



---

# National Institute of Justice

## S o l i c i t a t i o n

*Sarah V. Hart, Director*

*October 2002*

## National Drug Court Evaluation Multi-Site Longitudinal Impact Study

**Notice:** NIJ continues to experience delays in delivery of U.S. mail. If you are sending time-sensitive materials to NIJ, and in particular proposals responding to NIJ solicitations, we recommend that you use an alternative to the U.S. Postal Service. For delivery by commercial carriers and courier services, our zip code is 20001.

**APPLICATION DEADLINE:**  
February 10, 2003

**U.S. Department of Justice**  
**Office of Justice Programs**  
810 Seventh Street N.W.  
Washington, DC 20531

**John Ashcroft**  
*Attorney General*

**Deborah J. Daniels**  
*Assistant Attorney General*

**Sarah V. Hart**  
*Director*  
*National Institute of Justice*

---

For grant and funding information, contact:  
**Department of Justice Response Center**  
800-421-6770

---

**Office of Justice Programs**  
**World Wide Web Site:**  
<http://www.ojp.usdoj.gov>

**National Institute of Justice**  
**World Wide Web Site:**  
<http://www.ojp.usdoj.gov/nij>

---

## Drug Court Evaluation

### I. Introduction

The National Institute of Justice (NIJ) in cooperation with the Office of Justice Programs Drug Courts Program Office (DCPO) requests proposals to conduct an offender-based, longitudinal research project to evaluate the impact of participation in a drug court program on post-program behavior. The research will be conducted at up to 10 adult drug courts, which will be sampled from among all drug courts that have received DCPO funding and been in operation for at least 24 months. A single award of up to \$5 million, including both direct and indirect costs, will be made, subject to appropriations. The grant will be administered through a cooperative agreement with NIJ. The proposed project period should not exceed 5 years, including an implementation and planning phase of up to 1 year at the beginning of the project. The project period **must** also include 90 days at the end of the project for NIJ review and revision of final products

The grantee shall provide NIJ with annual oral and/or written reports of interim findings over the duration of the grant.

Research subjects must include both a sample of drug court participants and a comparison group. Participants must be followed through the court program and for at least 1 year following their exit from the program, either through graduation or termination, while comparison subjects should be followed for the equivalent time period.

Funding will be awarded in two phases to allow initial support for an implementation phase to hire staff, expand institutional capacity, select sites, and establish access. Supplemental funding for technical assistance to assist selected sites in developing the ability to collect the required data for this study will be considered on a case-by-case basis. While a budget for the entire project should be proposed, applications should present the budget for the

implementation phase and for phase two separately. Of course, some costs in the second phase will be estimates; these can be adjusted when the budget for phase two is revised, based on the known sites for the study.

Funding under this solicitation may be awarded to a single research agency or to a collaborative effort among agencies. NIJ encourages researchers from all disciplines to explore opportunities for such collaborations. If a collaborative effort is proposed, the application should provide a management plan identifying which agency will be the primary grantee responsible for overseeing the entire project and include a detailed outline of the responsibilities of each participating agency. The budgets for each agency should be combined to show the total expenditures for the project on the Budget Detail Worksheet. The budgets for each separate collaborating agency should be shown in the budget narrative.

### II. Background

This solicitation addresses Section 2209 in Part V, Title V, of the Violent Crime Control and Law Enforcement Act of 1994 that specifically states that the Attorney General may make arrangements for evaluations of drug court programs that receive grant support from the Office of Justice Programs (OJP).

DCPO has funded over 500 drug courts since 1995. The proposed research for this project should be based on a sample of these courts, and the method of selection must be discussed in the proposal. A complete list of DCPO-funded drug courts is included in the appendix.

Since 1996, NIJ and DCPO have cooperatively funded extensive evaluations in 4 adult drug courts, a review of 14 drug courts funded in 1995 and 1996, 6 juvenile drug courts, and several other research projects involving cost benefits, analysis of

treatment variations, and other single issue research projects.

