review. Some programs have more than one application deadline during the fiscal year. Applicants should plan proposal development around the established deadlines.

The timing used by the applicant in implementing Part II Section A, B and C above depends upon the stage of development of each section. The applicant should carefully balance the knowledge and understanding of each part prior to determining the first step and before proceeding to the formal development of the proposal.

III. WRITING AND DEVELOPING A PROPOSAL

A. Gathering Applicant Organizational Data

The applicant should gather data about its organization from all available sources. Most proposals require a description of an applicant's organization to describe its past and present operations. Some features to consider are:

1. A brief biography of board members and/or key staff; and
2. The organization's goals, philosophy, track record with other grantors and any success stories.

The data should be relevant to the goals of the Federal grantor agency and should establish the applicant's credibility.

B. Problem Statement Development

One of the key elements of a proposal is a clear, concise and well-supported statement of the problem to be addressed. The best way to collect information about the problem is to conduct and document both a formal and informal needs assessment for a program in the target or service area. There is a considerable body of literature on the exact assessment techniques to be used. Any local, regional or State government planning office or local university offering course work in planning and evaluation techniques should be able to provide excellent background references. Types of data that may be collected include: historical, geographic, quantifiable, factual, statistical, unobtrusive and philosophical information as well as studies completed by colleges, and literature searches from a public or university library. Local colleges or universities which have a department or section related to the proposal topic may help determine if there is interest in developing a student or faculty project to conduct a needs assessment. It may be helpful to include examples of the findings for highlight in the proposal. The information provided should be both factual and directly related to the problem addressed by the proposal. Areas to document are:

1. The purpose for developing the proposal;
2. The beneficiaries, who they are and how they will benefit;
3. The social and economic costs to be affected;
4. The nature of the problem (provide as much hard evidence as possible);
5. How the applicant organization came to realize the problem exists, and what is currently being done about the problem.
6. The alternatives when the funding is over. Explain what will happen to the project and the implications;
7. Most important, the specific manner through which problems might be solved. Review the resources needed, how they will be used and to what end.

IV. ACT OF WRITING

A. Preorganization

Prior to any formal development of a proposal the applicant should first complete the task of accumulating information, and then begin writing the proposal. The applicant should also have the grant application kit in hand.

One of the first steps in the development of an application is to identify a coordinating person and have this person thoroughly review the application kit. This task is best performed by the person with the major responsibility for the coordination of the proposal development tasks and may or may not be the person who knows the most about the proposal subject area. These are often two different persons. Make an outline of the forms, copy each one and put the originals in a secure file. Use these copies only when ready to type the final draft. Then substitute the filed copies in the application kit. It may be useful to develop a milestone chart (a type of schedule which charts significant events in the development of a proposal over time) to address and identify the implementation dates of the following:

1. Formatting the available information not requiring additional development;
2. Gathering data necessary for development of the proposal and where to get it;
3. Who and when staff will be available to assist with the project;
4. Item—by—item development to the first draft;
5. Schedule for the completion of the second and final drafts to be inspected by the coordinator.

Whenever steps in the milestone chart are delayed it is advisable to immediately negotiate the earliest possible new deadline with the affected parties. Care should be exercised to guarantee that the newly selected date does not throw off the entire project schedule. Most grant proposals will need to be copied four times or more. The original and copies will go to the Federal grantor agency's program and/or grant office. Other copies may go to single State agencies, regional and local government officials and board members (if any). If the copying is done internally it may be wise to identify a backup copy machine in case of mechanical failure. This may be critical when working against strict deadlines. Typist should be notified and scheduled in advance if possible. Prepare to commit enough financial resources to producing a proposal. It is difficult to gauge how much money, material and personnel will be needed, but some considerations are: person power (writers, typist, clerks, researchers, statisticians, consultants, etc.), supplies (typewriter, paper, copy machine, postage, binders, pencils and pens, correction fluid, types of stylus apparatus for charts, etc.), office space, a telephone and office equipment.

