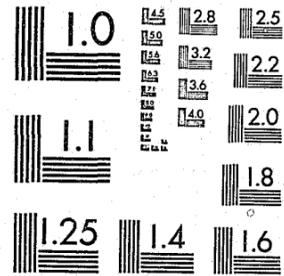


National Criminal Justice Reference Service



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National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

5/31/85

96098

ICPSR

Inter-university Consortium for
Political and Social Research

**Commercial Victimization
Surveys, 1972-1975
(United States): Cities Sample**

**U.S. Dept. of Justice
Bureau of Justice Statistics**

ICPSR 8002

96098

Commercial Victimization Surveys, 1972-1975
[United States]: Cities Sample
(ICPSR 8002)

Principal Investigator

U.S. Dept. of Justice
Bureau of Justice Statistics

U.S. Department of Justice
National Institute of Justice

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First ICPSR Issue
Spring 1983

Inter-university Consortium for
Political and Social Research
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Acknowledgement of Assistance

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In order to provide funding agencies with essential information about the use of archival resources and to facilitate the exchange of information about ICPSR participants' research activities, each user of the ICPSR data facilities is expected to send two copies of each completed manuscript or thesis abstract to the Consortium. Please indicate in the cover letter which data were used.

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DATA COLLECTION DESCRIPTION

The National Crime Surveys were conducted to obtain current and reliable measures of serious crime in the United States. The Commercial Victimization Surveys, which are restricted to coverage of burglary and robbery incidents only, include all types of commercial establishments as well as political, cultural, and religious organizations. The Survey includes a series of questions about the business, e.g., type and size, form of ownership, insurance, security, and break-in and robbery characteristics. Time and place, weapon, injury, entry evidence, offender characteristics and stolen property data follow for each of the incidents mentioned in the first part of the questioning.

A multistage cluster sample design was employed to collect the data. Both victimized and non-victimized establishments in twenty-six different cities were interviewed during 1972, 1973, and 1974. In the 1975 Survey thirteen of these cities were reinterviewed.

These data are contained in thirty-nine hierarchical data files, one city per year, each with a logical record length of 165 characters. The printed codebook documents the 166 variables for the 1509 to 8154 cases of combined business and incident records. Class IV

INTRODUCTION

1.1 Survey Overview

The National Crime Surveys are conducted for the Law Enforcement Assistance Administration by the U.S. Bureau of the Census in order to obtain current and reliable measures of serious crime in the United States. The program is unique in that it turns to the public for information about crime rather than relying on law enforcement records. The primary impetus for this type of approach was an earlier victim survey which indicated that a considerable number of crimes were not being reported and consequently existing crime measures underestimated true rates of crime.¹ In addition to providing a supplementary source of data for estimating the amount of crime, the survey provides a wide range of descriptive characteristics and offers general purpose data on criminal victimization over time.

There are two major categories of surveys: the surveys of commercial victimization, and surveys of personal and household victimization. Within each of these categories surveys are planned and conducted on a national or city basis. The documentation provided here is for the Cities Sample Commercial Victimization Survey (CVS).²

The Commercial Victimization Surveys are restricted in coverage to incidents of burglary and robbery. Other crimes affecting business establishments, such as vandalism, shoplifting and white collar crimes, are not within the scope of the survey. The commercial survey also excludes victimizations covered in the household surveys (i.e., household robbery and burglary, assault, rape, motor vehicle theft and larceny). The commercial survey seeks to measure events which are relatively rare phenomena. This means that a large number of establishments must be surveyed to obtain a sufficient number of victimization reports to permit statistically meaningful analysis.³

Virtually, all types of commercial establishments are included in the survey, as well as political, cultural and religious organizations. Establishments that are specifically excluded are farms and ranches or other units of agricultural production, and government offices at all levels, except government-run liquor stores and transportation facilities.

¹(LEAA) National Advisory Commission on Criminal Justice Standards and Goals, Report on Criminal Justice Systems (U.S. Government Printing Office, 1973) pp. 202-203.

²Documentation for the other National Crime Survey files is available through Data Use and Access Labs, 1601 North Kent Street, Arlington, VA 22209, (703) 525-1480.

³Surveying Crime, edited by B. K. E. Penick, National Research Council (Washington, D.C., National Academy of Sciences, 1976) p. 9.

In 1972, eight so-called Impact Cities were surveyed to evaluate extensive federally funded crime prevention programs. In 1973, the nation's five largest cities were surveyed; and in 1974, thirteen other large cities were covered. The eight Impact Cities and five Largest Cities were reinterviewed in 1975. The following list specifies the cities that were surveyed and the year in which the interviews were conducted.

1972 (interviewed July through November)

Eight Impact Cities:

Atlanta	Denver
Baltimore	Newark
Cleveland	Portland, Oregon
Dallas	St. Louis

1973 (interviewed January through March)

Five Largest Cities:

Chicago	New York
Detroit	Philadelphia
Los Angeles	

1974 (interviewed January through March)

Thirteen Other Cities:

Boston	Miami	New Orleans	San Diego
Buffalo	Milwaukee	Oakland	San Francisco
Cincinnati	Minneapolis	Pittsburgh	Washington, DC
Houston			

1975 (interviewed January through February)

Five Largest Cities:

Chicago	New York
Detroit	Philadelphia
Los Angeles	

1975 (interviewed March through May)

Eight Impact Cities:

Atlanta	Denver
Baltimore	Newark
Cleveland	Portland, Oregon
Dallas	St. Louis

Businesses were asked to report victimizations during the 12-months reference period prior to the month of interview. Since the reference period consists of the 12 months prior to the interview, it is variable and depends on the month of interview.

At each interview data were gathered on business characteristics, such as the form of ownership, size and type of business and presence of security measures. A series of screening questions was asked to establish whether any incidents of robbery or burglary (attempted or completed) took place during the reference period. Detailed information was obtained about any reported incidents.

1.1.1 Sample Design

The Commercial Victimization Survey data were obtained from separate samples of business enterprises and organizations in each of the 26 cities. The CVS employed a multistage cluster sample design. The first stage was the systematic selection within the city limits of segments, from which the sample units were ultimately selected. A segment is a small geographical area defined for sampling purposes by clearly identifiable boundaries. Sample segments included in the Cities CVS were chosen from those available after excluding any segments that had been designated as sampling points for the National CVS. The number of segments sampled varied from city to city.

Business establishments within the sample segments were then designated for enumeration. In some segments an interview was sought with all commercial and organizational entities in the scope of the survey. In other segments particular establishments were chosen for enumeration following detailed sampling instructions.⁴

The probability that any particular establishment would be included in the survey was about 1 in 17 for the 8 Impact Cities and the 13 Other Cities. For the 5 Largest Cities the probability ranged from 1 in 21 for Detroit to 1 in 114 for New York. The sampling procedures followed resulted in the selection of a variable number of establishments for enumeration, ranging from about 1200 in Minneapolis to 8300 in New York. The city-specific basic weight, which is the inverse of the probability of selection for an establishment is shown in section 1.2.6.

1.1.2 Conducting the Survey

The Census Bureau began conducting interviews for the Cities CVS in July, 1972. Interviews were conducted in each cities group at different time periods. Interviews were conducted in the 8 Impact Cities from July through November, 1972 and again in March through May, 1975. Field work for the 5 Largest Cities took place in January

⁴Persons interested in more detailed information on the sample procedures should consult the Census Bureau survey documentation: National Crime Panel (Central Cities Sample) Survey Documentation, U.S. Department of Commerce, Bureau of the Census, Washington, DC 20233.

through March, 1973 and again during January through March, 1975. Interviewing of establishments in the 13 Other Cities occurred in January through March, 1974.

Interviewers were assigned particular segments to canvas with instructions to include commercial establishments of all types, including those located in government buildings or within military reservations. Farms and ranches, or other agricultural units, were excluded, as well as foreign, federal, state or local governmental offices, (except government-run liquor stores and transportation facilities). Also excluded were home businesses if no sign was displayed or the business was not recognizable. Detailed instructions to the interviewers for inclusion or exclusion of establishments may be found in the Interviewer's Manual.⁵

The interviewer determined if the establishments at sample addresses had changed, become vacant, or had been converted to a non-listable type of activity. In addition, checks were made for mergers or divisions of listed establishments and organizations. New addresses or establishments could be brought into the sample during the course of the survey.

Interviewers made every attempt to conduct an interview with an owner or manager at listed addresses. However, assistant managers, accountants, senior sales clerks or other knowledgeable employees were interviewed if repeated attempts to contact the owner or manager had failed.

Interviews were divided into three parts. In the first part general questions about the business establishment were asked. Part two, consisting of a series of screen questions, elicited information about any incidents of robbery or burglary experienced during the twelve month period preceding the month of the interview. In part three, information about the incidents themselves was collected. The parts of the interview process correspond to the three parts of the questionnaire, shown in section 1.3.2. The kinds of data collected in this survey may be previewed by examination of these forms.

Of course it is not possible to obtain an interview at every sample address. There are two general types of noninterviews. First the owner or a knowledgeable person at an establishment could not be located, or when located refused to be interviewed. Second, the listed establishment had gone out of business or was otherwise impossible to interview. Noninterviews are classified in three categories.

⁵Interviewer's Manual, Commercial Victimization Survey, U.S. Department of Commerce, Bureau of the Census. (Form CVS-300 October 1974), pp. 16-28.

Type A: The owner or a representative was not available for an interview.

Type B: The establishment was not open for business.

Type C: The establishment was unlistable (e.g., torn down or converted to other uses).

Type A noninterviews represent a very small proportion (usually less than 3%) of establishments in the sample.

1.2 Description of the Cities Commercial Victimization Survey Files

The Cities Commercial Victimization Survey files contain all of the data collected during the surveys, including data for victimized as well as non-victimized establishments. The files are offered on a per city basis; one file for each city.

1.2.1 Reference Period

Interviewing for each set of cities took place over a 10-12 week period, except for the 8 Impact Cities in 1972 where the period of field work was somewhat longer. Therefore the 12-month reference period for which victimizations were reported varies from business to business, depending on the exact month of the interview. Because the month in which the interview was conducted is not recorded in the files it is not possible to determine the exact 12-month reference period. The chart on the following page illustrates the approximate 12 months in which reported victimizations occurred.

1.2.2 File Structure

The files are hierarchical in structure. The data for each establishment (case) are contained on two record types: a business record and an incident record. The data are sorted so that a business record is immediately followed by any incident records pertaining to that business. The number of incident records following a business record depends on the number of victimizations reported for that establishment. Many establishments will not have been victimized during the reference period, and therefore no incident record will be present. The file structure for the Cities Sample Commercial Victimization Survey is illustrated in Figure 1 below.

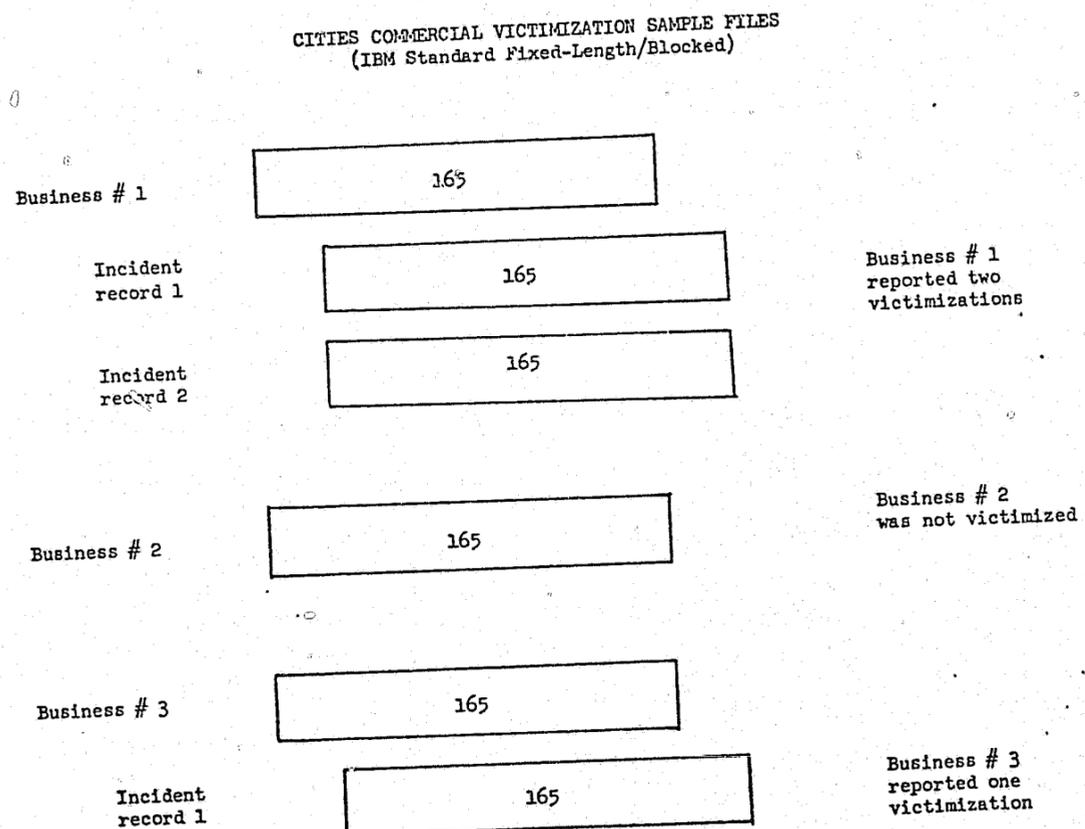


Figure 1

Record types are identified by the first character position of each record. A '1' in this position indicates a business record and a '2' indicates an incident record. In addition, the business record contains information on the number of incident records which follow it. This information is found in character positions 14-16.

