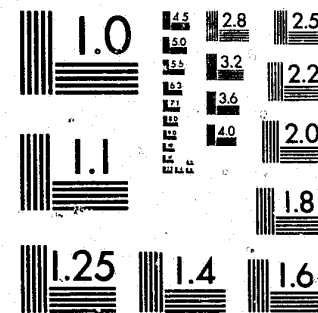


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National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

11/29/84



916069

ANNUAL REPORT

CP-5ant
1-11-84

MISSION OF THE OKLAHOMA DEPARTMENT OF CORRECTIONS

POLICY It is the policy of the Oklahoma Board of Corrections that the mission of the Oklahoma Department of Corrections is to protect the public by: a) placing and maintaining those remanded to its custody under the appropriate level of confinement or supervision for the duration of their sentences; b) providing humane conditions of confinement or supervision; and c) providing programs to promote current and future law abiding behavior by offenders. In addition, the Department has the responsibility to promote efficiency and effectiveness in correctional operations.

U.S. Department of Justice
National Institute of Justice

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OKLAHOMA DEPT. OF CORRECTIONS
ANNUAL REPORT, FY 1982

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LARRY R. MEACHUM
DIRECTOR



DEPARTMENT OF CORRECTIONS

3400 N. EASTERN - P.O. BOX 11400
OKLAHOMA CITY, OKLAHOMA 73136

The Honorable George Nigh
Governor of Oklahoma
State Capitol
Oklahoma City, Oklahoma 73105

Dear Governor Nigh:

The Oklahoma Department of Corrections respectfully submits this Annual Report of its activities and accomplishments during Fiscal Year 1982.

Fiscal Year 1982 was a year of many challenges and accomplishments. Prison population grew at an unprecedented rate, as the Department sought solutions to the problem. The end of the year saw the accreditation of our probation and parole system, all our institutions, and all but one of our community treatment centers.

The availability and quality of programs were improved. The Department prepared for the implementation of an objective classification system, and an improved inmate disciplinary process.

This Department has faced many challenges, and has made a great deal of progress toward meeting these challenges. We will continue to serve the citizens of the State of Oklahoma in a professional and competent manner. We deeply appreciate the support extended by your office, the State Legislature, and the citizens of this state.

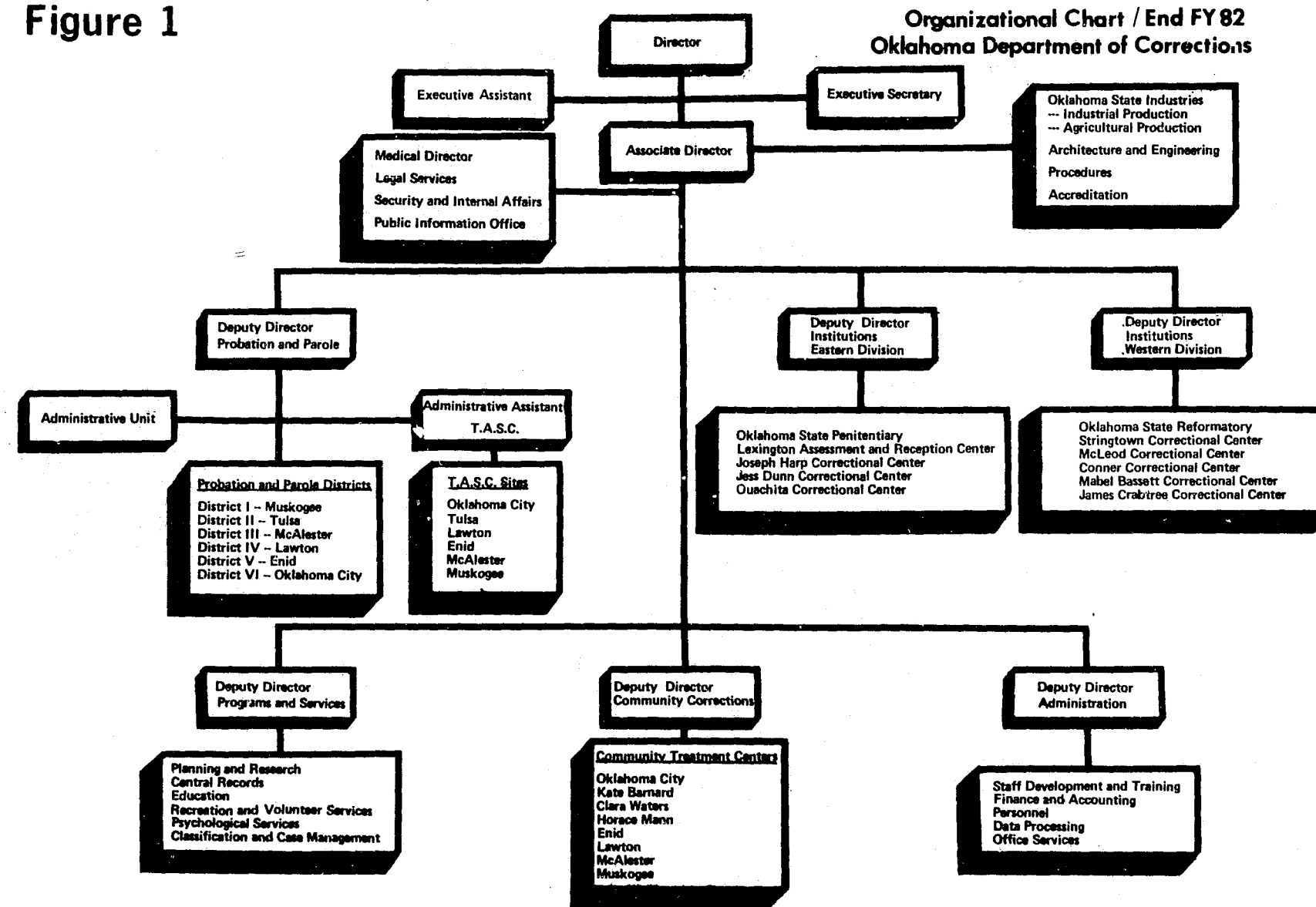
Respectfully submitted,

Larry R. Meachum, Director
Oklahoma Department of Corrections

LRM/rs



Figure 1



DIRECTORY

STATE OF OKLAHOMA

George Nigh, Governor
Marvin York, President Pro Tempore, State Senate
Daniel Draper, Speaker, State House of Representatives

BOARD OF CORRECTIONS

James A. Kirk, President
William McLeod, Vice President
Denny Hopkins, Secretary
James Dunham, Member
William E. Beckman, Member
Leroy Kirk, Member
Douglas C. Wixson, Member

DIRECTOR

Larry R. Meachum

ADMINISTRATION

Gary Parsons, Deputy Director
Max Worrell, Personnel Manager
Vernon Davis, Supervisor of Architecture, Engineering, and Maintenance
Gene Hobbs, Data Processing Supervisor
Martin Ewing, Supervisor of Finance and Accounting
Joe Wheeler, Staff Development and Training Supervisor
Gary Gardner, Affirmative Action Officer
Howard Ray, Office Services Manager

PROGRAMS AND SERVICES

Tom White, Deputy Director
Cliff Sandel, Administrator of Planning and Research
Jeanette Boudreau, Acting Administrator of Classification 5/1/82 to 6/30/82
Mike Parsons, Administrator of Classification to 4/30/82
Kathy Roberts, Ph.D., Administrator of Educational Services
Irwin Hall, III, Ph.D., Chief Psychologist
Frederick Thaufer-al Deen, Administrator of Recreation and Volunteer Services
Fred Bingamon, Administrator of Central Records

INSTITUTIONS

John W. Grider, Deputy Director

COMMUNITY CORRECTIONS

Joy Hadwiger, Deputy Director

PROBATION AND PAROLE

Mike Cody, Deputy Director

SECURITY AND INTERNAL AFFAIRS

Tom Lovelace, Chief of Security

HEALTH SERVICES

Armond Start, M.D., Medical Director

LEGAL SERVICES

Mike Avant-Pybas, General Counsel 2/1/82 to 6/30/82
Ray McGeorge, General Counsel to 1/31/82

Foreword and Acknowledgements

The information contained in this Annual Report reflects the status and accomplishments of the Oklahoma Department of Corrections during Fiscal Year 1982. The Department acknowledges the members of the Planning and Research Unit for their efforts in collecting and compiling the statistical information presented herein. Appreciation is also expressed to those units whose personnel contributed material to aid in the completion of this report.

Thanks to Bill Gist, DOC Purchasing, for his assistance in making all the necessary financial arrangements.

Most of the photographs appearing in the report were provided by Mike Avant-Pybas of Legal Services and Nancy Nunnally of the Public Information Office.

A special thanks to the clerical staff of the Planning and Research Unit for completing a multitude of typing assignments, and meeting numerous deadlines after a number of corrections and revisions.

Compilation, editing, layout, graphics, and the design of the cover and divider pages were provided by Bob Faulkner of the Planning and Research Unit.

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OCT 20 1983

ACQUISITIONS

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ADMINISTRATION



The Administrative Offices, located at 3400 North Eastern in Oklahoma City. The original structure was completed in 1917.

The Division of Administration units provide support services for other divisions of the Department of Corrections. Services include centralized accounting, personnel services, training, and data processing. Office Services provides mail, communication, printing, and maintenance services for the Administration Building.

Personnel

During FY 1982, the Personnel Division updated the applicant certification system by installing a computer terminal connected to the Office of Personnel Management. With this system, an applicant's eligibility can be determined and certificates can be printed in the office. The Personnel Office has also developed a computerized program combining time and attendance records and use of annual and sick leave.

Affirmative Action

Affirmative Action efforts were enhanced by the appointment of minorities in key administrative positions such as community treatment center superintendent and probation and parole district supervisor.

Finance and Accounting

The Finance office is the business office for the Department of Corrections. The unit has administrative responsibility for the development of fiscal management procedures, the verifying and coordinating of account-

ing activities of the business offices maintained at the institutions, and other activities such as inventory control, procurement, internal audit, and restitution accounting.

During FY 82, accounting for the Department and the various penal facilities was consolidated. This has provided the Department with a comprehensive and uniform accounting system.

Budgeting

Budgets are reviewed for completeness and accuracy by the Finance Unit and forwarded to the State Budget Office. Individual budget requests are organized and consolidated by Finance for submission to the state legislature.

Restitution

The Finance Unit is responsible for the operation of the adult victim restitution program. In August of 1981, the conversion to an automated accounting system began. The restitution section collected a total of \$820,558.78 in restitution payments and \$816,175.06 in probation fee payments during the fiscal year.

Table I
Restitution Accounting
Summary of Activities - FY 1982

MONTH	PROBATION FEES COLLECTIONS	RESTITUTION COLLECTIONS	RESTITUTION DISBURSEMENTS
July	54,903.65	89,396.75	84,583.19
August	51,321.03	44,396.58	43,255.10
September	50,667.91	38,467.42	30,444.33
October	66,689.69	44,159.73	43,231.03
November	84,342.70	82,955.74	4,072.40
December	75,795.42	89,028.14	32,786.62
January	31,574.68	29,320.83	32,876.26
February	74,732.47	78,749.75	50,610.58
March	100,804.61	104,696.05	95,615.88
April	81,823.34	84,250.68	129,932.03
May	74,710.93	66,346.00	66,027.61
June	68,808.63	68,791.11	82,605.04
Year to Date	\$816,175.06	\$820,558.78	\$696,040.07
Average Monthly	68,014.59	68,379.90	58,003.34
Total Restitution since October 1, 1976		\$2,794,763.80	\$2,525,525.99

Table II
SUMMARY OF EXPENDITURES AND FUNDING FOR THE OKLAHOMA DEPARTMENT OF CORRECTIONS FOR FY 82

	Lexington Corr. Center	Joe Harp Corr. Center	Conner Corr. Center	Mabel Bassett Corr. Center	Oklahoma State Reformatory
EXPENDITURES					
Personal Services	2,908,097	2,655,243	2,258,082	654,788	3,106,371
Operating Expenses	1,144,263	1,005,743	1,333,342	307,066	858,731
Total Expenditures	4,052,360	3,660,986	3,591,424	961,854	3,965,102

FUNDING

182 General Revenue	4,046,593	3,626,312	3,578,036	961,854	3,951,337
200 Ancillary Revolving	5,767	34,674	13,008		8,190
205 Probation and Parole					
215 Plasma Revolving					
220 Work Release Revolving					
230 Industries Revolving					
240 Rodeo Revolving					
270 Industries Subsidiary Revolving					
280 Industries Revolving					5,575
281 Industries Revolving					
410 Federal Grants					
430 Federal Grants					
445 Canteen			380		
470 Reimbursement					
Total Funding	4,052,360	3,660,986	3,591,424	961,854	3,965,102

SUMMARY OF EXPENDITURES AND FUNDING FOR THE OKLAHOMA DEPARTMENT OF CORRECTIONS FOR FY 82

	Industries	Jess Dunn Corr. Center	Ouachita Corr. Center	Stringtown Corr. Center	McLeod Corr. Center	Okla. State Penitentiary
EXPENDITURES						
Personal Services	1,140,475	1,613,646	1,384,142	2,172,452	1,397,303	8,012,788
Operating Expenses	4,169,181	1,034,230	669,067	1,002,008	661,987	2,397,191
Total Expenditures	5,309,656	2,647,879	2,053,209	3,174,460	2,059,290	10,409,979

FUNDING

182 General Revenue		2,590,734	2,051,424	3,170,903	2,049,249	10,388,285
200 Ancillary Revolving			942	1,003	4,862	
205 Probation and Parole						
215 Plasma Revolving		150				
220 Work Release Revolving		56,992				
230 Industries Revolving						
240 Rodeo Revolving						
270 Industries Subsidiary Revolving			843	2,554	5,179	14,915
280 Industries Revolving	5,223,967					
281 Industries Revolving	85,689					
410 Federal Grants						
430 Federal Grants						
445 Canteen						6,779
470 Reimbursement						
Total Funding	5,309,656	2,647,876	2,053,209	3,174,460	2,059,290	10,409,979

SUMMARY OF EXPENDITURES AND FUNDING FOR THE OKLAHOMA DEPARTMENT OF CORRECTIONS FOR FY 82

	Total Department	Probation and Parole	Community Corrections	Programs Services	Administration & Systemwide	Health Services
EXPENDITURES						
Personal Services	48,440,066	5,883,674	3,860,219	3,496,093	4,182,422	3,714,271
Operating Expenses	23,999,878	1,147,691	2,088,547	1,565,568	3,842,161	773,102
Total Expenditures	72,439,944	7,031,365	5,948,766	5,061,661	8,024,583	4,487,373

FUNDING

182 General Revenue	64,134,236	5,674,368	5,052,132	4,855,234	7,650,402	4,487,373
200 Ancillary Revolving	88,001				19,555	
205 Probation and Parole	901,679	817,366	(439)		84,752	
215 Plasma Revolving	72,752			33,225	39,377	
220 Work Release Revolving	1,028,887		897,073		74,822	
230 Industries Revolving						
240 Rodeo Revolving	7,978					
270 Industries Subsidiary Revolving	29,066					
280 Industries Revolving	5,223,967					
281 Industries Revolving	85,689					
410 Federal Grants	154,297					
430 Federal Grants	550,558	539,631		10,927		
445 Canteen	7,159					
470 Reimbursement	155,675				155,675	
Total Funding	72,439,944	7,031,365	5,948,766	5,061,661	8,024,583	4,487,383

Computer Services

The Computer Services unit is responsible for the development, implementation, and maintenance of all data processing systems used by the Department of Corrections. The unit selects all hardware, software, personnel, and supplies for data processing activities. An online client system generates various reports for all facilities and management. Also online is the Department of Corrections payroll.



Equipment

The Department has three computers with 100 computer terminals and printers located at facilities and offices throughout the state. A Data General Eclipse is used for storing client and inmate information; a Data General Nova is used for payroll, inventory, and programming maintenance; and an IBM 4331 is used



ed for the restitution accounting system.

Staff Development and Training

During FY 1982, over 50% of the employees in the Department received training at the Staff Development Center. The total classroom hours equal 20,300 employee days in training sessions, exclusive of the inservice training conducted at other locations.

Governor Nigh Attends Dedication

The highlight of FY 1982 came on February 25, 1982 when the Staff Development Center was dedicated officially as the George Nigh Staff Development Center. Governor George Nigh unveiled the plaque bearing his name at the dedication ceremony.

Table III

Staff Training Statistics - Fiscal Year 1982
George Nigh Staff Development Center

Course	Hours in Course	Number of Sessions	Number of Participants	Total Training Man-Hours
Correctional Officer Cadet Basic Training Part I	230	16	531	122,130
Correctional Officer Cadet Basic Training Part II	80	14	277	22,160
Case Manager Basic Training	120	4	45	5,400
Support Contact Basic Training	80	3	33	2,640
Basic Clerical Training	12	4	82	984
Advanced Clerical Training	12	6	142	1,704
Chemical Agents Seminar	8	1	28	224
Probation and Parole Supplemental Basic	80	1	23	1,840
First-Line Supervisory Skills	40	3	64	2,560
Interpersonal Skills	40	3	15	1,800
Educational Services Seminars	10	4	49	1,920
Health Services Workshops	10	4	150	6,000
Rational Behavior Training	40	2	20	1,600
Parenting and Family Integration	40	2	20	800
MMPI Training	16	1	29	464
Introduction to Psychodrama	12	1	31	372
Client Management Classification Workshop	20	3	30	1,800
Fire Safety Officer Seminar	20	1	35	700
Time Calculation Workshop	10	1	32	320
Food Services Seminar	10	2	25	500
Daily Living Skills Workshop	6	1	27	162
Training Coordinators Workshop	6	1	23	138
Anatomy of a Setup	4	1	24	96
Report Writing	4	1	19	76
Management Seminars	8	9	68	4,896
Case Manager Supervisors and Records Clerks	10	1	44	440
Water and Waste Water Systems Operators Seminar	12	1	10	120

Source: Director, Staff Development Center.

Firing Range

Also during FY 1982, construction began on the Staff Development Center's firing range. It is anticipated that this will be completed during FY 1983.



Future Plans

The major project for FY 1983 will be the development and implementation of a core curriculum to provide basic training for employees in all job classifications.

Office Services

The primary function of the Office Services Unit is support services for the Administration Building. These services consist of printing, mail service and physical plant services. The latter includes building maintenance, cleaning, and communication services. Of-

fice services is staffed by salaried employees and selected inmates from the community treatment program.

