**Survey Instructions:** 

• Submit this form using one of the following four methods:

o Online: https://www.bjscmec.org

#### 2018 CENSUS OF

#### **MEDICAL EXAMINER AND CORONER OFFICES**



U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics

Acting as collection agent: RTI International

# Please use this form to provide information on behalf of the following agency: [FILL AGENCY NAME HERE]

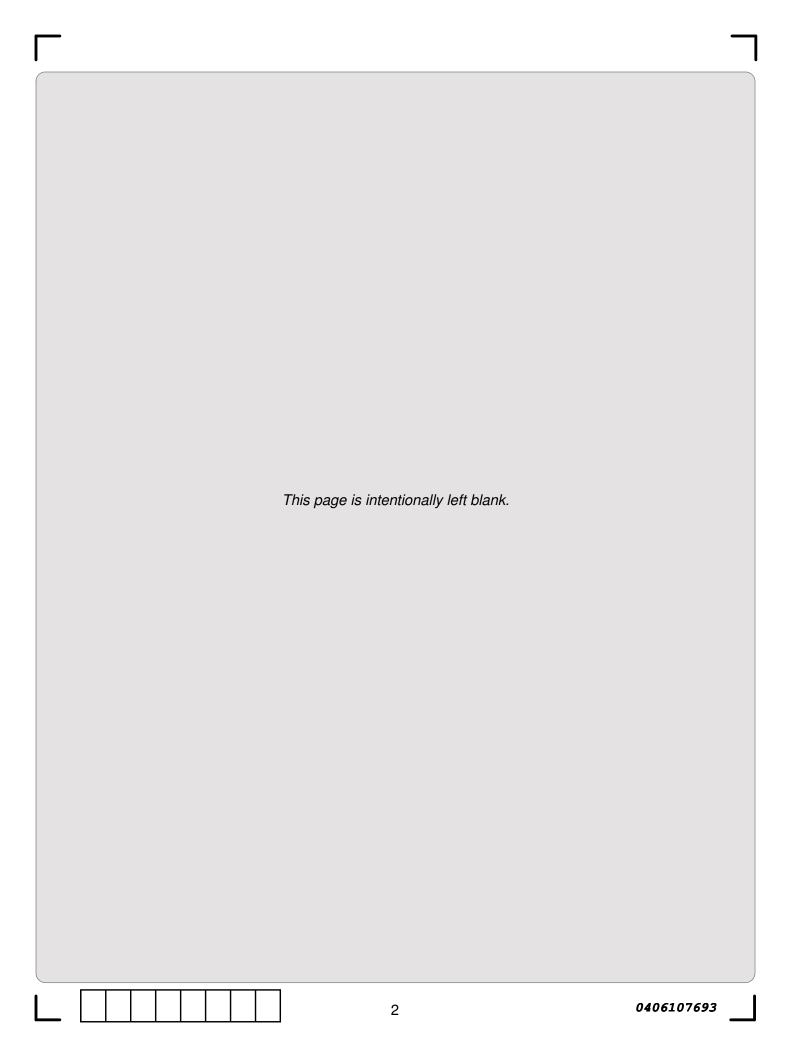
If the agency name printed above is incorrect, please call us at 1-866-662-8134.

	Agency ID:		
	Password:		
	nail: <u>CMEC@rti.org</u> <b>c:</b> 1-800-647-9660 (toll-free)		
	iil: Use the enclosed postage-paid envelope		
	do not leave any items blank.		
please p	nswer to a question is none or zero, write "0" in the provide estimates and mark the estimate check box e or black ink and print as neatly as possible.	space provided. When exact numeric answers are no where appropriate.	ot available,
• Use an 1	X when marking an answer in a box.		
Please indi	icate the primary person who completed this f	orm:	ı——
Name:			
	Last Name	First Name	МІ
Title:			
Phone:			
	Area Code Number Extensi	ion	
Fax:	Area Code Number		
E-mail:			
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If you have a	any questions, call RTI toll-free at 1-866-662-8134,	or send an e-mail to <a href="mailto:CMEC@rti.org">CMEC@rti.org</a> . If you have gene	eral project-

Burden Statement

related questions, please contact Connor Brooks of BJS at (202) 514-8633 or Connor.Brooks@usdoj.gov.