This solicitation will build upon these previous efforts by seeking a longitudinal evaluation of selected DCPO-funded drug courts with a consistent method of analysis across the selected programs that includes a number of court characteristics. Further information on recent research on drug courts can be found in “Research on Drug Courts: A Critical Review 2001 Update” by Steven Belenko (The National Center on Addiction and Substance Abuse at Columbia University, June 2001) and “Drug Court Publication Resource Guide” (National Drug Court Institute, Alexandria, VA 2000). A list of drug courts can be found in “Better DOJ Data Collection and Evaluation Efforts Needed to Measure Impact of Drug Courts” (General Accounting Office, Washington, DC, 2002). The list of adult drug courts provided in the appendix to this solicitation was adapted from the General Accounting Office report.

### **III. Partnerships Encouraged**

NIJ strongly encourages partnerships between researchers and practitioners during all phases of research projects. Proposals should include plans for the formation of a standing panel of subject matter experts with experience in the criminal justice field to provide ongoing advice to the project. One of the primary roles of this panel will be to assist the project in defining issues of greatest interest to the field, and proposals should include concrete plans for the dissemination of research results to practitioners.

Among the products expected from the research funded under this solicitation, in addition to any research reports issued by the agency or through peer-reviewed journals, will be a series of brief topical reports or research bulletins designed for policy and practitioner audiences that are clear, concise, and readable. The topics and format of these products will be developed through the structure of the cooperative agreement with NIJ.

Any of these products intended for NIJ publication will be externally peer reviewed. Applications should provide in their budget plans for editorial staff to assist in the preparation of these products.

### **IV. Areas of Research Required**

The research design for the proposed project will include plans for the selection of a sample of up to 10 adult drug courts that have received funding from DCPO and been in operation for at least 24 months. The focus of the research will be to determine whether the selected courts have accomplished their overall goal of reducing recidivism among the population served and determining the relative costs and benefits of drug courts.

The sample will be developed in consultation with NIJ during the implementation phase of the project. Relevant factors to be considered in selecting sites include the size of the court’s caseload; variations in the type of court, such as whether it is a diversion program versus a post-conviction program; eligibility requirements, recruitment, and whether participation is voluntary; the characteristics of the target population; and geographic region.

At each selected site, samples of drug-involved offenders will be selected and tracked. Research designs using random assignment of subjects is strongly encouraged, but not required under this solicitation. Drug court program participants will be followed through their entire experience with that court program and for at least 1 year after the end of their supervision. A comparison group of offenders who do not participate in the drug court program will also be identified and followed for the equivalent time period. Over-sampling of some groups may be considered to assure a sufficient number of individuals in the identified categories of interest. It is anticipated that the participant and comparison groups should yield up to 400 research subjects per site.

Data will be collected from interviews with offenders and from official records. The interviews

will target the critical set of measures in demographic and social background, criminal history, alcohol and other drug use histories, workforce participation, education, and offense characteristics. Existing instruments, including the instruments currently used in the ADAM program, will serve as a model.

Relevant program outcomes measured from official records and self-reports will include program completion or expulsion, recidivism for a new offense, revocation of probation, relapse, and other social, educational and vocational adjustment measures. Process measures will include characteristics of the court in that jurisdiction, not just the drug court, including costs, personnel, structure, operation, and legal culture.

Applicants should discuss in detail their institutional capacities to manage a data collection effort involving multiple sites and repeated measures. Included should be a discussion of quality control methods and plans for tracking subjects in both the participant and comparison groups during follow-up periods to keep sample attrition to less than 25 percent during the project.

Applicants should discuss plans to address issues of missing data. Proposals under this solicitation should also include an outline for the eventual analysis of the data, including plans for some form of survival analyses. Proposals should also discuss analysis plans which anticipate the influence of selection bias on results and suggest strategies for addressing the issue.

As noted above, applicants should build into their plans an implementation phase of up to 1 year to expand institutional capacity, select the sites, establish access, and assist the selected sites in developing the ability to collect the required data. Careful monitoring of these milestones will be the responsibility of NIJ.

During the implementation phase, requests for supplemental funding to provide technical assistance to selected sites in developing the ability to collect

the required data for this study will be considered. Such funding will only be available to aid sites in building the capacity to provide the necessary data for this project and not to develop local management information systems for other purposes. The funding will be provided directly to the site and will be made available on a case-by-case basis.