B. Getting Organized to Write the Proposal

Throughout the proposal writing stage keep a notebook handy to write down ideas. Periodically, try to connect ideas by reviewing the notebook. Never throw away written ideas during the grant writing stage. Maintain a file labeled 'Ideas' or by some other convenient title and review the ideas from time to time. The file should be easily accessible. The gathering of documents such as articles of incorporation, tax exemption certificates, bylaws, etc., should be completed, if possible, before the writing begins.

C. A Note on Special Technical Services

States and political subdivisions can obtain technical information services from Federal agencies when preparing proposals. A written request from the chief executive officer (governor, mayor or county executive) is required. Services are provided according to the Federal agency's special capabilities, mission and authorization by law. Assistance may include: statistical or other studies and compilations, development projects, technical tests and evaluations, technical information, training activities, surveys, reports and documents. All services must relate to either current or future needs of the Federal Government. Some form of proof is required to ensure that these services can be procured reasonably and expeditiously by the requesting agency through ordinary business channels. Federal agencies may require considerable time in supplying information. Consider such possible time lags when requesting assistance.

The following information (Sections D, E, F and Parts V and VI) is generally adaptable to all proposals, and will test both creativity and resourcefulness of the applicant.

D. Developing Program Objectives

Program objectives refer to specific activities in a proposal. It is necessary to identify all objectives related to the goals to be reached, and the methods to be employed to achieve the stated objectives. Consider quantities or things measurable and refer to a problem statement and the outcome of proposed activities when developing a well stated objective. The figures used should be verifiable. Remember, if the proposal is funded, the stated objectives will probably be used to evaluate program progress, so be realistic. There is literature available to help identify and write program objectives.

E. Writing the Solution — A Program Design

The program design refers to how the project is expected to work and solve the stated problem. Sketch out the following:

1. The activities to occur along with the related resources and staff needed to operate the project (inputs).
2. A flow chart of the organizational features of the project. Describe how the parts interrelate, where personnel will be needed and what they are expected to do. Identify the kinds of facilities, transportation and support services required (throughputs).
3. Explain what will be achieved through 1 and 2 above (outputs); i.e., plan for measurable results. Project staff may be required to produce evidence of program performance through an examination of stated objectives during either a site visit by the Federal grantor agency and or grant reviews which may involve peer review committees.
4. It may be useful to devise a diagram of the program design. For example, draw a three column block. Each column is headed by one of the parts (inputs, throughputs and outputs), and on the left (next to the first column) specific program features should be identified (i.e., implementation, staffing, procurement, systems development, etc.). In the grid specify something about the program design, for example, assume the first column is labeled inputs and the first row is labeled staff. On the grid one might specify under inputs five nurses to operate a child care unit. The throughput might be to maintain charts, counsel the children, set up daily routine, etc., and outputs might be to discharge 25 healthy children per week. This type of procedure will help to conceptualize both the scope and detail of the project.
5. Wherever possible, justify in the narrative the course of action taken. The most economical method should be used that does not compromise or sacrifice project quality. The financial expenses associated with performance of the project will later become points of negotiation with the Federal program staff. If everything is not carefully justified in writing in the proposal, after negotiation with the Federal grantor agencies, the approved project may resemble less of the original concept. Carefully consider the pressures of the proposed implementation, that is, the time and money needed to acquire each part of the plan. A Program Evaluation and Review Technique (PERT) chart could be useful and supportive in justifying some proposals.
6. Highlight the innovative features of the proposal which could be considered distinct from other proposals under consideration.
6. Whenever possible use appendices to provide details, supplementary data, references, and information requiring indepth analysis. These types of data, although supportive of the proposal, if included in the body of the design, could detract from its readability. Appendices provide the proposal reader with immediate access to details if and when clarification of an idea, sequence or conclusion is required. Time tables, work plans, schedules, activi-

ties, methodologies, legal papers, personal vitae, letters of support, endorsements, etc. are examples of appendices.