1.2.3 Sequence of Records

Business records are not sorted in any particular sequence; however each business record is assigned sequentially a 5-digit case number starting with 00001 on the first record in each city file. Incident records for a particular business will have the same case number. Incident records also are not sorted in any particular sequence but a sequence number is assigned to each incident. The highest incident sequence number equals the number of incident records shown on the business record.

1.2.4 Record Type Descriptions

The Business Record is 165 characters in length and contains the following key field components:

<u>Character Positions</u>	<u>Description</u>
1	Record Type Identification
2-13	Control Section - uniquely identifies the establishment in the sample
14-16	Number of following incident records
17-29	Business Characteristics
30-47	Summary of Victimizations
48-63	Characteristics of Insurance
64-103	Security Measures Present
110-111	Random Group Numbers assigned by Census Bureau for Variance Computation
116-121	Establishment Weight (see section 1.4.1 for estimation procedures)

The Incident Record is 165 characters in length and contains the following key field components:

<u>Character Position</u>	<u>Description</u>
1	Record Type Identification
2-14	Control Section - uniquely identifies the establishment to which the incident belongs
15-18	Time and place of occurrence of incident
19-31	Presence of victim; Presence of weapon; Characteristics of the offenders
32-69	Extent and characteristics of injuries or fatalities
70-76	Method of illegal entry
77-124	Characteristics of incident relating to property loss or damage
125-130	Work days lost as a result of the incident
131-143	Security measures taken after the incident
144-154	Characteristics of police notification of the incident
159	Incident Classification
160-165	Incident weight - corresponds to the establishment weight

1.2.5 Cities Commercial Victimization Survey Tape File Coding Characteristics

Coding Conventions

Data fields in the NCS tape files vary in size from one to six characters. Every possible effort has been made to convert alpha- numerics to numerics. The character set is limited to the ten digits in all documented fields. Values and codes are represented as integers. Some fields have implied decimal places. These fields are noted in the detailed file documentation.

Padding

All padding which occurs in the files is described in the codebook documentation.

1.2.6 Record Control Counts and Weights

8 Impact Cities '72	Total Records	Business Records	Incident Records	Maximum Incidents/ Business	Basic Weight
Atlanta	2340	1232	1108	24	16.67
Baltimore	3274	1907	1367	35	16.67
Cleveland	2453 ²⁵⁴³	1759	784	24	16.67
Dallas	3791	2698	1093	24	16.67
Denver	2187	1457	730	9	16.67
Newark	1876	1085	791	12	17.24
Portland	1827	1310	517	24	16.67
St. Louis	2289	1408	881	17	17.24
5 Largest Cities '73					
Chicago	3791	2722	1069	30	42.07
Detroit	3914	2181	1733	24	21.67
Los Angeles	4615	3398	1217	24	45.56
New York	8154	5698	2456	35	114.53
Philadelphia	4892	3250	1642	36	26.83
13 Other Cities '74					
Boston	2890	1691	1199	24	17.08
Buffalo	1628	1184	444	11	16.67
Cincinnati	2635	1607	1028	24	16.67
Houston	3599	2171	1428	24	16.67
Miami	2180	1562	618	24	16.67
Milwaukee	1866	1361	505	14	16.67
Minneapolis	1509	989	520	30	16.67
New Orleans	1939	1196	743	24	16.67
Oakland	2174	1224	950	16	17.16
Pittsburgh	1529	1116	413	21	17.08
San Diego	1791	1274	517	9	16.67
San Francisco	3868	2901	967	24	17.16
Washington, DC	2139	1508	631	27	17.21
5 Largest Cities '75					
Chicago	3906	2653	1253	25	42.07
Detroit	3664	1968	1696	20	21.67
Los Angeles	4548	3321	1227	30	45.56
New York	7584	5441	2143	24	114.53
Philadelphia	4432	2906	1526	136	26.83
8 Impact Cities '75					
Atlanta	1950	1189	761	20	16.67
Baltimore	3092	1942	1150	13	16.67
Cleveland	2822	1949	873	12	16.67
Dallas	4115	2781	1334	76	16.67
Denver	2329	1539	790	24	16.67
Newark	1374	851	523	12	17.24
Portland	2283	1538	745	12	16.67
St. Louis	1962	1262	700	20	17.24

1.2.7 Magnetic Tape Recording

Technical Characteristics of Magnetic Tape Recording Available from DUALabs (straight copy format).

Characteristics	Type of IBM-Compatible Tape		
	7-Track	9-Track	9-Track
1) Computer on which user's tape copy was created	IBM 360/65 or IBM 370/155	IBM 360/65 or IBM 370/155	IBM 370/155
2) Density	556 or 800 bpi	800 or 1600 bpi	6250 bpi
3) Logical record size for fixed block configuration	Business 165 Incident 165	Business 165 Incident 165	Business 165 Incident 165
4) Physical Record Size (Blocksize)	24,750	24,750	24,750
5) Tape width, reel size, and tape length	.5 inch; 10.5 inch diameter; maximum 2400 foot length	Same	Same
6) Character code	Binary Coded Decimal (BCD)	Extended Binary Coded Decimal Interchange Code (EBCDIC)	Extended Binary Coded Decimal Interchange Code (EBCDIC)
7) Recorded tape representation	One 6-bit character per tape frame plus 1 parity bit. NRZI (non-return to zero inverse)	One 8-bit character per tape frame plus 1 parity bit. NRZI for 800 bpi; PE (Phase Encoding) for 1600 bpi	One 8-bit character per tape frame plus 1 parity bit. Group Encoding
9) Parity	Even	Odd	Odd
10) Interblock spacing	.75 inch	.6 inch	.35 inches
11) Labels	Standard IBM OS labels or unlabeled	Standard IBM OS labels or unlabeled	Standard IBM OS labels or unlabeled

1.3 Description of Contents

1.3.1 Geographic Identification

The victimization data are for businesses in the central city only and do not apply to the surrounding metropolitan areas. There are no geographic identifiers for areas smaller than the city as a whole due to requirements of preserving the confidentiality of individual respondents. In New York, however, the boroughs of Bronx, Queens, Manhattan, and Brooklyn and Staten Island (combined) may be identified by PSU number. New York is the only city where sub-city identification is possible.

1.3.2 Subject Content

The questionnaire forms best illustrate the kind of data contained in the tape files and are included in this section. Another important reason for reviewing the questionnaire forms is the need to understand the somewhat complex skip patterns used in interviewing. The skip patterns affect the number of cases available for analysis for any given variable.

- CVS INTERVIEW FORMS

Form Approved O.M.B. No. 41-R2667

<small>NOTICE - Your report to the Census Bureau is confidential by law (Public Law 93-83). All information will be used only by persons engaged in and for the purposes of the survey, and may not be disclosed or released to others for any purpose.</small>				<small>FORM CVS-101 10-21-72</small>																									
<small>U.S. DEPARTMENT OF COMMERCE SOCIAL AND ECONOMIC STATISTICS ADMINISTRATION BUREAU OF THE CENSUS ACTING AS COLLECTING AGENCY FOR LAW ENFORCEMENT ASSISTANCE ADMINISTRATION U.S. DEPARTMENT OF JUSTICE</small>				COMMERCIAL CRIME VICTIMIZATION SURVEY CITY SAMPLE																									
1. IDENTIFICATION CODES																													
a. PSU	b. Segment	c. Line No.	d. Panel																										
e. RO	f. Interviewer code	g. Total number of incidents																											
INTRODUCTION																													
<p>Good morning (afternoon). I'm Mr(s.) _____ (your name) from the U.S. Bureau of the Census. We are conducting a survey in this area to measure the extent to which businesses are victims of burglaries and/or robberies. The Government needs to know how much crime there is and where it is to plan and administer programs which will have an impact on the crime problem. You can help by answering some questions for me.</p>																													
Part I - BUSINESS CHARACTERISTICS																													
2a. Is this establishment owned or operated as an incorporated business? 1 <input type="checkbox"/> Yes - SKIP to 3 2 <input type="checkbox"/> No			7. Did anyone else operate any departments or concessions or some other business activity in this establishment during the 12-month period ending _____? 1 <input type="checkbox"/> Yes - List each department, concession, or other business activity on a separate line of Section V of the segment folder, if not already listed. Complete a separate questionnaire for each one that falls on a sample line. 2 <input type="checkbox"/> No																										
b. How is this business owned or operated? 1 <input type="checkbox"/> Individual proprietorship 2 <input type="checkbox"/> Partnership 3 <input type="checkbox"/> Government - Continue interview ONLY if liquor store or any type of transportation 4 <input type="checkbox"/> Other - Specify _____			DO NOT ASK ITEM 8 UNTIL PART II AND ANY INCIDENT REPORTS HAVE BEEN COMPLETED																										
3. Do you (the owner) operate more than one establishment? 1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No			8. What were your approximate gross sales of merchandise and/or receipts from services at this establishment for the previous 12 months ending _____? (Estimate annual sales and/or receipts if not in business for entire 12 months.) 1 <input type="checkbox"/> None 2 <input type="checkbox"/> Under \$10,000 3 <input type="checkbox"/> \$10,000 to \$24,999 4 <input type="checkbox"/> \$25,000 to \$49,999 5 <input type="checkbox"/> \$50,000 to \$99,999 6 <input type="checkbox"/> \$100,000 to \$499,999 7 <input type="checkbox"/> \$500,000 to \$999,999 8 <input type="checkbox"/> \$1,000,000 and over 9 <input type="checkbox"/> Other - Specify _____																										
4. Did you (the owner) operate this establishment at this location during the entire 12-month period ending _____? 1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No - How many months during the designated period? _____ Months			INTERVIEWER USE ONLY																										
5. Excluding you (the owner) (the partners) how many paid employees did this establishment average during the 12-month period ending _____? 1 <input type="checkbox"/> None 2 <input type="checkbox"/> 1-3 3 <input type="checkbox"/> 4-7 4 <input type="checkbox"/> 8-19 5 <input type="checkbox"/> 20 or more			9a. Record of interview (1) Date _____ (2) Name of respondent _____ (3) Title of respondent _____ (4) Telephone Area code Number Extension _____																										
6a. What do you consider your kind of business to be at this location?			OFFICE USE ONLY																										
b. Mark (X) one box <table border="0"> <tr> <td>RETAIL</td> <td>MANUFACTURING</td> </tr> <tr> <td>1 <input type="checkbox"/> Food</td> <td>E <input type="checkbox"/> Durable</td> </tr> <tr> <td>2 <input type="checkbox"/> Eating and drinking</td> <td>F <input type="checkbox"/> Nondurable</td> </tr> <tr> <td>3 <input type="checkbox"/> General merchandise</td> <td></td> </tr> <tr> <td>4 <input type="checkbox"/> Apparel</td> <td>REAL ESTATE</td> </tr> <tr> <td>5 <input type="checkbox"/> Furniture and appliance</td> <td>G <input type="checkbox"/> Apartments</td> </tr> <tr> <td>6 <input type="checkbox"/> Lumber, hardware, mobile home dealers</td> <td>H <input type="checkbox"/> Other real estate</td> </tr> <tr> <td>7 <input type="checkbox"/> Automotive</td> <td>I <input type="checkbox"/> SERVICE</td> </tr> <tr> <td>8 <input type="checkbox"/> Drug and proprietary</td> <td>J <input type="checkbox"/> BANKS</td> </tr> <tr> <td>9 <input type="checkbox"/> Liquor</td> <td>K <input type="checkbox"/> TRANSPORTATION</td> </tr> <tr> <td>10 <input type="checkbox"/> Gasoline service stations</td> <td>L <input type="checkbox"/> ALL OTHERS - Specify _____</td> </tr> <tr> <td>11 <input type="checkbox"/> Other retail</td> <td></td> </tr> </table>			RETAIL	MANUFACTURING	1 <input type="checkbox"/> Food	E <input type="checkbox"/> Durable	2 <input type="checkbox"/> Eating and drinking	F <input type="checkbox"/> Nondurable	3 <input type="checkbox"/> General merchandise		4 <input type="checkbox"/> Apparel	REAL ESTATE	5 <input type="checkbox"/> Furniture and appliance	G <input type="checkbox"/> Apartments	6 <input type="checkbox"/> Lumber, hardware, mobile home dealers	H <input type="checkbox"/> Other real estate	7 <input type="checkbox"/> Automotive	I <input type="checkbox"/> SERVICE	8 <input type="checkbox"/> Drug and proprietary	J <input type="checkbox"/> BANKS	9 <input type="checkbox"/> Liquor	K <input type="checkbox"/> TRANSPORTATION	10 <input type="checkbox"/> Gasoline service stations	L <input type="checkbox"/> ALL OTHERS - Specify _____	11 <input type="checkbox"/> Other retail		b. Reason for non-interview TYPE A 1 <input type="checkbox"/> Present occupant in business at end of survey period but unable to contact 2 <input type="checkbox"/> Refusal and in business at end of survey period 3 <input type="checkbox"/> Other Type A - Specify _____ TYPE B 4 <input type="checkbox"/> Present occupant not in business at end of survey period 5 <input type="checkbox"/> Vacant or closed 6 <input type="checkbox"/> Other Type B (Seasonal, etc.) - Specify _____ TYPE C 7 <input type="checkbox"/> Occupied by nonstable activity 8 <input type="checkbox"/> Demolished 9 <input type="checkbox"/> Other Type C - Specify _____		
RETAIL	MANUFACTURING																												
1 <input type="checkbox"/> Food	E <input type="checkbox"/> Durable																												
2 <input type="checkbox"/> Eating and drinking	F <input type="checkbox"/> Nondurable																												
3 <input type="checkbox"/> General merchandise																													
4 <input type="checkbox"/> Apparel	REAL ESTATE																												
5 <input type="checkbox"/> Furniture and appliance	G <input type="checkbox"/> Apartments																												
6 <input type="checkbox"/> Lumber, hardware, mobile home dealers	H <input type="checkbox"/> Other real estate																												
7 <input type="checkbox"/> Automotive	I <input type="checkbox"/> SERVICE																												
8 <input type="checkbox"/> Drug and proprietary	J <input type="checkbox"/> BANKS																												
9 <input type="checkbox"/> Liquor	K <input type="checkbox"/> TRANSPORTATION																												
10 <input type="checkbox"/> Gasoline service stations	L <input type="checkbox"/> ALL OTHERS - Specify _____																												
11 <input type="checkbox"/> Other retail																													
WHOLESALE c <input type="checkbox"/> Durable d <input type="checkbox"/> Nondurable																													

