

ADECA / LETS Grant Application Part 8

Project Budget Narrative

All purchases and procurement s made usi ng funds awarded under this grant will be made in accordance to the State of Alabama Department of Finance, Division of Purchasing, Rules and Regulations and in accordance with Alabama Competitive Bid And Public Works Laws, Section 41 -16-SO(a).

- A. Personnel- Not used.
- B. Contractual Services- Not used.
- C. Travel- Not used.
- D. Operating Expenses- Not used.
- E. Equipment Purchase- Total amount budgeted is \$85,941.00

The total amount budgeted is estimated to be \$85.941.00 to purchase privacy partitions and curtains for restrooms at 4 major correctional facilities.

| | | |
|--|-------------------------------|-------------|
| Shower Curtains/Handicap Toilet Curtains | \$237.00 Der unit x 272 units | \$64,464.00 |
| Toilet Privacy Partitions | \$ 164.00 Der unit x 130units | \$21,320.00 |
| Partial amount for 1 additional curtain unit | \$ 157.00 per unit x 1 unit | \$ 157.00 |

The ADOC will purchase and install privacy curtains for 4 major correctional facilities. These curtains will be custom fabricated to ADOC PREA standards consisting of mesh material upper panel; opaque vinyl middle panel, transparent bottom panel per ADOC Engineering shop drawings. They will be hung from an extruded aluminum ceiling mounted tracks suspension system facilities.

The Financial Officer must sign here approving the budget as submitted.


Signature of Finance Officer


Date

ADECA / LETS Grant Application Part 8**Project Budget Narrative**

| | |
|------------|--------------------------|
| Draper | 237 x 66 = \$ [5,642.00 |
| Easterling | 237 x 66 = \$[5,642.00 |
| Donaldson | 237 x [28 = \$30,336.00 |
| Elmore | 237 x 12.66 = \$3,001.00 |

$$\mathbf{\$237.00 \times 272 \text{ units} = \$64,464.00}$$

$$\mathbf{\$157.00 \times 1 \text{ unit} = \quad \underline{\underline{\$157.00}}}$$

$$\mathbf{\$64,621.00}$$

The ADOC also plans to install privacy partitions between toilets. These partitions extend from floor to ceiling constructed of 2" x 2" x 1/8" schedule with 40 aluminum square tubing, $\frac{1}{2}$ " solid PVC middle panel with $\frac{1}{2}$ " x $\frac{1}{2}$ " x 1/8" aluminum support channel with angle braces mounted at floor and ceiling: front privacy drape shall be opaque vinyl material hinged on one side to extend the width of the opening: assembly shall be fabricated as per ADOC Engineering shop drawings. Each unit cost \$164.00.

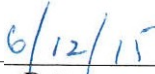
| | |
|------------|--------------------------|
| Draper | [64 x 64 = \$ [0,496.00 |
| Easterling | 164 x 50 = \$8,200.00 |
| Donaldson | 164 x 16 = \$2,624.00 |

$$\mathbf{\$164.00 \times 130 \text{ units} = \$21,320.00}$$

$$\mathbf{\$64,621.00 + \$21,320 = \$85,941.00}$$

The Financial Officer must sign here approving the budget as submitted.


Signature of Finance Officer


Date

ADECA / LETS Grant Application

Project Timeline

The Alabama Department of Corrections (ADOC), is applying for the amount of \$85,941.00 of 2015 PREA Assistance Funds. The timeline (October 1, 2015-September 30, 2016) for the project activity of this grant program is as follows:

PREA Reallocation Budget Summary Sheet



| | | <u>Federal Share</u> | <u>Match Share</u> | <u>Total</u> |
|---|-------------|----------------------|--------------------|--------------|
| A | Personnel | | | |
| B | Fringe | | | |
| C | Indirect | | | |
| D | Consultants | | | |
| D | Contracts | 85,941.00 | | 85,941.00 |
| E | Travel | | | |
| F | Equipment | | | |
| G | Supplies | | | |
| H | Other | | | |
| | Totals: | 85,941 | | 85,941 |

Byrne JAG

A. Personnel-List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization

Total:

of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation

Total:

J

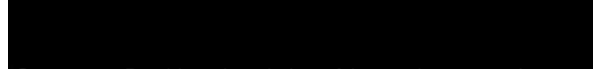
| | | | | Cost | Federal Share | Match Share |
|--|--|--|--------|------|---------------|-------------|
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| | | | Total: | | | |