F. Evaluating the Program

Most Federal agencies now require some form of program evaluation among grantees. The requirements of the proposed project should be explored carefully. Evaluations may be conducted by an internal staff member, an evaluation firm or both. The applicant should state the amount of time needed to evaluate, how the feedback will be distributed among the proposed staff, and a schedule for review and comment for this type of communication. Evaluation designs may start at the beginning, middle or end of a project, but the applicant should specify a start-up time. It is practical to submit an evaluation design at the start of a project for two reasons:

1. Convincing evaluations require the collection of appropriate data before and during program operations; and,
2. If the evaluation design cannot be prepared at the outset then a critical review of the program design may be advisable.

Even if the evaluation design has to be revised as the project progresses, it is much easier and cheaper to modify a good design. If the problem is not well defined and carefully analyzed for cause/effect relationships then a good evaluation design may be difficult to achieve. Sometimes a pilot study is needed to begin the identification of facts and relationships. Often a thorough literature search may be sufficient.

Evaluation requires both coordination and agreement among program decision makers (if known). Above all, the Federal grantor agency's requirements should be highlighted in the evaluation design. Also, Federal grantor agencies may require specific evaluation techniques such as designated data formats (an existing information collection system) or they may offer financial inducements for voluntary participation in a national evaluation study. The applicant should ask specifically about these points. Also, consult the Criteria For Funding Proposals section of the Catalog program description to determine the exact evaluation methods to be required for the program if funded.

V. BUDGET FORMULATION

A. Planning the Budget

Funding levels in Federal assistance programs change yearly. It is useful to review the appropriations over the past several years to try to project future funding levels (see Financial Information section of the Catalog program description).

However, it is safer to never anticipate that the income from the grant will be the sole support for the project. This consideration should be given to the overall budget requirements, and in particular, to budget line items most subject to inflationary pressures. Restraint is important in determining inflationary cost projections (avoid padding budget line items), but attempt to anticipate possible future increases. Some vulnerable budget areas are: utilities, rental of buildings and equipment, salary increases, food, telephones, insurance and transportation. Budget adjustments are sometimes made after the grant award, but this can be a lengthy process. Be certain that implementation, continuation and phasedown costs can be met. Consider costs associated with leases, evaluation systems, hard/soft match requirements, audits, development, implementation and maintenance of information systems and accounting systems and other long-term financial commitments.

A well prepared budget justifies all expenses and is consistent with the proposal narrative. Some areas in need of an evaluation for consistency are: the salaries in the proposal in relation to those of the applicant organization should be similar; if new staff are being hired additional space and equipment should be considered, if necessary; if the budget calls for an equipment purchase it should be the type allowed by the grantor agency; if additional space is rented the increase in insurance should be supported; if an indirect cost rate applies to the proposal the division between direct and indirect costs should not be in conflict, and the aggregate budget totals should refer directly to the approved formula; if matching costs are required the con-

tributions to the matching fund should be taken out of the budget unless otherwise specified in the application instructions.

It is very important to become familiar with Government-wide circular requirements. The Catalog identifies in the program description section the particular circulars applicable to a Federal program, and summarizes circular requirements in Appendix I. The applicant should thoroughly review the appropriate circulars since they are essential in determining items such as cost principles and conforming with Government guidelines for Federal domestic assistance.

VI. REVIEW

A. Criticism

At some point, perhaps after the first or second draft is completed, seek out a neutral third party to review the proposal working draft for continuity, clarity and reasoning. Ask for constructive criticism at this point, rather than wait for the Federal grantor agency to volunteer this information during the review cycle. For example, has the writer made unsupported assumptions or used jargon or excessive language in the proposal?

B. Signature

Most proposals are made to institutions rather than individuals. Often signatures of chief administrative officials is required. Check to make sure they are included in the proposal where appropriate.

C. Neatness

Proposals should be typed, collated, copied and packaged correctly and neatly (according to agency instructions, if any). Each package should be inspected to ensure uniformity from cover to cover. Binding may require either clamps or hard covers. Check with the Federal agency to determine its preference. A neat, organized and attractive proposal package can leave a positive impression with the reader about the proposal contents.