1/ Banks were not included in the 1975 Eight Cities Survey because they were not included in the 1972 Eight Cities Survey

Part II - SCREENING QUESTIONS

Now I'd like to ask some questions about particular kinds of theft or attempted theft. These questions refer only to this establishment for the 12-month period beginning _____ and ending _____.

10. During this period did anyone break into or somehow illegally get into this place of business?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

11. (Other than the incident(s) just mentioned,) during this period did anyone find a door jimmied, a lock forced, or any other signs of an ATTEMPTED break-in?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

12. During this period were you, the owner, or any employee held up by anyone using a weapon, force or threat of force on these premises?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

13. (Other than the incident(s) already mentioned,) did anyone ATTEMPT to hold up you, the owner, or any employee by using force or threatening to harm you while on these premises?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

14. (Other than the incident(s) just mentioned,) during this period were you, the owner, or any employee held up while delivering merchandise or carrying business money outside the business?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

15. (Other than the incident(s) just mentioned,) did anyone ATTEMPT to hold up you, the owner, or any employee while delivering merchandise or carrying business money outside the business?

1 Yes - How many times? _____ Number
(Fill an Incident Report for each)

2 No

16a. Is this establishment insured against burglary and/or robbery by means other than self-insurance?

1 Yes
2 No
3 Don't know } SKIP to 17a

b. Does the insurance also cover other types of crime losses, such as vandalism or shoplifting and employee theft?

1 Yes
2 No
3 Don't know } SKIP to 19a

17a. Has this establishment ever been insured against burglary and/or robbery by means other than self-insurance?

1 Yes
2 No - SKIP to 18
3 Don't know - SKIP to 19a

b. Did the insurance also cover other types of crime losses, such as vandalism or shoplifting and employee theft?

1 Yes
2 No

c. Did you drop the insurance or did the company cancel your policy?

1 Businessman dropped it
2 Insurance company cancelled policy } SKIP to 19a

18. Why hasn't this establishment ever been insured against burglary and/or robbery?

1 Couldn't afford it
2 Couldn't get anyone to insure you
3 Didn't need it
4 Self-insured
5 Premium too expensive
6 Other - Specify _____

19a. What security measures, if any, are present at this location now, to protect it against burglary and/or robbery?

a. Mark (X) all that apply

1 Alarm system - outside ringing, building alarm
2 Burglar alarm - inside ringing
3 Central alarm - rings at police department or security agency
4 Reinforcing devices, such as bars on windows, grates, gates, etc.
5 Guard, watchman
6 Watch dog
7 Firearms
8 Cameras
9 Mirrors
A Locks
D Comply with National Banking Act (for banks only)
C Lights - outside or additional inside
D Other - Specify _____

b. When were these security measures first installed or otherwise undertaken?

Enter the appropriate code from the list given below.

b. Codes

Codes for use in Item 19b

LESS THAN 1 YEAR AGO		MORE THAN 1 YEAR
1 - January	7 - July	D - 1-2 years ago
2 - February	8 - August	E - 2-5 years ago
3 - March	9 - September	F - More than 5 years ago
4 - April	A - October	
5 - May	B - November	
6 - June	C - December	

20. INTERVIEWER CHECK ITEM

Were there any incidents reported in 10-15?

No - Detach Incident Reports, enter "0" in item 1g on page 1, and continue with item 6.

Yes - Enter number of incidents in item 1g on page 1, and continue with first Incident Report.

NOTES

Form Approved: O.M.B. No. 41-R2667

U.S. DEPARTMENT OF COMMERCE
SOCIAL AND ECONOMIC STATISTICS DIVISION
ACTING AS COLLECTING AGENCY FOR
LAW ENFORCEMENT ASSISTANCE PROGRAM
U.S. DEPARTMENT OF JUSTICE

INCIDENT REPORT
COMMERCIAL CRIME VICTIMIZATION SURVEY - CITY SAMPLE

Form CVS-101

TRANSCRIBE THE IDENTIFICATION CODES FROM ITEM 1 OF THE COVER SHEET AND COMPLETE A SEPARATE INCIDENT REPORT FOR EACH INCIDENT

IDENTIFICATION CODE

a. PSU b. Segment c. Line No. d. Panel e. RO

INCIDENT NUMBER
Record which incident (1, 2, etc.) is covered by this page

7a. Were you, the owner, or any employee injured in this incident, seriously enough to require medical attention?

1 Yes - How many? _____ Number
2 No - SKIP to 9a

b. How many of them stayed in a hospital overnight or longer? _____ Number

8. Of those receiving treatment in or out of a hospital, did this business pay for any of the medical expenses not covered by a regular health benefits program?

1 Yes - How much was paid? \$ _____ 00
2 No
3 Don't know

9a. Did any deaths occur as a result of this incident?

1 Yes
2 No - SKIP to 15a

b. Who was killed? (Mark (X) all that apply)

1 Owner(s)
2 Employees
3 Customers
4 Innocent bystander(s)
5 Offender(s)
6 Police
7 Other - Specify _____

c. How many? _____

10. Did the offender enter, attempt to enter, or remain in this establishment illegally?

1 Yes
2 No

Discontinue use of Incident Report. Enter at the top of this sheet "Out of Scope-Larceny" those incident number, change the answers to screening questions 10-15, change number of incidents in item 1g, page 1, and go on to the next reported incident. If no other incidents are reported, return to page 1 and complete items 8 and 9 and end the interview.

11. Did the offender(s) actually get in or just try to get in?

1 Actually got in
2 Just tried to get in

12. Was there a broken window, broken lock, alarm, or any other evidence that the offender(s) forced (tried to force) his (their) way in?

1 Yes
2 No - SKIP to 14

13. What was the evidence? (Mark all that apply)

1 Broken lock or window
2 Forced door
3 Alarm
4 Other - Specify _____ } SKIP to 15a

14. How did the offender(s) get in (try to get in)?

1 Through unlocked door or window
2 Had a key
3 Other - Specify _____
4 Don't know

1. In what month did this (did the first) incident happen?

1 Jan. 4 April 7 July A Oct.
2 Feb. 5 May 8 Aug. B Nov.
3 Mar. 6 June 9 Sept. C Dec.

2. About what time did it happen?

1 During the day (6 a.m. - 6 p.m.)
At night (6 p.m. - 6 a.m.)
2 6 p.m. - Midnight
3 Midnight - 6 a.m.
4 Don't know what time at night
5 Don't know

3. Where did this incident take place?

1 At this place of business
2 On delivery
3 Enroute to bank
4 Other - Specify _____

4. Were you, the owner, or any employee present while this incident was occurring?

1 Yes
2 No - SKIP to 10
3 Don't know

5a. Did the person holding you up have a weapon or something that was used as a weapon, such as a bottle or wrench?

1 Yes
2 No
3 Don't know } SKIP to 6a

b. What was the weapon? (Mark (X) all that apply)

1 Gun
2 Knife
3 Other - Specify _____

6a. How many persons were involved in committing the crime?

1 One - Continue with 6b below
2 Two
3 Three
4 Four or more
5 Don't know - SKIP to 7a } SKIP to 6a

b. How old would you say the person was?

1 Under 12 4 18-20
2 12-14 5 21 or over
3 15-17 6 Don't know

c. Was the person male or female?

1 Male
2 Female
3 Don't know

d. Was he (she) -

1 White?
2 Black?
3 Other? - Specify _____ } SKIP to 7a
4 Don't know

e. How old would you say the youngest person was?

1 Under 12 4 18-20
2 12-14 5 21 or over - SKIP to 6g
3 15-17 6 Don't know

f. How old would you say the oldest person was?

1 Under 12 4 18-20
2 12-14 5 21 or over
3 15-17 6 Don't know

g. Were they male or female?

1 All male 3 Male and female
2 All female 4 Don't know

h. Were they -

1 Only white?
2 Only black?
3 Only other? - Specify _____
4 Some combination? - Specify _____
5 Don't know

Retail Major Groups (Cont'd)

- 5. Furniture
- 6. Lumber, Building, Hardware
- 7. Automotive

- 8. Drug
- 9. Liquor

- 10. Gas
- 11. Other Retail

Wholesale Major Groups

- 12. Durable
- 13. Nondurable

Manufacturing Major Groups

- 14. Durable
- 15. Nondurable

Real Estate

- 16. Apartments
- 17. Other Real Estate

- 18. Service
- 19. Banks
- 20. Transportation
- 21. All Other

Note: Each numbered group represents a separate imputation class. The brackets indicate groups that were collapsed for imputation purposes if one category had an insufficient number of records.

Number of months the establishment operated during the 12 month period

Number of duplicates added to each reported incident

0-1	11
2	5
3	3
4	2
5, 6, 7, 8	1
9, 10, 11, 12	0

Each duplicate incident record then carried the appropriate weight, assigned on the basis of factors (a) and (b) described above.