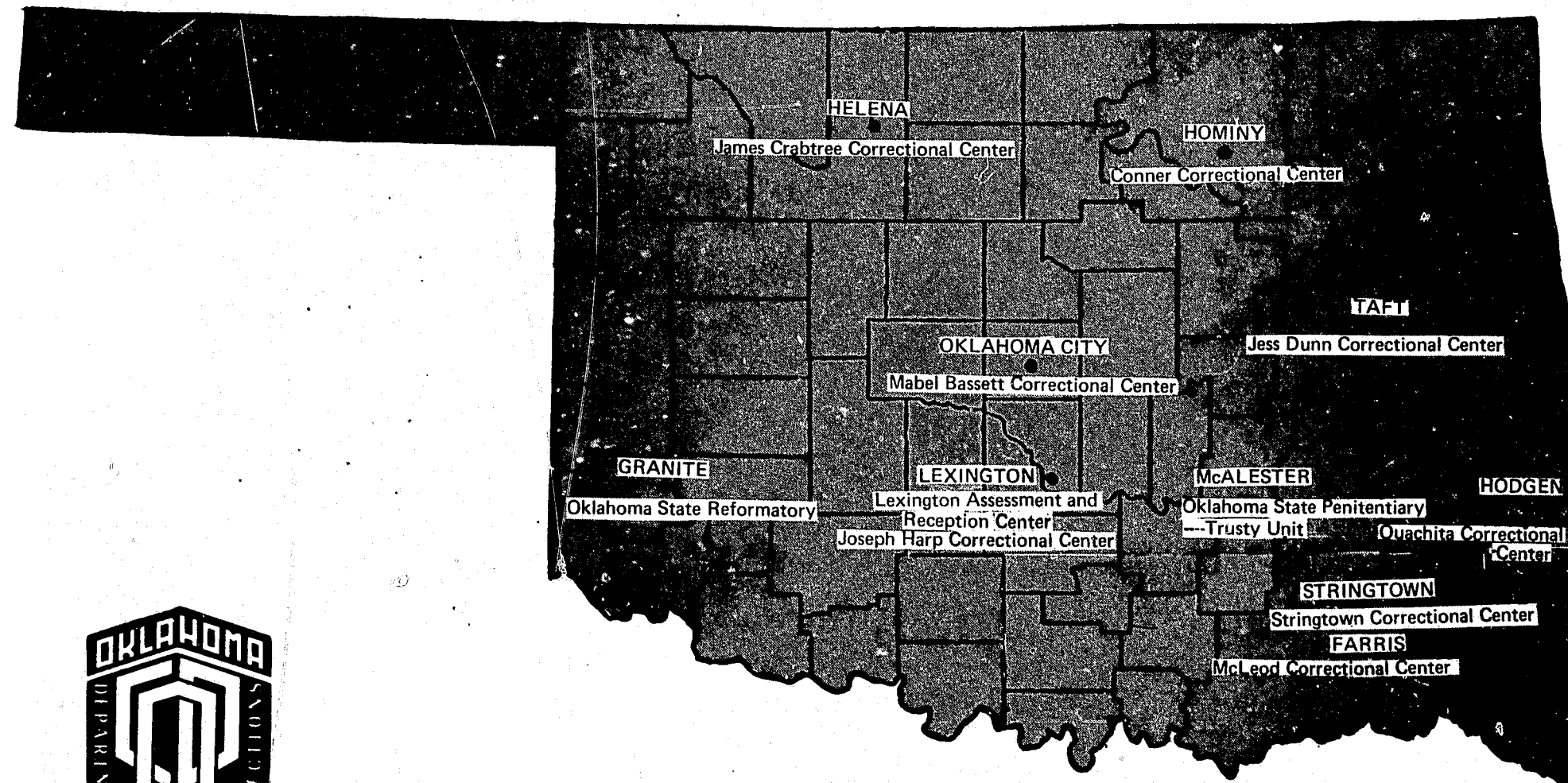
Communications

Office Services communications has plans for implementation of a Dimension 400 telephone system.



INSTITUTIONS

Figure 2



INSTITUTIONS

Institutions

The Division of Institutions faced many challenges during Fiscal Year 1982. Inmate populations grew at unprecedented rates. Double celling of inmates began at several institutions due to a shortage of bedspace. Construction and renovation projects were planned or continued at every facility in the system. The division also prepared for the addition of James Crabtree Correctional Center in Helena.

Accreditation

Perhaps the most significant accomplishment of FY 1982 was the achievement of full accreditation. When Jess Dunn Correctional Center received accreditation in May, 1982, Oklahoma became the first state to have all its institutions accredited by the American Correctional Association. Mabel Bassett, Stringtown, and McLeod Correctional Centers and Oklahoma State Penitentiary were also awarded ACA accreditation during FY 1982.

Administrative Restructuring

In the latter part of the fiscal year, the decision was made to restructure the division by creating two separate divi-

sions of institutions, and to move the previous Deputy Director to the new position of Associate Director. These changes are to become effective July 1, 1982. The division is to be realigned as follows:

Eastern Division

Oklahoma State Penitentiary
Lexington A & R Center
Joseph Harp Correctional Center
Jess Dunn Correctional Center
Ouachita Correctional Center

Western Division

Oklahoma State Reformatory
Stringtown Correctional Center
McLeod Correctional Center
Conner Correctional Center
Mabel Bassett Correctional Center
James Crabtree Correctional Center

Construction

Some of the major construction projects completed during FY 1982 were:

- Construction of two housing units at Ouachita Correctional Center
- Construction of one housing unit at Mabel Bassett Correctional Center
- Construction of a new warehouse at Stringtown Correctional Center

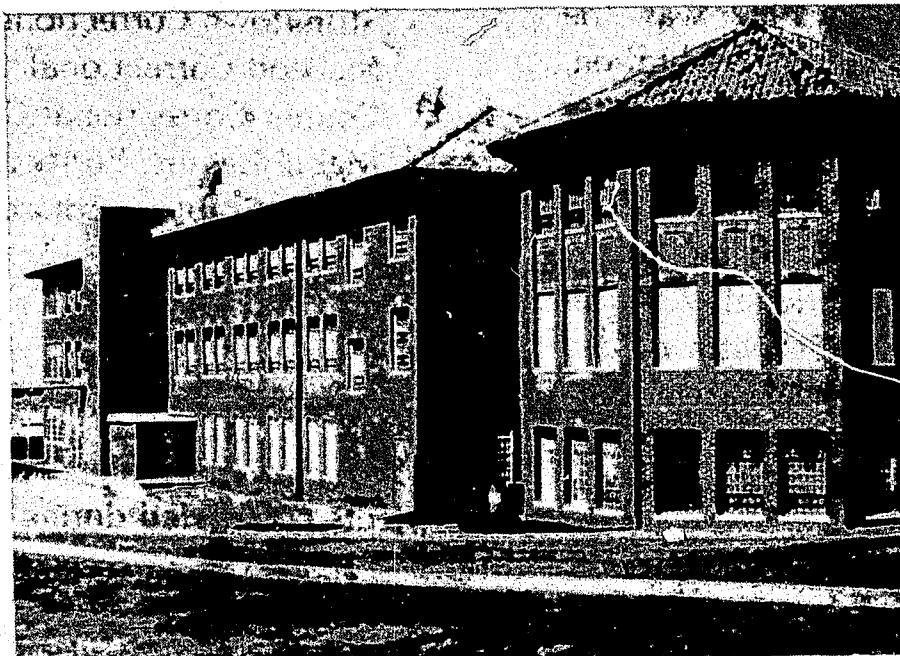
The major construction in progress at the end of FY 1982 included:

- Construction of four new housing units at the State Penitentiary (intended to replace the East and West Cellhouses)
- Renovation of the OSP Trusty Unit
- Construction of one housing unit, a visitor/dining facility, and renovation at the State Reformatory
- Construction of a gymnasium and laundry, and renovation of the West Dorm at McLeod Correctional Center

- Construction of a training building at Conner Correctional Center

Women's Unit Closed

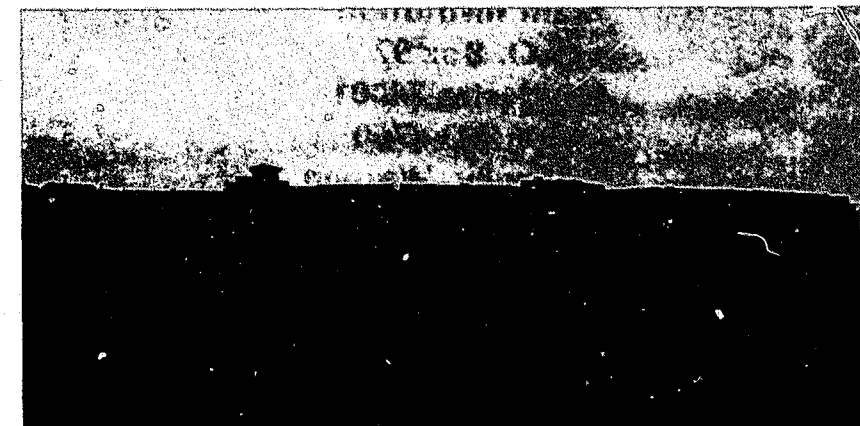
FY 1982 also saw the closing of the Women's Unit at Oklahoma State Penitentiary. The women were moved to the newly-completed housing unit at Mabel Bassett Correctional Center. The old unit became part of the OSP Trusty Unit, and renovation of the unit was in the design phase at the end of FY 1982.



Jess Dunri Correctional Center houses the Department's Staff Development Center.

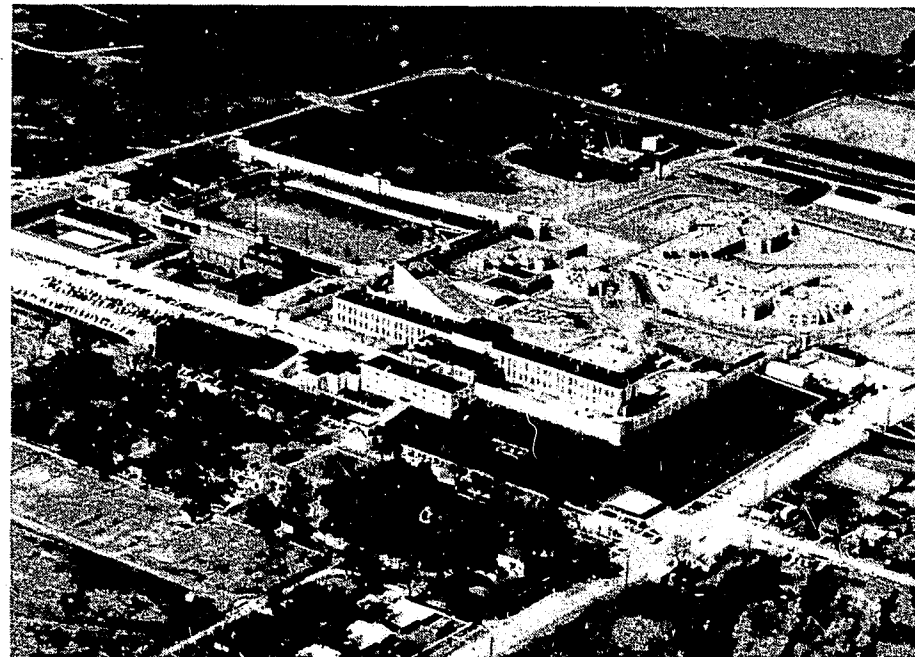
Future Plans

Several projects were being planned, although construction had not begun by the end of FY 1982. Among these were new housing units at Mabel Bassett Correctional Center, Joseph Harp Correctional Center, Lexington Correctional Center, Oklahoma State Reformatory, and James Crabtree Correctional Center.



One of the new housing units under construction at Oklahoma State Penitentiary at the end of Fiscal Year 1982. The new units are intended to replace the East and West Cellhouses, scheduled for demolition.

Eastern Division



OKLAHOMA STATE PENITENTIARY

Main Institution

P.O. Box 97

McAlester 74501

(918) 423-4700

Al Murphy, Warden

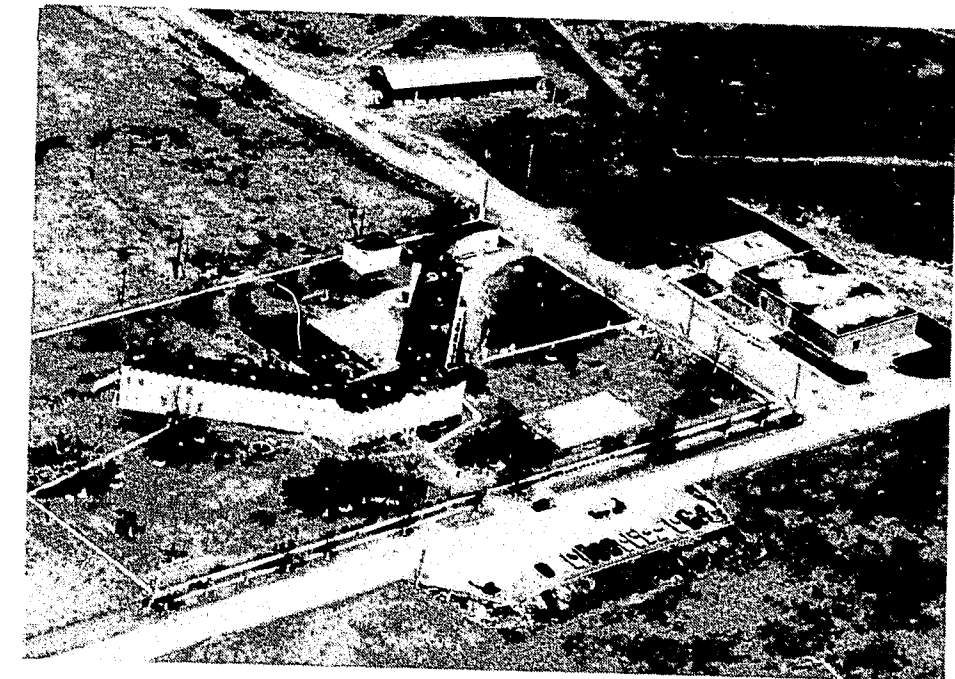
Accredited by American Correctional Association
August, 1981

Date Opened: 1908
Security Level: Maximum
Sex of Offenders: Male
Type of Housing: Cells

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	837	853
Total Count	877	883

FTE for FY 1982: 483 (total facility, including Trusty Unit)



OKLAHOMA STATE PENITENTIARY

Trusty Unit

P.O. Box 97

McAlester 74501

(918) 423-4700

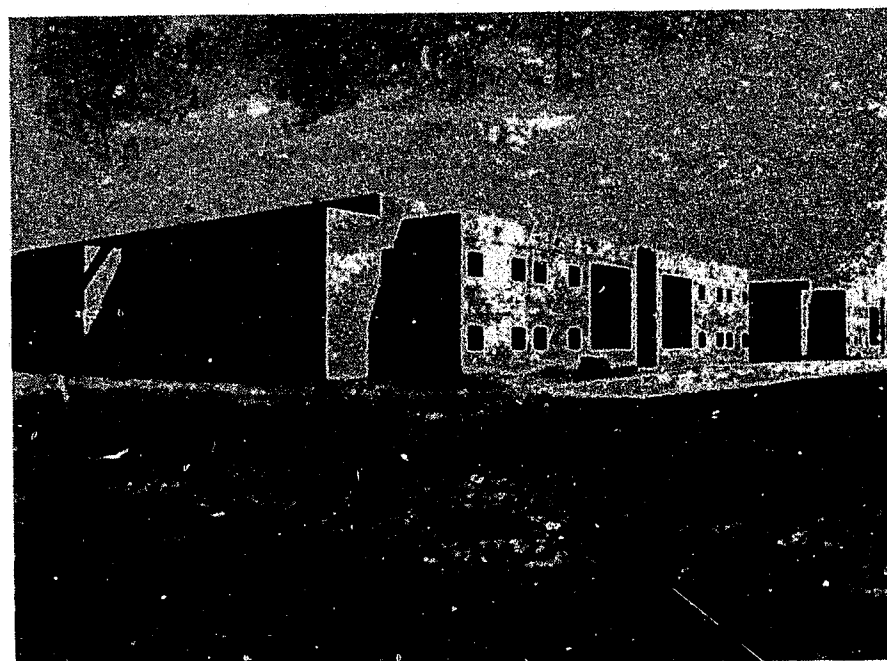
Al Murphy, Warden

Accredited by American Correctional Association
August, 1981

Date Opened: 1974
Security Level: Minimum
Sex of Offenders: Male
Type of Housing: Rooms, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	351	270
Total Count	359	282



LEXINGTON ASSESSMENT AND RECEPTION CENTER

**P.O. Box 260
Lexington 73051
(405) 527-5676
Pete Douglas, Warden**

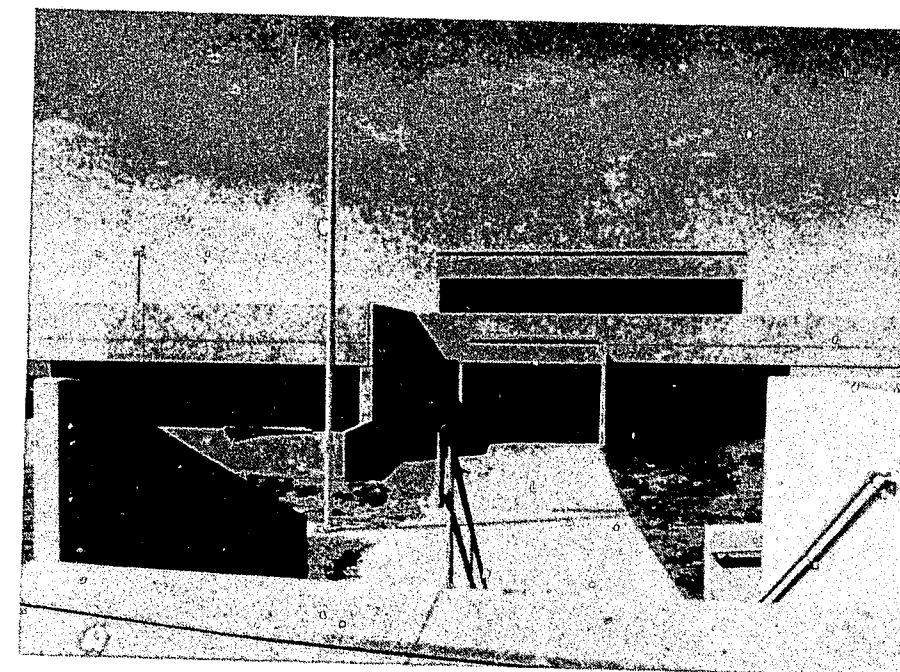
**Accredited by American Correctional Association
August, 1980**

Date Opened: 1978
Security Level: Maximum
Sex of Offenders: Male/Female
Type of Housing: Cells

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	239	167
Total Count	246	177

FTE for FY 1982: 198 (includes both A&R and Correctional Center units)



LEXINGTON CORRECTIONAL CENTER

**P.O. Box 260
Lexington 73051
(405) 527-5676
Pete Douglas, Warden**

**Accredited by American Correctional Association
August, 1980**

Date Opened: 1978
Security Level: Medium
Sex of Offenders: Male
Type of Housing: Cells

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	415	289
Total Count	442	314



JOSEPH HARP CORRECTIONAL CENTER

P.O. Box 548

Lexington 73051

(405) 527-5593

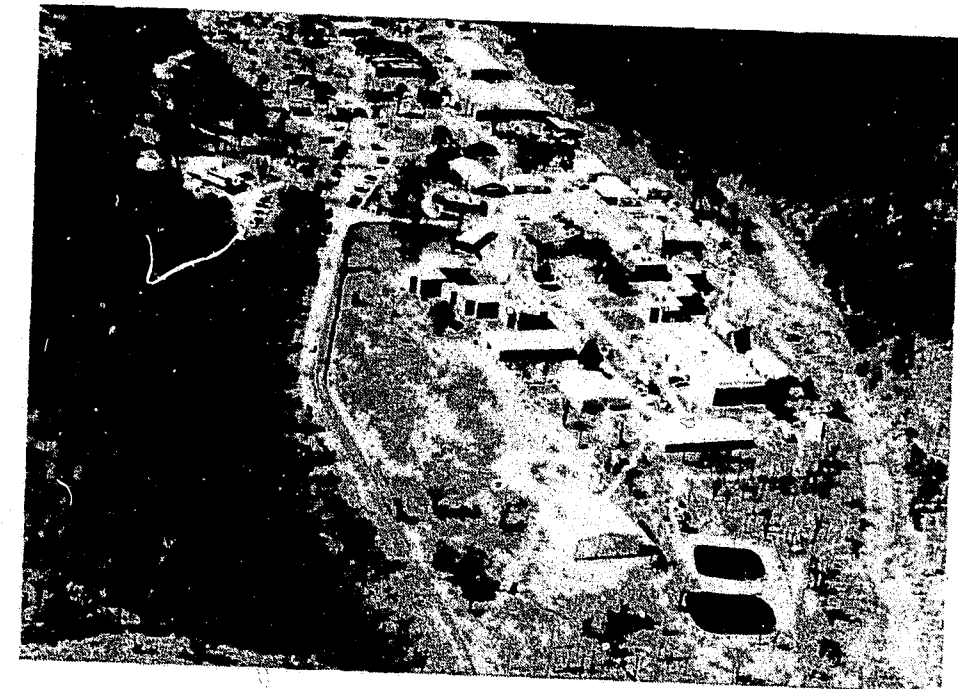
Larry Fields, Acting Warden

**Accredited by American Correctional Association
August, 1980**

Date Opened: 1978
Security Level: Medium
Sex of Offenders: Male
Type of Housing: Cells

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	577	458
Total Count	609	474
FTE for FY 1982:	184	