C. Mailing

A cover letter should always accompany a proposal. Standard U.S. Postal Service requirements apply unless otherwise indicated by the Federal agency. Make sure there is enough time for the proposals to reach their destinations. Otherwise, special arrangements may be necessary. Always coordinate such arrangements with the Federal grantor agency project office (the agency which will ultimately have the responsibility for the project), the grant office (the agency which will coordinate the grant review) and the contract office if necessary (the agency responsible for disbursement, grant award notices, etc.).

VII. ADDITIONAL SOURCES OF INFORMATION

Below are resources for more detail about grants and grantwriting. There are several very good private resources available which can be identified by consulting a public library.

A. Research Tools

THE FEDERAL REGISTER

The Federal Register, published daily, is the medium for making available to the public Federal agency regulations and other legal documents of the Executive Branch. These documents cover a wide range of Government activities. Here, Government requirements are published which involve environmental protection, consumer product safety, food and drug standards, occupational health and safety, and many more areas of concern to the public.

Perhaps more importantly, the Federal Register includes proposed changes in regulated areas. Each proposed change published carries an invitation for any citizen or group to participate in the consideration of the proposed regulation through the submission of written data, views, or arguments, and sometimes

by oral presentations. Through the publication of proposed rules and notices of public meetings, citizens are given the opportunity to be informed about and participate in the workings of their Government.

The Federal Register Index is based on a consolidation of entries appearing in the issues of the Federal Register together with broad references. It is published monthly and is cumulated for 12 months. All Federal Register publications are available for purchase from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402.

THE CODE OF FEDERAL REGULATIONS

The Code of Federal Regulations (CFR) is a codification of the general and permanent rules published in the Federal Register by executive departments and agencies of the Federal Government. It includes all statutory regulations of Federal agencies, and is divided into 50 titles which represent broad subject areas of Federal regulations (e.g., Housing and Urban Development, Public Health, Public Welfare, or Transportation). Each title is divided into chapters which usually bear the name of the issuing agency. Each chapter is further subdivided into parts covering specific regulatory areas. The number preceding the CFR citation is the title or volume number. The CFR is kept up-to-date by the individual issues of the Federal Register, these two publications must be used together to determine the latest version of any given rule. Individual volumes of the CFR are revised at least once each calendar year and issued on a staggered quarterly basis. The CFR thus serves as a convenient reference for the citizen desiring a comprehensive source for general and permanent Federal regulations.

A General index to the entire Code of Federal Regulations, the CFR Index, is revised as of July 1 each year. The numerical Finding Aids, a cumulative list of CFR Sections affected is published monthly and is cumulated for 12 months, keyed to the revision dates of the various CFR volumes.

The Federal Register and the Code of Federal Regulations are available in Federal depository libraries and most major libraries or Federal bookstores. Individual copies may be purchased from the Government Printing Office.

THE FEDERAL BUDGET

The following four budget documents are briefly described below: The Budget of the U.S. Government, the Budget Appendix, The Budget in Brief, and the Special Analyses of the Budget.

The Budget provides information on the President's budget proposals, ongoing programs, the budget system and summary tables on the budget. For program identification, the last three digits of the identification code in the Financial Information section of the program description in the Catalog is the functional code. The codes and functions are contained in the back section of the Budget (Budget Outlays by Function).

The Appendix provides detailed information on Federal programs, and identifies specific amounts (as shown in the budget) for each existing or proposed program. Supplemental proposals and amendments for the current year are also identified.

The Budget in Brief is designed for use by the general public. This document is a less technical overview of the budget, and provides graphic displays, a summary and historical tables on the Federal budget.

The Special Analyses, Budget of the U.S. Government contains analyses that are designed to highlight specific program areas or provide other significant presentations of Federal budget data.

The budget documents are available for purchase from the Government Printing Office.

STATE CENTRAL INFORMATION RECEPTION AGENCIES

A State Central Information Reception Agency (SCIRA) is an office or unit of State government designated by the Governor to receive notification of grant awards issued under the provisions of Treasury Circular 1082. Federal agencies are required to notify the appropriate SCIRA in each State of Federal finan-

cial assistance awarded and subsequent related transactions including changes in the value or duration of a grant. For basic reporting (grants awarded to States or political subdivisions), Federal agencies submit a Report of Federal Action to the appropriate SCIRA using SF 424. Supplemental reporting (all other Federal assistance to any recipient) is submitted to the SCIRA using individual agency procedures. (See Appendix I of the Catalog for programs designated as basic or supplemental.) The SCIRA in each State is set up primarily to serve the Governor and the legislature. The extent to which it is equipped to serve others such as local governments or the general public varies from State to State.

