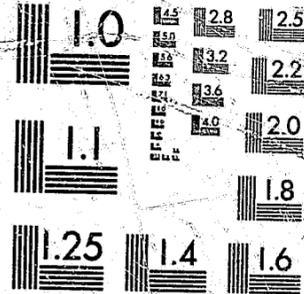


National Criminal Justice Reference Service



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National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

4/10/85

INTER-UNIVERSITY CONSORTIUM FOR
POLITICAL AND SOCIAL RESEARCH

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96124

LEGAL SERVICE AGENCIES, 1970
(ICPSR 7369)

Principal Investigator/s

Stuart Nagel
Anthony S. Champagne

First ICPSR Edition, 1979

96124

LEGAL SERVICE AGENCIES, 1970
(ICPSR STUDY 7369)

PRINCIPAL INVESTIGATORS

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ICPSR EDITION
FIRST PRINTING, 1979

U.S. Department of Justice
National Institute of Justice

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NCJRS

JAN 7 1975

ACQUISITIONS

I

STUDY DESCRIPTION

The study of Legal Service Agencies, 1970 was conducted by the Office of Legal Services under the Office of Economic Opportunity (OEO). The data collection and initial processing were carried out by Auerbach Corporation. The purpose of the study was to determine the effectiveness of the Legal Service Program (LSP) and to make recommendations whether to expand, cut back, or eliminate some agencies. Effectiveness was measured by the performance of the agency in five Office of Legal Services (OLS) goal areas: case handling, law reform, community economic development, representation of poverty community, and community education. A fairly accurate measure of effectiveness is attained due to the method by which the variables measuring effectiveness were constructed.

To obtain measures of effectiveness, teams of evaluators were sent to every OEO funded agency. These teams were composed of from three to five individuals: at least one representative of the poor and from two to four lawyers. Their areas of expertise were poverty law, social work, and systems analysis. These teams conducted interviews with agency project directors and staff attorneys, representatives of the poverty community, members of the legal profession, and the staffs of other social service agencies. The evaluators recorded these responses and, in addition, wrote narrative reports indicating their own impressions. These reports included the evaluator's ideas about the success of the agency in meeting the legal needs of the poor and the effectiveness of the agency in meeting OLS goals. The rating produced by this process was then averaged with the ratings of the other evaluators on the team to obtain measures for the various aspects of the agency's program. It should be noted that averaging for these ratings produced non-integer measures which are accurate to two decimal places.

Evaluative variables (v59-v174) contain ratings for project director and staff attorney competence, adequacy and use of project resources, political and legal environment, LSP image in the poverty community, and project effectiveness in goal areas. The data also include the following information concerning each agency: location, type of agency, size of staff, and budget. In addition, the data contain information on age, race, and income of participants for each agency.

The dataset contains information on 197 of the 201 Legal service agencies funded by the OEO which were operating in 1970.

PROCESSING INFORMATION

The data are available from ICPSR in two formats: a card image file and an OSIRIS dataset. The card image file contains 13 decks per agency in a format based on 80 column punched cards. The data are sorted by agency with all decks for each case together in ascending order. The OSIRIS data file is constructed with a single logical record of 730 bytes for each agency. There are 175 variables on 197 agencies.

The OSIRIS data file consists of three files stored on magnetic tape: a machine readable user's guide which documents the data for the human user, an OSIRIS Type 1 dictionary file which describes the data to a computer program, and a data file.

The OSIRIS data file can be accessed directly by software packages which do not use the OSIRIS dictionary by specifying the tape locations of the desired variables. These tape locations are given in the OSIRIS codebook.

Related Publications:

Champagne, A.S., CAUSES OF LEGAL SERVICES EFFECTIVENESS, Sage Publications Series in Administration and Policy Studies, 1975

Nagel, S., "A Graphic Look at the Legal Services Program", FRONTIERS OF ECONOMICS, 1:118-124, 1975

CODEBOOK INFORMATION

The example below is a reproduction of information appearing in the machine readable codebook for a typical variable. The numbers in brackets do not appear but are references to the descriptions which follow this example.

.....
 [1] VAR 0086 [2] PROJ DIR INVOLVEMENT [3] MD=9.99
 REF 0086 [4] LOC 354 WIDTH 4 [5] DK 6 COL 48-51
 [6] IMP DEC=2

[7] INVOLVEMENT: PROJECT DIRECTOR PERFORMANCE

- [9]
 1. LITTLE OR NO PERSONAL PARTICIPATION IN POVERTY
 COMMUNITY GROUPS OR ISSUES
 [8] 2. SOME PARTICIPATION
 3. CONSIDERABLE PARTICIPATION

.....
 [1] Indicates the variable and reference numbers. A variable and a reference number are assigned to each item in the study. In this codebook which documents the archived dataset these numbers are identical. Should the data be formed into a fixed length record file, new variable numbers may be assigned or created. The reference number would remain unchanged and correspond to those in this codebook.

[2] Indicates the abbreviated (24 character maximum) variable label used within Osiris to identify each variable. An expanded version can be found in the variable description list.

[3] Indicates the designation of missing data. In this example code values equal to 9.99 are missing data (MD=9.99). Although this value is defined as within

the missing data category, this does not mean that the user should not or can not use this code value in a substantive role if he so desires.

- [4] Indicates the sequential location and width of this variable within the record when the data are stored on magnetic tape. In this example, the variable named "PROJ DIR INVOLVEMENT" is four columns wide and located in the 354th column within the dataset. In a fixed length record file of this data the locations will be different.
- [5] Indicates the location by deck and column of this variable when the data are on cards or in card image form (either 80 or 84 column format).
- [6] A variable containing data with implied decimals is denoted by the message, "IMP DEC=X", where X is the number of decimal places implied (not punched) in the variable.
- [7] Indicates the full text of the variable description supplied by the original collectors of the data.
- [8] Indicates the code values occurring in the data for this variable.
- [9] Indicates the meaning of the codes.

VARIABLE DESCRIPTION LIST

VAR. NO:

1. ICPSR Study Number - 7369
2. File Number
3. Version Number

Questionnaire Type

4. No. of OLS 1 Questionnaires Collected
5. No. of OLS 2 Questionnaires Collected
6. No. of OLS 3 Questionnaires Collected
7. No. of OLS 4 Questionnaires Collected
8. No. of OLS 5 Questionnaires Collected
9. No. of OLS 6 Questionnaires Collected

Agency Information

10. Program Year Ends
11. OEO Region Code
12. Undocumented Variable
13. OEO Organization Type Code
14. Public or Private Agency
15. Legal or Non-Legal Aid Agency
16. GSA State Code
17. GSA County Code
18. OEO Population Code
19. Geographic Scope
20. OEO Grant Number
21. Year Program Began
22. Month Program Began
23. Day Program Began

Budget

24. New Federal Dollars per Year
25. Non-Federal Dollars per Year
26. Carryover Dollars from Past Year
27. Personnel Budget per Year
28. Non-Personnel Budget per Year
29. Total Budget per Year

Participant Age

- 30. Total Planned Participants per Year
- 31. Planned Participants 0-5 Years
- 32. Planned Participants 6-15 Years
- 33. Planned Participants 16-21 Years
- 34. Planned Participants 22-44 Years
- 35. Planned Participants 45-54 Years
- 36. Planned Participants 55-64 Years
- 37. Planned Participants 65 Years and Over

Participant Income

- 38. Planned Participants Above Poverty Level
- 39. Planned Participants \$10-\$499 Below Poverty Level
- 40. Planned Participants \$500-\$1499 Below Poverty Level
- 41. Planned Participants \$1500 or More Below Poverty Level

Participant Ethnic Background

- 42. Planned Mexican-American Participants
- 43. Planned Puerto Rican Participants
- 44. Planned Other Caucasian Participants
- 45. Planned Negro Participants
- 46. Planned Indian Participants
- 47. Planned Oriental Participants
- 48. Planned Other Races Participants

Agency Staff

- 49. R.H. Smith Fellows
- 50. VISTA Attorneys
- 51. Law Students
- 52. Professional Support Personnel
- 53. Clerical Support Personnel
- 54. Attorneys
- 55. Other Personnel

Miscellaneous Agency Information

- 56. Project Director Handle Cases?
- 57. Special Conditions on Grant?
- 58. Attorney Average Caseload per Year

LSP Image in Community

- 59. Relevance of Legal Service Program Activities
- 60. Assessment of LSP Results
- 61. LSP Staff Competence
- 62. Meeting of LSP Goals
- 63. Opinion Validity

Attorney Performance-Individual Case

- 64. Use of Background Material
- 65. Case Preparation
- 66. Client Communication
- 67. Case Handling
- 68. Overall Effectiveness

Attorney Performance-Law Reform

- 69. Law Reform Interest
- 70. Law Reform Activity
- 71. Law Reform Capability
- 72. Overall Effectiveness

Attorney Performance-Other

- 73. Interest
- 74. Activity
- 75. Capability
- 76. Overall Effectiveness

Attorney Performance-Overall

- 77. Understanding OLS Goals
- 78. Commitment to Poverty Community
- 79. Professional Development-Reading
- 80. Professional Development-Conferences
- 81. Overall Effectiveness