## V. Selection Criteria

NIJ is firmly committed to a competitive process in making grant awards. External peer review panelists consider both technical and programmatic merits of a proposed topic. Successful applicants must demonstrate to an independent peer review panel that: (1) the proposed project is responsive to all of the required areas of research, as defined in Section II above, will produce knowledge directly relevant to policy at the national level, and can enhance our understanding of crime and justice; (2) the proposed research design is rigorous and appropriate to posited research questions; and, (3) principal investigators are highly qualified and have the institutional capacity to execute a national, longitudinal study of the scale required by this solicitation.

Following the review by the peer panel, Institute staff make recommendations to the NIJ Director based on the results of those reviews and internal deliberations. Final decisions are made by the NIJ Director. Reviews of grant applications are based upon the following criteria:

### # Impact of the Project

- S** Relevance in informing the policy and practice of drug courts and the criminal justice system generally for improving public safety, security, and quality of life.
- S** Potential for significant advances of understanding in areas such as the management of drug-involved offenders, the operation of drug courts, crime prevention, and the relationship of drugs and crime.

## **P Quality and Technical Merit**

- S** Awareness of existing research literature and relevant theoretical perspectives on substance abuse treatment and relapse, therapeutic jurisprudence, and court operations.
- S** Soundness of methodology, analytics, or technical approach.
- S** Innovativeness and creativity in the treatment of the research topic or methodology.
- S** Feasibility of proposed project, awareness of potential problems, and suggested solutions.

## **# Capabilities, Demonstrated Productivity, and Experience of Applicants**

- S** Qualifications and experience of personnel to proposed project.
- S** Demonstrated institutional capacity to carry out a multisite study on a national scale.
- S** Demonstrated ability to manage the proposed effort.
- S** Adequacy of proposed budget including time and personnel.
- S** Past performance on NIJ grants and contracts.

## **# Budget Considerations**

- P** Total cost relative to perceived benefit.
- P** Budget appropriate to level of effort.
- P** Use of existing resources to conserve costs.

The review process (including peer review, decisionmaking, and other considerations) may take up to 6 months to complete. Notices of award and nonaward are distributed simultaneously no later than 180 days subsequent to the closing date of a solicitation. Notifications will be sent to the address as indicated on the Application for Assistance. Information regarding award status will not be available until notifications are distributed.

## **VI. How to Apply**

Individuals interested in submitting proposals in response to this solicitation must complete the

required application forms and related documents. Applicants must include all of the following information and completed forms in order to qualify for consideration. Applicants should follow the page limit and format guidelines and include each of the items in the order they are listed below:

### **PART A:**

- Application for Federal Assistance—Standard Form (SF 424).
- Proposal abstract.
- Table of contents.
- Budget Detail Worksheet.
- Budget narrative.
- Negotiated indirect rate agreement (if appropriate).
- Program narrative.
- Bibliography.
- Names and affiliations of all key persons including applicants and subcontractor(s), advisors, consultants, and advisory board members. Include name of principal investigator, title, organizational affiliation, department (if institution of higher education), address, phone, fax, and e-mail address.
- List all previous and current NIJ awards and grant numbers including information on final reports and other deliverables to NIJ (whether submitted or outstanding) and a listing of all publications (by NIJ or other publishers) resulting from each grant award.

### **PART B:**

- Privacy certificate.
- Protection of Human Subjects Assurance Identification/Certification/Declaration (Form 310).
- Environmental assessment (if required).
- Geographic Areas Affected Worksheet.
- Assurances.
- Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (one form).
- Disclosure of lobbying activities.

# S o l i c i t a t i o n

- Letters of cooperation from organizations collaborating in the research project.
- Resumes (limit lists of publications, presentations, and projects to those relevant to the topic of the proposal)
- Other materials necessary for the evaluation of the proposal.

**The Application Package** is available at the NIJ Web site under the URL:

[http://www.ojp.usdoj.gov/nij/funding\\_app.htm](http://www.ojp.usdoj.gov/nij/funding_app.htm).

**The Application for Assistance.** The Standard Form 424 should be the first page of the application. Please follow the instructions in completing the Standard Application for Assistance Form.

In item 10 of the Application, be sure to include 16.560 as the Catalog for Federal Domestic Assistance Number. Indicate the Title to be the “Drug Court Evaluation, 2002.”

Enter the title descriptive of your project in item 11. Start and end dates in item 13 should be adjusted to accommodate up to 6 months to review the proposals and process awards. For this solicitation, proposed projects should have a start date no earlier than **September 10, 2003**.