OUACHITA CORRECTIONAL CENTER

Star Route Box 70

Hodgen 74939

(918) 653-4825

Dave Miller, Warden

**Accredited by American Correctional Association
November, 1980**

Date Opened: 1970
Security Level: Minimum
Sex of Offenders: Male
Type of Housing: Rooms, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	348	301
Total Count	360	245
FTE for FY 1982:	84	



JESS DUNN CORRECTIONAL CENTER

P.O. Box 68
Taft 74463
(918) 682-7841
Jack Cowley, Warden

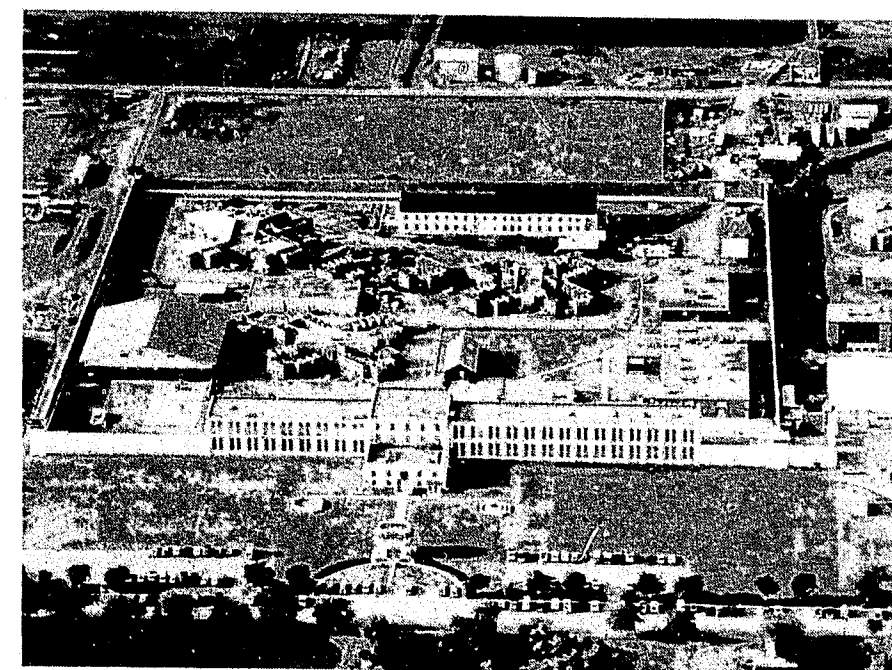
Accredited by American Correctional Association
May, 1982

Date Opened: 1980
Security Level: Minimum/Community
Sex of Offenders: Male
Type of Housing: Dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	290	299
Total Count	310	323
FTE for FY 1982: 95		

Western Division



OKLAHOMA STATE REFORMATORY

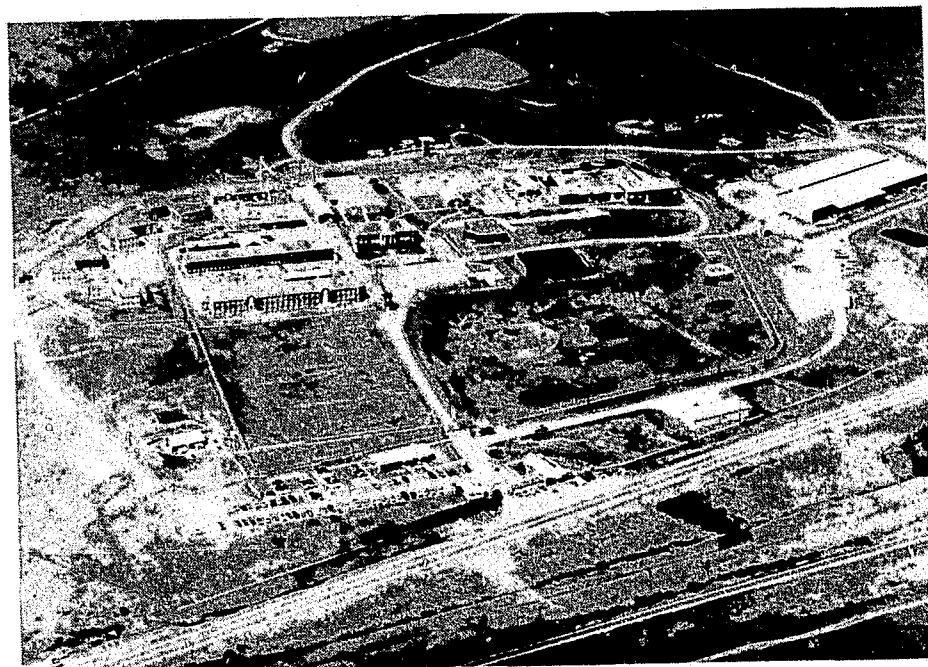
P.O. Box 514
Granite 73547
(405) 535-2186
Jerry Sunderland, Warden, to May, 1982
J.W. Cook, Acting Warden, May-June, 1982

Accredited by American Correctional Association
March, 1981

Date Opened: 1909
Security Level: Medium
Sex of Offenders: Male
Type of Housing: Cells, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	358	372
Total Count	369	380
FTE for FY 1982: 180		



STRINGTOWN CORRECTIONAL CENTER

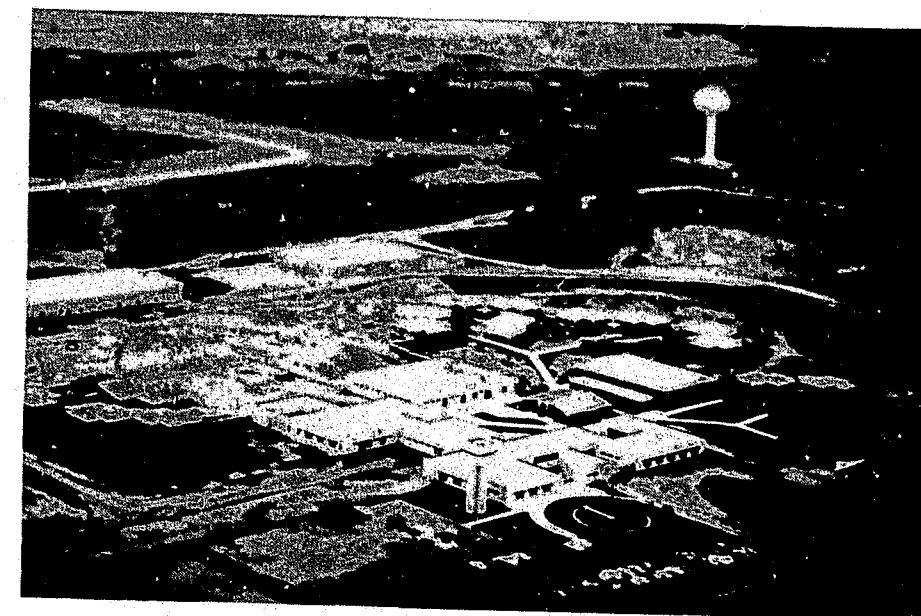
**P.O. Box 128
Stringtown 74569
(405) 346-7301
Mack Alford, Warden**

**Accredited by American Correctional Association
August, 1981**

Date Opened: 1955
Security Level: Medium
Sex of Offenders: Male
Type of Housing: Cells, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	516	460
Total Count	524	468
FTE for FY 1982:	135	



CONNER CORRECTIONAL CENTER

**P.O. Box 220
Hominy 74035
(918) 885-2192
L.T. Brown, Warden, to May, 1982
Jerry Sunderland, Acting Warden,
May-June, 1982**

**Accredited by American Correctional Association
May, 1981**

Date Opened: 1979
Security Level: Medium
Sex of Offenders: Male
Type of Housing: Cells

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	570	461
Total Count	607	516
FTE for FY 1982:	153	



MABEL BASSETT CORRECTIONAL CENTER

P.O. Box 11492
Oklahoma City 73136
(405) 521-3949
Ted Logan, Warden

Accredited by American Correctional Association
October, 1981

Date Opened: 1973
Security Level: Maximum/Medium
Sex of Offenders: Female
Type of Housing: Cells, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	150	96
Total Count	155	103
FTE for FY 1982: 60		



MCLEOD CORRECTIONAL CENTER

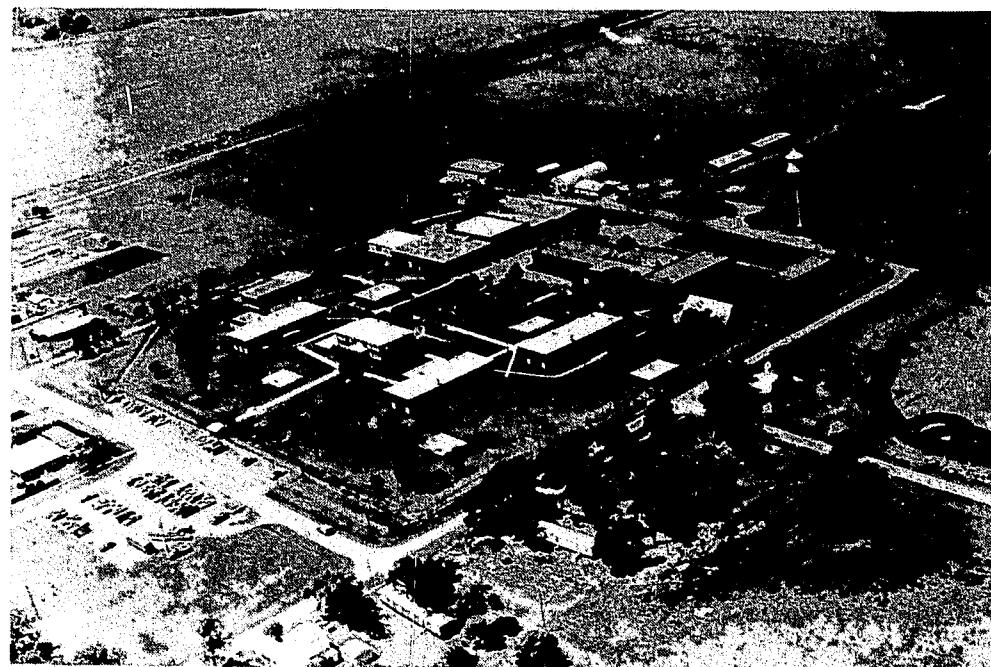
Route 1
Farris 74542
(405) 889-6651
Ron Champion, Warden

Accredited by American Correctional Association
August, 1981

Date Opened: 1961
Security Level: Minimum
Sex of Offenders: Male
Type of Housing: Rooms, dormitory

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility Count	348	301
Total Count	360	318
FTE for FY 1982: 86		



JAMES CRABTREE CORRECTIONAL CENTER

Route 1 Box 8

Helena 73741

(405) 852-3221

James Frazier, Warden

James Crabtree Correctional Center is scheduled to open in early FY 1983. The facility will initially house approximately 100 minimum-security inmates. After construction of a dormitory-style housing unit and installation of additional security equipment, the facility will house approximately 300-350 medium-security inmates. The facility should eventually employ approximately 90 employees. Projected programs consist of a variety of activities, counseling, and educational programs. A dairy cattle operation is also planned.

Table IV

COST OF INCARCERATION PER INMATE FOR FY 1982

Operation and administration of the Division of Institutions	\$37,626,044
Pro rata share of the Division of Programs and Services (85%) ²	4,258,101 ¹
Pro rata share of Security and Internal Affairs (85%) ²	571,583
Pro rata share of Health Services (96%) ³	4,307,878
Pro rata share of the Division of Administration (60%) ⁴	3,459,980
Total cost to taxpayer for FY 1982	\$50,223,586
Total cost from revolving funds ⁵	474,203
Total resulting cost	\$50,697,789
Average weekly population of inmates for FY 1982 ⁶	4,416
Resulting cost to the taxpayer per inmate for FY 1982	\$ 11,373
Total overall cost per inmate for FY 1982	\$ 11,480

¹Includes \$131,152 of Federal education grant funds.

²The expenditures for Security and Internal Affairs and the Division of Programs and Services were prorated based on the proportion of the total average daily population for institutions (85%) and the community corrections (14%). Probation and parole was prorated at 1%.

³Health Services were prorated at 96% for institutions and 4% for community corrections.

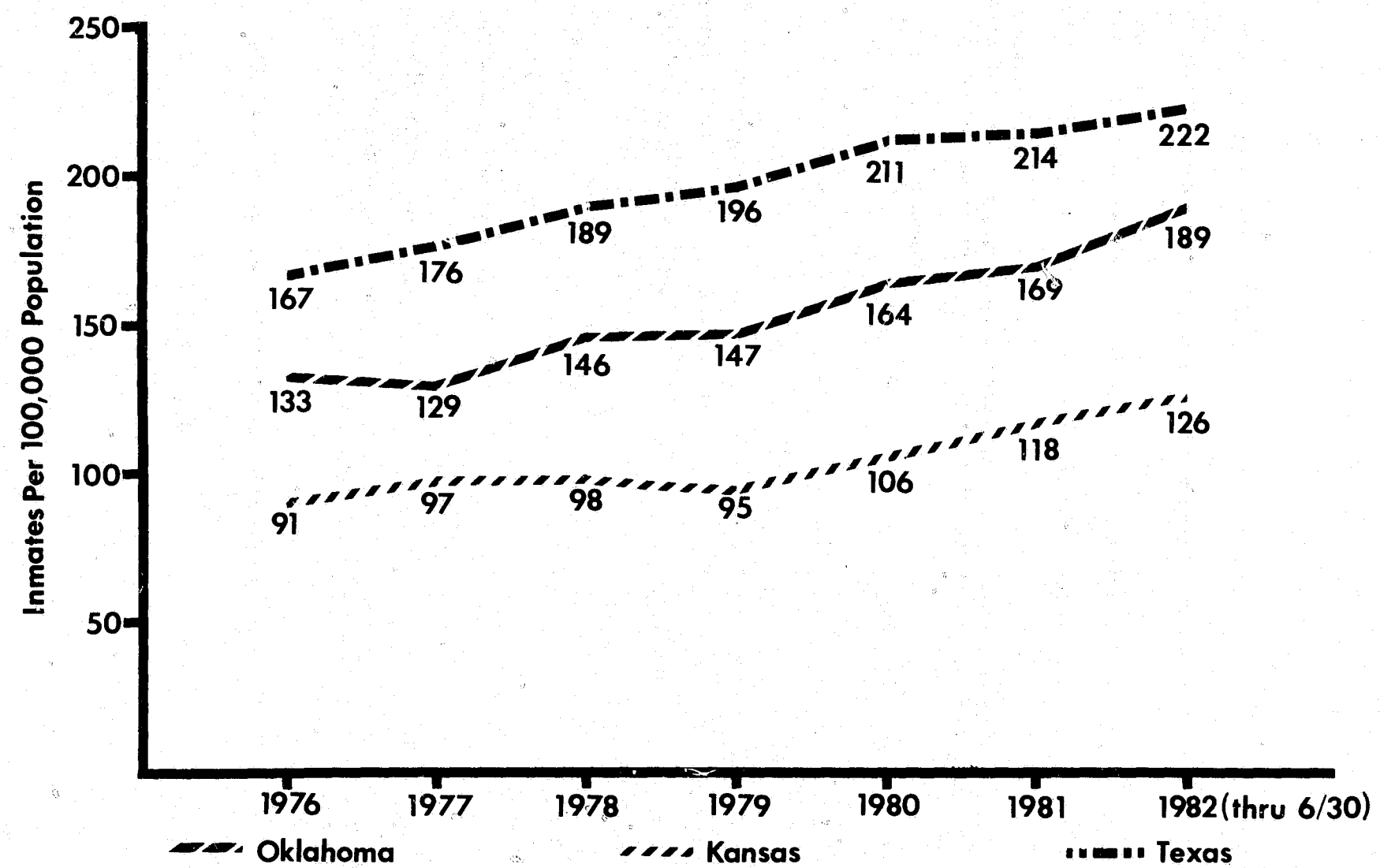
⁴The expenditures for the Division of Administration were prorated as 20% probation and parole, 20% community corrections, and 60% institutions.

⁵Includes \$143,753 from Division of Administration revolving, and \$330,450 from Division of Institutions.

⁶Based on the Planning and Research unit's weekly count.

Figure 3

**Incarceration Rates Per 100,000 Population
Oklahoma, Kansas, and Texas**



Source: Bureau of Justice Statistics

Figure 4
Receptions and Releases by Month
Fiscal Year 1982

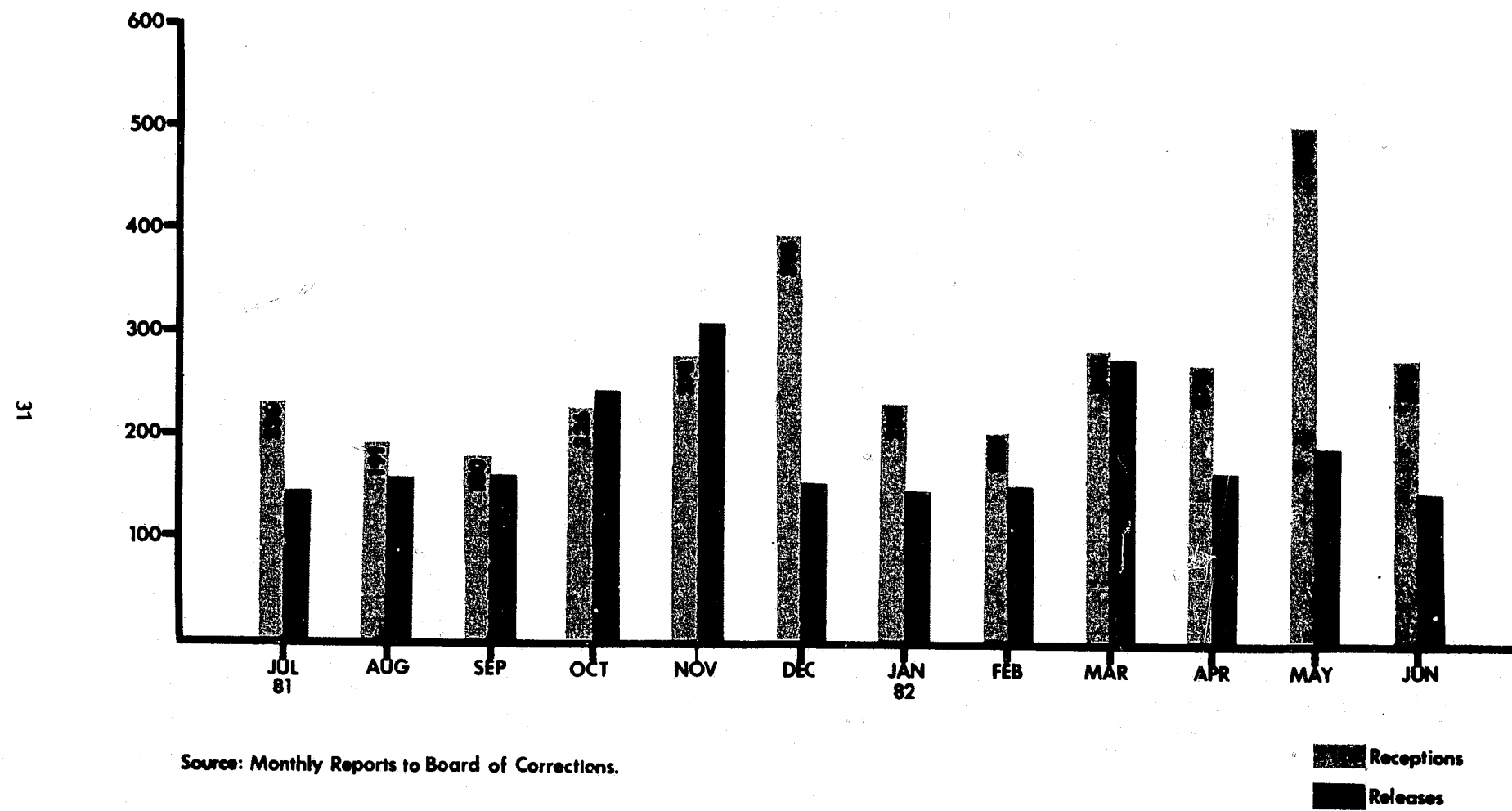


Table V

Average At-Facility Count by Month
for Institutions and Community Treatment Centers
Fiscal Year 1982