Project Director Performance

- 82. Sensitivity to Problems
- 83. Involvement
- 84. Responsiveness
- 85. Project Direction and OLS Goals
- 86. Responsiveness to Goals
- 87. Project Planning
- 88. Administration
- 89. Resource Utilization
- 90. Leadership Ability
- 91. Overall Management Capability

Poverty Community

- 92. Attitude to Poverty
- 93. Organization and Leadership
- 94. Community CAA Program
- 95. Model Cities Program

Political Climate

- 96. Attitude toward Poor
- 97. Poverty Community Involvement
- 98. Racial Attitudes
- 99. Relationship with LSP
- 100. Effect on LSP Activities

Economic Development Climate

- 101. Economic Institutions Attitude
- 102. Reaction to LSP Economic Development

Legal Climate-Courts

- 103. Attitude to Poverty Issues
- 104. Disposition of Cases
- 105. Attitude to LSP
- 106. Disposition of LSP Cases

Legal Climate-Bar Relations

- 107. Attitude to Community
- 108. Legal Alternatives
- 109. Bar Attitude Effect
- 110. Other Legal Organization Effect

Legal Climate-Law Enforcement

- 111. Relation to Community
- 112. Relation with Minorities
- 113. Effect on LSP

Social Service Climate

- 114. Social Service Agency Service Goals
- 115. Welfare Services
- 116. Low Income Housing
- 117. Social Agencies and LSP
- 118. Social Agency Attitude

Project Operations-Goals

- 119. Process of Defining Goals
- 120. Personnel Involvement
- 121. Relation to Community
- 122. Relation to Guidelines

Project Operations-General Case Handling

- 123. Priorities of Cases
- 124. Case Handling
- 125. Eligibility Criteria
- 126. Assignment Criteria
- 127. Caseload Control

Project Operations-Case Disposition

- 128. Termination Criteria
- 129. Client Communication
- 130. Referral

Project Administration-Personnel Administration

- 131. Staff Recruiting
- 132. Staff Communications
- 133. Staff Performance Review
- 134. Staff Morale

Project Operations-Office Administration

- 135. Case Record Filing
- 136. Statistical Reporting
- 137. Fund Accounting

Project Resources-Facilities

- 138. Office Accessibility
- 139. Office Space
- 140. Office Environment
- 141. Library
- 142. Office Location

Project Resources-Staffing

- 143. Staff Organization
- 144. Clerical Staff
- 145. Paraprofessional Use
- 146. Staff Salary Levels
- 147. Staff Turnover

Project Resources-Funding

- 148. Source of In Kind Funds
- 149. In Kind Fund Achievement

Project Resources-Outside

- 150. Volunteer Availability
- 151. Personnel Utilization
- 152. Technical Resource Use
- 153. R.H. Smith Fellows and VISTA Attorneys
- 154. Use of Backup Centers

Environmental Effect on LSP

- 155. Political
- 156. Economic Development
- 157. Legal
- 158. Social Service
- 159. Overall General Constraints

Project Operations

- 160. Project Goals
- 161. Operations and Processes
- 162. Personnel Administration
- 163. Office Administration
- 164. Overall

Project Resources

- 165. Facilities
- 166. Funding, Non-Federal
- 167. Staff Utilization
- 168. Use of Outside Resources
- 169. Overall

Overall Attorney Performance

- 170. Quality-Individual Services
- 171. Quality-Staff Competence
- 172. OLS Goal Activity-Quantity
- 173. OLS Goal Activity-Quality

Project Rating

- 174. Overall Project Rating
- 175. Identification Variable

DECK IDENTIFICATION IS: '01'

DK 1 COL 1-2

VAR 0175 ID VARIABLE
REF 0175 LOC 723 WIDTH 8

NO MISSING DATA CODES
DK 1 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER
REF 0001 LOC 1 WIDTH 4

NO MISSING DATA CODES
DK 1 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER
REF 0002 LOC 5 WIDTH 3

NO MISSING DATA CODES
DK 1 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER
REF 0003 LOC 8 WIDTH 3

NO MISSING DATA CODES
DK 1 COL 18-20

VERSION NUMBER

VAR 0001 ICPSR STUDY NUMBER
REF 0001 LOC 1 WIDTH 4

NO MISSING DATA CODES
DK 1 COL 21-24

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 1 COL 25-27

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 1 COL 28-30

VERSION NUMBER

VAR 0004 NO OF OLS1 QSTNRS COLL NO MISSING DATA CODES
REF 0004 LOC 11 WIDTH 2 DK 1 COL 31-32

OLS 1 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires
(type 1) collected from each agency.

VAR 0005 NO OF OLS2 QSTNRS COLL NO MISSING DATA CODES
REF 0005 LOC 13 WIDTH 2 DK 1 COL 33-34

OLS 2 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires
(type 2) collected from each agency.

VAR 0006 NO OF OLS3 QSTNRS COLL NO MISSING DATA CODES
REF 0006 LOC 15 WIDTH 2 DK 1 COL 35-36

OLS 3 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires

(CONTINUED)

(type 3) collected from each agency.

VAR 0007 NO OF OLS4 QSTNRS COLL NO MISSING DATA CODES
REF 0007 LOC 17 WIDTH 2 DK 1 COL 37-38

OLS 4 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires
(type 4) collected from each agency.

VAR 0008 NO OF OLS5 QSTNRS COLL NO MISSING DATA CODES
REF 0008 LOC 19 WIDTH 2 DK 1 COL 39-40

OLS 5 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires
(type 5) collected from each agency.

VAR 0009 NO OF OLS6 QSTNRS COLL NO MISSING DATA CODES
REF 0009 LOC 21 WIDTH 2 DK 1 COL 41-42

OLS 6 QUESTIONNAIRES COLLECTED

The number of Office of Legal Services questionnaires
(type 6) collected from each agency.

VAR 0010 PROGRAM YEAR ENDS NO MISSING DATA CODES
REF 0010 LOC 23 WIDTH 2 DK 1 COL 43-44

PROGRAM YEAR ENDS

VAR 0011 OEO REGION CODE MD=99
REF 0011 LOC 25 WIDTH 2 DK 1 COL 45-46

OEO REGION CODE

- 01. Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
- 02. New Jersey, New York, Virgin Islands
- 03. Delaware, Pennsylvania, Virginia, West Virginia
- 04. Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee
- 05. Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin
- 06. Arkansas, Louisiana, New Mexico, Oklahoma, Texas
- 07. Iowa, Kansas, Nebraska
- 08. Colorado, South Dakota, Utah, Wyoming
- 09. Arizona, California, Hawaii, Nevada
- 10. Idaho, Oregon, Washington

VAR 0012 UNDOCUMENTED VARIABLE NO MISSING DATA CODES
REF 0012 LOC 27 WIDTH 1 DK 1 COL 47

UNDOCUMENTED VARIABLE

VAR 0013 OEO ORG TYPE CODE NO MISSING DATA CODES
REF 0013 LOC 28 WIDTH 1 DK 1 COL 48

OEO ORGANIZATION TYPE CODE

- 1. Community Action Agency
- 2. Indian
- 3. Migrant
- 5. Limited Purpose

VAR 0014 PUBLIC/PRIVATE AGENCY MD=9
REF 0014 LOC 29 WIDTH 1 DK 1 COL 49

PUBLIC OR PRIVATE AGENCY

- 1. Private
- 2. Public - City Government
- 3. Public - County Government
- 4. Public - State or Territorial Government
- 5. Public - Tribal Council
- 6. Public - Regional

VAR 0015 LEGAL/NONLEGAL AID ORG NO MISSING DATA CODES
REF 0015 LOC 30 WIDTH 1 DK 1 COL 50

LEGAL OR NON-LEGAL AID AGENCY

- 1. Non-Profit Group
- 2. Elementary or Secondary School
- 3. Institution of Higher Education
- 4. Health and Welfare
- 5. Religious Organization
- 6. Legal Society
- 7. Employment
- 8. Neighborhood Based
- 9. Other

VAR 0016 GSA STATE CODE NO MISSING DATA CODES
REF 0016 LOC 31 WIDTH 2 DK 1 COL 51-52

GSA STATE CODE

- 01. Alabama
- 02. Alaska
- 04. Arizona
- 05. Arkansas
- 06. California
- 08. Colorado

(CONTINUED)

09. Connecticut
10. Delaware
12. Florida
13. Georgia
15. Hawaii
16. Idaho
17. Illinois
18. Indiana
19. Iowa
20. Kansas
21. Kentucky
22. Louisiana
23. Maine
24. Maryland
25. Massachusetts
26. Michigan
27. Minnesota
28. Mississippi
29. Missouri
30. Montana
31. Nebraska
32. Nevada
33. New Hampshire
34. New Jersey
35. New Mexico
36. New York
37. North Carolina
38. North Dakota
39. Ohio
40. Oklahoma
41. Oregon
42. Pennsylvania
44. Rhode Island
45. South Carolina
46. South Dakota
47. Tennessee
48. Texas
49. Utah
50. Vermont
51. Virginia
53. Washington
54. West Virginia
55. Wisconsin
56. Wyoming
78. Virgin Islands

VAR 0017
REF 0017

GSA COUNTY CODE
LOC 33 WIDTH 3

NO MISSING DATA CODES
DK 1 COL 53-55

GSA COUNTY CODE

County code used by the General Services Administration.
.....