D. Consultants/Contracts- Indicate whether applicant's formal written Procurement Policy or the Federal Acquisition Regulations are followed

Consultants-For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450/day require additional justification and prior approval from OJP

[illegible]

| | | | | | | |
|--|--|--|-------|---|---|---|
| | | | Total | : | . | . |
|--|--|--|-------|---|---|---|



Contracts-Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants should use a competitive process for procurements compliant with the organization's own procurement policy. Sole Source Contracts are Not Allowed

| Item | Cost | Description of Services | Cost | Federal Share | Match Share |
|-------------|------|--|-----------|---------------|-------------|
| Alabama DOC | | Suorant to Alabama DOC for PREAComCJJiance | 85,941.00 | 85,941.00 | |
| | | | | - | |
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| | | Total: | 85,941.00 | 85,941.00 | - |

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| Travel Location | Travel Item | Travel Cost | Description of Item and Cost | Cost | Federal Share | Match Share |
|-----------------|-------------|-------------|------------------------------|------|---------------|-------------|
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| | | | | - | | |
| | | | | - | | |
| | | | Total: | - | - | - |

F. **Equipment**-List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Consultants/Contracts" category. Explain how the equipment is necessary for the success of the project. All procurements should go through a competitive process based on the Organization's own procurement policy.

| Item | Per Unit Cost | Quantity | Brief Narrative | Cost | Federal Share | Match Share |
|------|---------------|----------|-----------------|------|---------------|-------------|
| | | | | - | | |
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| | | | | - | | |
| | | | Total: | - | - | - |

G. Supplies-List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally supplies include any materials that are expendable or consumed during the course of the project

| | FY | FY | Activity Title | Cost | Federal Share | Match Share |
|--|----|----|----------------|------|---------------|-------------|
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| | | | Total: | | | |

H. Other-List items (e.g., rent, reproduction, telephone, janitorial services) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

| Description | Rate | Quantitv | Brief Description of how arrived at Rate and Q | Cost | Federal Share | Match Share |
|-------------|------|----------|--|--------|---------------|-------------|
| | | | | - | | |
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| | | | | - | | |
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| | | | | - | | |
| | | | | - | | |
| | | | | - | | |
| | | | Total: | - | - | - |
| TOTAL | | | | 85,941 | 85,941 | |

Alabama Department of Economic & Community Affairs
Law Enforcement/Traffic Safety Division
401 Adams Avenue
P.O. Box 5690
Montgomery, AL 36103-5690

Form Revised January 10, 2011

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A. Personnel:

List each individual with salary

| Name of Employee | Position / Title | Salary | Rate Of Pay (BW, SM) | % of Time Devoted to Project | Annual Income / Unit Cost | Category Total |
|-----------------------------|------------------|--------|----------------------|------------------------------|---------------------------|----------------|
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| | | \$ - | 26 | 100% | \$ - | \$ - |
| See Attachment 1(Personnel) | | | | | \$ - | \$ - |
| | | | | | Salaries Sub-Total | \$ - |

Fringe Benefit Computation

| | | | | | | |
|-----------------------------|----|---|---|---------|------------------|---|
| FICA | \$ | - | | 7.650% | \$ | - |
| SUI | \$ | - | | 0.000% | \$ | - |
| W/C | \$ | - | | 0.000% | \$ | - |
| Health Insurance | \$ | - | 0 | 100.00% | \$ | - |
| Life Insurance | \$ | - | 0 | 100.00% | \$ | - |
| Retirement | \$ | - | 0 | 100.00% | \$ | - |
| Other | \$ | - | 0 | 100.00% | \$ | - |
| Other | \$ | - | 0 | 100.00% | \$ | - |
| See Attachment 1(Personnel) | | | | | \$ | - |
| | | | | | Fringe Sub-Total | |

Total Personnel Expenditures \$ -

8. Contractual Services:

Must be itemized

List by individual or type of individual, with fee basis limited to a reasonable rate not to exceed \$450 per day.

