

1. Identify the crime and public safety problem(s) described in the Tribal Community and Justice Profile that the tribe plans to address through the proposed grant funding to develop a comprehensive tribal justice system-wide strategic plan and describe the problem(s) with as much additional detail, including data, as necessary to clearly describe the nature and extent of the problem(s).

Problem #1: The Nation's current plan for justice and related systems, developed through prior Indian Alcohol and Substance Abuse Prevention (IASAP) program, is outdated and does not consider recent developments on the federal level – Tribal Law and Order Act (TLOA) and tribal enhanced jurisdiction provisions included with the 2013 Violence Against Women Act (VAWA 2013). The Nation recognizes the need to continually plan and strategize to develop responsive systems which increases the wellbeing of the tribal members and general community. However, current levels of funding from grant and tribal sources cannot adequately fund additional staff to facilitate the planning process and coordinate the day-to day activities necessary to be successful in the intensive, comprehensive justice system strategic planning process.

2. Describe current or previous strategic planning efforts, if any, to address the problem(s) identified in item #1 and state whether they were effective.

The most recent criminal justice system strategic planning effort was in 2010 during which an advisory board representing the court, tribal administration, probation, the tribal attorney, prosecution, tribal police, health center, grant writer, Boys & Girls Club, alcohol and drug recovery services, and community members convened as a part of an IASAP initiative. The planning process was successful in identifying gaps and creating a plan to address them. As a result of that process, the Nation has:

- Implemented Level 2 substance abuse treatment services (out-patient);

- Increased efforts to ensure Indian preference for employment within the tribal government and enterprises;
- Increased prevention efforts within the Boys & Girls Club;
- Juvenile Offender code added to the Tribal Law and Order code;
- Victim Rights code added to the Tribal Law and Order code;
- Installed a community messaging system within tribal government buildings;
- Increased collaboration among programs to host quarterly community events which allow socialization opportunities for community togetherness;
- Deployed alcohol and GPS monitoring bracelets for some offenders; and
- Sustained the Healing to Wellness Court despite funding gaps.

3. Describe any current gaps in services related to the problem(s) identified in items #1 and #2 that will be addressed through this grant application or explain how the requested funding would help identify current gaps in service.

Despite these advances and successes, there is still work to be done. The committee that completed the strategic planning in 2010 identified several gaps which still exist, such as systemic prevention efforts across the lifespan, detention facilities, alternatives to incarceration, re-entry programming, marriage and parenting programs, wide-spread availability of behavioral health counseling, full implementation of the Juvenile Justice Code, and accessible and meaningful alcohol and drug recovery programs. Additionally, the Nation must engage in a comprehensive process to plan for full implementation of TLOA and VAWA 2013 and secure funding to continue and enhance the Healing to Wellness court which the Nation cannot independently support beyond 2015. While the Nation has identified as a pilot project site for VAWA 2013, after cursory review of codes and systems, it is unclear if we are fully prepared to assume that jurisdiction at this point.

4. Explain how your tribe identified and prioritized the problem(s) described above to be addressed through this grant funding.

As a part of the CTAS planning, the Nation identified a team representing the Tribal Court system, Healing to Wellness Court, Tribal Victim Services, Tribal Law Enforcement, the Boys & Girls Club, and Social Services to develop the proposal. The team consulted tribal staff and community members including elders, youth, parents, and leadership in a series of three focus groups to answer the questions: “What do you see as the worst social problems in our community?; What are tribal programs doing now that you think is working to help change this?; and What could we do different or what more do we need to do?”. Overwhelmingly, the responses identified the greatest concerns of our community members as substance abuse and the problems stemming from it, like inter-personal violence and child abuse/neglect, and perceived lack of accountability for offenders. The community members we spoke with felt current efforts were effective in raising awareness of the issues, in assuring victims have access to systems and professionals to help them, and, most importantly, changing attitudes about the acceptability to speak out against violence, abuse, and other taboo topics/subjects. However, the community did not express confidence in the systems that are designed to hold offenders accountable and protect victims (namely children). As a result, the team developed the overarching goal for the CTAS proposals: *Strengthen tribal justice and community-based systems to ensure a comprehensive, coordinated response that focuses on prevention across the life-span and provides for seamless accountability of offenders while ensuring victim safety. And the objective related specifically to this purpose area:*

- Engage in collaborative and strategic planning efforts to identify, analyze, and develop culturally informed responses to address the community’s most serious crime and

victimization concerns that will increase victim safety and support and increase offender accountability.