B. Information Sources

United States Government Manual
Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

OMB Circular Nos. A-21, A-87, A-95
(Parts I and III), A-102, A-110,
and A-111.
Publications Office
Office of Administration
726 Jackson Place, N.W., Room G-236
Washington, D.C. 20503

Treasury Circular 1082
Department of Treasury
Budget and Program Analysis, Room 2449
Washington, D.C. 20220

The Federal Granting System: A Guide for Local Governments in Massachusetts
Bulletin Center
Cottage A
Thatcher Way
University of Massachusetts
Amherst, Massachusetts 01003

Guide for the Preparation of Proposals for the Prefreshman and Cooperative
Education for Minorities in Engineering (Preface) Program
Department of Energy
Washington, D.C. 20545

Guide for the Submission of Unsolicited Research and Development Proposals
Department of the Interior, Office of Research and Development
Washington, D.C. 20240

Guide for the Submission of Research and Development Proposals by Individuals
and Organizations Other than Educational Institutions
Department of Energy
Washington, D.C. 20545

APPENDIX F

ACTION BY: Regional Offices
Distributing Agencies

Eligibility of Adult Correctional Institutions
in the Food Distribution Program

I PURPOSE

This Instruction sets forth the policy concerning eligibility of adult correctional institutions and related facilities to receive USDA-donated foods.

II DEFINITIONS

A Adult correctional institution means:

1 A public, tax-supported, residential institution for the confinement and rehabilitation of adult offenders.

2 A public or private, nonprofit residential halfway house or pre-release center which provides rehabilitative services to adult offenders or ex-offenders.

B Rehabilitative program means any continuing activity conducted or approved by authorities of correctional institutions for the purpose of restoring inmates usefully to society through education, vocational training, employment, counseling services, and health therapy.

C Sentenced inmates means persons who have been committed by a court to an adult correctional institution as the result of conviction in formal criminal proceedings.

III POLICY

A Eligibility. Adult correctional institutions are eligible to receive donated foods as charitable institutions, i.e., to the extent of needy persons served, if they conduct rehabilitation programs which are:

1 Available to either a majority of the total inmate population (including inmates awaiting trial or sentencing) or to a majority of sentenced inmates, and

2 Of sufficient scope to permit participation by either a majority of the total inmate population or a majority of sentenced inmates for a minimum of 10 hours per week per inmate.

DISTRIBUTION:
AD, F2, D

Preceding page blank

MANUAL MAINTENANCE INSTRUCTIONS:
Remove FNS(FD) Instruction 706-3 from
Manual. Insert this Instruction.

RESPONSIBLE FOR
PREPARATION AND
MAINTENANCE:
FD-200

(III)

B Needy Persons Served. Inmates in correctional institutions may be considered to be in need of food assistance by virtue of having been removed from any legitimate means of livelihood. Thus, eligible correctional institutions may receive donated foods in accordance with section VI B 1 of FNS(FD) Instruction 706-1, Rev. 1, Participation of Charitable Institutions in the Food Distribution Program. They may receive foods on behalf of all inmates including those awaiting trial or sentencing.

IV TYPES OF REHABILITATIVE PROGRAMS

A General. In determining whether a program is rehabilitative, the decisive factor must be whether the inmate or the institution is the principal beneficiary of the activity. If an activity is intended to prepare an inmate for return to society, it may be considered to be rehabilitative. However, work whose primary function is to produce income for the institution or otherwise to assist financially in its administration may be considered to be rehabilitative only if inmates performing the work are thereby gaining skills, attitudes, or work habits which will help them become useful citizens.