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#### SECTION A: ADMINISTRATIVE

AI.	Medical Examiner, Coroner) and who holds that title?
	Title:
	Name:
	Last Name First Name
A2.	Which of the following best describes your death investigation office?  O Coroner office
	O Medical examiner office
	O Sheriff-coroner office
	O Justice of the peace
	O My office does not investigate deaths  SKIP to the end of the survey and return in the enclosed envelope
	O Other medicolegal death investigation office (please specify)
A3.	What level of government best describes your office?  O City office
	O County office
	O District/regional office O State office
	O State office
<b>A4</b> .	Which of the following best describes the agency your office reports to?
	O Public health agency (e.g., department or division of public health) O Law enforcement agency (e.g., department or division of public safety)
	O Government attorney's office (e.g., district attorney)
	O Department or division of forensic science
	O My office does not report to another agency
	O Other (please specify)
A5.	What jurisdictions does your office serve (e.g., Illinois State, Los Angeles County, New York City, First Judicial District)? If you serve multiple jurisdictions, enter a comma (,) between each jurisdiction.
A6.	Is your office accredited by the International Association of Coroners & Medical Examiners (IAC&ME)?
	O Yes
	O No
	O I expect that my office will be accredited by IAC&ME by December 31, 2019.
	3 7320107695

	Is your office accredited by the National A O Yes	Association of	Medical Exa	miners (NAME	E)?
	O No				
	O I expect that my office will be accredited by	by NAME by De	ecember 31, 20	019.	
<b>4</b> 8.	Enter the number of employees during the each employee in only one category. If ar their primary role. If none, enter 0.				
	• Full time employees are those who	work on avera	ge 35 or more	hours per wee	k.
	Part-time employees are those who	work on avera	ige 34 or fewe	r hours per wee	ek.
	<ul> <li>Consultants/Contractors are those are hired to work for your office.</li> </ul>	who work und	er another con	npany or as a c	consultant and
	On-Call employees are those who converted when they are needed.	lo not have reg	ularly schedul	ed hours and o	nly work
		During the p	ay period inc	luding Decem	ber 31, 2018
	Role	Full-Time Employees	Part-time Employees	Consultants/ Contractors	On-Call Employees
	a. Autopsy pathologists				
	b. Coroners/non-physicians				
	c. Death investigators (or coroner investigators)				
	d. Forensic toxicologists (i.e., performs case interpretation)				
	e. Forensic analysts or chemists (i.e., does not perform case interpretation)				
	f. Other scientific investigative support staff (e.g., anthropologists, histologists)				
	g. Administrative staff (e.g., secretary, accountant)				
	h. Ancillary staff (e.g., drivers, photographers)				
	Total (sum of rows a-h):	Column 1 Total	Column 2 Total	Column 3 Total	Column 4 Total

<b>A</b> 9.	<b>De</b>	ecember 31, 2018. Exclude	benefits and overtime whe	off for each position in you on reporting annual salaries. In one there is not a range in s	If the position
			Starting Salary Minimum	Starting Salary Maximum	N/A
	a.	Autopsy pathologists	\$	\$	
	b.	Coroners/non-physicians	\$	\$	
		Death investigators (or coroner investigators)	\$	\$	
	d.	Forensic toxicologists (i.e., performs case interpretation)	\$	\$	
<b>A</b> 10.	Ar	nerican Board of Patholog	gy (ABP)? Do not count any	medical examiners) are converged to the contractors, consultants, o	
		All autopsy pathologists ar			
		<b>Some</b> autopsy pathologists			
		No autopsy pathologists ar			
	0	We do not employ any inte	ernal autopsy pathologists		
A11.	Bo vo	oard of Medicolegal Death Junteers.	Investigators (ABMDI)? L	pators are certified by the A Do not count any contractors	
		All death investigators are			
		<b>Some</b> death investigators			
		No death investigators are			
	0	We do not employ any inte	ernal death investigators		
A12.	Fo		)? Do not count any contrac	certified by the American letors, consultants, or volunte	
	0	Some forensic toxicologists	s are ABFT certified		
	0	No forensic toxicologists ar	re ABFT certified		
	0	We do not employ any inte	ernal forensic toxicologists		
A13.	of	Forensic Toxicology (AB	FT)? Do not count any cont	ists are certified by the An ractors, consultants, or volu	
		All forensic analysts or che			
		· ·	chemists are ABFT certified		
		No forensic analysts or che			
	O	vve do not employ any <b>inte</b>	ernal forensic analysts or ch	emists	