To obtain an estimate of the total number of businesses, or number in a sub-group, operating during the interview period, the establishment weight for applicable business records must be cumulated. Estimates of total victimizations, or number with particular characteristics are obtained by applying the incident record weight.

Victimization rates per 1,000 businesses are obtained by dividing the estimate of businesses by 1,000. This figure is then divided into the estimated number of victimizations to obtain the rate.

Users attempting to generate monthly or quarterly estimates of total crime victimization should do so with caution. Because the month of interview is not available from the tape files it is not possible to determine the precise 12-month reference period. It is possible, however, to define a constant reference period for a set of cities by selecting victimizations which occurred during months common to all interviews. For example, the chart on page 6 indicates that reported victimizations for the 1973 5 Largest Cities may occur between January, 1972 and February, 1973. Months common to all interviews are March through December, permitting users to estimate crime occurrence on a monthly basis using the full sample for these months.

1.4.2 Reliability of the Estimates

Estimates derived from the CVS data files are subject to sampling variability. Results based on a sample may differ from one sample to another, and from results that would be obtained from a complete enumeration. In general, any estimate based on 10 or fewer sample (unweighted) cases should be considered unreliable.

In addition to sampling error, estimates from the Commercial Victimization Survey data are subject to nonsampling errors. One of the principal sources of such error is the problem of recalling victimizations that occurred during the 12 months prior to interview. Because of a number of factors, however, it is likely that non-sampling errors were less prevalent in the commercial surveys than they were in the household crime surveys. These factors include the greater likelihood of businesses keeping records and reporting incidents to police, as well as the concentration of the survey on two of the more serious crimes, burglary and robbery.

A recheck/reinterview program has also been established for the cities commercial surveys, involving about 10 percent of the sampled segments. This program covered the work of most interviewers. Results indicate that differences between the reinterview and the original interview are minimal, well within the margin of sampling error.

Other nonsampling errors may have arisen from deficient interviewing and from data processing mistakes. However, quality control measures similar to those used in the household survey were adopted to minimize such errors.

NATIONAL SAMPLE COMMERCIAL VICTIMIZATION SURVEY CODEBOOK

2.1 Codebook Documentation

The codebook which follows documents each variable in the files in beginning position sequence. The exact character position(s) are specified for each item. References are also given to the corresponding machine-readable Data Base Dictionary item name, and when appropriate one or more NCS Glossary reference numbers where additional information is provided. A description of the codebook format follows:

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	(A) Business Record Item (B)	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> **For 1974 and 1975 Files**	49-53		
031 (D) (E) (J) (I)	<u>INSURANCE COVERAGE FOR OTHER CRIME LOSSES (C)</u> Does the insurance also cover other types of crime losses, such as vandalism or shoplifting and employee theft? 0 Out of universe; or no entry provided 1 Yes 2 No 3 Don't Know* (J) *Code 3 is a legitimate code in the 1975 files only. It is not used in the 1972-1974 files. (I) UNIVERSE: 029=1	54 (F)	B54 (G)	(H)
032	<u>PAST INSURANCE COVERAGE FOR BURGLARY/ROBBERY</u> Has this establishment ever been insured against burglary and/or robbery by means other than self-insurance?	55	B55	

(A) Reference Number - uniquely identifies each variable and its relative position in the codebook.

(B) Record Type Designation - specifies the record being described, e.g., business or incident.

(C) Variable Entry - description of subject variable.

- (D) Question - questionnaire form entry.
- (E) Value Range - describes all valid code values.
- (F) Record Location - specifies the exact character position(s) of the item.
- (G) DBD Item Name - indicates the name assigned to the variable in the DUALabs machine-readable codebook.
- (H) Glossary Reference Number - reference terms or concepts related to the entry which can be found in the NCS Glossary.
- (I) Universe Statement - specifies conditions for universe inclusion based on the questionnaire skip pattern. The statement 029 = 1 indicates that only those cases having a value of 1 for the item described in Reference Number 29 will fall into the variable universe being examined. Users may assume that all cases are included if a Universe Statement is not present.
- (J) Notes - are used to indicate changes between survey years or to describe special or unique coding situations.

LEAD COMMERCIAL CRIME CENTER
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
001	<u>RECORD DESIGNATION</u> 1 Business record	1	B1	
002	<u>PRIMARY SAMPLING UNIT (PSU) NUMBER</u> 110-723 <u>8 IMPACT CITIES:</u> 110 Newark 306 St. Louis 307 Cleveland 503 Dallas 508 Atlanta 510 Baltimore 700 Denver 701 Portland <u>5 LARGEST CITIES:</u> 110 New York 111 Philadelphia 308 Chicago 309 Detroit 702 Los Angeles	2-4	B2	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
002 (cont)	<u>13 OTHER CITIES:</u> 114 Buffalo 115 Pittsburgh 116 Boston 300 Milwaukee 302 Minneapolis 315 Cincinnati 501 Miami 506 New Orleans 509 Houston 511 Washington, D.C. 703 San Francisco 709 San Diego 723 Oakland			
003	<u>CASE IDENTIFICATION</u> 5-Digit number assigned sequentially to allow unique identification of each case <u>PADDING</u>	5-9	B5	
		10		

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
004	<u>YEAR OF INTERVIEW</u> 72 1972 73 1973 74 1974 75 1975	11-12	B11	
005	<u>PANEL NUMBER</u> 2 5 Largest Cities 3 8 Impact Cities 4 13 Other Cities	13	B13	
006	<u>NUMBER OF INCIDENTS</u> 000-136 (Indicates the number of Incident Records for this business.)	14-16	B14	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
007	<p><u>PERSON FURNISHING INFORMATION</u></p> <p>**For 1972 and 1973 Files**</p> <p>0 No entry provided 1 Owner 2 Manager 3 Clerk 4 Accountant 5 Other</p> <p><u>PADDING</u></p> <p>**For 1974 and 1975 Files**</p>	17	B17	
008	<p><u>IS BUSINESS INCORPORATED</u></p> <p>Is this establishment owned or operated as an incorporated business?</p> <p>0 No entry 1 Yes 2 No</p>	18	B18	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
009	<p><u>FORM OF OWNERSHIP IF NOT INCORPORATED</u></p> <p>How is this business owned or operated?</p> <p>0 Out of universe; or no entry provided 1 Individual proprietorship 2 Partnership 3 Government 4 Other</p> <p>UNIVERSE: 008=2</p>	19	B19	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
O10-A	<p><u>NUMBER OF ESTABLISHMENTS OPERATED</u></p> <p>** For 1972 and 1973 Files **</p> <p>How many establishments are operated by the owner?</p> <p>0 No entry provided 1 One 2 2 to 10 3 11 or more</p>	20	B20-A	
O10-B	<p><u>OPERATION OF MORE THAN ONE ESTABLISHMENT</u></p> <p>** For 1974 and 1975 Files **</p> <p>Do you (the owner) operate more than one establishment?</p> <p>0 No entry provided 1 Yes 2 No</p>	20	B20-B	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
011	<p><u>OPERATION OF BUSINESS DURING REFERENCE PERIOD</u></p> <p>Did you (the owner) operate this establishment at this location during the entire 12 month period ending _____?</p> <p>0 No entry provided 1 Yes 2 No</p>	21	B21	
012	<p><u>NUMBER OF MONTHS BUSINESS OPERATED DURING REFERENCE PERIOD IF NOT ALL 12</u></p> <p>How many months during the designated period?</p> <p>00 Out of universe; or no entry provided 01-11 Actual number of months</p> <p>UNIVERSE: 011=2</p>	22-23	B22	

APPENDIX A - BUSINESS SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
013	<p><u>NUMBER OF PAID EMPLOYEES</u></p> <p>Excluding you (the owner) (the partners) how many paid employees did this establishment average during the 12 month period ending _____?</p> <p>0 No entry provided 1 None 2 1-3 3 4-7 4 8-19 5 20 or more</p>	24	B24	
014	<p><u>KIND OF BUSINESS</u></p> <p>What do you consider your kind of business to be at this location?</p> <p>(See Appendix A for explanation of the code categories.)</p> <p>00 No entry provided 01 Food 02 Eating and drinking 03 General Merchandise 04 Apparel 05 Furniture and appliance 06 Lumber, hardware, mobile home dealers 07 Automotive 08 Drug and proprietary 09 Liquor</p>	25-26	B25	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
014 (cont)	10 Gasoline service station 11 Other retail 12 Wholesale: durable goods 13 Wholesale: non-durable goods 14 Manufacturing: durable goods ¹ 15 Manufacturing: non-durable goods ¹ 16 Apartments 17 Real estate 18 Service 19 Bank ² 20 Transportation 21 Agricultural services 22 Auxiliary services 23 Communications 24 Construction 25 Electric, gas and sanitary services 26 Finance and credit 27 Insurance 28 Non-profit organizations and churches ³ 29 Other ¹ In 1972 and 1973 files code 15 is not used. All manufacturing establishments are coded 14; no distinction is made between durable and non-durable goods. ² Banks were not included in the Cities Commercial Victimization Survey in 1972. Therefore, code 19 is a valid code for 1973, 1974 and the 1975 Largest Cities files. Banks were not included in the 1975 Impact Cities survey because they were not included in the 1972 survey.			

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
014 (cont)	3 Code 28 designating a separate category for churches and non-profit organizations is used only in 1972 and 1973 files. For 1974 and 1975, such organizations are coded 18, Service.			
015	<p><u>DEPARTMENTS OR CONCESSIONS OPERATED</u></p> <p>Did anyone else operate any departments or concessions or some other business activity in this establishment during the 12 month period ending _____?</p> <p>0 No entry provided 1 Yes 2 No</p>	27	B27	
016	<p><u>RECEIPT SIZE</u></p> <p>0 No entry provided 1 None 2 Under \$10,000 3 \$10,000-\$24,999 4 \$25,000-\$49,000 5 \$50,000-\$99,999 6 \$100,000-\$499,999 7 \$500,000-\$999,999 8 \$1,000,000 and over 9 Other</p>	28	B28	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
017	<p><u>PADDING</u></p> <p><u>OCCURRENCE OF BREAK-INS</u></p> <p>During this period did anyone break into or somehow illegally get into this place of business?</p> <p>0 No entry provided 1 Yes 2 No</p>	29 30	B30	
018	<p><u>NUMBER OF BREAK-INS</u></p> <p>How many times?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: 017=1</p>	31-32	B31	

COMMUNITY CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
019	<p><u>OCCURRENCE OF ATTEMPTED BREAK-INS</u></p> <p>(Other than the incident(s) just mentioned,) during this period did anyone find a door jimmied, a lock forced, or any other signs of an ATTEMPTED break-in?</p> <p>0 No entry provided 1 Yes 2 No</p>	33	B33	
020	<p><u>NUMBER OF ATTEMPTED BREAK-INS</u></p> <p>How many times?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: 019=1</p>	34-35	B34	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
021	<p><u>OCCURRENCE OF ROBBERY</u></p> <p>During this period were you, the owner, or any employee held up by anyone using a weapon, force, or threat of force on these premises?</p> <p>0 No entry provided 1 Yes 2 No</p>	36	B36	
022	<p><u>NUMBER OF ROBBERIES</u></p> <p>How many times?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p>	37-38	B37	
	<p>UNIVERSE: 021=1</p>			

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
023	<p><u>OCCURRENCE OF ATTEMPTED ROBBERIES ON PREMISES</u></p> <p>(Other than the incident(s) already mentioned) did anyone ATTEMPT to hold up you, the owner, or any employee by using force or threatening to harm you while on these premises?</p> <p>0 No entry provided 1 Yes 2 No</p>	39	B39	
024	<p><u>NUMBER OF ATTEMPTED ROBBERIES ON PREMISES</u></p> <p>Now many times?</p> <p>00 Out of universe; or no entry provided 00-99 Actual number coded</p>	40-41	B40	
	<p>UNIVERSE: 023=1</p>			

COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
025	<p><u>OCCURRENCE OF ROBBERIES OFF PREMISES</u></p> <p>(Other than the incident(s) just mentioned,) during this period were you, the owner, or any employee held up while delivering merchandise or carrying business money outside the business?</p> <p>0 No entry provided 1 Yes 2 No</p>	42	B42	
026	<p><u>NUMBER OF ROBBERIES OFF PREMISES</u></p> <p>How many times?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: 025=1</p>	43-44	B43	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
027	<p><u>OCCURRENCE OF ATTEMPTED ROBBERIES OFF PREMISES</u></p> <p>(Other than the incident(s) just mentioned,) did anyone ATTEMPT to hold up you, the owner, or any employee while delivering merchandise or carrying business money outside the business?</p> <p>0 No entry provided 1 Yes 2 No</p>	45	B45	
028	<p><u>NUMBER OF ATTEMPTED ROBBERIES OFF PREMISES</u></p> <p>How many times?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: .027=1</p>	46-47	B46	

LÉAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
029	<p><u>INSURANCE AGAINST BURGLARY AND/OR ROBBERY</u></p> <p>Is this establishment insured against burglary and/or robbery by means other than self-insurance?</p> <p>0 No entry provided 1 Yes 2 No 3 Don't Know*</p> <p>*NOTE: Code 3 (Don't Know) is not a legitimate code in 1972 and 1973 files. It is used in the 1974 and 1975 files only.</p>	48	B48	
030	<p><u>AMOUNT OF PREMIUM FOR CURRENT INSURANCE</u></p> <p>**For 1972 and 1973 Files**</p> <p>What is the cost of the annual premium?</p> <p>00000 Out of universe; or no entry provided 00001-99999 Actual cost in dollars</p> <p>UNIVERSE: 029=1</p>	49-53	B49	

Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
031	<p><u>PADDING</u></p> <p>**For 1974 and 1975 Files**</p> <p><u>INSURANCE COVERAGE FOR OTHER CRIME LOSSES</u></p> <p>Does the insurance also cover other types of crime losses, such as vandalism or shoplifting and employee theft?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No 3 Don't Know*</p> <p>*Code 3 is a legitimate code in the 1975 files only. It is not used in the 1972-1974 files.</p>	49-53 54	B54	
032	<p>UNIVERSE: 029=1</p> <p><u>PAST INSURANCE COVERAGE FOR BURGLARY/ROBBERY</u></p> <p>Has this establishment ever been insured against burglary and/or robbery by means other than self-insurance?</p>	55	B55	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
032 (cont)	<p>0 Out of universe; or no entry provided 1 Yes 2 No 3 Don't Know</p> <p>UNIVERSE (For 1972 and 1973): 029=2 UNIVERSE (For 1974 and 1975): 029=2 or 3</p>			
033	<p><u>AMOUNT OF PREMIUM FOR PAST INSURANCE</u></p> <p>**For 1972 and 1973 Files**</p>	56-60	B56	
	<p>What was the cost of the annual premium?</p> <p>00000 Out of universe; or no entry provided 00001-99999 Actual cost in dollars</p> <p>UNIVERSE: 032=1</p> <p><u>PADDING</u></p> <p>**For 1974 and 1975 Files*</p>	56-60		

COMMERCIAL FIRM SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
034	<p><u>PAST INSURANCE COVERAGE FOR OTHER CRIME LOSSES</u></p> <p>Did the insurance also cover other types of crime losses, such as vandalism or shoplifting and employee theft?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p> <p>UNIVERSE: 032=1</p>	61	B61	
035	<p><u>PAST INSURANCE DROPPED OR CANCELLED</u></p> <p>Did you drop the insurance or did the company cancel your policy?</p> <p>0 Out of universe; or no entry provided 1 Businessman dropped it 2 Insurance company cancelled policy</p> <p>UNIVERSE: 032=1</p>	62	B62	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
036	<p><u>REASON BUSINESS HAS NEVER HAD INSURANCE</u></p> <p>Why hasn't this establishment ever been insured against burglary and/or robbery?</p> <p>0 Out of universe; or no entry provided 1 Couldn't afford it 2 Couldn't get anyone to insure you 3 Didn't need it 4 Self-insured* 5 Premium too expensive* 6 Other</p> <p>UNIVERSE: 032=2</p> <p>*NOTE: Codes 4 and 5 are used only in 1974 and 1975 files. They are not legitimate codes in 1972 and 1973.</p>	63	B63	
037-063	<p><u>SECURITY MEASURES PRESENT (DETAILED)</u></p> <p>What security measures, if any, are present at this location now, to protect it against burglary and/or robbery? When were these security measures first installed or otherwise undertaken?</p>	64-103	B64-B102	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
037-063 (cont)	<p>(This is a multiple response question. Each response category is coded as a separate variable. Following each type of security measure is a variable designating when the establishment installed that security measure if it is present. Some security measures were not coded for every year of the survey. When a particular measure was not considered in a given year, zero is coded for that category. The specific year(s) is (are) noted and documented as "padding."</p>			
037	<p><u>ANY SECURITY MEASURES PRESENT</u></p> <p>1 Yes 2 No</p>	64	B64	
038	<p><u>ALARM - OUTSIDE RINGING PRESENT</u></p> <p>0 No security measures; or no entries provided 1 Yes 2 No</p>	65	B65	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
039	<p><u>WHEN INSTALLED ALARM - OUTSIDE RINGING</u></p> <p>00 No alarm present; no security measures; or no entries provided</p> <p>01 January</p> <p>02 February</p> <p>03 March</p> <p>04 April</p> <p>05 May</p> <p>06 June</p> <p>07 July</p> <p>08 August</p> <p>09 September</p> <p>10 October</p> <p>11 November</p> <p>12 December</p> <p>13 1-2 years ago</p> <p>14 2-5 years ago</p> <p>15 More than 5 years ago</p> <p><u>PADDING</u></p> <p>**For 1972 through 1974 Files**</p>	66-67	B66	
		68-70		

LEAA COMMERCIAL RIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
040	<p><u>BURGLAR ALARM - INSIDE RINGING PRESENT?</u></p> <p>**For 1975 Files**</p> <p>0 No security measures; or no entries provided 1 Yes 2 No</p>	68	B68	
041	<p><u>WHEN INSTALLED INSIDE ALARM</u></p> <p>**For 1975 Files**</p> <p>00. No inside alarm; no security measures present; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years 15 More than 5 years ago</p>	69-70	B69	

LEARN COMMERCIAL TIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
042	<u>CENTRAL ALARM PRESENT?</u> 0 No security measures; or no entries provided 1 Yes 2 No	71	B71	
043	<u>WHEN INSTALLED CENTRAL ALARM</u> 00 No central alarm; no security measures; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago	72-73	B72	

LEVA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
044	<u>REINFORCING DEVICES (WINDOW BARS, GRATES) PRESENT?</u> 0 No security measures present; or no entries provided 1 Yes 2 No	74	B74	
045	<u>WHEN INSTALLED REINFORCING DEVICES</u> 00 No reinforcing devices; no security measures; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago	75-76	B75	

LEAA COMMERCIAL RIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
046	<p><u>GUARD, WATCHMAN PRESENT?</u></p> <p>0 No security measures present; or no entries provided 1 Yes 2 No</p>	77	B77	
047	<p><u>WHEN ORIGINALLY USED GUARD OR WATCHMAN</u></p> <p>00 No guard or watchman; no security measures present; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago</p>	78-79	B78	

LEVA COMMERCIAL TIME CONVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
048	<p><u>WATCHDOG PRESENT</u></p> <p>0 No security measures present; or no entries provided</p> <p>1 Yes</p> <p>2 No</p>	80	B80	
049	<p><u>WHEN ORIGINALLY USED WATCHDOG</u></p> <p>00 No watchdog; no security measures; or no entries provided</p> <p>01 January</p> <p>02 February</p> <p>03 March</p> <p>04 April</p> <p>05 May</p> <p>06 June</p> <p>07 July</p> <p>08 August</p> <p>09 September</p> <p>10 October</p> <p>11 November</p> <p>12 December</p> <p>13 1-2 years ago</p> <p>14 2-5 years ago</p> <p>15 More than 5 years ago</p>	81-82	B81	

LEAA COMMERCIAL RIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
050	<p><u>FIREARMS PRESENT</u></p> <p>0 No security measures; or no entries provided 1 Yes 2 No</p>	83	B83	
051	<p><u>WHEN ORIGINALLY OBTAINED FIREARMS</u></p> <p>00 No firearms; or no security measures; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago</p>	84-85	B84	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
052	<p><u>CAMERAS PRESENT?</u></p> <p>0 No security measures present; or no entries provided</p> <p>1 Yes</p> <p>2 No</p>	86	B86	
053	<p><u>WHEN INSTALLED CAMERAS</u></p> <p>00 No cameras; no security measures; or no entries provided</p> <p>01 January</p> <p>02 February</p> <p>03 March</p> <p>04 April</p> <p>05 May</p> <p>06 June</p> <p>07 July</p> <p>08 August</p> <p>09 September</p> <p>10 October</p> <p>11 November</p> <p>12 December</p> <p>13 1-2 years ago</p> <p>14 2-5 years ago</p> <p>15 More than 5 years ago</p> <p><u>PADDING</u></p> <p>**For 1972 and 1973 Files**</p>	87-88	B87	
		89-91		

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
054	<p><u>MIRRORS PRESENT?</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 No security measures; or no entries provided 1 Yes 2 No</p>	89	B89	
055	<p><u>WHEN INSTALLED MIRRORS</u></p> <p>**For 1974 and 1975 Files**</p> <p>00 No mirrors; or no security measures; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago</p>	90-91	B90	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> **For 1972 and 1973 Files**	92-94		
C56	<u>SPECIAL OR ADDITIONAL LOCKS PRESENT?</u> **For 1974 and 1975 Files** 0 No security measures; or no entries provided 1 Yes 2 No	92	B92	
057	<u>WHEN INSTALLED SPECIAL OR ADDITIONAL LOCKS</u> **For 1974 and 1975 Files** 00 No locks; no security measures; or no entries provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November	93-94	B 93	

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LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
057 (cont)	12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago <u>PADDING</u> **For 1972 and 1973 Files**	95-97		
058	<u>COMPLY WITH NATIONAL BANKING ACT (BANKS ONLY)</u> **For 1974 and 1975 Files** 0 Not a bank; no security measures; or no entries provided 1 Yes 2 No	95	B95	
059	<u>WHEN ORIGINALLY COMPLIED WITH NATIONAL BANKING ACT</u> **For 1974 and 1975 Files** 00 Not a bank; does not comply with banking act; no security measures; or no entries provided 01 January 02 February 03 March	96-97	B96	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
059 (cont)	04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December 13 1-2 years ago 14 2-5 years ago 15 More than 5 years ago <u>PADDING</u> **For 1972 through 1974 Files**	98-100		
060	<u>OUTSIDE/ADDITIONAL LIGHTS PRESENT?</u> **For 1975 Files** 0 No security measures; or no entries provided 1 Yes 2 No	98	B98	
061	<u>WHEN INSTALLED OUTSIDE/ADDITIONAL LIGHTS</u> **For 1975 Files**	99-100	B99	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Business Record Items	Record Location	DBD Item Name	Glossary Number
064	<u>RANDOM GROUP NUMBER</u> (Random group numbers were assigned by the Census Bureau for computing coefficients of variation.) 00-10 Group number 11 No entry provided	110-111	B110	
	<u>PADDING</u>	112-115		
065	<u>ESTABLISHMENT WEIGHT</u> 6 digit weight with 2 implied decimal places. The establishment weight is applied to estimate the number of businesses and organizations in the city.	116-121	B116	
	<u>PADDING</u>	122-165		