VAR 0018
REF 0018

OEO POP CATEGORY
LOC 36 WIDTH 1

NO MISSING DATA CODES
DK 1 COL 56

OEO POPULATION CATEGORY

1. Over 1.5 Million
 2. 600,000 to 1.5 Million
 3. 150,000 to 600,000
 4. Under 150,000
 5. Rural
-

VAR 0019
REF 0019

GEOGRAPHIC SCOPE
LOC 37 WIDTH 2

NO MISSING DATA CODES
DK 1 COL 57-58

GEOGRAPHIC SCOPE

01. National
02. Regional
03. Multi-State
04. State or Territory
05. Multi-County
06. County
07. Less Than County
08. City
09. Less Than City
10. Reservation

VAR 0020 OEO GRANT NUMBEF NO MISSING DATA CODES
REF 0020 LOC 39 WIDTH 4 DK 1 COL 59-62

OEO GRANT NUMBER

Identifying number under which the grant was given to the agency.

VAR 0021 YEAR PROGRAM BEGAN NO MISSING DATA CODES
REF 0021 LOC 43 WIDTH 2 DK 1 COL 63-64

YEAR PROGRAM BEGAN

The year in which the agency began operation.

VAR 0022 MONTH PROGRAM BEGAN NO MISSING DATA CODES
REF 0022 LOC 45 WIDTH 2 DK 1 COL 65-66

MONTH PROGRAM BEGAN

The month in which the agency began operation.

VAR 0023 DAY PROGRAM BEGAN NO MISSING DATA CODES
REF 0023 LOC 47 WIDTH 2 DK 1 COL 67-68

DAY PROGRAM BEGAN

The day on which the agency began operation.

VAR 0024 NEW FED DOLL/YR (10'S) MD=0
REF 0024 LOC 49 WIDTH 9 DK 1 COL 69-77

NEW FEDERAL DOLLARS PER YEAR

(CONTINUED)

The amount in tens of dollars.

DECK IDENTIFICATION IS: '02' DK 2 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 2 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 2 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 2 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 2 COL 18-20

VERSION NUMBER

VAR 0025 NON-FED DOLL/YR (10'S) MD=0
REF 0025 LOC 58 WIDTH 9 DK 2 COL 21-29

NON-FEDERAL DOLLARS PER YEAR

(CONTINUED)

The amount in tens of dollars.

VAR 0026 DOLLARS FROM PAST YR NO MISSING DATA CODES
REF 0026 LOC 67 WIDTH 9 DK 2 COL 30-38

CARRYOVER DOLLARS FROM PAST YEAR

The amount in dollars.

VAR 0027 PERSONNEL BGT PER YR NO MISSING DATA CODES
REF 0027 LOC 76 WIDTH 9 DK 2 COL 39-47

PERSONNEL BUDGET PER YEAR

The amount in dollars.

VAR 0028 NONPERSONNEL BGT PR YR NO MISSING DATA CODES
REF 0028 LOC 85 WIDTH 9 DK 2 COL 48-56

NON-PERSONNEL BUDGET PER YEAR

The amount in dollars.

VAR 0029 TOTAL BGT PER YEAR NO MISSING DATA CODES
REF 0029 LOC 94 WIDTH 9 DK 2 COL 57-65

TOTAL BUDGET PER YEAR

The amount in dollars.

VAR 0030 TOTAL PLANNED PART YR NO MISSING DATA CODES
REF 0030 LOC 103 WIDTH 7 DK 2 COL 66-72

TOTAL PLANNED PARTICIPANTS PER YEAR

VAR 0031 PLANNED PART 0-5 YRS NO MISSING DATA CODES
REF 0031 LOC 110 WIDTH 7 DK 2 COL 73-79

PLANNED PARTICIPANTS 0-5 YEARS

DECK IDENTIFICATION IS: '03' DK 3 COL 1-2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 3 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 3 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 3 COL 15-17

FILE NUMBER

VAR 0003
REF 0003

VERSION NUMBER
LOC 8 WIDTH 3

NO MISSING DATA CODES
DK 3 COL 18-20

VERSION NUMBER

VAR 0032
REF 0032

PLANNED PART 6-15 YRS
LOC 117 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 21-27

PLANNED PARTICIPANTS 6-15 YEARS

VAR 0033
REF 0033

PLANNED PART 16-21 YRS
LOC 124 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 28-34

PLANNED PARTICIPANTS 16-21 YEARS

VAR 0034
REF 0034

PLANNED PART 22-44 YRS
LOC 131 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 35-41

PLANNED PARTICIPANTS 22-44 YEARS

VAR 0035
REF 0035

PLANNED PART 45-54 YRS
LOC 138 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 42-48

PLANNED PARTICIPANTS 45-54 YEARS

VAR 0036
REF 0036

PLANNED PART 55-64 YRS
LOC 145 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 49-55

PLANNED PARTICIPANTS 55-64 YEARS

VAR 0037
REF 0037

PLANNED PART 65+ YRS
LOC 152 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 56-62

PLANNED PARTICIPANTS 65 YEARS AND OVER

VAR 0038
REF 0038

PART ABOVE POV LINE
LOC 159 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 63-69

PLANNED PARTICIPANTS ABOVE POVERTY LEVEL

VAR 0039
REF 0039

NO \$10-\$99 < POV LINE
LOC 166 WIDTH 7

NO MISSING DATA CODES
DK 3 COL 70-76

PLANNED PARTICIPANTS \$10-\$499 BELOW POVERTY LEVEL

DECK IDENTIFICATION IS: '04'

DK 4 COL 1-2

VAR 0175
REF 0175

ID VARIABLE
LOC 723 WIDTH 8

NO MISSING DATA CODES
DK 4 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001
REF 0001

ICPSR STUDY NUMBER
LOC 1 WIDTH 4

NO MISSING DATA CODES
DK 4 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 4 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 4 COL 18-20

VERSION NUMBER

VAR 0040 NO \$500-1499<POV LINE NO MISSING DATA CODES
REF 0040 LOC 173 WIDTH 7 DK 4 COL 21-27

PLANNED PARTICIPANTS \$500-\$1499 BELOW POVERTY LEVEL

VAR 0041 NO \$1500<POV LINE NO MISSING DATA CODES
REF 0041 LOC 180 WIDTH 7 DK 4 COL 28-34

PLANNED PARTICIPANTS \$1500 OR MORE BELOW POVERTY LEVEL

VAR 0042 PLANNED MEX-AM PART NO MISSING DATA CODES
REF 0042 LOC 187 WIDTH 7 DK 4 COL 35-41

PLANNED MEXICAN-AMERICAN PARTICIPANTS

VAR 0043 PL PUERTO RICAN PART NO MISSING DATA CODES
REF 0043 LOC 194 WIDTH 7 DK 4 COL 42-48

PLANNED PUERTO RICAN PARTICIPANTS

VAR 0044 PL OTHER CAUC PART NO MISSING DATA CODES
REF 0044 LOC 201 WIDTH 7 DK 4 COL 49-55

PLANNED OTHER CAUCASIAN PARTICIPANTS

VAR 0045 PLANNED NEGRO PART NO MISSING DATA CODES
REF 0045 LOC 208 WIDTH 7 DK 4 COL 56-62

PLANNED NEGRO PARTICIPANTS

VAR 0046 PLANNED INDIAN PART NO MISSING DATA CODES
REF 0046 LOC 215 WIDTH 7 DK 4 COL 63-69

PLANNED INDIAN PARTICIPANTS

VAR 0047 PLANNED ORIENTAL PART NO MISSING DATA CODES
REF 0047 LOC 222 WIDTH 7 DK 4 COL 70-76

PLANNED ORIENTAL PARTICIPANTS

DECK IDENTIFICATION IS: '05' DK 5 COL 1-2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 5 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 5 COL 11-14

ICPSR STUDY NUMBER

.....

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 5 COL 15-17

FILE NUMBER

.....

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 5 COL 18-20

VERSION NUMBER

.....

VAR 0048 PLANNED OTHERS PART NO MISSING DATA CODES
REF 0048 LOC 229 WIDTH 8 DK 5 COL 21-28

PLANNED OTHER RACES PARTICIPANTS

.....

VAR 0049 NO OF RH SMITH FELLOWS NO MISSING DATA CODES
REF 0049 LOC 237 WIDTH 2 DK 5 COL 29-30

R.H. SMITH FELLOWS

R.H. Smith Fellows are attorneys who were trained to be
Legal Service Program lawyers at Howard University under a
grant from the federal government.

VAR 0050 NO OF VISTA ATTORNEYS NO MISSING DATA CODES
REF 0050 LOC 239 WIDTH 2 DK 5 COL 31-32

VISTA ATTORNEYS

.....

VAR 0051 NO OF LAW STUDENTS NO MISSING DATA CODES
REF 0051 LOC 241 WIDTH 2 DK 5 COL 33-34

LAW STUDENTS

.....