**The Proposal Abstract.** A 400-word proposal abstract should be the second page of the application package and concisely describe research objectives, design, and methodology. If an award is made, the abstract is computerized and serves as a publically available summary of the project for the duration of the grant. The abstract should clearly state the objectives of the proposed research project and its anticipated relevance to criminal justice policy and practice.

The abstract should be a succinct description of the proposed work and briefly describe the research design and methodology, data collection procedures and instrumentation, and other methods or procedures unique to the proposed study. The abstract should also note proposed techniques for

data analysis and expected products including interim and final reports, instrumentation, and data to be archived under NIJ’s Data Resource Program.

**The Program Narrative.** The program narrative should provide information and detail to adequately describe the proposed project and should include:

- Purpose, goals, and objectives
- Brief review of relevant literature
- Methodology
- Anticipated results and products
- Staff/management plan
- Tables, charts, figures, and research timeline (not within page limit)

**Page limit.** The number of pages included in the “Program Narrative” section of the application must not exceed 30 double-spaced pages in 12-point font, with one-inch margins. Tables, charts and figures describing the research design, calendar, analysis plan, and similar items are encouraged and will not be counted in the page limitation.

**Due date.** 10 copies (and at least one unbound) of complete proposals **must be received** at the National Institute of Justice by 4:30 p.m. on the closing date of the solicitation. No extension of this deadline will be granted. Faxed or electronically transmitted copies are not accepted. NIJ reserves the right to return incomplete applications, those not responsive to the scope of this solicitation, or those not complying with format requirements.

Names and affiliations of the author(s) of the proposal should be clearly identified. Proposals that are incorrectly collated, incomplete, or handwritten may be considered as submitted or, at NIJ's discretion, may be returned without further review. Proposals exceeding the page limit will not be reviewed. No additions to the original submission are allowed.

**Application Materials.** Applicants should obtain two packets: (1) application forms (including a sample budget worksheet); and, (2) guidelines for submitting proposals (including requirements for

proposal writers and requirements for grant recipients). To receive them, applicants can:

- Access NIJ Web site and download application information at:

<http://www.ojp.usdoj.gov/nij/funding.htm>.

- Request hard copies of the forms and guidelines by mail from NCJRS at 800–851–3420 or from the Department of Justice Response Center at 800–421–6770 (in the Washington, D.C., area at 202–307–1480).
- Request copies by fax. Call 800–851–3420 and select option 1, then option 1 again for NIJ. Code is 1023.

**Please note that instructions provided in this announcement supersede those outlined in the document: *Guidelines for Submitting Proposals for National Institute of Justice—Sponsored Research*.**

## VII. Performance Guidelines

To ensure compliance with the Government Performance and Results Act (GPRA), Public Law 103-62, the solicitation notifies successful applicants that they will be required to collect and report data that measures the results of the grant. To ensure accountability, the following performance standards are established for all NIJ grantees under this solicitation. In addition to any products in the form of research reports, articles, and the series of brief topical reports or research bulletins mentioned above, by the end of the grant period, in accordance with established grant timelines, grantees will produce and submit to NIJ in draft form a 400-word abstract, a concise summary of the project, a final technical report, and any data with supporting documentation from the project.

Grantees should use plain English in writing all grant products (See <http://www.plainlanguage.gov> for assistance). While NIJ recognizes that

descriptions of research methodologies may necessarily involve some technical information, grantees should put this technical information in context for the nonresearcher.

### Research & Evaluation Performance Standards

The grantee shall provide NIJ with annual oral and/or written reports of interim findings over the duration of the grant.

---

### Deliverables Required 90 Days Before the Grant End Date

- Abstract (400 words)
- Project summary
- Technical report
- Data and supporting documentation

---

Each of these final deliverable products is an important part of NIJ’s efforts to disseminate the results of research and preserve each project’s contribution to building knowledge.