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
066	<u>RECORD DESIGNATION</u> 2 Incident record	1	I1	
067	<u>PRIMARY SAMPLING UNIT (PSU) NUMBER</u> 110-723 <u>8 IMPACT CITIES:</u> 110 Newark 306 St. Louis 307 Cleveland 503 Dallas 508 Atlanta 510 Baltimore 790 Denver 701 Portland <u>5 LARGEST CITIES:</u> 110 New York 111 Philadelphia 308 Chicago 309 Detroit 702 Los Angeles <u>13 OTHER CITIES:</u> 114 Buffalo 115 Pittsburg	2-4	I2	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
067 (cont)	116 Boston 300 Milwaukee 302 Minneapolis 315 Cincinnati 501 Miami 506 New Orleans 509 Houston 511 Washington, DC 703 San Francisco 709 San Diego 723 Oakland			
068	<u>CASE IDENTIFICATION</u> 5-digit number assigned sequentially to allow unique identification of each case.	5-9	I5	
069	<u>SEQUENTIAL INCIDENT NUMBER</u> 001-136 (Number assigned sequentially to incident records associated with a single establishment. Numbers start with 01 and continue through the number needed to designate all incidents for a business. The highest number, assigned to the last incident record for an establishment, corresponds to the number of incidents coded on the business record, Reference No. 006).	10-12	I11	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
070	<p><u>ORIGINAL INCIDENT ID NUMBER</u></p> <p>01-99</p> <p>(Number originally assigned the incident by the Census Bureau. This number is retained because incident records were duplicated to adjust for businesses operating during only part of the reference period. This number allows identification of duplicated incidents. In 1972 and 1973 files, however, note that robbery and burglary incidents were numbered independently of one another since they were originally two distinct record types. In those years it is possible to find a robbery incident numbered '01' in this field, and also a burglary incident '01' which are not duplicates.)</p>	13-14	I13	
071	<p><u>MONTH OF OCCURRENCE OF INCIDENT</u></p> <p>In what month did this (did the first) incident happen?</p> <p>00 No entry provided 01 January 02 February 03 March 04 April 05 May 06 June 07 July 08 August 09 September 10 October 11 November 12 December</p>	15-16	I15	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
072	<p><u>TIME OF OCCURRENCE</u></p> <p>About what time did it happen?</p> <p>0 No entry provided 1 During the day (6 a.m. - 6 p.m.) 2 6 p.m. - midnight 3 Midnight - 6 a.m. 4 Don't know what time of night 5 Don't know</p>	17	I17	
073	<p><u>PLACE OF OCCURRENCE</u></p> <p>Where did this incident take place?</p> <p>0 No entry provided 1 At this place of business 2 On delivery 3 Enroute to bank 4 Other</p>	18	I18	
074	<p><u>ANYONE PRESENT DURING INCIDENT</u></p> <p>Were you, the owner, or any employee present while this incident was occurring?</p> <p>0 No entry provided 1 Yes 2 No 3 Don't know</p>	19	I19	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
075	<p><u>DID OFFENDER(S) HAVE WEAPON</u></p> <p>Did the person holding you up have a weapon or something that was used as a weapon, such as a bottle or wrench?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No 3 Don't know</p> <p>UNIVERSE: 074=1 or 3</p>	20	I20	
076-078	<p><u>TYPE OF WEAPON (DETAILED)</u></p> <p>What was the weapon?</p> <p>(In 1975 this was a multiple response question. For consistency across all years, each category has been coded as a separate variable.)</p> <p>UNIVERSE: 075=1</p>	21-23	I21- I23	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
076	<u>WAS A GUN PRESENT</u> 0 Out of universe; or no entry provided 1 Yes 2 No	21	I21	
077	<u>WAS A KNIFE PRESENT</u> 0 Out of universe; or no entry provided 1 Yes 2 No	22	I22	
078	<u>WAS ANOTHER WEAPON PRESENT</u> 0 Out of universe; or no entry provided 1 Yes 2 No	23	I23	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
079	<p><u>NUMBER OF OFFENDERS</u></p> <p>How many persons were involved in committing the crime?</p> <p>0 Out of universe; or no entry provided 1 One 2 Two 3 Three 4 Four or more 5 Don't know</p> <p>UNIVERSE: 074 = 1 or 3</p>	24	I24	
080	<p><u>AGE - SINGLE OFFENDER</u></p> <p>How old would you say the person was?</p> <p>0 Out of universe; or no entry provided 1 Under 12 years 2 12-14 3 15-17 4 18-20 5 21 or over 6 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 1</p>	25	I25	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
081	<p><u>SEX - SINGLE OFFENDER</u></p> <p>Was the person male or female?</p> <p>0 Out of universe; or no entry provided 1 Male 2 Female 3 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 1</p>	26	I26	
082	<p><u>RACE - SINGLE OFFENDER</u></p> <p>Was he (she) _____?</p> <p>0 Out of universe; or no entry provided 1 White 2 Black 3 Other 4 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 1</p>	27	I27	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
083	<p><u>AGE - YOUNGEST MULTIPLE OFFENDER</u></p> <p>How old would you say the youngest person was?</p> <p>0 Out of universe; or no entry provided 1 Under 12 2 12-14 3 15-17 4 18-20 5 21 or over 6 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 2-4</p>	28	I28	
084	<p><u>AGE - OLDEST MULTIPLE OFFENDER</u></p> <p>How old would you say the oldest person was?</p> <p>0 Out of universe; or no entry provided 1 Under 12 2 12-14 3 15-17 4 18-20 5 21 or over 6 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 2-4, and 083 = 1-4</p>	29	I29	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
085	<p><u>SEX - MULTIPLE OFFENDERS</u></p> <p>Were they male or female?</p> <p>0 Out of universe; or no entry provided 1 All male 2 All female 3 Male and Female 4 Don't know</p> <p>UNIVERSE: 074 = 1 or 3, and 079 = 2-4</p>	30	I30	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
086	<p><u>RACE - MULTIPLE OFFENDERS</u></p> <p>Were they _____ ?</p> <p>0 Out of universe; or no entry provided 1 Only white 2 Only black 3 Only other 4 Some combination 5 Don't know</p> <p>UNIVERSE: 074=1 or 3, and 079=2-4</p>	31	I31	
087	<p><u>ANYONE INJURED ENOUGH TO REQUIRE MEDICAL ATTENTION</u></p> <p>Were you, the owner, or any of the employees injured in this incident seriously enough to require medical attention?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p> <p>UNIVERSE: 074=1 or 3</p>	32	I32	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
088	<p><u>NUMBER OF PERSONS REQUIRING MEDICAL ATTENTION</u></p> <p>How many?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: 087 = 1</p>	33-34	I33	
089	<p><u>NUMBER OF PERSONS STAYING IN HOSPITAL OVERNIGHT OR LONGER</u></p> <p>How many of them stayed in a hospital overnight or longer?</p> <p>00 Out of universe; or no entry provided; or none of the injured required overnight hospitalization 01-99 Actual number coded</p> <p>UNIVERSE: 087 = 1</p>	35-36	I35	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
090	<p><u>DID BUSINESS PAY FOR ANY MEDICAL EXPENSES</u></p> <p>Of those receiving treatment in or out of a hospital, did this business pay for any of the medical expenses not covered by a regular health benefits program?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No 3 Don't know</p> <p>UNIVERSE: 087=1</p>	37	I37	
091	<p><u>AMOUNT PAID BY BUSINESS FOR MEDICAL EXPENSES</u></p> <p>How much was paid?</p> <p>000000 Out of universe; no entry provided 000001-999999 Actual amount in dollars</p> <p>UNIVERSE: 090=1</p>	38-43	I38	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
092	<u>PADDING</u> **For 1972 and 1973 Files**	44		
	<u>OCCURRENCE OF DEATHS DUE TO INCIDENT</u> **For 1974 and 1975 Files** Did any deaths occur as a result of this incident? 0 Out of universe; or no entry provided 1 Yes 2 No UNIVERSE: 074=1 or 3	44	I44	
	<u>PADDING</u> **For 1972 and 1973 Files**	45-65		

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
093-106	<p><u>KIND OF PERSON KILLED DUE TO INCIDENT AND NUMBER OF SUCH PERSONS (DETAILED)</u></p> <p>**For 1974 and 1975 Files**</p> <p>Who was killed? How Many?</p> <p>(This is a multiple response question. Each response category is coded as a separate variable.)</p> <p>UNIVERSE (for Ref. Nos. 093-106): 092=1</p>	45-65	I45-I64	
093	<p><u>WAS AN OWNER(S) KILLED?</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	45	I45	
094	<p><u>HOW MANY KILLED - OWNER(S)</u></p> <p>**For 1974 and 1975 Files**</p> <p>00 Out of universe; or no entries provided; or no owners killed 01-99 Actual number coded</p>	46-47	I46	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
095	<p><u>WERE ANY EMPLOYEES KILLED?</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p>	48	I48	
096	<p><u>HOW MANY KILLED - EMPLOYEES</u></p> <p>**For 1974 and 1975 Files**</p> <p>00 Out of universe; or no entries provided; or no employees killed 01-99 Actual number coded</p>	49-50	I49	
097	<p><u>WERE ANY CUSTOMERS KILLED</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	51	I51	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
098	<u>HOW MANY KILLED - CUSTOMERS</u> **For 1974 and 1975 Files** 00 Out of universe; or no entries provided; or no customers killed 01-99 Actual number coded	52-53	I52	
099	<u>WERE ANY BYSTANDERS KILLED</u> **For 1974 and 1975 Files** 0 Out of universe; or no entries provided 1 Yes 2 No	54	I54	
100	<u>HOW MANY KILLED - BYSTANDERS</u> **For 1974 and 1975 Files** 00 Out of universe; or no entries provided; or no bystanders killed 01-99 Actual number coded	55-56	I55	

LOS ANGELES COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
101	<p><u>WERE ANY OFFENDERS KILLED?</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	57	I57	
102	<p><u>HOW MANY KILLED - OFFENDERS</u></p> <p>**For 1974 and 1975 Files**</p> <p>00 Out of universe; or no entries provided; or no offenders killed 01-99 Actual number coded</p>	58-59	I58	
103	<p><u>WERE ANY POLICE KILLED?</u></p> <p>**For 1974 and 1975 Files**</p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	60	I60	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
104	<u>HOW MANY KILLED - POLICE</u> **For 1974 and 1975 Files** 00 Out of universe; or no entries provided; or no police killed 01-99 Actual number coded	61-62	I61	
105	<u>WERE ANY OTHERS KILLED</u> **For 1974 and 1975 Files** 0 Out of universe; or no entries provided 1 Yes 2 No	63	I63	
106	<u>HOW MANY OTHERS KILLED</u> **For 1974 and 1975 Files** 00 Out of universe; or no entries provided; or no others killed 01-99 Actual number coded	64-65	I64	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
107	<p><u>PADDING</u></p> <p><u>DID OFFENDER(S) ATTEMPT TO ENTER ILLEGALLY</u></p> <p>Did the offender enter, attempt to enter, or remain in this establishment illegally?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p> <p>UNIVERSE: 074=2</p>	66-68 69	I69	
108	<p><u>ACTUAL OR ATTEMPTED ILLEGAL ENTRY</u></p> <p>Did the offender(s) actually get in or just try to get in?</p> <p>0 Out of universe; or no entries provided 1 Actually got in 2 Just tried to get in</p> <p>UNIVERSE: 074=2</p>	70	I70	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
109	<p><u>WAS THERE EVIDENCE OF FORCE</u></p> <p>Was there a broken window, broken lock, alarm, or any other evidence that the offender(s) forced (tried to force) his (their) way in?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p> <p>UNIVERSE: 074=2</p>	71	I71	
110-113	<p><u>EVIDENCE OF FORCE (DETAILED)</u></p> <p>What was the evidence?</p> <p>(This is a multiple response question. Each response category is coded as a separate variable.)</p> <p>UNIVERSE (for Ref. Nos. 110-113): 109=1</p>	72-75	I72-I75	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
110	<u>BROKEN LOCK</u> 0 Out of universe; or no entries provided 1 Yes 2 No	72	I72	
111	<u>FORCED DOOR</u> 0 Out of universe; or no entries provided 1 Yes 2 No	73	I73	
112	<u>ALARM</u> 0 Out of universe; or no entries provided 1 Yes 2 No	74	I74	
113	<u>OTHER EVIDENCE</u> 0 Out of universe; or no entries provided 1 Yes 2 No	75	I75	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
114	<p><u>METHOD OF ENTRY IF NO APPARENT FORCE</u></p> <p>How did the offender(s) get in (try to get in)?</p> <p>0 Out of universe; or no entries provided 1 Through unlocked door or window 2 Had a key 3 Other 4 Don't know</p> <p>UNIVERSE: 109=2</p>	76	I76	
115	<p><u>OCCURRENCE OF DAMAGES DUE TO INCIDENT</u></p> <p>Was anything damaged but not taken in this incident? For example, a lock or window broken, damaged merchandise, etc.?</p> <p>0 No entry provided 1 Yes 2 No</p>	77	I77	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
116	<p><u>WERE DAMAGED ITEMS REPAIRED OR REPLACED</u></p> <p>Was (were) the damaged item(s) repaired or replaced?</p> <p>0 Out of universe; or no entry provided 1 Yes 2 No</p> <p>UNIVERSE: 115=1</p>	78	I78	
117	<p><u>ESTIMATED COST TO REPAIR OR REPLACE DAMAGED ITEMS</u></p> <p>How much would it cost to repair or replace the damages?</p> <p>000000 Out of universe; or no entry provided 000001-999996 Estimated cost in dollars 999997 Estimate of \$999997-\$999999 999998 Don't know</p> <p>UNIVERSE: 115=1 and 116=2</p>	79-84	I79	