We know that in order to fully address the most serious justice and safety concerns of the Nation, we must engage in a more in-depth process to analyze our current systems, identify strengths and gaps, and collectively design responses that will allow us to build the confidence of our community in the Nation's systems that are designed to hold offenders accountable and protect victims (namely children) are doing just that.

5. Describe how the proposed grant-funded program will address the identified problems.

Through the Comprehensive Tribal Justice Systems Strategic Planning grant, the Nation will convene a multi-disciplinary team, to identify the priority needs facing the tribal justice system and develop a detailed, strengths-based strategic plan which will allow for focused efforts moving into the future. The strategic planning team will consist of law enforcement, tribal court administrative judge, tribal court administrator, alcohol and drug counselor, health center director, social services representative, adult and juvenile probation representatives, tribal law enforcement, tribal prosecutor, tribal administration, tribal council, tribal victim services, Boys & Girls Club, and be facilitated by the grant-funded Tribal Justice System Strategic Planning Project Coordinator. The resulting plan will identify gaps in resources and services that will allow the tribe to better consider TLOA, expansion of jurisdiction under 2013 VAWA, set priorities, focus energy and resources, and strengthen operations of the tribal justice system as we move into the future.

6. Identify the specific goals and objectives of the proposal that will be accomplished in 18 months. Provide details about the specific tasks and activities necessary to accomplish each goal and objective.

Goal #1: *Strengthen tribal justice and community-based systems to ensure a comprehensive, coordinated response that focuses on prevention across the life-span and provides for seamless*

<i>accountability of offenders while ensuring victim safety by: Enhance and support collaborative and strategic planning efforts to address the community's most serious crime and victimization concerns</i>			
Objective	Activities	Person Responsible	Time Line
Tribal Community Justice System Assessment and Strategic Plan completed within 18 month project period	Contract qualified Project Coordinator	Tribal Court Administrator	Month 1
	<ul style="list-style-type: none"> <i>HR processes to contract project Coordinator</i> 		
	Regular team meetings held monthly for entirety of project period	Project Coordinator and Planning Team	Month 1 - 18
	<ul style="list-style-type: none"> <i>Regular team meetings scheduled monthly by Project Coordinator. Project Coordinator to keep attendance and minutes of each meeting and all team members notified by e-mail 1 week prior to each meeting with proposed agenda for upcoming meeting, minutes of past meeting, and any reading necessary prior to next meeting attached</i> 		
	Attend mandatory training for PA2	Project Coordinator & Selected planning team members	As scheduled by DOJ
	<ul style="list-style-type: none"> <i>Project Coordinator coordinate travel and training as necessary to attend grant-mandated training</i> 		
	Determine current status of Tribal Justice System	Project Coordinator and Planning Team	Month 2-8
	<ul style="list-style-type: none"> <i>Literature review and review of existing information</i> <i>Identify Strategic concerns and Challenges</i> <i>Identify Community Strengths and Weaknesses</i> <i>SWOT – Internal and External scans to establish baseline data</i> 		
	Strategy Development	Project Coordinator and Planning Team	Month 9-11
<ul style="list-style-type: none"> <i>Vision/Mission/Value statements specific to the Tribal Justice system in line with existing Tribal statements</i> <i>Define Key areas specific to the improvement of the Tribal Justice System</i> <i>Establish system wide long-term goals</i> 			
Build the Strategic Plan	Project Coordinator & Planning team	Month 12-14	
<ul style="list-style-type: none"> <i>Use SWOT and other data to set priorities</i> <i>Set long-term and short-term goals by Justice system component in support of the overall plan</i> <i>Identify key indicators to track progress – overall and by</i> 			

	<i>department</i>		
	<ul style="list-style-type: none"> • <i>Align individual department budgets with the plan</i> 		
	Submit Final plan to Tribal Council for Approval	Project Coordinator & Tribal Court Administrator	Month 15-16
	Submit Final Approved Plan to Department of Justice	Tribal Council	Month 16-17
	Develop Implementation Plan	Project Coordinator & Planning team	Month 18
	<ul style="list-style-type: none"> • <i>Plan roll-out – communicate plan broadly</i> 		
	Plan evaluation and update	Tribal Court Administrator and Planning team	On-Going
	<ul style="list-style-type: none"> • <i>Hold progress reviews and adjust plan quarterly</i> • <i>Review and Update plan annually prior to the next year’s budget submissions</i> 		

7. Describe the management structure, staffing, capacity to complete the proposed projects, and any organizational changes that may result if funding is awarded. Include detailed information about existing resources within the tribe and the community that will help make this project a success.