- C Project abstract.** The abstract may appear in NIJ publications as a way to call attention to noteworthy projects. The abstract should be a succinct description of the completed research and concisely describe the topic, methodology, and major findings.
- C Project summary.** This document should be suitable for distribution as a stand-alone document to a general audience of policymakers, practitioners, and researchers. It should discuss the background of the project, include an overview of the research design and procedures, and review the findings and discuss their relevance.
- C Technical report.** This document is intended to convey a description of the research project in detail sufficient to allow other researchers to assess it independently and replicate the work. There is no limit on the length of the technical



report; researchers are encouraged to document their research project in detail, including presentation of data collections instruments, manuals, and other essential documentation.

- C **Data sets.** Finally, grant recipients must submit, in a form appropriate for public access, all data sets used in producing the study and final report, together with whatever technical documentation is necessary to enable its use. Grantees should not enter into any agreements with research sites which preclude the release of the original research data.

All NIJ draft reports are peer reviewed upon submission. The reviews are forwarded to the principal investigator with suggestions for revisions. The principal investigator must submit the revised final abstract, project summary, technical report, and final data set with codebook/data dictionary by the end date of the grant. All documents must be submitted in both paper form and electronically. The data set and codebook/dictionary should be submitted in electronic form. The proposed budget for a project should anticipate and adequately address the costs associated with these requirements.

In addition to the above documents and data set, grantees must submit quarterly financial status reports and semiannual progress reports as described below.

## **Financial Status Report**

Financial status reports (SF 269-A) are to be submitted quarterly no later than 45 days following the end of each calendar quarter. Two copies of the financial status report must be submitted to the Office of the Comptroller every quarter during which the award is active even if there has been no financial activity during the reporting period.

Additionally, a final financial report is due 120 days after the end date of the award. Future awards and fund drawdowns will be withheld if financial status reports are delinquent.

## **Semiannual Progress Report**

Recipients of funding are also required to submit semiannual Categorical Assistance Progress Reports. Two copies of the progress report must be submitted to the Office of the Comptroller twice a year even if there has been no substantive activity during the reporting period. The progress report should describe activities during the reporting period and status or accomplishment of objectives as set forth in the approved application for funding. For the duration of the award, progress reports must be submitted within 30 days after the end of the reporting periods (January 1 through June 30 and July 1 through December 31).

Additionally, a Final Progress Report providing a summary of achievement of the goals and objectives of the award, significant results, and any products developed under the award, is due 90 days after the end date of the award. Future awards and fund drawdowns may be withheld if progress reports are delinquent.

Forms for submitting financial and progress reports are available at the NIJ Web site. Report formats will also be provided by the Office of Justice Programs at the time of the grant award.

## **Research Report**

The final research report, due in draft form 90 days prior to the end of the grant, should provide a comprehensive overview of the study and should include a detailed description of the research design, data, and methods, a full presentation of scientific findings, and a thorough discussion of the implications of the research findings for criminal justice practice and policy.

## **Evaluation Report**

For *evaluation* studies, the research report should also include a section on **Measuring Program Performance**. This section should outline the measures used to evaluate program effectiveness, modifications made to those measures as a result of

the evaluation, and recommendations regarding these and other potential performance measures for similar programs. (This information will be particularly valuable to NIJ and other federal program agencies in implementing performance measures for federally funded criminal justice programs).

---

## **Confidentiality of Information and Human Subject Protection**

NIJ has adopted new policies and procedures regarding the confidentiality of information and human subjects protection.

The Department of Justice (DOJ) regulations at 28 Code of Federal Regulations (CFR) Part 22 require recipients of NIJ research funds to protect personally identifiable information that is collected from all research participants. The regulations at 28 CFR Part 22 require applicants for NIJ funding to outline specific procedures for protection of private information about individuals as part of the Privacy Certificate submitted with the application package.

In addition to the regulations in Part 22, DOJ has adopted policies concerning protection of human subjects which are the same as those established by the Department of Health and Human Services in 45 CFR Part 46, Subpart A, also known as the "Common Rule."

The DOJ regulations are set forth in 28 CFR Part 46. In general, 28 CFR Part 46 requires that all research involving human subjects conducted or supported by a federal department or agency be reviewed and approved by an Institutional Review

Board (IRB) before federal funds are expended for that research. If IRB approval is required for this project, a copy of the IRB's approval as well as supporting documentation concerning the IRB's institutional affiliation, its policies and procedures, and necessary assurances must be submitted to the National Institute of Justice prior to the initiation of any research activities that are not exempt from the provisions of 28 CFR Part 46.