### SECTION B: BUDGET AND CAPITAL RESOURCES

B1.	For the most recently completed fiscal year, wh	at wa	ıs yol	ur total l	oudget?
	\$	check	here:		
B2.	What was the last day of your most recently co 12/31/2018)?	mplet	ed fis	scal yea	(e.g., 06/30/2018, 09/30/2018,
	M M / D D / Y Y Y Y				
В3.	Does your office have a specific personnel bud benefits?	get fo	r iter	ns such	as wages, salaries and
	-O Yes O No → SKIP to B5				
	Please Chec The total budget allocated for "personnel costs"	mate, o	check ur Nu shoul	here:  mbers!	SS THAN or EQUAL TO the
	"total bud	get" ir	ո B1.		
<b>B5.</b>	Does your office receive money from any of the			?	
B5.	Does your office receive money from any of the	follo	wing	Don't	
B5.					<u></u>
B5.	Does your office receive money from any of the Revenue Source	follo Yes	wing No	Don't Know	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees	Yes	wing No	Don't Know	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees	Yes O	wing No O	Don't Know	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees	Yes O O	No O	Don't Know  O O	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees  d. Report/record fees	Yes O O O	No O O	Don't Know  O O O O	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees  d. Report/record fees  e. Teaching/speaking honorarium fees	Yes O O O	No O O O	Don't Know  O O O O O	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees  d. Report/record fees  e. Teaching/speaking honorarium fees  f. Testimony fees	Yes O O O O	No O O O O	Don't Know  O O O O O O	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees  d. Report/record fees  e. Teaching/speaking honorarium fees  f. Testimony fees  g. Transportation fees	Yes O O O O O	No	Don't Know  O O O O O O O	
B5.	Does your office receive money from any of the Revenue Source  a. Consultant fees  b. Cremation waiver/authorization or permit fees  c. Private autopsy fees  d. Report/record fees  e. Teaching/speaking honorarium fees  f. Testimony fees  g. Transportation fees  h. Grants	Yes	No	Don't Know	

## SECTION C: WORKLOAD

C1.	In 2018, did your office receive any reported cases? Include all cases in which your office documented or investigated the report of a case to your office.  O Yes
	O No → SKIP to C11 on page 8
C2.	In 2018, what was the total number of cases reported to your office?  ☐ We did not track reported cases  ☐ Reported Cases  If estimate, check here: ☐
C3.	"Accepted cases" are cases for which the office completes the death certificate or otherwise determines the cause and manner of death. In 2018, did you have any accepted cases? Do not include cremation approval cases or cases in which jurisdiction was declined.  O Yes O No → SKIP to C5
	C4. In 2018, what was the total number of cases accepted by your office? Do not include cremation approval cases or cases in which jurisdiction was declined.  We did not track accepted cases  Accepted Cases If estimate, check here:  The number of "accepted cases" in C4 should be LESS THAN or EQUAL TO the number of "reported cases" in C2.
C5.	In 2018, did your office receive any reported cases from tribal lands? The term 'tribal lands' includes areas labeled Indian Country, federal or state recognized reservations, trust lands, Alaska Native villages, and tribal communities.  -○ Yes  ○ No → SKIP to C11 on page 8
	C6. In 2018, how many of the total cases reported to your office were from tribal land(s)?  We did not track reported cases from tribal lands separately  Reported Cases If estimate, check here:
	<b>2036107694</b>

	C7.		es (C2 es						om tribal	lands (C	C6) in the to	otal numb	er of rep	ported
	C8.	-O Y	-	·				accept any	/ cases fr	om triba	al lands?			
		L.,	land	//edi /e di //edi //eber //ess	of "dince	ot tra	ack ccep epte	accepted of the decision of th	lf estima  lease Che om tribal la freported of	eck You ands in C	r Numbers	ately ! e LESS TI	HAN or E	EQUAL TO
C11	as a caus obta	n exa se, me ining s	minat echan speci	ion a ism, men ical p	and or or orof	diss man or sp essi	sect iner ecia ona	ion of a dea of death, o alized testin Is and stud	ad body by r the seat g, retrievii	v a physio of diseas ng physio	onduct? A ician for the se, confirmical evidence	purpose on the clir	of determ nical diag	nining the Inosis,
									8				0835	5107699

C12. Some functions of a medical examiner or coroner's office are done within one's own office (*internally*). Other functions may be done by using an outside organization or independent facility, such as a health department or commercial laboratory (*externally*).