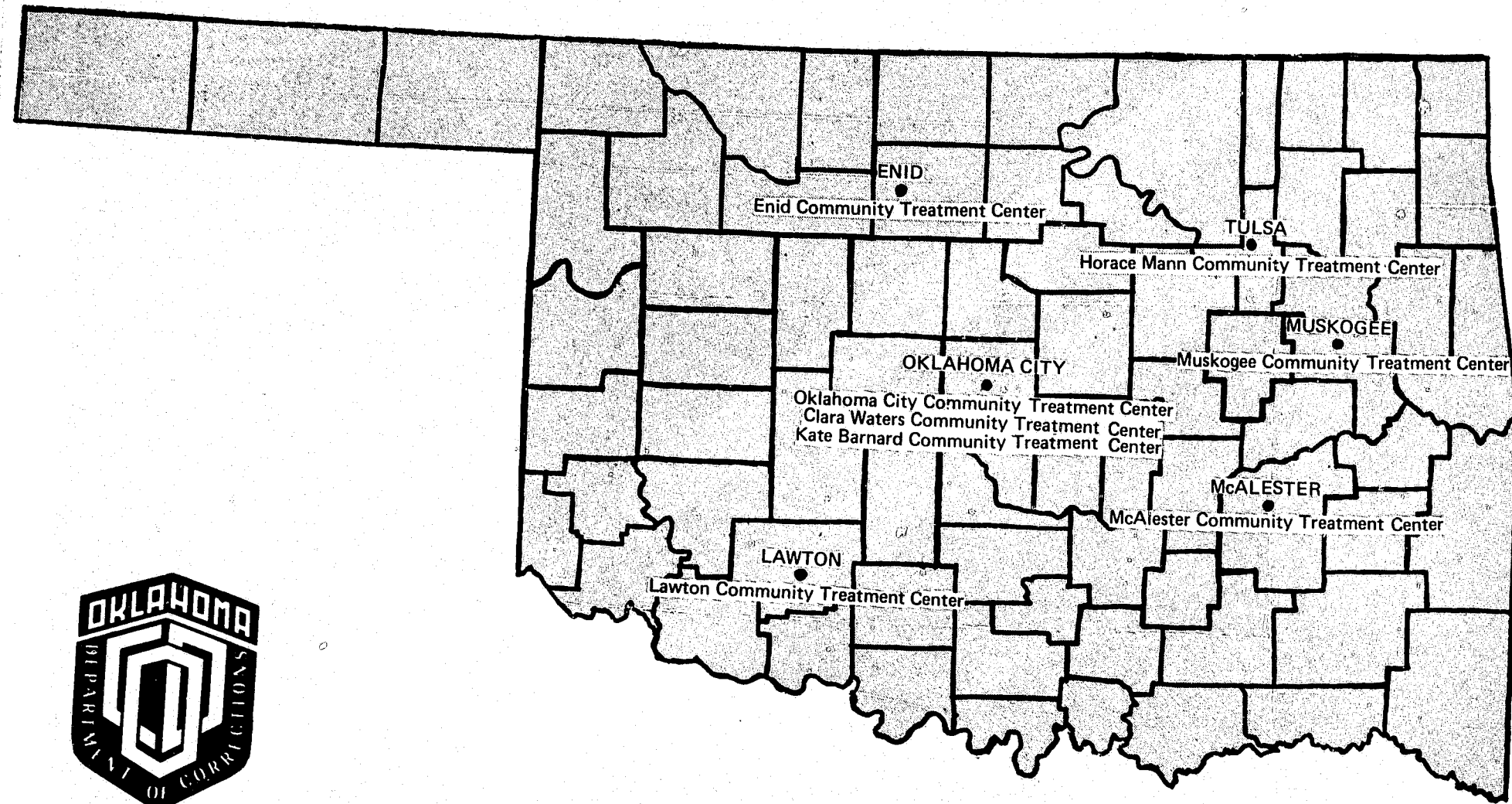
INSTITUTIONS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	AVG.
Conner CC	419	421	420	423	421	418	431	499	494	501	520	563	461
Jess Dunn CC	298	299	300	297	299	299	300	302	297	300	300	298	299
Joseph Harp CC	410	411	412	411	410	412	429	498	495	498	537	568	458
Lexington A&R	142	154	154	144	152	210	151	156	142	151	210	241	167
Lexington CC	242	244	242	245	243	181	261	330	336	345	385	408	289
Mabel Bassett CC	63	64	63	65	63	64	64	108	146	147	154	155	96
McLeod CC	281	283	281	282	281	305	323	314	282	301	330	348	301
Oklahoma St. Pen.	869	862	853	861	853	856	854	861	852	847	830	837	853
OSP Trusty Unit	240	241	243	242	241	242	241	244	287	310	354	351	270
OSP Women's Unit	66	67	64	64	62	64	65	30	X	X	X	X	40
Oklahoma St. Ref.	364	364	363	367	362	422	418	362	360	363	360	360	372
Ouachita CC	221	222	219	225	228	242	263	250	225	244	270	278	240
Stringtown CC	443	441	443	441	444	463	471	443	439	479	502	514	460
TOTAL INST.	4,058	4,073	4,057	4,067	4,059	4,178	4,271	4,397	4,355	4,486	4,753	4,921	4,306
CTCs													
Clara Waters	68	69	69	66	69	71	74	74	66	73	75	75	71
Enid	58	56	58	55	37	35	35	35	33	32	25	26	40
Horace Mann/Male	80	80	81	82	71	82	82	78	77	81	82	84	80
Horace Mann/Female	35	35	35	33	34	34	33	32	30	31	30	31	33
Kate Barnard	118	113	93	93	88	91	94	95	93	93	95	94	97
Lawton	56	56	56	56	56	56	56	56	55	56	56	58	56
McAlester	96	97	97	97	98	101	105	102	100	104	102	98	100
Muskogee	45	44	45	45	46	46	45	44	45	45	44	49	45
Oklahoma City	136	135	133	134	137	140	139	141	139	141	141	148	139
Tulsa	54	54	53	53	54	54	27	X	X	X	X	X	29
TOTAL CTC	746	739	720	714	690	710	690	657	638	656	650	663	690
SYSTEM TOTAL	4,804	4,812	4,777	4,781	4,749	4,888	4,961	5,054	4,993	5,142	5,403	5,584	4,996

Figures derived by taking the average of the weekly counts for each month.
X - indicates facility closed.
Source: Inmate Accounting Sheets for period specified.



COMMUNITY CORRECTIONS

Figure 5



COMMUNITY TREATMENT CENTERS

Community Corrections

The Division of Community Corrections provides select inmates with opportunities to develop an effective and responsible approach to meeting the demands of the community. At each facility and in the community, offenders are provided with services and resources which aid in the development of skills necessary to foster responsible behaviors. A system of controls helps to insure that inmates, staff and community may coexist in safety and security, by providing safe and humane living conditions for offenders, and by providing a professional management structure.

During FY 1982, the Division operated in a cost-effective manner. Despite an increase of 75 inmates in the average weekly population, the cost to the taxpayer per inmate declined.

The development of a professionally accountable management structure is a high priority. Fundamental reorganization and restructuring of facility staffing patterns and responsibilities were accomplished in an effort to meet this goal. By clarifying position responsibilities and super-

visory roles, staff were asked to assume responsibility for specific areas. The level of training offered has also been improved. The Division contracted a series of management training sessions for all superintendents and administrative staff. The Division is attempting to increase professionalism through increased knowledge.

PRIDE Program

For the past several years, the Division has used intervention methods based upon a general behavioral model. An example is the Positive Reinforcement Program (PRP), which emphasized the use of contingency contracts. The effectiveness of the PRP was evaluated in April, 1982 to determine and recommend any necessary changes. As a result, the Progressive Responsibility through Individually Determined Efforts (PRIDE) program was initiated. PRIDE is based upon an inmate-specific approach to behavior, by identifying specific steps to develop and reach agreed-upon goals and objectives designed to enhance individual responsibility. A preliminary assessment of the program revealed that the new approach has been well received by both staff and inmates.

Halfway House Program

As the incarcerated population of the Department increased, the implementation of programs designed to extend the limits of confinement continued. By contracting with private residential facilities, the Division began placement of inmates in community residential programs, freeing needed beds. The halfway house program also became a reality in FY 1982.

House Arrest Program

The House Arrest Program implemented in FY 1981 has proven to be a success. Of the 121 inmates approved for the program during the 13-month period from 4/1/82 through 4/30/82, a total of 105 inmates were reported as terminating from that status. Of these, 82 were paroled, 11 were discharged, one was denied parole and returned to a DOC facility and 11 were returned for disciplinary reasons. Sixteen inmates remained in house arrest status at the end of FY 1982.

Alternatives to Incarceration for Drinking Drivers

A cooperative agreement between the Department of Mental Health and the

Department of Corrections has resulted in the development of the Alternatives to Incarceration for Drinking Drivers (AIDD) Program. After an initial interview and evaluation by Department of Mental Health and Department of Corrections staff, the approved inmate is assigned to either the Western State Hospital at Fort Supply or Harbour House in Muskogee. Western State Hospital can house approximately 30 inmates, while Harbour House can accommodate approximately 20 referrals. Upon successful completion of the program, inmates are referred to a community treatment center for follow-up treatment.

Capital Improvements

During FY 1982, Enid Community Treatment Center underwent extensive renovation which brought the facility into compliance with life, safety, and health department codes.

The fire safety deficiencies at Horace Mann Community Treatment Center in Tulsa were corrected with the installation of a new sprinkler and alarm system.

Enid Passes ACA Audit

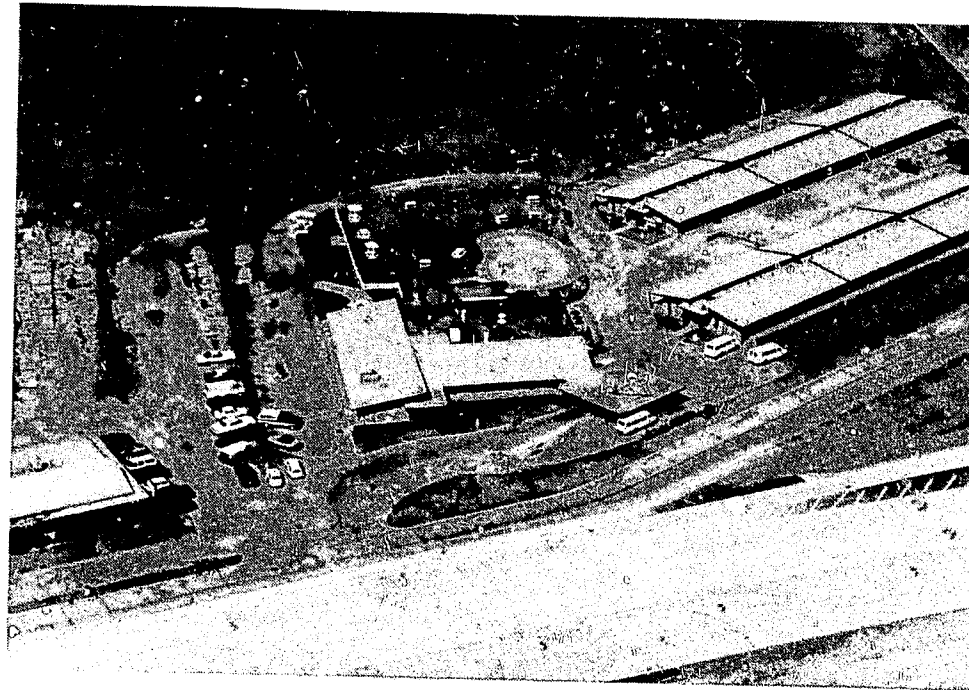
With the successful completion of the ACA audit of the Enid Community Treatment Center in June of 1982, all Division facilities will be accredited following the commission hearing scheduled for August, 1982.

Tulsa Center Closes

The decision was made in January, 1982, to relocate the Tulsa Community Treatment Center. This decision was necessary given the problems with fire code deficiencies at the former site. The relocation process began in the Spring of 1982, and will continue until a suitable site is located in the Tulsa area.



A McAlester CTC resident signs out on pass.



OKLAHOMA CITY COMMUNITY TREATMENT CENTER
 315 Northwest Expressway
 Oklahoma City 73114
 (405) 521-2981
 Rufus Thomas, Superintendent

Accredited by American Correctional Association
 November 1980

Date Opened: 1970
 Security Level: Community
 Sex of Offenders: Male
 Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	148	139
Total Count	199	172
FTE for FY 1982: 27		



LAWTON COMMUNITY TREATMENT CENTER
 Sixth and Coombs Road
 Lawton 73502
 (405) 248-6703
 T.G. Byrns, Superintendent

Accredited by American Correctional Association
 October, 1981

Date Opened: 1973
 Security Level: Community
 Sex of Offenders: Male
 Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	58	56
Total Count	73	67
FTE for FY 1982: 18		



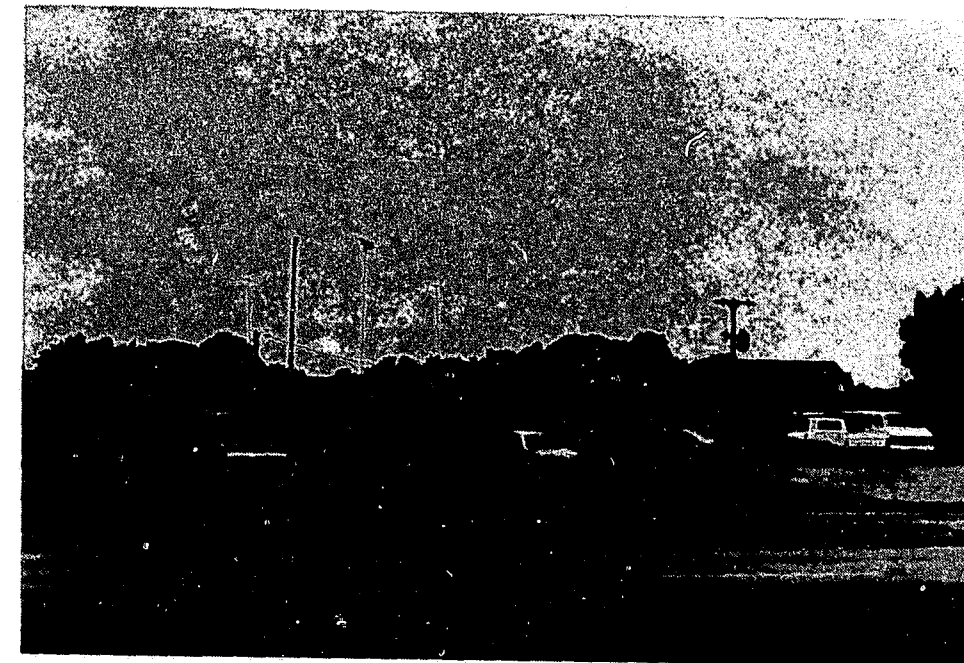
ENID COMMUNITY TREATMENT CENTER
 2020 East Maine
 Enid 73701
 (405) 234-2115
 Les Crabtree, Superintendent

Date Opened: 1974
Security Level: Community
Sex of Offenders: Male
Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	26	40
Total Count	64	69

FTE for FY 1982: 19



MUSKOGEE COMMUNITY TREATMENT CENTER
 3031 North 32nd
 Muskogee 74401
 (918) 682-3394
 Andy Anderson, Superintendent

Accredited by American Correctional Association
 January, 1981

Date Opened: 1974
Security Level: Community
Sex of Offenders: Male
Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	49	45
Total Count	75	53

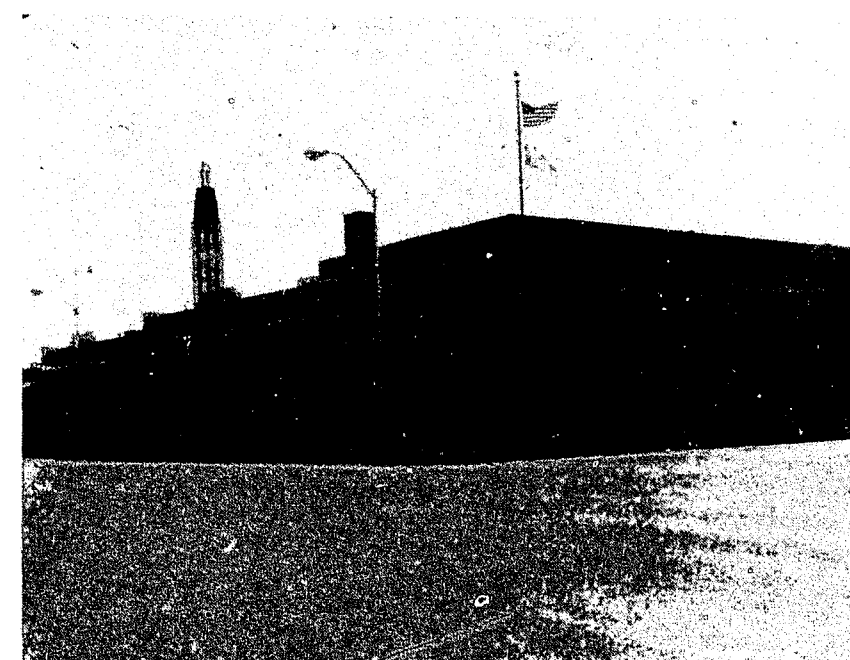
FTE for FY 1982: 18



KATE BARNARD COMMUNITY TREATMENT CENTER
 3200 N.W. 39th Street
 Oklahoma City 73112
 (405) 942-8987
 Jerry Johnson, Superintendent

Accredited by American Correctional Association
 November, 1980

Date Opened:	1977	
Security Level:	Community	
Sex of Offenders:	Male	
Type of Housing:	Rooms	
FY 1982 Population Data		
	End FY 82	Avg. FY 82
At Facility	94	97
Total Count	139	133
FTE for FY 1982: 22		



HORACE MANN COMMUNITY TREATMENT CENTER
 112 East 11th
 Tulsa 74119
 (918) 585-5666
 Karen Shortridge, Superintendent

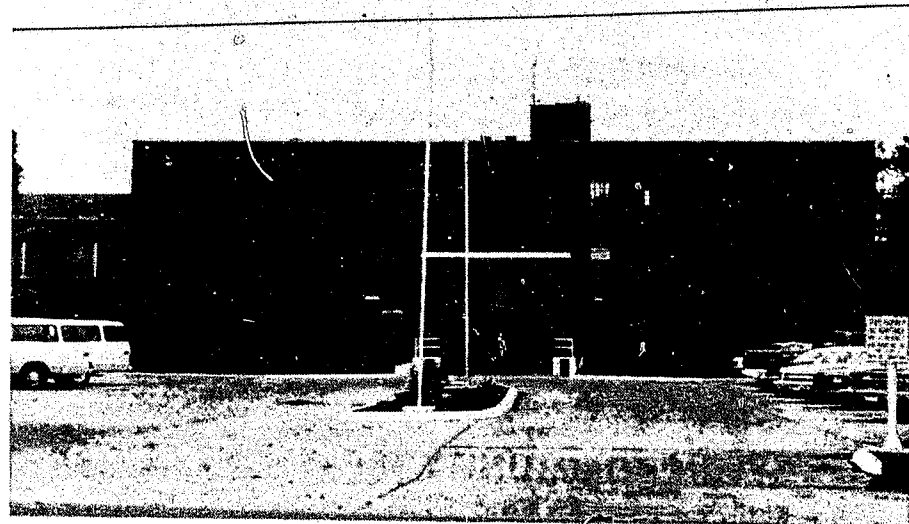
Accredited by American Correctional Association
 January 1981

Date Opened:	1977
Security Level:	Community
Sex of Offenders:	Male/Female
Type of Housing:	Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility (Men)	84	80
Total Count (Men)	111	106
At Facility (Women)	31	33
Total Count (Women)	42	38

FTE for FY 1982: 30



McALESTER COMMUNITY TREATMENT CENTER

P.O. Box 87

McAlester 74501

(918) 423-7992

Dan Lawrence, Superintendent

Accredited by American Correctional Association
January, 1981

Date Opened: 1978
Security Level: Community
Sex of Offenders: Male
Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	98	107
Total Count	100	104
FTE for FY 1982: 30		



CLARA WATERS COMMUNITY TREATMENT CENTER

9901 Northeast Expressway

Oklahoma City 73131

(405) 478-0961

Joyce Jacobson, Superintendent

Accredited by American Correctional Association
November 1980

Date Opened: 1978
Security Level: Community
Sex of Offenders: Female
Type of Housing: Rooms

FY 1982 Population Data

	End FY 82	Avg. FY 82
At Facility	75	71
Total Count	90	84
FTE for FY 1982: 21		

Table VI

COST OF COMMUNITY TREATMENT PER RESIDENT FOR FY 1982

Operation and administration of the Division of Community Corrections	\$ 5,054,647
Pro rata share of the Division of Programs and Services (14%) ¹	701,335 ¹
Pro rata share of Security and Internal Affairs (14%) ²	94,143
Pro rata share of Health Services (4%) ³	179,495
Pro rata share of the Division of Administration (20%) ⁴	1,153,327
Total cost to taxpayer for FY 1982	\$ 7,182,947
Total cost from revolving funds ⁵	994,991
Total resulting cost	\$ 8,177,938
Average weekly population of residents for FY 1982 ⁶	727
Resulting cost to the taxpayer per resident for FY 1982	\$ 9,880
Total overall cost per resident for FY 1982	\$ 11,249

¹Includes \$21,602 of Federal education grant funds.

