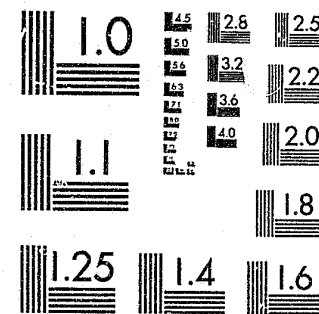


National Criminal Justice Reference Service

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National Institute of Justice
United States Department of Justice
Washington, D. C. 20531

8/2/85

**COMPUTER EXPECTED
TO SPEED UP TRIAL SYSTEM**

960575

P R E F A C E

This system was made possible thru the financial assistance of L.E.A.A. System support was provided by the St. Louis County Department of Administration's Data Processing Division. System Analyst and Programming was under the direction of Gaylen Smith. 10/31/78

U.S. Department of Justice
National Institute of Justice

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✓
ST. LOUIS COUNTY, A LEADER IN JURY MANAGEMENT

✓ By Robert G. Ruhland
Director of Judicial Administration
St. Louis County Circuit Court

St. Louis County has, so far as we have been able to determine, the only completely automated system of jury selection in the country. By use of the automated system, the Court has enlarged the pool from which jurors are selected from 523,000 to 766,000 persons. Prior to the modifications made in the system over the past year, all prospective jurors were selected from the list of St. Louis County registered voters. It was suggested that some persons, apprehensive about jury service, had withdrawn their names from the voter rolls so as to avoid jury service. Whether or not these good citizens should or should not vote is another question; however, a desire to avoid jury service should not be the determining factor. A computer tape of all registered voters in St. Louis County was merged with a computer tape maintained by the State of Missouri containing the names of all licensed drivers. Programs were developed to match names, addresses and birthdates eliminating duplications and persons under 21, creating one master file enlarging the pool from which jurors are chosen by some 243,000 persons.

In January of each year, 100,000 persons are selected from the total computer files by using a random selection program, and all jurors for the year are selected and called from the 100,000 names. Each jury week notices are sent to a predetermined number of persons to provide the desired number of jurors, usually 200, to report on Monday and 100 to report on Wednesday. This selection is again made by a random computer program, and a name selected is then eliminated from the file for the balance of the year so that no one person is called more than one time during a calendar year. A card is prepared by computer for each prospective juror called on which there is listed the statutory conditions that would cause a person to be ineligible for service: 1) conviction of a felony and not restored to civil rights, 2) unable to read, write, speak and understand the English language, 3) active duty in the armed services of the United States, 4) licensed attorneys at law, 5) judge of a court of record, 6) mental or physical illness or infirmity. If any of such conditions exist, the prospective juror will indicate such to the Court and his name is withdrawn. If the juror is eligible to serve, he or she will complete a short questionnaire giving to the Court 1) marital status, 2) employer, 3) occupation, 4) spouse's occupation, 5) number of children, 6) when last served on jury, 7) whether or not related to police officer, 8) whether or not the juror drives a car. On receipt of this information, it is entered into the computer.

The usual number of jurors required in order to service both the Circuit Court and Magistrate Court is 200 on Monday, and an additional 100 on Wednesday. As the jurors report, they are checked in by computer and any corrections or additions to the biographical information is also entered. As a panel is requested by Court, the panel list is typed by the computer with the information pertaining to each juror by a program that scrambles the names and prints the desired number. A juror reporting on Monday, not serving in a trial on Tuesday afternoon, is excused from further service since a new panel reports Wednesday morning. In this way, cases starting on Wednesday begin with a "fresh" panel of jurors where, in the past, those panels often were made up totally of jurors excused from other panels. Not only does this bi-weekly call afford a fresh panel in each case and avoid having certain panel members challenged time after time, but it will ultimately save jury costs since the demand diminishes as the week progresses.