LEAD COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
118	<p><u>ACTUAL COST TO REPAIR OR REPLACE DAMAGED ITEMS</u></p> <p>How much did it cost to repair or replace the damages?</p> <p>000000 Out of universe; or no entry provided 000001-999996 Actual cost in dollars 999997 \$999997-\$999999 999998 Don't know 999999 No cost</p> <p>UNIVERSE: 115=1 and 116=1</p>	85-90	I85	
119-123	<p><u>REPAIR COSTS - WHO WILL COVER (DETAILED)</u></p> <p>Who paid or will pay for the repairs or replacement?</p> <p>(This is a multiple response question. Each response category has been coded as a separate variable.)</p> <p>UNIVERSE (for Ref. Nos. 119-123): 115=1</p>	91-95	I91-I95	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
119	<u>THIS BUSINESS</u> 0 Out of universe; or no entries provided 1 Yes 2 No	91	I91	
120	<u>INSURANCE</u> 0 Out of universe; or no entries provided 1 Yes 2 No <u>PADDING</u> **For 1972 and 1973 Files**	92	I-92	
121	<u>BUILDING OWNER</u> **For 1974 and 1975 Files** 0 Out of universe; or no entries provided 1 Yes 2 No	93	I93	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
122	<p><u>OTHER</u></p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	94	I94	
123	<p><u>DON'T KNOW</u></p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p>	95	I95	
124-A	<p><u>THEFT OF MONEY</u></p> <p>**For 1972 through 1974 Files**</p> <p>Did the offender(s) take any money? (Exclude money belonging to customers or store personnel.)</p> <p>0 No entry provided 1 Yes 2 No</p>	96	I96-A	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
124-P	<p><u>THEFT OF MONEY, EQUIPMENT OR MERCHANDISE</u></p> <p>**For 1975 Files**</p> <p>Did the offenders take any money, merchandise, equipment, or supplies?</p> <p>0 No entry provided 1 Yes 2 No</p>	96	I96-B	
125	<p><u>AMOUNT OF MONEY TAKEN</u></p> <p>How much money was taken?</p> <p>000000 No money taken; or no entry provided 000001-999999 Actual amount coded in dollars</p>	97-102	I97	
126	<p><u>THEFT OR MERCHANDISE OR EQUIPMENT</u></p> <p>**For 1972 through 1974 Files**</p> <p>Did the offender(s) take any merchandise, equipment or supplies? (Exclude personal property belonging to customers or store personnel.)</p> <p>0 No entry provided 1 Yes 2 No</p>	103	I103	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> **For 1975 Files**	103		
127A	<u>VALUE OF PROPERTY TAKEN</u> What was the total value of merchandise, equipment, or supplies taken? **For 1972 through 1974 Files** 000000 Out of universe; or no entry provided 000001-999999 Actual value coded in dollars UNIVERSE: 126=2	104-109	I104-A	
127B	**For 1975 Files** 000000 No property taken; or no entry provided 000001-999996 Actual value coded in dollars 999997 Value of \$999997-\$999999 999998 Don't know 999999 None		I104-B	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
128	<p><u>METHOD OF DETERMINING VALUE OF STOLEN PROPERTY</u></p> <p>How was the value (merchandise, equipment or supplies taken) determined?</p> <p>0 No property taken; or no entry provided 1 Original cost 2 Replacement cost 3 Other</p>	110	I110	
129	<p><u>VALUE OF STOLEN PROPERTY RECOVERED BY INSURANCE</u></p> <p>How much, if any, of the stolen money and/or property was recovered by insurance?</p> <p>000000 Out of universe; or no entry provided 000001-999996 Actual amount coded in dollars 999997 \$999997-\$999999 999998 Don't know 999999 None</p> <p>UNIVERSE (for 1972 through 1974): 124-A=1 or 126=1 (for 1975): 124-B=1</p>	111-116	I111	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
130	<p><u>REASON NOTHING RECOVERED BY INSURANCE</u></p> <p>Why not?</p> <p>0 Out of universe; or no entry provided 1 Didn't report it 2 Does not have insurance 3 Not settled yet 4 Policy has a deductible* 5 Money and/or merchandise was recovered*</p> <p>UNIVERSE: Some money or property taken, and 129 = 999999</p> <p>*Note: Codes 4 and 5 are not valid codes in 1972 and 1973 files. They are used only in 1974 and 1975 files.</p>	117	I117	
131	<p><u>VALUE OF STOLEN PROPERTY RECOVERED BY OTHER MEANS THAN INSURANCE</u></p> <p>How much, if any, of the stolen money and/or property was recovered by means other than insurance?</p> <p>000000 Out of universe; or no entry provided 000001-999996 Actual value in dollars 999997 \$999997-\$999999 999998 Dont't know 999999 None</p> <p>UNIVERSE:</p> <p>(For 1972 through 1974): 124-A = 1 or 126 = 1 (For 1975): 124-B = 1</p>	118-123	I118	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<p><u>PADDING</u></p> <p>** For 1972 and 1973 Files **</p>	124		
132	<p><u>OTHER MEANS OF RECOVERING STOLEN PROPERTY</u></p> <p>** For 1974 and 1975 Files **</p> <p>By what means was the stolen money and/or property recovered?</p> <p>0 Out of universe; or no entry provided 1 Police 2 Other</p> <p>UNIVERSE: Some money or property stolen and 131 ≠ 000000, 999998, or 999999</p>	124	I124	
133	<p><u>WAS TIME LOST FROM WORK DUE TO INCIDENT</u></p> <p>Did you, the owner, or any employee here lose any time from work because of this incident?</p> <p>0 No entry provided 1 Yes 2 No</p>	125	I125	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
134	<p><u>NUMBER OF PEOPLE WHO LOST TIME FROM WORK</u></p> <p>How many people?</p> <p>00 Out of universe; or no entry provided 01-99 Actual number coded</p> <p>UNIVERSE: 133 = 1</p>	126-127	I126	
135	<p><u>NUMBER OF WORK DAYS LOST IF LESS THAN 10</u></p> <p>How many work days were lost altogether?</p> <p>0 Out of universe; or no entry provided 1 Less than 1 day 2 1 - 5 days 3 6 - 10 days 4 Over 10 days 5 Don't know</p> <p>UNIVERSE: 133 = 1</p>	128	I128	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
136	<p><u>NUMBER OF DAYS LOST IF OVER 10</u></p> <p>How many?</p> <p>00 Out of universe; or no entry provided 11-99 Actual number coded</p> <p>UNIVERSE: 133 = 1 and 135 = 4</p>	129-130	I129	
137	<p><u>WERE SECURITY MEASURES TAKEN AFTER INCIDENT</u></p> <p>Were any security measures taken after this incident to protect the establishment from future incidents?</p> <p>0 No entry provided 1 Yes 2 No</p>	131	I131	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
138-149	<p><u>SECURITY MEASURES TAKEN AS A RESULT OF INCIDENT (DETAILED)</u></p> <p>What measures were taken?</p> <p>(This is a multiple response question. Each response category is coded as a separate variable. Some security measures were not coded for every year of the survey. When a particular measure was not considered in a given year zero is coded for that category. The specific year(s) is(are) noted and documented as "padding."</p> <p>UNIVERSE (for Ref. Nos. 138-149): 137 = 1</p>	132-143	I132-I143	
138	<p><u>ALARM (OUTSIDE RINGING) INSTALLED AFTER INCIDENT</u></p> <p>0 No security measures taken; or no entries provided 1 Yes 2 No</p> <p><u>PADDING</u></p> <p>** 1972 through 1974 Files **</p>	132 133	I132	

LEAA COMMERCIAL CRIME SURVEY
Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
139	<p><u>BURGLAR ALARM (INSIDE RINGING) INSTALLED AFTER INCIDENT</u></p> <p>** For 1975 Files **</p> <p>0 No security measures taken; or no entries provided 1 Yes 2 No</p>	133	I133	
140	<p><u>CENTRAL ALARM INSTALLED AFTER INCIDENT</u></p> <p>0 No security measures taken; or no entries provided 1 Yes 2 No</p>	134	I134	
141	<p><u>REINFORCING DEVICES (GRATES, BARS, ETC.) INSTALLED AFTER INCIDENT</u></p> <p>0 No security measures taken; or no entries provided 1 Yes 2 No</p>	135	I135	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
142	<u>GUARD, WATCHMAN EMPLOYED AFTER INCIDENT</u> 0 No security measures taken; or no entries provided 1 Yes 2 No	136	I136	
143	<u>WATCHDOG OBTAINED AFTER INCIDENT</u> 0 No security measures taken; or no entries provided 1 Yes 2 No	137	I137	
144	<u>FIREARMS OBTAINED AFTER INCIDENT</u> 0 No security measures taken; or no entries provided 1 Yes 2 No	138	I138	
145	<u>CAMERAS INSTALLED AFTER INCIDENT</u> 0 No security measures taken; or no entries provided 1 Yes 2 No	139	I139	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> ** For 1972 and 1973 Files **	140		
146	<u>MIRRORS INSTALLED AFTER INCIDENT</u> ** For 1974 and 1975 Files ** 0 No security measures taken; or no entries provided 1 Yes 2 No	140	I140	
	<u>PADDING</u> ** For 1972 and 1973 Files **	141		
147	<u>LOCKS INSTALLED AFTER INCIDENT</u> ** For 1974 and 1975 Files ** 0 No security measures taken; or no entries provided 1 Yes 2 No	141	I141	

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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> ** For 1972 through 1974 Files **	142		
148	<u>OUTSIDE OR ADDITIONAL LIGHTS INSTALLED AFTER INCIDENT</u> ** For 1975 Files ** 0 No security measures taken; or no entries provided 1 Yes 2 No	142	I142	
149	<u>OTHER SECURITY PRECAUTIONS TAKEN AFTER INCIDENT</u> 0 No security measures taken; or no entries provided 1 Yes 2 No	143	I143	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
150-A	<p><u>WERE POLICE INFORMED OF INCIDENT</u></p> <p>** For 1972 through 1974 Files **</p> <p>Was this incident reported to the police?</p> <p>0 No entry provided 1 Yes 2 No</p>	144	I144-A	
150-B	<p>** For 1975 Files **</p> <p>Were the police informed of this incident in any way? (If Yes) Who told them?</p> <p>0 No entry provided 1 No 2 Don't know 3 Yes - owner(s) told them 4 Yes - employee told them 5 Yes - someone else told them 6 Yes - police on scene</p>	144	I144-B	

LEAA COMMERCIAL CRIME SURVEY
 Cities Tape File Documentation

Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
151-160	<p><u>REASON FOR NOT REPORTING INCIDENT (DETAILED)</u></p> <p>What was the reason this incident was not reported to the police?</p> <p>(This is a multiple response question. Each response category is coded as a separate variable. Some reasons were not coded for every year of the survey. When a particular reason was not considered in a given year, zero is coded for that category. The specific year(s) is(are) noted and documented as "padding."</p> <p>UNIVERSE (for Ref. Nos. 151-160):</p> <p>(For 1972-1974): 150-A = 2</p> <p>(For 1975): 150-B = 1</p>	145-154	I145-I154	
151	<p><u>POLICE ALREADY KNEW</u></p> <p>** For 1972 through 1974 Files **</p> <p>0 Out of universe; or no entries provided 1 Yes 2 No</p> <p><u>PADDING</u></p> <p>** For 1975 Files **</p>	145	I145	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
152	<u>NOTHING COULD BE DONE - LACK OF PROOF</u> 0 Out of universe; or no entries provided 1 Yes 2 No	146	I146	
153	<u>DID NOT THINK IT IMPORTANT ENOUGH</u> 0 Out of universe; or no entries provided 1 Yes 2 No	147	I147	
154	<u>POLICE WOULDN'T WANT TO BE BOTHERED</u> 0 Out of universe; or no entries provided 1 Yes 2 No	148	I148	
155	<u>DID NOT WANT TO TAKE THE TIME - TOO INCONVENIENT</u> 0 Out of universe; or no entries provided 1 Yes 2 No	149	I149	