VAR 0052 NO PROF SUPPORT PSNL NO MISSING DATA CODES
REF 0052 LOC 243 WIDTH 2 DK 5 COL 35-36

PROFESSIONAL SUPPORT PERSONNEL

.....

VAR 0053 NO CLERICAL SUP PSNL NO MISSING DATA CODES
REF 0053 LOC 245 WIDTH 2 DK 5 COL 37-38

CLERICAL SUPPORT PERSONNEL

.....

VAR 0054 NO OF ATTORNEYS NO MISSING DATA CODES
REF 0054 LOC 247 WIDTH 2 DK 5 COL 39-40

ATTORNEYS

.....

VAR 0055 NO OF OTHER PERSONNEL NO MISSING DATA CODES
REF 0055 LOC 249 WIDTH 2 DK 5 COL 41-42

OTHER PERSONNEL

VAR 0056 PROJ DIR HANDLE CASES? NO MISSING DATA CODES
REF 0056 LOC 251 WIDTH 1 DK 5 COL 43

PROJECT DIRECTOR HANDLE CASES?

- 1. No
- 2. Yes

VAR 0057 SPEC TERMS ON GRANT? NO MISSING DATA CODES
REF 0057 LOC 252 WIDTH 1 DK 5 COL 44

SPECIAL CONDITIONS ON GRANT?

- 1. No
- 2. Yes

VAR 0058 AVE CASES PR ATT PR YR NO MISSING DATA CODES
REF 0058 LOC 253 WIDTH 5 DK 5 COL 45-49

ATTORNEY AVERAGE CASELOAD PER YEAR

VAR 0059 RELEVANCE LSP ACT MD=999
REF 0059 LOC 258 WIDTH 4 DK 5 COL 50-53
IMP DEC= 2

RELEVANCE OF LEGAL SERVICE PROGRAM (LSP) ACTIVITIES: LSP
IMAGE IN COMMUNITY

- 1. LSP activities seen as mostly ignoring needs of the poverty community
- 2. Some LSP activities meeting individual needs
- 3. LSP activities mostly in areas of high priority needs of poverty community

VAR 0060 ASSESSMENT LSP RESULTS MD=999
REF 0060 LOC 262 WIDTH 4 DK 5 COL 54-57
IMP DEC= 2

ASSESSMENT OF LSP RESULTS: LSP IMAGE IN COMMUNITY

- 1. LSP has had very little success in its activities
- 2. LSP has had mixed results in its activities
- 3. LSP seems to be quite successful in the activities in which it is involved

VAR 0061 LSP STAFF COMPETENCE MD=999
REF 0061 LOC 266 WIDTH 4 DK 5 COL 58-61
IMP DEC= 2

LSP STAFF COMPETENCE: LSP IMAGE IN COMMUNITY

- 1. Most LSP staff seen as inexperienced and/or unable to provide good legal services
- 2. LSP staff generally seen as adequate or some staff are poor, others good
- 3. LSP staff considered competent and knowledgeable. All staff seen as good lawyers

VAR 0062 MEETING OF LSP GOALS MD=999
REF 0062 LOC 270 WIDTH 4 DK 5 COL 62-65
IMP DEC= 2

MEETING OF LSP GOALS: LSP IMAGE IN COMMUNITY

- 1. LSP has little commitment or ability to meet program goals
- 2. LSP meets individual service goals but has done little in other goal areas
- 3. LSP has activities in most program goal areas and has had some success in each

VAR 0063 OPINION VALIDITY MD=999
 REF 0063 LOC 274 WIDTH 4 IMP DEC= 2 DK 5 COL 66-69

OPINION VALIDITY: LSP IMAGE IN COMMUNITY

1. Interviewee has little or no knowledge of LSP
2. Interviewee fairly knowledgeable about LSP, has some experience with project
3. Interviewee has intimate knowledge of LSP through prolonged contact

VAR 0064 ATT USE OF BKGD MAT MD=999
 REF 0064 LOC 278 WIDTH 4 IMP DEC= 2 DK 5 COL 70-73

USE OF BACKGROUND MATERIAL: ATTORNEY PERFORMANCE-INDIVIDUAL CASE

1. Reads very little background material
2. Occasionally surveys background material
3. Keeps current

VAR 0065 ATT CASE PREPARATION MD=999
 REF 0065 LOC 282 WIDTH 4 IMP DEC= 2 DK 5 COL 74-77

CASE PREPARATION: ATTORNEY PERFORMANCE-INDIVIDUAL CASE

1. Insufficient
2. Adequate
3. Superior

DECK IDENTIFICATION IS: '06' DK 6 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
 REF 0175 LOC 723 WIDTH 8 DK 6 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
 REF 0001 LOC 1 WIDTH 4 DK 6 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
 REF 0002 LOC 5 WIDTH 3 DK 6 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
 REF 0003 LOC 8 WIDTH 3 DK 6 COL 18-20

VERSION NUMBER

VAR 0066 ATT-CLIENT COMM MD=999
 REF 0066 LOC 286 WIDTH 4 IMP DEC= 2 DK 6 COL 21-24

CLIENT COMMUNICATION: ATTORNEY PERFORMANCE-INDIVIDUAL CASE

1. Insufficient information to client
2. Adequate information to client
3. Superior communication with client

VAR 0074
REF 0074

ATT ACTIVITY, "OTHER"
LOC 318 WIDTH 4

IMP DEC= 2 DK 6 COL 53-56 MD=999

ACTIVITY: ATTORNEY PERFORMANCE-OTHER

- 1. Little or none (sporadic attendance at community meetings, etc.)
- 2. Occasional (occasional incorporation of community groups, speeches, etc.)
- 3. Substantial (frequent representation of groups as "house council", preparation of brochures, etc.)

VAR 0075
REF 0075

ATT CAPABILITY, "OTHER"
LOC 322 WIDTH 4

IMP DEC= 2 DK 6 COL 57-60 MD=999

CAPABILITY: ATTORNEY PERFORMANCE-OTHER

- 1. Considerable weakness in case and/or project handling
- 2. Generally satisfactory performance of case and project duties
- 3. Exceptional case and project handling

VAR 0076
REF 0076

ATT EFFECT, "OTHER"
LOC 326 WIDTH 4

IMP DEC= 2 DK 6 COL 61-64 MD=999

OVERALL EFFECTIVENESS: ATTORNEY PERFORMANCE-OTHER

- 1. Ineffective
- 2. Generally effective
- 3. Exceptionally effective

VAR 0077
REF 0077

ATT UNDERST OIS GOALS
LOC 330 WIDTH 4

IMP DEC= 2 DK 6 COL 65-68 MD=999

UNDERSTANDING OIS GOALS: ATTORNEY PERFORMANCE-OVERALL

- 1. Little understanding (e.g. horizon limited to individual cases)
- 2. Superficial understanding (knows five activity areas, not really considered relative importance)
- 3. Thorough understanding of priorities between five categories

VAR 0078
REF 0078

ATT COMMIT POV COMMUN
LOC 334 WIDTH 4

IMP DEC= 2 DK 6 COL 69-72 MD=999

COMMITMENT TO POVERTY COMMUNITY: ATTORNEY PERFORMANCE-OVERALL

- 1. Insufficient (little interest in issues affecting poor)
- 2. Adequate (general interest in using law to eliminate poverty)
- 3. Strong interest in using law to eliminate poverty conditions

VAR 0079
REF 0079

ATT PROF DEVEL-READING
LOC 338 WIDTH 4

IMP DEC= 2 DK 6 COL 73-76 MD=999

PROFESSIONAL DEVELOPMENT-READING: ATTORNEY PERFORMANCE-OVERALL

- 1. Reads little background material
- 2. Surveys occasionally
- 3. Keeps current

VAR 0080 ATT PROF DEVEL-CONFS MD=999
 REF 0080 LOC 342 WIDTH 4 DK 6 COL 77-80
 IMP DEC= 2

PROFESSIONAL DEVELOPMENT-CONFERENCES: ATTORNEY
 PERFORMANCE-OVERALL

1. Attends few or none
2. Occasionally attends
3. Regularly attends

DECK IDENTIFICATION IS: '07' DK 7 COL 1-2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
 REF 0175 LOC 723 WIDTH 8 DK 7 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
 REF 0001 LOC 1 WIDTH 4 DK 7 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
 REF 0002 LOC 5 WIDTH 3 DK 7 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
 REF 0003 LOC 8 WIDTH 3 DK 7 COL 18-20

VERSION NUMBER

VAR 0081 ATT OVERALL EFFECT MD=999
 REF 0081 LOC 346 WIDTH 4 DK 7 COL 21-24
 IMP DEC= 2

OVERALL EFFECTIVENESS: ATTORNEY PERFORMANCE-OVERALL

1. Ineffective - serious deficiency in motivation and/or competence
2. Generally effective - generally satisfactory motivation and competence
3. Exceptionally effective - outstanding in motivation and competence

VAR 0082 PROJ DIR SENS TO PROBS MD=999
 REF 0082 LOC 350 WIDTH 4 DK 7 COL 25-28
 IMP DEC= 2

SENSITIVITY TO PROBLEMS: PROJECT DIRECTOR PERFORMANCE

1. Little or no sensitivity and/or understanding of problems of poverty community
2. Some sensitivity and understanding
3. Awareness of and interest in problems of poverty community