Further information regarding Confidentiality and Human Subjects Protections may be found in *Guidelines for Submitting Proposals for National Institute of Justice-Sponsored Research*.

---

**Guidance and information.** Applicants who wish to receive additional guidance and information may contact the U.S. Department of Justice Response Center at 800-421-6770. Center staff can provide assistance or refer applicants to an appropriate NIJ professional.

### **Send completed forms to:**

Drug Court Evaluation Solicitation  
National Institute of Justice  
810 Seventh Street N.W., Room 7324  
Washington, DC 20531

Due to continuing delays in delivery of U.S. mail service to the U.S. Department of Justice, NIJ recommends the use of an overnight courier service (use ZIP Code 20001) or hand delivery for the submission of applications, which are due by 4:30 p.m. on the closing date of the solicitation.

---

**Appendix**

**Adult drug courts that have received funding through the Drug Courts Program Office**

**Alabama**

Anniston  
 Bessemer  
 Birmingham  
 Columbiana  
 Cullman  
 Fort Payne  
 Greenville  
 Haynesville  
 Luverne  
 Guntersville  
 Hamilton  
 Mobile  
 Montgomery  
 Russellville  
 Tuscaloosa  
 Tuscumbia

**Alaska**

Anchorage  
 Bethel

**Arizona**

Flagstaff  
 Globe  
 Phoenix  
 Snowflake  
 Tucson

**Arkansas**

El Dorado  
 Fayetteville  
 Fort Smith  
 Hope  
 Little Rock  
 Magnolia  
 Stuttgart  
 Texarkana

**California**

Auburn  
 Bakersfield  
 Barstow  
 Belmont  
 South San Francisco  
 Chico  
 Chula Vista  
 Compton  
 Delano  
 El Cajon  
 El Centro  
 El Monte

Fairfield  
 Fontana  
 Fort Bragg  
 Fresno  
 Fullerton  
 Hanford  
 Hayward  
 Huntington Park  
 Indio

Inglewood  
 Joshua Tree  
 Los Angeles  
 Merced  
 Modesto  
 Napa  
 Needles  
 Oakland  
 Pasadena  
 Pleasanton

Dublin  
 Livermore  
 Quincy  
 Redlands  
 Redwood City  
 Richmond  
 Martinez  
 Riverside  
 Sacramento  
 Salinas  
 San Bernardino  
 San Diego  
 San Francisco  
 San Jose  
 San Luis Obispo  
 San Rafael

Santa Ana  
 Santa Cruz  
 Santa Maria  
 Santa Monica  
 Santa Rosa  
 Shafter  
 Stockton  
 Tahoe  
 Ukiah & Fort Bragg  
 Van Nuys  
 Victor Valley  
 Vista  
 Willows

**Colorado**

Colorado Springs  
 Denver  
 Fort Collins

**Connecticut**

Bridgeport  
 New Haven  
 Waterbury  
 Willimantic  
 Danielson

**Delaware**

Dover  
 Georgetown  
 Wilmington

**District of Columbia**

Washington

**Federal District**

Hawaii

**Florida**

Brooksville  
 Daytona  
 De Land  
 Fort Lauderdale  
 Fort Meyers  
 Gainesville  
 Green Cove Springs  
 Inverness  
 Jacksonville  
 Key West  
 Kissimmee  
 La Belle  
 Lake City  
 Manatee  
 Bradenton  
 Marathon  
 Marianna  
 Miami  
 Moore Haven  
 Naples  
 Ocala  
 Okeechobee  
 Orlando  
 Palatka  
 Panama City  
 Pensacola  
 Plantation Key  
 Punta Gorda  
 Sanford

Sarasota  
 St. Augustine  
 St. Petersburg  
 Tampa  
 Vero Beach  
 West Palm Beach

**Georgia**

Atlanta  
 Brunswick  
 Cuthbert  
 Dalton  
 Decatur  
 Gainesville  
 Ogeechee  
 Woodbine

**Guam**

Hagatna

**Hawaii**

Hilo  
 Honolulu  
 Kealahou  
 Lihue  
 Wailuku

**Idaho**

Blackfoot  
 Boise  
 Caldwell  
 Idaho Falls  
 Lewiston  
 Malad City  
 Pocatello  
 Rexburg  
 St. Anthony  
 Driggs/Rigby  
 Salmon/Challis  
 Sandpoint  
 Twin Falls  
 Burley