²The expenditures for Security and Internal Affairs and the Division of Programs and Services were prorated based on the proportion of the total average daily population for institutions (85%) and the community corrections (14%). Probation and parole was prorated at 1%.

³Health Services were prorated at 96% for institutions and 4% for community corrections.

⁴The expenditures for the Division of Administration were prorated as 20% probation and parole, 20% community corrections, and 60% institutions.

⁵Includes \$897,073 CTC revolving provided by resident program support, and 10% of Division of Administration revolving funds (\$47,918).

⁶Based on the Planning and Research unit's weekly count.

Table VII

FINANCIAL INFORMATION FOR FY 82 COMMUNITY TREATMENT CENTER RESIDENTS

	Oklahoma City	Kate Barnard	Tulsa ¹	Horace Mann	McAlester	Lawton	Enid	Muskogee	Clara Waters	TOTAL
Total Gross	705,502	576,987	207,390	383,262	195,816	250,238	332,006	227,829	264,580	3,143,610
Amount in Savings	193,574	104,252	26,474	110,687	47,378	54,394	124,629	71,717	46,970	780,076
Spending and Expenses	140,063	71,068	58,992	58,229	43,693	78,568	44,681	39,114	52,344	586,752
Family Support	62,298	118,064	14,010	43,563	25,821	5,047	39,744	12,837	20,197	341,581
Program Support	169,460	150,637	41,560	93,950	45,455	68,155	70,057	63,588	84,461	787,323
Taxes:										
Federal	72,053	66,599	30,779	43,113	18,758	23,263	27,425	21,110	24,858	327,958
FICA	41,890	36,755	11,601	23,685	11,225	15,253	18,260	13,643	16,130	188,442
State	9,797	8,710	3,484	5,602	2,775	2,999	4,270	2,747	2,801	43,185
Other Items	16,373	20,811	2,793	4,434	711	2,559	2,940	3,073	16,820	70,514

Represents initial budgeting of each inmate's earnings for FY 82; amounts rounded to the nearest dollar.
Tulsa reported only total gross, program support, and taxes paid for December, 1981.
1-Closed in January, 1982.

Table VIII

Statistical Breakdown by Age, Race, and Sex
Community Treatment Center Inmates

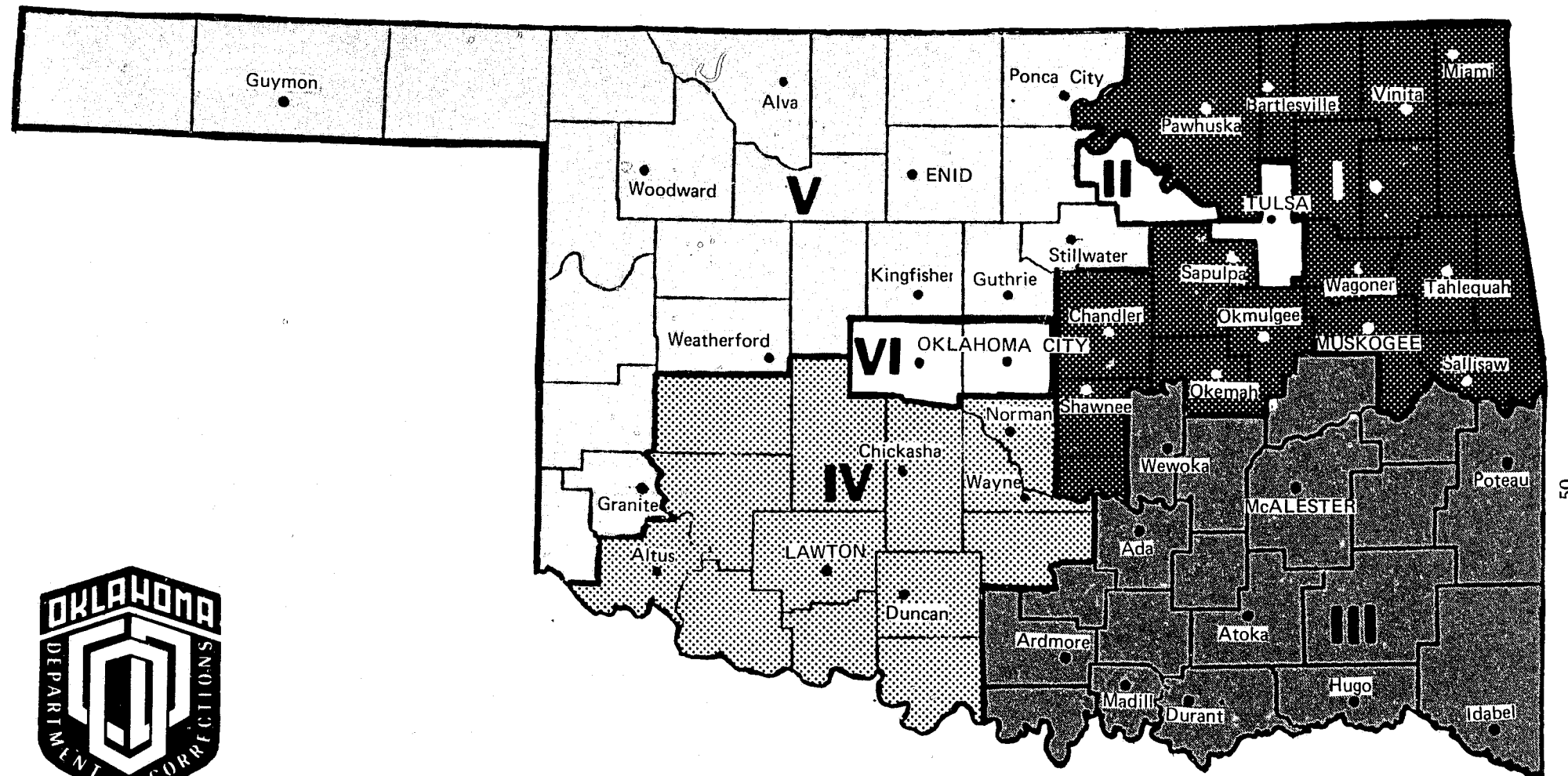
6/30/82

Age	White				Black				Native American				Hispanic				Other				Age Tot.	%
	M	F	Tot.	%	M	F	Tot.	%	M	F	Tot.	%	M	F	Tot.	%	M	F	Tot.	%		
Under 18	1	0	1	0.1	1	0	1	0.1	1	0	1	0.1	0	0	0	0	0	0	0	0	3	0.3
18-20	55	4	59	6.5	19	4	23	2.5	6	0	6	0.6	0	0	0	0	0	0	0	0	88	9.8
21-30	248	38	286	31.7	126	32	158	17.5	14	2	16	1.8	6	0	6	0.7	4	0	4	0.4	470	52.1
31-40	130	19	149	16.5	32	7	39	4.3	10	2	12	1.3	4	0	4	0.4	1	0	1	0.1	205	22.7
41-50	63	12	75	8.3	9	2	11	1.2	5	1	6	0.7	1	0	1	0.1	0	0	0	0	93	10.3
51-60	29	1	30	3.3	3	0	3	0.3	3	0	3	0.3	1	0	1	0.1	0	0	0	0	37	4.1
61-65	2	0	2	0.2	1	1	2	0.2	0	0	0	0	0	0	0	0	0	0	0	0	4	0.4
Over 65	1	0	1	0.1	1	0	1	0.1	0	0	0	0	0	0	0	0	0	0	0	0	2	0.2
TOTALS	529	74	603	66.9	192	46	238	26.4	39	5	44	4.9	12	0	12	1.3	5	0	5	0.6	902	100



PROBATION AND PAROLE

Figure 6



PROBATION AND PAROLE
 District Offices
 Suboffices

Probation and Parole

The Division of Probation and Parole is responsible for the supervision of correctional clients who have been paroled from correctional institutions and clients who have been placed on probation by the courts. Those clients numbered 18,365 at the end of Fiscal Year 1982 with 2,300 on parole, 14,039 on probation, and 2,026 being supervised under the legal auspices of the Interstate Compact. These clients were supervised by 194 probation and parole officers through six district offices which are located in Oklahoma City, Tulsa, Muskogee, Enid, McAlester, and Lawton.

In addition to the supervisory duties related to a caseload, the probation and parole officer conducts pre-sentence investigations and pre-parole, pre-pardon, and interstate investigations. A total of 6,175 such investigations were conducted in FY 82.

Model Project

The Oklahoma Model Probation and Parole Project was developed through a grant from the National Institute of Corrections. The program is a comprehensive approach to probation and

parole service which incorporates the best practices currently available. The basic elements of this approach are a classification system based on risk of continued criminal activity; the offender's need for services; a case management classification system designed to assist in the development of effective case plans and the selection of appropriate casework strategies; a management information system designed to enhance planning, monitoring, evaluation, and accountability; and a workload deployment system which allows effective and efficient allocation of resources. The basis for the program is a system developed by the Wisconsin Bureau of Community Corrections under a grant from the Law Enforcement Assistance Administration. This system was selected by NIC because it represents a comprehensive approach to the management of probation and parole; it was well researched and subjected to a thorough evaluation; and it offers assistance to every level of the organization. Components of the system have been adopted by probation and parole agencies throughout the United States and Canada.

Pilot Site

The Tulsa District Office was selected as the pilot site for implementation of the Model Project Case Classification/Staff Deployment system. The pilot project is of a six-month duration. Plans for the coming year include improving the system and implementing the project statewide.

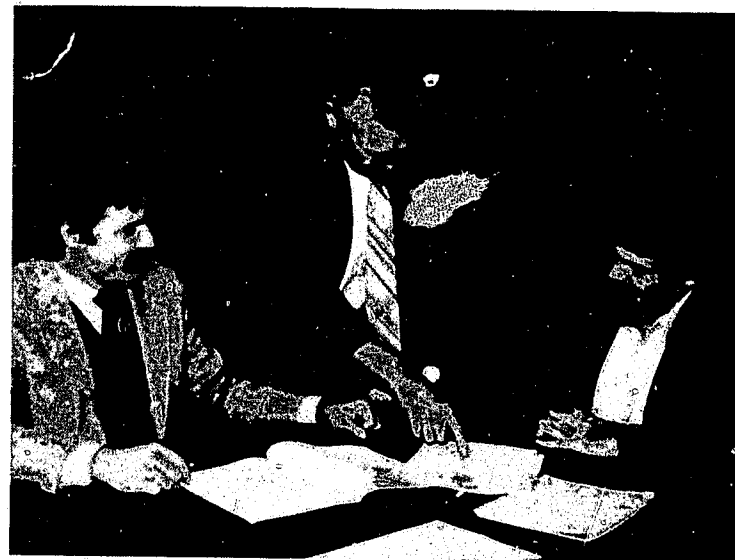
Resource Officer Program

In July, 1981, an administrative probation and parole officer was selected to administer the Probation and Parole Resource Officer Program. The purpose of this program is to establish a network of resources to be used in the supervision of clients. The program involves the utilization of resource contacts (substance abuse, employment, education, mental health), case consultations, officer education, development of a resource directory, utilization of volunteers and student interns, public relations, and advocacy for client needs.

Implementation

In August, 1981, one senior officer in each district was selected to imple-

ment and coordinate resource development in that district. Each resource officer, in conjunction with the district supervisor, had the responsibility of developing district procedures and determining the scope of the district resource program. The central office administrator provided initial training, development of a support system, ongoing training and education, and the development of a resource network at the state and agency level. During FY 82, 428 resource contacts were made by resource officers.



A great deal of planning was necessary for the Probation and Parole Model Project.

Treatment Alternatives to Street Crime

The Treatment Alternatives to Street Crime (TASC) program was developed

in 1972 as a nationwide drug treatment/referral program aimed at curbing the sharp increases in drug abuse and drug-related crime. TASC began in Oklahoma in November, 1978, when the Criminal Justice Council in Oklahoma City received a Law Enforcement Assistance Administration (LEAA) grant award to implement an Oklahoma City TASC project.

Program Expansion

The successful experience of Oklahoma City TASC in working as a viable referral and monitoring agency has resulted in expansion and funding of five other locations in the state. TASC programs have been set up in Enid, Lawton, McAlester, Muskogee, and Tulsa along with continued operations in Oklahoma City. All six TASC projects are part of a network administered by the TASC Coordinating Office.

During Fiscal Year 1982, approximately \$1 million provided for an administrative staff of three persons, and the establishment of the new TASC sites.

A Cooperative Effort

The Oklahoma TASC project is part of

a cooperative effort between the state and federal government to improve the handling and processing of substance-abusing offenders. The major premise of the TASC response is that the high correlation between substance abuse and the incidence of criminal behavior, particularly crimes against property, demands positive action. Intervention and diversionary programs have been established, and provide alternatives to incarceration for certain non-violent offenders. Treatment is provided by community substance abuse treatment programs. A low level of recidivism as a result of TASC and other treatment operations is the desired ultimate outcome.

Program Evaluation

An independent evaluation completed near the end of FY 82 found the TASC program to be "an effective mechanism for the identification, diagnosis, referral, and supervision of substance-abusing offenders." During this period, 1,379 arrestees were screened in face-to-face interviews and of the 922 potential clients located, 842 were placed in treatment, with 1.4% arrested on new charges and convicted while in treatment.

Accreditation

The most significant accomplishment during Fiscal Year 1982 was the awarding of accreditation by the Commission on Accreditation for Corrections on August 14, 1981. This award was the result of attaining the necessary levels of compliance with the standards set by the American Correctional Association for probation and parole field services. These standards were formulated to provide guidelines for improving the quality and operation of probation and parole agencies.

Probation and Parole Directory

District I

DISTRICT SUPERVISOR: John Middleton

DISTRICT OFFICE

201 Court Street, Suite 501
Muskogee 74401
(918) 683-0243

County Served: Muskogee

SUBOFFICES

P.O. Box 1391
Miami Post Office
Miami 74354
(918) 540-1379

County Served: Ottawa

310 East Canadian
Vinita 74301
(918) 256-2666

County Served: Craig

Washington County Courthouse
Room 320
Bartlesville 74003
(918) 336-8151

Counties Served: Nowata, Washington

Wagoner County Courthouse
Wagoner 74467
(918) 485-5844

County Served: Wagoner

15 South Poplar, Suite 103
Sapulpa 74066
(918) 224-8477

County Served: Creek

Mayes County Courthouse
Pryor 74361
(918) 825-0501

Counties Served: Mayes, Rogers,
Delaware

624 North Broadway
Shawnee 74801
(405) 275-2521

County Served: Pottawatomie

Okfuskee County Courthouse
Okemah 74859
(918) 623-2325

County Served: Okfuskee

P.O. Box 411
Lincoln County Courthouse
Chandler 74834
(405) 258-2880

County Served: Lincoln

110 North Okmulgee
Okmulgee 74457
(918) 756-6245

County Served: Okmulgee

Cherokee County Courthouse
Room 303
Tahlequah 74464
(918) 456-9921

Counties Served: Adair, Cherokee

P.O. Box 1284
Osage County Courthouse
Pawhuska 74056

County Served: Osage

P.O. Box 1002
Sequoyah County Courthouse
Sallisaw 74955
(918) 755-6414

County Served: Sequoyah

District II

DISTRICT SUPERVISOR: Edward L. Evans

DISTRICT OFFICE

440 South Houston, Suite 401
Tulsa 74127
(918) 581-2931

Counties Served: Tulsa, Pawnee

District III

DISTRICT SUPERVISOR: W.A. Watkins

DISTRICT OFFICE

901 North West Street
P.O. Box 669
McAlester 74501
(918) 423-1668

Counties Served: Haskell, Latimer
McIntosh, Pittsburg

SUBOFFICES

Atoka County Courthouse
Box 64
Atoka 74525
(405) 889-3561

Counties Served: Atoka, Coal

McCurtain County Courthouse
Box 525
Idabel 74745
(405) 286-7353

County Served: McCurtain

Choctaw County Courthouse
Box 219
Hugo 74743
(405) 326-7595

Counties Served: Choctaw,
Pushmataha

Marshall County Courthouse
Box 14
Madill 73445
(405) 795-5118

Counties Served: Carter,
Marshall, Johnston

Ada Post Office Building
P.O. Box 2650
Ada 74820
(405) 332-3632

Counties Served: Murray,
Pontotoc

Bryan County Courthouse
Box 546
Durant 74701
(405) 924-3550

County Served: Bryan

Seminole County Courthouse
Box 1198
Wewoka 74884
(405) 257-5202

Counties Served: Hughes,
Seminole

Carter County Courthouse
Box 34
Ardmore 73401
(405) 223-6350

Counties Served: Carter, Love

LeFlore County Courthouse
Box 174
Poteau 74953
(918) 647-4875

County Served: LeFlore

District IV

DISTRICT SUPERVISOR: Bill McCollum

DISTRICT OFFICE

915 C Avenue, Suite 103
Lawton 73501
(405) 248-1444

Counties Served: Comanche, Kiowa,

414 National Bank of Commerce
Building
Altus 73521
(405) 482-7609

Counties Served: Jackson, Tillman

SUBOFFICES

107 South 12th
P.O. Box 1003
Duncan 73533
(405) 255-1010

Counties Served: Cotton, Jefferson,
Stephens

Wayne City Hall
P.O. Box E
Wayne 73095
(405) 449-3648

Counties Served: Garvin, McClain

123 East Tonkawa No. 5
Norman 73069
(405) 364-2365

County Served: Cleveland

210 South 4th Street
Room L
Chickasha 73108
(405) 222-0018

Counties Served: Grady, Caddo

District V

DISTRICT SUPERVISOR: Richard Carmichael

DISTRICT OFFICE

808 West Maine Street
Enid 73701
(405) 237-3396

Counties Served: Grant, Garfield

SUBOFFICES

Payne County Courthouse
Room 213
606 South Husband
Stillwater 74074
(405) 377-3418

County Served: Payne

108 North Ann
Granite 73547
(405) 535-4641

Counties Served: Beckham, Greer
Harmon, Roger Mills

P.O. Box 543
Alva 73717
(405) 327-0633

Counties Served: Woods, Major, Alfalfa

P.O. Box 1335
Post Office Building, Second Floor
Ponca City 74601
(405) 765-2045

Counties Served: Kay, Noble

P.O. Box 1246
Texas County Courthouse Annex
Guymon 73942
(405) 338-8366

Counties Served: Texas, Cimarron

1009 North 9th Street
Box 1255
Woodward 73802
(405) 256-1800

Counties Served: Beaver, Dewey, Ellis,
Harper, Woodward

District V (continued)

P.O. Box 1124
Kingfisher County Courthouse Annex
Room 12
Kingfisher 73750
(405) 375-6384

Counties Served: Blaine, Kingfisher

P.O. Box 284
Municipal Building
Weatherford 73096
(405) 772-6407

Counties Served: Beckham, Custer

311 East Harrison
Box 789
Guthrie 73044
(405) 282-6742
County Served: Logan

District VI

DISTRICT SUPERVISOR: Sharon Neumann

DISTRICT OFFICE/NORTH

4030 North Lincoln
Oklahoma City 73105
(405) 521-3477, 424-4065

County Served: Oklahoma

DISTRICT OFFICE/SOUTH

4640 South May Avenue
Oklahoma City 73119
(405) 681-4663

County Served: Oklahoma

SUBOFFICE

Canadian County Courthouse
El Reno 73036
(405) 262-1070 Extension 280
Direct line from
Oklahoma City 232-8124