The biographical information contained on the panel list has met with greater approval than anticipated. Voir dire observations indicate that, at least, six of the items of information were asked of each panel member, 120 questions and 120 answers can be avoided to a twenty member panel. In addition to avoiding much of the unexciting portions of voir dire, some jurors have indicated they are more comfortable furnishing home addresses, employers and such information to the attorneys, rather than the oral examination in the presence of a defendant and his friends. At the time a juror is excused from further service, an entry is made into the computer and payroll information is automatically recorded. Simultaneously, the biographical information is purged from the computer and it is cleared for the next jury reporting.

During the summer, the Court will demonstrate the system to various courts in Missouri and surrounding states.

Re-type of article appearing in the April 29th, 1978, issue of the St. Louis Daily Record.

9 Week Cycle

To get a better understanding of our Jury System we have tried to break it down into a weekly cycle.

Week 1

A selection slip is submitted by the Jury Clerk each week, requesting a given number of jurors to report in eight (8) weeks.

Each of the Jurors pulled from the Yearly Juror Base is mailed a Jury Pre-Notice and an Excuse/Biographical Information request card. See attachment one (1) and two (2).

Weeks 2-3

The Jurors are asked to complete the biographical information whether they are requesting an excuse or not. Upon the receipt of the completed Excuse/Biographical card from the Juror, in the enclosed return envelope, the Jury Clerk will key only the Biography of those Jurors not granted an excuse. The bulk of the returns are keyed by the end of the third week.

All biographical data is gathered onto one file regardless of what day it is keyed.

Week 4

The names of those Jurors who requested and are granted an excuse are pulled from the weekly report file. The names remaining on the file at this point in time are printed and a summons is mailed. See attachment three (3).

Week 5-6-7

Weeks five (5) and six (6) are floating weeks. This is the time used to key the biography of the Jurors that didn't return their biographical information until they received their summons. Any excuse requested once the summons has been mailed should be approved by the Judge.

At the end of the seventh week all the names of those Jurors due to report for the eighth week are matched to their respective biographical data earlier keyed and copied to an on-line report file. All names will be copied including those missing the biographical information.

The on-line report file is the file used in conjunction with the on-line printer and terminals set up in the Jury Assembly Room.

Week 8

Under normal procedures, there are two reporting days within the week. They are Monday and Wednesday.

The Jury Clerk manually checks the Jurors in on their reporting date using their 'Juror Panel Card'. The Panel Card is printed up at the same time that the on-line report file is created in the seventh (7th) week. The Panel Card, see attachment #4, shows the biographical information needed, if any, so it may be requested from the Juror as she/he is checked in. The Panel Card is the terminal operator's roll call list used to check the Juror's record into the system. The missing biographical information is also entered into the system at this time, along with any change in name or address.

Upon completion of the check-in process or any part thereof, a 'List of Remaining Jurors' is printed unless overridden. As can be seen using attachment #5 the Jurors' Juror Numbers are listed in a numerical sequence. For sample printout purposes we told the computer to pick six (6) Jurors. The Panel List, attachment #6, shows how the Juror's Biographical information is printed. There are six (6) Jurors printed per sheet, and normally eight (8) copies. The number of sheets printed out would depend on the number of Jurors requested. As can be seen by comparing the two samples, attachments #5 and #6, the selection process of the Juror Number is a random pick.

At the end of each Panel Listing, unless overridden, a 'List of Remaining Jurors' is again printed. (See attachment #7). Comparing

the remaining list of attachment #5 and attachment #7 we observe two (2) differences; one (1) the Jurors picked for a panel (attachment #6) are not listed and two (2) the five (5) digit number printed under the heading of the remaining list is different. This five (5) digit number represents the random pick to be used by the Jury Clerk if the system would happen to go down before the next panel was picked. In our sample, attachment #7, we see the number 45015. Under normal circumstances the listing would be longer, but to send a panel to the courtroom we would pick every 4th Juror on the list until our Panel was complete. The fourth (4th) represents the first number of our five (5) digit random number. From this we can see we would pick every fifth (5th) person for the next Panel, etc, etc, until the computer was back in operation. The zeros in the random number would be treated as one (1). The need of this random number digit is only in case the system is down when a Panel is requested.