Individual Consultants and/or Contracting of Service Organizations

| | |
|--|------|
| | \$ - |
| | \$ - |
| | \$ - |
| | \$ - |
| | \$ - |
| | \$ - |
| | \$ - |

Total Professional Services \$ -

C. Travel:

Transportation & associated cost of project personnel (Consultant Travel is to be include in Category B above)

| | |
|------------------|------|
| Mileage: | \$ - |
| Per Diem: | \$ - |
| Conference Cost: | \$ - |
| Other: | \$ - |

Total Travel \$ -

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Must be itemized

| | | |
|--------------------------------------|----|---|
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| | \$ | - |
| See Attachment 2 (Operating Expense) | \$ | - |

| | | |
|--------------------------------|-----------|----------|
| Total Operating Expense | \$ | - |
|--------------------------------|-----------|----------|

Must be itemized

| Item | Qty | Unit Price | Total Item Cost |
|------------------------------------|-----|------------|-----------------|
| Shower/ToileU Privacy Curtains | 272 | \$ 237.00 | \$ 64,464.00 |
| Toilet Privacy Partitions | 130 | \$ 164.00 | \$ 21,320.00 |
| Additional amount- partial curtain | 1 | \$ 157.00 | \$ 157.00 |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| See Attachment 3 (Equipment) | | | \$ - |

| | | |
|-------------------------|----|-----------|
| Equipment PurchaseTotal | \$ | 85,941.00 |
|-------------------------|----|-----------|

| Lease or Rental Equipment | Qty | Unit Price | Total Item Cost |
|------------------------------|-----|------------|-----------------|
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| See Attachment 3 (Equipment) | | | \$ - |

| | | |
|-----------------------|----|---|
| Lease or Rental Total | \$ | - |
|-----------------------|----|---|

| | | |
|--------------------------------|-----------|------------------|
| Total Equipment Expense | \$ | 85,941.00 |
|--------------------------------|-----------|------------------|

| | | |
|---------------------------|-----------|------------------|
| Total Project Cost | \$ | 85,941.00 |
|---------------------------|-----------|------------------|

| | | |
|--|----|-----------|
| | \$ | 85,941.00 |
|--|----|-----------|

| | | |
|-----------------------|----|-----------|
| ADECA /LETSSupport | \$ | 85,941.00 |
| Matching Contribution | \$ | - |

ADECA / LETS Grant Application Part 2
Edward Byrne Memorial JAG Program
Project Narrative Description / Problem Identification

The Prison Rape Elimination Act of 2003 (PREA) was signed into law by President George W. Bush on September 4, 2003. The law (P. L. 108-79) seeks to eliminate sexual abuse in correctional facilities by setting standards for the physical space and for the training, assignment, and conduct of personnel in the facility. All public and private prisons, jails, lock-ups, community corrections, and juvenile detention facilities must meet the PREA standards. A state is in compliance when prison facilities under its operational control meet the PREA standards.

Governors certify compliance, based in large part on audits done by Department of Justice (DOJ)-certified auditors. Unfortunately, the Alabama Department of Corrections has not been able to certify compliance, but has made tremendous strides over the past 18 months trying to become PREA compliant with an unwavering commitment to achieve it.

In 2007, the DOJ's Office of Justice Programs, Bureau of Justice Statistics ("BJS") published a report revealing Tutwiler as the women's prison with the highest rate of sexual assaults in the nation. Then in May 2012, the Equal Justice Initiative ("EJI"), a Montgomery, Alabama based organization that provides legal representation to indigent defendants and prisoners, issued a public report detailing sexual violence at Tutwiler. The report, *Investigation into Sexual Violence at Tutwiler Prison/or Women*, detailed pervasive sexual misconduct at the Facility and confirmed that little had changed since BJS's 2007 findings. The *Survey of Sexual Victimization in Prisons and Jails Reported by Inmates. 2011-2012*, published by the Bureau of Justice Statistics (BJS) documented allegations of inmate-on-inmate sexual abuse and staff sexual misconduct. The data from the survey indicated that Julia Tutwiler Prison had some of the highest percentages of inmates reporting victimization in the country, with 6.1% of inmates surveyed reporting nonconsensual sexual acts and 8.0% of inmates surveyed reporting abusive sexual contacts only. Eventually, the U.S. Department of Justice came in to investigate.

In January 2014, after the investigation by the U.S. Department of Justice (DOJ), Governor Robert Bentley received a letter outlining their findings and concerns at Tutwiler. In the "findings letter", the Special Litigation Section of the *DOJ* Civil Rights Division concluded "that the State of Alabama violates the Eighth Amendment of the United States by failing to protect women prisoners at Tutwiler from harm due to sexual abuse and harassment from

ADECA / LETS Grant Application Part 2
Edward Byrne Memorial JAG Program
Project Narrative Description / Problem Identification

correctional staff." [t also indicated systemic deficiencies that directly contribute to staff and prisoner sexual abuse and staff sexual harassment that injures prisoners, and creates a substantial risk of further harm. One of the deficiencies mentioned was a lack of gender-responsive strategies in Tutwiler's operational practices and internal policies that could address the sexual abuse and harassment at the facility and remedy the sexualized environment.