The burden of proof as to whether or not a given program or activity is rehabilitative must be on the institution itself. Standards by which correctional institutions may evaluate rehabilitative activities are contained in the Manual of Standards for Adult Correctional Institutions and the Manual of Standards for Adult Community Residential Services issued in 1977 by the Commission on Accreditation of the American Correctional Association. The latter publication is applicable to halfway houses and prerelease centers.

B Eligible Categories. Participation by inmates in the following activities may be considered to be rehabilitative:

1 Academic education - courses at elementary, high school, college or postgraduate levels, including study release programs.

2 Vocational education or training - formal courses or on-the-job training in trades.

3 Employment - work experience involving the acquisition, maintenance, or improvement of trade or professional skills, including work release programs.

4 Clinical or counseling services - psychiatric therapy and psychological or other counseling, including chaplaincy services.

5 Health therapy - treatment of physical handicaps including drug or alcohol addiction which may have contributed to an inmate's breaking the law.

V RESPONSIBILITIES

A Distributing Agencies shall:

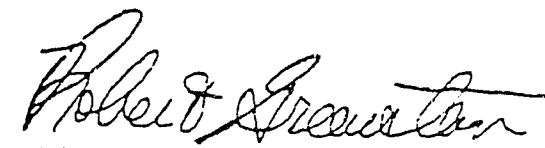
(V A)

1 Before executing an agreement for donation of foods to an adult correctional institution, require the institution's director or other responsible official to provide a written statement certifying that the institution meets the eligibility criteria of section III, above.

2 As a condition of continued distribution of donated foods to any adult correctional institution, require that the extent of eligibility be re-determined and the certification statement referred to in subparagraph 1, above, be resubmitted at least every 12 months.

3 Otherwise observe the responsibilities outlined in section X of FNS(FD) Instruction 706-1, Rev. 1.

B Regional Offices shall insure that distributing agencies properly interpret and apply the provisions of this Instruction.


Administrator

APPENDIX G
STATE ABBREVIATIONS

Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Canal Zone	CZ	New Jersey	NJ
Colorado	CO	New Mexico	NM
Connecticut	CT	New York	NY
Delaware	DE	North Carolina	NC
District of Columbia	DC	North Dakota	ND
Florida	FL	Ohio	OH
Georgia	GA	Oklahoma	OK
Guam	GU	Oregon	OR
Hawaii	HI	Pennsylvania	PA
Idaho	ID	Puerto Rico	PR
Illinois	IL	Rhode Island	RI
Indiana	IN	South Carolina	SC
Iowa	IA	South Dakota	SD
Kansas	KS	Tennessee	TN
Kentucky	KY	Texas	TX
Louisiana	LA	Utah	UT
Maine	ME	Vermont	VT
Maryland	MD	Virgin Islands	VI
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MI	West Virginia	WV
Mississippi	MS	Wisconsin	WI
		Wyoming	WY

APPENDIX H

PLEASE RETURN
BY JUNE 16, 1982

Questionnaire

Directory of Federal Programs—Resources for Corrections

"Correctional system" should be interpreted to include the administration and personnel involved in either the operation of correctional programs and facilities, or the supervision, care, custody, treatment, or welfare of correctional clients; individuals and organizations concerned with the functioning of the correctional system; and the correctional clients themselves.
Please attach additional pages whenever necessary to complete question.

SPONSORING AGENCY

Department/Agency: _____
Office/Division/Center: _____
Service/Program Title: _____
CFDA* # (If applicable): _____
Mailing Address: _____

PROGRAM INFORMATION

Program Description

1. Outline the program's scope and function.
2. How could your program's function and potential assistance be used by the correctional system?

Objectives

3. Briefly state the overall goals and objectives of your office which this program is designed to meet.
4. How are these goals and objectives relevant to the correctional system?

* Catalog of Federal Domestic Assistance (OMB#)

Past Correctional Assistance

5. Has your program ever provided assistance, resources or information to any element of the correctional system? ☐ Yes (go to question 6) ☐ No (go to question 7)
6. If yes, please provide specific examples of this assistance (whether in the form of funds, resources, or technical information), an estimate of how frequently it has been provided, and when assistance was last provided.
7. If no, please provide a specific example of how your program might be used to assist the correctional system in the future.