VAR 0083 PROJ DIR INVOLVEMENT MD=999
 REF 0083 LOC 354 WIDTH 4 DK 7 COL 29-32
 IMP DEC= 2

INVOLVEMENT: PROJECT DIRECTOR PERFORMANCE

1. Little or no personal participation in poverty community groups or issues
2. Some participation
3. Considerable participation

VAR 0084 PROJ DIR RESPONSIVE MD=999
 REF 0084 LOC 358 WIDTH 4 DK 7 COL 33-36
 IMP DEC= 2

RESPONSIVENESS: PROJECT DIRECTOR PERFORMANCE

1. Support activities of project generally unrelated to poverty community issues
2. Activities partially related
3. Activities directly related

VAR 0085 PROJ DIR DIR/OLS GOALS MD=999
 REF 0085 LOC 362 WIDTH 4 DK 7 COL 37-40
 IMP DEC= 2

PROJECT DIRECTION AND OLS GOALS: PROJECT DIRECTOR PERFORMANCE

1. Project direction does not conform to goals, to the detriment of community needs
2. Direction conforms to goals regardless of poverty community needs
3. Direction fully conforms with goals and community needs

VAR 0086 PROJ DIR RESP TO GOAL MD=999
 REF 0086 LOC 366 WIDTH 4 DK 7 COL 41-44
 IMP DEC= 2

RESPONSIVENESS TO GOALS: PROJECT DIRECTOR PERFORMANCE

1. Supports activities for only one stated project goal
2. Supports activities for a few goals
3. Supports activities consistent with stated project goals

VAR 0087 PROJ DIR PROJ PLANNING MD=999
 REF 0087 LOC 370 WIDTH 4 DK 7 COL 45-48
 IMP DEC= 2

PROJECT PLANNING: PROJECT DIRECTOR PERFORMANCE-MANAGEMENT CAPABILITIES

1. Little or poor planning for project direction
2. Planning tends to be in response to board or other outside pressure
3. Project has a continuing planning cycle to guide operations

VAR 0088 PROJ DIR ADMINISTRATN MD=999
 REF 0088 LOC 374 WIDTH 4 DK 7 COL 49-52
 IMP DEC= 2

ADMINISTRATION: PROJECT DIRECTOR PERFORMANCE-MANAGEMENT CAPABILITIES

1. Director has done little to clarify operating procedures. Staff tend to work in a vacuum
2. Operating procedures adequate to project needs
3. Operating procedures particularly effective

VAR 0089 PROJ DIR RESOURCE USE MD=999
 REF 0089 LOC 378 WIDTH 4 DK 7 COL 53-56
 IMP DEC= 2

RESOURCE UTILIZATION: PROJECT DIRECTOR PERFORMANCE-MANAGEMENT CAPABILITY

1. No attempt to seek or use outside resources
2. Makes use of outside resources
3. Innovative use of outside resources

VAR 0090 PROJ DIR LEADERSHIP MD=999
REF 0090 LOC 382 WIDTH 4 DK 7 COL 57-60
IMP DEC= 2

LEADERSHIP ABILITY: PROJECT DIRECTOR PERFORMANCE-MANAGEMENT
CAPABILITY

- 1. Exhibits no leadership qualities
- 2. Some leadership qualities
- 3. Superior leadership qualities

VAR 0091 PROJ DIR OVERALL MGT MD=999
REF 0091 LOC 386 WIDTH 4 DK 7 COL 61-64
IMP DEC= 2

OVERALL MANAGEMENT: PROJECT DIRECTOR PERFORMANCE-MANAGEMENT
CAPABILITY

- 1. Ineffective
- 2. Generally effective
- 3. Exceptionally effective

VAR 0092 PC ATTITUDE TO POVERTY MD=999
REF 0092 LOC 390 WIDTH 4 DK 7 COL 65-68
IMP DEC= 2

ATTITUDE TO POVERTY: POVERTY COMMUNITY

- 1. Passive acceptance of conditions
- 2. Few weak groups negotiating with establishment
- 3. Concentrated efforts of groups to change conditions, including confrontations and militancy where necessary

VAR 0093 PC ORG/LEADERSHIP MD=999
REF 0093 LOC 394 WIDTH 4 DK 7 COL 69-72
IMP DEC= 2

ORGANIZATION AND LEADERSHIP: POVERTY COMMUNITY

- 1. Few or no organized groups, community fragmented with few acknowledged leaders
- 2. Some leadership in poverty issue organization, some groups capable of influencing change
- 3. Strong organizations and leadership. Obtained some political and economic power

VAR 0094 PC COMM CAA PROGRAM MD=999
REF 0094 LOC 398 WIDTH 4 DK 7 COL 73-76
IMP DEC= 2

COMMUNITY CAA PROGRAM: POVERTY COMMUNITY

- 1. Programs severely restricted through outside control or internal bickering. Programs ineffective.
- 2. Some areas of effective service delivery or community organization
- 3. Power base established-high level services or generated strong community organizations

VAB 0095 PC MODEL CITIES PROG MD=999
REF 0095 LOC 402 WIDTH 4 DK 7 COL 77-80
IMP DEC= 2

MODEL CITIES PROGRAM: POVERTY COMMUNITY

- 1. Programs severely restricted through outside control or internal bickering. Programs ineffective
- 2. Some areas of effective service delivery or community organization
- 3. Power base established-high level of services or generation of strong community organizations

DECK IDENTIFICATION IS: '08'

DK 8 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 8 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 8 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 8 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 8 COL 18-20

VERSION NUMBER

VAR 0096 COMM ATT TO POOR MD=999
REF 0096 LOC 406 WIDTH 4 DK 8 COL 21-24
IMP DEC= 2

ATTITUDE TOWARD POOR: POLITICAL CLIMATE

1. Political officials express open hostility toward poor
2. Officials mostly apathetic
3. Sincere interest and efforts to solve problems

VAR 0097 PC INVOLVEMENT MD=999
REF 0097 LOC 410 WIDTH 4 DK 8 COL 25-28
IMP DEC= 2

POVERTY COMMUNITY INVOLVEMENT: POLITICAL CLIMATE

1. Few or no programs initiated to solve poverty problems
2. Poverty programs supported. Token representation of poverty community interest
3. Poverty programs exist with major influence belonging to poverty community representative

VAR 0098 COMM RACIAL ATTITUDES MD=999
REF 0098 LOC 414 WIDTH 4 DK 8 COL 29-32
IMP DEC= 2

RACIAL ATTITUDES: POLITICAL CLIMATE

1. Community experienced major disturbances with racial overtones
2. Relations tense, but some areas of communication exist
3. Community relatively free from tension. Attention given to race relations

VAR 0099 COMM REL WITH LSP MD=999
REF 0099 LOC 418 WIDTH 4 DK 8 COL 33-36
IMP DEC= 2

RELATIONSHIP WITH LSP: POLITICAL CLIMATE

1. Political officials express open hostility to LSP and activities
2. Officials neutral
3. Officials cooperative and supportive

VAR 0100 COMM EFFECT ON LSP ACT
REF 0100 LOC 422 WIDTH 4 MD=999
IMP DEC= 2 DK 8 COL 37-40

EFFECT ON LSP ACTIVITIES: POLITICAL CLIMATE

1. Public officials have ways by which they have curtailed LSP activities
2. Politics and LSP noninteracting
3. Officials generally support LSP

.....
VAR 0101 ED-ECON INST ATTITUDE
REF 0101 LOC 426 WIDTH 4 MD=999
IMP DEC= 2 DK 8 COL 41-44

ECONOMIC INSTITUTIONS ATTITUDE: ECONOMIC DEVELOPMENT CLIMATE

1. Economic institutions show no interest or concern in economic development in or for the poverty community
2. Some development in but not for poverty community
3. Institutions actively support development in and for community

.....
VAR 0102 ED-REACTION TO LSP ED
REF 0102 LOC 430 WIDTH 4 MD=999
IMP DEC= 2 DK 8 COL 45-48

REACTION TO LSP ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT CLIMATE

1. Economic development institutions resent LSP involvement in public or private poverty community development
2. Institutions neutral
3. Institutions cooperate

VAR 0103 COURT ATTD TO POV ISS MD=999
REF 0103 LOC 434 WIDTH 4 DK 8 COL 49-52
IMP DEC= 2

ATTITUDE TO POVERTY ISSUES: LEGAL CLIMATE-COURTS

1. Courts tend to see representation and court actions on behalf of poor as unnecessary burden on the courts
2. Generally neutral to court involvement in poverty connected issues
3. Expects and supports court involvement in poverty issues

.....
VAR 0104 COURT DISP OF CASES MD=999
REF 0104 LOC 438 WIDTH 4 DK 8 COL 53-56
IMP DEC= 2

DISPOSITION OF CASES: LEGAL CLIMATE-COURTS

1. Courts generally rule against poor persons or minority groups
2. Courts have mixed record
3. Courts have reputation for fairness