**Illinois**

Bloomington  
 Chicago  
 Danville  
 Decatur  
 Harrisburg  
 Jerseyville  
 Joliet  
 Kankakee  
 Markham

# S o l i c i t a t i o n

Maywood  
Peoria  
Rock Island  
Rockford  
St. Charles  
Wheaton  
Woodstock

## **Indiana**

Anderson  
Bloomington  
East Chicago  
Evansville  
Fort Wayne  
Gary  
Greenwood  
Indianapolis  
Jeffersonville  
Kokomo  
Lafayette  
Lawrenceburg  
South Bend  
Terre Haute

## **Iowa**

Council Bluffs  
Des Moines  
Sioux City

## **Kansas**

Wichita

## **Kentucky**

Albany  
Benton  
Bowling Green  
Cadiz  
Catlettsburg  
Elizabethtown  
Frankfort  
Greenup  
Greenville  
Hawesville  
Hazard  
Hickman  
Hopkinsville  
Lebanon  
Lexington  
Liberty  
London  
Louisville  
Mayfield  
Nicholasville  
Owensboro

Paducah  
Paintsville  
Paris  
Georgetown  
Versailles  
Pikeville  
Prestonsburg  
Providence  
Shelbyville  
Wickliffe  
Bardwell  
Winchester  
Richmond

## **Louisiana**

Alexandria  
Baton Rouge  
Benton  
Bossier City  
Breaux Bridge  
Covington  
Edgard  
Franklin  
Gretna  
Hahnville  
Houma  
Lafayette  
Lake Charles  
Leesville  
Mansfield  
New Iberia  
New Orleans  
Oberlin  
Shreveport  
Thibodaux  
Webster

## **Maine**

Alfred  
Portland

## **Maryland**

Annapolis  
Baltimore  
Edgewood  
Bel Air  
Ellicott City  
Rockville  
Upper Marlboro

## **Massachusetts**

Ayer  
Barnstable  
Brighton

Cambridge  
Chelsea  
East Boston  
Framingham  
Haverhill  
Lawrence  
Lynn/Salem  
New Bedford  
Quincy  
South Boston  
West Roxbury  
Worcester

## **Michigan**

Bloomfield Hills  
Charlotte  
Detroit  
Flint  
Grand Rapids  
Hastings  
Howell/Brighton  
Kalamazoo  
Mt. Clemens  
Mt. Pleasant  
Novi  
Pontiac  
Southfield  
Traverse City  
Troy  
Warren  
Waterford

## **Minnesota**

Minneapolis  
St. Paul

## **Mississippi**

Greenville  
Gulfport  
Jackson  
Ridgeland

## **Missouri**

Andrew  
Benton  
Bloomfield  
Butler  
Chillicothe  
Clinton  
Columbia  
Harrisonville  
Hillsboro  
Jackson  
Jefferson City

Joplin  
Kahoka  
Kansas City  
Kennett  
Kirksville  
Liberty  
Maryville  
Mexico  
Montgomery City  
Neosho  
Nevada  
Sedalia

## **Springfield**

St. Charles  
St. Louis  
Union  
Warrenton

## **Montana**

Bozeman  
Superior

## **Nebraska**

Grand Island  
Lincoln  
Omaha  
Sidney

## **Nevada**

Henderson  
Las Vegas  
Reno  
Sparks  
Tonopah  
Yerington

## **New Hampshire**

Concord  
Laconia  
Plymouth

## **New Jersey**

Asbury Park  
Bridgeton  
Camden  
Elizabeth  
Freehold  
Hackensack  
Long Branch  
Middletown  
Mt. Holly  
Newark  
Paterson  
Tom's Rivers