County Served: Canadian

TASC Offices

Muskogee TASC Office

201 Court Street
State Office Bldg., 5th floor
Muskogee 74401
(918) 687-8272

Cliff Hatley, Coordinator

Tulsa TASC Office

1328 South Denver
Tulsa 74119
(918) 587-8269

Marshall Tyner, Coordinator

McAlester TASC Office

901 N. West Street
c/o Community Treatment Center
McAlester 74501
(918) 426-5066

Ken Lester, Coordinator

Lawton TASC Office

915 C Street, Second Floor
Lawton 73501
(405) 248-0481

Bill Suits, Coordinator

Enid TASC Office

115 West Broadway
Federal Building, Basement No. 13
Enid 73701
(405) 242-4440

Pat Lindley, Coordinator

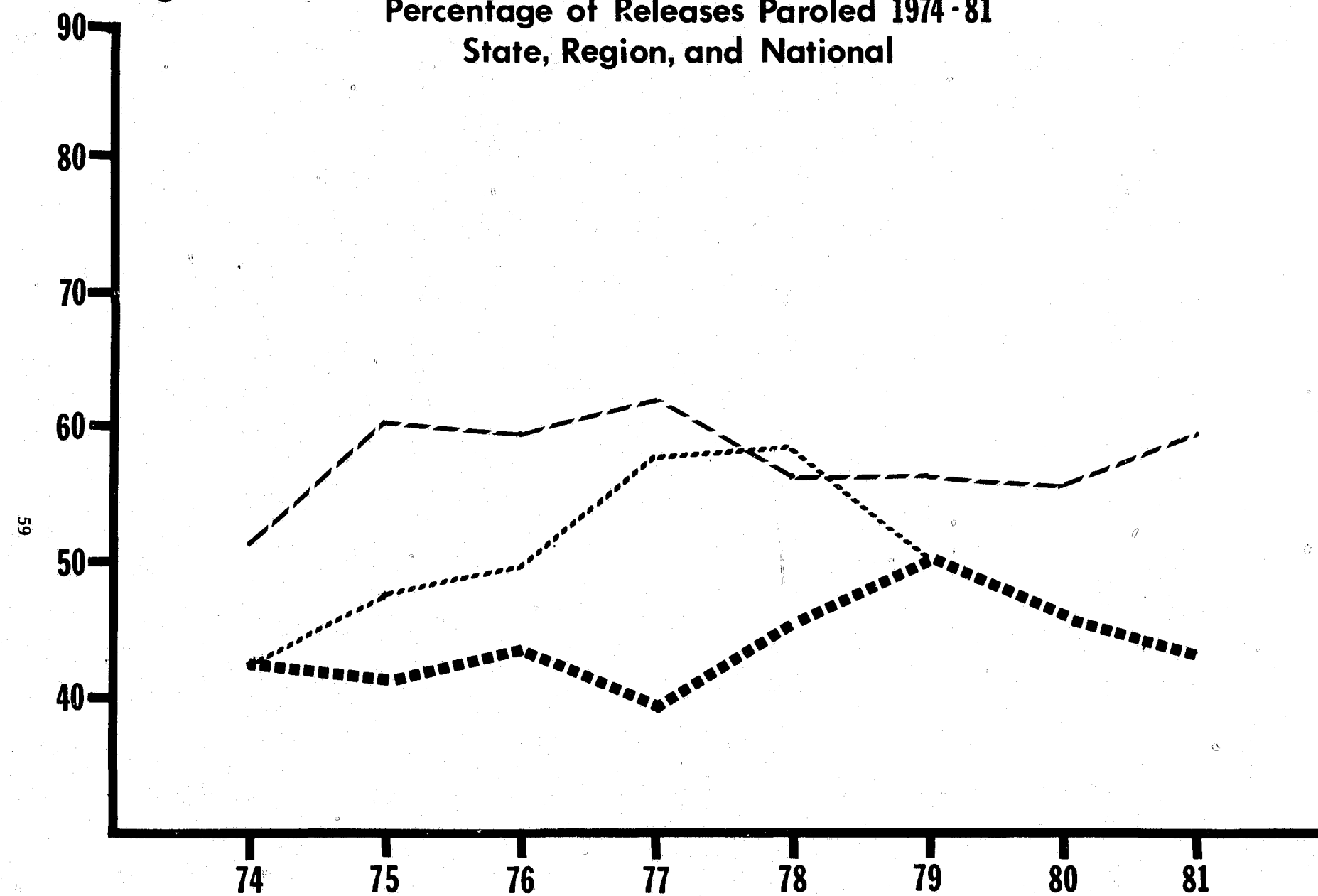
Oklahoma City TASC Office

3134 N.W. 39th
Oklahoma City 73112
(405) 943-5068

Anne Marshall, Coordinator

Figure 7

Percentage of Releases Paroled 1974-81
State, Region, and National



No data for U.S. after 79.

Region includes OK, TX, AR, NM, MO, KS, and CO.

No data for NM after 79.

..... National
----- Region
■■■■■ Oklahoma

Table IX

COST OF PROBATION AND PAROLE SERVICES PER CLIENT FOR FY 1982

Operation and administration of the Division of Probation and Parole ¹	\$ 6,226,936
Pro rata share of the Division of Programs and Services (1%) ²	48,552
Pro rata share of Security and Internal Affairs (1%) ²	6,725
Pro rata share of the Division of Administration (20%) ³	1,153,327
Total cost to taxpayer for FY 1982	\$ 7,435,540
Total cost from revolving funds ⁴	865,824
Total resulting cost	\$ 8,300,824
Average daily population of probation and parole clients for FY 1982 ⁵	17,983
Resulting cost to the taxpayer per client for FY 1982	\$ 413
Total overall cost per client for FY 1982	\$ 462

¹Includes Federal grant funds of \$552,100 (\$530,558 TASC grant and \$1,542 education grants from Programs and Services).

²The expenditures for Security and Internal Affairs and the Division of Programs and Services were prorated as 85% institutions, 14% community corrections, and 1% probation and parole.

³The expenditures for the Division of Administration were prorated as 20% probation and parole, 20% community corrections, and 60% institutions.

⁴Includes \$817,366 from probation and parole revolving funds and \$47,918 from Division of Administration revolving funds.

⁵Based on the Probation and Parole Monthly Board of Corrections Report.



PROGRAMS AND SERVICES

Figure 8

Program Availability at DOC Institutions
FY 82

	Oklahoma State Penitentiary	OSP Trusty Unit	Oklahoma State Reformatory	Conner Correctional Center Lexington	Joseph Harp Correctional Center	Stringtown Correctional Center	Mabel Bassett Correctional Center	Jess Dunn Correctional Center	McLeod Correctional Center	Quachita Correctional Center
PSYCH. SERVICES										
Support Therapy										
Psychological Coun.										
Substance Abuse										
Psych. Evaluation										
Alcoholics Anon.										
Mental Health Unit										
ACTIVITIES										
Recreation										
Religion										
Arts and Crafts										
Volunteer Program										
EDUCATION										
ABE										
College Program										
GED										
Daily Living Skills										
Special Interest										
Re-Entry Program										
High School Diploma										
VOCATIONAL										
Welding										
Auto Mechanics										
Auto Body Repair										
Air Cond. /Refrig.										
Building Trades										
Diesel Mechanics										
Farm Mach. Repair										
Machine Tool /Die										
Heavy Equip. Oper.										
Basic Electronics										
Carpentry										
Electrical Work										
Plumbing										
Drafting										
Masonry										
Upholstery										
Air Cond./Home Appl.										
Baking										
Cooking										
Barbering										
Dry Cleaning										
Laundry										

NOTE: James Crabtree C.C. did not receive inmates prior to the end of FY 82.
Dark boxes indicate program availability

The Division of Programs and Services is designed to provide management information, program planning, record keeping, educational and psychological services, and central classification for the Department of Corrections and the Divisions of Institutions and Community Corrections.

Planning and Research

The Planning and Research Unit provides vital information services for the department. The unit conducts research upon request from department and government officials, other agencies, and interested parties. The unit responds to numerous information requests each month. Requests range from impact studies of proposed legislation to requests from citizens concerned with population statistics. The unit also provides information for department officials who address citizens, the news media, and conventions and conferences.

Information

Information is made available to a wide variety of users. State government officials have information needs which may involve extensive study by the unit for planning budgets, construction, and changes in sentencing and parole procedures. A single piece

of legislation can have a major effect on the correctional system, and legislators rely on Planning and Research for information which is current, accurate, and relevant. Information provided by Planning and Research has had a large impact on legislation regarding the correctional system.

Routine Duties

The unit supplies information to agencies of the federal government on a regular basis. Data are provided for publications such as the National Prisoners Statistics and Uniform Parole Reports. Information is supplied to correctional agencies in other states, and other interested parties. Planning and Research receives many requests from students requesting information concerning department operations and characteristics of correctional clients.

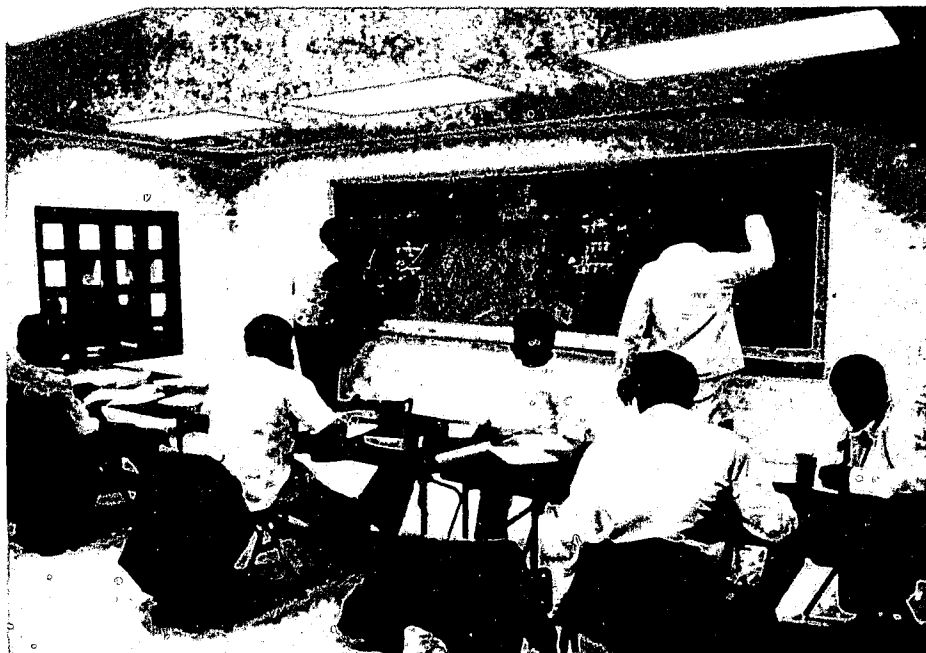
Department personnel also need information about department operations. The unit has conducted studies on many aspects of operation, and the reports can be made available upon request.

Planning and Research maintains a weekly inmate count, and compiles the data for the Monthly Report to the Board of Corrections and the Annual Report.

Current Activities

At the end of FY 1982, Planning and Research had several projects either planned or in progress:

- Detailed analysis of a random sample of 1981 receptions
- Analysis of serious incidents
- Reorganization of the unit reference library
- Reorganization of the information filing system, which will enable the unit to retrieve information more quickly
- Administration of the Correctional Institution Environmental Scale (CIES) and Work Environment Scale



Inmate students in a mathematics class at Lexington Correctional Center.

(WES) at all department institutions and community treatment centers

- Expanded use of plotter and computer graphics.

Education

The Education Unit is the primary source of educational/vocational programming in the Department of Corrections. The unit is comprised of the Director of Education, the Assistant Administrator of Vocational Programming, 10 principals, 43 teachers, 13 librarians, and one secretary, housed at various facilities around the state.

Programs

The education program consists of High School, ABE, GED, Title I, Special Education, Talk Back TV, on-site college classes, correspondence studies, and APL/Daily Living Skills. Enrollment in these programs is open-entry, open-exit. All new inmates are administered a battery of educational tests at the Assessment and Reception Center upon arrival.

Program Improvement

The Department has begun writing curriculum guides in social studies, mathematics, and science. When the guides are completed, it will be possible for a student to continue an educational program without interruption whenever he or she is transferred to another facility. The Department also expanded the Daily Living Skills program to the probation and parole districts. This program is designed to teach students how to cope and survive successfully in society. The Department also began contracting with local vo-tech centers for short-term vocational programs.

Vocational Programs

The Education Unit serves as a liaison between the Department of Correc-

tions and the State Department of Vocational Technical Education, and the Vocational Rehabilitation Division of the Department of Human Services. Training is offered in auto body repair, auto mechanics, baking, carpentry, drafting, dry cleaning, electricity, laundry, masonry, plumbing, radio and TV repair, refrigeration, welding, diesel mechanics, machine tool, air conditioning and refrigeration, building trades, farm machinery repair, and heavy equipment operation.



The Lexington Vo-Tech Center, serving the Lexington and Joseph Harp Correctional Centers.

Classification

The Central Classification unit has initiated the design and implementation of a new comprehensive classification system.

The new system is comprised of three components: a security assessment; a needs assessment; and a transfer recommendation. The security assessment is broken down into an initial assessment which is done upon initial reception, and reclassification which takes place every 120 days thereafter. The inmate's security grade is the result of weighted responses to a series of questions concerning crime, sentence length, criminal history, and program and work participation.

Needs Assessment

The inmate's needs are assessed in six areas: physical health, mental health, substance abuse history, academic deficiency, vocational deficiency, and social skills deficiency. Based on this assessment, appropriate programming is recommended to address the inmate's needs. The inmate's level of programmatic participation is also recorded at this stage of the assessment.

The third stage of the classification process is the institutional transfer recommendation. This recommendation is based upon the inmate's assigned security grade and programmatic needs.

Goals

The new classification system should help the Department realize a number of correctional goals:

- Uniform decision-making Department-wide
- Decisions based on documented evidence
- Inmate accountability for progression or regression through the system
- Staff accountability for classification decisions
- A classification data base to aid in planning future construction, programs, and adjustments in the classification system.

Through the combined efforts of a statewide classification task force representing a spectrum of correctional expertise, and consultants from the Florida Department of Corrections, the new objective classification system is near completion. It is projected that the system will be implemented in early 1983.

Central Records

Created in 1974, the Central Records unit has continually grown in scope and responsibility. The unit performs several vital functions in the operation of the Department.

Records Maintenance

One of the primary functions of Central Records is records maintenance. The unit maintains active files on over 6,000 inmates and 17,000 probationers and parolees, as well as numerous closed files on persons whose custody or supervision has been terminated. The unit assigns a unique DOC number to each inmate and probationer, and monitors the creation of new field files by the probation and parole districts and the Lexington Assessment and Reception Center.

Time Calculation

The unit maintains duplicate timekeeping records on all active files to reduce the possibility of calculation errors. Time calculation and maintenance of field files are routinely checked by Central Records field auditors. The auditors review randomly-chosen files at each facility to insure uniformity and accuracy in record keeping.

Training

Central Records staff contribute to the growth and development of department staff through assistance to the Staff Development Center. Assistance

is provided in the areas of curriculum development and instruction, particularly case management training.

The unit conducts training for field records personnel, and the development of new and amended timekeeping procedures. Changes sometimes become necessary as the result of new legislation or precedent-setting court cases which have direct effects upon time calculation and/or sequencing of sentences.

Communications

Central Records serves as the liaison between the Department of Corrections and state and national law enforcement and criminal justice agencies. Numerous inquiries regarding escapees, apprehension, location of DOC inmates and clients, sentencing, and time calculation are processed. The unit prepares certified penitentiary packets for prosecutors, notarized identification packets, affidavits for the Attorney General, and files detainers with other agencies. All extraditions for the state are processed by Central Records. The unit maintains the Department's teletype system and is the communications center for the National Crime Information Center

(NCIC), the Oklahoma and National Law Enforcement Telecommunications Systems (OLETS and NLETS), and the Arrest Disposition Reporting System.

Cooperative Functions

The unit regularly performs criminal records checks of all prospective department employees, as a part of the overall background investigation conducted by the Internal Affairs Unit.

In cooperation with the Pardon and Parole Board, Central Records works with all DOC facilities to insure the timely submission of special parole dockets. The unit also assists in the compilation and submission of commutation dockets.

Closed Field Unit

The closed field unit maintains the files on all inactive clients and inmates. The unit also houses medical jackets of inmates not actively incarcerated.

The primary workload of the unit is the location and forwarding of files to the Assessment and Reception Center upon the return of an inmate to the system. The unit contains approximately 150,000 files, with additions of approximately 200 per week.

Psychological Services

The Department of Corrections provided psychological services to over 5,000 inmates with a staff of nine psychologists, 29 psychological assistants, and three interns.

Program Changes

During FY 1982, the Psychological Services Unit dedicated much of its resources and energies to designing and implementing a new system geared to address the psychological needs of the general population as well as those in need of more intense psychological services.

This approach allows the unit to continue to meet the needs of the few who require specialized attention such as psychotic patients, while maximizing the use of resources for those who have less severe problems through the use of highly structured group programming.

Expanded Services

Other significant activities include a greatly expanded training program to provide the skills necessary to carry out the new programs, extending psychological services to include Community Corrections and Probation and Parole clients, the addition of new staff

to handle the ever-increasing prison population, and an improved documentation and reporting system.

Assessment

One of the major responsibilities of the Psychological Services Unit is the diagnostic and assessment function. The primary assessment process begins at the Assessment and Reception Center. The new prisoner is administered psychological tests to determine his or her mental status, treatment needs, referral options, and institutional program assignments.

Further evaluations and assessments may be carried out at the local level based upon the Assessment and Reception Unit's recommendations or whenever prompted by radical changes of pre-existing conditions. Program referrals for the Intermediate Mental Health Unit (IMHU) program require current and complete psychodiagnostic information, primarily the responsibility of the Psychological Services unit.

Integration of Services

The integration of psychological programming into the Divisions of Probation and Parole and Community Corrections began during the third and fourth quarters of FY 1982. Services were first established in the Oklahoma City community service area. Limited

services were provided to community treatment centers across the state, primarily on an emergency basis. Toward the end of the year, services were extended to the Tulsa area. Programs and services included assessment, emergency intervention, referrals, consultations, and staff training with limited group and individual treatment.

Crisis Management

Perhaps the most critical and timely service provided is treatment intervention for life-threatening emotional disturbances or acute psychotic episodes. However, a minimum number of inmates experience such severe and debilitating problems. Therefore, the primary treatment services provided to the population are training and educational groups.

The program includes:

- Interpersonal Communications Skills
- Rational Behavior Training
- Family Strengthening
- Sex Offender Programs
- Stress Management
- Substance Abuse Education
- Assertiveness Training
- Psychodrama

Some of these programs will not be fully implemented until FY 1983.

Group Programs

All group programs are designed to give the inmate experience with behavior alternatives needed to cope with the prison setting and new skills and behaviors to address problems and needs upon release.

Internship Program

The Psychological Services Unit has established a cooperative relationship with a number of state universities to employ interns to work in correctional centers and programs.

The programs allows the students to gain valuable professional work experiences while providing a well-trained manpower pool for the Department. In addition to the professional services provided, the program allows initial contact with a number of potential employees.

Staff Training

The Psychological Services Unit has begun an intensive staff training program, including several new standardized programs that were implemented during the last half of the year and into FY 1983. Psychological Services is also coordinating several

training programs for other service delivery and security staff.

Recreation and Volunteer Services

The Recreation and Volunteer Services Unit is responsible for coordination of recreation programs, arts and humanities programs, and volunteer services for all inmates under the Department's jurisdiction. This is accomplished with a staff of 14 recreational personnel and 20 volunteer program coordinators.

Recreation

During FY 1982, the recreation program was reassessed. Information from monthly reports and program/facility needs assessments were analyzed, yielding a statement of recreational program needs and suggested programming. Management staff created the Offender Program Guide using these recommendations.