After the system is operational again, a special program is used to tell the computer what Jurors, if any, went to what courtroom. As shown in the sample printout labeled attachment #8, a different type of Panel List is used to show the courtroom assignment of eleven (11) Jurors for Division 8.

Upon completion of Jury Service the Jurors turn in their summons and are excused. The Jury Clerk codes the Summons with the number of days served; and the terminal operator then earmarks their records by use of the C.R.T. (Terminal).

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At the end of each week, while the file is being unloaded, the number of days served is calculated, printed on a pre-payment register and punched into cards.

Week 9

Having the summons coded with the number of days served and in Juror Number sequence, the Jury Clerk compares the number of days calculated by the computer (using the pre-payment register) with the coded summons. If the documents are in agreement the cards punched out in the eighth week are submitted for the Jury Payroll procedures. If the documents do not agree a card is coded up to replace the computer punched card.

This concludes our nine week cycle; but one thing to keep in mind is the nine week cycle begins every week.

BENEFITS REALIZED

The following are some benefits that have been realized inside and outside the courts which may not have been possible without the financial assistance of LEAA, and the combined effort of the courts and data processing personnel.

1. A More Geographical Representation

This was brought about by a merge of the Saint Louis County Voter Registration File and the State's Driver Motor Vehicle File (D.M.V.). The St. Louis County drivers' license file was furnished by zip code identification from the State's D.M.V. file.

2. Two Day Service

The Jurors now report for a minimum two (2) day service. What this means is; under normal circumstances if a Juror is not sitting on a trial at the end of the second (2nd) day, s/he is excused from service.

The two (2) day service has improved citizens attitudes toward Jury Service for the Juror as well as his/her employer.

There is a reduction in the economic burden upon the Juror and Employer. For instance, the savings in cost of transportation or babysitting, for jurors with small children. For the employer less time is demanded of the employee away from their job. I think we can feel safe in saying most employers continue an employee's salary while s/he is performing their civic duty.

Comments have also funneled back through the courts that the lawyers feel with a fresher Jury this may be beneficial to their clients.

3. A Biographical Computer Printed Panel List

For the first time we have the benefit of a printout of some of the most common biographical questions asked a Juror. If used, this can save valuable time in the Voir Dire for the Jurors, as well as, the Court. The biographical information is not intended to eliminate questions asked by the lawyer but to serve as a valuable tool in assisting him.

4. Pre-Payment Register

Each week, prior to the payroll run, the Jury Clerk receives a pre-payment register advising her of the number of days, calculated by the computer, the Juror served. If the Jury Clerk agrees with the pre-payment register, she returns the cards punched by the system for her payroll job.

5. Computer Random Selection of a Panel

In addition to containing biographical information, another beneficial aspect of the system is knowing that the 'Panel List' contains Jurors' names that were randomly selected from all the names of Jurors which remain in the Jury Assembly room. Comparing sample printouts labeled attachments #5 and #6 we see that even though attachment #5 lists the Juror's names in Juror number sequence, attachment #6 (The Panel List) was selected and printed in a random Juror number sequence.

The selection for a Panel is completely random with the exception of insuring that everyone is selected for a panel once before someone is selected twice.

PROBLEM AREAS

At this point most of the problems that have been encountered have been solved. Some of the problems we have found answers for but haven't been able to implement yet, will be found under 'Future Changes', which will follow in this text. The following is a list of current problems we are working on:

1. CHECK-IN PROCEDURES

Initially, in designing the system it was felt that the Jurors could report directly to the terminal operator. The terminal operator using an attachment called a 'Light Pen' could speedily check the Jurors in. A couple weeks before implementation of the system, the idea came out, "What if the system went down during the check-in?" Therefore, we have now dropped back to the manual check-in, then forwarding the Panel Card to the Terminal Operator for check-in. It is my opinion this is still too slow and needs to be worked on.