# S o l i c i t a t i o n

## **New Mexico**

Alamogordo  
Albuquerque  
Aztec  
Las Cruces  
Santa Fe  
Taos

## **New York**

Amherst  
Amsterdam  
Batavia  
Bath  
Beacon  
Poughkeepsie  
Binghamton  
Bronx  
Brooklyn  
Buffalo  
Canandaigua  
Central Islip  
Cheektowaga  
Cooperstown  
Dunkirk  
Fort Edward  
Greenburgh  
Hamburg  
Hudson  
Ithaca  
Johnstown  
Kew Gardens  
Kingston  
Lackawanna  
Lake George  
Lockport  
Manhattan  
Mineola  
Mt. Vernon  
New City  
New Rochelle  
Niagara Falls  
North Tonawanda  
Oswego  
Plattsburgh  
Rochester  
Schenectady  
Staten Island  
New York City  
Syracuse  
Tonawanda  
Troy  
Utica

Yonkers  
Elmsford

## **North Carolina**

Asheboro  
Asheville  
Bayboro  
Bladen  
Charlotte  
Durham  
Fayetteville  
Greensboro  
Hickory  
Hillsboro  
Jacksonville  
Raleigh  
Roxboro  
Yanceyville  
Smithfield  
Warrenton  
Wilmington  
Winston Salem

## **North Dakota**

Bismarck

## **Ohio**

Akron  
Athens  
Bucyrus  
Canfield  
Sebring  
Canton  
Cleveland  
Dayton  
Hamilton  
Lima  
Logan  
Mansfield  
McArthur  
Mt. Gilead  
Norwalk  
Saint Clairsville  
Sandusky  
Toledo  
Troy  
Uhrichsville  
Warren  
Youngstown

## **Oklahoma**

Bristow  
Sapulpa  
Chickasha

El Reno  
Enid  
Holdenville  
Muskogee  
Norman  
Oklahoma City  
Poteau  
Purcell  
Seminole  
Shawnee  
Stillwater  
Tahlequah  
Tulsa

## **Oregon**

Corvallis  
Dallas  
Eugene  
Grants Pass  
Hillsboro  
Klamath Falls  
La Grande  
Madras  
McMinnville  
Oregon City  
Pendleton  
Portland  
Prineville  
Roseburg  
Salem  
The Dalles  
Vale

## **Pennsylvania**

Erie  
Hollidaysburg  
Philadelphia  
Saegertown  
Scranton  
West Chester  
Williamsport  
York

## **Puerto Rico**

Fajardo  
Humacao  
San Juan  
Utua

## **Rhode Island**

Providence

## **South Carolina**

Aiken  
Anderson

Charleston  
Darlington  
Edgefield  
Greenville  
Kingstree  
Lexington  
Manning  
North Charleston  
Orangeburg  
Spartanburg

## **Tennessee**

Athens  
Charlotte  
Chattanooga  
Clarksville  
Columbia  
Cookeville  
Elizabethton  
Erwin  
Franklin  
Gallatin  
Greeneville  
Johnson City  
Knoxville  
Lawrenceburg  
Maryville  
Memphis  
Murfreesboro  
Nashville  
Sevierville  
South Cumberland  
Union City

## **Texas**

Austin  
Conroe  
Dallas  
El Paso  
Houston  
Laredo  
San Antonio  
**Utah**  
Farmington  
Manti  
Ogden  
Provo  
Richfield  
Salt Lake City  
St. George  
Vernal

# S o l i c i t a t i o n

**Vermont**

Newport

**Virginia**

Charlottesville

Chesapeake

Chesterfield

Fredericksburg

Hampton

Manassas

Newport News

Petersburg

Portsmouth

Prince George

Radford

Richmond

Roanoke

Staunton

Suffolk

Virginia Beach

**Washington**

Bellingham

Everett

Kelso

Kennewick

Mt. Vernon

Olympia

Port Angeles

Port Orchard

Seattle

Shelton

Spokane

Tacoma

Vancouver

Yakima

**West Virginia**

Hamlin

**Wisconsin**

La Crosse

Madison

Milwaukee

**Wyoming**

Casper

Cheyenne

Cody

Evanston

Gillette

Kemmerer

Lander

Laramie

Sheridan

**SL 000580**

For more information on the National Institute of Justice, please contact:

**National Criminal Justice Reference Service**

Box 6000  
Rockville, MD 20849-6000  
800-851-3420  
e-mail: askncjrs@ncjrs.org

You can view or obtain an electronic version of this document from the NCJRS Justice Information Center Web site (<http://www.ncjrs.org>) or the NIJ Web site (<http://www.ojp.usdoj.gov/nij>).

If you have any questions, call or e-mail NCJRS.