Below, please indicate if your office *primarily* provides these functions internally, externally, if your office does not have access to this function, or if the function is not necessary for your office.

Fu	nction	My office primarily provides this function internally	My office primarily provides this function externally	My office does not have access to this function	
a.	Death scene investigation	0	0	0	0
b.	Death scene photography	0	0	0	0
C.	Medical record review	0	0	0	0
d.	External examinations	0	0	0	0
e.	Partial autopsy (Minimal dissection, less than a complete autopsy)	0	0	0	0
f.	Complete autopsy (Remove and examine the brain, thoracic, and abdominal organs)	0	0	0	0
g.	Characterization of skeletal remains	0	0	0	0
h.	Autopsy photography	0	0	0	0
i.	Forensic toxicology testing	0	0	0	0
j.	Imaging (X-ray, CT)	0	0	0	0
k.	Metabolic screen	0	0	0	0
l.	Cremation waivers/authorization	0	0	0	0
m.	Death certificate distribution	0	0	0	0

C13. Below, please indicate if your office *primarily* provides these functions internally, externally, if the function or service is not available to your office, or if the function or service is not necessary for your office.

Function	My office primarily provides this function internally	My office primarily provides this function externally	My office does not have access to this function	This function is not necessary for my office
a. Anthropology	0	0	0	0
b. Cardiac pathology	0	0	0	0
c. Histology	0	0	0	0
d. Microbiology	0	0	0	0
e. Neuropathology	0	0	0	0
f. Odontology	0	0	0	0

		r those functions that a rform those duties? Plea			ur office, who a	are the people	that
	Du	ity	Autopsy Pathologists	Coroners/ Non- Physicians	Death Investigators	Other Internal Staff	Not Performed by My Office
	a.	Death scene investigations					_
	b.	Determination of which cases are accepted/ declined					
	c.	External examinations					_
	d.	Determination of which cases are autopsied					
	e.	Determination of which cases receive forensic toxicology testing				_	_
		Family services personne Law enforcement personr Someone else (please sp	nel	or external)			
		·					
C16.	of	r your office, who of the kin, such as cultural pre ease mark all that apply.					
	of Pl€	kin, such as cultural pre ease mark all that apply. Medical examiner/corone	r personnel	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply. Medical examiner/corone Family services personne	eferences, retur r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply.  Medical examiner/corone Family services personne Law enforcement personr	r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply. Medical examiner/corone Family services personne	r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply.  Medical examiner/corone Family services personne Law enforcement personr	r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply.  Medical examiner/corone Family services personne Law enforcement personr	r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply.  Medical examiner/corone Family services personne Law enforcement personr	r personnel I (either internal	rning belongin			
	of Ple	kin, such as cultural pre ease mark all that apply.  Medical examiner/corone Family services personne Law enforcement personr	r personnel I (either internal	rning belongin			

### SECTION D: SPECIALIZED DEATH INVESTIGATIONS

D1.	Does your office have a written policy for final disposition (e.g., burial, cremation) of unidentified remains after a specified period?
	O Yes
	O No
	O Don't Know
D2.	Did your office have possession of any unidentified remains that were not identified by the end of 2018?
	−O Yes
	$O$ No $\rightarrow$ SKIP to D6
Щ	D3. In your office, how many total cases of <i>unidentified remains</i>
	a. Were on record as of December 31, 2018?
	Cases If estimate, check here: □
	□ Don't Know
	b. Were on record as of December 31, 2018 and have had DNA evidence collected from them? Please count DNA that has been collected, even if it has not yet been tested.
	, Cases If estimate, check here:
	☐ Don't Know
	Please Check Your Numbers!  The number of unidentified remains that have had "DNA evidence collected" in D3b should be LESS THAN or EQUAL TO those that were "on record as of December 31, 2018" in D3a.
	D4. In what year was the oldest case of unidentified remains currently on record reported to your office?
	D5. In 2018, how many unidentified remains were classified as unidentified in their final disposition?  Cases If estimate, check here:
	Please Check Your Numbers!  The number of remains classified as "unidentified in their final disposition" in D5 should be LESS THAN or EQUAL TO those that were "on record as of December 31, 2018" in D3a.
	11 9371107693