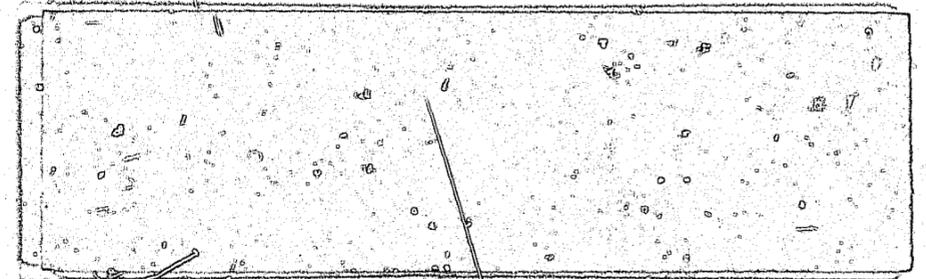
LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
	<u>PADDING</u> ** For 1972 through 1974 Files **	150		
156	<u>PRIVATE OR PERSONAL MATTER</u> ** For 1975 Files ** 0 Out of universe; or no entries provided 1 Yes 2 No	150	I150	
157	<u>DID NOT WANT TO GET INVOLVED</u> 0 Out of universe; or no entries provided 1 Yes 2 No	151	I151	
158	<u>AFRAID OF REPRISAL</u> 0 Out of universe; or no entries provided 1 Yes 2 No	152	I152	

LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
159	<u>REPORTED TO SOMEONE ELSE</u> 0 Out of universe; or no entries provided 1 Yes 2 No	153	I153	
160	<u>"OTHER" REASON FOR NOT REPORTING INCIDENT</u> 0 Out of universe; or no entries provided 1 Yes 2 No <u>PADDING</u>	154 155-158	I154	
161	<u>INCIDENT CLASSIFICATION</u> (See Appendix B for definitions and composition of classification codes.) 0 Unclassified 1 Forcible entry 2 Attempted forcible entry 3 Unlawful entry 4 Strong-arm robbery 5 Attempted strong-arm robbery 6 Armed robbery 7 Attempted armed robbery 9 No entry provided	159	I159	

CONTINUED



LEAA COMMERCIAL CRIME SURVEY
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Reference Number	Incident Record Items	Record Location	DBD Item Name	Glossary Number
162	<u>INCIDENT WEIGHT</u> 6 digit weight with 2 implied decimals. The incident weight is applied to tabulate incident data.	160-165	I160	

APPENDIX A: KIND OF BUSINESS DEFINITIONS AND CODES

Code

- 01 Food - Retail stores primarily engaged in selling food for home preparation and consumption.
- 02 Eating and drinking - retail establishments selling prepared foods and drinks for consumption on the premises, and also lunch counters and refreshment stands selling prepared foods and drinks for immediate consumption.
- 03 General merchandise - retail stores which sell a number of lines of merchandise such as department stores and variety stores.
- 04 Apparel - retail stores selling new clothing and related articles for personal wear and adornment.
- 05 Furniture and appliance - retail stores selling goods used for furnishing the home, includes furniture, floor covering, drapery, household appliance, radio and television, and record stores.
- 06 Lumber, hardware, mobile home dealers - retail establishments selling lumber and other building materials, lawn and garden supplies, and mobile home dealers.
- 07 Automotive - retail establishments with major sales of new and used automobiles, boats, recreational and utility trailers, motorcycles or new automobile parts and accessories.
- 08 Drug and Proprietary - retail establishments with major sales of prescription drugs and patent medications.
- 09 Liquor - establishments engaged in the retail sale of packaged alcoholic beverages for consumption off the premises.
- 10 Gasoline service stations - retail establishments with major sales of gasoline and lubricating oils and may perform minor repair work. Automotive repair shops are classified as service.
- 11 Other retail - retail establishments not elsewhere classified.

Code

Wholesale - establishments or places of business primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional, farm, or professional business users; or to other wholesalers.

12

Wholesale, durable - establishments engaged in the wholesale distribution of durable goods such as:

Electrical goods - electrical generating, distributing, and wiring equipment, and household appliances whether electrically, manually, or mechanically powered.

Furniture and home furnishings - home, office, and public building furniture and home furnishings and homewares.

Hardware and plumbing and heating equipment and supplies - hardware, plumbing, heating, air conditioning, and refrigeration equipment and supplies.

Lumber and other construction materials - rough, dressed, and finished lumber; and construction building materials.

Machinery, equipment, and supplies - commercial, construction, mining, farm and garden, industrial, professional, service, and transportation machinery, equipment and supplies.

Metals and minerals except petroleum - coal and other minerals and ores, and ferrous and nonferrous metal semi-finished products.

Motor vehicles and automotive parts and supplies - new and used automobiles, trucks, and other motor vehicles; automotive parts, supplies, tires, and tubes.

Sporting, recreational, photographic, and hobby goods, toys, and supplies - all types of sporting goods and accessories; games, toys, and hobby goods and supplies; and photographic equipment and supplies.

Miscellaneous durable goods - jewelry, precious stones and metals, watches, clocks, silverware, musical instruments, and forest products except lumber. Also included are establishments engaged in assembling, breaking up, sorting and wholesale distribution of scrap and waste materials.

Code

13

Wholesale, nondurable - establishments engaged in the wholesale distribution of nondurable goods such as:

Apparel, piece goods and notions - apparel and furnishings, footwear, notions, knit goods, woven piece goods, and yard goods of natural or man-made fibers.

Beer, wine and distilled alcoholic beverages - beer, ale, porter and other fermented malt beverages; and distilled spirits, including neutral spirits and ethyl alcohol used in blending wines and distilled liquors.

Chemicals and allied products - chemicals and allied products, such as acids, industrial and heavy chemicals, dyestuffs, industrial salts, navel stores, plastics materials, rosin and turpentine.

Drugs, drug proprietaries and druggists' sundries - drugs, drug proprietaries, druggists' sundries, and toiletries.

Farm product raw materials - buying and/or marketing cotton, grains, livestock, horses and mules, leaf tobacco, hides, skins, furs, wool, mohair, raw silk, hops, and nuts, except roasted or salted.

Groceries and related products - general line groceries, frozen foods, dairy products, poultry and poultry products, confectionery, fish and sea-foods, meat and meat products, fresh fruits, and vegetables, and related products.

Paper and paper products - writing paper, stationery and office supplies, wrapping and other coarse paper; and converted paper products, such as bags, boxes, dishes, napkins, and shipping supplies.

Petroleum and petroleum products - petroleum and products including packaged and bottled petroleum products distributors, truck jobbers, and bulk liquid storage facilities.

Miscellaneous nondurable goods - books, periodicals and newspapers, art goods, flowers and florist suppliers, industrial yarn, textile bags, and bagging and burlap.

Code

Manufacturing - establishments engaged in the mechanical or chemical transformation of materials or substances into new products. These establishments are usually described as plants, factories, or mills and characteristically use power driven machines and materials handling equipment. Establishments engaged in assembling component parts of manufactured products are also considered manufacturing if the new product is neither a structure nor other fixed improvement. Also included is the blending of materials such as lubricating oils, plastics, resins, or liquors.

14

Manufacturing, durable - establishments manufacturing durable goods such as:

Electrical and electronic machinery, equipment, and supplies
Fabricated metal products
Furniture and fixtures
Jewelry, silverware, and plated ware
Lumber and wood products
Machinery
Measuring, analyzing, and controlling instruments; photographic, medical and optical goods, watches and clocks
Musical instruments
Primary metal industries - smelting and refining of ferrous and nonferrous metals and manufacturing metal products
Printing, publishing and allied industries
Rubber products
Stone, clay, glass and concrete products
Transportation equipment

15

Manufacturing, nondurable - establishments manufacturing nondurable goods such as:

Apparel and other finished products made from fabrics and similar materials
Chemical and allied products
Costume jewelry, costume novelties, buttons, and miscellaneous notions, except precious metal
Food and kindred products
Paper and allied products
Pens, pencils, and other office and artists' materials
Petroleum refining and related industries
Tobacco manufacturing
Textile mill products
Toys and amusements

Code

- 16 Real estate - apartments - establishments engaged in the operation of apartment buildings and residential, retirement and apartment hotels.
- 17 Other real estate - includes real estate operators, and owners and lessors of real property, as well as buyers, sellers, developers, agents, and brokers.
- 18 Service - establishments primarily engaged in providing professional services, lodging, personal or repair services, amusement or recreation facilities open to the general public, or services to other businesses. Also included here are civic, social, and fraternal organizations, churches, religious schools and other religious and charitable organizations.
- 19 Banks - institutions which are engaged in deposit banking or closely related functions, including fiduciary activities.
- 20 Transportation - establishments engaged in passenger and/or freight transportation by rail, highway, water, or air; or any establishment furnishing services related to transportation such as petroleum pipeline transportation and warehousing.
- 21 Agricultural services - establishments engaged in performing soil preparation services, crop services, veterinary services, other animal services, farm labor and management services, and landscape and horticultural services, for others on a fee or contract basis.
- 22 Auxiliary locations - establishments primarily engaged in performing supporting services for other establishments of the same company rather than for the general public or for other business firms. Included are such diverse activities as research, development, and testing laboratories; central warehouses for the company's own vehicles; trading stamp redemption stores; milk receiving stations; and sales promotion offices.
- 23 Communications - establishments furnishing point to point communication services, whether by wire or radio, and whether intended to be received aurally or visually, and radio and television broadcasting. Services for the exchange or recording of messages are also included.

Code

- 24 Construction - establishments engaged in heavy construction, such as construction of residential, farm, industrial, commercial, public or other buildings. Specialized contractors who handle electrical, plumbing, or painting contracts are also included.
- 25 Electric, gas and sanitary services - establishments engaged in the generation, transmission and/or distribution of electricity, gas, or steam. Water and irrigation systems, and sanitary systems engaged in the collection, and disposal of garbage, sewage, and other wastes by means of destroying or processing materials are also included.
- 26 Finance and credit - establishments engaged in extending credit in the form of loans, but not engaged in deposit banking. Also includes establishments engaged in the underwriting, purchase, sale, or brokerage of securities and other financial contracts on their own account or for the account of others.
- 27 Insurance - includes insurance carriers of all types, agents and brokers dealing in insurance and organizations rendering services to insurance carriers and to policy holders.
- 28 Churches and non-profit organizations - (Code used only in 1973) - includes civic, social, and fraternal organizations, churches, religious schools, and charitable organizations.
- 29 Other - includes four groups of businesses that are not elsewhere classified.
- Fishing, hunting, and trapping - establishments engaged in commercial fishing and the operation of fish hatcheries, fish and game preserves, in commercial hunting and trapping, and in game propagation.
- Forestry - establishments engaged in the operation of timber tracts, tree farms, forest nurseries, and related activities.
- Holding and other investment offices - includes investment trusts, investment companies, holding companies, and commodity trading companies.
- Mining - includes establishments engaged in the extraction of minerals occurring naturally, the exploration and development of mineral properties, and the quarrying, well operation, milling, and other preparation customarily done at the mine site, or as a part of mining activity.

APPENDIX B: DEFINITION OF CRIMES AND COMPOSITION OF INCIDENT CLASSIFICATION CODES

Burglary and Robbery are defined for the Commercial Victimization Survey as follows:

Burglary - any illegal entry into a building for the purpose of committing a crime. Burglary is not to be confused with larceny where the person has a right to be on the premises. Larcenies are not covered in the CVS.

Robbery - the act of taking something away from someone by force or threat of force. If an individual is not present during the incident it shall be considered a burglary.

The composition of the incident classification codes used in Ref. No. 161 is shown below. The numbers used to define the classification codes are the values required for the component variables, as documented in this User Directory by the reference numbers given.

Burglary

1	Forcible entry	Ref. No. 108 = 1 and Ref. No. 109 = 1
2	Attempted forcible entry	Ref. No. 108 = 2 and Ref. No. 109 = 1
3	Unlawful entry	Ref. No. 108 = 1 and Ref. No. 109 = 2

Robbery

4	Strong-arm	Ref. Nos. 124-A, 124-B or 126 = 1 and Ref. No. 075 = 2 or 3
5	Attempted strong-arm	Ref. Nos. 124-A, or 124-B = 2 and 126 = 2, and Ref. No. 075 = 2 or 3
6	Armed	Ref. Nos. 124-A, 124-B or 126 = 1 and Ref. No. 075 = 1
7	Attempted armed	Ref. Nos. 124-A or 124-B = 2 and 126 = 2, and Ref. No. 075 = 1

END