2. INCREASED POSTAGE COST

We now have all Jurors making a return response whether it being requesting an excuse or returning the Biographical information, or both. Previously, only those requesting to be excused from Jury service used the return envelope. This increased cost will be more than offset when St. Louis County goes to a one step summons.

3. PRINT CHECKS

The actual printing of the Jury checks is handled by the St. Louis County Accounting Division. The authorization, because of control, can't be given to print the checks on the printer in the Jury Assembly

Room even though the information needed can be made available. The problem arises that it takes a week and a half (1 1/2) to two (2) weeks for the Jurors to receive their checks from the time they are excused. This must be dealt with in the near future to help speed-up Juror's pay.

FUTURE CHANGES

As with all new systems, once it is operational, changes can be made to improve the system. The categories following are improvements we are going to make:

1. ONE-STEP SUMMONS

In search of getting a better response to our Biographical Information request card and to cut down on postage, we have decided to go to a one-step summons procedure. Presently, we are operating under a two-step or pre-notice as it is referred to. Along with the one-step summoning will be the ability to load the on-line files at the time of selection. This will enable us to excuse, reschedule or key biographical data directly to the Juror's record.

2. TELEPHONE CALL-IN

This idea has been floating around for a few months, but because of a replacement part for the equipment we haven't been able to implement that part of the system. The telephone call-in will enable the Jurors to call in to see if they need to report. The summons will contain a group code and a special telephone number. The Juror will call in and the recorded message will tell by group code who need not report.

3. CHECK-IN WITHOUT COMPLETE BIOGRAPHY

At the present time no Juror can be checked in by the Computer without having completed the Biographical Information. It is the feeling of management that we should have a means of checking in Jurors with or without completed Biography. This will affect the 'Panel Listing' by only printing out the Juror's names and addresses of those selected.

NOTICE OF JURY SERVICE

This is a preliminary notice from St. Louis County Circuit Court that you will be called for Jury Service beginning on date indicated below, at the County Courthouse in Clayton, Missouri. Your service as a juror is usually for a minimum of two days, however, the time served is dependent upon the duration of case on which you may be sitting as a juror.

Y0196
JUROR
NUMBER

MICHAEL A PHILIPS
9 SHARON CT
FLURISSANT MO 63031

WILLIAM M CORRIGAN
JUDGE'S NAME
APR 5, 1978
BEGINNING DATE

The law provides that certain persons are not eligible for Jury Service. To indicate any reason that may make you ineligible to serve, please COMPLETE AND MAIL THE ENCLOSED CARD BY
MAR 1, 1978

Jury pay is \$6.00 per day, plus mileage. Hours are usually 8:30am to 5pm. Complete BOTH SIDES of the enclosed card and return the same within 7 days. A prepaid envelope is provided for your convenience.

83051

NOTICE OF JURY SERVICE

This is a preliminary notice from St. Louis County Circuit Court that you will be called for Jury Service beginning on date indicated below, at the County Courthouse in Clayton, Missouri. Your service as a juror is usually for a minimum of two days, however, the time served is dependent upon the duration of case on which you may be sitting as a juror.

XXXXX
JUROR
NUMBER

XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX
JUDGE'S NAME
XXXXXXXXXXXX
BEGINNING DATE

The law provides that certain persons are not eligible for Jury Service. To indicate any reason that may make you ineligible to serve, please COMPLETE AND MAIL THE ENCLOSED CARD BY
XXXXXXXXXXXX

Jury pay is \$6.00 per day, plus mileage. Hours are usually 8:30am to 5pm. Complete BOTH SIDES of the enclosed card and return the same within 7 days. A prepaid envelope is provided for your convenience.