u	Are the following procedures standard parts of your office's death investigations for sudden unexpected infant deaths?					
Р	Procedure	Yes	No	Don't Know		
а	. Scene investigation	0	0	0		
b	. Scene or doll re-enactment	0	0	0		
C.	. Comprehensive forensic toxicology (e.g., multiple toxin screens)	0	0	0		
d	. Complete autopsy	0	0	0		
е	. Child or infant death review	0	0	0		
f.	Genetic testing (e.g., sudden cardiac deaths)	0	0	0		
g	. Metabolic screening (e.g., pediatric inborn errors of metabolism)	0	0	0		
h	. Microbiologic testing	0	0	0		
i.	Pediatric skeletal survey (e.g., radiology)	0	0	0		
	<ul><li>B. Does your office use the Sudden Unexpected Infant Death, or SUID, diagnosis?</li><li>O Yes</li><li>O No</li></ul>					
0	) Yes	ant Death, c	or SUID, dia	gnosis?		
D9. H	Yes No No las the increase in drug-related deaths and the corensic toxicology testing? Yes	·	·	-	y for	
D9. H fc	Yes No las the increase in drug-related deaths and the corensic toxicology testing? Yes No kt the death scene, external examination, or at accreening tests? Yes	opioid epide	emic change	ed your strateg		
D9. H fc	Yes No	opioid epide	emic change	ed your strateg		
D9. H fc O	No  las the increase in drug-related deaths and the operation toxicology testing?  Yes  No  It the death scene, external examination, or at accreening tests?  Yes  No → SKIP to E1 on page 13	opioid epide utopsy, doe	emic change	ed your strateg		
D9. H fc O	No  las the increase in drug-related deaths and the operation toxicology testing?  Yes No  It the death scene, external examination, or at accreening tests?  Yes No → SKIP to E1 on page 13	opioid epide utopsy, doe	emic change	ed your strateg		
D9. H fc O	No  las the increase in drug-related deaths and the operation toxicology testing?  Yes No  It the death scene, external examination, or at accreening tests?  Yes No → SKIP to E1 on page 13  O11. After performing these drug screening tests with toxicology testing in a laboratory?	opioid epide utopsy, doe	emic change	ed your strateg		
D9. H fc O	las the increase in drug-related deaths and the operation toxicology testing?  Yes No  No  It the death scene, external examination, or at accreening tests?  Yes No → SKIP to E1 on page 13  O11. After performing these drug screening tests with toxicology testing in a laboratory?  O Yes	opioid epide utopsy, doe	emic change	ed your strateg		

### SECTION E: RECORDS AND EVIDENCE RETENTION

£1.	evidence? Such a system is also known as a computerized information management system or							
	CMS. This <b>does not</b> include the use of Excel or other spreadsheet software to manage case information.							
	—O Yes O No <b>→ SKIP to E3</b>							
+		0 / SKIF to E3						
	►E2.	Is your computerized information management information on all cases is available to all a			networked s	so that		
	O Yes							
		O No						
E3.	Doe	s your office have a written retention schedu	le for the	following s	ources?			
	Sou	rce	Yes	No	Don't K	Cnow		
	a. C	ase records	0	0	0			
	b. Fo	prensic toxicology specimens	0	0	0			
	c. Pl	nysical evidence	0	0	0			
	d. Unidentified remains				0			
		ecords pertaining to unidentified remains ncluding x-rays, fingerprints, DNA)	0	0	0			
E4.	<ul> <li>Are case records maintained for storage as hard copies, electronically, or both?</li> <li>O Hard copies</li> <li>O Electronically</li> <li>O Both</li> </ul>							
E5.	-O Y	s your office archive hard copies of your offi	ciai inves	stigative rec	oras ana re	ports?		
	ΟN	o → SKIP to F1 on page 14						
	►E6. Are hard copies of your official investigative records and reports archived at <i>any</i> of the following places?							
		Location	Yes	No				
		a. On site	0	0				
		b. A government-owned or government-paid st facility	torage	0	0			
		c. A regulated third-party storage facility (e.g., Mountain)	Iron	0	0			
	d. Some other location O O							

