

## DOJ Grants Financial Guide

### Change History

Chapter/Topic	Date	Sub-Topic	Description/Comments
Chapter 3.2: Period of Availability of Funds	August 2018	Obligation of Funds	Revised language regarding obligation of funds
Chapter 3.2: Period of Availability of Funds	August 2018	Financial Management Tip	Revised language regarding obtaining the awarding agency's approval if a recipient intends to obligate funds prior to the start of the project period
Chapter 3.2: Period of Availability of Funds	August 2018	Project Extension Guidelines	Revised and added language regarding no cost extensions
Chapter 3.2: Period of Availability of Funds	November 23, 2018	OJP Specific Tip	Revised language regarding period of availability of funds as it relates to VOCA funding
Chapter 3.5: Adjustment to Awards	November 23, 2018	Budget Modification	Increased the budget modification threshold from \$150,000 to \$250,000
Chapter 3.8: Procurement under Awards of Federal Assistance	November 23, 2018	Financial Management Tip	Added language specifying micro-purchase threshold and simplified acquisition threshold
Chapter 3.8: Procurement under Awards of Federal Assistance	November 23, 2018	Noncompetitive Practices	Revised language regarding threshold for prior approval of non-competitive approach to sole source procurements
Chapter 3.8: Procurement under Awards of Federal Assistance	November 23, 2018	DOJ Implementing Provision in OMB M-18-18	Added a new section entitled Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance
Chapter 3.10: Conference Approval, Planning and Reporting	November 23, 2018	Conference & Event Submission Form	A new conference form was uploaded <a href="https://ojp.gov/financialguide/doj/pdfs/confcostsubform.xlsx">https://ojp.gov/financialguide/doj/pdfs/confcostsubform.xlsx</a>
Chapter 3.4: Program Income	January 2019	OJP Specific Tip	Provided information about the revised NIJ Program Income Policy and the revised Program Income Calculator <a href="https://nij.gov/documents/nij-dna-program-income-policy.pdf">https://nij.gov/documents/nij-dna-program-income-policy.pdf</a> <a href="https://nij.gov/documents/dna-program-income-calculator.xlsx">https://nij.gov/documents/dna-program-income-calculator.xlsx</a>

Chapter 3.5: Adjustments to Awards	January 2019	Grant Adjustment Notice, Change in Project Period	Revised and added reference to project extension guidance in Chapter 3.2.
Chapter 3.10: Conference Approval, Planning and Reporting	February 2019	Conference & Event Submission Form	A new conference form was uploaded <a href="https://ojp.gov/financialguide/doj/pdfs/confcostsubform.xlsx">https://ojp.gov/financialguide/doj/pdfs/confcostsubform.xlsx</a>
Chapter 2.2: Acceptance of Award and Award Conditions	April 15, 2020	Award Notification and Acceptance Procedures	Revised language to allow electronic signatures on award acceptance documents and Automated Clearinghouse (ACH) forms.