ADOC has partnered with The Moss Group (TMG) to help address some of the major challenges facing the department related to gender-responsive practices and PREA compliance. To date, ADOC accomplishments at Tutwiler include the installation, training and use of cameras and monitoring equipment, renovations in shower and toilet areas to provide maximum privacy without jeopardizing institutional safety, and changes to offender strip search policies to ensure appropriate privacy for inmates

Although substantial progress has been made to address many of the concerns outlined in these reports, much of this work has focused on Tutwiler and needs to be expanded throughout all twenty-eight facilities. We recognize that much work remains towards achieving PREA compliance and are fully committed to it.

The ADOC recognizes that establishing a "zero tolerance" culture for sexual assault in correctional facilities and achieving PREA compliance requires an unwavering commitment and cannot be done overnight. The ADOC intends to continue to address deficiencies identified by the DOJ Civil Rights Division and NIC through the goal and objectives of this grant; not only at Tutwiler, but to all twenty-eight facilities.

ADECA / L ETS Grant Application Part 3
Edward Byrne Memorial JAG Program
Project Goals and Objectives

The goal of the State of Alabama PREA grant application is to enhance programs that have been established and to provide resources to the Alabama Department of Corrections that will assist them in achieving compliance with the PREA standards, in reducing the incidence of sexual abuse during confinement, and thus creating a "zero tolerance" environment within our prison walls. As employees of the ADOC, it is our mission to confine, manage and provide rehabilitative programs for convicted felons in a safe, secure and humane environment, utilizing professionals who are committed to public safety and to the positive re-entry of offenders into society." We value upholding the public trust and a positive public image, emphasizing professionalism, honesty, and integrity; we value the ethical conduct of all ADOC employees; and we value the dignity of every human being.

*Objective: Achieve PREA compliance by limiting cross-gender viewing and searches.
(115.15)*

Since most states allow male correctional staff to supervise female inmates and vice-versa, issues commonly arise from cross-gender supervision. PREA standard 115.15 is in place to provide inmates with the ability to shower, use the toilet, and change their clothes without being viewed by nonmedical staff of the opposite gender. In adult prisons and jails, and in juvenile facilities with discrete housing units, "staff of the opposite gender" are required to "announce their presence when entering an inmate housing unit." This is sometimes referred to as the "cover-up rule" and is intended to put inmates on notice when opposite-gender staff may be viewing them.

In the Settlement Agreement of May 28, 2015 between ADOC and the United States Department of Justice, ADOC agreed that "ADOC and Tutwiler shall develop and implement policies and procedures that enable inmates to perform bodily functions -such as showering, bathing, and using the toilet- and change clothing without nonmedical staff of the opposite gender viewing their breasts, buttocks, or genitalia, except in exigent circumstances or when such viewing is incidental to routine cell checks. Such policies and procedures shall require staff of the opposite gender to announce their presence before entering an inmate housing unit and again before entering the shower or toilet areas."

| |
|--|
| <p style="text-align: center;">ADECA / L ETS Grant Application Part 3 Edward Byrne Memorial JAG Program Project Goals and Objectives</p> |
|--|

The ADOC has made modifications to bathrooms at Tutwiler limiting cross-gender viewing, providing privacy, but still ensuring safety. and plans to make the same type of modification to all other facilities within the state.

ADECA / LETS Grant Application Part 4
Edward Byrne Memorial JAG Program
Project Methods and Procedures

All purchases and procurements made using funds awarded under this grant will be made in accordance to the State of Alabama Department of Finance, Division of Purchasing, Rules and Regulations and in accordance with any specific Federal Rules and Regulations governing expenditure of subgrant funds awarded under this program.

The Alabama Department of Corrections proposes to purchase privacy partitions and privacy curtains to install between toilets and showers in restrooms in 4 facilities throughout the state. The department has already installed partitions and curtains in the bathrooms at Tutwiler and has found this appears to be a good option until there is available funding for architectural remodeling. The curtains will be custom fabricated to ADOC PREA standards providing privacy as well as maintaining safety. They will be constructed of mesh material upper panel ; opaque vinyl middle panel ; transparent bottom panel per ADOC Engineering shop drawings : Extruded aluminum ceiling mounted tracks suspension system with hooks and rollers.