ELIGIBILITY REQUIREMENTS

8. Briefly describe the eligibility requirements (including any special restrictions).
9. Do certain specific groups or individuals (such as veterans, women, handicapped, juveniles, or minorities) receive special consideration or preference?
☐ Yes, please identify _____ ☐ No
10. Is there a specific constituency within the correctional system to whom these eligibility requirements are particularly relevant? If so, who? (For example, health care administrators, correctional industries staff, probation departments)

RESOURCES

Type of Assistance

11. Which of the following categories best describes the type of assistance available from your office? (Please check all that apply)
- | | |
|---|---|
| <input type="checkbox"/> Formula grants | <input type="checkbox"/> Use of property, facilities, and equipment |
| <input type="checkbox"/> Project grants | <input type="checkbox"/> Provision of specialized services |
| <input type="checkbox"/> Block grant | <input type="checkbox"/> Advisory services and counseling |
| <input type="checkbox"/> Direct payments for specified use | <input type="checkbox"/> Dissemination of technical information |
| <input type="checkbox"/> Direct payments for unrestricted use | <input type="checkbox"/> Training |
| <input type="checkbox"/> Direct loans | <input type="checkbox"/> Investigation of complaints |
| <input type="checkbox"/> Guaranteed/insured loans | <input type="checkbox"/> Federal employment |
| <input type="checkbox"/> Insurance | |
| <input type="checkbox"/> Sale, exchange, or donation of property or goods | |

Monies Available

12. Estimate the dollar amounts available to your program in the following years:
FY 1981 \$ _____ FY 1982 \$ _____ FY 1983 \$ _____ FY 1984 \$ _____

13. Estimate the dollar amounts available for assistance or support to the correctional system:

FY 1981 \$ _____ FY 1982 \$ _____ FY 1983 \$ _____ FY 1984 \$ _____

14. Do you anticipate an expansion, reduction or termination of your program?

15. If yes, at what approximate date or fiscal year? _____

16. How would this affect the availability of assistance to the correctional system?

Matching Requirements

17. Are there matching requirements prescribed in the allocation of funds?
☐ Yes, please describe _____ ☐ No
18. What additional fees or cost for services would be required of the applicant?

Range/Average Assistance

19. Estimate in dollars the range and average available per grant or contract for future assistance:
range: \$ _____ to \$ _____ ; average assistance: \$ _____
20. Estimate in dollars the range and average assistance provided in the past to elements of the correctional system:
range: \$ _____ to \$ _____ ; average \$ _____

INFORMATION RESOURCES

21. List any information or publications your office has available that could be of use to the correctional system (please list monographs, final reports, curricula, directories, training manuals, etc.) or attach list and check here ☐
22. List any publications/documents that provide additional information on your programs or services (i.e. program descriptions, available user services) or attach list and check here ☐

MANAGEMENT

Program Announcements

23. How does your office announce the available grants or services for the upcoming fiscal year?

Assistance Process

24. Which of the following sequences best describes the dissemination of funds or services to the applicant:

- ☐ Federal government to applicant
- ☐ Federal government to state to applicant
- ☐ Federal government to state to beneficiary
- ☐ Federal government to educational institution to applicant
- ☐ Federal government to educational institution to beneficiary
- ☐ Federal government to state
- ☐ Other _____

Application Procedure:

25. How does the applicant initiate the application process?

INFORMATION CONTACTS

Person to contact

26. To whom should inquiries regarding the specified programs(s) and/or services be directed?

Name	Title	Telephone
Name	Title	Telephone
Name	Title	Telephone

Address (if different from one supplied on page one of questionnaire):

Regional Office

27. Does this agency or program have regional offices available?

☐ Yes (go to question 28) ☐ No

28. From what source can the addresses of regional offices be obtained?

Person completing questionnaire: _____
Name (please print or type) Date

Title Telephone

Please Return To: Directory of Federal Programs
Aspen Systems Corporation
1600 Research Boulevard
Rockville, MD 20850
Attn: S. Dunn
(Envelope Enclosed)

END