## SECTION F: RESOURCES AND OPERATIONS

F1.	Does your office currently have access to the Internet separate from a personal device?  O Yes  O No					
F2.	Does your office currently have access to the following resources, either directly or through a partner agency?					
	Resource	Yes, directly	Yes, through a partner agency	No access		
	a. Criminal history databases	0	0	0		
	b. Fingerprint databases	0	0	0		
	c. Prescription drug monitoring programs	0	0	0		
F3.	Does your office currently have access t or through a partner agency?	o the following to	rainings or resou	rces, either directly	,	
	Training or Resource	Yes, directly	Yes, through a partner agency	No access		
	a. Mass fatality investigation	0	0	0		
	b. Disaster planning (e.g., National Incident Management System [NIMS])	0	0	0		
	c. Bloodborne pathogens	0	0	0		
	d. Proper lifting procedures	0	0	0		
	e. Stress management	0	0	0		
F4.	Does your office participate in county/sta O Yes O No	atewide emergen	icy response drill	s?		
F5.	Does your office have access to a composite directly or through a partner agency?	uterized axial ton	nography (CAT or	CT) scan, either		
	O Yes, directly O Yes, through a partner agency					
	O No					
F6.	Does your office have access to magnetic a partner agency?	ic resonance ima	nging (MRI), eithei	directly or through	h	
	O Yes, directly					
	O Yes, through a partner agency O No					

# F7. Does your office currently have access to the following specialized investigation teams, either directly or through a partner agency?

Specialty Area	Yes, directly	Yes, through a partner agency	No access
a. Child fatality	0	0	0
b. Drowning investigative team	0	0	0
c. Drug case review/surveillance	0	0	0
d. Elderly investigative team	0	0	0
e. Infectious disease investigative team	0	0	0
f. Maternal death investigative team	0	0	0
g. Poison investigative team	0	0	0
h. Suicide investigative team	0	0	0
i. Vulnerable adult fatality review	0	0	0

#### F8. Does your office currently participate in any of these data collection efforts?

Data Collection	Yes	No	Don't Know
a. Combined DNA Index System (CODIS)  Sponsor: Federal Bureau of Investigation (FBI)	0	0	0
b. Fatality Analysis Reporting System (FARS) Sponsor: National Highway Traffic Safety Administration (NHTSA)	0	0	0
c. National Crime Information Center (NCIC)  Sponsor: Federal Bureau of Investigation (FBI)	0	0	0
d. National Missing and Unidentified Persons System (NamUs)  Sponsor: Department of Justice (DOJ)	0	0	0
e. National Violent Death Reporting System (NVDRS)  Sponsor: Centers for Disease Control and Prevention (CDC)	0	0	0
f. State Unintentional Drug Overdose Reporting System (SUDORS)  Sponsor: Centers for Disease Control and Prevention (CDC)	0	0	0
g. State or local data collections	0	0	0
h. Other data collection	0	0	0

through a partner agency?	3	,	•		
Support Service	Yes, directly	Yes, through a partner agency	No access		
a. Advocates for families of victims	0	0	0		
<ul> <li>b. Grief and bereavement services for survivors (e.g. counseling or therapy, homicide survivor groups)</li> </ul>	0	0	0		
c. On-scene support or advocacy for bystanders or other family and friends of the deceased	0	0	0		
Is your office located within another bus O Yes O No  Does your office have a Department Orig O Yes O No O Don't know  SKIP to the end of the survey			or, ORI number?	<b>?</b>	
F12. What is your Department Originating Agency Identifier Number or ORI number?					
Thank you for your participation and Coron	in the 2018 Ce er Offices (CM		al Examiner		
Your feedback is very important to us!					

Does your office currently have access to the following support services, either directly or

F9.

Please return your survey in the enclosed envelope or send to:

Census of Medical Examiner and Coroner Offices
RTI International
ATTN: 0216093.000.005
5265 Capital Boulevard
Raleigh, NC 27690

		16	7583107696