.....
VAR 0105 COURT ATTD TO LSP MD=999
REF 0105 LOC 442 WIDTH 4 DK 8 COL 57-60
IMP DEC= 2

ATTITUDE TO LSP: LEGAL CLIMATE-COURTS

1. Courts openly hostile to LSP activity on behalf of poor
2. Neutral to individual representation but resist law reform
3. Courts support LSP involvement in most actions

VAR 0106 COURT DISP LSP CASES MD=999
 REF 0106 LOC 446 WIDTH 4 DK 8 COL 61-64
 IMP DEC= 2

DISPOSITION OF LSP CASES: LEGAL CLIMATE-COURTS

1. Courts seem to rule against LSP more often than private cases
2. Courts neutral to LSP cases. Some tend to rule favorably, some against
3. Courts tend to rule same way on LSP cases as on private cases

VAR 0107 BAR-ATTD TO POV COMMUN MD=999
 REF 0107 LOC 450 WIDTH 4 DK 8 COL 65-68
 IMP DEC= 2

ATTITUDE TO COMMUNITY: LEGAL CLIMATE-BAR RELATIONS

1. Bar generally reactive. Takes position opposing change in conditions related to poverty
2. Bar has little involvement with poverty issues
3. Bar generally active. Supports changes favorable to poverty community

VAR 0108 BAR-ATTD LEGAL ALT MD=999
 REF 0108 LOC 454 WIDTH 4 DK 8 COL 69-72
 IMP DEC= 2

LEGAL ALTERNATIVES: LEGAL CLIMATE-BAR RELATIONS

1. Bar unconcerned with or resists legal alternatives for poor
2. Bar does not block but does not initiate legal alternatives
3. Bar supports and initiates legal alternatives

VAR 0109 BAR ATTD TO LSP MD=999
 REF 0109 LOC 458 WIDTH 4 DK 8 COL 73-76
 IMP DEC= 2

BAR ATTITUDE EFFECT: LEGAL CLIMATE-BAR RELATIONS

1. Bar has curtailed LSP activities in some or all OLS goal areas. Has major influence
2. Bar has provided some support
3. Bar has little or no effect on LSP

VAR 0110 BAR ATTD OTHER LEGAORG MD=999
 REF 0110 LOC 462 WIDTH 4 DK 8 COL 77-80
 IMP DEC= 2

OTHER LEGAL ORGANIZATION EFFECT: LEGAL CLIMATE-BAR RELATIONS

1. Other legal organizations tend to curtail LSP activities
2. Not operating or little contact with LSP
3. Working cooperative arrangement with LSP

DECK IDENTIFICATION IS: '09' DK 9 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
 REF 0175 LOC 723 WIDTH 8 DK 9 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
 REF 0001 LOC 1 WIDTH 4 DK 9 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 9 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 9 COL 18-20

VERSION NUMBER

VAR 0111 LE- REL TO COMMUNITY MD=999
REF 0111 LOC 466 WIDTH 4 DK 9 COL 21-24
IMP DEC= 2

RELATION TO COMMUNITY: LEGAL CLIMATE-LAW ENFORCEMENT

1. Law enforcement agencies are generally hostile to poverty community residents
2. Agencies neutral
3. Agencies support efforts for equal services

VAR 0112 LE-REL WITH MINORITIES MD=999
REF 0112 LOC 470 WIDTH 4 DK 9 COL 25-28
IMP DEC= 2

RELATION WITH MINORITIES: LEGAL CLIMATE-LAW ENFORCEMENT

1. Law enforcement agency generally hostile to and abusive of minority group persons
2. No significant minority population or neutral disposition to minorities
3. Generally supportive of efforts to increase cooperation

VAR 0113 LE-EFFECT ON LSP MD=999
REF 0113 LOC 474 WIDTH 4 DK 9 COL 29-32
IMP DEC= 2

EFFECT ON LSP: LEGAL CLIMATE-LAW ENFORCEMENT

1. Law agencies tend to bring pressure on LSP to curtail activities
2. Neutral or no interaction
3. Cooperative relationships

VAR 0114 SS-AGENCY SERV GOALS MD=999
REF 0114 LOC 478 WIDTH 4 DK 9 COL 33-36
IMP DEC= 2

SOCIAL SERVICE AGENCY SERVICE GOALS: SOCIAL SERVICE CLIMATE

1. Most agencies tend to view their goals in terms of minimizing expenditures. Little understanding of poverty issues
2. Mixed trends to addressing poverty community needs
3. Most agencies directly address conditions

VAR 0115 SS-WELFARESERVICES MD=999
REF 0115 LOC 482 WIDTH 4 DK 9 COL 37-40
IMP DEC= 2

WELFARE SERVICES: SOCIAL SERVICE CLIMATE

1. Few public or private welfare agencies dealing with poverty needs
2. Some agencies but limited resources
3. Most services aimed at poverty needs. Some have appropriate resources

VAR 0116 SS-LOW INCOME HOUSING MD=999
 REF 0116 LOC 486 WIDTH 4 DK 9 COL 41-44
 IMP DEC= 2

LOW INCOME HOUSING: SOCIAL SERVICE CLIMATE

1. No tenant involvement and/or little or no public or private low income housing available
2. Public housing efforts dominated by institutions or authorities. Little or no tenant involvement allowed
3. Public housing efforts include provisions for poverty community involvement in planning and operation

VAR 0117 SS-SOC AGENCIES/LSP MD=999
 REF 0117 LOC 490 WIDTH 4 DK 9 COL 45-48
 IMP DEC= 2

SOCIAL AGENCIES AND LSP: SOCIAL SERVICE CLIMATE

1. Most encounters with LSP are hostile and negative
2. Little or no contact
3. Positive working relationship

VAR 0118 SS-SOC AGENCY ATTD MD=999
 REF 0118 LOC 494 WIDTH 4 DK 9 COL 49-52
 IMP DEC= 2

SOCIAL AGENCY ATTITUDE: SOCIAL SERVICE CLIMATE

1. Hostile, see no need for LSP
2. Neutral
3. See need for LSP and support it

VAR 0119 PO-DEFINING GOALS MD=999
 REF 0119 LOC 498 WIDTH 4 DK 9 COL 53-56
 IMP DEC= 2

PROCESS OF DEFINING GOALS: PROJECT OPERATIONS-GOALS

1. Goals determined haphazardly from case activity
2. Some attempt to define goals in order to guide activity
3. Considerable effort to define goals

VAR 0120 PO-PERSONNEL INVOLVEMT MD=999
 REF 0120 LOC 502 WIDTH 4 DK 9 COL 57-60
 IMP DEC= 2

PERSONNEL INVOLVEMENT: PROJECT OPERATIONS-GOALS

1. Goals totally established by board
2. Goals established by board at project director's lead
3. Goals established by staff, project director, and board interchanges

VAR 0121 PO-REL TO COMMUNITY MD=999
 REF 0121 LOC 506 WIDTH 4 DK 9 COL 61-64
 IMP DEC= 2

RELATION TO COMMUNITY: PROJECT OPERATIONS-GOALS

1. Goals reflect little relationship to poverty community needs
2. Goals reflect some relationship to needs
3. Goals reflect thorough identification of needs

VAR 0122 PO-REL TO GUIDELINES MD=999
 REF 0122 LOC 510 WIDTH 4 DK 9 COL 65-68
 IMP DEC= 2

RELATION TO GUIDELINES: PROJECT OPERATIONS-GOALS

1. Goals inconsistent with OLS guidelines
2. Goals partially reflect guidelines
3. Goals consistent with guidelines

VAR 0123 PO-PRIORITIES OF CASES MD=999
 REF 0123 LOC 514 WIDTH 4 DK 9 COL 69-72
 IMP DEC= 2

PRIORITIES OF CASES: PROJECT OPERATIONS-GENERAL CASE
 HANDLING

1. No established criteria
2. Informal system based on interest and experience factors
3. Established criteria

VAR 0124 PO-CASE HANDLING MD=999
 REF 0124 LOC 518 WIDTH 4 DK 9 COL 73-76
 IMP DEC= 2

CASE HANDLING: PROJECT OPERATIONS-GENERAL CASE HANDLING

1. Lack of appropriate procedures, inefficient use of legal, clerical, and paraprofessional personnel
2. Generally appropriate procedures. Some inefficiencies in personnel use
3. Extremely appropriate procedures and efficient use of personnel

VAR 0125 PO-PART ELIG CRITERIA MD=999
 REF 0125 LOC 522 WIDTH 4 DK 9 COL 77-80
 IMP DEC= 2

ELIGIBILITY CRITERIA: PROJECT OPERATIONS-GENERAL CASE
 HANDLING

1. Method used degrading. Source of embarrassment to client
2. Process considers client's dignity, but declares ineligible many in financial need
3. Process considers dignity and declares marginal clients eligible

DECK IDENTIFICATION IS: '10'

DK 10 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
 REF 0175 LOC 723 WIDTH 8 DK 10 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
 REF 0001 LOC 1 WIDTH 4 DK 10 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
 REF 0002 LOC 5 WIDTH 3 DK 10 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 10 COL 18-20