Assessment

The manual presents procedures for the assessment of inmates during the reception process to determine their recreational needs. The results of the assessments are used to develop a population needs profile for planning pur-

poses. The overall program goal is to enable prisoners to intelligently utilize new modes of 'play' at varying levels of skill and intensity for intrinsic and other rewards.

Training

The recreational staff received several hours of training by expert consultants. This training enables the staff to carry out their administrative, coaching, supervisory, and teaching duties more effectively.

Accomplishments

Accomplishments during the fiscal year included the development of annual canteen budgets for recreation, involvement of Health, Physical Education, and Recreation staff from the University of Oklahoma as consultants and trainers, the First Annual Prisoners Run Against Child Abuse (raising nearly \$4,000), and an assessment of the recreational needs of community treatment center residents.

Arts

A new approach to art programming in correctional settings was designed for implementation in the upcoming fiscal year.

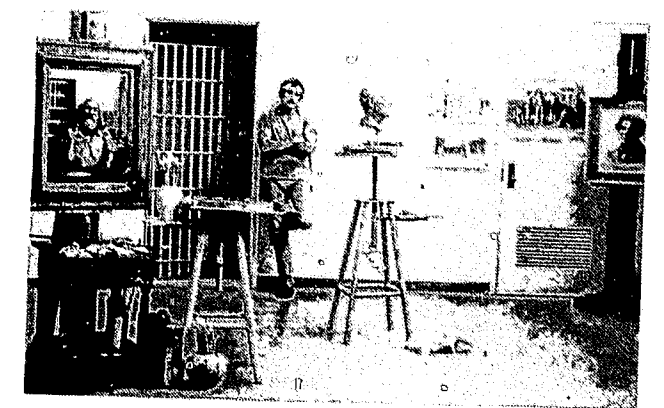


Selection of Programs

Wardens and their staffs are able to select from a large list of traditional and innovative programs. Wardens are able to control program content, staff acquisition, program duration, and program scheduling.

Implementation

Institutional Programs, Incorporated was again selected to administer the arts program, which utilizes a short-course/workshop format.





Ceramics is one area covered in the arts program.

CONTINUED

1 OF 2



SECURITY & INTERNAL AFFAIRS

Security & Internal Affairs

The Security and Internal Affairs Unit coordinates security within the Department of Corrections. The unit also has the responsibility of conducting background investigations on all prospective employees and conducting internal investigations at the request of the Director.

The Chief of Security is the 24-hour liaison between the Department of Corrections and all law enforcement agencies, coordinating with those agencies in times of emergency.

The office of the Chief of Security maintains approximately 120 folders on escapees from the Department of Corrections. Monthly, the office sends escape packets to all city, county, and state law enforcement agencies containing current information to aid in apprehension. The administrative security office fingerprints all DOC employees and routes all fingerprint cards to the proper agencies.

The Security Office is responsible for providing security for inmates who are brought to Central State Hospital or Oklahoma Memorial Hospital for treatment. The Department currently

maintains a staff of 21 officers who work around the clock providing the necessary security for hospitalized inmates. The average number of hospitalized inmates is 35 per month. The hospital units also serve as a holding area for inmates who are brought in for out-patient treatment. An average of 400 inmates are processed through the holding area monthly. Among other duties, the Security unit assists the Personnel Office and Internal Affairs in conducting background investigations of all prospective employees. The unit also conducts security inspections of community treatment centers, institutions, and probation and parole offices in conjunction with the Internal Affairs subunit.

Transportation

The transportation unit was designed to provide assistance to community treatment centers in transporting routine movements, disciplinary reclassification cases, and returned escapees. This sometimes entails returning escapees to Oklahoma from other states. The transportation unit makes approximately 128 movements per month and covers an average of 10,000 miles monthly.

The Chief of Security is the duty officer coordinator for the Department of Corrections. He maintains a roster of all duty officers, escape information, emergency plans, and provides this information to the executive duty officers for weekend and holiday duty.

The Chief of Security monitors Emergency Squad information and emergency procedures of all institutions and community treatment centers.

Internal Affairs

The Internal Affairs sub-unit was formed in FY 1980 under the direction of the Chief of Security and acts as the general investigation unit for the Department of Corrections.

Investigations of irregularities within the Department are the primary assignments. The Internal Affairs unit conducted more than 100 major investigations at the request of the Director in FY 82.

Investigations include alleged illegal actions by Department employees, alleged felonious activities committed by inmates, use of force against inmates by staff, and deaths which occur under questionable circumstances.

Internal Affairs is also responsible for conducting security inspections of all Department of Corrections operations on an 'as needed' basis in coordination with the Security Unit.

Pre-employment investigations of all applicants to the Department are an integral part of Internal Affairs. For FY 1982, a total of 1148 such investigations were conducted. Being a relatively new unit, Internal Affairs is expanding as a result of being charged with this responsibility.

Unit personnel are on 24-hour call, being required to immediately proceed to a problem area. Overnight travel is also required, and an investigator's realm is the entire state of Oklahoma.

The Investigative Process

The Internal Affairs Unit begins its process only with written authorization from the Director. A case file is then opened and a case number is assigned according to the topic of the investigation. It is the investigator's responsibility to proceed to the locale indicated, interview the parties involved, and develop new leads to substantiate or disprove the allegations. It is often

necessary to work in cooperation with state and county law enforcement agencies to secure concrete evidence to be submitted in criminal proceedings. A finalized confidential report includes details, a summary of investigative findings, conclusions, and recommendations. The ultimate goal in the Internal Affairs procedure is to present a finalized investigation that is complete, unbiased, and presented in a clear and understandable manner.



Fingerprinting a new Department of Corrections employee.



LEGAL SERVICES



Most DOC facilities have legal resources on hand to assist inmates.

Legal Services

Inherent in today's corrections is the constant and pervasive legal challenge to actions taken by correctional administrators and staff. Virtually every facet of an incarcerated individual's life is directly affected by the actions of state officials. Consequently, offenders often resort to legal action alleging that their rights have been infringed. A very popular form of legal relief is grounded upon a federal statute, 42 U.S.C. § 1983, which authorizes a cause of action against state officials acting under color of state law who violate the federal constitutional rights of a person. One out of every five cases filed in federal courts today is by or on behalf of prisoners.

An increasing number of lawsuits are being filed by inmates in state courts as well, following a 1981 Oklahoma Supreme Court decision opening the state courthouse doors to inmate claims.

The number of inmate suits filed in both state and federal courts seeking monetary damages and equitable relief continue to grow. Correctional officials are potentially liable to inmates in both an official and personal

capacity. Some wardens have claims amounting to millions of dollars filed in court against them.

Creation of Legal Division

Recognizing the rapid growth in the number of prisoner-initiated lawsuits, the continuing **Battle vs. Anderson** litigation (a federal lawsuit in which nearly every aspect of the operation of Oklahoma correctional system is under direct federal judicial supervision), and the expansion of the Department into one of the state's largest and most important agencies, the legislature created the Legal Division in 1982.

Prior to the Legal Division's formation, the Department had a single staff attorney, who provided legal advice. The Department used the services of the Attorney General for all legal representation. The Department now has in-house counsel to handle much of its legal business, although the Attorney General's office continues to defend the Department and its employees in some litigation.

The greater degree of familiarity with the legal problems of the agency results in more efficient use of legal resources. Additionally, the Legal Divi-

sion is better able to advise department officials on ways to avoid potential liability.

In 1982, there were over 350 lawsuits filed against Department of Corrections staff. Most of the suits were prisoner rights litigation, with the remainder being habeas corpus actions. Twenty-five percent of these lawsuits were filed in state courts.

Legal Responsibilities

When an inmate files a suit against Department employees, the court normally orders the Department to initially investigate the basis of the complaint and report its findings to the court. The court can often use the administrative report to determine if the lawsuit is simply frivolous. If so, the case will usually be dismissed without further litigation. In the event a lawsuit proceeds beyond this stage, the Legal Division or Attorney General files an answer and begins discovery in preparation for a summary judgment or trial. When the Attorney General handles the representation, the Legal Division acts as the liaison between the Department and that office. The Legal Division also acts as a liaison between the Department and its insurance carriers, notifying the com-

pany of new lawsuits, submitting reports, and coordinating representation when conducted by insurance company attorneys. This responsibility extends to other insurance matters such as vehicle accident reports and claims.

Other Duties

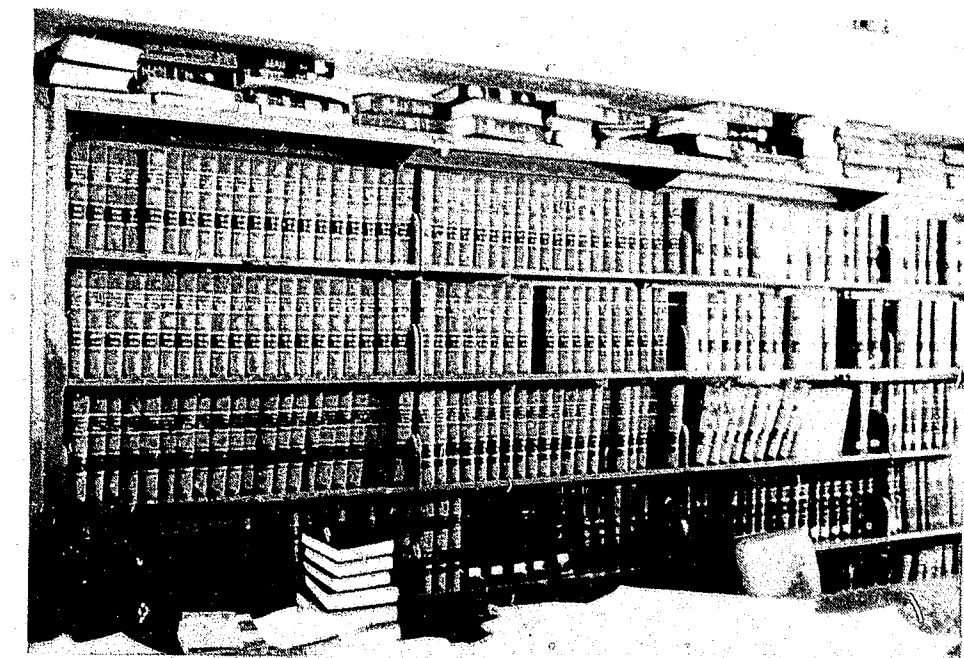
The Legal Division is also responsible for maintaining the legal files of agency, including the ongoing **Battle vs. Anderson** file. The division submits quarterly racial balance reports and reports concerning serious incidents involving offenders or staff.

The Division answers numerous legal questions for administrative and field staff. Policies and procedures are drafted or reviewed by the division. The attorneys participate in administrative hearing panels and review inmate grievances.

The Legal Division is responsible for the overall operation of the Access to Courts program for incarcerated offenders. This function calls for the placement and upkeep of legal materials in 11 institutional inmate law libraries, and arrangement for proper training of inmate research assistants assigned to help inmates gain legal redress.

The Department's attorneys also draft and monitor legislation affecting the Department; write, negotiate, and review contracts; participate in administrative meetings; advise and report at Board of Corrections meetings; negotiate and close real property transactions; and train Department staff in legal matters.

Legal Division attorneys also represent the Department in hearings involving personnel actions before the Ethics and Merit Commission, the Human Rights Commission, and the Equal Opportunity Employment Commission.



Many DOC institutions have satellite law libraries. Joseph Harp Correctional Center is one of three institutions (Mabel Bassett CC and OSP are the others) with major law libraries.



HEALTH SERVICES

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An inmate receives medical attention at Joseph Harp Correctional Center.

Health Services

The goal of Health Services is to provide a high quality of health care to the inmate population. During the past year, over 80,000 appointments were kept with DOC inmates.

Primary health care is provided five days per week with emergency care available 24 hours per day. Three Health Services areas operate infirmaries which admitted 358 patients during FY 82. Infirmaries provide care for inmates who do not need hospitalization. For those requiring more comprehensive care, such care is provided by local hospitals. Community hospitals provided care for 359 inmates during FY 82.

Staffing

Staffing consists of 167 full-time and 31 part-time positions. These totals include physicians, psychiatrists, dentists, physician assistants, registered and practical nurses, emergency medical technicians, physical therapists, dental assistants and technicians, dietitians, health administrators, medical records clerks, and technicians.

The acquisition of James Crabtree Cor-

rectional Center in Helena necessitated the recruitment of additional staff and will require extensive renovation of the area for Health Services.

Continuing Education

Continuing education is required for all employees. Three two-day programs were conducted at the Staff Development Center during the past year, with general topics presented to the entire group and specialty topics presented to smaller groups. Several staff members attended state and national meetings as Department of Corrections representatives.

Quality Assurance

A comprehensive program of quality assurance is being developed to insure a high level of health care delivery. This program will include all levels of practitioners within the system.

Mental Health

The Comprehensive Mental Health Plan, developed by the Medical Director, was approved and has now been implemented systemwide. Psychiatric and psychological services are provid-

ed for inmates who can remain in the general population but require outpatient care through community mental health centers on an outpatient basis.

Intermediate Mental Health Unit

The 80-man Intermediate Mental Health Unit (IMHU), located at Joseph Harp Correctional Center, opened in January, 1982. At the end of FY 82, the unit had 63 inmate patients and 17 general population inmates, with a staff of 14 Health Services employees.

IMHU programs include psycho-individual and group therapy, leisure activities, and recreational therapy. Inmates either participate in the program full-time or have a regular institutional job and work with the program part-time.

Expanded Services

Health Services is now providing health care for all residents of community treatment centers. In previous years, Health Services had only been responsible with coordinating the health care of those inmates with existing community facilities.



Lexington Correctional Center maintains a ten-bed medical unit.

Dental Services

The past year saw the opening of a new dental facility at McLeod Correctional Center. The clinic eliminated the need to transport McLeod inmates to Stringtown Correctional Center for dental care. The dental staff from Stringtown currently staffs the McLeod dental facility.

Equipment is being installed at the Mabel Bassett Correctional Center to provide on-site dental care for inmates. In addition, the inmates from the three Oklahoma City community treatment centers will be seen at this new facility.

Future plans call for on-site dental care at both Ouachita and James Crabtree Correctional Centers. Equipment has been ordered for the Crabtree facility, and should be installed and functional soon.

One part-time dentist was added to the staff this year, increasing the dental staff to eight full-time and four part-time dentists. In addition, there are nine dental assistants and three prosthetic laboratory technicians.

Dietetic Services

Food Service

Methods to improve total food service operations were initiated. A monthly food inventory procedure was implemented which will provide accurate information of food utilization, food costs and purchasing records. A departmental food service inspection procedure was also developed and initiated. Based on state and industry standards, the routine use of the Food Service Inspection Form has provided the department with a uniform professional method of self-monitoring food services. Areas of evaluation on the form include sanitation, safety, food preparation, of special medical diets.

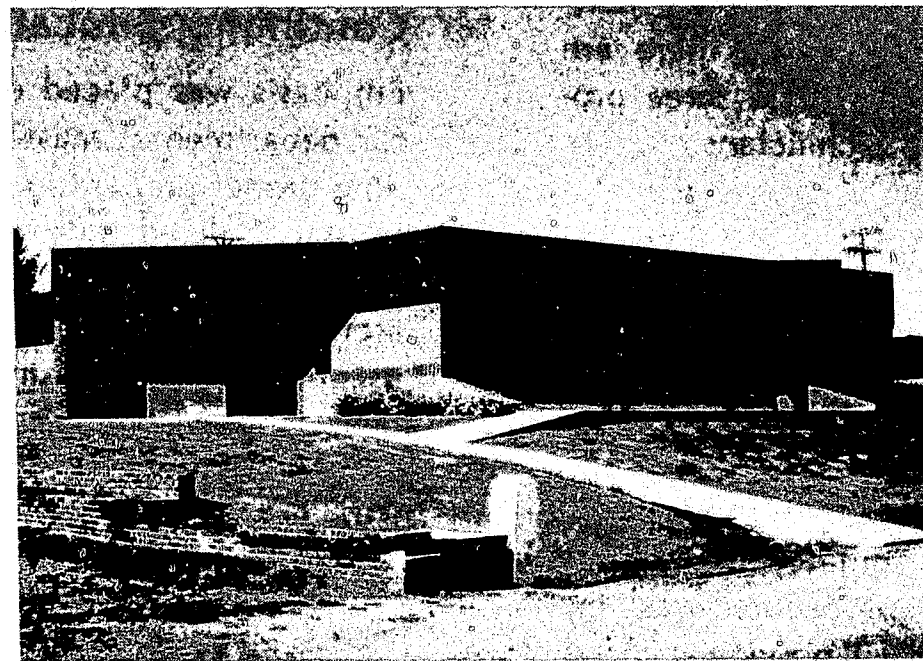
Renovation and new construction of kitchen facilities was monitored. Delivery systems to satellite feeding areas were developed with the use of insulated trays for both individual and bulk feeding in some institutions.

Continuing Education

Emphasis was placed on preparation for departmental master menu regarding proper preparation methods, use of standardized recipes, weights and measures, pre-planning, purchasing techniques, inventory control and usage as well as training in special diets, supervisory skill development, and fire safety. Each facility was issued a set of the Armed Forces recipes and file.



Food preparation at Joseph Harp Correctional Center.



The new medical facility at Stringtown Correctional Center was opened during Fiscal Year 1981.



PUBLIC INFORMATION

Public Information Office

The Public Information Office provides several information services for the Department. The office's main goal is to keep department employees and the general public informed about the Department of Corrections.

News Media Contacts

The office acts as a liaison between the department and the news media, issuing news releases on significant events, and answering inquiries from the news media.

Information Services

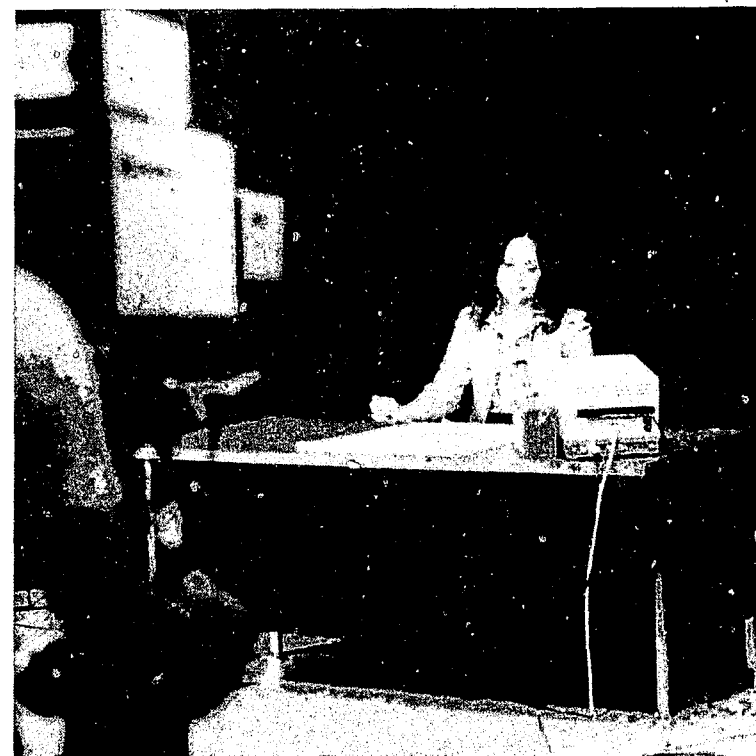
The Public Information Office maintains an extensive library of newspaper clippings dealing with corrections and related areas. Significant legislation affecting corrections is also monitored on a regular basis. The information files maintained by the PIO allow department employees and administration officials access to a wealth of important information about relevant issues and happenings in corrections.

Publicity

Publicity is generated for significant events which occur each year, such as the OSP Prison Rodeo.

Keeping Employees Informed

The PIO produces the DOC Times, a newsletter distributed throughout the system. Articles are submitted by the individual facilities and units for compilation. The Times contains information about employees, awards, policy changes, and upcoming events such as the Christmas Party and the DOC Stampede.



The Public Information Officer prepares for a television appearance.