83051

ATTACHMENT #1

JUROR NUMBER	NAME	JCL	SERVICE DATE
<p>PLEASE FURNISH THE FOLLOWING INFORMATION AND RETURN WITHIN 7 DAYS SO THAT YOUR ELIGIBILITY TO SERVE MAY BE DETERMINED. I am not eligible to serve because I am:</p> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Not a citizen of the US <input type="checkbox"/> A non-resident of St. Louis County <input type="checkbox"/> Under 21 years of Age <input type="checkbox"/> A convicted felon not restored to civil rights </div> <div> <input type="checkbox"/> Physically or mentally impaired <input type="checkbox"/> Unable to read & write English language <input type="checkbox"/> On active duty in Armed Forces <input type="checkbox"/> Other </div> </div> <p>IF OTHER, SPECIFY: _____</p> <p>HAVE YOU SERVED ON JURY BEFORE? <input type="checkbox"/> NO <input type="checkbox"/> YES YEAR SERVED _____</p> <p>DO YOU DRIVE A CAR? <input type="checkbox"/> NO <input type="checkbox"/> YES</p> <p>ARE YOU RELATED TO A LAW ENFORCEMENT OFFICER? <input type="checkbox"/> NO <input type="checkbox"/> YES</p> <p>IMPORTANT - PLEASE COMPLETE REVERSE SIDE</p>			

PLEASE PRINT	
IF YOUR NAME HAS CHANGED, PLEASE PRINT NEW NAME: _____	
IF YOUR ADDRESS HAS CHANGED, PLEASE PRINT NEW ADDRESS: _____	
1. OCCUPATION: _____	
2. EMPLOYER: _____	
3. DURATION OF EMPLOYMENT WITH ABOVE EMPLOYER: _____ YRS.	
4. MARITAL STATUS: _____	
5. NUMBER OF MINOR CHILDREN: _____	
6. SPOUSE'S OCCUPATION: _____	

ATTACHMENT #2

The State of Missouri

JURY SUMMONS

BRING THIS SUMMONS WITH YOU

As previously notified, you are hereby summoned to appear for jury service at 8:30 A.M. in the Circuit Court of St. Louis County in the Courts Building, then and there to serve as petit juror until discharged by the Court. Report to the Jury Assembly Room in the Courts Building. If you desire more information regarding this summons please call 889-2669.

WILMA R TAPPEL
4221 MASSABIELLE DR
ST LOUIS MO 63129

V7741

Section 494.080 - All persons duly summoned as grand or petit jurors may be attached for nonattendance and fined by the Court for contempt, in any sum not exceeding fifty dollars in the discretion of the Court.

SEE INSTRUCTIONS ON REVERSE SIDE

JUROR NO. V7741

JUDGE:
HARRY J STUSSIE

DATE OF SERVICE MAR 15 78

HAROLD W. HOEH
ST. LOUIS COUNTY SHERIFF

RAYMOND V CLIFFORD
CIRCUIT CLERK

The Circuit Court of St. Louis County is located in the Courts Building, 7900 Carondelet Avenue in Clayton. Free parking for jurors is available in the garage in this building. The entrance is on the east side of Meramec Avenue midway between Carondelet and Bonhomme Avenues. You enter on the 3rd Parking Level and go down two ramps to the 5th Level. Signs show the space reserved for jurors. These spaces will be held until 9:30 A.M. each day.

After parking please follow the arrows to the Elevator Lobby on the 5th Level. Take an elevator to the Jury Assembly Room which is on the 6th Floor. When you report to the Jury Assembly Room and are checked in you will be given parking tickets. These are to be used as you exit from the garage and entitle you to free parking.

If you have no car to park, enter the building at the ground floor entrance on Carondelet Avenue. Go to the elevator in the lobby of this floor and go up to the Jury Assembly Room.

ST. LOUIS COUNTY CIRCUIT COURT

ATTACHMENT #3

WED V5006 CLIFFORD R SEYBOLT
2728 ASHFIELD DR
ST LOUIS 63129

CCDE = (N)

J.OCC. - BRANCH MANAGER

S.OCC. - SECRETARY

J.EMPLR- U.S. POSTAL SERVICE

PRV JRY- *

YRS.EMP- 29

YR SERV- 00

MARRIED- M

DRV.CAR- Y

M.CHILD- 00

REL LAW- N

83181

WED V4958 MARIANNE GANNON
11507 PHILMAR LA
ST LOUIS 63138

CCDE = (*)

WED V4985 JOHN J EUFINGER
467 MAYMONT DR
BALLWIN 63011

CCDE = ()

J.OCC. - ENGINEER

S.OCC. - HOUSEWIFE

J.EMPLR- S.W. BELL TELEPHONE

PRV JRY- N

YRS.EMP- 14

YR SERV- 00

MARRIED- M

DRV.CAR- Y

M.CHILD- 02.