The toilet privacy partitions will extend from floor to ceiling constructed of 2" x 2" x 1/8" schedule 40 aluminum square tubing, 1/2" solid PVC middle panel with 1/2" x 1/2" x 1/8" aluminum support channel with angle braces mounted at floor and ceiling: front privacy drape shall be opaque vinyl material hinged on one side to extend the width of the opening: assembly shall be fabricated as per ADOC Engineering shop drawings.

Draper Correctional Facility was considered a priority because of the younger population housed there. The ADOC is in the process of relocating the youth offenders that are currently not completely segregated from the adult population, to a separate dorm and is eager to become compliant with standard 115.14 which requires the department to maintain sight and sound separation between youthful inmates and adult inmates.

The project director will ensure that the partitions and curtains are purchased and installed prior to end of the grant period. These funds will assist the ADOC in meeting PREA standard 115.15.

AD ECA / L ETS Grant Application Part 5
Edward Byrne Memorial JAG Program
Project Evaluation Criteria

With training and policy changes related to cross-gender viewing and searches, the ADOC has made significant strides towards compliance on PREA standard 115.15, but because of the age of the facilities the bathrooms were not built to PREA standards. Complete remodeling of the bathrooms was not an affordable option. These partitions and curtains have been an acceptable alternative at Tutwiler.

Once the installation of privacy partitions and curtains is completed, the affected facilities should meet the PREA standards for cross-gender viewing and searches. 115.15

The Alabama Department of Corrections recognizes that establishing a "zero tolerance" culture for sexual assault *in* correctional facilities and achieving PREA compliance requires an unwavering commitment and cannot be done overnight. The ADOC intends to continue to address each deficiency identified and provide remedies at each facility throughout the state.

ADECA / LETS Grant Application

Project Timeline

| Month | Project Goal | Related Objective | Activity | Expected Completion Date | Person Responsible |
|-------|---|---|--|--------------------------|---|
| 1-3 | Achieve PREA Compliance by limiting cross-gender viewing and searches. (115.15) | Privacy curtains hung around showers and in front of toilets. Partitions will be installed between toilets. | Purchase of tracks and curtains Purchase privacy partitions Installation of partitions and curtains at Draper Correctional Institution | End of Month 3 | ADOC Project Director, Associate Commissioner Culliver ADOC Engineers |
| 4 | Quarterly reporting | | | Middle of Month 4 | ADOC Project Director, Associate Commissioner (b)(6) Grant Administrator, (b)(6) (b)(6) |
| 4-6 | Achieve PREA Compliance by limiting cross-gender viewing and searches. (115.15) | Privacy curtains hung around showers and in front of toilets. Partitions will be installed between toilets. | Purchase of tracks and curtains Purchase privacy partitions Installation of partitions and curtains at Easterling Correctional Institution | End of Month 6 | ADOC Project Director, Associate Commissioner (b)(6) ADOC Engineers |
| 7 | Quarterly reporting | | | Middle of Month 7 | ADOC Project Director, Associate Commissioner (b)(6) Grant Administrator, (b)(6) (b)(6) |

ADECA / LETS Grant Application

Project Timeline

| | | | | | |
|-------|---|---|---|--------------------|---|
| 7-9 | Achieve PREA Compliance by limiting cross-gender viewing and searches. (115.15) | Privacy curtains hung around showers and in front of toilets. Partitions will be installed between toilets. | Purchase of tracks and curtains Purchase privacy partitions Installation of partitions and curtains at Donaldson Correctional Institution | End of Month 9 | ADOC Project Director, Associate Commissioner (b)(6) ADOC Engineers |
| 10 | Quarterly reporting | | | Middle of Month 10 | ADOC Project Director, Associate Commissioner (b)(6) Grant Administrator, (b)(6) |
| 10-12 | Achieve PREA Compliance by limiting cross-gender viewing and searches. (115.15) | Privacy curtains hung around showers and in front of toilets. Partitions will be installed between toilets. | Purchase of tracks and curtains Purchase privacy partitions Installation of partitions and curtains at Elmore Correctional Institution | End of Month 12 | ADOC Project Director, Associate Commissioner (b)(6) ADOC Engineers |
| 13 | Quarterly Reporting | | | Middle of Month 13 | ADOC Project Director, Associate Commissioner (b)(6) Grant Administrator, (b)(6) |