The BJA Comprehensive Tribal Justice Systems Strategic Planning project will be situated under the Tribal Court. A priority of program staff is to coordinate with Tribal Council, Tribal Administration, Tribal Police Department, Prosecutors Office, Tribal and District Court, Social Services programs, Boys & Girls Club, and Tribal Victim Services to assure the project has the necessary information to complete a comprehensive justice system analysis followed by the strategic plan which will frame the continued growth and development of the Prairie Band Potawatomi Nation Justice system.

The Nation will contract for a part-time Tribal Justice System Strategic Planning Project Coordinator to facilitate the completion of the strategic plan. The individual will necessarily have extensive experience in working effectively in tribal communities, tribal justice systems,

project management, and strategic planning. The Tribal Justice System Strategic Planning Project Coordinator, under the supervision of the Tribal Court Administrator, will be responsible for facilitating meetings of the team, researching, assessment activities, writing progress reports and plans, assuring the project remains on task and within budget, and completing the final report and the plan to disseminate it. Additionally, the Tribal Justice System Strategic Planning Project Coordinator, under the supervision of the Tribal Court Administrator, will be responsible for the timely submission of periodic progress reports required by the project funder. The Tribal Court Administrator, Corrine Lange, has experience managing and reporting on other Department of Justice grant programs as well as staff supervision. The Tribal Justice System Strategic Planning Project Coordinator will join a team of four (4) Tribal Court staff in addition to the Administrative Judge.

Grants and Contract Specialist, (b)(6) will provide financial reporting and maintenance to assure that the program complies with all federal regulations in regards to the grant funds. (b)(6) completes all quarterly financial reports in a timely manner. (b)(6)

(b)(6) has over a decade experience (b) with federal grant programs and has successfully managed and reported on numerous Department of Justice grants in the past. She has received training pertaining to DOJ financial management standards.

8. Identify current government and community initiatives that complement or coordinate with the proposal and any partnerships that will be created or enhanced as a result of funding. Describe the roles of each identified partner.

The Nation has previously engaged in similar planning processes and recognizes it is time to do so again so that we may continue moving forward, improving our systems, maintaining the efforts we have already implemented while developing strategies to meet the challenges on the horizon. Tribal government leaders have historically supported similar strategic planning

processes and have committed support to be involved with this project throughout the Tribal Justice Strategic Planning process.

Recently, the Nation engaged in a community health assessment in coordination with the Kansas Department of Health and Environment entitled Healthy Tribes 2020. The assessment developed by this team will inform the proposed strategic plan through the Comprehensive Tribal Justice Systems Strategic Planning Program. We have learned a great deal from the Community Health Assessment process, such as:

- Engagement strategies with the community and assessment team members;
- Our community will tell us what they need, creating the opportunity for them to do so is key;
- All team members have valuable insights and opinions, in order to be most productive, our meetings need to be regular, structured, and time-limited;
- Having a staff person dedicated to facilitating the process including coordinating the meetings, writing notes, drafting reports, record keeping, research, making contacts to gather the required data, and the ability to focus on the other day-to-day activities of the process greatly increases the opportunity for the process to be successful and the final product to be accurate, comprehensive, useful, and a workable plan.

Vital components of the Tribal Justice System Strategic Planning Team include: tribal council, tribal court administrative judge, tribal court administrator, alcohol and drug counselor, social services, probation, tribal law enforcement, tribal prosecutor, tribal administration, tribal victim services, and Boys & Girls Club. This proposal has received commitment from representatives from each of the disciplines to participate in the project should funding be received to engage in the strategic planning process for the Tribal Justice system. Roles of each

of the team members as a whole will be to bring forth their unique perspective on the current state of the tribal justice system, including identifying gaps and barriers to improving it. Each team member's experience within the tribal justice system is important, their professional capacities and functions within the system and the community will inform the SWOT and planning process tremendously. While the team members generally have positive working relationships, as a result of the strategic planning, the team will identify a shared vision of the Tribal Justice System which increases the likelihood of longer-term success of the plan and improved operation of the Justice system in general.