ARCHITECTURE & ENGINEERING

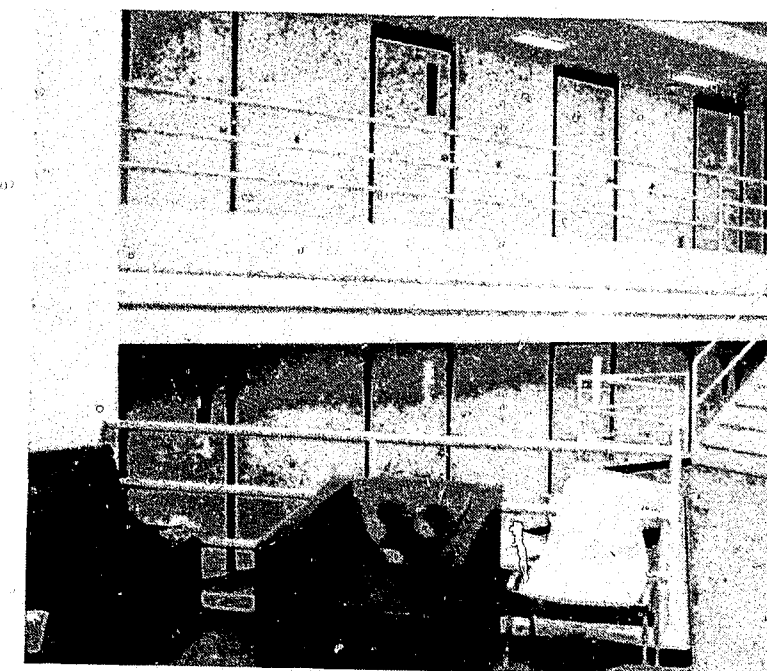


Interior of a housing unit at Lexington Correctional Center.

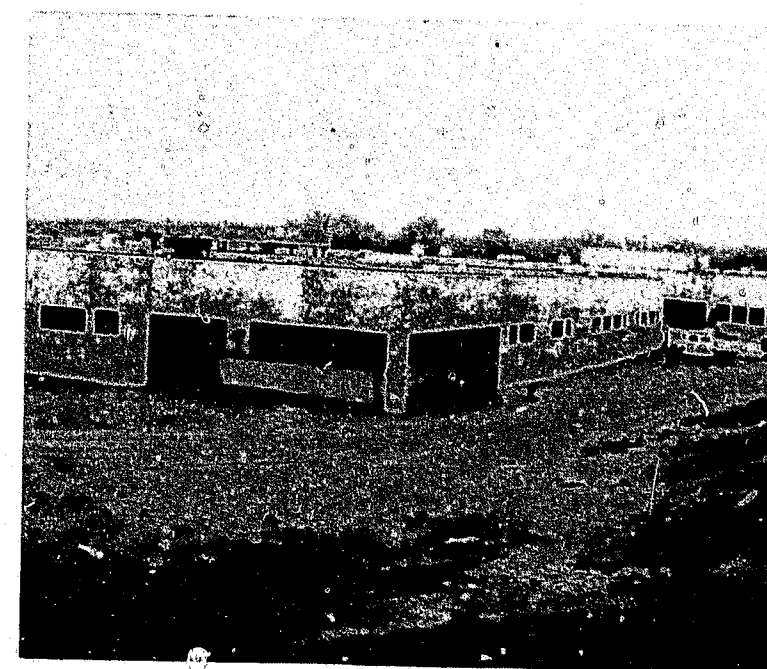
Architecture and Engineering

The Architecture and Engineering Unit is responsible for the development and implementation of design and construction programs for the Department of Corrections. The unit prepares comprehensive architectural and engineering plans for construction and renovation of existing or planned facilities. Services of outside firms are obtained by the unit as needed.

The unit inspects contract construction projects and provides on-the-job supervision of inmate construction projects.



Interior of the new housing unit at Mabel Bassett Correctional Center.

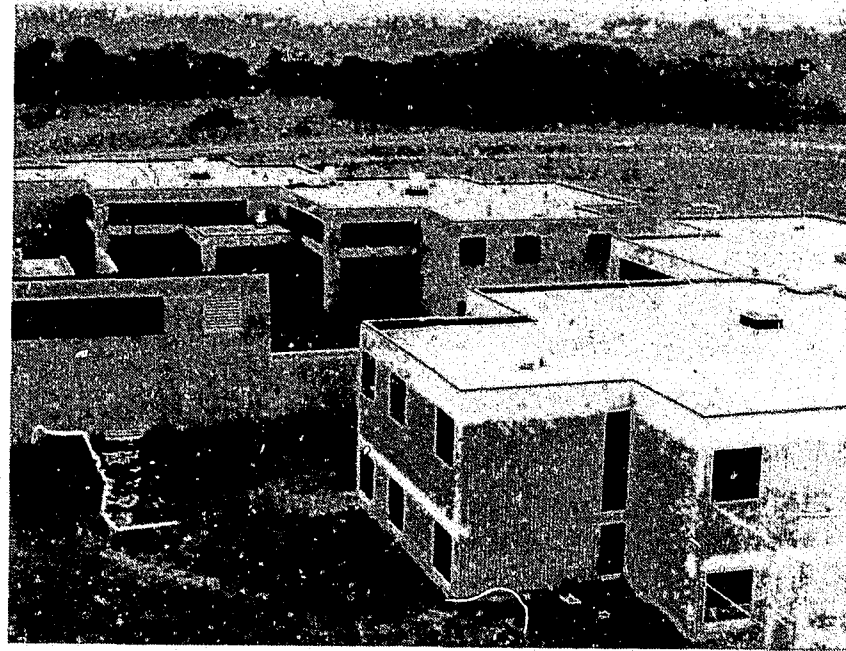


One of the new housing units under construction at Oklahoma State Penitentiary.

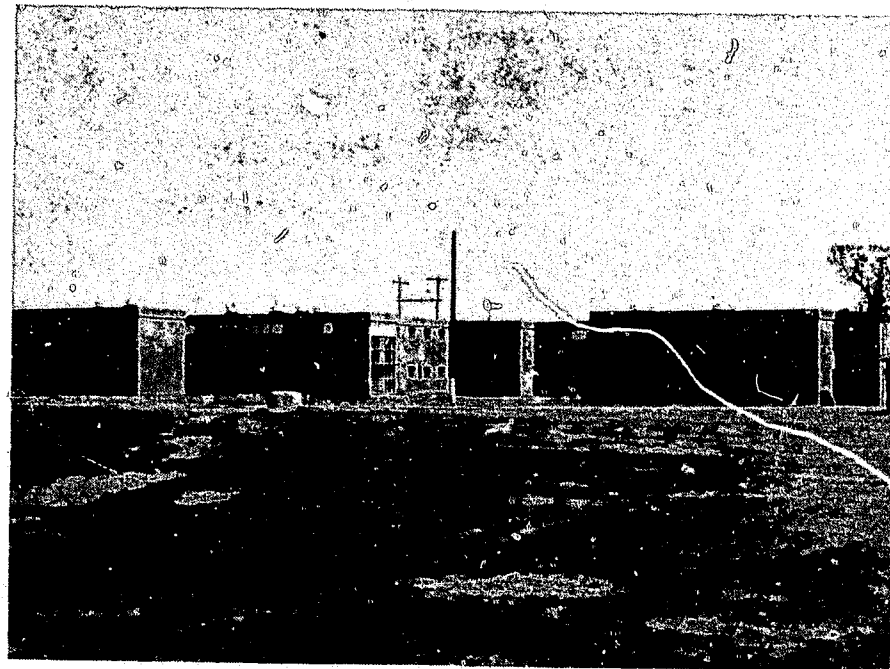
Projects

Fiscal Year 1982 was a busy one for Architecture and Engineering. Construction of new housing units at OSP and OSR progressed toward completion. New housing units at other facilities were planned, and a 65-bed housing unit at Mabel Bassett Correctional Center came on-line. Enid Community Treatment Center was extensively renovated.

A partial listing of other projects appears in the Institutions section of this report.



One of the modular housing units at Lexington Correctional Center. Each building contains 40 cells, 20 on each side of a centrally-located control area.



One of the newer housing units at McLeod Correctional Center.



INDUSTRIES



The Metal Fabrication Plant at Conner Correctional Center manufactures, among other items, vehicle license plates.

Oklahoma State Industries

Oklahoma State Industries (OSI) operates within the Department of Corrections to provide a meaningful work program in which inmates may learn skills which will be useful in their employment upon their release from prison.

OSI also works to provide high quality products at reasonable prices to other customers outside the Department of Corrections in a manner that will provide self-sufficiency for the industry's operations and a savings to the customer.

Products are produced by OSI for use in the Department of Corrections to aid in the reduction of the Department's overall operating costs.

Future Plans

Oklahoma State Industries plans for future expansion include an electronic data entry operation at Mabel Bassett CC and school bus renovation at Strington CC.

Who May Buy

OSI products can be sold to any tax-supported governmental unit, charitable or non-profit organization, and furniture can be purchased by churches.

Inmate Pay

Inmates are paid an average rate of \$35.00 per month. The inmate pay is determined by productivity, number of hours worked, skill level, and a monthly evaluation of total work performance.

Self Sufficiency

OSI operates without appropriated funds. OSI's total operating expenses, including salaries, inmate pay, and capital improvements are funded entirely by the sale of OSI products.

Sales

Total OSI sales are now approximately \$5 million per year, and have been growing at a compounded annual rate of approximately 20 per cent for the past four years.

Personnel

Fifty salaried employees are working within the OSI operation systemwide in the areas of accounting, marketing, sales, engineering, administration, transportation, and direct inmate supervision.



OKLAHOMA STATE INDUSTRIES

Agriculture

The Oklahoma State Industries agriculture program strives to provide gainful employment and training for 218 inmates assigned to various agricultural programs.

Inmates work to produce food for the inmate population, raw materials for use in industrial operations, and food to support livestock and poultry production.

The Department's 16,087 acres are devoted to beef, dairy, swine, poultry, field crops and vegetable production.



Modern machinery aids in crop cultivation.

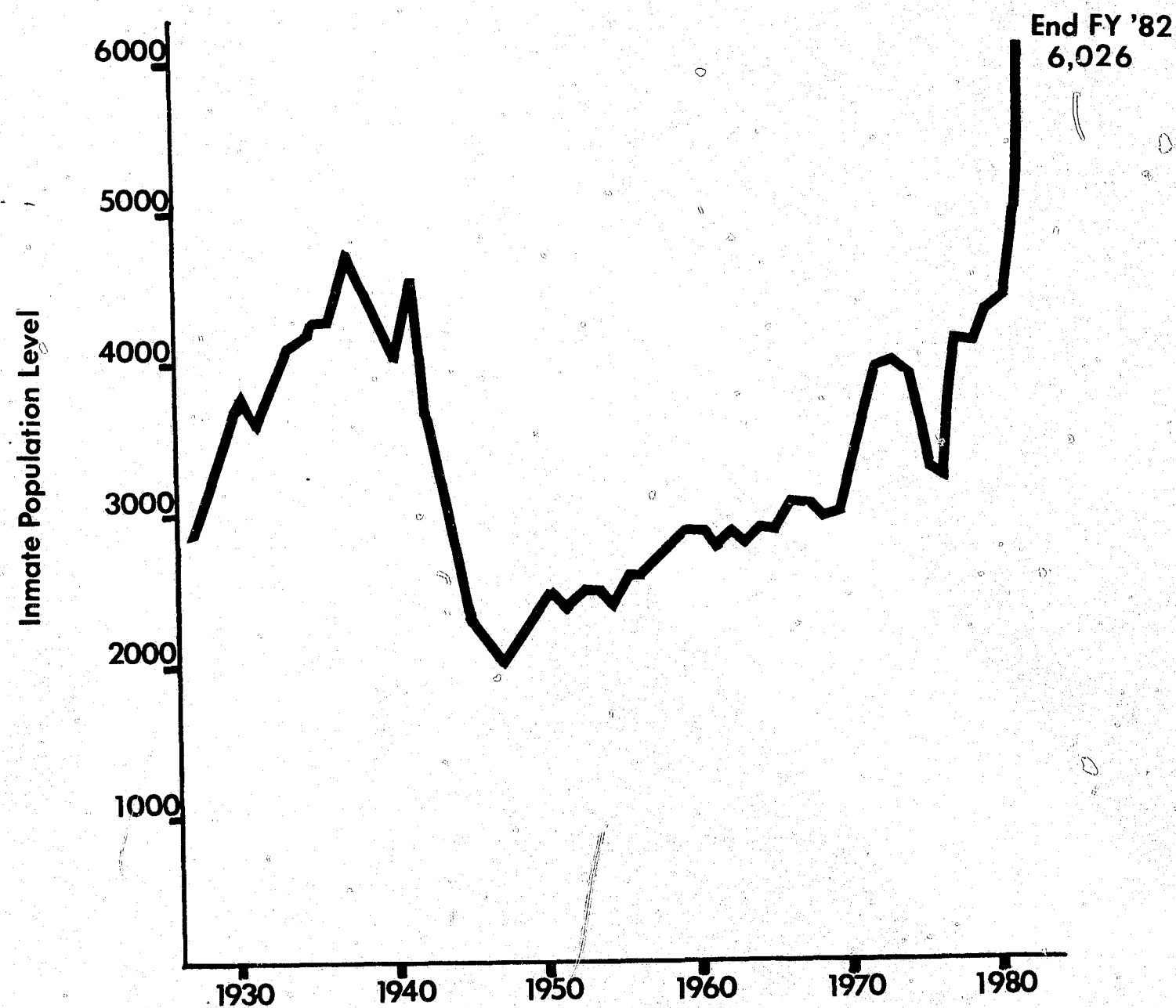


The furniture factory at Joseph Harp Correctional Center.



MILESTONES

Figure 9
Oklahoma Historic Prison Population
1926 - FY 1982



Milestones

Accreditation

The Department of Corrections realized the achievement of a long-term goal during Fiscal Year 1982. Five DOC institutions received accreditation by the American Correctional Association, making Oklahoma the first state in the nation to have its institutions accredited. McLeod and Stringtown Correctional Centers and Oklahoma State Penitentiary received accreditation in August, 1981, Mabel Bassett Correctional Center in October, 1981, and Jess Dunn Correctional Center in May, 1982.

Last CTC Passes ACA Audit

All but one of Oklahoma's community treatment centers were accredited at the end of FY 1982. After extensive renovation of the physical plant, Enid Community Treatment Center successfully completed an ACA accreditation audit in June, 1982.

Probation and Parole Accredited

Oklahoma's Probation and Parole system received ACA accreditation in August, 1981. Oklahoma is now one of only a few states with an accredited probation and parole program.

The Department is very proud of the strides made in this area, and the efforts of employees which made full accreditation an achievable goal.

System Expansion

The Department of Corrections obtained the Helena State School for Boys from the Department of Human Services in May, 1982. The facility will initially house 100 minimum-security adult male inmates. When the facility is renovated and additional security equipment is installed, the facility will house approximately 300-350 medium-security inmates. The facility was renamed the James Crabtree Correctional Center in honor of James Crabtree, long-time Department employee and former warden of Ouachita Correctional Center.

Dispute Mediation

Oklahoma prison population has experienced substantial growth. One approach to dealing with prison overcrowding has been to set up diversionary programs. One such program which shows a great deal of promise is the Cleveland County Dispute Mediation Program (DMP) located in Norman, funded by an \$80,000 grant from the Department of Corrections. DMP began formal operations on January 1, 1982.

In its first seven months of operation, DMP processed 1,748 intakes. Although mediation is not legally binding, charges were filed in only 7.2% of the cases filed with DMP.

DMP handles cases which are virtually all prosecutable. About 90% involve bogus check statute violations. At current costs of incarceration, DMP can pay its own way even if only a few offenders are diverted. DMP handles only misdemeanors or minor felonies, and a prior relationship must also have existed between the disputing parties.

DOC funding of the program is due to run out at the end of Calendar Year 1982. The program will then be funded through the District Attorney's Council.

County Jail Backlog Eliminated

The Department of Corrections completely eliminated the backlog of inmates in county jails in June, 1982. All inmates awaiting transfer to the Department facilities were accepted into the system. The purpose of this move was to help reduce the pressure on Oklahoma's overcrowded county jails.

Population at Record Level

During FY 1982, the Department of Corrections experienced a dramatic rise in inmate population. The total system count at the end of FY 1981 was 4,891. By the end of FY 1982, this figure had climbed to 6,026, an increase of 23.2%. Fiscal Year 1982 also brought double-celling of inmates to the system, as the state attempted to accommodate an increasing number of commitments.



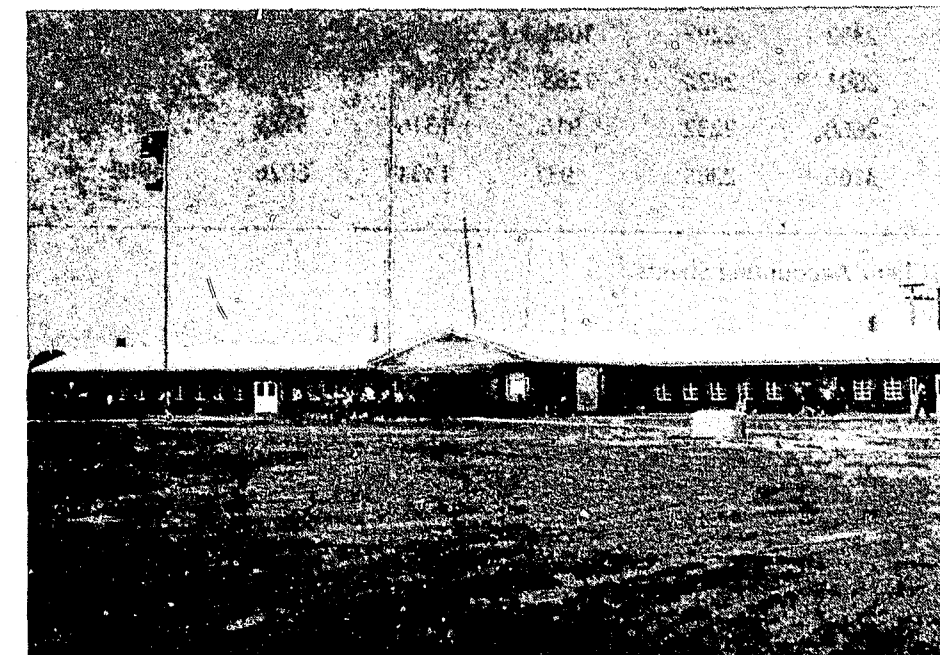
A sign of the times: Two bunks in a cell at Joseph Harp Correctional Center.

Significant Legislation

SB 148 was passed by the Legislature allowing credit for time previously served under parole supervision to be applied toward completion of an inmate's sentence, upon approval by the Governor. Other significant legislation passed affecting the Department:

- allows the transfer of eligible DOC inmates to other state agencies subject to approval of the other agency (HB 1248).
- allows for confinement in county jails for a maximum of 90 days as a condition of probation (HB 1484).

- provides for deferred prosecution of bogus check statute violators (HB 1583).
- mandates inclusion of certain information in felony pre-sentence investigations, including the extent of the victim's losses, to aid in increasing the use of restitution as a sentencing option (HB 1496).
- transferred the Helena facility from the Department of Human Services to the Department of Corrections (SB 560).



McLeod Correctional Center received ACA accreditation during FY 1982.

Table X
OKLAHOMA DEPARTMENT OF CORRECTIONS
INMATE POPULATION DATA
1978 THROUGH 1982

TSC Year	Number Beginning	Number Received	Number Released	Released To Parole	Released To Discharge	TSC End	ADP At Facility	ADP TSC
CY 78	3889	2422	2156	978	1178	4155	4138	4286
CY 79	4155	2580	2442	1237	1205	4293	4194	4347
CY 80	4293	2788	2174	1003	1171	4907	4460	4705
CY 81	4907	2814	2338	1015	1323	5383	4750	5190
FY 79	4217	2392	2299	1081	1218	4310	4143	4296
FY 80	4310	2801	2422	1268	1154	4689	4326	4495
FY 81	4689	2668	2232	916	1316	5125	4618	4958
FY 82	5125	3166	2265	931	1334	6026	4988	5496

Source: Weekly Inmate/Client Accounting Sheets

Notes: TSC - Total System Count
ADP - Average Daily Population

END