REL LAW- N

83181

ATTACHMENT #4

LIST OF REMAINING JURORS

0 3 0 0 9

1) Y5664 HEIMOS EMERY J
 2) Y5679 PICKER CHARLES A
 3) Y5685 ALASE ROBERT A
 4) Y5689 DIXON JOHN E
 5) Y5696 HOWARD JOHN G
 6) Y5705 REXFORD PETER M
 7) Y5721 VERNE JERRI A
 8) Y5728 BARNETT DENNIS M
 9) Y5757 GORLINE HELEN B
 10) Y5776 GRAMLING HASKELL D
 11) Y5881 HUNTER ALLEN R
 12) Y5885 DAVIS JOAN M
 13) Y5903 WRIGHT JAMES L
 14) Y5930 RECK GEORGE F JR
 15) Y5993 RICHEF RONNIE E

JS401

ATTACHMENT #5

LIST OF CIRCUIT COURT TRIAL JURORS

DATE: 05/04/78

1) Y5903 WRIGHT JAMES L 1085 LAFAYETTE ST S FLORISSANT MO 63031
 JUROR OCC: GROCERY CLERK STUDNT
 JUROR EMPLOYER: KROGER COMPANY LENGTH EMPLOYED: 06
 MARR. STAT: S NO. MINOR CHILD: 00 SPOUSE OCC:
 PREV. JURY: YES YEAR: 77 DRIVE CAR: YES RELATED LAW OFF: NO

2) Y5705 REXFORD PETER M 41 TEALWOOD DR CREVE COEUR MO 63141
 JUROR OCC: UNEMPLOYED
 JUROR EMPLOYER: LENGTH EMPLOYED: 00
 MARR. STAT: S NO. MINOR CHILD: 00 SPOUSE OCC:
 PREV. JURY: NO YEAR: 00 DRIVE CAR: YES RELATED LAW OFF: NO

3) Y5881 HUNTER ALLEN R 1036 RARITAN DR ROCK HILL MO 63119
 JUROR OCC: PENN AGENT LIFE INS.
 JUROR EMPLOYER: PENN LIFE INS. CO. LENGTH EMPLOYED: 01
 MARR. STAT: M NO. MINOR CHILD: 00 SPOUSE OCC: TEACHER PRE SCHOOL
 PREV. JURY: NO YEAR: DRIVE CAR: NO RELATED LAW OFF: YES

4) Y5885 DAVIS JOAN M 395 MINTRAIL DR BALLWIN MO 63011
 JUROR OCC: NOTE TELLER
 JUROR EMPLOYER: COMMERCE BK. KIRKWOOD LENGTH EMPLOYED: 00
 MARR. STAT: D NO. MINOR CHILD: 03 SPOUSE OCC:
 PREV. JURY: NO YEAR: DRIVE CAR: YES RELATED LAW OFF: NO

5) Y5696 HOWARD JOHN G 6016 PEBBLE HILL DR ST LOUIS MO 63123
 JUROR OCC: TRAFFIC MANAGER
 JUROR EMPLOYER: GLENNON TRANSPORTS LENGTH EMPLOYED: 01
 MARR. STAT: M NO. MINOR CHILD: 02 SPOUSE OCC: CLERK
 PREV. JURY: NO YEAR: 00 DRIVE CAR: YES RELATED LAW OFF: NO