Team members include:

Tribal Council – Ms. Joyce Guerrero, Vice-Chairperson

Tribal Court Administrative Judge – The Honorable Theresa Barr

Tribal Court Administrator – Ms. Corrine Lange

Tribal Prosecutor – Mr. Edward M. Collazo

Tribal Administration – Ms. Peggy Houston, General Manager of Tribal Operations

Law Enforcement – Chief of Police Shawn Walker

Alcohol and Drug Counselor - TBD

Social Services - TBD

Probation – Ms. Maria Patterson, Court Services Officer

Healing to Wellness Court (Drug Court) – Ms. Maria Fairman, HTWC Coordinator

Tribal Victim Services – Ms. Rebekah Jones, LMSW, TVS Program Manager

Boys & Girls Club – Mr. Nathan Hale, Executive Director

9. Describe how the applicant will know if the program works and how success will be determined and measured. Describe how data will be collected and assessed to measure the impact of proposed efforts.

The Nation will maintain electronic and paper files to assure data is collected which supports the financial and programmatic progress of the project toward the identified goal and objectives. The Tribal Justice System Strategic Planning Project Coordinator, the Tribal Court Administrator, and the Grants Specialist will be responsible for assuring all activities under the grant and costs incurred as a part of grant activities are appropriate, allowable, and documented in a manner which makes them accessible.

Objective	Performance Measures	Data Program will report	Who will collect data? What kind of data?	Data collection tool	Success
To engage in comprehensive justice system-wide strategic planning to improve Tribal justice and community wellness and safety including activities outlined in TLOA	Development of a comprehensive plan for tribal justice safety and wellness	Periodic progress report providing an overview of community assessment, coordination, and development of a written plan	Project Coordinator will collect statistical and narrative data regarding tribal justice and wellness concerns within the tribal community to inform the development of the strategic plan	Meeting sign-in sheets and minutes Survey, focus group notes, or other data collection instruments	Completed tribal justice system strategic plan
			Project Coordinator will collect statistical and narrative data regarding the time dedicated in performing the service.	Staff Daily Time & Activity Logs	

10. Describe how evaluation, collaborative partnerships, or other methods will be used to leverage ongoing resources and facilitate a long-term strategy to sustain the project when the federal grant ends.

The program will be key in utilizing evaluation to identify priorities in funding and focus, emerging issues, identify gaps in services, determine effectiveness, and assessing satisfaction of community members, victims, family members, offenders, and systems partners. Partnering

with other agencies, coordinating efforts, identifying where services are duplicated, and other strategies to more efficiently serve the community contribute to the overall sustainability of this and other programs. On-going evaluation of the plan will be the responsibility of the systems partners on a quarterly and annual-basis. Convening meetings for the purpose of the quarterly reviews and annual revisions will be the responsibility of the Tribal Court Administrator.

a. Describe any challenges you anticipate in sustaining the program beyond the grant funding.

It is anticipated the heaviest part of this project will be short-term in nature and completed within the 18-months of the grant period. Unlike service based projects, the need to continue services to victims, offenders, families, or others, does not exist within this project. While the successful completion of this project is critical to the success of current and future program planning it does not require daily maintenance subsequent to the funding period and existing, non-grant funded, staff will be able to sustain the project beyond the grant period. Many of the planning team are long-term employees of the Nation and residents of the tribal community. They will continue to be involved in quarterly and annual strategic plan review meetings subsequent to the initial grant period. Only the grant-funded Tribal Justice System Strategic Planning Project Coordinator will cease to be involved in the plan as the part-time position will end.

11. Address the tribe's need for financial assistance and the inability to engage in a comprehensive strategic planning process without federal funding.

The Nation has committed significant time, energy, resources, and efforts toward reducing crime; toward taking a stand against violence against women, children, and the elderly; and toward steadfastly protecting the Nation's inherent sovereignty by continually increasing

capacities to exert jurisdiction as defined in the constitution. Law and order are key components of any capable jurisdiction and the PBPN has made great strides in increasing capacities in all components of its justice and related systems. However, the reality is, we still have a long way to go. The Nation's general fund is not capable of supporting the program without federal assistance. Without federal assistance we are unable to continue moving forward in identifying and implementing strategies to comprehensively address the most serious crime, prevention, and victimization issues we face of which holding offenders accountable and ensuring victim safety are at the forefront.

12. If you are requesting funding in multiple Purpose Areas, is the receipt of BJA Purpose Area #2 funding required for the implementation of any other Purpose Area being requested?

No