VERSION NUMBER

VAR 0126 PO-ASSIGNMENT CRITERIA MD=999
REF 0126 LOC 526 WIDTH 4 DK 10 COL 21-24
IMP DEC= 2

ASSIGNMENT CRITERIA: PROJECT OPERATIONS-GENERAL CASE HANDLING

1. No established policies for special project and case assignment
2. Established criteria with each attorney specializing
3. Policies establishing criteria followed consistently and known to all staff

VAR 0127 PO-CASELOAD CONTROL MD=999
REF 0127 LOC 530 WIDTH 4 DK 10 COL 25-28
IMP DEC= 2

CASELOAD CONTROL: PROJECT OPERATIONS-GENERAL CASE HANDLING

1. No system. Cases assigned arbitrarily
2. Some attempt at control carried out inconsistently
3. Systematic and consistent procedure

VAR 0128 PO-TERMINATN CRITERIA MD=999
REF 0128 LOC 534 WIDTH 4 DK 10 COL 29-32
IMP DEC= 2

TERMINATION CRITERIA: PROJECT OPERATIONS-CASE DISPOSITION

1. When client stops showing up
2. When case decided by court, or decision made to stop litigation

(CONTINUED)

3. After thorough review of case and client's situation
-

VAR 0129 PO-CLIENT COMMUNICATN MD=999
REF 0129 LOC 538 WIDTH 4 DK 10 COL 33-36
IMP DEC= 2

CLIENT COMMUNICATION: PROJECT OPERATIONS-CASE DISPOSITION

1. Little or none initiated by staff
2. Initiated by staff at major points in case process
3. Continuous feedback to client

VAR 0130 PO-REFERRAL MD=999
REF 0130 LOC 542 WIDTH 4 DK 10 COL 37-40
IMP DEC= 2

REFERRAL: PROJECT OPERATIONS-CASE DISPOSITION

1. No referral policy
2. Occasional referral to other groups, but no follow-up procedure
3. Very adequate referral policy

VAR 0131 PA-STAFF RECRUITING MD=999
REF 0131 LOC 546 WIDTH 4 DK 10 COL 41-44
IMP DEC= 2

STAFF RECRUITING: PROJECT ADMINISTRATION-PERSONNEL ADMINISTRATION

1. Staff does not represent poverty community
2. Community poorly represented, even at lower level positions
3. Composition of staff approximates community at both upper and lower levels

VAR 0132 PA-STAFF COMMUNICATION MD=999
 REF 0132 LOC 550 WIDTH 4 IMP DEC= 2 DK 10 COL 45-48

STAFF COMMUNICATIONS: PROJECT ADMINISTRATION-PERSONNEL
 ADMINISTRATION

1. Lack of communication between staff and administration
2. Communication evident, but improvement necessary
3. Excellent rapport and constant information flow

VAR 0133 PA-STAFF PERF REVIEW MD=999
 REF 0133 LOC 554 WIDTH 4 IMP DEC= 2 DK 10 COL 49-52

STAFF PERFORMANCE REVIEW: PROJECT ADMINISTRATION-PERSONNEL
 ADMINISTRATION

1. No established regular procedure
2. Review used to justify crisis action
3. Regular schedule for review adhered to

VAR 0134 PA-STAFF MORALE MD=999
 REF 0134 LOC 558 WIDTH 4 IMP DEC= 2 DK 10 COL 53-56

STAFF MORALE: PROJECT ADMINISTRATION-PERSONNEL
 ADMINISTRATION

1. Low morale
2. Morale needs bolstering
3. Morale high

VAR 0135 PO-CASE RECOFD FILING MD=999
 REF 0135 LOC 562 WIDTH 4 IMP DEC= 2 DK 10 COL 57-60

CASE RECORD FILING: PROJECT OPERATIONS-OFFICE ADMINISTRATION

1. System inadequate or no clearly defined method of record keeping
2. Procedures exist but adherence lax
3. Management policy adhered to is adequate for handling files

VAR 0136 PO-STAT REPORTING MD=999
 REF 0136 LOC 566 WIDTH 4 IMP DEC= 2 DK 10 COL 61-64

STATISTICAL REPORTING: PROJECT OPERATIONS-OFFICE
 ADMINISTRATION

1. Difficulty understanding and collecting data for Management Information System (MIS: a record keeping system) forms
2. Management information not collected in systematic manner or not utilized in project planning
3. Information collected systematically and used in planning

VAR 0137 PO-FUND ACCOUNTING MD=999
 REF 0137 LOC 570 WIDTH 4 IMP DEC= 2 DK 10 COL 65-68

FUND ACCOUNTING: PROJECT OPERATIONS-OFFICE ADMINISTRATION

1. Inadequate checks and balances in bookkeeping procedures
2. Adequate procedures with nominal control. Could use changes
3. Adequate procedures with all necessary controls

VAR 0138 PR-OFFICE ACCESS MD=999
 REF 0138 LOC 574 WIDTH 4 DK 10 COL 69-72
 IMP DEC= 2

OFFICE ACCESSIBILITY: PROJECT RESOURCES-FACILITIES

1. Inconvenient hours for most clients
2. Appropriate hours for many clients
3. Appropriate hours for most clients

VAR 0139 PR-OFFICE SPACE MD=999
 REF 0139 LOC 578 WIDTH 4 DK 10 COL 73-76
 IMP DEC= 2

OFFICE SPACE: PROJECT RESOURCES-FACILITIES

1. Inadequate
2. Some inadequacies
3. Adequate

VAR 0140 PR-OFFICE ATMOSPHERE MD=999
 REF 0140 LOC 582 WIDTH 4 DK 10 COL 77-80
 IMP DEC= 2

OFFICE ENVIRONMENT: PROJECT RESOURCES-FACILITIES

1. Dismal and unattractive
2. Passable (Neat and functional)
3. Attractive

DECK IDENTIFICATION IS: '11' DK 11 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
 REF 0175 LOC 723 WIDTH 8 DK 11 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
 REF 0001 LOC 1 WIDTH 4 DK 11 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
 REF 0002 LOC 5 WIDTH 3 DK 11 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
 REF 0003 LOC 8 WIDTH 3 DK 11 COL 18-20

VERSION NUMBER

VAR 0141 PR-LIBRARY MD=999
 REF 0141 LOC 586 WIDTH 4 DK 11 COL 21-24
 IMP DEC= 2

LIBRARY: PROJECT RESOURCES-FACILITIES

1. Inadequate
2. Few inadequacies
3. Adequate

VAR 0142 PR-OFFICE LOCATION MD=999
 REF 0142 LOC 590 WIDTH 4 DK 11 COL 25-28
 IMP DEC= 2

OFFICE LOCATION: PROJECT RESOURCES-FACILITIES

1. Location for convenience of court activities.
 Insufficient station and circuit rider stops

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association, and volunteer attorney time

VAR 0149 PR-IN KIND FND ACHIEVE MD=999
 REF 0149 LOC 618 WIDTH 4 DK 11 COL 53-56
 IMP DEC= 2

IN KIND FUND ACHIEVE: PROJECT RESOURCES-FUNDING

See V148

1. Waived because impossible to obtain
2. Some difficulties in meeting budgeted local share
3. No difficulties in meeting budgeted local share

VAR 0150 PR-VOL AVAILABILITY MD=999
 REF 0150 LOC 622 WIDTH 4 DK 11 COL 57-60
 IMP DEC= 2

VOLUNTEER AVAILABILITY: PROJECT RESOURCES-OUTSIDE

1. None provided
2. Some token assistance offered
3. Significant assistance offered

VAR 0151 PR-VOLUNTEER USE MD=999
 REF 0151 LOC 626 WIDTH 4 DK 11 COL 61-64
 IMP DEC= 2

PERSONNEL UTILIZATION: PROJECT RESOURCES-OUTSIDE

1. Few or no volunteers used
2. Volunteers used primarily in supportive areas
3. Volunteers used as additions to staff covering substantive project activities

VAR 0152 PR-TECH RESOURCE USE MD=999
 REF 0152 LOC 630 WIDTH 4 DK 11 COL 65-68
 IMP DEC= 2

TECHNICAL RESOURCE USE: PROJECT RESOURCES-OUTSIDE

1. No technical resources used
2. Some assistance used, primarily publications
3. Technical assistance used, including personal consultation

VAR 0153 PR-RHS FELLOWS + VISTA MD=999
 REF 0153 LOC 634 WIDTH 4 DK 11 COL 69-72
 IMP DEC= 2

R.H. SMITH FELLOWS AND VISTA ATTORNEYS: PROJECT RESOURCES-
 OUTSIDE

1. No participation by them desired
2. Used but restricted to traditional roles in individual client service
3. Used to supplement traditional service with other goals

VAR 0154 PR-BACKUP CENTERS USE MD=999
 REF 0154 LOC 638 WIDTH 4 DK 11 COL 73-76
 IMP DEC= 2

USE OF BACKUP CENTERS: PROJECT RESOURCES-OUTSIDE

1. Little or no use
2. Used occasionally
3. Centers fully integrated as a supportive service

VAR 0155 EE-POLITICAL MD=999
REF 0155 LOC 642 WIDTH 4 DK 11 COL 77-80
IMP DEC= 2

POLITICAL: ENVIRONMENTAL EFFECT ON LSP

- 1. Major constraints imposed by one or more political officials or bodies
- 2. Some constraints but do not affect primary objectives
- 3. No constraints