6) Y5664 HEIMOS EMERY J 4794 CACTUS WREN DR ST LOUIS MO 63128
 JUROR OCC: SALESMAN
 JUROR EMPLOYER: FAMOUS-BARR CO. LENGTH EMPLOYED: 25
 MARR. STAT: M NO. MINOR CHILD: 05 SPOUSE OCC: HOUSEWIFE
 PREV. JURY: NO YEAR: 00 DRIVE CAR: YES RELATED LAW OFF: NO

JS401

ATTACHMENT #6

LIST OF REMAINING JURORS

4 5 0 1 5

1) Y5679	PICKER	CHARLES A
2) Y5685	ALASE	ROBERT A
3) Y5689	DOXON	JOHN E
4) Y5721	VERDE	JERRI A
5) Y5728	BARNETT	DENNIS M
6) Y5757	GORLINE	HELEN B
7) Y5776	GRAMLING	HASKELL D
8) Y5930	BECK	GEORGE E JR
9) Y5993	RICHEY	RONNIE E

JS481

ATTACHMENT #7

LIST OF CIRCUIT COURT TRIAL JURORS

DATE: 05/10/78

DIVISION NO. 08

1) Y6056	CURRY	DONALD LEE
2) Y6071	HALL	EDWARD L
3) Y6083	GABARRON	JOHN A
4) Y6090	GIBBONS	TIMOTHY B
5) Y6150	PADGETT	DAVID L
6) Y6190	SALATHE	DONALD W
7) Y6197	GLASSBERG	MYRON
8) Y6313	BOCK	DANIEL L
9) Y6344	VERGES	GWENDOLYN H
10) Y6348	MORRISON	ROBERT G JR
11) Y6401	CASSERLY	VIVIANNE I

JS481

ATTACHMENT #8

-EQUIPMENT-

County Data Processing

HARDWARE:

Computer 370/145
Disk CalComp 3330
8 ea. MOD1 - 100m byte capacity
8 ea. MOD11 - 200m byte capacity
Tapes CalComp 3420
11 ea. 2 dual/density capability
9 Track 1600 B.P.I.

SOFTWARE:

Operating System DOS/VS Release 33D
Storage 768K Real Storage
6 meg. Virtual
Teleprocessing Monitor CICS/VS Release 1.3
3270 Local & Remote Terminals
D.B. Management System DL1 Release 1.3
Source Library
Maintenance System LIBRARIAN - On-Line & Batch
Spooling System Power/VS
Language 95% Cobol
5% Assembler

-EQUIPMENT-

Jury Assembly Room

-ON-LINE-

One (1) each Telex TC287 Printer
Print Speed - 180 C.P.S.
Print Columns - 132 Characters
Number of Copies - 6 max.

Two (2) each Telex TC277 Display Terminals
1920 Character Buffer
Typewriter Keyboard
Light Pen Attachment

MENU LIST

TRANSACTION NUMBER	DEFINITION
JS21	Enter Jurors Biographical Information.
JS22	Complete Biographical Information and check in reporting Juror.
JS23	Correct Biographical Information of a Juror already checked in or display a Juror's court assignment.
JS24	Reschedule or update a Juror's Record.
JS25	Reinstate a previously excused Juror, and place in checked-in status.
JS30	Check in a reporting Juror, with complete Biographical Information.
JS40	Randomly select a panel for a court and print a Panel List containing Biographical Information. Change a pre-selected panel number to a Division or Magistrate Court number.
JS43	Used to update the computer of Juror status after a computer downtime period.
JS45	Display Juror's records assigned to an individual court, for purposes of returning them to panel selection status (Jury Assembly Room) or excuse status (excused from jury duty).
JS47	Display Juror's names of those Jurors checked in and not yet assigned a court.
	Transfer control to transaction 'JS23' for a Juror's record to be displayed.
JS50	Transfer a Juror's record from one status to another, or one file to another.