DECK IDENTIFICATION IS: '12' DK 12 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 12 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 12 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 12 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 12 COL 18-20

VERSION NUMBER

VAR 0156 EE-ECON DEVELOPMENT MD=999
REF 0156 LOC 646 WIDTH 4 DK 12 COL 21-24
IMP DEC= 2

ECONOMIC DEVELOPMENT: ENVIRONMENTAL EFFECT ON LSP

- 1. Economic institutions refuse to cooperate with LSP supported activities
- 2. Mixed reaction
- 3. Institutions willing to cooperate with LSP or its clients on economic development

VAR 0157 EE-LEGAL MD=999
REF 0157 LOC 659 WIDTH 4 DK 12 COL 25-28
IMP DEC= 2

LEGAL: ENVIRONMENTAL EFFECT ON LSP

- 1. Major difficulties with courts and bar prevent effective service to poor
- 2. Occasional differences between courts and bar
- 3. No major difficulties

VAR 0158 EE-SOCIAL SERVICE MD=999
REF 0158 LOC 654 WIDTH 4 DK 12 COL 29-32
IMP DEC= 2

SOCIAL SERVICE: ENVIRONMENTAL EFFECT ON LSP

- 1. Most agencies create active pressure to interfere with LSP
- 2. Variable levels of resistance and cooperation

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3. Most agencies cooperative

VAR 0159 EE-OVERALL CONSTRAINTS MD=999
 REF 0159 LOC 658 WIDTH 4 DK 12 COL 33-36
 IMP DEC= 2

OVERALL GENERAL CONSTRAINTS: ENVIRONMENTAL EFFECTS ON LSP

1. Little or no external interference to LSP activities or goal areas
2. Some external interference
3. External control of LSP

VAR 0160 PO-PROJECT GOALS MD=999
 REF 0160 LOC 662 WIDTH 4 DK 12 COL 37-40
 IMP DEC= 2

PROJECT GOALS: PROJECT OPERATIONS

1. Limited to individual services, or no real sensitivity to needs of poor
2. Goals reflect some match of OLS goals and community needs
3. Completely consistent with goal areas and community needs

VAR 0161 PO-OPERATIONS/PROCESS MD=999
 REF 0161 LOC 666 WIDTH 4 DK 12 COL 41-44
 IMP DEC= 2

OPERATIONS AND PROCESSES: PROJECT OPERATIONS

1. Fail to facilitate activities. No planning evident
2. Show some planning. Appear adequate
3. Designed to provide maximum support of staff and meets project requirements

VAR 0162 PO-PERSONNEL ADMIN MD=999
 REF 0162 LOC 670 WIDTH 4 DK 12 COL 45-48
 IMP DEC= 2

PERSONNEL ADMINISTRATION: PROJECT OPERATIONS

1. Haphazard training, poor communication with staff, ineffective procedures, etc.
2. Adequate set of procedures. Some attempt at formalizing their administration
3. Administration well planned and implemented. Appropriate formalization of supervision

VAR 0163 PO-OFFICE ADMIN MD=999
 REF 0163 LOC 674 WIDTH 4 DK 12 COL 49-52
 IMP DEC= 2

OFFICE ADMINISTRATION: PROJECT OPERATIONS

1. No particular system of handling funds, accounting, or record maintenance
2. Some procedures implemented, but informal individual systems prevail, causing problems
3. Procedures of record and case handling specified and supportive of operation

VAR 0164 PO-OVERALL MD=999
 REF 0164 LOC 678 WIDTH 4 DK 12 COL 53-56
 IMP DEC= 2

OVERALL: PROJECT OPERATIONS

1. Project operates inefficiently. Problems of major magnitude
2. Some operational problems, but can be resolved with assistance
3. Project operations are sound and efficient

VAR 0165 PR-FACILITIES MD=999
REF 0165 LOC 682 WIDTH 4 IMP DEC= 2 DK 12 COL 57-60

FACILITIES: PROJECT RESOURCES

1. Totally inadequate
2. Need some improvement, but generally adequate. Can be used beneficially
3. Totally adequate

VAR 0166 PR-NONFEDERAL FUNDING MD=999
REF 0166 LOC 686 WIDTH 4 IMP DEC= 2 DK 12 COL 61-64

FUNDING, NON-FEDERAL: PROJECT RESOURCES

1. Marked inadequacy, non-federal share not being delivered, etc.
2. Non-federal share adequate and generally provided
3. Non-federal share considerable and consistently delivered

VAR 0167 PR-STAFF USE MD=999
REF 0167 LOC 690 WIDTH 4 IMP DEC= 2 DK 12 COL 65-68

STAFF UTILIZATION: PROJECT RESOURCES

1. Staff left to their own devices to operate in project
2. Staff has informally defined tasks. Some confusion
3. Staff organized so that all project tasks are defined

VAR 0168 PR-OUTSIDE RES USE MD=999
REF 0168 LOC 694 WIDTH 4 IMP DEC= 2 DK 12 COL 69-72

USE OF OUTSIDE RESOURCES: PROJECT RESOURCES

1. Virtually no use of outside resources
2. Occasional use of local or national resources
3. Project has cooperative relationships with available resources. Uses national resources

VAR 0169 PR-OVERALL MD=999
REF 0169 LOC 698 WIDTH 4 IMP DEC= 2 DK 12 COL 73-76

OVERALL: PROJECT RESOURCES

1. Project has inadequate resources or uses them haphazardly
2. Project has and uses resources adequately
3. Project has and uses resources effectively

VAR 0170 OAP-QUAL-INDIV SVCS MD=999
REF 0170 LOC 702 WIDTH 4 IMP DEC= 2 DK 12 COL 77-80

QUALITY-INDIVIDUAL SERVICES: OVERALL ATTORNEY PERFORMANCE

1. Very few cases per attorney
2. Nominal number of cases per attorney (75-150)
3. Large number of cases per attorney

DECK IDENTIFICATION IS: '13'

DK 13 COL 1- 2

VAR 0175 ID VARIABLE NO MISSING DATA CODES
REF 0175 LOC 723 WIDTH 8 DK 13 COL 3-10

IDENTIFICATION VARIABLE

VAR 0001 ICPSR STUDY NUMBER NO MISSING DATA CODES
REF 0001 LOC 1 WIDTH 4 DK 13 COL 11-14

ICPSR STUDY NUMBER

VAR 0002 FILE NUMBER NO MISSING DATA CODES
REF 0002 LOC 5 WIDTH 3 DK 13 COL 15-17

FILE NUMBER

VAR 0003 VERSION NUMBER NO MISSING DATA CODES
REF 0003 LOC 8 WIDTH 3 DK 13 COL 18-20

VERSION NUMBER

VAR 0171 OAP-QUAL STAFF COMP MD=999
REF 0171 LOC 706 WIDTH 4 DK 13 COL 21-24
IMP DEC= 2

QUALITY-STAFF COMPETENCE: OVERALL ATTORNEY PERFORMANCE

1. Majority of staff rated less than adequate in individual case handling
2. Majority of staff rated adequate
3. Majority of staff rated better than average

VAR 0172 OAP-QUANT OTHER ACTS MD=999
REF 0172 LOC 710 WIDTH 4 DK 13 COL 25-28
IMP DEC= 2

OLS GOAL ACTIVITY-QUANTITY: OVERALL ATTORNEY PERFORMANCE

1. Virtually no other activity
2. Some special activities in law reform and group representation
3. Considerable amount of other than case handling activity

VAR 0173 OAP-QUAL OTHER ACTS MD=999
REF 0173 LOC 714 WIDTH 4 DK 13 COL 29-32
IMP DEC= 2

OLS GOAL ACTIVITY-QUALITY: OVERALL ATTORNEY PERFORMANCE

1. No other project activity, or most staff rated less than adequate in other areas
2. Majority of staff considered adequate in other project activity
3. Majority of staff considered better than average in other project activities

VAR 0174 OVERALL PROJECT RATING MD=9999
REF 0174 LOC 718 WIDTH 5 DK 13 COL 33-37
IMP DEC= 2

OVERALL PROJECT RATING

01. Project has critical deficiencies. Close down or cut back project
- .
03. Project has critical deficiencies. Close down or cut back project
04. Project has internal problems. Requires technical assistance. Funds at Position in Place level (PIP level: position of the agency's budget amount in

(CONTINUED)

relation to that of other agencies)

-
06. Project has internal problems. Requires technical assistance. Funds at PIP level
07. Project operating efficiently. Could benefit from technical assistance. Funds at PIP level
-
09. Project operating efficiently. Could benefit from technical assistance. Funds at PIP level
10. Project operating efficiently. A strong force in the war on poverty. Expand if project can effectively handle additional resources
-
12. Project operating efficiently. A strong force in the war on poverty. Expand if project can effectively handle additional resources

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VAR 0175	ID VARIABLE	NO MISSING DATA CODES
REF 0175	LOC 723 WIDTH 8	DK 13 COL 38-45

IDENTIFICATION VARIABLE

END