JS21

KEY BIOGRAPHY TO LOG FILE

(LAST)

(FIRST MI)

REPORT DATE:

JUROR NO:

JUROR NAME:

JUROR ADDR:

CITY:

ST:

ZIP:

XXX BIOGRAPHY XXX

PREVIOUS JURY:

YEAR:

DRIVE CAR:

RELATED TO LAW OFFICE:

JUROR OCC:

JUROR EMPLOYER:

LENGTH EMPLOYED:

MARITAL STATUS:

MINOR CHILDREN:

SPOUSE OCC:

JS22

CHANGE TO REPORT FILE RECORD

REPORT DATE: JUROR NO: JUROR NAME: (LAST) (FIRST MI)
JUROR ADDR: CITY: ST: ZIP:
SEX: DAY CODE:

XXX BIOGRAPHY XXX

PREVIOUS JURY: YEAR: DRIVE CAR: RELATED TO LAW OFFICER:
JUROR OCC: JUROR EMPLOYER:
LENGTH EMPLOYED: MARITAL STATUS: MINOR CHILDREN:
SPOUSE OCC:

JS23

CHANGE JURY WHEEL RECORD

REPORT DATE:

JUROR NO:

JUROR NAME:

(LAST)

(FIRST MI)

JUROR ADDR:

CITY:

ST:

ZIP:

SEX:

PANELED:

PANEL OR DIV. NO:

START DATE:

XXX BIOGRAPHY XXX

JUROR OCC:

JUROR EMPLOYER:

LENGTH EMPLOYED:

MARITAL STATUS:

MINOR CHILDREN:

SPOUSE OCC:

PREVIOUS JURY:

YEAR:

DRIVE CAR:

RELATED TO LAW OFFICER:

ERROR FIELDS--

JS24

REPORT DATE: JUROR NO: JUROR NAME: (LAST) (FIRST MI)

JUROR ADDR: CITY: ST: ZIP:

SEX: PANELED: PANEL OR DIV. NO: START DATE: DAY CODE:

DAYS SERVED: ROUND TRIPS: EXCUSED DATE: RESC. DTE:

IN EXCUSED: NON REPORT: RESCHEDULED: EXCUSED: SUMM. DTE:

JUDGE CD:

*** B I O G R A P H Y ***

PREVIOUS JURY: YEAR: DRIVE CAR: RELATED TO LAW OFFICER:

JUROR OCC: JUROR EMPLOYER:

LENGTH EMPLOYED: MARITAL STATUS: MINOR CHILDREN:

SPOUSE OCC:

JS25

ADD RECORD TO REPORT FILE

REPORT DATE:

JUROR NO:

JUROR NAME:

(LAST)

(FIRST MI)

JUROR ADDR:

CITY:

ST:

ZIP:

SEX:

DAY CODE:

XXX BIOGRAPHY XXX

PREVIOUS JURY:

YEAR:

DRIVE CAR:

RELATED TO LAW OFFICER:

JUROR OCC:

JUROR EMPLOYER:

LENGTH EMPLOYED:

MARITAL STATUS:

MINOR CHILDREN:

SPOUSE OCC:

JS30

REPORT DATE:

BIO JUROR NO IN
?

JUROR NAME

EXC
?

NS
?

JS40

JURY PANEL LIST

RANDOM

QUANTITY REQUESTED:

PANEL OR DIVISION NO:

NUMBER COPIES:

DO NOT LIST REMAINING:

CHANGE PANEL NO:

TO DIVISION NO:

JS43
JURNO

ASSIGN JURORS TO DIVISION NO ()
JUROR NAME OUT
?

PAGE 01

JS45

PANEL OR DIVISION NO: X01

PAGE 01

JUROR NO

RTN
?

JUROR NAME

EXC
?

RTO

RETURN ALL JURORS ?

EXCUSE ALL JURORS ?

JS47

EXCUSE JURORS

PAGE 01

JUROR NO

JUROR NAME

RTO

EXCUSE

DISPLAY

?

?

?

?

-36-

EXCUSE EVERYONE ON THIS PAGE ?

JS50

JUROR NO

JUROR NAME

EXC TO RPT
?

EXC TO JW
?

O R

JUROR NO

JUROR NAME

JW TO RPT
?

JW TO EXC
?

END